



**MUNICIPALITY OF MORRIS-TURNBERRY**

**COUNCIL AGENDA**

**Tuesday, July 21<sup>st</sup> 2020, 7:30 pm**

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The Council of the Municipality of Morris-Turnberry will meet electronically in regular session on the 21<sup>st</sup> day of July, 2020, at 7:30 pm.

**1.0 CALL TO ORDER**

Disclosure of recording equipment.

**2.0 ADOPTION OF AGENDA**

Moved by  
Seconded by

ADOPT            THAT the Council of the Municipality of Morris-Turnberry hereby adopts  
AGENDA        the agenda for the meeting of July 21<sup>st</sup> 2020 as circulated.

~

**3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

**4.0 MINUTES**

attached

Moved by  
Seconded by

ADOPT            THAT the Council of the Municipality of Morris-Turnberry hereby adopts  
MINUTES        the July 7<sup>th</sup>, 2020 Council Meeting Minutes as written.

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**5.0 ACCOUNTS**

**5.1 ACCOUNTS**

attached

A copy of the July 21<sup>st</sup> accounts listing is attached.

Moved by  
Seconded by

APPROVE        THAT the Council of the Municipality of Morris-Turnberry hereby approves  
ACCOUNTS      for payment the July 21<sup>st</sup> accounts in the amount of \$401,296.77.

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**5.2 PAY REPORTS**

attached

Copies of the July 8<sup>th</sup> Pay Reports are included for information purposes.

**6.0 PUBLIC MEETINGS AND DEPUTATIONS**

None.

**7.0 STAFF REPORTS**

- 7.1 PLANNING DEPARTMENT attached

A report has been prepared by Huron County Planner Jenn Burns and Director of Planning Sandra Weber regarding updates to Planning Act timeframes in response to COVID-19. Ms. Burns will not be in attendance. For information only.

**8.0 BUSINESS**

- 8.1 PROPERTY STANDARDS BY-LAW attached

A report and draft by-law have been prepared by CBO/Property Standards and By-Law Enforcement Office Kirk Livingston in this regard. Mr. Livingston will be in attendance.

Staff seek the direction of Council.

- 8.2 CROSS BORDER SERVICING AGREEMENT STATUS UPDATE attached

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

- 8.3 COVID-19 PHASE 3 UPDATE attached

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

**9.0 COUNCIL REPORTS**

Sharen Zinn

Jamie McCallum

Jim Nelemans

Kevin Freiburger

Jamie Heffer

- 10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION** attached

- 10.1 Minutes – Morris-Turnberry Joint Health and Safety Committee – July 8  
 10.2 Minutes – Brussels Fire Area Committee – July 2  
 10.3 OPP Strategic Plan 2020-2022  
 10.4 OPP Calls for Service Summary 2<sup>nd</sup> Quarter  
 10.5 Correspondence – HCFA response to County Council re farm tax ratio  
 10.6 Correspondence – Minister of Municipal Affairs and Housing Steve Clark – COVID-19 Recovery Act  
 10.7 Belgrave water monthly summary – June 2020  
 10.8 Annual Report – Wingham District Hospital Foundation  
 10.9 Resolution – City of Oshawa – COVID-19 Funding  
 10.10 Invitation for Councillors – Huron County Food Distribution Centre – Better Together No-Show Gala  
 10.11 Correspondence – John Schwartzentruber – Property Standards By-Law  
 10.12 Outstanding Action Items

**11.0 NEW BUSINESS**

- 11.1 Items to be placed on the agenda of the next regular Council meeting.

**12.0 BY-LAWS AND AGREEMENTS**

None.

**13.0 CLOSED SESSION**

13.1 ENTER CLOSED SESSION

Moved by  
Seconded by

ENTER CLOSED SESSION THAT the Council of the Municipality of Morris-Turnberry enter a closed session, with the CAO/Clerk remaining in attendance at \_\_\_\_\_ p.m. for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- 1) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.
- 2) Section 239 (2) (c) regarding a proposed or pending acquisition or disposition of land by the municipality.

~

13.2 RETURN TO OPEN SESSION

Moved by  
Seconded by

RISE FROM CLOSED SESSION THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at \_\_\_\_\_ p.m.

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13.3 REPORT AND ACTION FROM CLOSED SESSION

**14.0 CONFIRMING BY-LAW**

attached

Moved by  
Seconded by

CONFIRMING BY-LAW THAT leave be given to introduce By-Law # 33-2020, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on July 21<sup>st</sup>, 2020, and that it now be read severally a first, second, and third time, and finally passed this 21<sup>st</sup> day of July 2020.

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**15.0 ADJOURNMENT**

Moved by  
Seconded by

ADJOURN THAT the Council of the Municipality of Morris-Turnberry does now adjourn at \_\_\_\_\_ pm.

~

**NEXT MEETINGS:**

- 1. Regular Meeting of Council Tuesday, August 18<sup>th</sup> 2020, 7:30 pm
- 2. Regular Meeting of Council Tuesday, September 1<sup>st</sup> 2020, 7:30 pm



**MUNICIPALITY OF MORRIS-TURNBERRY**

**COUNCIL MINUES**

**Tuesday, July 7<sup>th</sup> 2020, 7:30 pm**

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The Council of the Municipality of Morris-Turnberry met electronically in regular session on the 7<sup>th</sup> day of July, 2020, at 7:30 pm.

**Council in Attendance**

Mayor Jamie Heffer  
Deputy Mayor Sharen Zinn  
Jamie McCallum  
Jim Nelemans  
Kevin Freiburger

**Staff in Attendance**

Trevor Hallam	CAO/Clerk
Marty Bedard	Fire Chief
Mike Alcock	Director of Public Works
Kirk Livingston	CBO/By-Law Enforcement Officer.

**Others in Attendance**

Denny Scott	The Citizen
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**1.0 CALL TO ORDER**

Mayor Heffer called the meeting to order at 7:30 pm

**2.0 ADOPTION OF AGENDA**

Moved by Kevin Freiburger  
Seconded by Jamie McCallum

MOTION 155-2020	THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of July 7 <sup>th</sup> 2020 as circulated.	Carried.
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**3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None.

**4.0 MINUTES**

Moved by Jim Nelemans  
Seconded by Sharen Zinn

MOTION 156-2020	THAT the Council of the Municipality of Morris-Turnberry hereby adopts the June 16 <sup>th</sup> , 2020 Council Meeting Minutes as written.	Carried.
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**5.0 ACCOUNTS**

## 5.1 ACCOUNTS

Moved by Jim Nelemans  
Seconded by Jamie McCallum

MOTION 157-2020 THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the July 7<sup>th</sup> accounts in the amount of \$270,280.26. Carried.

## 5.2 PAY REPORTS

Copies of the June 24<sup>th</sup> Pay Reports were provided for information purposes.

**6.0 PUBLIC MEETINGS AND DEPUTATIONS**

None.

**7.0 STAFF REPORTS**

## 7.1 FIRE DEPARTMENT

Annual reports were presented by Fire Chief Marty Bedard for the Huron East and North Huron Fire Departments.

Fire Chief Bedard noted that a fire ban has been put in effect by the Huron East and North Huron Fire departments.

Councillor Nelemans asked about the reporting process for open burns, noting that some residents have said that when they leave a voicemail regarding their intention to have an open burn they do not hear back and so are unsure if their message is received.

Fire Chief Bedard explained that in Huron East there is a controlled burn application form that is filled out online and gets directly emailed staff, following which a response can be given by email. With the voicemails being forwarded as is currently done, some details are not always provided, and it is more difficult to get back to people in time. Phone messages could still be used but moving more requests to email would be preferable. Mr. Bedard and Mr. Hallam will discuss implementing this option at another time.

Mayor Heffer thanked Mr. Bedard for the reports and asked him to relay Council's thanks for the work that the firefighters on both departments

Moved by Jim Nelemans  
Seconded by Kevin Freiburger

MOTION 158-2020 THAT The Council of the Municipality of Morris-Turnberry hereby adopts the Annual Reports for the Huron East and North Huron Fire Departments as presented. Carried.

## 7.2 BUILDING

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for May and June.

## 7.3 BY- LAW ENFORCEMENT

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for May and June.

## 7.4 PUBLIC WORKS

## 7.4.1 In Kind Donation to G to G Trail

A report was presented by Director of Public Works Mike Alcock in this regard.

Councillor McCallum stated that providing an in kind donation such as this sets a dangerous precedent, and that grants were to be reduced as per Council's discussions in the strategic planning session and budget deliberations.

Councillor Nelemans asked Mr. Alcock to clarify whether the ditching work described must be done anyway. Mr. Alcock confirmed that the ditching does need to be done to direct the water to the east which will cross the G to G Trail.

Councillor McCallum clarified that the he agrees that the ditching work must be done, it's the additional cost for the work to the trail association he is opposed to.

Councillor Freiburger noted that contributing to the trail in this way could be seen as providing a service to our residents, as there are likely Morris-Turnberry residents that use the trail.

Mayor Heffer, noted that if the municipality did this work this year it could be a help to the trail association. He suggested that the offer be made to the trail association that the requested work be done at cost while the municipality is doing other required work in the area. While this isn't a donation of the full amount, there will likely still be a considerable savings for the trail association by doing it this way..

Councillors Nelemans and McCallum agreed with Mayor Heffer's suggested approach.

Moved by Jamie McCallum  
Seconded by Jim Nelemans

MOTION  
159-2020

THAT The Council of the Municipality of Morris-Turnberry hereby authorizes the Director of Public Works offer to do the work requested by the G to G trail association valued at approximately \$930.00 in time and materials on a cost recovery only basis, when other work is being done by the Municipality in the area.

Carried.

The motion was carried unanimously.

#### 7.4.2 Blind Line Bridge Engineering Services Proposal

A report was presented by Director of Public Works Mike Alcock in this regard.

Councilor Nelemans noted that this bridge represents a considerable expense that benefits few residents, and asked if the municipality had to proceed at this point.

Councillor McCallum noted that this was approved during budget deliberations.

Deputy Mayor Zinn noted that if this funding is used for this project it could be some time before other funding is received by the municipality. She also asked how many residents actually use this bridge.

Councillor Freiburger stated that something needs to be done with the bridge, and the funding was applied for specifically for this project. He noted that many snowmobiles and ATVs use the bridge, as well as the landowners and resident on the other side, as well as their many agricultural suppliers.

Mayor Heffer, clarified that there was an opportunity to apply for funding, this project fit the criteria and the application was successful. It is Council's responsibility is to follow through on what was started.

Councillor Nelemans noted that he finds it surprising that the provincial and federal government approved this project.

Mr. Alcock explained that the question of how many people used the bridge was raised during the application review process, the answer given was the structure is part of the municipality's inventory, and as such we are required to maintain it, including regular maintenance and replacement. It is a financial burden on the entire municipality when it needs to be replaced, not just on the few people that use it.

Councillor Nelemans requested a recorded vote.

Moved by Jamie McCallum  
Seconded by Kevin Freiburger

MOTION 160-2020 THAT The Council of the Municipality of Morris-Turnberry hereby accept the proposal submitted by B.M. Ross and Associates Limited for MT 20-C01 Replacement of the Blind Line Bridge on Abraham Line based on the scoring criteria established in the RFP for the estimated cost of \$141,000 excluding allowances and HST, for Engineering Design and Future Contract Administration, and further that the Mayor and CAO / Clerk be authorized to execute all required documents.

Mayor Jamie Heffer	YEA
Deputy Mayor Sharen Zinn	YEA
Jamie McCallum	YEA
Jim Nelemans	NEA
Kevin Freiburger	YEA

Carried.

## 7.5 CLERK

### 7.5.1 Approved Undisputed Consent C33-2019

A report regarding the approval of an undisputed consent was provided to Council for information purposes.

### 7.5.2 Digital Main Street/Digital Service Squad Support

A report in this regard was provided to Council for information purposes.

## 8.0 **BUSINESS**

### 8.1 FALL NEWSLETTER

The newsletter that will accompany the fall tax bill mailing was provided for information and comment.

## 9.0 **COUNCIL REPORTS**

Sharen Zinn

Attended a meeting of the Brussels Medical and Dental Committee meeting. She noted that the elevator has been installed.

Jamie McCallum

No report.

Jim Nelemans

July 2<sup>nd</sup> attended a meeting of the Brussels Fire Board.

Kevin Freiburger

June 17<sup>th</sup> attended a Maitland Valley Conservation Authority Board meeting.

Jamie Heffer

No report.

## 10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Letter of Support – Long Term Care Funding and Commission – Chatham Kent
- 10.2 Letter of Support – Alzheimer's Society – Chatham Kent
- 10.3 Resolution – Support for Municipal Financial Assistance Program – Town of Bracebridge
- 10.4 Resolution – Broadband Access – Grey County
- 10.5 Resolution – Rural Broadband – Municipality of Mississippi Mills
- 10.6 Resolution – Request for Order Requiring Masks – St. Marys
- 10.7 Resolution – Rent Assistance Program – Town of Kingsville
- 10.8 Correspondence – End of Planning Act Suspension – Minister Steve Clark
- 10.9 Meeting Highlights – June 23, 2020 – AMDSB

- 10.10 Meeting Minutes – April 15, 2020 – MVCA Board of Directors
- 10.11 Meeting Minutes – May 20, 2020 – MVCA Board of Directors
- 10.12 Meeting Minutes – April 15, 2020 – Maitland Source Protection Authority
- 10.13 Media Release – Swift Broadband RFP – Huron County
- 10.14 SLED Program Guidelines – Huron County Economic Development
- 10.15 Outstanding Action Items

Moved by Jamie McCallum  
Seconded by Jim Nelemans

- MOTION 161-2020 THAT The Council of the Municipality of Morris-Turnberry hereby support and endorse:
- The resolution from the Town of Bracebridge regarding the support for municipal financial assistance program;
  - The resolution from the Grey County regarding broadband access;
  - The resolution from the Municipality of Mississippi Mills regarding Rural Broadband;
  - The resolution from the Town of Kingsville regarding the rent assistance program.
- Carried.

## 11.0 **NEW BUSINESS**

None.

## 12.0 **BY-LAWS AND AGREEMENTS**

### 12.1 FLAG PROTOCOL POLICY

At the June 16<sup>th</sup> meeting of Council staff were directed to return the draft Flag Protocol Policy, as presented, to a future meeting for adoption by by-law. By-law 30-2020 was presented for that purpose.

Moved by Jamie McCallum  
Seconded by Kevin Freiburger

- MOTION 162-2020 THAT leave be given to introduce By-Law # 30-2020, being a by-law to adopt a Flag Protocol Policy for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 7<sup>th</sup> day of July 2020.
- Carried.

### 12.2 SAUGEEN VALLEY CONSERVATION AUTHORITY AGREEMENT

At the June 16<sup>th</sup> meeting of Council staff were directed to return the draft agreement with the Saugeen Valley Conservation Authority for planning services to a future meeting for authorization by by-law and execution. By-law 31-2020 was presented for that purpose.

Moved by Kevin Freiburger  
Seconded by Sharen Zinn

- MOTION 163-2020 THAT leave be given to introduce By-Law # 31-2020, being a by-law to authorized the Mayor and Clerk to execute an agreement between the Municipality of Morris-Turnberry and the Saugeen Valley Conservation Authority for the provision of planning services, and that it now be read severally a first, second, and third time, and finally passed this 7<sup>th</sup> day of July 2020.
- Carried.



**13.0 CLOSED SESSION****13.1 ENTER CLOSED SESSION**

Moved by Kevin Freiburger  
Seconded by Sharen Zinn

MOTION 164-2020 THAT the Council of the Municipality of Morris-Turnberry enter a closed session, with the CAO/Clerk remaining in attendance at 8:30 p.m. for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- 1) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.

Carried.

**13.2 RETURN TO OPEN SESSION**

Moved by Sharen Zinn  
Seconded by Jamie McCallum

MOTION 165-2020 THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 9:09 p.m.

Carried.

**13.3 REPORT AND ACTION FROM CLOSED SESSION**

Council discussed two matters related to negotiations being carried on by the municipality and direction was given to staff accordingly.

**14.0 CONFIRMING BY-LAW**

Moved by Jim Nelemans  
Seconded by Jamie McCallum

MOTION 166-2020 THAT leave be given to introduce By-Law # 32-2020, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on July 7<sup>th</sup>, 2020, and that it now be read severally a first, second, and third time, and finally passed this 7<sup>th</sup> day of July 2020.

Carried.

**15.0 ADJOURNMENT**

Moved by Kevin Freiburger  
Seconded by Jamie McCallum

MOTION 167-2020 THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 9:10 pm.

Carried.

**NEXT MEETINGS:**

- |                               |                 |                                |
|-------------------------------|-----------------|--------------------------------|
| 1. Regular Meeting of Council | Tuesday, July   | 21 <sup>st</sup> 2020, 7:30 pm |
| 2. Regular Meeting of Council | Tuesday, August | 18 <sup>th</sup> 2020, 7:30 pm |

\_\_\_\_\_  
Mayor, Jamie Heffer

\_\_\_\_\_  
Clerk, Trevor Hallam

**Morris Turnberry  
Account List for**

July 21 2020

**General**

Hydro One	Streetlights	1,018.14
Hydro One	Belgrave Development	59.33
Hydro One	Morris Office	314.04
Bell Canada	Turnberry Shop - Emergency Lines	90.66
Tuckersmith Communications	Morris Office Internet	89.27
MicroAge Basics	Office Supplies	1,184.30
CJ Johnston Office Solutions Inc.	Office Supplies	112.99
Goderich Print Shop	Office Supplies	326.57
Shred-It	Confidential Destruction of Documentation	861.38
Paul Cook Electric	Basement Lighting Repair	115.83
Seebach & Company	2019 Audit Fees	17,289.00
Donnelly Murphy	Legal	1,025.48
Natural Resource Solutions Inc.	Belgrave Development	909.15
OSIM Inc.	Website Design & Construction	5,367.50
MTE Paralegal	Tax Collection Costs	118.18
Municipality of Huron East	Fire Calls	1,237.36
Municipality of Huron East	2020 Brussels Water & Sewer Charges	72,997.20
Minister of Finance	Policing - May	43,318.00
Minister of Finance	Tile Drain Loan	3,899.41
Property Owner	Refund of Overpayment	30.00
<b>Payroll</b>		
July 8 2020	Payroll	18,415.77
	Expenses	44.08

**General Total** 168,823.64

**Building Department**

Property Owner	Refund of Building Permit Overpayment	39.15
Foxtan Fuels	Fuel	199.21
<b>Payroll</b>		
July 8 2020	Payroll	10,712.90
	Expenses	-

**Building Total** 10,951.26

**Property Standards**

**Property Standards Total** -

**Drainage**

**Drainage Total** -

**Parks & Cemeteries**

Hydro One	Kinsmen Park	29.76
McDonald Home Hardware	Padlocks for Garbage Cans, Flags & Supplies	553.49

**Parks & Cemeteries Total** 583.25

**Belgrave Water**

Bell Canada	Belgrave Water	123.55
Hydro One	Belgrave Water	1,115.06
Hydro One	Humphrey Well	38.10
Allstream	Phone	105.98
Kincardine Cable	Internet	41.75
Hay Communications	VPN for Belgrave Water	11.30

**Water Total** 1,435.74

**Landfill**

Hydro One	Morris Landfill	57.26
John McKercher Construction Ltd	Morris Landfill	3,638.60
RJ Burnside & Associates Limited	Morris Landfill	3,614.59
Joe Kerr Ltd	Morris Landfill - Construction Stages I/II	15,254.60
Bluewater Recycling Association	Curbside Pickup - July	13,029.28
Bluewater Recycling Association	Waste Disposal - June	3,419.00
Bluewater Recycling Association	Bin Exchange Service Fee	50.00
BM Ross & Associates Limited	Turnberry Landfill	3,060.72
Marlene Metcalfe	Turnberry Landfill	400.00

**42,524.05****Roads**

Bell Canada	Turnberry Shop	90.65
Hydro One	Morris Shop	157.02
Hydro One	Turnberry Shop	194.15
MicroAge Basics	Office Supplies	37.81
Steffen's Auto Supply	Shop Supplies	460.43
McDonalds Home Hardware	Shop Supplies	186.30
Foxtan Fuels	Fuel	3,598.84
CE MacTavish Limited	Chainsaw Fuel	25.03
Schmidt's Power Equipment	Chainsaw Supplies	63.16
JA Porter Holdings Ltd.	Belgrave Storm Drain	282.05
Hodgins RONA	Parts for 16-05 & 19-06 Tandems	93.77
Brandt	Parts for 09-02 Grader	230.40
Harv Bernard	Tree Trimming	180.80
Joe Kerr Ltd.	Gravel Resurfacing	1,448.39
BM Ross & Associates	Kieffer Line Bridge (T090)	5,330.90
AJN Builders Inc.	Repairs Bridges - Clegg Line (M190) & Kieffer Line (T090)	139,911.23
Property Owner	Return of Entrance Deposit	500.00
<b>Payroll</b>		
July 8 2020	Payroll	24,187.90
	Expenses	-

**Roads Total** 176,978.83**Account Total** **401,296.77****Approved By Council:**

July 21 2020

\_\_\_\_\_  
Mayor - Jamie Heffer\_\_\_\_\_  
Treasurer- Sean Brophy



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

**Phone:** 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394 Ext. 3

[www.huroncounty.ca](http://www.huroncounty.ca)

**To:** Mayor Heffer and Members of Morris-Turnberry Council

**From:** Jenn Burns, Planner & Sandra Weber, Director

**Date:** July 15, 2020

**Subject:** Planning Act Timeframes - Updates in Response to COVID-19

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### RECOMMENDATION

That Council receive the report titled Planning Act Timeframes - Updates in Response to COVID-19 for information.

### BACKGROUND

In May of 2020, the Planning & Development Department provided a report which outlined the impacts of Ontario Regulation 73/20 and 149/20 on the processing of applications under the Planning Act. In response to the evolving situation with COVID-19, the Planning Act has been amended again with the passing of Ontario Regulation 278/20 which came into effect on June 22, 2020.

Ontario Regulation 149/20 provided flexibility for municipalities to choose whether they were in a position to process planning applications while responding to the pandemic without the threat of an appeal for a non-decision. The County and local municipalities in Huron were among those in the province who largely chose to process planning applications and passed by-laws to do so via virtual or electronic meetings. As a result, there is not a backlog of planning applications waiting to be processed.

On June 12, 2020, the Minister of Municipal Affairs and Housing wrote to Heads of Council to advise that the provincial government intended to end the temporary suspension of the Planning Act timelines as of June 22, 2020; this is the effect of Ontario Regulation 278/20. Minister Clark's letter encouraged municipalities to "continue to use electronic and virtual channels, as appropriate, to engage and provide the public with an opportunity to make representations on planning matters, while following the advice of Ontario's Chief Medical Officer of Health".

### COMMENTS

The processing of planning applications via electronic meetings has overall, been working well within the County. Local municipalities are utilizing various means to allow public participation and input at meetings and approaches continue to evolve and improve in response to feedback.

Files that are more challenging to process through virtual public meetings include larger Plans of Subdivision/Condominium, Official Plan Amendments with significant impacts, Five Year Reviews of Official Plans and/or housekeeping amendments to local Zoning By-laws which require open houses. These types of files tend to have a large number of citizens impacted, which increases the difficulty of meeting statutory requirements through electronic means.

In light of the lifting of the suspension for Planning Act timeframes, the Planning & Development Department staff will work with the Clerks and CAOs of all local municipalities to determine what creative solutions can be employed to ensure that effective, inclusive public consultation is achieved. These solutions may include:

- Circulation of Notices of Application in advance of Notices of Public Meeting to allow an opportunity to gauge the level of public interest in a large file e.g. Plans of Subdivision. Should the interest be considerable, it may be beneficial to reduce the number of items on the Council agenda wherein the public meeting for that file is to be held.
- Open houses will need to occur in large spaces, such as community centre halls, where the public has ample opportunity to maintain physical distancing.
- Increased use of videos to explain the purpose and effect of planning applications and provide updates on the status of files;
- Increased information provided on the site of lands involved in planning application.

Overall, it is likely that planning applications with significant public interest will take longer to process than under typical circumstances. The Department will continue to research best practices and provide information to our local partners.

'Original signed by'

---

Jenn Burns,  
Planner

'Original signed by'

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Sandra Weber,  
Director



# REPORT TO COUNCIL

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Prepared by: Kirk Livingston, Chief Building Official  
Date: July 15, 2020  
Subject: Bylaw to Prescribe Standards for the Maintenance and Occupancy of Property.

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## **RECOMMENDATION:**

*THAT* the Council of the Municipality of Morris Turnberry hereby receive the Chief Building Officials report on the proposed bylaw to Prescribe Standards for the Maintenance and Occupancy of Property in the Municipality of Morris Turnberry,  
*AND FURTHER THAT* the Council of the Municipality of Morris Turnberry hereby give first and second reading of the said bylaw.

## **BACKGROUND:**

The Building Department's main objective is to provide the best professional service to administer and enforce the Ontario Building Code along with any Municipal By-Laws. Through the examination of plans, issuance of building permits, reviewing bylaws and performing inspections, we ensure compliance with building standards of the Ontario Building Code and compliance with Municipal By-Laws to ensure health and safety, fire protection and structural sufficiency in all buildings in the Municipality.

The proposed bylaw to Prescribe Standards for the Maintenance and Occupancy of Property in the Municipality of Morris Turnberry was first presented to Council on December 3, 2019. At this meeting, Council directed staff to bring back the bylaw for consideration.

At the December 17, 2019 Council meeting a motion was passed to defer consideration of the said bylaw until such time staff can return a report to Council with clarification regarding the issues raised by Council and the public.

At the January 9, 2020 Council meeting the Chief Building Official prepared a report and responded to the questions and concerns raised by the public and Council. Council then directed staff to ensure the bylaw was up to date and to bring back with new legislative changes (if any), and new changes were to be notable (**Red Font**). The new bylaw was to be written correctly with the same or similar provisions and not any more restrictive than the existing bylaw, while removing contentious matters such as firewood, mold, hoarding and air quality.

In reviewing the proposed bylaw, all ***black font*** is the same or similarly written standards as in the existing bylaw, but it is written very clearer, understandable, and precise in order for the public and officer to interpret.

All ***red font*** is new changes and new legislative changes. Most of the red font is legislative changes that were downloaded to lower tier Municipality's by Ministry of Municipal Affairs and Housing in 2018. The Municipality's had a choice to either implement the changes into their existing Property Standards Bylaw or create a new bylaw titled Residential Rental Maintenance Standards. This was downloaded in 2018 and was to be in effect by July 1, 2018 in all Municipalities.

All ***yellow highlighted font*** is new, such as some definitions which will provide for consistent decision making, structural conditions of a building and fire protection.

The proposed bylaw attached has been assessed by our Municipal solicitor and noting only a few minor recommendations which have been incorporated into the proposed bylaw.

The current Property Standards Bylaw that was introduced and adopted by Morris Turnberry Council in 2014, and is in fact non-enforceable given the way it is written and how the provisions within the bylaw reference the wrong sections of the Municipal Act, Provincial Offences Act, Planning Act and incorrect sections of the Bylaw itself. Given the amount of complaints that have been submitted to the Municipality of Morris Turnberry, it may be prudent to have a document that is enforceable that will address all the items as the existing bylaw does, but reflect current legislative changes and not be more restrictive than the current bylaw. Current complaints that have been filed with the Municipality are on hold until such time a new bylaw is passed and adopted.

Regards

A handwritten signature in blue ink, appearing to read "Kirk Livingston", written in a cursive style.

---

Kirk Livingston, Chief Building Official



**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. XX-2020**

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**BEING A BY-LAW TO PRESCRIBE STANDARDS FOR THE  
MAINTENANCE AND OCCUPANCY OF PROPERTY IN THE  
MUNICIPALITY OF MORRIS-TURNBERRY**

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WHEREAS s. 127 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended (the “Municipal Act, 2001”), states that a local Municipality may:

- (a) require the owner or occupant of land to clean and clear the land, not including buildings, or to clear refuse or debris from the land, not including buildings;
  - (b) regulate when and how matters required under clause (a) shall be done;
  - (c) prohibit the depositing of refuse or debris on land without the consent of the owner or occupant of the land;
- and,
- (d) define “refuse” for the purpose of this section.

AND WHEREAS s. 15.1(3) of the Building Code Act, 1992, S.O. 1992, c. 23, as amended (the “Act”), states that the Council of a Municipality may pass a by-law to do the following things if an Official Plan, that includes provisions relating to property conditions, is in effect in the Municipality or if the Council of the Municipality has adopted a policy statement:

- (a) Prescribing standards for the maintenance and occupancy of property within the Municipality or within any defined area or areas and for prohibiting the occupancy or use of such property that does not conform to the standards.
- (b) Requiring property that does not conform to the standards to be repaired and maintained to conform to the standards or the site to be cleared of all buildings, structures, debris or refuse and left in graded and levelled condition.

AND WHEREAS the Council of The Corporation of the Municipality of Morris Turnberry (the “Municipality”) deems it desirable to enact a by-law to prescribe and enforce standards for the maintenance and occupancy of property within the Municipality;

NOW THEREFORE the Council of the Municipality, pursuant to its authority under s. 15.1 of the Building Code Act, 1992, S.O. 1992, c. 23, enacts as follows:



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## PART 1

### DEFINITIONS

#### 1.1 DEFINITIONS

In this by-law:

“Act” means the Building Code Act, 1992, S.O. 1992, c. 23, as amended;

“Accessory building” means a subordinate building or structure, on the same lot as the main building or a part of the main building devoted exclusively to a use naturally and normally incidental to, subordinate to, and devoted exclusively to the main use of the property;

“Basement” means a storey or storeys of a building located below the storey with its floor closest to grade which has a ceiling of more than 1.8 metres (6 feet) above grade;

“Building” means:

- (a) a structure occupying an area greater than ten square metres consisting of a wall, roof and floor or any of them or a structural system serving the function thereof including all plumbing, works, fixtures and service systems appurtenant thereto;
- (b) a structure occupying an area of ten square metres or less that contains plumbing, including the plumbing appurtenant thereto;
- (c) plumbing not located in a structure;
- (d) a sewage system; or,
- (e) structures designated in the Building Code;

“Building Code” means Ontario Regulation [332/12](#), as amended or other regulations made under s. 34 of the Act;

“Certificate of Compliance” means a certificate issued by a Property Standards Officer if he/she is of the opinion that the property, for which the certificate has been requested, is in compliance with the standards established by this by-law;

“Chief Building Official” or “CBO” means a chief building official appointed or constituted under section 3 or 4 of the Act or his/her designate;

“Council” means the Council of the Municipality;

“Demolish” means to do anything in the removal of a building or any material part thereof and “demolition” has a corresponding meaning;

“Dwelling unit” means a room, or suite of rooms, operated as a single housekeeping unit in a building, used or intended to be used as a domicile by one or more persons and usually containing cooking, eating, living, sleeping and sanitary facilities;

“Floor area” means the space on any storey of a building between exterior walls and required firewalls, including the space occupied by interior walls and partitions, but not including exits and vertical service spaces that pierce the storey;

“Grade” means the average level of proposed or finished ground adjoining a building at all exterior walls;

“Ground cover” means organic or non-organic material applied to prevent soil erosion such as concrete, flagstone, gravel, asphalt, grass or other landscaping;

“Guard” means a protective barrier around openings in floors or at the open sides of stairs, landings, balconies, mezzanines, galleries, raised walkways or other locations to prevent accidental falls from one level to another;

“Highway Traffic Act” means the Highway Traffic Act, R.S.O. 1990, c. H.8, as amended;

“Landlord” includes:

- (a) the owner of a rental unit or any other person who permits occupancy of a rental unit, other than a tenant who occupies a rental unit in a residential complex and who permits another person to also occupy the unit or any part of the unit; and,
- (b) the heirs, assigns, personal representatives and successors in title of a person referred to in clause (a).

“Motor vehicle” includes an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power; but does not include the cars of electric steam railways, or other motor vehicles running only upon rails, or a motorized snow vehicle, traction engine, farm tractor, self-propelled implement of husbandry or road building machine within the meaning of the Highway Traffic Act;

“Municipal Act, 2001” means the Municipal Act, 2001, S.O. 2001, c. 25, as amended;

“Municipal Law Enforcement Officer” means a person appointed by the Municipality under s. 15 of the Police Services Act, R.S.O. 1990, c. P.15;

“Non-residential property” means property not occupied, in whole or in part, for the purpose of human habitation;

“Occupant” means any person or persons over the age of eighteen (18) years occupying a property;

“Owner” includes:

- (a) the registered owner of the property;
- (b) the person for the time being managing or receiving the rent of the property, whether on the person’s own account or as agent or trustee of any other person, or who would receive the rent if the property were let;

and,

- (c) a lessee or occupant of the property who, under the terms of a lease, is required to repair and maintain the property in accordance with the standards for the maintenance and occupancy of property as set out in this by-law;

“Person” means an individual, corporation, unincorporated association or partnership;

“Pests” means rodents, vermin or insects;

“Property” means a building or structure, or part of a building or structure, and includes the lands and premises appurtenant thereto and all mobile structures, outbuildings, fences and erections thereon, whether heretofore or hereafter erected as well as vacant land;

“Property Standards Officer” means a Municipal Law Enforcement Officer;

“Recyclable material” includes, but is not limited to, the following material:

- (a) glass, including bottles and jars, but not broken glass, light bulbs, mirrors, plate glass or ceramics;
- (b) tin and aluminum cans;
- (c) plastic soft drink bottles;
- (d) newspapers; and,
- (e) corrugated cardboard.

“Refuse” means any article or thing that:

(a) has been cast aside, discarded or abandoned, whether of any value or not;

(b) has been used up, in whole or in part, whether of any value or not; or,

(c) has been expended or worn out, in whole or in part, whether of any value or not.

“Rental unit” means a dwelling unit used, or intended to be used, as a residential rental property;

“Repair” includes the provision of facilities, the making of additions or alterations or the taking of any other action that may be required to ensure that a property conforms with the standards established in this by-law;

“Residential rental property” includes a rental unit and the yards;

“Sewage system” means the Municipalities sanitary sewer system or a private sewage disposal system approved by the relevant approval authority;

“Sign” means:

- (a) an advertisement, identification, promotion, direction, decoration or information by means of printing on or attaching bills, letters, logos, or numerals to any building including the frame, canopy, surface or device on which the advertisement, identification, promotion, direction, decoration, or information is painted, placed or attached;
- (b) any structure used for the purpose of supporting a sign; and,
- (c) any marquees or posters.

“State of good repair” means:

- (a) in conformity with the Act and the Building Code;
- (b) structurally sound;
- (c) not broken, rusted, rotten or in a hazardous condition;
- (d) not unsightly to the extent that it would be deleterious to abutting property owners or to the neighbourhood;
- (e) in proper working order, if applicable;

and,

- (f) adequately protected by weather-resistant material, if applicable.

“Tenant” includes a person who pays rent in return for the right to occupy a rental unit and includes the tenant’s heirs, assigns and personal representatives;

“Urban area” means settlement areas within the Municipality such as cities, towns, villages and hamlets:

“Undesirable material” includes:

- (a) rubbish, garbage, brush, waste, litter and debris;
- (b) injurious insects, termites, rodents, vermin and other pests;
- (c) growth of weeds or grass in excess of 15.24 cm (6”) in height;
- (d) ground cover, hedges and bushes which overhang the sidewalk, impede pedestrian or vehicular traffic or cause a site obstruction;
- (e) dead, decayed or damaged trees or other natural growth and the branches and limbs thereof which may create an unsafe condition;
- (f) wrecked, dismantled, inoperative, discarded, unused, or unlicensed vehicles or trailers, except in an establishment licensed or authorized to conduct or operate a wrecking business;
- (g) stagnant water which provides a breeding place for mosquitoes or other health hazards;
- (h) machinery or parts thereof, or other objects or parts thereof, or accumulation of material that creates an unsafe condition;
- (i) dilapidated or collapsed structures or erections;
- (j) all furniture used for exterior use that becomes dilapidated; or,
- (k) all furniture designed for interior use.

“Yard” means land, other than publicly owned land, around and appurtenant to the whole or any part of a building that is lawfully used, intended to be used or capable of being used in connection with the building;

“Zoning By-Law” means a by-law passed by Council under the provisions of s. 34 of the Planning Act, R.S.O., 1990, c. P.13, as amended.

## PART 2

### APPLICATION AND INTERPRETATION

- 2.1 This by-law applies to all property in the Municipality.
- 2.2 The standards set out in this by-law, unless otherwise stated, shall be held to be the minimum standards for the promotion of public health, safety, comfort, convenience and general welfare and are not intended to derogate from the standards found in any other applicable municipal by-laws or federal or provincial legislation.
- 2.3 The owner of property which does not conform to the standards prescribed in this by-law shall repair and maintain the property to conform to the standards of this by-law or the property may be cleared of all buildings, structures, debris or refuse and left in a graded and levelled condition.



## PART 3

### PROHIBITION

- 3.1 No person shall use or occupy, or permit the use or occupancy of, any property that does not conform to the standards prescribed in this by-law.
- 3.2 No owner shall fail to maintain their property in conformity with the standards prescribed in this by-law.
- 3.3 No owner shall fail to comply with an Order issued under this by-law;

## PART 4

### ENVIRONMENT

#### 4.1 YARDS

- 4.1.1 Yards shall be maintained free of any undesirable material.

#### 4.2 DRIVEWAYS, RAMPS, ETC.

- 4.2.1 Driveways, ramps, parking areas, paths, outside stairs and landings shall:
  - (a) provide a uniform surface for pedestrian or vehicle use, and shall be maintained so as to afford safe passage under normal use and weather conditions

#### 4.3 UNSTABLE SOIL

- 4.3.1 Exterior property areas shall be graded or provided with ground cover as appropriate to prevent unstable soil conditions or erosion and to prevent accumulations of dust or dirt from spreading to neighboring properties.

#### 4.4 LIGHTING

- 4.4.1 Lighting fixtures, lamps and their supports and connections shall be maintained in a safe and complete condition, without visible deterioration and in working order.
- 4.4.2 All exterior lights shall not cause light to trespass onto adjacent properties or shine directly into a dwelling unit.

4.4.3 Sensor activated lighting shall not be triggered by activity off the property.

4.5 CONDITIONS MAINTAINED

4.5.1 All approved site plan conditions including, but not limited to, drainage, ground cover, hedges, trees and landscaping shall be maintained.

4.6 ACCESSORY BUILDINGS

4.6.1 Accessory buildings, other than farm out-buildings, shall be:

- (a) protected by paint, preservative or other weather-resistant material;
  - (b) structurally sound;
  - (c) maintained in a state of good repair and free of accident hazards;
- and
- (d) so as not to present an unsightly appearance.

4.7 FENCES

4.7.1 All fences shall be:

- (a) maintained in a state of good repair;
- (b) protected from deterioration by the application of paint or other suitable protective material of uniform colour and constructed using a material that is inherently resistant to such deterioration and compatible with surrounding finishes; and,
- (c) constructed using suitable materials and designed and erected in a workmanlike manner and maintained so as not to appear unsightly.

4.8 STORAGE OF REFUSE OR RECYCLABLE MATERIAL

4.8.1 Where refuse or recyclable material is stored for disposal outside of the enclosed walls of a building, the refuse or recyclable material shall:

- (a) be stored in a container suitable for such a purpose and in a manner, that does not attract pests or create a health or safety hazard due to the nature of the storage or through deterioration or misuse of the storage facility.

4.9 SIGN MAINTENANCE STANDARDS

4.9.1 A sign shall be:

- (a) maintained in a state of good repair.

4.10 MOTOR VEHICLE STORAGE

4.10.1 No motor vehicle, other than a motor vehicle bearing a valid license plate sticker issued by the Ministry of Transportation and capable of being driven, shall be parked other than in a building, unless the parking of the unlicensed or inoperative motor vehicle is a permitted use under a Zoning By-Law for that zone.

4.10.2 No machinery, vehicle, boat, ATV, snowmobile, trailer or part thereof which is in an unusable, wrecked, discarded, dismantled, partially dismantled or abandoned condition, shall be stored or allowed to remain on any property unless otherwise permitted by a Zoning By-Law. This shall not apply to prevent the occupants of the property from repairing a vehicle for his or her own use, the repair of which is actively being carried on.

4.11 MISCELLANEOUS

4.11.1 Storm water run-off shall be drained from the grounds of a property, and any area below exterior grade, so as to prevent excessive ponding, erosion, or the entrance of water on to an abutting property in such a manner as to cause damage to the abutting property or buildings on that property.

PART 5

BUILDINGS

5.1 STRUCTURAL SYSTEM

5.1.1 A building, and every structural system or component serving a part thereof, shall be capable of sustaining its own weight together with the loads that may be imposed by the use and occupancy therein and by natural causes such as snow and winds.

## 5.2 DOUBT AS TO STRUCTURAL CONDITION

5.2.1 If, in the opinion of a Property Standards Officer, there is doubt as to the structural condition of a building or structure or parts thereof, a Property Standards Officer may issue an Order that such a building or structure, or parts thereof, be examined by a professional engineer licensed to practice in Ontario, at the owner's sole expense, and that a written report, which may include drawings for any recommended remedial work be provided to a Property Standards Officer.

## 5.3 ENGINEER'S REPORT ACCEPTANCE

5.3.1 A Property Standards Officer may accept the findings contained in the engineer's report pursuant to subsection 5.2.1 provided that the Property Standards Officer is satisfied that all deficiencies have been identified and appropriately dealt with by the report.

5.3.2 Upon completion of all of the work required by the engineer's report, a further report prepared by the professional engineer shall be submitted to the Property Standards Officer certifying that all of the work proposed in the written report has been completed and is in accordance with all applicable legislation.

5.3.3 No structural element may be added, removed, repaired or modified in any manner until a required permit has been obtained from the Chief Building Official.

## 5.4 FOUNDATIONS, WALLS, ETC.

5.4.1 The foundations, walls, columns, beams, floor and roof slabs of a building, including ancillary structures such as parking garages, shall be maintained in a state of good repair.

5.4.2 A foundation wall, basement, cellar or crawl space floor, slab on grade, exterior wall and roof shall be structurally sound, weather tight and damp-proofed and shall be maintained so as to protect against deterioration caused by the elements, fungus, mold, dry rot, rodents, vermin or insects.

5.4.3 The foundations, walls, columns, beams, floors, roof slabs and balconies of all buildings, including parking garages and accessory buildings, shall be maintained:

- (a) in a state of good repair;
- (b) free from decayed, damaged or weakened sills, beams, piers, posts or other supports;
- (c) in a manner so as to prevent the entry of moisture into the building;

and,

(d) in a manner so as to prevent settlement of the building;

5.4.4 The exterior walls of all buildings shall be maintained in a state of good repair and in a manner to prevent deterioration caused by the elements or pests and free from:

(a) cracked or broken masonry;

(b) defective or deteriorated wood or metal siding or trim;

(c) cracked broken or loose stucco; or,

(d) loose or unsecured objects.

5.4.5 Where the masonry units forming an exterior wall, or part of an exterior wall, of any building are faced with a glazed or other decorative surface, all of those units from which the surface has spalled or broken shall be removed and replaced with units having a facing similar to that of the original wall so that the wall presents a uniform and neat appearance or is finished with other materials approved by a Property Standards Officer.

5.4.6 All exterior surfaces which have been previously covered with paint or other protective or decorative materials shall be maintained in a state of good repair and the covering renewed when it becomes damaged or deteriorated.

5.4.7 Metal eaves troughs, rainwater pipes, flashings and all exterior metal ducts shall be kept free from rust by application of a suitable protective material such as paint, and shall be renewed or replaced when such application deteriorates or, becomes ineffective.

5.4.8 The cladding on the exterior walls of all buildings shall consist of masonry, stucco, wood, plywood, metal or other materials of equivalent strength, durability and fire endurance approved by a Property Standards Officer.

5.4.9 Balconies, porches, canopies, marquees, awnings, screens, grilles, stairways, fire escapes, pipes, ducts, air conditioners and all other similar equipment, attachments, extensions and their supporting members shall be:

(a) maintained in a state of good repair;

(b) free from refuse, undesirable material and recyclable material;

- (c) properly and safely anchored;
- (d) protected against deterioration and decay; and,
- (e) free from broken or missing glass.

5.4.10 Exterior doors, windows, skylights, basement hatchways, including storm and screen doors and storm windows, shall be maintained in a state of good repair and weather tight.

5.4.11 An owner shall repair or replace defective, damaged or missing hardware or locking devices on a building.

5.4.12 Openings in exterior walls, other than doors and windows, shall be effectively protected by suitable materials to prevent entry of rodents, vermin and insects unless it can be shown, to the satisfaction of a Property Standards Officer, that the implementation of this section would adversely affect the normal operations in a non-residential property.

5.4.13 Dilapidated, collapsed or unfinished structures and all accumulations of refuse, undesirable material, recyclable material, wood or other objects on a property that create an unsafe or unsightly condition shall be removed by an owner.

## 5.5 ROOF STRUCTURES

5.5.1 All roofs including, but not limited to, chimneys, stacks, masts, lightning arrestors or antennae shall be maintained in a state of good repair.

5.5.2 No roof drainage shall be discharged on an entrance way, walkway or stair or discharged directly onto a neighboring property, or onto any road allowance or in such a manner that it will penetrate or damage a building or structure.

## 5.6 STAIRS, HANDRAILS AND GUARDS

5.6.1 All stairs, porches, decks, landings, treads, risers or other similar structures shall have guards or handrails which shall be maintained in a state of good repair and shall be capable of supporting all loads to which they might reasonably be subjected.

5.6.2 All guards and handrails shall be installed and maintained in accordance with the Building Code so as to afford reasonable protection against accident or injury to any person in or on a property.

## 5.7 FLOORS

5.7.1 Floors and floor coverings in all buildings shall be maintained in a state of good repair, and free from all warped or decayed boards, large cracks, depressions, protrusions, deterioration or other defects.

5.7.2 Wall, floor, ceiling and roof construction, fire protective closures, sprinkler systems and other means of fire protection shall be maintained in such a manner to afford the fire protective properties required by all relevant government regulations. The floors of rooms in which plumbing fixtures are installed shall be maintained reasonably impervious to water and in such a condition as to permit easy cleaning.

5.8 HEATING, VENTILATION AND MECHANICAL

5.8.1 Heating equipment, vent pipes, exhaust hoods, chimneys, smoke stacks, flues, ducts and similar equipment shall be constructed, installed and maintained in a state of good repair and shall comply with all applicable governmental regulations

5.8.2 Where a heating system, heating equipment or any auxiliary heating unit burns solid or liquid fuel, a receptacle for such fuel shall be provided and maintained in a state of good repair and in a location so as to be free from fire or accident hazards.

5.8.3 All piping for gas or oil fuel and all electrical connections to a heating system shall be installed and maintained in a state of good repair and in accordance with the requirements of all applicable governmental regulations.

5.8.4 Fuel burning heating equipment shall be effectively connected to a chimney or flue which leads to the exterior of the building in which the equipment is installed and shall be furnished with an adequate supply of air to ensure proper combustion of the fuel.

5.8.5 Every chimney, smoke-pipe, flue and gas vent in use or available for use in a building shall be:

- (a) installed and maintained so as to prevent the escape of smoke or gasses into the building;
- (b) clear of obstructions;
- (c) free from open joints;
- (d) free from broken and loose masonry;
- (e) maintained in a state of good repair; and,

(f) plumb.

5.8.6 A prefabricated chimney or flue shall be of a type suitable for the appliance for which it is being used and shall be kept in a state of good repair, properly secured and free from fire, health and accident hazards.

5.8.7 Mechanical ventilating equipment and the supports for such equipment shall be maintained in a state of good repair and in a safe mechanical condition.

5.9 SEWAGE DISCHARGE

5.9.1 Sewage shall be discharged into a sewage system.



## PART 6

### SUPPLEMENTARY STANDARDS FOR VACANT PROPERTY

#### 6.1 GENERAL

6.1.1 The following additional standards shall apply to vacant property:

- (a) The owner shall maintain the property in such a manner as to protect the property against the risk of fire, accident or other damage.
- (b) All materials used for boarding up vacant property shall be covered and maintained with a preservative which is similar in color to the exterior finish of the building.

## PART 7

### SUPPLEMENTARY STANDARDS FOR NON-RESIDENTIAL PROPERTIES

#### 7.1 GENERAL

7.1.1 The following additional standards shall apply to non-residential property:

- (a) Every owner or occupant of a non-residential property shall maintain the property:
  - (i) in a sanitary and safe condition free from litter, refuse and debris, and shall provide containers for the disposal of such litter or refuse;
  - (ii) free from objects or conditions which are health, fire or accident hazards; and,
  - (iii) free from rodents, vermin and injurious insects.

#### 7.2 MEANS OF EGRESS

7.2.1 All means of egress for a non-residential property shall be maintained free from all obstructions or impediments and provided with clean, clear, unobstructed and readily visible exit signs for every exit.

7.3 INTERIOR WALLS, CEILINGS AND FLOORS

7.3.1 Interior walls, floors and ceilings of a non-residential property shall be maintained:

- (a) free from health, fire and accident hazards;
- (b) in a state of good repair and free from holes, large cracks, broken plaster and loose or broken masonry;
- (c) in a clean and sanitary condition which is reasonable considering the use or operation;

and,

- (d) free from cracked and broken glass in door panels, glass, screens and windows.

7.3.2 Cracked broken glass in door panels, glass screens and windows as outlined in section 7.3.1(d) shall be replaced with suitable material.

7.3.3 Glazed doors, windows and other transparent surfaces shall be kept in a reasonably clean condition. Interior doors and door frames including automatic door closers and all necessary hardware shall be maintained in a state of good repair to ensure the proper operation and integrity of the door.

7.3.4 All plumbing, drain pipes, water pipes and plumbing fixtures and every connecting line to the sewage system shall:

- (a) be maintained in a state of good repair; and,
- (b) be free from leaks and defects.

7.3.5 All water pipes, drain pipes and appurtenances thereto shall be protected from freezing.

**PART 8**

**SUPPLEMENTARY STANDARDS FOR RESIDENTIAL RENTAL PROPERTIES**

8.1 GENERAL

- 8.1.1 The following additional standards shall apply to any residential rental property:
- (a) Subject to the tenant's responsibility for ordinary cleanliness of the residential rental property, the landlord shall provide such facilities and take such action to ensure that the residential rental property is:
    - (i) safe;
    - (ii) clean;
    - (iii) in a state of good repair; and,
    - (iv) fit for habitation.
  - (b) The landlord shall maintain, in a state of good repair and in a clean, safe condition, any facilities supplied by the landlord and all common areas intended for the use of the tenants.

8.1.2 All repairs and maintenance of property required by the standards prescribed in this part shall be carried out in a manner accepted as good craftsmanship in the trade concerned and with materials suitable and sufficient for the purpose.

8.1.3 Unless otherwise specified, the landlord, and not the tenant, shall be responsible for ensuring that all of the provisions of this part are being complied with.

## 8.2 LIGHT AND VENTILATION

8.2.1 An opening in the exterior surface of a building designed for a door, window or skylight shall be equipped with a door, window or skylight capable of performing the intended function and the landlord shall:

- (a) ensure that the doors, windows and skylights are weather tight;
- (b) refit, replace, renew, caulk and weather-strip any damaged, decaying defective or missing doors, windows, frames, sashes, casings, hatchways or screens;
- (c) fit the door, window or skylight with locking devices;
- (d) replace any broken or missing glass; and,
- (e) replace any defective missing hardware.

- 8.2.2 Exterior doors, windows, skylights, basement hatchways, including storm and screen doors and storm windows, shall be:
- (a) maintained in a state of good repair by the landlord and weather tight;
  - (b) free from rotted or defective members;
  - (c) free from defective or missing hardware;
  - (d) free from torn, damaged or, where supplied, missing screens;
  - (e) free from defective or missing weather-stripping or caulking;
  - (f) free from defective storm or screen doors; and,
  - (g) free from broken or missing glass.
- 8.2.3 A window or natural ventilation is not required in a kitchen or washroom if electrical lighting and mechanical means of ventilation is provided.
- 8.2.4 A window is not required in habitable space, other than a bedroom or dining room, if there is an opening in a dividing wall to an adjoining room and the adjoining room has a minimum of 5 percent window area of the combined floor areas, and if the required ventilation is provided.
- 8.2.5 All bedrooms, living rooms and dining rooms shall have a window or a door which contains a window that faces directly to the outside of the building.
- 8.2.6 All habitable space shall have natural or mechanical means of ventilation.
- 8.2.7 At the request of a tenant, each window in a rental unit that is located above the storey that has its floor closest to grade and that has its ceiling more than 1.8 metres above grade, shall be equipped with a safety device to prevent any part of the window from opening so as to admit a sphere greater than 100 millimeters in diameter, except that the window must be capable of being opened by an adult tenant in an emergency without the use of tools.
- 8.2.8 Artificial lighting shall be provided and maintained by the landlord in all habitable space and interior common areas of a residential rental property to permit safe use and passage.

8.2.9 All means of egress for a residential rental property shall be maintained free from all obstructions or impediments and provided with clean, clear, unobstructed to every exit.

8.3 INTERIOR WALLS

8.3.1 Interior claddings and finishes of walls and ceilings, including elevator cars, shall be maintained by the landlord in a safe and sanitary condition, in a state of good repair free from holes, mold, loose and broken boards, torn, damaged, decayed, leaks, deteriorating or missing materials.

8.4 FUEL SUPPLY

8.4.1 Unless required to be provided by the tenant, a landlord shall ensure a continuous and adequate supply of fuel, service or utility which provides light, heat, refrigeration, water or cooking facilities for a rental unit occupied by a tenant, except for such reasonable period of time as may be required for the purpose of repair or replacement of the fuel service or utility.

8.5 HEATING, VENTILATION, MECHANICAL

8.5.1 Heating, ventilating and mechanical systems, including stoves, heating appliances, fireplaces, chimneys, fans, air conditioners, pumps, filtration and other equipment provided to supply heat, air conditioning, ventilation or other services shall be properly maintained by the landlord and capable of being operated.

8.5.2 A space that contains a fuel-fired heating appliance shall have a natural or mechanical means of supplying the required combustion air.

8.5.3 Every residential rental property shall have heating facilities capable of being maintained at 20o Celsius.

8.5.4 A rental unit shall not be equipped with a portable heating appliance as a primary source of heat.

8.5.5 Only heating appliances approved for use by a recognized standard testing authority shall be provided in a room used or intended for use for sleeping purposes.

8.6 ELECTRICAL

8.6.1 A supply of electrical power, wiring and receptacles acceptable to the Electrical Safety Authority shall be provided and properly maintained by the landlord to all habitable space and interior common areas in a residential rental property.

8.6.2 If the landlord supplies a meter for electricity for the purpose of billing the tenants individually, it shall be properly maintained by the landlord and kept accessible to tenants.

8.6.3 A kitchen shall be supplied with electrical power and shall have outlets suitable for a refrigerator and a cooking appliance.

## 8.7 SAFETY AND SECURITY

8.7.1 Every residential rental property shall have a safe, continuous and unobstructed passage from every part of the interior to an exterior open space at street or grade level.

8.7.2 All windows and exterior doors which are intended to be opened and which are accessible from outside a rental unit or a residential rental property shall have hardware that makes them capable of being secured.

8.7.3 At least one entrance door in a rental unit shall be capable of being both secured from inside and locked from the outside of the rental unit.

8.7.4 Where provided, a vestibule door locking release and the rental unit-to-vestibule communication system shall be properly maintained by the landlord.

8.7.5 Parking areas that are intended to be secured, shared locker rooms and shared storage rooms shall be provided with a door equipped with a security device which prevents access to persons other than the landlord and tenants.

8.7.6 A mail delivery slot and other openings for deliveries that directly enter into a rental unit shall:

(a) be located and maintained to prevent access to the lock on the entry door or any adjacent window; or,

(b) be sealed, if other facilities for delivery have been made.

8.7.7 Mailboxes provided by the landlord shall be properly maintained and be capable of being secured.

## 8.8 INDOOR STORAGE OF REFUSE OR RECYCLABLE MATERIAL

8.8.1 Every residential rental property shall have suitable containers or compactors provided by the landlord for refuse or recyclable material and shall be stored and regularly disposed of so as not to cause a risk to the health or safety of any person. The containers shall be maintained by the landlord in a clean and sanitary condition, accessible to tenants and shall not obstruct an emergency route, driveway or walkway.

8.9 OUTDOOR STORAGE OF REFUSE OR RECYCLABLE MATERIAL

8.9.1 Where refuse or recyclable material is permitted by an owner to be stored for disposal outside of the enclosed walls of a building, the refuse or recyclable material shall:

- (a) be stored in a container suitable for such a purpose and in a manner that does not attract pests or create a health or safety hazard due to the nature of the storage or through deterioration or misuse of the storage facility; and,
- (b) be maintained in a clean, sanitary or odor controlled condition.

8.10 PEST PREVENTION

8.10.1 Every residential rental property shall be kept free of rodents, vermin and insects at all times, and methods used for exterminating rodents and insects shall be in accordance with any applicable legislation.

8.10.2 Openings and holes in a building containing rental units, including chimneys, windows, doors, vents, holes for pipes and electrical fixtures, cracks and floor drains that might permit the entry of rodents, vermin, insects, birds or other pests shall be screened or sealed as appropriate.

8.11 MISCELLANEOUS

8.11.1 Every rental unit shall contain at least the following:

- (a) a toilet;
- (b) a kitchen sink
- (c) a washbasin; and,
- (d) a bathtub or shower or a combination thereof.

8.11.2 A washroom in a rental unit shall be an enclosed space and shall have:

- (a) a water-resistant floor;
- (b) water resistant walls in a tub surround and a shower;
- (c) a door which can be secured from the inside and can be opened from the outside in an emergency;

and,

(d) an artificial light fixture which is maintained.

- 8.11.3 No toilet or urinal shall be located in a room used for or intended to be used for sleeping or preparing or consuming or storing food.
- 8.11.4 Hot water shall be provided to a sink, basin, bathtub and shower by safe equipment operated to provide water at a temperature of not less than 43°C Celsius.
- 8.11.5 An adequate and safe supply of potable water shall be provided at all times.
- 8.11.6 A residential rental property shall be insulated to minimize heat loss, air infiltration and moisture condensation on the interior surfaces of the walls, ceiling and floor.
- 8.11.7 Piped plumbing and drainage systems and appurtenances in a residential rental property shall be maintained free from leaks, defects or obstructions and adequately protected from freezing.
- 8.11.8 All appliances such as refrigerators or cooking stoves supplied by the landlord shall be maintained in a state of good repair and good working order by the landlord.
- 8.11.9 Locker and storage rooms shall be kept free of dampness, mold or mildew by the landlord.
- 8.11.10 Elevators intended for use by the tenant shall be properly maintained by the landlord in accordance with the regulations under Technical Standards and Safety Act, 2000, S.O. 2000, c. 16, as amended, and kept in operation except for such reasonable time as may be required to repair or replace them.

## PART 9

### DEMOLITION

#### 9.1 DEMOLITION

- 9.1.2 Where a building, accessory building, fence or other structure on a property is demolished, the site shall be cleared of all undesirable material, brush, recyclable material and unsightly storage and left in a graded and levelled condition within thirty (30) days.



## PART 10

### DAMAGE BY FIRE, STORM OR OTHER CAUSES

#### 10.1 DAMAGE BY FIRE, STORM OR OTHER CAUSES

10.1.1 Subject to the provisions of Part 10 of this by-law, if a building or structure is damaged by fire, a storm or by another cause:

- (a) immediate steps shall be taken to prevent or remove a condition which might endanger persons in, on or near the property, building or structure:
  - (b) the aforesaid building or structure shall be properly supported and barricaded until the necessary demolition or repair can be carried out;
- and,
- (c) the aforesaid building or structure shall be demolished or repaired.

## PART 11

### ENFORCEMENT

#### 11.1 POWERS OF ENTRY

11.1.1 A Property Standards Officer may, upon producing proper identification, enter upon any property at any reasonable time without a warrant for the purpose of inspecting the property to determine:

- (a) whether the property conforms with the standards prescribed in this by-law; or whether an Order made under the Act has been complied with.

11.1.2 For the purposes of an inspection, and in accordance with s. 15.8 of the Act, a Property Standards Officer may:

- (a) require the production for inspection of documents or things, including drawings or specifications, that may be relevant to the property or any part thereof;

- (b) inspect and remove documents or things relevant to the property or part thereof for the purpose of making copies or extracts;
  - (c) require information from any person concerning a matter related to a property or part thereof;
  - (d) be accompanied by a person who has special or expert knowledge in relation to a property or part thereof;
  - (e) alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection;
- and,
- (f) order the owner of the property to take and supply at the owner's expense such tests and samples as are specified in the Order.

11.1.3 The Municipality shall charge the owner of a property a fee to conduct an inspection if found in violation pursuant to the Municipality's current Fees and Charges By-Law, including increased fees for multiple inspections.

## 11.2 ORDERS

11.2.1 A Property Standards Officer who finds that a property does not conform to any of the standards prescribed in this by-law may make an order.

- (a) stating the municipal address or the legal description of the property;
- (b) giving reasonable particulars of the repairs to be made or stating that the site is to be cleared of all buildings, structures, debris or refuse and left in a graded and levelled condition;
- (c) indicating the time for complying with the terms and conditions of the order and giving notice that, if the repair or clearance is not carried out within that time, the Municipality may carry out the repair or clearance at the owner's expense; and,
- (d) indicating the final date for giving notice of appeal from the order (an "Order").

11.2.2 An Order shall be served on the owner of the property and such other persons affected by it, as the Property Standards Officer determines, and a copy of the Order may be posted on the property.

11.2.3 An Order may be registered in the proper land registry office and, upon such registration, any person acquiring any interest in the land subsequent to the registration of the Order shall be deemed to have been served with the Order on the day on which the Order was served and, when the

requirements of the Order have been satisfied, the Clerk of the Municipality shall forthwith register in the proper land registry office a certificate that such requirements have been satisfied, which shall operate as a discharge of the Order.

11.2.4 The Municipality shall charge the owner of a property a fee if an Order placed on a property is confirmed pursuant to the Municipality's current Fees and Charges Bylaw.

11.3 APPEALS

11.3.1 An owner or occupant who has been served with an Order may appeal the Order to the Committee (hereinafter defined) by sending a notice of appeal by registered mail to the secretary of the Committee within fourteen (14) days after being served with the Order along with the applicable fee pursuant to the Municipality's current Fees and Charges Bylaw.

11.3.2 An Order that is not appealed within the time referred to in section 11.3.1 shall be deemed to be confirmed.

11.3.3 The Committee shall hear the appeal.

11.3.4 On an appeal, the Committee has all the powers and functions of the Property Standards Officer who made the Order and the Committee may do any of the following things if, in the Committee's opinion, doing so would maintain the general intent and purpose of the by-law and of the official plan or policy statement:

(a) confirm, modify or rescind the Order to demolish or repair; or,

(b) extend the time for complying with the order.

11.4 FAILURE TO COMPLY WITH AN ORDER

11.4.1 If an Order is not complied with, the Municipality may cause the property to be repaired, cleaned, cleared up or demolished, as the case may be.

11.4.2 For the purpose of section 11.4.1 of this by-law, employees or agents of the Municipality may enter the property at any reasonable time, without a warrant, in order to repair, clean, clear or demolish the property.

11.4.3 The Municipality or a person acting on its behalf is not liable to compensate the owner, occupant or any other person by reason of anything done by or on behalf of the Municipality in the reasonable exercise of its powers under section 11.4.2 of this by-law.

11.4.4 The Municipality shall have a lien on the land for the amount spent on the repair, cleaning, clearing or demolition under section 11.4.1 of this

by-law and the amount shall have priority lien status as described in s. 1 of the Municipal Act, 2001.

11.5 CERTIFICATE OF COMPLIANCE

11.5.1 A Property Standards Officer who, after inspecting a property, is of the opinion that the property is in compliance with the standards established by this by-law, may issue a Certificate of Compliance to an owner who requests one and who pays the applicable fee as set out in the Municipality's current Fees and Charges Bylaw..

11.6 ENFORCEMENT

11.6.1 This by-law may be enforced by a Property Standards Officer.

11.7 OFFENCES AND PENALTIES

11.7.1 A person who is found guilty of an offence under this bylaw is subject to a fine pursuant to Section 36 of the Building Code Act 1992.

11.7.2 Every corporation who is convicted of an offence is liable to a maximum fine of Fifty Thousand Dollars (\$50,000.00) for the first offence and One Hundred Thousand Dollars (\$100,000.00) for a subsequent offence

11.7.3 In addition to the fine amounts set out in sections 11.7.2 and 11.7.3, for each day or part of a day that an offence continues, the minimum fine shall be Five Hundred Dollars (\$500.00) and the maximum fine shall be Ten Thousand Dollars (\$10,000.00). The total of all daily fines for the offence is not limited to One Hundred Thousand Dollars (\$100,000.00)

## PART 12

### PROPERTY STANDARDS COMMITTEE

#### 12.1 PROPERTY STANDARDS COMMITTEE

- 12.1.1 A Committee is hereby established to hear appeals of Orders, in accordance with s. 15.6.1 of the Act (the “Committee”).
- 12.1.2 The Committee shall be composed of such persons, not fewer than three (3), as Council considers advisable.
- 12.1.3 The members of the Committee shall hold office for four (4) years concurrent with the term of Council. When a vacancy occurs in the membership of the Committee, Council shall forthwith fill the vacancy.
- 12.1.4 The members of the Committee shall be paid such compensation as the Council may provide.
- 12.1.5 The members of the Committee shall elect a Chair from among themselves. When the Chair is absent through illness or otherwise, the Committee may appoint another member as acting Chair.
- 12.1.6 A majority of the members of the Committee constitutes a quorum for transacting the Committee’s business.
- 12.1.7 The members of the Committee shall provide for a Secretary for the Committee.
- 12.1.8 The Secretary of the Committee shall keep on file the records of all official business of the Committee, including records of all applications and minutes of all decisions respecting those applications.
- 12.1.9 The Committee may adopt its own rules of procedure and any member of the Committee may administer oaths.
- 12.1.10 The Committee shall give notice or direct that notice be given of the hearing of an appeal to such persons as the Committee considers advisable.

## PART 13

### EFFECT

13.1 SEVERABILITY

13.1.1 If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.

13.2 SHORT TITLE

13.2.1 This by-law may be referred to as the “Property Standards By-Law”.

13.3 COMING INTO FORCE

13.3.1 This by-law shall come into force on the date of its passage by Council

13.3.2 By-law #15-2014 is hereby repealed.

\_\_\_\_\_  
MAYOR – Jamie Heffer

\_\_\_\_\_  
CAO/CLERK – Trevor Hallam

Read a FIRST and SECOND time this      day of

Read a THIRD time and FINALLY PASSED this      day of

\_\_\_\_\_  
Mayor, Jamie Heffer

\_\_\_\_\_  
Clerk, Trevor Hallam



# REPORT TO COUNCIL

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Prepared by: Trevor Hallam

Date: July 21, 2020

Subject: Cross Border Servicing Negotiation Update

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## Recommendation:

For information purposes only.

## Background:

Negotiations with North Huron regarding a Cross Border Servicing Agreement for Morris-Turnberry properties connected to or with the potential to connect to the Wingham Water System have reached an impasse. There is inaccurate information circulating in the community regarding the status of these negotiations and the positions of each municipality. A summary of the negotiations is provided below for clarification and correction, namely around the two proposals from North Huron and their claim that no response has been received to those proposals. Where matters have been discussed in Closed Session by either Council the specific details have been omitted.

It should be remembered through this that Morris-Turnberry users currently represent 25 of the total 1557 connections to the Wingham Water System (1.6%). With the infrastructure currently in place, 9 more properties could potentially connect, bringing the total to 34 properties (2.1%). Morris-Turnberry's goal from the beginning has been to reach an agreement through which users of the system provide fair compensation to North Huron for the services received.

**July 11, 2019** – CAO/Clerk Trevor Hallam received correspondence from North Huron indicating that the agreement for Cross Border Servicing that was signed in May of 2017 and amended in November of 2018 had come to an end as neither party had given notice of its wish to continue under that agreement. It indicated a desire to negotiate a new agreement and provided the names of members of Council who had been appointed to a Committee that North Huron had struck for the purpose. Morris-Turnberry was instructed to similarly appoint members to the committee.

The termination clause in question reads as follows:

*This Agreement will come into effect on the date that it is signed by the last of the parties and shall terminate on September 1, 2019 unless either party provides notice in writing to the contrary at last (\*spelling error copied directly from agreement\*) **one ( 1 ) year in advance of the first or any subsequent termination date, the agreement will be automatically renewed for successive periods of five (5) years.***

While the intent of the clause is very clear, North Huron chose to interpret the clause in such a way that the agreement would expire unless notice is given. It should be noted that in correspondence and at later meetings, the bold and underlined part of the clause above has consistently been omitted by North Huron. Following consultation with the municipality's solicitor, it was decided that entering into negotiations would be more prudent and collegial than arguing the interpretation and seeking a legal ruling on the matter.

**July 22, 2019** – Following consultation with Council, Mr. Hallam issued correspondence to North Huron stating that Morris-Turnberry would seek no substantial amendments to the agreement, and asked North Huron to provide proposed amendments in writing, following which a response would be issued by Council.

**August 2, 2019** – Mr. Hallam received correspondence from North Huron reiterating their position that the agreement will end on September 1<sup>st</sup>, as well as their preference for a committee structure. No proposed amendments were provided, and a preference for an entirely new agreement was expressed.

**August 14, 2019** – Following consultation with Council, Mr. Hallam issued correspondence to North Huron indicating which members of Council had been appointed to the Committee. Copies of the Belgrave Cross Border Servicing agreement through which Morris-Turnberry provides water to North Huron properties, and an agreement with Huron East providing sanitary sewer services to Morris-Turnberry were provided as examples of agreements that have served both parties well. Mr. Hallam requested that any such example agreements North Huron would like to put forward for consideration

be provided in advance of the meeting. Mr. Hallam proposed Augusts 15<sup>th</sup> and 16<sup>th</sup> as potential meeting dates.

**September 5, 2019** – The Cross Border Agreement Committee consisting of Mayor Heffer, Deputy Mayor Zinn, Councillor Nelemans, Reeve Bailey, Deputy Reeve Seip and Councillor van Hittersum met. Options for moving forward with the negotiations were discussed and direction was given to staff to formulate the substance of the agreement in draft form which would then be brought back to the committee for consideration, following which the final agreement could be ratified by both Councils. Morris-Turnberry emphasized its wish to negotiate an agreement that focused on fair compensation for water and sanitary sewer services only.

**October 2, 2019** – Mr. Hallam and Mr. Evans met at the North Huron Municipal Office to work on the draft agreement. The clear message was given that Morris-Turnberry should have to pay for capacity or surrender it back to North Huron.

**October 3, 2019** – Mr. Hallam and Mr. Evans met at the Morris-Turnberry Municipal Office to work on the draft agreement.

**October 17, 2019** – Mr. Hallam and Mr. Evans met at the North Huron Municipal Office to work on the draft agreement.

**October 30, 2019** – Mr. Hallam and Mr. Evans met at the Morris-Turnberry Municipal Office to work on the draft agreement.

**December 2, 2019** – Mr. Hallam received correspondence stating that North Huron had received a request for a connection from J.E. Hodgins Lumber Ltd for their new building. North Huron stated that with the consent of Council the connection could be permitted under the previous agreement's terms. An official request would be required from Morris-Turnberry.

**December 6, 2019** – Following consultation with Council, Mr. Hallam issued correspondence to North Huron confirming the request for a connection for J.E. Hodgins Lumber Ltd. It should be noted that this property is already connected and has been for many years, and the request was for a second connection to service their new building.

**December 10, 2019** – Mr. Hallam and Mr. Evans met at the North Huron Municipal Office to work on the draft agreement

**December 20, 2019** – Mr. Hallam met with engineers from BM Ross and Associates regarding draft capacity numbers that he had been formulating for the new draft agreement.

**January 10, 2020** – Mr. Hallam and Mr. Evans met at the North Huron Municipal Office to work on the draft agreement and the upcoming presentation of the draft to the Committee.

**January 16, 2020** – The Cross Border Agreement Committee met and received a joint presentation from Dwayne Evans and Trevor Hallam on the agreement they had drafted together over a series of meetings over the previous months. Mayor Heffer raised some concerns regarding certain clauses. North Huron members raised no concerns regarding the draft agreement but insisted that Morris-Turnberry produce capacity numbers to complete the agreement, and that the committee meet again once those were ready. No proposed capacity numbers were prepared for the meeting, as the structure of the agreement would determine how those numbers were calculated.

**January 29, 2020** - Mr. Hallam and Mr. Evans met at the Morris-Turnberry Municipal Office to discuss the issues raised by Mayor Heffer at the committee meeting. Compromise was reached on all but one of the items, being the inclusion of the former Willis lands. While servicing for those lands was guaranteed under an annexation compensation agreement in 2005, North Huron wanted to include them in this agreement.

**January 29, 2020 through March 12, 2020** – Using the draft capacity numbers that were reviewed by B.M. Ross and Associates, Mr. Hallam began meeting personally with landowners for whom a change to capacity was recommended by his calculations. This included increases, decreases, and connections that were not in previous agreements. Mr. Hallam presented landowners with two years of data regarding their metered water use (where available), and projected cost estimates based on the structure of the draft agreement and changes to North Huron's water rates. It was explained that the term of the agreement would be 10 years, and that no guarantee could be given that any changes could be made



during that time. Landowners were given the final say in how much capacity was reserved for their property, as the agreement would have them pay for capacity whether it is being used or not. This was determined to be a financial decision that should be made by landowners, not one imposed by the Municipality. The numbers were not finalized and made public until the March 12<sup>th</sup> meeting of the Committee.

**February 3, 2020** – Mr. Hallam provided Mr. Evans with an updated draft including the changes agreed to at their January 29<sup>th</sup> meeting.

**February 6, 2020** – Correspondence was received indicating that the servicing request for J.E. Hodgins Lumber Ltd that had been made on December 6<sup>th</sup> was considered by North Huron Council at their February 3<sup>rd</sup> meeting. North Huron Council passed a motion at that meeting deferring any further connections until an agreement was signed with Morris-Turnberry.

**February 21, 2020** – Mr. Hallam received an email from Mr. Evans acknowledging the updated draft sent on February 3 and expressing frustration at the amount of time Morris-Turnberry was taking to produce capacity numbers. The email contained a proposal to include 160 cubic meters of capacity in the agreement, extend the term of the agreement from 10 years to 20 years, remove the option of amendment to the capacity number by either party by mutual agreement for the first 10 years of the extended term, and backdate the agreement to January 1, 2020. Mr. Evans requested a meeting of the Committee on March 5<sup>th</sup>.

**February 26, 2020** – Following consultation with Council, Mr. Hallam issued correspondence to Mr. Evans explaining that the proposal in his last email was in contradiction with what the committee had agreed upon at the January 16<sup>th</sup> meeting, and that Morris-Turnberry was working diligently to produce accurate and reliable capacity numbers and ensure the fairness of the agreement to users.

**March 12, 2020** - The Cross Border Agreement Committee met. Morris-Turnberry presented their proposed capacity numbers of 30 cubic meters each of water and sanitary sewer capacity. North Huron immediately moved to adjourn the meeting rather than proceeding into a productive discussion. The motion to adjourn failed, and Morris-Turnberry proceeded to provide a detailed explanation of how the numbers were reached and explained why the proposal of 160 cubic meters was in excess of its needs. It should be remembered that the structure of the agreement would have Morris-Turnberry pay for assigned capacity as if for use. Morris-Turnberry expressed their willingness to sign the agreement that the committee had reviewed on January 16<sup>th</sup> with the inclusion of the 30 cubic meter capacity number. The numbers were not well received, and North Huron no longer viewed the compensation terms in the draft agreement as sufficient. Morris-Turnberry asked for clarification regarding what would be required in terms of compensation, noting that the agreement was acceptable until the capacity numbers were presented and more transparency on this was requested on what threshold had not been met. North Huron suggested that other ideas for compensation be considered, suggesting tax sharing or the exchange of land. North Huron Council was to discuss additional compensation and convey those ideas to Morris-Turnberry. Morris-Turnberry did not view it as their role to produce such offers of this nature for the consideration of North Huron.

**March 17, 2020** – Mr. Hallam received an email from Mr. Evans with notification that North Huron had passed a motion to suspend all Committee and Board meetings until April 5<sup>th</sup> or further notice.

**April 23, 2020** – Following consultation with Council, Mr. Hallam issued correspondence to North Huron asking that they reconsider their decision not to allow J.E. Hodgins Lumber Ltd to connect their new building to services. Emphasis was put on the business' crucial role in the supply chain of the local economy of both municipalities, and the importance of their business in getting development and employment back on track during COVID-19 economic recovery efforts.

**April 27, 2020** – Correspondence was received stating that North Huron has been in contact with the business community and understands the economic consequences, however Council stands by its previous decision to not allow any connections until an agreement is signed. North Huron reiterated its desire to explore tax sharing, land exchanges or other financial arrangements, and that it awaits offers from Morris-Turnberry in that regard.

**April 29, 2020** – Following consultation with Council, Mr. Hallam issued correspondence again providing Morris-Turnberry's position regarding capacity and the previous acceptance of the agreement by the Committee. It stated that Morris-Turnberry had been waiting to receive new proposals from North

Huron regarding the tax sharing or land exchange suggested by North Huron at the March meeting. Morris-Turnberry's willingness to sign the agreement presented in March with the provided capacity numbers was reiterated.

**May 14, 2020** – Correspondence was received providing an explanation of how the proposed capacity number of 160 cubic meters was arrived at. It referenced North Huron's recently adopted strategic plan that focuses on economic development. The letter detailed a proposal for a border adjustment that would see certain Morris-Turnberry lands become part of North Huron, as had been done with the 110 acres that were given to North Huron by Morris-Turnberry in 2005 which provided the land for the current A2A development (Maitland Estates). The proposal stated that in exchange for this land North Huron would be willing to sign the agreement with Morris-Turnberry's requested 30 meters of capacity. It was requested that Morris-Turnberry Council discuss the proposal at their next meeting.

**May 28, 2020** – Following consultation with Council, Mr. Hallam issued correspondence stating that Morris-Turnberry respectfully declined the proposal put forward by North Huron as it was grossly disproportionate to the amount of service provided. Morris-Turnberry's capacity needs were reiterated, and errors and inaccurate assumptions in the detailed explanation of North Huron's 160 cubic meter calculation were explained. Morris-Turnberry provided detailed information regarding how the 30 cubic meters was arrived at, including a spreadsheet listing all properties and their capacity needs, and signed letters confirming capacity request from landowners for whom there was a notable change in capacity requirements from the previous agreement. Morris-Turnberry's willingness to sign the agreement presented in January with the capacity numbers provided in March was reiterated.

**June 3, 2020** – Correspondence was received stating that there is little to no benefit to North Huron ratepayers to signing the agreement as it is currently written. It explained that North Huron was holding capacity for Morris-Turnberry lands with no compensation. It listed other items in North Huron's budget which were a benefit to Morris-Turnberry, including daycare, cemetery, arenas, greenspaces, parks, playgrounds and trails. The proposed border adjustment was reoffered as a preference for compensating North Huron for these services, and the proposed capacity number was reduced from 160 to 60. North Huron expressed a willingness to surrender the previous agreement's Schedule F which listed compensation for some of these services. Also noted was that there needed to be a publicly identifiable benefit to North Huron through signing the agreement.

**June 15, 2020** – Following consultation with Council, Mr. Hallam issued correspondence stating that Morris-Turnberry remains focused on an agreement that compensates North Huron fairly for water and sanitary service. It explained that Morris-Turnberry had lost faith in the negotiation process, and that while the bulk of the agreement had been drafted, the two parties seemed to only be in disagreement over the amount of capacity required, and the scope and means of compensation. Morris-Turnberry presented 5 options for resolution ranging from mediation to arbitration in different forms, and asked North Huron to consider the proposal and express their preference for a method of resolution so the agreement could be finalized.

**June 18, 2020** – Correspondence was received stating that North Huron had put forward two proposals, but that Morris-Turnberry had not shared the reasons for their refusal. An explanation was requested.

**June 30, 2020** – Following consultation with Council, Mr. Hallam issued correspondence that provided an explanation of where the responses to the two proposals could be found in previous correspondence and reiterated those responses. The older letters were included for reference. It reiterated that Morris-Turnberry felt that the two parties seemed to only be in disagreement over the amount of capacity required, and the scope and means of compensation, and asked again that North Huron express its preference for one of the suggested avenues for resolution presented in the June 15<sup>th</sup> letter.

**July 2, 2020** – Correspondence was received stating that North Huron had received a request for a connection for water from the Green family. It stated that Morris-Tunberry had not listed Green's in their May 28<sup>th</sup> correspondence. It reiterated that Council had passed a motion deferring new hook ups until an agreement was signed, and as there is no agreement staff must seek Council's approval for the connection. A written connection request from Morris-Turnberry was requested.

**July 2, 2020** - Mr. Hallam issued correspondence to North Huron requesting a connection for Green's. It asked for understanding in light of the Green's catastrophic loss and change of circumstance.

**July 7, 2020** – Correspondence was received informing Morris-Turnberry that North Huron Council had received and filed the Green’s connection request at their July 6<sup>th</sup> meeting. The connection was not approved.

**July 8, 2020** – Following consultation with Council, Mr. Hallam issued correspondence stating that as no response had been received to its request for North Huron to express their preference for the means of resolution presented in the June 15<sup>th</sup> and June 30<sup>th</sup> correspondence, Morris-Turnberry’s preference is for legal counsel representing each party to be put in contact with each other to work toward reaching agreeable terms. The name of the representative North Huron would like to use was requested.

**July 13, 2020** – Correspondence was received stating that North Huron felt its last offer (June 3) was fair. It expressed dismay at Morris-Turnberry’s wish to “terminate the negotiation process in favour of lawyers”. It stated that North Huron respects Morris-Turnberry’s decision to terminate the negotiation process, and will continue existing services and defer new connections until an agreement is reached.

**Others Consulted:**

None

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Trevor Hallam", written over a horizontal line.

Trevor Hallam



# REPORT TO COUNCIL

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Prepared by: Trevor Hallam  
Date: July 21, 2020  
Subject: COVID update July 21

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## **Recommendation:**

For information purposes only.

## **Background:**

Last week, the Province announced that certain regions in Ontario would be progressing to Phase 3 of their plan for reopening the province. In light of this development, it is the purpose of this report to provide Council with an update on what this development means for the Municipal Office, Bluevale Hall and potentially in person council meetings.

To date, the Office has been closed to the public, but staff have begun admitting ratepayers with business that may only be conducted in person by appointment. All other business is still being conducted either electronically or through the use of a drop box at the entrance to the office.

The document outlining the changes implemented through Phase 3, as well as a document from Huron Perth Public Health providing direction on the use of non-medical masks for businesses is included with this report for information.

While more business may open to the public under the Phase 3 parameters, 2 meter physical distancing and the use of masks, regular disinfecting and the installation of plexiglass or a similar barrier at service counters is still required.

## **Municipal Office**

While reopening may be prudent for businesses whose livelihood depends on being able to welcome patrons to their physical location for the sale of goods and services, the services provided by the Municipality do not, for the most part, require physical attendance to the office by the public. Where physical attendance is required, visits by appointment provide staff the opportunity to screen those entering the building, and ensure that their visit is essential and that their business cannot be conducted in another way. Each visit by a ratepayer poses a potential exposure to staff, and is followed by a cleaning regimen that occupies staff time.

If the office were to fully reopen now, the following measures would need to be put into place:

- Certain staff would be required to wear masks at all time while at work, namely those who work in areas not separated from the areas of public access by more than 2m, such as the Building Department.
- Remaining staff would be required to wear a mask when interacting with the public. This remains true if the office continues on an appointment only basis, but the number of interactions would be greatly reduced.
- Plexiglass barriers will be required to be installed at the front counter to ensure separation between the public and staff.
- A supply of masks should be made available for those ratepayers attending the office that have not brought their own.
- There would be an increase in expenses related to cleaning supplies, masks and hand sanitizer.

To follow the instructions of the Health Unit regarding the wearing of masks, the Municipality should provide masks to those entering the municipal office that have not brought a mask with them. The number of masks that will need to be provided can be greatly reduced by accepting members of the public on an appointment only basis.

As stated previously, it is unclear whether there will be a resurgence of COVID cases in the Province in the fall that will require the office to close to the public again. The Mayor and CAO/Clerk continue to have regular discussions regarding the status of operations and the practicality of reopening the office, and staff is monitoring and consulting with other municipalities regarding their approaches. To date, only two Municipalities have reopened to the public, with the others remaining closed or by

appointment only. The municipalities that have reopened have offices that front on main streets in urban areas, and have implemented extensive health protocols.

No complaints have been received by staff regarding the current method of operation and the level of service being provided. Two tax installment dates have passed without issue, and planning matters and building permits that require interaction with applicants have been proceeding unhindered.

Based on the above, it is my recommendation that the office remain closed except by appointment, and that staff continue to monitor the requirements and recommendation of public health officials and revisit the decision at a later date.

### **Bluevale Hall**

Regarding the Bluevale Hall, Council may choose to reopen the facility, or give the Board the discretion to do so when they see fit. The regulations regarding group size, physical distancing and mask wearing would be in effect, but who would be enforcing those measures and ensuring they are being followed would need to be determined. The rental contract for the Hall would need to be updated to include acknowledgement of the renter's responsibilities to respecting and enforcing the relevant measures at their event or gathering. Ultimately, any liability would lie with the municipality. Consideration should also be given to the increased operational costs of thoroughly cleaning and disinfecting the hall after each event or gathering.

Staff reached out to the operators of the Early Years program that makes regular use of the facility to see if they required the space, but they are not yet allowed up operate under Phase 3.

### **Council Meetings**

On July 8, 2020, the Minister of Municipal Affairs and Housing introduced Bill 197, an omnibus piece of legislation that, if adopted, would allow local governmental bodies to continue to hold meetings in an electronic or remote manner even after the declaration of emergency is lifted by the Province.

Council meetings could resume in person at the discretion of Council, however members of council would need to be situated in Council Chambers to ensure 2 meter separation, and the gallery would only be able to hold a limited number of members of the public, due to the size of the space. This could be seen as a barrier to public participation.

Few municipalities have returned to in person Council meetings, and have done so by renting larger spaces so that physical distancing can be in place while still providing enough space for public participation.

It is my recommendation that Council continue with the electronic meeting format and revisit the decision at a later date.

### **Others Consulted:**

Kim Johnston, Deputy Clerk

Respectfully submitted,



Trevor Hallam

"ANY MINUTES POSTED BEFORE APPROVED BY THE COMMITTEE  
ARE ONLY DRAFT MINUTES!!!"

**MUNICIPALITY OF MORRIS-TURNBERRY**

**JOINT HEALTH AND SAFETY COMMITTEE MEETING**

Date – July 8, 2020 Time 9:00am Place- Council room – 41342 Morris Road

**Minutes**

1. **Call to order:** The meeting was called to order by Trevor Hallam at 9:00am with all members in attendance, except Garret Cleghorn who was absent.

2. **In attendance:**

Trevor Hallam

Mike Alcock

Sean Brophy

Nick Campbell

Kim Johnston

Garret Cleghorn - Absent

**Others in attendance:**

No others were in attendance.

3. **Minutes of the last meeting:**

The Minutes from March 11, 2020 were reviewed.

Motion 3 – 2020 Moved by: Mike Alcock

Seconded by: Sean Brophy

“That the minutes of the March 11, 2020 Health and Safety Committee Meeting be adopted as circulated.”

Disposition

Carried

#### **4. Unfinished Business:**

There was no unfinished business to discuss.

#### **5. Regular Reports:**

Workplace Inspections March, April and May, 2020 were reviewed

Municipal office: The Smoke detector in the basement has been replaced.

Turnberry Works Garage: No Concerns.

Morris Works Garage: No Concerns

Bluevale Community Hall: Kim Johnston will email the Bluevale Community Committee to see if they would prefer that the Municipality looks after the Health and Safety concerns at the Hall.

Municipal Landfill: No Concerns.

The inspections were set for the July, August and September 2020, due to Covid – 19 the inspections will only consist of one member at a time.

July – Sean Brophy

August – Nick Campbell

September – Garret Cleghorn

#### **6. New Business:**

There was no new business to discuss.

**7. Old Business:**

Due to Covid-19 First Aid and CPR training has been put on hold.  
WHMIS will be looked at in 2021 with the option for training online.

**8. Date of Next meeting** – The next meeting is tentatively booked for September 16, 2020 at 9:00am

**9. Adjournment –**

Trevor Hallam adjourned the Health and Safety Committee Meeting at 9:12am.

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Trevor Hallam, Chairperson



**MINUTES**  
**BRUSSELS FIRE AREA COMMITTEE MEETING**  
**BRUSSELS FIRE HALL**  
**THURSDAY, JULY 2<sup>nd</sup> AT 7:00 P.M.**

**MEMBERS PRESENT:** Municipality of Huron East – Chair - John Lowe, Zoey Onn  
Municipality of Morris-Turnberry – Jim Nelemans

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Huron East Fire Chief Marty Bedard  
Brussels District Chief Max McLellan  
Brussels District Deputy-Chief Brian Deitner

**1. Call to Order**

The meeting was called to order at 7:00 p.m. by Chair John Lowe.

**2. Adoption of the Agenda**

*Moved* by Zoey Onn and seconded by Jim Nelemans that the agenda be adopted as circulated. **Carried.**

**3. Disclosure of Pecuniary Interests**

No pecuniary interests were declared.

**4. Meeting Minutes – November 14, 2019**

*Moved* by John Lowe and seconded by Zoey Onn that the minutes of the November 14, 2019 Brussels & Area Fire Committee meeting be adopted as circulated. **Carried.**

**5. Business arising from Minutes**

None.

**6. 2020 Budget**

Chief Bedard reviewed the attached Year to Date 2020 budget for the Committee. It was noted that Account # 1-210-120-5019 – Tool/Equipment Purchases is not showing the recent bunker gear expense. Seven sets of gear was recently received at an approximate cost of \$15,000.

**7. Station Chief Report**

District Chief Max McLellan reported on the attached Station Chiefs Report.

**8. 2019 Annual Report**

Fire Chief Marty Bedard reported on the 2019 Annual Report. This report has been sent to both Huron East and Morris-Turnberry Council for their review.

**9. Review of Incident Calls to Date**

The attached list of incident calls to date was reviewed. A question was asked why the wages varied for calls of similar length. The wages would be higher due to the number of firefighters that attended the call. Daytime calls have fewer firefighters attend which lowers the cost. Our nighttime calls are normally very well attended.

**10. Other Business**

Chief Bedard reviewed 3 new draft guidelines with the Committee. These guidelines have been or will be reviewed by the Health and Safety Committee and the Station Officers before being officially adopted and included with the Operation Manual and Guidelines Document. The 3 draft guidelines include:

- i) Health and Safety Precautions during a Pandemic
- ii) Emergency Response during a Pandemic
- iii) Firefighters Cancer Prevention and Best Practices

It was reported that Huron Paramedic Services is using the Brussels Fire Station during the COVID-19 Pandemic Outbreak. They are normally stationed at Huronlea Home but are unable to enter due to the home lockdown. It is unknown how long the use of the fire station will be required. The daily shift is from 9:00 am to 9:00 pm. An agreement is being drafted for future review and approval.

**11. Next Meeting Date**

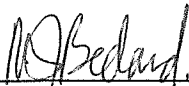
The next meeting of Brussels & Area Fire Committee will be in the fall. The date will be determined closer to the fall.

**12. Adjournment**

On a motion made by Zoey Onn and seconded by Jim Nelemans, it was moved that the Brussels & Area Fire Committee adjourn at 7:45 pm. **Carried.**

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Chair, John Lowe

  
Secretary, Marty Bedard



## BRUSSELS FIRE DEPARTMENT

### Revenue and Expenditure Report

As of June 30, 2020

	2019 YTD June	2020 June	2020 YTD June	2019 Budget	2020 Budget	\$ Variance	% Variance
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>							
<b>BRUSSELS FIRE DEPARTMENT</b>							
<b>Revenue</b>							
Federal							
1-210-120-3100 Fire - Brussels - Rev-HST Rebate	0	0	0	(4,500)	(4,800)	4,800	100.0%
<b>Total Federal</b>	0	0	0	(4,500)	(4,800)	4,800	100.0%
Other Municipalities							
1-210-120-3300 Fire - Brussels - Rev-Other Municipa	(61,179)	0	0	(63,946)	(74,299)	74,299	100.0%
<b>Total Other Municipalities</b>	(61,179)	0	0	(63,946)	(74,299)	74,299	100.0%
Donations							
1-210-120-3505 Fire - Brussels - Rev-Donations	(4,000)	0	0	(8,000)	(1,000)	1,000	100.0%
<b>Total Donations</b>	(4,000)	0	0	(8,000)	(1,000)	1,000	100.0%
User Fees							
1-210-120-3400 Fire - Brussels - Rev-Service Recov	(2,703)	(2,701)	(6,427)	(45,000)	(38,000)	31,573	83.1%
<b>Total User Fees</b>	(2,703)	(2,701)	(6,427)	(45,000)	(38,000)	31,573	83.1%
<b>Total Revenue</b>	(67,882)	(2,701)	(6,427)	(121,446)	(118,099)	111,672	94.6%
<b>Expenditures</b>							
Salaries & Benefits							
1-210-120-4000 Fire - Brussels - Salaries & Wages	0	0	0	60,000	65,000	(65,000)	(100.0%)
1-210-120-4750 Fire - Brussels - Employee Benefits	0	0	0	7,500	3,500	(3,500)	(100.0%)
<b>Total Salaries &amp; Benefits</b>	0	0	0	67,500	68,500	(68,500)	(100.0%)
Operating							
1-210-120-5001 Fire - Brussels - Travel, Expenses &	0	0	0	1,000	1,000	(1,000)	(100.0%)
1-210-120-5002 Fire - Brussels - Training/Seminars/	7,634	0	2,916	20,000	20,000	(17,084)	(85.4%)



## BRUSSELS FIRE DEPARTMENT

### Revenue and Expenditure Report

As of June 30, 2020

	2019 YTD June	2020 June	2020 YTD June	2019 Budget	2020 Budget	\$ Variance	% Variance
1-210-120-5004 Fire - Brussels - Telecommunication	1,233	0	976	2,275	2,500	(1,524)	(61.0%)
1-210-120-5005 Fire - Brussels - Utilities	2,031	400	1,899	4,050	3,800	(1,901)	(50.0%)
1-210-120-5008 Fire - Brussels - R & M - Bldg	894	10	606	4,000	3,000	(2,394)	(79.8%)
1-210-120-5009 Fire - Brussels - R & M - Equipment	3,518	37	2,794	5,000	7,000	(4,206)	(60.1%)
1-210-120-5010 Fire - Brussels - R & M - Vehicle	397	0	22	5,000	5,000	(4,978)	(99.6%)
1-210-120-5013 Fire - Brussels - Advertising	0	0	0	500	250	(250)	(100.0%)
1-210-120-5017 Fire - Brussels - Office/Meeting Supl	294	0	0	250	350	(350)	(100.0%)
1-210-120-5019 Fire - Brussels - Tools/Equipment Pt	25,801	0	9,258	30,000	35,000	(25,742)	(73.5%)
1-210-120-5020 Fire - Brussels - Fuel	530	0	429	1,850	1,500	(1,071)	(71.4%)
1-210-120-5035 Fire - Brussels - Radio Licenses	594	0	607	600	600	7	1.2%
1-210-120-5301 Fire - Brussels - Insurance	8,107	575	9,006	8,037	9,162	(156)	(1.7%)
1-210-120-5601 Fire - Brussels - Rent - Equipment	3,488	581	3,488	6,975	6,975	(3,487)	(50.0%)
1-210-120-6000 Fire - Brussels - Program Exp	505	0	225	1,500	1,500	(1,275)	(85.0%)
1-210-120-6006 Fire - Brussels - Mutual Aid	459	0	527	1,000	650	(123)	(18.9%)
1-210-120-6007 Fire - Brussels - Dispatch Costs	6,302	388	6,614	6,500	6,500	114	1.8%
1-210-120-6010 Fire - Brussels - Uniform	0	0	924	500	2,500	(1,576)	(63.0%)
1-210-120-7015 Fire - Brussels - Chrg from HE Fire (	16,633	2,760	16,562	33,265	33,123	(16,561)	(50.0%)
<b>Total Operating</b>	<b>78,420</b>	<b>4,751</b>	<b>56,853</b>	<b>132,302</b>	<b>140,410</b>	<b>(83,557)</b>	<b>(59.5%)</b>
<b>Capital</b>							
2-922-100-8025 Capital - Brussels Fire - Bldg Renov.	9,769	0	0	15,000	0	0	0.0%
<b>Total Capital</b>	<b>9,769</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Other Items</b>							
Charge to Other Job	0	0	0	0	0	0	0.0%
Transfer to Reserves	0	0	0	0	0	0	0.0%



## BRUSSELS FIRE DEPARTMENT

### Revenue and Expenditure Report

As of June 30, 2020

	2019 YTD June	2020 June	2020 YTD June	2019 Budget	2020 Budget	\$ Variance	% Variance
Transfer from Reserves	0	0	0	0	0	0	0.0%
Total Expenditures	88,189	4,751	56,853	214,802	208,910	(152,057)	(72.8%)
<b>Sub-total</b>	<b>20,307</b>	<b>2,050</b>	<b>50,426</b>	<b>93,356</b>	<b>90,811</b>	<b>(40,385)</b>	<b>(44.5%)</b>
<b>Total PROTECTION TO PERSONS &amp; PROPERTY</b>	<b>20,307</b>	<b>2,050</b>	<b>50,426</b>	<b>93,356</b>	<b>90,811</b>	<b>(40,385)</b>	<b>(44.5%)</b>
<b>Total BRUSSELS FIRE DEPARTMENT</b>	<b>20,307</b>	<b>2,050</b>	<b>50,426</b>	<b>93,356</b>	<b>90,811</b>	<b>(40,385)</b>	<b>(44.5%)</b>



**Brussels & Area Fire Committee**  
**Thursday, July 2, 2020**  
**7:00 pm**  
**Brussels Fire Hall**



**Station Chiefs Report**

**Training**

Training from December 2019 to June 2020 included:

- Annual Pre-Plan Tour of Huronlea
- Air management with SCBA
- Rope, Knots sign offs
- Forcible Entry, Rescue Randy Drags
- Firefighter Survival – breaching a roof ladder
- Hydrant hook ups
- IMS evolutions at old house we are able to use in Grey Township
- Portable Tank set up – Rural Call set up
- Use of Mutual Aid for water and staffing
- IFSTA Manual – Ventilation
- First Aid, CPR refresher
- First Aid and CPR practical training with patients – mock bus accident – different thinks to watch for as well as the functions on the bus
- Pumper Operations

During April and May while we were under the Provincial Regulation due to COVID-19, the firefighters completed IFSTA Manual Theory work at home.

We are pleased to announce that Firefighters Jamie Mitchell and Robert Cronin have both completed the requirements for Firefighter I and II certification and Firefighter Cody Subject only has a few more courses and the final exam and he will also be certified.

**Equipment**

Items purchased so far this year include a new Rescue Randy Manikin used for Search and Rescue Operations, a New RIT Kit (Rapid Intervention Team), and 8 new bunker gear suits have been replaced. Over the past year we have been replacing SCBA masks and know each firefighter has there own mask. Especially good during these pandemic outbreaks.

Last meeting it was noted the Extrication Tools need to be replaced and we plan to begin doing this year. We have applied for financial assistance through the Farm Credit Canada AgriSpirit Grant Program. The application form was submitted at the end of March and announcements regarding funding outcome will be received no later than the end of August. Each piece required (spreader and cutters) is approximately \$15,000 to purchase.

A new washing machine has been purchased and installed in the firehall so gear can be cleaned on a regular basis. We will still send out gear to be professionally cleaned and repaired when required.

Annual Equipment testing schedule for this year include Pump Testing and SCBA Annual Testing including bottle hydrostatic testing.

**Building**

Regular maintenance will be done on the firehall this year with no new items scheduled to be purchased. The apparatus floor will require some cement patch work which is being look into.

**Fire Department Activities**

Unfortunately, due to the COVID-19 Pandemic regulations the annual Steak Night with Community Groups and Fathers Day Breakfast were both cancelled. Fundraising social events are put on a hold until further notice.







# 2020-2022 STRATEGIC PLAN

Ontario Provincial Police

## OUR VISION

Safe Communities...  
A Secure Ontario

## OUR MISSION

To serve our province by  
protecting its citizens,  
upholding the law  
and preserving  
public safety.

## OUR VALUES

Serving with  
**PRIDE,**  
**PROFESSIONALISM**  
& **HONOUR**

Interacting with  
**RESPECT,**  
**COMPASSION**  
& **FAIRNESS**

Leading with  
**INTEGRITY,**  
**HONESTY**  
& **COURAGE**



*Always doing the right things for the right reasons*

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## COMMISSIONER'S INTRODUCTION

**We must learn from and respect our past, passionately and purposefully engage in the present, and courageously take responsibility for the future of this organization.**

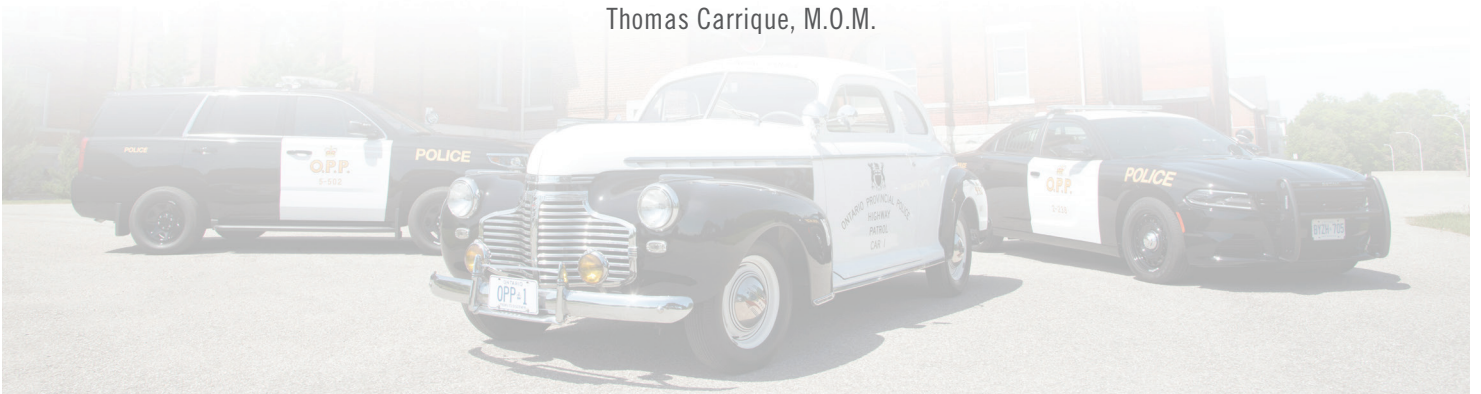
This 2020-2022 OPP Strategic Plan is a bold plan that does just that. This is a plan that focuses on addressing the complexities and scope of contemporary policing and building upon our strengths. It will guide and support us in advancing our frontline capacity and capabilities for *Safe Communities... A Secure Ontario*.

This strategic plan outlines our next steps toward becoming the sort of organization we want to be and determining what and how policing services are delivered. Our efforts to drive strategic change will be managed alongside our mission-critical priorities: frontline policing in the majority of Ontario municipalities; reducing death and injury on our roadways, trails and waterways; providing specialized criminal, investigative and technical services; countering the exploitation of children; fighting human trafficking; combating the prevalence of guns and gangs; disrupting organized crime and the illicit drug trade; and, confronting crime involving digital technologies. We remain mindful however, that perhaps our greatest challenge will be doing this as we strive to deliver on fiscal goals that include a balanced budget.

While ambitious, this plan is about positive change. It will keep us focused on our vision, delivering on our mission and adhering to our values.



Thomas Carrique, M.O.M.



## WHAT IS IT FOR?

The OPP Strategic Plan establishes our priorities, states our commitments and outlines our primary areas of strategic focus for the coming years. It describes how we will preserve the vital services we deliver in Ontario by modernizing what we do and how we do it. It provides the structure to frame our decisions and guide our resourcing.

**It is our roadmap for change.**

## WHO IS IT FOR?

Foremost, this plan belongs to each and every member of the OPP. It aims at better outcomes for our people, our work and our communities. It connects us with those we serve and those with whom we share a vision in order to build an understanding of our strengths, our critical issues and our aspirations as Ontario's police service of jurisdiction.

**It is for all of us.**

## WHAT'S IN IT FOR ME?

With an emphasis on long-term outcomes, our employees, stakeholders and communities can see how this plan will work for them. Although not everyone has a direct role or responsibility in meeting our commitments, we all support these efforts through working to be as effective and efficient as possible, in turn, ensuring that everyone will benefit from our successes.

**It is our collective direction.**



# 2020-2022 STRATEGIC PLAN

## Priorities and Commitments



### OUR PEOPLE

#### A healthy and resilient OPP

We will strive to support all members in achieving their professional and personal best.

### OUR WORK

#### A responsive and evolving OPP

We will empower our members to ensure the best possible policing services are delivered to Ontarians.

### OUR COMMUNITIES

#### A collaborative and progressive OPP

We will partner and build relationships with a shared vision for safety and well-being.



Committed to our  
**VISION, MISSION** and **VALUES**

# WHAT ARE THE PRIORITIES?

## Our People – A healthy and resilient OPP



**Commitment: We will strive to support all members in achieving their professional and personal best.**

### PRIMARY AREAS OF STRATEGIC FOCUS:

1. Employee health and well-being.
2. Promotion, selection and performance management processes.
3. Leadership and professional development.

### LONG-TERM OUTCOMES:

1. Members are supported in developing the resiliency and capabilities necessary to mitigate the psychological and physical demands of their work.
2. Sustainable people-centred processes, policies and programs that are fair, equitable, transparent and inclusive.
3. Members are valued and empowered with the skills essential to their work.

### STRATEGIC CHANGE INITIATIVES:

1. Embed meaningful and people-centred solutions for workplace health and well-being.
2. Redesign people-centred processes, policies and programs to be values-based and meet emerging workplace needs.
3. Deliver relevant and current training and education to promote the development of essential skills and leadership.

## What does it mean?

This priority is about actively promoting resiliency and a healthy workplace to mitigate the challenges that are consistent across the policing community and other similar environments. This includes normalizing mental health and reducing stigma in our organization and in our communities. It is about supporting members in fulfilling their roles and equipping them with the knowledge to do so. In addition, this priority is about ensuring the OPP and its leaders are characterized by trust, compassion and integrity.

# WHAT ARE THE PRIORITIES?

## Our Work – A responsive and evolving OPP



**Commitment: We will empower our members to ensure the best possible policing services are delivered to Ontarians.**

### PRIMARY AREAS OF STRATEGIC FOCUS:

1. Staffing and deployment.
2. Frontline operations and investigations.
3. Information and technology.

### LONG-TERM OUTCOMES:

1. Modern and alternative scheduling, deployment, operational and service delivery models are developed that meet demands and balance operational and employee well-being benefits.
2. Excellence in frontline operations and investigations is sustained and opportunities to enhance cooperation, information-sharing and decision-making are actioned.
3. The best available evidence is at hand to inform program development; systems and processes are streamlined and the greatest possible efficiencies are realized.

### STRATEGIC CHANGE INITIATIVES:

1. Modernize staffing, deployment and operations to optimize resources.
2. Streamline the organization to support effective and timely decision-making.
3. Advance information, digital and technological solutions to support the frontline and achieve optimum effectiveness.

## What does it mean?

Looking ahead, this is about maximizing what we have, to achieve what we must. This focuses on smart solutions to systems and operations. Furthermore, this means opportunities to realign or reallocate resources will be leveraged to manage and balance the increasing volume and complexity of investigations. This includes evaluating programs and services, who delivers them, and how. Finally, it is about renewal, to facilitate cooperation and information-sharing.



# WHAT ARE THE PRIORITIES?

**Our Communities – A collaborative and progressive OPP**



**Commitment: We will partner and build relationships with a shared vision for safety and well-being.**

## **PRIMARY AREAS OF STRATEGIC FOCUS:**

1. Community engagement.
2. Integrated response models.
3. Victim assistance.

## **LONG-TERM OUTCOMES:**

1. Public and private sectors and community stakeholders come together in a coordinated way and are increasingly effective at sharing information and devising solutions for positive outcomes.
2. A decreased demand for police response to non-police/social disorder issues as we build upon and expand new and existing partnerships to develop alternate approaches to service delivery.
3. A trusted and victim-centric approach is entrenched in processes, policies and programs.

## **STRATEGIC CHANGE INITIATIVES:**

1. Cultivate and preserve relationships and engagements that are inclusive, meaningful and valued.
2. Build and promote integrated response models for issues of operational and strategic importance.
3. Enhance programs and service delivery to better understand and assist victims.

## **What does it mean?**

This is about underscoring our commitment to building and maintaining relationships and partnerships that share a common vision for public safety, countering exploitation and victimization, and protecting those most vulnerable in our communities. This includes a coordinated approach to defining policing issues and shaping solutions to meet the unique and evolving needs of our communities. It means renewing our focus on core policing responsibilities and working in collaboration to address the social disorder and root cause issues of crime. Ultimately, partnerships are mutually and culturally sensitive and founded upon trust, information-sharing and cooperation.

# How do our vision, mission and values relate to it?

**It is vision focused – mission driven – values based**



*Safe Communities... A Secure Ontario* reflects our unique and dual policing mandate. As the OPP's vision statement, it captures our goal as a provider of frontline policing for the majority of Ontario's municipalities, roadways, trails and waterways in remote northern and Indigenous communities and rural and urban centres. It is our aim as leaders of a vast array of province-wide public safety programs. Simply, it is the focus of our strategic plan.

*To serve our province by protecting its citizens, upholding the law and preserving public safety* defines what we do each and every day to deliver our provincial policing mandate. It states our purpose — what we do to meet our legislated obligations. Our mission is what we do to create *Safe Communities... A Secure Ontario*.



*Serving with pride, professionalism and honour; interacting with respect, compassion and fairness; and leading with integrity, honesty and courage* are our cultural cornerstones. They guide all behaviours and communicate what we stand for, and believe in. These values form the basis for every decision made and action taken when delivering on our mission toward attaining our vision.

# How does it link to action plans and legislation?

## Ensuring that our mission is met

The OPP planning process is unique in order to meet our obligations under legislation that governs policing in Ontario. The Strategic Plan is about organization-wide change initiatives, whereas our nearly 100 action plans for each detachment, region, division and bureau are about continuous improvement and operational priorities — the provision of adequate and effective policing in accordance with the needs of the population of the areas for which we have policing responsibility. Action plans are mission-oriented and about the day-to-day effective and efficient delivery of programs and services that comply with our prescribed objectives, priorities and core functions under legislation. Strategic change initiatives only appear in the action plans of those program areas with direct responsibility for strategic change initiatives. The provisions for reporting our achievements under legislation are met annually through the OPP Annual Report and action plan progress reports. By ensuring that our mission is met, the organization, with its vision-focused strategic plan, can work toward broad scale change initiatives.

## It is about meeting our mission to achieve our vision

### What helped inform the plan?

The examination and analysis of a multitude of inputs, risks and trends informed the development of critical strategic issues for the OPP; these included:

- Environmental and horizon scanning
- Current/future state and needs assessment
- Analysis of strengths, weaknesses, opportunities and threats
- 45 engagement sessions with employees, civilian and uniform, at all levels
- Over 3,000 responses to the all-member OPP Core Values Survey
- Internal and external consultations with stakeholders and subject matter experts
- A review of the OPP vision, mission and values
- Recommendations and findings of the three OPP-led internal reviews
- The Report of the Expert Panel on Police Officer Deaths by Suicide
- The Report of the Independent Review Panel on OPP Workplace Culture

### How will we measure our success?

We will track, measure and monitor our progress using a variety of qualitative and quantitative indicators including:

- Public trust and satisfaction with police services indicated through the OPP Community Satisfaction Survey
- Employee experience obtained through Ontario Public Service (OPS) and OPP employee surveys
- Ongoing dialogue and feedback from members
- Various OPP call volume, occurrence and workload data
- Clearance statuses
- Other operational and organizational data

# Contact the OPP

## Reach the OPP by phone

- Call 9-1-1 for emergencies
- Call 1-888-310-1122 for non-emergency calls
- Don't hang up, stay on the line
- TTY 1-888-310-1133 (for the Deaf, Hard of Hearing and Speech Impaired)

## Speak with an officer in person

- To arrange to meet an officer at a detachment, go to [www.opp.ca](http://www.opp.ca) to use the Local Detachment Finder and follow the prompts

## Provide an anonymous tip

- Call Crime Stoppers at 1-800-222-8477 (TIPS)
- Visit [www.crimestoppers.ca](http://www.crimestoppers.ca)

## Report online

You now have the option to report select occurrences to police from the convenience of a computer.

Visit [www.opp.ca/reporting](http://www.opp.ca/reporting) to use the online reporting system. Specific incidents can be reported online at your convenience without attending a detachment or waiting for an officer. You can use this system to report:

- Lost/missing property under \$5,000
- Stolen license plates or validation stickers
- Theft from a vehicle under \$5,000
- Mischief to a vehicle under \$5,000
- Mischief (damage to property other than a vehicle, including graffiti) under \$5,000
- Theft under \$5,000
- Driving Complaints

**Do not use this system if this is an emergency!  
If it is, call 9-1-1.**



ONTARIO PROVINCIAL POLICE  
777 Memorial Avenue  
Orillia, ON Canada

1-888-310-1122 // [opp.ca](http://opp.ca)



## Calls For Service (CFS) Billing Summary Report

### Municipality of Morris-Turnberry April to June - 2020

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2020				2019			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Attempted Murder	0	1	15.9	15.9	0	0		0.0
	Sexual Assault	0	3	15.9	47.7	0	3	15.9	47.7
	Assault With Weapon or Causing Bodily Harm-Level 2	1	1	15.9	15.9	1	1	15.9	15.9
	Assault-Level 1	0	2	15.9	31.8	2	4	15.9	63.6
	Robbery - Other	0	1	15.9	15.9	0	0		0.0
	Indecent/Harassing Communications	0	1	15.9	15.9	1	2	15.9	31.8
	Utter Threats -Master code	0	1	15.9	15.9	0	0		0.0
	Utter Threats to Person	0	0		0.0	1	1	15.9	15.9
	<b>Total</b>	<b>1</b>	<b>10</b>	<b>15.9</b>	<b>159.0</b>	<b>5</b>	<b>11</b>	<b>15.9</b>	<b>174.9</b>
Property Crime Violations	Break & Enter	4	13	6.8	88.4	6	8	6.8	54.4
	Theft Over - Farm Equipment	0	0		0.0	1	1	6.8	6.8
	Theft Over - Trailers	0	1	6.8	6.8	0	0		0.0
	Theft of Motor Vehicle	0	2	6.8	13.6	1	1	6.8	6.8
	Theft of - Automobile	0	1	6.8	6.8	0	1	6.8	6.8
	Theft of - Trucks	0	1	6.8	6.8	2	3	6.8	20.4
	Theft of - All Terrain Vehicles	0	1	6.8	6.8	1	1	6.8	6.8
	Theft of - Farm Vehicles	0	1	6.8	6.8	0	0		0.0
	Theft under - Building	0	1	6.8	6.8	0	0		0.0
	Theft under - Other Theft	0	1	6.8	6.8	2	3	6.8	20.4
	Theft Under - Mine Equipment/Property	1	1	6.8	6.8	0	0		0.0
	Theft FROM Motor Vehicle Under \$5,000	0	1	6.8	6.8	0	0		0.0
	Possession of Stolen Goods over \$5,000	0	0		0.0	1	2	6.8	13.6
	Possession of Stolen Goods under \$5,000	0	0		0.0	0	1	6.8	6.8
	Fraud -Master code	2	2	6.8	13.6	0	0		0.0
	Fraud - Forgery & Uttering	0	0		0.0	0	1	6.8	6.8
	Fraud - Fraud through mails	0	1	6.8	6.8	0	0		0.0
	Fraud -Money/property/ security > \$5,000	1	1	6.8	6.8	0	0		0.0
	Fraud -Money/property/ security <= \$5,000	3	3	6.8	20.4	0	2	6.8	13.6
	Fraud - Other	3	4	6.8	27.2	1	2	6.8	13.6
Breach of Trust (fraud-corruption)	0	1	6.8	6.8	0	0		0.0	
Mischief - master code	2	3	6.8	20.4	3	3	6.8	20.4	



## Calls For Service (CFS) Billing Summary Report

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		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Property Damage	1	1	6.8	6.8	0	0		0.0
	<b>Total</b>	<b>17</b>	<b>40</b>	<b>6.8</b>	<b>272.0</b>	<b>18</b>	<b>29</b>	<b>6.8</b>	<b>197.2</b>
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Other Offensive Weapons	0	1	7.9	7.9	0	0		0.0
	Offensive Weapons-Other Weapons Offences	0	0		0.0	1	1	7.9	7.9
	Breach of Firearms regulation -unsafe storage	0	1	7.9	7.9	0	0		0.0
	Bail Violations - Fail To Comply	1	2	7.9	15.8	1	1	7.9	7.9
	Bail Violations - Others	0	0		0.0	2	2	7.9	15.8
	Disturb the Peace	0	1	7.9	7.9	0	0		0.0
	Breach of Probation	0	1	7.9	7.9	0	0		0.0
	Public mischief - mislead peace officer	0	1	7.9	7.9	0	0		0.0
	Utter Threats to damage property	0	0		0.0	1	1	7.9	7.9
	<b>Total</b>	<b>1</b>	<b>7</b>	<b>7.9</b>	<b>55.3</b>	<b>5</b>	<b>5</b>	<b>7.9</b>	<b>39.5</b>
	Drug Possession	Possession - Methamphetamine (Crystal Meth)	0	0		0.0	1	1	6.4
Drug related occurrence		0	1	6.4	6.4	0	1	6.4	6.4
<b>Total</b>		<b>0</b>	<b>1</b>	<b>6.4</b>	<b>6.4</b>	<b>1</b>	<b>2</b>	<b>6.4</b>	<b>12.8</b>
Drugs	DRUG Operation - Commercial Grow [Indoor]	0	1	37.0	37.0	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>1</b>	<b>37.0</b>	<b>37.0</b>	<b>0</b>	<b>0</b>		<b>0.0</b>
Statutes & Acts	Landlord/Tenant	3	9	3.3	29.7	1	1	3.3	3.3
	Mental Health Act	2	3	3.3	9.9	5	5	3.3	16.5
	Mental Health Act - No contact with Police	0	1	3.3	3.3	1	1	3.3	3.3
	Mental Health Act - Attempt Suicide	1	1	3.3	3.3	0	0		0.0
	Mental Health Act û Threat of Suicide	2	3	3.3	9.9	0	0		0.0
	Mental Health Act - Voluntary Transport	0	0		0.0	0	1	3.3	3.3
	Mental Health Act - Placed on Form	0	0		0.0	1	2	3.3	6.6
	Trespass To Property Act	5	6	3.3	19.8	2	2	3.3	6.6
	<b>Total</b>	<b>13</b>	<b>23</b>	<b>3.3</b>	<b>75.9</b>	<b>10</b>	<b>12</b>	<b>3.3</b>	<b>39.6</b>
Operational	Animal Rabid	0	0		0.0	0	1	3.6	3.6
	Animal Stray	0	0		0.0	1	1	3.6	3.6
	Animal Injured	0	3	3.6	10.8	0	3	3.6	10.8
	Animal - Other	0	0		0.0	3	3	3.6	10.8



## Calls For Service (CFS) Billing Summary Report

### Municipality of Morris-Turnberry April to June - 2020

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2020				2019			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Alarm -Others	0	0		0.0	1	1	3.6	3.6
	Domestic Disturbance	2	6	3.6	21.6	0	4	3.6	14.4
	Suspicious Person	6	9	3.6	32.4	7	8	3.6	28.8
	Phone -Master code	0	1	3.6	3.6	0	0		0.0
	Phone -Nuisance - No Charges Laid	2	2	3.6	7.2	0	0		0.0
	Phone -Other - No Charges Laid	0	0		0.0	2	2	3.6	7.2
	Fire - Building	2	2	3.6	7.2	1	1	3.6	3.6
	Fire - Vehicle	0	1	3.6	3.6	0	1	3.6	3.6
	Fire - Other	1	1	3.6	3.6	0	0		0.0
	Insecure Condition - Others	1	1	3.6	3.6	0	0		0.0
	Missing Person under 12	0	0		0.0	1	1	3.6	3.6
	Missing Person 12 & older	0	2	3.6	7.2	0	0		0.0
	Missing Person Located Under 12	0	0		0.0	1	1	3.6	3.6
	Missing Person Located 12 & older	0	0		0.0	1	1	3.6	3.6
	Noise Complaint -Master code	2	2	3.6	7.2	0	0		0.0
	Noise Complaint - Residence	0	0		0.0	1	1	3.6	3.6
	Noise Complaint - Others	0	0		0.0	1	1	3.6	3.6
	Found - License Plate	0	0		0.0	0	1	3.6	3.6
	Found - Computer, parts & accessories	0	0		0.0	1	1	3.6	3.6
	Found-Others	0	2	3.6	7.2	1	1	3.6	3.6
	Lost Property -Master code	1	2	3.6	7.2	0	0		0.0
	Sudden Death - Suicide	1	1	3.6	3.6	0	0		0.0
	Sudden Death - Others	0	1	3.6	3.6	0	0		0.0
	Suspicious Vehicle	2	8	3.6	28.8	5	9	3.6	32.4
	Trouble with Youth	0	2	3.6	7.2	7	9	3.6	32.4
	Vehicle Recovered - Automobile	0	0		0.0	2	2	3.6	7.2
	Vehicle Recovered - Trucks	0	0		0.0	1	2	3.6	7.2
	Unwanted Persons	1	1	3.6	3.6	0	1	3.6	3.6
	Neighbour Dispute	1	1	3.6	3.6	1	1	3.6	3.6
	Other Municipal By-Laws	0	0		0.0	0	1	3.6	3.6
	Assist Fire Department	0	0		0.0	1	2	3.6	7.2
	Assist Public	3	7	3.6	25.2	6	9	3.6	32.4
	Distressed/Overdue Motorist	0	1	3.6	3.6	0	0		0.0
	Family Dispute	0	2	3.6	7.2	1	2	3.6	7.2



## Calls For Service (CFS) Billing Summary Report

### Municipality of Morris-Turnberry April to June - 2020

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2020				2019			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Protest - Demonstration	1	1	3.6	3.6	0	0		0.0
	<b>Total</b>	<b>26</b>	<b>59</b>	<b>3.6</b>	<b>212.4</b>	<b>46</b>	<b>71</b>	<b>3.6</b>	<b>255.6</b>
Operational2	False Alarm-Malfunction	0	0		0.0	0	1	1.3	1.3
	False Alarm -Others	3	5	1.3	6.5	1	2	1.3	2.6
	False Alarm -Cancelled	0	0		0.0	2	2	1.3	2.6
	Keep the Peace	7	11	1.3	14.3	1	5	1.3	6.5
	911 call / 911 hang up	2	5	1.3	6.5	13	21	1.3	27.3
	911 hang up - Pocket Dial	0	1	1.3	1.3	2	2	1.3	2.6
	911 call - Dropped Cell	0	2	1.3	2.6	1	3	1.3	3.9
	<b>Total</b>	<b>12</b>	<b>24</b>	<b>1.3</b>	<b>31.2</b>	<b>20</b>	<b>36</b>	<b>1.3</b>	<b>46.8</b>
Traffic	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	0	1	3.4	3.4	1	2	3.4	6.8
	MVC - Prop. Dam. Non Reportable	4	12	3.4	40.8	3	14	3.4	47.6
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	3	25	3.4	85.0	11	24	3.4	81.6
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	0	0		0.0	0	1	3.4	3.4
	MVC - Others (MOTOR VEHICLE COLLISION)	0	3	3.4	10.2	0	0		0.0
	<b>Total</b>	<b>7</b>	<b>41</b>	<b>3.4</b>	<b>139.4</b>	<b>15</b>	<b>41</b>	<b>3.4</b>	<b>139.4</b>
<b>Total</b>	<b>77</b>	<b>206</b>		<b>988.6</b>	<b>120</b>	<b>207</b>		<b>905.8</b>	

#### **Note to Detachment Commanders:**

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

#### **Note to Municipalities:**

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.





President: *Ethan Wallace*

Office Administrator: *Lori Gordon*

42 First Ave, Clinton, ON N0M 1L0 519-482-9642/1-800-511-1135 ph  
519-482-1416 fax [ofahuron@tcc.on.ca](mailto:ofahuron@tcc.on.ca) [www.hcfa.on.ca](http://www.hcfa.on.ca)

July 3, 2020

Warden Jim Ginn  
Huron County  
1 Courthouse Square  
Goderich, Ontario N7A 1M2

Via: [warden@huroncounty.ca](mailto:warden@huroncounty.ca)

Dear Warden Ginn,

**RE: Council decision on farm tax ratio**

Huron County Federation of Agriculture (HCFA) is writing to you today in response to Huron county council's decision to not adjust the farm tax ratio for the 2020 tax year. In doing so, council has elected to shift more property tax burden onto Huron county farmers for the 9<sup>th</sup> consecutive year.

As disappointed as we are in this decision, we are more concerned with the staff report presented to council on April 15<sup>th</sup>, 2020. A central component of the staff report was focused on the Farm Tax Rebate Program, which ended 22 years ago. The staff report suggests that residents in Huron county are subsidizing farmers in 2020, due to the farm tax rebate program ending in 1998. When staff was asked during the council meeting to elaborate on the farm tax rebate program, they could not. Then admitting that this was information obtained from staff of another county.

Huron county has more high-valued farmland than any other county in Ontario. Staff in Huron county should be expected to have more knowledge about farm taxes. At the very least, if staff is going to make statements that residents are subsidizing farmers, they should be able to clearly defend that statement when asked for further details.

In 2002, Huron county collected 12.6% of its tax levy from the farm class and 73.4% of its tax levy from the residential class. In 2020, Huron county will collect approximately 21.7% of its tax levy from the farm class and 68.7% of its tax levy from the residential class. The tax burden on farmers in Huron increases each year and as a result the tax burden on residents decreases each year. We ask how anyone can look at those numbers and make the claim that residents are subsidizing farmers?

When discussing the distribution of the Huron county tax levy the staff report also states that although the tax shift onto farmland is evident from 2012 onward that other property classes have "also seen

significant increase in taxes”. We find this statement to be misleading. Huron county’s tax levy has increased by 49% since 2012. During that same time period:

- **Farm taxes have increased by 148%, three times the rate of the total tax levy.**
- Residential taxes have increased by 36%
- Commercial taxes have increased by 35%
- Industrial taxes have decreased by 2%
- Multi-Residential taxes have increased by 34%

All of the major property classes in Huron county have had their taxes increase at lower rate than the total tax levy since 2012 with the exception of the farm class which has seen it’s taxes increase at three times the rate of the general tax levy in Huron county. Comparing a 36% increase in residential taxes to a 148% increase in taxes does not recognize the magnitude or the importance of the issue that HCFA has brought forward.

As a result of the COVID-19 crisis, MPAC has announced that it will be freezing its assessment values for 2021 at 2020 valuation levels. That means that each property class will pay roughly the same proportion of the county tax levy in 2021 as it did in 2020. That is, unless Huron county adjusts its tax ratio policy. HCFA asks that Huron County take that opportunity to adjust the farm tax ratio in 2021 and provide farmers in Huron county with much needed tax relief.

Sincerely,



Rob Vanden Hengel

Property & Land Use Chair

Huron County Federation of Agriculture



Ethan Wallace

President

cc. Huron County Lower Tier Municipalities-Ashfield-Colborne-Wawanosh, Bluewater, Central Huron, Goderich, Howick, Huron East, Morris-Turnberry, North Huron, South Huron

**Ministry of Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17th Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17e étage  
Toronto ON M7A 2J3  
Tél.: 416 585-7000



234-2020-2680

July 8, 2020

Dear Head of Council:

The COVID-19 outbreak has touched everyone in the province, creating personal and financial hardship, and resulting in losses far greater than anyone could have imagined. We are making steady progress in the safe reopening of the province, and we acknowledge and celebrate those who went above and beyond through this crisis.

I am writing to inform you that on July 8, 2020, our government introduced the COVID-19 Economic Recovery Act, 2020, to help get Ontario back on track. Our proposed bill will address three critical needs Ontario faces: restarting jobs and development; strengthening communities; and creating opportunity for people.

Our government recognizes the key role that municipalities play in restarting the economy, and that their efficient functioning and economic sustainability is critical to Ontario's future success. We are also continuing to negotiate with our federal partners to ensure communities across Ontario receive the urgent financial support they need. We know that municipalities require fair and flexible investment to protect front line services and help restart the economy.

This bill includes proposals that will enable municipal councils and local boards to meet electronically on a permanent basis and allow municipal councils to decide if they wish to have proxy voting for their members. Our government also proposes to finalize the community benefits charges framework; enhance the Minister of Municipal Affairs and Housing's existing zoning order authority to provide more certainty when fast tracking the development of transit oriented communities; make it faster to update and harmonize the Building Code so that we can break down interprovincial trade barriers, and permanently establish the office of the Provincial Land and Development Facilitator to help solve complex land use issues. We are also working on optimizing provincial lands and other key provincial strategic development projects that will help facilitate economic recovery efforts.

My ministry will be hosting a technical information briefing on the proposed community benefits charges framework, including proposed changes to development charges and parkland dedication, so that municipal staff can gain a better understanding of the proposal. The technical briefing will take place in the near future and invitations from the Assistant Deputy Minister of Local Government and Planning Policy Division to municipal Chief Administrative Officers, Treasurers and Chief Planners will be forthcoming.

.../2

In addition to initiatives that I have outlined above from my ministry, there are several other proposals included in our proposed legislation that will support your communities. Changes proposed will modernize our outdated environmental assessment framework, provide more local say on future landfill sites, and ensure strong environmental oversight, while supporting faster build-out of vital transport and transit infrastructure projects to support our economy. Municipally-run courts will be able to use technology to deliver services remotely and we are also moving to fill justice of the peace vacancies faster and more transparently.

We will be extending the validity period of unused marriage licences and protecting the province's most vulnerable consumers who rely on payday loans, by proposing limits on related interest rates and fees.

Also proposed is the reduction of regulatory burdens on farming while preserving the environmental rules that will support this vital part of our economy. Businesses will be able to count on clear, focused and effective rules that do not compromise people's health, safety or the environment through our changes that continue to focus on cutting red tape. At the same time, our changes will allow health and safety standards to be updated more quickly to ensure worker safety in a changing economy.

As the province continues to reopen and the economy recovers, it's more critical than ever to position Ontario as a top-tier destination for investment, domestic growth, and job creation. A key measure to support this objective is the creation of a new investment attraction agency, Invest Ontario, that will promote the province as a key investment destination and work closely with regional partners to coordinate business development activities.

Our proposed changes will also help our communities respond in part to the challenges that this outbreak has brought to our education system. Changes proposed would allow school boards to select the best candidates for director of education for their respective communities. We will also reduce red tape that is preventing access to school for some First Nation students and by limiting unproductive suspensions for our very youngest students. Students with severe learning disabilities will have an opportunity to complete their studies in the upcoming school year and by broadening the mandates of TVO and TFO, our broadcasters will be able to support students' learning needs better during these challenging times.

Through this proposed legislation, we will take the first step towards a strong restart and recovery. More information on our proposals can be found on the Legislative Assembly of Ontario's [website](#).

Our greatest challenges lie ahead of us, and we know we cannot overcome them alone. It's time for everyone to play a role in rebuilding Ontario together. We will ensure no community or region is left behind. Every community must recover if all of Ontario is to grow and prosper again.

Head of Council  
Page 3

Municipalities are encouraged to continue to review our Government's Emergency Information webpage at: [Ontario.ca/alert](https://ontario.ca/alert). I thank you for your continued support and collaboration in these challenging times.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark  
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers  
Municipal Clerks  
Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing  
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

## Belgrave Summary

June,2020

### FLOWS

McCrea	3,164.62	M3
Jane	1,096.55	M3
<u>Total</u>	4,261.17	M3

### Treated Flow

Total	3,858.64	M3
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### TURBIDITIES      (Raw)

#### McCrea

Max:	0.10	NTU
Min:	0.10	NTU
Average:	0.10	NTU

#### Jane

Max:	0.10	NTU
Min:	0.10	NTU
Average:	0.10	NTU

### CHEMICAL USE

#### Total Dosage

Cl2 Dosage		
Average:	2.75	ppm
Total Cl2 Used:	10.60	kg

#### Online

Cl2 Residual (free)		
Max:	1.57	ppm
Min:	0.50	ppm
Average:	1.39	ppm

Potassium Permanganate	265.00	L
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#### Grab

Cl2 Residual (free)		
Max:	1.59	ppm
Min:	1.31	ppm
Average:	1.45	ppm

### BACTERIOLOGICAL TESTING

#### Treated Water to Distribution

Treated Total Counts	
Tests Done:	5
E.Coli Found:	0
Total Coliform Found:	0

#### Jane Raw Water

Raw Total Counts	
Tests Done:	5
E.Coli Found:	0
Total Coliform Found:	0

#### Treated Heterotrophic Plate Counts

Tests Done:	5
Counts >500/ml:	0

#### McCrae Raw Water

Raw Total Counts	
Tests Done:	5
E.Coli Found:	0
Total Coliform Found:	0

#### Distribution Water

Tests Done:	10
E.Coli Found:	0
Total Coliform Found:	0

#### Treated Heterotrophic Plate Counts

Tests Done:	5
Counts >500/ml:	0

### CHLORINATION ON DISTRIBUTION SYSTEM

#### Belgrave

Cl2 Residual (free)		
Max:	1.29	ppm

Min:	1.10	ppm
Average:	1.19	ppm
Sites Tested:	18	
Sites Tested < 0.05:	0	

**Operators that operated the system.**

<b><u>Cory Dulong</u></b>	Water Treatment-Class 2	88942	May 31, 2022
<b><u>John Graham</u></b>	Water Treatment-Class 3	11535	April 30, 2022
<b><u>Nancy Mayhew</u></b>	Water Treatment-Class 2	16185	January 31/2021
<b><u>Gary Nicholson</u></b>	Water Treatment-Class 2	95123	July 31, 2022
<b><u>Ben Nethery</u></b>	Water Treatment - Class 1	98589	Sept 30/2020
<b><u>Ryan MacKay</u></b>	Water Treatment - OIT	OT100634	April 30, 2021

**The required testing was completed to the best of our knowledge.**

**From:** [Nicole Jutzi](#)  
**To:** [Trevor Hallam](#)  
**Subject:** Update - WDH Foundation Annual Report  
**Date:** Thursday, July 16, 2020 11:19:13 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image004.png](#)

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Hi Trevor,

Hope doing well and finding ways to enjoy the summer while staying safe and healthy. Our hospital has been faring as well as can be hoped for over the past few months. The value of having a supportive and caring community has never been more apparent. Here at the Foundation we've been keeping everything as even keeled as possible while continuing to work towards meeting our hospital's ongoing and changing needs.

As you are one of our most loyal and generous donors, I'm sending this email to share our 2019-2020 Annual Report with you. You can find the report online at the link below. It shares some fundraising highlights and our financial statements from the recently completed fiscal year as well as our goals for the upcoming year. I hope you find it of interest.

<https://www.flipsnack.com/WinghamFoundation/wdh-foundation-annual-report-2019-2020.html>

Please let me know if you have any questions or concerns. I'm always happy to talk.

Take care,

**Nicole Jutzi**, CFRE  
Admin & Development Officer  
Wingham & District Hospital Foundation  
519-357-3903  
Office Hours: Mon, Tues & Wed 8am to 4pm  
[www.wdhfoundation.ca](http://www.wdhfoundation.ca)



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File: A-2100

June 26, 2020

**DELIVERED BY EMAIL**

The Right Honourable Justin Trudeau,  
Prime Minister of Canada  
Email: justin.trudeau@parl.gc.ca

The Honourable Doug Ford,  
Premier of Ontario  
Email: premier@ontario.ca

Re: COVID-19 Funding

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Oshawa City Council considered the above matter at its meeting of June 22, 2020 and adopted the following recommendation:

“Whereas on March 11, 2020, the World Health Organization and the Canadian Government declared COVID-19 a global pandemic; and,

Whereas on March 12, Ontario ordered schools closed and by March 17, began a more extensive shut down; and,

Whereas the pandemic has led to the closure of public spaces and the cancellation of events around the world throughout the country our province and right here within our own community, causing great stress on the arts sector; and,

Whereas local cultural organizations such as the Oshawa Folk Arts Council representing over 13 member clubs and organizations, as well as the many local service groups such as the Oshawa Rotary Club, have all been forced to cancel major events (i.e. Fiesta Week; Rib Fest; etc.) which historically contribute in large part to the fundraising and operational financing efforts of these sociocultural entities; and,

Whereas the Government of Canada and the Province of Ontario have committed they through the Canada Council for the Arts will continue to work with the Government of Canada, as well as provincial, territorial, and municipal partners, to ensure the strength of the sector; and,

Whereas at present, the Canada Council's for the arts priorities as are our collective governing priorities are to ensure the health and safety of people across Canada and around the world and to work towards the sustainability and recoverability of the arts sector; and,

Whereas a significant period has past without further indication as to what tools, funding measures, or financial support our local social cultural, service clubs, and children/youth minor sporting originations can readily access to help support their operating costs and programming,

Therefore be it resolved:

1. That the Federal, Provincial, and Regional Government help local municipalities assist their local social cultural, service clubs, and children/youth minor sporting originations with clear and definitive relief funding programs directed to help sustain the afore mention groups through these trying times inflected on them by the affects of COVID-19; and,
2. That a copy of this resolution be sent to the Prime Minister of Canada, the Premier of Ontario, all Ontario Municipalities, all Members of Provincial Parliament, all Members of Parliament and Association of Municipalities of Ontario and Federation of Canadian Municipalities."

Oshawa City Council respectfully requests your consideration of the above noted matters.

If you need further assistance concerning this matter, please contact Ron Diskey, Commissioner, Community Services Department at the address listed on Page 1 or by telephone at 905-436-3311.



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Mary Medeiros  
City Clerk

/fb

- c. Association of Municipalities of Ontario  
Federation of Canadian Municipalities  
Members of Parliament and Members of Provincial Parliament  
Ontario Municipalities



We are sad to share that we have had to cancel the 2020 Better Together Gala scheduled for August 6, 2020

**However . . .**

**Your support is still needed . . .**

We know that your time is valuable.  
At our "No-Show Gala", you can support HCFBDC from the comfort of your home.

Instead of buying a ticket to the Better Together Gala, buy a non-ticket to the "No-Show Gala"!

Non-tickets are \$70.<sup>00</sup> each and all donations are tax deductible.

Add an extra amount for the "Partners in Produce" Fund-A-Need program to purchase fresh fruits and vegetables throughout the winter months for our food-aid agency clients.

All funds raised will be used to support HCFBDC and our fight to make hunger non-existent in our communities!

## Save the Date: Better Together Gala - Thursday, August 5, 2021



Yes, I want to purchase \_\_\_\_\_ Non-tickets at \$70.00 each Total \$ \_\_\_\_\_

"Partners in Produce" Fund-A-Need Donation: Total \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_ TOTAL DONATION \$ \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Cheque  MasterCard  VISA Card # \_\_\_\_\_

Expiry: \_\_\_\_\_ Code: \_\_\_\_\_ Signature: \_\_\_\_\_

PLEASE SEND COMPLETED & SIGNED FORM TO: Huron County Food Bank Distribution Centre  
39978 Crediton Road, Box 266, Centralia, ON N0M 1K0

**From:** [John](#)  
**To:** [Trevor Hallam](#); [Jamie Heffer](#)  
**Cc:** ["John"](#)  
**Subject:** Proposed Bylaws Affecting Private Property  
**Date:** Wednesday, July 15, 2020 7:03:20 PM

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Mr. Hallam, Mayor Heffer, Morris-Turnberry council,

It appears that Morris-Turnberry CBO and By-law enforcement is once again presenting revisions and new property by-laws to council for their consideration.

I wish to remind council of the numerous cases with which they were presented and are now fully aware of, or could be fully aware of, where municipalities were found in the wrong in their efforts at enforcing municipal by-laws which would not stand the test of the courts.

This, as you will know, results in prohibitive costs to the municipal taxpayers through legal fees and damages paid to the wrongfully accused.

For example, North Huron taxpayers were saddled with tens of thousands of dollars in legal costs when by-law enforcement wrongfully tried to impose unenforceable regulations on private property owners. They were ultimately vindicated of the ill-advised charges – the by-law had no lawful standing.

Are we to think that those by-laws had not been subjected to the scrutiny of legal counsel before being passed by municipal council? Does such a blatant failure of “approved” regulation speak to the reliability of the legal counsel retained? Will this council trust future legal “opinions”, only to once again watch them fail under legal challenge? Case law provides reliable guidance; legal opinion means little or nothing.

Furthermore, there have charges laid in the past which were the result of either incompetence or malfeasance on the part of by-law enforcement. This has been well documented and it would be highly advisable for each member of council to avail themselves of this knowledge in order that they may make wise, informed decisions on any future votes that may arise. Also, councilors need to indemnify themselves from liability through negligence or ignorance of higher law.

Here again rises the importance of recorded votes. If a councilor votes against a by-law, but there is no record of it, that councilor may be considered liable in any action that may result from an unlawful, injurious by-law.

I hereby offer to provide the relevant, specific information to any member of council.

This council must be made fully aware that if any by-law enforcement efforts result in wrongful charges, as they have in the past, that the members of council who support the passage of such bylaws may be held fully liable for any cost/injury to an individual affected by a failed, legal action resulting from such a by-law.

Should there be any question about this, it must be understood that Canadian Law provides ample, effective remedy to make whole those who have been injured.

I request to be directly informed of any changes or additions to existing or proposed by-laws affecting private property, namely, the property standards by-law or clean yards by-law. Further, since this issue has immense implications for private property owners, I request that this matter be put away until council meetings are once again held in the Municipal council chambers and open to the public. Such a venue would signal greater transparency and remove obstacles to public participation.

I trust this council hereby understands the need to proceed with the greatest of caution, especially with the knowledge that there are increasingly diligent community members deeply interested in the rights of the residents of this Municipality.

S.10 of the Municipal Act:

"Broad authority, single-tier municipalities

**10** (1) A single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public. 2006, c. 32, Sched. A, s. 8."

Which members of the Council consider it "desirable for the public" to pass those by-laws?

On what grounds do supporting councilors consider it necessary? Are those councilors who would support such a by-law ready to bear any fallout from their decision?

I am available to provide related information or to discuss any questions.

In the best interests of all residents and taxpayers of Morris Turnberry, I recommend that Morris Turnberry council unilaterally rejects and moves to file any amendments to the Property Standards by-law. I further recommend that council rejects and moves to file the proposed Clean Yards by-law.

Respectfully,

John Schwartzenruber,

██████████,

Brussels, ON.

██████████.



**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 33-2020**

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Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on July 21<sup>st</sup>, 2020.

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**WHEREAS** Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 5. (3) of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the July 21<sup>st</sup>, 2020 meeting be confirmed and adopted by By-law;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 21<sup>st</sup> day of July, 2020, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

**Read a FIRST and SECOND time this 21<sup>st</sup> day of July 2020**

**Read a THIRD time and FINALLY PASSED this 21<sup>st</sup> day of July 2020**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam