



## MUNICIPALITY OF MORRIS-TURNBERRY

### COUNCIL MINUTES

Tuesday, January 17<sup>th</sup>, 2023, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on the 17<sup>th</sup> day of January 2023, at 7:30 pm.

#### **Council in Attendance**

Mayor Jamie Heffer  
Deputy Mayor Kevin Freiburger  
Sharen Zinn  
Jodi Snell  
Jamie McCallum

#### **Staff in Attendance**

Trevor Hallam	CAO/Clerk
Mike Alcock	Director of Public Works
Kirk Livingston	Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator

#### **Others in Attendance**

Denny Scott	
Mike Wilson	Wingham Advance Times

#### **1.0 CALL TO ORDER**

Mayor Heffer called the meeting to order at 7:30 pm

Mayor Heffer noted that Mike Wilson of the Wingham Advance Times disclosed the use of recording equipment for the purpose of writing articles to the Clerk in advance of the meeting.

#### **2.0 ADOPTION OF AGENDA**

*Motion 1-2023*

*Moved by Jamie McCallum  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of January 17<sup>th</sup>, 2023, as circulated.*

Carried.

#### **3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None declared.

**4.0 MINUTES**

*Motion 2-2023*

*Moved by Kevin Freiburger  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the December 20<sup>th</sup>, 2022, Council Meeting Minutes as written.*

*Carried.*

**5.0 ACCOUNTS**

*Motion 3-2023*

*Moved by Sharen Zinn  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the January 17<sup>th</sup> accounts in the amount of \$330,167.60.*

*Carried.*

**6.0 PUBLIC MEETINGS AND DEPUTATIONS**

None.

**7.0 STAFF REPORTS**

**7.1 CLERK**

**7.1.1 Animal Control Activities 2022**

A report prepared by Deputy Clerk Kim Johnston in this regard was presented by Mr. Hallam for the information of Council.

**7.1.2 Wedding Solemnizations and Licenses 2022**

A report prepared by Deputy Clerk Kim Johnston in this regard was presented by Mr. Hallam for the information of Council.

**7.1.3 Use of Delegated Authority 2022**

A report was presented by CAO/Clerk Trevor Hallam in this regard for the information of Council.

**7.2 BY- LAW ENFORCEMENT**

**7.2.1 By-Law Enforcement Activities – November and December 2022**

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for November and December.

**7.3 BUILDING**

**7.3.1 Building Department Activities – November and December 2022**

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for November and December.

**7.3.2 Building Department Year End Report 2022**

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for 2022.

## 8.0 **BUSINESS**

### 8.1 BUILDING, DRAINAGE AND BY-LAW ENFORCEMENT DEPARTMENT ORIENTATION

Kirk Livingston, Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator, provided an orientation presentation on the Municipality's Building Department, Drainage, and By-Law Enforcement operations.

### 8.2 PROPERTY STANDARDS BY-LAW UPDATE

A report was presented in this regard by CBO Kirk Livingston.

*Motion 4-2023*

*Moved by Jamie McCallum  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law to amend by-law 36-2020 as proposed.*

Carried.

### 8.3 PUBLIC WORKS EARLY TENDER APPROVAL

A report was presented by Director of Public Works Mike Alcock in this regard.

Council asked that further information be provided regarding the odometer reading of the pickup-truck slated for replacement, and the hour count on the mower. Mr. Alcock was directed to email the information to Council following the meeting.

*Motion 5-2023*

*Moved by Jamie McCallum  
Seconded by Kevin Freiburger*

*THAT the Council of the Municipality of Morris-Turnberry hereby directs the Director of Public Works to begin the tender process for maintenance gravel, dust control, repairs to structure M060, and the supply of a pick-up truck, prior to budget approval.*

Carried.

### 8.4 REPLACEMENT MOWER

A report has been prepared by Director of Public Works Mike Alcock in this regard.

*Motion 6-2023*

*Moved by Kevin Freiburger  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry hereby authorizes the use of sole source procurement for the replacement of a zero turn Ferris mower: and*

*FURTHER THAT the purchase of a 2023 zero turn Ferris mower from McGavin Farm Equipment of Walton, for up to \$18,500.00 (excluding HST), is hereby approved; and,*

*FURTHER THAT the Director of Public Works, CAO and Treasurer are hereby authorized to execute the documents required to complete the transaction and the Single Source Purchasing authorization.*

Carried.

## 8.5 LARGE ITEM PICKUP PROGRAM

A report was presented by Director of Public Works Mike Alcock in this regard.

*Motion 7-2023*

*Moved by Kevin Freiburger  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to discontinue the non-essential service of a free large item pick-up or drop-off in the Municipality.*

Carried.

## 8.6 TAX NEWSLETTER

The newsletter that will be included with the interim tax levy mailing was provided for the information of Council.

## 9.0 **COUNCIL REPORTS**

Kevin Freiburger

December 21<sup>st</sup> 2022, attended a meeting of the Maitland Valley Conservation Authority Board.

January 4<sup>th</sup> attended a meeting of the Bluevale Community Committee.

Jamie McCallum

January 16<sup>th</sup> attended a meeting of the Belmore Community Centre Board.

Sharen Zinn

No report.

Jodi Snell

No report.

Jamie Heffer

No report.

## 10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Correspondence – Huron Plowmen’s Association Financial Statement
- 10.2 Correspondence – Ministry of Municipal Affairs and Housing – Recent Regulatory Changes
- 10.3 Correspondence – Ministry of Municipal Affairs and Housing - Update
- 10.4 Correspondence – Ministry of Natural Resources and Forestry – Recent Regulatory Changes
- 10.5 Media Release – First Responders and Essential Workers – Huron County
- 10.6 Minutes – Saugeen Valley Conservation Authority – October 20, 2022
- 10.7 Meeting Schedule – Saugeen Valley Conservation Authority - 2023
- 10.8 Minutes – Coalition for Huron Injury Prevention – November 9 2022
- 10.9 Notice of Consultation – Updates to Source Protection Plans – Ausable Bayfield Maitland Valley Source Protection Region
- 10.10 Notice of Decision – Morris-Turnberry Official Plan Amendment 11 – Huron County
- 10.11 Notice of Public Information Meeting – Schwartzentruber Municipal Drain
- 10.12 Report to County Council – Residential Growth in Huron County – Huron County Planning and Development Department
- 10.13 Report to Huron East Council – BMGCC Fundraising Update
- 10.14 Resolution – Violence Against Women – Lanark County
- 10.15 Outstanding Action Items

**11.0 NEW BUSINESS**

None.

**12.0 BY-LAWS AND AGREEMENTS****12.1 BORROWING BY-LAW 2023**

A report was presented by CAO/Clerk Trevor Hallam in this regard.

*Motion 8-2023*

*Moved by Jamie McCallum  
Seconded by Jodi Snell*

*THAT leave be given to introduce By-Law # 01-2023, being a by-law authorizing the borrowing of money to meet current expenditures of the council of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 17<sup>th</sup> day of January 2023.*

Carried.

**12.2 INTERIM TAX LEVIES 2023**

A report prepared by Tax Collector Kelly Tiffin in this regard was presented by Mr. Hallam.

*Motion 9-2023*

*Moved by Kevin Freiburger  
Seconded by Jodi Snell*

*THAT leave be given to introduce By-Law # 02-2023, being a by-law to provide for interim tax levies for the year 2023 for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 17<sup>th</sup> day of January 2023.*

Carried.

**12.3 ELLISON MUNICIPAL DRAIN FINAL ASSESSEMNT**

Work has been completed on the Ellison Municipal Drain, and all associated costs have been accounted for. A final cost comparison has been provided by the engineer to provide clarification on the increased actual cost as compared to the original estimate. By-law 03-2023 provides for the levying of assessments as provided by the engineer.

*Motion 10-2023*

*Moved by Sharen Zinn  
Seconded by Jamie McCallum*

*THAT leave be given to introduce By-Law # 03-2023, being a by-law to amend by-law 23-2022 of the Municipality of Morris-Turnberry based on actual costs incurred for constructing the Ellison Municipal Drain, and that it now be read severally a first, second, and third time, and finally passed this 17<sup>th</sup> day of January 2023.*

Carried.

**13.0 CLOSED SESSION**

None.

**14.0 CONFIRMING BY-LAW**

*Motion 11-2023*

*Moved by Jodi Snell  
Seconded by Kevin Freiburger*

*THAT leave be given to introduce By-Law # 04-2023, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on January 17<sup>th</sup>, 2023, and that it now be read severally a first, second, and third time, and finally passed this 17<sup>th</sup> day of January 2023.*

Carried.

**15.0 ADJOURNMENT**

*Motion 12-2023*

*Moved by Jamie McCallum  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:25 pm.*

Carried.

**NEXT MEETINGS:**

Special Meeting of Council – Wednesday, January 25<sup>th</sup>, 2023, 9:00 am  
Regular Meeting of Council – Tuesday, February 7<sup>th</sup>, 2023, 7:30 pm

\_\_\_\_\_  
Mayor, Jamie Heffer

\_\_\_\_\_  
Clerk, Trevor Hallam