



**MUNICIPALITY OF MORRIS-TURNBERRY**

**COUNCIL MINUTES**

**Tuesday, September 15<sup>th</sup> 2020, 7:30 pm**

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The Council of the Municipality of Morris-Turnberry met electronically in regular session on the 15<sup>th</sup> day of September, 2020, at 7:30 pm.

**Council in Attendance**

Mayor Jamie Heffer  
Deputy Mayor Sharen Zinn  
Jamie McCallum  
Jim Nelemans  
Kevin Freiburger

**Staff in Attendance**

Trevor Hallam	CAO/Clerk
Mike Alcock	Director of Public Works
Sean Brophy	Treasurer
Kirk Livingston	CBO/Property Standards and By-Law Enforcement Officer
Jenn Burns	Huron County Planner

**Others in Attendance**

Steve Errington	
Darryl Marks	Applicant, DB01-2020
Denny Scott	The Citizen

**1.0 CALL TO ORDER**

Mayor Heffer called the meeting to order at 7:30 pm.

**2.0 ADOPTION OF AGENDA**

Moved by Sharen Zinn  
Seconded by Kevin Freiburger

MOTION 201-2020	THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of September 15 <sup>th</sup> 2020 as amended.	Carried.
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**3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None.

**4.0 MINUTES**

Moved by Jim Nelemans  
Seconded by Kevin Freiburger

MOTION 202-2020	THAT the Council of the Municipality of Morris-Turnberry hereby adopts the September 1 <sup>st</sup> , 2020 Regular Council Meeting Minutes as written.	Carried.
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**5.0 ACCOUNTS**

## 5.1 ACCOUNTS

Moved by Jamie McCallum  
Seconded by Sharen Zinn

MOTION 203-2020 THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the September 15<sup>th</sup> accounts in the amount of \$1,313,511.69.  
Carried.

## 5.2 PAY REPORTS

Copies of the September 2<sup>nd</sup> Pay Reports were provided for information purposes.

**6.0 PUBLIC MEETINGS AND DEPUTATIONS**

None.

**7.0 STAFF REPORTS**

## 7.1 PLANNING

## 7.1.1 Deeming By-Law – DB01-2020, Lots 43 and 44 Belgrave

A report in this regard was presented by Planner Jenn Burns. Under the planning act, there is no requirement for notice or holding a public meeting for the consideration of a Deeming By-Law.

Mayor Heffer asked if Mr. Marks, the applicant had any comments to make.

Mr. Marks explained that Ms. Burns explained the issue well, the houses on the adjacent lots are approaching the lot lines, and that he currently doesn't have access to his back yard without using the vacant lot. The spacing of the buildings makes the lot a poor candidate for development on its own.

Moved by Sharen Zinn  
Seconded by Kevin Freiburger

MOTION 204-2020 THAT leave be given to introduce By-Law # 41-2020, being a by-law deem lots 43 and 44 of registered Plan 162 to not be registered, and that it now be read severally a first, second, and third time, and finally passed this 15<sup>th</sup> day of September 2020.  
Carried.

## 7.2 TREASURER

## 7.2.1 Belgrave Development Loan Refinancing

A report was presented by Treasurer Sean Brophy in this regard. Also included for the information of Council was a budget update for the project to date.

Councillor Nelemans stated that he was supportive of refinancing at a locked in rate of 1.8% for 15 years.

Zinn asked if the financing from Infrastructure Ontario would be open or for a fixed term. Mr. Brophy explained that those details were not available at this point, but would be determined during the application process. He also explained that once the application was prepared, Council approval would be sought to go through with the transaction.

Moved by Jim Nelemans  
Seconded by Sharen Zinn

MOTION 205-2020 THAT the Council of the Municipality of Morris-Turnberry hereby authorizes staff to pursue refinancing of the Bank Demand Loan for the Belgrave development through Infrastructure Ontario for a term of 15 years.  
Carried.

### 7.3 BUILDING

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for July and August.

Councillor Nelemans clarified that a permit was required to replace a septic tank. Mr. Livingston confirmed that it is required under the Building Code Act.

### 7.4 BY- LAW ENFORCEMENT

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for July and August.

### 7.5 PUBLIC WORKS

Public Works Operations Report

A report was presented by Director of Public Works Mike Alcock in this regard.

Councillor Nelemans commented that the roadside grass cutting is going well this year and is being done all the way to the fences.

Mayor Heffer agreed that the work looks better and more thorough than last year.

## 8.0 **BUSINESS**

### 8.1 Stacey St Upgrade

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Deputy Mayor Zinn clarified that the Municipality would be responsible for 2/3 of the cost and stated that it sounded fair.

Councillor Nelemans agreed that it made sense to do the upgrade and that it was a good way to do it.

Mayor Heffer asked if the owner of the proposed development, Steve Errington, wished to add anything.

Mr. Errington, emphasized that, as previously explained, the upgrade that it was already would benefit the Municipality in terms of increasing the tax base, and the residents and development as well.

Moved by Sharen Zinn  
Seconded by Jim Nelemans

MOTION  
206-2020

THAT the Council of the Municipality of Morris-Turnberry hereby approves the upgrade of Stacey Street to a municipal standard to meet current and potential traffic flows, and direct staff to budget for the work to be completed in 2021;

And Further That a deposit be retained from the developer of Plan 410 Park Lot 79 in the amount of \$8,000.00 for the upgrade of Stacey Street.

Carried.

### 8.2 Brussels Agricultural Society Parade Invitation

An invitation was received from the Brussels Agricultural Society for Morris-Turnberry to participate in the Fall Fair Parade on September 20<sup>th</sup> at 2pm.

Deputy Mayor Zinn asked if any staff were would be willing to volunteer their time to drive a grader in the parade she would be supportive of participating

Moved by Sharen Zinn  
Seconded by Jim Nelemans

MOTION  
207-2020

THAT the Council of the Municipality of Morris-Turnberry hereby approves the entrance of a Road Grader in the Brussels Fall Fair Parade if a qualified staff member is willing to volunteer their time to participate.

Carried.

## **9.0 COUNCIL REPORTS**

Sharen Zinn

September 14<sup>th</sup> participated electronically in a Human Resources Committee Meeting to review the new Personnel Policy.

Jamie McCallum

No report.

Jim Nelemans

No report.

Kevin Freiburger

No report.

Jamie Heffer

September 3<sup>rd</sup>, participated electronically in a meeting with CAO/Clerk Hallam, Jenn Burns and Senior County Planners to discuss the barriers encountered through the Belgrave development.

September 14<sup>th</sup> participated electronically in a Human Resources Committee Meeting to review the new Personnel Policy.

## **10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Correspondence – Security from Trespass and Protecting Food Safety Act – Ministry of Agriculture, Food and Rural Affairs.
- 10.2 Newsletter – Drinking Water Source Protection – September
- 10.3 Report – State of the Great Lakes – US Environmental Protection Agency/Environment and Climate Change Canada
- 10.4 Report – Belgrave Water – August
- 10.5 Media Release – Back to School – Huron County
- 10.6 Outstanding Action Items

Councillor McCallum commented that he was glad to see the successful passing of the Security from Trespass and Protecting Food Safety Act.

## **11.0 NEW BUSINESS**

### **11.1 Office Re-opening**

Councillor McCallum requested a discussion regarding the reopening of the office. He stated that he felt that Morris-Turnberry should be reopening the office as other local businesses and some neighbouring Municipalities have.

Mayor Heffer asked if there was new information that would help inform the decision.

Mr. Hallam explained that the office is not completely closed, but open by appointment only. This system has been working well for staff and ratepayers, and while there has been an increase in traffic in the office, having it by appointment only allows more control over the flow and frequency of those interactions to reduced contact and allow for accurate contact tracing, and ensure that all visits are necessary.

Deputy Mayor Zinn stated that with the current increase in positive COVID cases in Ontario it may make sense to remain open by appointment only to avoid having to close again in the near future.

Mayor Heffer explained that the consensus at the last CAO/Mayor meeting was to wait and see what would happen following the first few weeks of school.

Councillor McCallum requested that this discussion be on the agenda of every Council meeting going forward.

**12.0 BY-LAWS AND AGREEMENTS**

None.

**13.0 CLOSED SESSION**

None.

**14.0 CONFIRMING BY-LAW**

Moved by Kevin Freiburger  
Seconded by Jim Nelemans

MOTION 208-2020 THAT leave be given to introduce By-Law # 42-2020, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on September 15<sup>th</sup>, 2020, and that it now be read severally a first, second, and third time, and finally passed this 15<sup>th</sup> day of September 2020.

Carried.

**15.0 ADJOURNMENT**

Moved by Sharen Zinn  
Seconded by Kevin Freiburger

MOTION 209-2020 THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:14 pm.

Carried.

**NEXT MEETINGS:**

- 1. Regular Meeting of Council Tuesday, October 6<sup>th</sup> 2020, 7:30 pm
- 2. Regular Meeting of Council Tuesday, October 20<sup>th</sup> 2020, 7:30 pm

“Original Signed By”  
Mayor, Jamie Heffer

“Original Signed By”  
Clerk, Trevor Hallam