



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, December 5th, 2023, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet electronically in regular session on the 5th day of December 2023, at 7:30 pm.

1.0 **CALL TO ORDER**

Disclosure of recording equipment.

2.0 **ADOPTION OF AGENDA**

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of December 5th, 2023, as circulated.

~

3.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

4.0 **MINUTES**

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the November 21st, 2023, Council Meeting Minutes as written.

~

5.0 **ACCOUNTS**

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the December 5th accounts in the amount of \$1,514,133.74.

~

6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

6.1 DELEGATION – UNITED WAY PERTH HURON

Lisa Harper of the United Way Perth Huron has requested the opportunity to provide council with an update on the Northern Huron Connection Centre, and to request funding support for the center.

7.0 **STAFF REPORTS**

None.

8.0 BUSINESS

8.1 BLUEVALE COMMUNITY COMMITTEE TERMS OF REFERENCE

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return the draft Terms of Reference for the Bluevale Community Committee as presented to the next meeting of Council for adoption under by-law.

~

9.0 COUNCIL REPORTS

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Correspondence – Supporting Phragmites Management – Huron Clean Water Project
- 10.2 Minutes – Morris-Turnberry Joint Health and Safety Committee – November
- 10.3 Minutes – Bluevale Community Committee - November
- 10.4 Minutes - Huron County Community Safety And Well-Being Plan Oversight Committee
- 10.5 Board Meeting Highlights – AMDSB November 28, 2023
- 10.6 Meeting Schedule – Huron County Council, Boards, and Committees – 2024
- 10.7 Outstanding Action Items

11.0 NEW BUSINESS

None.

12.0 BY-LAWS AND AGREEMENTS

None.

13.0 CLOSED SESSION

13.1 Enter closed session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at ___ p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.

~

13.2 Return to open session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at ____ p.m.

~

13.3 Report and Action from Closed Session.

14.0 **CONFIRMING BY-LAW**

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 63-2023, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on December 5th, 2023, and that it now be read severally a first, second, and third time, and finally passed this 5th day of December 2023.

~

15.0 **ADJOURNMENT**

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at ____ pm.

~

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, December 19th, 2023, 7:30 pm
Special Meeting of Council – Tuesday, January 9th, 2023, **9:00 am**
Regular Meeting of Council – Tuesday, January 16th, 2024, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, November 21st, 2023, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on the 21st day of November 2023, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Sharen Zinn
Councillor Jodi Snell
Councillor Jamie McCallum

Staff in Attendance

Trevor Hallam	CAO/Clerk
Kirk Livingston	Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator

Others in Attendance

Mike Wilson	Wingham Advance Times
Scott Stephenson	The Citizen

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Mike Wilson and Scott Stephenson would be recording the meeting for the purpose of writing articles.

2.0 ADOPTION OF AGENDA

Motion 269-2023

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of November 21st, 2023, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 MINUTES

Motion 270-2023

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the November 7th, 2023, Council Meeting Minutes as written.

Carried.

5.0 ACCOUNTS

Motion 271-2023

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the November 21st accounts in the amount of \$228,386.85.

Carried.

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

7.1 BY- LAW ENFORCEMENT

7.1.1 By-Law Enforcement Activities – September and October 2023

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for September and October.

7.2 BUILDING

7.2.1 Building Department Activities – September and October 2023

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for September and October.

8.0 BUSINESS

8.1 MCARTHUR MUNICIPAL DRAIN REQUEST

A report was presented by CBO/Drainage Superintendent Kirk Livingston in this regard.

Motion 272-2023

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris Turnberry hereby receives the Notice of Request for Drain Improvement for the McArthur Municipal Drain, as described in the request submitted by John Huether under Section 78(1) of the Drainage Act;

AND FURTHER THAT Council supports proceeding with the drainage works and instructs the Clerk to send the notice required under Section 78(2) of the Drainage Act to the Maitland Valley Conservation Authority, the Ontario Ministry of Agriculture Food and Rural Affairs, and parties who requested the improvement under Section 78(1);

AND FURTHER THAT Headway Engineering Limited be appointed to prepare a report for the improvement of the McArthur Municipal Drain effective 30 days after the issuance of the notice to the prescribed parties.

Carried.

8.2 FIRE SUPPRESION SERVICES AGREEMENT EXTENSION

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 273-2023

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the extension of the Fire Suppression Agreement signed under the authority of by-law 92-2018 with the Township of North Huron for the period of one year.

Carried.

8.3 MEETING DATES 2024

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 274-2023

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the proposed meeting date schedule for 2024 as presented.

Carried.

8.4 CONFERENCES 2024

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 275-2023

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the attendance of the following members of Council at the Conferences and events indicated:

- *Mayor Heffer – ROMA, AMO, Rural talks to Rural*
- *Deputy Mayor Freiburger – OGRA*
- *Councillor McCallum – OGRA*
- *Councillor Zinn – AMO, Rural Talks to Rural*
- *Councillor Snell – AMO*

Carried.

8.5 EMERGENCY MANAGEMENT GRANT PROPOSAL

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 276-2023

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby authorizes the CAO/Clerk to submit an application to the Community Emergency Preparedness Grant program as presented.

Carried.

8.6 FEES AND CHARGES 2024

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Councillor McCallum suggested that the connection fee for the Belgrave Water System be increased. Mr. Hallam recommended considering an increase in the 2025 fees and charges by-law, if appropriate, after more information was gathered.

Motion 277-2023

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the proposed fees and charges schedule for 2024, and directs staff to issue a notice of public meeting for their consideration at the December 19th meeting of Council.

Carried.

8.7 ELECTRONIC PARTICIPATION AND HYBRID MEETINGS

A report was presented by CAO/Clerk Trevor Hallam in this regard. There was a consensus of Council to make no change to the nature of in person meetings, including methods of participation.

8.8 COUNCIL REMUNERATION 2024

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 278-2023

*Moved by Sharen Zinn
Seconded by Kevin Freiburger*

THAT leave be given to introduce By-Law 60-2023, being a by-law to establish remuneration rates for members of the Council of the Municipality for 2024, and that it now be read severally a first, second, and third time, and finally passed this 21st day of November 2023.

Carried.

8.9 USE OF FACILITIES

Councillor Zinn requested a discussion of Council regarding the use of facilities in Morris-Turnberry. She noted that there are many facilities in the Municipality that need support, and many in neighbouring municipalities that are supported by Morris-Turnberry. She proposed that it was appropriate to prioritize holding municipal events at these facilities over others.

Councillor Zinn introduced the motion below. There was a consensus of Council that the motion could be considered at this meeting in accordance with 18.5 of the Municipality's by-law.

Motion 279-2023

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT all our municipal events be held in our municipality or in neighbouring municipal facilities that we support going forward when available.

Carried.

9.0 COUNCIL REPORTS

Kevin Freiburger

November 11th attended the Remembrance Day ceremony in Brussels to lay the wreath on behalf of the Municipality.

Jamie McCallum

November 20th attended a meeting of the Belmore Arena Board.

Sharen Zinn

November 13th attended the Trillium Foundation cheque presentation at the Belmore Community Centre.
November 15th attended a meeting of the MVCA Management Board.

Jodi Snell

No report.

Jamie Heffer

November 11th attended the Remembrance Day ceremony in Wingham to lay the wreath on behalf of the Municipality.

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 BMG Renovation Update – Huron East CAO
- 10.2 Minutes – MVCA Membership Meeting – September 2023
- 10.3 Minutes – MVCA Membership Meeting – October 2023
- 10.4 Board Meeting Highlights – AMDSB - October
- 10.5 Organizational Meeting Highlights – AMDSB - November
- 10.6 Outstanding Action Items

11.0 NEW BUSINESS

None.

12.0 BY-LAWS AND AGREEMENTS

12.1 SOURCEWATER PROTECTION RESPONSIBILITY DELEGATION

At the November 7th meeting Council directed staff to return a by-law authorizing the execution of an agreement between the Municipality and the Ausable Bayfield Conservation Authority for the delegation of responsibilities under certain provisions of the *Clean Water Act*.

Motion 280-2023

*Moved by Sharen Zinn
Seconded by Kevin Freiburger*

THAT leave be given to introduce By-Law 59-2023, being a by-law to enter into an agreement to appoint the Ausable Bayfield Conservation Authority as an agent of the Municipality to carry out enforcement under Part IV of the Clean Water Act, and that it now be read severally a first, second, and third time, and finally passed this 21st day of November 2023.

Carried.

12.2 PAY GRID 2024

At the October 17th meeting, Council directed staff to return a by-law to establish the employee pay grid for 2024. By-law 61-2023 is presented here for consideration.

Motion 281-2023

*Moved by Jodi Snell
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law 61-2023, being a by-law to establish the pay grid for employees of the Municipality for 2024, and that it now be read severally a first, second, and third time, and finally passed this 21st day of November 2023.

Carried.

13.0 CLOSED SESSION

None.

14.0 CONFIRMING BY-LAW

Motion 282-2023

*Moved by Sharen Zinn
Seconded by Kevin Freiburger*

THAT leave be given to introduce By-Law 62-2023, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on November 21st, 2023, and that it now be read severally a first, second, and third time, and finally passed this 21st day of November 2023.

Carried.

15.0 ADJOURNMENT

Motion 283-2023

*Moved by Jodi Snell
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:56 pm.

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, December 5th, 2023, 7:30 pm
Regular Meeting of Council – Tuesday, December 19th, 2023, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Municipality of Morris-Turnberry
Account List for**

December 5 2023

General

Bell Canada	Morris Office	461.04
Bell Mobility	Cell Phones	25.07
Telizon	Long Distance Phone	2.42
Tuckersmith Communications	Office Internet & Security	180.80
Huron Clean	Office Cleaning	391.84
Orkin Canada	Pest Control	115.27
PBJ Cleaning Depot Group	Office Supplies	144.06
Midwestern Newspaper Corp	Advertisements	192.10
Blyth Brewing & Distilling Inc.	Christmas Party - Food & Room Rental	3,306.83
Seebach & Company	Audit Fees	18,080.00
Sepoy Wiring	Streetlight Repair	321.74
BM Ross & Associates	Development Review	856.88
Bluevale Community Committee	Hall Rentals	1,330.00
Krantz Law	Road Correction	15,145.66
Minister of Finance	Policing - September & October	77,951.00
Ontario Infrastructure	Belgrave Development Loan Payment	32,504.52
Huron County	2023 Q4 Levy	647,933.73
Avon Maitland District School Board	2024 Q4 Education Levy	247,419.52
Huron-Perth Separate School Board	2024 Q4 Education Levy	41,962.41
Conseil Scolaire Viamonde	2024 Q4 Education Levy	5.05

General Total 1,088,329.94

Building Department

Bell Mobility	Cell Phone	59.76
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Building Total 59.76

Property Standards

Property Standards Total -

Drainage

Hydro One	Hopper Pump	188.76
Chuck Hull	William Ross Mun Drain & Russel Mun Drain	795.17
John McKercher Construction	Ellis, Lamont, Blyth Creek & Bold Mun Drains	1,231.71
Vandriel Excavating	Ellison Municipal Drain	956.76
Municipality of Morris-Turnberry	Cruikshank Municipal Drain	2,191.92
Municipality of Morris-Turnberry	William Ross Municipal Drain	180.00

Drainage Total 5,544.32

Parks & Cemeteries

Maitland Conservation	Pioneer Park Property Taxes	384.13
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Parks & Cemeteries Total 384.13

Belgrave Water

Veolia Water	October Operations	6,018.33
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Water Total 6,018.33

Landfill

Bell Mobility	Cell Phone	8.91
John McKercher Construction	Morris Landfill	1,412.50
Crush It	Brush Grinding	15,820.00
RJ Burnside & Associates	Morris Landfill	9,201.90
BM Ross & Associates	Turnberry Landfill	4,351.54
SGS Canada Inc.	Turnberry Landfill	726.02

Landfill Total 31,520.87

Roads

Bell Canada	Morris Shop	230.52	
Bell Mobility	Cell Phones	59.05	
Enbridge	Turnberry Shop	342.52	
HuronTel	Turnberry Shop Internet	66.56	
Go Evo Inc.	Annual MESH Vehicle Tracking Subscription	2,576.40	
Neils Repair Service	Winter Tires for 22-14 Pickup	1,920.50	
Huron Tractor	Fuel Conditioner	424.45	
Strongco	Parts for 06-04 Grader	249.87	
Valley Blades Limited	Grader Blades	6,083.33	
Ryan Construction	Bival Drain on Walton Road	13,727.29	
The R&D Development Group Inc.	Culvert Cleaning	4,237.50	
Lavis Contracting Co. Ltd.	Clyde Line Paving Holdback	26,019.20	
Lavis Contracting Co. Ltd.	Bluevale Paving	325,839.20	
Property Owner	Return Entrance Deposit	500.00	
	Roads Total		382,276.39
	Account Total		1,514,133.74

Approved By Council:

December 5 2023

Mayor - Jamie Heffer

Treasurer- Sean Brophy

From: no-reply@mq.morristurnberry.ca on behalf of [Municipality of Morris-Turnberry](#)
To: [Trevor Hallam](#)
Subject: "Council and Committee Delegation Request Form" Form Submission
Date: November 20, 2023 9:14:40 AM

Form: Council and Committee Delegation Request Form
URL: <https://morristurnberry.ca/council-and-committee-delegation-request-form>

Requested Date of Meeting: December 5, 2023

Name of Person(s) making presentation: Lisa Harper

Group./ Organization Delegation Represents: United Way Perth Huron

Full Mailing Address of Delegation (s): 219 Dinsley Street, Blyth, ON, N0M 1H0

Telephone Number: [REDACTED]

Email Address: [REDACTED]

General Nature of Delegation: Will share an update on the Northern Huron Connection Centre
Please indicate the Action/Decision being requested by Council: We are requesting a funding support for the Northern Huron Connection Center - will sent request letter and presentation to council prior to meeting - thanks so much!

November 10, 2023



Attention: Mayor Jamie Heffer and Council
Municipality of Morris-Turnberry
41342 Morris Road
Brussels, ON N0G 1H0

Re: Northern Huron Connection Centre funding request

Dear Mayor Heffer and Council,

Homelessness. Mental health. Access to services. These are just some of the issues facing Morris-Turnberry, and United Way Perth-Huron proudly collaborates with local partners on short- and long-term solutions to these and other pressing challenges through innovative initiatives and partnerships including Connection Centres, our Urgent Needs Fund, mental health supports, research and advocacy.

Over the past year, we helped 156 Morris-Turnberry residents through investments in supported partners and services including 211, Big Brothers Big Sisters South Bruce North Huron, Connect Youth Perth-Huron, Huron County, the Huron County Food Bank Distribution Centre, Huron Perth Public Health, Huron Safe Homes for Youth, Huron Turning Point, the Huron Women's Shelter, the John Howard Society, the Social Research & Planning Council, United Way's own Urgent Needs Fund and the YMCA of Southwestern Ontario.

Along with our ongoing work through existing partners in the community, United Way made an added commitment to working on the pressing local issues of chronic homelessness and social isolation in Morris-Turnberry and across northern Huron by opening the Northern Huron Connection Centre (NHCC).

Located at St. Paul's Trinity Anglican Church in Wingham, the NHCC offers a welcoming, safe space for our community's most vulnerable citizens to rest, access basic needs, healthcare services, identification assistance and more. Partnerships with agencies—including CMHA Huron Perth, the organization operating the Centre—mean those using the NHCC will be able to access services and supports under one roof.

Now that the NHCC is open, United Way's focus has shifted to raising operating funds and we need Morris-Turnberry to partner with us to ensure sustainability. The proposed funding request of \$5,000 for the 2024 fiscal period will help United Way make sure the NHCC remains open to address key pillars of the Community Safety and Well-Being plan: housing and homelessness and mental health and addictions. Your support also sends a strong message that United Way is a trusted partner with a history of collaborating with local partners on pressing issues, including homelessness.

Thank you for the opportunity to share more about our work in Morris-Turnberry and the impact the Township's investment can have on the lives of residents in need. By committing money to United Way's mission, Morris-Turnberry plays a significant role in helping us address pressing local issues including homelessness, ensuring more vulnerable people have the chance for a brighter future in an even stronger and more vibrant Morris-Turnberry.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Erb". The signature is fluid and cursive, with the first name "Ryan" written in a larger, more prominent script than the last name "Erb".

Ryan Erb, Executive Director

United Way Perth-Huron

32 Erie St.,

Stratford, ON N5A 2M4

rerb@perthhuron.unitedway.ca



United Way
Perth-Huron

NORTHERN HURON
CONNECTION
CENTRE





Services Offered



Cooling/Warming



Food



Showers



Clothes



Laundry Facilities



Phone/Wi-Fi



Emotional
Support

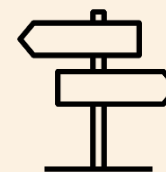


Social
Connection

Values of Operation



Client Centred



Dignity & Choice



Housing Focused

NORTHERN HURON CONNECTION CENTRE

- Official opening held September 29, 2023
- 60 people in attendance including local dignitaries
- Formal OTF cheque presentation took place

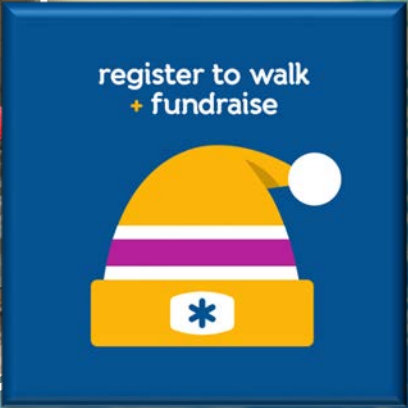


July 4, 2023 – November 14, 2023

Total # unique attendees accessing the CC	45
# sheltered attendees	17
# unsheltered attendees	24
# provisionally housed attendees	0
# of overall visits to the CC	261
# meals provided	181
# times laundry was accessed	36
# times shower facility was accessed	64
# attendees connected to social agency/group	27
# times agencies/groups provided support at the CC	27
# new agencies/groups providing support at the CC	5
# added to the 'By Name List'	8
# attendees that were helped to apply for personal identification (we only began collecting this information in November, thus low number to date)	0
# attendees that were helped to file their income taxes	1
# received document assistance	62



February 24, 2024





United Way
Perth-Huron

NORTHERN HURON
CONNECTION
CENTRE



- Formal funding request has been submitted to council - \$5,000
- Funds will be used to assist in operation/maintenance of Northern Huron Connection Centre
- Request takes the Community Safety and Well-Being plan in to account – addressing pillars of housing and homelessness and mental health and addictions



www.perthhuron.unitedway.ca

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Trevor Hallam, CAO/Clerk

DATE: December 5th, 2023

SUBJECT: Bluevale Community Committee Terms of Reference

RECOMMENDATION

That Council direct staff to return the draft Terms of Reference for the Bluevale Community Committee as presented to the next meeting of Council for adoption under by-law.

BACKGROUND

In 2015, The Bluevale Hall Committee and the Bluevale Recreation Committee were disbanded and reconstituted as a committee of Council, known as the Bluevale Community Committee. Terms of Reference (TOR) for the Committee were adopted under by-law 82-2015 and have remained unchanged since.

COMMENTS

Changes in membership on the Committee since 2015 have resulted in a lack of familiarity with the existing TOR among Committee members, as well as a diminished understanding of the requirements and obligations of the Committee as a Committee of Council. While there have been no incidents of concern, discussions between staff and the Chair of the committee earlier this year suggested that there changes could be made to better reflect the existing committee structure and function, while providing increased support for the Committee's activities, and ensuring compliance with all legal and policy obligations. A further goal of staff through this process was to increase the level of communication between staff and the Committee, and exercise more control over Municipal assets.

A new TOR was drafted by staff and shared with the Committee earlier this year. In November I attended a meeting of the Committee to review the draft with them and solicit feedback and suggestions. No requests for changes were voiced and the Committee seemed agreeable to the new draft. I have requested that they formally adopt it at their next meeting, and so it its being presented here for Council review. If Council is also agreeable to the draft, I recommend that direction be given to return the draft for adoption under by-law.

The current Terms of Reference, adopted in 2015, and the proposed draft are both included with this report.

Briefly, the following has been updated:

Mission – Updated to explicitly list the properties which the Committee maintains and operates for clarity.

Membership Composition - The size of the committee was set at 11 members, which is unnecessarily large for a core committee. While as many people as would like are able to participate, the TOR should focus mostly on the core composition and "Officers" of the committee. This large membership number also resulted in meeting quorum being set at 6, which may be difficult to achieve. The proposed change is to a composition of four members, one of which being a member of Council, and including at minimum a Chair, Secretary and Treasurer appointed from community representatives at large. Quorum is reduced to 3.

Financial Mandate – The 2015 draft did not speak to financial parameters for the Committee, though it was expected that the municipality's policies would be followed. Added to the draft are spending limits in line with the Municipality's procurement policy. The requirement for staff involvement for expenditures over \$5000.00 or any alterations, additions or capital improvements to land and structure will allow the Committee the flexibility to conduct upkeep and maintenance independently, but provide the benefit of staff engagement for expenditures that effect the Municipality's buildings or properties, or where processes are required under the procurement policy such as Requests for Quotes or Tenders. This allows the Municipality to ensure that substantial work or purchases are inline with what is required of the Municipality, and also put the additional work of ensuring those processes are followed onto staff, who deal with such matters regularly.

Term of Membership – adjusted to align with the Municipal Election cycle and the typical timing of the passing of the Municipality's appointment by-law.

Other minor changes have been made with the goal of relieving the Committee of some of the more cumbersome and impractical requirements laid out in the 2015 TOR.

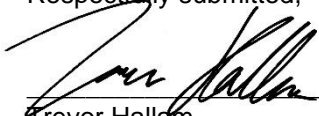
ATTACHMENTS

1. Bluevale Community Committee Terms of Reference – By-Law 82-2015
2. Bluevale Community Committee Terms of Reference – Proposed Draft

OTHERS CONSULTED

Randy Greenaway, Chair, Bluevale Community Committee
Kevin Freiburger, Deputy Mayor/BCC Council Representative
Bluevale Community Committee

Respectfully submitted,



Trevor Hallam,
CAO/Clerk



**THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY**

BY-LAW NO. 82-2015

Being a by-law to authorize the Mayor and Clerk to execute and Affix the Corporate Seal to establish the “Bluevale Community Committee” as a ‘Committee of Council’ and to dissolve the Bluevale Hall Board and the Bluevale Recreation Committee

WHEREAS, Section 8 of the Municipal Act, 2001 S.O. 2001 C. 25 as amended, states that; ‘Powers of a natural person – A Municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act’;

AND WHEREAS, the Council of the Municipality of Morris-Turnberry deems it necessary and desirable to dissolve the Bluevale Hall Board and the Bluevale Recreation Committee and that the Council hereby establish the Bluevale Community Committee;

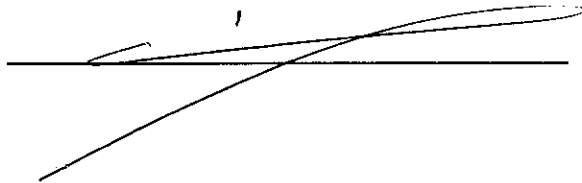
AND WHEREAS, the Corporation of the Municipality of Morris-Turnberry enacts as follows:

- 1. THAT** the Bluevale Hall Board and the Bluevale Recreation Committee are hereby dissolved as of December 31, 2015.
- 2. THAT** the Bluevale Community Committee is hereby established as of January 1, 2016.
- 3. THAT** the Council of the Municipality of Morris-Turnberry hereby adopt the Terms of Reference for the Bluevale Community Committee, to be effective January 1, 2016, and that the Terms of Reference is hereby attached as Schedule ‘A’ to this by-law.

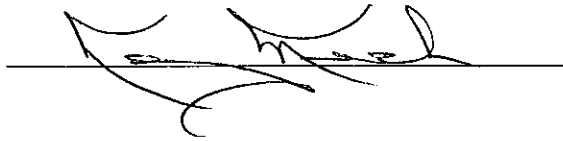
4. **THAT** the representatives on the Bluevale Community Committee shall be named in the Annual Appointment By-law for the Municipality of Morris-Turnberry.
5. **THAT** the Mayor and Clerk of the Municipality be and are hereby authorized to execute and affix the Corporate Seal to this By-law, and that the By-law be known as the ' Bluevale Community Committee' By-law.

Read a FIRST and SECOND time this 15th day of December, 2015

Read a THIRD time and FINALLY PASSED this 15th day of December, 2015.

A handwritten signature in black ink, appearing to read 'Paul Gowing', is written over a horizontal line. The signature is somewhat stylized and extends above and below the line.

Mayor, Paul Gowing

A handwritten signature in black ink, appearing to read 'Nancy Michie', is written over a horizontal line. The signature is highly stylized and loops around the line.

Clerk, Nancy Michie

Schedule 'A' to By-law 82-2015
Terms of Reference

1. Name

The name of the Committee is the **Bluevale Community Committee**

2. Mission

The Bluevale Community Committee has full delegation of the authority to operate and maintain the property and the community events and activities at the Bluevale Hall and Ball Park.

3. Mandate

The responsibilities and functions of the Committee are required and not limited to perform the following:

- (a) maintain and operate the structures and property at the Bluevale Hall and the Bluevale Ball Park.
- (b) appoint a secretary to maintain records and documents of the proceedings of the committee;
- (c) appoint a treasurer to handle the financial documents for the committee and pay invoices for the operation and be responsible for the banking function for the committee;
- (d) a list of accounts shall be reviewed and approved by the committee at the monthly meeting;
- (e) provide accounting documentation for the municipal auditor for the annual audit;
- (f) book events to be held at the facilities and issue rental agreements.

4. Membership Composition

The Committee will be composed of eleven (11) members, with membership drawn from the following stakeholder groups:

- (a) 1 representative appointed by the Morris-Turnberry Council
 - (b) 1 representatives from the Bluevale Activity Group
 - (c) 1 representatives from the Happy Card Players
 - (d) 8 representatives ' at large'
- 11 in total

5. Term of Membership

The members, noted in 4. (a) (b) (c) shall be appointed by their respective group; and the 8 members shall be selected 'at large'.

The current Bluevale Hall Board shall call a Public Meeting of the community, where the 8 committee members will be nominated from the floor.

All appointments shall be ratified by the Council of the Municipality of Morris-Turnberry. All groups shall review their representatives every 3 years and reappoint or select new representatives as required.

Members of the Committee shall be deemed as 'volunteer' positions.

6. Chair

The Committee members will select a Chair from amongst its members at its first meeting and the Chair may rotate on a bi-annual basis or as deemed necessary by the Committee members.

The Committee members will also select a Vice-chair- to act in the absence of the Chair.

7. Secretary and Treasurer:

The Committee members will appoint a Secretary and/or Treasurer from the community area.

The Secretary will ensure that agendas, minutes and decisions are properly communicated to the public, using the Municipality's website or other means necessary.

8. Procedures

Meetings of the Committee shall be governed by Robert's Rules of Order Procedural By-Law and Legislation.

The Committee shall operate under the Municipal guidelines for open and closed meetings and applicable municipal policies ie: Procurement Policy and Notice of meeting Policy.

9. Meetings

The Committee will meet on a monthly basis, unless otherwise determined by the committee.

The Meetings shall be held at the Bluevale Hall, unless otherwise determined by the committee.

10. Closed Meetings

The Committee, may, upon affirmative vote of the majority of its members present at a meeting, determine to hold any meeting or part of a meeting as a closed session in order to discuss sensitive issues in accordance with Section 239 of the *Municipal Act, 2001*.

11. Staffing and Remuneration

Committee members will be considered a volunteer position with no remuneration

Remuneration for the secretary and/or treasurer, if required, shall be determined by the Committee.

12. Meeting Attendance

A quorum of six (6) members must be in attendance to hold a meeting.

Any member of the Committee who misses three (3) consecutive meetings, without being excused by the Committee, may be removed from the Committee.

All meetings are open to the public, unless Closed under the authority of the Municipal Act.

13. Conflicts of Interest

Members shall abide by the rules outlined within the *Municipal Conflict of Interest Act* and shall disclose the pecuniary interest to the Secretary and absent himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

14. Errors/Omissions

The accidental omission to give notice of any meeting of the Committee to its members or the non-receipt of any notice by any member, or any error in any notice that does not affect its substance, does not invalidate any resolution passed or any proceedings taken at the meeting. Any member of the Committee may at any time waive notice of any meeting.

15. Effective date January 1, 2016.

Dated December 15, 2015.

Bluevale Community Committee Terms of Reference

1. Name

- 1.1. The name of the Committee shall be The Bluevale Community Committee (the Committee).

2. Mission

- 2.1. The Committee has the authority to host or facilitate community events and activities at, and to maintain and operate, the following properties on behalf of the Municipality;
 - a) The Bluevale Community Hall 32 Clyde Street, Bluevale
 - b) Bluevale Park 21 Park Road, Bluevale
 - c) Pioneer Conservation Area 22 Park Road, Bluevale

3. Operational Mandate

- 3.1. The responsibilities, functions, and authority of the Committee include but are not limited to the following;
 - a) Organize, host, or facilitate community events and activities that maintain, support and enhance the vibrance of the Bluevale community;
 - b) Coordinate or perform the maintenance and operations of the structures and property at the Bluevale Community Hall, Bluevale Park, and Pioneer Conservation Area;

4. Financial Mandate

- 4.1. The financial responsibilities, functions, and authority of the Committee include the following;
 - a) Review and approve a list of accounts at each meeting of the Committee;
 - b) Authorize expenditures up to \$5000.00 for goods and services, excluding alterations, additions or any capital improvements to land or structures;
 - c) Expenditures above \$5000.00, and/or alterations, additions or any capital improvements to land or structures must be conducted according to the Municipality's Procurement Policy in consultation with municipal staff;

- d) Alterations or additions to the lands or any capital improvements at Pioneer Conservation Area exceeding \$2500.00 must be done in consultation with municipal staff and the Maitland Valley Conservation Authority.

5. Membership Composition

- 5.1. The Committee will be composed of a minimum of four members, with membership drawn from the following;
 - a) One Council representative appointed by Morris-Turnberry Council; and
 - b) A minimum of three community representatives at large.

6. Term of Membership

- 6.1. The Committee shall review its appointments at least every December following a Municipal Election and reappoint or select new representatives as required. The current Committee shall call a Public Meeting of the community, where community representatives are nominated from the floor.
- 6.2. All appointments shall be ratified by the Council of the Municipality of Morris-Turnberry.
- 6.3. Committee vacancies may be filled by nomination at any meeting of the Committee.
- 6.4. Committee membership shall be deemed a volunteer position.

7. Chair

- 7.1. The committee will select a Chair from amongst its members at its first meeting and the Chair may rotate on a bi-annual basis or as deemed necessary by the Committee.
- 7.2. The committee will also select a Vice-chair to act in the absence of the Chair.

8. Secretary and Treasurer

- 8.1. The committee will appoint a secretary and/or treasurer from amongst its members. The roles may be held separately or by a single member.
- 8.2. The secretary shall:

- a) Maintain records and documents of the proceedings and decisions of the committee, including meeting minutes;
- b) Prepare and provide meeting agendas to Committee members and municipal staff for publication on the municipal website in accordance with the Municipality's Notice By-Law;
- c) Prepare and provide approved or draft meeting minutes to Committee members and municipal staff for publication on the municipal website.

8.3. The Treasurer shall:

- a) Manage the financial affairs of the committee including the payment of invoices, management of the banking function of the committee, and the maintenance of detailed financial records;
- b) Prepare a list of accounts for review and approval at each meeting of the Committee;
- c) Provide accounting documentation to the Municipality's Treasurer for the annual audit.

9. Procedures

- 9.1. Meetings of the Committee shall be governed by the Municipal Procedural By-law and Robert's rules of order.

The committee shall operate under the municipal guidelines for open and closed meetings and applicable municipal policies, including but not limited to the Code of Conduct, Procurement Policy, and Notice policy.

- 9.2. Where there exists a conflict between 9.1 and any other provision of this Terms of Reference, this Terms of Reference shall prevail.

10. Meetings

- 10.1. The Committee will meet on the first Wednesday of every month, or at the call or the Chair.
- 10.2. The Chair has the authority to cancel a regularly scheduled meeting if there is no business for the Committee to attend to. No more than two successive meetings may be canceled in this way.

- 10.3. Meetings shall be held at the Bluevale Community Hall, unless otherwise determined by the Committee.

11. Closed Meetings

- 11.1. The Committee, may, upon affirmative vote of a majority of its members present at a meeting, and provided sufficient notice has been given, hold any meeting or part of a meeting as a closed session in order to discuss sensitive issues in accordance with Section 239 of the *Municipal Act*, 2001.

12. Staffing and Remuneration

- 12.1. Committee members are considered volunteers with no remuneration provided.
- 12.2. Remuneration for the Secretary and /or Treasurer, if required, shall be determined and funded by the committee.

13. Meeting Attendance

- 13.1. A quorum of three members must be in attendance to hold a meeting.
- 13.2. Any member of the Committee who misses three consecutive meetings, without being excused by the Committee, may be removed from the Committee.
- 13.3. All meetings shall be open to the public, unless Closed under the authority of the *Municipal Act*.

14. Conflicts of Interest

- 14.1. Members shall abide by the rules outlined within the *Municipal Conflict of Interest Act* and shall disclose the pecuniary interest to the Secretary and absent himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

15. Errors/Omissions

- 15.1. The accidental omission to give notice of any meeting of the Committee to its members or the non-receipt of any notice by any member, or any error in any notice that does not affect its substance, does not invalidate any resolution passed or any proceedings taken at the meeting. Any member of the Committee may at any time waive notice of any meeting.

16. Effective Date

16.1. These terms have been adopted by the Committee on _____, and by the Council of the Municipality of Morris-Turnberry on _____.

DRAFT



Huron Clean Water Project

November 10, 2023

Municipality of Morris-Turnberry:

Re: HCWP Helps Support Phragmites Management

We are sending this letter to all municipalities in Huron County to encourage a coordinated approach to controlling invasive phragmites.

The Huron Clean Water Project (HCWP) provides financial and technical assistance to improve and protect water quality in Huron County, it is funded by the County of Huron. Clean water projects help protect the health of soil, water, and people; keep bacteria, chemicals, and nutrients out of watercourses, and Lake Huron; and help protect the water in aquifers, that many homes, farms, villages, and businesses rely on. We encourage municipalities to partner with HCWP as we recognize the integral role that municipalities contribute towards protecting and improving water quality in the County of Huron.

Municipalities are often challenged with managing invasive species along their roadsides, and other landholdings. Without management, roadsides provide a vector for invasives species spread, often expanding beyond road allowances into private properties, and threatening valuable ecosystems. Invasive phragmites (*Phragmites australis* subsp. *australis*) is an invasive plant, that threatens important ecosystems throughout the County of Huron. Invasive phragmites spreads rapidly, growing in dense patches, that crowd out native vegetation, reducing the biodiversity of natural areas and their ability to function as an ecosystem, and contribute towards protecting and improving water quality in Huron County. Invasive phragmites also may affect agriculture, cause road safety hazards; impact recreational activities such as swimming, boating, and angling; and increase the risk of fire hazards, due to the dense, dead stems it leaves behind each year. Fortunately, HCWP provides an opportunity for partnerships, assisting with technical advice and cost-share funding opportunities to improve management.

We recognize that it is often beneficial to discuss management techniques, experiences, and successes, with colleagues across Huron County's network, to facilitate this, I would encourage you to reach out to Mike Alcock, Director of Public Works Department at the Municipality of Morris-Turnberry to learn more about Mike's experience managing roadside phragmites throughout the municipality, and his experience working with HCWP. Mike may be reached at (519) 887-6137 ext. 227 or by email, at malcock@morristorynberry.ca.

In addition to the support that HCWP may provide with invasive phragmites management, did you know that your municipality may be eligible for other cost-share

funding opportunities through the HCWP? This may include tree planting, forest management, well decommissioning, wetland restoration, erosion control projects and more. To learn more about how we can work together to protect, and improve water quality in Huron County, I encourage you to visit HCWP's website, at: <https://www.huroncounty.ca/plandev/county-wide-projects/water-protection/> and by reaching out to HCWP's program delivery contacts.

HCWP's program delivery contacts may be reached at:

Ausable Bayfield Conservation Authority
Nathan Schoelier, Stewardship and
Lands Manager
nschoelier@abca.ca
(519) 235-2610 ext. 263

Maitland Valley Conservation Authority
Ben Van Dieten, Agricultural Stewardship
Supervisor
bvandieten@mvca.on.ca
(519) 335-3557 ext. 245

Thank you for your contribution towards protecting Huron County's valuable resources.

Yours truly,

Jamie Heffer

Jamie Heffer

Chair, Huron Clean Water Project Review Committee

"ANY MINUTES POSTED BEFORE APPROVED BY THE COMMITTEE
ARE ONLY DRAFT MINUTES!!!"

MUNICIPALITY OF MORRIS-TURNBERRY

JOINT HEALTH AND SAFETY COMMITTEE MEETING

Date –November 15, 2023 Time 9:00am Place- Council room – 41342 Morris Road

Minutes

1. **Call to order:** The meeting was called to order by Trevor Hallam at 9:00am with all members in attendance.

2. **In attendance:**

Trevor Hallam
Nick Campbell
Kim Johnston
Kaitlyn Armstrong
Mike Alcock

Others in attendance:

No others in attendance.

3. **Minutes of the last meeting:**

The Minutes from October 11, 2023, were reviewed.

Motion 9 – 2023 Moved by: Nick Campbell Seconded by: Mike Alcock

“That the minutes of the October 11, 2023 Joint Health and Safety Committee Meeting be adopted as circulated.”

Disposition Carried.

4. Unfinished Business:

There was no unfinished business to present.

5. Regular Reports:

Workplace Inspections for October, 2023 were reviewed
Municipal Office Basement – Mike Alcock has ordered a new unit for the safety lighting in the basement.

The inspections were set for December 2023, January and February, 2024.

The whole JHSC committee will complete an all-committee workplace inspection following this meeting.

6. New Business:

Kaitlyn Armstrong was welcomed on to the Joint Health and Safety Committee as an Administrative employee.

7. Old Business:

Mayor Jamie Heffer has signed the thank you memo and will be given to all employees with a \$10.00 Tim Hortons to thank them for continued safe work at Morris-Turnberry.

8. Date of Next meeting – The next meeting is tentatively booked for March 6, 2024.

9. **Adjournment**

Motion 10 – 2023 Moved by: Nick Campbell Seconded by: Kaitlyn Armstrong

“That the Joint Health and Safety Committee meeting be adjourned at 9:07am.”

Disposition

Carried

Trevor Hallam, Chairperson

AGENDA of Bluevale Community Committee

Meeting date: November 1, 2023

Call to order: A general meeting of the Bluevale Community Committee was held in Bluevale Hall on November 1, 2023. The meeting convened at Bluevale Hall. Chairman: Randy Greenaway, with Katie Clark acting as secretary.

Members in attendance: Randy Greenaway, Kevin Frieburger, Tyler Verbeek, Spencer Shaw, Katie Clark

Minutes Review:

Financial Update

Accounts \$36,502.70 (October 31, 2023)

Available Funds: \$*29,497.02

(\$36,502.70-\$7005.68(playground fund))

(\$10,000.00 deposited from Township, Also monies from previous fundraising events for homecoming - not yet taken out of this amount)

[Homecoming Ledger Form](#) (tentative)

(- money set aside for playground/town improvements- totaling \$10,949.12)

\$7005.68 Available for playground/ball park improvements)

[Playground Funds Information](#)

*Note:Going forward the funds will be separated into two reports BCC
Funds available and Homecoming Funds**

Unfinished Business		Action/person in charge
1	<p>Roof Approx. cost Looking for quotes Inquired with township re: funding this</p> <p>Nothing to report</p>	Randy Kevin messaged Trevor about this
2	<p>Countertop for bar upstairs -plan to replace this in the winter, no date set</p> <p>Nothing to report</p>	Randy
3	<p>Inspection Report -nothing to report</p>	
4	<p>Stove: Waiting to pick up from Dave Heffer - cost?</p> <p>Nothing to report</p>	Spencer
5	<p>Lights at BallPark - one out, one half full of water -Need to order a light from Jason Breckenridge</p> <p>Lift donated -</p> <p>Change all of the bulbs - approved Will be physically changed in the Spring</p> <hr/> <p>Jason Breckenridge to purchase lights -will give Katie the invoice</p>	Ken Wayne Randy
	<p>Ball Park 4 foot extension to the fence at the ballpark diamond. -No date set</p> <p>(Nothing to Report)</p>	Wayne Ken

Jason to pick up the lights will get Katie an invoice (Total of \$945.59/paid)

6	<p>Playground equipment</p> <p>Waiting to be inspected (Mike Alcock)</p> <p>Possibly a grand opening - Date: not until the spring</p> <p>Inspection happened on? A few things to be completed - Swings change the spacing to maybe 2 swings -hood was loose on the double slide -some things need to be sanded and repainted Can happen in the spring The surface needs to be expanded around the playground Recommended that we rotate it twice a year so that it does not get packed down Take swings down for the winter - need bearings again - adjust the length of the chains Sign for closer to the playground listing what to do in an emergency - Randy will forward the signage requirements to Katie *Proper address -check with other communities and what their signs say - Trevor will let us know what to put on it and where to order from.</p>	Randy/Trevor
7.	<p>Halloween House Decorating Contest</p> <p>Marge Adams family won Next year we will post pictures in advance on Facebook and have the community vote on them.</p>	

New Business		Action/Person in charge
1	<p>Terms of reference - what needs to be followed, we can rework the wording of the rules</p> <p>Trevor Reviewed the Terms of reference</p>	Randy/Trevor

	and took suggestions for changes from the committee. Will adjust and revise for the committee.	
2.	<p>Homecoming Committee (special committee under the Bluevale Community Committee)</p> <p>Moved by: Tyler Verbeek Seconded by: Katie Clark</p> <p>THAT the Bluevale COMMUNITY Committee hereby establishes the Bluevale 170th Homecoming Committee as a Special Committee for the purpose of the planning and execution of fundraising efforts and events related to Homecoming, and that the following individuals be appointed to sit on the Special Committee:</p> <p>Chair-Jason Breckenridge Co-Chair-Spencer Shaw Secretary/Treasurer- Katie Clark Advertising/Merchandise/Decorating- Jordain Nairn Pre Fundraising - Entertainment/Bar- Randy Greenaway Food- Ken Thompson Security - Becky Buchanan Parade - Jason Breckenridge Kids Events- Katie Clark Clean-Up Crew - Wayne Whalen/Darren Johnston Sports - Wayne Whalan/Rob Warwick Set up - Parking/ Shuttles-Rob Warwick/John Nicholson History - Ken Thompson Car Show - Bryan Shaw</p>	
3	<p>Hall Rentals</p> <p>November 4 - Chastity Clarke upstairs 5 - Maranatha Church Whole hall 8 - Maranatha Church Downstairs 12 - Maranatha Church whole Hall</p>	<p>Katie (will clean hall before and after)</p>

	<p>17 - Card Players Downstairs 18 - Leslie Johnston Whole Hall 19 - Bonnie Sage Whole Hall 29 - Homecoming Committee Meeting Downstairs</p>	
4.	<p>Ugly Christmas Sweater Pub Night December 16th 9-1 To be held upstairs - whole Hall rented</p> <p>Decorations - Dennise/Wayne Food- pizza, no charge for food (<i>we will have 2 members present with their safe food handling course</i>) - Music - Dan's sound system-Randy to run the music 2 Prizes for sweaters- LCBO gift card -Katie Alcohol- Randy/Kenny Float - Katie</p> <p>Admission:Donations to the food drive</p> <p>*Note the hall must be cleaned the same evening as there is a rental the next day</p>	
5.	<p>Family Day Meal in February - tied in to Family Day?</p> <p>(Nothing to report)</p>	
6.	<p>Christmas House Decorating Contest</p> <ul style="list-style-type: none"> - Community members will submit to the email address or direct message and then they will be posted to the event page Community can then vote using an online form from Dec 17-23 <p>Deadline: open to vote on the 17th ends on the 23rd Start to submit their pictures beginning of December - can not submit any after the voting has started</p>	Katie

	<p>2 prizes - gift cards</p> <ul style="list-style-type: none"> - Colouring contest/online Can colour a page provided/seperate category to submit their own art <p>Draw for prizes (2)</p>	Katie/Bee
7.	<p>Rental costs</p> <ul style="list-style-type: none"> - changes to be in effect for January 1st 	
8.	<p>Upcoming Events:</p> <p><i>(for the cash calendar)</i></p> <p>Super Bowl party Feb 11</p> <p>Fishing Derby July 7th</p>	

Adjournment:

Moved by: Wayne Whalen
 Second by: Spencer Shaw
 The meeting was adjourned at 7:52pm

Next Meeting Date/Time & Goal:
 Wednesday December 6 , 2023 @ 7pm

HURON COUNTY COMMUNITY SAFETY AND WELL-BEING PLAN OVERSIGHT COMMITTEE

MINUTES – November 28, 2023 (VIA ZOOM)

IN ATTENDANCE: Anita Snobelen, Marg Anderson, Michaela Johnston, Ric McBurney, Shannon de Vries, Kristin Crane, Catherine Hardman, Dana Bozzato, Rodney Philips, Katrina Clarke, Heather Mackenzie-Card, DC Jason Younan, Deb Logue, Brad McRoberts, Sharen Zinn, Stacey Jeffrey, Kaitie Westrbook, Rodney Phillips, Tara Boreham, Kaitie Westbrook, Lynn Higgs, Dr. Miriam Klassen, Barb Leavitt, Corey Allison, Laura Grant.

- 1) **Welcome to Guests**
- 2) **Approval of Minutes of September 25, 2023**

MOVED by: M. Anderson
SECONDED by: B. McRoberts

That the Minutes of September 25, 2023 be adopted as presented

CARRIED

- 3) **Re-Orientation**

M. Johnston reviewed a powerpoint presentation (attached) with the Committee outlining the overall structure and roles of the Oversight Committee, Working Group and Municipal Implementation Teams or Coordinator.

MOVED by: S. Jeffery
SECONDED by: R. McBurney

That the Re-Orientation presentation be received.

CARRIED

- 4) **OMSSA Update by M. Johnston re Other CSWB Plans and Status**

M. Johnston noted that Huron County is already ahead of many other municipalities regarding the work being done with respect to the identified priority areas.

- 5) **Update re Proposed Community Safety and Well Being Plan Website**

M. Johnston noted that the Working Group will be selecting a website creator and host at their next meeting on November 30, 2023. It is hoped that a stand-alone website will be operational at the end of January or early February 2024.

- 6) **Moving Forward – Action Plan for Oversight Committee**

- a. Identification of Campaigns for each Priority Area

The municipalities will be asked to participate in a minimum of 4 campaigns in 2024. One in each quarter that correspond to the 4 priority areas. Municipalities are also encouraged to participate in additional campaigns as the correspond to the priority areas and national or local campaigns (i.e. 16 Days of Activism in November and December, during the 'Housing and Homelessness' quarterly campaign).

It is noted that some municipalities may have differing capabilities and resources available to participate in every campaign, however, a commitment to at least 4 campaigns will be recommended to ensure County-wide messaging can be achieved at least quarterly.

After discussion, campaigns for each quarter of 2024 were identified and ad hoc committees were established for each campaign. The Ad hoc committees are tasked with identifying and gathering messaging and recommendations for the implementation teams at the lower-tier municipalities to use and share at a community level.

January – March 2024: Mental Health and Addictions

Ad Hoc Committee: C. Hardman
D. Bozzatto
R. Phillips
L. Higgs
K. Westbrook

April – June 2024: Domestic and Family Violence

Ad Hoc Committee: K. Clarke
D. Logue
C. Allison

July – September 2024: Community Security

Ad Hoc Committee: M. Johnston
J. Younan or delegate
H. Mackenzie-Card
D. Logue

October – December 2024: Housing and Homelessness

Ad Hoc Committee: K. Crane
C. Hardman
R. Phillips
L. Higgs

MOVED by: Brad McRoberts

SECONDED by: Sharon Zinn

That the campaigns for 2024 be set as follows: 1st quarter, Mental Health and Addictions; 2nd quarter, Domestic and Family Violence; 3rd quarter, Community Security; 4th quarter, Housing and Homelessness.

CARRIED

b. Public Education about the Community Safety and Well Being Plan

M. Johnston suggested that the public education piece regarding the Community Safety and Well Being Plan (where to find information, what it is, updates and reports) would be better held at the Working Group level. She will ask the Working Group to form an Ad Hoc Committee to establish this campaign at their next meeting.

c. Identification of Indicators for each Priority Area

Each Ad Hoc Committee is also asked to identify 3-5 indicators to use for their priority area and where that information can be obtained.

As a result, the selection of indicators for the Priority Areas will be made at the January 2024 meeting of the Oversight Committee.

Suggested Format:

Indicator	Baseline (most recent findings)	Year, source, level of geography, location	Responsibility

d. Identification of Gaps in the Priority Areas

Gaps will be identified at a later date once the campaigns and indicators have been established.

e. Social Media Calendar for Internal Use

M. Johnston requested that all members of the Oversight Committee ask their various organizations, action tables and committees to forward to her any social media content so that the Working Group may consolidate the information into a shared social media calendar. This allows all municipalities to share the same messaging throughout the County, and also to notify the public of the various events and important dates throughout the year.

7) Education Sub-Committee – Notes from October 27th Meeting

To be reviewed at the January 2024 meeting.

8) Budget Review for 2024

A proposed budget for 2024 campaign initiatives was presented by M. Johnston. A. Snobelen proposed that this proposed budget be provided to the Working Group in the form of a letter.

M. Anderson asked Councillors and municipal representatives to advise if they would like a delegation to speak to their respective Council regarding the CSWB Plan in the next couple of months to assist with the budget request.

9) **Next meeting**

The next meeting of the Oversight Committee will be held the first week in January 2024 in order to finalize the first campaign and to select indicators for the 4 priority areas. M. Johnston is to send out a doodle poll to set the date and time.

10) **Adjournment**

MOVED by: B. McRoberts

SECONDED by: C. Hardman

That the meeting be adjourned at 11:39 a.m.

CARRIED

Good News

Student Leadership Conference Provides Opportunity to "Unlearn"

Superintendent April Smith was pleased to share that almost 100 students participated in a leadership conference that was hosted in partnership with [unlearn](#). Each secondary school and Stratford Intermediate School was represented. Participants had the opportunity to reflect on provocative images, share the initiatives happening in their schools and develop plans for moving forward. School and board staff will continue to support students as they move their plans to fruition. [Watch a short video with highlights here](#).

AMDSB Schools Participate in Activities to Acknowledge Remembrance Day and Indigenous Veterans' Day

Communications Manager Chera Longston shared a brief video highlighting some of the activities that occurred across AMDSB during the week leading up to Remembrance Day and on Indigenous Veterans' Day. All schools participated by showcasing student art creations, hosting assemblies and inviting veterans to attend as honoured guests. [Watch a short video with highlights here](#).

Fall Athletics Update

Superintendent Paul Langis provided a brief update on the wrap up of fall athletics.

Basketball (Girls):

- Mitchell DHS senior girls went to OFSAA and finished 5th, losing in the quarter finals to the #1 seeded team.
- St Marys DCVI junior girls won both the Huron Perth title and WOSSAA.

Cross Country

- St Marys DCVI cross country team finished 3rd in the Novice Boys at OFSAA.

Field Hockey

- The South Huron District HS girls field hockey team attended OFSAA and although they did not win a medal, they were awarded the "most sportsmanlike award".

Golf

- Cassidy Hampson from Mitchell DHS participated in the OFSAA golf tournament at Batteaux Creek Golf Course in Collingwood.

Volleyball (Boys):

- St Marys DCVI senior boys won WOSSAA and attended OFSAA in Kitchener.
- St Marys DCVI junior boys won silver at WOSSAA.

Across all AMDSB secondary schools we had a total of 610 students involved in athletics for the fall season.

South Huron Eco Exeter Highlighted in Documentary

Chair Robert Hunking was pleased to share that the SHDHS Eco Exeter club participated in a documentary that will be premiered at the Toronto International Film Festival and broadcast on CBC in the new year. The documentary called "Plastic People" highlights examples of local environmental action with global implications and they refer to Eco Exeter as "a shining example of grassroots environmental activism". Check out the [MyFM News Article](#) that highlights this accomplishment.

Student Trustee Update

Student Trustee Alex Dolmage shared that their video introduction project has been completed. Senators from each secondary school created a brief video explaining the role of the Senate and highlighted that they represent the students in their own school and those from their feeder schools. The videos have been posted on the board's YouTube channel, will be shared via social media and elementary teachers have also been asked to share with their classes. He also shared that a healthy habits initiative will be rolled out to students soon that highlights the importance of sleep, time management, study habits and nutrition. Student Trustee Nathan Bean shared that in the spring they will be launching an e-waste initiative that will host bins provided by Greentech at four secondary schools across the district.

Senior Staff Updates

Update on the Director's Work Plan

Superintendents Kathy Boyd and Paul Langis provided an update on the Director's Work Plan. Superintendent Boyd discussed culturally responsive, identify-affirming and trauma-informed mental health supports and the re-named Supported Workplace Experience for students with complex learning needs. Superintendent Langis discussed experiential learning opportunities currently being promoted across the district including the Ontario Youth Apprenticeship Program (OYAP), Specialist High Skills Major (SHSM), tech education classes, co-op, etc.

Stratford and Area Boundary Review Update

Superintendent Cheri Carter provided an update on the boundary review project that impact schools in the City of Stratford and surrounding area. She explained that the Stratford and Area Boundary Review Committee (SABRC) was formed earlier this month and they hosted their first meeting on November 21. The consulting firm who is guiding the project (Watson & Associates) gave a presentation and they along with AMDSB staff answered a number of questions. Their next meeting is planned for December 14. Full details about the project are posted on the [board's website](#).

Overview of Recent Professional Development Days

Superintendents April Smith and Kathy Boyd provided an overview of the topics that were presented during the October 20 and November 17 PD days. Superintendent Smith highlighted Culturally Responsive Relevant and Sustaining Pedagogy (CRRSP) and its six principles of: Know Your Own Identity and Positionality; Have High Expectations; Know Your Learners Deeply; Be a Change Agent; Develop Cultural Competency; and Be Learner-Centered. She also shared that keynote speaker Nouman Ashraf was very well received. Superintendent Boyd focused her report on the support staff training that was provided on November 17. Educational Assistants and STRIVE Child and Youth Workers learned about a variety of topics at three sites across the board.

Mental Health and Well-being Lunch 'n Learn Series for Caregivers

Superintendent Kathy Boyd highlighted the monthly lunch 'n learn series that is being hosted in partnership with the Huron Perth Catholic District School Board and other community partners. Two sessions have been posted so far (October 11 and November 8) and the next one is titled "Working Towards Healthy Relationships" and will be December 13 from 12-1pm. Details and a link to register are in the [event flyer](#). All sessions are recorded and posted on the [Promoting Positive Mental Health in AMDSB page](#).

Future Board Meetings

Regular Board Meetings are held in person unless otherwise noted. Agendas are posted on the [Board Meeting page](#) the day before the meeting. The public portion begins at 4:45 p.m.

- Tuesday, December 12, 2023: Regular Board Meeting at 4:45 p.m. and Committee of the Whole, Closed Session immediately afterwards.
- Tuesday, January 30, 2024: Regular Board Meeting at 4:45 p.m. and Committee of the Whole, Closed Session immediately afterwards.

Future Meetings/Events with Trustee Representation

- Accessibility of Ontarians for Disabilities Act Committee – December 6, 2023 at 3:00 p.m.
- Special Education Advisory Committee – December 6, 2023 at 4:00 p.m.
- Stratford Area Boundary Review Committee (SABRC) – Thursday, December 14, 2023 at 6:00 p.m.

2024 County of Huron Council, Board & Committee Schedule

County Council Day 1	County Council Day 2	Library Board	Economic Development Board	Accessibility Advisory Committee
9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM
Planning & Development, Cultural Services, and Corporate	Social & Property Services, Homes for the Aged, Public Works, Emergency Services, Economic Development, and Corporate	Chair: Doug Harding Vice: Nick Kester	Chair: Bryan Vincent Vice: John Kiser	Chair: Trevor Bazinet Vice: Julie Sawchuk
January 10	January 24	January 17	January 11	January 29
January 18 at 9:00 AM – Continuous Orientation-Education Sessions – EDI Training				
February 7	February 21 <i>[preceded by Audit Committee]</i>	No meeting	No meeting	No meeting
February 14 at 9:00 AM – Council Budget Meeting				
February 15 at 9:00 AM – Continuous Orientation/Education Sessions – TBD				
March 6	March 20	March 21	March 7	March 18
April 3	April 17	April 10	No meeting	No meeting
April 11 at 9:00 AM – Special Council - Bus Tour				
April 18 at 9:00 AM – Continuous Orientation/Education Sessions – TBD				
May 8	May 22	May 15	May 9	No meeting
June 12	June 26	June 19	No meeting	June 24
July 3	No meeting	No meeting	July 4	No meeting
No meeting	August 14	August 15	No meeting	No meeting
September 4	September 18	September 11	No meeting	September 23
October 2	October 16	October 9	October 3	No meeting
November 6	November 20	November 13	November 7	November 18
November 27 at 9:00 AM – Inaugural Meeting				
December 4	December 18	December 11	No meeting	No meeting

**Outstanding Action Items
Open Session**

December 5

Meeting Date	Action Item	Action By	Current Status	Last Action Date	Next Step
October 17, 2023	Personnel Policy Updates	CAO	In draft stage		Will be presented to Council for consideration December 19
October 17, 2023	Tender for Site Plan Conformity Work	CAO	Tender documents being drafted by engineer	October 23, followed up with engineer	Tender results will be presented to Council for award when available.
November 7, 2023	Asset Retirement Obligations	CAO	Waiting for report from T. Harris Environmental	Designated Substance Survey field work completed November 29	Provide results of designated substance reports to Council.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 63-2023

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on December 5, 2023.

WHEREAS Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the November December 5th, 2023, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 5th day of December 2023, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time this 5th day of December 2023

Read a THIRD time and FINALLY PASSED this 5th day of December 2023

Mayor, Jamie Heffer

Clerk, Trevor Hallam