



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, December 2, 2025, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on December 2, 2025, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of December 2, 2025, as presented.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the November 18, 2025, Council Meeting Minutes as written.

~

5.0 ACCOUNTS

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves payment of the list of accounts as presented.

~

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

None.

8.0 **BUSINESS**

8.1 SHARED SERVICE AGREEMENT RENEWAL – DOG CATCHER

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law to the next meeting of Council authorizing the execution of a shared service agreement for the services of a Dog Catcher.

~

8.2 SNOWMOBILE CLUB TRAILS – LAND USE PERMISSION AGREEMENT

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby authorizes the CAO and Director of Public Works to execute Prescribed Snowmobile Trail Land Use Permission Memoranda of Understanding with local snowmobile clubs on behalf of the municipality, and that the completed MOUs be returned together to a future meeting for adoption under by-law by Council.

~

8.3 ROAD MAINTENANCE AGREEMENT

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law to the next meeting of Council authorizing the execution of an agreement for the maintenance of an untraveled roadway.

~

9.0 **COUNCIL REPORTS**

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Correspondence – O. Reg. 545/06 Amendment – Ministry of Municipal Affairs and Housing
- 10.2 Correspondence – MVCA ERO Submission Request
- 10.3 Minutes – MVCA Board – October 15, 2025
- 10.4 Minutes – SVCA Board – September 18, 2025
- 10.5 Minutes – SVCA Board – October 16, 2025
- 10.6 Board Meeting Highlights – AMDSB – November 25, 2025
- 10.7 Newsletter – Ausable Source Protection Authority – November 2025
- 10.8 Monthly Report – North Huron Fire – October 2025
- 10.9 Monthly Report – Belgrave Water – October 2025
- 10.10 Resolution – Provincial Conservation Authority Agency – Ausable Bayfield Conservation Authority Board
- 10.11 Outstanding Action Items

11.0 **ITEMS FOR A FUTURE AGENDA**

12.0 **BY-LAWS AND AGREEMENTS**

12.1 FEES AND CHARGES 2026

At the November 18th meeting, Council directed staff to return a by-law adopting updated fees and charges schedules for 2026. By-Law 56-2025 is provided here for consideration.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 56-2025, being a by-law to establish fees, rates, and charges for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed.

~

13.0 **CLOSED SESSION**

13.1 Enter closed session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at ____ p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (b) regarding personal matters about an identifiable individual;*

~

13.2 Return to open session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at ____ p.m.

~

13.3 Report and Action from Closed Session.

14.0 **CONFIRMING BY-LAW**

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 57-2025, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on December 2, 2025, and that it now be read severally a first, second, and third time, and finally passed.

~

15.0 **ADJOURNMENT**

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at ____ pm.

~

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, December 16, 2025, 7:30 pm
Regular Meeting of Council – Tuesday, January 13, 2026, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, November 18, 2025, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on November 18, 2025, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Jamie McCallum
Councillor Jodi Snell
Councillor Sharen Zinn

Staff in Attendance

Trevor Hallam	CAO/Clerk
Sarah Kurtz	Huron County Planner
Mike Alcock	Director of Public Works
Kirk Livingston	CBO/By-Law Enforcement Officer

Others in Attendance

Klaas Jorritsma	Applicant, C51-2025
Wayne Fear	Owner, C51-2025
Nancy Michie	Applicant, DB01-2025
Denny Scott	The Wingham Advance Times
Bob Montgomery	The Blyth Citizen

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that the members of the press in attendance would be recording the meeting for the purpose of writing articles.

2.0 ADOPTION OF AGENDA

Motion 238-2025

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of November 18, 2025, as presented.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 **MINUTES**

Motion 239-2025

*Moved by Sharen Zinn
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the November 4, 2025, Council Meeting Minutes as written.

Carried.

5.0 **ACCOUNTS**

Motion 240-2025

*Moved by Jodi Snell
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby approves payment of the list of accounts as presented.

Carried.

6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

6.1 CONSENT C51-2025 JORRITSMA (MONOWAY FARMS)

A report was presented by Huron County Planner Sarah Kurtz in this regard.

The applicant, Mr. Jorritsma, provided an explanation to Council regarding the history of the property and the purpose of the consent as applied for. He provided responses to the conclusions drawn in the planning report.

Mr. Fear spoke in support of the application.

Councillor Zinn and Deputy Mayor Freiburger noted that they would be willing to support the application as it doesn't take farmland out of production and is not creating a new lot.

Draft conditions of approval that had been prepared and shared with the applicant in advance of the meeting were presented to Council.

Motion 241-2025

*Moved by Sharen Zinn
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry recommends to Huron County Council that proposed severance C51-2025 be approved, subject to the conditions prepared and presented by the Planner.

Carried.

6.2 DEEMING BY-LAW APPLICATION DB01-2025 MARKS

A report was presented by Huron County Planner Sarah Kurtz in this regard.

Motion 242-2025

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT leave be given to introduce By-Law 54-2025, being a by-law to deem Lots 13, 14, 17, 18 and 19 on Plan 278 Turnberry to not be on a registered plan of subdivision for the purposes of Subsection 4 of Section 50 of the Planning Act, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

7.0 STAFF REPORTS

7.1 PLANNING

7.1.1 Bill 60 update

A report was presented by Huron County Planner Sarah Kurtz in this regard for the information of Council.

7.2 BY- LAW ENFORCEMENT

7.2.1 By-Law Enforcement Activities – September and October 2025

A report prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for September and October was provided for the information of Council.

7.3 BUILDING

7.3.1 Building Department Activities – September and October 2025

A report prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for September and October was provided for the information of Council.

8.0 BUSINESS

8.1 25-603 GRADER REPLACEMENT

A report was presented by Director of Public Works Mike Alcock in this regard.

Motion 243-2025

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby accepts the quotation of Brandt Tractor Ltd. for a 2026 John Deere 872 P Tier Grader in the amount of \$689,900.00 (excluding HST) and authorizes the Mayor and CAO Clerk to execute the tender and all other required documents.

Carried.

8.2 PROPOSED CHANGE TO LANDFILL HOURS OF OPERATION

A report was presented by Director of Public Works Mike Alcock in this regard.

Councillor Zinn spoke in favour of the change due to the savings and noted that it will align the weekend hours with the existing Wednesday hours.

Councillor Snell asked for confirmation that landfill staff were consulted regarding the change. Mr. Alcock confirmed that staff were consulted and are in favour of the change.

Mayor Heffer noted that he was glad that the landfill users that typically take advantage of the longer hours were consulted regarding the change as well.

Motion 244-2025

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the amended hours of operation for the Morris Landfill effective December 6th, and direct staff to provide notice to affected parties.

Carried.

8.3 FEES AND CHARGES 2026

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 245-2025

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law to the next meeting of Council to adopt the fee schedule as presented.

Carried.

8.4 CONFERENCES 2026

A report originally presented in October was returned for further consideration.

Councillor Zinn and Deputy Mayor Freiburger stated that they would not be attending conferences in 2026.

Motion 246-2025

*Moved by Sharen Zinn
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the attendance of the following members of Council at the Conferences and events indicated:

*Councillor McCallum – Good Roads
Councillor Snell - ROMA*

Carried.

9.0 **COUNCIL REPORTS**

Kevin Freiburger

No report.

Jamie McCallum

November 17th, attended a meeting of the Belmore Arena Board.

Sharen Zinn

November 12th, attended a full day meeting of the Community Safety and Well Being Oversight Committee.

Jodi Snell

No report.

Jamie Heffer

No report.

10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

10.1 Minutes – MVCA Board Meeting, September 17, 2025

10.2 Notice of Consultation – Regional Consolidation of Conservation Authorities

10.3 Outstanding Action Items

11.0 **ITEMS FOR A FUTURE AGENDA**

None.

12.0 **BY-LAWS AND AGREEMENTS**

None.

13.0 **CLOSED SESSION**

13.1 None.

14.0 **CONFIRMING BY-LAW**

Motion 247-2025

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law 55-2025, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on November 18, 2025, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

15.0 **ADJOURNMENT**

Motion 248-2025

*Moved by Jodi Snell
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:40 pm.

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, December 2, 2025, 7:30 pm
Regular Meeting of Council – Tuesday, December 16, 2025, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

Municipality of Morris-Turnberry
Account List for

December 2 2025

General

Bell Canada	Emergency Lines	130.78
Bell Canada	Morris Office	499.91
Bell Mobility	Cell Phone	25.07
Huron Clean	Office Cleaning	401.64
Pitney Bowes Leasing	Postage Machine Lease	191.20
PBS Business Systems	Tax Bills	391.55
Orkin Canada	Pest Control	134.45
Seaforth Jewelers	Service Award Pins	491.55
Kim Higgins	In Memory Donation	125.00
Realtax Inc	Tax Collection Costs	1,299.50
Rebecca Schlosser	Wedding Solemnization	300.00
Greens Meat Market	Health & Safety Excellence Program	500.00
Property Owners	Return Property Tax Overpayments	8,874.12
Township of North Huron	Water Billings	3,876.10
Township of North Huron	October Fire Calls	936.41
Township of North Huron	2025 Q4 Recreation Support	20,380.25
Ontario Infrastructure	Belgrave Development Loan	32,504.52
County of Huron	2025 Q4 Levy	755,238.54
Avon-Maitland District School Board	2025 Q4 Education Levy	264,717.58
Huron-Perth Separate School Board	2025 Q4 Education Levy	41,724.24
WSIB	WSIB - November 2025	1,241.79
Minister of Finance	EHT - November 2025	869.09

Payroll

November 19 2025	Payroll	22,526.72
	Expenses	266.23
Council Pay	Payroll - November	4,132.46
	Receiver General	489.17

General Total 1,162,267.87

Building Department

Bell Mobility	Cell Phone	59.76
Intact Public Entities	Legal	322.05
WSIB	WSIB - November 2025	276.58
Minister of Finance	EHT - November 2025	174.54

Payroll

November 19 2025	Payroll	5,009.21
	Expenses	-

Building Department Total 5,842.14

Property Standards

Lippert Plumbing	Bylaw Enforcement	395.50
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Property Standards Total 395.50

Drainage

Drainage Superintendents Assoc of Ont	2026 Membership	235.00
C&K Williams Excavating Inc.	Hyslop Municipal Drain	9,418.55

Drainage Total 9,653.55

Parks & Cemeteries

Hydro One	Kinsmen Park	47.37
Maitland Valley Conservation Authority	Pioneer Park Taxes & Dam Maintenance	771.77

Parks & Cemeteries Total 819.14

Belgrave Water

Bell Canada	Belgrave Water	177.05
Rogers	Humphrey Well	90.39
Veolia Water	October Operations	8,937.79
Hetek Solutions Inc.	Utility Locator	7,328.54
Solid Ground Landscaping	Curb Stop Water Line	1,598.95

Belgrave Water Total 18,132.72

Landfill

Bell Mobility	Cell Phone	8.91
Artech Signs & Graphics Ltd.	Morris Landfill	341.26
RJ Burnside & Assoc	Morris Landfill	8,024.74

Landfill Total 8,374.91

Roads

Bell Canada	Morris Shop	249.95
Bell Canada	Turnberry Shop	130.79
Bell Mobility	Cell Phones	93.74
Enbridge	Turnberry Shop	339.81
Huron Tractor	Shop Supplies	133.94
Dan Voisin	Vehicle Undercoating	1,243.00
Robert's Equipment	Parts for 10-25 Grader	80.41
Leslie Motors	Maintenance for 22-22 Pickup	265.04
Assoc of Ontario Road Supervisor	Winter Maintenance Safety Training	8,967.68
The Greys of Brussels	Winter Maintenance Safety Training	1,600.00
Municipality of Morris-Turnberry	Turnberry Shop Water	64.70
Green Stream	Noxious Weed Spraying	19,131.15
AJN Builders Inc.	Guiderail Repair on T060, Gilmour Line	5,424.00
WSIB	WSIB - November 2025	1,334.96
Minister of Finance	EHT - November 2025	842.45

Payroll

November 19 2025	Payroll	25,893.70
	Expenses	-

Roads Total 65,795.32

Account Total 1,271,281.15

Approved By Council:

December 2 2025

Mayor - Jamie Heffer

Treasurer- Sean Brophy

MUNICIPALITY OF MORRIS-TURNBERRY
REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: December 2, 2025
SUBJECT: Shared Service Agreement Extension - Animal Control Officer

RECOMMENDATION

That staff be directed to return a by-law authorizing the execution of a shared services agreement with Central Huron and Huron East for the receipt of Animal Control Officer Services.

BACKGROUND

In September of 2022, Council passed a by-law authorizing an agreement for shared Animal Control Services, specifically those of a Dog Catcher, with Central Huron and Huron East. The agreement expires on December 31st 2025.

COMMENTS

Morris-Turnberry's experience with the shared service arrangement has been very positive. Steve Jensen has been employed by Central Huron and through the agreement has provided Animal Control Officer Services to both Huron East and Morris-Turnberry.

The extending agreement has been drafted by Central Huron staff, and continues with the same provisions as the current agreement, including:

- 1. 3-year term;
- 2. Central Huron retains Mr. Jansen as an employee and is responsible for all payroll deductions and other benefits;
- 3. Payroll and Stipend costs are divided at 40% to Central Huron, 40% to Huron East and 20% to Morris-Turnberry, and billed by Central Huron semiannually;
- 4. Operational Costs (material, supplies, training etc) divided by the same percentages;
- 5. An additional 10% of Morris-Turnberry's costs will be invoiced by Central Huron as an administration fee;
- 6. The percentages can be reviewed and adjusted with consent of all 3 parties with 30 days' notice.

Estimates in 2022 were based on historical figures for calls for service across the three municipalities, and mileage of approximately 100km per call.

Table with 5 columns: Category, Total, CH 40%, HE 40%, MT 20%. Rows include Stipend, Hourly, Mileage, Materials/Supplies, Sub Total, Admin 10%, Year 1 Total, and Year 2 Total (\$500 materials).

Experience has shown that the estimates were conservative, and actual costs for the municipality have been much lower. The table below shows the breakdown of invoices received by Morris-Turnberry for the periods indicated.

Table with 8 columns: Billing Period (Start, End), Costs (Stipend, Hours, Benefits, Expenses, Mileage, Admin Fee, Total), and Total by Year. Rows show monthly billing periods from Aug-2022 to Jun-2025.

Staff feel that the percentages in the agreement do not require adjustment, and that there is considerable value in continuing the shared service agreement for an additional 3 years.

It is recommended that Council direct staff to return the attached by-law enter into a shared service agreement to continue this service with Central Huron and Huron East.

ATTACHMENTS

1. Draft Animal Control Officer shared services agreement

OTHERS CONSULTED

Sean Brophy, Treasurer
Meaghan McCallum, Clerk, Huron East
Jillian Bjelan, Deputy Clerk, Central Huron

Respectfully submitted,



Trevor Hallam,
CAO/Clerk



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. __-2025

Being a by-law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to an agreement between the Municipality of Morris-Turnberry and the Municipalities of Central Huron and Huron East for the sharing of the services of an Animal Control Officer.

WHEREAS Section 9 of the *Municipal Act 2001*, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under that or any other Act;

AND WHEREAS the Municipality of Central Huron has entered into an agreement with Steve Jansen for the provision of Animal Control Officer services;

AND WHEREAS the Council of the Corporation of the Municipality of Morris-Turnberry deems it necessary and desirable to enter into and execute an agreement between the Municipality of Morris-Turnberry and the Municipalities of Central Huron and Huron East to establish the terms and conditions for the sharing of the services of an Animal Control Officer.

NOW THEREFORE, the Council of the Corporation of the Municipality enacts as follows:

1. That the Mayor and Clerk of the Municipality are hereby authorized to execute and affix the Corporate Seal to enter into the Agreement between the Corporation of the Municipality of Morris-Turnberry and the Municipalities of Central Huron and Huron East, attached hereto as Schedule 'A', and forming part of this by-law; and
2. That this by-law shall come into effect on the day it is passed.

Read a FIRST and SECOND time this 2nd day of December 2025

Read a THIRD time and FINALLY PASSED this 2nd day of December 2025

Mayor, Jamie Heffer

Clerk, Trevor Hallam

THIS AGREEMENT DATED the ____ day of _____, 2025

The Corporation of the Municipality of Central Huron

(Hereinafter called "Central Huron")

THE PARTY OF THE FIRST PART

-and-

The Corporation of the Municipality of Huron East

(Hereinafter called "Huron East")

THE PARTY OF THE SECOND PART

-and-

The Corporation of the Municipality of Morris-Turnberry

(Hereinafter called "Morris-Turnberry")

THE PARTY OF THE SECOND PART

WHEREAS Section 8(1) of the *Municipal Act*, 2001, S.O., c.25 as amended, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

WHEREAS Section 11(1) of the *Municipal Act*, 2001, S.O., c.25 as amended, provides that a municipality may pass by-laws respecting matters related to Animals; and

WHEREAS the Municipality of Central Huron on the _____ entered into a three (3) year employment contract with Steve Jansen, Dog Catcher effective January 1, 2026; and

WHEREAS the Municipality of Central Huron, Municipality of Huron East, and Municipality of Morris-Turnberry are desirous of providing continued employment of Steven Jansen as Dog Catcher with such employment and service being considered as a shared service;

NOW THEREFORE in consideration of the mutual covenants, conditions, considerations, and payments contained herein, Central Huron and Huron East and Morris-Turnberry mutually agree as follows:

1. Definitions

In this Agreement:

- a. "Dog Catcher" means a Dog Catcher appointed by By-Law by each of Central Huron, Huron East, and Morris-Turnberry;
- b. "Central Huron CAO" means the Chief Administrative Officer for Central Huron;
- c. "Huron East CAO" means the Chief Administrative Officer for Huron East;
- d. "Morris-Turnberry CAO" means the Chief Administrative Officer for Morris-Turnberry.

2. Terms of Agreement

The provision of the Services under this Agreement will commence on January 1, 2026 and will automatically terminate on December 31, 2028 (the "Term"), subject to extension or earlier termination in accordance with this Agreement.

3. Appointment of Dog Catcher

Huron East Council has by By-Law 063-2022-2022 appointed Steve Jansen as Dog Catcher.

Central Huron Council has by By-Law 52-2022 appointed Steve Jansen as Dog Catcher.

Morris-Turnberry Council has by By-Law 36-2022 appointed Steve Jansen as Dog Catcher.

4. Employment Contract

Central Huron shall enter into an employment contract with Steve Jansen as a casual employee, working on an on-call basis effective January 1, 2026 for a three-year term.

5. Obligations of Central Huron

Central Huron represents and warrants to Huron East and Morris-Turnberry that Central Huron will be solely responsible for, and will ensure, the following:

- a. That for the purposes of payroll, that the Dog Catcher shall be considered an Employee of Central Huron and that Central Huron will deduct and submit the required employee deductions as other Central Huron employees.

- b. That adequate liability coverage and WSIB will be maintained for the service of a Dog Catcher.

6. Obligations of Huron East and Morris-Turnberry

Huron East and Morris-Turnberry represents and warrants to Central Huron that they will individually be responsible for, and will ensure, the following:

- a. To submit, in response to an invoice from Central Huron, payment for Payroll & Stipend Costs, Operational Costs, and Administration Costs in accordance with Schedule "A" attached here.
- b. That adequate liability coverage will be maintained for the service of a Dog Catcher.

7. Adjustments

Central Huron and Huron East and Morris-Turnberry concur and agree that either party may with thirty (30) days' notice request a review of the cost sharing arrangements in Schedule "A" and all municipalities agree to negotiate in good faith any request for an adjustment resulting in a temporary or permanent adjustment in work load of the Dog Catcher.

8. Dispute Resolution

If, during the Term, a dispute or disagreement arises between the parties that cannot be resolved, then the parties agree to participate in the following dispute resolution procedure:

1. Upon the written request by either party to the other party, the nature of the dispute or disagreement shall be brought to the attention of each party's Chief Administrative Officer (the "CAO"). The CAOs will meet with a view to amicably resolve any dispute or disagreement with respect to any matter in this Agreement, the interpretation thereof, or the performance by the parties.
2. If the CAOs fail to resolve the dispute within fifteen (15) calendar days following the date of their meeting, then they shall each prepare a written report to their respective Councils, The Council of Huron East and the Council of Central Huron and the Council of Morris-Turnberry each agree to appoint two (2) members to work with two (2) members of the other municipalities to resolve the dispute or disagreement.
3. All reasonable requests for information regarding the dispute or disagreement made by one participant of this dispute resolution process to that participant's counterpart in the process, except for any confidential

information or information that has no relevance to the dispute or disagreement in question, shall be honoured in order that each of the parties may be fully advised of the other's position.

4. In the even that the designated Council representatives cannot resolve the dispute within forty-five (45) days of the first meeting between the parties, or within such other period of time as the parties may have agreed, either party may, with written notice to the other party, submit the dispute or disagreement to arbitration in accordance with the provisions of the *Arbitrations Act* (Ontario), subject to subsection a. below:
 - a. The party wishing to commence arbitration shall give each of the other parties a written notice describing the dispute or disagreement to be arbitrated. Any arbitration will be carried out by a single arbitrator, who has been chosen jointly by all parties. The costs and expenses of arbitration will be allocated by the arbitrator between the parties, as the arbitrator determines in accordance with applicable law.

9. General

a. Choice of Law

The provisions of this Agreement shall be construed and interpreted in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein.

b. Interpretation

This Agreement has been submitted to the scrutiny of all parties to this Agreement and shall be given as fair and reasonable interpretation as possible without consideration or weight being given to the Agreement having been drafted by any party to this Agreement or its counsel.

c. Sections and Headings

The division of this Agreement into Articles and Sections and the insertion of headings are for the convenience of reference only and will not affect the construction or interpretation of this Agreement. The Terms "this Agreement", "hereof", "hereunder" or similar expressions refer to this Agreement and not to any particular Section or other portion hereof and include any Agreement or instrument supplemental or ancillary hereto. Unless something in the subject matter or context is inconsistent therewith, references herein to Sections and Schedules are to Sections and Schedules of this Agreement.

d. Benefit of Agreement

This Agreement shall ensure to the benefit of and be binding upon the successors and assigns of Huron East and Central Huron and Morris-Turnberry respectively.

e. Entire Agreement

This Agreement constitutes the entire Agreement between the parties with respect to the subject matter of this Agreement in respect of the period commencing January 1, 2026 and cancels and supersedes any prior understandings and Agreements between the parties hereto with respect to such subject matter. There are no representations, warranties, conditions, undertakings or collateral Agreements, express, implied or statutory, between the parties about such subject matter other than as expressly set forth in this Agreement.

f. Amendment

No amendment to this Agreement will be valid or binding, unless it is set forth in writing and duly executed by all parties. Similarly, no waiver of any breach of any provision in this Agreement will be effective or binding, unless it is made in writing and duly signed by the party purporting to give the same and, unless provided in the written waiver, will be limited to the specific breach waived.

g. Severability

In the event that any provision of this Agreement is determined by any court of competent jurisdiction to be invalid or unenforceable in whole or in part for any reason whatsoever, such invalidity or unenforceability shall attach only to such provision or part of such provision and the remaining part of such provision and all other provisions of this Agreement shall continue in full force and effect.

h. Applicable By-Laws

Each of the parties hereby acknowledges and agrees that they will pass all necessary by-laws to give full force and effect to this Agreement.

i. Independent Legal Advice

Each of the parties hereby acknowledges that it has had an adequate opportunity to obtain independent legal advice prior to execution of this Agreement and has either obtained such advice or freely chosen not to do so, and that each of the parties executes this Agreement voluntarily and with full knowledge and understanding of the contents of this Agreement.

j. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument. Counterparts shall be accepted in original, electronic, or facsimile form, and the parties to this Agreement adopt any signatures received by receiving facsimile or electronic form as original signatures of the parties.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals as of the day and year first above written.

THE CORPORATION OF THE MUNICIPALITY OF CENTRAL HURON

Jim Ginn, Mayor

Alan Bushell, Clerk

We have authority to bind the Corporation.

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

Bernie MacLellan, Mayor

Meaghan McCallum, Clerk

We have authority to bind the Corporation.

THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

Jamie Heffer, Mayor

Trevor Hallam, CAO/Clerk

We have authority to bind the Corporation.

SCHEDULE “A”

“Dog Catcher Shared Services”

1. Payroll and Annual Stipend Costs

The general Agreement in principle between Huron East and Central Huron and Morris-Turnberry is that Central Huron will be compensated on a semi-annual basis for all payroll and annual stipend costs associated with the employment of a Dog Catcher using the following formula:

Central Huron	40%
Huron East	40%
Morris-Turnberry	20%

2. Operational Costs

Operational costs (materials and supplies, telecommunications, training/seminars) shall be shared using the following formula:

Central Huron	40%
Huron East	40%
Morris-Turnberry	20%

3. Administrative Costs

Administrative fee in the amount of 10% of the total combined payroll and operational cost will be calculated by Central Huron and invoiced semi-annually to both Huron East and Morris Turnberry.

4. Mileage Costs

Mileage shall be recorded by the Dog Catcher and submitted to Central Huron for payment. Central Huron shall invoice Huron East and Morris-Turnberry for mileage incurred to perform the service in each municipality and such invoice shall be included in the semi-annual invoice for Payroll, Operational, and Administrative costs.

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: December 2, 2025
SUBJECT: Snowmobile Club Land Use Agreement

RECOMMENDATION

That Council authorizes the CAO and Director of Public Works to execute the MOUs with local snowmobile clubs on behalf of the municipality as they are completed, and that the completed MOUs be returned together for adoption under by-law by Council.

BACKGROUND

The Ontario Federation of Snowmobile Clubs (OFSC) uses a standardized Land Use Permission / Memorandum of Understanding (MOU) model province wide. Municipalities and local clubs commonly adopt the OFSC/club MOU to permit trail use on municipal property and road allowances.

In November of this year, staff were contacted by representatives from various local trail associations, including the North Huron Trail Groomers, Wingham & District Snowmobile Association, the Brussels and Walton Trail Blazers and the Teeswater Knight Riders Snowmobile Club, all affiliated with the OFSC. They have requested that the Municipality consider entering into an MOU for the use of road allowances, both as crossings and parts of trails, for the 2025/2026 season and on. They provided a standardized template MOU provided by the OFSC.

Staff have found no records of existing MOUs with local snowmobile clubs.

COMMENTS

Staff have no concerns with the draft MOUs, and recommend that they be signed by the Municipality. Risk management guidance from the Municipality's insurer, Intact Public Enties, recommends a formal land-use agreement of this type with clear mapping, maintenance obligations, and adequate commercial liability insurance.

At the time of writing this report, proper appendices with accurate mapping are not yet available as the trails are still being set and the mapping is being drafted. Due to the limited number of Council meetings in the near future, staff have concerns that once the materials are prepared, there may be a delay in receiving Council approval of a by-law authorizing the execution of the MOUs, leaving the municipality in an undesirable position of increased risk as the snowmobile season starts.

Staff are requesting that, by resolution, authorization be given to the CAO and Director of Public Works to execute the MOUs on behalf of the municipality as they are completed, and that the completed MOUs be returned together for adoption under by-law by Council.

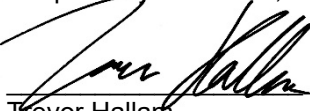
ATTACHMENTS

1. Sample standard MOU

OTHERS CONSULTED

Mike Alcock, Director of Public Works

Respectfully submitted,



Trevor Hallam,
CAO/Clerk

**MEMORANDUM OF UNDERSTANDING (MOU)
PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION**

I, _____, being the owner and/or occupier (hereinafter the "Landowner") of the legally described lands below, hereinafter the "Lands",

Address including lot #, concession # and/or other legal description.

Township, County, District, Region, Municipality. Include all that apply.

hereby gives the _____, hereinafter the "Local Snowmobile Club" and/or "LSC", a license to enter onto, and access, the Lands on the following terms and conditions:

1. The term of this MOU is from _____ to _____.
2. The LSC shall remain a member in good standing with the Ontario Federation of Snowmobile Clubs (OFSC) during the term of this MOU. At the Landowner's request, the LSC will provide its current OFSC Certificate of Insurance (COI).
3. The Landowner grants a license to the LSC so the LSC can enter the Lands to establish, groom, maintain, sign and use the Lands for snowmobiling by legally permitted snowmobiles and their riders.
4. The LSC will provide liability insurance of \$15,000,000.00 through an OFSC-held insurance policy (the "OFSC Insurance Policy" or "OFSCIP") for liability arising from the grooming, operation, use and maintenance of the snowmobile trail but only with respect to the negligence of the LSC for those operations usual to a snowmobile trail. The Landowner's signature on this MOU confirms its coverage provided that the Landowner charges no fee to use the Lands.
5. The Landowner will be added as an additional insured under the OFSCIP but only with respect to liability arising from the operations of the named LSC. Coverage will be extended to the Lands through an insurance policy held by the OFSC and its member organization snowmobile club. The OFSCIP does not cover the Landowner's willful misconduct and/or negligence.
6. The Landowner and LSC have each initialed a sketch or map of the Lands attached as "Schedule 'A'" to this MOU.
7. Before or after the winter months when there is no snow cover, the LSC may access the Lands to open, close, upgrade and maintain the snowmobile trail.
8. During the winter months the LSC shall maintain that portion of the Lands used as a snowmobile trail in reasonably good condition for snowmobiling and the LSC may also perform other upgrades and/or trail maintenance or other similar works or projects.
9. The LSC shall post snowmobiling signage on the snowmobile trail and annually remove litter from the snowmobile trail.
10. If valid permitted and exempted snowmobiles and their riders damage property on the Lands used for snowmobiling, the LSC will repair or replace the damaged property.
11. The Landowner authorizes the LSC's or OFSC District's representative(s) to be its agent(s) to cooperate with local law enforcement agencies' efforts to supervise and enforce the uses of the Lands permitted by this MOU under the *Trespass to Property Act*, R.S.O., 1990 C. T.21, the *Motorized Snow Vehicles Act*, R.S.O. 1990 c. M.44 and the *Occupiers Liability Act*, R.S.O. 1990 c. O.2, all as amended.
12. Either party may terminate this MOU by providing at least 60 days' prior written notice to the other party as listed below.
13. Additional Conditions:

LANDOWNER/OCCUPIER

Name	Email
Address	Phone

LOCAL SNOWMOBILE CLUB

Name - Club Contact	Phone	Email
---------------------	-------	-------

Landowner Signature: _____

Date: _____

Club Signature: _____

Date: _____

Schedule A Attachments:

☐ sketch and/or

☐ map

MUNICIPALITY OF MORRIS-TURNBERRY
REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: December 2, 2025
SUBJECT: Road Maintenance Agreement

RECOMMENDATION

That council direct staff to return a by-law to the next meeting of Council authorizing the execution of an agreement for the maintenance of an untraveled road allowance.

BACKGROUND

Following the commencement of construction on a lot in lowertown, staff became aware that a portion of the driveway needed to access the property at 260 Princess Street was on an open but undeveloped and untraveled municipal road allowance.

The travelled portion of Princess Street which is maintained by the municipality year round extends approximately 60m from the center of the intersection pf Princess Street and Mary Street. There is approximately 40m beyond the travelled portion of Princess Street on which a driveway is constructed to access 260 Princess Street.

The use of is portion of Princess Street for this purpose is not new, however the owner intends to use the property year round, rather than seasonally has had previously been the case, which introduces new considerations regarding the maintenance of this section of road allowance during the winter months.



COMMENTS

Staff recommend entering into an agreement with the owner of the lands to mitigate the risk to the Municipality for the use of the road allowance for this purpose, and to clarify requirements and responsibilities for maintenance, signage, and insurance.

Included with this report is a draft agreement that has been presented to the owner. Staff are in clarifying discussions with the owner at the time of writing this report, but believe that both parties will be able to come to a satisfactory agreement, that can accompany a by-law at the next meeting of Council.

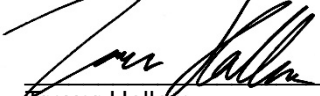
ATTACHMENTS

1. Draft Road User Agreement

OTHERS CONSULTED

Mike Alcock, Director of Public Works.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Trevor Hallam', written over a horizontal line.

Trevor Hallam,
CAO/Clerk

THIS AGREEMENT made in duplicate this ____ day of _____, 2025 A.D.

B E T W E E N:

OWNERS NAME

Hereinafter called the "Developer" of the first part

AND

THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

Hereinafter called the "Municipality of the second part

WHEREAS the Developer is the registered owner of the property (hereinafter called the "Lands") described in Schedule "A" to this Agreement (hereinafter called the "Agreement").

AND WHEREAS the Developer requires access over the opened, untraveled road allowance (hereinafter called the "Road") known as the easterly extension of Princess Street described in Schedule "B" to this Agreement.

AND WHEREAS the Municipality requires the Developer to agree to maintain the "Works" as set out in Schedule "C" to this Agreement.

AND WHEREAS the word "Developer" where used in this Agreement includes an individual, an Association, a Partnership, or a Corporation and wherever the singular is used herein, it shall be construed as including the plural.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada, now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto hereby covenant, promise and agree with each other as follows:

1. Road Maintenance

- a. The Developer will be responsible for the maintenance of the road until such time as the Municipality accepts responsibility for maintenance.
- b. Summer road maintenance shall include grading, dust control and general clean-up of the site.
- c. Winter road maintenance shall include all plowing, sanding and salting to ensure proper vehicular access to the Lands.
- d. In lieu of actual winter maintenance, notification of no winter maintenance using a sign measuring at least 450mm x 600mm at the east end of the travelled portion of Princess Street is acceptable. The sign shall read as follows:

"NO WINTER MAINTENANCE BEYOND THIS POINT"

- e. In the event that proper maintenance or snow removal is not provided by the Developer, the Municipality, through its servants, contractors or agents may provide maintenance and/or remove snow without notice to the Developer. Such work will be carried out at times deemed to be an emergency by the Municipality's Road Superintendent. All costs of such work shall be paid by the Developer within thirty (30) days of date of billing. All expenses incurred by the Municipality in doing such work shall become a charge against the Lands, and may be recovered by court action or in a like manner as taxes.
- f. The Developer further agrees that any work done by the Municipality pursuant to this agreement before the Municipality accepts responsibility for maintenance on the road shall not be deemed in any way as an acceptance of responsibility for maintenance by the Municipality of the Road.

- g. The Developer acknowledges that the Municipality, in providing maintenance or during snow removal, may damage or interfere with the works of the Developer and cause damage to such works, and the Developer hereby waives all claims against the Municipality that they might have arising therefrom and covenants that they will make no claim against the Municipality for such interference or damage.

2. Signs

- a. A sign at least 450 mm x 600 mm shall be erected by the Developer in an approved location at the east limit of the travelled portion of Princess Street. The signs shall read as follows:

“UNTRAVELLED ROAD NOT MAINTAINED BY MUNICIPALITY –
AUTHORIZED USE ONLY”

This sign shall remain for the duration of this agreement.

3. Use of Works by Municipality

- a. The Developer agrees that:
 - i. The Works may be used by the Municipality, or other authorized persons for the purposes for which such works were designed.
 - ii. Such use shall not be deemed an acceptance of the Works by the Municipality

4. Emergency Repairs

- a. Employees or agents of the Municipality may enter onto the Road at any time or from time to time for the purpose of inspecting and / or making emergency repairs to any of the Works. Such entry and repairs shall not be deemed an acceptance of any of the Works by the Municipality or an acceptance by the Municipality of any liability in connection therewith, or a release of the Developer from any obligations under this Agreement.

5. Insurance

- a. The Developer shall obtain and maintain insurance against all damages or claims for damages with an insurance company satisfactory to the Municipal Clerk. Such policy or policies shall name the Municipality as an additional insured, and the form and content shall be subject to the Municipality's approval. The minimum limit of liability under such policies shall be \$2,000,000 all-inclusive; however, the Municipality may require higher limits at its discretion.
- b. The said insurance policy shall include a provision that requires the insurance company to provide the Municipality with thirty (30) days notice of termination of such policy. The policy shall be in effect for the period of this Agreement.
- c. The issuance of such a policy of insurance shall not be construed as relieving the Developer from responsibility for other or larger claims, if any, for which they may be held responsible.

6. Successors and Assigns

- a. The covenants, agreement, conditions, and undertakings herein contained on the part of the Developer shall run with the land and shall be binding upon it and upon its successors and assigns as owners and occupiers of the said lands from time to time.

7. Assignment

- a. The Developer shall not assign this Agreement without the prior written consent of the Municipality, which consent may not be unreasonably withheld.

8. Amendment

- a. Without in any way limiting the rights of the Municipality, the Developer agrees that the Municipality may, with the consent of the then registered owner of the Lands, amend this Agreement insofar as it specifically affects such Lands or any part thereof.

9. SIGNATURES

THIS AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement.

SIGNED, SEALED AND DELIVERED

OWNERS NAME

This ____ day of _____, 2025

AND

THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY

Clerk, Trevor Hallam

SCHEDULE 'A'

Developer's Property known as:

260 Princess Street, Wingham, Ontario

FIRSTLY: LOT 134 PLAN 410 WINGHAM; SECONDLY: PART LANE LYING BTN LOTS 134 - 135 & LOTS 136 - 138 PLAN 410 WINGHAM, PART 2, 22R6376, CLOSED BY HC116260; THIRDLY: PART WATER STREET PLAN 410 WINGHAM BTN GREEN ST & MARY ST TURNBERRY, PART 7, 22R6376, CLOSED BY HC116260; MUNICIPALITY OF MORRIS-TURNBERRY

PIN: 41051-0380 (LT)

SCHEDULE 'B'

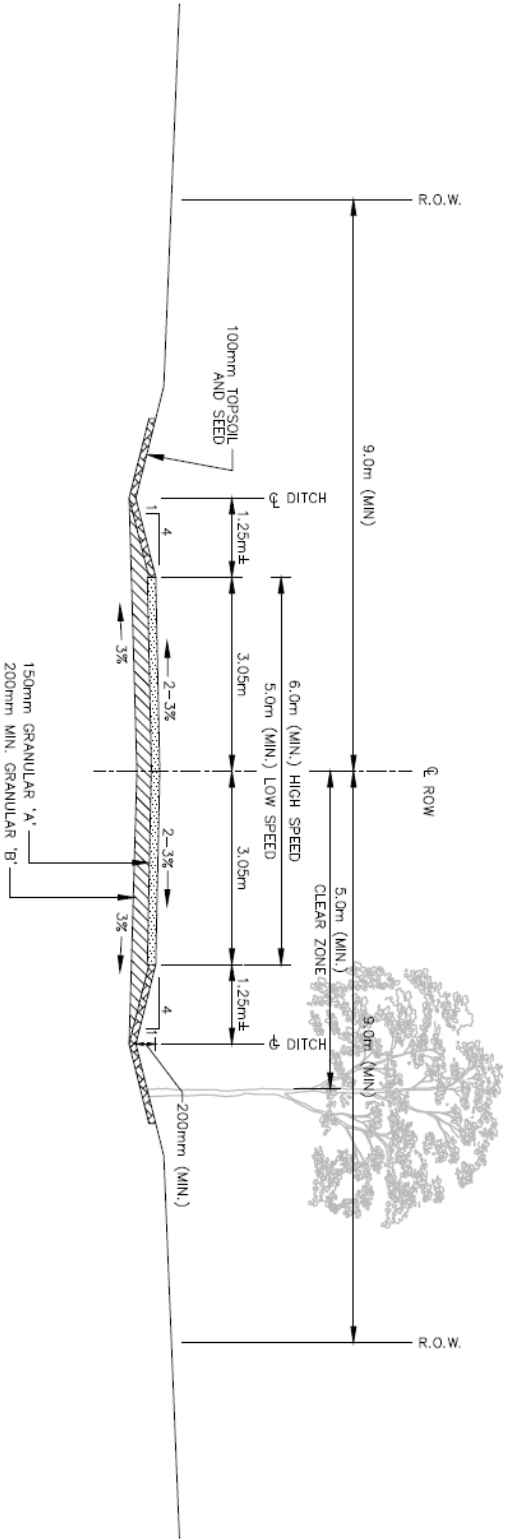
Municipal Lands known as:

PART OF PRINCESS ST PL 410 WINGHAM BEING PART 8, 22R6376; TURNBERRY;
MUNICIPALITY OF MORRIS-TURNBERRY

PIN: 41051-0379 (LT)



SCHEDULE 'C'
MUNICIPAL SERVICING STANDARDS



NOTES:

- 1. ROAD RECONSTRUCTION DESIGN TO BE CONFIRMED BY GEOTECHNICAL DESIGN.
- 2. THIS SECTION IS INTENDED FOR USE ALONG EXISTING UNASSUMED ROADS ONLY.

No.	DATE	REVISION	BMROSS engineering better communities Municipality of Morris-Turnberry Township of North Huron Typical Road Section Unassumed Road		SCALE 1:100	PROJECT No. 07126/07131 Drawing No. 4
1.	Sept 13, 2016	Issued for Discussion with Staff				

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél.: 416 585-7000



Ontario

234-2025-4982

November 25, 2025

Dear Head of Council:

Through the *Protect Ontario by Building Faster and Smarter Act, 2025* ([Bill 17](#)), which received Royal Assent on June 5, 2025, changes were made to the *Planning Act* that will help streamline and standardize municipal development processes.

This includes changes that enable the Minister of Municipal Affairs and Housing, by regulation, to permit variation from a zoning by-law “as of right” if a proposal is within a prescribed percentage of the required setback (the minimum distance a building or structure must be from a property line) on specified lands. This new authority was intended to reduce planning applications for minor variances.

Today, our government announced further action to streamline planning approvals by exercising my authority established under Bill 17 to amend Ontario Regulation 545/06 ([Zoning By-laws, Holding By-laws and Interim Control By-laws](#)) to allow variations to be permitted “as-of-right” if a proposal is within 10% of setback requirements applicable to specified lands. Specified lands include any parcel of urban residential lands outside of the Greenbelt Area, and exclude areas such as hazardous lands, and lands near shorelines and railways. These changes in [Ontario Regulation 257/25](#) were filed on November 21, 2025 and took effect upon filing.

Any variances sought beyond the prescribed percentage of the setback requirement would be subject to the usual minor variance or rezoning approval process and other zoning standards (e.g., height limits, etc.) would continue to apply, helping to mitigate potential land use compatibility issues.

This “as-of-right” permission is intended to remove the need for certain variances that are the most minor in nature, resulting in fewer applications submitted and fewer hearings for minor variances before a municipal committee of adjustment for these proposals.

The proposed regulation works with the [Additional Residential Units regulation](#) (Ontario Regulation 299/19) to help create additional residential units, such as basement suites, by eliminating additional barriers related to setbacks.

We look forward to continued collaboration with our municipal partners as we work together to achieve our goal of building the homes that Ontarians need.

Sincerely,

A handwritten signature in blue ink that reads "Robert J. Flack". The signature is fluid and cursive, with a long horizontal stroke at the end.

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Robert Dodd, Chief of Staff, Municipal Affairs and Housing (MMAH)
Martha Greenberg, Deputy Minister, MMAH
David McLean, Assistant Deputy Minister, Housing Planning and Policy Division,
MMAH
Municipal Chief Administrative Officer



November 27, 2025

Municipality of Morris-Turnberry

Dear Mayor Heffer and Council:

Re: Proposed Consolidation of Conservation Authorities: MECP ERO Notice No. 025-1257

We are writing to Council to encourage your municipality to respond to the Ministry of Environment, Conservation and Parks' proposal to consolidate conservation authorities from 36 to 7.

On Friday, November 7th, the MECP posted Environmental Registry Notice No. 025-1257 ("Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authorities"), the ERO posting remains open for public comment for a total of 45 days until December 22, 2025 at 11:59 p.m.

This proposal was developed without any pre consultation with conservation authorities or municipalities, even though most of the funding is provided by municipalities.

Under this proposal, the Maitland Valley Conservation Authority (MVCA) would be merged into a new proposed "Huron-Superior Regional Conservation Authority" together with the Ausable Bayfield CA, Saugeen Valley CA, Grey Sauble CA, Nottawasaga Valley CA, Lake Simcoe Region CA and the Lakehead Region CA (Thunder Bay), which will include 80 municipalities across the proposed region.

Maitland Valley has major concerns with the proposal. The attached information sheet outlines our concerns. We have also included a map that outlines the watershed boundaries for existing conservation authorities and the MECP's proposal for Regional conservation authorities.

In closing we encourage council to provide comments on the proposal by December 22, 2025.

Sincerely,

Ed McGugan
Chair, MVCA

MVCA Response – Proposed Consolidation of Conservation Authorities

On October 31, 2025, the Ontario Ministry of Environment Conservation and Parks announced plans to create a provincial board-governed agency, the Ontario Provincial Conservation Agency, to provide leadership, governance, and strategic direction to Conservation Authorities (CAs).

An [Amendment to the Conservation Authorities Act \(CAA\)](#) to establish the Ontario Provincial Conservation Agency (OPCA) has been introduced. The agency will be responsible for:

- developing a single digital permitting platform,
- streamlining and standardizing service delivery by setting provincewide performance, standards as well as maintaining centralized data and updated floodplain mapping,
- overseeing the consolidation of Conservation Authorities.

The Ministry of Environment, Conservation and Parks is proposing that the agency would require conservation authorities to pay for the costs of the agency.

The MECP has introduced an amendment to the Conservation Authorities Act that outlines the proposed boundaries for establishing Regional Conservation Authorities. MECP plans to consult with stakeholders, municipalities, conservation authorities, and Indigenous communities. The proposed consolidation will entail reducing the number of Conservation Authorities from 36 to seven. The proposed consolidated areas can be viewed in the posted [supplemented document](#) or on the [interactive map](#).

Consultation includes a policy proposal notice period posted on the [Environmental Registry of Ontario](#) for 45 days, inviting review and comments on criteria applied to determine proposed regional boundaries and the proposed geographical jurisdiction of each regional CA.

The deadline for comments is December 22nd.

The general timeline for the changes is expected to be:

- Consultation process - winter of 2026,
- Conservation authorities operate with present governance until after the 2026 Municipal election,
- Implementation of changes - January 1, 2027.

Several concerns related to these proposed changes have been identified:

- What is the cost of establishing and operating the proposed Ontario Provincial Conservation Agency (OPCA)? The OPCA would require significant resources while local watershed advisory boards would still be needed to guide priorities and provide oversight.
- The Province has not developed a business case to support the proposed changes. How do they know whether these changes will improve services and create efficiencies if they have not undertaken any analysis of the costs and the benefits?

- What is the cost of consolidation? Who will pay for these costs?
- As a local organization Maitland Conservation is responsive to community needs. Municipalities, landowners, and community partners drive the services and priorities of the organization. If the OPCA is going to provide strategic direction to conservation authorities and Conservation Authorities are consolidated into seven regional conservation authorities then this would mean less municipal input on service priorities.
- We are deeply concerned about whether the needs of rural communities and the agricultural sector will be adequately recognized and prioritized in this consolidation, particularly since the lead Conservation Authority is expected to be an urban one in each region.
- A core priority for Maitland Conservation is reducing the risk of loss of life and community damage caused by flooding and erosion. We are responsible for approving development in or near natural hazard areas, ensuring that new construction and additions are not at risk from flooding or erosion in floodplains or along the Lake Huron shoreline.

Our permitting process is efficient and consistent— in 2024, the average time to process all types of permits was just 5.7 days. From start to finish, our staff work closely with landowners, emphasizing customer service and helping them identify safe building locations outside hazardous areas. Will the proposed digital permitting platform be able to match our turnaround times and maintain this high level of customer experience? Additionally, what will the costs be for developing and maintaining this platform?

The average time for reviewing and issuing permits by all Conservation Authorities is 12.5 business days.

What's Really Needed: A renewed relationship that is developed collaboratively focused on restoring healthy and resilient watersheds.

Conservation Authorities were founded on the principles of:

- watershed management,
- a partnership between the Province and municipalities,
- a focus on local watershed priorities.

We would encourage the Provincial government to work collaboratively with Conservation Authorities to build capacity and support local solutions to restore the health and resiliency of watersheds.

Member municipalities provide 80% of MVCA's operating budget while the Province provides 2%. Across all Conservation Authorities the province provides 5% of the funding. A renewed partnership needs to include the Province providing a greater share of the funding as they did in the 1980' and 1990's.

To protect Ontario's prosperity, we need to focus on developing and protecting the health of watersheds. They are the foundation of not only our economic prosperity but our life support

system as well. Clean water, diverse forests and healthy soils directly support key sectors like tourism, forestry and agriculture, which in turn support economically strong communities.

We encourage the province to work collaboratively with Conservation Authorities and their member municipalities to determine how we can best achieve healthy, resilient and prosperous watersheds.

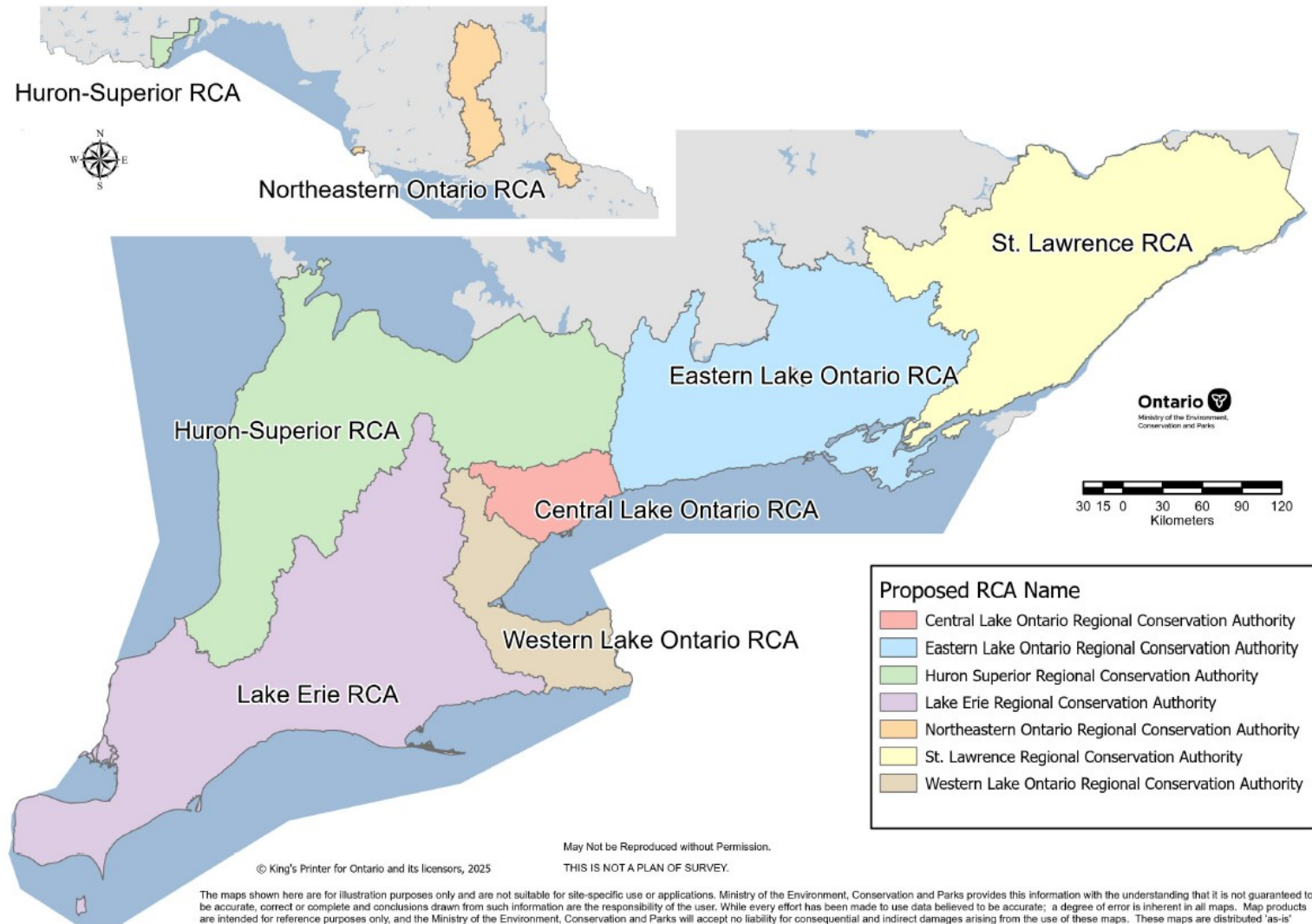
Healthy Lake Huron is a model of collaboration between federal, provincial and county agencies, five conservation authorities and several community groups. HLH has been successful in supporting stewardship initiatives aimed at improving water quality along the Lake Huron shoreline. Using this collaborative approach across all the watersheds in Ontario to build healthy watersheds would result in effective, cost-efficient results.

We encourage you to provide a response to the proposed plans by December 22, 2025.

Maps

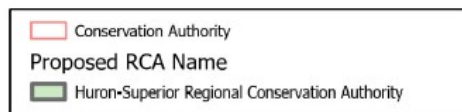
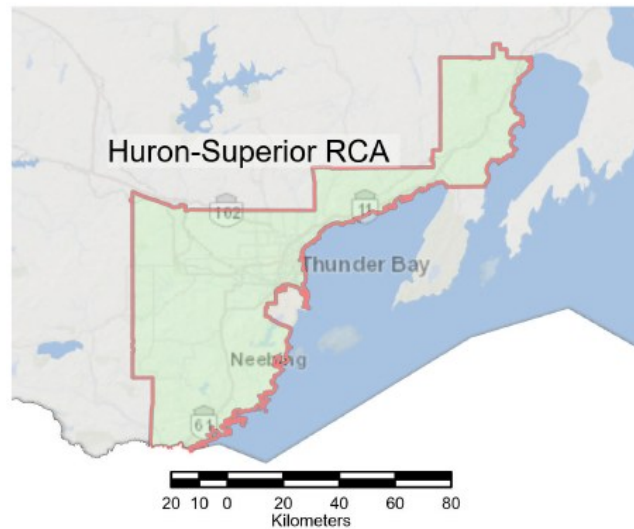
Map of Proposed Regional Conservation Authorities

PROPOSED 7 REGIONAL CONSERVATION AUTHORITIES (RCA)



Map of Proposed Huron-Superior Regional Conservation Authority

HURON-SUPERIOR REGIONAL CONSERVATION AUTHORITY



May Not be Reproduced without Permission.

THIS IS NOT A PLAN OF SURVEY.



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The maps shown here are for illustration purposes only and are not suitable for site-specific use or applications. Ministry of the Environment, Conservation and Parks provides this information with the understanding that it is not guaranteed to be accurate, correct or complete and conclusions drawn from such information are the responsibility of the user. While every effort has been made to use data believed to be accurate, a degree of error is inherent in all maps. Map products are intended for reference purposes only, and the Ministry of the Environment, Conservation and Parks will accept no liability for consequential and indirect damages arising from the use of these maps. These maps are distributed 'as-is' without warranties of any kind, either expressed or implied, including but not limited to warranties of suitability to a particular purpose or use.



Membership Meeting #8-2025

October 15, 2025

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Megan Gibson, Andrew Fournier, Matt Duncan, Anita Van Hittersum, Evan Hickey, Ed Podniewicz, Vanessa Kelly, Sharen Zinn, Vanessa Kelly

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Services Coordinator
Patrick Huber-Kidby, Planning and Regulations Supervisor
Jason Moir, FRCA Parks Superintendent
Sarah Gunnewiek, Water Resources Engineer
Jeff Winzenried, Flood Forecasting Supervisor
Michelle Quipp, Executive Assistant

Others Present: Cory Bileya, Midwestern News Media
Irving Payne, Hearing Applicant
Brad Bowden, KB Shoring Inc.
Kris Bedard, KB Shoring Inc.
Annalies Hamers, Gorrie Conservation Area Delegate
Sonya Graham, Gorrie Conservation Area Delegate
Sherri Govier, Wananosh Campground Delegate
Cheryl Govier, Wananosh Campground Delegate
Sherry Snell, Wananosh Campground Delegate
Pam Stewart, Wananosh Campground Delegate

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

Motion FA #97-25

Moved by: Megan Gibson **Seconded by: Alison Lobb**

THAT the minutes from the General Membership Meeting #7-2025 held on September 17, 2025, be approved.

(carried)

4. Hearing #1-2025-Section 28 Conservation Authorities Act: Mr. Payne

Motion FA #98-25

Moved by: Alvin McLellan **Seconded by: Evan Hickey**

THAT the meeting will start sitting as a hearing board.

(carried)

A staff report by Patrick Huber-Kidby was presented to the members. Kriss and Irving Pyane presented material to the members.

Motion FA #99-25

Moved by: Evan Hickey **Seconded by: Vanessa Kelly**

THAT the meeting is moved into a closed session at 8:03pm.

(carried)

Motion FA #100-25

Moved by: Megan Gibson **Seconded by: Evan Hickey**

THAT the meeting be moved into an open session at 8:24 pm.

(carried)

Motion FA #101-25

Moved by: Evan Hickey **Seconded by: Sharen Zinn**

To defer to obtain additional information.

(carried)

Motion FA #102-25

Moved by: Alvin McLellan **Seconded by: Alison Lobb**

THAT the meeting will adjourn sitting as a hearing board 8:28pm.

(carried)

5. Delegations

a) Gorrie Conservation Area – 8:30

A presentation by Annalies Hamers and Sonya Graham was presented to the members. The Delegation would like to see the Township of Howick assume responsibility for the Gorrie Conservation Area.

b) Wawanosh Campground

A presentation by Sherri Govier and Sherry Snell was presented to the members. The Wawanosh seasonal campers would like the campground to remain open.

Requests from both delegations to be discussed at the November 19, 2025 meeting.

6. Business out of the Minutes

a) Wawanosh Campground

Motion FA #103-25

Moved by: Ed Podniewicz Seconded by: Sharen Zinn

To defer until the next members meeting.
(carried)

7. Business Requiring Direction and or a Decision:

a) 2026-2028 Priorities and Budget Forecast: Report #60-2025

Report #60a-2025 was presented and the following motion was made:

Motion FA #104-25

Moved by: Alvin McLellan Seconded by: Matt Duncan

THAT the priorities identified for 2026-2028 as outlined in Report #60a-2025 be approved for planning purposes and used to guide the development of the 2026 work plan.
(carried)

Report #60b-2025 was presented and the following motion was made:

Motion FA #105-25

Moved by: Evan Hickey Seconded by: Matt Duncan

THAT the 2026-2028 financial forecast be accepted with the addition of a proposed cost apportionment increase of \$154,481 for 2028 for planning purposes;
AND THAT the 2026 draft budget includes a proposed cost apportionment increase of \$175,000; AND
FURTHER THAT the amount of the approved cost apportionment allocated for projects be increased by \$10,000 per year over the next three years.
(carried)

b) Review of Fees Policy: Report #61-2025

Report #61-2025 was presented and the following motion was made:

Motion FA #106-25

Moved by: Megan Gibson **Seconded by: Alvin McLellan**

THAT the Fees Policy be approved for 2026.

(carried)

c) Review of Proposed Fee Changes for 2026: Report #62-2025

Report #62-2025 was presented and the following motion was made:

Motion FA #107-25

Moved by: Ed Podniewicz **Seconded by: Alison Lobb**

THAT the proposed fee changes be posted for review and comment and that comments be reviewed at the November 19, 2025 meeting.

(carried)

8. Presentation on Flood Forecasting System: Jeff Winzenried & Sarah Gunnewiek

A presentation by Jeff Winzenried and Sarah Gunnewiek was made to the members about the flood forecasting system and MVCA's responsibilities.

Motion FA #108-25

Moved by: Evan Hickey **Seconded by: Megan Gibson**

THAT the presentation is accepted as presented.

(carried)

9. Chair and Member Reports

No Chair or Member reports.

10. Consent Agenda

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for September: Report #63-2025
- b) Agreements Signed: Report #64-2025

Motion FA #109-25

Moved by: Alvin McLellan

Seconded by: Alison Lobb

THAT Report #63-2025 to Report #64-2025 along with the respective motions as outlined in those reports be approved.

(carried)

11. Adjournment

Next Meeting Date, Wednesday, November 19, 2025, at 7:00pm at the Administration Centre in Wroxeter.

Motion FA #110-25

Moved by: Megan Gibson

Seconded by: Vanessa Kelly

THAT the Members Meeting be adjourned at 9:50pm.

(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer



Saugeen Valley Conservation Authority

Minutes – Board of Directors Meeting

Date: Thursday September 18, 2025, 1:00 p.m.

Location: 1078 Bruce Rd 12, Formosa, ON, N0G 1W0 and hybrid

Chair: Tom Hutchinson

Members present: Barbara Dobreen, Sue Paterson, Moiken Penner, Jennifer Prenger (virtual, left meeting at 3:14 pm), Larry Allison, Bill Stewart (virtual, left meeting at 3:48pm), Paul Allen, Steve McCabe (virtual), Dave Myette, Bud Halpin, Greg McLean, Mike Niesen

Members absent: Peter Whitten, Kevin Eccles

Staff present: Erik Downing, Adam Chalmers, Donna Lacey, Matt Armstrong, Katie Thomas, Ashley Richards, Jennifer Mead, April McBay.

The meeting was called to order at 1:00 p.m.

1. Land Acknowledgement – read by Gregory McLean

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudenosaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.

2. Adoption of Agenda

Motion #G25-64

Moved by Mike Niesen

Seconded by Sue Paterson

THAT the agenda for the Saugeen Valley Conservation Authority meeting, September 18, 2025, be adopted as amended.

Carried

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

4. Staff Introductions

The Board of Directors were introduced to a Resources Information Technician contractor and a permanent forestry technician.

5. Adoption of Minutes

5.1 Authority meeting and Special Meeting – July 17, 2025

Motion #G25-65

Moved by Greg McLean

Seconded by Dave Myette

THAT the minutes of the Saugeen Valley Conservation Authority meeting, and Special Meeting: Hearing Training July 17, 2025, be adopted as presented.

Carried

6. Delegation – Sofia Ramirez – McGowan Falls Fence and Access Concerns

The delegation, led by Sofia Ramirez on behalf of residents of the Municipality of West Grey, objected to SVCA's fencing, access restrictions, and perceived new fees at McGowan Falls. She asserted that the changes reduced accessibility, contradicted alleged intent of the land use, and lacked consultation, and evidence to justify safety and vandalism claims. Ms. Ramirez cited a petition, survey results, and proposed alternatives, calling for transparency, and the halting of work.

7. Matters Arising from the Minutes – none

8. New Business

8.1 GM-2025-15: SVCA Operational Plan

The GM/S-T reported that 2024 performance evaluations were completed, and highlighted the ongoing Amish and Mennonite outreach strategy. It was also noted that many target dates for Water Resources projects have shifted following the manager's return from leave.

8.2 GM-2025-16 Program Report

The GM/S-T noted that the 75th Anniversary celebration required significant effort from Corporate Services and Lands staff, with appreciation expressed to all who attended. The event included the official opening of the new Formosa Conservation Area, which was well attended by dignitaries, past staff, and stakeholders.

8.3 GM-2025-17: Fence Installation at Durham Conservation Area Update

The GM/S-T reported that the Durham Conservation Area fence project was completed in summer 2025, fully funded by campground revenues with no municipal levy contribution. SVCA acted squarely within its legislated authority under Ontario Regulation 688/21, which permits fencing, gates, and other measures to manage access and liability. Multiple communication and consultation efforts were undertaken dating back to 2022, including signage, council correspondence, media releases, resident letters, and participation in a public meeting.

Concerns about property ownership and deed stipulations were dismissed, as SVCA is the registered landowner and existing records confirm no restrictions inconsistent with current use. Requests for operational incident statistics were noted as internal business records, not subject to public disclosure. The project was reaffirmed as supporting fairness, risk management, and sound stewardship while ensuring Durham remains accessible and affordable through low-cost passes and free library memberships.

The preceding delegation noted that legal counsel had been consulted, but no legal action has been received by SVCA to date; therefore, any discussion of legal implications was deemed premature. Questions were raised regarding the purchase of passes, which are available online

(mailed to purchasers), for pickup at the Formosa office, or at the Durham CA gatehouse. The delegation also commented on large stones placed at the beach above the dam, with a director inquiring if this was intentional; clarification was provided that the placement formed part of the dam safety plan, recommended by an external professional engineer, to deter unsafe swimming above the dam. It was further noted that SVCA has adjusted the buoy line to improve safety in this area.

8.4 GM-2025-18: 2026 SVCA Preliminary Budget

Motion #G25-50

Moved by Paul Allen

Seconded by Steve McCabe

THAT the SVCA Board of Directors endorse a proposed increase of up to 6% for the 2026 SVCA Budget.

Carried

The Board endorsed the 2026 Preliminary Budget with an increase of up to 6%, confirming this as the lowest proposed in five years and a starting point for staff to build an appropriate and respectful budget. Discussion included a request for plain-language explanation of the Modified Current Value Method to support council communications, and clarification that Forestry is funded partly as a Category 1 service on conservation lands and partly through self-generated revenue from landowner services. The budget will provide stability for mandatory programs, staff capacity, and operations while minimizing municipal impacts.

8.5 EPR-2025-09: Two-Zone Floodplain Management Concept in Specific Areas of Southampton

Motion #G25-67

Moved by Dave Myette

Seconded by Moiken Penner

THAT the Saugeen Valley Conservation Authority accepts the Greenland Consulting Engineers Two-Zone floodplain mapping study for the specific areas of Southampton described in this report.

AND FURTHER THAT the Saugeen Valley Conservation Authority adopts the Two-Zone Floodplain Management Concept for the specific areas of Southampton described in this report, which would come into effect when the appropriate amendments are made to the Town of Saugeen Shores Official Plan and Zoning By-law.

Carried

The Board accepted the Greenland Consulting Engineers study and approved adoption of the Two-Zone Floodplain Management Concept for specific areas of Southampton. This change will permit conditional development in designated flood fringe areas once the Town of Saugeen Shores completes the necessary Official Plan and Zoning By-law amendments.

Directors observed that under the previous one-zone approach the entire floodplain would have been prohibited for development, whereas the two-zone floodplain now distinguishes areas where development remains prohibited and where conditional development is permitted. It was also confirmed that the project boundary was defined by the Town of Saugeen Shores, with the future option to expand the study area at the Town's request.

8.6 EPR-2025-10: Permits Issued

Motion #G25-68

Moved by Sue Paterson

Seconded by Larry Allison

THAT SVCA permit applications 25-102 to 25-175 as approved by staff, be endorsed by the SVCA Board of Directors.

Carried

8.7 LAN-2025-07: Campground Fee Schedule

Motion #G25-69

Moved by Bud Halpin

Seconded by Barbara Dobreen

THAT the SVCA Board of Directors endorse the proposed 2026 fee increase for campgrounds and related rates.

Carried

Director Moiken Penner, seconded by Director Gregory McLean, moved that non-serviced daily and weekly campsites remain at the 2025 fee rate. The amendment did not carry. Discussion noted equitable access concerns, the higher costs of winter camping due to snow removal, the comparable maintenance of serviced and non-serviced sites, and that fees are set using conservation authority and campground comparators.

8.8 LAN-2025-08: Hydro Expansion Durham Conservation Area

Motion #G25-69

Moved by Mike Niesen

Seconded by Larry Allison

THAT the SVCA Board of Directors award RKS Electric the contract for the Hydro Expansion Project at Durham Conservation Area.

Carried

It was confirmed that, in connection with the Durham Conservation Area hydro expansion project, fibre and water lines already planned may be installed concurrently while the trench is open for electrical work. The contractor indicated that, notwithstanding the low cost, all components of the project will be completed to SVCA's specifications.

8.9 Other Business – none

8.10 Closed Session

Motion #G25-52

Moved by Dave Myette

Seconded by Sue Paterson

THAT the Authority move to Closed Session to discuss, in camera, to address matters relating to an identifiable individual(s) and THAT the GM/S-T and recording secretary remain in the meeting.

Carried

9. Adjournment

With no further business to discuss, the meeting was adjourned at 4:28 p.m. following a motion by Sue Paterson and seconded by Paul Allen.

Tom Hutchinson
Chair

Ashley Richards
Recording Secretary



Saugeen Valley Conservation Authority

Minutes – Board of Directors Meeting

Date: Thursday October 16, 2025, 1:00 p.m.

Location: 1078 Bruce Rd 12, Formosa, ON, N0G 1W0 and hybrid

Chair: Tom Hutchinson

Members present: Barbara Dobreen (virtual until 3:14pm), Paul Allen (virtual), Steve McCabe (virtual until 2:01pm), Moiken Penner, Gregory McLean, Kevin Eccles, Mike Niesen, Peter Whitten, Larry Allison, Dave Myette, Bud Halpin, Bill Stewart

Members absent: Sue Paterson, Jennifer Prenger

Staff present: Erik Downing, Adam Chalmers, Donna Lacey, Matt Armstrong, Katie Thomas, Ashley Richards, Jody Duncan

The meeting was called to order at 1:03 p.m.

1. Land Acknowledgement – read by Kevin Eccles

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudenosaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.

2. Adoption of Agenda

Motion #G25-73

Moved by Dave Myette

Seconded by Bill Stewart

THAT the agenda for the Saugeen Valley Conservation Authority meeting, October 16, 2025, be adopted as amended.

Carried

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

4. Adoption of Minutes

4.1 Authority meeting September 18, 2025

Motion #G25-74

Moved by Greg McLean

Seconded by Peter Whitten

THAT the minutes of the Saugeen Valley Conservation Authority meeting, September 18, 2025, be adopted as presented.

Carried

5. Matters Arising from the Minutes – none

6. New Business

6.1 GM-2025-21: SVCA Operational Plan

Inquiry was made regarding the progress of the agreement with the Kincardine Cross Country Ski Club and its new executive. Staff confirmed that a meeting is imminent and that discussions appear to be progressing positively.

6.2 GM-2025-22 Program Report

Further inquiry was made regarding the Stoney Island Conservation Area and the work undertaken without a permit by the Kincardine Cross Country Ski Club. Staff confirmed that SVCA completed the necessary remediation work and that costs were kept to a minimum.

Inquiry was made regarding the status of the Varney Conservation Area. Staff advised that the review of property parcels and potential disposal remains ongoing.

Inquiry was made regarding the Children's Safety Village agreement. Staff confirmed that this operational matter is currently in progress.

It was reported that the Corporate Services Department continues to manage workload pressures due to two vacant positions. A retired staff member has returned on a part-time basis to assist with operations, and interviews for the vacant positions are underway.

Interest was expressed by several Directors in receiving information regarding permits within their respective municipalities. Staff advised that legal counsel has cautioned against this practice, as it may create conflicts with statutory obligations and could render Directors ineligible to participate in hearings should matters be appealed. It was noted that Directors have the option to recuse themselves from hearings if they wish to receive such information. Concern was also expressed regarding the limited information provided to the Board when asked to endorse staff-approved permits on a monthly basis.

Director Eccles inquired whether SVCA staff were conducting forestry work in the Municipality of Kincardine at no cost. Staff confirmed that the work is being completed on a fee-for-service basis.

6.3 GM-2025-23: 2026 SVCA Budget Update

Director Dobreen inquired regarding the absence of a budget for approval at the October 16, 2025 meeting, noting that municipalities are experiencing increased pressure due to strong mayoral powers and expedited timelines. Concern was raised that member municipalities may not be aware of the Board's direction to approve an increase of up to six percent, and clarification was requested as to why SVCA staff were awaiting financial information from member municipalities.

GM/S-T responded that, at the previous Board meeting, Directors had requested that municipal financial context be provided to support their communications at their respective council tables. Several Directors noted that the proposed draft budget had already been shared with their municipalities. The Board was assured that the full draft budget would be presented at the November meeting, and that a communications toolkit to assist Directors in municipal discussions would be circulated.

Director Stewart inquired whether there had been any update regarding the Provincial fee freeze on Environmental Planning and Regulations-related fees being lifted. Staff confirmed that there has been no change. It was noted that the 2026 Fee Schedule, excluding campground fees

previously approved at the last Board meeting and the frozen Environmental Planning and Regulations fees, will be brought forward for consideration at the November meeting.

Chair Hutchinson inquired about the SVCA budget approval process. The GM/S-T explained that Directors act as representatives of their respective municipalities and that while the draft budget is circulated to municipalities for comment, no council vote is required. The SVCA budget is approved by a weighted majority vote of the SVCA Board of Directors.

6.4 EPR-2025-11: Permits Issued

Motion #G25-75

Moved by Larry Allison

Seconded by Bud Halpin

THAT SVCA permit applications 25-176 to 25-214 as approved by staff, be endorsed by the SVCA Board of Directors.

Carried

Concern was expressed by several Directors that they are being asked to endorse permits they have not reviewed, noting that the process may not be an efficient use of staff or Board time and resources. Directors observed that permit approvals are operational in nature rather than governance matters.

An amendment to the motion was introduced by Directors Myette and Penner to change the term “endorsed” to “received.” Following discussion, the amendment was withdrawn, as it was noted that this would be the final batch of permits for which Directors had been copied on related email correspondence. Some Directors indicated they would be unable to endorse permits in the future under the current process.

Manager Armstrong advised that staff time associated with the reporting process is minimal, as the new content management system automates much of the preparation. Staff will further review legislative requirements related to permit reporting and endorsement.

6.5 WR-2025-09: Durham Upper Dam: Winter Configuration

Motion #G25-76

Moved by Bill Stewart

Seconded by Moiken Penner

THAT as the SVCA Water Resources Committee on October 8, 2025 unanimously recommended to the SVCA Board of Directors that in alignment with ongoing engineering assessments and to uphold health and safety obligations, THAT the Board approve the continued cessation of winter operations at the Durham Upper Dam on an indefinite basis; AND THAT staff be directed to continue working with the Municipality of West Grey through the Class Environmental Assessment process to evaluate and advance preferred long-term solutions for the structure.

Carried

Direct Director Stewart thanked staff for their continued hard work and expressed interest in seeing the potential positive impacts and outcomes of the mitigating efforts undertaken by SVCA to date. Director Eccles commented that cameras were not a solution and inquired whether safety concerns were as significant in the spring or fall as they are in winter. Staff explained that the dam was not designed to withstand iceload, and that operation of the dam presents an acute risk, as identified by multiple engineering firms and the Ministry of the Environment.

Director Myette inquired about the risk of structural failure. Staff advised that engineering reports estimate catastrophic damage in the event of failure, with financial impacts ranging from \$3M to \$30M, and potential loss of life exceeding 100 people.

Director Dobreen suggested that the Ministry should bear some financial responsibility in the management of the structure. Director Eccles confirmed that the Municipality of West Grey had reached out and was advised that the cost of recent frazil ice remediation did not meet the threshold required to qualify for financial assistance.

Director Stewart acknowledged the complexity of the issue and noted that further clarity is expected through the third phase of the Environmental Assessment. The General Manager/Secretary-Treasurer advised that several options, including potential weir configurations, will be developed through the upcoming Class EA process.

6.6 WR-2025-10: Low Water Response Program

Motion #G25-77

Moved by Bill Stewart

Seconded by Mike Niesen

THAT as the SVCA Water Resources Committee on October 8, 2025 unanimously selected Option 2 to define the membership of the SVCA Water Response Team, THAT the SVCA Board of Directors directs staff to proceed with Option 2 (Full Membership) to support the formation and membership of SVCA's Water Response Team (WRT), a provincially mandated program, on the basis that quorum is based on Mandatory Membership requirements.

Carried

Director Eccles requested clarification regarding the purpose of the Low Water Response Program and the associated Water Response Team. Staff explained that the program's intent is to coordinate activities between the Province, municipalities, and local stakeholders during periods of low water conditions. Directors were reminded that the program is mandatory under O.Reg 686/21 (Mandatory Programs and Services) of the *Conservation Authorities Act*.

The General Manager/Secretary-Treasurer confirmed that the program was previously funded by the Province but no longer receives provincial funding. In response to a request for an example of when the program would be useful, the SVCA Flood Forecasting and Warning Coordinator volunteered that while SVCA has been able to confirm current level one drought conditions with the MNR, SVCA is unable to escalate warnings beyond that level without an active committee, despite worsening conditions in the watershed.

6.7 Other Business – none

7. Adjournment

With no further business to discuss, the meeting was adjourned at 3:16 p.m. following a motion by Paul Allen and seconded by Gregory McLean.

Tom Hutchinson
Chair

Ashley Richards
Recording Secretary



Land Acknowledgement

Communications Manager Chera Longston presented a video from St. Marys DCVI featuring a staff member and her daughter who is a student at the school! Also, a warm welcome to Molly Linklater, our new Indigenous Student Trustee.

Michael Bannerman and Patricia Smith Return as Chair and Vice Chair!

We are excited to share that both Michael Bannerman and Patricia Smith have been acclaimed as Chair and Vice-Chair and will return for 2026. Congratulations to both!



Good News

Stratford Intermediate School Acknowledged for Accessibility by the City of Stratford

Superintendent Cheri Carter was proud to share that she, along with Director of Education Graham Shantz and Stratford Intermediate School principal Erin Cassone, accepted the Accessibility Award from the City of Stratford's Accessibility Advisory Committee (AAC). This award acknowledges one business, organization or individual in Stratford that has worked hard to make their space or service more accessible to everyone. Congratulations!



Professional Development Day Highlights

Superintendent Riley Culhane shared a summary of some of the professional development activities that were hosted across the district on Friday November 21. He explained that secondary educators gathered at Stratford District SS for an engaging keynote speaker who spoke about AI. They then chose from a variety of subject-specific learning opportunities that were delivered by central staff, school-based colleagues and Ed-Tech partners. Also, elementary educators welcomed parents/caregivers for in-person interviews to discuss progress report cards.

Superintendent Kathy Boyd shared that Educational Assistants and Child and Youth Workers completed role-specific training including ABA strategies, Behaviour Management System (BMS) training, and developing support plans for students.



School Showcase

Communications Manager Chera Longston highlighted **Hamlet Public School**, located in Stratford (Chair Michael Bannerman and Trustee Deepika Mishra), which serves approximately 230 students from Kindergarten to Grade 6. While it has no designated feeder school, students transition to Stratford Intermediate School for grades 7 and 8 and then to Stratford District SS for secondary education. The current building opened in 1986 and is led by Principal Shannon Hughes under the supervision of Superintendent Paul Langis.

Highlights from Hamlet PS include:

- Culture of caring and leadership: Staff are responsive to student interests. They offer many different clubs and activities that have been created based on student voice. Clubs like: Art, Crochet, Robotics, House league soccer, History, Lego, Mental Health and Well-being leadership team. Staff have intentionally designed a continuum of leadership and role modeling from upper grades to the younger grades with Spirit Teams and buddy programs. For example, their house league soccer for primary students involves grade 5 coaches and grade 6 referees.
- Community involvement: Hamlet "giving tree" supports school families who may need extra support (last year they provided 32 boxes of essential food items). In addition, primary grades spend time with the residents at Cedarcroft Retirement Home which is located across the street.
- Community of Belonging: Staff are committed to creating a space where all are welcome. Their "Everyone 'Bee'longs in the Hive" school identity project enable each student to identify their place in the school.



Days of Significance Wrap-Up (November)

Schools celebrated a number of relevant days/weeks/months throughout November - most notably, Remembrance Day. The video below provides a sampling of these activities!

Student Trustee Update

Student Trustee Julia Havenga shared that the senate has decided to launch a bottle drive in order to raise funds for their equity initiative. They are also interested in revising forms for field trips, clubs and sports in order to allow students to discretely indicate the need for financial support. Indigenous Student Trustee Molly Linklater reported that she will bring an update from the Indigenous Student Grand Council to the next meeting.

Senior Staff Updates

Climate Survey Launches for Staff and Parents/Caregivers

Superintendent Jane Morris shared that two climate surveys have been launched that align with the survey that students completed in the 2024/2025 school year. The [parent/caregiver version](#) is now available and will be shared widely throughout the coming days. All parents/caregivers are asked to complete the survey in order to support our school and board teams to better understand concerns, build strategies and ultimately improve the school climate. The survey is voluntary, anonymous and confidential and participants can skip any questions they do not wish to answer.

Future Board Meetings

Regular Board Meetings are held in person unless otherwise noted. Links to join the meetings online will be posted on the [Board Meeting page](#) the day before the meeting.

- Tuesday, December 9, 2025 at 4:45 p.m. (Regular Board Meeting, followed by Committee of the Whole, Closed Session)

Future Meetings/Events with Trustee Representation

- Special Education Advisory Committee (SEAC) – Wednesday, December 3, 2025 (online)

- Supervised Alternative Learning (SAL) – Wednesday, December 15, 2025



Newsletter for Municipalities

November 2025

This is to update you about the work we do, in partnership with you, to protect municipal drinking water sources in the Maitland Valley and Ausable Bayfield source protection areas.

Contents:

1. Changes to Ontario *Clean Water Act, 2026*
2. Source protection committee met in October
3. Local municipalities implement source protection education policy
4. New portal created for well owners submitting water well tests
5. Western University students create salt management video

1. Province proposes changes to *Clean Water Act, 2006*

On November 3, 2025, the *Building a More Competitive Economy Act* (Bill 56) received Royal assent. This legislation makes minor amendments to the Clean Water Act (CWA) to streamline the way sources of drinking water are protected. Visit the ERO posting at <https://ero.ontario.ca/notice/025-1060> for details.

The Ministry of the Environment, Conservation and Parks (MECP) is proposing regulations to support amendments made to the CWA. The Province is accepting comments, on the proposed changes, until Dec. 4, 2025. Details can be found at <https://ero.ontario.ca/notice/025-1104>

Among the proposed changes is allowing local source protection authorities to approve certain routine updates to source protection plans. Currently, the amendments require Minister approval.

Another proposed change is to enable the use of new drinking water sources (such as wells and intakes) faster where source water protections are already in place.

2. Source protection committee met in October

The Ausable Bayfield Maitland Valley (ABMV) Drinking Water Source Protection Committee (SPC) met on October 22, 2025 at the Central Huron Fire Hall in Clinton. Ted Briggs, Great Lakes Advisor with MECP, spoke about Healthy Lake Huron – Clean Water, Clean Beaches. This is a multi-partner initiative, including departments and ministries, local public health and conservation, non-governmental organizations and other partners in the protection of Lake Huron water quality.

About Us

Source Protection Committee

- 12 members plus a Chair
- Represents local municipalities; economic sectors; and Other/Public

Source Protection Plans (SPP)

- Developed locally
- Approved by Province in 2015
- Updates approved in 2024
- Policies to protect municipal sources of drinking water
- Area covered – Ausable Bayfield and Maitland Valley source protection areas

Goal: To protect region's municipal sources of drinking water – aquifers and lakes – from contamination and overuse

3. Municipalities implement education policy

Municipalities are implementing bodies, for educating the public about drinking water source protection, through the new education policy 0.11.7.

To support municipalities in their role as education implementing bodies, our source protection region has created resources for social media.

Several municipalities have made use of these resources to educate ratepayers. We thank you.

To find out more about media content to support your educational initiatives, please speak with Communications Coordinator Tim Cumming at tcumming@abca.ca or by phone at 519-235-2610 or toll-free 1-888-286-2610, extension 248.

4. New portal for private well owners to submit tests for water

Lori Collins, Public Health Manager at Huron Perth Public Health and public health liaison to the SPC, presented, at the October SPC meeting, about the new Online Water Testing Portal for private well owners submitting samples of their well water for testing: <https://www.publichealthontario.ca/en/Laboratory-Services/Well-Water-Testing/Portal>

5. Western University students create salt video

A new video, by students at Western University, in partnership with the Thames-Sydenham and Region source protection program, informs the public about road salt as a threat to drinking water sources: <https://youtu.be/tIWRq4NFAIE> The five-minute video underlines how salt accumulates in groundwater, rivers and lakes. It shares how high levels of road salt in drinking water can cause human health impacts from increased sodium levels. Too much salt can corrode pipes and infrastructure, damage aquatic ecosystems, and increase water treatment costs.

The video also educates the public about the increased threat posed by salt in vulnerable areas such as municipal wellhead protection areas and intake protection zones.

The video also provides the public with suggestions on how they can reduce salt pollution:

- Use less road salt – apply only as much as needed.
- Shovel early – clear snow before ice forms.
- Use alternatives such as sand, grit and beet juice de-icers.
- Mix salt with sand – providing traction and reducing salt use overall.
- Store salt properly – keep it dry and covered.

Our source protection region has salt stickers, with information on best practices in salt application, for municipal salt storage bins. Talk to our staff about getting a sticker for your bin.

Ausable Bayfield Maitland Valley Source Protection Region
c/o Ausable Bayfield Conservation Authority
71108 Morrison Line, R.R. 3
Exeter, ON • N0M 1S5

Telephone: 519-235-2610
Toll-free: 1-888-286-2610
<https://www.sourcewaterinfo.on.ca/>

*This project has received funding support from the Government of Ontario.
Such support does not indicate endorsement of the contents of this material.*



RE: Fire Department of North Huron - Fire Chief's Monthly Report

To: CAO Trevor Hallam

From: Chad Kregar, Fire Chief – Fire Department of North Huron

Date: November 20, 2025

Subject: 2025 Monthly Fire Report

Fire Call Summary –October 2025

Total Calls: 11

Number	Date	Response Type	Location
25-161	Oct 1 25	False Alarm	North Huron
25-162	Oct 2 25	Medical	North Huron
25-163	Oct 3 25	Medical	North Huron
25-164	Oct 3 25	Gas Leak	North Huron
25-165	Oct 4 25	CO Alarm	Morris Turnberry
25-166	Oct 5 25	MVC	Morris Turnberry
25-167	Oct 7 25	MVC	Central Huron
25-168	Oct 14 25	MVC	Central Huron
25-169	Oct 18 25	Fire No Loss	Central Huron
25-170	Oct 19 25	MVC	North Huron
25-171	Oct 28 25	MVC	North Huron

Note - There were two calls for service in the coverage area provided by North Huron into Morris-Turnberry during this reporting period.

Significant Incidents

In September 2025, the Fire Department of North Huron responded to 11 calls for service, compared to 20 calls in October of 2024. While this marks a decrease for the month, the department's year-to-date call volume remains higher, with 176 calls recorded so far in 2025 compared to 172 calls during the same period last year.

There were no significant incidents to report for October. All calls were routine in nature and managed effectively. There were no major structure fires, hazardous materials events, or large-scale emergencies requiring extended operations. The department continued to respond to all emergencies with efficiency and professionalism.

October Training Report

This month, the Fire Department of North Huron continued its commitment to firefighter health, safety, and professional development through several key training initiatives.

1. Gateway Health Screening – Healthy Firefighter Program

Gateway presented its comprehensive firefighter health screening sessions to all firefighters across the department. Every firefighter participated in the screening, helping to enhance awareness around long-term health, early detection, and overall wellness. This initiative supports our Healthy Firefighting Program and reinforces our ongoing efforts to prioritize physical and mental health within the department.

2. Paramedic Familiarization Training

Firefighters also trained alongside Huron County Paramedic Services, participating in a hands-on familiarization session with the current ambulances, stretchers, and related EMS equipment. This joint training increases comfort levels on medical calls and improves interagency collaboration, ensuring smoother and more efficient patient care during emergencies.

3. Monthly Equipment, Apparatus, and Station Checks

All firefighters completed their monthly equipment and truck checks, along with general station duties. This includes verifying operational readiness, inspecting essential tools, and identifying any maintenance requirements.

In addition, firefighters completed practical drills on the deployment of 65mm hose and the setup of the ground monitor. This training reinforces large-diameter hose handling, effective water delivery on larger incidents, and the proper placement and operation of the monitor for sustained fire suppression.

4. Certification Progress – Firefighter Levels I & II and HazMat

To date, 20 firefighters have successfully completed their NFPA 1001 Firefighter Levels I and II certification. Only a small number still require HazMat Awareness and Operations testing. These remaining evaluations are scheduled for December and early January, putting the department on track to meet the provincial certification mandate.

October 2025 Budget Update

The department's operating and capital budgets remain on track for the 2025 fiscal year, with no significant variances or concerns to report at this time. All expenses and commitments continue to align with the approved budget, and forecasting remains stable for the remainder of the year.

The 2026 budget process has now officially begun, with staff reviewing current needs, multi-year capital planning, and upcoming provincial certification requirements to ensure accurate and responsible financial preparation.

In addition, Truck 7 is now fully placed into service, equipped, inspected, and operational. This represents a major step in our fleet modernization plan and enhances the department's overall response capability.

Overall, the department continues to maintain strong financial control while supporting operational readiness and planned initiatives.

Equipment & Maintenance Updates

This month, the Fire Department of North Huron continued its proactive approach to apparatus and equipment maintenance to ensure all units remain safe, reliable, and fully operational.

1. Ladder 2 – Temporary Out of Service

The ladder truck was out of service for six days due to a tank-to-pump failure and a leaking left front axle seal. Both issues were identified promptly, repaired by the service provider, and the truck has since been returned to full operational status. The quick turnaround minimized downtime and ensured continued readiness for elevated and rescue operations.

2. Fleet Undercoating and Annual Safety Inspections

All department apparatus have now been fully undercoated as part of our annual corrosion-prevention program. This proactive measure extends vehicle lifespan and reduces long-term maintenance costs.

The Blyth Station trucks are scheduled for their annual safety inspections at the end of November and into early December. These inspections ensure all apparatus meet provincial safety standards and remain compliant and dependable.

3. Hose Inventory and Deployment

All newly acquired hose has been marked, barcoded, and identified for inventory control and future testing requirements. This ensures accurate tracking, maintenance scheduling, and operational accountability. The hose has now been fully placed into service across the department.

Fire Chiefs' Update

The Huron County Fire Chiefs continue to meet on a monthly basis, maintaining strong collaboration and open communication across all departments within the county. These regular meetings have proven invaluable for sharing best practices, coordinating training initiatives, and aligning response strategies to ensure consistent service standards. The cooperative approach among the chiefs has strengthened interdepartmental relationships, improved resource sharing, and enhanced overall operational effectiveness. By working closely together, the Huron County Fire Services are better positioned to address emerging challenges, streamline procedures, and deliver a unified, professional response to the communities we serve.

Closing Remarks

As we continue through the year, I want to acknowledge the ongoing commitment and professionalism demonstrated by the members of the Fire Department of North Huron. Their dedication to training, equipment readiness, and public safety remains the cornerstone of our service to the community.

I am encouraged by the progress we have made in both operational preparedness and departmental growth, and I look forward to building upon this momentum in the months ahead. As always, we remain focused on our mission to protect life, property, and the environment through excellence in fire protection and emergency response.

Belgrave Summary

October,2025

FLOWS

McCrea	2,414.00	M3
Jane	998.00	M3
<u>Total</u>	3,412.00	M3

Treated Flow

Total 3,110.00 M3

TURBIDITIES (Raw)

McCrea

Max: 0.28 NTU
Min: 0.28 NTU
Average: 0.28 NTU

Jane

Max: 0.35 NTU
Min: 0.35 NTU
Average: 0.35 NTU

CHEMICAL USE

Total Dosage

Cl2 Dosage
Average: 2.15 ppm
Total Cl2 Used: 6.69 kg

Online

Cl2 Residual (free)
Max: 2.61 ppm
Min: 1.30 ppm
Average: 1.82 ppm

Potassium Permanganate REMOVED L

Grab

Cl2 Residual (free)
Max: 2.20 ppm
Min: 1.45 ppm
Average: 1.80 ppm

BACTERIOLOGICAL TESTING

Treated Water to Distribution

Treated Total Counts
Tests Done: 5
E.Coli Found: 0
Total Coliform Found: 0

Treated Heterotrophic Plate Counts
Tests Done: 5
Counts >500/ml: 0

Distribution Water

Tests Done: 10
E.Coli Found: 0
Total Coliform Found: 0

Treated Heterotrophic Plate Counts
Tests Done: 5
Counts >500/ml: 0

Jane Raw Water

Raw Total Counts
Tests Done: 5
E.Coli Found: 0
Total Coliform Found: 0

McCrae Raw Water

Raw Total Counts
Tests Done: 5
E.Coli Found: 0
Total Coliform Found: 0

CHLORINATION ON DISTRIBUTION SYSTEM

Belgrave

Cl2 Residual (free)

Max:	2.11	ppm
Min:	1.34	ppm
Average:	1.69	ppm
Sites Tested:	18	
Sites Tested < 0.05:	0	

Operators that operated the system.

Jeff Johnston	Water Treatment Subsystem Class 2	April 30, 2027
Andy Sutherland	Water Treatment Subsystem Class 2	May 31, 2028
Joel Muir	Water Treatment Subsystem Class 2	April 30, 2028
Kole Kennedy	Water Treatment Subsystem Class 1	October 31, 2027
Rachelle Iondry	Water Treatment Subsystem OIT	September 30, 2027
Brian Love	Water Treatment Subsystem OIT	September 30, 2027



November 26, 2025

Re: Bill 68 - Proposed New Ontario Provincial Conservation Agency and ERO #025-1257

Adelaide Metcalfe

Bluelwater

Central Huron

Huron East

Lambton Shores

Lucan Biddulph

Middlesex Centre

North Middlesex

Perth South

South Huron

Warwick

West Perth

On October 31, 2025, the Ministry of the Environment, Conservation and Parks (MECP) circulated a media release “Ontario Creating New Conservation Authority Agency to Improve Service Delivery and Protect Communities”.

On November 6, 2025, Bill 68, Plan to Protect Ontario Act (Budget Measures), 2025 (No. 2) introduced changes to the Conservation Authorities Act enabling the creation of the Ontario Provincial Conservation Agency (OPCA). As proposed, the OPCA will be tasked with the streamlining and standardization of more consistent service delivery by setting provincewide standards and supporting those standards through improved tools, platforms and resources. The OPCA would be further tasked with overseeing the consolidation of the 36 Conservation Authorities (CAs), into 7 Regional Conservation Authorities.

On Friday, November 7th, the MECP posted Environmental Registry Notice No. 025-1257 (“Proposed Boundaries for the Regional Consolidation of Ontario’s Conservation Authorities”), the ERO posting remains open for public comment for a total of 45 days until December 22, 2025 at 11:59 p.m.

Under this proposal, the Ausable Bayfield Conservation Authority (ABCA) would be merged into a new proposed “Huron-Superior Regional Conservation Authority” together with the Maitland Valley CA, Saugeen Valley CA, Grey Sauble CA, Nottawasaga Valley CA, Lake Simcoe Region CA and the Lakehead Region CA (Thunder Bay), which will include 80 municipalities across the proposed region.

The ABCA (formerly the Ausable River Conservation Authority) was the first CA created almost 80 years ago by local municipalities, to provide local management of water, soils and natural environments within its rural watershed.

Watershed-based management, which is the founding principal of CA boundaries, is recognized internationally as the most effective means of balancing environmental, economic, and societal needs across the landscape. The watershed model is most



effective when implemented at a scale that is reflective of the local landscape and economic drivers. Watershed management, supported by strong local governance, breaks down boundaries, and provides a framework to work collaboratively to meet the needs of the community, and the environment. This framework, and strong local governance and support has led to 80 years of effective, and efficient watershed management.

The ABCA recognizes and supports the province's desired outcome of improved consistency and modernized digital permitting processes, aligned with its goals and objectives for cutting red tape and getting more homes built faster, and safely. However, as an alternative to the proposed large-scale regional consolidation, the ABCA encourages the Province to achieve their goals and objectives by building on the proven strengths and relationships of local CAs and its umbrella organization, Conservation Ontario.

The current framework provides the opportunity to share resources, improve consistency and modernization across the province, without the potential costs associated with amalgamating the 36 CAs into 7 regions. The ABCA encourages a more geographically coherent, cost-effective and locally accountable alternative through engagement with directly affected municipalities and CAs across Southwestern Ontario before finalizing any consolidation boundaries.

Further, any modernization of CAs through tools and consolidation should be supported with Provincial funding. In recent years, the average annual funding from the Province to ABCA's annual operations amounts to 1% of our total budget. Member municipalities fund approximately 30% of ABCA's budget. The remainder of our budget is funded primarily through partnerships and self generated revenue.

The ABCA Board of Directors, consisting of 9 Members who represent 12 municipalities, have unanimously expressed concern regarding effective local representation if CAs are amalgamated into larger regions. Under the current framework, our member municipalities have direct input into our local programs and services. The programs are delivered efficiently and effectively by knowledgeable staff in partnership with the community to meet our local environmental, economical and societal needs.

There is a significant amount of uncertainty with this proposal. To date, very few details regarding planned governance structure, local input, representation, budgeting, and CA assets have been shared. The ABCA is one of many CAs that has a supporting, charitable foundation, and clarity is needed around the future relationships with their partner CAs.

The ABCA Board of Directors encourages the MECP undertake a fulsome consultation process with both CAs, as well as municipalities before any decisions and changes are made as a result of the Province's proposal.

Attached is a resolution passed by the ABCA Board of Directors at their meeting held on November 20, 2025. The ABCA also encourages all partners to review the posting [ERO #025-1257 Proposed boundaries for the regional consolidation of Ontario's Conservation Authorities](#), and submit comments well in advance of the closing date of December 22, 2025.

For further information, please contact me by email through our office at info@abca.ca.

Sincerely,
AUSABLE BAYFIELD CONSERVATION AUTHORITY



Ray Chartrand
Chair

Encl.: ABCA Board Resolution #BD 80/25, November 20, 2025

Cc: The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks
The Conservation Authorities Office, Ministry of the Environment, Conservation and Parks
Hassan Bassit, Ontario's Chief Conservation Executive
Local Members of Provincial Parliament: The Honourable Lisa Thompson, Huron-Bruce, Minister of Rural Affairs; Steve Pinsonneault, Lambton-Kent-Middlesex; Matthew Rae, Perth-Wellington
Local Members of Parliament: Ben Lobb, Huron-Bruce; Lianne Rood, Middlesex-London; John Nater, Perth-Wellington
Local Municipalities and Counties
The Association of Municipalities of Ontario, and the Rural Ontario Municipal Association
The Ausable Bayfield Conservation Foundation
Conservation Ontario and All Conservation Authorities in Ontario

AUSABLE BAYFIELD CONSERVATION AUTHORITY**RESOLUTION #BD 80/25, November 20, 2025****Moved by Wayne Shipley****Seconded by David Jewitt**

WHEREAS the Ausable Bayfield Conservation Authority (ABCA) Board of Directors acknowledges and supports the Province's goals of improved efficiency of watershed management, through the implementation of digital applications and permitting system, consistent policies, flood standards, fees, and technology; and

WHEREAS consistent policies, and resources across the existing Conservation Authorities boundaries could be achieved through direction and tools such as technical guidelines provided by the Ministry of the Environment, Conservation and Parks; or Conservation Ontario; and

WHEREAS Conservation Authorities are locally based, grassroots organizations formed by municipal governments in response to the challenges posed by a changing landscape; especially, the increased exposure to flooding and erosion hazards and the resulting risks to lives and property. In the case of ABCA, this vision has proved a successful model for 80 years; and

WHEREAS the ABCA, with the guidance and support of our 12 Member Municipalities, demonstrates fiscal prudence in conservation delivery, ensuring stable growth through stable funding. ABCA has successfully leveraged funding to support programs and services that are locally important and are driven by community engagement through ABCA's Conservation Strategy and the Watershed Based Resource Management Strategy; and

WHEREAS Conservation Authorities across the Province operate efficiently by working in close partnership with approximately eight Member Municipalities for every one conservation authority. This structure enables resources to be directed toward on-the-ground initiatives that advance our mandate while addressing local community needs, achieving an effective balance in scale, management and service delivery; and

WHEREAS plans to regionalize conservation authorities through consolidation would dilute local accountability and municipal partnership and is contrary to the basic principle that decisions are best made closest to the communities they affect. Effective representation by municipal partners remains core to the success of conservation authorities. The ABCA, while not unique among conservation authorities in this respect, is effective in working with our community to support sustainable development, and keeping communities safe; and

WHEREAS being front-line means being responsive and accountable to the community by delivering the services that are essential and valued to the best interest of the community. The

front line of provincial priorities on housing, the economy, infrastructure, and climate resilience are in the decisions between municipalities working together to address issues around floodplain (and hazard) protection and resilient upland and landscape management. Further, ABCA staff and Board Members are responsive and accountable to the needs of the watershed community, while meeting or exceeding provincial service standards, and are reachable through publicly available contact information. Local governance and direction combined with local service provision allows ABCA to continue to be responsive to our community; and

WHEREAS consolidation will result in substantial transition costs, not the least of which is time. In all facets, that would divert resources from front-line service delivery and delay desired outcomes. Further, the loss of local watershed knowledge and community relationships will add greater uncertainty, loss of trust, and delay for our watershed residents. This includes the agricultural community, businesses, builders, developers, and our municipal partners that seek timely and effective local advice, which is provided through local pre-consultation; and

WHEREAS a proposed regional watershed would create a geographically vast and administratively complex organization when joining northern municipalities with those that are rural, such as ABCA, where agriculture is the main economic driver. The differences are distinguishable between the Lake Superior and Georgian Bay watersheds to those in Southwestern Ontario on the shores of Lake Huron. The ABCA serves Southwestern Ontario agricultural communities facing vastly different geographies, climate, and infrastructure realities which would be ill-served by a broad regional administrative structure. This would be considerably worse if local offices do not remain available and accountable to its membership, partners and the communities they serve.

THEREFORE, BE IT RESOLVED:

THAT the Ausable Bayfield Conservation Authority Board of Directors does not support the proposed “Huron-Superior Regional Conservation Authority” boundary configuration as outlined in Environmental Registry Notice 025-1257; and

FURTHER THAT meaningful modernization can occur within the current watershed-based governance framework; and

FURTHER THAT the ABCA Board endorses further provincial evaluation of a more focused specific model as a geographically coherent, cost-effective and locally accountable alternative that advances the government’s priorities of efficiency, red-tape reduction and timely home construction; and

FURTHER THAT the Board asks that the Ministry of the Environment, Conservation and Parks engage directly with affected municipalities and conservation authorities across Southwestern Ontario through a working group before finalizing any consolidation boundaries or legislative amendments; and

FURTHER THAT a forthcoming ERO response at the approval of the ABCA Board be forwarded to the Environmental Registry of Ontario consultations; and

FURTHER THAT a letter from the Chair containing this resolution, and ERO response, be forwarded to:

- the Minister of the Environment, Conservation and Parks and his Opposition critics,
- the Ministry of the Environment, Conservation and Parks (CA Office),
- Ontario's Chief Conservation Executive,
- local Members of Provincial Parliament,
- local Members of Parliament,
- Local Municipalities and Counties,
- The Association of Municipalities of Ontario, and the Rural Ontario Municipal Association,
- Ausable Bayfield Conservation Foundation, and
- Conservation Ontario and all Conservation Authorities in Ontario.

Carried.

Outstanding Action Items
Open Session

December 2

Meeting Date	Action Item	Action By	Current Status	Next Step
September 2, 2025	Downtown Decorations	Director of Public Works	Staff reviewing potential costs and logistics of placing flags on street light poles seasonally	Report findings to Council during budget deliberations.
September 16, 2025	Purchase of Pioneer Park from MVCA	CAO	MVCA and MT Lawyers processing transaction	Closing date to be determined.
September 16, 2025	Disposal of roads and lanes, Plan 100 Brussels	CAO	Purchaser and MT Lawers processing transactions	Closing dates to be determined.
October 7, 2025	Municipal Branding Updtate	CAO	Staff preparing budget estimates for branding and logo update	Report findings to Council during budget deliberations.
November 4, 2025	Sale of land to Hodgins Building Centre	CAO	MT and Hodgins Lawyers processing transaction	Closing date to be determined.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 56-2025

Being a by-law to establish fees, rates, and charges for the Municipality of Morris-Turnberry.

WHEREAS Section 391 of the *Municipal Act*, 2001, S.O. 2001, c. 25 provides that a municipality or local board may pass by-laws imposing fees or charges for services;

AND WHEREAS Section 69 of the *Planning Act*, R.S.O. 1990, c. P.13 provides that a municipality may establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 7 of the *Building Code Act*, 1992, S.O. 1992, C.23 provides that a municipality may pass by-laws requiring the payment of fees and prescribing the amounts of fees for the issuance of permits and related matters;

AND WHEREAS it is deemed necessary to establish fees, rates, and charges in the Municipality;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That Schedules 'A' and 'B' attached hereto and forming part of this by-law are adopted as the fees, rates and charges for the matters described therein for the Corporation of the Municipality of Morris-Turnberry;
2. That the fees or charges imposed pursuant to this By-law constitute a debt owing to the Corporation of the Municipality of Morris-Turnberry, and without limiting any collection remedy otherwise available to the municipality, the Corporation of the Municipality of Morris-Turnberry may add outstanding fees and charges, including interest on the unpaid balance pursuant to this By-law, to the tax roll for any real property within the municipality owned by the person responsible for paying the fees and charges, and the amount may be collected in a like manner as municipal taxes;
3. That this by-law shall be cited as the "Consolidated Fee By-Law";
4. That this by-law shall supersede by-law 60-2024 and all previous by-laws or resolutions and parts of by-laws or resolutions inconsistent with the provisions of this by-law regarding fees, rates, and charges for the Municipality;
5. That this by-law shall come into force and effect on January 1, 2026.

Read a FIRST and SECOND time, December 2, 2025.

Read a THIRD time and FINALLY PASSED, December 2, 2025.

Mayor, Jamie Heffer

Clerk, Trevor Hallam

Schedule 'A' By-Law 56-2025

Administration			
Tax Certificate		\$ 50.00	
Duplicate Tax/AR Statement		\$ 10.00	
Zoning Certificate		\$ 80.00	
Photocopies		\$ 0.20	/sheet, Inc. HST
Fax		\$ 1.00	/sheet, Inc. HST
Misc. Postage		Full cost recovery	
Returned Cheques/PAP		\$ 40.00	per occurrence
Written confirmation of Prior Year Tax Payments		\$ 10.00	per property
Mortgage Company Processing Fee		\$ 15.00	per property
Statement Processing Fee		\$ 2.00	per statement
Tax Sale Tender Package		\$ 25.00	per package
History Book (single)		\$ 20.00	Inc. HST
History Books (set of 2)		\$ 30.00	Inc. HST

Interest			
Accounts Receivable		1.25%	per month
Tax Arrears		1.25%	per month
Municipal Drain - Maintenance		1.25%	per month
Municipal Drain - Capital Project	Accruing on all project related invoices commencing at the time of payment by the Municipality.	Bank Prime Interest at the time of invoicing by the Municipality	per month
Municipal Drain - Capital Project Assessment Financing	Financed for a maximum term of 3 years	Bank Prime Interest at the time of financing approval	per annum

Licences and Services			
Marriage License		\$ 100.00	
Marriage Solemnization		\$ 395.50	Inc. HST
Lottery License		2% of prize value	
Commissioning of Oaths	At municipal office only	No Charge	

Planning			
Cash in Lieu of Parkland	per newly created lot	\$ 500.00	
Site Plan Control	Initial application	\$ 1,000.00	
	Amendment to existing site plan	Full cost recovery	
Drainage Apportionment Agreement	As a condition of Severence	\$ 200.00	
Sewage system review	Severance - up to 2 lots	\$ 268.00	
	Severance - >2 lots	\$ 509.00	
	Plan of Subdivision - >5 lots	\$ 1,058.00	
	Minor Variance	\$ 127.00	
	Rezoning	\$ 127.00	
	Official Plan Amendment	\$ 181.00	
	Sourcewater Protection	\$ 127.00	
Third party consultation, peer review or any expenses related to any application		Full cost recovery	
Re-circulation due to change made by applicant		\$ 200.00	
Lot Grading Deposit	per lot	\$ 2,000.00	
Other Planning Fees		Refer to Schedule 'B'	

Water and Sanitary Sewer			
Belgrave System			
Water rate		See Budget for current year	
Initial billing set up		\$ 100.00	
Turn on/off curb stop		\$ 150.00	
New connection installation		Actual cost of construction	
Capital charge per connection		\$ 6,974.56	

By-Law Enforcement			
Animal Control			
Dog Licence - First Dog		\$ 20.00	
Dog Licence - Additional dogs		\$ 30.00	
Dog Licence - First Pit Bull, Staffordshire Terrier, Cross of either, or dogs deemed to be vicious		\$ 200.00	
Dog Licence - Additional Pit Bull, Staffordshire Terrier, Cross of either, or dogs deemed to be vicious		\$ 210.00	
Licencing late penalty	per dog	\$ 25.00	
Replacement Licence Tag		\$ 10.00	
Administration Fee - Seizure and Impounding		\$ 150.00	
Boarding		Actual cost of boarding	
Kennel Licence		\$ 150.00	
Kennel Licence Late Fee		\$ 200.00	
Prohibited Animal Fee		\$ 85.00	

Clean Yards		
Inspection, when inspection of the property pursuant to a complaint confirms that the property does not comply with the Corporation's Clean Yards By-Law	\$ 80.00	
Services and Materials expended in carrying out the requirements of an Order when the owner has failed to comply	Actual costs plus 20%	

Property Standards		
Inspection, when inspection of the property pursuant to a complaint confirms that the property does not comply with the Corporation's Property Standards By-Law	\$ 80.00	
When an order issued and not appealed or has been confirmed	\$ 140.00	
Appeal of a property standards order	\$ 140.00	
When an officer of the Corporation attends a Property Standards Appeal Committee meeting where an order has been upheld	\$ 140.00	
When an officer of the Corporation attends a court hearing where a conviction has been granted	\$ 625.00	
Services and Materials expended in carrying out the requirements of an Order when the owner has failed to comply	Actual costs plus 20%	
Certificate of compliance issued at the owner's request	\$ 25.00	

Zoning		
When an officer of the Corporation attends a court hearing where a conviction has been granted	\$ 625.00	
Zoning Certificate	\$ 80.00	

Landfill and Waste Disposal			
General Waste by weight		\$ 120.00	per tonne
Minimum Charge		\$ 10.00	
Concrete and Bricks (no re-bar)		\$ 120.00	per tonne
Construction/Demolition Waste		\$ 120.00	per tonne
Appliances containing refrigerant		\$ 40.00	per appliance
Yard waste/Wood without nails or metal		No Charge	
Recyclables		No Charge	
Scrap Metal		No Charge	
E-Waste		No Charge	
Tires		No Charge	
Non-Contaminated soil	2 weeks notice and pre-authorization required. Testing may be required.	Cost Recovery	
After Hours entry	\$100.00 minimum charge	\$ 100.00	per hour

Landfill and Waste Disposal (Continued)			
Curbside pickup receptacles	35 Gallon - Small	\$	135.00
	65 Gallon - Medium (Rural)	\$	135.00
	65 Gallon - Medium (Urban)	\$	200.00
	95 Gallon - Large	\$	270.00
Curbside fines/penalties		Full Cost Recovery	

Public Works			
Entrance Construction Permit	Deposit	\$	500.00
	Fee	\$	250.00
Damage to Municipal Property		Full Cost Recovery	
Special Signage		Cost of supply and installation	
Equipment (including operator, subject to availability)	Grader	\$	2.26 per minute, 30 minute minimum, Inc. HST
	Tandem or Backhoe	\$	1.70 per minute, 30 minute minimum, Inc. HST
Tile Drain Loan Inspection		\$	100 + mileage per hour

Fire and Emergency Services			
Unauthorized Burn Response		Full Cost Recovery	
Fire Response - Indemnification Technology	Per Truck	Current MTO rate per unit per hour or portion thereof for each unit	
	Per personnel hour	Current rate per person per hour	
	Other costs including but not limited to: Foam, Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type unites, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops.	Full Cost Recovery. Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative.	

Bluevale Hall Rental			
Upstairs floor only	no alcohol	\$	158.20 Inc. HST
Downstairs floor only	no alcohol, includes kitchen	\$	158.20 Inc. HST
Both floors	no alcohol	\$	226.00 Inc. HST
Under 2 hour rental		\$	90.40 Inc. HST
Happy Card Players		\$	39.55 Inc. HST

Building Permits and Fees			
Single Family Residential & Additions			
per square foot		\$	0.95
unfinished basement		\$	0.55
plus finished basement		\$	0.55
plus attached garage		\$	0.55
base fee in addition to		\$	200.00

Accessory Buildings - Residential			
per square foot		\$	0.55
base fee in addition to		\$	100.00

Residential - Renovations			
per square foot		\$	0.85
per \$1000 of value of work		\$	14.00
base fee in addition to		\$	100.00

Multi-Residential			
per square foot		\$	0.95
plus finished or unfinished basement		\$	0.55
plus attached garage		\$	0.55
base fee in addition to		\$	200.00
Mobile Homes			
per square foot		\$	0.95
plus finished or unfinished basement		\$	0.55
plus attached garage		\$	0.55
base fee in addition to		\$	200.00
Commercial/ Industrial/ Institutional			
per square foot		\$	0.85
base fee in addition to		\$	200.00
Commercial / Industrial / Institutional - Additions & Renov			
per square foot		\$	0.85
per \$1000 of value of work		\$	14.00
base fee in addition to		\$	100.00
Commercial/ Industrial/ Institutional -Accessory			
per square foot		\$	0.60
base fee in addition to		\$	100.00
Farm Buildings - Housing Livestock			
per square foot		\$	0.35
base fee in addition to		\$	100.00
Farm Buildings for other than Housing Livestock			
per square foot		\$	0.35
base fee in addition to		\$	100.00
Agricultural -Additions & Renovations			
per square foot		\$	0.35
per \$1000 of value of work		\$	12.00
base fee in addition to		\$	100.00
All Tarped Structures			
per square foot		\$	0.30
base fee in addition to		\$	100.00
Tent or Tents occupying an area >60 sq. m		\$	140.00
Manure Storage Facilities			
Solid - per square foot		\$	0.25
Liquid - per foot of diameter		\$	11.05
base fee in addition to		\$	100.00
Bunkers & Tower Silos			
per \$1000 of value of work		\$	14.00
base fee in addition to		\$	100.00
Granary			
Per \$1000 of value of work		\$	14.00
base fee in addition to		\$	100.00
Swimming Pools			
Above Ground - flat fee		\$	100.00
In ground - flat fee		\$	100.00
Solid Fuel Burning Appliances-Woodstoves-Chimneys			
per \$1000 of value of work		\$	14.00
base fee in addition to		\$	100.00

Decks, Balconies and Porches			
per square foot		\$	0.55
base fee in addition to		\$	100.00
All Alternate Energy Projects - (Wind/Solar etc.)			
per \$1000 of value of work		\$	18.00
base fee in addition to		\$	100.00
Septic/Sewage System Permits			
Permit - Class 2 & 3		\$	560.00
Permit - Class 4 & 5		\$	560.00
Permit - Tank Repair only or Leaching bed repair		\$	290.00
Greenhouse			
per square foot		\$	0.25
base fee in addition to		\$	100.00
Demolition			
All demolition		\$	150.00
Other			
Plumbing Permit - per fixture unit		\$	12.00
Occupancy Permit		\$	120.00
Any Construction started without a permit		5 x original permit fee	
Minimum Permit fee		\$	100.00
Change of Use		\$	230.00
Copy of Permits/Application		\$	100.00
Any other Building or Structure not specified		\$100.00 + \$14.00/\$1,000 of construction value	
Inspection Only - No permit		\$	120.00
Conditional Permit		Same as permit	
Inspection Requested and Not Ready		\$	120.00
Re-inspection fee		\$120.00 + mileage	
Final Inspection Deposit		10% of permit fee up to maximum \$5000	

2026 PLANNING APPLICATION FEES: (Effective January 1, 2026)

TYPE OF APPLICATION	Local Municipal	Huron County	TOTAL FEE
Official Plan Amendment (OPA), Local OPA, County OPA	\$1,875.00	\$4,365.00	\$6,240.00
Official Plan Amendment (OPA), Local OPA, County OPA-New or expanding aggregate operation	\$3,740.00	\$8,740.00	\$12,480.00
Zoning By-law Amendment (ZBLA)	\$1,380.00	\$2,780.00	\$4,160.00
Zoning By-law Amendment (ZBLA) -New or expanding aggregate operation if no OPA is required	\$3,435.00	\$6,965.00	\$10,400.00
Minor Variance (1 variance)	\$1,120.00	\$1,480.00	\$2,600.00
Minor Variance (2 variances)	\$1,460.00	\$1,930.00	\$3,390.00
Minor Variance (3 or more variances)	\$1,785.00	\$2,375.00	\$4,160.00
Consent-Technical* (e.g. lot additions, easements, ROW's, Validation Certificates, re-creation of original lots, cancellation certificate etc.)	\$780.00	\$2,340.00	\$3,120.00
Consent-New Lot Creation* (e.g. new lots, surplus farm severances)- Base fee per application includes one severed and one retained. Add \$2600 (Municipal \$650/County \$1950) for each additional lot created per application. *Note: Consent-Technical and Consent-New Lot Creation fees include a severed land consent certificate per application. The fee for a retained land certificate is listed below.	\$1170 \$650	\$3510 \$1950	\$4680 Base fee per application includes one severed and one retained - add \$2600 for each additional lot created per application
Retained Land Certificate		\$520.00	\$520.00
Cancellation Certificate		\$520.00	\$520.00
Change of Consent Condition or Consent Endorsement Certificate		\$520.00	\$520.00
Plan of Subdivision/Condominium	\$2,600.00	\$7,800.00	\$10,400.00
Lots/Blocks/Units over 10	add \$70 per lot/unit/ block	add \$130 per lot/unit/ block	add \$200 per lot/unit/ block
Draft approval extension - First extension	\$650.00	\$1,950.00	\$2,600.00
-Any subsequent extension	\$1,295.00	\$3,905.00	\$5,200.00
Phasing, Final Approval*	\$780.00	\$2,340.00	\$3120 per final approval/phase*
Changes to a Draft Approval Plan or Conditions*	\$520.00	\$1,560.00	\$2,080.00
*Note: Where Final Approval, Phasing or Changes to draft plan conditions result in the creation of additional lots/blocks/units, an additional fee of \$200/lot/block/unit shall apply.	\$70.00	\$130.00	\$200 per lot/block/unit
Removal of Holding (H) Symbol	\$520.00	\$520.00	\$1,040.00
Renewal of Temporary Use Zoning By-law	\$1,030.00	\$2,090.00	\$3,120.00
By-law to Deem lots not in a Plan of Subdivision, or the repeal of such By-law *	\$520.00	\$520.00	\$1,040.00
Part Lot Control *	\$1,560.00	\$1,560.00	\$3,120.00
	add \$100 per additional conveyable Part over 2	add \$100 per additional conveyable Part over 2	plus \$200 per additional conveyable Part over 2
*For Deeming and Part Lot Control, applicants cover all legal costs & by-law prep			
Application Re-circulation fee (resulting from a change/meeting cancellation requested by the applicant)	Fee to be paid to Municipality responsible for re-circulation.	Fee to be paid to Municipality responsible for re-circulation.	\$520.00
Site Plan Control	Fee to be set by local Municipality	\$780 County base fee	Variable
Agreements: , subdivision, condominium, development, lot grading & drainage (Costs to be reimbursed for legal and engineering).	Cost recovery	Cost recovery	Variable-Cost recovery
Natural Heritage Review by County Biologist (if development is proposed within 120m of a Natural Heritage feature): comments on planning application Review terms of reference and EIS		\$520 comments on planning application \$61/hour billed hourly for review of Terms of Reference and EIS	\$520 for comments on planning application \$61/hour billed hourly for review of Terms of Reference and EIS
Note: On January 1st each year, planning fees will be increased on a percentage basis rounded up or down to the nearest ten-dollar increment consistent with the Statistics Canada Consumer Price Index for Ontario for the previous calendar year (September to September), if the index shows an increase.			



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 57-2025

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on December 2, 2025.

WHEREAS Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the December 2, 2025, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held on December 2, 2025, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time, December 2, 2025

Read a THIRD time and FINALLY PASSED, December 2, 2025

Mayor, Jamie Heffer

Clerk, Trevor Hallam