



**MUNICIPALITY OF MORRIS-TURNBERRY**

**COUNCIL AGENDA**

**Tuesday, February 4<sup>th</sup>, 2020, 7:30 pm**

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The Council of the Municipality of Morris-Turnberry will meet in regular session on the 4<sup>th</sup> day of February, 2020, at 7:30 pm in the Council Chambers of the Municipality of Morris-Turnberry.

**1.0 CALL TO ORDER**

Disclosure of recording equipment.

**2.0 ADOPTION OF AGENDA**

Moved by  
Seconded by

ADOPT            THAT the Council of the Municipality of Morris-Turnberry hereby adopts  
AGENDA        the agenda for the meeting of February 4<sup>th</sup> 2020 as circulated.

~

**3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

**4.0 MINUTES**

attached

Moved by  
Seconded by

ADOPT            THAT the Council of the Municipality of Morris-Turnberry hereby adopts  
MINUTES        the January 14<sup>th</sup>, 2020 Council Meeting Minutes as written.

~

**5.0 ACCOUNTS**

**5.1 ACCOUNTS**

attached

A copy of the February 4<sup>th</sup> accounts listing is attached.

Moved by  
Seconded by

APPROVE        THAT the Council of the Municipality of Morris-Turnberry hereby approves  
ACCOUNTS       for payment the 2019 accounts dated February 4<sup>th</sup> 2020, in the amount of  
\$96,615.19, and the 2020 accounts dated February 4<sup>th</sup> 2020 in the amount  
of \$73,144.12.

~

**5.2 PAY REPORTS**

attached

Copies of the January 22<sup>nd</sup> Pay Reports are included for information purposes.

**6.0 PUBLIC MEETINGS AND DEPUTATIONS****6.1 DEPUTATIONS**

6.1.1 John Schwartzenruber attached

John Schwartzenruber has requested the opportunity to address council regarding the draft proposed Clean Yards by-law.

**7.0 STAFF REPORTS****7.1 PUBLIC WORKS**

7.1.1 Operations Report attached

A report has been prepared by Director of Public Works Mike Alcock in this regard. Mr. Alcock will be in attendance. For information only.

7.1.2 Early Tender attached

A report has been prepared by Director of Public Works Mike Alcock in this regard. Mr. Alcock will be in attendance.

Moved by  
Seconded by

PROCEED TO TENDER THAT the Council of the Municipality of Morris-Turnberry hereby authorizes the Director of Public Works to proceed to tender for maintenance gravel and a water tank and pump.

~

**7.2 BUILDING**

7.2.1 Year End Report attached

A report has been prepared by CBO Kirk Livingston in this regard. Mr. Livingston will be in attendance. For information only.

**7.3 TRESURER**

7.3.1 Council Remuneration and Expenses 2019 attached

A report has been prepared by Treasurer Sean Brophy in this regard. Mr. Brophy will not be in attendance. For information only.

7.3.2 Tax Instalment Due Dates attached

A report has been prepared by Tax Collector Kelly Tiffin in this regard. Mrs. Tiffin will not be in attendance. For information only.

7.3.3 Interim Billing Estimate attached

A report has been prepared by Tax Collector Kelly Tiffin in this regard. Mrs. Tiffin will not be in attendance.

Moved by  
Seconded by

RETURN BY-LAW THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to prepare and return a by-law to the March 3<sup>rd</sup> 2020 meeting of Council to provide for interim tax levies for 2020.

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**7.4 ANIMAL CONTROL**

7.4.1 Animal Control Report 2019 attached

A report has been prepared by Animal Control Officer Bob Trick in this regard. Mr. Trick will not be in attendance. For information only.

**8.0 BUSINESS**

- 8.1 Donation and Grant Policy attached

A report and draft by-law have been prepared by CAO/Clerk Trevor Hallam in this regard.

Moved by  
Seconded by

RETURN BY-LAW THAT the Council of the Municipality of Morris-Turnberry directs staff to return the donation and grant policy by-law, as presented, to a future meeting of Council for consideration.

~

**9.0 COUNCIL REPORTS**

Sharen Zinn

Jamie McCallum

Jim Nelemans

Kevin Freiburger

Jamie Heffer

**10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

attached

- 10.1 Notice of Public Meeting – Zoning By-Law Amendment – Howick
- 10.2 Monthly Belgrave Water Report – December
- 10.3 Belgrave Water Inspection Report – December 5 2019
- 10.4 Correspondence from Minister Mulroney – Southwest Ontario Draft Transportation Plan
- 10.5 Correspondence from Minister Hardeman – Drainage Act Streamlining Proposal
- 10.6 2020 OCIF Formula Allocation
- 10.7 2020 OMPF Allocation
- 10.8 Q4 OPP calls for service summary
- 10.9 OPP Municipal Policing Bureau Newsletter
- 10.10 MVCA Minutes – Board Meeting September 18, 2019
- 10.11 MVCA Minutes – Board Meeting October 16, 2019
- 10.12 MVCA Minutes – Board Meeting November 20, 2019
- 10.13 MVCA Minutes – Hearing, November 20, 2019
- 10.14 Thank you letter – Domestic Assault Review Team
- 10.15 Huron Perth Health Unit merger update
- 10.16 Health Professionals Recruiting Budget 2020
- 10.17 MVCA 2020 Priorities and Draft Budget
- 10.18 Resolution – City of Sarnia – Deep Geologic Reserve
- 10.19 2020 Ontario Farmland Forum
- 10.20 NWMO site selection update
- 10.21 AMDSB Board Highlights – January 28, 2020
- 10.22 AMDSB Director’s Annual Report 2018-2019
- 10.23 Outstanding Action Items

**11.0 NEW BUSINESS**

- 11.1 Items to be placed on the agenda of the next regular Council meeting.

**12.0 BY-LAWS AND AGREEMENTS**

Garden Suite Agreement – Magee

attached

The agreement for the Magee garden suite, a condition of by-law 93-2019, has been finalized and signed by the owner and occupant. It is presented here for Council’s authorization.

Moved by  
Seconded by

Garden Suite Agreement THAT leave be given to introduce By-Law # 4-2020, being a by-law to to authorize a Garden Suite Agreement between Pinehorse Farms Ltd, the occupant and the Municipality of Morris-Turnberry., and that it now be read severally a first, second, and third time, and finally passed this 4<sup>th</sup> day of February 2020.

~

\*\*\* RECESS \*\*\*

### 13.0 CLOSED SESSION

#### 13.1 ENTER CLOSED SESSION

Moved by  
Seconded by

ENTER CLOSED SESSION THAT the Council of the Municipality of Morris-Turnberry enter a closed session, with the CAO/Clerk and Chief Building Official remaining in attendance at \_\_\_\_\_ p.m. for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- 1) Section 239 (2) (b) regarding personal matters about an identifiable individual;
- 2) Section 239 (2) (e) regarding litigation or potential litigation
- 3) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.

~

#### 13.2 RETURN TO OPEN SESSION

Moved by  
Seconded by

RISE FROM CLOSED SESSION THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at \_\_\_\_\_ p.m.

~

#### 13.3 REPORT AND ACTION FROM CLOSED SESSION

### 14.0 CONFIRMING BY-LAW

attached

Moved by  
Seconded by

CONFIRMING BY-LAW THAT leave be given to introduce By-Law # 5-2020, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on February 4<sup>th</sup>, 2020, and that it now be read severally a first, second, and third time, and finally passed this 4<sup>th</sup> day of February 2020.

~

### 15.0 ADJOURNMENT

Moved by  
Seconded by

ADJOURN THAT the Council of the Municipality of Morris-Turnberry does now adjourn at \_\_\_\_\_ pm.

~

#### NEXT MEETINGS:

1. Regular Meeting of Council Tuesday, February 18<sup>th</sup> 2019, 7:30 pm
2. Regular Meeting of Council Tuesday, March 3<sup>rd</sup> 2019, 7:30 pm



## MUNICIPALITY OF MORRIS-TURNBERRY

### COUNCIL MINUTES

Tuesday, January 14<sup>th</sup>, 2020, 7:30 pm

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The Council of the Municipality of Morris-Turnberry met in regular session on the 14<sup>th</sup> day of January, 2020, at 7:30 pm in the Council Chambers of the Municipality of Morris-Turnberry.

#### Council in Attendance

Mayor Jamie Heffer  
Deputy Mayor Sharen Zinn  
Jamie McCallum  
Jim Nelemans  
Kevin Freiburger

#### Staff in Attendance

Trevor Hallam                      CAO/Clerk  
Kirk Livingston                    CBO

#### Others in Attendance

Heather Boa                      HASAR Public Relations Officer  
Bruce Brocklebank                By-Law Enforcement Officer  
John Schwartzentruber  
Ranko Markeljevic  
Ron Cook  
Denny Scott                      The Citizen  
Pauline Kerr                      Wingham Advance Times

#### 1.0 CALL TO ORDER

Mayor Jamie Heffer called the meeting to order at 7:30pm.

#### 2.0 ADOPTION OF AGENDA

Mayor Heffer requested an addition to the closed agenda regarding negotiations to be carried on by the Municipality.

Deputy Mayor Zinn requested an addition to the closed agenda regarding an identifiable individual.

Moved by Kevin Freiburger  
Seconded by Jamie McCallum

MOTION                      THAT the Council of the Municipality of Morris-Turnberry hereby adopts  
01-2020                      the agenda for the meeting of January 14<sup>th</sup> 2020 as amended.                      Carried.

#### 3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

#### 4.0 MINUTES

Moved by Jim Nelemans  
Seconded by Kevin Freiburger

MOTION                      THAT the Council of the Municipality of Morris-Turnberry hereby adopts  
02-2020                      the December 17<sup>th</sup>, 2019 Council Meeting Minutes as written.                      Carried.

## **5.0 ACCOUNTS**

### 5.1 ACCOUNTS

Moved by Jim Nelemans  
Seconded by Jamie McCallum

MOTION 03-2020 THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the 2019 accounts dated January 14<sup>th</sup> 2020, in the amount of \$272,121.52, and the 2020 accounts dated January 14<sup>th</sup> 2020 in the amount of \$80,920.75.

Carried.

### 5.2 PAY REPORTS

Copies of the December 24<sup>th</sup> and January 7<sup>th</sup> Pay Reports were presented for information purposes.

## **6.0 PUBLIC MEETINGS AND DEPUTATIONS**

### 6.1 DEPUTATIONS

#### 6.1.1 Huron and area Search and Rescue

Heather Boa, HASAR Public Relations Office addressed Council regarding the creation growth and success of the organization, and to requested support for future growth and sustainability.

Councillor Nelemans asked about how the teams are deployed. Ms. Boa explained that the OPP makes the decision to deploy HASAR volunteer teams.

Deputy Mayor Zinn asked whether the volunteer teams have a mix of expertise. Ms. Boa explained that training is provided for all volunteers, but within the teams there are specialized roles including general searchers, a team captain who is also trained in communications, a paramedic, and a scribe.

Mayor Heffer thanked Ms. Boa for her presentation and asked that thanks be given also to the volunteers within the organization for their work. He explained that the request for financial support of the organization will be considered in upcoming budget deliberations.

## **7.0 STAFF REPORTS**

### 7.1 BY-LAW ENFORCEMENT

By-law and Property Standards Enforcement Officer Kirk Livingston has prepared a report addressing some of the public's concerns regarding the draft Property Standards and Clean Yards by-laws. Mr. Livingston will be in attendance.

Deputy Mayor Zinn asked if the regulations regarding firewood are provincially mandated. Mr. Livingston confirmed that they are not, but that they are consistent with provisions in neighboring municipalities.

Deputy Mayor Zinn asked if there was a prescribed amount of time that a property owner would have to bring firewood into compliance if it was delivered in bulk to their driveway. Mr. Livingston stated that the by-law does not prescribe any such timeframe.

Mayor Heffer offered some clarification, pointing out that there are two potential issues regarding the firewood provisions, one of a commercial nature and one related to private use.

Councillor Nelemans asked if there would be an enforcement issue regarding firewood if the provisions were removed from this by-law. Mr. Livingston confirmed that there would not be.

Deputy Mayor Zinn suggested the removal of the firewood provisions from the property standards by-law.

Councillor McCallum suggested that the motor vehicle provisions be applied to urban areas only.

Councillor Freiburger asked if the provisions regarding trailers in the clean yards by-law could be worded in a way that makes it clearer that those provisions are already in the zoning by-law.

Deputy Mayor Zinn stated that in her opinion the existing property standards by-law is sufficient, and that she would prefer if there were no additions made to it.

Deputy Mayor Zinn asked if it was feasible to require that a fee be paid by a complainant at the time of making a complaint. Mr. Livingston informed council that of 70 complaints received this year, only one was deemed to be vexatious, with the rest being founded. It was his recommendation that imposing a fee to discourage vexatious complaints is not required.

Mayor Heffer summarized Council's suggestions up to this point and suggested that the current property standards by-law is satisfactory.

Moved by Jamie McCallum  
Seconded by Sharen Zinn

MOTION 04-2020 THAT the Council of the Municipality of Morris-Turnberry directs staff that the existing property standards by-law is to remain in effect, and to return a report outlining any deficiencies in the current property standards by-law with regard to provincial statutes and requirements.

Mayor Jamie Heffer	YEA
Deputy Mayor Sharen Zinn	YEA
Jamie McCallum	YEA
Jim Nelemans	NAE
Kevin Freiburger	NAE

Carried.

Deputy Mayor Zinn requested a recorded vote on motion 04-2020.

Moved by Jim Nelemans  
Seconded by Kevin Freiburger

MOTION 05-2020 THAT the Council of the Municipality of Morris-Turnberry directs staff to return the clean yards by-law for consideration, following the removal of provisions regarding firewood.

Defeated.

Moved by Jamie McCallum  
Seconded by Sharen Zinn

MOTION 06-2020 THAT the Council of the Municipality of Morris-Turnberry directs staff to return a report detailing any inconsistencies between the proposed clean yards by-law and the current property standards by-law for consideration.

Carried.

## 7.2 BUILDING

CBO Kirk Livingston will presented the building report for the months of November and December.

## 7.3 TRESURER

### 7.3.1 Borrowing By-law 2020

A report was prepared by Treasurer Sean Brophy in this regard. CAO/Clerk Trevor Hallam presented the report.

Moved by Jamie McCallum  
Seconded by Kevin Freiburger

MOTION 07-2020 THAT leave be given to introduce By-Law # 1-2020, being a by-law authorizing the borrowing of money to meet current expenditure of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 14<sup>th</sup> day of January 2020.

Carried.

### 7.3.2 Credit Card Fees

A report was prepared by Tax Collector Kelly Tiffin in this regard. CAO/Clerk Trevor Hallam presented the report.

Moved by Jamie McCallum  
Seconded by Sharen Zinn

MOTION 08-2020 THAT the Council of the Municipality of Morris-Turnberry approves the use of simplepay.ca for the processing of credit card payments, and that ratepayers are to be directed simplepay.ca if they wish to make any payments with a credit card.

Carried.

## 8.0 **BUSINESS**

### 8.1 Insurance renewal 2020

Jardine Lloyd Thompson Canada, the insurance broker for the Municipality, has provided the insurance renewal proposal for 2020. It was accepted by staff and was presented for ratification by Council. The cost of \$42,660.00 plus tax represents only a 5% increase over the 2019 proposal of \$40,363.00. The proposal was accepted by Staff on December 18<sup>th</sup> 2019 to ensure continuity of coverage, and due to the fact that the increase was deemed to be reasonable.

Moved by Jamie McCallum  
Seconded by Sharen Zinn

MOTION 09-2020 THAT the Council of the Municipality of Morris-Turnberry accepts the Municipal Insurance Program proposal for 2020 received from Jardine Lloyd Thompson in the amount of \$42,660 plus applicable taxes.

Carried.

## 9.0 **COUNCIL REPORTS**

Sharen Zinn

No report.

Jamie McCallum

No report.

Jim Nelemans

No report.

Kevin Freiburger

January 8<sup>th</sup> 2020, attended a meeting of the Maitland Valley Conservation Authority Board MVCA Board of Directors.

Jamie Heffer

January 10<sup>th</sup> 2020, attended the Brussels Agricultural Society Annual Meeting.

## 10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Minister's Response – Building Code Transformation
- 10.2 Resolution – Town of Deep River – Nuclear Reactor Technology
- 10.3 Outstanding Action Items

## 11.0 **NEW BUSINESS**

None.



**12.0 BY-LAWS AND AGREEMENTS**

Richmond Municipal Drain

Construction is complete and final costs have been received for the Richmond Municipal Drain. By-Law 2-2020 amends 14-2019 and provides for the levying of assessments.

Moved by Jamie McCallum  
Seconded by Kevin Freiburger

MOTION  
10-2020

THAT leave be given to introduce By-Law # 2-2020, being a by-law to amend by-law 14-2019 of the Municipality of Morris-Turnberry based on actual cost incurred for constructing the Richmond Municipal Drain 2019, and that it now be read severally a first, second, and third time, and finally passed this 14<sup>th</sup> day of January 2020.

Carried.

**\*\*\* Mayor Heffer called a brief recess at 9:20pm \*\*\***

**13.0 CLOSED SESSION****13.1 ENTER CLOSED SESSION**

Moved by Kevin Freiburger  
Seconded by Sharen Zinn

MOTION  
11-2020

THAT the Council of the Municipality of Morris-Turnberry enter a closed session, with the CAO/Clerk and CBO remaining in attendance at 9:30 pm for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- 1) Section 239 (2) (b) regarding personal matters about an identifiable individual;
- 2) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.

Carried.

**13.2 RETURN TO OPEN SESSION**

Moved by Kevin Freiburger  
Seconded by Jim Nelemans

MOTION  
12-2020

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 11:25 p.m.

Carried.

**13.3 REPORT AND ACTION FROM CLOSED SESSION**

Council discussed three items regarding identifiable individuals and two items regarding negotiations to be carried on by the municipality. The following motion was passed in closed session:

Moved by Jim Nelemans  
Seconded by Kevin Freiburger

MOTION  
C04-2020

THAT the Council of the Municipality of Morris-Turnberry hereby extends its meeting beyond 10:30 pm.

Carried.

**14.0 CONFIRMING BY-LAW**

Moved by Sharen Zinn  
Seconded by Jamie McCallum

MOTION  
13-2020

THAT leave be given to introduce By-Law # 3-2020, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on January 14<sup>th</sup>, 2020, and that it now be read severally a first, second, and third time, and finally passed this 14<sup>th</sup> day of January 2020.

Carried.

**15.0 ADJOURNMENT**

Moved by Jamie McCallum  
Seconded by Jim Nelemans

MOTION 14-2020 THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 11:26 pm.

Carried.

**NEXT MEETINGS:**

1. Regular Meeting of Council Tuesday, February 4<sup>th</sup> 2019, 7:30 pm
2. Regular Meeting of Council Tuesday, February 18<sup>th</sup> 2019, 7:30 pm

\_\_\_\_\_  
Mayor, Jamie Heffer

\_\_\_\_\_  
Clerk, Trevor Hallam

**Morris Turnberry  
Account List for**

Account List February 4 2020 - 2019 Payables.xlsx

February 4 2020 - 2019 Payables

**General**

Hydro One	Streetlights	997.80
Hydro One	Morris Office	541.34
Hydro One	Pletch Property	215.05
Midwestern Newspapers Corp	Advertisements	169.50
Krantz Law Professional Corporation	Legal	423.94
Huron County	2019 Q4 Planning Fees	2,652.00
BM Ross	Cross Border Servicing	713.83
Towns of Goderich	Mental Health Workshop	357.13
Township of North Huron	Fire Calls	20,236.29
Minister of Finance	EHT Reconciliation 2019	167.84
Council Pay	December, 2019	4,741.14
	Rec General	523.56

**General Total** 31,739.42

**Building Department**

**Building Total** -

**Property Standards**

Keppelcreek	Bylaw Enforcement	615.76
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**Property Standards Total** 615.76

**Drainage**

Municipality of Central Huron	McCall Municipal Drain	217.79
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**Drainage Total** 217.79

**Parks & Cemeteries**

Hydro One	Kinsmen Park	31.53
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**Parks & Cemeteries Total** 31.53

**Belgrave Water**

Hydro One	Belgrave Water	1,472.64
Hydro One	Humphrey Well	261.72
RJ Burnside & Associates	Belgrave Water System	1,294.98
Veolia Water	Belgrave Water System	9,501.08
Pai-Da Landscaping Ltd.	Snow Removal	661.05
Pannabecker Holdings Inc.	Haul Waste Water	480.25

**Water Total** 13,671.72

**Landfill**

Hydro One	Morris Landfill	541.36
John McKercher Construction Ltd.	Morris Landfill	1,243.00
Steffen's Auto Supply	Parts for Compactor	18.61
Bluewater Recycling Association	Waste Disposal - December	2,504.10
RJ Burnside & Associates	Morris Landfill	5,901.35
Con-Voi Septic & Excavating Services Inc.	2017, 2018 & 2019 Portable Toilet Rental	4,068.00
BM Ross & Associates	Turnberry Landfill	658.90

**14,935.32**

**Roads**

Hydro One	Morris Shop	270.67
Hydro One	Turnberry Shop	417.64
Hubb Cap	Culverts	8,454.82
Steffen's Auto Supply	Parts for 19-06 Tandem	22.61
MGM Townsend Tire Inc.	Repair for 01-12 Tractor & 15-10 Loader	212.44
MRC Systems Inc.	Radio Installation	4,179.75
Innovative Security Systems	Storage Shed Security	1,243.00
BM Ross & Associates Limited	Blind Line Bridge (M230)	1,203.90
BM Ross & Associates Limited	Kieffer Line Bridge (T090)	418.90
BM Ross & Associates Limited	Clyde Line Bridge (M190)	1,671.88
Municipality of Morris-Turnberry	Richmond Municipal Drain	14,308.04

**Roads Total** 32,403.65

**Account Total** 93,615.19

**Approved By Council:**

February 4 2020 - 2019 Payables

\_\_\_\_\_  
Mayor - Jamie Heffer

\_\_\_\_\_  
Treasurer- Sean Brophy

**Morris Turnberry  
Account List for**

February 4 2020

**General**

Union Gas	Morris Office	129.04	
Bell Canada	Morris Office	437.12	
Bell Canada	Turnberry - Emergency Lines	90.68	
Bell Mobility	Cell Phone	63.56	
HuronTel	Website Hosting	121.98	
Telizon	Long Distance Phone	5.06	
Huron Clean	Office Cleaning	205.66	
CJ Johnston Office Solutions	Office Supplies	197.63	
PBS Business Systems	Tax Bills	257.30	
Orkin Canada	Pest Control	89.84	
Pletch Electric Limited	Streetlight Repairs	322.11	
Local Authority Services	Energy Planning Tool Subscription	282.50	
Innovative Security System	Annual Security Monitoring	135.60	
Promoprotec Inc.	Dog Tags	904.00	
Huron County Mutual Fire Aid Association	2020 Annual Dues	626.65	
Minister of Finance	EHT - January 2020	572.56	
WSIB	WSIB - January 2020	924.91	
<b>Payroll</b>			
Council Pay	Payroll - January	4,883.86	
	Rec General	473.22	
January 22 2020	Payroll	17,557.03	
	Expenses	212.58	
	<b>General Total</b>		<b>28,492.89</b>

**Building Department**

Bell Mobility	Cell Phones	138.42	
Leslie Motors	Vehicle Maintenance	47.53	
Minister of Finance	EHT - January 2020	318.83	
WSIB	WSIB - January 2020	515.04	
<b>Payroll</b>			
January 22 2020	Payroll	10,191.02	
	Expenses	99.76	
	<b>Building Total</b>		<b>11,310.60</b>

**Property Standards****Property Standards Total** -**Drainage**

Property Owner	Richmond Municipal Drain	130.59	
	<b>Drainage Total</b>		<b>130.59</b>

**Parks & Cemeteries****Parks & Cemeteries Total** -**Belgrave Water**

Bell Canada	Belgrave Water	123.56	
	<b>Water Total</b>		<b>123.56</b>

**Landfill**

Bell Mobility	Cell Phone	12.71	
Goderich Print Shop	Landfill Weigh Slips	379.68	
			<b>392.39</b>

**Roads**

Union Gas	Morris Shop	258.04	
Bell Canada	Morris Shop	218.55	
Bell Canada	Turnberry Shop	90.67	
Bell Mobility	Cell Phone	129.15	
Union Gas	Turnberry Shop	413.56	
HuronTel	Turnberry Shop	57.52	
Huron Clean	Office Cleaning	135.60	
Innovative Security System	Annual Security Monitoring	102.83	
Comco Fasteners Inc.	Shop Supplies	213.20	
Leslie Motors	Snow Plow Vehicle Damage	1,183.83	
Da-Lee	Hardtop Patching	1,939.08	
Minister of Finance	EHT - January 2020	843.76	
WSIB	WSIB - January 2020	1,363.00	
<b>Payroll</b>			
January 22 2020	Payroll	25,745.30	
	Expenses	-	
	<b>Roads Total</b>		<b>32,694.09</b>

**Account Total** **73,144.12****Approved By Council:**

February 4 2020

\_\_\_\_\_  
Mayor - Jamie Heffer\_\_\_\_\_  
Treasurer- Sean Brophy



## Municipality of Morris-Turnberry

## COUNCIL AND COMMITTEE DELEGATION REQUEST

A delegation is a person or group of people who address Council or a Committee for the purpose of making a presentation. Please ensure this form is completed, with an attachment outlining your request for a Council delegation. This Request Form must be received by the Clerk no later than 12:00 noon on the Thursday preceding the Council meeting. The Request must be delivered by email, or in person.

**Email:** thallam@morristurnberry.ca

**Address:** 41342 Morris Road, PO Box 310, Brussels, ON N0G 1H0

**REQUESTED DATE OF MEETING:** Tuesday, February 4, 2020

**NAME OF PERSON(S) MAKING PRESENTATION (and title/position, if applicable)**

John Schwartzentruber

**GROUP/ORGANIZATION DELEGATION REPRESENTS:** Self

**FULL MAILING ADDRESS OF DELEGATION(S):**

RAE, 41736 Cardiff Rd., Brussels, ON N0G 1H0

**TELEPHONE #:** 519-887-6571 **EMAIL ADDRESS:** johnsch@tc.on.ca

**GENERAL NATURE OF DELEGATION:**

Presenting discussion points to

Council regarding "CleanYards by-law"

**PLEASE INDICATE THE ACTION/DECISION BEING REQUESTED OF COUNCIL:**

That Council would reject adoption of "CleanYards by-law"

A delegation wishing to appear before the Council or Committee on Municipal business shall make a formal request to the Clerk in writing by Thursday noon prior to the meeting. A written brief is required outlining the subject matter of the presentation.

At the discretion of the Clerk, the Delegation will be scheduled to make a presentation to a Council Meeting or Committee meeting. Delegations are limited to ten (10) minutes to address Council. If the delegation has printed information such as reports, power point presentations and other written material that are to be presented to Council or Committee, it must be delivered to the Clerk by Thursday noon prior to the meeting.

For further information on the procedure for appearing before Council as a delegation, please contact Trevor Hallam, Clerk, at 519-887-6137 ext. 21 or [thallam@morristurnberry.ca](mailto:thallam@morristurnberry.ca).

The information submitted will be considered to be public information and therefore subject to full disclosure, under the Municipal Freedom of Information and Protection of Privacy Act.

John Schwartzentruber  
Delegation Applicant Signature

Jan 30, 2020  
Date

\_\_\_\_\_  
Clerk or designate

\_\_\_\_\_  
Date Received

## OFFICE USE:

Confirmed meeting date \_\_\_\_\_

Confirmed with Requestor on \_\_\_\_\_ (date) by \_\_\_\_\_ (phone/email).

## Resolving Community Conflict - Finding the Better Way

Delegation by John Schwartzentruber with regard to the proposed complaint-driven Clean Yards Bylaw

Prepared January 28 -30, 2020. Submitted -January 30, 2020

### Synopsis

It is inevitable that there will be situations arise within a community that can trigger a conflict, or crisis, between neighbours. Crisis - Chinese characters for this word are those for “danger” / “opportunity”.

What is the responsibility of the Municipality in addressing these, and when should it get involved?

This presentation is to bring to the awareness of the Council of Morris Turnberry several points to evaluate while considering the “Clean Yards by-law”.

#### 1) Has there been a need demonstrated for another property standards bylaw?

This will show that there has been no justifiable reason presented, while presenting viable and effective existing options. (p.2)

#### 2) Assuming Liability

Taking on the responsibility of policing neighbourhood disputes carries an immense, inherent liability, as demonstrated by case law. (p.3)

#### **3) No Appeal?**

Unquestionably, this unconstitutional approach leaves the Municipality highly vulnerable to legal action. (p. 4)

#### 4) The Better Way - Restorative Approach

The best models for resolving conflict are those which result in strengthening community rather than defaulting to the adversarial system prescribed by this by-law. (p. 4)

### Recommendations

(p. 5)

## Resolving Community Conflict - Finding the Better Way

It is inevitable that there will be situations arise within a community that can trigger a conflict, or crisis, between neighbours. Crisis - Chinese characters for this word are those for “danger” / “opportunity”

What is the responsibility of the Municipality in addressing these, and when should it get involved?

Illustration: Grandpa Schwartzentruber’s Gift - A hand-made wooden, toy hammer

- hammered their cobbler’s bench, toys, - anything could be a nail... sibling’s head
- a good gift turned into harm, expanded usage beyond intended parameters

### 1) **Has there been a need demonstrated for another property standards bylaw?**

- Consistent with other municipalities? No excuse -
- The inconsistency was created by the Building Department
- I offer that it is groundless in M-T
- Explanations supplied by the building department seldom answered the question, if at all
- When should the personal opinion of a councilor or employee determine municipal policy?
- Comments made by bylaw enforcement and from council seemed pecuniary - blue tarps?
  - I don’t disagree, but who am I to judge what another can do?
- Caution in appearing prejudicial
- “It hasn’t been a problem so it shouldn’t matter if we put it in...” -a head scratcher
- Without demonstrated need, it becomes a false binary to say it is promotes clean yards
  - “We need (a) or else (b) will happen...” - evidence?
- Takes on the appearance of job protection and creation
- Very few complaints may stand up to an actual legal challenge

### Existing alternatives - civil court

- Offers competent/qualified knowledge of law to those affected by a problem situation
  - legality = complexity, usually far more at issue than what appears superficially
  - avoids the danger of unreasonable or incompetent municipal action
    - personal involvement
    - as vividly illustrated below by case law
    - almost impossible to achieve the necessary legal qualification
  - documentation available - public record, illustration of severe misapplication
- Removes municipality from needless legal costs **and** potential liability
  - ATI revealed huge costs in neighbouring municipality for wrongful charges - 10s of Ks\$
  - liability costs - a rapidly growing issue for municipalities, 40% premium hike?
  - talk of sharing liability costs - why would we participate the risk assumed by other municipalities?? (Documentation available)

## 2) Assuming Liability

### Liability looms large

#### Municipal

- Rausch v. Pickering, 2013:
  - “Initially, his claim was advanced on the basis of trespass, abuse of process and malicious prosecution. In addition, the Court allowed a claim of negligence to be added to his suit.”
  - highlights a “common law duty of care” as well as a “statutory duty of care.” to know related and applicable law - training employees costs less than wrongful prosecutions (R. v. P.,2017)
- Georgian Bluffs v. Moyer, 2012
  - pallets on property removed by township
  - machinery on road allowance removed, impounded
  - township found wrong by courts - no redress on pallets for being “converted” (to municipality) only because they had no commercial value; otherwise...
  - Moyer was allowed to retrieve the impounded equipment at no cost to himself
  - municipality had to bear the cost of pursuing their wrongful action - TAXPAYERS EXPENSE
  - Judge stated that **the Municipality had indeed trespassed**
  - does this municipality have a complete understanding of what constitutes trespass?
- **For What Cause or Benefit?** (a neighbour didn’t like the look of the property)
- **NB:** the Law may consider as trespass the presence of any municipal employee or agent on private property unless personally allowed or invited as a guest.

#### Personal

Here we refer to Municipal Act:

PART XV

MUNICIPAL LIABILITY

S. 448

“Liability for torts

(2) Subsection (1) does not relieve a municipality of liability to which it would otherwise be subject in respect of a *tort* committed by a member of council or an officer, employee or agent of the municipality or a person acting under the instructions of the officer, employee or agent. 2001, c. 25, s. 448 (2).” (*Emphasis added*)

- Good faith now requires the councilor to act on their knowledge
  - You have now been informed, on the record
  - Councilor’s liability coverage may now be voided



### **3) No Appeal?**

There is no mention of lack of dispute resolution in the by-law, contrary to the principles of fundamental justice in a free and democratic society, but, something that should be expected in a dictatorship.

- Does this gross erosion of our human rights represent our values?
- As a fellow human being, is this a position you would want to find yourself in?
- Violates Charter principles
  - account of probation officer, 2x convicted rapist released after sentence completed
  - appealed extradition order to his homeland on basis of the threat to his personal safety
  - he won
  - safety of "...our women..." was secondary, "...so be it...", said the magistrate
  - he has more rights than someone whose grass is too long; firewood cut more than 24"?

### **4) The Better Way - Restorative Approach**

There are cases where some problem needs to be addressed.

- CAO Hallam made mention of a practice he endorsed in ACW
  - complainant takes 1<sup>st</sup> initiative in rectifying the problem
  - asked to provide evidence of the effort
- The practice Mr. Hallam described is not without precedent, excellent historical basis for the process he described
- Matthew 18: 15 - 17

<sup>15</sup> "If your brother sins against you, go and tell him his fault, between you and him alone. If he listens to you, you have gained your brother. <sup>16</sup> But if he does not listen, take one or two others along with you, that every charge may be established by the evidence of two or three witnesses. <sup>17</sup> If he refuses to listen to them, tell it to the church. And if he refuses to listen even to the church, let him be to you as a Gentile and a tax collector." (ESV)

- Church? You say, "This isn't church". However, in the place of "church" the original Greek language denotes these words: congregation, community, council, or assembly
- The original speaker, Jesus, recognized that there was a greater issue in play - relationships
- One translation (TPT) actually incorporates the theme of restoration to good relationship

Without regard to the sources - Trevor, or Bible, who here would like to find fault with the logic, or principle, that is embodied in this approach?

Reaching out to another is not easy

- Personal experience, fear of raising the matters
- Problem addressed. Problem resolved, relationship strengthened

**Recommendations:**

As a voting constituent and the taxpayer who funds these activities I direct this council to -

- 1) Move to reject the proposed Clean Yards by-law
- 2) Hold Recorded votes on all connected related by-law matters
- 3) Create precautionary steps before exercising the existing Property Standards by-law
  - A) Require complainant to produce verifiable evidence/documentation of having tried to resolve the issue before presenting to Municipality
    - supported by accompanying witnesses
  - B) Institute an administrative fee if a complaint proceeds to the Municipality for resolution
    - at minimum, token cost recovery for what is a personal benefit to someone



## Report to the Council on February 2, 2020

**Subject: Operations Report**

**Presented by: Mike Alcock**

- **Recommendation:** That the Council of the Municipality of Morris-Turnberry receive the Public Works Operations Report for information

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### Executive Summary:

This report is intended to provide Council with an outline of Public Works Staff operations:

- Routine Road Patrols and Winter Road Patrols are being completed as scheduled and / or as required.
- Winter maintenance activities to combat snow and ice are being completed as required.
- Many freeze/thaw cycles this winter had led to a lot of cold patching on hard surfaced roads.
- Shop maintenance and vehicle maintenance is being completed when time permits and outdoor working conditions allow.
- Work plans and budgets for 2020 are being prepared for all areas of Public Works.
- After meeting with Dave Pullen at the landfill regarding tree removal, Dave confirmed that there is little to no value to the trees other than firewood. The cost of removing trees should mostly be offset from the firewood value. Time is of the essence to get the trees removed in a timely fashion to commence construction of the new cell.
- After taking delivery of our new single axle dump truck in December, our 2004 single axle dump truck was advertised on GovDeals. The 2004 truck sold for \$5,908.88, it received 49 bids and had 1,403 unique visitors.
- At the last Council meeting there was some questions regarding the \$3,361.68 cost to repair the Retroreflectometer. The retroreflectometer is joint owned by Morris-Turnberry and North Huron. This past fall the unit stopped taking readings. Based on the description of the problem we received a quotation on the cost to fix the unit. The only location that the unit can be repaired is at Gamma Scientific, located in San Diego, California. The unit was shipped to California at a cost of \$527.39. The repair and return shipping cost \$2,772.47 plus customs and duty fees of \$61.82. All of the costs associated with the retroreflectometer repair are shared with North Huron for a total of \$1,680.84.

The cost to purchase a new retroreflectometer is approximately \$15,000. I consulted with a colleague and owner of Advantage Specialties and Data Collection who owns 13 identical units. His advice was to have the unit repaired and that it should function like a brand new unit when it is returned.

Thank you.

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Mike Alcock,  
Director of Public Works



**Report to the Council on February 4<sup>th</sup>, 2020**

**Subject: Early Tender Approval Report**

**Presented by: Mike Alcock**

- **Recommendation:** That the Council of the Municipality of Morris-Turnberry receive the Report on early tendering and give approve to the Director of Public Works to commence the tender process for the items below prior to budget approval.

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**Executive Summary:**

In order to provide continuity of services to our rate payers, many time sensitive items need to be tendered prior to budget approval. Reasons for these include things such as lead time, manufacturing time, and best value for the Municipality.

**Maintenance Gravel:**

Maintenance gravel which is included in the Proposed Draft Public Works budget is a high priority as well as time sensitive for various reasons. The public works department is requesting approval to begin the purchasing process prior to budget approval.

In 2020 Maintenance gravel is scheduled for the South part of Turnberry and the North Part of Morris. Generally, this is completed using a single contract to supply, deliver and spread maintenance gravel. The contract for the 2020 will include 48,000 tonnes of granular 'M'.

Early tendering is important to give contractors time to prepare gravel stockpiles in the most beneficial locations for them and the Municipality. It is unlikely that the Municipality will expense any funds towards maintenance gravel prior to budget approval.

**Water Tank and Pump:**

The Municipality of Morris-Turnberry uses their own equipment and manpower during the application of maintenance gravel. Included in this process is using a water tank to apply water for compaction and dust control during gravel application. The 2020 Draft Public Works Budget includes \$25,000 to replace the existing water tank and pump. The existing water tank is in poor condition and leaks badly. Attempts to patch the tank in 2019 failed. Recent conversations with tank manufacturers indicate that 2020 pricing can be expected to come in at \$26,000 plus HST. The actual cost to the Municipality will be approximately \$26,500.

Early tendering for this piece of equipment is essential to ensure it is available for Maintenance Gravel in May 2020. Manufacturers require 6 to 8 weeks lead time for manufacturing the tanks. Depending on delivery date, this item may be expensed before budget approval.

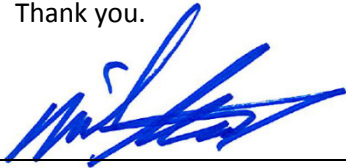
**Comments:**

In November Morris-Turnberry Council approved early tendering for bridge rehabilitation projects and surface treatment. Bridge rehabilitation projects are currently advertised. Surface treatment tenders will be advertised in early March.

**Budget:**

There is no impact to the Public Works budget until tenders are awarded.

Thank you.



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Mike Alcock,  
Director of Public Works



# Municipality of Morris Turnberry

**TO:** Mayor Heffer and Members of Council

**FROM:** Kirk Livingston, Chief Building Official

**DATE:** January 30, 2020

**SUBJECT:** Year End Report on Construction / Comparison

**RECOMMENDATION:** For Councils Information

Permit Type	Number of Building Permits Issued					
	2014	2015	2016	2017	2018	2019
Demolition	7	6	10	8	5	5
Farm Related	56	42	35	38	27	28
Com. / Ind. / Inst.	5	3	6	5	8	8
Residential Related	28	32	30	38	50	31
New Residential	2	10	12	14	8	9
Sewage Systems	8	5	21	13	13	12
<b>TOTAL</b>	<b>106</b>	<b>98</b>	<b>114</b>	<b>116</b>	<b>111</b>	<b>93</b>

Permit Type	Building Department Permit Fees Collected					
	2014	2015	2016	2017	2018	2019
Demolition	\$ 1,011.00	\$ 567.00	\$ 967.60	\$ 744.21	\$ 461.00	\$ 557.00
Farm Related	\$ 80,819.00	\$ 40,997.00	\$ 44,273.59	\$ 63,150.03	\$ 46,904.13	\$ 24,909.65
Com. / Ind. / Inst.	\$ 3,591.00	\$ 11,282.00	\$ 4,559.43	\$ 39,687.46	\$ 17,613.20	\$ 30,638.20
Residential Related	\$ 7,827.00	\$ 10,668.00	\$ 9,156.26	\$ 16,050.60	\$ 32,587.89	\$ 15,795.28
New Residential	\$ 3,998.00	\$ 23,126.00	\$ 28,806.20	\$ 39,264.92	\$ 22,380.76	\$ 24,898.49
Sewage Systems	\$ 3,320.00	\$ 2,400.00	\$ 9,820.00	\$ 6,010.00	\$ 6,010.00	\$ 5,530.00
<b>TOTAL</b>	<b>\$ 100,566.00</b>	<b>\$ 89,040.00</b>	<b>\$ 97,583.08</b>	<b>\$ 164,907.22</b>	<b>\$ 125,956.98</b>	<b>\$ 102,328.62</b>

Permit Type	Value of Construction Projects					
	2014	2015	2016	2017	2018	2019
Demolition	\$ 35,000.00	\$ 14,000.00	\$ 12,500.00	\$ 12,500.00	\$ 3,100.00	\$ 11,003.00
Farm Related	\$ 7,142,331.00	\$ 4,125,690.00	\$ 4,612,800.00	\$ 4,591,563.00	\$ 3,929,000.00	\$ 920,600.00
Com. / Ind. / Inst.	\$ 1,292,000.00	\$ 315,000.00	\$ 291,500.00	\$ 5,370,000.00	\$ 1,458,493.00	\$ 1,815,900.00
Residential Related	\$ 479,184.00	\$ 709,220.00	\$ 642,752.05	\$ 970,302.00	\$ 2,346,724.00	\$ 996,000.00
New Residential	\$ 667,535.00	\$ 2,635,824.00	\$ 3,869,579.52	\$ 4,596,645.00	\$ 2,337,000.00	\$ 2,445,000.00
Sewage Systems	\$ 67,465.00	\$ 46,000.00	\$ 233,100.00	\$ 155,000.00	\$ 147,500.00	\$ 152,000.00
<b>TOTAL</b>	<b>\$ 9,683,515.00</b>	<b>\$ 7,845,734.00</b>	<b>\$ 9,662,231.57</b>	<b>\$ 15,696,010.00</b>	<b>\$ 10,221,817.00</b>	<b>\$ 6,340,503.00</b>

The total square meters of new construction for this year was 19,476 m<sup>2</sup>

Last year was 25,747 m<sup>2</sup>.

Respectfully submitted

  
 Kirk Livingston, Chief Building Official

**2019 Municipality of Morris-Turnberry Council Remuneration and Expenses**

Council Member	Meetings	Honourarium	Meeting Remuneration	Conferences # Attended	Conference & Meeting	Conference Per Diem	Conference Expense	Mileage	Council Ipad or Tablet	Internet	Municipal	Share	Total
	Attended				Registration						CPP	EHT	
Jamie Heffer	61	\$ 9,073.68	\$ 7,350.07	1	\$ 979.17	\$ -	\$ 1,124.28	\$ 334.66	\$ -	\$ 338.04	\$ 659.12	\$ 320.26	\$ 20,179.28
Jim Nelemans	51	\$ 4,430.52	\$ 6,611.01	1	\$ 997.05	\$ 777.76	\$ 1,241.08	\$ 1,025.44	\$ -	\$ 338.04	\$ -	\$ 230.48	\$ 15,651.38
Kevin Freiburger	57	\$ 4,430.52	\$ 6,573.24	1	\$ 1,301.80	\$ 777.76	\$ 1,115.98	\$ 294.99	\$ -	\$ 338.04	\$ 422.36	\$ 229.74	\$ 15,484.43
Jamie McCallum	52	\$ 4,430.52	\$ 6,635.29	0	\$ 157.00	\$ -	\$ -	\$ 386.32	\$ -	\$ 338.04	\$ 385.85	\$ 215.78	\$ 12,548.80
Sharen Zinn	48	\$ 5,713.20	\$ 6,338.80	1	\$ 750.56	\$ 583.32	\$ 1,160.13	\$ 353.80	\$ -	\$ 338.04	\$ 465.89	\$ 246.39	\$ 15,950.13
<b>Total</b>	<b>269</b>	<b>\$ 28,078.44</b>	<b>\$ 33,508.41</b>	<b>4</b>	<b>\$ 4,185.58</b>	<b>\$ 2,138.84</b>	<b>\$ 4,641.47</b>	<b>\$ 2,395.21</b>	<b>\$ -</b>	<b>\$ 1,690.20</b>	<b>\$ 1,933.22</b>	<b>\$ 1,242.65</b>	<b>\$ 79,814.02</b>

\$79,814.02

**2019 Total Council Expenses**

\$79,814.02

Section 284 (1) of the Municipal Act, R.S.O. 2001 as amended, requires the "Treasurer, on or before the 31st of March... present to the council...an itemized statement of the remuneration and expenses paid to each member of council in respect of his services..." It is a little more meaningful to include amounts paid on behalf of Council i.e convention registrations. Therefore, the above list includes all amounts paid to, or on behalf of Council. Honourariums and rates were authorized by By-Law No. 6-2019.

**2018 Council remuneration and expenses = \$ 102,658.54**

Respectfully submitted this 4th day of February, 2020

*Sean Brophy*  
Sean Brophy, Treasurer

Budget \$95,000.00  
Under budget **-\$15,185.98**



# REPORT TO COUNCIL

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Prepared by: Kelly Tiffin  
Date: January 10, 2020  
Subject: 2020 Tax Installment Due Dates

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**Recommendation:**

That the 2020 Tax Installment Due Dates continue to be the last Thursday of April, June, September and November.

**Background:**

Proposed 2020 Tax Due Dates

Installment one	Thursday, April 30, 2020
Installment two	Thursday, June 25, 2020
Installment three	Thursday, September 24, 2020
Installment four	Thursday, November 26, 2020

**Others Consulted:**

Trevor Hallam, CAO/Clerk

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kelly Tiffin", written over a horizontal line.

Kelly Tiffin





# REPORT TO COUNCIL

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Prepared by: Kelly Tiffin, Tax Collector

Date: January 28, 2020

Subject: 2020 Interim Billing

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## Recommendation:

That the 2020 Interim Billing be processed at 45% of the 2019 Final Tax Billing

## Background:

Section 317 (3) of the Municipal Act states that the amount levied on a property shall not exceed the prescribed percentage or 50 per cent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year.

2020 Interim Billing Estimate @ 50% of 2019 levies	\$3,345,550.04
<b>2020 Interim Billed @ 45%</b>	<b>\$3,010,911.00</b>
2020 Interim Billed @50%	\$3,345,599.00

To remain under the billing estimate the 2020 Interim Billing will need to be processed at 45%.

Morris-Turnberry has historically processed the interim billing at 45%.

The Interim Billing does not include any Special Rate Areas or Local Improvements.

## Others Consulted:

Trevor Hallam, CAO/Clerk

Sean Brophy, Treasurer

Respectfully submitted,

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Kelly Tiffin

## Animal Control Report for Morris- Turnberry for 2019

Dogs caught 13

I got bit by one of the dogs

Dog at large complaints 20

Other complaints 17

O.P.P called me 7 times

I removed a dog from a car, 3 goats on Amberley Road, 5 horses on at large on B-line

And about a cougar sighting on trail behind school also pigs on Amberley road.

Sick raccoons 17 remember that these raccoons carry diseases that affect people.

Kennel licenses 12

One raccoon came in patio door and ended up in bathroom.

Two livestock claims one was turned by Guelph, 3 coyotes killed

One person got bit by bat it was sent away came back negative for rabies.

I took Livestock Course.

Poop and scoop bags used 2800

1 sick skunk

Robert Trick A.C.O.



# REPORT TO COUNCIL

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Prepared by: Trevor Hallam

Date: February 4<sup>th</sup> 2020

Subject: Draft Donation and Grant policy

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## **Recommendation:**

That staff be directed to return the draft donation and grant policy to a future meeting of Council as a by-law for consideration.

## **Background:**

At the November 27<sup>th</sup> strategic planning session, the need for an updated grant and donation policy was identified.

The existing policy, enacted under by-law 113-2017, includes a list of community groups and initiatives that were to receive donations at the time, and the corresponding amounts. Since the passing of that by-law, some of the items listed are no longer in effect, and Council has indicated a desire to revisit and reconsider others.

Rather than establishing a list, the proposed by-law prescribes how donations or grants are approved, when requests are required to be submitted, and what must be submitted by a requestor in order for Council to consider the request.

The list of donations or grants for any given year should be listed in the annual budget, not a by-law prescribing the general policy regarding donations and grants.

During their discussions related to local recreation at the November 27<sup>th</sup> meeting, Council identified that donation and grant request may be requested to support local facilities. Council proposed that a financing option could be made available in lieu of a donation or grant for capital projects that effect facilities that provide a benefit to residents of Morris-Turnberry. The proposed policy provides a structure and establishes requirements for such requests and their administration.

It is the recommendation of staff that Council consider putting the draft policy into effect.

On a number of occasions, Council has indicated that a moratorium on donations and grants made by the municipality should be considered, especially where new requests are concerned. If council wishes to do impose a moratorium, it can be done at any point by resolution following the enactment of the proposed policy. It is not recommended that such action be taken within the body of the policy, as it is likely to be temporary in nature.

## **Others Consulted:**

Kim Johnston, Deputy Clerk

Respectfully submitted,

Trevor Hallam



**THE CORPORATION OF THE  
MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW No. 113 -2017**

**Being a by-law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to a Grant/Donation Policy for the Municipality of Morris-Turnberry**

**WHEREAS**, Section 8 of the Municipal Act, 2001 S.O. 2001 C. 25 as amended, states that;  
'Powers of a natural person – A Municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act';

**AND WHEREAS**, the Council of the Municipality of Morris-Turnberry deems it necessary and desirable to have a grant/donation policy for the Municipality of Morris-Turnberry to deal with funding requests;

**AND WHEREAS**, the Policy is attached hereto and forms part of this By-law as Schedule 'A';


**AND WHEREAS**, the Corporation of the Municipality of Morris-Turnberry **enacts as follows:**

**THAT** the Mayor and Clerk of the Municipality be and they are hereby authorized to execute and affix the Corporate Seal to ratify the Grant /Donation Policy, effective January 1, 2018.

**Read a FIRST and SECOND time this 5<sup>th</sup> day of December, 2017**

**Read a THIRD time and FINALLY PASSED this 5<sup>th</sup> day of December, 2017**

  
\_\_\_\_\_  
Paul Gowing - Mayor

  
\_\_\_\_\_  
Nancy Michie- Administrator Clerk-Treasurer

**MUNICIPAL GRANT POLICY**  
**Municipality of Morris-Turnberry**  
Effective January 1, 2018

1. The Municipality of Morris-Turnberry will support grants/donations to community groups, which are grandfathered in, as of January 1, 2017, as follows:
  1. **Agricultural Fairs - Brussels Fall Fair** **\$500.00**  
**Howick-Turnberry Fall Fair** **\$500.00**
  2. **School Fairs- Belgrave, Blyth School Fair** **\$500.00**
  3. **Huron County Organizations-**
    1. **Huron County Plowmen's Association** **\$125.00**
    2. **Huron Manufacturing** **\$400.00**
    3. **Huron Perth Agricultural & Water Festival** **\$200.00**
  4. **Medical Donations-**
    1. **Our Future Campaign – W & D Hospital** **\$50,000.00- complete in 2019**
    2. **Physician Recruitment** **\$ 7,717.00**
  5. **Graduation Awards-** **\$750.00**  
(With funds from the interest from the Lattimer Estate)
  6. **Remembrance Day Wreaths-** from the Brussels and Wingham Legions
  7. **Recreation: North Huron Wescast Complex**  
**Blyth Recreation**  
**Belgrave Recreation**  
**Bluevale Community Committee**

**Grant amount to be determined at the discretion of Council.**

**2. New Grants/Donations:**

1. Any new grant request must be submitted in the on a request form, which is Schedule A to this policy.
2. The request form must be submitted to the Municipality, by February 15<sup>th</sup> of any given year.
3. **Definition of a community grant:**
  1. Financial payment
  2. Use of Municipal property or facilities at no cost
  3. Waive fees
  4. Municipal staff support
  5. Equipment supply
  6. Material supply

**4. Terms of Assessment:**

**All applications will be assessed in terms of:**

1. The need for and merit of the project or cause
2. The benefit of the Municipality of Morris-Turnberry
3. The funding status of and the funding activity for a proposed project

**5. Approval of Grants/Donations:**

Grant/Donation requests shall be approved by the Council of the Municipality of Morris-Turnberry during the annual budget process.

All requests will be considered having regard for the Municipality's current budget allocation.

**Municipality of Morris-Turnberry -Grant/Donation Funding Application Schedule A**

**Contact Information**

Organization Name	
Address	
Contact Information -	
Name	
Telephone	
Fax	
Email	
Registered Charitable Number	

**Description of the Project**

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**Type of assistance required**

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**Funding Requested**

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**Community Need- The need for this project in the Community**

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**Other Funding Sources for the project**

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**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. -2020**

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Being a by-law to establish a policy for the provision of donations and grants by the Council of the Municipality of Morris-Turnberry.

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**WHEREAS** by Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 provides that municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Council of the Corporation of the Municipality of Morris-Turnberry deems it necessary and prudent to establish a policy for the provision of donations and grants by Council;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

**1. GENERAL**

- 1.1. Council may authorize a donation or grant to a community group or initiative at its sole discretion, subject to budgetary constraints.
- 1.2. Council may, at its sole discretion and through approval in the annual municipal budget or at any other time by resolution;
  - a) initiate donations or grants to any group or initiative
  - b) continue to issue donations or grants to any group or initiative on a recurring basis;
  - c) waive the requirement for a complete request submission as detailed below.
- 1.3. The authorization of a grant or donation by Council shall be one time only and does not guarantee, nor shall it be construed to imply, equal or any support in future years.
- 1.4. Where Council chooses to provide any donation or grant on a recurring basis without the need for further applications, notice of such will be issued in writing to the administrator of the community group or initiative.
- 1.5. Donations and grants may include but are not limited to:
  - a) monetary contributions;
  - b) the use of municipal property or facilities at no cost;
  - c) the waiving of fees;
  - d) the support of municipal staff;
  - e) the supply of equipment;
  - f) the supply of materials; or
  - g) any other in kind contribution deemed appropriate by Council.

**2. DONATION/GRANT REQUEST PROCEDURE**

- 2.1. Complete requests for donations or grants must be submitted to the Clerk no later than the last Friday in November for consideration in the following year's budget.



- 2.2. To be considered complete, requests for donations or grants must include:
- a) A complete donation/grant application form, attached hereto as Schedule 'A';
  - b) A detailed description of the requesting group and its goals or mandate;
  - c) A detailed description of the initiative or project, including any budgeting information, quotations or estimates;
  - d) An explanation of how the initiative or project will benefit residents of Morris-Turnberry;
  - e) If the project is capital in nature, details of no less than one alternative for the project, should the requesting group not secure sufficient funds for the preferred option.
  - f) An explanation of why any of the above cannot be provided.

### **3. FINANCING**

- 3.1. Where the donation or grant being requested is monetary in nature and is for capital construction of, or upgrade or repair to a facility that provides demonstrable benefit to residents of Morris-Turnberry, short term financing by the municipality may be authorized by Council in lieu of a donation or grant.
- 3.2. Any amount financed by the Municipality shall be repaid in full over a term to be determined by Council.
- 3.3. The interest rate for any amount financed by the Municipality shall be equal to the interest rate paid by the Municipality.
- 3.4. To be considered complete, requests for financing must include
- a) A complete donation/grant application form, attached hereto as Schedule 'A'
  - b) A detailed description of the requesting group and its goals
  - c) A detailed description of the initiative or project, including any budgeting or quotations for the initiative or project.
  - d) An explanation of how the initiative or project will benefit residents of Morris-Turnberry;
  - e) Details of no less than one alternative for the project, should the requesting group not secure sufficient funds for the preferred option.
  - f) An explanation of why any of the above cannot be provided.

**Read a FIRST and SECOND time this      day of      2020**

**Read a THIRD time and FINALLY PASSED this      day of      2020**

---

Mayor, Jamie Heffer

---

Clerk, Trevor Hallam

**Donation or Grant Request**

Organization Name

Mailing Address

Registered Charitable Number

**Primary Contact**

Name

Telephone

Mailing Address

Email

Registered Charitable Number

**Name of the project or initiative**

**Description of the project**

**Type of assistance or amount requested**

**Community benefit**

**Other funding sources**



ZBA18/19 - Roll # 40 46 001 900 05300 (Sherk)

**NOTICE OF PUBLIC MEETING  
CONCERNING A PROPOSED AMENDMENT TO THE HOWICK ZONING BY-LAW  
AFFECTING THE TOWNSHIP OF HOWICK**

**TAKE NOTICE** that Council of the Township of Howick will hold a public meeting on **February 18, 2020 at 7 pm** in the Council Chambers of the Township of Howick municipal office, 44816 Harriston Rd, Gorrie to consider a proposed Zoning By-law Amendment under Section 34 of the Planning Act, R.S.O. 1990, as amended.

**BE ADVISED** that the Council of the Corporation of the Township of Howick considered this application to be complete on January 9, 2020.

**ANY PERSON** may attend the public meeting and/or make written or verbal representation either in support or in opposition to the proposed official plan amendment and zoning by-law amendment.

**IF** a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Howick before the by-law is passed, the person or public body is not entitled to appeal the decision of the Township of Howick to the Local Planning Appeal Tribunal (LPAT).

**IF** a person or public body does not make an oral submission at a public meeting or make written submissions to the Township of Howick before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before LPAT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**IF** you wish to be notified of the decision of the Township of Howick on the zoning by-law amendment, you must make a written request to the Township of Howick at the address listed below.

**ADDITIONAL INFORMATION** relating to the proposed by-law amendment is available for inspection during regular office hours at the Township of Howick, Municipal Office, 44816 Harriston Rd, Gorrie and the Huron County Planning and Development Department, 57 Napier Street, 2<sup>nd</sup> floor, Goderich (519-524-8394 ext. 3).

Dated at the Township of Howick this 21 day of January, 2020

Carol Watson, Clerk  
Township of Howick,  
44816 Harriston Rd, Gorrie N0G 1X0  
(519) 335-3208 ext 2

**PURPOSE AND EFFECT**

The purpose of the proposed zoning by-law amendment is to amend a portion of the zoning on 88310 McDonald Line (Concession A, Lot 32), in the Township of Howick, from AG1 (General Agriculture) to AG1-21 (General Agriculture- Special Provisions). The rezoning will allow for the construction of a Parochial School. For the purposes of Minimum Distance Separation (MDS) the school will be treated as a Type A land use. The subject property is 100 acres and contains a barn, house, wood storage and 2 sheds. The portion of the property subject to this rezoning is currently vacant farmland and is approximately one acre in size.

**THE CORPORATION OF THE  
TOWNSHIP OF HOWICK  
DRAFT BY-LAW NO - 2020**

**WHEREAS** the Municipal Council of the Corporation of the Township of Howick considers it advisable to amend Howick Zoning By-law 23-1984, as amended, of the Corporation of the Township of Howick; and

**NOW THEREFORE** the Council of the Corporation of the Township of Howick ENACTS as follows:

1. This by-law shall apply to 88310 McDonald Line (Concession A, Lot 32), Township of Howick, and is comprised of Schedules 1-3.
2. By-law 23-1984 is hereby amended on Zoning Map "South West Howick" by changing the zone symbol from AG1 (General Agriculture) to AG1-21 (General Agriculture- Special Provisions) for the land so identified on the attached Schedule 3.
3. Section 15.7.4.24 of By-law 23-1984 is hereby amended by the addition of the following:

4.10.12 AG1-20

Notwithstanding the provisions to the contrary, on the lands zoned AG1-21, a Parochial School is a permitted use, subject to the setback requirements of the AG1 (General Agriculture) zone. For the purposes of calculating Minimum Distance Separation requirements, the school shall be treated as Type A land use. There shall be no requirement for Minimum Distance Separation from the school on the subject property to a barn on the subject property.

4. Key Map – South West Howick, By-law 23-1984 is hereby amended as shown on the attached Schedule 3 of this by-law.
5. All other provisions of By-law 23-1984 shall apply.
6. This by-law shall come into force pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

READ A FIRST TIME ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

READ A SECOND TIME ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

READ A THIRD TIME AND PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Doug Harding, Reeve

\_\_\_\_\_  
Carol Watson, Clerk

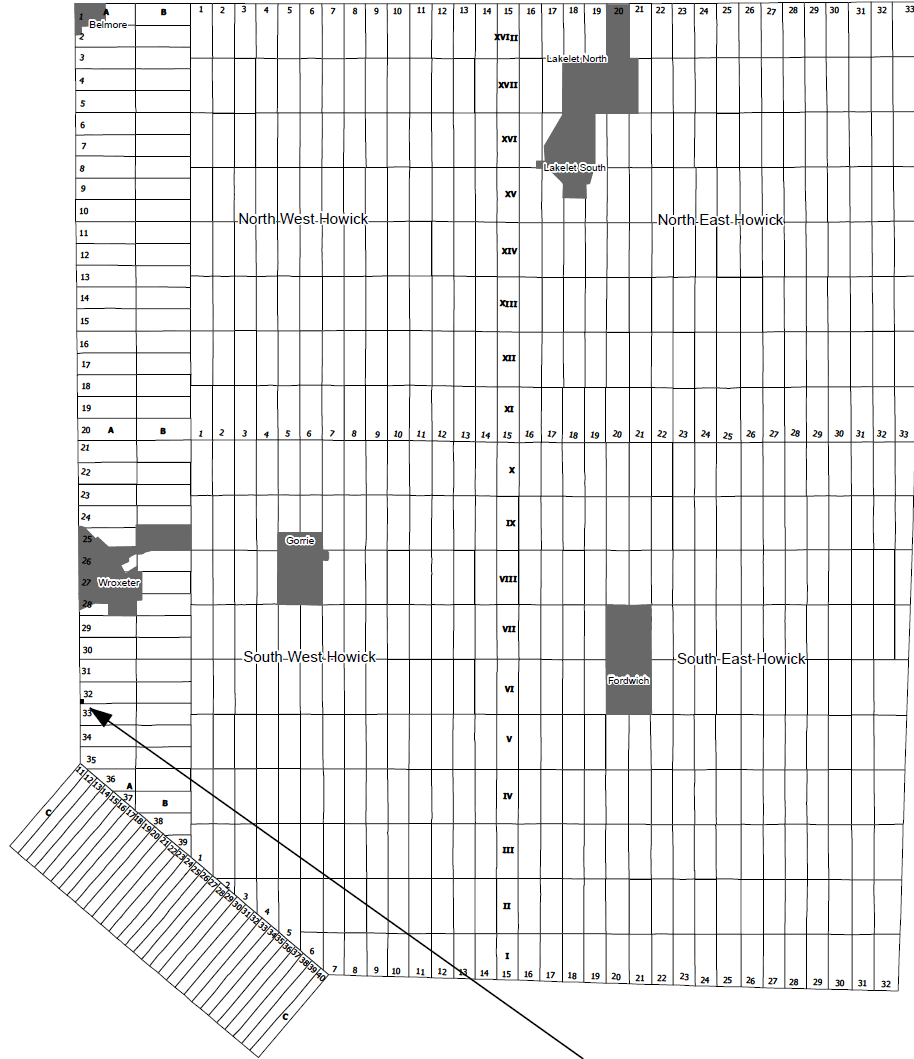
**SCHEDULE 1  
CORPORATION OF THE MUNICIPALITY OF  
HOWICK  
BY-LAW NO - 2020**

By-law - 2020 has the following purpose and effect:

1. The purpose of the proposed zoning by-law amendment is to amend a portion of the zoning on 88310 McDonald Line (Concession A, Lot 32), in the Township of Howick, from AG1 (General Agriculture) to AG1-21 (General Agriculture- Special Provisions). The rezoning will allow for the construction of a Parochial School. For the purposes of Minimum Distance Separation (MDS) the school will be treated as a Type A land use. The subject property is 100 acres and contains a barn, house, wood storage and 2 sheds. The portion of the property subject to this rezoning is currently vacant farmland and is approximately one acre in size.
2. This by-law amends the Township of Howick Zoning By-law 23-1984. All other zone provisions apply.
3. The location map and key map showing the location to which this by-law applies are found on the following pages and are entitled Schedule 2 & Schedule 3.

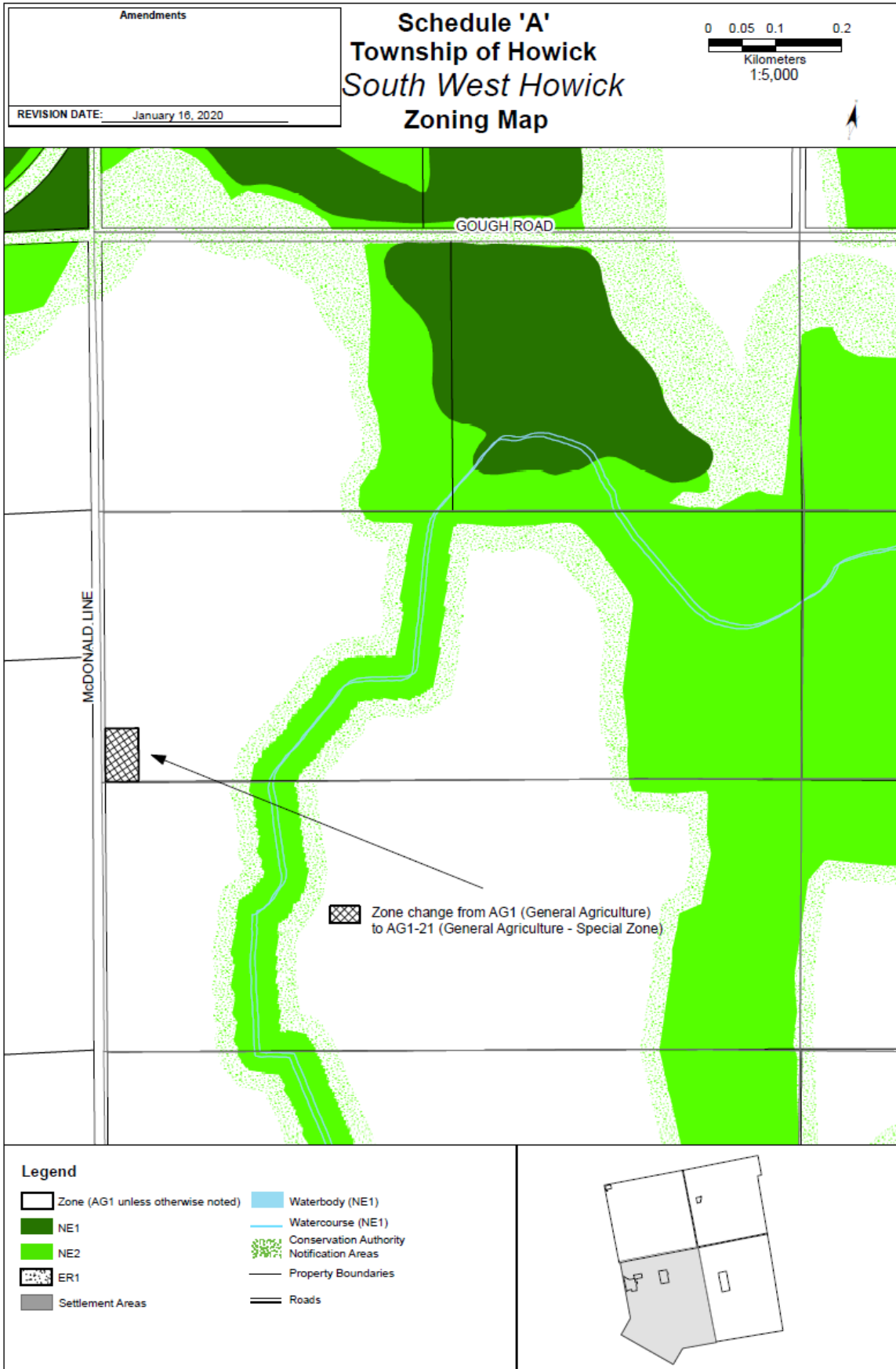
**SCHEDULE 2  
THE CORPORATION OF THE  
TOWNSHIP OF HOWICK  
DRAFT BY-LAW NO - 2020**

## Township of Howick Location Map



Area to which this Zoning By-law  
Amendment applies

**SCHEDULE 3  
THE CORPORATION OF THE  
TOWNSHIP OF HOWICK  
DRAFT BY-LAW NO - 2020**



# Belgrave Summary

December, 2019

## FLOWS

McCrea	1,773.27	M3
Jane	477.26	M3
<u>Total</u>	2,250.53	M3

## Treated Flow

Total 2,051.93 M3

## TURBIDITIES (Raw)

<u>McCrea</u>			<u>Jane</u>		
Max:	0.13	NTU	Max:	0.11	NTU
Min:	0.13	NTU	Min:	0.11	NTU
Average:	0.13	NTU	Average:	0.11	NTU

## CHEMICAL USE

### Total Dosage

Cl2 Dosage	Average:	2.73	ppm
Total Cl2 Used:		5.60	kg

### Online

Cl2 Residual (free)	Max:	1.57	ppm
	Min:	1.39	ppm
	Average:	1.47	ppm

Potassium Permanganate	129.75	L
------------------------	--------	---

### Grab

Cl2 Residual (free)	Max:	1.53	ppm
	Min:	1.41	ppm
	Average:	1.45	ppm

## BACTERIOLOGICAL TESTING

### Treated Water to Distribution

Treated Total Counts	
Tests Done:	4
E.Coli Found:	0
Total Coliform Found:	0

### Treated Heterotrophic Plate Counts

Tests Done:	4
Counts >500/ml:	0

### Distribution Water

Tests Done:	8
E.Coli Found:	0
Total Coliform Found:	0

### Treated Heterotrophic Plate Counts

Tests Done:	4
Counts >500/ml:	0

### Jane Raw Water

Raw Total Counts	
Tests Done:	4
E.Coli Found:	0
Total Coliform Found:	0

### McCrae Raw Water

Raw Total Counts	
Tests Done:	4
E.Coli Found:	0
Total Coliform Found:	0

## CHLORINATION ON DISTRIBUTION SYSTEM



**Belgrave**

Cl2 Residual (free)

Max:	1.32	ppm
Min:	1.19	ppm
Average:	1.23	ppm
Sites Tested:	17	
Sites Tested < 0.05:	0	

**Operators that operated the system.**

<b><u>Cory Dulong</u></b>	Water Treatment-Class 2	88942	May 31, 2022
<b><u>John Graham</u></b>	Water Treatment-Class 3	11535	April 30, 2022
<b><u>Nancy Mayhew</u></b>	Water Treatment-Class 2	16185	January 31/2021
<b><u>Wilhelm Stauttner</u></b>	Water Treatment-Class 2	64214	April 30, 2020
<b><u>Ben Nethery</u></b>	Water Treatment - Class 1	98589	Sept 30/2020
<b><u>Paul Brown</u></b>	Water Treatment - OIT	OT94426	October 31, 2021

**The required testing was completed to the best of our knowledge.**

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Ministry of the Environment,  
Conservation and Parks

110 17<sup>th</sup> St. East  
Owen Sound, ON N4K 0A5  
Tel.: 519 371-2901  
Fax: 519 371-2905

Ministère de l'Environnement, de la  
Protection de la nature et des Parcs

101 17<sup>ème</sup> rue est  
Owen Sound, ON N4K 0A5  
Tél.: 519 371-2901  
Télééc.: 519 371-2905



File: SI-HU-MT-540  
Belgrave DWS

January 17, 2020

The Municipality of Morris-Turnberry  
41342 Morris Road, PO Box 310  
Brussels, ON N0G 1H0

Attention: Mr. Trevor Hallam  
Chief Administrative Officer/Clerk  
[thallam@morristorynberry.ca](mailto:thallam@morristorynberry.ca)

Dear Mr. Hallam:

**Re: December 5, 2019 Inspection – Belgrave Drinking Water System**

Enclosed is a copy of the inspection report prepared for the Belgrave Drinking Water System under the Ministry's focused inspection protocol to assess compliance with *Safe Drinking Water Act* legislation. The report is based on conditions encountered at the time of inspection, and subsequent follow-up.

For the items under the heading "**Summary of Recommendations and Best Practice Issues**", Morris-Turnberry is encouraged to provide a written response stating how improvement on these items has been progressing or how they will be addressed.

Section 19 of the Safe Drinking Water Act (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware that the Ministry has encouraged such individuals, particularly municipal councillors, to take steps to be better informed about the drinking water systems over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings. Further information about Section 19 can be found in "*Taking Care of Your Drinking Water: A guide for members of municipal council*" found under "Resources" on the Drinking Water Ontario website at [www.ontario.ca/drinkingwater](http://www.ontario.ca/drinkingwater).

In order to measure individual inspection results, the Ministry has established an inspection compliance risk framework based on the principles of the Inspection, Investigation & Enforcement (II&E) Secretariat and advice of internal/external risk experts. The Inspection Summary Rating Record (IRR), included as Appendix D of the inspection report, provides the Ministry, the system owner and the local Public Health Unit with a summarized quantitative measure of the drinking water

system's annual inspection and regulated water quality testing performance. IRR ratings are published (for the previous inspection year) in the Ministry's Chief Drinking Water Inspectors' Annual Report.

Should you note any errors or omissions or have any concerns, please contact me at (519) 270-2103, or Mark Smith at (519) 317-8116.

Yours truly,

---

Al Petersen  
Provincial Officer  
Drinking Water and Environmental Compliance Division,  
Water Section, Owen Sound District Office  
[al.petersen@ontario.ca](mailto:al.petersen@ontario.ca)

ec: Michael Alcock, Director of Public Works, Mun. of Morris-Turnberry, [malcock@morristorynberry.ca](mailto:malcock@morristorynberry.ca)  
John Graham, Project Manager, Veolia North America, [john.graham@veolia.com](mailto:john.graham@veolia.com)  
Sarah Telford, QA and Compliance Specialist, Veolia North America, [sarah.telford@veolia.com](mailto:sarah.telford@veolia.com)  
Lori Holmes, Public Health Manager – Env. Health, Huron Perth Public Health, [lholfmes@huroncounty.ca](mailto:lholfmes@huroncounty.ca)  
Deb Primeau, Drinking Water Admin. Assistant, Huron Perth Public Health, [dprimeau@huroncounty.ca](mailto:dprimeau@huroncounty.ca)  
Donna Clarkson, SWP Specialist, Maitland Valley Conservation Authority, c/o [dclarkson@abca.ca](mailto:dclarkson@abca.ca)  
Mark Smith, Water Supervisor, MECP Owen Sound District, [mark.smith@ontario.ca](mailto:mark.smith@ontario.ca)  
File: SI-HU-CH 540 Belgrave Drinking Water System, Municipality of Morris-Turnberry. 2019/20.



**Ministry of the Environment, Conservation and Parks**

**BELGRAVE DRINKING WATER SYSTEM**

**Inspection Report**

<b>Site Number:</b>	220008257
<b>Inspection Number:</b>	1-L5G3J
<b>Date of Inspection:</b>	Dec 05, 2019
<b>Inspected By:</b>	Al Petersen

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## OWNER INFORMATION:

<b>Company Name:</b>	MORRIS-TURNBERRY, THE CORPORATION OF THE MUNICIPALITY OF	<b>Unit Identifier:</b>	RR4
<b>Street Number:</b>	41342		
<b>Street Name:</b>	MORRIS Rd		
<b>City:</b>	BRUSSELS		
<b>Province:</b>	ON	<b>Postal Code:</b>	N0G 1H0

## CONTACT INFORMATION

<b>Type:</b>	Operating Authority	<b>Name:</b>	John Graham
<b>Phone:</b>	(519) 524-6583	<b>Fax:</b>	(519) 524-9358
<b>Email:</b>	john.graham@veolia.com		
<b>Title:</b>	Project Manager and Overall Responsible Operator (ORO), Veolia Water Canada.		

<b>Type:</b>	Operating Authority	<b>Name:</b>	Sarah Telford
<b>Phone:</b>	(519) 524-6583	<b>Fax:</b>	(519) 524-9358
<b>Email:</b>	sarah.telford@veolia.com		
<b>Title:</b>	Quality Assurance and Compliance Specialist		

<b>Type:</b>	Operating Authority	<b>Name:</b>	Gary Nicholson
<b>Phone:</b>	(519) 525-0384	<b>Fax:</b>	
<b>Email:</b>	gary.nicholson@veolia.com		
<b>Title:</b>	Operator		

<b>Type:</b>	Operating Authority	<b>Name:</b>	Ryan MacKay
<b>Phone:</b>	(519) 441-8712	<b>Fax:</b>	
<b>Email:</b>	ryan.mackay@veolia.com		
<b>Title:</b>	Operator		

## INSPECTION DETAILS:

<b>Site Name:</b>	BELGRAVE DRINKING WATER SYSTEM
<b>Site Address:</b>	28 McCREA Street BELGRAVE ON N0G 1E0
<b>County/District:</b>	MORRIS-TURNBERRY
<b>MECP District/Area Office:</b>	Owen Sound Area Office
<b>Health Unit:</b>	HURON PERTH PUBLIC HEALTH
<b>Conservation Authority:</b>	Maitland Valley Conservation Authority
<b>MNR Office:</b>	
<b>Category:</b>	Large Municipal Residential
<b>Site Number:</b>	220008257
<b>Inspection Type:</b>	Announced
<b>Inspection Number:</b>	1-L5G3J
<b>Date of Inspection:</b>	Dec 05, 2019
<b>Date of Previous Inspection:</b>	Oct 18, 2018

## COMPONENTS DESCRIPTION

**Site (Name):** Belgrave Drinking Water System

**Type:**

**Sub Type:**

**Comments:**

The Belgrave Drinking Water System serves a population of approximately 245 within the community of Belgrave, and therefore falls into the "large municipal residential" category under O. Regulation 170/03. The community of Belgrave straddles London Road, the boundary between North Huron on the west, and Morris-Turnberry on the east. The Belgrave Drinking Water System is owned by the Municipality of Morris-Turnberry, and is operated by Veolia Water Canada. A larger portion of the distribution system supplies the part of Belgrave located in Morris-Turnberry, while a smaller portion supplies a subdivision in North Huron. Water is supplied to the North Huron customers under by-law agreement. Private well supplies also exist within the community.

**Site (Name):** Wells and Treatment

**Type:** Other

**Sub Type:** Ground Water

**Comments:**

The system consists of two deep wells (the Jane Street Well and the McCrea Street Well), each equipped with submersible pumps with a separate discharge line routed to the treatment plant, also located on McCrea Street on a separate lot. Raw water flows are first individually metered and dosed with potassium permanganate, combined into a common header and then filtered through each of three greensand units for iron removal. The filter effluent is then metered with sodium hypochlorite for disinfection and discharged into a two-cell below ground reservoir / chlorine contact chamber. The reservoir cells are operated in parallel. Each cell is designed with a single-wall baffle and each flows into a shared high-lift pump well through a 200 mm valve. The configuration and valving permits the cells to be removed from service, and allows them to overflow one into the other, but does not permit normal in-series operation. The level in the reservoir is monitored by an ultrasonic level transmitter, which the SCADA system uses to control operation of the well pumps in order to keep it within its operating level set points.

**Site (Name):** Distribution System

**Type:**

**Sub Type:**

**Comments:**

Treated water is fed from the high-lift well into the distribution system via three equal capacity submersible high lift pumps and six 630 L hydro-pneumatic storage tanks to buffer system pressure during power transfer and control pressure fluctuations. The high-lift pumps and pressure tanks maintain distribution pressure. The distribution system, is not equipped with hydrants, but has several blow-offs for flushing.

## INSPECTION SUMMARY:

### Introduction

- The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water related policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment and distribution components as well as management practices.

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O.Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This report is based on a "focused" inspection of the system. Although the inspection involved fewer activities than those normally undertaken in a detailed inspection, it contained critical elements required to assess key compliance issues. This system was chosen for a focused inspection because the system's performance met the ministry's criteria, most importantly that there were no deficiencies as identified in O.Reg. 172/03 over the past 3 years. The undertaking of a focused inspection at this drinking water system does not ensure that a similar type of inspection will be conducted at any point in the future.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

Specifically, this review includes an assessment of compliance / conformance in relation to the following:

- Drinking Water Systems Regulation (O. Reg. 170/03);
- Certification of Drinking-Water System Operators and Water Quality Analyst Regulation (O. Reg. 128/04) with respect to facility certification, operator licensing and operating standards;
- Drinking Water System Licence 247-101, Issue 2, dated July 20, 2016, related to selected requirements;
- Drinking Water Works Permit 247-201, Issue 3, dated September 7, 2018, related to installed works, and
- Ontario Drinking Water Quality Standards based on water quality data generated since the previous inspection.

The inspection was conducted on an announced basis on December 5, 2019 at the water supply. The inspection consisted of:

1. sampling and testing residual disinfectant from the point of entry to the distribution system at the water supply pumphouse, and in the distribution system itself at the Humphrey distribution monitoring station;
2. collection of relevant operational documents and owner's sampling results;
3. a visual inspection of the wells, treatment equipment, instrumentation, controls and alarms;
4. a visual check of security measures;
5. a brief review of the most current operating logs, and to confirm availability of operating and maintenance manuals, and
6. staff interviews.

Follow-up assessment included a review of the collected sampling results and operational documents including operating manual and contingency/emergency policies. The inspection covers the period from October 1, 2018 to November 30, 2019.



Source

- **The owner was maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.**

The Jane Street and McCrea Street wells are both located outside but shielded from the elements in locked "dog houses" with the enclosures sitting atop concrete pads which are sealed around the respective well casings. Upon inspection, the casings were each found to be greater than 40 cm above the ground surface and equipped with secure vermin-proof well caps with intact vented screens.

The concrete pads on which the enclosures site are each elevated a few inches above the surrounding ground. The land around each well slopes away from its respective enclosure.

Both wells were drilled using conventional rotary drilling method, but the well records do not disclose any information as to placement of annular seals. Raw water microbiological results for samples collected from each of the wells during the inspection period revealed no detections of coliform bacteria.

- **Measures were in place to protect the groundwater and/or GUDI source in accordance with any the Municipal Drinking Water Licence and Drinking Water Works Permit issued under Part V of the SDWA.**

Although they are not measures to directly protect the aquifer, the Drinking Water System Licence contains the following generic conditions:

10.1 Nothing in this licence or the drinking water works permit shall be read as to permit:

10.1.1 The discharge of a contaminant into the natural environment that causes or is likely to cause an adverse effect; or

10.1.2 The discharge of any material of any kind into or in any waters or on any shore or bank thereof or into or in any place that may impair the quality of the water of any waters.

10.2 All reasonable steps shall be taken to minimize and ameliorate any adverse effect on the natural environment or impairment of the quality of water of any waters resulting from the operation of the drinking water system including such accelerated or additional monitoring as may be necessary to determine the nature and extent of the effect or impairment.

10.3 Fulfillment of one or more conditions imposed by this licence or the drinking water works permit does not eliminate the requirement to fulfill any other condition of this licence or the drinking water works permit

The Belgrave drinking water treatment system generates process wastes from greensand filter backwash operations. Settled backwash sludge contained in the solids holding tank is removed for off-site disposal at the nearby Wingham sewage treatment plant in the Municipality of North Huron. The operating authority's Emergency Procedures standard procedure MT-OM-15 includes a section on responding to spills.

Measures consisting of development of a well inspection and maintenance plan are also specified in Drinking Water System Licence Condition 16.2 under Schedule B, as follows:

16.2 The operations and maintenance manual or manuals, shall include at a minimum:

16.2.8 An inspection schedule for all wells associated with the drinking water system, including all production wells, standby wells, test wells and monitoring wells;

16.2.9 Well inspection and maintenance procedures for the entire well structure of each well including all above and below grade well components; and

16.2.10 Remedial action plans for situations where an inspection indicates non-compliance with respect to regulatory requirements and/or risk to raw well water quality.

The operating manual for the site includes a document prepared by the owner's engineering consultant, entitled "Well inspection and Maintenance Plan - Belgrave Water Supply System" which includes:

- A. Visual inspection items to conduct at each well visit, including ensuring the well cap is secure, the area is free from potential sources of contamination, and the areas directly around the casings are "sanitary".
- B. Reference to having a below grade internal visual well checks done whenever a well cap is removed, such as

### Source

- during static level measurement. This includes checking the condition of the interior casing and electrical wiring.
- C. Formal inspection items to complete whenever a well pump is pulled from its well, including confirming the integrity of the well cap, seals, vent and screen.
  - D. A recommendation to conduct a video inspection of a well each time a well pump is pulled from the well to a maximum of once every five years. The recommendation includes internal items to inspect, such as checking for seeps and integrity of seals around plumbing inlets to the casing.
  - E. A recommendation to conduct a performance pump test of each well every five years if possible.
  - C. Reference to remove the source from service, contact suitable expertise and determine remedial action in the event any concerns compromising source integrity are identified.

Logs show that the well house checks appear to be completed in conjunction with monthly measurement of static well levels.

### Capacity Assessment

- **There was sufficient monitoring of flow as required by the Municipal Drinking Water Licence or Drinking Water Works Permit issued under Part V of the SDWA.**

Condition 2.1 of the Drinking Water System Licence requires the owner to continuously measure and record:

2.1.1 The flow rate and daily volume of treated water that flows from the treatment subsystem to the distribution system.

2.1.2 The flow rate and daily volume of water that flows into the treatment subsystem.

Both connected well flows and the treated water discharge flow are equipped with Endress & Hauer Promag magnetic type flow meters. Flow rates are displayed on control panels mounted near each meter and analog signals are transmitted from the SCADA PLC to a computer terminal within the control room where they are recorded for data storage and review. A review of data provided for the inspection review shows that treated and raw flow rates are recorded at least every four minutes.

During the inspection it was observed that the treated flow rate stayed at essentially zero for periods of time, even when the treated water sample tap was opened and allowed to flow at a measurable rate. While helping maintain distribution pressure, the treated water header is charged from the cushion tanks downstream of the flow meter. Therefore, the treated flow meter essentially only shows flow when the high lift pumps are on for recharging the tanks. Rather than a direct measure of the rate of flow to the distribution system, this provides a representation of the distribution flow during pressure tank cycling.

- **The owner was in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the Municipal Drinking Water Licence issued under Part V of the SDWA.**

Condition 1.1 of Schedule C of the Drinking Water System Licence states that the maximum daily volume of treated water that flows from the treatment subsystem to the distribution system shall not exceed 596 m<sup>3</sup>/d.

Condition 2.3 of Schedule C of the Drinking Water System Licence requires the recording of specified information if the maximum rated capacity is exceeded, including the volume of the exceedance, the time and date of the measurement, the reason for the exceedance, and the duration of exceedance.

In 2018, the maximum day flow of treated water was 347 m<sup>3</sup>, or approximately 58.2 % of the rated capacity.

### Treatment Processes

- **The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.**

The works inspected on December 5, 2019 were consistent with those identified in the Drinking Water System

**Treatment Processes**

Description outlined in Schedule A of the Drinking Water Works Permit (DWWP). No other changes to the drinking water system were identified during the visual inspection or from logs, with the exception of the air compressor unit, which logs show was replaced on October 31, 2019. The operator indicated that it was a like-for-like replacement, although the air compressor is not included in the DWWP works description.

- **Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers.**

The Procedure for Disinfection of Drinking Water in Ontario states that where the drinking-water system obtains water from a raw water supply which is ground water, the treatment process must consist of disinfection which achieves an overall performance that provides at a minimum 2-log (99%) removal or inactivation of viruses before the water is delivered to the first consumer.

Meeting this criteria is determined by the CT disinfection concept, which uses the combination of a disinfectant residual concentration (in mg/L) and the effective disinfectant contact time (in minutes), to quantify the capability of a chemical disinfection system to provide effective pathogen inactivation to the required level. These requirements are reflected in Schedule E of the most recently issued version of the Drinking Water System Licence.

Operating logs and continuous trends from October 1, 2018 to October 31, 2019 were reviewed.

No instances of inadequately disinfected water were identified. Anomalies in trended data appear and were found to be attributed to analyser maintenance.

Logs and records for July 1, 2019 show that a low reservoir alarm was received and the responding operator found the well pumps locked out. It was subsequently discovered that the disinfection pump was not delivering disinfectant sodium hypochlorite due to air-locking, resulting in the well pump interlock. Well operation and disinfection was restored and reservoir levels were returned to normal range. Disinfection levels within the reservoir were maintained in the normal range.

- **Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined.**

A review of available data from October 2018 to October 2019 revealed that:

1. Samples from the distribution system showed that none of the 122 grab samples taken during routine bacteriological sampling had free chlorine residuals less than 0.05 mg/L.
2. Records of continuous trending for the distribution free chlorine analyser located at the Humphrey monitoring station on Jordan Drive, show adequate residuals at that location. Records and logs show various anomalies in readings which were due to interruption caused primarily by analyser maintenance.

- **Where an activity has occurred that could introduce contamination, all parts of the drinking water system were disinfected in accordance with Schedule B, Condition 2.3 of the Drinking Water Works Permit.**

The operating authority's operations manual contains a procedure for watermain break repairs, contains a checklist of items to complete, and refers to completion of a the "Watermain Break Report" for each incident. The Ministry's Watermain Disinfection Procedure November 2015, and AWWA procedure C651-14, are included in the operations manual.

Records show that no water main break or service repairs were required during the period of review.

**Treatment Process Monitoring**

- **Primary disinfection chlorine monitoring was conducted at a location approved by Municipal Drinking**

### Treatment Process Monitoring

**Water Licence and/or Drinking Water Works Permit issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved.**

Continuous chlorine analyser samples are obtained from the point of entry downstream of the chlorine contact reservoir consistent with the Ministry's Procedure for Disinfection of Drinking Water in Ontario. A one inch service line is Teed from the high-lift discharge header, routed to the analyser. A one-quarter inch line, fed off this sample line, supplies the analyser.

- **The secondary disinfectant residual was measured as required for the distribution system.**

Logs show that distribution system free chlorine residuals were taken, measured and recorded continuously, in conjunction with sampling under O. Reg. 170/03 s. 6-4 (1) and (2), which requires continuous testing for secondary disinfection distribution free chlorine residual to be completed and recorded at least every hour. Sampling by continuous analyser at the Humphrey monitoring station was recorded every four minutes. During interruptions in recording due to analyser cleaning, the operator manually took and recorded free chlorine residuals approximately every five minutes in lieu.

- **Operators were examining continuous monitoring test results and they were examining the results within 72 hours of the test.**

Continuous monitoring results are recorded on the SCADA computer and the operators review trended data and daily summaries, log their reviews on a printed hardcopy of the summary review worksheet and usually notes the completion of the reviews in the log sheets and logbook. A review of logsheets and brief check of the summary worksheets revealed these checks were occurring at the required frequency.

- **All continuous monitoring equipment utilized for sampling and testing required by O. Reg.170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, were equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6.**

Hach CL17 continuous chlorine monitors measure free chlorine on the reservoir outlet line and in distribution system at the Humphrey monitoring station. Reservoir outlet analyser low and high chlorine alarm settings are 0.4 mg/L and 2.5 mg/L respectively, with a low operational warning alarm of 0.7 gm/L. Distribution analyser low and high chlorine alarm settings are 0.4 mg/l and 2.0 mg/L respectively.

Alarms are enunciated via a Verbatim dialer to the on-call operator's phone and then to a sequence of numbers in turn until the alarm is acknowledged. A site attendance is required to respond to the alarm and clear the dialer alarm or it repeats the dialing sequence again after one hour.

- **Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format.**

Specifications for the Hach CL17 analyser show that it conducts one complete sample cycle producing a test result every 2.5 minutes. Analyser signal results for CT free chlorine residual and distribution free chlorine residual are transmitted to the SCADA system with average, minimum and maximum values determined and recorded at least every four minutes.

- **All continuous analysers were calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation.**

Operating logs show that the continuous chlorine analysers were serviced and cleaned on a regular basis. Routine checks of on-line instrument versus hand-held units are also done.

### Operations Manuals

- **The operations and maintenance manuals contained plans, drawings and process descriptions sufficient**

## Operations Manuals

**for the safe and efficient operation of the system.**

A copy of the overall process schematic diagram for the Belgrave treatment system is available in the operations manual.

As-built drawings available for the water supply are located at the pumphouse control room. In addition to standard procedures, the operations manual contains an overview of the Belgrave Drinking Water System.

For identification of distribution system infrastructure, operators have access to an overall map of the distribution system and hardcopy as-built drawings.

- **The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.**

Condition 16.2 under Schedule B of the Drinking Water System licence includes the following conditions regarding procedures to be maintained in the operations manual:

- 16.2.1 The requirements of this licence and associated procedures;
- 16.2.2 The requirements of the drinking water works permit for the drinking water system;
- 16.2.3 A description of the processes used to achieve primary and secondary disinfection within the drinking water system, including where applicable:
  - a) A copy of the CT calculations that were used as the basis for primary disinfection under worst case operating conditions; and
  - b) The validated operating conditions for UV disinfection equipment, including a copy of the validation certificate;
- 16.2.4 Procedures for monitoring and recording the in-process parameters necessary for the control of any treatment subsystem and for assessing the performance of the drinking water system;
- 16.2.5 Procedures for the operation and maintenance of monitoring equipment;
- 16.2.6 Contingency plans and procedures for the provision of adequate equipment and material to deal with emergencies, upset conditions and equipment breakdown;
- 16.2.7 Procedures for dealing with complaints related to the drinking water system, including the recording of the nature of the complaint and any investigation and corrective action taken in respect of the complaint;
- 16.2.8 An inspection schedule for all wells associated with the drinking water system, including all production wells, standby wells, test wells and monitoring wells;
- 16.2.9 Well inspection and maintenance procedures for the entire well structure of each well including all above and below grade well components; and
- 16.2.10 Remedial action plans for situations where an inspection indicates noncompliance with respect to regulatory requirements and/or risk to raw well water quality.

A review of the available operating manual and standard operating procedures suggests that these conditions appear to be satisfied. The operations manual contains a procedure entitled; "Primary Disinfection and CT Calculation - Belgrave Water Supply System."

An assessment of compliance with items 6.2.8 to 6.2.10 relating to well inspection schedule and maintenance procedures was discussed previously.

## Logbooks

- **Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.**

Free chlorine residual and other operational testing, such as turbidity and pH, conducted during regular compliance and operational sampling, was done by the operating authority's certified operators.

### Security

- **The owner had provided security measures to protect components of the drinking water system.**

Both the Jane Street and McCrae Street wells are located in a lockable metal "dog houses". Both structures are fitted with padlocks.

The Belgrave reservoir and high lift pumphouse/motor control room is located within a brick building enclosure, equipped with lockable steel entry doors, intruder contact alarms and keycode access alarm. There are no windows within the high lift other than a security grade window in the control room. Reservoir access hatches are all located within the building enclosure.

### Certification and Training

- **The overall responsible operator had been designated for each subsystem.**

A communications protocol located in the site's Contingency Plan identifies the overall responsible operator (ORO) and ORO backup operators for the Belgrave system. The Project Manager's position designation as ORO is also formalized in Element 11 of the owner's DWQMS Operational Plan. The ORO has current WT class III and WDS class III certification, satisfying the class I water distribution and class I water treatment sub-system certifications for the drinking water system.

- **Operators-in-charge had been designated for all subsystems which comprised the drinking water system.**

A communications protocol located in the site's Contingency Plan similarly identifies the eligible operators in charge (OIC) for the system.

The operator in charge signs a designated field in the log book for the day, or is identified by the operator attending the site.

- **All operators possessed the required certification.**

A review of operational log and log sheet entries revealed that, during the inspection period, operators possessed certifications applicable to the type and level of Belgrave's drinking water sub-system classifications.

- **According to operating logs reviewed for the period assessed, only certified operators made adjustments to the treatment equipment.**

### Water Quality Monitoring

- **All microbiological water quality monitoring requirements for distribution samples were being met.**

In addition to raw microbiological sampling, O. Regulation 170/03 requires the owner and operating authority to take a minimum of one sample per week and at least 8 samples per month, from the distribution system. All samples must be analysed for E. coli and total coliforms. In addition, at least 25% of the distribution microbiological samples must be analysed for heterotrophic plate count (HPC).

The owner surpassed minimum requirements. The distribution system was sampled at a minimum of two sites every week, from a list of three primary locations.

- **All microbiological water quality monitoring requirements for treated samples were being met.**

O. Regulation 170/03 also requires the owner and operating authority to take a minimum of one treated water sample per week and analyse it for E. coli, total coliforms and heterotrophic plate count (HPC).

For the period reviewed, treated water microbiological samples were taken each week.

### Water Quality Monitoring

- **All inorganic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

Provided that previous sample results haven't exceeded one-half maximum acceptable concentration (MAC) for any parameter under Schedule 23, O. Regulation 170/03 Schedule 13-2 requires that samples must be taken and analysed for Schedule 23 parameters every 36 months.

Samples for analysis of these parameters were last taken March 1, 2017 and therefore were not required to be sampled within the period of inspection review.

Schedule 6-1.1 (7) states that for samples required to be taken every 36 months and tested for a parameter, the owner and the operating authority shall ensure that at least one sample that is taken during a 36-month period for the purpose of being tested for that parameter is taken not more than 60 days before or after the third anniversary of the day a sample was taken for that purpose in the previous 36-month period. The next date the owner is required to take these samples is March 1, 2020 (+/- 60 days).

- **All organic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

Provided that previous sample results haven't exceeded one-half maximum acceptable concentration (MAC) for any parameter under Schedule 24, O. Regulation 170/03 Schedule 13-4 requires that samples must be taken and analysed for Schedule 24 parameters every 36 months.

Samples for analysis of these parameters were last taken March 1, 2017 and therefore were not required to be sampled within the period of inspection review.

Schedule 6-1.1 (7) states that for samples required to be taken every 36 months and tested for a parameter, the owner and the operating authority shall ensure that at least one sample that is taken during a 36-month period for the purpose of being tested for that parameter is taken not more than 60 days before or after the third anniversary of the day a sample was taken for that purpose in the previous 36-month period. The next date the owner is required to take these samples is March 1, 2020 (+/- 60 days).

- **All haloacetic acid water quality monitoring requirements prescribed by legislation are being conducted within the required frequency and at the required location.**

As required under O. Regulation 170/03 Schedule 13-6.1, samples must be taken and analysed for haloacetic acids in every calendar quarter. Samples must be taken no less than 60 days and no greater than 120 days after the sample taken in the previous three-month period. Samples were taken as required, and within the prescribed time frame.

- **All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location.**

As required under O. Regulation 170/03 Schedule 13-6, samples must be taken and analysed for Trihalomethanes in every calendar quarter. Samples must be taken no less than 60 days and no greater than 120 days after the sample taken in the previous three-month period. Samples were taken as required, and within the prescribed time frame.

- **All nitrate/nitrite water quality monitoring requirements prescribed by legislation were conducted within the required frequency for the DWS.**

As required under O. Regulation 170/03 Schedule 13-7, samples must be taken and analysed for nitrate and nitrite every 3 months. Sub-section 6-1.1(4) under Schedule 6 of O. Regulation 170/03 requires that samples which must be taken every three months and tested for a parameter, must be taken at least 60 days and no longer than 120 days after a sample was taken for the previous three month period. Samples were taken and within the required

### Water Quality Monitoring

time frame.

- **All sodium water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

O. Regulation 170/03 Schedule 13-8 requires sampling and analysis of sodium every 60 months. A sample for analysis of sodium was last taken March 15, 2018 and therefore was not required to be sampled within the period of inspection review.
- **All fluoride water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

O. Regulation 170/03 Schedule 13-9 requires sampling and analysis of fluoride every 60 months. A sample for analysis of sodium was last taken November 14, 2017 and therefore was not required to be sampled within the period of inspection review.
- **Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.**

### Water Quality Assessment

- **Records showed that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O.Reg. 169/03), with the following exception:**

Available microbiological data from Belgrave drinking water system sampling during the review period show that microbiological quality consistently met the requirements of the Ontario Drinking Water Quality Standards, although one of the 183 routine distribution and treated samples (0.5%) obtained showed an adverse bacteriological total coliform count. The May 21, 2019 result was measured despite an adequate free chlorine residual. Other microbiological samples taken that day yielded clear results. Re-sampling yielded no subsequent adverse results.

The following water quality was also noted from the owner's results in samples collected from October 1, 2018 to November 30, 2019:

- Raw water samples from the wells yielded no detection of coliforms.
- Trihalomethane samples from the distribution system yielded an average concentration of 0.0123 mg/L for the last four quarters of sampling, below the drinking water standard of 0.100 mg/L (moving annual average). The Technical Support Document for Ontario Drinking Water Quality Standards, Objectives and Guidelines indicates that trihalomethanes in drinking water are primarily produced by the reaction of chlorine and the naturally occurring organics (precursors) in the water.
- Quarterly samples for nitrates/nitrites were at or near detection limits.

Audit samples from treated water and the distribution system were taken as part of the inspection and tested for free chlorine disinfectant residual levels. Audit sample results are found in Appendix B.

### Reporting & Corrective Actions

- **Corrective actions (as per Schedule 17) had been taken to address adverse conditions, including any other steps that were directed by the Medical Officer of Health.**

Corrective actions for the adverse distribution sample taken May 21, 2019, yielding a total coliform count of 1 cfu/100 mL, were completed. This consisted of re-sampling and checking the disinfectant residual at the location which gave rise to the adverse result, and upstream and downstream sites. Re-samples taken yielded clear results.
- **All required notifications of adverse water quality incidents were immediately provided as per O. Reg.**



**Reporting & Corrective Actions****170/03 16-6.**

Immediate verbal notifications were made to the Huron County medical officer of health and the Ministry Spills Action Centre for the May 21, 2019 incident, discussed above, once the adverse result was communicated from the owner's lab.

- **Where required continuous monitoring equipment used for the monitoring of chlorine residual and/or turbidity triggered an alarm or an automatic shut-off, a qualified person responded in a timely manner and took appropriate actions.**

The owner has an expectation of an immediate response in the event of priority issue.

Water plant operating logs reviewed do not indicate that response to analyser alarm conditions was inadequate in the instances where the operator was alerted to the problem.

**Other Inspection Findings**

- **The following issues were also noted during the inspection:**

Two additional issues were identified and are described in detail under the "SUMMARY OF BEST PRACTICE ISSUES AND RECOMMENDATIONS" section.

## **NON-COMPLIANCE WITH REGULATORY REQUIREMENTS AND ACTIONS REQUIRED**

This section provides a summary of all non-compliance with regulatory requirements identified during the inspection period, as well as actions required to address these issues. Further details pertaining to these items can be found in the body of the inspection report.

**Not Applicable**

## SUMMARY OF RECOMMENDATIONS AND BEST PRACTICE ISSUES

This section provides a summary of all recommendations and best practice issues identified during the inspection period. Details pertaining to these items can be found in the body of the inspection report. In the interest of continuous improvement in the interim, it is recommended that owners and operators develop an awareness of the following issues and consider measures to address them.

### 1. The following issues were also noted during the inspection:

A. Housekeeping is required to ensure the latest hardcopies and relevant information are included in the operations manual. For example, copies of the municipal drinking water system licence and drinking water works permit are the 2011 versions. In addition, standard procedure MT-OM-20 "Belgrave PC and Data Systems" dated November 15, 2012, appears to contain outdated dialer sequence contact information.

B. It appears that the Channel 21 metering pump fault alarm only activates for low permanganate pump flow condition but not a low chlorine pump flow condition. July 1, 2019 logs and trends reveal that the low/no chlorine flow condition locks out the well pumps but does not alarm out since the operator was only alerted to the site once the low reservoir alarm activated.

#### **Recommendation:**

With respect to those additional observations noted:

A. Ensure the latest hardcopies of the municipal drinking water system licence and drinking water works permit, and updated information for, but not limited to, the standard procedure described above, are available in the Operations Manual.

B. Review the programming for alarms and determine if sufficient alert is given to the operator to respond to a well-pump lockout triggered by a low/no chlorine flow condition.

**SIGNATURES**

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Inspected By:  
Al Petersen

Signature: (Provincial Officer)

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Reviewed & Approved By:  
Mark Smith

Signature: (Supervisor)



Review & Approval Date:

January 17, 2020

Note: This inspection does not in any way suggest that there is or has been compliance with applicable legislation and regulations as they apply or may apply to this facility. It is, and remains, the responsibility of the owner and/or operating authority to ensure compliance with all applicable legislative and regulatory requirements.

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**Stakeholder Appendix**

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# Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or [waterforms@ontario.ca](mailto:waterforms@ontario.ca).

For more information on Ontario's drinking water visit [www.ontario.ca/drinkingwater](http://www.ontario.ca/drinkingwater)



PUBLICATION TITLE	PUBLICATION NUMBER
<b>FORMS:</b> Drinking Water System Profile Information Laboratory Services Notification Adverse Test Result Notification	012-2149E 012-2148E 012-4444E
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	Website
Procedure for Disinfection of Drinking Water in Ontario	Website
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	Website
Filtration Processes Technical Bulletin	Website
Ultraviolet Disinfection Technical Bulletin	Website
Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments	Website
Certification Guide for Operators and Water Quality Analysts	Website
Guide to Drinking Water Operator Training Requirements	9802E
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	Website
Drinking Water System Contact List	7128E01
Ontario's Drinking Water Quality Management Standard - Pocket Guide	Website
Watermain Disinfection Procedure	Website
List of Licensed Laboratories	Website

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**MECP Audit Sample Results**

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## Ministry Audit Samples - Operational Results

Sample Type	Location Belgrave Drinking Water System	Date/Time Dec 5, 2019	Bacti Sample	Field Reading		Owner's Sample / Analyser Reading	
				Cl <sub>2</sub> mg/L	turb. NTU	Cl <sub>2</sub> mg/L	turb. NTU
Treated	Belgrave high-lift effl. (CT)	1:25 p.m.	N	1.39 free	-	1.46 free <sup>1</sup>	-
Raw	Jane St Well – raw tap	-	N	-	-	-	-
Raw	McCrea Well – raw tap	-	N	-	-	-	-
Distr	Humphrey monitoring station	11:10 a.m.	N	1.22 free	-	1.20 free <sup>1</sup>	-

<sup>1</sup> Continuous analyser reading – Free Chlorine



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**Provincial Officer Report(s) and Order(s)**

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Not applicable

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**Inspection Rating Record**

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**Ministry of the Environment - Inspection Summary Rating Record (Reporting Year - 2019-2020)**

<b>DWS Name:</b>	BELGRAVE DRINKING WATER SYSTEM
<b>DWS Number:</b>	220008257
<b>DWS Owner:</b>	Morris-Turnberry, The Corporation Of The Municipality Of
<b>Municipal Location:</b>	Morris-Turnberry
<b>Regulation:</b>	O.REG 170/03
<b>Category:</b>	Large Municipal Residential System
<b>Type Of Inspection:</b>	Focused
<b>Inspection Date:</b>	December 5, 2019
<b>Ministry Office:</b>	Sarnia District

**Maximum Question Rating:** 495

Inspection Module	Non-Compliance Rating
Source	0 / 14
Capacity Assessment	0 / 30
Treatment Processes	0 / 77
Operations Manuals	0 / 28
Logbooks	0 / 14
Certification and Training	0 / 42
Water Quality Monitoring	0 / 112
Reporting & Corrective Actions	0 / 66
Treatment Process Monitoring	0 / 112
<b>TOTAL</b>	<b>0 / 495</b>

<b>Inspection Risk Rating</b>	<b>0.00%</b>
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<b>FINAL INSPECTION RATING:</b>	<b>100.00%</b>
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Ministry of the Environment - Detailed Inspection Rating Record (Reporting Year - 2019-2020)

**DWS Name:** BELGRAVE DRINKING WATER SYSTEM  
**DWS Number:** 220008257  
**DWS Owner:** Morris-Turnberry, The Corporation Of The Municipality Of  
**Municipal Location:** Morris-Turnberry

**Regulation:** O.REG 170/03  
**Category:** Large Municipal Residential System  
**Type Of Inspection:** Focused  
**Inspection Date:** December 5, 2019  
**Ministry Office:** Sarnia District

**Maximum Question Rating:** 495

**Inspection Risk Rating** | 0.00%

**FINAL INSPECTION RATING:** | 100.00%

## Trevor Hallam

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**From:** Minister of Transportation Correspondence (Web Account) <minister.mto@ontario.ca>  
**Sent:** Friday, January 17, 2020 11:52 AM  
**To:** Jamie Heffer  
**Cc:** Trevor Hallam  
**Subject:** Letter from the Honourable Caroline Mulroney regarding A Draft Transportation Plan for Southwestern Ontario

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

His Worship Jamie Heffer  
Mayor  
Municipality of Morris-Turnberry  
jheffer@morristorynberry.ca

Dear Mayor Heffer:

I am pleased to announce that today the province released its plan to build a better transportation system in southwestern Ontario.

*Connecting the Southwest: A Draft Transportation Plan for Southwestern Ontario* sets out improvements to connect communities, make it easier for people to access jobs and encourage an open and competitive business environment.

We recognize that transportation plans are living documents that require continuing updates and improvements to stay relevant as the needs of people and businesses evolve. Ontario is launching public engagement to gather feedback and discuss opportunities to achieve the goals of the plan. Advice and input from municipalities will be valuable to develop implementation strategies and identify opportunities in the plan.

Municipalities are critical partners in delivering a safe, reliable and integrated transportation network to the people of Ontario. In addition to making provincial investments in transportation, we recognize that more can be done to make the transportation system work better for communities in southwestern Ontario. This plan proposes a southwestern Ontario task force on transportation integration, to make sure work to improve and integrate services is driven by local needs.

We will be reaching out with details of the proposed task force and other opportunities for us to work together on our shared goals to transform the transportation network in southwestern Ontario.

Sincerely,

Caroline Mulroney  
Minister of Transportation

c. Trevor Hallam, CAO, Municipality of Morris-Turnberry



# Connecting the Southwest:

A draft transportation plan for southwestern Ontario

January 2020



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**Caroline  
Mulroney**

Minister of  
Transportation

# Minister's Message

We know that a safe, efficient and connected transportation network is the foundation for a healthy and prosperous Ontario. That is why our government is committed to addressing the transportation needs of every region across the province.

Starting with southwestern Ontario, we are delivering on our promise to develop regional plans that will help build a better transportation system that will better serve individuals, families and workers.

People in southwestern Ontario need transportation that works for them – a safe and reliable system that connects smaller communities to larger centres; improves access to jobs and critical services; and supports an open and competitive business environment.

Our plan for southwestern Ontario will do just that – it includes more than 40 improvements and strategies across different modes of travel that will connect people to places; further build a strong and competitive economy; keep our highways safe and reliable; make life more convenient for travellers; and prepare us for the future. Our plan is a living document that will require continuing input, updates and improvements to stay relevant as the needs of people and businesses evolve over time and as technology advances.

This is a plan that will get people and goods moving. It includes a commitment to look at practical options for improvements to existing rail corridors and explores private-sector partnerships to optimize passenger and freight rail. It also includes improvements to the highway network and intercommunity bus services, as well as undertaking an airport activity and infrastructure survey to assess the role of airports in the region.

We know our vision for southwestern Ontario will not be complete without the valuable input of local municipalities, businesses, Indigenous communities and the general public. That is why we are inviting everyone to participate in this process by sharing their feedback with us. We are also establishing a task force with southwestern Ontario mayors and Indigenous chiefs to work together on ways to better connect bus, rail, transit services and ferries across the region.

I look forward to working together on a unified vision for southwestern Ontario's transportation network.



# Executive Summary

Whether you're visiting family, travelling with friends, commuting to work or going to school, getting around southwestern Ontario should be convenient and easy. That's why we have developed this plan to get people moving across southwestern Ontario.

Our plan is about connecting communities. It's about giving people in southwestern Ontario more options to get where they need to go, when they need to get there. Better transportation means that more people can access jobs and critical services, visit family and friends and see the region's many tourist destinations. When we improve the transportation network, we also support the economy and a better quality of life for Ontarians.

Connecting the Southwest outlines five goals to improve transportation in the region:

- Getting people moving and connecting communities
- Supporting a competitive open for business environment
- Improving safety
- Providing more choice and convenience
- Preparing for the future

The five goals include more than 40 improvements for public transit, rail, highways and more across the region. Our government is improving transit by providing \$14.8 million to 12 municipalities in southwestern Ontario as part of the Ontario Community Transportation Grant program. As part of the Investing in Canada Infrastructure Program, we are committing more than \$103 million

for 10 transit projects in London. We are also exploring options to improve train service in the region, including working with VIA Rail on the potential to offer train service jointly with GO Transit. And we are establishing a task force to work together with municipalities and Indigenous communities to make it easier to transfer between different modes of transportation including car, bus, train, ferry, plane, bicycle and car.

We are keeping people and goods moving with actions that will invest in highways, improve safety and support the trucking industry, such as exploring opportunities to address the shortage of parking for truck drivers. We have invested \$31 million since 2018 to repair roads and bridges through the Connecting Links program. We are also keeping roads safe on key highways in the region, with projects including the widening of Highway 3 between the Town of Essex and Leamington, as well as widening and adding a concrete barrier on Highway 401 between London and Tilbury.

Our plan will give people more choice and convenience. We are using technology to make life easier for drivers, such as Ontario 511's Track My Plow feature that helps people plan their route by providing real-time updates on the locations of snow plows.

We are ensuring southwestern Ontario is prepared for future growth and the introduction of new technologies like connected and automated vehicles. Working together, we can help build a transportation network that will connect communities across the region.



# Introduction

Southwestern Ontario is home to more than 1.6 million people, and thriving manufacturing, health care and technology sectors. The region has over 2.3 million hectares of agricultural land and a growing agricultural sector that represents over 50 per cent of Ontario's farm income. It also has an agri-food sector that employs about 119,000 people across the region.

The planning area includes 88 municipalities, 10 First Nations communities and 5 Métis Community Councils. These communities span approximately 30,400 km<sup>2</sup> extending from Essex County in the west, Norfolk County in the east and Bruce and Grey Counties in the north. At its western edge, the region connects to the U.S. State of Michigan and to the east it connects to Wellington County, Waterloo Region, Brant County and the rest of the Greater Golden Horseshoe (GGH).

## Southwestern Ontario Transportation Network

**1,670 lane km**

of 400 series highway

**3,000 lane km**

of total provincial roadways



**1.65 million**

people over 30,400 square km



**2** international airports

**14** municipal airports



**Key economic sectors:**

manufacturing, health care, retail and agriculture

**2 of Canada's 3**

largest road and rail border gateways



**Over \$1.1 billion worth of goods**

travel on southwestern Ontario roads every day



**971,000 passengers**

travelled to or from southwestern Ontario using VIA Rail in 2018



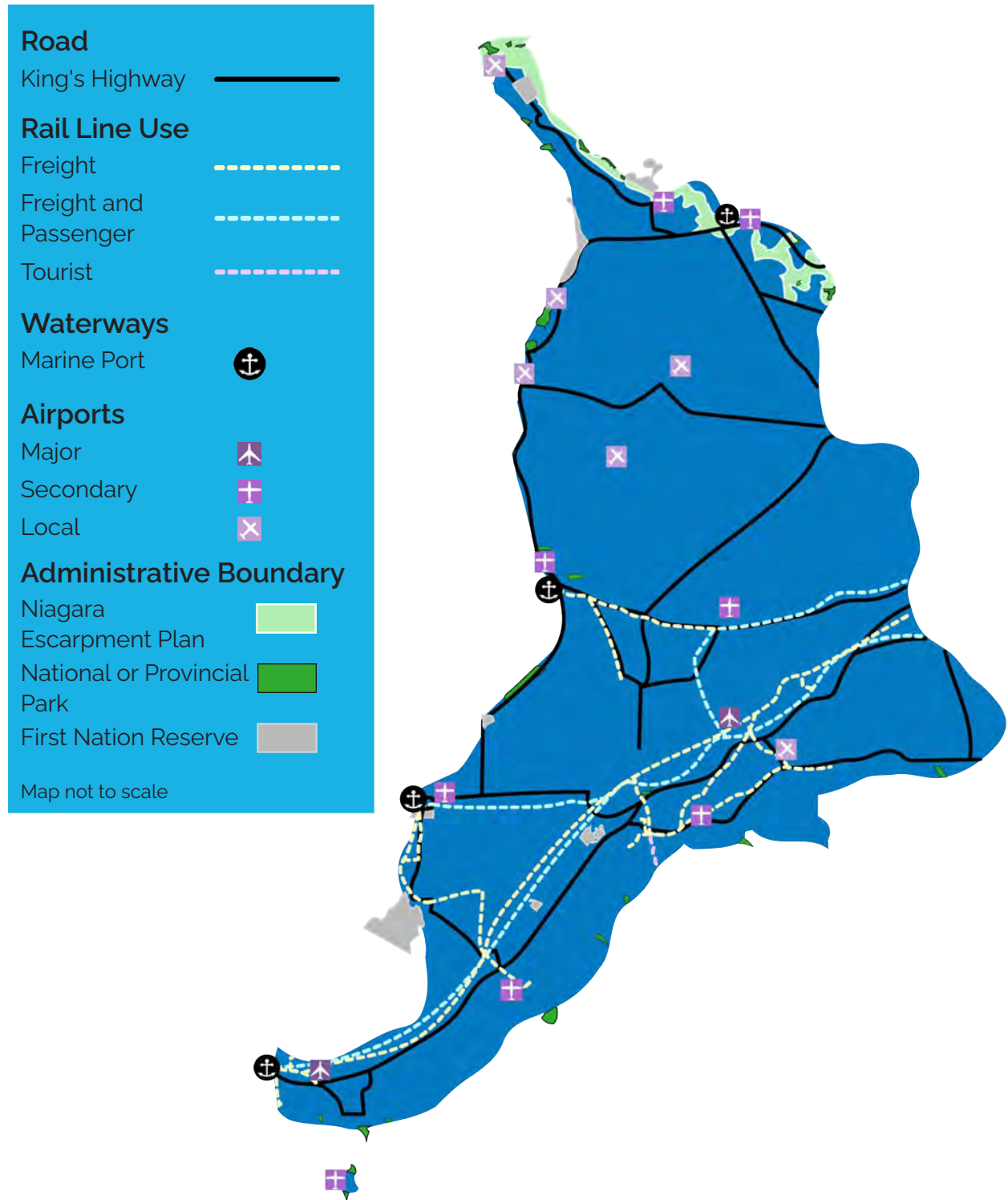
**Over 170,000 passengers**

on Ontario government ferries in 2016



**Nearly 1,800 km**  
of cycling routes

# Southwestern Ontario's Transportation Network Today



**Figure 1:** Southwestern Ontario's Transportation Network Today

# Southwestern Ontario: Challenges and Opportunities

## Why do we need a transportation plan?

This transportation plan is a roadmap that will help navigate the challenges of the region, explore opportunities and build an integrated transportation system that works for the people of southwestern Ontario.

Southwestern Ontario's transportation system is made up of local roads, roads on First Nation reserves, provincial highways, trains and buses, ferries, local airports, cycling trails and pedestrian walkways. However, there are opportunities to improve the transportation network to expand access to bus, rail and transit and connect communities across the region.

Our plan will address current challenges and explore opportunities to build a foundation for the future. It will be a living document that will evolve as a result of continuing input from partners and stakeholders to stay relevant as technology and the needs of people and businesses evolve.

## Needs and opportunities

### More intercommunity bus services

Intercommunity bus services play an important role to connect people to jobs and essential services like doctor's appointments, especially in rural

communities. People need to be able to access jobs where they are available, whether they are in the agricultural sector, financial centres, automotive plants, schools or hospitals.

Improving intercommunity bus options, particularly north-south connections where there are gaps in service, will help support the economy and make life more convenient for people in southwestern Ontario.

### More reliable passenger train service

VIA Rail is the only operator of intercity passenger rail services in the region, with two routes connecting Sarnia and Windsor to Toronto. Where rail service is available, trains on these routes travel slower and are often delayed by more than 15 minutes. This is often due to competition with freight trains and track conditions that are not designed for passenger trains.

Our plan commits to explore a range of options to improve the speed and frequency of passenger rail service, by working with freight and passenger service providers to offer more convenient service.

### More local public transit

People in cities and towns need more reliable and convenient public transit options. Many people choose to drive even when transit options are available because of infrequent or inconvenient bus schedules.



This transportation plan is a roadmap that will help navigate the challenges of the region, explore opportunities and build an integrated transportation system that works for the people of southwestern Ontario.

Over the next 20 years, improving public transit services will only become more important with a growing population and an increasing number of seniors.

### **A strong highway network**

The provincial highway network provides a vital connection to communities across the region. But even with more bus, rail and transit options, congestion along provincial highway corridors is forecasted to increase. Congestion is not only frustrating for drivers – it also impacts economic growth in the region.

Every day, over \$1.1 billion worth of goods travel on southwestern Ontario roads. These goods come from industries such as manufacturing and agriculture that rely on the highway network to connect to markets. Auto manufacturing is especially dependent on Highways 401 and 402 and major border crossings in Sarnia and Windsor.

Supporting a truly competitive business environment in southwestern Ontario requires safe and reliable highways to keep people and goods moving efficiently.

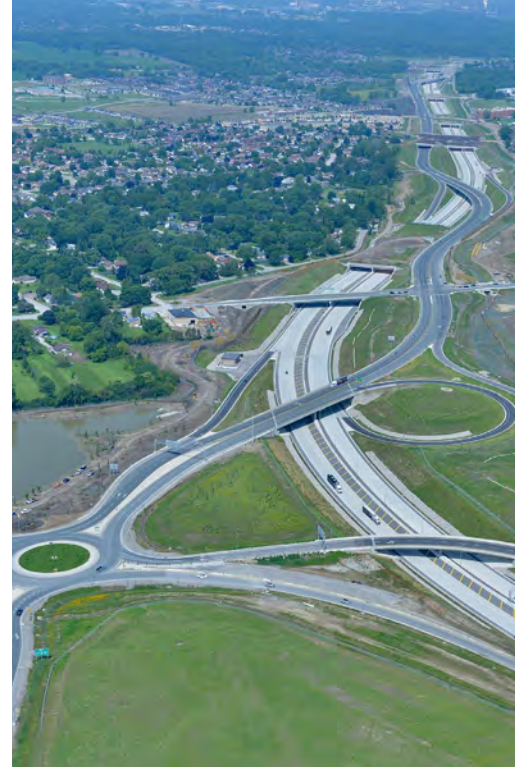
### **Reliable local roads**

Many people and businesses in rural communities rely on a network of local highways and roads as their primary way to get around. For example, agricultural businesses use local roads to move farm products and heavy equipment. Delays caused by traffic on local roads can have a negative impact on business.

The same activities that bring strong economic benefits can also lead to transportation challenges. Booming tourism interests in the region are leading to congestion on the roads, making it more challenging to get to parks and coastal areas – especially when travelling in larger RVs or hauling trailers with campers or boats. At the same time, many of the same routes are frequently used by farm equipment, cyclists, horse-drawn vehicles and others, which can result in challenges sharing the road.

### **Regional airports and ferry services**

Regional and municipal airports are economic generators and provide a critical connection to social, health, security services and the transportation network. For island communities, such as those on Pelee Island and Manitoulin Island, seasonal ferry service is often the only viable mode of travel.



Every day, over \$1.1 billion worth of goods travel on southwestern Ontario roads.



## **Vision:**

Individuals, families and businesses across southwestern Ontario have access to a safe and reliable transportation system that connects local communities, and contributes to the health, well-being and economic prosperity of the entire region.

# A Plan for Southwestern Ontario

This plan is organized around the following goals to achieve the transportation vision for southwestern Ontario:

- 1.** Getting people moving and connecting communities
- 2.** Supporting a competitive open for business environment
- 3.** Improving safety
- 4.** Providing more choice and convenience
- 5.** Preparing for the future

This plan has been developed with the input of partners and stakeholders to get people moving in southwestern Ontario. However, we know the work is not done yet. Transportation plans are living documents that require continuing input, updates and improvements to stay relevant as the needs of people and businesses evolve and as technology advances. The province will be engaging with partners on strategies for implementation and additional ways to achieve the goals set out in this plan.

Successful implementation of many actions in this plan will rely on the wide range of players – current and future – in the transportation system. Municipalities and Indigenous communities are critical partners in delivering a safe, reliable and integrated transportation network to the people of Ontario. This plan proposes a southwestern Ontario municipal and Indigenous task force on transportation integration, to better coordinate bus, rail and transit services and meet local needs.

The federal government, which regulates rail and air services, also has an important role to play. The province will work closely with federal, municipal, Indigenous, public and private sector partners from all sectors to build an integrated transportation system that addresses local priorities and achieves the goals set out in this plan.

# Key Actions in Southwestern Ontario

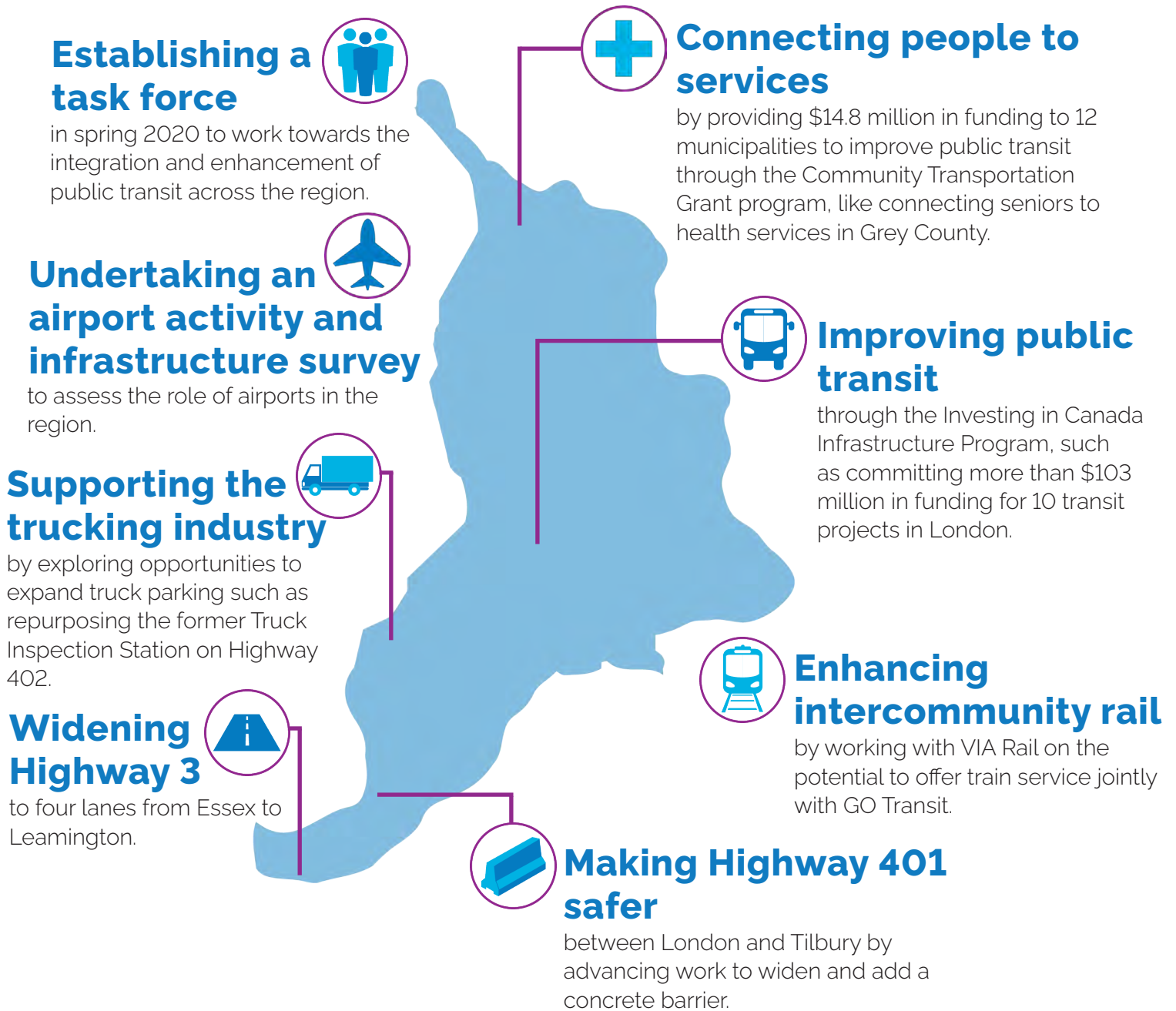


Figure 2: Key Actions in Southwestern Ontario

# Goal 1: Getting People Moving and Connecting Communities

People across southwestern Ontario need a passenger transportation system that works for them. Connections between communities and passenger modes – such as rail, intercommunity bus, and local transit – are key to a seamless trip.

The goal to get people moving and connect communities includes actions that will support rural residents travelling short distances to urban centres, as well as connections for longer-distance services between cities and towns. Ontario is improving access to passenger buses and trains to connect people to jobs and each other, encourage tourism and make it easier to get to a medical appointment, a grocery store or to visit family and friends.

## Actions to get people moving and connect communities:

**1.** Improve intercommunity bus service: Ontario is reviewing the intercommunity bus sector and

ways to better deliver services to make it easier for people to travel between communities.

**2.** The government is supporting community transportation in municipalities that are underserved by passenger bus services. These municipalities can benefit from alternate approaches to delivering passenger transportation services within and between communities. Through the Ontario Community Transportation Grant program, 12 municipalities in southwestern Ontario are receiving \$14.8 million over five years to deliver local and intercommunity bus services. Through this program there are also three active municipal-First Nation partnerships in southwestern Ontario.

## Connecting communities with the Community Transportation Grant program

In southwestern Ontario, new routes funded by the Community Transportation Grant program, in combination with services from existing intercommunity bus carriers, will increase the number of municipalities with access to intercommunity bus service by 58 per cent.

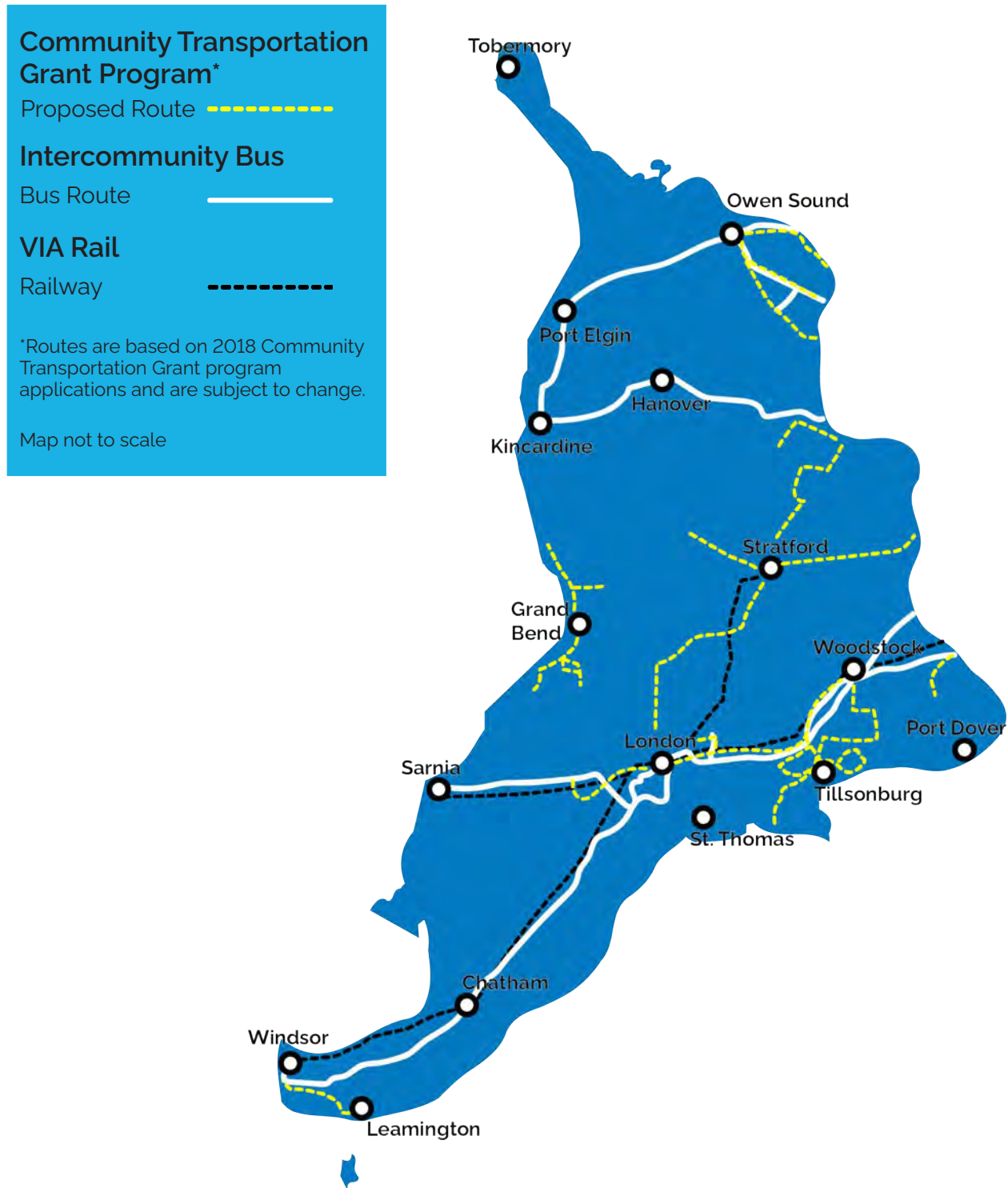
### Ontario 2018-2019 Community Transportation Grant program recipients in Southwestern Ontario:

Chatham-Kent	Perth County
Grey County	Southgate Township
Lambton Shores	Stratford
Leamington	Strathroy-Caradoc
Middlesex County	Township
Norfolk County	Tillsonburg
Owen Sound	





# Passenger Transportation in Southwestern Ontario



**Figure 3:** Southwestern Ontario intercommunity bus and passenger rail service



**3.** Improve public transit through provincial contributions towards the Investing in Canada Infrastructure Program.

As of November 2019, Infrastructure Canada has approved 10 projects in the City of London which will help increase the speed and frequency of transit within the city by adding 31 new buses, upgrading intelligent traffic signal networks to improve traffic flow, and installing 60 new bus shelters.

**4.** Provide approximately \$20 million to 21 municipalities in the region to expand and improve municipal transit systems and infrastructure in southwestern Ontario through Ontario's Dedicated Gas Tax Funds for Public Transportation Program in 2018-2019. For example, in 2018, Sarnia used approximately \$115,000 of Gas Tax funding to support the purchase of eight replacement transit vehicles to enhance customer service, accessibility and continued service for Sarnia Transit. In the same year, Stratford used approximately \$680,000 of their Gas Tax funding to support bus replacements and make improvements to their transit terminal.

**5.** Since 2018, \$31 million has been provided to southwestern Ontario municipalities through the Connecting Links program. This program helps to repair roadways and bridges to improve connections to communities or border crossings. Projects include the replacement of the Queensway East Bridge over the Lynn River in Norfolk County, full reconstruction of Berford Street from Mary Street to Division Street in South Bruce Peninsula, and reconstruction of the Ontario Street Corridor in Lambton Shores.

**6.** Continue positive discussions with freight rail companies and regional stakeholders toward

passenger rail service enhancements and the achievement of two-way, all-day GO passenger rail service between Kitchener and Toronto, which will help connect southwestern Ontario travellers with other regions.

Ontario and Metrolinx have worked together with CN Rail to increase GO train service along the Kitchener rail corridor. In January and August 2019, new trip options were introduced for customers in Kitchener, Guelph and other communities along the corridor.

Construction is also underway to build two rail tunnels under Highways 401 and 409 that will accommodate two additional tracks. This will add more service to the Kitchener Line in the future.

**7.** Explore opportunities to increase passenger rail service to southwestern Ontario, working with freight partners on track access and with VIA Rail on the potential for integrated service offerings with GO Transit. These services could increase options and convenience for passengers travelling between London and Toronto.

### **Making travel more convenient**



An integrated transportation system means that you can step off one form of passenger transportation, such as intercommunity bus, train, or local public transit, and easily transfer to another. Our plan will make it easier for people to transfer between systems without the need for multiple tickets or tokens.

Ontario is committed to working together with municipalities and service providers to coordinate schedules and fares to give people a seamless travel experience.



**8.** Identify opportunities to enhance train speeds and service by conducting a technical review of existing rail corridors in southwestern Ontario. Preliminary analysis of three railway corridors between Union Station (Toronto) and London has identified constraints and opportunities for improving passenger rail services. The province is undertaking technical analysis and will engage corridor owners as required on more detailed analysis of specific service scenarios.

**9.** Establish a task force with representation from southwestern Ontario mayors and Indigenous chiefs as a venue to discuss transportation service needs and opportunities to better integrate transportation services in the region. The task force will help make it easier for people to travel between communities and access services such as healthcare.

The task force will focus on improving connections between rail, bus, and local transit services across southwestern Ontario and ensure that our plan is informed by local needs and considerations.

**10.** Develop and implement solutions to improve timing of schedules, rules related to fares, location and contents of signs and where stops and stations are located, working with bus and rail providers. This will improve the travel experience by making it easier for people to transfer between transportation systems.

**11.** Continue to ensure Ontario's provincial ferry services connect communities. In 2019, our

government recognized the importance of the Owen Sound Transportation Company (OSTC) for local tourism and economic development by bringing its operations under the Ministry of Transportation to focus on the sustainability and streamlining of service delivery.

Our government is also conducting a review of ferry services in Ontario to explore opportunities to further consolidate and streamline the delivery of all the provincial ferry services in Ontario. Streamlining the delivery process will support the reliable delivery of ferry services as well as economic development by providing a more convenient experience for tourists, encourage local employment and create better connected communities.

**12.** Work with municipal and federal partners to support active transportation connections, such as cycling paths and trails within and between southwestern Ontario communities and connections to transit systems. For example, in 2019, London was approved under the Investing in Canada Infrastructure Program (ICIP) to construct a 250 m cycling and pedestrian underpass on Adelaide Street which will run under a Canadian Pacific Rail bridge. Our government has also nominated an active transportation project in Windsor for federal approval under ICIP to construct 3.6 km of new bike lanes and 3.48 km of sidewalk along Cabana Road West.

# Goal 2: Supporting a Competitive Open for Business Environment

A safe and reliable transportation network is essential to a healthy economy. It provides businesses with a critical connection to markets within the region, across Ontario as well as the United States.

Our goal to support a competitive business environment contains actions that will improve roads and highways so that businesses can keep goods moving. It also includes actions to reduce unnecessary regulatory burdens on the trucking industry to make life easier while ensuring drivers are safe on the roads.

## Actions to support a competitive, open for business environment:

**13.** Double the number of lanes on Highway 3 between the Town of Essex and Leamington to improve safety, reduce congestion and create additional economic opportunities for residents and businesses. As many as 17,300 vehicles travel between Essex and Leamington each day, making Highway 3 a critical link between communities in southwestern Ontario.

**14.** Carpooling and taking transit can help reduce the environmental impact of transportation. To get more people out of their cars, Ontario is exploring opportunities to provide additional commuter parking lot spaces to make it easier to carpool and connect to transit services. This includes expanding existing locations and constructing new standalone facilities, as well as exploring partnerships with nearby services, convenience and gas stations.

**15.** Improve connections between Ontario's southwest and markets to the east, from Halton and Peel through to Québec, by advancing design work to:

- Construct a bypass around the Town of Morriston and make upgrades to the south end of Highway 6 in Guelph

- Widen Highway 401 from Regional Road 24 (Hespeler Road) easterly to Townline Road in Cambridge
- Replace Grand River bridges on Highway 401 in Kitchener
- Construct a new Highway 7 between Kitchener and Guelph

**16.** Continue technical modelling and analysis to determine future highway needs in southwestern Ontario.

**17.** Consider the movement and safety risks associated with large, slow-moving farm equipment and transportation of agricultural products to market in road and rail design, such as shoulder, curb and traffic circle design, speed limits and signage.





Ontario's economic competitiveness is highly dependent on the trucking industry.

## Supporting the trucking industry

Ontario's economic competitiveness is highly dependent on the trucking industry and that is why the government will:

**18.** Simplify and modernize regulations through the Better for People, Smarter for Business Act that will save professional truck drivers and companies time and money without compromising road safety.

**19.** Update Long-Combination Vehicle (LCV) Program conditions to reduce congestion due to truck traffic, cut red tape and increase efficiencies for businesses. A typical LCV is made up of a tractor pulling two full-length semitrailers. LCVs are an efficient and safe way to move light and bulky goods.

**20.** In cooperation with municipalities, Ontario will review the rules around reduced load periods for the agriculture, agri-business and trucking industry to help cut red tape and support businesses, while protecting road infrastructure. Reduced load periods are limits on the weight of vehicles to protect roads from damage during the spring thaw when they are most vulnerable.

**21.** Reduce wait times at the border by building a new overpass structure in Windsor over Ojibway Parkway to connect Highway 401

to the future new International Crossing Canada Customs inspection plaza. Once completed in 2024, the new Gordie Howe International Bridge will connect to the Rt. Honourable Herb Gray Parkway and will provide an alternative way to cross the Canada-US border to reduce time spent in traffic for travellers.

**22.** Explore opportunities to address the shortage of truck parking for commercial vehicle operators. Commercial drivers need rest stops or areas designed to park large vehicles safely. The province is looking at options to expand truck parking, such as the Cambridge North and South ONroutes, or repurposing the former Truck Inspection Station on Highway 402 near Sarnia as a Truck Rest Area.



## Goal 3: Improving Safety

Ontario is committed to ensuring that the province's roads and highways remain among the safest in North America. Improving safety means taking action that will keep people safe no matter where or how they are travelling. Safety is important in all modes of transportation, whether making a short journey to cross a street, waiting for a bus, or driving along the province's network of roads.

### Actions to improve safety:

**23.** Actively advancing planning and design work for Highway 401 from London to Tilbury will help make it safer by widening the highway to six lanes and installing a concrete median barrier.

This will add capacity and improve safety by building a concrete median barrier which will

substantially reduce the likelihood of cross median collisions. Ontario is working to have the first contract ready for advertising/procurement in 2020.

**24.** Make winter driving safer by working in partnership with private landowners to plant more and better snow hedges in areas that experience severe drifting, both within government property and on private property. Snow hedges are living fences of trees and shrubs that effectively reduce drifting while providing environmental benefits.

**25.** Explore opportunities to work with road safety partners to add more stops on provincial highways to rest or send a text, outside of the existing ONroute network of rest stop locations.

### Track My Plow program gives drivers access to real-time updates

The Track My Plow program allows drivers to track the location of snowplows and salt trucks on provincial highways in Ontario. This program improves access to information on road conditions and closures to make winter driving safer.



**26.** Improve visibility to make roads safer at night by installing Light-Emitting Diode (LED) lighting at over 50 locations and two ONroute locations. Ontario is committed to working with municipalities and other partners to improve safety with better lighting in other locations such as road/rail crossings, commuter parking lots and rest areas.

**27.** Explore options to improve uniformity and quality in pavement markings and traffic control devices to be more visible, durable and better enable automation. Over the last several years the province has been testing different pavement marking products and methods on provincial highways to improve visibility in dark and wet conditions. This includes textured markings, markings in rumble strips (grooves in pavement on the shoulder, adjacent to the lanes), inlaid or recessed markings and wet reflective materials. A trial using recessed markings and different paint materials is currently underway on Highway 401, west of Cambridge.

**28.** When collisions happen on our roadways, it is important to support our first responders to clear the way as quickly as possible. We will work with towing, insurance industries and law enforcement to clear highways faster after a collision, with a focus on heavy commercial vehicles. Quickly clearing our highways after a collision means you will spend less time sitting in traffic and businesses can keep goods moving.

**29.** Update the provincial Emergency Detour Route (EDR) guidelines to provide more specific guidance for establishing EDRs. The updated guidelines will better define roles and responsibilities and clarify communication protocols to make sure there are safe, clearly marked alternate routes for traffic in an emergency.

**30.** It has been reported that up to 60 per cent of all human trafficking in Canada involves using the 400-series highways. Ontario will work in partnership with the private sector, including the province's ONroute operator and the commercial trucking industry, to raise awareness of human trafficking. This includes posting awareness materials about the Canadian Human Trafficking Hotline at key locations such as truck inspection stations, rest areas, and highway service centres in Ontario. Awareness activities would be complemented by the exploration of safety enhancements in these key locations, such as improved parking lot lighting and emergency communications infrastructure.

# Goal 4: Providing More Choice and Convenience

This plan will help provide more choice and make life more convenient for people in southwestern Ontario by identifying opportunities to use emerging technologies to improve our every day lives. There is enormous potential for data from vehicles, in-road sensors and more to be used to help people make informed travel decisions.

## Actions to provide more choice and convenience:

**31.** Increase availability of near real-time information, to keep travellers aware of current highway conditions, including collisions, road and weather conditions, snow plow locations and construction activities, in order to make informed travel decisions.

Ontario is looking to make travel more convenient by:

- Improving near real-time updates on traffic and weather conditions on Ontario 511 by testing emerging technologies like remote sensing and machine learning, and partnering with data providers, such as in-car navigation systems and platforms like Waze, which makes crowd-sourced app information available through a free data sharing program.

- Establishing partnerships with municipalities and emergency service agencies to explore traffic data integration and pilot project opportunities.
- Exploring other partnerships with academia and private sector industry to improve mobility as a service.

**32.** Electronic signage provides drivers with essential, real-time information such as traffic updates, border wait times and emergency detour routes. Ontario will identify new and better locations to install electronic message signs along provincial highways to improve access to real-time information for drivers.

**33.** Support the integration of transportation and technology, such as smart phone applications, that integrates fare payment, improves comprehensive trip planning as well as partnerships for events and accommodations that encourages the use of transit.



## Providing up to date border wait time information

Ontario is providing people and businesses crossing the border with more up to date information by installing a new system of ground mounted, overhead and portable message signs on Highway 401 approaching Windsor and Highway 402 approaching Sarnia. The signs will provide up to date border wait times for both cars and trucks crossing at the Ambassador Bridge and Detroit-Windsor Tunnel in Windsor and the Blue Water Bridge in Sarnia.





**34.** Investigate and identify priority actions to integrate different modes – rail, intercommunity bus, public transit, ridesharing, scooters, bikes – to make it easier for people in southwestern Ontario to get around and provide more options to get there. For example, this could include first and last mile solutions to help connect an entire journey, or co-location of modes (for example, bus and train) to facilitate easier transfers.

**35.** Modernize the definition of e-bikes to improve road safety and continue a pilot that would let municipalities choose to allow people to safely use kick-style e-scooters on roads. These services will provide a new way for people to get around their communities and connect to inter and intra community transit.

**36.** Provide more options for people to live and work near transit, build ridership and reduce reliance on cars by facilitating transit-oriented development at transit stations, where possible. This approach can also yield partnerships with the private sector, to contribute non-tax dollars to accelerate and expand the delivery of transit infrastructure.

### **Expanding broadband and cellular coverage in southwestern Ontario**

The province is ensuring that people have access to the broadband service they need through Ontario's Broadband and Cellular Action Plan and Southwestern Integrated Fibre Technology (SWIFT) partnership. Cellular and broadband coverage helps make travelling safer by allowing people to access real-time updates, such as recent road closures and weather incidents.

# Goal 5: Preparing for the Future

The province needs a transportation network that is resilient and embraces innovation and technological change. This plan will prepare the region for the arrival of innovative technology like connected and automated vehicles that could transform the way people live, work and move in the province. It also explores opportunities to protect the environment for future generations and partner with the private sector to deliver services faster, at a lower cost to taxpayers.

## Actions to help prepare for the future:

**37.** Connected and automated vehicles (CV/AVs) use sensors, cameras and other technologies to operate without the need for regular driver input. These vehicles may also use technology to connect with other vehicles, transportation infrastructure and mobile phones.

Ontario is actively preparing for this new technology in a number of key areas, such as traffic management and road and highway design. We are also supporting CV/AV research, development, testing and piloting in Ontario. For example, Ontario is:

- Supporting the development and commercialization of CV/AV technology through the Autonomous Vehicle Innovation Network (AVIN), delivered by the Ontario Centres of Excellence
- Updating the Automated Vehicle Pilot program to allow for more testing of emerging technologies on Ontario roads

CV/AVs are an innovation in the auto sector, with more than 200 companies in the province contributing to a global market expected to be worth \$1.3 trillion (US) by 2035. If deployed effectively, CV/AVs may be able to:

- Improve safety by eliminating human error, which is estimated to account for over 95 per cent of collisions in Ontario
- Reduce emissions when a vehicle is equipped to use clean or alternative fuels, such as electric and hydrogen powertrains
- Enhance accessibility by addressing mobility challenges, such as seniors who do not have driver's licences



## Testing connected and automated vehicle technology in Stratford

Stratford is home to one of Canada's first connected and automated vehicle demonstration zones. This means companies can test, validate and showcase their innovative products, such as personal voice assistants and weather tracking sensors, in a real on-road environment. This demonstration zone is part of Ontario's Autonomous Vehicle Innovation Network that supports the development and commercialization of innovative CV/AV technologies in Ontario.

**38.** Improve safety and traffic operations by exploring the establishment of an innovation corridor on Highway 401 from London to Tilbury. The innovation corridor would provide an on-highway environment to pilot and trial the use of traffic management products, such as pavement markings.

**39.** Review locations for alternative fueling stations, including electric and hydrogen, for public use that will support potential private sector commercial partnerships and competitiveness. This is an important step for Ontario to provide world-class, seamless and future-ready transportation infrastructure and reduce greenhouse gas emissions associated with transportation.

## Preparing for the impacts of a changing climate on transportation infrastructure

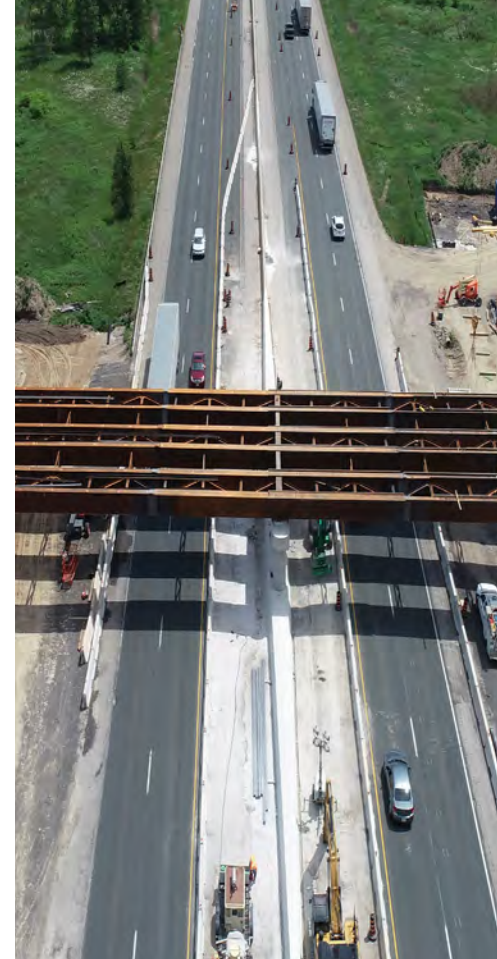
Working with the University of Waterloo and other technical experts, Ontario has updated the policies, tools and reference data used in designing highway drainage infrastructure to consider the potential for more extreme weather. This will help prepare the highway network for the effects of climate change and maintain the resiliency of the provincial highway network into the future.

**40.** Work with key partners to ensure our clean electricity system is ready to accommodate electric and innovative transportation.

**41.** Propose changes to integrate the vehicle safety and emissions inspections program for transport trucks into a single inspection. We are creating a one-stop approach – one test, one result – for truckers to complete these inspections. Completing both safety and emissions tests at the same time will save truckers time and money so they can focus on keeping goods moving across Ontario, while maintaining the necessary protections for our environment and improving safety.

**42.** Climate change is leading to more frequent weather events and flooding that can damage our roads. We are adopting climate change mitigation and the impacts of a changing climate into decision-making processes to ensure that our highways and infrastructure are resilient to flooding and other damage caused by extreme weather.

**43.** Undertake a southwestern Ontario airport activity and infrastructure survey to assess the role of airports in supporting economic development, public service delivery and to ensure the sustainability of local airports. Municipal airports deliver vital public services including air ambulance and policing, as well as moving people and goods.



# Next Steps

Our plan provides a path forward to get people moving across southwestern Ontario. It includes improvements that will connect communities, improve access to jobs and support a competitive business environment in the region.

We are getting people moving and connecting the region, with improvements such as new intercommunity bus and transit services in 12 municipalities in southwestern Ontario through the Ontario Community Transportation Grant program. We are supporting a competitive open for business environment with actions including exploring opportunities to expand truck parking. We are improving safety by widening and adding a concrete barrier on Highway 401 between London and Tilbury. And we are providing more choice and preparing for the future, including working to provide better, near real-time information on travel conditions to help make it easier for people to get around.

We know there's more work to do. We will work with Indigenous, municipal, federal and other public and private sector partners to deliver on the actions in this plan. Establishing a task force is one key way that the province will work together with municipalities and Indigenous communities to improve transit throughout the region. The task force will help address challenges and provide better, more coordinated transit options for the people of southwestern Ontario. Our plan is a living document that will require continuing input, updates and improvements as technology advances and to build on the progress we have made since 2018.

Ontario is committed to developing regional plans that will help build a better, more seamless transportation system across the province. Connecting the Southwest marks the beginning of comprehensive regional transportation planning for the province. We will be developing regional plans for northern Ontario, eastern Ontario and the Greater Golden Horseshoe to address the unique needs of these regions. Together, these plans will form an integrated, long-term transportation plan for all of Ontario that helps people to travel more efficiently, get to work faster, connect to critical services and spend more time with family and friends.

Ministry of Transportation  
[ontario.ca/southwesttransportation](http://ontario.ca/southwesttransportation)

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January 22, 2020

Trevor Hallam  
Administrator/Clerk/Treasurer  
Municipality of Morris-Turnberry  
thallam@morristorynberry.ca

Dear Mr. Hallam:

The Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) is seeking input on a proposal to streamline Drainage Act approval processes that would address common stakeholder concerns about the act while maintaining our province's high environmental standards. This is part of our government's broader initiative to reduce regulatory burden in consultation with the farm and agri-food sector while preserving rules that keep Ontarians safe and healthy.

The Drainage Act Discussion Paper is posted on the province's Environmental Registry at [ero.ontario.ca/notice/019-1187](http://ero.ontario.ca/notice/019-1187). It describes some of the proposed changes which would reduce costs and project delays for farmers and other rural landowners and municipalities. The paper also poses questions for your feedback.

OMAFRA will be hosting webinars for key stakeholders who play an important role in the Drainage Act. The webinars are scheduled for:

January 31st	10:00 - 11:00 a.m.	Municipalities
January 31st	1:00 - 2:00 p.m.	Conservation Authorities
February 7th	10:00 - 11:00 a.m.	Drainage Industry
February 7th	1:00 - 2:00 p.m.	General Farm Organizations

To register, please contact the Agricultural Information Contact Centre (AICC) by email to [ag.info.omafra@ontario.ca](mailto:ag.info.omafra@ontario.ca) or call 1-877-424-1300. Although the webinars are targeted to specific audiences, you are very welcome to enroll at a time or date that better suits your schedule.

.../2



Good things grow in Ontario  
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2  
Bureau principal du ministère: 1 Stone Road West, Guelph (Ontario) N1G 4Y2

Printed copies of the French Discussion Paper are also available from the AICC on request.

Our Ministry is committed to relieving the red tape burden that will ensure drainage continues to deliver critical economic and environmental benefits that will help rural communities, agricultural landowners and drainage contractors save money and/or time. We are confident the proposed changes will assist in making this a reality.

I look forward to your input.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernie Hardeman". The signature is fluid and cursive, with a large initial "E" and a long, sweeping tail.

Ernie Hardeman  
Minister of Agriculture, Food and Rural Affairs

Ministry of Infrastructure

Infrastructure Policy Division

777 Bay Street, 4<sup>th</sup> Floor, Suite 425  
Toronto, Ontario M5G 2E5

Ministry of Agriculture, Food and Rural  
Affairs

Rural Programs Branch

1 Stone Road West, 4<sup>th</sup> Floor NW  
Guelph, Ontario N1G 4Y2



January 2020

File #: OCIF FC2-M-0247

Trevor Hallam, CAO/Clerk  
Municipality of Morris-Turnberry  
41342 Morris Road, RR4  
Brussels, Ontario  
N0G 1H0

Dear Trevor Hallam:

### **Ontario Community Infrastructure Fund – Formula-Based Funding Allocation Notice**

We are pleased to confirm your eligibility in the 2020 Ontario Community Infrastructure Fund – Formula-based Component (OCIF-Formula). Per section F1.2 of the OCIF-Formula Contribution Agreement (CA), enclosed you will find your municipality's Revised Allocation Notice.

As recently communicated, this notice confirms the previously proposed 2020 allocation communicated to your community. Payments of confirmed allocations will be made in accordance with the schedule provided in the attached notice conditional upon having met all reporting requirements.

In March 2019, the Ministry of Infrastructure communicated plans to work with the Association of Municipalities Ontario and municipalities to review the design of the program. More details will be available soon.

Staff from the Ministry of Agriculture, Food and Rural Affairs will be contacting you in the near future to provide details on reporting required to close-out your 2019 Formula Funding.

Should you have any questions regarding the above, please do not hesitate to contact your Project Analyst, Mary Wyga, toll free at 1-877-424-1300 or directly at (519) 546-6374 or via email at [Mary.Wyga@ontario.ca](mailto:Mary.Wyga@ontario.ca).

Sincerely,

Julia Danos  
Director, Intergovernmental Policy Branch  
Infrastructure Policy Division  
Ministry of Infrastructure

Carolyn Hamilton  
Director, Rural Programs Branch  
Economic Development Division  
Ministry of Agriculture, Food and Rural Affairs





**Ontario Community Infrastructure Fund (OCIF)  
Formula-Based Component**

**Revised Allocation Notice**

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Ministry of Infrastructure  
Ministry of Agriculture, Food and Rural Affairs

**Municipality of Morris-Turnberry**

**January 2020**

*Disponible en français*

**Ontario Community Infrastructure Fund (OCIF)**  
**Formula-Based Component- Revised Allocation Notice**

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**Municipality of Morris-Turnberry**

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This Revised Allocation Notice is to inform you of your 2020 Ontario Community Infrastructure Fund formula allocation.

**Formula-Based Funding Allocation**

Your community's formula-based allocation of funding under the Ontario Community Infrastructure Fund for 2020 is as follows:

2020 formula allocation	\$120,830
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**Terms and Conditions**

*Receipt of formula allocations are conditional upon compliance with all of the terms and conditions of your existing OCIF formula-based funding agreement*

*The Province reserves the right to adjust or terminate any allocations contained in this notice, without consent or notice, to account for changes in a municipality's situation, the OCIF program guidelines, or other parameters or administrative procedures.*

**Payment Schedule**

*The Province proposes to make payments in accordance with the following schedule:*

- Allocations of \$150,000 or less will be provided in one payment*
- Allocations greater than \$150,000 but less than \$1 million will be provided through up to 6 payments*
- Allocations greater than \$1 million will be provided through up to 12 payments.*

**Ontario Municipal Partnership Fund (OMPF)**  
**2020 Allocation Notice**



**Municipality of Morris-Turnberry**  
**County of Huron**

4060

In 2020, the Province is providing the Municipality of Morris-Turnberry with \$508,600 in funding through the OMPF, which is the equivalent of \$385 per household.

<b>A</b>	<b>Total 2020 OMPF</b>	<b>\$508,600</b>
	1. Assessment Equalization Grant Component	-
	2. Northern Communities Grant Component	-
	3. Rural Communities Grant Component	\$285,700
	4. Northern and Rural Fiscal Circumstances Grant Component	\$49,000
	5. Transitional Assistance	\$173,900

<b>B</b>	<b>Key OMPF Data Inputs</b>	
	1. Households	1,322
	2. Total Weighted Assessment per Household	\$383,077
	3. Rural and Small Community Measure	100.0%
	4. Farm Area Measure	88.9%
	5. Northern and Rural Municipal Fiscal Circumstances Index	3.7
	6. 2020 Guaranteed Level of Support	87.4%
	7. 2019 OMPF	\$581,900

*Note: See line item descriptions on the following page.*

# Ontario Municipal Partnership Fund (OMPF)

## 2020 Allocation Notice

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Municipality of Morris-Turnberry  
County of Huron

4060

### 2020 OMPF Allocation Notice - Line Item Descriptions

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- Sum of 2020 OMPF grant components and Transitional Assistance, which are described in the 2020 OMPF Technical Guide. This document can be accessed on the Ministry of Finance's website at: <http://www.fin.gov.on.ca/en/budget/ompf/2020>
- 
- A5** If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes.
- 
- B1** Based on the 2019 returned roll from the Municipal Property Assessment Corporation (MPAC).
- 
- B2** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
- 
- B3** Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2020 OMPF Technical Guide, Appendix A.
- 
- B4** Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2020 OMPF Technical Guide, Appendix B.
- 
- B5** Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the 2020 OMPF Technical Guide, Appendix D.
- 
- B6** Represents the guaranteed level of support the municipality will receive through the 2020 OMPF. For additional information, see the 2020 OMPF Technical Guide.
- 
- B7** 2019 OMPF Allocation Notice (Line A).

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*



## Calls For Service (CFS) Billing Summary Report

### Municipality of Morris-Turnberry October to December - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Murder 1st Degree	0	0		0.0	0	1	15.9	15.9
	Sexual Assault	0	3	15.9	47.7	0	2	15.9	31.8
	Assault With Weapon or Causing Bodily Harm-Level 2	1	2	15.9	31.8	0	2	15.9	31.8
	Assault-Level 1	2	9	15.9	143.1	2	4	15.9	63.6
	Assault Peace Officer	0	1	15.9	15.9	0	0		0.0
	Forcible confinement	0	0		0.0	1	1	15.9	15.9
	Extortion	0	0		0.0	0	1	15.9	15.9
	Criminal Harassment	3	4	15.9	63.6	1	2	15.9	31.8
	Indecent/Harassing Communications	0	3	15.9	47.7	0	0		0.0
	Utter Threats to Person	0	1	15.9	15.9	0	2	15.9	31.8
	<b>Total</b>	<b>6</b>	<b>23</b>	<b>15.9</b>	<b>365.7</b>	<b>4</b>	<b>15</b>	<b>15.9</b>	<b>238.5</b>
Property Crime Violations	Break & Enter	4	16	6.8	108.8	4	18	6.8	122.4
	Break & Enter - Firearms	1	1	6.8	6.8	0	0		0.0
	Theft Over - Farm Equipment	0	1	6.8	6.8	0	0		0.0
	Theft Over - Building	0	0		0.0	0	1	6.8	6.8
	Theft Over - Trailers	0	0		0.0	0	1	6.8	6.8
	Theft Over - Other Theft	0	1	6.8	6.8	1	1	6.8	6.8
	Theft FROM Motor Vehicle Over \$5,000	0	0		0.0	1	1	6.8	6.8
	Theft of Motor Vehicle	1	4	6.8	27.2	0	1	6.8	6.8
	Theft of - Automobile	0	1	6.8	6.8	0	2	6.8	13.6
	Theft of - Trucks	0	3	6.8	20.4	0	4	6.8	27.2
	Theft of - Motorcycles	0	0		0.0	1	1	6.8	6.8
	Theft of - All Terrain Vehicles	1	2	6.8	13.6	0	5	6.8	34.0
	Theft of - Other Motor Vehicles	0	0		0.0	0	1	6.8	6.8
	Theft Under -master code	0	0		0.0	0	1	6.8	6.8
	Theft under - Farm Agricultural Livestock	0	1	6.8	6.8	0	0		0.0
	Theft under - Bicycles	1	1	6.8	6.8	0	0		0.0
	Theft under - Trailers	1	1	6.8	6.8	1	1	6.8	6.8
	Theft under - Other Theft	0	5	6.8	34.0	6	11	6.8	74.8
Theft Under - Gasoline Drive-off	0	0		0.0	0	3	6.8	20.4	



## Calls For Service (CFS) Billing Summary Report

### Municipality of Morris-Turnberry October to December - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft FROM Motor Vehicle Under \$5,000	3	3	6.8	20.4	1	2	6.8	13.6
	Possession of Stolen Goods over \$5,000	0	2	6.8	13.6	0	0		0.0
	Possession of Stolen Goods under \$5,000	1	2	6.8	13.6	0	0		0.0
	Fraud - Steal/Forge/Poss./ Use Credit Card	1	1	6.8	6.8	0	1	6.8	6.8
	Fraud - False Pretence <= \$5,000	0	0		0.0	1	2	6.8	13.6
	Fraud - Forgery & Uttering	0	1	6.8	6.8	0	0		0.0
	Fraud -Money/ property/security <= \$5,000	0	3	6.8	20.4	0	1	6.8	6.8
	Fraud - Other	0	7	6.8	47.6	0	2	6.8	13.6
	Mischief - master code	1	8	6.8	54.4	4	10	6.8	68.0
	Willful act/omission likely to cause mischief	0	0		0.0	1	1	6.8	6.8
	Property Damage	2	2	6.8	13.6	0	0		0.0
	<b>Total</b>	<b>17</b>	<b>66</b>	<b>6.8</b>	<b>448.8</b>	<b>21</b>	<b>71</b>	<b>6.8</b>	<b>482.8</b>
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	2	3	7.9	23.7	0	1	7.9	7.9
	Offensive Weapons-Other Weapons Offences	0	1	7.9	7.9	1	1	7.9	7.9
	Bail Violations - Fail To Comply	2	3	7.9	23.7	2	3	7.9	23.7
	Bail Violations - Others	0	2	7.9	15.8	0	0		0.0
	Possession Of Counterfeit Money	0	0		0.0	0	1	7.9	7.9
	Indecent acts -Other	1	1	7.9	7.9	0	0		0.0
	Child Pornography - Possess child pornography	0	1	7.9	7.9	0	0		0.0
	Breach of Probation	0	0		0.0	2	4	7.9	31.6
	Offensive Weapons-Careless use of firearms	0	0		0.0	1	1	7.9	7.9
	Utter Threats to damage property	0	1	7.9	7.9	0	0		0.0
	Other Criminal Code * Sec.462 - Sec.753	0	0		0.0	0	1	7.9	7.9



## Calls For Service (CFS) Billing Summary Report

### Municipality of Morris-Turnberry October to December - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	<b>Total</b>	<b>5</b>	<b>12</b>	<b>7.9</b>	<b>94.8</b>	<b>6</b>	<b>12</b>	<b>7.9</b>	<b>94.8</b>
Drug Possession	Possession Cocaine	1	1	6.4	6.4	0	0		0.0
	Possession Cannabis	0	0		0.0	0	1	6.4	6.4
	Possession - Methamphetamine (Crystal Meth)	0	1	6.4	6.4	0	0		0.0
	Drug related occurrence	0	1	6.4	6.4	1	1	6.4	6.4
	<b>Total</b>	<b>1</b>	<b>3</b>	<b>6.4</b>	<b>19.2</b>	<b>1</b>	<b>2</b>	<b>6.4</b>	<b>12.8</b>
Statutes & Acts	Landlord/Tenant	1	2	3.3	6.6	3	5	3.3	16.5
	Mental Health Act	1	6	3.3	19.8	1	3	3.3	9.9
	Mental Health Act - No contact with Police	0	1	3.3	3.3	0	1	3.3	3.3
	Mental Health Act - Attempt Suicide	1	2	3.3	6.6	0	0		0.0
	Mental Health Act û Threat of Suicide	2	3	3.3	9.9	0	1	3.3	3.3
	Mental Health Act - Voluntary Transport	0	1	3.3	3.3	0	1	3.3	3.3
	Mental Health Act - Placed on Form	0	2	3.3	6.6	1	5	3.3	16.5
	Trespass To Property Act	2	5	3.3	16.5	2	5	3.3	16.5
	<b>Total</b>	<b>7</b>	<b>22</b>	<b>3.3</b>	<b>72.6</b>	<b>7</b>	<b>21</b>	<b>3.3</b>	<b>69.3</b>
Operational	Animal -Master code	0	0		0.0	0	1	3.6	3.6
	Animal Rabid	0	1	3.6	3.6	1	1	3.6	3.6
	Animal Bite	0	0		0.0	0	1	3.6	3.6
	Animal Stray	0	2	3.6	7.2	0	1	3.6	3.6
	Animal Injured	1	4	3.6	14.4	1	4	3.6	14.4
	Animal - Other	0	3	3.6	10.8	0	5	3.6	18.0
	Alarm -Master code	0	0		0.0	1	2	3.6	7.2
	Alarm -Others	0	1	3.6	3.6	0	4	3.6	14.4
	Domestic Disturbance	1	10	3.6	36.0	5	15	3.6	54.0
	Suspicious Person	7	26	3.6	93.6	1	13	3.6	46.8
	Phone -Nuisance - No Charges Laid	0	0		0.0	1	1	3.6	3.6
	Phone -Other - No Charges Laid	0	2	3.6	7.2	0	0		0.0
	False Fire Alarm - Building	0	0		0.0	0	1	3.6	3.6
	Fire - Building	5	6	3.6	21.6	0	4	3.6	14.4



## Calls For Service (CFS) Billing Summary Report

### Municipality of Morris-Turnberry October to December - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Fire - Vehicle	1	2	3.6	7.2	2	3	3.6	10.8
	Fire - Other	0	1	3.6	3.6	0	2	3.6	7.2
	Insecure Condition - Building	0	0		0.0	1	1	3.6	3.6
	Missing Person under 12	0	1	3.6	3.6	0	0		0.0
	Missing Person 12 & older	2	2	3.6	7.2	1	4	3.6	14.4
	Missing Person Located Under 12	0	1	3.6	3.6	0	0		0.0
	Missing Person Located 12 & older	0	1	3.6	3.6	1	2	3.6	7.2
	Noise Complaint - Master code	1	2	3.6	7.2	0	0		0.0
	Noise Complaint - Residence	0	2	3.6	7.2	0	0		0.0
	Noise Complaint - Others	0	2	3.6	7.2	0	0		0.0
	Accident -non MVC - Others	0	1	3.6	3.6	0	0		0.0
	Found Property - Master code	1	1	3.6	3.6	0	0		0.0
	Found - License Plate	0	1	3.6	3.6	0	0		0.0
	Found - Computer, parts & accessories	0	1	3.6	3.6	0	0		0.0
	Found - Vehicle Accessories	0	0		0.0	0	1	3.6	3.6
	Found-Personal Accessories	0	0		0.0	0	2	3.6	7.2
	Found-Bicycles	0	1	3.6	3.6	0	0		0.0
	Found-Others	0	2	3.6	7.2	0	1	3.6	3.6
	Lost Property -Master code	0	0		0.0	1	3	3.6	10.8
	Lost-Personal Accessories	0	0		0.0	0	2	3.6	7.2
	Sudden Death - Suicide	0	0		0.0	0	1	3.6	3.6
	Sudden Death - Natural Causes	2	2	3.6	7.2	0	3	3.6	10.8
	Sudden Death - Others	0	0		0.0	1	3	3.6	10.8
	Suspicious Vehicle	7	22	3.6	79.2	5	20	3.6	72.0
	Trouble with Youth	3	13	3.6	46.8	0	2	3.6	7.2
	Vehicle Recovered - Automobile	0	2	3.6	7.2	2	6	3.6	21.6





## Calls For Service (CFS) Billing Summary Report

### Municipality of Morris-Turnberry October to December - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Vehicle Recovered - Trucks	0	2	3.6	7.2	2	4	3.6	14.4
	Vehicle Recovered - All Terrain Veh	0	0		0.0	0	1	3.6	3.6
	Vehicle Recovered - Other	0	0		0.0	0	1	3.6	3.6
	Unwanted Persons	1	2	3.6	7.2	1	3	3.6	10.8
	Neighbour Dispute	1	2	3.6	7.2	1	1	3.6	3.6
	Other Municipal By-Laws	0	2	3.6	7.2	0	1	3.6	3.6
	Assist Fire Department	0	2	3.6	7.2	1	5	3.6	18.0
	Assist Public	8	20	3.6	72.0	13	33	3.6	118.8
	Distressed/Overdue Motorist	0	0		0.0	1	1	3.6	3.6
	Family Dispute	1	5	3.6	18.0	3	5	3.6	18.0
	<b>Total</b>	<b>42</b>	<b>150</b>	<b>3.6</b>	<b>540.0</b>	<b>46</b>	<b>164</b>	<b>3.6</b>	<b>590.4</b>
Operational2	False Alarm-Accidental Trip	0	0		0.0	0	4	1.3	5.2
	False Alarm-Malfunction	0	2	1.3	2.6	0	3	1.3	3.9
	False Alarm -Others	5	12	1.3	15.6	0	5	1.3	6.5
	False Alarm - Cancelled	0	2	1.3	2.6	2	8	1.3	10.4
	Keep the Peace	0	13	1.3	16.9	1	5	1.3	6.5
	911 call / 911 hang up	3	28	1.3	36.4	11	37	1.3	48.1
	911 hang up - Pocket Dial	3	10	1.3	13.0	3	12	1.3	15.6
	911 call - Dropped Cell	17	30	1.3	39.0	3	6	1.3	7.8
	<b>Total</b>	<b>28</b>	<b>97</b>	<b>1.3</b>	<b>126.1</b>	<b>20</b>	<b>80</b>	<b>1.3</b>	<b>104.0</b>
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	0		0.0	1	3	3.4	10.2
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	1	3	3.4	10.2	1	3	3.4	10.2
	MVC - Prop. Dam. Non Reportable	2	17	3.4	57.8	14	33	3.4	112.2
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	31	67	3.4	227.8	23	49	3.4	166.6



## Calls For Service (CFS) Billing Summary Report

### Municipality of Morris-Turnberry October to December - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Traffic	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	0	2	3.4	6.8	1	4	3.4	13.6
	MVC - Fatal (MOTOR VEHICLE COLLISION)	0	0		0.0	0	1	3.4	3.4
	<b>Total</b>	<b>34</b>	<b>89</b>	<b>3.4</b>	<b>302.6</b>	<b>40</b>	<b>93</b>	<b>3.4</b>	<b>316.2</b>
<b>Total</b>		<b>140</b>	<b>462</b>		<b>1,969.8</b>	<b>145</b>	<b>458</b>		<b>1,908.8</b>

**Note to Detachment Commanders:**

- **The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.**
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

**Note to Municipalities:**

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.



## New Year — New OPP Efficiency

Greetings from OPP Municipal Policing Bureau! May 2020 bring us more opportunities to strengthen the relationship with your municipality and make our communities safer!



We all know, in an emergency every second counts! Accidental and non-urgent calls to 9-1-1 like pocket dials tie up emergency lines, communicators and officers and can result in the slower response to a real emergency, risking the safety of people

who may need urgent help.

The OPP recently updated its 9-1-1 call handling work flow and policies to allow its emergency communicators more discretion to divert certain 9-1-1 calls and ensure more frontline OPP members are available for actual emergencies.

OPP communicators are well trained to recognize indicators of an emergency that warrant officers being dispatched.

Changing our 9-1-1 response process aligns with those of other major and medium police services while exceeding North America industry standards. The changes further help optimize our resources and support the pending implementation of 'next generation' 9-1-1 infrastructure, including the future handling of calls for service via social media.

There may be some reduction in the billable calls for service costs in the Annual Billing Statements for OPP-policed municipalities as frontline officers are dispatched to fewer calls. Any reduction to the overall billing is expected to be negligible as officers are still on duty working in communities and available 24/7 to respond to calls for service

If municipal leaders require further information, please contact your local Detachment Commander or visit the OPP booth (#414) at the annual Rural Ontario Municipalities Association (ROMA) Conference.

### NEED MORE INFO / HAVE QUESTIONS?

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Contact us [OPP.MunicipalPolicing@opp.ca](mailto:OPP.MunicipalPolicing@opp.ca) or (705) 329 6200

## General Membership Meeting #8-19

September 18, 2019

**Member's Present:** David Turton, Deb Shewfelt, Alison Lobb, Ed McGugan, Zoey Onn, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson

**Absent With Regrets:** Roger Watt

**Absent:** Matt Duncan

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Danielle Livingston, Admin and Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Steve Jackson, Flood and Safety Services Coordinator  
Jason Moir, Park Superintendent  
Donna Clarkson, Co-Supervisor DWSP

### 1. Call to Order

Chair Dave Turton called the meeting to order at 7:00 pm and announced the meeting objectives.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #7-19 held on July 17, 2019 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.



**Motion FA #80-19**

**Moved by: Deb Shewfelt**

**Seconded by: Alison Lobb**

**THAT** the minutes from the General Membership meeting #7-19 of July 17, 2019 be approved.

**(carried)**

**4. Presentations**

a) 2019 Services and Projects Update

The Coordinators from Conservation Areas, Flood and Erosion and Watershed Stewardship service areas presented the work plan progress made to date for the Member's information.

**5. Business Requiring Direction and Decision**

a) Letter from Minister Yurek and Meeting with Lisa Thompson, MPP, Huron-Bruce: **Report #43-19**

The Chair and the GM-ST de-briefed the Member's on the recent meetings that MVCA had with MPPs Lisa Thompson and the Minister of the Environment Conservation and Parks, Jeff Yurek.

The Members discussed that it will be important for MVCA to participate in the consultations that are expected to take place throughout the process of finalizing the mandatory and non-mandatory levy services to ensure that the services that rural conservation authorities need are included in the proposed levy regulation.

**Motion FA #81-19**

**Moved by: Alison Lobb**

**Seconded by: Megan Gibson**

**That** the <sup>above</sup>MVCA send a letter to Minister Yurek thanking him for meeting with MVCA and listening to the concerns and challenges of rural Conservation Authorities; **And that** the challenges and concerns are recapped in the letter.

**(carried)**

b) Additional Capital Development: Falls Reserve Conservation Area: **Report #44-19**

Report #44-19 was presented and this motion followed.

The Members congratulated staff on the operations of the Falls Reserve Conservation Area (FRCA) over the past 5 years that has resulted in allowing the Falls to develop funding for the infrastructure upgrades at the park. The following motion was made.

**Motion FA #82-19**

**Moved by: Megan Gibson**

**Seconded by: Deb Shewfelt**

**That** MVCA proceed with the proposed electrical upgrades in 2019 as outlined in Report 44-19; **And that** funding for the electrical upgrade be allocated from the FRCA working capital surplus.

**(carried)**

## 6. Reports

### a) Member's Reports

Member Zoey Onn announced that there is a Memorial Grove ceremony at the George Taylor Conservation Area on Saturday September 21<sup>st</sup> at 2:00 pm and that all are welcome to attend.

Zoey provided an update to the Members and announced that the Leo's group have reached their fundraising goal to replace the playground equipment at the Brussels Conservation Area and that is expected to be completed in 2020.

Member Ed McGugan announced that the municipality of Huron-Kinloss discussed at council that the Conservation Authority jurisdiction be changed so that their watershed is under the jurisdiction of the MVCA rather than split between the Saugeen Valley Conservation Authority. Huron-Kinloss will be seeking the approval of the Ministry of Environment, Conservation and Parks for the proposed change.

### b) Chairs Report

There were no further reports from the Chair at this time.

## 7. Consent Agenda:

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report for June, July & August: **Report #45-19**
- b) 2019 Budget-Work Plan Progress Report: **Report #46-19**
- c) Agreements Signed: **Report #47-19**
- d) Carbon Footprint Initiative Meeting Summary: **Report #48-19**
- e) Correspondence for Members Information: (attached)

The following motion was made.

### **Motion FA #83-19**

**Moved by: Alison Lobb**

**Seconded by: Megan Gibson**

**THAT** reports #45-19 through #48-19 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

**(carried)**

## 8. In-Camera Session: Legal Matter

All attendees except the Member's, the GM-ST, the Administrative/Financial Services Coordinator and the Flood and Erosion Safety Services were excused from the meeting at this time.

### **Motion FA #84-19**

**Moved by: Megan Gibson**

**Seconded by: Zoey Onn**

**That** the Member's move in camera to review a legal matter.

**(carried)**

The following motion was made at the in camera session.

**Motion FA #85-19**

**Moved by: Megan Gibson**

**Seconded by: Alison Lobb**

**That** the Members resume regular session.

**(carried)**

Attendees that were excused from the closed session were invited back to regular session.

**Motion FA #86-19**

**Moved by: Deb Shewfelt**

**Seconded by: Kevin Freiburger**

**THAT** the Maitland Valley Conservation Authority Members move into a Maitland Source Protection Authority meeting.

**(carried)**

**9. Review of Meeting Objectives**

Chair Turton reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on October 16, 2019 at 7:00pm at the Administration Centre in Wroxeter.

**10. Adjournment:**

The meeting adjourned at 8:20 pm with this motion.

**Motion FA #87-19**

**Moved by: Megan Gibson**

**Seconded by: Anita van Hittersum**

**THAT** the general membership meeting be adjourned.

**carried)**



Dave Turton  
Chair



Danielle Livingston  
Administrative-Financial  
Services Coordinator

## General Membership Meeting #9-19

October 16, 2019

- Member's Present:** David Turton, Roger Watt, Matt Duncan, Alison Lobb, Ed McGugan, Zoey Onn, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson,
- Absent With Regrets:** Deb Shewfelt
- Staff Present:** Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Administrative/Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Chris Van Esbroeck, Stewardship Services Coordinator

### 1. Call to Order

Chair Dave Turton called the meeting to order at 7:00 pm and outlined the meeting objectives.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #8-19 held on September 18, 2019 have been circulated for information and approval. The Members agreed with the minutes, with one change to the notes regarding the interest of the Township of Huron Kinloss in having their full municipality under MVCA's area of jurisdiction. Ed McGugan advised that no motion has been passed by council. The following motion was made.





**Motion FA #88-19**

**Moved by: Anita van Hittersum**

**Seconded by: Ed McGugan**

**That** the minutes from the General Membership meeting #8-19 of September 18, 2019 be approved as amended.

**(carried)**

**4. Introduction:** Chris Van Esbroeck; Watershed Services Coordinator

Chris Van Esbroeck, incoming Watershed Stewardship Coordinator position introduced himself to the members.

**5. Business Requiring Direction and Decision**

- a) Letter from the Twp. of Perth East: Re: Galbraith Conservation Area: Report #49-19

The Township of Perth East advised that they are not interested in leasing the Galbraith Conservation Area. Stewart Lockie advised the Members that the Municipality of North Perth is interested in investigating the possibility of leasing the Galbraith Conservation Area from MVCA. The Municipality of North Perth has advised staff that they will let MVCA know if they are interested in developing a lease by the November 20<sup>th</sup> Members Meeting.

- b) Letter from the Maitland Mills Association: Report #50-19

Report #50-19 was presented and the member's discussed that they still agree with motion #68-15 that was passed as follows.

*That the MVCA support the efforts of any community groups that may have an interest in refurbishing, purchasing or leasing the Brussels and/or Gorrie mills by allowing these groups to proceed with funding applications and feasibility studies; **And That** any such groups do so and present proposals by December 31, 2015.*

Discussion continued about the options, the impacts and cost of severance and this motion followed.

**Motion FA #89-19**

**Moved by: Roger Watt**

**Seconded by: Matt Duncan**

**That** staff investigate the options of selling the mill building as outlined in Report #50-19, number 3. and report back to the membership.

**(carried)**

- c) Direction on Draft 2020 Work Plan and Budget: Report #51-19

Report #51-19 was presented and this motion followed for further reporting, review and direction.

**Motion FA #90-19**

**Moved by: Alison Lobb**

**Seconded by: Roger Watt**

**That** the 2020 draft budget and work plan be developed based upon the 2019-2021 Work Plan and Budget Forecast; **And That** the 2020 draft budget for authority funded projects be presented at the November meeting; **And Further That** the draft 2020 budget and work plan be presented at the December meeting; **And further that** staff develop draft levy schedules based upon an increase of \$58,000 and a second schedule including an additional \$36,000, which represents the provincial funding that was eliminated by the Provincial Government in 2019.

**(carried)**

d) Personnel Committee Report: Report #52-19

Report #52-19 was presented with the amendment that the effective date for change should be January 1<sup>st</sup>, rather than thirty days after approval. This motion followed.

**Motion FA #91-19**

**Moved by: Alison Lobb**

**Seconded by: Cheryl Matheson**

**That** the proposed amendments to the personnel policy be approved as outlined in report #52/19.

**(carried)**

e) Occupational Health and Safety Committee Report: Report #53-19

Report #53-19 was presented and this motion followed.

**Motion FA #92-19**

**Moved by: Roger Watt**

**Seconded by: Matt Duncan**

**That** the membership approve the amendments as outlined in report #53/19

**(carried)**

f) Audit Services for 2020-2022: Report #54-19

Report #54-19 was presented and discussion took place about the content of the audit proposals received, staff and client experience of each firm. This motion followed.

**Motion FA #93-19**

**Moved by: Roger Watt**

**Seconded by: Megan Gibson**

**That** the proposal from Seebach & Company to provide the MVCA's audit services for 2020, 2021 and 2022 be accepted; **And That** staff contact the firms who submitted proposals to inform them of the motion.

**(carried)**

## 6. Reports

### a) Chairs Report

Chair Turton stated that he attended the Conservation Ontario Council meeting on September 30<sup>th</sup> with Phil Beard, General Manager-Secretary-Treasurer. The main focus of the meeting was to discuss key messages that all conservation authorities should include in their upcoming meetings with the Minister of Environment, Conservation and Parks.

Minister Yurek is reaching out to all 36 Conservation Authorities (CA) across Ontario in the coming weeks to consult with individual authorities as part of the process that the province is undertaking to identify what services should be mandatory and which should be non-mandatory. The MVCA chair and GM-ST will be participating in a teleconference with the Minister on October 29<sup>th</sup>.

### b) Member Reports

There were no member reports.

## 7. Consent Agenda

- a) Revenue/Expenditure Report for September: Report #55-19
- b) Conservation Ontario Council Meeting: Report #56-19
- c) Carbon Footprint Initiative Meeting Summary: Report #57-19
- d) Correspondence for Members Information:

The following items were circulated to the Member's for their information and the following motion was made.

### **Motion FA #94-19**

**Moved by: Alison Lobb**

**Seconded by: Matt Duncan**

**THAT** reports #55-19 through #57-19 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

**(carried)**

## 8. Review of Meeting Objectives, Follow-up Actions, Next meeting:

Chair Turton reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on November 20, 2019 at 7:00pm at the Administration Centre in Wroxeter.

**9. Adjournment**

The meeting adjourned at 8:15 pm with this motion.

**Motion FA #95-19**

**Moved by: Roger Watt**

**Seconded by: Megan Gibson**

**THAT** the general membership meeting be adjourned.

**(carried)**



Dave Turton  
Chair



Danielle Livingston  
Administrative/Financial  
Services Coordinator

## General Membership Meeting #10-19

November 20, 2019

**Member's Present:** David Turton, Roger Watt, Matt Duncan, Deb Shewfelt, Alison Lobb, Ed McGugan, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan

**Staff Present:** Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Administrative/Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Stephen Jackson, Flood/Erosion Safety Coordinator  
Patrick Huber-Kidby, Environmental Planner-Regs Officer  
Jason Moir, FRCA Park Superintendent

### 1. Call to Order

Chair Dave Turton called the meeting to order at 7:10 pm and announced the meeting objectives.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Hearing #1-2019: Bevan Application, Lucknow

**Motion FA #96-19**

**Moved by: Deb Shewfelt**

**Seconded by: Alison Lobb**

**THAT** the membership sits as a hearing board.

**(carried)**

The following motion was passed in session at the hearing meeting #1/19.

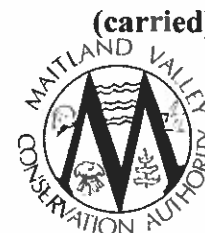
**Motion HM #1-19**

**Moved by: Alison Lobb**

**Seconded by: Megan Gibson**

**THAT** the hearing board now sits as Members.

**(carried)**



Chair Turton welcomed incoming member Alvin McLellan, representing the Municipality of Huron East in place of Zoey Onn.

#### **4. Minutes**

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #9-19 held on October 16, 2019 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

#### **Motion FA #97-19**

**Moved by: Deb Shewfelt**

**Seconded by: Megan Gibson**

**THAT** the minutes from the General Membership meeting #9-19 of October 16, 2019 be approved.

**(carried)**

#### **5. Presentation from Chair Turton to Geoff King, Watershed Stewardship Services Coordinator**

Fellow members and staff, tonight we are formally recognizing Geoff King who is retiring at the end of December this year but his last day of work will be Friday, December 6th.

Since tonight will be the last Members meeting prior to Geoff's retirement, it is only fitting that the members formally recognize Geoff's contributions to MVCA over the past 35 years.

As the members know, a retirement celebration for Geoff will be held at Cowbell Brewing on Wednesday, December 4th from 3:00pm to 7:00pm. We have invited people who have worked with Geoff over the years to attend along with members of his family. The MVCA members are also welcome to attend. A formal ceremony will be held at 5:00pm.

Geoff has had a variety of roles and responsibilities over his career at MVCA. He started at the Falls Reserve Conservation Area as a patrol officer and operations assistant in May of 1984. Geoff had to ask his supervisor for a week off so he could get married! In 1986 he was hired to work in stewardship services as a resource technician and over the next four years his work expanded into soil and water conservation and forestry. Geoff worked with many other agencies to undertake a wide variety of soil and water conservation projects across the watershed. In the late 1980's there was a lot of interest amongst landowners in conservation and innovative work was undertaken between MVCA and the Huron Soil and Water Conservations District.

In April 1990 Geoff took on the role of superintendent at the Fall Reserve Conservation Area. Geoff did an exemplary job leading the operations of the FRCA for 15 years. He also trained two other future superintendents, Stewart Lockie and the present superintendent, Jason Moir. Geoff was also responsible for Stewardship Services as well as the Falls Reserve. In 2006 Geoff was promoted to be Watershed Stewardship Services Coordinator. Geoff developed MVCA's stewardship services in rural storm water management, soil health and reforestation of marginal lands, river valleys and flood plains. Geoff and the rest of the stewardship team have delivered the Huron and Wellington Clean Water Projects. They have undertaken some of the most innovative and ground breaking conservation projects in the Province, namely the Scott Municipal Drain Rural Storm Water Management Project in North Huron; the Garvey Glen Watershed Restoration Project and the Middle Maitland Headwaters Restoration Project, just to name a few. If you were to take a trip around the watershed with Geoff, you would see many more projects that he has helped landowners and municipalities with over the years.

MVCA's Watershed Stewardship Services would not be where it is without Geoff's leadership and dedication.

Fellow members and staff, at this time we would like to show you a visual presentation of some of the work that Geoff has been involved in over the years. At the end of the visual presentation we will make a presentation to Geoff on behalf of MVCA and then give Geoff the opportunity to say a few words.

Geoff reflected on his years of service at MVCA and the diverse opportunities that he experienced throughout his past 35 years of employment amongst all service areas.

**6. Presentation from Steve Jackson, (FESS) Flood and Erosion Safety Services Coordinator: Imminent and Future Challenges Related to High Lake Levels on Lake Huron and the Increasing Risks for Damages to Shoreline Development from Bluff Collapse, Gully Erosion and Shoreline Erosion-Flooding:**

This overview was presented to inform the member's about the hazardous erosion and bluff risk to residences along Lake Huron. Staff are concerned and expect that as awareness increases amongst the public, so will the workload for the Flood and Erosion Safety Services.

**7. Business Out of the Minutes**

a) Direction on 2020 General Levy: **Report #58-19**

Report #58/19 on General Levy options for 2020 was presented. The Members decided to use Option 2 for the Draft Budget as it includes the amount required to make up for the reduction in Provincial funding in 2019. The following motion was made.

**Motion FA #98-19**

**Moved by: Deb Shewfelt**

**Seconded by: Cheryl Matheson**

**That** option #2 in report #58/19 be used in the proposed levy schedule and included in the draft budget for 2020; **And that** staff provide a comparison of service impacts associated with a \$58,000 levy increase versus a \$92,132 levy increase.

**(carried)**

b) Galbraith Conservation Area: **Report #59-19**

Report #59/19 was presented and this motion followed.

**Motion FA #99-19**

**Moved by: Roger Watt**

**Seconded by: Alison Lobb**

**That** staff work with North Perth municipal staff to provide them with information about Galbraith Conservation Area in order for them to develop a business plan; **And that** the members table further decisions about leasing until further information is received from Municipality of North Perth.

**(carried)**

**8. Business Requiring Direction and Decision**

a) Draft 2020 Authority Funded Projects: Report #60-19

Report #60/19 was presented. The member's agreed that the projects outlined are consistent with MVCA's work plan and priorities therefore should be included in the draft budget. The following motion was made.

**Motion FA #100-19**

**Moved by: Alison Lobb**

**Seconded by: Megan Gibson**

**That** the authority funded projects outlined in Report #60/19 be included in the 2020 draft budget and work plan.

**(carried)**

b) Proposed Changes to the Fee Schedule, Per Diems and Mileage: Report #61-19

Report #61/19 was presented. The member's agreed with the proposed changes and the following motion was made.

**Motion FA #101-19**

**Moved by: Deb Shewfelt**

**Seconded by: Alvin McLellan**

**That** the fee changes presented in the master fee schedule of report #61/19 be approved.

**(carried)**

**Motion FA #102-19**

**Moved by: Deb Shewfelt**

**Seconded by: Matt Duncan**

**That** there be no change to member per diems, honorariums or mileage rates in 2020.

**(carried)**

c) Appointment to the Maitland Conservation Foundation: Report #62-19

Report #62/19 was presented. This motion followed.

**Motion FA #103-19**

**Moved by: Alison Lobb**

**Seconded by: Megan Gibson**

**That** Matt Duncan be appointed to the Maitland Conservation Foundation Board for the remainder of 2019.

**(carried)**



## 9. Reports

### a) Chairs Report

Chair Turton informed the member's that the telephone conference with Minister Yurek's Office was positive. The next step in the Province's process of reviewing Conservation Authorities mandatory services will be municipal consultations, which are expected to begin in January 2020.

### b) Member's Reports

There were no member reports.

## 10. Consent Agenda

- a) Proposed Office Hours over Christmas and New Year's: **Report #63-19**
- b) Revenue/Expenditure Report October **Report #64-19**
- c) Correspondence: For Directors Information

The following items were circulated to the Member's for their information and the following motion was made.

### **Motion FA #104-19**

**Moved by: Roger Watt**

**Seconded by: Alison Lobb**

**THAT** reports #63-19 through #64-19 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

**(carried)**

## 11. Review of Meeting Objectives, Follow-up Actions, Next meeting:

Chair Turton reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on December 18, 2019 at 7:00pm at the Administration Centre in Wroxeter.

## 12. Adjournment

The meeting adjourned at 9:09 pm with this motion.

### **Motion FA #105-19**

**Moved by: Megan Gibson**

**Seconded by: Cheryl Matheson**

**THAT** the general membership meeting be adjourned.

**(carried)**



Dave Turton  
Chair



Danielle Livingston  
Administrative and Financial Services Coordinator

**Draft Hearing #1-19**

**November 20, 2019**

**Member's Present:**

David Turton, Roger Watt, Matt Duncan, Deb Shewfelt, Alison Lobb, Ed McGugan, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan

**Staff Present:**

Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Administrative/Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Stephen Jackson, Flood/Erosion Safety Coordinator  
Patrick Huber-Kidby, Environmental Planner-Regs Officer  
Jason Moir, FRCA Park Superintendent

The following motion was passed in session at the membership meeting #10-19.

**Motion FA #96-19**

**Moved by: Deb Shewfelt**

**Seconded by: Alison Lobb**

**THAT** the membership now sits as a hearing board.

**(carried)**



A roll call of the hearing board was taken.

	<u>Present</u>	<u>Absent</u>
David Turton	√	
Roger Watt	√	
Matt Duncan	√	
Deb Shewfelt	√	
Alison Lobb	√	
Ed McGugan	√	
Kevin Freiburger	√	
Anita van Hittersum	√	
Megan Gibson	√	
Cheryl Matheson	√	
Alvin McLellan	√	

**Hearing with respect to Ontario Regulation 164/06 Application for Development: Tom Bevan residence construction within the flood fringe, Lots 6 & 7 on Plan 112, Lucknow Ward, Township of Huron-Kinloss, County of Bruce; fronting Somerville Street in the Village of Lucknow**

Chair Turton began with his remarks;

We are now going to conduct a hearing under Section 28 of *the Conservation Authorities Act* in respect of an application by *Tom Bevan*: for permission to: construct a new residence within the Regulatory Floodplain of the Nine-Mile River, on Lot 6 & 7 of Plan 112, in the Village of Lucknow, in the Township of Huron-Kinloss.

The Authority has adopted regulations under Section 28 of the *Conservation Authorities Act* which requires the permission of the Authority for development within an area regulated by the Authority in order to ensure no adverse affect on (the control of flooding, erosion, dynamic beaches or pollution or conservation of land) or to permit alteration to a shoreline or watercourse or interference with a wetland.

The Staff has reviewed this proposed work and a copy of the staff report has been given to the applicant.

The *Conservation Authorities Act* (Section 28 [12]) provides that:

“Permission required under a regulation made under clause (1) (b) or (c) shall not be refused or granted subject to conditions unless the person requesting permission has been given the opportunity to require a hearing before the Authority or, if the Authority so directs, before the Authority’s executive committee.”

In holding this hearing, the Authority Board/Executive Committee is to determine whether or not a permit is to be issued. In doing so, we can only consider the application in the form that is before us, the staff report, such evidence as may be given and the submission to be made on behalf of the applicant.

The proceedings will be conducted according to the *Statutory Powers Procedure Act*. Under Section 5 of the *Canada Evidence Act*, a witness may refuse to answer any questions on the ground that the answer may tend to criminate the person, or may tend to establish his/her liability to a civil proceeding at the instance of the Crown or of any person.

The procedure in general shall be informal without the evidence before it being given under oath or

affirmation unless decided by the hearing members.

If the applicant has any questions to ask of the Hearing Board or of the Authority representative, they must be directed to the Chair of the Board

The applicant is seeking an exemption from MVCA's Flood Plain Development Policies in the Village of Lucknow. Exemptions to MVCA's Policies must be approved by the Members.

**Background:**

Current MVCA polices do not allow for new structures to be built in the Flood Fringe of a Two-Zone floodplain where access to that structure may be restricted by flooding; specifically:

*8.4.1 (2) Ingress and egress to new structures will be designed so that vehicular and/or pedestrian access is not prohibited during times of flooding (maximum 1.5 feet of flooding).*

The intent of this policy is to prohibit new development that is inaccessible to emergency services in the event of a flood.

Application has been partially completed for the construction of a residence on Lots 6 & 7 of Plan 112, fronting Somerville Street in the community of Lucknow. The Lot is currently undeveloped. Somerville Street open municipal road with access to the lots. Sections of Somerville Street are inundated by more than 1.5 feet(1/2metre) of flooding during the 1:100 year flood event. Therefore the application does not conform with MVCA's Flood Plain policies for Lucknow.

Mr. Bevan's agent has provided the attached letter from the Fire Chief for the Lucknow & District Fire Department, indicating that the fire department does not foresee any problems accessing this lot during a flooding emergency. The applicant has also provided a letter from Bruce County Paramedic Services, attached; indicating all attempts are made to reach residences as needed, and this can include working with allied agencies such as fire departments.

The application does conform to MVCA's flood proofing policies for development in the Flood Fringe. A complete application for development of the property will include demonstration that the residence itself is to be constructed entirely above the floodplain, or appropriately flood-proofed to the level of the regulatory event.

The Members have the option of either denying the application because it does not conform with the flood plain development policies for the Village of Lucknow or;

The Members may decide to exempt this application from the access component of the flood plain policy based upon the information provided by emergency services stating that they would be able to evacuate the residents during a flood emergency.

Chair Turton called for questions, comments or concerns.

Discussion continued around access to the property in emergency situations before the following motion was made.

**Motion HM #1-19**  
**Moved by: Alison Lobb**

**Seconded by: Megan Gibson**

**THAT** the hearing board move in-camera for a property development matter.

**(carried)**

At this time, all attendees left the meeting with the exception of the hearing board members, General Manager Secretary-Treasurer, and the Administrative and Financial Services Coordinator.

This motion was made in-camera.

**Motion HM #2-19**  
**Moved by: Alison Lobb**

**Seconded by: Roger Watt**

**THAT** the MVCA grant exemption to Mr. Bevan and permit building as stated in Report #1/19 based upon the information provided by emergency services that states that they will be able to evacuate the residents during a flood emergency.

**(carried)**

**Motion HM #3-19**  
**Moved by: Megan Gibson**

**Seconded by: Anita van Hittersum**

**THAT** the hearing board move out of in-camera and resume regular session.

**(carried)**

Attendees that were excused from the closed session were invited back to regular session.

**Motion HM #4-19**  
**Moved by: Alvin McLellan**

**Seconded by: Roger Watt**

**THAT** the hearing board now sits as Members.

**(carried)**



Dave Turton  
Chair



Danielle Livingston  
Administrative and Financial Services Coordinator



Dear Huron County and Municipal Offices,

On behalf of the Huron Domestic Assault Review Team, we would like to thank you for your support on December 6, 2019, the **National Day of Remembrance and Action on Violence Against Women**. The support and participation of our municipal and county offices in Huron illustrates a strong dedication to ending violence against women, and the ability we have to work together to create a community where all women and children can live a life free from violence.

On December 6, 2019, over one hundred people joined us at the Royal Canadian Legion in Goderich to honour the 14 young women who were murdered 30 years ago at l'École Polytechnique. Mayor John C. Grace, Councillor Glen McNeil, and Lisa Thompson MPP all commented on the commitment we have here in Huron to end violence against women, and how we all have a significant role to play in collaborating as a community to ensure that women and children have the resources and supports they need.

We are proud to inform you that each of our Municipalities, our County office, Ontario Provincial Police detachments across the province, all schools of the Avon Maitland District School Board and Huron Perth Catholic District School Board, members of the Ontario Mutual Insurance Association, and Royal Canadian Legions across the country all lowered their flags to show their support. This initiative that began in Huron has also reached Violence Against Women Coordinating Committees (VAWCC) across the province, and we are proud that such a movement has further drawn attention to the events of December 6<sup>th</sup>, 1989, as well as the ongoing need for discussions and solutions about violence against women today.

For your participation, we thank you with sincere and profound appreciation.

Similarly, we are proud to share news of the Huron County Secondary Schools that participated in raising awareness for December 6:

**St. Anne's Catholic Secondary School:**

- Created a book of remembrance for the front foyer and a short presentation on their school-wide video platform
- **218 students** attended presentations on December 3<sup>rd</sup> facilitated by DART and the Huron County Health Unit

**F.E. Madill Secondary School:**

- Student group sold 125 white roses and raised approximately \$545, with proceeds going to the Huron Women's Shelter
- Incorporated information from the DART Committee into their daily announcements

**South Huron District High School:**

- The school principal attended classes to explain what December 6<sup>th</sup> is about and provided a peace candle for students to take home. The school calls it the “14 Days, Peaceful Ways” to commemorate the 14 women who died in the massacre

We hope that you will consider supporting us in future initiatives that work towards the recognition and prevention of violence against women. Please see below for the media related to our event on December 6, 2019.

Sincerely,

Huron Domestic Assault Review Team

Goderich Signal Star:

<https://www.goderichsignalstar.com/news/local-news/thirty-years-later-huron-county-remembers-takes-action-to-end-gender-based-violence>



Huron County  
Health Unit



## **Update on Merger of Huron and Perth Health Units**

Tuesday, December 17, 2019

The Perth District Health Unit and the Huron County Health Unit will be merging into a single entity, effective January 1, 2020, called Huron Perth Public Health. Our staff will continue working with our partners and stakeholders in Huron and Perth counties to help keep our residents healthy.

Please take note of the following new contact information for HPPH, effective January 1, 2020.

### **Medical Officer of Health**

Dr. Miriam Klassen will be the Medical Officer of Health for Huron Perth Public Health.

### **Office Locations**

The main office locations remain the same (Stratford and Clinton) with satellite offices in Wingham, Listowel and downtown Stratford as before. Clinics and services will continue to operate from these locations.

### **Phone**

HPPH will have one intake number: **1-888-221-2133**, after which you can dial by extension or follow the instructions on the intake voice message. Huron staff extensions remain the same. Perth staff extensions have already changed to four-digit extensions, which is their previous extension with a 3 in front (e.g., Rebecca Hill: previously x 279 – now x 3279).

### **After Hours**

After-hours phone numbers will remain the same:

- Perth calls: 1-800-431-2054 (on-call service)
- Huron calls: 519-482-7077 (on-call service).

### **Email**

Email addresses for staff at HPPH will be changing as of January 1, 2020. Emails will be: first initial and last name @hpph.ca.



## **Fax Numbers**

The HPPH fax numbers are as follows:

<b>Perth County</b>	<b>Confidential Fax</b>
Stratford - West Gore	519-271-2195
Stratford - Festival Square	519-271-5368
<b>Huron County</b>	
Clinton	1-844-935-1327

## **Website and Social Media**

The new website will be launched January 1, 2020, and is [www.hpph.ca](http://www.hpph.ca). The website is easy to navigate and contains important public health information, details about our programs, services and clinics, and sections for our partners and stakeholders, such as healthcare providers and food premises operators.

Over the next few months we will be merging our social media pages and we will keep you posted on this transition.

## **Identity**

The new logo and identity for HPPH, which we will begin using starting January 1, 2020, is:



A public communications and marketing plan will take place over the next few months to ensure our residents know how to contact us and access our programs and services.

## **Inquiries**

If you have any questions regarding the merger or merger contact information, please contact Rebecca Hill, Communications Manager, at 519-271-7600 x 3279 or [communications@pdhu.on.ca](mailto:communications@pdhu.on.ca) (before January 1, 2020). After January 1, you can contact Rebecca at 1-888-221-2133 x 3279 or [rhill@hpph.ca](mailto:rhill@hpph.ca).

We look forward to continuing the important work of public health with you!

**WINGHAM & AREA**  
**Health Professionals Recruiting Committee**  
**Budget - 2020**

**Expenses**

	2020 BUDGET	2020 Actual
Physician, Health Professional Visits	\$ 1,000.00	
Recruiting Tours	\$ 5,400.00	
Membership Fees	\$ 175.00	
Medical Student Expense	\$ 300.00	
Discovery Week - First Year Med Students	\$ 500.00	
Discovery Health Camp	\$ 200.00	
Doctor Appreciation Expense	\$ 500.00	
Physician Incentives		
Physician Moving Expense		
Marketing & Advertising/Promotion/web	\$ 1,500.00	
Miscellaneous Expense	\$ 600.00	
Office Supplies & Newspapers	\$ 325.00	
Recruitment Co Coordinator - Salary & Benefits	\$ 65,000.00	
Cell Phone Charges	\$ 900.00	
Catering - Recruitment Meetings	\$ 100.00	
Apartment Rental	\$ 7,500.00	
Scholarship - F E Madill Student	\$ 500.00	
Mileage	\$ 300.00	
Web Site Design & Software	-	
<b>Total Fixed Budget/Costs</b>	<b>\$ 84,800.00</b>	<b>\$ -</b>

held in reserve by Municipalities

**Income - Other Sources**

Donations, Other (Net)		
Raffle		
Interest on Account		
Wingham & District Hospital Foundation Donation	\$ 10,000.00	
LWHA in Kind Donation	\$ 8,700.00	
LMH Cost Sharing Recovery		
<b>Total Anticipated Income - Other Sources</b>	<b>\$ 18,700.00</b>	<b>\$ -</b>

**Income from Municipalities based on 2019 Hospital Usage**

	Percentage of Usage	2020 Allocated Budget	2020 Actual
North Huron	38%	\$ 32,224.00	
Huron Kinloss	16%	\$ 13,568.00	
South Bruce	11%	\$ 9,328.00	
Morris Turnberry	8%	\$ 6,784.00	
ACW	1%	\$ 848.00	
<b>Total Income from Municipalities</b>	<b>74%</b>	<b>\$ 62,752.00</b>	<b>\$ -</b>

**2019 Allocated  
Budget Based on  
2015 Usage**

\$ 33,097.00
\$ 13,076.00
\$ 7,802.00
\$ 7,717.00
\$ 941.00
<b>\$ 62,633.00</b>

January 27, 2020

Jamie Heffer, Mayor  
Municipality of Morris-Turnberry  
RR #4  
Brussels, ON  
N0G 1H0

Dear Mayor Heffer and Council:

**Re: 2020 Priorities and Draft Budget**

I am writing to you at this time to outline the Maitland Valley Conservation Authority's (MVCA) priorities for 2020 along with our draft budget and levy.

MVCA has been focussed identifying efficiencies and eliminating non-core services for the last 5 years. We are now focussed on the following core services:

1. **Flood and Erosion Safety:** Helping our member municipalities to reduce the potential for loss of life, property damage and social disruption in flood and erosion prone areas of the watershed.
2. **Watershed Stewardship:** Helping our member municipalities and landowners to develop soil and water conservation systems to keep soil and nutrients on the land and out of watercourses and Lake Huron
3. **Conservation Areas:** Ensuring that our conservation areas set a high standard for conservation practices and are safe for the public to use.

As part of our review process the Members have identified infrastructure and a conservation area that is not a part of our core services. The Members have also decided to decommission the Gorrie Dam which is located at Gorrie Conservation Area.

We have made these changes in order to try and stabilize our operating and capital budgets. The Members want to ensure that MVCA has a stable financial base to fund its core services and related infrastructure and equipment. This is extremely difficult to do when the Province continues to reduce funding to conservation authorities.

As you know the Ministry of Natural Resources and Forestry (MNRF) reduced funding for flood and erosion safety in 2019, even though this service is a provincially mandated service that conservation authorities must maintain. We have received no indication from the MNRF as to whether they will or will not provide any funding for flood and erosion safety in 2020. The Members have decided that it would be inappropriate to reduce the budget for flood and erosion safety because there are so many municipalities in the watershed that have development and

people living and working in areas that are at risk of flooding and or erosion. There is approximately \$500 million dollars of development and several thousand people who live and or work in communities that are susceptible to flooding, bluff collapse, gully and shoreline erosion.

In order to balance the 2020 budget, MVCA has eliminated any salary increases for staff except for a cost of living increase. This is the second year in a row that MVCA has eliminated any grid movement for staff. We have also shifted some of our watershed stewardship staff over to project funding in order to balance the 2020 budget. This approach is not sustainable in the long run, as project funding varies from year to year. MVCA considers Watershed Stewardship to be a core service due to the amount of agricultural land in the watershed.

In order to balance the budget, the Members have included a levy increase of \$92,132. This increase includes the \$34,132 that the MNRF eliminated from MVCA's Flood and Erosion Safety transfer payment in 2019.

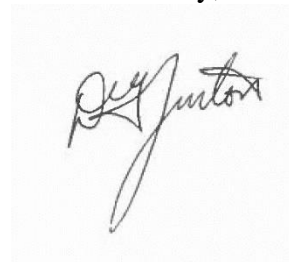
The apportionment of the levy is based upon each municipality's assessment in the watershed. The assessment schedule is developed by the Ministry of Environment, Conservation and Parks.

We have included a summary of the work that MVCA undertook in 2019 along with an outline of our priorities for 2020.

We recognize that our member municipalities also have fiscal challenges however we hope that you will consider the circumstances that we face and take into account the changes that we have made to focus our work and budget on our core services.

MVCA's Members plan to vote on the 2020 work plan, budget and levy on Wednesday March 18, 2020. If your municipality has any comments regarding the draft priorities, work plan or budget, please forward your comments to the Chair and your Member by March 9, 2020.

Yours sincerely;

A handwritten signature in black ink, appearing to read "David Turton", is centered on a light gray rectangular background.

David Turton  
Chair  
Maitland Valley Conservation Authority



Maitland  
CONSERVATION

# 2019 IN REVIEW

Maitland Conservation  
Box 127,  
Wroxeter ON  
N0G 2X0

[maitand@mvca.on.ca](mailto:maitand@mvca.on.ca)  
[mvca.on.ca](http://mvca.on.ca)

# 2019 - IN REVIEW

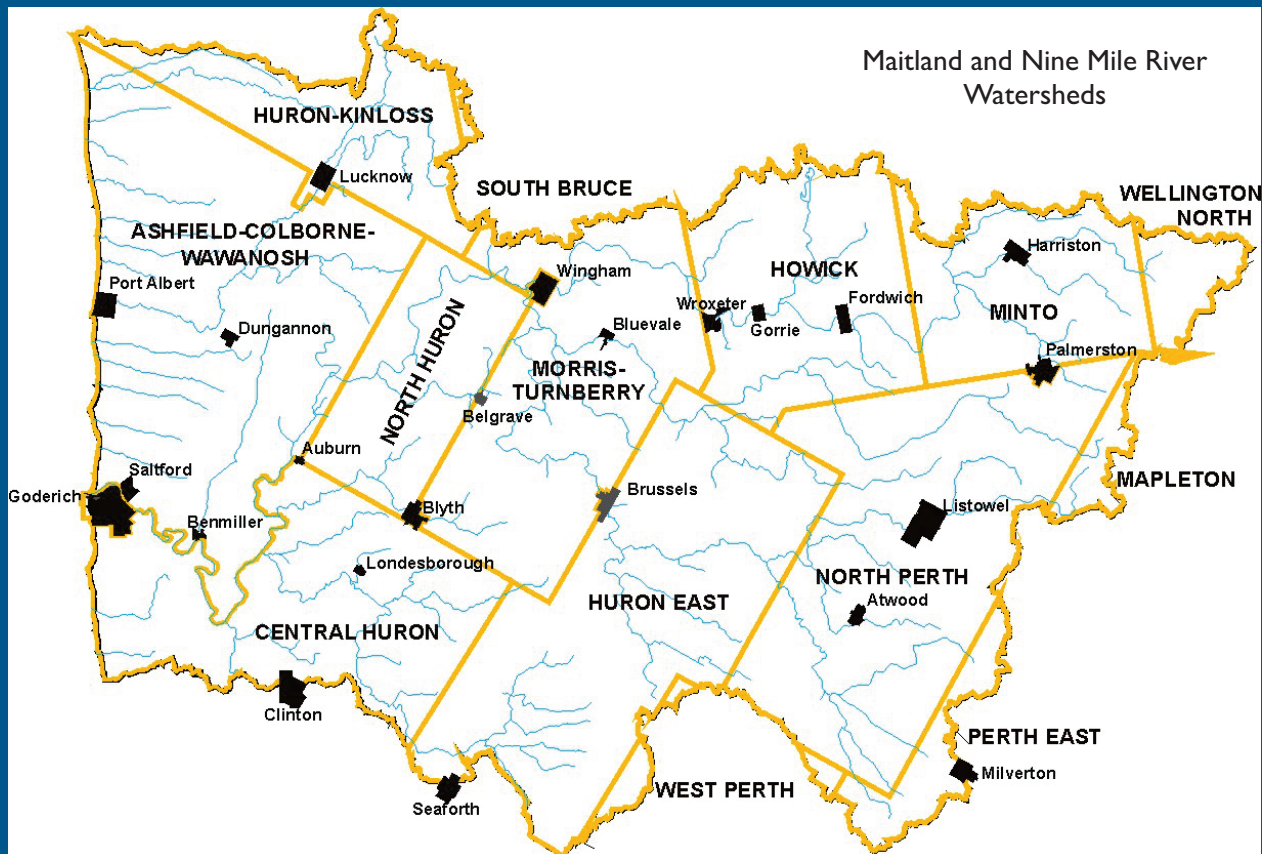
**Maitland Conservation is jointly owned by its member municipalities.**

**Conservation Authorities are established by the provincial government at the request of municipalities. The activities of Maitland Conservation are driven by municipalities, landowners and community partners.**



**We are committed to providing effective community-based conservation services in a cost efficient manner.**

**Maitland Conservation is working to protect and enhance water, forests and soils in the Maitland and Nine Mile River watersheds. We are focussing our services on mitigating the impacts of a rapidly changing climate.**



## FLOOD and EROSION SAFETY SERVICES

### 1. Harriston Flood Damage Reduction Support

Provided on-going technical support to the Town of Minto to assist them in selecting the most appropriate option(s) to reduce the potential for flood damages in the community.

### 2. Lake Huron Water Level and Erosion Risk Information

As the water level of Lake Huron reached a near record high, staff delivered information to shoreline landowners to help them understand coastal processes and erosion risks. Over 100 landowners participated in shoreline Walk & Talks with staff and information presentations have been viewed on social media over 600 times.

### 3. Flood Forecasting System Improvements

Flood Emergency River Watch Program updated. All-season rain gauges installed in Lucknow, Harriston and Listowel. These units are able to handle rain events year-round, even during freeze-thaw cycles.

### 4. Municipal Flood and Erosion Emergency Planning Support

Bluff hazard awareness session conducted for Bruce County Fire Chiefs (mutual aid for Huron County).

### 5. Flood mapping update for the Township of North Huron and the Municipality of Morris-Turnberry

Technical work completed for updated mapping for areas in and around Wingham. Updates will be reviewed by the municipalities, Maitland Conservation Members and the public in 2020.

### 6. Land Use Planning support to municipalities who are updating their Official Plans and Zoning Bylaws

Provided hazard land mapping and policy guidance on all flood and erosion risk areas for municipalities in accordance with the Provincial Planning Policy.



## STEWARDSHIP SERVICES

- Maitland Conservation staff helped landowners apply for funding for water quality improvement projects. In the Maitland watershed, a total of 179 new projects were approved under the Huron County Clean Water Project (171) and the Wellington Rural Water Quality Program (8). The top projects in Huon County were:
  - Tree planting (29%)
  - Forest management plans (23%)
  - Cover crops (16%)
- Maitland Conservation assisted landowners and municipalities with planning tree planting projects and purchasing stock. Private landowner and municipalities purchased 3,000 seedlings and 2,700 large stock trees to be planted in the watershed.
- Forestry staff worked with 60 landowners to design planting plans and/or source funding for planting projects.
- Water sampling was undertaken for the Provincial Water Quality Monitoring Network and Provincial Groundwater Monitoring Network at long term stations. Most results were consistent with previous years except the Nine Mile watershed where E. coli and Phosphorus levels were higher than expected. A few PWQMN sites will be sampled year-round as a result of milder winters and shifting stream flows.
- Sites were sampled for the Multi-Watershed Nutrient Project, Pesticide Project and Neonic Project in partnership with the Ministry of the Environment Conservation and Parks.



TD Tree Days planting in Listowel, Oct. 2019



PWQMN sampling, Oct. 2019



Middle Maitland headwaters buffer strip, May 2019





## CONSERVATION AREAS SERVICES

### 1. Gorrie Conservation Area

- Gorrie Dam Future Plans Study completed by Greck and Associates Ltd. Members reviewed the study and decided to proceed with the next steps to decommission the Gorrie Dam and undertake remediation of the Gorrie Conservation Area.
- Site maintenance completed including the removal of damaged trees, phragmites control, and vegetation maintenance.

### 2. Maintaining Safe Conservation Areas

- Maitland Conservation staff removed hazard trees at Naftel's Creek and Wawanosh Valley Conservation Areas along trails and near parking lots.
- Trail surface repairs were completed in wet areas and additional trail signs were installed at Naftel's Creek Conservation Area.

### 3. Saratoga Swamp Naturalization

- Due to drought conditions experienced in 2018, staff replanted approximately four acres of tree seedlings in 2019. Several meadows were created to promote habitat diversity on this property.

### 4. Falls Reserve and Wawanosh Park Conservation Areas

- 2019 was a successful camping and day-use season. Revenues generated will be targeted towards on-going infrastructure upgrades and park operations.
- Gatehouse renovations were completed and several large projects initiated including replacement of the campground septic systems and hydro upgrades in the Maple campground.

### 2019 special events held at our Conservation Areas:

- Family Day in February at Falls Reserve Conservation
- Family Fishing Derby at Falls Reserve Conservation Area
- August Night Hike at Wawanosh Valley Conservation Area
- Fall Colour Tour at Wawanosh Valley Conservation Area





Geoff King - retired Stewardship Services Coordinator, David Turton - Chair, Roger Watt - Vice Chair, Lisa Thompson - MPP Huron-Bruce, Jeff Yurek - Minister of Environment, Conservation and Parks, Matt Duncan - Second Vice Chair, Phil Beard - General Manager-Secretary Treasurer



IJC Tour, August 2019

## CORPORATE SERVICES

### 1. Advocacy efforts with watershed MPs and MPPs

- Reviewed the proposed changes to the Conservation Authorities Act with local representatives. Members and staff emphasized the need designate watershed stewardship services as a core Conservation Authority service.
- The Minister of Environment, Conservation and Parks visited Maitland Conservation's office and met with the Chair and Vice Chairs as part of a successful effort to convince the MECP to retain the Healthy Lake Huron collaborative. Healthy Lake Huron is co-led by MECP and OMAFRA and supports stewardship work in Lake Huron watersheds.
- Held meetings with watershed MPP's and MP's concerning the need for a joint Federal-Provincial flood and erosion damage reduction program that meets the needs of rural conservation authorities and municipalities.

### 2. International Joint Commission Meeting and Tour

- Outlined the need for long term, watershed based, stewardship programs funded by the Federal Government to the IJC. Significant amounts of stewardship work are necessary to develop watershed resiliency to the impacts of a rapidly changing climate. Provided a tour of the Garvey-Glenn Watershed Project highlighting successful rural stormwater management and water quality monitoring initiatives.

### 3. Carbon Footprint Initiative

- The Carbon Footprint Initiative (CFI) is open to companies, businesses and municipalities in the Maitland watershed. CFI participants prepare a carbon footprint strategy and provide annual updates on their progress. CFI members are working on sequestering carbon through planting trees, helping to restore natural areas, and reducing their use of fossil fuels.

### Carbon Footprint Initiative participants:

- Corteva Agrisciences
- County of Huron
- Cowbell Brewery
- EFS Plastics
- Ideal Supply
- J. H. Keso and Sons Ltd.
- Maitland Conservation
- Molesworth Feed Supply
- Municipality of North Perth
- Trillium Mutual Insurance Company



# MAITLAND CONSERVATION - 2020 WORK PLAN

Maitland Conservation has developed a work plan that focuses our resources on delivering core services. Our current priorities are to:

1. Help member municipalities reduce the potential for loss of life, property damage and community disruption in flood and erosion prone areas.
2. Assist member municipalities and landowners develop and implement soil and water conservation systems that will help keep soil and nutrients on the land and out of watercourses and Lake Huron.
3. Ensure that management of our Conservation Areas sets high standards of conservation practices and that our properties are safe for the public to use.
4. Develop a stable financial base for the organization so we are able to support our member municipalities in developing a resilient and prosperous watershed.

[w] [mvca.on.ca](http://mvca.on.ca)  
[t] 519-335-3557  
[e] [maitland@mvca.on.ca](mailto:maitland@mvca.on.ca)



*Maitland Conservation is working to protect and enhance water, forests and soils in the Maitland and Nine Mile River watersheds. We are focussing our services on mitigating the impacts of a rapidly changing climate.*



# Flood and Erosion Safety Services - 2020 Priorities



## 1. Harriston Flood Damage Reduction Support -

Technical support will be provided to the Town of Minto to assist them in selecting the most appropriate option(s) for reducing the potential for flood damage in the community. Support will also be provided to the Town of Minto's advocacy efforts for Federal-Provincial funding for a flood damage reduction project.

## 2. Flood Forecasting System Improvements -

Completion of improvements identified following the June 2017 flood including setting up backup alarms.

## 3. Shoreline erosion damage education and emergency planning -

Outreach and

education initiatives targeted to shoreline associations and municipalities will be undertaken to help them understand coastal processes and erosion risks and to ensure appropriate development in shoreline areas.

## 4. Flood mapping for the Township of North Huron and the Municipality of Morris Turnberry for the areas in and around Wingham -

Once this mapping is completed it will be integrated into our Planning and Regulations services as well as emergency management efforts.

# Watershed Stewardship Services - 2020 Priorities

## 1. Identification of areas in the watershed where cover crops, rural stormwater management, buffer strips, floodplain and river valley restoration is needed:

Development of stewardship strategy to support the adoption of these practices as part of Healthy Lake Huron's priorities over the next five years.

## 2. Delivery of Wellington and Huron Clean Water Projects:

Assist landowners to obtain funding to undertake stewardship projects.

## 3. Middle Maitland Headwaters Restoration Project:

Work with landowners to restore floodplain and river valley lands and establish buffer strips along the Middle Maitland River upstream of Listowel.

## 4. Garvey-Glenn Watershed Restoration Project:

Continue to help landowners plant buffer strips, install rural stormwater management measures and cover crops with landowners.

## 5. Scott Municipal Drain Restoration Project:

Restore the downstream section of the drain and incorporate the existing conservation measures into the municipal drainage report so that they will be maintained over the long term.

## 6. Healthy Lake Huron Outreach Evaluation (Cluster Project):

Evaluate outreach strategies and to study and pilot new outreach approaches. The Maitland, Saugeen, Ausable Bayfield and St. Clair Region Conservation Authorities are working together with OMAFRA on this project. The team will evaluate the organizations and past events that have promoted soil health and water quality, identify gaps in approaches and investigate new opportunities and approaches to increase the adoption of BMPs.

## 7. On-Farm Applied Research and Monitoring (ONFARM):

Monitor soil health and water quality within the Garvey-Glenn Watershed as part of a larger provincial soil health monitoring initiative.



# Conservation Areas - 2020 Priorities



## 1. Implement best management practices on Maitland Conservation lands:

Removal of invasive species at Wawanosh Valley and Naftel's Creek Conservation Areas. Create a naturalized landscape at the Administration Centre. Continue with forestry management at Galbraith and Wawanosh Valley Conservation Areas.

## 2. Maintain conservation areas for safe public use:

Continue with removal of hazardous ash trees and trail surface repairs at Naftel's and Wawanosh Valley and replacement of a privy at Lake Wawanosh Conservation Area.

## 3. Identify and prioritize our existing and future infrastructure needs:

Identify options for the future use of the Gorrie and Brussels Mill Buildings, and Galbraith Conservation Area.

## 4. Gorrie Dam and Gorrie Conservation Area:

Provide dam decommissioning options, engineer designs and study requirements to MC Members for direction.

## 5. Develop agreements related to the cost sharing of maintenance and repairs to recreational dams:

Municipality of Huron East - Brussels Dam, Township of Morris-Turnberry - Bluevale Dam

## 6. Falls Reserve Conservation Area:

Replace required infrastructure, including septic systems in the lower river valley with a new MECP approved system, and upgrade electrical services in the Maple Campground.

## 7. Carbon Footprint Reduction Strategy:

Continue to identify ways to reduce the use of fossil fuels in the motor pool and to plant trees to sequester carbon on MC properties.

# Corporate Services - 2020 Priorities

1. Ensure that Members have the information and processes in place to help them make decisions on how to stabilize Maitland Conservation's services.
2. Provide administrative and financial support to each service area to enable staff to carry out their responsibilities efficiently and effectively.
3. Ensure member municipalities and other key target audiences are aware and supportive of Maitland Conservation's priorities and work plan over the next three years.



## Corporate Services Activities for 2020

- Develop a three-year budget (2021 – 2023) for both operating and capital and outline what it will take in terms of resources to achieve stability for both.
- Develop a capital infrastructure plan for Maitland Conservation's infrastructure.
- Develop an education and training plan for Members.
- Create and implement an outreach strategy with member municipalities regarding changes to the Conservation Authorities Act.
- Members' Governance Review - the Members identified that they would like to review Maitland Conservation's governance every four years.

Dec 11/19

## Operating Budget Summary - Maitland Valley Conservation Authority

Table 1

ITEM	Revenue	Levy Funds	Deferred Revenue	Reserve Funds	Expense	NET Surplus/ Deficit
<b>Corporate Services</b>						
Administration	30,840	272,629			303,469	
Financial Management		86,325			86,325	
Governance		20,640			20,640	
Services Areas Support		58,615			58,615	
Communications, IT, GIS	3,000	186,710			189,710	
<b>Total</b>	<b>33,840</b>	<b>624,919</b>			<b>658,759</b>	
<b>Flood Safety Services</b>						
Flood Control Structures		7,118			7,118	
Erosion Control Structures		2,962			2,962	
Flood Forecasting and Warning		208,430			208,430	
Ice Management		796			796	
Hazard Prevention		22,619			22,619	
Natural Hazard Information		90,990			90,990	
Regulations	88,000	133,029			221,029	
<b>Total</b>	<b>88,000</b>	<b>465,944</b>			<b>553,944</b>	
<b>Watershed Stewardship Services</b>						
Watershed Monitoring and Reporting	4,500	77,666			82,166	
Extension Services		112,217			112,217	
Forestry Services	71,168				71,168	
<b>Total</b>	<b>75,668</b>	<b>189,883</b>			<b>265,551</b>	
<b>Conservation Areas Management Services</b>						
Falls Reserve Conservation Area	498,400			319,719	818,119	
Wawanosh Park Conservation Area	14,200			3,841	18,041	
Management/Development/Operations	4,800	180,013			184,813	
Motor Pool	55,934				23,023	32,911
<b>Total</b>	<b>573,334</b>	<b>180,013</b>		<b>323,560</b>	<b>1,043,996</b>	<b>32,911</b>
<b>Net Operating Budgets</b>	<b>770,842</b>	<b>1,460,759</b>		<b>323,560</b>	<b>2,522,250</b>	<b>32,911</b>



Dec 11/19	Project Budget Summary - Maitland Valley Conservation Authority										Table 2
ITEM	Revenue	Levy Funds	Special Levy Funds	Deferred Revenue	Working Capital Reserves	Motor Pool Reserves	Forest Management Reserves	Motor Pool Reserves	FRCA/WPCA Reserves	Expense	Net Surplus / Deficit
<b>Corporate Services Projects</b>											
Administration	2,000	38,500								40,500	
GIS/IT Management/Communications		40,422			11,178					51,600	
<b>Total</b>	<b>2,000</b>	<b>78,922</b>			<b>11,178</b>					<b>92,100</b>	
<b>Flood and Erosion Safety Services Projects</b>											
Flood Control - Preventative Maintenance		16,500								16,500	
Shoreline High Water Level		10,000	10,000							20,000	
<b>Total</b>		<b>26,500</b>	<b>10,000</b>							<b>36,500</b>	
<b>Watershed Stewardship Services Projects</b>											
Garvey Glenn Coordination	120,000			68,216						176,397	11,819
Garvey Glenn Demos				7,036						5,800	1,236
Middle Maitland Headwaters Restoration	48,000			40,055	10,000					98,055	
Huron Clean Water	525,000									525,000	
Nutrient Management Monitoring MOE	3,453			1,800						5,253	
Carbon Footprint Initiative											
Watershed Stewardship Short-Term	22,745									22,745	
OMAFRA Cluster	52,550			45,500						86,357	11,693
ONFARM	92,565			13,608						98,694	7,479
<b>Total</b>	<b>864,313</b>			<b>176,215</b>	<b>10,000</b>					<b>1,018,301</b>	<b>32,227</b>
<b>Conservation Area Projects</b>											
Forestry Management	5,500						8,000			13,500	
Vehicles/Equipment Replacement	4,000							25,500		29,500	
MVCA Carbon Offset								600		600	
Footprints to Forests Carbon Offsetting					1,000					1,000	
Gorrie Conservation Area					40,000					40,000	
Lake Wawanosh	3,000									3,000	
Naturalization Project	9,000				3,000					12,000	
<b>Total</b>	<b>21,500</b>				<b>44,000</b>		<b>8,000</b>	<b>26,100</b>		<b>99,600</b>	
<b>Net Project Budgets</b>	<b>887,813</b>	<b>105,422</b>	<b>10,000</b>	<b>176,215</b>	<b>65,178</b>		<b>8,000</b>	<b>26,100</b>		<b>1,246,501</b>	<b>32,227</b>

**DRAFT Schedule of General Levies for 2020**

December 11, 2019

Municipality	% of Municipality In Watershed	2019 CVA (modified) in Watershed \$	CVA Based Apportionment Percentage	2019 Approved General Levy	<b>2020 Draft General Levy</b>	<b>Increase from prior \$</b>
Ashfield-Colborne-Wawanosh Twp.	100	\$ 1,177,990,076	12.50	\$ 182,431	<b>\$ 195,715</b>	<b>\$ 13,283</b>
Central Huron Municipality	76	\$ 932,901,352	9.90	\$ 146,133	<b>\$ 154,996</b>	<b>\$ 8,863</b>
Goderich Town	100	\$ 1,054,504,538	11.19	\$ 170,017	<b>\$ 175,199</b>	<b>\$ 5,182</b>
Howick Twp.	92	\$ 414,877,257	4.40	\$ 63,816	<b>\$ 68,929</b>	<b>\$ 5,113</b>
Huron East Municipality	72	\$ 1,004,123,111	10.65	\$ 152,798	<b>\$ 166,828</b>	<b>\$ 14,030</b>
Huron-Kinloss Twp.	43	\$ 591,132,731	6.27	\$ 95,305	<b>\$ 98,212</b>	<b>\$ 2,907</b>
Mapleton Twp.	5	\$ 82,436,417	0.87	\$ 12,764	<b>\$ 13,696</b>	<b>\$ 932</b>
Minto Town	64	\$ 644,370,614	6.84	\$ 100,922	<b>\$ 107,058</b>	<b>\$ 6,136</b>
Morris/Turnberry Municipality	95	\$ 482,220,309	5.12	\$ 73,873	<b>\$ 80,118</b>	<b>\$ 6,245</b>
North Huron Twp.	100	\$ 551,240,975	5.85	\$ 88,073	<b>\$ 91,586</b>	<b>\$ 3,513</b>
North Perth Municipality	98	\$ 2,009,773,183	21.32	\$ 313,168	<b>\$ 333,911</b>	<b>\$ 20,743</b>
Perth East Twp.	9	\$ 171,353,111	1.82	\$ 26,248	<b>\$ 28,468</b>	<b>\$ 2,220</b>
South Bruce Municipality	1	\$ 6,737,789	0.07	\$ 1,052	<b>\$ 1,122</b>	<b>\$ 69</b>
Wellington North	16	\$ 258,566,865	2.74	\$ 40,566	<b>\$ 42,959</b>	<b>\$ 2,393</b>
West Perth Municipality	3	\$ 44,448,637	0.47	\$ 6,882	<b>\$ 7,385</b>	<b>\$ 502</b>
		\$ 9,426,676,965	100.00	<b>\$ 1,474,049</b>	<b>\$ 1,566,181</b>	<b>\$ 92,132</b>



**THE CORPORATION OF THE CITY OF SARNIA  
City Clerk's Department**

255 Christina Street N. PO Box 3018  
Sarnia ON Canada N7T 7N2  
519 332-0330 519 332-3995 (fax)  
519 332-2664 (TTY)  
[www.sarnia.ca](http://www.sarnia.ca) [clerks@sarnia.ca](mailto:clerks@sarnia.ca)

January 24, 2020

To: All Ontario Municipalities

**Re: Ontario Power Generation's Deep Geologic Repository Project**

At its meeting held on January 20, 2020, Sarnia City Council considered the attached motion submitted by Councillor Margaret Bird with respect to the proposed Deep Geological Repository Project and adopted the following resolution:

***That Sarnia City Council support the halting of the construction of the Deep Geological Repository, in the Bruce Peninsular, so that less dangerous solutions can be found for the longer storage of nuclear waste; and***

***That Sarnia City Council instruct the Sarnia City Clerk to notify all 444 Ontario Municipalities, through AMO, by January 24th., 2020, of our objective; and***

***That the Sarnia City Clerk send a copy of our resolution to the County of Lambton Clerk, along with all the County Councillors, asking for their endorsement.***

Sarnia City Council respectfully seeks your endorsement of this resolution. If your municipal council endorses this resolution, we would request that a copy of the resolution be forwarded to the following:

Honourable Jonathan Wilkinson, Minister of the Environment and Climate Change  
[ec.ministre-minister.ec@canada.ca](mailto:ec.ministre-minister.ec@canada.ca); and

City of Sarnia, City Clerk's Office  
[clerks@sarnia.ca](mailto:clerks@sarnia.ca)

Sincerely,

A handwritten signature in blue ink that reads "Dianne Gould-Brown". The signature is written in a cursive style with a large initial "D".

Dianne Gould-Brown  
City Clerk

Attachment: Motion submitted by Councillor Margaret Bird

## **MOTION**

**I am asking for:**

**a) An urgent resolution of Council to support the halting of the construction of the Deep Geological Repository, in the Bruce Peninsular, so that less dangerous solutions can be found for the longer storage of nuclear waste.**

**b) To instruct the Sarnia City Clerk to notify all 444 Ontario Municipalities, through AMO, by January 24<sup>th</sup>., 2020, of our objective.**

**b) For the Sarnia City Clerk to send a copy of our resolution to the County of Lambton Clerk, along with all the County Councillors, asking for their endorsement.**

If you have any questions, please do not hesitate to contact me.

Many thanks.

Kind Regards,

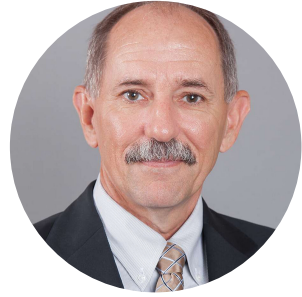
Councillor Bird



# 2020 FARMLAND FORUM

The Shifting Landscapes of Farmland Protection

## FEATURING



**KEVIN EBY**  
*On...*

- The potential impact of changing growth forecasts and housing preferences on the need for urban expansions
- The potential impacts on urban land needs and municipal infrastructure financing



**PHILLY MARKOWITZ**  
*On...*

- Grey County's efforts to map the local agri-food system to complement federal and provincial data sets and mapping
- How the agri-food system overlaps with the county's economic development priorities

### And panels on...

- The shifting landscapes of farming and farmland protection
- The Agricultural System in Ontario

**MARCH 26, 2020**  
**THE GRAND BANQUET & EVENT CENTRE**  
**8:30 AM - 4:00 PM**

*A day of sharing, networking, and exploring policy and land-use planning innovation for the changing landscapes of farmland protection in Ontario.*

**TICKETS: [www.ontariofarmlandtrust.ca](http://www.ontariofarmlandtrust.ca), [info@ontariofarmlandtrust.ca](mailto:info@ontariofarmlandtrust.ca)**

**Thank you to our supporters....**



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SCHOOL OF ENVIRONMENTAL DESIGN AND RURAL DEVELOPMENT

**JACKIE RAMLER**  
Executive Wealth Advisors | **RAYMOND JAMES**



**Ontario Professional Planners Institute**



**GRAND RIVER Agricultural Society**



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good ingredients matter.



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# News release: The NWMO signs agreements with landowners in the Municipality of South Bruce

**January, 2020 | Toronto**



“I was born and raised in this community, and my family and I are proud to call South Bruce home,” said local farmer and landowner Darren Ireland, who entered into an agreement with the NWMO. “We understand that this project has the potential to bring long-term benefits to the area, and we want to be part of building a sustainable, prosperous community for everyone now and in the future.”

*TORONTO, Ont., Jan. 24, 2020* – The Nuclear Waste Management Organization (NWMO) is advancing Canada’s plan for the safe, long-term management of used nuclear fuel.

The NWMO signed agreements with landowners in South Bruce, Ont., that will allow sufficient access to land for studies at a potential deep geological repository location. The community is one of two potential host areas that remain in the site selection process for the project; the NWMO [announced in November 2019](#) that studies are also continuing in the area of Ignace, Ont.

The Township of Huron-Kinloss, Ont., will no longer be considered a potential host for the project; however, as a neighbour to South Bruce, the community will continue to play a strong role as activities continue.

“We are heartened by the strong interest shown by local landowners in each municipality,” said Dr. Mahrez Ben Belfadhel, Vice-President of Site Selection at the NWMO. “With agreements in place and access to land in South Bruce, we expect to begin studies such as borehole drilling and baseline environmental monitoring in the coming months to assess the suitability of the area.”

“I was born and raised in this community, and my family and I are proud to call South Bruce home,” said local farmer and landowner Darren Ireland, who entered into an agreement with the NWMO. “We understand that this project has the potential to bring long-term benefits to the area, and we want to be part of building a sustainable, prosperous community for everyone now and in the future.”

The [land access process](#) was initiated in May 2019. Since then, the NWMO worked with local landowners, including Mr. Ireland, to aggregate nearly 1,300 acres (526 hectares) of land northwest of Teeswater, Ont. The agreements include a combination of option and purchase arrangements that allow the NWMO to conduct studies and landowners to continue using the land, in some cases through leaseback arrangements. If the site is selected to host the repository, the NWMO would purchase the optioned land.

“The identification of a potential repository site in South Bruce is an important milestone for Canada’s plan, providing confidence that the organization can proceed with technical site evaluations and social studies in this area. This is the result of months of hard work and effort on behalf of the municipalities, local landowners and the NWMO,” said Dr. Ben Belfadhel. “Canada’s plan has been made stronger through the thoughtful and constructive contributions of the people and leaders in the area.”



The NWMO will continue discussions with landowners in the vicinity of the potential site over the coming months and years to further aggregate additional land in this area to form a site of approximately 1,500 acres (607 hectares). Canada's plan calls for the NWMO to identify a single, preferred site to host the project, in an area with informed and willing hosts, by 2023.

While the NWMO continues to engage with Saugeen Ojibway Nation, other Indigenous communities, and local municipalities, the aggregation of land in South Bruce does not suggest it has provided its support for the siting of the repository in this area.

## About the NWMO

The Nuclear Waste Management Organization (NWMO) is implementing Canada's plan for the safe, long-term management of used nuclear fuel. Used nuclear fuel is currently safely managed on an interim basis at existing nuclear generating stations in Canada; however, this is not a long-term management approach. The organization was created in 2002 by Canada's nuclear electricity producers. Ontario Power Generation, NB Power and Hydro-Québec are the founding members, and along with Atomic Energy of Canada Limited, fund the NWMO's operations. The NWMO operates on a not-for-profit basis and derives its mandate from the federal *Nuclear Fuel Waste Act*.

-30-

## For more information:

Bradley Hammond  
Director, Strategic Communications  
NWMO  
bhammond@nwmo.ca  
647.259.5544

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## Board Highlights - January 28, 2020

### Good News

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#### Mental Health Update - #BellLet'sTalk Day is on January 29



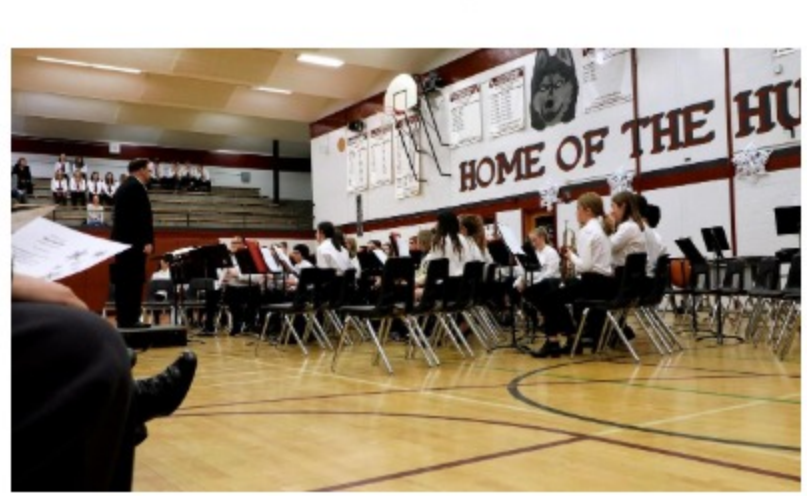
Superintendent Baker reported that throughout the month of January (leading up to Bell Let's Talk Day - Jan 29), the AMDSB Mental Health Team has been raising awareness about mental health in an effort to improve mental well-being and reduce stigma associated with mental illness. Two newsletters were distributed to AMDSB families and a variety of social media posts were sent throughout the month. In addition, in order to address the feedback that many students in our secondary schools are unaware of the mental health supports available to them in their school, large mental health boards were created and will be posted in the school front office. They outline the mental health supports that are available so that students know where to go for help. Schools are also working hard on the mental health plans that they developed during the You Matter Mental Health Symposium that was hosted in November.

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The Stratford program started last week and is off to a great start.

#### Report from SSES (Music Night, Eco Club and Exam Stress)



Trustee Bisutti reported on some of the activities happening at Stratford Secondary and Elementary Schools (SSES). First, she attended the SSES Music Night on December 18th and enjoyed performances from the Concert and Jazz Bands along with the Choir. They concluded the evening with a special performance by alumni symphonic band members as they performed the traditional piece "Sleigh Ride" along with the current band members.

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Avon Maitland District School Board  
[62 Chalk Street North, Seaforth, ON N0K 1W0](#)  
 Telephone: [\(519\) 527-0111](tel:(519)527-0111)  
 Toll Free: [1-800-592-5437](tel:1-800-592-5437)  
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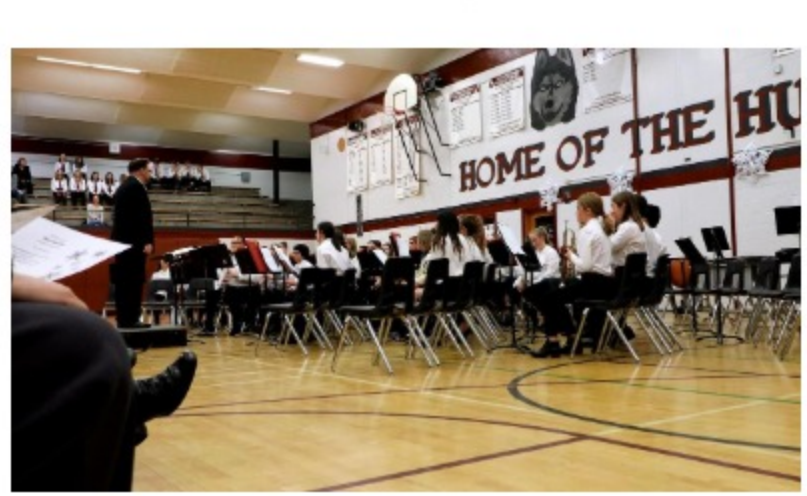
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The Core

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**2018**  
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# Director's ANNUAL REPORT



**Avon Maitland**  
District School Board  
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## Director's Message



We are excited to share with all stakeholders our 2018-2019 Director's Annual Report. We have developed a new format for this Report, that we feel more fully shares the work in Avon Maitland District School Board (AMDSB). We have embedded our data and accomplishments into this document and included pictures and stories that contextualize this work underway. As a system, we are committed to progressive innovation and excellence, as is evident in the many opportunities and programs we offer to meet individual needs and interests. Our mission statements are to promote positive, inclusive learning environments and maximize outcomes for students. As the Director of Education, I am very proud of our staff who work towards these high level goals, each and every day.

Our work is guided by our 2016-2020 Strategic Plan. Being the final year of this plan, we have mapped out specific goals to focus our energies and report our achievements. These goals are outlined in our annual work plan called the Director's Work Plan. You can find this plan on our website. In the spring of 2020, we will be sharing a new draft Strategic Plan and asking for all stakeholders' input before this new plan becomes the driver of our work for the next four years.

This Director's Annual Report highlights the many ways that we are making a difference to the life and learning of each and every one of our students. We value the experiences children bring with them to school, and it is our focus to know each of our students well (through their academics, social engagement, and their interests and aspirations) and plan for their success. We have made a commitment to each student through our "Image of the Successful Graduate" to prepare them for their next step and for a changing world.

In this year's edition of our Director's Annual Report, you will read about some new initiatives underway to support student learning. These include the work of collaborative inquiry teams that examine authentic and relevant tasks connected to the development of critical thinking and communication skills. We call this "deep learning" and we are focusing on helping our students develop these transferable skills. We also began a pilot project for our Mennonite students who migrate back to Mexico for part of the year. Tu Puente (meaning "bridge") helps these students continue their learning while in Mexico. Our work in the area of mental health and well-being has been a continued focus. This work is guided by the results from our annual OurSchools survey. In the 2018/2019 school year, we specifically focused on differentiating between bullying and conflict. We developed a number of campaigns including #IAmWell, and "Is it Bullying?", and many of our schools promoted existing campaigns such as Bell Let's Talk Day, and World Mental Health Day.

I would like to thank our staff, parents/guardians, and community members for their ongoing support of AMDSB schools. I would also like to commend our students for their positivity and passion for learning! A final thank you to our Board of Trustees for their leadership.

A handwritten signature in blue ink that reads "Lisa Walsh". The signature is fluid and cursive.

*Dr. Lisa Walsh*  
Director of Education



Our annual report for 2018-19 has been completed, and I am pleased to introduce it to you on behalf of our Board of Trustees. As we begin 2020, we look forward to building and contributing to a new Strategic Plan; one that will be a combination of the work of Senior Staff, and our Director of Education, with contributions from our Board of Trustees and in fact all stakeholders across our system including but not limited to our staff at all levels, community partners, and last but certainly not least, our students.

In Avon Maitland, one of our top priorities has always been to attract and retain staff. We are blessed to have an excellent and talented Senior Staff along with a Board full of terrific employees who have dedicated their lives to our students and their learning.

A tagline that always rings true in our system is: Engage, Inspire, Innovate....Always Learning!

It is our job as a Board of Trustees to:

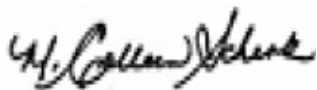
- Ensure that our students are engaged in their learning by offering to them all pathways that value differentiated and inclusive education that best reflects their needs.
- Inspire our students to reach for and achieve their best, not only in the classroom but well beyond.
- Introduce and support innovative learning to allow our students to reach for the stars and achieve their goals.

The statistics and information presented in this report illustrate what progress we have made during the 2018-2019 school year.

One of our goals as trustees is to help to provide the best education possible for our students in Huron and Perth counties. We are very proud of all of our staff, who, through professional development, share their ideas among colleagues and advance and develop fresh new ways to make learning more exciting for our students. They have truly helped to take our students to another level along their paths.

Avon Maitland District School Board has much to be proud of. It is important to remember and value the fact that all of us are always learning.

Enjoy the report!



*Colleen Schenk*  
Chair of the Board



## Student Trustee Message



As the Student Senate, it is our goal to represent students; to voice their concerns and ensure that they are getting the most out of their school career so that they are ready for whatever the future may hold. As Malcolm X once said, "Education is the passport to the future, for tomorrow belongs to those who prepare for it today." By ensuring that students from Avon Maitland are being heard, considered and respected regarding what should or should not be present in their schools, we are helping to develop an atmosphere that is encouraging and enjoyable for students. With the intention of working towards this ideal school environment for each individual school, here are the things that we worked towards during the 2018-2019 school year.

Our work began early on in the school year by creating initiatives based on the United Nations Sustainable Development Goals. Within the various high schools of Avon Maitland, a customized plan was developed to suit each respective school. Some schools focused on decreasing the influence of poverty and hunger in their schools and nearby communities, whether that was by providing food to students who needed it, or by collecting and donating winter jackets. Other schools worked towards goals like gender equality or good health and well-being.

With much direction, support and assistance from the School Board, we focused largely on improving the mental and physical well-being of students in our schools. We are very fortunate to be apart of a Board that truly cares for its students because our Board supported us with great enthusiasm throughout it all. Some of this work included mentorship days, where younger students would be mentored by older students; mental health days, where students would spend the day relaxing while learning information about how to ensure that they are mentally and physically healthy; therapy dogs, which are great for stress relief, especially near the ends of the semesters; peace rooms, where students could relax, play board games and spend time with their friends; and even creating and selling mental health kits, which included items like bubble wrap, colouring pages, tea, and other activities aimed simply to let students relax.

The Senate is still working on these projects and trying to see what works at each school given their diverse needs. I'm personally looking forward to seeing how much we can improve these areas of need as well as tackling other tasks. I know we will find a way to give students the tools to become the best they can be in the best environment they can be in; which is none other than an Avon Maitland school.

As always, let your voice be heard.

***Kristin Vleeming***  
Student Trustee



## Board Of Trustees

*Back row left to right: Al Sygrove, Herb Klassen, Laura Bisutti, Lynette Geddes, Colin Carmichael, Julie Moore, Nancy Rothwell. Front row left to right: Robert Hunking (Vice-Chair of the Board), Colleen Schenk (Chair of the Board), Lisa Walsh (Director of Education).*



## Senior Staff

*Back row left to right: Paul Langis, Jane Morris, Lisa Walsh (Director of Education), Cheri Carter. Front row left to right: Kimberley Black, Jodie Baker.*



## Avon Maitland District School Board

Engage, Inspire, Innovate... Always Learning

The Avon Maitland District School Board (AMDSB) is a full service, public, English school district in southwestern Ontario, bordering Lake Huron and covering some of the most productive agricultural land in Canada. Our district covers the counties of Huron and Perth and over 160,000 people call the Avon Maitland District their home. Specialized programs and extracurricular opportunities in technology, music, theatre, trades, sports and culinary enhance the curriculum for students, providing graduates from Huron and Perth with a leading edge.

Our work is guided by our mission: We will create positive, inclusive learning environments. We will maximize outcomes for students. We do this by engaging our students, staff, families, communities and our world. Inspiring with evidence-informed teaching and learning. Innovating through the creative potential of emerging technologies. Guided by the Principles of Equity, Character, & Stewardship.



# Four Year Strategic Plan (2016-2020)

Our work is guided by our Strategic Plan developed by our Board of Trustees. It provides an overview of our priorities and focus over a four-year period.

## WE WILL

Create Positive, Inclusive Learning Environments

## AND

Maximize Outcomes for Students

## BY

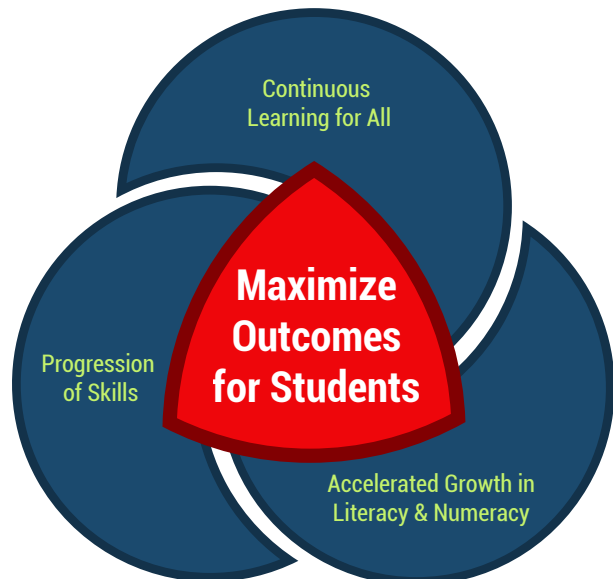
Engaging our students, staff, families, communities and our world

Inspiring with evidence-informed teaching and learning

Innovating through the creative potential of emerging technologies

## GUIDED BY THE PRINCIPLES OF

Equity, Character, & Stewardship



This Director's Annual Report outlines our annual progress for the 2018-2019 school year based on our Director's Work Plan (DWP). The DWP includes specific work that contributes to the success of the accomplishments of the Strategic Plan's goals and ultimately moves us towards our Image of a Successful Graduate.



## SUCCESSFUL GRADUATE



Our ultimate goal at AMDSB, is to foster successful graduates. Our Strategic Plan and Director's Work Plan goals contribute to this endeavour.

We define successful graduates as students who leave AMDSB prepared for their next step and:

- Understand themselves as learners and advocates for their own needs
- Are literate
- Are numerate

They are also prepared for a changing world and are:

- Confident and curious thinkers
- Resilient and flexible thinkers who demonstrate global competencies (communication, critical thinking, creativity, collaboration and problem solving)
- Positive and principled engagement in society

## Board Improvement Plan for Student Achievement and Well-being (BIPSAW)



Our BIPSAW guides areas of focus specifically related to student growth on a yearly basis. It includes the following goals:

### Literacy and Numeracy

*Goal: Improved achievement in literacy and numeracy for all students*

### Intellectual Engagement

*Goal: Improved emotional and cognitive investment in learning for all students*

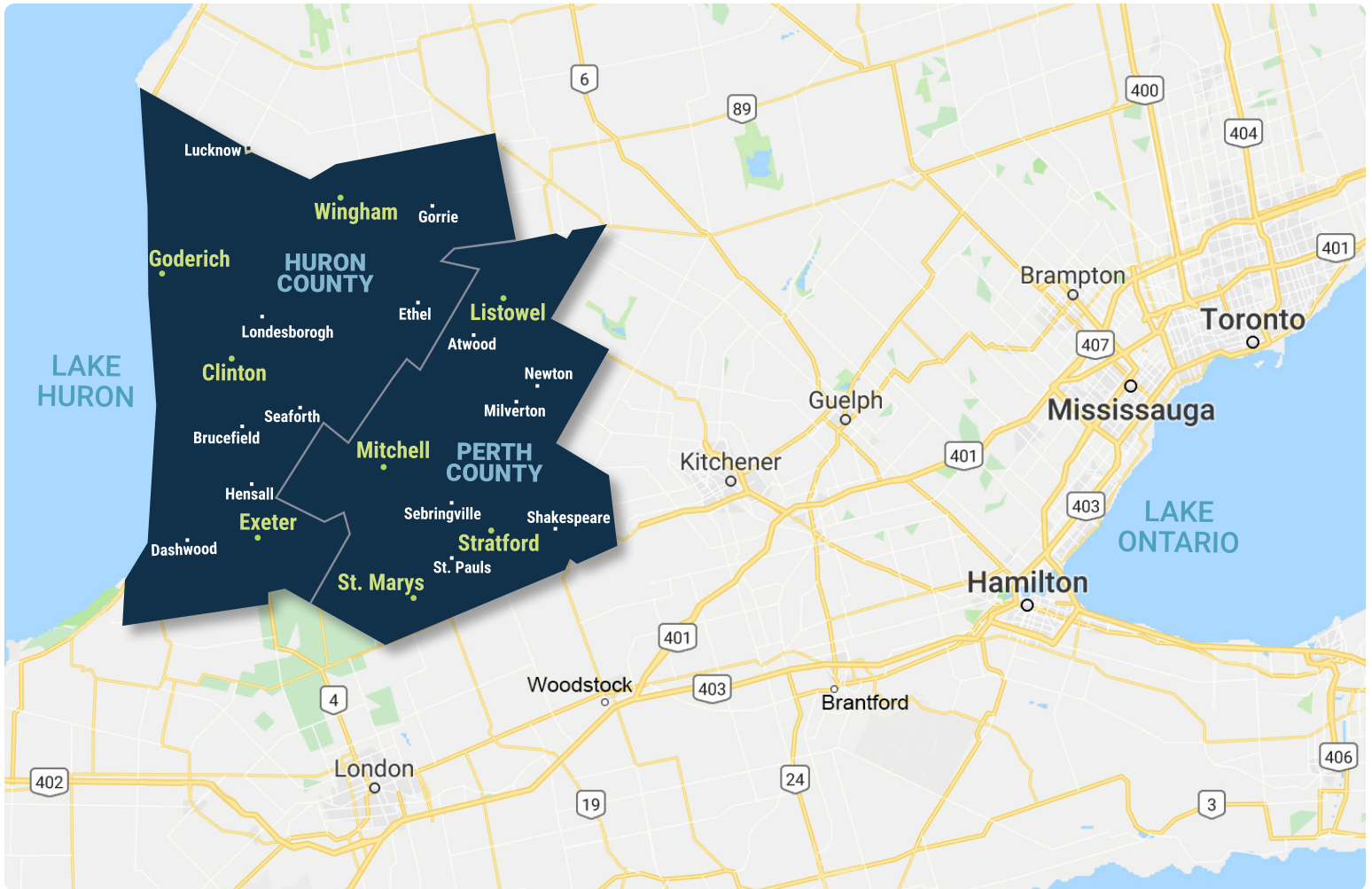
### Social and Institutional Engagement

*Goal: Increased sense of belonging for all students and participation in the formal requirements of schooling*

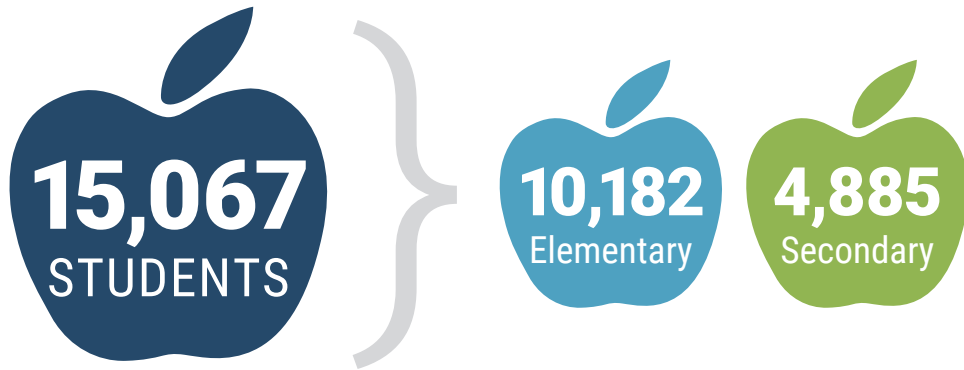


## Avon Maitland District School Board

Engage, Inspire, Innovate... Always Learning







**Over 1,807**  
FULL & PART-TIME  
**Staff**

---



**30 Elementary Schools**



**9 Secondary Schools**

- 6 are Grades 7 to 12
- 2 are Grades 9 to 12
- 1 is eLearning

Well-being can be understood to be a positive sense of self, spirit and belonging that is felt when our cognitive, emotional, social and physical needs are being met.

(Ontario's Well Being Strategy)

## ▶ Increase support at Huron County secondary schools

Through the mental health worker funding provided by the Ministry of Education, AMDSB was able to hire two mental health regulated professionals, (social workers with Master of Education degrees) to support each of our counties (1.0 was funded by AMDSB and 0.5 was split with the Huron Perth Catholic District School Board). In addition, the funds supported research to evaluate and shape these new roles. Mental Health and Well-being Coach/Counsellors (MHWCC) dealt with issues of anxiety, depression, anger; grief/loss; suicidal ideation; self-injury; school-related relationships; substance use/addictions; bullying; medical; sexual orientation; body image. Everyone has mental health and this messaging, in addition to reducing the stigma of mental illness, is proactive work being done by the MHWCC. With these new positions, we were able to shift agency support and increase support available to secondary schools in Huron County. During the 2018/2019 school year, Perth County high schools continued to be served by the Perth District Health Unit Public Health Nurses.

The pilot project with Huron Perth Catholic DSB and the research study through Queens and Western on the mental health worker roles, were very effective. We learned that while the shared role worked well, we needed a full time person for Huron County, where the MHWCC could respond to crises or difficult cases on demand. The two boards decided to take the research and information learned and hire our own mental health professionals for the 2019/20 school year. Secondary schools increased available support time and an increased number of students were supported for mental health concerns.

## ▶ Participate in campaigns to promote well-being

### World Suicide Prevention Day (September 10)

At AMDSB, we work together and with our broader community to promote awareness and prevent suicide. Suicide prevention is focused on positive mental health and well-being, wellness promotion, stigma reduction, and fostering positive inclusive environments and social supports. Cultivating hope, meaning, purpose and belonging within schools and communities helps to ensure every individual is valued, there is someone who takes notice and reaches out when an individual may be struggling, and there is access to help when an individual is at-risk. At AMDSB, we have Board supports within our schools, as well as school-based workers from organizations such as Choices for Change, the Huron and Perth Health Units, Huron Perth Centre, the Local Health Integration Network, School Police Constables, and more. Staff have access to our Employee Assistance Program. There are also the 24/7 Huron Perth Helpline, Crisis Response Team and Kids Help Phone.

**SOCIAL MEDIA**  
post reached  
**over 3,381**  
people

### World Mental Health Day (October 10)

At AMDSB, we use a tiered approach to mental health and wellness based on positive mental health promotion, prevention, and intervention. Building resiliency is an important component.

Well-being/positive mental health is embedded in the work we do at AMDSB. We use the School Mental Health Assist *Leading Mentally Healthy Schools Reflection Tool* to guide this work.

**SOCIAL MEDIA**  
post reached  
**almost 3,000**  
people

**SOCIAL MEDIA**  
post reached  
**almost 20,000**  
people

## Bullying Awareness and Prevention Week (November 18-24)



AMDSB promoted Bullying Awareness & Prevention Week (November 18-24) by focusing on anti-bullying awareness methods and intervention techniques for students. Schools took part in their own anti-bullying awareness campaigns, engaging the discussion between students and staff.

Maitland River Elementary School focuses on teaching the difference between conflict, bullying, teasing and aggression. Students are encouraged to follow the HOAP (Honesty, Ownership, Apology, Plan) process to resolve conflict. These apples represent problems solved. Students place them on the tree when they feel the problem/conflict is solved.

AMDSB also provided further resources for students, parents and educators to better understand the difference between conflict and bullying, and different forms of bullying and how we can play a part in preventing it.

**Bell Let's Talk Day (January 29)** As a lead up to Bell Let's Talk Day, the month of January allowed for a focus on mental health. Schools were given resources and a bulletin board in a bag with the "#iAMwell" signage and branding. Social media posts featuring mental health from AMDSB reached over 20,000 people. The overall Canada-wide Bell Let's Talk Day campaign reached 27,477,153 people and was the top Twitter trend in Canada and worldwide. Milverton Public School was recognized by the organizers of Bell Let's Talk Day after Principal Jeremy Brock posted a photo of Milverton's "#iAMwell" wall.



These campaigns help raise awareness and understanding about mental health and contributed to the Mental Health and Well-being Action Plan for the Board. The AMDSB Mental Health and Well-being team increased their communication with school staff, mental health champs in each school, and families. The #iAMwell slogan was branded to promote a positive school focus on mental health and well-being. Next steps for Mental Health and Well-being work will be the continuation of focused activities to raise awareness of school and community mental health resources, and a Mental Health Symposium. Students in all schools with grades 7 to 12 will identify plans to continue the work and establish their method of monitoring of impact.

## OurSchools Student Survey

Every year, students in grades 4 to 12 complete the OurSchools Student Survey. For the 2018/2019 year, data for grades 7 to 12 showed an increase in the area of Interest and Motivation (34 to 36%, however still below the Canadian average of 40%), and a slight decrease for grades 4-6, from 82% to 77%. This data also showed an increase from 57% to 61% (still below the Canadian average of 66%) for Positive Sense of Belonging in grades 7 to 12. In grades 4 to 6, we saw a drop from 75% to 70%. Schools have been asked to look closer at their data by cohort, seek additional student voice to determine why their scores may have increased/decreased, and then determine next steps with staff, in their local context.

### OurSchools Survey Data

	School	Overall	G4	G5	G6
Interest and Motivation	Canadian Norm	86			
	2016-17 AMDSB	79	81	79	76
	2017-18 AMDSB	82	87	79	81
	2018-19 AMDSB	77	79	77	76
Positive Sense of Belonging	Canadian Norm	79			
	2016-17 AMDSB	75	77	76	72
	2017-18 AMDSB	75	79	73	73
	2018-19 AMDSB	70	71	71	69

# Safe & Welcome Learning Environment

AMDSB schools should be places where everyone - children, students, staff, parents and community - feels welcome, safe and respected.

(Ontario's Well Being Strategy)

## Implement a safe schools campaign to identify and respond appropriately to bullying and conflict

A campaign was created to highlight the differences between bullying and conflict and involved the following components:

- Posters (elementary and secondary versions) posted in all schools
- Staff, student and parent education about the use of appropriate language
- Social media promotion of the posters and language
- A 1-week campaign highlighted the different forms by which bullying may present itself, how to combat bullying, and 'where do we go from here' as areas of foci throughout the week. Each day during the week focused on a different theme:

DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
Conflict	Bullying	Cyberbullying	Fight bullying with kindness and strength of character	Where do we go from here?



Schools continue to follow their safe schools/ anti-bullying plans and provide opportunities to address respect for others and anti-bullying strategies. Administrators use the language and definitions for “conflict” and “bullying” in conversations with parents and students. All families have the option to receive newsletters sent through SchoolMessenger. This information has helped to raise awareness among families.

## Elicit student voice in school level decision-making

In order to ensure that schools provide a safe and welcoming learning environment, students themselves can provide valuable insight. Listening to the voice of students enables our schools to reach this goal. Speak Up grants promote student engagement and success in Ontario's schools. They support students in sharing ideas and collaborating with others to shape their educational experience. Speak Up Projects help students lead projects that can make a difference in their schools. In AMDSB, the grants were provided to nine schools to fund 10 projects to promote voice, and other community-based projects. In addition, other grants were offered to schools (e.g. United Way You in Action grant, Youth Engagement - Huron Perth Centre).

## SPEAK UP GRANT RECIPIENTS:

### South Perth Centennial Public School

South Perth Centennial School used the funds to get grade 4 to 8 students excited about French. They organized and hosted the Bobcat Café by working with a local chef to research crepe recipes, developed the menu in French, used math skills to figure out the quantity of ingredients required to make crepes for the entire school population, created a shopping list, as well as prepared a budget for the café's grocery shopping, based on quantities needed. They also learned about basic culinary techniques, as well as safe food preparation and handling (including measuring, washing hands, and following recipe directions in French). Students designed roles for themselves during the café, that included servers, greeters, cook staff and dishwashers. All roles developed standard scripts in French to be used repeatedly during the running of the café. Students also made labels for all objects and ingredients that were on display, or used during the café to help others learn. During the event, individual primary classes came down and were greeted by the French students, and in addition to being served crepes of their choosing, they were able to see and hear the French culture presentations. The older students also lead the younger students in games and songs in French, and there was a display of French magazines, cookbooks, songs/CDs that could also be viewed and discussed.

The students learned basic culinary and hospitality skills (including math, language and science) that ultimately contributed to an increased understanding of the French culture and the academic achievement.



### North Perth Westfield Elementary School

The Westfield Well-being Committee met with their Public Health Nurse and a counselor from a local Family Health Team to develop a program for intermediate students focused on the importance of resiliency. It was implemented in each intermediate class in the fall, and they will be rolling it out to junior classes as well.

The Committee also planned activities for Bullying Prevention and Awareness week including daily announcements and a house team meeting, in which students of all ages discussed the difference between bullying and conflict and ways to deal with both. Students also signed a t-shirt cut-out pledging that #changestartswithyou, and coloured bookmarks with positive anti-bullying messages.



### St Marys DCVI

Peer mentoring activities were supported by these funds. Peers Working with Peers is a group of senior students who get paired with small groups of grade 9 students. They meet throughout the year to work through different activities including getting to know each other and bringing them closer together. They also focused on exam writing and prepared exam stress kits. They met in small groups to talk about exams and study tips.



# Safe & Welcome Learning Environment

## Elma Township Public School

Elma's project aimed to help students build the knowledge, skills and relationships associated with mentally healthy students who are 'Calm, Creative and Kind'. They endeavoured that all students would become more active and engaged in their learning and develop new relationships with students in different grades and within the community. Their activities promoted the cognitive, emotional, spiritual, social and physical well-being of students, which was critical. Energized students shared and exchanged knowledge and built their leadership skills through all activities. Their project promoted the well-being and engagement of all students within the school by strengthening sense of self, developing positive relationships and inspiring everyone to be active participants in their own learning. Their OurSchool survey indicated that students in Grades 5-8 have relationships and a good sense of belonging inline with the Canadian norm of 75%. Overall, positive behavior and intellectual engagement scores have improved. Two drivers of student outcomes also improved: positive teacher-student relationships and positive learning climate. Additionally, students indicated in their open responses that 'designing and making' things during special clubs and projects at Elma gave them new ways to express themselves and contribute to making Elma an even better school. The overall school climate is very good. Students, teachers and parents worked together on this project to build an even stronger sense of community.



## FE Madill Secondary School (FEMSS)

The FEMSS Mindfulness Group set out to create a designated space within the school building in which

staff and students could participate in self-care activities. The hope was to encourage more people to give mindfulness a try. Staff made use of the Mindfulness Room both on a PA Day where "Be well. Do well." was the goal, as well as two 6-8 week after school sessions with a yoga & wellness instructor. Staff and students made use of the space together during class time as well as during the lunch hour for "Mindful Mondays". Their Mindfulness Room has attracted the attention of their Community Well-Being committee that met several times last school year to assess the community-wide approach to supporting mental health. The room has become an exemplar for what can be provided in a school building to support mental health. The space has also helped draw the support of a community volunteer (yoga instructor) who wishes to "pay it forward" by helping students learn about self-care.



## Mitchell District High School (MDHS)

MDHS's project introduced coding and robotics to students with the aim of increasing student engagement in computer technology, specifically robotics. The students built robots using Lego EV3 kits and then programmed them to complete challenges. Grade 8 students built robots to their chosen specifications and then described the procedure of building and programming them. Grade 7 students built robots according to specific criteria and a set model, then programmed the robots for challenges (e.g. Sumo wrestling, Runway challenge [walk and turn], and best dressed challenge). A culminating event included students competing with their robots. Through observations, interviews and discussions,

it was noted that the project was inclusive, and students gained citizenship skills and increased knowledge of robotics. Students demonstrated an increased interest in robotics as they completed the unit and they were less hesitant to start and complete the challenges.



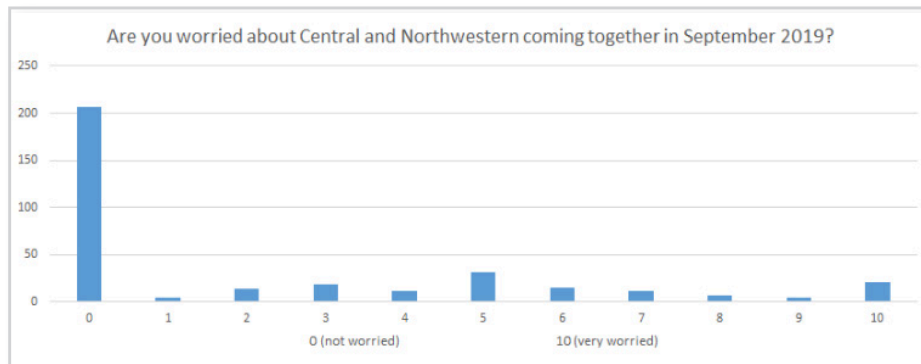
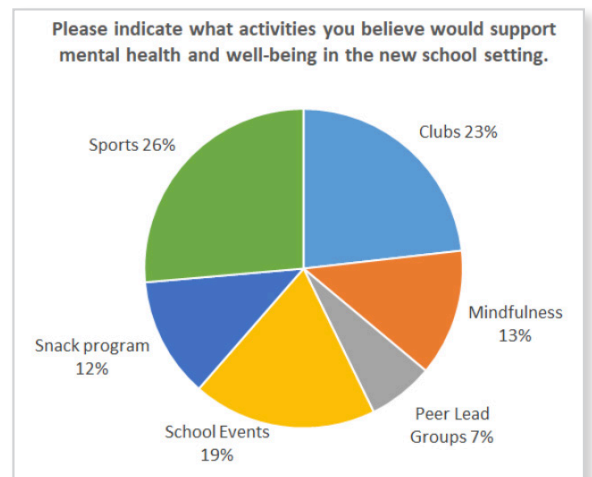
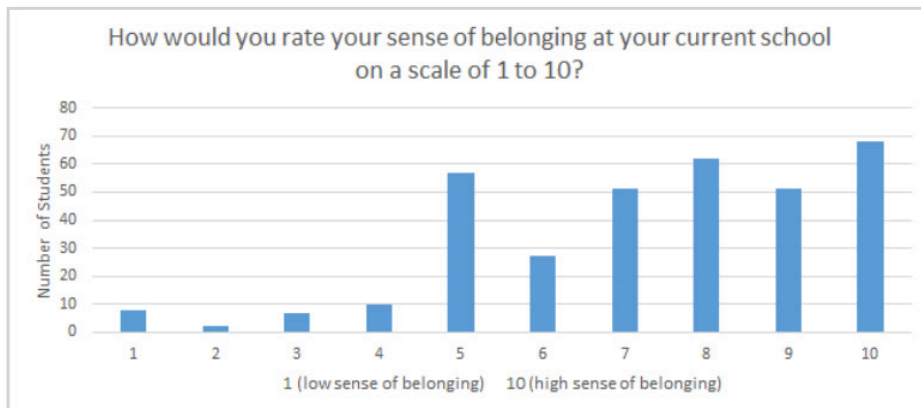
### ADVENTURE DAYS STUDENT FEEDBACK

In June, over 400 Stratford Central and Northwestern students attended Adventure Days to introduce them to the temporary Stratford Secondary and Elementary Schools (SSES). Over 350 submitted responses to a well-being survey that asked students about how they felt about:

- their current school
- moving to SSES
- what they felt would support their mental health & well-being in the new school

Highlights of this data include:

# Adventure days



Inclusive Education is based on the principles of acceptance and inclusion of all students. Students see themselves reflected in their curriculum, their physical surroundings, and the broader environment, in which diversity is honoured and all individuals are respected. We envision an inclusive education system in Ontario in which all students, parents, and other members of the school community are welcomed and respected; and every student is supported and inspired to succeed in a culture of high expectations for learning.

## Board-wide student identification survey

In order to bring clarity to our diverse student population and enhance understanding of Avon Maitland students, Board-wide student data collection occurred in the 2018-2019 school year. This data will contribute to culturally responsive and relevant pedagogy that reflect students' lived experience in their learning. The Ministry of Education provided categories and an AMDSB selected steering committee comprised of educators and Board administrators helped guide the process. Community agencies were also consulted. Data was collected on a voluntary basis and included subjects like race and ethnicity, religion, sexual orientation and gender identity (kindergarten to grade 6 students did not answer questions related to sexual orientation).

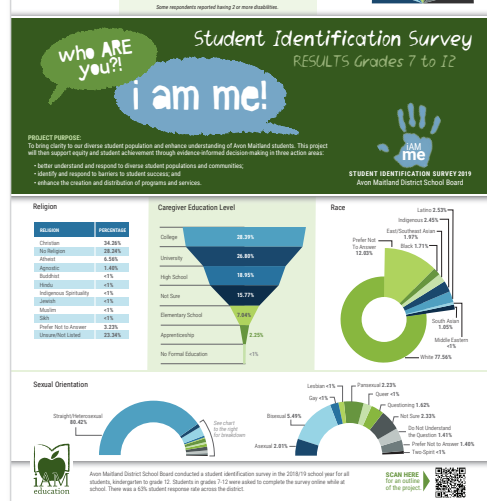
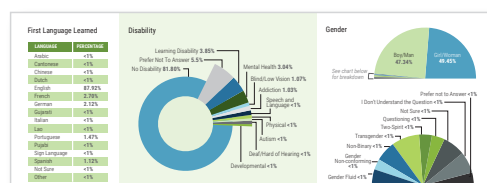
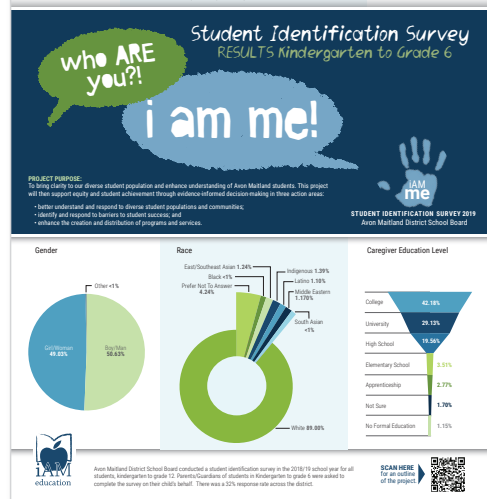
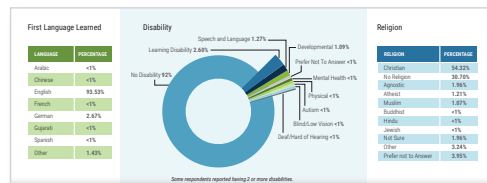
**Grades K-6:** The survey was originally conducted in December 2018 but low response rate forced a redistribution in April 2019 to gather a fulsome data set to be able to respond to the diversity of our student population. Parents/guardians were able to fill out the survey online.

**Grades 7-12:** This group of students completed the survey at school in December 2018. The survey was not redistributed for this group, as the original response rate provided a fulsome set of data.

The survey was confidential but not anonymous. Student login and birth dates provided on the survey have allowed the data to be compared with other types of data (e.g. demographic data, school programs and achievement data) at the system and school level. All data was collected and housed by the Avon Maitland District School Board and accessed only under the direction of the Director of Education.

We are currently in the process of further analyzing this data to more fully understand our students and the impact of particular programming.

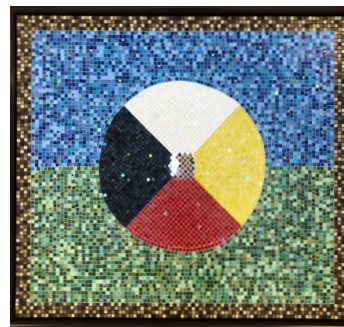
The results can be found at [www.amdsb.ca/apps/pages/special.ed](http://www.amdsb.ca/apps/pages/special.ed).





## **Increase the knowledge and understanding of all staff and students with regards to Indigenous perspectives, histories, current realities and ways of knowing**

In 2018/2019 initiatives were planned to ensure all staff and students increase their knowledge and understanding of Indigenous histories and perspectives to assist with appreciating the current realities of Indigenous people. Funding proposals were offered to all schools to enhance the inclusion of Indigenous students' needs and experiences. Knowledge keepers, presenters, and workshop facilitators were invited into classrooms and schools to demonstrate or teach about Indigenous culture. Additionally, students were taken to a variety of locations for enhanced instruction on Indigenous cultural practices. Intermediate teachers were invited to a four-part learning series that introduced them to Anishinaabe, Hausonosaunee, Metis, and Inuit culture.



Resources were shared with schools to enhance Indigenous pedagogy in social studies courses, including a pilot of the NBE 3U course at Listowel District Secondary School (LDSS). Students in teacher Katie Snell's class found the course deeply meaningful, with one student saying, *"It is steering away from the eurocentric way that English is usually taught,"* and another saying, *"I learned more in this course than I have learned my entire life about the Indigenous community."*

Indigenous students have expressed interest in gaining opportunities to explore their culture further and to increase their presence within their schools. Future initiatives will include creating and maintaining more partnerships with Indigenous community members and parents, to assist with meeting student and teacher requests.

## **Increase registration in CASE and Riverside by increasing access, positive promotion and the use of culturally responsive pedagogy**

CASE (Community-based Alternative Secondary Education) and Riverside are designed to meet the needs and concerns of families and students who may not have been participating in public education previous to secondary schooling. Registration increased for these programs, especially among Low German Mennonite and other conservative Mennonite sects. There was an intentional focus on supporting the Riverside Program as a portable was put in place at Mornington Central Public School (MCPS) to provide a physical location that welcomed and provided a safe space for students. The elementary students were connected to the portable and programming in hopes of envisioning themselves as secondary students once they graduate from MCPS. In addition, MCPS participated in a Ministry Project centred on Culturally Relevant and Responsive Programming. Staff participated in a day of learning at the University of Waterloo's Conrad Grebel Institute which houses Mennonite Studies. Staff visited elementary schools in neighbouring districts which have significant Mennonite populations to share how programming and practices reflect their culture. Professional resources were purchased to create a library which speaks to the Mennonite populations in the school so that staff can continue their learning past the project and new staff to the school can learn about the culture. A researcher was hired to capture the historical context of the Low German Migrant population and provide AMDSB with a written report of the current context of the Low German Mennonite sect and their relations with public education.

Finally, AMDSB explored participating in the Tu Puente (The Bridge), a program piloted by Thames Valley District School Board, where Low German Mennonite students continue their studies while migrating annually back to Durango, Mexico. It was decided that students would benefit from access to this program and a commitment was made to start participation in the program in September 2019. Ongoing personnel investment of this work has continued by contracting a retired administrator to continue outreach with the private schools in the area to connect them to the Riverside Program. As well, Anna Klassen, our Low German Networker and translator has continued to be an integral part of building trust and understanding with the community.

# Continuous Learning for All

In AMDSB, Continuous Learning for All refers to the ability to continually improve skill set and increase knowledge in order to successfully adapt to a changing world. Learning can transform an individual's life and allow for more success at school, work and home.

## STUDENT OPPORTUNITIES - Pathways Planning and Supports

**Pathways Night:** A Pathways Night was held for all students in all Huron and Perth County schools and families of all ages. Pathways Night honours all pathways to future careers. The event at Central Huron SS in Clinton and the Rotary Complex in Stratford featured interactive opportunities and demonstrations from AMDSB board staff as well as community partners. Students and their families learned more about the Ontario Youth Apprenticeship Program (OYAP), Specialist High Skills Majors and Dual Credit courses available at the high school, as well as the 40 community involvement hours required to graduate. Some local post-secondary institutions were present, along with community partners such as the Home Builders Association.

Superintendent Jodie Baker says, *"We realized that we needed to provide additional opportunities to educate students and parents about opportunities in high school and beyond. Pathways Night brings together community organizations, post-secondary facilities and supports in order to prepare students to think about pathways prior to entering high school or while in high school and considering post-secondary opportunities."*

**FunTECH** was held at Goderich and Mitchell High Schools. Students from AMDSB elementary feeder schools and some intermediate students participated. FunTECH AMDSB was delivered at secondary schools throughout Huron and Perth counties during the school day and the workshops were taught by AMDSB Tech Department teachers and community partners, such as Fanshawe College, with the help of AMDSB Tech student volunteers.

Participating elementary school students are able to select one, 3-hour workshop that introduces them to a skilled trade through hands-on exposure, while working on a related project. At the end of the day, each student walks away with a project or product they have built or prepared themselves. A variety of workshops were offered to the students including Culinary, Cosmetology, Automotive, Robotics, Construction, Sewing and more.

**Real Deal on Skilled Trades Event:** AMDSB and the Huron-Perth Catholic District School Board joined forces with several sponsors to inspire young women (grades 9 to 12) in Huron and Perth counties to consider a career in the skilled trades. Highlights of the event included a delicious dinner, information booths, guest speakers and mentorship. The keynote speaker for the event was Jennifer Green, licensed Industrial Mechanic Millwright.

Students and their parents heard from a panel of young tradeswomen, and had the opportunity to ask about each woman's career journey and experiences. They found out what they need to begin doing now to pursue their future career goals and be motivated to blaze their own trail as a female in a non-traditional skilled trade. The event was sponsored by Skills Ontario, the Ontario Youth Apprenticeship Program (OYAP), the province of Ontario, and the Four County Labour Market Planning Board.



**Jill of All Trades:** Students from Avon Maitland District School Board’s secondary schools participated in an annual Jill of All Trades day hosted by Conestoga College. This event is sponsored by the Ontario Youth Apprenticeship Program (OYAP) and its goal is to expose young females to the skilled trades in a day filled with inspirational speakers as well as hands on learning taught by college instructors. This is the fifth year that this event has taken place and Avon Maitland continues to offer the opportunity to students in grades 10, 11 and 12 who are interested in learning more about the skilled trades.



The morning started off with a keynote by Mandy Rennehan, the founder of Freshco, which is a full-service reconstruction and retail maintenance provider. Mandy spoke to the girls about the importance of trying a skilled trade and the feeling of gratitude that comes with working with your hands. During the rest of the day, the girls participated in a variety of workshops that consisted of carpentry, masonry, food processing, welding, plumbing and electrical to name a few. Specialist High Skills Major Board lead, Jodi Froud, described the day as one of the best opportunities out there for girls to learn about OYAP by participating in hands-on workshops.

## STAFF OPPORTUNITIES

### **Create an employee success planning strategy including the leadership development program**

Year 2 of the Employee Leadership Development Program (ELDP) welcomed 30 AMDSB employees (year 1 involved 17 participants). In addition, the Principal’s Qualification Program 1 and 2 were offered and eleven staff members participated. The recruitment process for Principals (P) and Vice Principals (VP) was revised to include a process for feedback for staff members and their respective Superintendent. In the 2018/2019 school year, nine candidates were added to the VP pool and six to P pool. Human Resource Services also began charting a succession planning template.

### **Establish a recruitment retention and on-boarding strategy as part of a Human Capital Management Plan**

Human Resources Services (HRS) is in the process of building a recruitment strategy plan involving College/University partners. They also reviewed an “onboarding process” for new employees which will be implemented in the 2019/2020 school year and updated the New Teacher Induction Program (NTIP) plan and workshops.

### **New Teacher Induction Program (NTIP) Updates:**

NTIP provides professional support to help new teachers develop the requisite skills and knowledge to be effective as teachers in Ontario. Within the four sessions offered to NTIP participants, base groups with assigned mentors from the cooperative learning model have been incorporated. The mentors form the planning committee and several have been past participants of the ELDP.

### **Onboarding Process:**

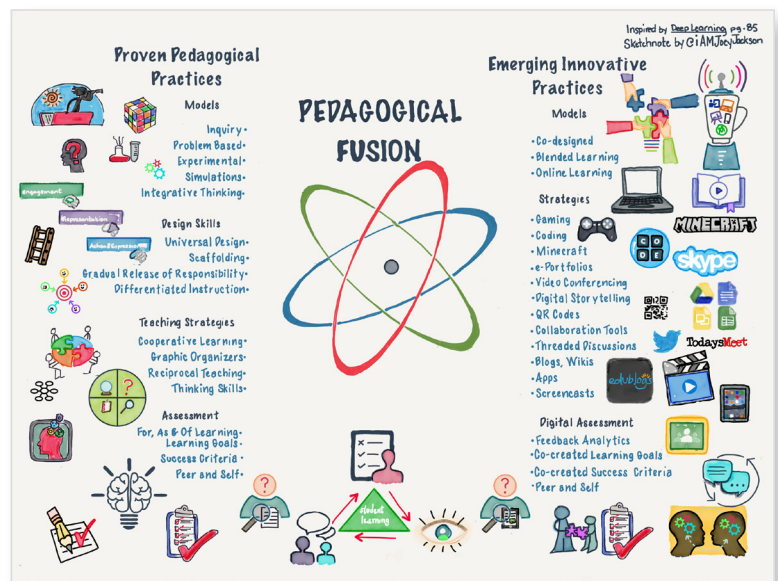
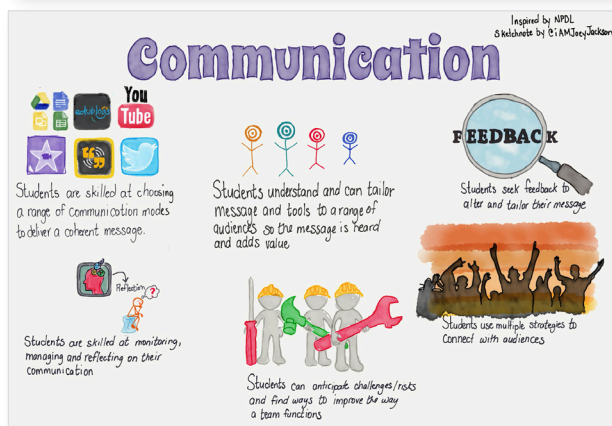
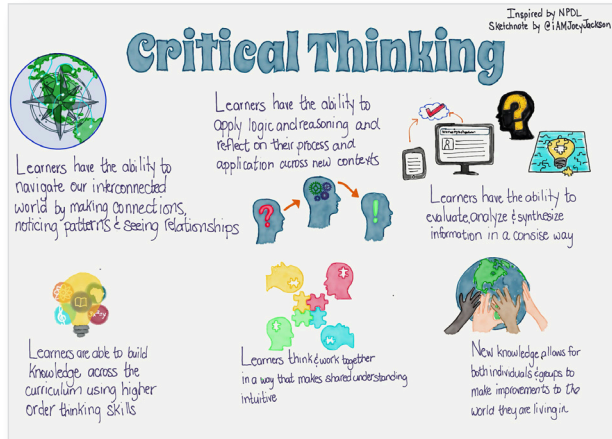
HRS expanded our posting locations and frequency to increase the visibility of our postings and to reach a wider group of applicants. A version of the New Hire Orientation was offered in April 2019 to provide an increase in support for AMDSB’s new hires. College presentations at Conestoga College’s Educational Assistant classes attracted some students who were hired as Emergency Support Staff. AMDSB was able to foster relationships with Fanshawe College to continue discussions regarding offering the Educational Assistant course again using different modalities such as classroom, online and virtual classes. Also, we worked with the Technical Training Group (TTG) to discuss offering a potential educational assistant apprenticeship program in our area. We’ve accepted EA, CYW, Autism and ECE student placements in our schools and made contact with students to discuss employment opportunities upon graduation. We continue to visit college classes as well as participate in their career fairs. As a result of our efforts, we hired approximately thirty (30) additional Educational Assistants during the 2018-2019 school year.

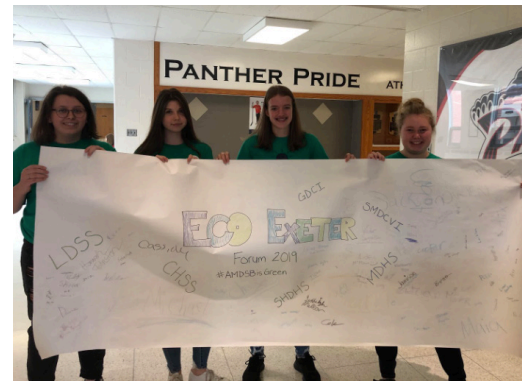
# Progression of Skills

In AMDSB, the development of the skills of communication, critical thinking, collaboration, creativity and problem solving are aligned with the development of the foundational skills of literacy and numeracy and core subject areas. Well developed skills and competencies will support our students long-term success as global citizens.

## Develop cross-panel, cross-discipline collaborative inquiry teams to create Deep Learning opportunities for students

All 7-12/9-12 schools had teacher development on examining authentic and relevant tasks, which is connected to the development of critical thinking or communication skills. In 2018-19, all AMDSB secondary schools, and a cross-panel, cross-disciplinary team consisting of several grade 7-12 Teachers, Principal and a Teaching and Learning coach collaborated to further their professional learning pertaining to their instructional and assessment practices to support students' development of critical thinking and communication skills. One hundred and twenty-seven elementary and secondary teachers and administrators contributed to this networked, board-wide collaborative learning in 2018-2019. The focus of the collaborative inquiry centred around the co-creation of intentional learning goals and success criteria related to the specific skills found in all Ontario curriculums. Educators documented their professional learning journeys as they developed their pedagogical practices to develop authentic learning tasks that supported students' skill development and leveraging of learning partnerships with community experts and other learners in contexts outside of their regular classroom.





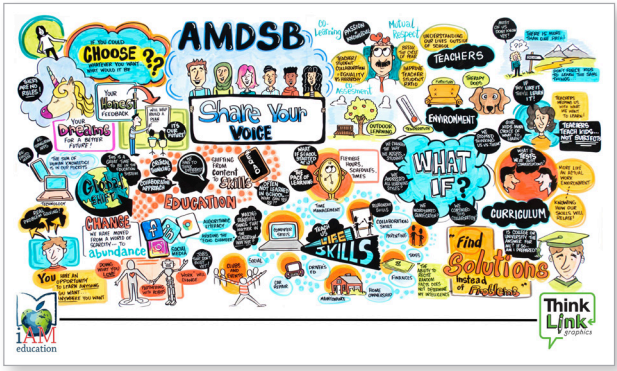
The learning artefact documenting the development of critical thinking skills of a South Huron grade 9 Science class outlined their creation of [Eco-Exeter](#) (“Away from pollution, towards solutions”), their not-for-profit organization which is targeting their community’s commitment to the environment. Through their learning about critical thinking, Ms. Keller and her grade 9 students founded this student-led initiative to eliminate single-use plastics in their local grocery stores. Students presented their learning and ideas for change to their South Huron and AMDSB peers as well as local municipal and provincial politicians. These students also partnered with other local climate and environment agencies to launch a green produce bag initiative which can be seen throughout the Huron area. This student work has gained international recognition from the NPDG global organization and has spread across the AMDSB district, resulting in other student environmental groups forming in several other schools.

The collective work from AMDSB educators was also highlighted in several international publications, including [Education Leadership magazine article, “Going Deeper”](#) (Fullan, 2019) and [Dive Into Deeper Learning](#) (Fullan, et al. 2019).

▶ **Convene a Steering Committee to identify strategies to support enhanced student engagement, achievement and skill development related to creativity, communication, critical thinking or collaboration and planning; developing authentic and rich tasks; and increasing engagement.**

Student consultation sessions were hosted on how students would “reimagine learning”. The results indicated that:

- Students care about their education experiences
- Students want agency in their education and learning environments
- Students want their teachers to care about them and demonstrate passion for learning
- Students want to have learning opportunities that are connected to their interests and have real-life applications
- Students are aware of the gap between the learning opportunities they are being offered in schools and their learning needs to be successful for their futures



This work provided the impetus for the #ShareYourVoice project which followed a similar process with all AMDSB staff groups. The information from the project is being used in the development on the new AMDSB Strategic Plan and will help inform plans as we move forward.

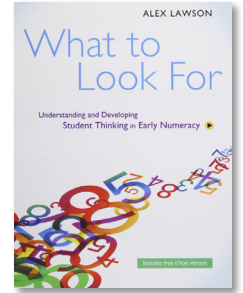
# Accelerated Growth in Literacy & Numeracy

In AMDSB, students of all ages will achieve high levels of academic performance, acquire valuable skills and demonstrate good citizenship.

(Achieving Excellence: A Renewed Vision for Education in Ontario, 2014)

## Identify and implement targeted resources and Professional Development to support teachers' understanding of teaching and learning of operational sense in math

Ten elementary schools worked with Dr. Alex Lawson and Teaching and Learning Coaches to support enhanced knowledge of operational sense (evidence of impact - teachers placing students on a continuum, teachers enhanced use of intentional task/skill development, and students using models/naming strategies). Twenty elementary schools developed common language/understanding of operational sense. Teachers increased their comfort with the strategies and new language, and students learned the new language and demonstrated use.

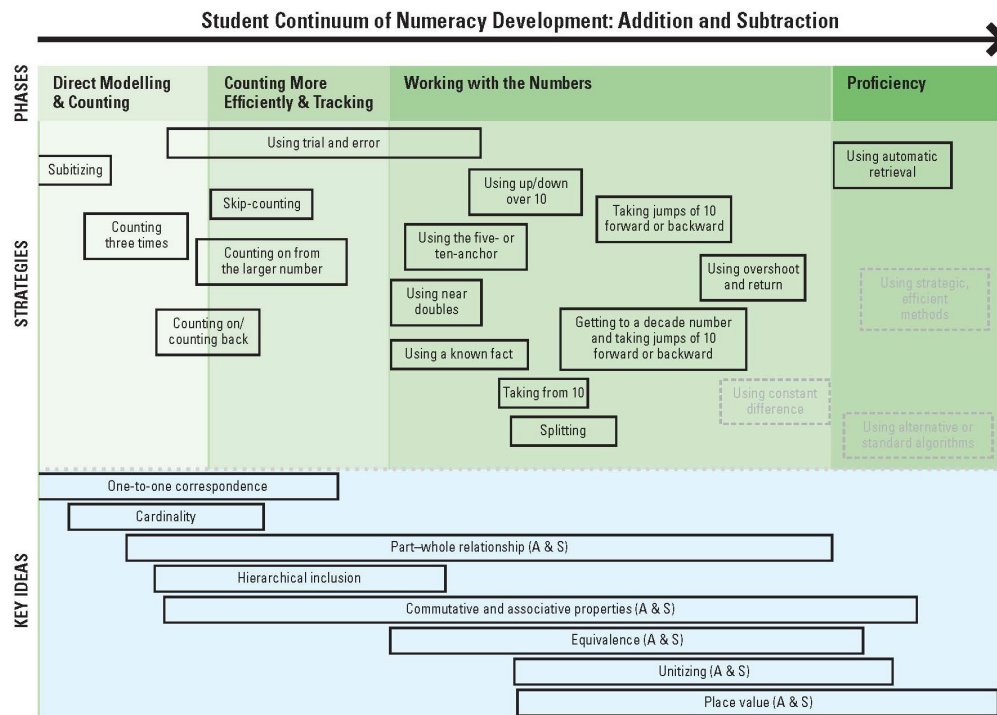


In addition, five schools had teams of educators teaching grade 7 math and 9 and 10 applied math. Each school team determined students' learning needs using a diagnostic tool of their design. Vice Principals facilitated discussion about student strengths, needs and next steps. Educators determined areas for focused instruction and shared strategies to help students improve their mathematical skills. Two secondary schools (Goderich District Collegiate Institute and Central Huron Secondary School) used a collaborative approach to their learning and visited each other's schools/classrooms. School teams were invited to group sessions to learn about Knowledgehook, a formative assessment tool, which assists learners and educators through assessment for learning activities to determine gaps in understanding and application of numeracy skills. Vice Principals from all five schools met to share and learn about their instructional leadership practices and monitoring plans several times throughout the year. These administrators also collaborated with their Principal partners to submit

Ministry reports that documented their school team's learning.

In the 2018-2019 academic year, AMDSB students in the grade 9 applied math stream continued to outperform the provincial average by 15% on the EQAO assessment.

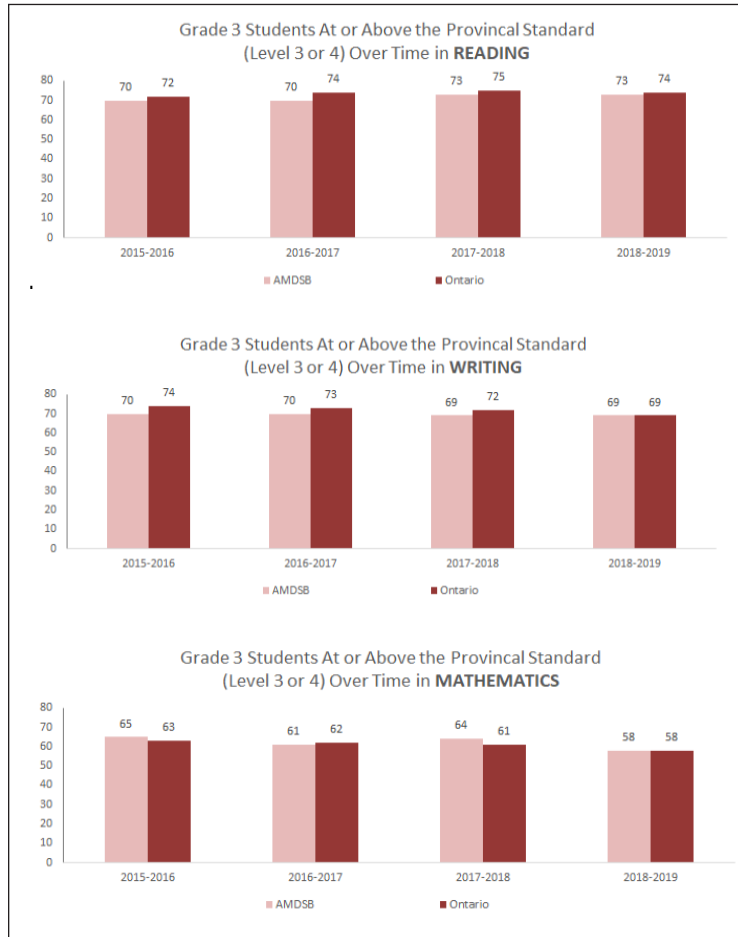
All of our focus areas and work in each classroom contributes to overall student learning. One measure of our progress is a review of annual EQAO scores. By considering these results over a number of years, we can identify trends in the data that helps us consider next steps for student learning.



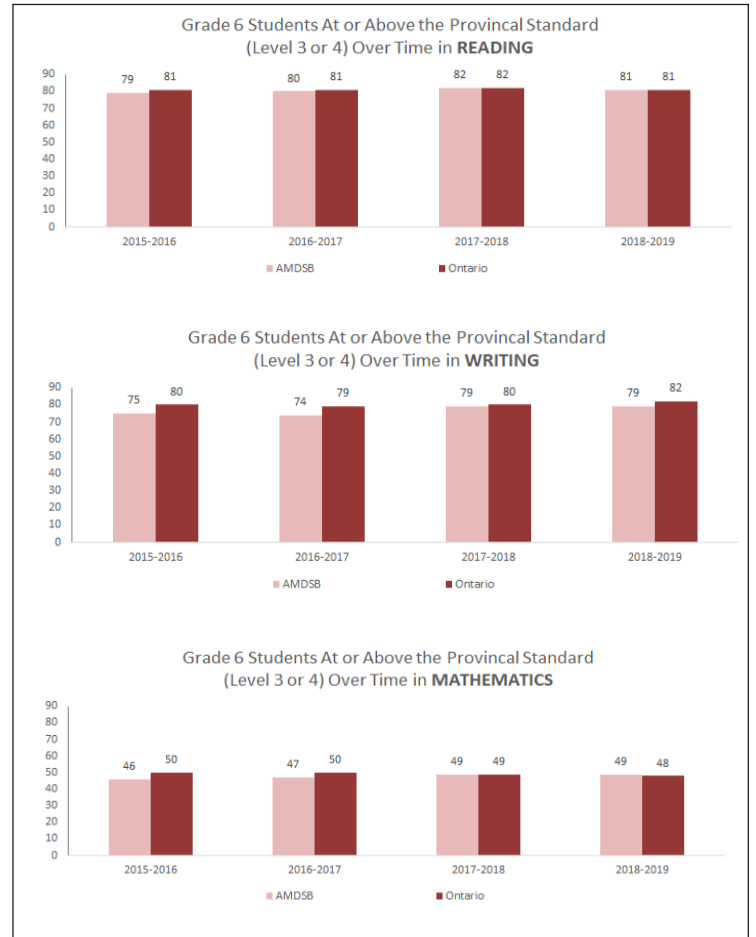
## EQAO Results

### Literacy/numeracy:

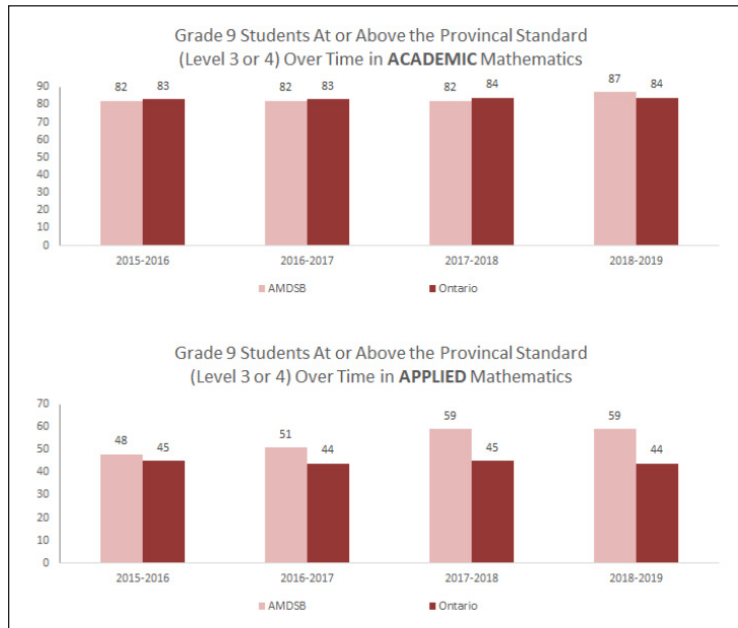
#### Grade 3



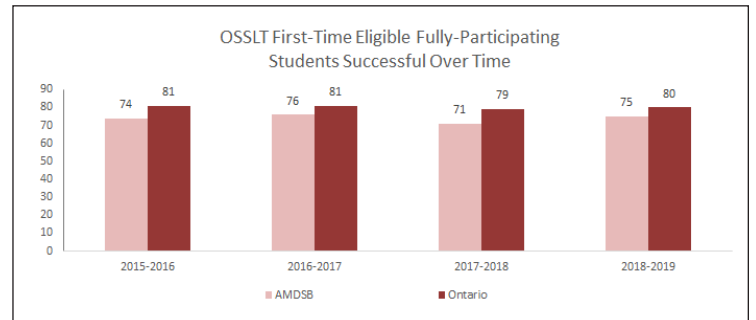
#### Grade 6



#### Grade 9



#### OSSLT



# Accelerated Growth in Literacy & Numeracy

## Credit Accumulation

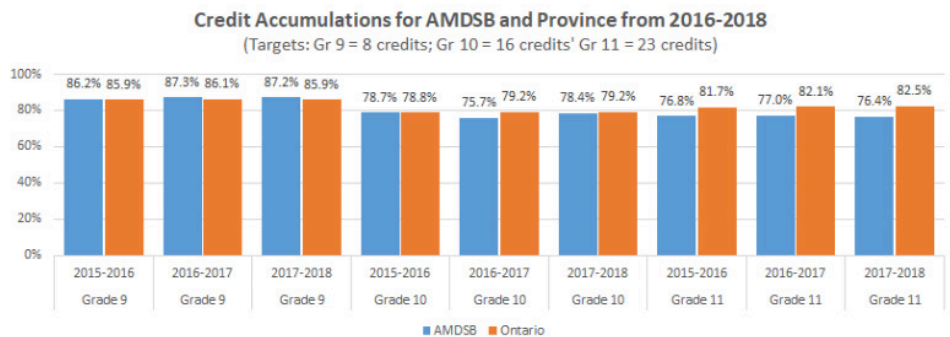
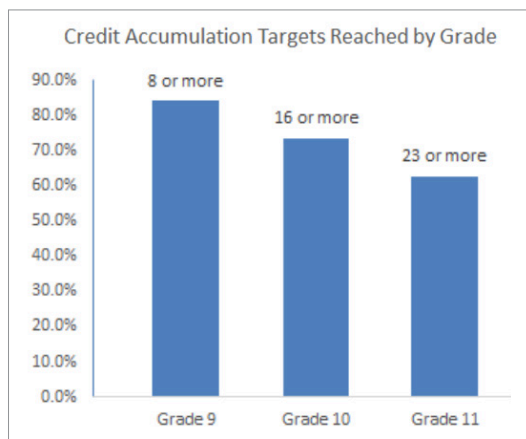
We continue to monitor credit accumulation and graduation rates with the hope of closing the gap between AMDSB and the Provincial graduation rates.

Research shows that each missed credit decreases the probability of graduating within five years.

Students who have 16 or more credits at the end of Grade 10 are on track to graduate with their peers. At the end of the 2016-17 school year, 76% of Avon Maitland DSB students at the end of Grade 10 were on track to graduate with their peers, with 16 or more credits accumulated, compared to 80% of Ontario Grade 10 students.

We will continue to focus on credit accumulation, particularly in grade 11.

AMDSB data for the 2018-2019 school year:



### Graduation Rates

Graduation Rate - NOTE: Provincial Data is not yet available

	4 Year Graduates				5 Year Graduates			
	Cohort	Cohort	Cohort	Cohort	Cohort	Cohort	Cohort	Cohort
	2011-2012	2012-2016	2013-2017	2014-2018	2011-2012	2012-2016	2013-2017	2014-2018
<b>AMDSB</b>	69.10%	72.00%	67.70%	71.80%	82.70%	85.50%	82.30%	85.30%
<b>Ontario</b>	75.30%	79.60%	79.80%		85.50%	86.50%	86.30%	

## Reculture the role of the SERT to include a focus on math and language subjects in the elementary panel

In the 2018/2019 school year, the work around 'Reculturing the Role of the Resource Teacher' that began formally three years ago, continued to be supported through the work of the Learning Services Department. The work involves re-envisioning the role as one that embodies a collaborative, in-class model of support. Resource teachers partnered with classroom teachers, to engage in a model of collaborative support. Bolstering achievement of students with learning disabilities within math classrooms was a particular area of focus. The long-term goal of this work is to create a shift in the resource delivery model by increasing the professional capital (i.e., skills and abilities) necessary to support student learning in inclusive environments.

The group engaged in a multitude of approaches to stimulate resource teacher and classroom teacher growth and overall understanding of the model, including whole group half-day working and learning sessions that occurred on a monthly basis; the sharing and exchange of resources and ideas to support learning; small group collaborations within the larger group of resource teachers and mentorship meetings from a Learning Services Coordinator. In addition, the professional learning of the group was focused through leading mentorship texts from researchers from within the field of inclusive education. Through pre/post survey collection and various individual and group activities captured in a group portfolio, evidence of the group's change in thinking about



the role and ideas around inclusive pedagogy and support was captured and summarized in a final report.

Through these working groups, much has been learned about the role of the resource teacher in an inclusive model. Resource teachers believe that the collaborative model has positive benefits for themselves, educators, students and parents. For this model to have maximum benefits the following 5 big ideas have emerged as critical to the role:

- The importance of clearly communicating the role and model of support to all staff
- Knowing the purpose of your support each time you work with a teacher
- Identifying/measuring the impact of your support
- Having a problem-solving mindset that is strength-based
- The importance of facilitating a strong culture of collaboration that values the team meeting process

### Summer learning opportunities focused on literacy and numeracy

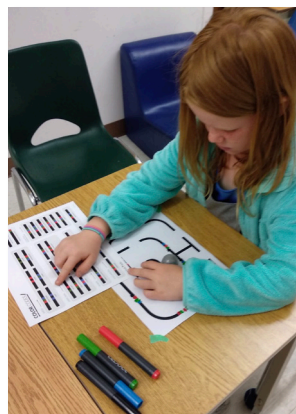
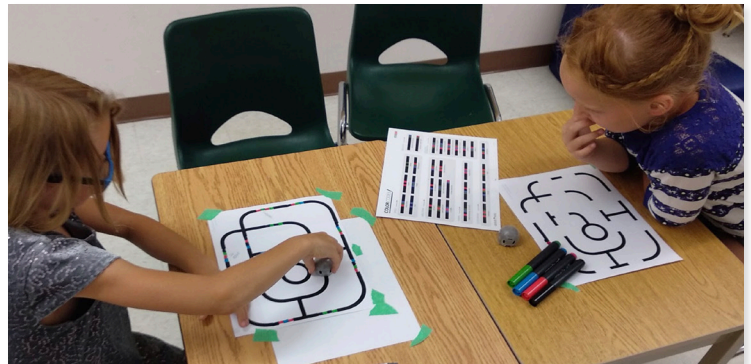
The Summer Learning Program (SLP) was held for the first three weeks of July at Maitland River Elementary School (1 Literacy and 1 Numeracy), Exeter Elementary School (1 Literacy and 1 Numeracy) and Avon Public School (2 Literacy and 1 Numeracy). A total of 102 Grades 1 and 2 students completed the three week program. The focus of the program was to support students to minimize summer learning loss, to assist students in acquiring the essential Ontario curriculum literacy and numeracy expectations, to sustain/increase individual skill development, engage parents, and develop student self-confidence.

Within the SLP and throughout elementary classrooms, staff also used two AMDSB assessment portfolios: Literacy (LAP) and Numeracy (NAP). These Portfolios support teachers in classroom assessment for learning.

### The LAP:

- Is an integral part of ongoing, authentic classroom assessment.
- Contains results from assessments administered from JK until benchmarks are met, to support transitions between grades.
- Allows teachers to track the progress of individual students over time, and may be used to plan instructional strategies as part of ongoing assessment for learning.
- Provides information for Educators to support growth in early literacy behaviours and reading development.
- Assists in identifying students who are in need of early intervention in literacy.
- Identifies considerations for mastery for assessment tools.

The NAP allows educators to assess student progress along a trajectory of early number development. It breaks the acquisition of number sense and number relationships into discrete sub skills that educators can plan instruction around.



## Financial Accountability at Avon Maitland District School Board

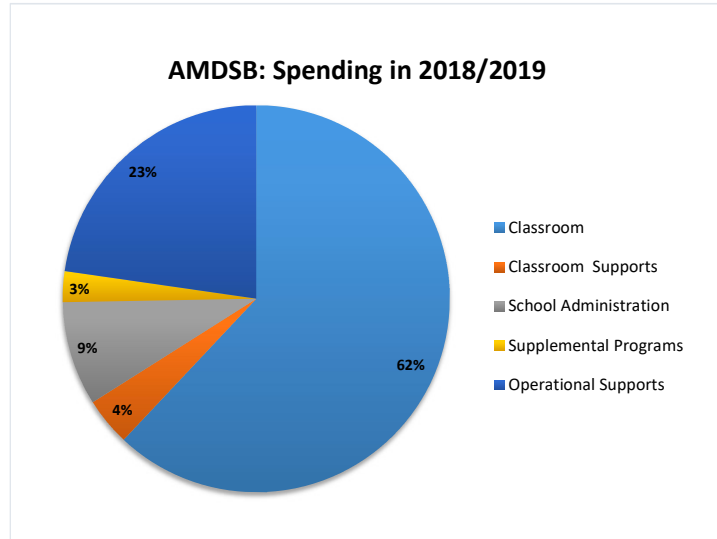
### Guided by the Principle of Stewardship

At Avon Maitland District School Board, we believe that in order for stakeholders to have confidence in how we manage our resources, we need to have open, transparent discussions over our budget decisions.

To facilitate these discussions, in addition to the regular financial reporting required of all school boards, we also use a tool we call Program Costing.

Program Costing allows the reader to quickly see the income and spending by portfolio or department, as well as grouped by main category: Classroom, Classroom Supports, School Administration, Supplemental Programs and Operational Supports. This tool also demonstrates how we have made spending decisions that support various components of our Strategic Plan.

To access the 2019-2019 Budget and Financial Reports, visit [amdsb.ca/apps/pages/budget](http://amdsb.ca/apps/pages/budget)



### Avon Maitland District School Board 2018/19 Revised Budget: Summary of Program Costing

Division	Program, per Program Costing	18/19 Revised Budget Revenue	18/19 Revised Budget Expense	18/19 Revised Budget Under (Over) Spent*
Classroom	Central Supports	2,652,819	3,012,531	(359,712)
Classroom	Department Heads	230,346	310,983	(80,637)
Classroom	Distance Education	1,254,352	1,610,201	(355,849)
Classroom	Foundation	106,043,480	101,519,019	4,524,461
Classroom	Section 23 or ISA4	429,436	429,436	-
Classroom	Special Education	23,857,101	25,767,739	(1,910,638)
Sub-Total, Classroom :		134,467,534	132,649,909	1,817,625
Classroom Support	Curriculum	1,437,759	2,281,314	(843,555)
Classroom Support	E.S.L.	711,029	396,782	314,247
Classroom Support	Information Technology	2,515,890	3,164,624	(648,734)
Classroom Support	Student Success	1,939,763	2,738,771	(799,008)
Sub-Total, Classroom Supports:		6,604,441	8,581,491	(1,977,050)
School Admin	Principal and VP's	8,781,123	8,498,052	283,071
School Admin	School Generated Funds	5,764,000	5,764,000	-
School Admin	School Office	4,096,726	4,347,589	(250,863)
Sub-Total, School Administration:		18,641,849	18,609,641	32,208
Supplemental Program	Continuing Education	5,495,456	5,488,814	6,642
Sub-Total, Supplemental Programs:		5,495,456	5,488,814	6,642
Operational Support	Board Administration	5,764,237	5,515,218	249,019
Operational Support	Capital & Debt Transaction	12,866,024	12,834,023	32,001
Operational Support	Facilities	19,233,956	17,646,538	1,587,418
Operational Support	Transportation	12,585,473	12,585,359	114
Sub-Total, Operational Supports:		50,449,690	48,581,138	1,868,552
<b>Total, all Divisions and all Programs:</b>		<b>215,658,970</b>	<b>213,910,993</b>	<b>1,747,977</b>

\* There is no expectation that all programs are nil over(under) spent, with a few exceptions such as Section 23 or SGF. The over(under) spend values show how the board is prioritizing spending to align with the Strategic Plan.

## **The Strategic Budget Project**

Guided by the principle of fiscal stewardship, one of our areas of focus in 2018/2019 was the modernization of the Budget processes and presentation format. Senior Staff, guided by the Financial Services Department, undertook a substantial overhaul of this work in 2018/2019 which resulted in a significantly different presentation format for the 2019/2020 Budget. Our goal throughout the Strategic Budget Project was to produce the annual budget package in a more meaningful and more relevant format for our stakeholders, and to embed evidence of Strategic Plan alignment throughout. The end result, which was approved by the Board of Trustees in June 2019 can be found at [http://bit.ly/19\\_20Budget](http://bit.ly/19_20Budget).

## **Accessibility Information**

AMDSB is committed to improving accessibility to our websites and services. More information on our Policies and Procedures [can be found on our website under Accessibility Information](#).

All documentation can be made available in alternative formats on request by contacting the Education Centre or through an online AODA feedback form.

AMDSB is proud to comply with Ontario's accessibility laws. It received its certification of compliance from the Accessibility Directorate on November 29, 2017. The full compliance report is required bi-annually and is available to the public upon request.

## **Green Energy Act**

Broader Public Sector organizations, including School Boards, are required to have a five-year Energy Consumption and Demand Management Plan and report annually on energy consumption. This report is required to be published by the School Board, and can be found at [amdsb.ca](http://amdsb.ca) ([click on "Green Energy Act" at the bottom of the page](#)).

**2018**  
**2019**



**Avon Maitland**  
**District School Board**  
Engage, Inspire, Innovate... Always Learning

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Seaforth, Ontario

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800-592-5437  
info@ed.amdsb.ca

[amdsb.ca](http://amdsb.ca)



**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 4-2020**

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Being a by-law to authorize a Garden Suite Agreement between Pinehorse Farms Ltd, Erin Watson and the Municipality of Morris-Turnberry.

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**WHEREAS** Section 39.1 (1) of the Planning Act, R.S.O. 1990, c. P.13, as amended, states that as a condition to passing a by-law authorizing the temporary use of a garden suite under subsection 39 (1), the council may require the owner of the suite or any other person to enter into an agreement with the municipality dealing with such matters related to the temporary use of the garden suite as the council considers necessary or advisable, including,

- (a) the installation, maintenance and removal of the garden suite;
- (b) the period of occupancy of the garden suite by any of the persons named in the agreement; and
- (c) the monetary or other form of security that the council may require for actual or potential costs to the municipality related to the garden suite.

**AND WHEREAS** on November 5<sup>th</sup>, 2019 Council passed by-law 93-2019 under section 39 (1) of the Planning Act to allow the placement of a temporary garden suite for a period of up to 3 years at Concession 9, west part lot 18, east part lot 19, Turnberry;

**AND WHEREAS** Council deems it expedient to enter into a Garden Suite Agreement with Pinehorse Farms Ltd as the owner and Erin Watson as the occupant;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That the Garden Suite Agreement with Pinehorse Farms Ltd and Erin Watson, attached hereto and forming part of this by-law, be adopted;
2. That the Mayor and Clerk are authorized and directed to execute the Garden Suite Agreement and to affix thereto the Seal of the Corporation; and
3. That this by-law shall come into force immediately upon its passing.

**Read a FIRST and SECOND time this 4<sup>th</sup> day of February 2020**

**Read a THIRD time and FINALLY PASSED this 4<sup>th</sup> day of February 2020**

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Mayor, Jamie Heffer

---

Clerk, Trevor Hallam



**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 5-2020**

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Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on February 4<sup>th</sup>, 2020.

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**WHEREAS** Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 5. (3) of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the February 4<sup>th</sup>, 2020 meeting be confirmed and adopted by By-law;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows::

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 4<sup>th</sup> day of February, 2020, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

**Read a FIRST and SECOND time this 4<sup>th</sup> day of February 2020**

**Read a THIRD time and FINALLY PASSED this 4<sup>th</sup> day of February 2020**

---

Mayor, Jamie Heffer

---

Clerk, Trevor Hallam