



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, June 16th 2020, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet electronically in regular session on the 16th day of June, 2020, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

Moved by
Seconded by

ADOPT THAT the Council of the Municipality of Morris-Turnberry hereby adopts
AGENDA the agenda for the meeting of June 16th 2020 as circulated.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

attached

Moved by
Seconded by

ADOPT THAT the Council of the Municipality of Morris-Turnberry hereby adopts
MINUTES the June 2nd, 2020 Council Meeting Minutes as written.

~

5.0 ACCOUNTS

5.1 ACCOUNTS

attached

A copy of the June 16th accounts listing is attached.

Moved by
Seconded by

APPROVE THAT the Council of the Municipality of Morris-Turnberry hereby approves
ACCOUNTS for payment the June 2nd accounts in the amount of \$1,262,997.65.

~

5.2 PAY REPORTS

attached

Copies of the June 10th Pay Reports are included for information purposes.

6.0 PUBLIC MEETINGS AND DEPUTATIONS

- 6.1 MUNICIPAL AUDIT REPORT 2019 attached

Nancy Bridge of Seebach and Company Chartered Professional Accountants will present the 2019 Financial Statements and Audit Report.

Moved by
Seconded by

ADOPT 2019 THAT The Council of the Municipality of Morris-Turnberry accept the 2019
AUDIT Audit Report as submitted by Nancy Bridge, Auditor, Seebach and
REPORT Company Chartered Professional Accountants.

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7.0 STAFF REPORTS

- 7.1 PUBLIC WORKS

- 7.1.1 Public Works Operations Report attached

A report has been prepared by Director of Public Works Mike Alcock in this regard. Mr. Alcock will be in attendance.

- 7.1.2 Bluevale Paving attached

A report has been prepared by Director of Public Works Mike Alcock in this regard.

Moved by
Seconded by

ACCEPT THAT The Council of the Municipality of Morris-Turnberry hereby accepts
TENDER the tender of Lavis Contracting Limited for the estimated value of
\$113,746.50 (based on estimated quantities and excluding contingencies
and HST) and authorize the Mayor and CAO/Clerk to execute the tender
and all other required documents.

~

8.0 BUSINESS

- 8.1 SAUGEEN VALLEY CONSERVATION AUTHORITY AGREEMENT attached

A report has been prepared by CAO/Clerk Trevor Hallam in this regard. Staff seek Council's direction.

Moved by
Seconded by

RETURN THAT The Council of the Municipality of Morris-Turnberry hereby directs
BY-LAW staff to return the draft Memorandum of Agreement between the
Municipality and the Saugeen Valley Conservation Authority, as presented,
to a future meeting of Council as a by-law for consideration.

~

- 8.2 OFFICE REOPENING PLAN attached

A report has been prepared by CAO/Clerk Trevor Hallam in this regard. For information purposes only.

- 8.3 DRAFT FLAG PROTOCOL POLICY attached

A report has been prepared by CAO/Clerk Trevor Hallam in this regard. Staff seek Council's direction.

Moved by
Seconded by

RETURN THAT The Council of the Municipality of Morris-Turnberry hereby directs
BY-LAW staff to return the draft Flag Protocol Policy, as presented, to a future
meeting of Council as a by-law for consideration.

~

9.0 COUNCIL REPORTS

Sharen Zinn

Jamie McCallum

Jim Nelemans

Kevin Freiburger

Jamie Heffer

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

attached

10.1 Monthly Report – Blegrave Water

10.2 Correspondence – Western Ontario Warden’s Caucus Chair to Minister Clark re
Broadband

10.3 Outstanding Action Items

11.0 NEW BUSINESS

11.1 Items to be placed on the agenda of the next regular Council meeting.

12.0 BY-LAWS AND AGREEMENTS

None.

*** RECESS ***

13.0 CLOSED SESSION

13.1 ENTER CLOSED SESSION

Moved by
Seconded by

ENTER CLOSED SESSION THAT the Council of the Municipality of Morris-Turnberry enter a closed session, with the CAO/Clerk remaining in attendance at p.m. for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- 1) Section 239 2(b) regarding an identifiable individual;
- 2) Section 239 (c) a proposed or pending acquisition or disposition of land by the municipality;
- 3) Section 239 (e) regarding litigation or potential litigation affecting the municipality
- 4) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.

~

13.2 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM CLOSED SESSION THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at p.m.

~

13.3 REPORT AND ACTION FROM CLOSED SESSION

14.0 CONFIRMING BY-LAW

attached

Moved by
Seconded by

CONFIRMING BY-LAW THAT leave be given to introduce By-Law # 29-2020, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on June 16th, 2020, and that it now be read severally a first, second, and third time, and finally passed this 16th day of June 2020.

~

15.0 ADJOURNMENT

Moved by
Seconded by

ADJOURN THAT the Council of the Municipality of Morris-Turnberry does now adjourn at ____ pm.

~

NEXT MEETINGS:

- | | | | |
|-------------------------------|-----------------|------------------|---------------|
| 1. Regular Meeting of Council | Tuesday, July | 7 th | 2020, 7:30 pm |
| 2. Regular Meeting of Council | Tuesday, July | 21 st | 2020, 7:30 pm |
| 3. Regular Meeting of Council | Tuesday, August | 11 th | 2020, 7:30 pm |



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, June 2nd, 2020, 7:30 pm

The Council of the Municipality of Morris-Turnberry met electronically in regular session on the 2nd day of June, 2020, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Sharen Zinn
Jamie McCallum
Jim Nelemans
Kevin Freiburger

Staff in Attendance

Trevor Hallam CAO/Clerk

Others in Attendance

Denny Scott The Citizen

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30pm.

2.0 ADOPTION OF AGENDA

Moved by Jamie McCallum
Seconded by Sharen Zinn

MOTION THAT the Council of the Municipality of Morris-Turnberry hereby adopts
136-2020 the agenda for the meeting of June 2nd 2020 as circulated. Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None declared.

4.0 MINUTES

Moved by Jim Nelemans
Seconded by Kevin Freiburger

MOTION THAT the Council of the Municipality of Morris-Turnberry hereby adopts
137-2020 the May 19th, 2020 Council Meeting Minutes as written. Carried.

5.0 ACCOUNTS

5.1 ACCOUNTS

Moved by Jamie Mc Callum
Seconded by Kevin Freiburger

MOTION 138-2020 THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the June 2nd accounts in the amount of \$172,358.06. Carried.

5.2 PAY REPORTS

Copies of the May 27th Pay Reports were provided for information purposes.

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

None.

8.0 BUSINESS

8.1 BRUSSELS AGRICULTURAL SOCIETY GRANT

Due to the cancellation of the Brussels Fall Fair, the Brussels Agriculture Society is seeking direction on how to address the grant provided by Council. Direction from Council was requested as to whether the grant should be refunded or put towards next year's Fair.

Direction was given to allow the grant money to be retained and applied to next year.

Moved by Jamie Mc Callum
Seconded by Sharen Zinn

MOTION 139-2020 THAT the Council of the Municipality of Morris-Turnberry hereby authorizes the CAO/Clerk to inform grant recipients that inquire that any amounts provided for 2020 may be retained by the organization. Carried.

Councillor Nelemans commented that the money could be very helpful to these organizations, and that a decision on whether to provide grant or not next year should be done at budget time.

8.2 HOWICK AGRICULTURAL SOCIETY GRANT

Due to the cancellation of the Howick/Turnberry Fall Fair, the Howick Agriculture Society is seeking direction on how to address the grant provided by Council. Direction from Council was requested as to whether the grant should be refunded or put towards next year's Fair.

The CAO/Clerk was authorized to respond to this inquiry as per Motion 139-2020 above.

9.0 COUNCIL REPORTS

Sharen Zinn

May 20th, participated in an electronic Emergency Operations Committee Meeting for the municipality.

Jamie McCallum

No report.

Jim Nelemans

No report. Noted that it is unfortunate that Belmore had spent money on the arena and will not be able to have events as planned this year to generate much needed revenue.

Councillor Nelemans noted the passing of Paul Elgie, a former Turnberry Councillor, and suggested a condolence card be sent to the family.

Kevin Freiburger

May 20th participated electronically in an MVCA Board meeting. Councillor Freiburger noted that staff have been given authority to rely on new flood plane mapping if its more favourable than the old mapping for development, until such time as the new mapping can be formally adopted.

Jamie Heffer

May 21st and May 28th participated electronically in a CAO/Mayor Meeting regarding the ongoing COVID-19 response across the County.

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Water Festival Grant Return
- 10.2 Media Release – Huron County Business Map
- 10.3 Board Highlights – AMDSB – May 26
- 10.4 Minutes – MVCA General Membership – January 22
- 10.5 Minutes – MVCA – Annual General Meeting – February 19
- 10.6 Minutes – MVCA – Source Protection Meeting – January 22
- 10.7 Resolution – City of Kitchener – Universal Basic Income
- 10.8 Information Brochure – Huron Clean Water Project
- 10.9 Outstanding Action Items

11.0 NEW BUSINESS

Councillor McCallum requested that two items be added to the upcoming meeting agenda for discussion:

- Plan for reopening office should a phased regional lifting of restrictions be brought in by the Province.
- Flying flags for other organizations on municipal property.

12.0 BY-LAWS AND AGREEMENTS

None.

***** Mayor Heffer called a brief recess at 7:55 pm *****

13.0 CLOSED SESSION

13.1 ENTER CLOSED SESSION

Moved by Jamie McCallum
Seconded by Kevin Freiburger

MOTION 140-2020 THAT the Council of the Municipality of Morris-Turnberry enter a closed session, with the CAO/Clerk remaining in attendance at 7:57 p.m. for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- 1) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.
- 2) Section 239 2(b) regarding an identifiable individual.

~

13.2 RETURN TO OPEN SESSION

Moved by Jamie McCallum
Seconded by Kevin Freiburger

MOTION 141-2020 THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 8:09 p.m.

Carried.

13.3 REPORT AND ACTION FROM CLOSED SESSION

Council discussed one matter regarding negotiations to be carried on by the Municipality, and one matter regarding an identifiable individual.

14.0 **CONFIRMING BY-LAW**

Moved by Sharen Zinn
Seconded by Jim Nelemans

MOTION 142-2020 THAT leave be given to introduce By-Law # 28-2020, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on June 2nd, 2020, and that it now be read severally a first, second, and third time, and finally passed this 2nd day of June 2020.

Carried.

15.0 **ADJOURNMENT**

Moved by Jamie McCallum
Seconded by Sharen Zinn

MOTION 143-2020 THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:10 pm.

Carried.

NEXT MEETINGS:

- | | | |
|-------------------------------|---------------|--------------------------------|
| 1. Regular Meeting of Council | Tuesday, June | 16 th 2020, 7:30 pm |
| 2. Regular Meeting of Council | Tuesday, July | 7 th 2020, 7:30 pm |

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Morris Turnberry
Account List for**

June 16 2020

General

Hydro One	Streetlights	1,008.17
Hydro One	Belgrave Development	80.61
Tuckersmith Communications	Morris Office Internet	89.27
Union Gas	Morris Office	50.88
MicroAge Basics	Office Supplies	1,170.25
Pitney Bowes Leasing	Postage Machine Lease	191.20
North Huron Publishing Company	Advertisements	195.78
McDonalds Home Hardware	Furnace Filters, Masks	57.61
MTE Paralegal	Tax Collection Costs	469.80
Natural Resource Solutions Inc.	Belgrave Development	2,316.65
CIBC VISA	Zoom Fee	20.00
	Water	<u>57.92</u>
		77.92
Township of North Huron	Water Billings	6,676.49
Wingham & Area Health Professionals	Health Professionals Recruitment Grant	3,392.00
Minister of Finance	Tile Drain Debenture	1,182.05
County of Huron	2020 Q2 Levy	637,660.00
Avon Maitland District School Board	2020 Q2 Education Levy	249,025.07
Huron-Perth Separate School Board	2020 Q2 Education Levy	39,140.77
Payroll		
June 10 2020	Payroll	18,943.04
	Expenses	<u>565.34</u>

General Total**962,292.90****Building Department**

CIBC VISA	OBOA Membership	361.60
Foxtan Fuels	Fuel	224.42
Payroll		
June 10 2020	Payroll	10,722.86
	Expenses	<u>-</u>

Building Total**11,308.88****Property Standards****Property Standards Total****-****Drainage**

Len Baird	Fortune Municipal Drain	<u>481.55</u>
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Drainage Total**481.55****Parks & Cemeteries**

Hydro One	Kinsmen Park	29.93
Maitland Manor Nursery	Mulch for Park	<u>226.00</u>

Parks & Cemeteries Total**255.93****Belgrave Water**

Hydro One	Belgrave Water	1,004.74
Hydro One	Humphrey Well	37.80
Allstream	Phone	53.90
Kincardine Cable	Internet	41.75
Hay Communications	VPN for Belgrave Water	<u>11.30</u>

Water Total**1,149.49****Landfill**

John McKercher Construction Ltd.	Morris Landfill	6,830.85
CIBC VISA	Scalehouse Replacement Mtg	24.39
Huron-Perth Rust Control	Weightscale Maintenance	678.00
Bluewater Recycling Association	Curbside Pickup - June	<u>13,029.28</u>

20,562.52

Roads

Hydro One	Turnberry Shop	241.29	
Union Gas	Morris Shop	101.78	
McDonald Home Hardware	Shop Supplies	28.87	
Stainton Hardware	Shop Supplies	71.14	
Radar Auto Parts	Shop Supplies	205.13	
CIBC VISA	Water	50.00	
Foxtan Fuels	Fuel	6,755.25	
CE MacTavish Limited	Chainsaw Fuel	25.50	
MGM Townsend Tire	Part for 18-06 Mower	492.23	
Jordan Auto Inc.	Maintenance for 17-04 Pickup	88.48	
Municipality of Huron East	Sweeping Sidewalks	124.30	
Cut-Rite Tree Service	Tree Trimming	881.40	
Len Baird	Ditching	192.35	
Da-Lee	Dust Control	46,457.24	
BM Ross & Associates	Kieffer Line Bridge (T090)	1,970.04	
Joe Kerr Ltd.	Clegg Line Bridge (M130)	2,942.96	
AJN Builders Inc.	Repairs Bridges - Clegg Line (M190) & Kieffer Line (T090)	181,636.20	
North Huron Publishing Company Inc.	Pesticide Use Advertisements	243.52	
Midwestern Newspapers Corp	Pesticide Use Advertisements	254.25	
Municipality of Morris-Turnberry	Turnberry Shop Water	97.39	
Payroll			
June 10 2020	Payroll	24,087.06	
	Expenses	-	
	Roads Total		266,946.38
	Account Total		1,262,997.65

Approved By Council:

June 16 2020

 Mayor - Jamie Heffer

 Treasurer- Sean Brophy

MUNICIPALITY OF MORRIS-TURNBERRY
REPORT TO COUNCIL
For the year ended December 31, 2019

Financial Position

	2019	2018	2017	2016	2015
Cash	224,985	321,120	-	-	-
Investments	85,641	84,577	84,273	83,914	83,563
Taxes receivable (note 1)	518,466	523,718	585,370	695,382	716,515
Accounts receivable	586,251	775,466	802,019	718,473	585,799
Municipal drains in process	651,772	516,876	1,053,123	1,059,754	640,013
Inventories	-	-	-	-	53,875
Long-term receivables	975,255	798,646	857,254	848,580	876,924
	<u>3,042,370</u>	<u>3,020,403</u>	<u>3,382,039</u>	<u>3,406,103</u>	<u>2,956,689</u>
Bank overdraft and loan	850,000	852,838	235,686	421,535	191,740
Accounts payable	490,510	515,091	514,882	647,155	576,613
Deferred revenue (gas tax reserve)	-	-	-	-	-
Long-term debt attributed to long-term receivables	849,911	886,486	922,226	963,703	1,004,968
Long-term debt to be financed from general revenue	-	-	-	280,000	280,000
Landfill closure and post closure liability	720,000	710,000	702,000	708,000	704,000
	<u>2,910,421</u>	<u>2,964,415</u>	<u>2,374,794</u>	<u>3,020,393</u>	<u>2,757,321</u>
Net financial assets (note 2)	<u>131,949</u>	<u>55,988</u>	<u>1,007,245</u>	<u>385,710</u>	<u>199,368</u>
Tangible capital assets					
Net book value beginning of year	18,034,737	16,937,723	17,012,302	17,180,849	16,977,091
Purchases	1,419,173	2,650,757	1,239,985	743,611	1,043,570
Donated assets	-	-	-	-	-
Disposals and adjustments	(93,971)	(703,196)	(509,708)	(135,559)	(34,983)
Amortization	(894,357)	(850,547)	(804,856)	(776,599)	(804,829)
Net book value end of year	<u>18,465,582</u>	<u>18,034,737</u>	<u>16,937,723</u>	<u>17,012,302</u>	<u>17,180,849</u>
Capital assets financed by long term debt	(850,000)	-	-	(280,000)	(280,000)
Net investment in capital assets	<u>17,615,582</u>	<u>18,034,737</u>	<u>16,937,723</u>	<u>16,732,302</u>	<u>16,900,849</u>
Accumulated surplus (note 3)					
Net investment in capital assets	17,615,582	18,034,737	16,937,723	16,732,302	16,900,849
Unfunded landfill liabilities	(720,000)	(710,000)	(702,000)	(708,000)	(704,000)
Reserves	1,679,219	750,305	1,729,816	1,519,060	1,165,650
Other surplus (deficit)	22,730	15,683	(20,571)	(145,350)	17,718
	<u>18,597,531</u>	<u>18,090,725</u>	<u>17,944,968</u>	<u>17,398,012</u>	<u>17,380,217</u>

Note 1: Taxes receivable

Current year taxes receivable as percentage of total levy for year	5.2%	4.5%	5.9%	6.2%	6.3%
Total taxes receivable as percentage of total	7.4%	7.7%	7.5%	10.6%	11.3%

Note 2: Net financial assets

Net financial assets are the net amount of cash and items that will eventually be turned into cash or paid out in cash and indicates the extent of resources available to finance future operations.

Note 3: Accumulated surplus

Total accumulated surplus indicates the resources available to provide future services. Adequate reserves are an indicator of flexibility and ability to deal with contingencies.

MUNICIPALITY OF MORRIS-TURNBERRY
REPORT TO COUNCIL
For the year ended December 31, 2019

Five Year Comparison of Operating Revenue Expenses

	2019 Budget	2019 Actual	2018 Actual	2017 Actual	2016 Actual	2015 Actual
Revenue						
Taxation	3,480,041	3,486,581	3,383,614	3,337,492	3,047,992	2,847,716
Grants						
OMPF grant	665,700	581,900	665,700	769,500	895,700	1,048,200
Gas tax grant	214,763	216,787	108,707	105,603	103,766	98,825
Municipal drains	29,000	26,591	196,716	379,498	367,061	17,738
Other capital grants	478,189	478,189	114,245	73,946	30,723	30,723
Other government grants	88,928	75,344	92,130	62,074	58,503	126,182
User fees						
Water	140,820	151,420	146,906	127,657	110,915	103,352
Garbage collection and disposal	234,400	269,261	241,769	229,493	231,353	203,506
Municipal drains	1,068,500	437,710	114,011	407,102	425,643	462,144
Protective services permits and fees	146,000	117,404	141,315	179,692	133,539	111,807
Shared services recoveries	115,587	119,967	105,074	220,124	200,489	-
Other fees and charges	158,102	168,733	312,380	428,589	199,072	279,280
Other income						
Bank interest and penalties on taxes	120,404	125,872	119,585	125,252	136,096	130,234
Tangible capital assets contributed	-	-	-	-	-	-
Sale of capital assets	2,280,000	102,408	695,548	470,124	37,444	4,070
Capital financing	-	850,000	-	-	-	-
Total revenue	9,220,434	7,208,167	6,437,700	6,916,146	5,978,296	5,463,777
Less: sale of capital assets	(2,280,000)	(102,408)	(695,548)	(470,124)	(37,444)	(4,070)
Less: capital financing	-	(850,000)	-	-	-	-
Gain (loss) on disposal of capital assets	-	8,436	(7,649)	(39,584)	(97,785)	(30,913)
Total revenue per financial statements	6,940,434	6,264,195	5,734,503	6,406,438	5,843,067	5,428,794
Expenditures						
Council	95,000	79,814	99,651	99,858	95,952	91,166
Shared services	-	-	-	15,846	135,492	-
Other general government	521,772	552,847	507,742	504,854	538,039	440,644
Fire	309,847	286,562	316,034	513,217	352,822	336,508
Policing	481,298	481,302	467,441	457,806	386,810	311,611
Conservation authority	77,207	77,207	72,025	65,665	63,793	60,080
Building and other protective services	276,765	282,907	271,323	357,799	226,638	140,801
Roads and streetlights	1,528,502	1,611,262	1,828,467	1,372,568	1,592,641	1,425,629
Water and sewer	144,600	172,495	139,851	142,175	199,318	252,881
Waste collection and disposal	460,330	431,748	383,539	379,359	349,914	356,151
Cemeteries and other health and social services	96,200	82,895	84,063	78,533	78,368	35,296
Recreation	179,631	159,936	152,761	177,488	163,263	148,020
Municipal drains	1,156,976	502,789	345,818	834,500	818,539	501,208
Planning and development	564,367	131,268	61,484	60,958	43,084	153,199
Capital expenditures	2,141,400	1,419,173	2,650,757	1,239,985	743,611	1,043,570
Debt payment	-	-	-	280,000	-	-
Net transfers to (from) reserves	1,186,539	928,914	(979,512)	210,756	353,410	171,549
Total expenditures	9,220,434	7,201,119	6,401,444	6,791,367	6,141,694	5,468,313
Less: capital expenditures	(2,141,400)	(1,419,173)	(2,650,757)	(1,239,985)	(743,611)	(1,043,570)
debt payment	-	-	-	(280,000)	-	-
net transfers to (from) reserves	(1,186,539)	(928,914)	979,512	(210,756)	(353,410)	(171,549)
Add: amortization of capital assets	-	894,357	850,547	804,856	776,599	804,829
increase (decrease) in landfill liability	-	10,000	8,000	(6,000)	4,000	8,630
Total expenditures per financial statements	5,892,495	5,757,389	5,588,746	5,859,482	5,825,272	5,066,653
Annual surplus (deficit) per financial statements	1,047,939	506,806	145,757	546,956	17,795	362,141



Report to the Council on June 16th, 2020

Subject: Operations Report

Presented by: Mike Alcock

- **Recommendation:** That the Council of the Municipality of Morris-Turnberry receive the Public Works Operations Report for information.

Executive Summary:

This report is intended to provide Council with an outline of Public Works Staff operations:

- Routine Road Patrols and regular maintenance activities and asphalt patching continue to get completed as scheduled and / or as required.
- Public works staff has been working on brush removal and tree cutting.
- Dust control application has been completed.
- Our summer students are mainly cutting grass and performing regular maintenance in the parks and cemeteries. They have prepared the flower beds and planted climbing roses at the rose trellis in Belgrave. In addition they are assisting public works with other duties as necessary such as line trimming at guiderails.
- The new garbage cans have been installed in the parks.
- Work on tender and RFP preparations and Planning for 2020 continue.
- Phase 1 of the new cell at the landfill is nearly complete. The area has been excavated to grade and an access road is being constructed. The new cell has received MECP approval and waste will begin being placed as soon as the current cell is full.
- Bridge work on M190 is progressing well and Bridge work on T090 has been completed.
- The G to G trail has requested that we do some work where the trail intersects Elevator Line and Walton Road. The recommended work includes some ditching which should be completed anyway, as well as a culvert where the trail meets Walton Road and some granular fill where the trail meets elevator line as well as Walton Road. G to G is planning on surfacing the trail with stone dust in the late summer and would like this work completed ahead of that. We have done small jobs like this for G to G in the past.
- Public works plans on installing the new Morris-Turnberry entrance signs in late spring or early summer (June – July) after tree cutting, brushing and stump removal is completed.

Thank you.

Mike Alcock,
Director of Public Works



Report to the Council on June 16th, 2020

Subject: 2020 Paving Contract - Bluevale

Presented by: Mike Alcock

- **Recommendation:** That the Council of the Municipality of Morris-Turnberry accept the tender of Lavis Contracting Limited for the estimated value of \$113,746.50 (based on estimated quantities and excluding contingencies and HST) and authorize the Mayor and ACAO/Clerk to execute the tender and all other required documents.
-

Executive Summary:

The Municipality of Morris-Turnberry approved budget includes \$95,000 for hot mix paving on James Street, Duncan Street and Morris Street. This project that was originally planned to be an overlay needed to be changed to an asphalt reclamation project with grading compaction and hot mix paving.

Upon review of the condition of the asphalt this spring it was determined that the existing asphalt was not in suitable condition to support an overlay. As such the existing asphalt will need to be ground into the underlying base (full depth reclamation). The new base will be shaped and graded and compacted prior to paving with hot mix. The additional cost to complete this work along with additional granular "A" as required for mixing, grading and leveling is expected to cost \$24,600.

The tender closed at 12:00 noon on June 10, 2020 at the Municipality of Morris-Turnberry office. Five contractors received tender documents and One contractor submitted tender forms for the Tender.

The proposed Morris-Turnberry roads include:

- James Street from Clyde Line to Amberley Road
- Duncan Street from James Street to Queen Street
- Morris Street from Clyde Line to the east limit of paving

Comments:

Tenders were open in the presence of Municipality of Morris-Turnberry Staff. Contractors were notified that they would not be allowed to enter the office, but if anyone contractors were present arrangements would be made to view the opening. No Contractors were present.

The tender includes an item for Asphalt Cement which is paid at the Rack Price. Currently the price of Asphalt Cement is \$729.00 per tonne which is \$171.00 per tonne less than estimated. If

that price remains constant it will lead to savings of approximately \$5,500 off the tendered price. The tender includes a contingency allowance of \$10,000 which is not reflected in the price in this report. The most likely item that contingency allowance would be used for is Asphalt Cement in the event the price was to rise above the estimated \$900 per tonne. It is not expected that the contingency allowance will be required.

There is an expected budgetary short fall of \$18,000 to \$23,000 from the amount budgeted for this project due to the need to pulverize and reclaim the existing asphalt.

Bridge T090 on Kieffer Line has been completed for \$87,100. The budgeted amount for this bridge was \$125,000. The savings from that project could be applied towards the Bluevale paving project.

The following table summarizes the tender prices received June 10, 2020:

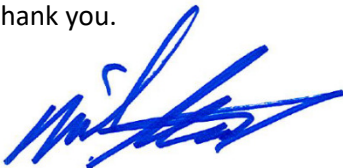
	Contractor	Price Excluding Contingency and HST	Effective Rate of HST 1.76%	Total Expected cost to Municipality
1	Lavis Contracting Limited	\$113,746.50	\$2,001.94	\$115,748.44

Lavis Contracting Limited has satisfactorily completed similar projects for the Municipality in the past.

Budget:

The Municipality of Morris-Turnberry included \$95,000 for surface treatment in the draft 2020 Budget. The expected cost to complete the project including the effective rate of HST (1.76%) is \$115,748.44. The estimated projected shortfall of \$20,748.44 can be recovered from efficiencies elsewhere in the Public Works budget.

Thank you.



Mike Alcock, Director of Public Works



REPORT TO COUNCIL

Prepared by: Trevor Hallam
Date: June 16th 2020
Subject: SVCA Agreement

Recommendation:

That staff be directed to return the Memorandum of Agreement between Morris-Turnberry and the Saugeen Valley Conservation Authority for the provision of planning services to a future meeting of council as a by-law for consideration.

Background:

On December 20th, I received correspondence from the SVCA indicating that they were awaiting a response regarding a draft Memorandum of Agreement for the provision of planning services that had been sent previously.

The SVCA had first reached out regarding the renegotiation of this agreement in 2017, and again in 2018. As they provide valuable background on the purpose of the agreement, those two letters have been included.

After some correspondence, I provided final comments on the draft agreement to SVCA in February of this year.

Due to COVID-19 related delays on the part of the SVCA, I received the final draft that incorporated comments on June 9th. That final version of the agreement is included here for consideration and comment by Council.

The agreement is for the provision of plan review and technical review services for planning matters for lands under the jurisdiction of the SVCA. Similar services are provided by the MVCA for lands under their jurisdiction in the Municipality.

Staff are supportive of the agreement as written and recommend that its signing be authorized by by-law at the next meeting of Council.

Others Consulted:

Jenn Burns, Huron County Planner

Respectfully submitted,

Trevor Hallam



1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

July 5, 2017

FILE COPY

Mayor Paul Gowing
Municipality of Morris-Turnberry

Re: Memorandum of Agreement – Planning Services

Saugeen Valley Conservation Authority wishes to renegotiate the Memorandum of Agreement (“MoA”) which currently governs the plan review and technical clearance services that SVCA provides to the municipality. To that end, please find enclosed a draft MoA that satisfies the SVCA mandate. SVCA intends to replace existing agreements with all watershed municipalities with the attached proposed new agreement.

We ask that the municipality review this document and get back to us with your comments by September 1st if possible.

Should you have any questions or require clarification please contact Wayne Brohman.

Sincerely,

Wayne Brohman
General Manager / Secretary-Treasurer
Saugeen Conservation

Luke Charbonneau
Chair, Saugeen Conservation

WB/LC/jh

cc. Nancy Michie, Administrator-Clerk Treasurer
Robert Buckle, Authority Member, SVCA



Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands,
Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce,
Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North,
Town of Saugeen Shores, Township of Southgate, Municipality of West Grey



1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

August 16, 2018

Municipality of Morris-Turnberry

Attention: Nancy Michie, Administrator Clerk-Treasurer

Re: Memorandum of Understanding – Planning Services

Background: Saugeen Valley Conservation Authority (“SVCA”) currently has in place Memorandum of Agreements (now replaced by the term Memorandum of Understanding (“MOU”)) with upper and lower tier watershed municipalities. Those MOUs provide the framework for the effective and timely provision of comments and services by SVCA to the Counties and municipalities with respect to land use planning matters. SVCA, and in some cases the County/Municipality, recognized the need to review and update those agreements. In July 2017 SVCA provided a proposed and significantly revised MOU to its municipal partners. The significant revisions were to remove the reference to Natural Heritage issues as well as the review of such issues and to limit commenting by SVCA to those geographic areas regulated by SVCA. That change was the result of a motion by the full Authority in October 2016. The proposed MOUs recognize that County and local councils have the statutory authority for land use planning.

Municipal Response to Proposed MOU: Most County and Municipal staffs were clear in their preference to have SVCA continue to provide the same Natural Heritage review services as well as commenting on local planning documents throughout the watershed as is currently the case. Those staff were asked to have their respective councils make a formal request to SVCA to that effect for consideration by the Authority Members. That formal request was made by Grey County and Southgate councils.

SVCA was also asked to include wording with respect to pre-submission consultation and with respect to a Communications and Issues Resolution Protocol. The Authority has agreed to those two requests.

SVCA Response to Council Requests: At its July 17th Authority meeting the Authority Members considered the request by Grey County and Southgate councils with respect to the Natural Heritage issue. The Members considered that request in the context of a strong Authority desire to improve the efficiency of SVCA. A key component of improved efficiency is the concentration by SVCA staff on the SVCA’s core mandate. SVCA’s core role in municipal plan input and review is to ensure that municipalities give appropriate regard to section 3.1 of the Provincial Policy Statement in their planning activities and further that the SVCA review be limited to areas regulated by Ontario Regulation 169/06 as amended. After much discussion, the councils’ request for continuing the planning services currently provided with respect to Natural Heritage, local planning document comments and planning reviews outside the SVCA regulated areas was respectfully denied by motion of the Authority.



Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

New MOUs: An MOU between the parties continues to be a useful tool as it will outline with clarity the role of those parties in the planning process. An MOU will further assist the County/Municipality and landowners/applicants by:

- Outlining SVCA's role in pre-submission consultation which is an important aspect requested by the County/Municipality. This provision can significantly assist in making the process more efficient for all the parties.
- Identify the protocol in cases where there is a hazard feature noted but the feature is not identified in SVCA mapping.
- Provide a communication and dispute protocol.
- Allow for consolidated fee collection which is a benefit to the landowner/proponent.

At a stated time SVCA staff will cease providing Natural Heritage services and current MOAs will be terminated and hopefully new MOUs will be in place. SVCA recognizes that the County/Municipalities require significant lead time to determine the preferred option for replacing the planning input and review services currently provided by SVCA. We understand that either having trained staff to perform those tasks or hiring outside consultants may take considerable time to put in place. County/Municipal budget concerns also factor into the timing for the transition. We are certainly willing to work with County/Municipal staff to assist them in their deliberations during the transition. We suggest a realistic effective date for a new MOU would be on or before January 1, 2020 and wish to work toward that date as a firm deadline. Please let us know if that is a reasonable date from your perspective. We understand that Huron County does its own Natural Heritage review using its staff, so they may be a useful source of information on how that works for them.

Next Steps: We suggest the next steps would include:

- County/Municipal staff informing their respective councils of the change in SVCA's role with respect to planning services.
- Agreement on the termination date for the provision of SVCA's current planning services (January 1, 2020).
- Finalize the terms and conditions of a new MOU.

Please do not hesitate to contact us should you wish clarification on any aspects of this issue.

Regards,



Wayne Brohman
General Manager/Secretary-Treasurer
Saugeen Conservation



Luke Charbonneau
Chair
Saugeen Conservation

MEMORANDUM OF AGREEMENT dated this day of , 2020.

BETWEEN

THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

(Hereinafter referred to as the “Municipality”)

AND

THE SAUGEEN VALLEY CONSERVATION AUTHORITY

(Hereinafter referred to as the “SVCA”)

1. PURPOSE

The purpose of this Memorandum of Agreement is to describe the framework within which the SVCA will provide specified *Planning Act* application review and technical review services to the Municipality.

2. ROLES AND RESPONSIBILITIES

(a) The Municipality and the SVCA mutually agree that:

- i) this Memorandum of Agreement applies to the SVCA and the area under its jurisdiction which is located in the Municipality of Morris-Turnberry;
- ii) the SVCA desires and has the expertise to provide the plan review and technical review services to the Municipality identified in this Memorandum of Agreement and that the Municipality is relying on said expertise. The parties acknowledge that the Municipality remains the Approval Authority for those planning applications for which the Municipality is so designated by statute;
- iii) nothing in this Memorandum of Agreement precludes the SVCA from commenting to the Municipality from a Conservation Authority perspective, as it normally would on an application circulated by the Municipality under the *Planning Act*, including appeals to the Appeal Board for such matters as the SVCA deems to be within its mandate;
- iv) this Memorandum of Agreement may be amended by mutual agreement, in writing, from time to time to reflect changes in the programs of parties to this Memorandum of Agreement, or as a result of changes in provincial polices, or as a result of subsequent discussions between the parties hereto; it is intended this Memorandum of Agreement will be revisited every 5 years by both the SVCA and the Municipality;
- v) any party to this Memorandum of Agreement may terminate the agreement at any time, in writing to the other party to the agreement, with a minimum of six months’ notice; and,

- vi) nothing in this Memorandum of Agreement precludes the SVCA from administering and enforcing its Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses (Ontario Regulation 169/06), as amended, under Section 28 of the *Conservation Authorities Act*, R.S.O. 1990, Chap. C.27.

(b) **The Municipality commits to:**

- i) circulate to the SVCA under this Memorandum of Agreement all those development/planning applications listed in Appendix A, Schedule 1;
- ii) transfer appropriate policy statements, guidelines, manuals, maps, information, data and criteria from the Municipality to the SVCA, and transfer said material to the SVCA as it is received from the Province of Ontario or County, or make arrangements to have said material transferred directly from the Province or County to the SVCA;
- iii) make other arrangements to provide the plan review and technical review services identified in this Memorandum of Agreement, when in the opinion of the Municipality and the SVCA utilizing the services of the SVCA as specified in this agreement could result in a conflict of interest for the SVCA;
- iv) collect fees as prescribed in Appendix A, Schedule 3(a) on behalf of the SVCA; and,
- v) accept all liability for applications not circulated to the SVCA for commenting in accordance with clause 4 of Appendix A – Schedule 1.

(c) **The SVCA commits to:**

- i) provide the Municipality with those services listed in Appendix A, Schedule 2;
- ii) provide its comments to the Municipality prior to the public hearing, or public meeting, or due date for submitting comments as indicated on the circulated application or notice, or request an extension with reasons;
- iii) comment on whether the application complies with applicable Provincial Policies as set out in Section 3.1 (Natural Hazards) of the Provincial Policy Statement (PPS 2014), or as requested by the Municipality and as mutually agreed upon by the Parties;
- iv) apply all relevant Provincial operational procedures and guidelines in the plan review and technical review services it provides the Municipality;
- v) not disseminate any data, maps, information or other documents either received directly from the Province or identified as “Provincial data” by the Municipality, unless permission has been obtained;
- vi) disseminate Municipal data, maps, information or other documents when requested, only in accordance with Municipal policies and procedures; and,

- vii) make provision for staff to attend Appeal Board Hearings, upon the request of the Municipality, with respect to the plan review and technical review services provided pursuant to this Memorandum of Agreement at no extra cost to the Municipality.
- viii) respond to general inquiries and participate in pre-consultation meetings with Applicants, as requested. The SVCA is only involved with pre-consultation if the subject property, or a portion of the subject property, is within the SVCA's Approximate Regulated Area or within the SVCA's Approximate Screening Area.

3. TIME FRAME FOR IMPLEMENTATION

This Memorandum of Agreement will take effect on _____, 2020.

The parties have duly executed this Memorandum of Agreement under the hands of their authorized Officers.

THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

)
)
)
) _____
) Jamie Heffer
) Mayor
)
)
) _____
) Trevor Hallam
) Chief Administrative Officer/Clerk

SAUGEE VALLEY CONSERVATION AUTHORITY

)
)
) _____
) Jennifer Stephens
) General Manager/Secretary Treasurer
)
)
) _____
) Dan Gieruszak
) Chair

APPENDIX A - SCHEDULE 1

APPLICATION TYPES AND DEFINITIONS

1. The Municipality advises the SVCA that under this Memorandum of Agreement it will circulate the following types of development/planning applications to the SVCA for comment as per the items in Appendix A, Schedule 2, unless circulated by the County:
 - Subdivisions;
 - Condominiums;
 - Consents;
 - County and Municipal Official Plans;
 - County and Municipal Official Plan Amendments;
 - Part Lot Control By-laws;
 - Comprehensive Zoning By-laws;
 - Zoning By-law Amendments;
 - Minor Variances; and,
 - Site Plans, where deemed necessary by the Municipality or as requested by the SVCA.
2. “Development/planning application review” as defined in Appendix A, Schedule 2 includes:
 - i) reviewing development applications to determine if and where a Provincial interest may be affected;
 - ii) identifying the need for and adequacy of technical reports and proposing mitigation measures for applications;
 - iii) assisting in the preparation of terms of reference for studies and reports; and,
 - iv) specifying conditions of approval.
3. “Technical Review” as defined in Appendix A, Schedule 2 includes assessing technical reports submitted by the proponent’s consultants to determine if the reports have been prepared in accordance with Provincial and SVCA guidelines and standards; unless stated otherwise in Appendix A, Schedule 2.
4. The Municipality shall only circulate development/planning applications to the SVCA if the subject property, or a portion of the subject property is within the SVCA’s Approximate Regulated Area or within the SVCA’s Approximate Screening Area. For those development/planning applications not circulated to the SVCA the SVCA will not provide review or comment and will not collect a fee from the Municipality. For Development Applications circulated to the SVCA the SVCA will charge the Municipality a review fee.

APPENDIX A - SCHEDULE 2

**SERVICES TO BE PROVIDED BY SVCA TO THE MUNICIPALITY OF MORRIS-TURNBERRY
in accordance with the Fee Schedules**

DESCRIPTION – When Development Proposed on a property containing SVCA Screening or Regulated Areas	LIST OF FUNCTIONS FOR DEVELOPMENT/PLANNING APPLICATION REVIEW AND TECHNICAL REVIEW	
	DEVELOPMENT/PLANNING APPLICATION REVIEW	TECHNICAL REVIEW
Identify need for and conduct technical review of reports on wetland areas impacts and mitigation measures	X	X
Review for site specific (off site) stormwater planning issues	X	
Identify need for and review stormwater management facilities and reports where outlet is to a watercourse or SVCA regulated area (river valley, wetland, shoreline)	X	SVCA review does not include technical clearance of SWM modeling or engineering methodologies; nor detailed review of lot specific grading outside SVCA's screening or regulated areas.
Review for sub-watershed planning/master drainage planning	X	SVCA review does not include technical clearance of SWM modeling or engineering methodologies; nor detailed review of lot specific grading outside SVCA's screening or regulated areas.
Comment on natural hazards (flooding, erosion, unstable soils and bedrock) including technical review of reports relating to hazard land limits and mitigation.	X	X
Comment on and issue permit for development in SVCA Regulated Areas	X	X
Review impacts on valleylands	X	X
Comment on lakes and rivers impacts	X	X
Comment on shorelines processes impact	X	X
Review and comment on erosion limits	X	X
Review and comment on natural resource - related impacts on groundwater recharge/discharge areas where there is a wetland or other sensitive surface water feature impact.	X	X

APPENDIX A

SCHEDULE 3(a)

FEE SCHEDULE – Municipality of Morris-Turnberry

APPLICATION REVIEW FEE

- The Application Review Fee shall be charged for all Applications circulated to the SVCA.
- The Application Review Fee shall be collected by the Municipality on behalf of the SVCA and remitted to the SVCA quarterly, or in accordance with any other mutually agreeable timeframe.
- No Application Review Fee shall be charged for Municipally sponsored applications.

Official Plan Amendment	\$250
Zoning By-law Amendment	\$250
Consent (per each new created)	\$250
Minor Variance	\$180
Draft Plan of Subdivision	\$70 per lot, unit or block, with a minimum flat fee of \$570 and a maximum fee of \$6960 (Note: 0.3 metre reserve blocks shall not be included in the calculation of the number of blocks.)
Draft Plan of Condominium	The lesser of \$70 per unit or \$1400/ha, with a minimum flat fee of \$570 and a maximum fee of \$6960
Site Plan Application	The lesser of \$70 per unit or \$1400/ha, with a minimum flat fee of \$570 and a maximum fee of \$6960
Private "Multi-Lot" Residential Developments (as an OPA and/or ZBA)	\$70 per unit (parcel) or block, with a minimum flat fee of \$570 and a maximum fee of \$6960
Other Types of Applications not noted above	\$180

Notes and Definitions

1. The SVCA reserves the right to waive the application fee or reduce the fee on a case by case basis.
2. Fees for multiple joint applications made at the same time for the same parcel and for the same development proposal for Official Plan Amendments, Zoning By-law Amendments, Minor Variances and Consents will be discounted as follows:

First application	Full fee per Application Review Fee above
Additional applications	50% of full Application Review Fee per application

Note: The first Application Review Fee shall always be the higher of the applicable fees.

3. That on January 1st of each year, commencing January 1st, 2021, the fees as listed in Schedule 3 (a) "Fee Schedule" shall automatically increase on a percentage basis, rounded up to the nearest dollar increment, in a manner consistent with the Statistics Canada "Ontario Consumer Price Index" from October of the previous calendar year, if the index shows an increase.
4. If formal pre-submission consultation with the SVCA is undertaken, formal planning review fees will be reduced by 50% at the discretion of the SVCA (does not include Draft Plan of Subdivision, Draft Plan of Condominium, Multi-Lot Development, or Site Plan Control Applications).

**APPENDIX A
Schedule 3(b)**

**FEE SCHEDULE – Municipality of Morris-Turnberry
(fees collected directly from the applicant by the SVCA)**

TECHNICAL REVIEW FEES

Technical Review		Flat Fee (Also See No.5)
1.	Site Plans	\$600
2.	Subwatershed Study/Master Drainage Plan or Tributary Study	\$600
3.	Stormwater management studies and proposed facilities. This fee includes review of all Phases of SWM plans from preliminary or conceptual to final engineering design (Quality, Quantity and Sediment and Erosion Control). <i>** SVCA review does not include technical clearance of SWM modeling or engineering methodologies; nor detailed review of lot specific grading outside SVCA's screening or regulated areas.</i>	\$115/lot, unit or large block plus surcharge where applicable. \$1400 minimum fee
4.	Scoped Site Impact studies and proposed mitigation measures for any proposal that is potentially impacted by natural hazards (flooding, slope stability, shorelines)	\$600
5.	Full Site Impact studies and proposed mitigation measures for any proposal that is potentially impacted by natural hazards (flooding, slope stability, shorelines)	\$1,520
6.	Any combination of two of the above	Sum of the two less \$210
7.	Any combination of three of the above	Sum of the three less \$420
8.	Any combination of four or more of the above	Sum of the four or more less \$600
9.	All technical review fees are subject to the Supplementary Fee , where applicable, in addition to the flat fee	See note 5 below

Notes and Definitions:

1. For the purpose of the fee schedule in Appendix A – Schedule 3(b), **Scoped Site** studies are generally recommended in situations where the natural hazard is well documented, similar development has been previously proposed, modelled and analyzed, impacts are not expected due to the location or nature of a proposed development, and mitigation options have been developed.
2. For the purpose of the fee schedule in Appendix A – Schedule 3(b), **Full Site** studies are generally recommended in situations which are more complex, where information is lacking, or where the risk or significance of the impact is high.
3. It is anticipated that the determination of the type of studies required will be made by the Municipality, following consultation with the SVCA. The fee for the technical review fee is to be paid by the proponent directly to the SVCA.
4. Where a Development, Interference with Wetlands and Alterations to Shorelines and Waterways Regulation permit approval is required in addition to the planning approval, the fee for the SVCA permit may be discounted at the SVCA's discretion.
5. For the purpose of the fee schedule in Appendix A – Schedule 3(b), the **Supplementary Fee** applies when the SVCA chooses to use specific technical assistance from another source to supplement their review of a technical document, and thereby direct costs are incurred by the SVCA. This fee is in addition to the flat rate fee and is to be paid by the proponent directly to the SVCA. The Supplementary Fee charged to the proponent is equal to the costs invoiced to the SVCA by the other source for that specific review.
6. That on January 1st of each year, commencing January 1st, 2021, the fees as listed in Schedule 3 (b) "Fee Schedule" shall automatically increase on a percentage basis, rounded up to the nearest dollar increment, in a manner consistent with the Statistics Canada "Ontario Consumer Price Index" for October of the previous calendar year, if the index shows an increase.



REPORT TO COUNCIL

Prepared by: Trevor Hallam
Date: June 16th 2020
Subject: Office Closure Update

Recommendation:

For information purposes only.

Background:

In response to the developing COVID-19 pandemic and the orders under the Emergency Management and Civil Protection Act, the Municipal office was closed to the public effective March 17th, 2020. As of the date of this report, those orders have been extended to June 19th.

Since the date of closure, all operations have continued either unchanged or with minor adjustments. All business for which ratepayers previously attended the office is still being transacted through the use of a drop box, or making use of online services and capabilities. Staff are still available by phone and email to answer all questions and provide assistance. Operating in this way has presented no substantial barriers to conducting business as usual, and no complaints have been received from the public regarding the changes in procedure to accommodate the closure.

The CAO/Clerk and the Mayor have been in regular contact throughout the closure to discuss the status of operations. The decision thus far has been to remain closed to the public until the lifting of the emergency declaration by the Province in its entirety. Being as services are not being negatively impacted, there is no need to unnecessarily increase risk to staff or the public by opening the office.

Furthermore, though some restrictions are being incrementally lifted by the Province, there is a real possibility that some of those restrictions may be put back in place if the Province sees another increase in positive COVID-19 cases. For this reason, reopening now only to have to close again later may cause unnecessary confusion and frustration among ratepayers.

There are also increased costs, both in materials and staff time, that would be incurred if the office were to open now. Strict personal protective equipment protocols would have to be put in place for the safety of staff and the public including providing masks, Plexiglas screens for the service counter, and implementing an increased cleaning and disinfecting regiment. Last week's announcement that Phase 2 of reopening would be implemented in parts of the Province, including within the jurisdiction of the Huron Perth Public Health, did not make any changes that would reduce the need for these measures.

Open lines of communication have been kept with other municipalities in Huron County as well to provide an avenue for information sharing and informal response coordination. At the time of writing this report, no other offices are considering opening to the public.

Due to the factors above, the decision of the Mayor and CAO/Clerk to date has been to remain closed.

When the time to open does come, measures will be taken to ensure that any recommendations of the Province and the Health Unit in place at that time are followed. Efforts will be made to inform the public or the reopening as well.

Included with this report for information are two documents from the Province, the Stage 2 re-opening framework, and the guide for essential workplaces, both of which highlight the steps that would need to be taken to reopen to the public at this time.

Others Consulted:

None

Respectfully submitted,



Trevor Hallam

Ministry of Health

COVID-19 Guidance: Essential Workplaces

Version 1, May 2, 2020

This guidance provides basic information only. It is not intended to take the place of medical advice, diagnosis, treatment or legal advice.

The purpose of this document is to assist with the minimization of COVID-19 transmission in non-health care workplaces. However, this document may not be applicable to all non-health care workplaces (e.g., congregate living settings). Appropriate preventative measures should be put in place which account for the specific hazards and risks of exposure that may be present in a workplace setting.

Employers may refer to additional sector-specific guidance provided by the [Ministry of Health](#) (MOH), the [Ministry of Labour, Training and Skills Development](#) (MLTSD) and industry partners to ascertain what types of preventative measures may be appropriate for particular workplace settings.

Please check the MOH [COVID-19 website](#) regularly for updates to this document, the latest case definition, FAQs, and other pertinent information.

General Advice

There are several things that workplaces can do to protect their workers¹ and customers:

- Implement organizational pandemic and/or business continuity plans as appropriate. These should include plans to address situations when workers are unwell or when they are not able to work due to other circumstances.
- Develop communication policies and procedures about what to do if their workers are ill.
- Have workers work from home, whenever possible, and equip them with the means to do so.

¹ Refers to staff (i.e., workers) and is intended to include, students, or volunteers that conduct business or related activities, where applicable and appropriate.

- In situations where workers are deemed essential and need to physically come into the workplace, review infection prevention and control/occupational health and safety policies and procedures with all workers.
- Review COVID-19 guidance from your industry associations to determine the steps workers need to take to be properly prepared in the workplace.
- Instruct workers to self-monitor for [symptoms of COVID-19](#) such as fever, cough or difficulty breathing. If they have symptoms, they should use Ontario's [self-assessment tool](#). They can also contact their health care provider or Telehealth Ontario (1-866-797-0000). Advise all workers to stay home if they are unwell.

Prevention

There are many things that workplaces can do to prevent the spread of COVID-19, particularly by facilitating proper [hand hygiene](#), respiratory etiquette and [physical distancing](#), such as:

- Provide access to handwashing and have available alcohol-based hand sanitizers at multiple, prominent locations in the workplace.
 - Ensure there are enough supplies on hand for proper hand hygiene, including pump soap, warm running water and paper towels or hot air dryers.
 - If possible, consider adding alcohol-based hand sanitizer stations throughout the workplace to supplement hand washing. Portable hand sanitizer bottles should also be provided to workers at their work stations if they interact directly with customers. Alcohol-based hand sanitizers with greater than 60% alcohol should be used.
 - Workers should conduct hand hygiene between every interaction with customers.
- Non-touch, lined waste disposal receptacles for use by workers and customers should be provided throughout the workplace.
- Implement physical distancing (maintaining a distance of at least 2 metres or 6 feet from other people), to the greatest extent possible. This could include:
 - Using telephone, video conferencing, or the internet to conduct business, including appointments, as much as possible (including within the same building), instead of in person meetings.

- Permitting flexible hours and staggering start times, breaks, and lunches or staggering days that workers are in the workplace.
- Providing physical barriers, such as plexiglass dividers.
- Marking out a distance of 2 metres or 6 feet between seats and seating areas to ensure physical distancing in common or shared spaces and lines (i.e., reception areas, meeting rooms, waiting rooms, grocery lines, kitchenettes, elevators, offices and other work spaces).
- Admitting fewer customers at a given time.
- Dedicating specific hours to high-risk populations, including those over 65 and with disabilities.
- Encouraging the use of self-scanning technologies at check outs.
- Encouraging customers to pack their own purchases, whenever possible, and discouraging the use of multi-use bags,
- Requiring passengers to sit in the rear seat of a vehicle and open the windows, weather permitting, in taxis and rideshares.
- When physical distancing cannot be maintained, employers may implement the use of face coverings as source control (e.g., non-medical masks or cloth masks).
- Encourage contactless methods of payment (tapping credit or debit cards) instead of cash.
 - If cash payments are made, workers should wash or sanitize their hands every time after handling cash.
 - The credit/debit machine should be disinfected frequently throughout the day.
- In addition to routine cleaning, surfaces that have frequent contact with hands should be cleaned and disinfected twice per day and when visibly dirty. Special attention should be paid to commonly touched surfaces in the workplace such as doorknobs, elevator buttons, light switches, toilet handles, counters, hand rails, touch screen surfaces, and shared materials, equipment, workstations, keypads, etc.
- Place clear, visible signage at all entrances and within the workplace reminding workers and customers about the signs and symptoms of COVID-19, what to do if they feel unwell and how to protect themselves (e.g., hand hygiene, etc.).

- If travelling is required for any worker, travel should be delayed if they are symptomatic or confirmed to have COVID-19 or have had close contact with someone with COVID-19.
- If the risk of COVID-19 cannot be sufficiently reduced by other methods, PPE may be required. If PPE is to be used, employers must provide adequate training on the care, use and limitations, including how to put on and take off; and when to perform hand hygiene.

Additional Guidance

Entering Homes or Other Workplaces

- If essential work in homes or other workplaces can be delayed, it should be.
- Where it is not possible to delay work, customers should be contacted prior to the worker's arrival to enquire if anyone on the premises is unwell, so the customer can self-isolate during the visit, where possible.
- A daily log should be kept of all the homes and workplace settings the worker has visited while working.
- Work duties should be performed at least 2 metres or 6 feet away from other people, whenever possible. This may include asking customers to move to a room with a closed door or another area of the residence while work is being completed, where possible.
- To minimize contact with surfaces in the home, have customers open doors and turn on lights before the worker enters to work.
- If the worker touches surfaces in the home, they should perform hand hygiene immediately after finishing the work.
- Workers should clean and disinfect all items/tools that were used in the home or workplace, and then perform hand hygiene.

Delivering Goods

- Equip delivery personnel with alcohol-based hand sanitizer, tissues, and disinfectant wipes to clean frequently touched surfaces (e.g., car door handles, steering wheel) and provide them with instructions on their appropriate use and disposal.
- Delivery personnel should use alcohol-based hand sanitizer between deliveries.

- Wherever possible, deliveries should be contactless, with items being left at the door of the customer.
- For deliveries requiring a signature, consider alternate approaches including:
 - Having the delivery personnel call and inform the customer of the drop-off and that it has been received.
 - Informing customers in advance that signatures will not be obtained and documenting the reason for not obtaining the signature.
- Consider additional guidance on [handling and receiving packages](#) by the Infrastructure Health & Safety Association.

Providing Curbside Pickup

- For large numbers of orders, plan a traffic and pick-up route, and consider staggering pick-up times.
- Customers who drive should remain in their vehicle when orders are being placed in their vehicles by workers.
- Surfaces where orders are placed or organized should be cleaned and disinfected regularly.
- Consider additional guidance on [providing curbside pick-up](#) by Workplace Safety & Prevention Services.

Multiple Jobs or Work Settings

- Whenever possible, workers should only work in one work location.
- The date and time of different work locations of a worker should be documented in case a worker contracts COVID-19 and contact tracing is required.
- Between jobs or work settings, workers should adhere to hand and respiratory hygiene recommendations, as well as physical distancing protocols.
- Workers who report to multiple employers should be familiar with the occupational health and safety policy of each of their employers.

Food Premises and Food Processing, Manufacturing and Distribution

- Reinforce safe handling practices to all workers.
- Protect food from contamination at all times, such as ensuring guards or coverings for food and utensils.

- If a food handler wears gloves to conduct food preparation and handling activities, the worker must wash their hands prior to glove use and after the gloves are removed.
 - The gloves must be replaced, and hands washed, after any suspected contamination such as sneezing, touching the face, or contact with frequently touched surfaces.
- Clean and sanitize utensils and equipment in accordance with the with the [Food Premises Regulation](#) or applicable provincial and federal regulations.
- Note the Canadian Food Inspection Agency and Ontario Ministry of Agriculture, Food, and Rural Affairs inspectors may discuss current practices with facility operators (under their jurisdiction) and, under critical circumstances, contact the local public health unit for urgent advice and consultative support regarding COVID-19 public health precautions.
 - The public health unit may be able to provide advice on issues such as contact tracing, advice for returning to work following a worker testing positive for COVID-19, and cleaning and disinfection procedures.
 - If highly critical, a joint inspection may be conducted at the facility.

Construction Industries

- Refer to the Ministry of Labour, Training and Skills Development's guidance on [Construction site health and safety during COVID-19](#) and the Infrastructure Health & Safety Association's [COVID-19 resources](#).

Mining, or other Resource Industries

- Reduce labour and operations as needed to allow for physical distancing, including maintenance-only operations.
- If travel to and from worksite is provided by the employer, and includes multiple workers, it should be conducted in a manner that permits physical distancing. For example, consideration should be given to the placement of workers in a vehicle during travel and driving with windows open (weather permitting).
- Consider reducing frequent fly-in, fly-out, or other long-distance domestic travel.
- Consider additional [guidance on mining](#) from Workplace Safety North.

For Agriculture Industries

- If workers have shared accommodations, refer to the [Guidance Document for Temporary Foreign Workers](#) for more information.
- Consider additional guidance on the agriculture and food processing and manufacturing from the [Ministry of Labour, Training and Skills Development](#).

Suspected or Confirmed Case of COVID-19 in the Workplace

- If a worker develops COVID-19 symptoms, they should return home and self-isolate immediately.
 - If they cannot leave immediately, the worker should be isolated in a specific space until they are able to leave.
- If the worker is very ill, call 911 and let the operator know that the person may have COVID-19.
- If the worker does not have severe symptoms, they should use Ontario's [self-assessment tool](#), and seek assessment and testing (e.g., at an assessment centre) if indicated to do so. They can also contact their health care provider or Telehealth Ontario (1-866-797-0000).
- Any worker who tests positive for COVID-19 will be contacted by the local [public health unit](#). The public health unit will perform case management and contact tracing that may require additional infection prevention and control (IPAC) measures to be put in place in the workplace, which could include additional testing, people self-isolating etc.
- Workers who have tested positive for COVID-19 must self-isolate at home for 14 days.
- Surfaces that were touched by the ill worker should be disinfected as soon as possible in accordance with enhanced environmental cleaning procedures and protocols. See Public Health Ontario's [Cleaning and Disinfection for Public Settings COVID-19 fact sheet](#).

Occupational Health & Safety

- Employers have legal duties under the [Occupational Health and Safety Act](#) (OHSA) to protect the health and safety of their workers², including from the transmission of infectious disease in the workplace. Following the guidance in this document may help an employer comply with those obligations.
- If COVID-19 is suspected or diagnosed in a worker, return to work should be determined in consultation with their health care provider and the local public health unit, based on provincial guidance. Detailed occupational health and safety guidelines for COVID-19 are available on the MOH [COVID-19 website](#) and the MLTSD [website](#).
- If the worker's illness is from an exposure at the workplace, in accordance with the [OHSA](#) and its regulations, an employer must provide a written notice within four days of being advised that a worker has an occupational illness, including an occupationally-acquired infection, or if a claim has been made to the Workplace Safety and Insurance Board (WSIB) by or on behalf of the worker with respect to an occupational illness, including an occupational infection, to the:
 - Ministry of Labour, Training and Skills Development;
 - Joint health and safety committee (or health and safety representative); and
 - Trade union, if any.
- The information required in a notice is outlined in sector specific regulations made under the OHSA.
- For more information please contact:
 - The Ministry of Labour, Training and Skills Development:
 - Employment Standards Information Centre: Toll-free: 1-800-531-5551
 - Health and Safety Contact Centre: Toll-free: 1-877-202-0008
 - The Workplace Safety and Insurance Board: 1-800-387-0750

² This section will refer to workers as defined under the *Occupational Health and Safety Act*.

A Framework for Reopening our Province

STAGE 2



June 8, 2020

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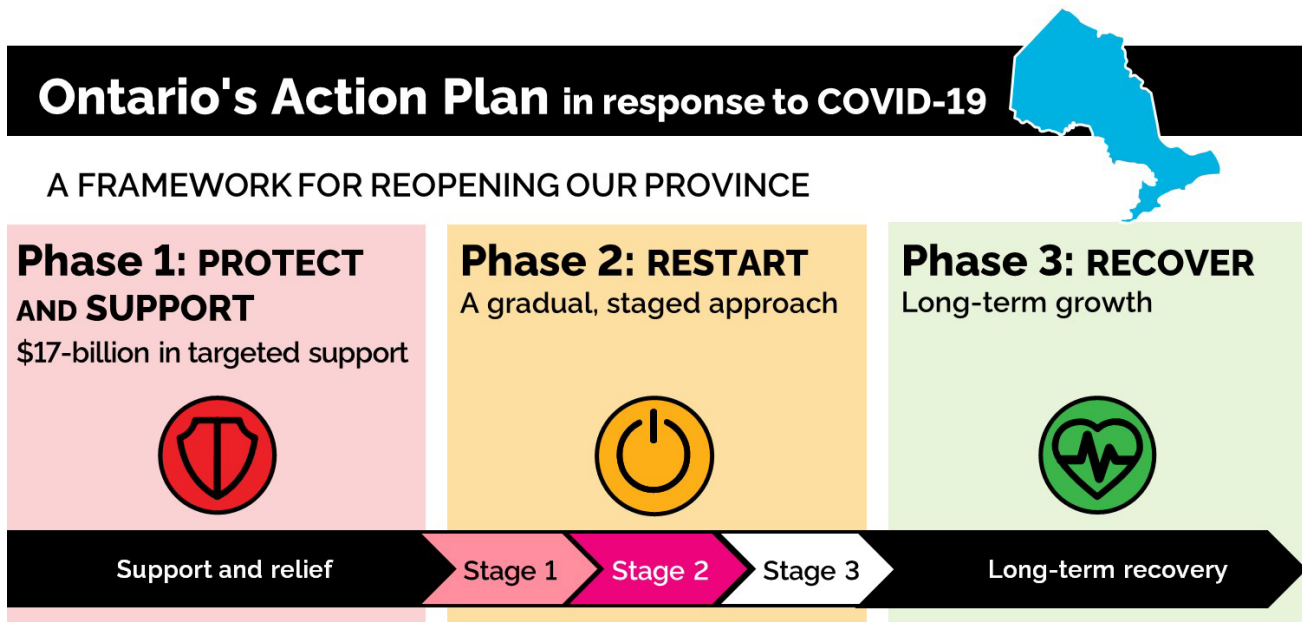


A Framework for Reopening our Province: Phase 2: Restart — Stage 2

The government outlined Ontario's gradual, staged approach to reopening the province, restarting the economy and easing the restrictions put in place to stop the spread of the COVID-19 outbreak in [A Framework for Reopening our Province](#). Stage 1 of the plan helped more people safely get back to work and enjoy a return to some everyday recreational activities. Informed by public health advice and workplace safety guidance, and supported by the willingness of businesses, workers and families to make the changes necessary to limit potential spread of the virus, Ontario will begin to move into Stage 2.

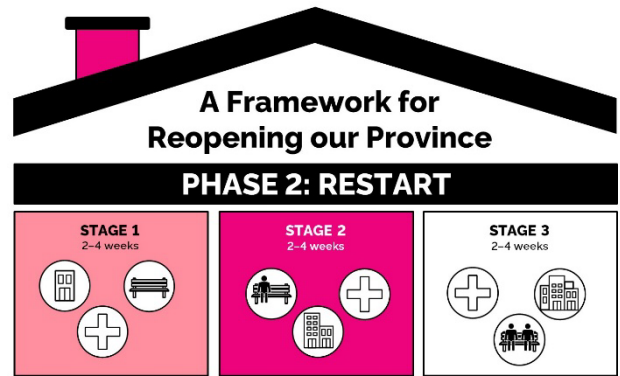
This next stage introduces a new, regional approach to reopening, based on trends of key public health indicators outlined in the framework, including virus spread and containment, as well as health system and incidence-tracking capacity. The approach will reflect the evolving public health situation provincially and in each region. In close cooperation with our partners, Ontario's approach will continue to be informed by the best available medical and scientific advice.

Public health remains the government's top priority. The people of this province have demonstrated that they are willing to do what is necessary to contain the spread of COVID-19. They should also be confident that employers and businesses across Ontario will continue to follow public health advice, implement the necessary workplace safety measures to protect employees, customers and the general public and do their part to make Stage 2 a success.



What Stage 2 Means for You

In Stage 2, additional restrictions will be loosened while emphasizing public health advice, workplace health and safety guidance, and personal and collective responsibilities. More businesses and services will be permitted to open, as well as community, recreational and outdoor spaces. The people and employers of the province must continue to act and work in the ways required to help stop the spread of COVID-19. As part of Ontario's responsible approach, protections for vulnerable people must remain a top priority throughout the next stages of reopening.



Stage 2 will allow more people to get back to work safely while not overburdening the critical services that support families, workers and Ontario's economy. Businesses, organizations and public spaces permitted to open or increase service during Stage 2 are strongly recommended to review and implement workplace health and safety guidance available and easy-to-access at [Ontario.ca/covidsafety](https://ontario.ca/covidsafety). There are more than 100 guidance documents published by the government and health and safety associations. Throughout reopening, many businesses and organizations across the province have used the government's guidance to develop their own workplace policies and safety plans.

Public & Social Gatherings

Regardless of where you live in Ontario, social gathering limits will be expanded to up to 10 people. People must still practice physical distancing, by keeping at least two metres away from others outside of their direct household. This change to social gathering size will apply to people across the province, regardless of whether their region has moved into Stage 2.

Places of Worship

Faith is a source of comfort and an important aspect of the lives of many people across Ontario. To support places of worship to reopen across the province and help to ensure the safety of worshippers, the government will make available guidance, including limiting attendance to 30 per cent of building capacity and practicing physical distancing. Guidance will also be provided for spiritual leaders and their staff.



How to Stay Safe

Ontario's fight against COVID-19 is not over. Everyone must do their part to keep each other, our families and our communities safe. Ontario's successful recovery depends on you. You can help by:

	Staying at home and away from others if you are feeling ill		Washing your hands frequently with soap and water
	Maintaining physical distancing of at least two metres from people outside your immediate household in public		Using an alcohol-based sanitizer if soap and water are not available
	Practising good hygiene (avoiding touching your face and covering your cough or sneeze)		Wearing a face covering in public where physical distancing is a challenge or not possible
	Limiting outings and public gatherings as per emergency orders		Increasing cleaning of frequently touched surfaces
	Minimizing travel and self-isolating for 14 days after all international travel		Working remotely or redesigning spaces and interactions to make them safer
	Getting tested if you are worried you have or have been in contact with someone who has COVID-19		Protecting the most vulnerable

Keeping Workplaces Safe

Keeping workplaces, employees and the general public safe as Ontario gradually reopens is essential for making the reopening of the province a success. That is why we are providing people, businesses and communities with the guidelines they need to prepare for Stage 2. The government and its health and safety association partners have released [more than 100 health and safety guidance documents](#) for multiple sectors, as well as a [guidance document for essential workplaces](#). These documents, available at Ontario.ca/covidsafety, will cover businesses able to open in Stage 2. More guidance will be available as Ontario continues to move through the next stages of reopening and recovery.

To reopen safely, employers must review the workplace health and safety guidance and ensure that appropriate measures are in place. Employers must also meet all existing occupational health and safety requirements.

With these measures, Ontario can continue to gradually and safely reopen workplaces and public spaces and rebuild the economy. Despite tremendous progress and the easing of restrictions, people are still encouraged to work from home as much as possible to limit potential spread of COVID-19.

Helping You Get Back to Work

As Ontario enters Stage 2 and more people return to work, the services that they rely on — from public transit to child care — need to be made available. Ontario's approach to Stage 2 includes a plan for the services that support our economy and our workers.

Child care centres across the province will shift away from providing only emergency child care to enabling the gradual reopening of regular child care, with strict public health measures in place, including to limit operational capacity. Clear workplace safety guidance for [child care](#) and [day camps](#) is available to protect the health and safety of staff, children and their families.

While working remotely should continue as much as possible, the government will also provide additional guidance on how to safely use public transit. To assist provincial and local transit agencies in protecting transit staff and riders in this new environment, the government recommends the following measures:

- Physical distancing of at least two metres by admitting fewer passengers and using physical markers between seats.
- Use of face coverings, particularly when physical distancing is not feasible.
- Making alcohol-based hand sanitizer available upon entering and exiting the vehicle.
- Implementing engineering controls like plexiglass windows between drivers and passengers.
- Enhanced cleaning, particularly of high-touch surfaces.



A Regional Approach

Every region in Ontario has experienced the COVID-19 outbreak differently. By grouping regions of the province by local public health units (PHUs), the government's approach reflects the unique realities of different communities in Ontario, recognizing that many areas of the province have seen fewer or no new cases of COVID-19 in the past two weeks. Directed by the Province, each region will be permitted to enter Stage 2 when safe to do so. The government's decision will be based on the public health criteria outlined in the framework being met locally, including virus spread and containment along with health system and incidence-tracking capacity.

The Province will allow the following regions to move into Stage 2 first:

- Algoma Public Health
- Brant County Health Unit
- Chatham-Kent Public Health
- Eastern Ontario Health Unit
- Grey Bruce Health Unit
- Haliburton, Kawartha, Pine Ridge District Health Unit
- Hastings Prince Edward Public Health
- Huron Perth Public Health
- Kingston, Frontenac and Lennox & Addington Public Health
- Leeds Grenville & Lanark District Health Unit
- Middlesex-London Health Unit
- North Bay Parry Sound District Health Unit
- Northwestern Health Unit
- Ottawa Public Health
- Peterborough Public Health
- Porcupine Health Unit
- Public Health Sudbury & Districts
- Region of Waterloo Public Health and Emergency Services
- Renfrew County and District Health Unit
- Simcoe-Muskoka District Health Unit
- Southwestern Public Health
- Thunder Bay District Health Unit
- Timiskaming Health Unit
- Wellington-Dufferin-Guelph Public Health



The following regions will remain in Stage 1 until trends of key public health indicators demonstrate readiness to move into Stage 2:

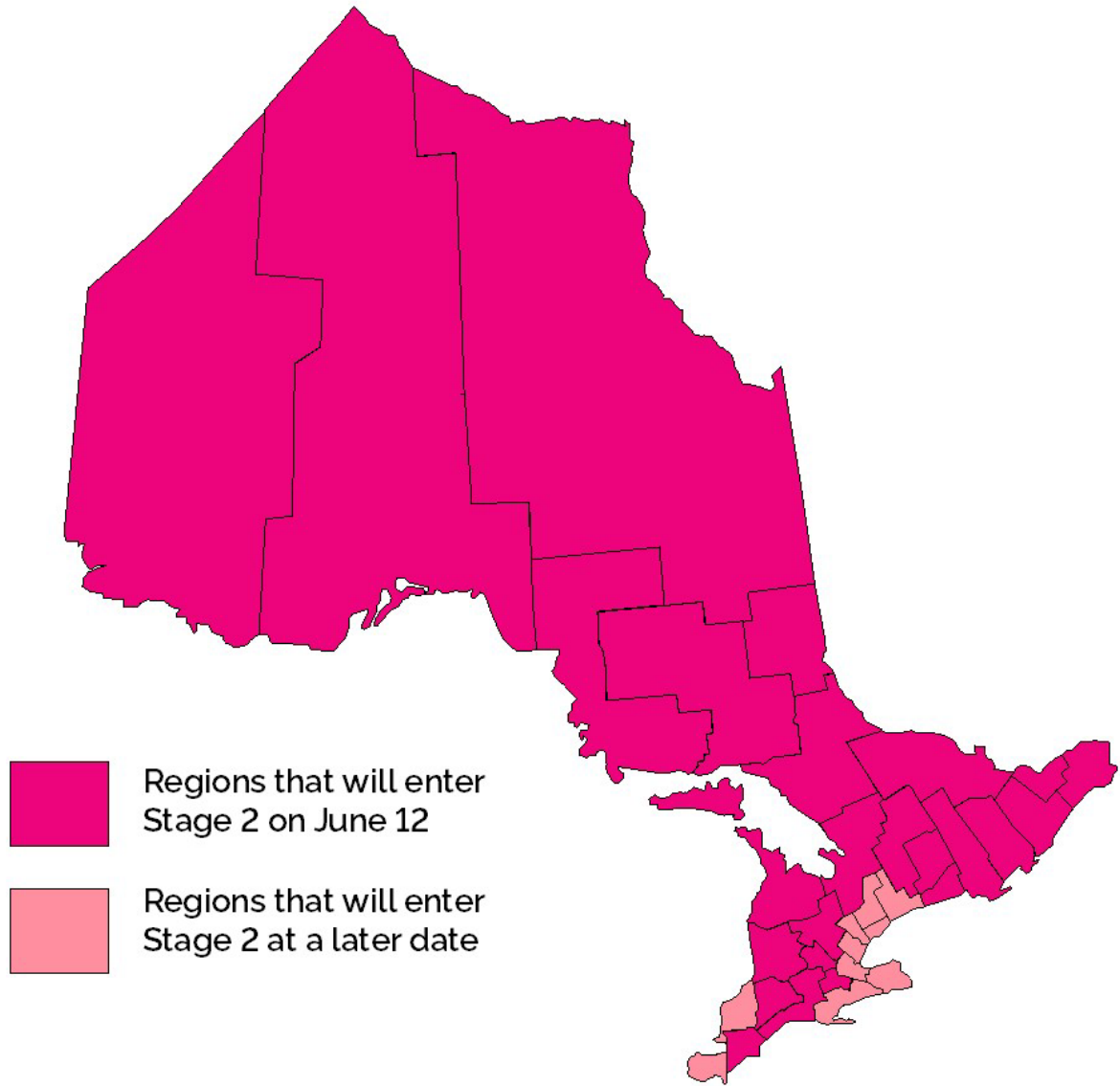
- Durham Region Health Department
- Haldimand-Norfolk Health Unit
- Halton Region Public Health
- Hamilton Public Health Services
- Lambton Public Health
- Niagara Region Public Health
- Peel Public Health
- Toronto Public Health
- Windsor-Essex County Health Unit
- York Region Public Health

At the beginning of each week, the government will provide an update on the ongoing assessment of these regions, and whether they are ready to move into Stage 2 at the end of the week.



Stage 2: A REGIONAL APPROACH

Map of Ontario Public Health Unit Regions



KEY PUBLIC HEALTH INDICATORS



Virus spread and containment



Health system capacity



Public health System capacity



Incidence tracking capacity



Personal Care Services

Establishments providing personal care services can open with the proper health and safety protocols in place.

- Examples include:
 - Hair services (including barber shops, hair salons, hairdressers/stylists, colour consulting services, scalp treatment services, hair weaving services, and hair replacement services)
 - Beauty salons, shops and parlours (including beauticians, estheticians, cosmetology shops or salons, manicure and pedicure salons)
 - Hair removal services
 - Diet centres (non-medical), diet workshops, weight control clinics, and weight-reduction centres (non-medical)
 - Piercing services
 - Day spas
 - Tanning salons
 - Tattoo studios
- Where physical distancing cannot be maintained, personal care service providers should ensure that:
 - Patrons wear face coverings at all times.
 - Workers wear face coverings and other appropriate personal protective equipment (PPE), including gloves.
- Personal care services must take measures to enable physical distancing between patrons, such as limiting the number of people who may be in the business at any one time.

KEEP PERSONAL SERVICES SAFE

Workplace guidance on measures to protect health and safety for [personal services](#) is available. The [Workplace PPE Supplier Directory](#) has a list of Ontario companies ready to supply PPE.

For example, hair salons and barber shops should consider implementing the following measures to keep customers safe:



Screening of customers and staff for symptoms and risk factors



Requiring all customers to book an appointment and prohibiting walk-in customers



Limiting the number of clients or workers in an establishment so that physical distancing can be maintained as much as possible



Increasing cleaning and disinfecting or sterilizing instruments, including scissors, hair clippers, nail files, and other equipment between clients



Assigning each worker a unique set of tools for their own use, and if not possible, limiting the number of people sharing equipment or tools



Getting tested if workers are worried they have or have been exposed to COVID-19

- Businesses should also consider operating by appointment and/or recording each patron's name and contact information for the purpose of contact tracing.
- Restrictions include:
 - Prohibiting services that tend to a customer's face, such as facials, facial hair grooming, eyebrow grooming and makeup, as well as oxygen bars.
 - Steam rooms, saunas and bath houses must remain closed.
 - Baths, hot tubs, floating pools and sensory deprivation pods are closed except for therapeutic purposes prescribed by or administered by a regulated health professional. Change rooms and showers for water amenities will be available to the public if operators have the ability to adequately sanitize and disinfect the facilities.
- For clarity, a business can open to offer other permitted services even if a restricted activity is its primary service (e.g., a facial salon can open to provide other services).

Personal Services

Businesses primarily engaged in providing other personal services can open with the proper health and safety protocols in place. All services must be provided with physical distancing of at least two metres.

- Examples include:
 - House sitting
 - Party, wedding planning and consulting services
 - Personal organizer services
 - Personal physical fitness trainer and sports trainers (outside of gyms only)
 - Personal shopping services
 - Porter services
 - Shoe services (e.g., shining, repair)
 - Check room services (e.g., coat check, suitcase storage)
 - Wedding chapels
- Personal services should use measures to enable physical distancing, such as limiting the number of people who may be in the business at any one time.
- Businesses should also consider operating by appointment and/or record each patron's name and contact information for the purpose of contact tracing.



Restaurants & Bars

Restaurants, bars, food trucks and other food and drink establishments (e.g., wineries, breweries and distilleries) can open for dining in outdoor areas only, such as patios, curbside, parking lots and adjacent premises.

- Establishments must take appropriate measures to ensure physical distancing of at least two metres between patrons from different households, including:
 - Using reservations.
 - Limiting number of patrons allowed in the outdoor space at one time.
 - Ensuring enough space between tables, including to allow for movement.
- Access to indoor facilities is limited to patio/outdoor dining area access, food pickup, payment, washrooms or other health and safety purposes.
- Liquor sales licensees who wish to temporarily extend the physical size of their existing licensed patio, or temporarily add a new licensed patio within the approved period are authorized to do so, if all the following criteria are met:
 - The physical extension of the premises is adjacent to the premises to which the licence to sell liquor applies.
 - The municipality in which the premises is situated does not object to an extension.
 - The licensee is able to demonstrate sufficient control over the physical extension of the premises.
 - There is no condition on the liquor sales licence prohibiting a patio.

KEEP CUSTOMERS SAFE



Practice physical distancing



Increase cleaning of frequently touched surfaces



Wear PPE at all times, at minimum an appropriate face covering



Wash your hands frequently and practice good hygiene



Get tested if you are worried you have or have been exposed to COVID-19

Food services in any workplace setting are strongly advised to review and adopt workplace guidance for [restaurants and bars](#). This includes food courts, food services on television, film and photography sets, and food services as part of tours. Workplaces are strongly recommended to review and adopt guidelines to keep employees and customers safe.

Shopping Malls & Centres

In addition to providing online, curbside pickup and delivery services, all shopping centres, malls and markets may open. Stores in these facilities must follow the same guidance as those set out for other retail services.

- Food services and restaurants with mall-only entrances may open for outdoor dining spaces, delivery and takeout. Dine-in at indoor food courts is prohibited.
- Entertainment amenities not permitted in Stages 1 or 2, such as movie theatres and waterparks, remain closed.
- Malls may need to institute the policies that were put in place by retail outlets that remained open as essential businesses or were permitted to reopen during Stage 1, including engineering and administrative controls, such as:
 - Alternative operating hours to address increased cleaning demands.
 - Enhanced security and limiting entrances.
 - Creation and enforcement of walking traffic patterns.
 - Operating by appointment or reservation.
 - Limiting the number of people who may be in one business at any one time.
 - Restricting fitting room access and implementing cleaning process between fitting room customers.
 - General building management, including signage and hand sanitizer at the entrance of building, and removing gathering settings (e.g., benches).
- Industry associations recommend that efforts to screen people for COVID-19 symptoms at shopping malls is best performed at the entry point of the shopping centre rather than at individual shops.

KEEP MALLS SAFE



Engineering controls

Make physical changes in the workplace that separate workers from the hazard or support physical distancing, disinfecting and hygiene.



Administrative controls

Make changes to the ways people work and interact, using methods such as policies, procedures, training and signage

Workplace safety guidance for the [retail sector](#) is available. Workplaces are strongly recommended to review guidelines and take appropriate measures to keep employees and customers safe.

Photography

All photography studios and services, including portrait, aerial, special event, commercial and industrial photography can reopen.

- Physical distancing must be maintained between all individuals on set whenever possible and must be taken into consideration when organizing the layout of the set.

Film & TV

All film and television production activities will be allowed to resume.

- Physical distancing must be maintained between all individuals on set whenever possible and must be taken into consideration when organizing the layout of the set.

Tour & Guide Services

Indoor and outdoor tour and guide services will be allowed to resume.

- This includes:
 - Resource-based tours (e.g., hunting, fishing and similar excursions)
 - Tastings and tours for operators of on-site retail stores at manufacturing sites (e.g., wineries, breweries and distilleries)
 - Trail riding, walking and bike tours
 - Motor vehicle and boat tours (e.g., for sightseeing)
- Businesses should consider operating by appointment and/or record each patron's name and contact information for the purpose of contact tracing.
- Patrons must adhere to physical distancing measures and limits to public gatherings.
- Equipment may be rented as needed as part of the tours. Equipment should be properly cleaned and disinfected in between rentals.
- Access to production areas for tours of food and beverage manufacturing sites is permitted, as long as operators can follow workplace guidance and public health advice to ensure quality and cleanliness of products. Eating or drinking can occur in licensed outdoor spaces but is not permitted indoors.





Water Recreational Facilities

All indoor and outdoor swimming pools and outdoor splash pads and wading pools may open to the public with no access to high-contact aquatic features such as slides and climbing structures.

- This includes public pools as well as pools situated in hotels, motels, condo parks, resorts and other private facilities.
- Waterparks, wave pools and water slides will not be permitted to reopen in Stage 2.
- Change rooms and showers will be available to the public if operators can adequately sanitize and disinfect the facilities.
- Persons in the place of business shall maintain physical distancing of at least two metres from each other at all times by:
 - Reducing resting areas and pool capacity.
 - Limiting and distancing pool-side seating.
 - Timed entry (e.g., appointment only).
- Equipment rented or loaned must be disinfected or quarantined appropriately between uses.
- Aquatic activities such as fitness classes and swim lessons must be in line with physical distancing measures. For example, only other household members can assist swimmers with physical contact.

KEEP RECREATIONAL ACTIVITIES SAFE



Practice physical distancing



Increase cleaning of frequently touched surfaces



Stay at home and away from others if you are feeling ill



Wash your hands frequently and practice good hygiene



Get tested if you are showing symptoms of COVID-19

Workplace guidance on measures to protect health and safety is available:

- [Facilities maintenance](#)
- [Parks and recreation](#)
- [Outdoor recreation, drive-in & drive-thru activities](#)

Workplaces are strongly recommended to review guidelines and take appropriate measures to keep employees and customers safe.

Outdoor Recreational Facilities

Outdoor-only recreational facilities that operate low-contact attractions and activities will be allowed to reopen.

- This includes activities such as paintball, mini-golf, archery ranges, go-cart tracks and other adventure activities.
- Locker rooms, change rooms, showers and clubhouses will remain closed, except to the extent they provide access to a washroom or a portion of the facility that is used to provide first aid.
- Equipment rented, loaned or utilized for outdoor adventure elements (e.g., ladders, ziplines, hand cables) must be disinfected or quarantined appropriately between uses. Activities where equipment cannot be sanitized are not permitted.
- Recreational activities or areas that do not allow for two-metre physical distancing between patrons are not permitted.
- Indoor recreational activities are not permitted except for indoor driving ranges and rod and gun clubs.
- Amusement parks and waterparks (including those attached to hotels) will remain closed.
- Playgrounds, play structures and outdoor fitness equipment will remain closed.

Beaches, Parks & Camping

In Stage 1, Ontario Parks opened limited backcountry camping including paddle and portage routes, access points and hiking trails. In Stage 2, Ontario Parks campgrounds and private campgrounds can also open for recreational vehicle, car camping and all other types of camping.

- Campers must adhere to social gathering size restrictions and maintain two-metre physical distancing with people outside their household and when outside of their campsites.
- Beach access at Ontario Parks will be permitted as part of Ontario Parks' gradual reopening, although measures including limited capacity will be taken at some parks to enable physical distancing.

Outdoor Recreational Team Sports

Outdoor team sports may resume, if physically distanced, for training only and with no scrimmages or games.

- This includes limited access to facilities (e.g., no locker rooms, no change rooms and no showers).
- Access to clubhouse and other amenities will be limited to washrooms, emergency aid and equipment management.



Drive-in & Drive-thru Venues

All existing and new drive-in and drive-thru venues can open for a variety of purposes, such as theatres, concerts, animal attractions and cultural appreciation, such as art installations.

- Food services are restricted to delivery to vehicles and drive-thru only.
- Operators must have in place procedures for staff to ensure people remain in their cars except for using the washroom or in an emergency.
- In addition to other workplace and public health measures, drive-ins and drive-thru venues should:
 - Limit the number of vehicles and how they are parked to ensure physical distancing.
 - Ensure that any washrooms open for use are cleaned and disinfected as frequently as is necessary to maintain a sanitary environment.

Weddings, Funerals and Similar Gatherings

Venues not otherwise restricted can open to conduct wedding ceremonies, funerals and similar gatherings within existing public health restrictions.

- Events will be required to comply with limits for social gatherings of up to 10 people.
- Dine-in and bar services must be in-line with the related guidelines and restrictions.
- Indoor and outdoor venues may open for weddings, funerals and similar gatherings, with limited access to facilities.
- Guests that are not part of the same household should follow physical distancing guidelines.





Libraries

All libraries can reopen with limited on-site services, such as computer access and contactless book pickup and drop-off.

- Patrons are not permitted to handle books or materials on shelves.
- Libraries should operate in adherence with public health guidelines on physical distancing, capacity and hygiene procedures (e.g., disinfecting returns and high-touch areas like computers).

Community Centres

Community centres can reopen to the public with limited or modified on-site programs and services that follow workplace guidance and public health advice.

- Recreational activities are restricted at indoor facilities, but these spaces can be used for other programs and services.
- Examples of physically distanced programs and services include in-person counselling, group counselling, computer access, education and tutoring.
- Food services are restricted to takeout, delivery and outdoor dining spaces.
- Indoor pools may open (see water recreational facilities).
- Access to locker rooms, change rooms, showers and communal kitchen areas is not allowed.

KEEP COMMUNITIES SAFE



Practice physical distancing



Wear appropriate protective equipment where physical distancing is a challenge



Increase cleaning of frequently touched surfaces



Stay at home and away from others if you are feeling ill



Wash your hands frequently and practice good hygiene



Get tested if you are showing symptoms of COVID-19

Workplace health and safety guidance on measures to protect health and safety is available:

- [Facilities maintenance](#)
- [Social & community service workers](#)

Workplaces are strongly recommended to review guidelines and take appropriate measures to keep employees and customers safe.

Attractions & Heritage Institutions

Museums, galleries, aquariums, zoos outdoor heritage institutions (e.g., landmarks, outdoor historic sites, botanical gardens), and other establishments primarily engaged in preserving and exhibiting objects, sites and natural wonders of historical, cultural and educational value are permitted to reopen with restrictions.

- Interactive and high-contact exhibits, amusement parks, water parks and conference centres will remain closed in Stage 2.
- Lockers will remain closed.
- The opening of commercial areas (e.g., restaurant, cafe, bookshop, giftshop) are subject to the related guidelines and restrictions.
- Persons in the place of business shall maintain physical distancing of at least two metres from each other at all times by:
 - Timed entry.
 - A limited number of visitors allowed in a place at one time.
 - Managed visitor flow (e.g., one-way flow).
- Establishments should consider operating by appointment and/or record each patron's name and contact information for the purpose of contact tracing.

Small Outdoor Events

Non-essential in-person gatherings of any size continue to be strongly discouraged. Small outdoor events, such as cultural celebrations, animal shows and fundraisers will be permitted in line with gathering-size restrictions, subject to local public health requirements.

- Event organizers should have in place measures to enable physical distancing for people when in the event space and while waiting to enter, such as one-way traffic, marked lineup areas, and timed entry and length of stay.
- Large outdoor events, such as concerts, large festivals, parades and amusement fairs, are not permitted.



Beyond Stage 2

The government will provide additional guidance on how the province will move into Stage 3. These decisions will be made with people's health as the top priority and based on the lessons learned in Stage 1 and 2.

Based on public health advice, Stage 3 will focus on reopening more workplaces and community spaces, while carefully and gradually relaxing restrictions, and sustaining and expanding workplace health and safety guidance. Large public gatherings such as concerts, night clubs and sporting events will continue to be restricted for the foreseeable future.

Stage 3

In Stage 3, Ontario will consider:



- Opening remaining workplaces and services responsibly, with remote work expected to continue wherever possible.
- Opening dine-in for restaurants, bars and other food services, with public health measures in place.
- Further relaxing restrictions on personal and personal care services, with public health measures in place.



- Opening all indoor and outdoor recreational facilities, including playgrounds and play structures and associated amenities like clubhouses, showers and change rooms with restrictions and public health measures in place.
- Allowing performing arts shows and cinemas with reduced capacity and other restrictions, such as assigned seating.
- Opening casinos and charitable gaming halls and events, including horse racing, with public health measures in place.
- Opening gyms, indoor sports facilities, fitness facilities and studios with public health measures in place, such as limits to the number of people, floor space, equipment, showers and change rooms.
- Opening amusement parks and waterparks with restrictions.
- Resuming training for indoor team sports and individual high-contact sports with measures in place to enable physical distancing.



- Maintaining protections for vulnerable populations and the continued practice of physical distancing, hand washing and respiratory hygiene, and significant mitigation plans to limit health risks.



A Path to Recovery

The health of the people of Ontario will continue to guide every step of the government's response to COVID-19. Stage 2 is a critical next step in the path to long-term economic recovery.

To effectively reopen communities and restart the economy on the path to Phase 3: Recover, collaboration is essential. The Ontario Jobs and Recovery Committee is continuing to consult with people from all walks of life across all regions and sectors of the province to inform the approach to Ontario's economic recovery. Ontario will continue to work with all levels of government to address the unique impacts of COVID-19 on each community, making sure people get the support they need to succeed as progress continues on the path to recovery. Our common focus will be on creating jobs and opportunity across the province, while working to restore long-term prosperity for the benefit of every individual and family in Ontario.

Working together, we will reignite Canada's economic engine once again.

Additional Resources

- [Find workplace safety guidance documents to prepare for reopening at Ontario.ca/covidsafety.](#)
- [Learn more about Stage 1 of reopening.](#)
[Learn more about A Framework for Reopening our Province.](#)
- [Learn more about the first phase of Ontario's Action Plan: Responding to COVID-19.](#)
- [Learn more about A Measured Approach to Planning for Surgeries and Procedures During the COVID-19 Pandemic.](#)
- [Learn more about the COVID-19 Action Plan for Vulnerable People.](#)
- [Learn more about the COVID-19 Action Plan for Protecting Long-Term Care Homes.](#)
- [Provide your input on the economic impacts of COVID-19 and the next phase of Ontario's Action Plan.](#)
- [Visit Ontario's website to learn more about how the government continues to protect people from COVID-19.](#)

Optimizing the Use of Personal Protective Equipment (PPE)

- In most situations, workers do not need to wear PPE to protect against COVID-19. The current COVID-19 pandemic does not change existing PPE requirements that may apply to certain workplaces or professions.
- If work involves direct contact with individuals who have respiratory symptoms (e.g., coughing and sneezing), a confirmed COVID-19 infection or direct contact with contaminated objects or environments, appropriate PPE must be used.
 - This may include gloves, a gown, a surgical/procedure mask, and/or a face shield. Note that for protection against COVID-19, N95 respirators are only required for aerosol generating medical procedures (AGMPs) and when otherwise determined by a regulated health professional.
- If PPE is provided by the employer, workers must be trained on the safe use, care and limitations of PPE, including [putting on and taking off PPE](#) as well as proper disposal.
 - Workers should ensure that gloves have no pinholes or tears and fit securely around their hands.
 - Gloves should be removed first, and hand hygiene should be performed immediately after removing gloves. The mask should then be removed, and hand hygiene performed again.

Resources

Sector-Specific Guidance:

- For additional sector-specific guidance, please see the:
 - [Ministry of Labour, Training and Skills Development](#), and
 - Websites of provincial Health and Safety Associations (HSAs):
 - [Infrastructure Health and Safety Association](#) (IHSA)
 - [Public Services Health and Safety Association](#) (PSHSA)
 - [Workplace Safety North](#) (WSN)
 - [Workplace Safety and Prevention Services](#) (WSPS)

Additional Information for Workplaces:

- Government of Canada's: [Risk-informed decision-making guidelines for workplaces and businesses during the COVID-19 pandemic](#) and [Advice for Essential Retailers During COVID-19 pandemic](#).
- Ministry of Labour, Training and Skills Development: [Workplace exposure and illness](#)
- Ministry of Labour, Training and Skills Development: [Infection prevention and control](#)



REPORT TO COUNCIL

Prepared by: Trevor Hallam
Date: June 16th 2020
Subject: Office Closure Update

Recommendation:

That staff be directed to return the draft Flag Protocol Policy in the form of a by-law for consideration at a future meeting of Council.

Background:

At the June 2nd meeting of Council, staff were directed to return a report and draft policy with regard to the flying of flags on municipal property, with particular attention to the flying of flags from organizations or groups that may make such requests from time to time.

Staff's investigations found that there is currently no formal policy in place in Morris-Turnberry regarding the type or location of flags that can be flown, or protocols for half-masting.

Deputy Clerk Kim Johnston was able to secure copies of policies from other municipalities including Central Huron, Huron-Kinloss, Kincardine and Centre Hastings.

Three of the four were almost identical with only minor changes to suit each municipality's needs.

Attached to this report is a draft policy for consideration, which takes into account existing National flag protocols, describes what flags are to be flown on municipal property, and provides guidance on the appropriate occasions and lengths of time for half-masting.

Others Consulted:

Kim Johnston, Deputy Clerk
Mike Alcock, Director of Public Works

Respectfully submitted,



Trevor Hallam

Flag Protocol	
Approved By: Council	Date:
Last Review Date:	Effective Date:
Page: 1 of 3	

1.0 Purpose:

This policy shall establish guidelines for flying flags and flying flags at half-mast at municipally owned facilities to ensure fair and consistent application.

2.0 Definition:

To define authorized flags and the criteria and process for half-masting of flags at facilities of the Corporation of the Municipality of Morris-Turnberry (hereinafter referred to as the municipality) as a sign of mourning.

3.0 Displaying Flags

3.1 Only the National Flag of Canada, the Provincial Flag of Ontario and Municipality of Morris-Turnberry Flag shall be flown on flagpoles owned and maintained by the Municipality of Morris-Turnberry. Other governmental flags may be flown with Council approval.

3.2 Flags representing private organizations, events, and causes shall not be displayed.

3.3 All flags will be flown or displayed in accordance with the dignity and general rules of etiquette for flying and displaying the National Flag of Canada.

3.4 Flags shall be flown or displayed in good condition. Any soiled, frayed or torn flags shall be replaced immediately.

4.0 Half-masting

4.1 Flags are flown at the half-mast position as a sign of respect and condolence or to commemorate significant dates, national days of remembrance and national days of mourning.

4.2 Flags may be flown at half-mast on municipal properties in accordance with the guiding principles of the Canadian National Flag Protocol, through the following specific occasions:

- 4.2.1 On the death of the Mayor or a sitting member of Council;
- 4.2.2 On the death of a current Municipal employee or volunteer fire fighter;
- 4.2.3 On the death of a former Head of Council;
- 4.2.4 On the death of the Lieutenant Governor of Ontario, the Premier of Ontario or another person similarly honoured by the province of Ontario;
- 4.2.5 On the death of the local member of parliament or local member of the provincial parliament;
- 4.2.6 On any nationally recognized day of remembrance or mourning as approved by Council

4.3 In accordance with Canadian and Ontario protocol, flags may be flown at half- mast on the death of the Sovereign or a member of the Royal Family related in the first degree to the Sovereign (spouse, son or daughter, father, mother, brother or sister), the Governor General, the Prime Minister, a former Governor General, a former Prime Minister, Chief Justice of Canada or a Federal Cabinet Minister;

4.4 Flags at the municipal office may be flown at half-mast in in recognition of Remembrance Day November 11, from prior to the commencement of the work day and returned prior to the commencement of the following work day.

5.0 Process for Half-masting

5.1 The CAO shall be responsible for notifying the appropriate staff person at each facility of the half-masting of flags, with respect to the location, the reason, and the duration that the flag may be flown at half-mast;

5.2 When a flag is flown at half-mast, all other flags must also be flown at half-mast and at no time should the Canadian Flag be flown lower than any other flag;

5.3 The length of time that a flag may be flown at half-mast will be from the date of the death and up to and including the day of the funeral, unless otherwise outlined in this procedure;

5.4 The CAO and the Director of Public Works will maintain an inventory of all flags flown at the Municipal buildings and facilities.

5.5 The appropriate staff at each location will be required to lower and raise the flags in accordance with the notice provided by the CAO;

5.6 Public notice of the reason for the half-masting will be posted on the Municipal website and at the Municipal office.

6.0 Definitions:

- 6.1 The Canadian Flag: The Canadian Flag of Canada as approved by Parliament and proclaimed by Her Majesty Queen Elizabeth II, Queen of Canada, on February 15, 1965.
- 6.2 The Ontario Flag: The current Ontario Flag as proclaimed by the Flag Act on May 21, 1965.
- 6.3 Morris-Turnberry Flag – The Flag representing the Morris-Turnberry logo as approved.
- 6.4 Half-mast: The position of the Flag when flying at half-mast will depend on its size, the length of the mast and its location but, as a general rule, the centre of the Flag should be exactly half way down the mast. When hoisted to or lowered from half-mast position, a flag should be first raised to the masthead.

Belgrave Summary

May,2

FLOWS

McCrea	2,223.99	M3
Jane	660.98	M3
<u>Total</u>	2,884.97	M3

Treated Flow

Total	2,608.78	M3
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TURBIDITIES (Raw)

McCrea

Max:	0.10	NTU
Min:	0.10	NTU
Average:	0.10	NTU

Jane

Max:	
Min:	
Average:	

CHEMICAL USE

Total Dosage

Cl2 Dosage	Average:	2.83	ppm
Total Cl2 Used:		7.38	kg

Online

Cl2 Residual (free)	Max:
	Min:
	Average:

Potassium Permanganate	173.50	L
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Grab

Cl2 Residual (free)	Max:
	Min:
	Average:

BACTERIOLOGICAL TESTING

Treated Water to Distribution

Treated Total Counts	Tests Done:	4
	E.Coli Found:	0
	Total Coliform Found:	0

Treated Heterotrophic Plate Counts	Tests Done:	4
	Counts >500/ml:	0

Distribution Water

Tests Done:	8
E.Coli Found:	0
Total Coliform Found:	0

Treated Heterotrophic Plate Counts	Tests Done:	4
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Jane Raw Water

Raw Total Counts	Tests Done:
	E.Coli Found:
	Total Coliform Found:

McCrae Raw Water

Raw Total Counts	Tests Done:
	E.Coli Found:
	Total Coliform Found:

Counts >500/ml: 0

CHLORINATION ON DISTRIBUTION SYSTEM

Belgrave

Cl2 Residual (free)

Max:	1.28	ppm
Min:	1.18	ppm
Average:	1.22	ppm
Sites Tested:	17	
Sites Tested < 0.05:	0	

Operators that operated the system.

<u>Cory Dulong</u>	Water Treatment-Class 2	88942	May 31, 2022
<u>John Graham</u>	Water Treatment-Class 3	11535	April 30, 2022
<u>Nancy Mayhew</u>	Water Treatment-Class 2	16185	January 31/2021
<u>Gary Nicholson</u>	Water Treatment-Class 2	95123	July 31, 2022
<u>Ben Nethery</u>	Water Treatment - Class 1	98589	Sept 30/2020
<u>Ryan MacKay</u>	Water Treatment - OIT	OT100634	April 30, 2021

The required testing was completed to the best of our knowledge.

020

0.11 NTU
0.11 NTU
0.11 NTU

1.55 ppm
1.39 ppm
1.48 ppm

1.56 ppm
1.37 ppm
1.49 ppm

4
0
0

4
0
0



Monday, June 8, 2020

The Honourable Steve Clark
Minister of Municipal Affairs and Housing
minister.mah@ontario.ca

Appreciation for Support of Rural Access to Broadband

Dear Minister Clark,

On behalf of the Western Ontario Wardens' Caucus and our 15 upper and single-tier municipalities that represent over 300 communities and approximately three million residents, thank you for your letter dated June 4, 2020.

Your commitment to enhance broadband access in Ontario through the Broadband and Cellular Action Plan is appreciated. The \$315 million over five years to expand broadband and cellular infrastructure, will serve to support many of our rural and underserved residents in Southwestern Ontario.

Additional funding for rural broadband in the wake of COVID-19 is essential. As a critical component of the economic relief and stimulus measures, important investments must be made to boost the pace and scale of broadband deployment efforts.

Increased funding from both the Province of Ontario and the Government of Canada is urgently needed to address our region's large connectivity gaps, so that we can close the digital divide and restart our economies. The Western Ontario Wardens' Caucus supports the funding of existing shovel ready, municipally led models that will connect our rural economies at an accelerated pace. We support SWIFT as Southwestern Ontario's funding mechanism to advance the expansion of critical broadband infrastructure across the region. The model works, it delivers results and can be immediately leveraged to upgrade networks and coverage in our region's underserved areas.

Families and business in our rural areas have been shut out of the economy and society as a result of the pandemic. COVID -19 has underscored the need in urgency to address gaps in broadband services across our region.

Your support is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Ginn", is written over a light blue horizontal line.

Jim Ginn
Chair, Western Ontario Wardens' Caucus

cc. The Honourable Navdeep Bains
Minister of Innovation, Science and Industry
Navdeep.Bains@parl.gc.ca

The Honourable Catherine McKenna
Minister of Infrastructure and Communities
Catherine.McKenna@parl.gc.ca

The Honourable Maryam Monsef
Minister of Rural Economic Development
Minister for Women and Gender Equality
Maryam.Monsef@parl.gc.ca

The Honourable Ahmed Hussen
Minister of Families, Children and Social Development
Ahmed.Hussen@parl.gc.ca

The Honourable Laurie Scott
Minister of Infrastructure, Ontario
laurie.scottco@pc.ola.org

Members of Parliament, Western Ontario
Members of Provincial Parliament, Western Ontario
Member Counties of Western Ontario Wardens' Caucus
Heads of Municipal Council (Western Ontario)



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 29-2020

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on June 16th, 2020.

WHEREAS Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5. (3) of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the June 16th, 2020 meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows::

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 16th day of June, 2020, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time this 16th day of June 2020

Read a THIRD time and FINALLY PASSED this 16th day of June 2020

Mayor, Jamie Heffer

Clerk, Trevor Hallam