



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 6-2020

Being a by-law to establish a policy for the provision of donations and grants by the Council of the Municipality of Morris-Turnberry.

WHEREAS by Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 provides that municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Corporation of the Municipality of Morris-Turnberry deems it necessary and prudent to establish a policy for the provision of donations and grants by Council;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. GENERAL

- 1.1. Council may authorize a donation or grant to a community group or initiative at its sole discretion, subject to budgetary constraints.
- 1.2. Council may, at its sole discretion and through approval in the annual municipal budget or at any other time by resolution;
 - a) initiate donations or grants to any group or initiative
 - b) continue to issue donations or grants to any group or initiative on a recurring basis;
 - c) waive the requirement for a complete request submission as detailed below.
- 1.3. The authorization of a grant or donation by Council shall be one time only and does not guarantee, nor shall it be construed to imply, equal or any support in future years.
- 1.4. Where Council chooses to provide any donation or grant on a recurring basis without the need for further applications, notice of such will be issued in writing to the administrator of the community group or initiative.
- 1.5. Donations and grants may include but are not limited to:
 - a) monetary contributions;
 - b) the use of municipal property or facilities at no cost;
 - c) the waiving of fees;
 - d) the support of municipal staff;
 - e) the supply of equipment;
 - f) the supply of materials; or
 - g) any other in kind contribution deemed appropriate by Council.

2. DONATION/GRANT REQUEST PROCEDURE

- 2.1. Complete requests for donations or grants must be submitted to the Clerk no later than the last Friday in November for consideration in the following year's budget.

- 2.2. To be considered complete, requests for donations or grants must include:
- a) A complete donation/grant application form, attached hereto as Schedule 'A';
 - b) A detailed description of the requesting group and its goals or mandate;
 - c) A detailed description of the initiative or project, including any budgeting information, quotations or estimates;
 - d) An explanation of how the initiative or project will benefit residents of Morris-Turnberry;
 - e) If the project is capital in nature, details of no less than one alternative for the project, should the requesting group not secure sufficient funds for the preferred option.
 - f) An explanation of why any of the above cannot be provided.

3. FINANCING

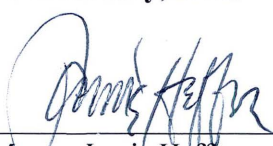
- 3.1. Where the donation or grant being requested is monetary in nature and is for capital construction of, or upgrade or repair to a facility that provides demonstrable benefit to residents of Morris-Turnberry, short term financing by the municipality may be authorized by Council in lieu of a donation or grant.
- 3.2. Any amount financed by the Municipality shall be repaid in full over a term to be determined by Council.
- 3.3. The interest rate for any amount financed by the Municipality shall be equal to the interest rate paid by the Municipality.
- 3.4. To be considered complete, requests for financing must include
- a) A complete donation/grant application form, attached hereto as Schedule 'A'
 - b) A detailed description of the requesting group and its goals
 - c) A detailed description of the initiative or project, including any budgeting or quotations for the initiative or project.
 - d) An explanation of how the initiative or project will benefit residents of Morris-Turnberry;
 - e) Details of no less than one alternative for the project, should the requesting group not secure sufficient funds for the preferred option.
 - f) An explanation of why any of the above cannot be provided.

4. REPEAL PREVIOUS BY-LAWS

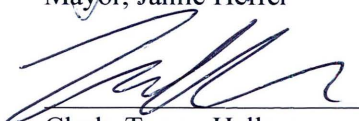
- 4.1. By-law 113-2017 and all previous by-laws, resolutions and policies and parts of by-laws, resolutions and policies inconsistent with the provisions of this by-law regarding the provision of donations and grants by the Council of the Municipality of Morris-Turnberry are hereby repealed.

Read a FIRST and SECOND time this 18th day of February, 2020.

Read a THIRD time and FINALLY PASSED this 18th day of February, 2020.



Mayor, Jamie Heffer



Clerk, Trevor Hallam

Schedule A - 6-2020

Donation or Grant Request

Organization Name _____

Mailing Address _____

Registered Charitable Number _____

Primary Contact

Name _____ Telephone _____

Mailing Address _____

Email _____

Registered Charitable Number _____

Name of the project or initiative

Description of the project

Type of assistance or amount requested

Community benefit

Other funding sources
