



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, October 4th, 2022, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on the 4th day of October 2022, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of October 4th, 2022, as circulated.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the September 20th, 2022, Council Meeting Minutes as written.

~

5.0 ACCOUNTS

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the October 4th accounts in the amount of \$168,559.11.

~

6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

6.1 CONSENT APPLICATION C79-2022 REINHARDT

A report has been prepared by Huron County Planner Meghan Tydd-Hrynyk in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby recommends that severance application C79/22 be Denied, as it does not have regard to Provincial interest, is not consistent with the Provincial Policy Statement, does not conform to the Huron County or Morris-Turnberry Official Plans and does not comply with the Morris-Turnberry Zoning By-law.

~

6.2 ZONING BY-LAW AMENDMENT PUBLIC MEETING

Application MTu Z03-2022 Reinhardt
Plan 410 Lots 149 to 151 Pt; Lane and RP 22R6317 Part 1
353 Turnberry Street, Wingham

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby Adjourns their regular meeting of Council and opens a Public Meeting to consider Zoning By-Law Amendment MTu Z03-2022.

~

PUBLIC MEETING – ZONING BY-LAW AMENDMENT

6.2.1 Call to Order

6.2.2 Declaration of Pecuniary Interest

6.2.3 Requirement

This Public Meeting is being held under the Planning Act, which requires that Council hold at least one public meeting and that proper notice be given.

6.2.4 MTu Z03-2022 Reinhardt

We have provided Council with a report prepared by Huron County Planner, Meghan Tydd-Hrynyk regarding the Zoning By-Law Amendment application submitted by Joe Reinhardt.

6.2.5 Purpose

This application proposes to amend the zoning on two proposed lots from Severance Application C79-2022 - 353 Turnberry Street (Plan 410 Lots 149 to 151 Pt; Lane and RP 22R6317 Part 1) in the Municipality of Morris-Turnberry. The proposed zoning on the lot described as “Severed 2” on the map below would be rezoned from Village Residential – Low Density (VR1) to Village Residential – Medium Density (VR2) to allow for a four unit residential building. The proposed zoning on the lot described as “Retained 1” would be rezoned from Residential – Low Density (VR1) to Village Industrial (VM1) to allow for a commercial storage warehouse building. The subject property is approximately 1.73 acres with “Severed 2” being 0.70 acres and “Retained 1” being 0.33 acres.

6.2.6 Application Process

An application was submitted by Joe Reinhardt and was considered complete on August 12th, 2022.

Notice of the Public Meeting was mailed by the municipality to all property owners within 120m of the property on September 9th, 2022, and notice was posted on the subject property.

6.2.7 Comments

1. Planner's Report
2. Council's Questions and/or Comments
3. Applicant and/or Agent
4. Others

6.2.8 Recommendation of the Huron County Planner

It is recommended that zoning by-law amendment application Z03-2022 be **denied**.

6.2.9 Effect of Public and Agency Comments

6.2.10 Close public meeting

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby closes the Public Meeting to consider Zoning By-Law Amendment MTu Z03-2022 and reconvenes its regular meeting of Council.

~

6.2.11 Consideration of Zoning By-Law Amendment MTu Z02-2022

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby refuses application MTu Z03-222 to amend Morris-Turnberry Zoning By-law 45-2014 based on being inconsistent with the Provincial Policy Statement, not conforming with the Huron County or Morris-Turnberry Official Plans, and not representing good planning, as detailed in the Planner's report.

~

6.3 COMMITTEE OF ADJUSTMENT

Application MV04-2022 Sanders
Concession 7, North 1/2 Lot 6, Morris

*Moved by ~
Seconded by ~*

THAT The Council of the Municipality of Morris-Turnberry hereby adjourns their Council Meeting and the Committee of Adjustment hereby opens a meeting to review application for Minor Variance MV04-2022, submitted by Frank and Doris Sanders.

~

COMMITTEE OF ADJUSTMENT MEETING

6.2.1 Call to Order

6.2.2 Declaration of Pecuniary Interest

6.2.3 Purpose

The purpose of this application is to reduce the required Minimum Distance Separation (MDS) I setback to allow for the construction of a new house.

The application proposes to reduce the MDS setback of 724 m to 530 m to the neighbouring barn to the east of the subject property.

6.2.4 Application Process

An application for a Minor Variance was submitted by Frank and Doris Sanders and considered complete on September 2nd, 2022.

Notice of a Public Meeting was mailed by the municipality to all property owners within 60m of the property on September 12th, 2022, and notice was posted on the subject property.

A report has been prepared by Huron County Planner Meghan Tydd-Hrynyk regarding this application.

6.2.5 Comments

1. Planner's Report
2. Council's Questions and/or Comments
3. Applicant and/or Agent
4. Others

6.2.6 Recommendation

It is recommended that application MV02-2021 be approved with the following conditions:

1. The structure be located within the footprint shown on the sketch that accompanied the application;
2. The variance approval is valid for a period of 18 months from the date of Council's decision.

6.2.7 Committee of Adjustment Decision

*Moved by ~
Seconded by ~*

THAT The Committee of Adjustment of the Municipality of Morris-Turnberry, considering the variance to be minor, to maintain the appropriate development of the lands, and to maintain the general intent of the Morris-Turnberry Zoning By-law 45-2014 and the Morris-Turnberry Official Plan, hereby approves application for minor variance MV04-2022, submitted by Frank and Doris Sanders, subject to the following conditions:

1. *The structure be located within the footprint contained on the sketch that accompanied the application;*
2. *The variance approval is valid for a period of 18 months from the date of Council's decision.*

~

6.2.8 Close Committee of Adjustment

*Moved by ~
Seconded by ~*

THAT The Committee of Adjustment hereby adjourns their meeting and the Council of the Municipality of Morris-Turnberry hereby reconvenes their Regular Council Meeting.

~

7.0 **STAFF REPORTS**

7.1 CLERK

7.1.1 WSIB Health and Safety Excellence Program Update

A report has been prepared by Deputy Clerk Kim Johnston in this regard for the information of Council.

8.0 **BUSINESS**

8.1 RESOLUTION REGARDING ELECTORAL REDISTRIBUTION

At the September 20th meeting staff were directed to draft and return a resolution in support of maintaining the Township of Howick in the proposed South Huron Shores electoral district. The following resolution has been prepared for consideration.

*Moved by ~
Seconded by ~*

WHEREAS The Federal Electoral District Redistribution Commission for Ontario has released proposed boundaries for an amended electoral district to be known as South Huron Shores;

AND WHEREAS The proposed boundary of South Huron Shores excludes certain areas of current the Huron-Bruce electoral district, including the Township of Howick;

AND WHEREAS the Township of Howick is an integral partner municipality within the County of Huron, sharing services, economic, and cultural interests with Morris-Turnberry, other municipalities within Huron County, and Huron County itself;

AND WHEREAS the Township of Howick has benefitted from shared Federal and Provincial representation and advocacy in relation to those shared interests;

AND WHEREAS the Ontario Commission has discretion to consider social and geographic factors in its decisions, including respect for communities of interest or identity and historical patterns of previous electoral boundaries;

NOW THEREFORE The Council of the Municipality of Morris-Turnberry hereby requests that the Ontario Commission consider adjusting the proposed boundary for South Huron Shores to include the Township of Howick;

AND THAT notice of this request be sent to the Ontario Commission, MP Ben Lobb, MPP Lisa Thompson, the Township of Howick, the County of Huron, all Huron County Municipalities, and the Federation of Canadian Municipalities.

~

8.2 APPOINTMENT OF COMMUNITY EMERGENCY MANAGEMENT COORDINATOR

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law # 42-2022, being a by-law to appoint a Community Emergency Management Coordinator for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 4th day of October 2022.

~

8.3 BLYTH CREEK MUNICIPAL DRAIN – OUTSTANDING COSTS

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law # 43-2022, being a by-law to amend by-law 40-2018 of the Municipality of Morris-Turnberry based on actual costs incurred for constructing the Blyth Creek Municipal Drain 2018, and that it now be read severally a first, second, and third time, and finally passed this 4th day of October 2022.

~

9.0 COUNCIL REPORTS

Sharen Zinn

Jamie McCallum

Kevin Freiburger

Jamie Heffer

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

10.1 Draft Budget 2023 – Saugeen Valley Conservation Authority

10.2 Board Highlights – AMSDB – September 27, 2022

10.3 Correspondence – Public Consultation – Ministry of Municipal Affairs and Housing

10.4 Notice of Hearing – Morris-Turnberry Committee of Adjustment – MV05-2022

10.5 Resolution – Ontario's Federal Electoral Districts – County of Huron

10.6 Outstanding Action Items

11.0 NEW BUSINESS

None.

12.0 BY-LAWS AND AGREEMENTS

None.

13.0 CLOSED SESSION

13.1 Enter closed session

*Moved by ~
Seconded by ~**THAT the Council of the Municipality of Morris-Turnberry enter a closed session at ____ p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:*

1. *Section 239 (2) (b) regarding personal matters about an identifiable individual, including municipal or local board employees;*

~

13.2 Return to open session

*Moved by ~
Seconded by ~**THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at ____ p.m.*

~

13.3 Report and Action from Closed Session.

14.0 CONFIRMING BY-LAW*Moved by ~
Seconded by ~**THAT leave be given to introduce By-Law # 44-2022, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on October 4th, 2022, and that it now be read severally a first, second, and third time, and finally passed this 4th day of October 2022.*

~

15.0 ADJOURNMENT

*Moved by ~
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry does
now adjourn at ____ pm.*

~

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, October 18th, 2022, 7:30 pm
Regular Meeting of Council – Tuesday, November 1st, 2022, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, September 20th, 2022, 7:30 pm

The Council of the Municipality of Morris-Turnberry met electronically in regular session on the 20th day of September 2022, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Kevin Freiburger
Jamie McCallum

Staff in Attendance

Trevor Hallam	CAO/Clerk
Kirk Livingston	CBO/Drainage Superintendent/By-law and Property Standards Enforcement Officer

Others in Attendance

Mike Wilson	Wingham Advance Times
Denny Scott	The Blyth Citizen

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Mike Wilson of the Wingham Advance Times disclosed the use of recording equipment for the purpose of writing articles to the Clerk in advance of the meeting.

2.0 ADOPTION OF AGENDA

Mayor Heffer requested an addition to the agenda regarding the redistribution of federal election boundaries.

Councillor McCallum requested an addition to the agenda regarding the location of meetings, and an item for closed session regarding an identifiable individual.

Motion 201-2022

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of September 20th, 2022, as amended.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 **MINUTES**

Motion 202-2022

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the September 6th, 2022, Council Meeting Minutes as written.

Carried.

5.0 **ACCOUNTS**

Motion 203-2022

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the September 20th accounts in the amount of \$1,287,992.00.

Carried.

6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

None.

7.0 **STAFF REPORTS**

7.1 BY- LAW ENFORCEMENT

7.1.1 By-Law Enforcement Activities – July and August 2022

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for July and August for the information of Council.

7.2 BUILDING

7.2.1 Building Department Activities – July and August 2022

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for July and August for the information of Council.

8.0 **BUSINESS**

8.1 MUNICIPAL DEVELOPMENT AND SERVICING GUIDELINES

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Discussion followed regarding the benefits of having the guidelines in place and clarifying questions.

Motion 204-2022

*Moved by Jamie McCallum
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return the draft Municipal Development and Servicing Guidelines to a future meeting of Council for adoption under by-law.

Carried.

8.2 TERTIARY SEPTIC SYSTEM MAINTENANCE AGREEMENT

A report prepared by CAO/Clerk Trevor Hallam was provided in this regard.

Motion 205-2022

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law # 38-2022, being a by-law to amend By-law 59-2001 of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 20th day of September 2022.

Carried.

9.0 **COUNCIL REPORTS**

Jamie McCallum

No Report

Kevin Freiburger

September 7th attended a meeting of the Bluevale Community Committee. He noted that the funds raised from the baseball tournament total covered costs of the event but yielded little profit for the board.

Jamie Heffer

September 13th attended the opening of the Brussels Fair at the Four Winds Barn to bring greetings on behalf of the municipality.

10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Rural talks to Rural 2022 – Information Circular – Canadian Centre for Rural Creativity
- 10.2 Digital Main Street – Digital Transformation Grant Available
- 10.3 Minutes – Wingham & Area Health Professionals Recruitment Committee – March 14, 2022
- 10.4 Minutes – SVCA Authority Meeting – July 21, 2022
- 10.5 Board Highlights – AMDSB – September 13, 2022
- 10.6 Notice of Public Hearing – Proposed Minor Variance – Morris-Turnberry
- 10.7 Notice of Public Meeting – Zoning By-Law Amendment – Morris-Turnberry
- 10.8 Resolution – Ontario Wildlife Damage Compensation Program Fees – Ashfield-Colborne-Wawanosh
- 10.9 Outstanding Action Items

Motion 206-2022

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry supports the request of the Municipality of Tweed that the Ministry of Agriculture, Food and Rural Affairs consider increasing the administration fee on wildlife claims to help offset the increasing cost associated with Livestock Investigation.

Carried.

11.0 **NEW BUSINESS**

None.

12.0 BY-LAWS AND AGREEMENTS

12.1 Deeming By-Law - Belmore

At the September 6th meeting, Council gave direction to return a by-law to deem certain lots of Plan 164 in Belmore in accordance with a development proposal. By-law 39-2022 was presented for consideration.

Motion 207-2022

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law # 39-2022, being a by-law to deem registered plans not to be registered, and that it now be read severally a first, second, and third time, and finally passed this 20th day of September 2022.

Carried.

13.0 ADENDUMS

13.1 Mayor Heffer spoke to the proposed redistribution of the federal and provincial electoral districts. He expressed concern over the Municipality of Howick being separated from the rest of Huron County and having different Federal and Provincial representation as a result.

Motion 208-2022

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to craft a resolution in support of maintaining Howick in the proposed South Huron Shores electoral district for the consideration of Council.

Carried.

13.2 Time and Place of Meetings

Councillor McCallum objected to the meeting being held electronically in light of Council's decision to make no change to the time or place of meetings following the consideration of a staff report on July 5th.

Mayor Heffer explained it was his decision to call an electronic meeting based on the light agenda, and he apologized for not consulting Council.

Councillor Freiburger stated he had no objection to the meeting being held electronically and noted that there was discussion previously regarding the potential for virtual meetings to continue in some cases.

14.0 CLOSED SESSION

14.1 Enter closed session

Motion 209-2022

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 8:00 p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- 1. Section 239 (2) (b) regarding personal matters about an identifiable individual, including municipal or local board employees;*
- 2. Section 239 (2) (c) regarding a proposed disposition of land by the Municipality;*

Carried.

14.2 Return to open session

Motion 210-2022

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 8:23p.m.

Carried.

14.3 Report and Action from Closed Session.

Council reviewed employee pay reports, discussed an issue regarding a local developer and discussed the potential disposition of an unopened road allowance.

15.0 **CONFIRMING BY-LAW**

Motion 211-2022

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law # 40-2022, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on September 20th, 2022, and that it now be read severally a first, second, and third time, and finally passed this 20th day of September 2022.

Carried.

16.0 **ADJOURNMENT**

Motion 212-2022

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:24 pm.

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, October 4th, 2022, 7:30 pm
Regular Meeting of Council – Tuesday, October 18th, 2022, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Municipality of Morris-Turnberry
Account List for**

October 4 2022

General

Bell Canada	Morris Office	457.03
Bell Canada	Emergency Lines	100.61
Bell Mobility	Cell Phone	25.41
Telizon	Long Distance Phone	2.20
Enbridge	Morris Office	14.74
Huron Clean	Office Cleaning	373.18
Donnelly Murphy	Legal	141.25
Orkin Canada	Pest Control	106.73
Midwestern Newspapers Corp	Advertisements	367.25
Wingham Regional Silverstick	Sponsorship	75.00
Township of North Huron	Fire Calls	685.86
Bluevale Community Committee	September Hall Rentals	25.00
Keystone User Group	Fall User Group Registrations x3	75.00
Recipient	Early Investment in Education and Skills	250.00
Bruce Whitmore	Wedding Solemnization	300.00
County of Huron	Planning Fees	4,134.00
Minister of Finance	EHT - September 2022	713.61
WSIB	WSIB - September 2022	936.85

Payroll

September 28 2022	Payroll	18,484.16
	Expenses	220.02

27,487.90

Building Department

Bell Mobility	Cell Phone	59.76
Minister of Finance	EHT - September 2022	157.93
WSIB	WSIB - September 2022	231.62

Payroll

September 28 2022	Payroll	4,548.28
	Expenses	-

Building Total 4,997.59

Property Standards

Property Standards Total -

Drainage

Hydro One	Hopper Pump	34.66
Chuck Hull	Lamont Municipal Drain	268.41
Doug Vincent	Lamont Municipal Drain	299.68
Doug Vincent	Blyth Creek Municipal Drain	140.62
John McKercher Construction Ltd.	Blyth Creek & Lamont Municipal Drain	788.18
John McKercher Construction Ltd.	Lamont & Hislop Municipal Drain	672.35
Ryan Construction Ltd.	Snell Municipal Drain	4,514.35
D&I Wattam Construction Ltd	Proctor Municipal Drain	2,949.30
D&I Wattam Construction Ltd	Lamont Municipal Drain	943.55
Dietrich Engineering Limited	Robertson Municipal Drain	9,040.00
Dietrich Engineering Limited	Shortreed Municipal Drain	13,560.00
Headway Engineering	Schwartzentruber Municipal Drain	8,744.83

Drainage Total 41,955.93

Parks & Cemeteries

Parks & Cemeteries Total -

Belgrave Water

Bell Canada	Belgrave Water	137.26
Allstream	Belgrave Water	68.15
WD Hopper & Sons Ltd.	McCrea Well Replacement	27,350.52

Water Total 27,555.93

Landfill

Bell Mobility	Cell Phone	8.91
MGM Townsend Tire	Parts for Packer	561.61
John McKercher Construction Ltd.	Morris Landfill	5,166.93
Bluewater Recycling Association	Curbside Pickup - September	13,688.82

Landfill Total 19,426.27

Roads

Bell Canada	Morris Shop	228.52
Bell Canada	Turnberry Shop	100.61
Bell Mobility	Cell Phones	59.05
HuronTel	Turnberry Shop	66.56
Enbridge	Morris Shop	29.48
Enbridge	Turnberry Shop	53.50
Comco Fasteners Inc	Shop Supplies	481.80
Toromont Cat	Parts for 15-10 Backhoe	444.84
New-Lift Hydraulics Ltd.	Parts for 13-03 Grader	139.45
Huron Tractor	Parts for 09-02 Grader	279.40
Altruck International Truck Centres	Parts for 16-05 Tandem	68.56
McGavin Farm Equipment	Parts for 18-16 Lawn Mower & 15-10 Backhoe	167.42
Ryan Construction Ltd.	Clyde Line	20,630.64
Receiver General for Canada	Radio Licence	93.00
Minister of Finance	EHT - September 2022	790.44
WSIB	WSIB - September 2022	1,159.31

Payroll

September 28 2022	Payroll	22,341.91
	Expenses	-

Roads Total 47,134.49

Account Total 168,558.11

Approved By Council:

October 4 2022

Mayor - Jamie Heffer

Treasurer- Sean Brophy



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

Consent Application Report – File C79-2022

Owner/Applicant: Joe Reinhardt on behalf of Joe Reinhardt Const Ltd.	Date: October 4, 2022
Property Address: 353 Turnberry Street	
Property Description: Concession B, Pt Lot 10; RP 22R-6317, Lots 149-151 Pt Lane, Turnberry Ward	

Recommendation: That provisional consent be:

- ☐ recommended for approval with the attached conditions
- ☐ recommended for deferral
- ☒ recommended for denial (referred to Huron County Council for a decision)

Purpose:

- ☐ enlarge abutting lot
- ☒ create new lot
- ☐ surplus farm dwelling
- ☐ right-of-way / easement
- ☐ other:

Area Retained 1 (west): 0.33 ac (1,333 m2) +/-	Official Plan Designation: Urban (Settlement Area)	Zoning: Village Residential – Low Density (VR1)
Area Severed 2 (middle parcel): 0.70 ac (282 m2)	Official Plan Designation: Urban (Settlement Area)	Zoning: Village Residential – Low Density (VR1)
Area Retained 3 (east): 0.69 ac (2812m2) +/-	Official Plan Designation: Urban (Settlement Area)	Zoning: Village Residential – Low Density (VR1)

Review: This application:

- ☐ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- ☐ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- ☐ Conforms with section 51(24) of the Planning Act;
- ☐ Conforms with the Huron County Official Plan;
- ☐ Conforms with the Morris Turnberry Official Plan
- ☐ Complies with the Morris Turnberry Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- ☐ Has been recommended for approval by the local township; and
- ☐ Has no unresolved objections/concerns raised (to date) from agencies or the public.

Agency Comments:

	Not Received	No Objections	Comments
Municipal Staff			Concerns received from MT Public Works – see below
Neighbours	<input checked="" type="checkbox"/>		

Figure 1. Subject Property (outlined in orange)



Figure 2. Severance Sketch (submitted by applicant)



Additional Comments:

This application proposes to create three lots from one existing parcel, zoned Village Residential – Low Density (VR1) in the Settlement Area of Lowertown. The subject parcel is vacant with the exception of one shed that is proposed to be removed. This application proposes three lots, with one of the lots proposed to be used for a four-plex residential building (see Figure 2- Severed 2), another lot to be utilized for a single detached dwelling (see Figure 2- Retained 3) and the third lot for a commercial development (see Figure 2- Retained 1).

The applicant submitted a Nitrate Study report as part of their complete application package; Geoff Rether, Senior Hydrogeologist, of Wilson & Associates, prepared the report. The report concluded, “the maximum number of lots allowable under the Ministry of Environment, Conservation & Parks (MECP) guideline will be 2.3. Therefore, 2 lots will be supportable under the MECP guideline limit of 10mg/L”. The applicant is applying for a total of three lots and five residential units. This application is not supported by the applicant’s accompanying Nitrate Study.

Planning Review:

The Planning Act (the Act) is provincial legislation that sets out the parameters for land use planning in Ontario. It describes how land uses may be controlled, and who may control them. Section 2 of the Act states that Municipal Council in *carrying out their responsibilities under this Act, shall have regard to, among other matters, matters of provincial interest such as,*

(e) the supply, efficient use and conservation of energy and water;

(f) the adequate provision and efficient use of communication, transportation, sewage and water services and waste management systems;

(h) the orderly development of safe and healthy communities;

(j) the adequate provision of a full range of housing, including affordable housing;

(n) the resolution of planning conflicts involving public and private interests;

(o) the protection of public health and safety;

(p) the appropriate location of growth and development; and

(r) the promotion of built form that, (i) is well-designed, (ii) encourages a sense of place, and (iii) provides for public spaces that are of high quality, safe, accessible, attractive and vibrant.

This application does not have regard to all matters of provincial interest. While the approval of this application and corresponding zoning by-law amendment application would provide a range of housing options without considerations of concerns from a hydrogeology/nitrate perspective, the application does not allow for the orderly development of a safe community, nor is there regard to public health and safety from a drinking water perspective. Additionally, the proposed commercial parcel is undersized and in close proximity to proposed and existing residential land uses which could create land use conflicts.

The Provincial Policy Statement, 2020 (PPS) provides policy direction on matters of provincial interest and planning decisions are required to be consistent with these policy directions. The PPS provides policy direction to ensure that communities are developed in a healthy, safe and efficient manner.

The following PPS policies shown in italics are highlighted for discussion for the subject application:

1.1.3.4 Appropriate development standards should be promoted which facilitate intensification, redevelopment and compact form, while avoiding or mitigating risks to public health and safety.

1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. In settlement areas, individual on-site sewage services and individual on-site water services may be used for infilling and minor rounding out of existing development.

This application and supporting documents do not demonstrate no risk to public health, nor is there confirmation that the site conditions are suitable for the long-term provision of private servicing with no negative impacts. Given the undersized subject parcels, and the hydrogeological conditions in this area of Lowertown, an application to create three parcels is not appropriate. This application and submitted documentation do not demonstrate no negative impact over the long-term, and as such, this application is not desirable for the appropriate development or use of the land, proposed buildings or structures. This application is not consistent with the PPS.

The Huron County Official Plan considers Lowertown, Wingham to be a Tertiary Settlement Area. *Tertiary Settlement Areas are villages and hamlets which are serviced by individual or private communal on-site services. Development in these areas will be small-scale and limited to infilling and rounding out. These communities are intended to provide fewer opportunities for growth, a limited variety of services, and employment opportunities that are in keeping with the rural setting and character of the community.*

Section 6.6 of the Morris-Turnberry Official Plan (referred to as “the Plan”) outlines the hydrogeological concerns within the Settlement Area of Lowertown, Wingham. Within Lowertown, there are no municipal sewer or water systems. Lowertown has a known high water table and sensitive soils. The Plan requires that lot sizes be determined by the suitability of soils for sewage disposal, which is required to be in compliance with the Ministry of Environment and Energy (MOEE) D-Series Guideline D-5-4 Individual On-Site Sewage Systems: Water Quality Impact Risk Assessment (referred to as D-5-4 Guidelines).

The Plan states that limited development may be permitted on private septic systems where it has been demonstrated that impacts to ground and surface water will be within acceptable limits as per standards established by the appropriate authority. Based on the Nitrate Study, Mr. Rether concluded that the residential lots (for one single-detached dwelling each) are required to be a minimum of 3260 m² in size. The proposed lot size for four residential units is only 2780 m² and the lot proposed for a single detached dwelling is 2812 m². As such, this application does not meet the MECP Guidelines, the proposed lot sizes are substantially undersized for the nitrate considerations in this area of Lowertown, and the proposed density of development is inappropriate in this location.

The proposed lot to be utilized for a commercial storage warehouse is designated Residential in the Morris-Turnberry Official Plan. Section 6.6.2 of the Plan contemplates future commercial uses on lands designated Commercial or by Official Plan Amendment and Zoning By-law Amendment, subject to specific criteria including that the use is compatible with the character of the area and adequate services are available. This proposed commercial parcel (1335 square metres) does not meet the minimum lot size requirements in the Highway Commercial Zone of the Morris-Turnberry Zoning By-law, where commercial storage warehouse is a permitted use. Additionally, the applicant has not demonstrated that the proposed commercial use is compatible with the surrounding residential land uses.

In summary, this application does not conform to the Huron County or Morris-Turnberry Official Plans.

Comments

The applicant indicated there is an existing septic system on the lot identified as Retained 3. Morris-Turnberry Chief Building Official does not have any knowledge of the system being installed or whether it will be sufficient for the proposed development. There is a well currently on the property that is on the lot identified as Severed 2.

Concerns were received from the Municipal Public Works Department in regard to the overall development of the subject property. Public Works staff are concerned about lot grading and drainage, storm water management and site planning, including but not limited to- appropriate setbacks, snow storage, parking, servicing, etc. Public Works staff concluded that proceeding to rezone and sever the subject property without any relevant plans or studies being completed and reviewed by a Professional Engineer is not recommended. Furthermore, considerations for planting strips and appropriate buffers between land-uses are required.

One neighbour commented that he does not have any objections to the severance application but would like to make it known that he owns an aerodrome on the other side of West Street and felt it necessary that any perspective owners or renters be made aware of the adjacent land use.

Conclusion

This application does not have regard to Provincial interest, is not consistent with the Provincial Policy Statement, does not conform to the Huron County or Morris-Turnberry Official Plans and does not comply with the Morris-Turnberry Zoning By-law.

As such, it is recommended that severance application C79/22 be denied.

Sincerely,

“Original Signed By”

Meghan Tydd-Hrynyk
Planner



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

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www.huroncounty.ca

To: Morris-Turnberry Council
From: Meghan Tydd-Hrynyk, Planner
Date: October 4, 2022

Re: Zoning By-law Amendment Z03-2022

Concession B, Pt Lot 10; RP 22R-6317, Lots 149-151 Pt Lane (353 Turnberry Street)

Owner/Applicant: Joe Reinhardt

RECOMMENDATION

It is recommended that zoning by-law amendment application Z03-2022 be **denied**.

PURPOSE

The purpose of the proposed zoning by-law amendment is to amend the zoning on two proposed lots from Severance Application C79-2022 - 353 Turnberry Street (Plan 410 Lots 149 to 151 Pt; Lane and RP 22R6317 Part 1) in the Municipality of Morris-Turnberry. The proposed zoning on the lot described as "Severed 2" on the map below would be rezoned from Village Residential – Low Density (VR1) to Village Residential – Medium Density (VR2) to allow for a four unit residential building. The proposed zoning on the lot described as "Retained 1" would be rezoned from Residential – Low Density (VR1) to Village Industrial (VM1) to allow for a commercial storage warehouse building. The subject property is approximately 1.73 acres with "Severed 2" being 0.70 acres and "Retained 1" being 0.33 acres.

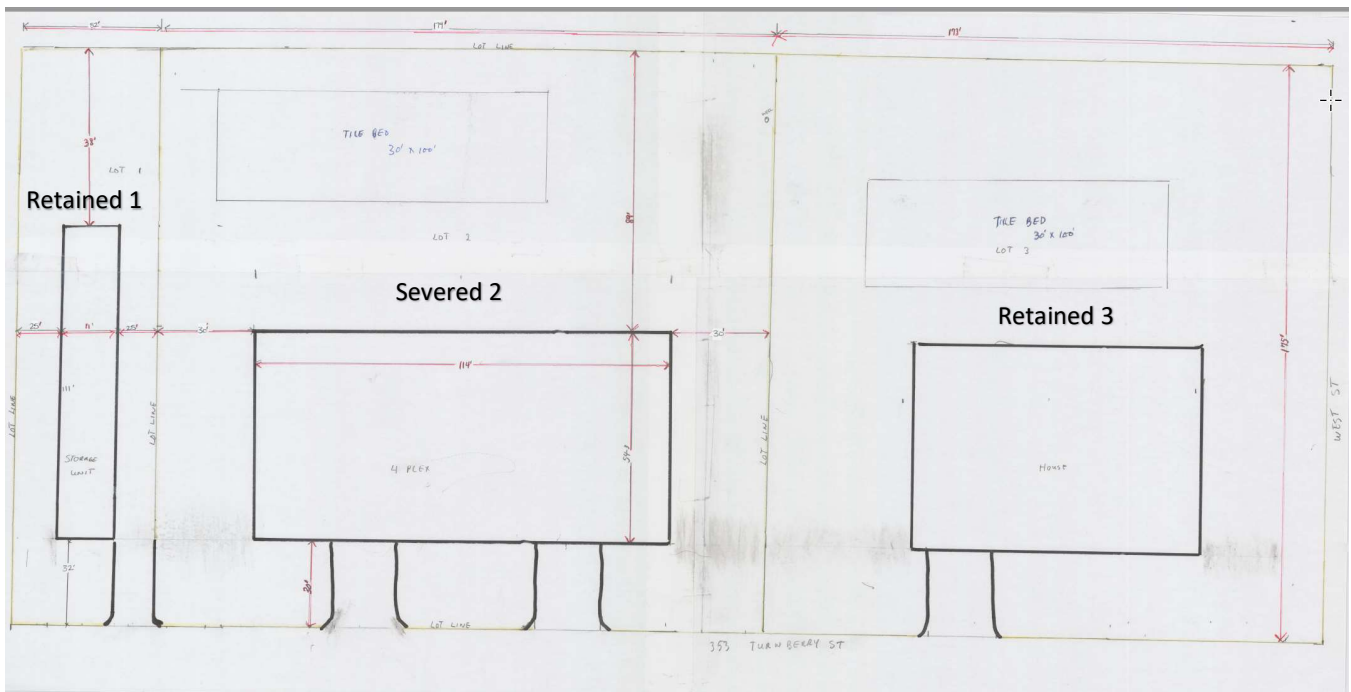
REVIEW

The subject property is designated Residential on Schedule B of the Morris-Turnberry Official Plan and is zoned VR1 (Village Residential – Low Density) in the Morris-Turnberry Zoning By-law (Key Map - Lowertown).

Figure 1. Airphoto of Subject Property (outlined in orange)



Figure 2. Site Sketch provided by the applicant



The overall property is approximately 1.73 acres (0.7 hectares) in size with “Severed 2” being 0.70 acres and “Retained 1” being 0.33 acres. The site is bounded by residential to the north, east and south and agriculture on the west.

The applicant is proposing to sever the property, resulting in 3 lots. One lot “Retained 3” will remain VR1. “Severed 2” is proposing to change the zoning to VR2 to allow for a four plex to be developed on the property. “Retained 1” is proposing to change the zoning to VM1 to permit a commercial storage facility.

Section 8.15 of the Morris-Turnberry Official Plan (MT OP) requires that a hydrogeological/ground water impact study be required for development proposed on private sewage services. As such, the applicant submitted a Hydrogeological Nitrate Study to confirm no negative impacts to the groundwater.

The applicant retained Geoff Rether, Senior Hydrogeologist from Wilson Associates to complete the Nitrate Study. The current application is proposing 5 dwelling units on 2 lots (a four-plex on the first and a single detached dwelling on the second).

The location of the subject lands in Lowertown are identified as being surrounded by a Significant Groundwater Recharge Area (SGRA) in the Maitland Valley Sourcewater Protection Plan. Sourcewater Protection states that a SGRA is an area that will *“allow a significant amount of rain or snow melt to infiltrate down into groundwater, and can contribute to the quantity of groundwater available. Groundwater can also be vulnerable to contamination in these areas depending on the depth and type of soil.”*

In the submitted Nitrate Study, the upper soil profile of the subject lands is confirmed to consist mainly of sandy silt with some clay, to a sand and silt with some clay with varying gravel content and that shallow groundwater conditions are indicated throughout the site.

The applicant is proposing to service four (4) dwelling units with one conventional treatment system and one (1) dwelling with an additional conventional treatment system. The report concludes that under the Provincial Guideline D-5-4 “Technical Guideline for Individual On-Site Sewage Systems”, the maximum number of lots with single detached dwellings is two (2). The applicant’s Nitrate Study does not support the proposed development.

Planning Act

The Planning Act (the Act) is provincial legislation that sets out the parameters for land use planning in Ontario. It describes how land uses may be controlled, and who may control them. Section 2 of the Act states that Municipal Council *in carrying out their responsibilities under this Act, shall have regard to, among other matters, matters of provincial interest such as,*

- (e) the supply, efficient use and conservation of energy and water;*
- (f) the adequate provision and efficient use of communication, transportation, sewage and water services and waste management systems;*
- (h) the orderly development of safe and healthy communities;*
- (j) the adequate provision of a full range of housing, including affordable housing;*

- (n) the resolution of planning conflicts involving public and private interests;*
- (o) the protection of public health and safety;*
- (p) the appropriate location of growth and development;*

This application to recognize an increase in lot density for the establishment of a four-plex dwelling does not have regard to all matters of provincial interest. While the development would provide a range of housing options for the area of Lowertown, without appropriate servicing considerations and options for the long-term, the application does not allow for the orderly development of a safe community, nor is there regard to public health and safety from a drinking water perspective.

In review of the submitted nitrate study, there are several significant concerns regarding lot intensification. This application does not have regard to the Planning Act.

Provincial Policy Statement, 2020 (PPS)

The Provincial Policy Statement provides policy direction on matters of provincial interest and planning decisions are required to be consistent with these policy directions. The PPS provides policy direction to ensure that communities are developed in a healthy, safe and efficient manner.

The following PPS policies shown in italics are highlighted for discussion for the subject application:

1.1.3.4 Appropriate development standards should be promoted which facilitate intensification, redevelopment and compact form, while avoiding or mitigating risks to public health and safety.

1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. In settlement areas, individual on-site sewage services and individual on-site water services may be used for infilling and minor rounding out of existing development.

Given the Nitrate Report conclusions, an application for a four-plex dwelling unit represents inappropriate intensification on private services. The application and submitted documentation do not confirm that the proposed lot density and site conditions are suitable for the long-term provision of private servicing with no negative impacts. The application is not consistent with the PPS.

Huron County and Morris-Turnberry Official Plans

The Huron County Official Plan considers Lowertown to be a Tertiary Settlement Area. Tertiary Settlement Areas are villages and hamlets which are serviced by individual or private communal on-site services. Development in these areas will be small-scale and limited to infilling and rounding out. These communities are intended to provide fewer opportunities for growth, a limited variety of services, and employment opportunities that are in keeping with the rural setting and character of the community.

The MT OP contains policies for development within the Settlement Areas. Section 6.1.3 of the MT OP states that development in Tertiary Settlement Areas, such as Lowertown will be small-scale and limited to infilling and rounding out. Section 6.3 outlines the general policies for intensification. Section 6.3.2.1 states, in Tertiary Settlement areas, increased density and intensification will be based on the

provision of adequate services. As such, the application does not conform to the Huron County or Morris-Turnberry Official Plan.

The Residential policies of the Official Plan (Section 6.6) do not permit commercial uses such as the proposed commercial storage warehouse. Commercial storage warehouses often have security fencing and lighting which is not in keeping with the surrounding residential area and could create land use conflict.

Planning Comments

The subject proposal does not represent infilling or minor rounding out – it is an example of intensification of existing lots. The development of five (5) dwelling units, in addition to a commercial lot, cannot be supported in this location on conventional septic systems; the calculations based on the nitrate loading of a conventional system demonstrate that only two (2) dwelling units can be supported.

The Official Plan does not permit the establishment of a commercial land use within the residential areas.

Site Design

The direction contained in Section 6.5.6 (Hamlet Development Standards) is relevant as it states that severances will be used to infill and to develop small holdings as a logical extension of existing development. When severances are used to develop small holdings, they will be based on a pre-design approved by the Municipality and will indicate how the proposed lots fit into the existing development pattern. Further, it states that lot sizes will be sufficient to accommodate the proposed method of servicing over the long term. Where septic systems are proposed, developments will comply with the provincial groundwater protection criteria for nitrates.

Insufficient information regarding the proposed septic treatment system has been provided in order to comment on the viability of the proposed lot layout.

Comments Received

Morris-Turnberry Public Works Department:

The proposed zoning amendment in itself will have no negative impact on Morris-Turnberry Public Works. However, the proposed development that requires the zoning amendment may. In order to proceed with the proposed development an approved lot grading and drainage plan including but not limited to existing and proposed grades, all drainage features, drainage connections, surface types etc. will be required. A Storm Water Management Plan may be required to ensure non-injurious storm water drainage to a suitable outlet. A site plan showing all buildings and features with dimensions will be required including, but not limited to set back requirements, snow storage, parking spaces, tile beds etc.

The above plans shall be submitted without qualifications and be designed and prepared by a qualified Professional Engineer.

Proceeding to rezone and sever this property prior to the relevant plans and studies being completed is not recommended by the Morris-Turnberry Public Works Department.

No other comments were received at the time of writing this report

Summary

This application is not consistent with the PPS, does not conform to the Huron County or Morris-Turnberry Official Plans and does not represent good planning. As such, it is recommended that application Z03-2022 be **denied**.

Sincerely,
"original signed by"

Meghan Tydd-Hrynyk, Planner



THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW 41– 2022

Being a by-law to amend by-law 45-2014 of the Municipality of Morris-Turnberry.

WHEREAS the Municipal Council of the Corporation of the Municipality of Morris-Turnberry considers it advisable to amend Morris-Turnberry Zoning By-law 45-2014, as amended, of the Corporation of the Municipality of Morris-Turnberry; and

NOW THEREFORE the Council of the Corporation of the Municipality of Morris-Turnberry ENACTS as follows:

1. This by-law shall apply to 353 Turnberry Street (Plan 410 Lots 149 to 151 Pt; Lane and RP 22R6317 Part 1) in the Municipality of Morris-Turnberry and is comprised of Schedules 1-4.
2. By-law 45-2014 is hereby amended by changing the zoning from VR1 (Village Residential – Low Density) to VR2 (Village Residential – Medium Density) for the parcel referred to as “Severed 2”. The zone symbol of the lands identified as ‘zone change to VR2’ are shown on the attached Schedule 4.
3. By-law 45-2014 is hereby amended by changing the zoning from VR1 (Village Residential – Low Density) to VM1 (Village Industrial) for the parcel referred to as “Retained 1”. The zone symbol of the lands identified as ‘zone change to VM1’ are shown on the attached Schedule 4.
4. Key Map – Lowertown, By-law 45-2014 is hereby amended as shown on the attached Schedule 3 of this by-law.
5. All other provisions of By-law 45-2014 shall apply.
6. This by-law shall come into force pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

Read a FIRST and SECOND time this 4th day of October, 2022.

Read a THIRD time and FINALLY PASSED this 4th day of October, 2022.

Mayor, Jamie Heffer

Clerk, Trevor Hallam

SCHEDULE 1

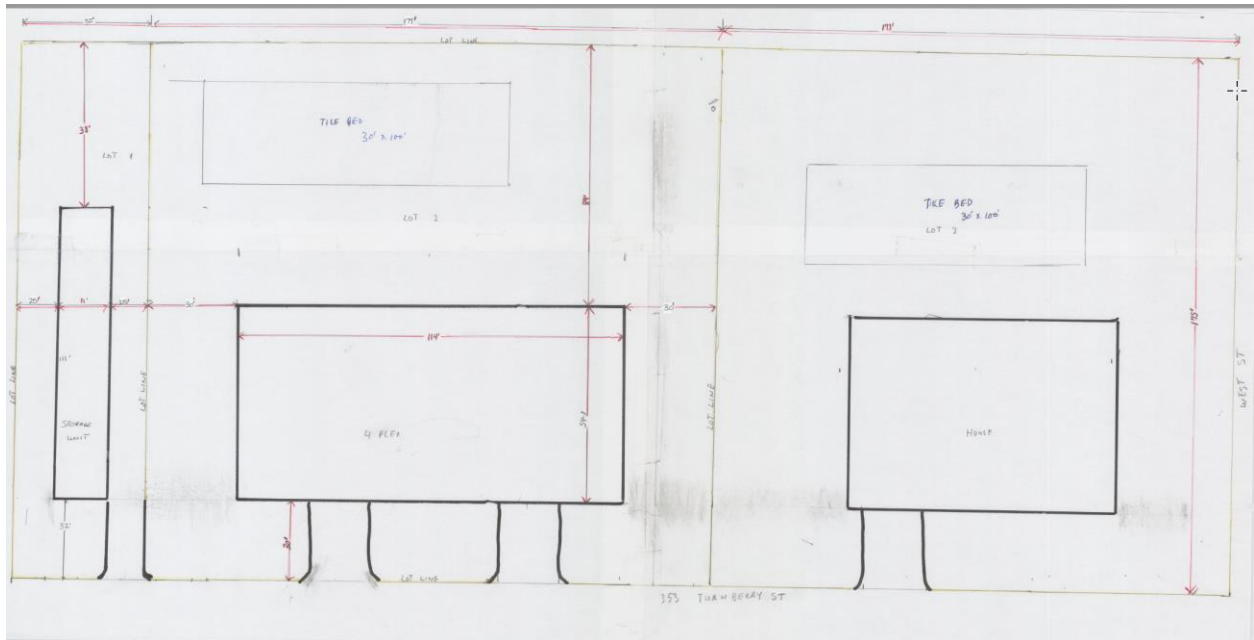
CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY BY-LAW NO. 41 - 2022

By-law No 41- 2022 has the following purpose and effect:

1. The purpose of the proposed zoning by-law amendment is to amend the zoning on two proposed lots from Severance Application C79-2022 - 353 Turnberry Street (Plan 410 Lots 149 to 151 Pt; Lane and RP 22R6317 Part 1) in the Municipality of Morris-Turnberry. The proposed zoning on the lot described as “Severed 2” on the map below would be rezoned from Village Residential – Low Density (VR1) to Village Residential – Medium Density (VR2) to allow for a four unit residential building. The proposed zoning on the lot described as “Retained 1” would be rezoned from Residential – Low Density (VR1) to Village Industrial (VM1) to allow for a commercial storage warehouse building. The subject property is approximately 1.73 acres with “Severed 2” being 0.70 acres and “Retained 1” being 0.33 acres.
2. This by-law amends the Municipality of Morris-Turnberry Zoning By-law 45-2014. All other zone provisions apply.
3. The location map and key map showing the location to which this by-law applies are found on the following pages and are entitled Schedule 2, Schedule 3 and Schedule 4.

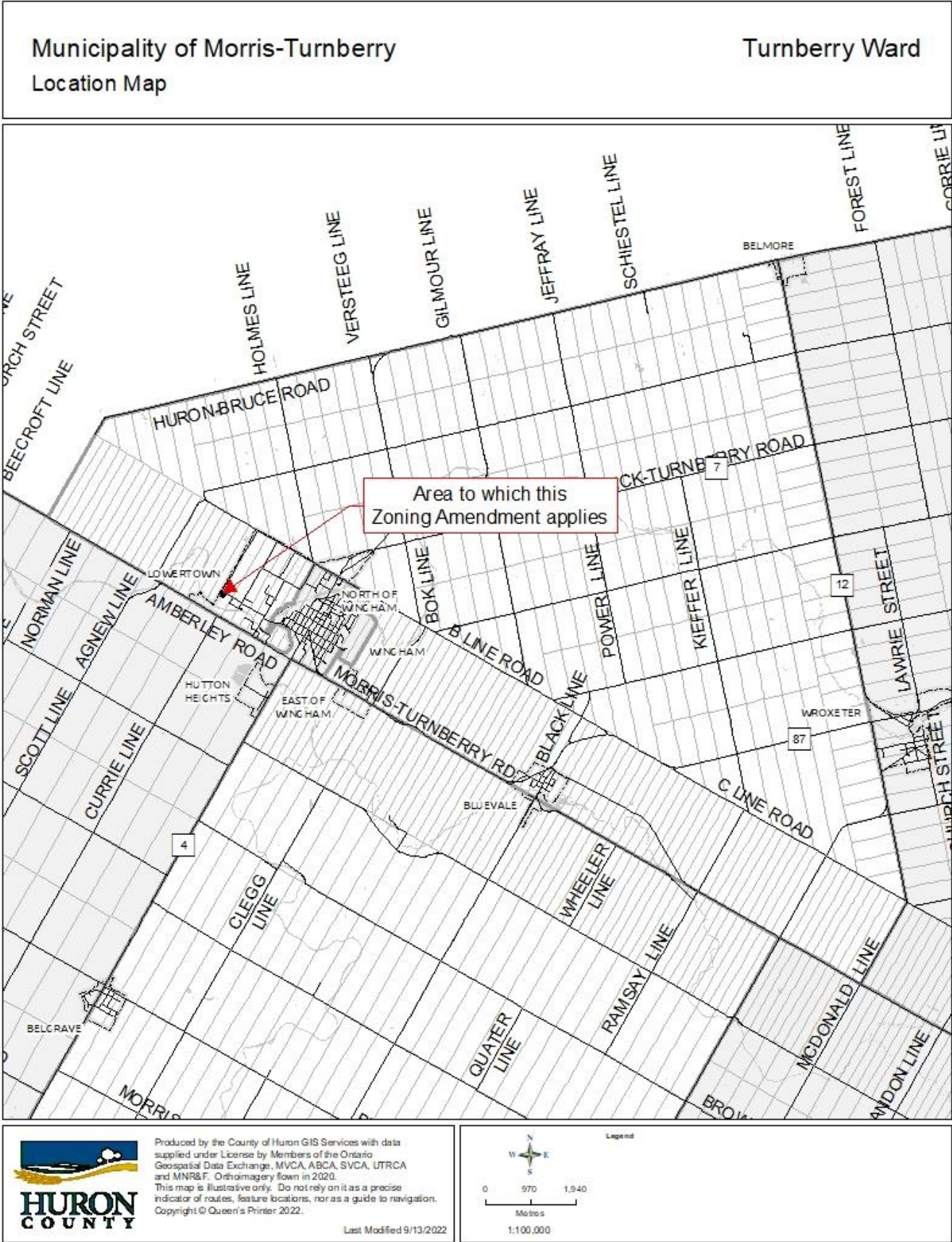
SCHEDULE 2

THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY BY-LAW NO. 41 – 2022

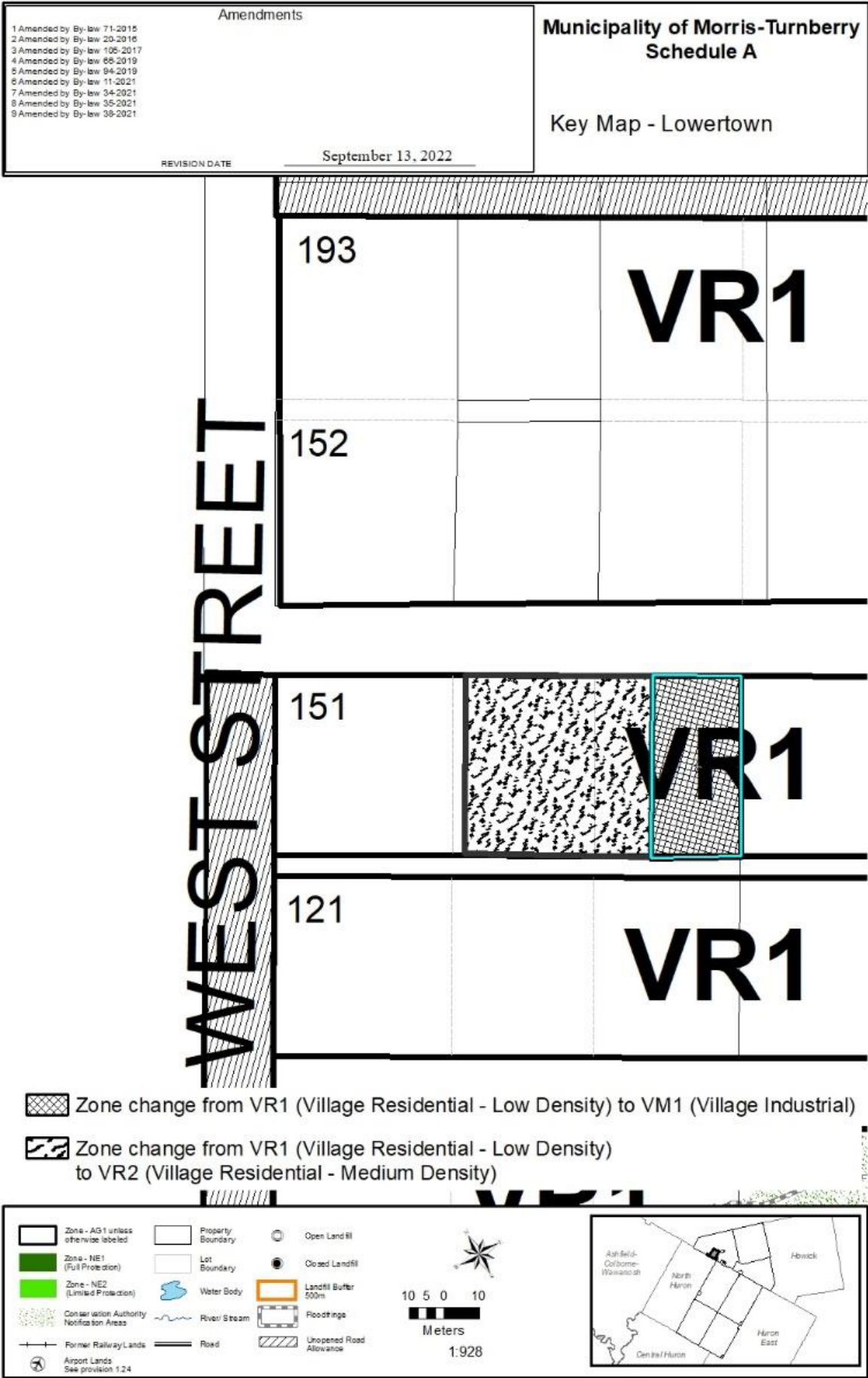


SCHEDULE 3

THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY
BY-LAW No. 41 – 2022



SCHEDULE 4
THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY
BY-LAW No. 41 – 2022



Effect of Public and Agency Comments

	A. Effect of Public Comments on Decision of Council	B. Effect of Agency Comments on Decision of Council (e.g. Planning, Public Works, Health Unit)
1. Council agrees with effects of input as contained in the planning report	Council concurs with the planning report regarding the effect of public and agency comments on the decision.	
2. No comments received	No public comments were received on this application so there was no effect on the decision.	No agency comments were received on this application so there was no effect on the decision.
3. Supportive comments received	Public comments were received in support of the application, the effect of which resulted in a decision to approve the application.	Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.
4. Concerns raised were addressed through conditions to approval or changes to mapping or text amendment	Public comments were received on the issue(s) of _____. The comments were addressed through (conditions to approval/changes to the mapping or text of the amendment).	Comments were received from agencies on the issues of _____. The comments were addressed through (conditions to approval/changes to the mapping or text of the amendment).
5. Concerns raised did not influence the decision	Public comments were received on the issue(s) of _____. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application.	Comments were received from agencies identifying the issue(s) of _____. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application.
6. Concerns raised did influence the decision	Public comments were received on the issue(s) of _____, the effect of which influenced the decision of Council to (approve/deny) the application.	Agency comments were received on the issue(s) of _____, the effect of which influenced the decision of Council to (approve/deny) the application.
7. Comments received in support and opposition to the application	Options from above 1A/3A/4A/5A/6A	Options from above 1B/3B/4B/5B/6B
8. Other	Additional wording deemed appropriate by Council	Additional wording deemed appropriate by Council



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To: Mayor and Members of Council, Morris-Turnberry
From: Meghan Tydd-Hrynyk, Planner
Date: October 4, 2022
Re: Minor Variance Application MV04/22 (Frank & Doris Sanders)
Property Address: Concession 7, North Part Lot 6, Morris (Cranbrook Road)

Recommendation

It is recommended that Application MV04/22 be approved with the following conditions:

1. The structure be located within the footprint contained on the sketch that accompanied the application;
2. The variance approval is valid for a period of 18 months from the date of Council's decision.

Proposed Variances

Proposed relief from Section 4.6, to reduce the required Minimum Distance Separation (MDS) setback for the construction of a new house from 724m to 530m as measured from the edge of the swine barn on the property to the east (40773 Cranbrook Road – Rammeloo Farms Ltd.) to the proposed location of the house.

Review

The property is designated Agriculture and Natural Environment on Schedule B of the Morris-Turnberry Official Plan. The property is zoned AG1 (General Agriculture) and NE2 (Natural Environment – Limited Protection Zone) – Key Map Morris (Southwest).

The purpose of this application is to reduce the required Minimum Distance Separation (MDS) setback to allow for new construction of a house.

Figure 1: Subject Parcel – Aerial Photograph with Proposed House Location and Existing Barn Location

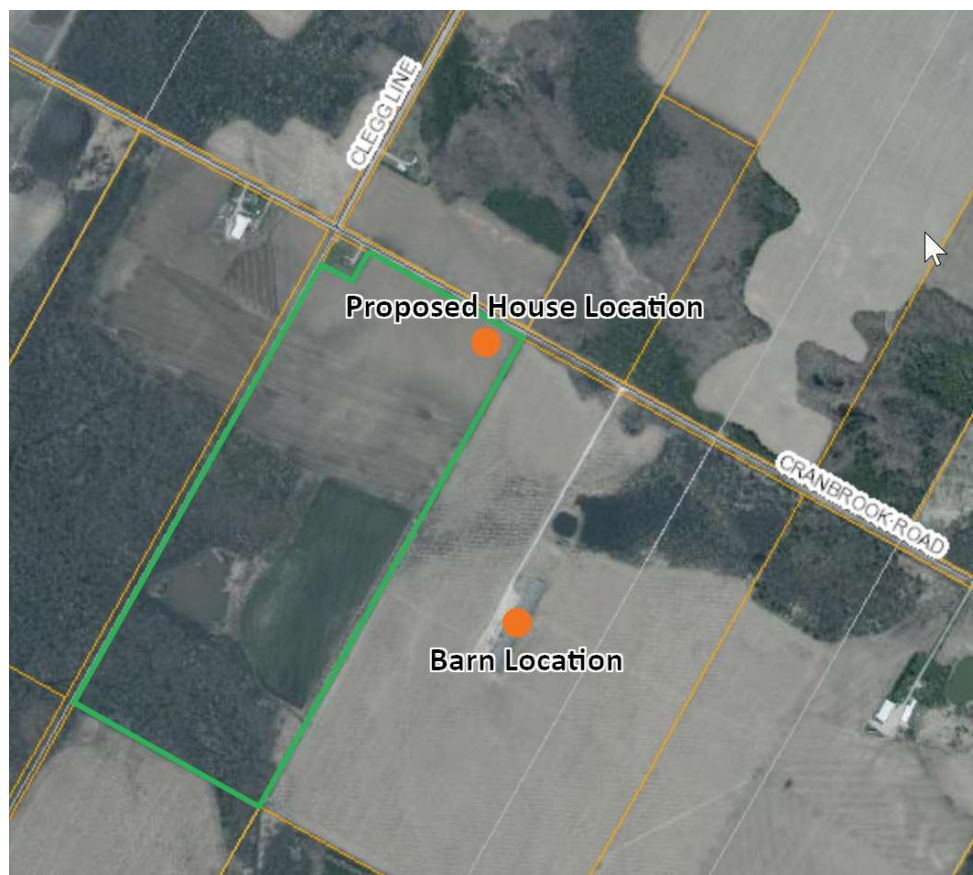


Figure 2: Subject Property looking south-east on Cranbrook Road



COMMENTS

Minor variances are required to satisfy four tests under the Planning Act before they can be approved. To be approved the requested variance must be:

- 1) minor,
- 2) desirable for the appropriate development or use of the land, building or structure,
- 3) maintain the general intent and purpose of the Zoning By-law, and
- 4) maintain the general intent of the Official Plan.

The purpose of this application is to reduce the required Minimum Distance Separation (MDS) setback to allow for the construction of a new house.

The application proposes to reduce the required MDS setback of 724m to 530m to the neighbouring barn; this represents a 27% deficiency with respect to the required MDS setback.

While onsite, it is evident that there is a change in grade from the road towards the field on the subject property. The proposed dwelling location was also chosen due to the existing entrance off Cranbrook Road which provides better sightlines as the entrance is at the top of a crest in the hill.

This application meets all four tests for a minor variance. There are no foreseen adverse impacts to surrounding properties, the MDS setback reduction is to a house on properties with chicken barns within the same farming operation, and therefore the application is deemed to be minor. The proposed development is desirable for the subject property as the use of the subject property will continue to be agricultural as intended by the Morris-Turnberry Official Plan and the Morris-Turnberry Zoning By-law. Consequently, the variances maintain the intent of both the Official Plan and Zoning By-law.

The variance requested is both minor and appropriate in terms of the impact on the surrounding properties. As the four tests for a minor variance have been met, it is recommended that the requested variance be approved with conditions.

Comments Received

No comments were received from Municipal Staff or members of the public at the time of submitting this report.

SUMMARY

It is recommended that Application MV04/22 be approved with the following conditions:

1. The structure be located within the footprint contained on the sketch that accompanied the application;
2. The variance approval is valid for a period of 18 months from the date of Council's decision.

Please note this report is prepared without the benefit of input from the public as may be obtained through the hearing. The Committee should carefully consider any comments and/or concerns expressed at the hearing prior to making their decision on this application.

Sincerely,

"original signed by"

Meghan Tydd-Hrynyk
Planner

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Kim Johnston, Deputy Clerk

DATE: October 4, 2022

SUBJECT: WSIB Health and Safety Excellence Program Update

RECOMMENDATION

For information only.

BACKGROUND

The WSIB Health and Safety Excellence Program was brought to the attention of Council at the July 19, 2022 council meeting.

The Health and Safety Excellence program is to provide a clear roadmap to improve workplace health and safety and receive rebates and recognition for the efforts.

COMMENTS

To date, an assessment has been completed with PSHA. The health and safety topics have been revised and reviewed by the Joint Health and Safety Committee.

The topic that Morris-Turnberry is updating/revising is the Leadership, Commitment, Roles and Responsibilities policy, which is attached for your review.

Training is provided to employees and we are hopeful to complete an evaluation of the policy by the end of October, 2022.

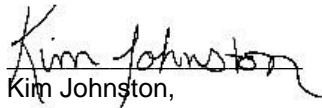
Once all the training, and evaluating of the policy has been completed, the policy will be submitted to PSHA to review.

PSHA will submit to WSIB by December 2, 2022. WSIB will review the submission and will contact the Municipality on their next steps to receive the rebates.

OTHERS CONSULTED

Allison Whyte, Health and Safety consultant with PSHA
Trevor Hallam, CAO/Clerk
Kaitlyn Armstrong, Administrative Assistant

Respectfully submitted,



Kim Johnston,
Deputy Clerk

LEADERSHIP, COMMITMENT, ROLES & RESPONSIBILITIES

Date of Issue: September 21, 2022	Review Date: Annually - September
Written by: Kim Johnston	Date: September 16, 2022
Reviewed by: Joint Health and Safety Committee	Date: September 21, 2022
Approved by: Trevor Hallam, CAO/Clerk	Date: September 21, 2022

1. PURPOSE

To define the health and safety responsibilities of Senior Management with various levels of authority in the organization, following obligations established in the Occupational Health and Safety Act (OHSA) and Regulations.

The elected officials and management of the Municipality of Morris-Turnberry are vitally interested in the health and safety of all its employees. Protection of employees from injury or occupational disease is a continuing objective. The Municipality of Morris-Turnberry will make every effort to provide a safe, healthy work environment. All supervisors and workers must be dedicated to the continuing objective of reducing the risk of injury.

Effective leadership and commitment from Senior Management for the health and well-being of everyone in the workplace is essential. Senior management has the ultimate responsibility for the health and safety of all workers. Senior Management will ensure a Health and Safety Policy is developed annually in accordance with OHSA legislation and to reflect our municipality's commitment to health and safety.

Health and Safety Policy:

To provide a guideline which outlines the health and safety responsibilities of various workplace parties.

The Municipality of Morris-Turnberry as an employer is ultimately responsible for worker health and safety. The Council and Senior Management will take every precaution reasonable for the protection of the worker.

Every worker must protect their own safety by working in compliance with the law and safe work practices and guidelines established by the Municipality.

The Municipality of Morris-Turnberry is committed in that a policy of health and safety form an integral part of its visions and everyone from the Mayor to the worker endorses the policy.

Trevor Hallam, CAO/Clerk

2. SCOPE

This standard applies to all areas of the workplace and all workers at all levels of the organization.

3. DEFINITIONS

Competent Person – Means a person who:

- Is qualified because of knowledge, training and experience to organize the work and its performance.
- Is familiar with the Act and the Regulations that apply to the work, and
- Has knowledge of any potential or actual danger to health or safety in the workplace.
- When appointing a Supervisor, the Employer must appoint a Competent Person.

Constructor – Means a person who:

- Undertakes a project for an owner and includes an owner who undertakes all or part of a project by himself or by more than one employer.

Employer – Means a person who:

- Employs one or more workers or contracts for the services of one or more workers and includes a contractor or subcontractor who performs work or supplies services and a contractor or subcontractor who undertakes with an owner, contractor or subcontractor to perform work or services.
- Includes Councillors, Senior Management such as CAO/Clerk, Director of Public Works

Health and Safety Management System (HSMS) – means a coordinated system of procedures, processes and other measures that is designed to be implemented by employers in order to promote continuous improvement in occupational health and safety.

Owner – Includes:

- A trustee, receiver, mortgagee in possession, tenant, lessee, or occupier of any lands or premises used or to be used as a workplace, and a person who acts for or on behalf of any owner as an agent or delegate.

Prescribed – Means:

- Prescribed by a regulation made under the Occupational Health and Safety Act.
- To lay down, in writing or otherwise, as a rule or a course of action to be followed.

Municipality of Morris-Turnberry Health and Safety POLICY & PROCEDURE

Supervisor – Means a person who:

- Has charge of a workplace or authority over a worker.
- Includes Public Works Foreman

Worker – Means any of the following:

- A person who performs work or supplies services for monetary compensation.
- A secondary school student who performs work or supplies services for no monetary compensation under a work experience program authorized by the school board that operates the school in which the student enrolled.
- A person who performs work or supplies services for no monetary compensation under a program approved by a college or applied arts and technology, university, private career college or other post-secondary institution.

Workplace – Means:

- Any place in, on, or near where a worker works. It could be a building, an open field, a road, forest, vehicle, etc.

4. ROLES AND RESPONSIBILITIES

Morris-Turnberry Council Responsibilities

- Responsible for the Health and Safety of all employees.
- Responsible for ensuring all employees and management are protected from personal injury (and liability).
- Ultimately accountable for the health and safety management system and ensuring it addresses and complies with all provincial acts, regulations, and requirements.
- Ensures compliance with legislative and regulatory requirements on behalf of the Municipality and assumes the responsibilities of the employer in legislation.
- Ensures proper functioning of the Internal Responsibility System (IRS).
- Ultimately responsible for establishing the Health and Safety Policy Statement for the organization (signed and dated annually), including the setting of safety objectives and ensuring those actions are appropriately resourced.
- Responsible for promoting, sponsoring, and supporting the Health and Safety Policy Manual. Holds ultimate accountability to employees, management, and regulatory authorities for health and safety.

Municipality of Morris-Turnberry Health and Safety POLICY & PROCEDURE

Senior Management Responsibilities

- Responsible for setting the Municipality's safety rules, ensuring a program to ensure rules are followed, and for the performance of the health and safety system.
- Responsible for ensuring the implementation and maintenance of a program for managing and evaluating sub-contractors performing work under the organization.
- Responsible for reviewing and endorsing the Municipal Workplace Violence and Harassment Program and ensuring that program is appropriately resourced. Senior Management is responsible for taking the appropriate actions to prevent incidents of violence and harassment in the workplace.
- Responsible for reviewing and endorsing the company Return to Work and Re-Employment Program to manage the procedures surrounding employee return to work following a workplace injury.
- Responsible for participating in the Annual Joint Health and Safety Policy Review process.
- Responsible for the health and safety performance of the employees.
- Accountable to the Council for health and safety performance and for carrying out the Council's vision for health and safety for the Municipality.
- Accountable to employees, supervisors, and management under their control and area(s) of responsibility – for health and safety.
- Responsible for ensuring the health and safety manual addresses all current health and safety legislative requirements and that an effective program is in place to ensure these requirements are being met.
- Responsible for conducting workplace inspections as per the workplace inspection schedule.
- Responsible for implementing and maintaining a program to manage the health and safety requirements of sub-contractors.
- Responsible for ensuring the Municipality's rules are adhered to.
- Responsible for ensuring employees under their control are current with required health and safety training, including health and safety orientation training for new employees.
- Responsible for promoting, sponsoring and supporting the Health and Safety Policy and Manual.
- Accountable for health and safety performance and for carrying out the Council's vision for health and safety for the corporation (Health & Safety Policy Statement).
- Accountable to employees, supervisors, and management under their control and area(s) of responsibility – for health and safety.

Municipality of Morris-Turnberry Health and Safety POLICY & PROCEDURE

- Responsible for ensuring all employees are aware of their health and safety responsibilities and that all employees put the rules, procedures, and regulations into practice.
- Responsible for implementing and maintaining a program to manage the health and safety requirements of sub-contractors.
- Responsible for ensuring that employees under their control are current with required health and safety training and that a mechanism is in place to identify and carry out safety-related training.
- Responsible for cooperating with the Joint Health and Safety Committee (JHSC) where required.
- Responsible for holding meetings during which health and safety performance is reviewed, including incidents and investigations, workplace inspections, etc.
- Responsible for promoting, sponsoring and supporting the Health and Safety Policy/Manual.
- Design and develop Municipal policies and procedures on workplace safety and health issues.

Supervisor Responsibilities

- Responsibilities include their assistance in developing, implementing, and enforcing the Municipality's policies and procedures.
- Must continually promote health and safety awareness with instruction, information, training and supervision to ensure the safe performance of employees.
- Review Health and Safety Policy Statement with all staff.
- Utilize the process of hazard identification, risk management and incident investigation.
- Perform occupational health and safety inspections of the workplace to identify and control any and all hazards to employees.
- Held accountable for the health and safety of workers under their supervision.
- Ensure that machinery and equipment are safe and that employees work in compliance with established safe work practices and procedures.
- Ensure that employees receive adequate training in their specific work tasks to protect their health and safety.
- Conduct health and safety meetings within department.
- Design and develop accident / incident reports and investigation procedures

Health & Safety Committee Responsibilities

- Revise Health and Safety Policy Statement and forward draft to Council.
- Liaise with government agencies to ensure workplace health and safety compliance.
- Act as an advisor to management on safety and health policy issues.

Municipality of Morris-Turnberry Health and Safety POLICY & PROCEDURE

- Coordinate and perform health and safety inspections as per the workplace inspection schedule and follow up to ensure the completion of necessary corrective actions.
- Research/ Recommend Best Practices.
- Maintain an up-to-date working knowledge of health and safety regulations as mandated locally, federally, or by the province.
- Review injury and illness trends and identify problem areas and solutions.

Worker Responsibilities

- Review Health and Safety Policy Statement.
- Completion of required occupational health and safety training.
- Responsible for compliance with occupational health and safety policies and procedures.
- Performance of their duties in a manner conducive to a safe workplace, following all safety practices and procedures.
- Must notify Supervisor/Foreman of any health and safety concerns, so that they may be dealt with promptly.
- Every employee must protect his or her own health and safety by working in compliance with the law and with safe work practices and procedures established.
- Use appropriate personal protective equipment as required.
- Reporting of any incident, injury or hazard as outlined in procedures.
- Report any acts of violence or harassment in the workplace.
- Promoting a hazard-free workplace.
- Learning the posted Emergency Plan detailing their facilities procedures pertaining to: Fire, Weather, or Medical Emergency.
- Report unsafe or potentially hazardous conditions, without fear of reprisal, to their Supervisor/Foreman or Human Resources.

5. PROCEDURES AND GUIDELINES

1. Senior Management will develop draft/revision of Health and Safety Policy Statement and forward it to the Joint Health and Safety Committee for review.

At a minimum the statement will confirm employer's commitment in the following areas of health and safety.

- a) Commitment to preventing occupational illness and injury in the workplace
- b) Commitment to meet all legal requirements
- c) Involve workers in the development of the policy

Municipality of Morris-Turnberry Health and Safety POLICY & PROCEDURE

- d) Working together to create a workplace that is physically and psychologically safe
 - e) Commitment to continually improving the health and safety program and health and safety performance
- 2. Once the Senior Management has reviewed the Health & Safety Policy Statement the draft will be forwarded to the Council who will review draft provided and make revisions as required. Final approved version will be signed and dated by the most Senior Management person on site (CAO/Clerk) and be sent to Health and Safety Committee for distribution to the various areas.
- 3. Senior Management will ensure the Health and Safety Policy Statement is posted in a high traffic area within the workplace under their control and ensure distribution to all staff. These include but are not limited to the Health and Safety Board and Front Entrance of the Municipal office.

This process will be done every year in January at the first meeting of the Senior Management. A documented record of the annual review will be retained in the meeting minutes.

6. HAZARDS

This policy, program and procedures are applicable to all hazards which may affect any Municipality of Morris-Turnberry workers.

7. COMMUNICATION

- Health & Safety responsibilities will be communicated to all management during their health and safety management training program (completed within 3 days of hire).
- The Health & Safety Policy Statement will be posted in high traffic areas such as the Health and Safety bulletin boards and/or front entrance in all facilities. A safety meeting will be held to explain and subsequently review the Policy annually. The Policy will be introduced to new staff and reviewed with recently promoted staff during orientation.
- Employees that bring forward (voice or identify) a health and safety concern will be recognized as contributing to the HSMS and never be subject to retaliation.
- Health and Safety comments will be reviewed by Senior Management/Joint Health and Safety Committee. The Senior Management & the Joint Health and Safety Committee will initiate an investigation on each reported and/or potential hazard.

Municipality of Morris-Turnberry Health and Safety POLICY & PROCEDURE

- Employees are encouraged to inform their supervisor or Health & Safety representative of any matter they perceive to be an actual or potential workplace hazard.
- Communication can be written, oral or electronic and may be anonymous, if so desired.

8. TRAINING

- All employees require training on their legislative and internal health and safety responsibilities. The training will be performed within each department. The training will be completed annually as well as within the first 3 days for any new hires.
- Each employee must sign the training record at the completion of the health and safety training/refresher session.
- All records of any health and safety training must be kept in their personnel file.

9. RELATED FORMS AND DOCUMENTATION

Health and Safety Policy Statement

10. LEGISLATION AND STANDARDS

- Occupational Health and Safety Act (OHSA) – Section 8 Representative
- Occupational Health and Safety Act (OHSA) – Section 9 JHSC
- Occupational Health and Safety Act (OHSA) – Section 25 Employers
- Occupational Health and Safety Act (OHSA) – Section 27 Supervisor
- Occupational Health and Safety Act (OHSA) – Section 28 Worker

11. EVALUTION AND REVISION HISTORY

Annually the Senior Management/Supervisors will evaluate through surveys, interviews and observations to ensure all procedures outlined in the policy are conducted.

CHANGES TRACKING	
DETAILS OF CHANGES	DATE CHANGED

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Trevor Hallam, CAO/Clerk

DATE: October 4th, 2022

SUBJECT: Appointment of Community Emergency Management Coordinator (CEMC)

RECOMMENDATION

That Council consider passing by-law 42-2022, being a by-law to appoint a Community Emergency Management Coordinator for the Municipality.

BACKGROUND

The [Emergency Management and Civil Protection Act](#), along with other legislation, establishes the province's framework for managing emergencies. Key provisions in the Act include the requirement that municipalities develop and implement an emergency management program.

The Ministry of the Solicitor General has set the program standards for municipal emergency management programs in [Ontario Regulation 380/04](#). Under the regulation, every municipality must maintain an:

- emergency management program committee to advise on the development and implementation of the emergency management program
- emergency control group to coordinate a municipality's response in an emergency
- emergency operations centre
- emergency response plan

The regulation also requires each municipality to designate staff persons or a member of council to fulfill the role of emergency management program coordinator (CEMC).

Since 2017 the Municipality's appointed CEMC has been an employee of the County of Huron, hired specifically to fulfil the roll of CEMC for the County and participating lower tiers.

The shared arrangement has been beneficial for the Municipality, helping with the required coordination of emergency plans between lower tiers and the County. There is no a cost to the Municipality for using the services of the shared CEMC in addition to the County's annual levy.

COMMENTS

In May of this year, staff received notice that David Campbell would be fulfilling the roll of CEMC following the departure of David Clarke. The posting was to be on an interim basis while a candidate for the permanent position was recruited.

On September 16th, staff received notice the Chad Kregar, formerly Deputy Fire Chief for the North Huron Fire Department and Huron County Fire Coordinator, would assume the position of CEMC on September 26th.

Due to the interim nature of Mr. Campbell's appointment, an amendment to the by-law appointing the CEMC for the Municipality was not brought forward. However, the appropriate paperwork giving Mr. Campbell the authority to act as the CEMC for the Municipality was filed with the Provincial Emergency Operations Centre (PEOC).

Staff recommend passing by-law 42-2022 to appoint Chad Kregar as CEMC and the Municipal Clerk as the alternate CEMC, and repeal by-law 69-2017, which appointed David Clarke as CEMC and Nancy Michie as alternate CEMC.

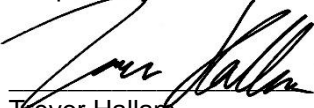
ATTACHMENTS

1. 42-2022 Appoint CEMC

OTHERS CONSULTED

David Campbell, Interim CEMC
Chad Kregar, CEMC

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Trevor Hallam', written over a horizontal line.

Trevor Hallam,
CAO/Clerk



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 42-2022

Being a by-law to appoint a Community Emergency Management Coordinator
for the Municipality of Morris-Turnberry.

WHEREAS the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 requires every municipality to develop and implement an emergency management program and the Council to adopt by by-law the emergency management program;

AND WHEREAS Ontario Regulation 380/04 made pursuant to the Emergency Management and Civil Protection Act requires every municipality to designate an employee of the municipality or a member of the Council as its Community Emergency Management Program Coordinator who shall coordinate the development and implementation of the municipality's emergency program within the municipality and shall coordinate the municipality's emergency management program in so far as possible with the emergency management programs of other municipalities, of ministries of the Ontario government and of organizations outside government that are involved in emergency management;

AND WHEREAS the Council of the Corporation of the Municipality of Morris-Turnberry wishes to appoint a Community Emergency Management Coordinator (CEMC);

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That Chad Kregar is hereby appointed as the Community Emergency Management Coordinator of the Corporation of the Municipality of Morris-Turnberry;
2. That the Clerk of the Municipality of Morris-Turnberry is hereby appointed as the Alternate Community Emergency Management Coordinator of the Corporation of the Municipality of Morris-Turnberry;
3. That by-law 69-2017 is hereby repealed;
4. That this by-law will come into full force and effect upon its passing.

Read a FIRST and SECOND time this 4th day of October 2022

Read a THIRD time and FINALLY PASSED this 4th day of October 2022

Mayor, Jamie Heffer

Clerk, Trevor Hallam

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: October 4, 2022
SUBJECT: Blyth Creek Municipal Drain Outstanding Costs

RECOMMENDATION

That Council adopt by-law 28-2022, being a by-law to amend by-law 40-2018 of the Municipality of Morris-Turnberry based on actual costs incurred for constructing the Blyth Creek Municipal Drain 2018 to provide for the assessment of costs to the drain that occurred after invoicing.

BACKGROUND

On July 19th 2022, staff provided a report to Council (attached) explaining the circumstances through which there came to be an outstanding balance on a completed capital Municipal Drain project.

The outstanding costs totaled \$6,978.89, with \$1,530.88 being from engineering invoices received by the Municipality after the final billing, grant preparation and submission for the project, and \$5,448.01 being due to OMAFRA not allowing a portion of the grant that was applied for due to the work's conflict with OMAFRA policies.

Council chose to defer a decision regarding how to address the outstanding costs until such time as staff had the opportunity to discuss relief for landowners for some of the costs with the engineer for the project.

COMMENTS

Staff reached out to Project Engineer Ed Delay by telephone to discuss the outcome of the Council meeting and request that R.J. Burnside and Associates absorb some of the costs. The message was received and taken for further consideration within the company.

Staff received correspondence (included with this report) stating that:

- they have noted Council's desire to have invoices submitted sooner in the process and will make adjustments to that effect.
- following the refusal of a portion of the grant in 2022 by OMAFRA, they chose not to invoice for time spent in discussion with staff, OMAFRA, and in creating a new assessment schedule.

Taking into consideration the response of R.J. Burnside and Associates, Council has two options to consider moving forward:

1. Write off the outstanding amounts. This amount is large for a write off, and would have the effect of distributing the costs across the entire tax base rather than just to the landowners assessed to the Blyth Creek Municipal Drain.
2. Adopt by-law 42-2022 to amend the Blyth Creek Municipal Drain final billing by-law and assess the outstanding amounts to the landowners as per the revised assessment schedule. A letter of explanation can be provided to assessed landowners regarding the nature of the additional expenses.

ATTACHMENTS

- Correspondence from R.J. Burnside and Associates
- Report to Council – July 19 – Blyth Creek Municipal Drain By-Law Amendment
- By-law 42-2022

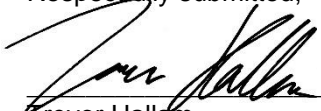
OTHERS CONSULTED

Kirk Livingston, CBO/Drainage Superintendent/By-law and Property Standards Enforcement Officer

Ed DeLay, Project Engineer, R.J. Burnside & Associates Limited

Timothy Brook, Drainage Program Coordinator, OMAFRA

Respectfully submitted,



Trevor Hallam,
CAO/Clerk



September 29, 2022

Via: Email

Trevor Hallam
CAO/Clerk
Municipality of Morris-Turnberry
41342 Morris Road
Brussels ON N0G 2W0

Dear Trevor:

**Re: Blyth Creek Municipal Drain
Project No.: 300035955.0000**

As a follow up to the phone conversation we had on July 29th, we have reviewed your comments and concerns regarding our fees and invoicing for the Blyth Creek Municipal Drain.

We acknowledge Council's frustration over receiving invoices in 2021 after the Municipality submitted a grant application. We have noted Council's desire to have a final invoice on a Municipal Drain project sooner in the process and will adjust our invoicing process to improve this on any future projects with the Municipality.

With regards to OMAFRA's direction not to provide grant on a portion of the work, please note that our time in 2022 was not invoiced to the Municipality. We had a number of discussions with Municipal staff and OMAFRA about the grant as well as additional time associated with preparing a new assessment schedule for the Municipality. Although we do not agree with OMAFRA's direction and the impact it has on the landowners, we did feel that as a goodwill gesture to the Municipality and the landowners we would not invoice any of our time spent on this.

We appreciate the opportunity to provide services for the Municipality of Morris-Turnberry and look forward to working together in the future.

Yours truly,

R.J. Burnside & Associates Limited

Edward M. DeLay, M.Eng., P.Eng.
Project Engineer
EMD:tp

cc: Kirk Livingston, Drainage Superintendent, Municipality of Morris-Turnberry (Via: Email)
Jeremy Taylor, R.J. Burnside & Associates Limited (Via: Email)

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Trevor Hallam, CAO/Clerk

DATE: July 19, 2022

SUBJECT: Blyth Creek Municipal Drain By-Law Amendment

RECOMMENDATION

That Council adopt by-law 28-2022, being a by-law to amend by-law 40-2018 of the Municipality of Morris-Turnberry based on actual costs incurred for constructing the Blyth Creek Municipal Drain 2018 to provide for the assessment of costs to the drain that occurred after invoicing.

BACKGROUND

On June 5th, 2018, Council gave first and second reading to by-law 40-2018 authorizing drainage work and adopting an engineer's report for the Blyth Creek Municipal Drain.

The objective of the project was to provide channel improvements and drainage outlet to landowners in the upper area of the watershed near Clyde Line and Moncrief Road as well as establishing new maintenance schedules and an updated drawing set including new benchmarks for future maintenance in the upper watershed. Furthermore, the report provided for improvements to new and existing culvert and bridge crossings where required.

The Report recommended upgrading the existing Blyth Creek Municipal Drain from Lot 13, N. Pt. Concession 9 upstream to the confluence with the Branch Drain in the S. Pt. of Lot 17, S. Pt. Concession 8. The improvement was primarily intended to increase channel stability and the depth of the channel for under drainage outlet, for the properties within the watershed.

Third reading was given on August 7th 2018 and work on the project began. Following completion of the work, the by-law was amended to reflect the final cost of the project and amended assessment schedule on February 2nd 2021.

As per the established administrative practice, following the adoption of the final amending by-law landowners were invoiced in accordance with the amended assessment schedule and the grant application was prepared by the project engineer and staff and submitted to the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA).

COMMENTS

Following the issuing of invoices and the submission of the grant application, two further costs to the drain occurred.

First, an invoice was received from the project engineer on May 19, 2021 in the amount of \$1,699.97 (\$1,530.88 after HST rebate) for "Final assessment review and Huron Clean Water Grant Application", and "Maintenance issue with watershed boundary change with landowner concern". Typically, project engineers provide an estimate for costs to the drain that are expected but not yet incurred, such as their the time to prepare any grants, so that it may be accounted for in the final costs before the final by-law is passed, landowners are invoiced, and the grant application is submitted to OMAFRA. The engineer's estimate did not include this additional cost so it was not included in the final assessment schedule or grant application.

Second, an allowance to a landowner for loss of access in the amount of \$20,000.00 was included in the grant submission as being eligible for one-third grant (\$6,666.67) but not was accepted by OMAFRA officials. The engineer's report contains the following explanation of the allowance:

7.1.4 Section 33 - Loss of Access

Section 33 of the Act states "Where the engineer thinks it expedient to make an allowance for loss of access to an owner instead of providing for the construction or the replacement, enlargement or other improvement of a bridge, the engineer shall in the report provide for payment to the owner of such amount as appears just by way of allowance for loss of access and shall include such sums in the estimates of the cost of the construction, improvement, repair or maintenance of the drainage works. R. S. O. 1990, C. O . 17, S. 30."

In this Report, an allowance has been provided to the J. Phelan & J. Coburn-Phelan (Roll No. 9-014) property for the crossing on Lot 14, Concession 9.

The landowner has constructed a private bridge crossing and would prefer to reconstruct the existing bridge crossing rather than have a culvert installed, similar to the downstream crossing on Lot 13, Concession 9. The allowance provided was calculated based on the assessment of costs to the Municipal Drain, similar to the downstream property culvert crossing on Lot 13. The Lot 14 property shall be responsible for the installation of a new crossing and the allowance should be registered on title by the Municipality so that any future crossing costs are solely the responsibility of the Lot 14 property owner and not the Municipal Drain.

During their review, OMAFRA officials determined that grant could not be paid on the allowance as it did not comply with section 2.4e of the Agricultural Drainage Infrastructure Program Administrative Policies which states that "no grant will be paid on an allowance for loss of access except when the cost of providing a crossing exceeds the value of the land losing access."

OMAFRA officials provided an updated amount reflecting the removal of the S. 33 allowance and a correction of other calculations, resulting in an approved a grant of \$109,170.92, which is \$5,448.01 less than the \$114,618.93 initially applied for.

The result of these two events is that there is currently \$6,978.89 in outstanding costs to this capital project to be assessed to landowners. Staff requested that the project engineer create a new assessment schedule showing the original assessments, grants, amounts already invoiced and the distribution of the outstanding amounts. The updated assessment schedule was received in June and is included with the by-law that accompanies this report.

Under the current by-law, the municipality does not have the authority to invoice landowners for the additional outstanding assessments. Staff recommend adopting by-law 28-2022 and its accompanying assessment schedule so the remaining costs can be invoiced to landowners.

An explanatory note for the additional costs will accompany invoices to landowners when they are issued.


ATTACHMENTS

- By-law 28-2022

OTHERS CONSULTED

Kirk Livingston, CBO/Drainage Superintendent/By-law and Property Standards Enforcement Officer
Ed DeLay, Project Engineer, R.J. Burnside & Associates Limited
Timothy Brook, Drainage Program Coordinator, OMAFRA

Respectfully submitted,


Trevor Hallam,
CAO/Clerk



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 43-2022

Being a by-law to amend by-law 40-2018 of the Municipality of Morris-Turnberry based on actual costs incurred for constructing the Blyth Creek Municipal Drain 2018.

WHEREAS By-law No. 40-2018, enacted the 7th day of August 2018 provided for the construction of the Blyth Creek Municipal Drain based on the estimates contained in a drainage report dated May, 2018 as submitted by R.J. Burnside & Associates Limited;

AND WHEREAS the Drainage Works were completed as per the Engineer's report and the total actual costs incurred were \$ 546,176.25 compared to an original estimated cost of \$ 430,000.00. Actual costs for constructing the drain were 27.01 % over the Engineer's estimate;

NOW THEREFORE, the Council of the Municipality of Morris-Turnberry pursuant to the *Drainage Act, 1990* and amendments thereto, ENACTS as follows:

1. That the assessment attached here to as Schedule 'A' and forming part of this by-law be the final assessment schedule for the Blyth Creek Municipal Drain;
2. That the assessment listed in the updated net assessment column shall be levied and assessed against the appropriate lands;
3. That this by-law shall supersede by-law 07-2021;
4. This by-law shall come into force on the day it is passed.

Read a FIRST and SECOND time this 4th day of October, 2022

Read a THIRD time and FINALLY PASSED this 4th day of October, 2022

Mayor, Jamie Heffer

Clerk, Trevor Hallam



Blyth Creek Municipal Drain 2018 FINAL ASSESSMENTS UPDATED
October-22

October 2022 Costs

Project: Blyth Creek Municipal Drain 2018
Date: Engineer's Report (May 10, 2018)
Final Assessments (January 25, 2021)
Updated (October 2022)

RJB Final Invoice \$ 1,530.88
OMAFRA Reduced Grant \$ 5,448.91

PRORATION FACTOR: 1.232

Municipality: Morris-Turnberry
Job No.: 300035955

Updated (October 2022)				Report Assessments				Actual Assessments (January 2021)						RJB Final Invoice		OMAFA Reduced Grant				
Conc.	Lot or Part	Owner	Roll No.	Actual Area (Ha.)	Benefit Assess't (Sect.22)	Outlet Assess't (Sect.23)	Special Assess't (Sect.24/26)	Totals	Non-Prorated Assessment (Sect. 24/26)	Prorated Cost	Total Assessment	Less 1/3 Grant	Less Allowances	Net Assessment	Prorated %	Prorated Assessment	Prorated %	Prorated Assessment	UPDATED Total Assessment	UPDATED Net Assessment
		<div>Lands</div>																		
8,9	Pt. 22	* Hydro One Networks Inc.	(10-900)	4.56		\$ 670.00		\$ 670.00		\$ 825.60	\$ 825.60	\$ -		\$ 825.60	0.20%	\$ 3.00	0.20%	\$ 10.69	\$ 13.69	\$ 839.29
7	16	Cranbrook Swine Inc.	(7-017)	0.18		\$ 20.00		\$ 20.00		\$ 24.64	\$ 24.64	\$ 8.21		\$ 16.43	0.01%	\$ 0.09	0.01%	\$ 0.32	\$ 0.41	\$ 16.84
7	17	Cranbrook Swine Inc.	(7-018)	1.51		\$ 150.00		\$ 150.00		\$ 184.84	\$ 184.84	\$ 61.61		\$ 123.23	0.04%	\$ 0.67	0.04%	\$ 2.39	\$ 3.07	\$ 126.29
7	19	M. & R. Bernard	(7-020)	1.28		\$ 200.00		\$ 200.00		\$ 246.45	\$ 246.45	\$ 82.15		\$ 164.30	0.06%	\$ 0.90	0.06%	\$ 3.19	\$ 4.09	\$ 168.39
7	Pt. 20	Pig By Pig Inc.	(7-021)	1.26		\$ 210.00		\$ 210.00		\$ 258.77	\$ 258.77	\$ 86.26		\$ 172.51	0.06%	\$ 0.94	0.06%	\$ 3.35	\$ 4.29	\$ 176.81
7	21	J. & A. Vandenasse	(7-022)	8.41		\$ 1,250.00		\$ 1,250.00		\$ 1,540.30	\$ 1,540.30	\$ 513.43		\$ 1,026.87	0.37%	\$ 5.60	0.37%	\$ 19.94	\$ 25.55	\$ 1,052.41
7	Pt. 16	G. & S. Nicholson	(7-046)	0.88		\$ 90.00		\$ 90.00		\$ 110.90	\$ 110.90	\$ 36.97		\$ 73.93	0.03%	\$ 0.40	0.03%	\$ 1.44	\$ 1.84	\$ 75.77
7	Pt. 16 & 17	R. Brighton	(7-048)	14.71		\$ 1,840.00		\$ 1,840.00		\$ 2,267.32	\$ 2,267.32	\$ 755.77		\$ 1,511.55	0.54%	\$ 8.25	0.54%	\$ 29.36	\$ 37.61	\$ 1,549.15
7	Pt. 17	* D. Hill	(7-048-05)	1.04		\$ 220.00		\$ 220.00		\$ 271.09	\$ 271.09	\$ -		\$ 271.09	0.06%	\$ 0.99	0.06%	\$ 3.51	\$ 4.50	\$ 275.59
7	Pt. 17 & 18	R. & M. McNichol	(7-048-15)	38.04		\$ 6,020.00		\$ 6,020.00		\$ 7,418.09	\$ 7,418.09	\$ 2,472.70		\$ 4,945.39	1.76%	\$ 26.99	1.76%	\$ 96.05	\$ 123.04	\$ 5,068.43
7	Pt. 18	V. Somers	(7-049)	19.99		\$ 3,060.00		\$ 3,060.00		\$ 3,770.66	\$ 3,770.66	\$ 1,256.89		\$ 2,513.77	0.90%	\$ 13.72	0.90%	\$ 48.82	\$ 62.54	\$ 2,576.31
7	19	N. Oldridge	(7-050)	39.11		\$ 6,090.00		\$ 6,090.00		\$ 7,504.35	\$ 7,504.35	\$ 2,501.45		\$ 5,002.90	1.78%	\$ 27.30	1.78%	\$ 97.16	\$ 124.47	\$ 5,127.37
7	20	H. Ives	(7-051)	34.60		\$ 4,690.00		\$ 4,690.00		\$ 5,779.21	\$ 5,779.21	\$ 1,926.40		\$ 3,852.81	1.37%	\$ 21.03	1.37%	\$ 74.83	\$ 95.85	\$ 3,948.66
7	Pt. 21	G. Caldwell & L. Brandon	(7-051-01)	20.23		\$ 3,180.00		\$ 3,180.00		\$ 3,918.53	\$ 3,918.53	\$ 1,306.18		\$ 2,612.35	0.93%	\$ 14.26	0.93%	\$ 50.74	\$ 64.99	\$ 2,677.35
7	Pt. 21 & 22	M., K., R., & K. McNichol	(7-052)	45.98		\$ 7,030.00		\$ 7,030.00		\$ 8,662.65	\$ 8,662.65	\$ 2,887.55		\$ 5,775.10	2.06%	\$ 31.52	2.06%	\$ 112.16	\$ 143.68	\$ 5,918.78
7	Pt. 22	D. Somers	(7-052-05)	9.59		\$ 1,300.00		\$ 1,300.00		\$ 1,601.91	\$ 1,601.91	\$ 533.97		\$ 1,067.94	0.38%	\$ 5.83	0.38%	\$ 20.74	\$ 26.57	\$ 1,094.51
7	23	A. & S. Rombouts	(7-053)	27.69		\$ 3,950.00		\$ 3,950.00		\$ 4,867.35	\$ 4,867.35	\$ 1,622.45		\$ 3,244.90	1.16%	\$ 17.71	1.16%	\$ 63.02	\$ 80.73	\$ 3,325.63
7	24	S. & C. Rombouts	(7-031-02)	0.56		\$ 90.00		\$ 90.00		\$ 110.90	\$ 110.90	\$ 36.97		\$ 73.93	0.03%	\$ 0.40	0.03%	\$ 1.44	\$ 1.84	\$ 75.77
8	Pt. 12	Swiss Valley Farms Ltd.	(8-014)	1.93		\$ 70.00		\$ 70.00		\$ 86.26	\$ 86.26	\$ 28.75		\$ 57.51	0.02%	\$ 0.31	0.02%	\$ 1.12	\$ 1.43	\$ 58.94
8	Pt. 12 & 13	SL Cantelon Farms Ltd.	(8-015)	15.22		\$ 730.00		\$ 730.00		\$ 899.54	\$ 899.54	\$ 299.85		\$ 599.69	0.21%	\$ 3.27	0.21%	\$ 11.65	\$ 14.92	\$ 614.61
8	Pt. 14	G. & L-M. Kelly	(8-016)	0.94		\$ 60.00		\$ 60.00		\$ 73.93	\$ 73.93	\$ 24.64		\$ 49.29	0.02%	\$ 0.27	0.02%	\$ 0.96	\$ 1.23	\$ 50.51
8	Pt. 14 & 15	Monoway Farms Limited	(8-017-01)	11.54		\$ 1,730.00		\$ 1,730.00		\$ 2,131.78	\$ 2,131.78	\$ 710.59		\$ 1,421.19	0.51%	\$ 7.76	0.51%	\$ 27.60	\$ 35.36	\$ 1,456.54
8	Pt. 16	J. Huether	(8-018)	18.15		\$ 2,390.00		\$ 2,390.00		\$ 2,945.06	\$ 2,945.06	\$ 981.69		\$ 1,963.37	0.70%	\$ 10.71	0.70%	\$ 38.13	\$ 48.85	\$ 2,012.22
8	Pt. 16 & 17	D G Kirkby Ltd.	(8-019)	36.22		\$ 4,860.00		\$ 4,860.00		\$ 5,988.69	\$ 5,988.69	\$ 1,996.23		\$ 3,992.46	1.42%	\$ 21.79	1.42%	\$ 77.54	\$ 99.33	\$ 4,091.79
8	18	V. Somers	(8-020)	40.47		\$ 5,440.00		\$ 5,440.00		\$ 6,703.39	\$ 6,703.39	\$ 2,234.46		\$ 4,468.93	1.59%	\$ 24.39	1.59%	\$ 86.79	\$ 111.18	\$ 4,580.11
8	19	M. Gordon	(8-021)	40.47		\$ 5,950.00		\$ 5,950.00		\$ 7,331.83	\$ 7,331.83	\$ 2,443.94		\$ 4,887.89	1.74%	\$ 26.68	1.74%	\$ 94.93	\$ 121.60	\$ 5,009.49
8	20	S. Fritz	(8-022)	40.47		\$ 5,970.00		\$ 5,970.00		\$ 7,356.48	\$ 7,356.48	\$ 2,452.16		\$ 4,904.32	1.75%	\$ 26.76	1.75%	\$ 95.25	\$ 122.01	\$ 5,026.33
8	Pt. 21	A. Rombouts	(8-022-15)	0.60		\$ 130.00		\$ 130.00		\$ 160.19	\$ 160.19	\$ 53.40		\$ 106.79	0.04%	\$ 0.58	0.04%	\$ 2.07	\$ 2.66	\$ 109.45
8	Pt. 21	Rombouts Enterprises Ltd.	(8-023)	49.98		\$ 7,770.00		\$ 7,770.00		\$ 9,574.51	\$ 9,574.51	\$ 3,191.50		\$ 6,383.01	2.28%	\$ 34.83	2.28%	\$ 123.97	\$ 158.80	\$ 6,541.81
8	Pt. 22 & 23	J. & B. Fritz	(8-024)	60.70		\$ 8,520.00		\$ 8,520.00		\$ 10,498.69	\$ 10,498.69	\$ 3,499.56		\$ 6,999.13	2.50%	\$ 38.20	2.50%	\$ 135.93	\$ 174.13	\$ 7,173.26
8	Pt. 23 & 24	R. Harris	(8-025)	29.73		\$ 4,160.00		\$ 4,160.00		\$ 5,126.12	\$ 5,126.12	\$ 1,708.71		\$ 3,417.41	1.22%	\$ 18.65	1.22%	\$ 66.37	\$ 85.02	\$ 3,502.43
8	Pt. 24, 25, 26, 27	* Maitland Valley Conservation Authority	(8-026)	18.56		\$ 1,880.00		\$ 1,880.00		\$ 2,316.61	\$ 2,316.61	\$ -		\$ 2,316.61	0.55%	\$ 8.43	0.55%	\$ 29.99	\$ 38.42	\$ 2,355.03
8	11	R. & J. Haverkamp	(8-047)	8.91		\$ 480.00		\$ 480.00		\$ 591.48	\$ 591.48	\$ 197.16		\$ 394.32	0.14%	\$ 2.15	0.14%	\$ 7.66	\$ 9.81	\$ 404.13
8	12	R., K., M., K., B., & K. McNichol	(8-048)	27.92		\$ 1,160.00		\$ 1,160.00		\$ 1,429.40	\$ 1,429.40	\$ 476.47		\$ 952.93	0.34%	\$ 5.20	0.34%	\$ 18.51	\$ 23.71	\$ 976.64
8	12	P. & V. Ridley	(8-048-10)	0.94		\$ 50.00		\$ 50.00		\$ 61.61	\$ 61.61	\$ 20.54		\$ 41.07	0.01%	\$ 0.22	0.01%	\$ 0.80	\$ 1.02	\$ 42.10
8	13	Arma Farm Ltd.	(8-049)	40.47		\$ 2,520.00		\$ 2,520.00		\$ 3,105.25	\$ 3,105.25	\$ 1,035.08		\$ 2,070.17	0.74%	\$ 11.30	0.74%	\$ 40.21	\$ 51.50	\$ 2,121.67
8	14	D. & J. Nicholson	(8-050)	39.31	\$ 3,770.00	\$ 4,240.00		\$ 8,010.00		\$ 9,870.25	\$ 9,870.25	\$ 3,290.08	\$ 2,710.00	\$ 3,870.17	2.35%	\$ 35.91	2.35%	\$ 127.80	\$ 163.71	\$ 4,033.87
8	15	R. & M. McNichol	(8-051)	38.45	\$ 29,000.00	\$ 5,040.00		\$ 34,040.00		\$ 41,945.48	\$ 41,945.48	\$ 13,981.83	\$ 16,960.00	\$ 11,003.65	9.97%	\$ 152.61	9.97%	\$ 543.09	\$ 695.70	\$ 11,699.36
8	16	Huether Farms Inc.	(8-052)	39.73	\$ 22,330.00	\$ 5,430.00		\$ 27,760.00		\$ 34,207.00	\$ 34,2									

9	20	K. Wilbee	(9-021)	0.97		\$ 150.00		\$ 150.00
9	21	M. Gordon	(9-022)	11.56		\$ 1,950.00		\$ 1,950.00
9	Pt. 22	J. & E. Blake	(9-023)	7.43		\$ 1,250.00		\$ 1,250.00
9	23	D. & B. Linton	(9-024)	2.78		\$ 230.00		\$ 230.00
TOTAL ON LANDS 1306.02 \$ 111,130.00 \$ 170,960.00 \$ - \$ 282,090.00								
		Roads						
Clyde Line		* Municipality of Morris-Turnberry		4.29	\$ 11,120.00	\$ 2,250.00	\$ 4,800.00	\$ 18,170.00
Button Line		* Municipality of Morris-Turnberry		7.10		\$ 3,590.00		\$ 3,590.00
Nichol / McCall Line (Unopened R.O.W.)		* Municipality of Morris-Turnberry		1.28		\$ 160.00		\$ 160.00
St. Michaels Road		* Municipality of Morris-Turnberry		5.49		\$ 2,780.00		\$ 2,780.00
Moncrieff Road		* Municipality of Morris-Turnberry		8.23	\$ 36,160.00	\$ 3,320.00	\$ 83,730.00	\$ 123,210.00
TOTAL ON ROADS 26.39 \$ 47,280.00 \$ 12,100.00 \$ 88,530.00 \$ 147,910.00								
ALL LANDS AND ROADS 1332.41 \$ 158,410.00 \$ 183,060.00 \$ 88,530.00 \$ 430,000.00								

Notes: * Denotes lands that are not eligible for ADIP grant, based on property tax class at the time of assessment preparation, however; it is the responsibility of the landowner to confirm whether their property is eligible for grant.
The NET Assessment includes the total estimated property assessment, less both applicable ADIP grant and allowances.

	\$ 184.84	\$ 184.84
	\$ 2,402.87	\$ 2,402.87
	\$ 1,540.30	\$ 1,540.30
	\$ 283.42	\$ 283.42
\$ - \$ 347,602.81 \$ 347,602.81		
\$ 6,250.00	\$ 16,475.08	\$ 22,725.08
	\$ 4,423.74	\$ 4,423.74
	\$ 197.16	\$ 197.16
	\$ 3,425.63	\$ 3,425.63
\$ 111,965.00	\$ 48,648.87	\$ 160,613.87
\$ 118,215.00 \$ 73,170.48 \$ 191,385.48		
\$ 118,215.00 \$ 420,773.29 \$ 538,988.29		

\$ 61.61		\$ 123.23
\$ 800.96		\$ 1,601.91
\$ 513.43		\$ 1,026.87
\$ 94.47		\$ 188.95
\$ 114,618.94 \$ 61,410.00 \$ 171,573.87		
\$ -		\$ 22,725.08
\$ -		\$ 4,423.74
\$ -		\$ 197.16
\$ -		\$ 3,425.63
\$ -		\$ 160,613.87
\$ - \$ - \$ 191,385.48		
\$ 114,618.94 \$ 61,410.00 \$ 362,959.35		

0.04%	\$ 0.67
0.57%	\$ 8.74
0.37%	\$ 5.60
0.07%	\$ 1.03
82.61% \$ 1,264.67	
3.92%	\$ 59.94
1.05%	\$ 16.09
0.05%	\$ 0.72
0.81%	\$ 12.46
11.56%	\$ 177.00
17.39% \$ 266.21	
100.00% \$ 1,530.88	

0.04%	\$ 2.39
0.57%	\$ 31.11
0.37%	\$ 19.94
0.07%	\$ 3.67
82.61% \$ 4,500.63	
3.92%	\$ 213.31
1.05%	\$ 57.28
0.05%	\$ 2.55
0.81%	\$ 44.35
11.56%	\$ 629.89
17.39% \$ 947.38	
100.00% \$ 5,448.01	

\$ 3.07	\$ 126.29
\$ 39.85	\$ 1,641.77
\$ 25.55	\$ 1,052.41
\$ 4.70	\$ 193.65
\$ 5,765.29 \$ 177,339.17	
\$ 273.25	\$ 22,998.33
\$ 73.37	\$ 4,497.11
\$ 3.27	\$ 200.43
\$ 56.82	\$ 3,482.45
\$ 806.88	\$ 161,420.75
\$ 1,213.60 \$ 192,599.08	
\$ 6,978.89 \$ 369,938.24	

September 16, 2022

To: Municipalities of the Saugeen Watershed

Dear Municipal Council,

I am pleased to enclose the 2023 Draft Budget for Saugeen Conservation. The package includes all materials that were circulated during our recent draft budget review meeting. Materials included are budget summary pages, departmental line by line budgets, and a projected statement of reserves for the next two fiscal year ends. Power point presentations by department were also made to our directors and therefore these are attached for your information.

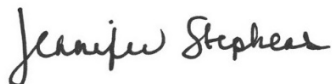
This Draft Budget provides for a municipal levy increase over the 2022 levy of \$167,412 with an assessment increase of 1.93%.

Priorities addressed in the 2023 budget include additional staff development opportunities, increased communications and education for our stakeholders and partners, hazard tree removal at our campgrounds, investment in our capital water and erosion control infrastructure, and as well as compliance with *Conservation Authority Act* amendments.

The next scheduled Authority meeting where the 2023 budget will be considered is October 20, 2022.

Saugeen Valley Conservation Authority looks forward to continuing to work with its municipal stakeholders to protect and enhance the Saugeen Valley watershed. We welcome the opportunity to present our 2023 draft budget to municipal councils at your request.

Sincerely,



Jennifer Stephens
General Manager/Secretary-Treasurer
Saugeen Conservation
Encl.



Sageen Valley Conservation Authority 2023 Draft Budget

Presented: September 15, 2022

Saugeen Valley Conservation Authority
Budget Summary
2023

			Sources of funding						
	2022 Approved budget	2023 Proposed budget	Provincial Funding	Donations/ Other funding	Special Levy	General Levy	Self Generated	Reserves	Surplus/Deficit
General Levy Programs	3,435,625	3,948,300	81,400	8,000	108,624	2,071,216	1,327,900	351,160	
Non-General Levy Programs	997,350	2,058,780	255,000	70,000	345,000		1,089,300	385,000	85,520 ¹
TOTAL	4,432,975	6,007,080	336,400	78,000	453,624	2,071,216	2,417,200	736,160	85,520

Note:

1. Non-General Levy surplus to be put into appropriate reserve for future capital reinvestment into those programs.

Saugeen Valley Conservation Authority
General levy programs
2023

			Sources of funding					
Program	2022 Approved budget	2023 Proposed budget	Provincial Funding	Donations/ Other funding	Special Levy	General Levy	Self Generated	Reserves
Corporate Services								
Administration	612,300	708,500				458,500	190,000	60,000
GIS & IT	162,875	179,600				169,600		10,000
Community Relations	116,300	132,100				132,100		
Education	105,550	100,850		7,000		53,650	40,200	
Environmental Planning & Regulations	1,060,800	1,184,300				441,300	703,000	40,000
Water Resources								
Flood Forecasting & Warning	217,000	275,800	81,400			167,905	700	25,795
Water Resources Management	168,150	256,750			108,624	71,656		76,470
Water Quality	109,650	149,050				124,155		24,895
Forestry, Lands & Stewardship								
Non-Revenue Parks & Land Management	408,500	463,900		1,000		372,900	20,000	70,000
Forestry & Stewardship	474,500	497,450				79,450	374,000	44,000
Total	3,435,625	3,948,300	81,400	8,000	108,624	2,071,216	1,327,900	351,160

Saugeen Valley Conservation Authority
Non-General levy programs
2023

			Sources of funding					
Program	2022 Approved budget	2023 Proposed budget	Provincial Funding	Donations/ Other funding	Special Levy	Self Generated	Reserves	Reserve Contributions
Forestry, Lands & Stewardship								
Agricultural Lands	10,400	8,300				17,700		9,400
Motor Pool	167,500	181,000				150,000	40,000	9,000
Bruce Dale CA	101,250	217,180				132,600	120,000	35,420
Durham CA	304,300	382,300				348,500	35,000	1,200
Saugeen Bluffs CA	393,900	600,000				440,500	190,000	30,500
Water Resources								
Capital Water Projects	20,000	670,000	255,000	70,000	345,000			
Total	997,350	2,058,780	255,000	70,000	345,000	1,089,300	385,000	85,520

Saugeen Valley Conservation Authority														
2023 General Levy														
		2022												
		Current Value	2022 CVA	CVA Based									Approximate	
	% in	Assessment (CVA)	(Modified) in	Apportionment	% Change In	% Change In	2022 Actual	Change due to	0% levy	2023 Proposed	\$ Change In	% Change In	1% of Municipal	Municipal
Municipality	CA	(Modified)	Watershed	Percentage	Apportionment	Assessment	General Levy	Assessment	change	General Levy	General Levy	General Levy	Tax Levy	levy impact
Arran-Elderslie	48	788,171,864	378,322,495	2.5083	-0.29%	1.63%	\$ 46,980	\$ 767	\$ 47,747	\$ 51,937	\$4,190	8.92%	55,000	0.076%
Brockton	100	1,302,341,980	1,302,341,980	8.6347	0.23%	2.16%	\$ 160,901	\$ 3,479	\$ 164,380	\$ 178,827	\$14,447	8.98%	96,000	0.150%
Chatsworth	49	921,751,380	451,658,176	2.9946	-0.11%	1.82%	\$ 55,983	\$ 1,021	\$ 57,004	\$ 62,008	\$5,004	8.94%	59,000	0.085%
Grey Highlands	31	2,111,456,259	654,551,440	4.3398	-0.74%	1.17%	\$ 81,655	\$ 957	\$ 82,612	\$ 89,868	\$7,256	8.89%	118,000	0.061%
Hanover	100	986,818,896	986,818,896	6.5427	-0.59%	1.33%	\$ 122,920	\$ 1,634	\$ 124,554	\$ 135,498	\$10,944	8.90%	73,500	0.149%
Howick	8	508,020,385	40,641,631	0.2695	-2.58%	-0.71%	\$ 5,160	-\$ 37	\$ 5,123	\$ 5,565	\$442	8.56%	37,000	0.012%
Huron-Kinloss	57	1,466,294,421	835,787,820	5.5414	-0.67%	1.25%	\$ 104,187	\$ 1,303	\$ 105,490	\$ 114,758	\$9,268	8.90%	90,000	0.103%
Kincardine	100	2,638,084,781	2,638,084,781	17.4908	-0.53%	1.39%	\$ 328,424	\$ 4,561	\$ 332,985	\$ 362,257	\$29,272	8.91%	193,000	0.152%
Minto Town	36	1,138,571,018	409,885,567	2.7176	1.59%	3.55%	\$ 49,958	\$ 1,772	\$ 51,730	\$ 56,271	\$4,541	9.09%	56,000	0.081%
Morris-Turnberry	5	576,923,967	28,846,198	0.1913	-0.13%	1.80%	\$ 3,669	\$ 66	\$ 3,735	\$ 4,184	\$449	12.25%	41,000	0.011%
Saugeen Shores	100	3,173,146,937	3,173,146,937	21.0384	0.44%	2.38%	\$ 391,214	\$ 9,308	\$ 400,522	\$ 435,734	\$35,212	9.00%	180,000	0.196%
South Bruce	99	737,783,088	730,405,257	4.8427	1.04%	2.99%	\$ 89,508	\$ 2,681	\$ 92,189	\$ 100,286	\$8,098	9.05%	51,000	0.159%
Southgate	94	1,095,001,488	1,029,301,399	6.8244	0.49%	2.43%	\$ 126,839	\$ 3,078	\$ 129,917	\$ 141,332	\$11,415	9.00%	130,000	0.088%
Wellington North	33	1,801,568,972	594,517,761	3.9417	-0.52%	1.40%	\$ 73,997	\$ 1,039	\$ 75,036	\$ 81,626	\$6,590	8.91%	52,000	0.127%
West Grey	100	1,828,355,239	1,828,355,239	12.1222	0.02%	1.95%	\$ 226,370	\$ 4,409	\$ 230,779	\$ 251,064	\$20,285	8.96%	110,000	0.184%
			15,082,665,578	100.00		1.93%	\$ 1,867,766	\$ 36,038	\$ 1,903,804	\$ 2,071,216	\$167,412	8.96%		

Community Relations

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	25,210	60,500	62,000	72,500	10,500
Staff Benefits	433	3,300	5,400	5,200	- 200
Staff Benefits - Merchs & Omers	4,992	12,550	13,200	15,500	2,300
Staff Travel	187	250	6,000	3,000	- 3,000
Staff Development	-	450	600	2,000	1,400
Staff Uniforms	530	530	500	300	- 200
Office Expense	1,148	2,200	2,000	2,000	-
Telephone	317	700	700	700	-
Marketing	269	7,000	4,000	10,000	6,000
Subscriptions	931	2,500	500	3,000	2,500
Printing	-	-	1,500	-	- 1,500
Program Supplies	2,259	2,500	1,500	1,500	-
Administration Overhead	2,341	4,400	4,400	4,400	-
Staff Recognition	-	1,000	1,000	2,000	1,000
Web Page	-	7,000	6,000	10,000	4,000
Publication	1,725	1,725	7,000	-	- 7,000
Revenues					
General Levy	58,150	116,300	116,300	132,100	15,800

Total Expenses	40,342	106,605	116,300	132,100
Total Revenues	58,150	116,300	116,300	132,100
Net	17,808	9,695	-	-

Education

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	16,357	43,500	43,500	38,500	- 5,000
Staff Benefits	2,693	5,380	5,400	4,600	- 800
Staff Benefits - Merchs & Omers	7,514	14,550	14,800	13,400	- 1,400
Staff Travel	1,291	2,500	1,700	2,000	300
Staff Development	-	250	300	300	-
Staff Uniforms	-	250	250	250	-
Office Expense	282	500	700	500	- 200
Telephone	305	800	800	600	- 200
Printing	-	50	150	50	- 100
Program Supplies	315	1,000	1,700	1,500	- 200
Administration Overhead	2,341	4,400	4,400	3,800	- 600
Equipment Rental	-	-	200	-	- 200
Floodwaters & You	-	-	4,500	4,000	- 500
Deer Program	13,007	18,000	18,000	19,000	1,000
Wren Program	1,686	4,200	3,750	4,250	500
Summer Program	-	4,600	2,300	4,800	2,500
March Break Program	-	-	600	600	-
Earth Week Program	2,550	2,550	2,500	2,700	200
Revenues					
General Levy	33,275	66,550	66,550	53,650	- 12,900
Donations	-	7,000	7,000	7,000	-
Deer Program (Bruce Power)	27,676	27,676	21,400	24,600	3,200
Wren Program (Education)	3,923	5,500	4,500	6,000	1,500
Summer Programs	-	5,835	3,100	6,300	3,200
Earth Week Program	3,000	3,000	3,000	3,000	-
Miscellaneous	275	275	-	300	300

Total Expenses	48,341	102,530	105,550	100,850
Total Revenues	68,149	115,836	105,550	100,850
Net	19,807	13,306	-	(0)

GIS & IT

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	35,935	78,075	78,000	84,200	6,200
Staff Benefits	2,770	5,450	5,500	5,400	- 100
Staff Benefits - Merchs & Omers	8,712	16,700	16,800	17,300	500
Staff Travel	104	1,000	1,000	1,000	-
Staff Development	-	1,000	1,000	1,000	-
Staff Uniforms	309	300	300	300	-
Office Expense	136	250	250	300	50
Telephone	331	625	625	700	75
It Hardware & Software Licensing	45,667	50,000	26,000	34,000	8,000
Administration Overhead	2,341	4,400	4,400	4,400	-
Consultant Fees	19,538	28,000	28,000	30,000	2,000
Reserve Payment (Ortho)	500	1,000	1,000	1,000	-
Revenues		-			
General Levy	76,437	152,875	152,875	169,600	16,725
Reserves	30,090	30,090	10,000	10,000	-
Miscellaneous	61	100	-	-	-

Total Expenses	116,342	186,800	162,875	179,600	
Total Revenues	106,588	183,065	162,875	179,600	
Net	(9,754)	(3,735)	-	-	

Administration

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	161,366	353,100	352,000	376,000	24,000
Staff Benefits	12,000	23,800	21,000	23,400	2,400
Staff Benefits - Merchs & Omers	41,767	76,600	77,000	80,000	3,000
Staff Travel	1,839	6,500	10,000	10,000	-
Staff Development	143	2,000	2,000	6,000	4,000
Staff Uniforms	1,968	2,000	500	600	100
Office Expense	7,113	12,000	8,000	12,000	4,000
Telephone	7,301	14,600	11,500	15,000	3,500
Utilities	8,542	18,000	18,000	18,000	-
Marketing	246	500	500	500	-
Insurance	19,410	38,000	26,000	38,000	12,000
Health & Safety	7,499	20,000	20,000	20,000	-
Legal Fees	-	5,000	1,000	5,000	4,000
Audit Fees	-	11,500	11,500	11,500	-
Bank Sc & Interest	805	1,200	1,000	1,200	200
Building Maintenance	31,075	52,000	58,000	95,000	37,000
Office Equipment Purchases	-	-	1,000	2,000	1,000
Property Taxes	3,872	8,000	8,000	8,000	-
Board Of Director Per Diem	8,839	18,000	20,000	18,000	- 2,000
Board Of Director Expenses	337	2,000	6,000	5,000	- 1,000
Conservation Ontario	27,481	30,000	30,000	30,000	-
Donations & Gifts	1,299	1,500	1,000	3,000	2,000
Consultant Fees	3,791	4,000	2,000	4,000	2,000
Resource Centre Expenses	2,682	4,000	4,000	4,000	-
Administration Overhead	- 40,966	- 77,700	- 77,700	- 77,700	-
Revenues					
General Levy	263,150	526,300	526,300	458,500	- 67,800
Reserves	-	29,000	31,000	60,000	29,000
Bank Interest	3,822	80,000	50,000	130,000	80,000
Miscellaneous	236	5,000	5,000	60,000	55,000

Total Expenses	308,406	626,600	612,300	708,500	
Total Revenues	267,208	640,300	612,300	708,500	
Net	(41,198)	13,700	-	-	

Environmental Planning & Regulations

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	322,595	703,600	705,000	800,000	95,000
Staff Benefits	22,197	43,000	43,000	51,000	8,000
Staff Benefits - Mercs & Omers	77,287	154,200	152,000	170,000	18,000
Staff Travel	11,416	23,000	25,000	25,000	-
Staff Development	1,273	2,600	5,000	10,000	5,000
Staff Uniforms	3,562	4,000	4,000	4,000	-
Office Expense	9,322	10,000	12,500	12,500	-
Telephone	3,303	7,000	7,800	7,800	-
Marketing	227	2,000	4,000	17,000	13,000
Legal Fees	-	5,000	20,000	10,000	- 10,000
Planning Supplies	998	1,000	1,500	1,500	-
Administration Overhead	22,239	44,500	40,000	44,500	4,500
Consultant Fees	500	50,000	40,000	30,000	- 10,000
Reserve Payment (Ortho)	500	1,000	1,000	1,000	-
Revenues					
General Levy	171,400	342,800	342,800	441,300	98,500
Reserves	-	55,000	60,000	40,000	- 20,000
Plan Services	46,521	108,100	150,000	170,000	20,000
Legal Inquiries	9,032	18,100	27,000	27,000	-
Regulations Applications	135,426	291,000	310,000	330,000	20,000
Maps	-	-	1,000	1,000	-
Stormwater Management	6,125	30,000	45,000	45,000	-
Specific Property Inquiry Fee	58,078	116,200	125,000	130,000	5,000

Total Expenses	475,418	1,050,900	1,060,800	1,184,300
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Total Revenues	426,582	961,200	1,060,800	1,184,300
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Net	(48,836)	(89,700)	-	-
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Forestry & Stewardship

	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Expenses					
Salaries - Regular	63,495	151,500	157,000	175,000	18,000
Staff Benefits	5,447	12,650	16,500	14,000	- 2,500
Staff Benefits - Merchs & Omers	14,714	33,000	34,000	37,450	3,450
Staff Travel	9,206	29,000	29,000	29,000	-
Staff Development	1,010	15,000	15,000	15,000	-
Staff Uniforms	700	2,000	2,000	2,000	-
Office Expense	556	5,000	5,000	5,000	-
Telephone	600	2,500	2,500	2,500	-
Marketing	980	2,000	2,000	2,000	-
Forestry Supplies	416	7,000	7,000	7,000	-
Equipment Purchase	142	7,000	7,000	7,000	-
Forestry Works	-	5,000	5,000	5,000	-
Property Taxes	20,869	35,000	35,000	35,000	-
Signs	-	1,000	1,000	5,000	4,000
Administration Overhead	3,511	9,000	9,000	9,000	-
Equipment Rental	1,407	3,500	3,500	3,500	-
Stewardship Services	-	15,000	15,000	15,000	-
Reserve Payment (Ortho)	500	1,000	1,000	1,000	-
Forestry Displays	-	1,000	1,000	1,000	-
Nursery Stock Purchases	59,643	100,000	100,000	100,000	-
Landscape Stock Purchase	-	6,000	6,000	6,000	-
Arbour Day Purchases	-	20,000	20,000	20,000	-
Spraying Expense	265	1,000	1,000	1,000	-
Revenues					
General Levy	14,250	28,500	28,500	79,450	50,950
Donations	201	200	-	-	-
Reserves	29,000	73,000	73,000	44,000	- 29,000
Forest Products	-	180,000	180,000	180,000	-
Tree Planting	-	30,000	30,000	30,000	-
Nursery Stock	30,728	100,000	100,000	100,000	-

Forestry & Stewardship

	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Mftip	6,761	12,000	12,000	12,000	-
Marking & Pruning	2,740	3,000	2,000	3,000	1,000
Landscape Stock	161	13,000	13,000	13,000	-
Spraying	1,160	10,000	10,000	10,000	-
Arbour Day Sales	13,698	23,000	23,000	23,000	-
Miscellaneous	1,677	3,000	3,000	3,000	-

Total Expenses	183,463	464,150	474,500	497,450
Total Revenues	100,377	475,700	474,500	497,450
Net	(83,086)	11,550	-	-

Non-Revenue Parks & Land Management

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	55,141	180,500	174,000	217,000	43,000
Staff Benefits	5,867	11,400	11,000	12,000	1,000
Staff Benefits - Merchs & Omers	13,399	38,500	34,400	45,300	10,900
Staff Travel	5,652	15,000	15,000	15,000	-
Staff Development	819	2,000	2,000	2,000	-
Staff Uniforms	3,066	4,500	1,500	1,500	-
Office Expense	2,614	4,000	1,000	1,000	-
Telephone	1,795	4,500	4,500	4,500	-
Utilities	7,801	18,000	18,000	18,000	-
Advertising	91	1,000	1,000	1,000	-
Insurance	9,620	14,000	14,000	14,000	-
Park Repairs & Maintenance	13,166	85,000	85,000	75,000	- 10,000
Hazard Trees	13,059	25,000	15,000	20,000	5,000
Park Supplies	3,713	6,000	6,000	6,000	-
Water Sampling Costs	407	1,500	1,500	1,500	-
Property Taxes	4,002	9,000	9,000	9,000	-
Park Signage	305	1,500	1,500	5,000	3,500
Administration Overhead	1,170	2,100	2,100	2,100	-
Equipment Rental	3,578	7,000	7,000	7,000	-
Durham Day Use Water	342	1,500	1,500	1,500	-
Shop Supplies	800	2,500	2,500	2,500	-
Small Tools	183	1,000	1,000	3,000	2,000
Revenues					
General Levy	164,250	328,500	328,500	372,900	44,400
Reserves	-	-	60,000	70,000	10,000
Rental Revenue	2,874	12,000	12,000	12,000	
Donations	984	1,000	-	1,000	1,000
Admission Non Revenue Parks	2,906	7,000	7,000	7,000	-
Summer Career Grant	-	14,520	-	-	-
Miscellaneous	611	61,000	1,000	1,000	-

Total Expenses	146,592	435,500	408,500	463,900	
Total Revenues	171,626	424,020	408,500	463,900	
Net	25,034	(11,480)	-	-	

Motor Pool

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	18,475	25,000	17,000	20,000	3,000
Staff Benefits - Merchs & Omers	4,154	5,400	3,500	4,500	1,000
Equipment Purchase	-	23,000	23,000	7,500	- 15,500
Vehicle Fuel	20,491	42,500	35,000	40,000	5,000
Equipment Fuel	2,577	5,500	5,500	5,500	-
Vehicle Repairs & Maintenance	6,462	12,500	12,500	12,500	-
Equipment Repairs & Maintenanc	6,275	10,000	10,000	10,000	-
Office Equipment Rep & Maint	3,580	8,000	8,000	8,000	-
Licences & Insurance	6,396	13,000	13,000	13,000	-
Vehicle Purchase	-	55,000	40,000	60,000	20,000
Revenues					
Reserves	-	55,000	40,000	40,000	-
Vehicle Rental	39,251	90,000	135,000	120,000	- 15,000
Equipment Rental	6,270	15,000	20,000	18,000	- 2,000
Office Equipment Rental	5,881	12,000	12,000	12,000	-
Sale Of Motor Pool Assets	-	-	-	-	-
Miscellaneous	-	-	-	-	-

Total Expenses	68,411	199,900	167,500	181,000
Total Revenues	51,402	172,000	207,000	190,000
Net	(17,009)	(27,900)	39,500	9,000

Brucedale CA

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	4,929	9,000	9,000	9,600	600
Salaries - Contract	5,400	16,800	16,800	17,430	630
Salaries - Seasonal	825	3,500	3,000	3,500	500
Staff Benefits - Merchs & Omers	2,073	3,000	2,800	3,500	700
Staff Travel	502	1,200	1,200	1,200	-
Staff Uniforms	332	350	250	250	-
Office Expense	1,815	5,000	5,000	5,000	-
Telephone	724	2,600	2,600	2,600	-
Utilities	3,979	13,000	13,000	13,000	-
Marketing	22	300	300	300	-
Insurance	1,487	2,000	2,000	2,000	-
Printing	-	250	250	250	-
Park Repairs & Maintenance	3,831	15,000	10,000	20,000	10,000
Hazard Trees	-	20,000	20,000	120,000	100,000
Park Supplies	1,815	2,000	2,000	2,000	-
Water Sampling Costs	193	500	500	500	-
Equipment Purchase	-	3,000	1,500	1,500	-
Property Taxes	1,441	3,000	3,000	3,000	-
Wood Purchases	528	1,000	1,000	1,000	-
Ice Purchases	119	500	500	500	-
Park Signage	85	1,500	1,500	5,000	3,500
Fuel Expense	117	300	300	300	-
Equipment Rental	54	250	250	250	-
Equipment Maintenance	-	500	500	500	-
Reserve Repayment	-	4,000	4,000	4,000	-
Revenues					
Reserves	-	-	-	120,000	120,000
Seasonal Camping	92,810	97,200	97,200	105,000	7,800
Daily Camping	10,600	15,000	3,000	15,000	12,000
Trailer Storage	-	8,000	8,000	9,000	1,000
Wood Sales	210	1,200	1,200	1,500	300
Reservation Fee	757	1,200	300	1,300	1,000
Entry & Vehicle Fees	-	300	300	300	-
Store Revenue	25	500	500	500	-
Miscellaneous	175	200	-	-	-

Total Expenses	30,273	108,550	101,250	217,180	
Total Revenues	104,576	123,600	110,500	252,600	
Net	74,303	15,050	9,250	35,420	

Durham CA

	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Expenses					
Salaries - Regular	26,047	68,000	68,000	76,500	8,500
Salaries - Contract	15,873	53,000	30,000	36,100	6,100
Salaries - Seasonal	9,812	36,000	45,000	50,000	5,000
Staff Benefits	2,757	5,500	5,500	8,300	2,800
Staff Benefits - Mercs & Omers	11,312	26,000	26,000	29,800	3,800
Staff Travel	261	1,500	1,500	1,500	-
Staff Development	-	2,000	2,000	2,000	-
Staff Uniforms	2,202	2,500	900	1,500	600
Office Expense	6,995	10,000	10,000	10,000	-
Telephone	1,859	6,000	6,000	6,000	-
Utilities	12,790	35,000	33,000	35,000	2,000
Marketing	79	750	500	1,000	500
Insurance	4,781	7,000	7,000	7,000	-
Printing	-	1,000	1,000	1,000	-
Park Repairs & Maintenance	15,870	38,000	23,000	27,000	4,000
Hazard Trees	-	10,000	-	10,000	10,000
Park Supplies	2,686	5,000	5,000	5,000	-
Water Sampling Costs	268	600	600	600	-
Equipment Purchase	-	1,500	1,500	25,000	23,500
Property Taxes	1,812	4,000	3,800	4,000	200
Wood Purchases	9,229	13,000	7,000	13,000	6,000
Store Purchases	2,952	4,000	3,000	4,000	1,000
Park Signage	305	5,000	5,000	5,000	-
Fuel Expense	4,109	8,000	4,000	8,000	4,000
Equipment Rental	-	500	500	500	-
Equipment Maintenance	1,709	2,500	2,500	2,500	-
Vehicle Maintenance	-	7,000	7,000	7,000	-
Reserve Repayment	-	5,000	5,000	5,000	-
Revenues					
Reserves	-	15,000	-	35,000	35,000

Durham CA

	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Rentals	956	2,000	2,000	2,000	-
Donations	75	75	-	-	-
Seasonal Camping	187,608	196,000	196,000	218,000	22,000
Daily Camping	39,856	70,000	62,000	75,000	13,000
Group Camping	3,228	5,000	3,000	5,000	2,000
Trailer Storage	- 186	14,200	14,200	16,000	1,800
Wood Sales	2,704	8,500	8,500	8,500	-
Reservation Fee	4,415	9,000	7,000	9,700	2,700
Entry & Vehicle Fees	1,421	3,500	3,500	3,800	300
Store Revenues	1,640	5,500	5,500	5,500	-
Summer Career Grant	-	24,300	-	-	-
Card Reader Deposits	675	1,000	5,000	-	- 5,000
Miscellaneous	1,670	5,000	5,000	5,000	-

Total Expenses	133,706	358,350	304,300	382,300	
Total Revenues	244,063	359,075	311,700	383,500	
Net	110,357	725	7,400	1,200	

Sageen Bluffs CA

	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Expenses					
Salaries - Regular	24,620	66,500	68,500	71,000	2,500
Salaries - Contract	9,898	32,000	29,000	38,000	9,000
Salaries - Seasonal	20,400	58,000	57,500	60,000	2,500
Staff Benefits - Merchs & Omers	9,628	20,000	20,000	22,500	2,500
Staff Travel	228	1,500	1,500	1,500	-
Staff Development	805	1,500	1,500	2,000	500
Staff Uniforms	1,967	2,000	1,000	1,500	500
Office Expense	7,183	10,000	10,000	10,000	-
Telephone	2,615	8,000	14,000	8,000	- 6,000
Utilities	16,252	40,000	38,000	40,000	2,000
Marketing	519	750	500	1,000	500
Insurance	5,543	10,000	7,400	11,000	3,600
Printing	-	1,000	1,000	1,000	-
Park Repairs & Maintenance	24,386	78,000	78,000	78,000	-
Hazard Trees	-	20,000	20,000	190,000	170,000
Park Supplies	4,316	6,000	5,000	6,000	1,000
Water Sampling Costs	440	1,400	1,500	1,500	-
Equipment Purchase	-	3,000	3,000	3,000	-
Property Taxes	2,002	4,500	4,500	4,500	-
Wood Purchases	8,828	12,000	7,000	12,000	5,000
Store Purchases	7,113	11,000	1,500	8,000	6,500
Horse Campground	-	5,000	-	-	-
Park Signage	290	5,000	5,000	10,000	5,000
Fuel Expense	3,698	7,000	6,000	7,000	1,000
Equipment Rental	24	1,000	1,000	1,000	-
Equipment Maintenance	2,576	3,000	2,500	2,500	-
Vehicle Maintenance	80	5,000	5,000	5,000	-
Reserve Repayment	-	4,000	4,000	4,000	-
Revenues					
Reserves	-	14,955	25,000	190,000	165,000
Rentals	902	1,500	1,400	1,500	100
Seasonal Camping	181,080	185,000	158,500	199,800	41,300

Sageen Bluffs CA

	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Horse Camping	12,360	21,000	21,000	22,000	1,000
Trailer/Bunkie Use	5,600	10,000	10,000	10,000	-
Daily Camping	76,938	124,200	124,200	125,000	800
Group Camping	157	5,000	5,000	5,000	-
Trailer Storage	-	14,000	10,800	15,500	4,700
Wood Sales	3,851	14,000	7,500	14,000	6,500
Reservation Fee	10,279	20,000	22,000	24,000	2,000
Entry & Vehicle Fees	1,064	2,000	2,000	2,200	200
Laundromat	77	500	500	500	-
Store Revenues	3,877	14,000	2,000	15,000	13,000
Summer Career Grant	-	14,520	-	-	-
Card Reader Deposits	3,500	5,000	-	-	-
Miscellaneous	2,226	41,000	6,000	6,000	-

Total Expenses	153,411	417,150	393,900	600,000
Total Revenues	301,909	486,675	395,900	630,500
Net	148,498	69,525	2,000	30,500

Water Quality

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	30,567	61,000	58,000	83,700	25,700
Staff Benefits	2,632	5,360	5,300	5,400	100
Staff Benefits - Merchs & Omers	6,886	13,000	12,500	17,900	5,400
Staff Travel	1,421	4,500	6,500	7,500	1,000
Staff Development	-	500	1,200	1,200	-
Staff Uniforms	413	415	300	300	-
Office Expense	506	600	300	500	200
Telephone	306	615	650	650	-
Program Supplies	1,540	1,750	1,200	1,200	-
Administration Overhead	2,341	4,700	4,400	4,400	-
Software Licensing/Hosting	-	2,500	2,500	-	- 2,500
Groundwater	943	1,800	1,800	1,800	-
Surface Water	10,867	17,000	14,000	18,000	4,000
Benthic Monitoring	459	5,650	1,000	6,500	5,500
Revenues					
General Levy	54,825	109,650	109,650	124,155	14,505
Reserves	-		-	24,895	24,895

Total Expenses	58,881	119,390	109,650	149,050
Total Revenues	54,825	109,650	109,650	149,050
Net	(4,056)	(9,740)	-	(0)

Flood Forecasting & Warning

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	40,361	98,200	123,000	152,700	29,700
Staff Benefits	2,962	6,850	9,000	9,900	900
Staff Benefits - Merchs & Omers	9,629	21,600	26,700	32,300	5,600
Staff Travel	4,601	9,200	9,500	12,000	2,500
Staff Development	589	1,000	1,000	3,500	2,500
Staff Uniforms	674	675	300	600	300
Office Expense	78	300	300	500	200
Telephone	8,031	16,200	16,500	16,500	-
Utilities	2,283	4,600	4,800	4,800	-
Marketing	38	150	-	400	400
Insurance	556	1,200	1,000	1,200	200
Program Supplies	79	500	500	1,000	500
Equipment Purchase & Maintenance	-	11,000	11,000	25,000	14,000
Administration Overhead	2,341	4,400	4,400	4,400	-
Software Licensing/Hosting	3,500	8,000	8,000	10,000	2,000
Reserve Payment (Ortho & Software)	500	1,000	1,000	1,000	-
Revenues					
General Levy	67,025	134,050	134,050	167,905	33,855
Mnrf Grant	40,700	81,400	81,400	81,400	-
Reserves	433	900	850	25,795	24,945
Streamgauge Maintenance	101	400	400	400	-
Miscellaneous	-	300	300	300	-

Total Expenses **76,223** **184,875** **217,000** **275,800**

Total Revenues **108,260** **217,050** **217,000** **275,800**

Net **32,037** **32,175** **-** **(0)**

Water Resources Management

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Salaries	10,425	28,825	35,000	58,400	23,400
Staff Benefits	1,837	4,200	2,300	9,150	6,850
Staff Benefits - Merchs & Omers	2,732	21,000	7,000	12,300	5,300
Staff Travel	3,101	7,500	8,000	10,000	2,000
Staff Development	-	500	1,000	2,000	1,000
Staff Uniforms	237	250	500	600	100
Office Expense	960	1,000	1,000	1,000	-
Telephone	116	700	1,000	1,400	400
Marketing	35	150	-	400	400
Insurance	524	1,100	750	1,200	450
Program Supplies	-	-	-	500	500
Signage	-	-	-	3,000	3,000
Administration Overhead	2,341	4,400	4,400	4,400	-
Consultant Fees	-	35,000	-	25,000	25,000
Durham Ice Management	10,732	14,000	10,000	15,000	5,000
Durham Lower Dam	3,438	6,500	6,500	6,500	-
Durham Middle Dam	7,745	15,000	12,000	15,000	3,000
Durham Upper Dam	4,638	12,000	15,000	18,000	3,000
Inverhuron Flood Control	960	2,500	4,000	10,000	6,000
Kincardine Projects	124	500	4,000	2,500	- 1,500
Neustadt Flood Control	449	4,000	6,000	7,500	1,500
Paisley Dyke	14,066	28,000	28,000	32,000	4,000
Pinkerton Dyke	138	300	800	500	- 300
Southampton Erosion Control	-	2,200	2,500	5,000	2,500
Walkerton Dykes	5,900	10,000	18,000	15,000	- 3,000
Mount Forest Dam Maintenance	-	400	400	400	-
Revenues					
General Levy	31,121	61,624	62,241	71,656	9,415
Special Levy	46,680	94,236	93,361	108,624	15,263
Reserves	7,230	41,365	12,548	76,470	63,922
Miscellaneous	2,800	2,800	-	-	-

Total Expenses	70,498	200,025	168,150	256,750
Total Revenues	87,831	200,025	168,150	256,750
Net	17,333	-	-	0

Capital - Water

Expenses	Balance June 2022	YE Projection	Budget 2022	Budget 2023	Difference
Lake Huron Centre Coastal Conservation	-	10,000	10,000	10,000	-
Meux Creek	626	1,000	-	400,000	400,000
Durham Dam Safety	-	10,000	10,000	-	- 10,000
Paisley Dyke	-	56,000	-	-	-
Walkerton Dyke Repairs	-	-	-	20,000	20,000
Durham Lower Dam Safety	-	-	-	40,000	40,000
Port Elgin Erosion Control	-	-	-	5,000	5,000
Neustadt Study & Dud Assessment	-	-	-	50,000	50,000
Neustadt Weir	-	-	-	15,000	15,000
Flood Hazard Information Mapping	-	-	-	130,000	130,000
Revenues					
Special Levy	-	39,000	10,000	345,000	335,000
MNRF Grant - Special Projects	7,000	28,000	-	255,000	255,000
Other Funding	-	10,000	10,000	70,000	60,000

Total Expenses	626	77,000	20,000	670,000
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Total Revenues	7,000	77,000	20,000	670,000
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Net	6,374	-	-	-
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Sageen Valley Conservation
Authority
2023 Draft Reserve
Schedule

Presented: September 15, 2022

**Saugeen Valley Conservation Authority
Statement of Reserves
For 2023 Budget Deliberations**

Reserve	Balance June 30, 2022	Projected Balance Dec 31, 2022	Proposed Budget 2023	Projected Balance Dec 31, 2023
Agricultural Lands	41,368	51,168	(15,600)	35,568
Computer Upgrades	40,832	40,832	(10,000)	30,832
Environmental Planning	58,118	37,118	(30,000)	7,118
Forest Management	252,646	264,196	-	264,196
House Repairs	42,108	42,108	-	42,108
Kincardine Maintenance	135,960	137,065	(19,875)	117,190
Land Management	111,161	111,161	(70,000)	41,161
Legal Fees	51,174	41,174	(10,000)	31,174
LTD/OMERS/Benefits	21,548	21,548	-	21,548
Office Building & Equipment	40,293	25,293	(25,000)	293
Ortho Imagery/FW Software	22,142	24,142	4,000	28,142
Property Acquisition	168,010	168,010	-	168,010
Resource Centre	4,884	4,884	-	4,884
Retiree Benefits	28,954	27,304	(3,300)	24,004
Saugeen Parks	722,678	768,023	(252,880)	515,143
Insurance Deductible	27,645	27,645	-	27,645
Short Term Disability	31,741	31,741	-	31,741
Stewardship	84,591	40,591	(40,000)	591
Vehicle Replacement	52,965	50,965	(18,000)	32,965
Water Management	130,361	430,361	(78,985)	351,376
Wetland Acquisition	58,322	58,322	-	58,322
Working Capital	1,146,767	960,615	(64,000)	896,615
	3,274,266	3,364,264	(633,640)	2,730,624



2023 Budget

September 15, 2022



Contents

- 01** **Introduction**
Guiding Document
- 02** **Corporate Services**
Communication, Education, Finance,
GIS Mapping
- 03** **Environmental Planning
and Regulations**

- 04** **Forestry and Lands**
Forestry and Stewardship, Non-
Revenue Parks, Campgrounds, Motor
Pool
- 05** **Water Resources**
Water Quality, Flood Forecasting and
Warning, Water Quality Maintenance
and Capital Work

01

Introduction



Budget 2023

Guiding Document: *Inventory of Programs and Services*

Required deliverables by December 31, 2024, include:

- Strategy for CA owned or controlled lands
- Development and maintenance of a land inventory
- Develop and implement a core watershed-based resource management strategy
- Develop an Ice Management Plan
- Develop a Water and Erosion Infrastructure Asset Management Plan
- Develop a Water and Erosion Infrastructure Operational Plan

02

Corporate Services

Corporate Services 2022 Activities and Staff



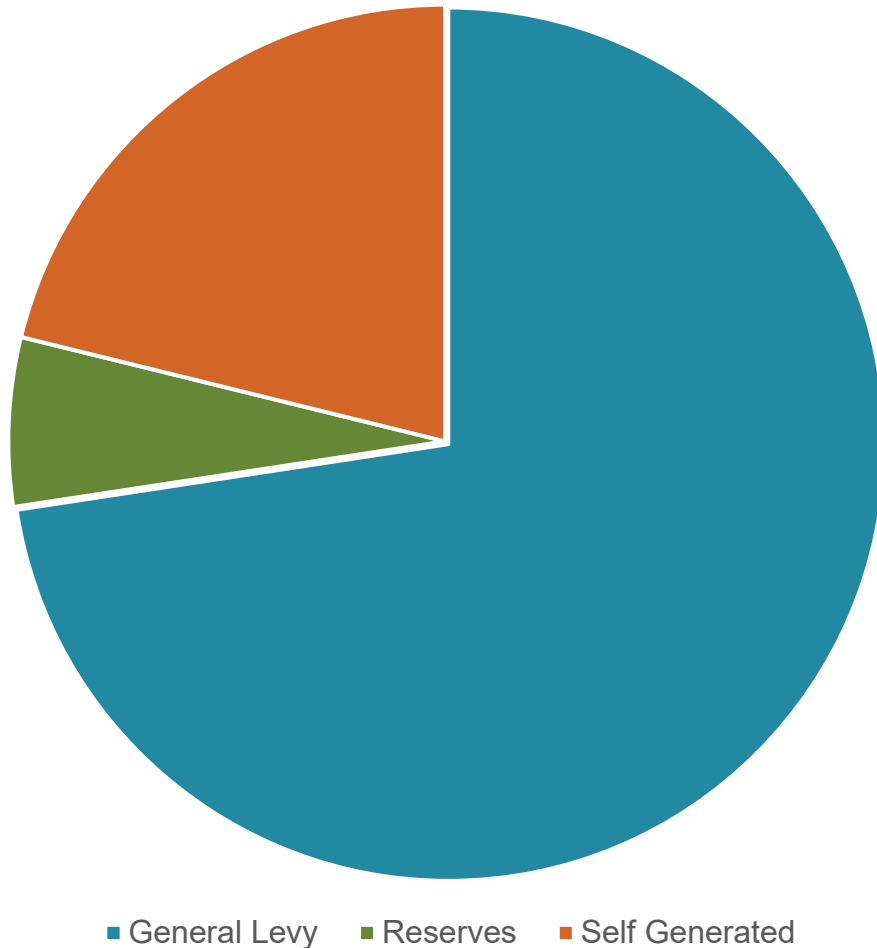
- Six full-time staff
- Successfully filled staff vacancy in Community Relations & hired candidate to replace one retiring staff member in Finance
- In person education programming resumed post Covid-19 restrictions
- Successful migration to new computer server and completed transition to fibre internet
- Initiated new processes for accounts receivable
- Continuing to implement website improvements and new document templates in compliance with AODA
- Improved social media presence to increase public awareness
- Strategic plan development ongoing
- Continued rebranding exercise

Corporate Services 2023 Activities and Staff



- Expand use of accessible documents internally and externally
- Support other departments with improved financial reporting, communications, marketing and education, as well as GIS & IT support
- GIS & IT department will assist with implementation of the Content Management System
- Establish agreements with member municipalities in accordance with CA Act changes
- Policy development including fee policy, electronic monitoring policy, and health and safety policies

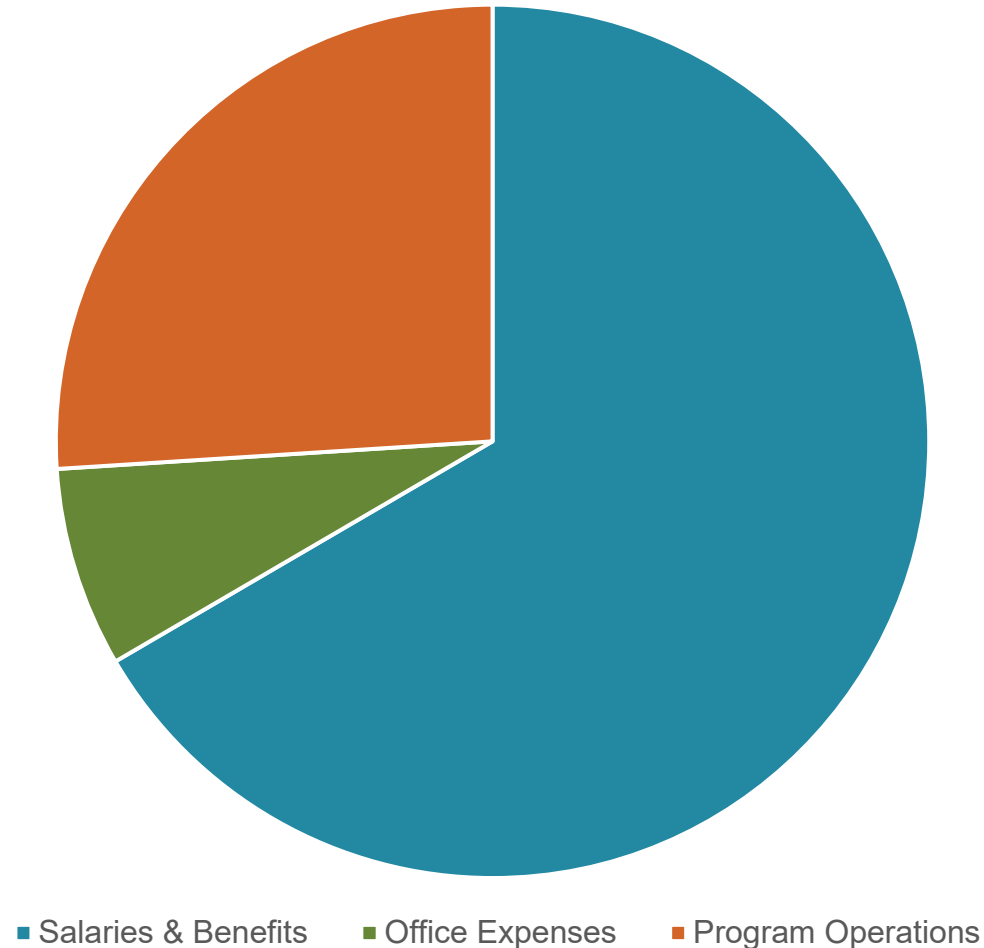
2023 Revenues



Most programs in Corporate Services are funded through General Levy.

In 2023 we expect an increase in self generated revenues due to increased project management fees and improved investment income.

2023 Expenses



Expenses for 2023 are comparable to prior years, however, do include increased investment in technology and marketing across Corporate Services.

03

Environmental Planning and Regulations

Planning and Regulations 2022 Activities and Staff



- Eleven full-time staff; nine permanent, one 12-month contract, one parental leave contract
- Additional Environmental Planning Coordinator to meet demand (contract)
- Staff retention has become a challenge
- Relocation of EPR space within the Formosa Administration Office
- 2021's unprecedented, record high number of permit and planning applications continued into 2022
- Updates to Environmental Planning and Regulations Policies Manual
- Continued User Fee review to confirm that the fees for services rendered are appropriate
- Continued work on Violations Strategy
- Continued establishment of updated Planning Service Agreements
- Working to improve EPR correspondence to become AODA compliant and support wider comprehension and understanding of SVCA interests

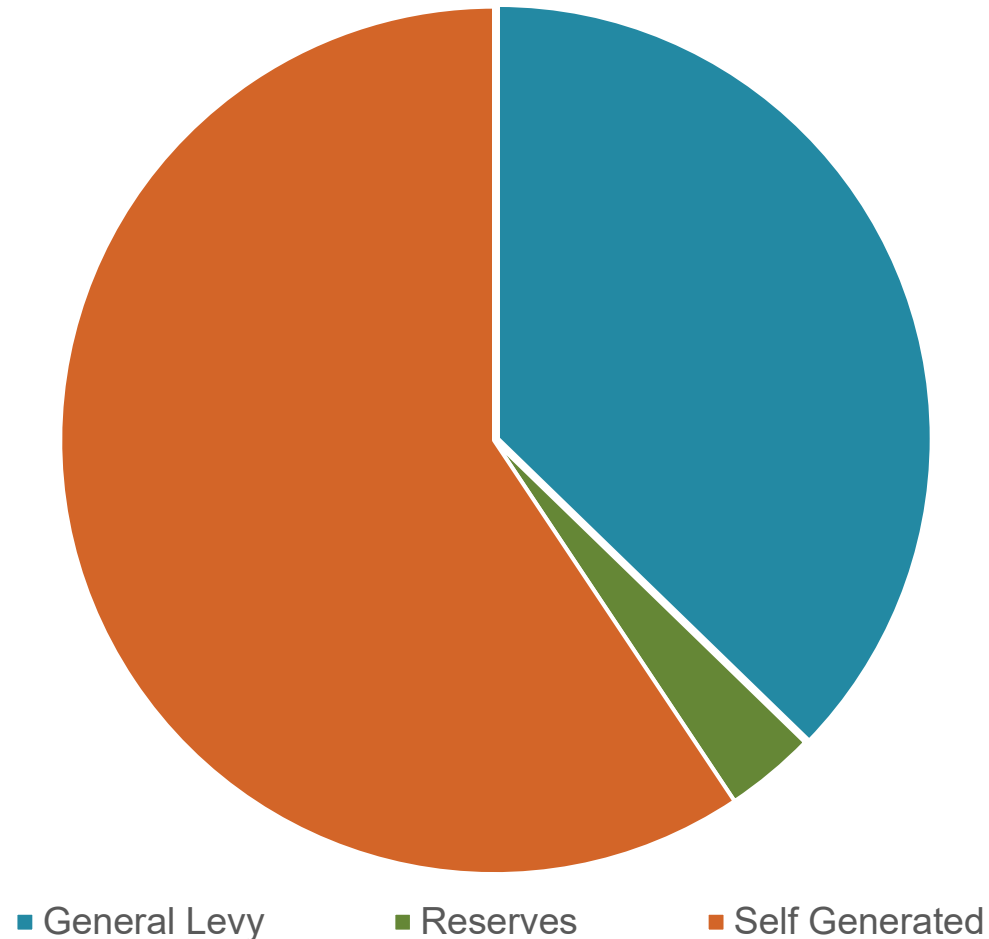
Planning and Regulations 2023 Activities and Staff



- Maintain eleven full-time staff
- Expand use of expert resources within SVCA review
- Support professional development and training of EPR staff to improve employee retention
- Implement findings of User Fee Review
- Design and populate Content Management System
- Complete updates to Environmental Planning and Regulations Policies Manual
- Begin assessment of risks associated with natural hazards, including impact of climate change

Environmental Planning and Regulations priorities for 2023 are departmental organization and professional development to ensure timely and appropriate guidance for clients.

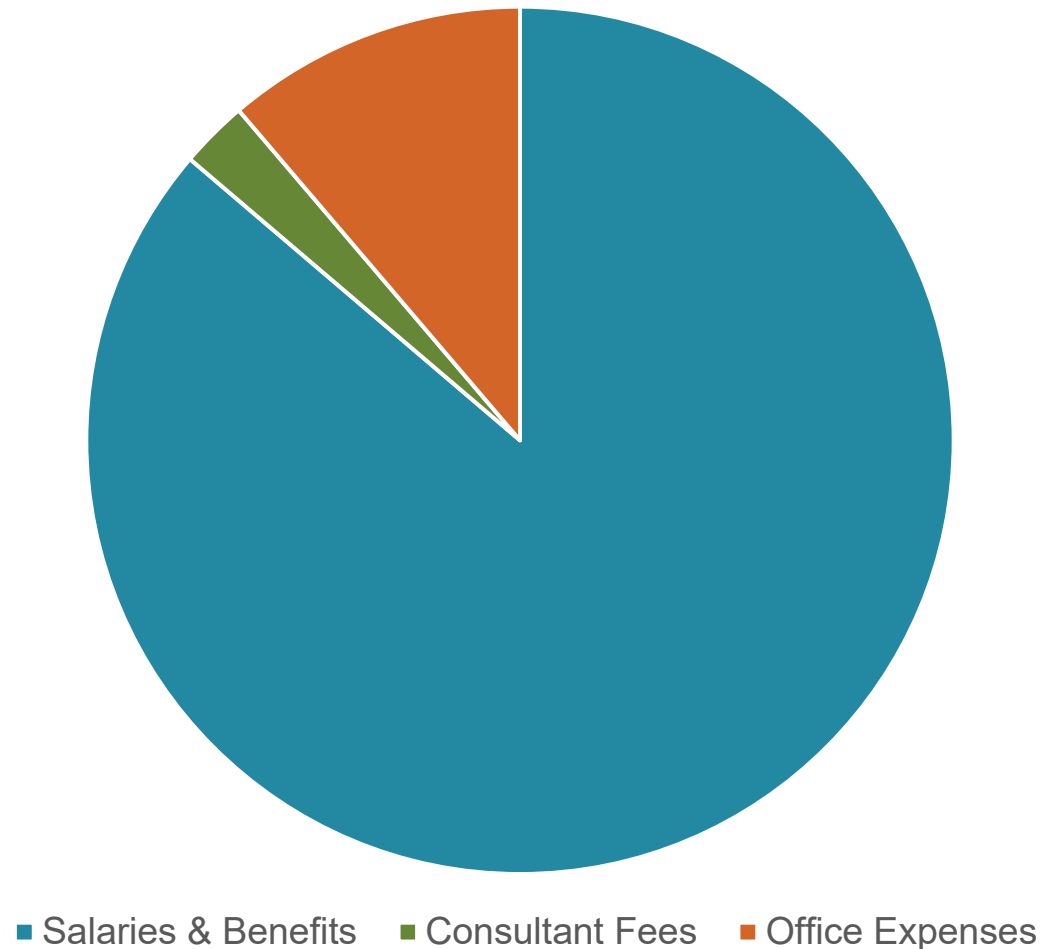
2023 Revenue



Revenues in the Environmental Planning and Regulations department are expected to be consistent with 2022 figures.

The trend in previous years of record high number of permit and planning applications are projected for 2023.

2023 Expenses



Expenses include eleven full-time staff and additional resources for staff training and development.

A new marketing and education component has been developed to further enhance the knowledge of our watershed municipal staff, professionals who engage with SVCA, and the public with whom we wish to continue building positive relationships.

04

Forestry and Lands



Forestry and Stewardship 2022 Activities and Staff



- Three full-time staff
- Tree planting for private landowners
- Managed Forest Tax Incentive Program Plan Preparation
- Increased demand for private land tree marking and tendering
- Significant increase in large scale landscape stock planting projects in spring and fall
- Management activities and maintenance of CA managed forests

Forestry and Stewardship 2023 Activities and Staff



- Tree and shrub planting for private landowners
- Managed Forest Tax Incentive Program Plan Preparation
- Private land tree marking and tendering
- Management activities and maintenance of CA managed forests

Non-Revenue Parks 2022 Activities and Staff



- Two full-time staff
- Hosted Brad Sprague Fishing Derby
- Continued property and infrastructure maintenance
- Planning for future infrastructure improvements
- Replacement of bridges at Stoney Island

Non-Revenue Parks 2023 Activities and Staff



- Continued updates to aged infrastructure
- Continued maintenance
- Improved signage, parking, facilities
- Enforcement of *Conservation Authorities Act* regarding the use of CA properties
- Progress on CA Act deliverables

Campgrounds 2022 Activities and Staff



- One full-time staff
- Continued improvements to infrastructure
- Installation of controlled entry Saugeen Bluffs
- Increased enforcement of campground rules to ensure camper satisfaction

Campgrounds 2023 Activities and Staff



- Removal of dead and dying ash and other hazard trees, as was forecasted in 2015
- Replacement of one mower
- Continued maintenance of infrastructure
- Improved signage

Motor Pool

2022 Activities and Staff



- Continued maintenance of fleet and equipment
- Ordered and received one of two cars to add to fleet

Motor Pool

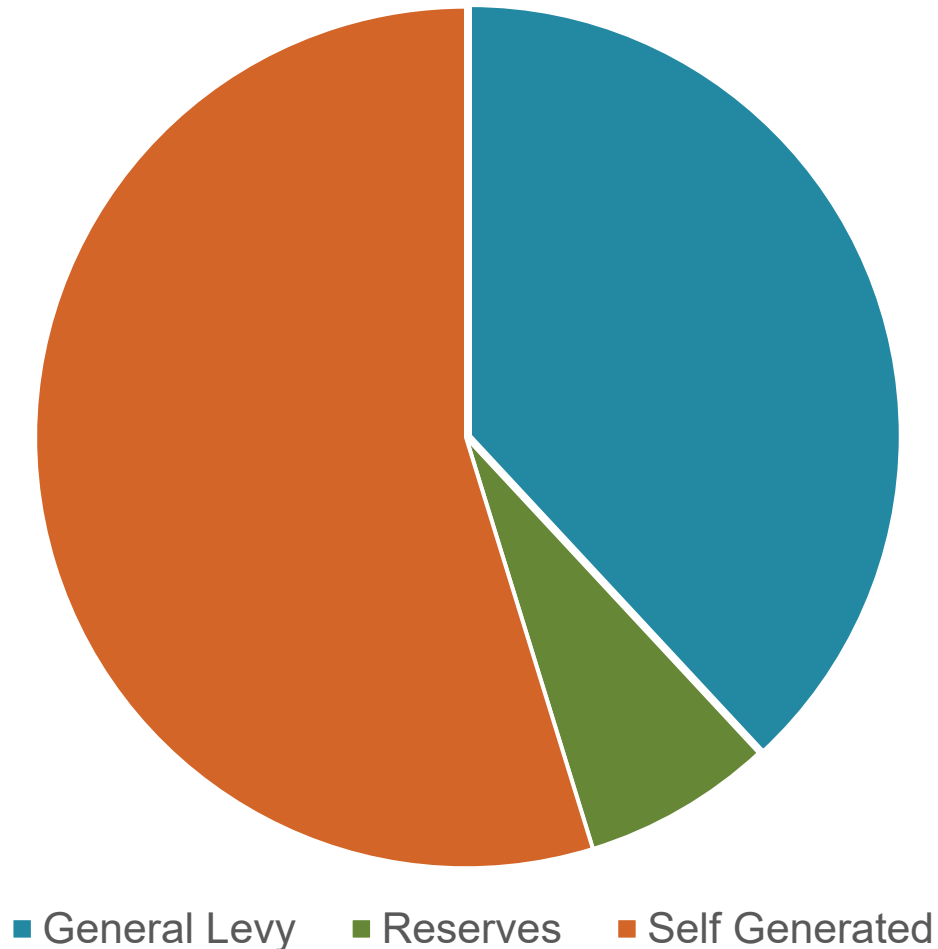
2023 Activities and Staff



- Replace decrepit truck with new 4 x 4 truck
- Continue to maintain aging fleet and plan to secure replacements
- Purchase replacement trimmers

2023 Revenues

Forestry, Stewardship, Lands and Motorpool

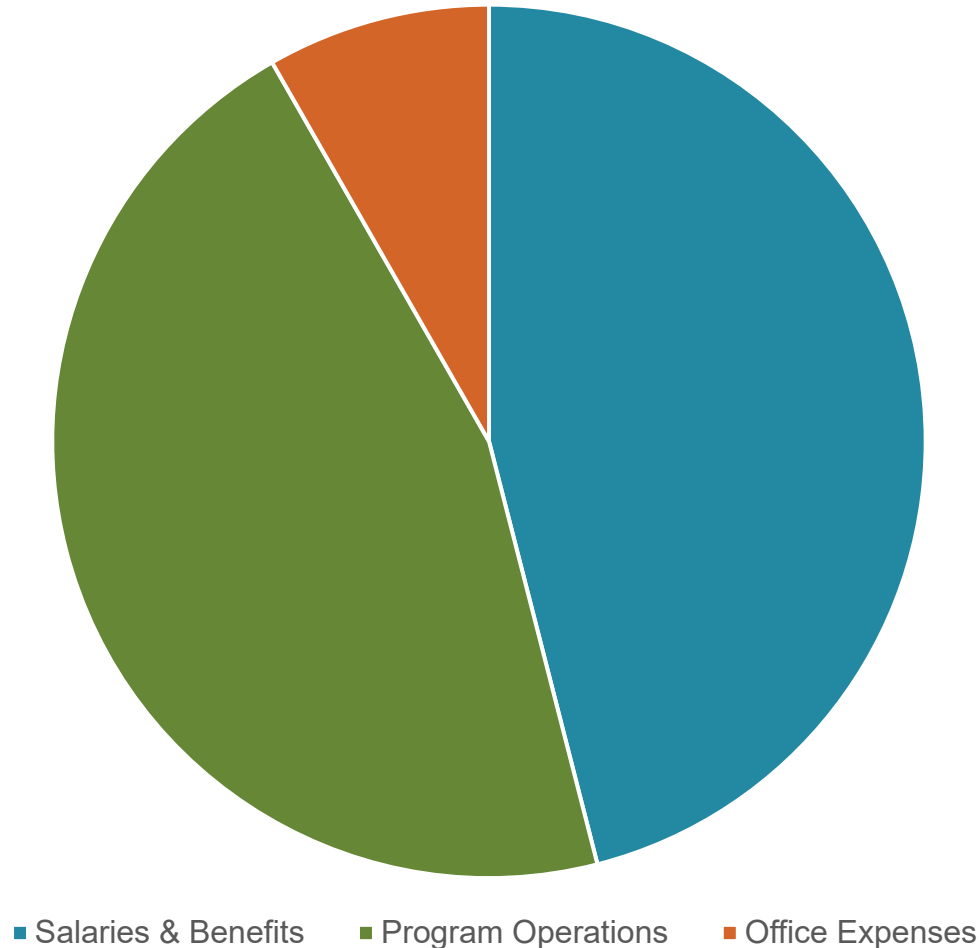


Revenues in these departments are similar to prior years.

Reserve revenues in 2023 will be for the completion of various capital projects.

2023 Expenses

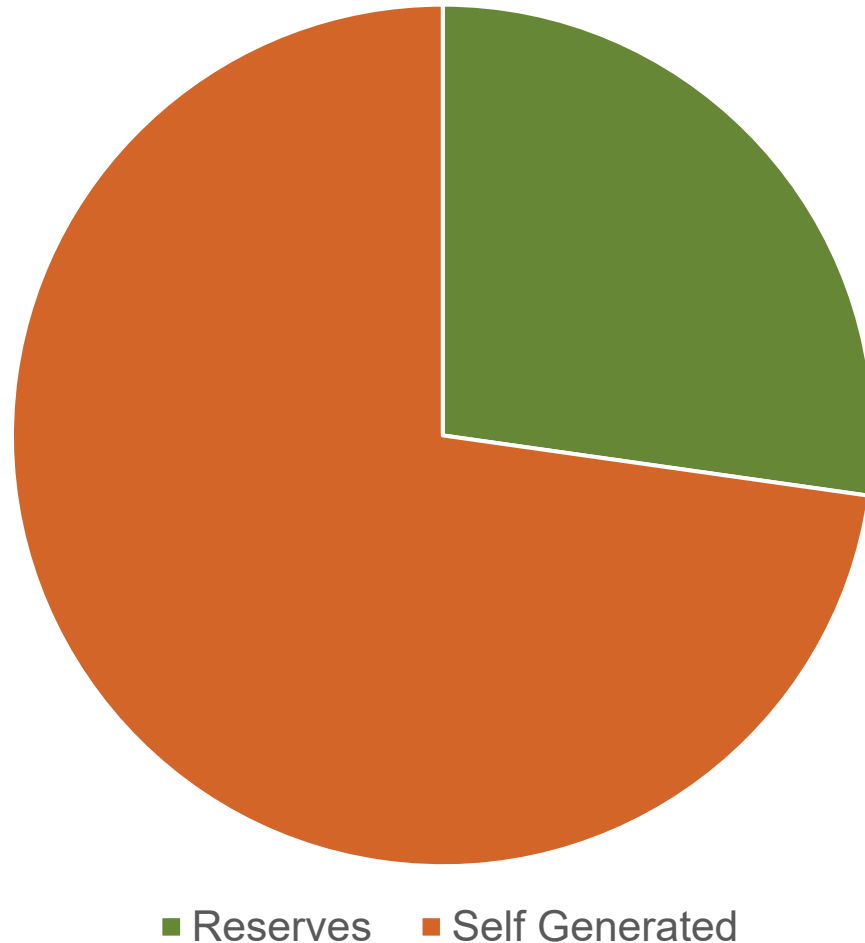
Forestry, Stewardship, Lands and Motorpool



Expenses are mostly consistent with prior years. Several capital projects have been completed during 2022.

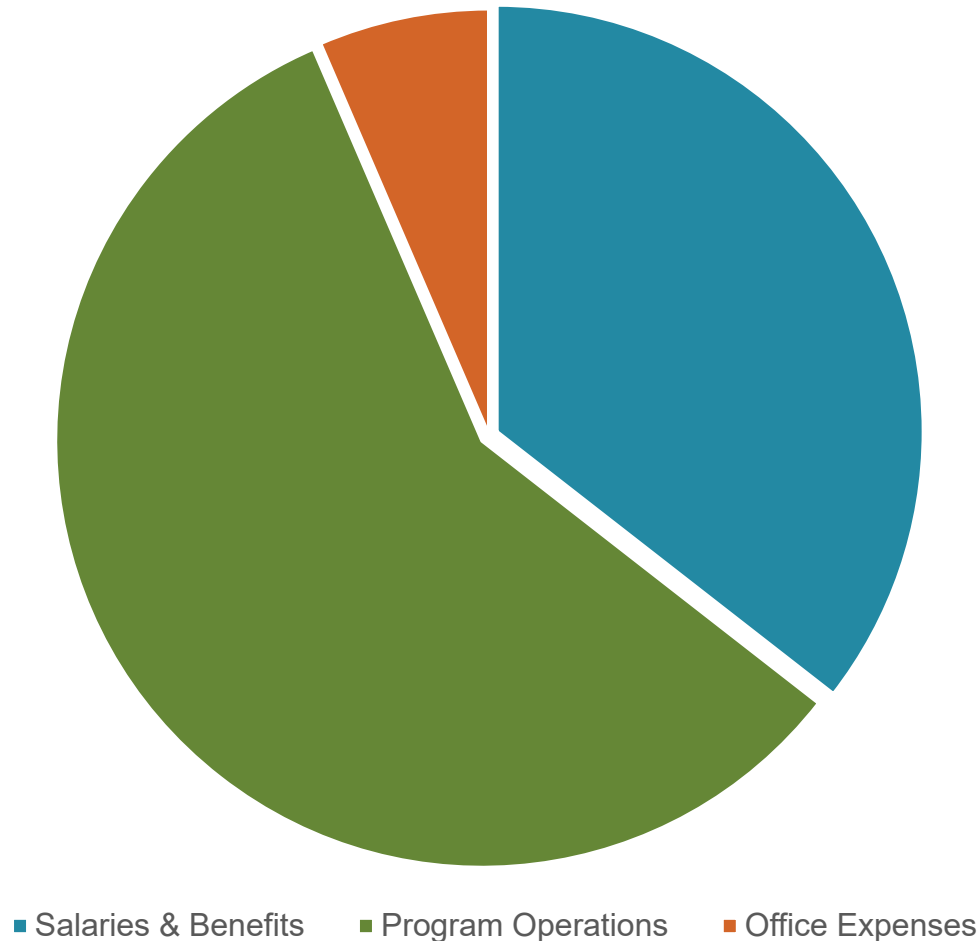
The 2023 motor pool expenses include the replacement of a truck with those funds being drawn from the motor pool reserve.

2023 Revenues Campgrounds



Revenues will increase during 2023 as a result of the implementation of a new fee schedule. We have also been experiencing an increased interest in our campgrounds due to ongoing improvements to infrastructure and camper satisfaction.

2023 Expenses Campgrounds



Expenses in our campgrounds for 2023 are similar to prior years, with the exception of hazard tree removal.

These expenses will be offset by reserve usage. All three campgrounds are projected to have a surpluses at the conclusion of 2022 & 2023 to assist in replenishing these reserves.

05

Water Resources

Water Quality 2022 Activities and Staff



- One full-time staff member
- Preparation of the 2023 Watershed Report Card
- Participation in the Provincial Water Quality Monitoring Network, the Provincial Groundwater Monitoring Network, and the Ontario Benthos Biomonitoring Network
- Participate in Healthy Lake Huron partnership (Ripley station)
- Continue annual water temperature monitoring upstream and downstream of dam removal sites through partnership with local engineering firm

Water Quality 2023 Activities and Staff



- One full-time staff member
- Issuance of the 2023 Watershed Report Card
- Participation in the Provincial Water Quality Monitoring Network, the Provincial Groundwater Monitoring Network, and the Ontario Benthos Biomonitoring Network
- Participate in Healthy Lake Huron partnership (Ripley station)
- Continue annual water temperature monitoring upstream and downstream of dam removal sites through partnership with local engineering firm
- Assist with the preparation of the SVCA annual report

Flood Forecasting and Warning 2022/23 Activities and Staff



2022

- One full-time staff member
- Monthly maintenance of stream gauges and annual calibration of precipitation gauges
- Issuance of flood messages and participation in flood monitoring, low water response, and snow survey programs
- Daily monitoring of weather forecasts, stream response, precipitation, etc.
- Completion of stream gauge inventory

2023

- One full-time staff member
- Monthly maintenance of stream gauges and annual calibration of precipitation gauges
- Issuance of flood messages and participation in flood monitoring, low water response, and snow survey programs
- Daily monitoring of weather forecasts, stream response, precipitation, etc.
- On-site review of flood prone areas to assess potential risk under various rainfall events
- Finalize working capital plan for hydrometric network
- Purchase and install new stream gauge equipment for Aberdeen and Greenock stations
- Review and assess need for updating rating curves for SVCA owned stations

Water Maintenance and Capital Work 2022 Activities and Staff



- One full-time staff member and one student (under Canada Summer Jobs program)
- Ongoing development of a data management system
- Issuance of RFP and completion of 2022 annual inspections of SVCA flood and erosion control projects (inspections in September with reports due in December)
- Draft dam safety review plans for Durham Upper and Lower Dams
- Ongoing maintenance and operation of flood and erosion control projects
- Coordination with engineers on the following construction projects: Meux Creek Gabion Improvements; and Paisley Dyke Improvements
- Initiated discussions with the Municipality of West Grey regarding feasibility assessment for Neustadt Creek and an EA for Durham Upper Dam
- Participated in information sessions for the CA Act Ice Management Plan
- Initiated discussions with SVCA staff to improve on-site health and safety
- Submission of funding applications under the Federal Hazard and Identification Mapping Program (FHIMP)
- Developed a standard Utility Agreement to support Planning & Regulation files that are in close proximity to SVCA flood and erosion control projects

Water Maintenance and Capital Work 2023 Activities and Staff



- Two full-time staff members (one staff member salary taken from WR reserves)
- Continued development of a data management system
- Review of structure reports from RFP and develop working capital plans for all SVCA projects
- Issuance, award, and completion of a second inspection RFP for remaining SVCA projects
- Submission of funding applications for 5 projects under the Water and Erosion Infrastructure Program (WEI)
- Follow-up and/or coordination of projects receiving funding under WEI and FHIMP
- Ongoing maintenance and operation of flood and erosion control projects
- Ongoing discussions with SVCA staff to improve on-site health and safety
- Review of SVCA easements and land ownership associated with infrastructure
- Start preparation of CA Act deliverables under Water Resources

Water Maintenance and Capital Work 2023 Proposed Maintenance



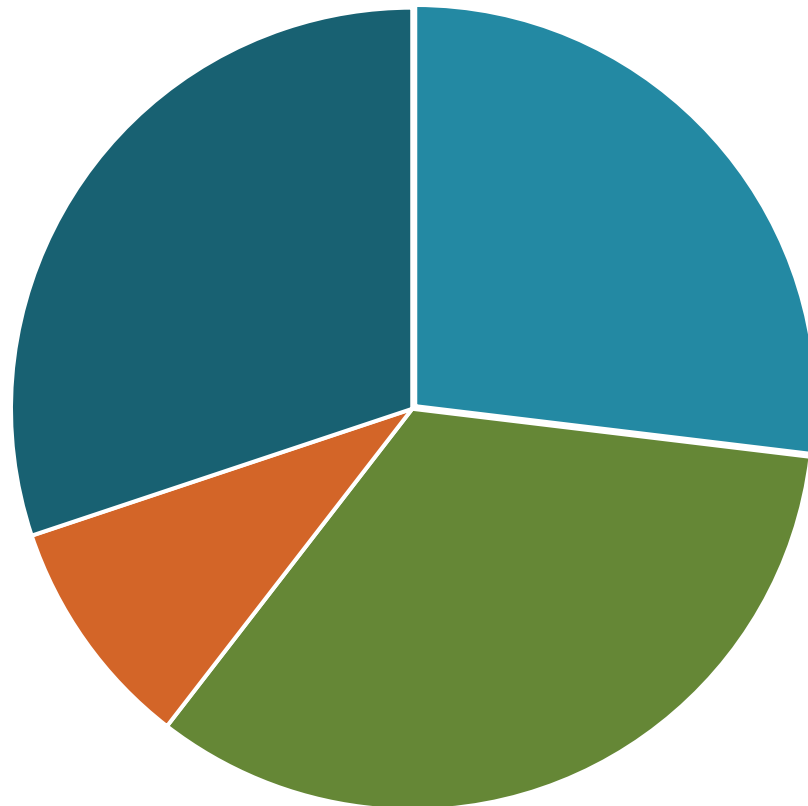
- Additional safety signage and replacement of vandalized signs
- Durham Ice Management Channel – annual cleanout of the gravel bar
- Durham Upper Dam – removal of gravel bar and re-alignment of rip rap downstream of dam
- Inverhuron – CCTV camera work of closed pipe sections
- Southampton Erosion Control – finish tree removal on the slope

Water Maintenance and Capital Work 2023 Proposed Capital Work



- Meux Creek Gabion Wall Improvements – was not constructed in 2022 (WECI application)
- Paisley Dyke Improvements – ongoing construction project from 2022 (WECI application)
- Walkerton Dyke Repairs – tree removals, concrete repairs on floodwalls, Silver Creek (WECI application)
- Durham Lower Dam – fencing improvements for public safety (WECI application)
- Port Elgin Erosion Control – proposed removal of infrastructure (previously approved in 2010 by SVCA Board)
- Neustadt Feasibility Study and Durham Upper Dam EA – West Grey Council support (WECI application for Dam EA)
- Neustadt Weir – engineering assessment and/or emergency works for failed structure

2023 Revenues



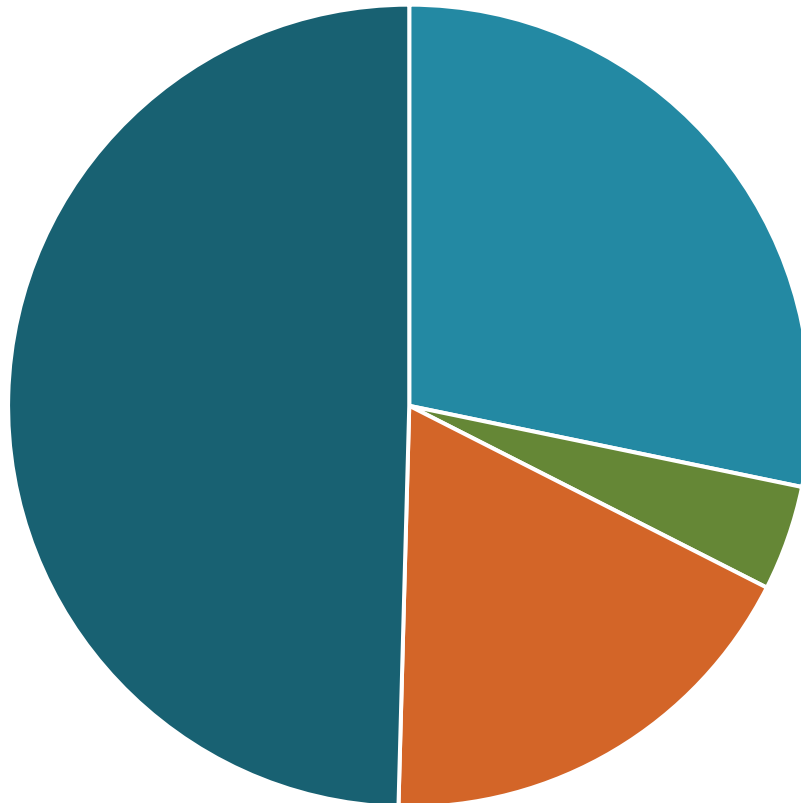
■ General Levy ■ Special Levy
■ Reserves ■ Other Sources

Revenue sources rely heavily on independent grant applications and Water & Erosion Control Infrastructure (WECI) grants from the Province.

Staff continue to pursue all avenues and are successfully completing grant applications on-time and with fulsome information in hopes of seeing continued positive results.

Continued engagement and support from the applicable Municipalities is essential to natural hazard protection efforts.

2023 Expenses



■ Salaries & Benefits ■ Office Expenses
■ Program Operations ■ Capital Projects

The majority of expenses are a result of pending capital projects.

Water Management structures and Flood Forecasting and Warning departments have increased expenses due to necessary repair and maintenance efforts.

Avon Maitland District School Board

Board Meeting Highlights – September 27, 2022



Avon Maitland District School Board
Engage, Inspire, Innovate... Always Learning

Good News

Commemoration of National Truth and Reconciliation Week

Trustees and senior staff showed their support by wearing orange shirts to this evening's meeting. AMDSB is committed to engaging our local community to support us as we reflect on the legacy of residential schools and honour residential school survivors, their families and communities. All staff and students are encouraged to wear orange on Friday September 30 (Orange Shirt Day).



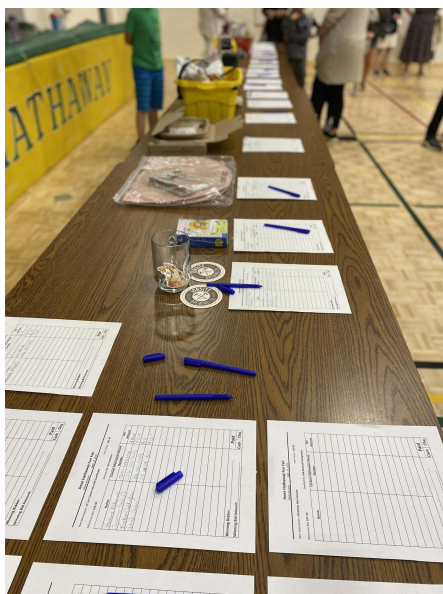
Schools Support Terry Fox Foundation

Communications Manager Chera Longston highlighted the efforts of schools, students and families as they have been participating in walks, runs and other activities to support Cancer research and the Terry Fox Foundation.



Barbecues, Open Houses and More Showcase Schools and Welcome Families!

Communications Manager Chera Longston was pleased to share that many schools across the board have been hosting a variety of events to welcome families and students. Parents/guardians have enjoyed being able to tour the schools, meet teachers and network with one another! Mental Health and Well-being counsellors have also been attending to provide resources and information to families about Social Emotional Learning and highlight some of the initiatives that are rolling out in schools. These events continue throughout the next few weeks and we are pleased to see their return after not being able to host them due to pandemic protocols.



North Huron Hosts Elementary School Fair

Trustee Colleen Schenk was pleased to share that this year's theme for the Elementary School Fair was "A Century of Change." Schools from across Huron County visited the fair to participate in a variety of activities including robotics demonstrations as provided by the FE Madill SS robotics team.

CHSS Hosts Awards Ceremony

Vice Chair Robert Hunking shared that he was pleased to attend an event at Central Huron SS that celebrated Grade 9 and 10 students' achievement. The awards recognized specific subjects and students who achieved a certain grade average to qualify for the honour roll.

Avon PS Choir Recognized for Provincial Award

Trustee Herb Klassen was proud to share that the Avon PS choir will be celebrated by the City of Stratford at a special ceremony on October 17. The event will celebrate the choir for their first place finish at the Ontario Music Festivals Association's provincial elementary school choir competition in June.

Stratford Beacon Herald Article: [Avon Public School Choir takes first place at provincial choir competition](#)

Student Trustee Update

Student Trustee Abigail Peel provided a brief overview of the student trustee meeting this evening. They received a presentation about discriminatory language from Mrs. Goetz and Mrs. Wilson. They also planned their meeting scheduled for the year and decided that they will meet once/month in person, aligned with the board meeting.

Chair Update

Chair Nancy Rothwell shared that planning is underway for new trustee orientation as well as wrapping up the current tenure of those trustees who are not seeking re-election. She reminded all residents to vote on Monday October 24. She also reported that materials will soon be distributed to intermediate classrooms from the Huron and Perth Federations of Agriculture called "The Real Dirt on Farming."

Senior Staff Updates

Mental Health and Well-being Continues Strong Community Partnerships

Superintendent Laura Marotta reported that partnerships with Choices for Change and Mental Health and Addictions Nurses remain strong and support students directly in secondary schools. She reiterated that these partnerships are critical for the fulsome support of students throughout our system.

Communications Annual Report (2021/2022)

Communications Manager Chera Longston shared the [2021/2022 Communications Annual Report](#) with Trustees. She highlighted some of the activities of the board's communications team and drew their attention to the summary of top social media posts.

Partnership Continues with Huron Perth Public Health

Director Lisa Walsh shared that she continues to meet regularly with staff from HPPH to review changes in school-related public health guidance and to provide updates.

Future Board Meetings

Meetings that include Regular Sessions will be hosted in person at the Education in Seaforth (62 Chalk St. N.) with the option for connecting online. Members of the public are welcome to attend the Regular Board sessions (in person or online). Meeting details (including online meeting links and agenda packages) are posted on the [Board Meeting page](#).

- Tuesday, October 18, 2022: Committee of the Whole, Open Session
- Tuesday, October 25, 2022: Committee of the Whole, Closed Session at 4:30 p.m. and Regular Board Meeting at 6:00 p.m.

Future Meetings/Events with Trustee Representation

- Environment Committee – September 29, 2022 at 1:00 p.m.
- Joint Health and Safety Committee – September 29, 2022 at 1:30 p.m.
- Special Education Advisory Committee – October 5, 2022 at 4:00 p.m.
- Huron Perth Student Transportation Services – October 18, 2022 at 3:30 p.m.
- Accessibility for Ontarians with Disabilities Act – October 19, 2022 at 4:00 p.m.
- Parent Involvement Committee – October 19, 2022 at 6:30 p.m.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2022-4150

September 26, 2022

Dear Head of Council:

Our government recognizes the importance of streamlining development approvals in land use planning in supporting the development of 1.5 million new homes by 2031. Our government will continue working with you to identify opportunities and innovative solutions that would help us effectively address the housing crisis.

I am writing you today about [public consultation](#) in the land use planning process. The *Planning Act* requires public meetings to be held prior to making certain planning decisions for the purpose of giving the public an opportunity to make representations in respect of the matter under consideration.

For example, your municipal council can consider how to meet the *Planning Act*'s requirements using a variety of methods such as physical meetings, electronic or virtual channels – separately or in combination - to engage and solicit feedback from the public on land use planning matters. This may include a mixture of technologies and approaches to meet local public needs (for example, physical meetings, webinars, video conferencing, moderated teleconference). There is no requirement in the *Planning Act* to have multiple types of meetings (e.g., both a physical meeting and a virtual meeting).

Thank you for the work that you do to engage and provide the public with an opportunity to make representations on planning matters in a manner that works best in your local community.

Sincerely,

A blue ink signature of Steve Clark, written in a cursive style.

Steve Clark
Minister



**NOTICE OF PUBLIC HEARING
PROPOSED MINOR VARIANCE
TO ZONING BY-LAW 45-2014**

Planning Act, R.S.O. 1990, cP. 13., S. 45 (5)

TAKE NOTICE that the Committee of Adjustment for the Municipality of Morris-Turnberry will hold a public meeting on: **Tuesday, October 18, 2022 at 7:30 p.m.** to consider a proposed minor variance under Section 45 of the Planning Act (RSO 1990), as described below.

APPLICANT: Joe Kerr Limited

LOCATION OF PROPERTY: Concession 1, Part Lot 7, Morris (40389 Amberley Road)

PURPOSE OF APPLICATION: The purpose of this application is to recognize the increased height of an accessory building to accommodate indoor storage of equipment.

The application requests relief from the Morris-Turnberry Zoning By-law to increase the maximum height from the required 6m to 10m.

EXISTING ZONING BY-LAW PROVISIONS & OFFICIAL PLAN DESIGNATION: The property is zoned VC2-2 (Village Commercial – Highway – Special Provision) – Key Map East of Wingham

PROPOSED MINOR VARIANCE: *Proposed relief from the following Sections of By-law 45-2014:*

Section 3.4.3, to increase the maximum height of the accessory building from 6m to 10m.

PUBLIC HEARING: You are entitled to attend this public hearing in person to express your views about this application or you may be represented by counsel for that purpose. If you are aware of any person interested in or affected by this application who has not received a copy of this notice, you are requested to inform that person of this hearing. If you wish to make written comments on this application, they may be forwarded to the secretary-treasurer of the committee at the address shown below.

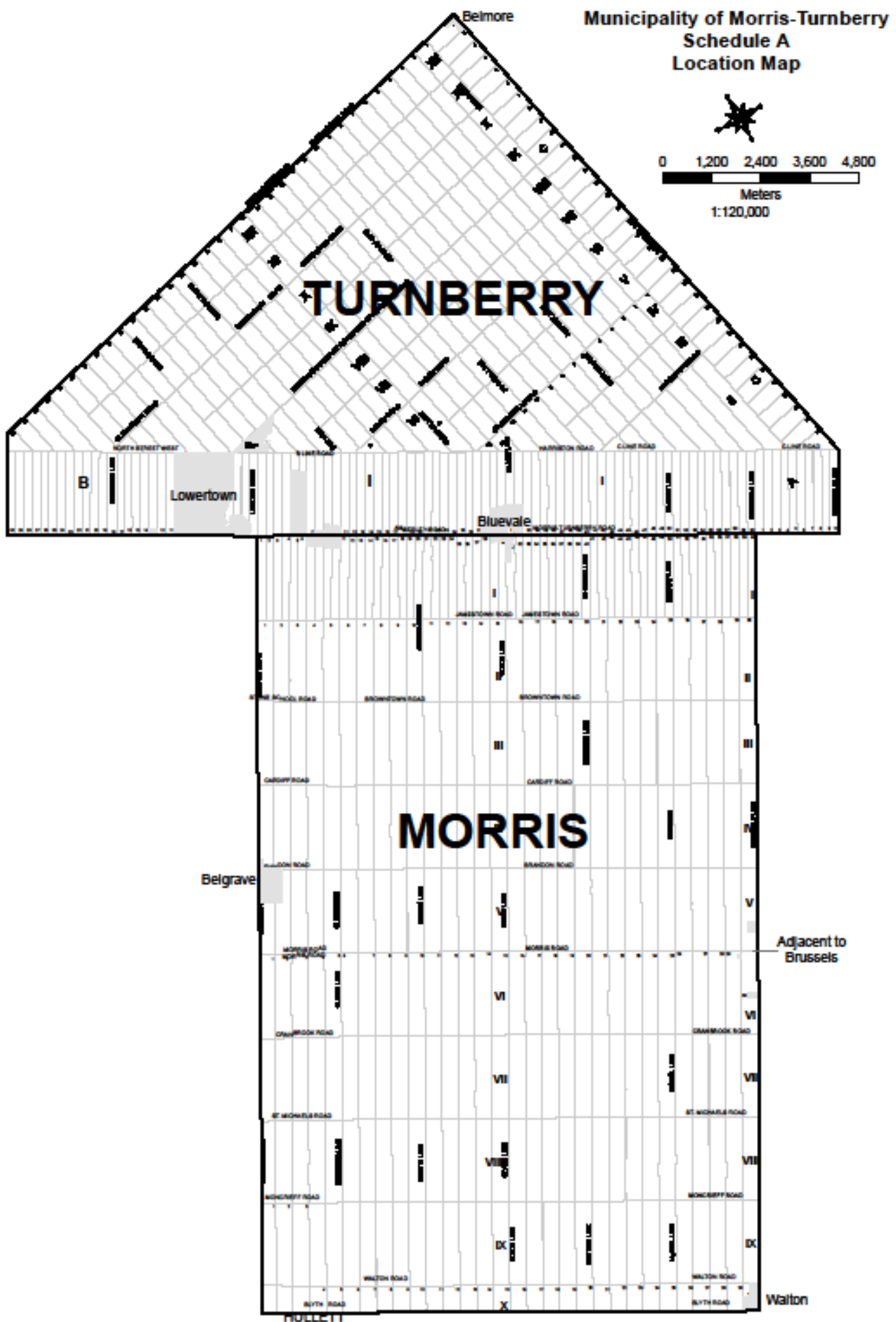
FAILURE TO PARTICIPATE: If you do not attend the hearing, it may proceed in your absence and, except as otherwise provided by the Planning Act, you will not be entitled to any further notice in the proceedings.

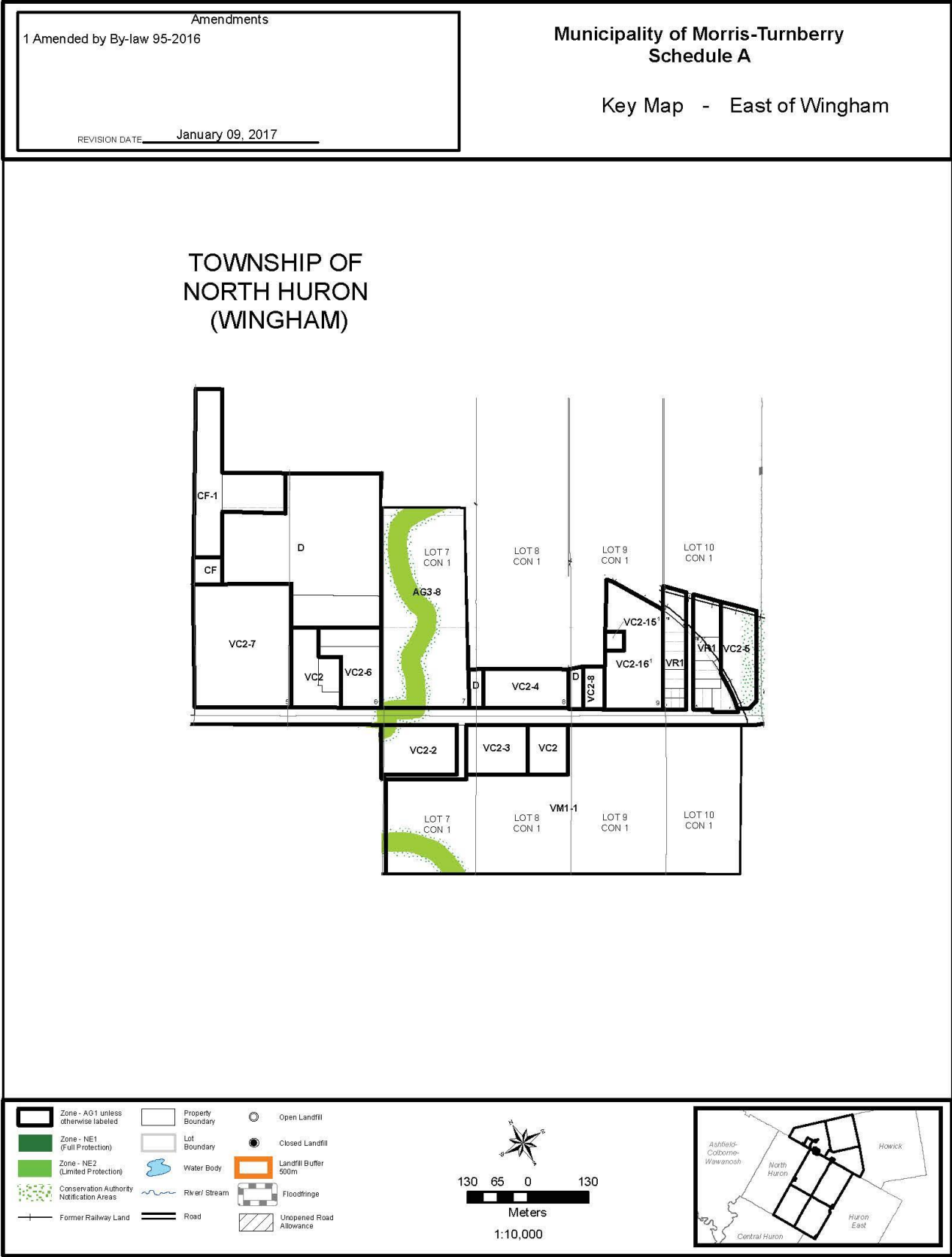
NOTICE OF DECISION: If you wish to be notified of the decision of the Committee of Adjustment regarding this application, you must submit a written request to the Committee of Adjustment. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal hearing in the event of the decision of this application is appealed.

ADDITIONAL INFORMATION relating to the proposed minor variance is available for inspection on the Municipal Website at www.morristurnberry.ca

DATED AT THE MUNICIPALITY OF MORRIS-TURNBERRY this 28th day of September, 2022.

Trevor Hallam
Secretary, Committee of Adjustment
Municipality of Morris-Turnberry
41342 Morris Road, P.O. Box 310
Brussels, ON N0G 1H0
thallam@morristurnberry.ca





OFFICE OF THE WARDEN

Corporation of the County of Huron
1 Courthouse Square
Goderich, Ontario N7A 1M2
www.HuronCounty.ca
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Toll Free: 1.888.524.8394



Ms. Paula Puddy
Commission Secretary
Federal Electoral Boundaries Commission for Ontario
PO Box 37018 Southdale
London, Ontario N6E 3T3
ON@redecoupage-federal-redistribution.ca

RE: PROPOSAL FOR ONTARIO'S FEDERAL ELECTORAL

Ms. Puddy,
The Council of the County of Huron reviewed the Proposal for Ontario's Federal Electoral Boundaries at the regular session of County Council meeting of September 21, 2022.

The Council of the County of Huron supports electoral boundaries that are consistent with County and Regional boundaries.

The following motion was approved:

Moved by Councillor Heffer and Seconded by Councillor Dietrich

THAT:

The Council of the County of Huron send correspondence to the Federal Electoral Boundaries Commission stating the following:

The Council of the County of Huron does not support moving the Township of Howick to the proposed redistribution Perth Wellington District as outlined in the proposal of the Federal Electoral Boundaries Commission for the Province of Ontario 2022. The Township of Howick is aligned with Huron County by having common concerns, partnerships and shared services. These concerns, partnerships and shared services have been served within Huron County successfully for many years. It is not advantageous to either the Township of Howick, the County of Huron or the Huron Bruce District to change the Federal Electoral Boundary.

CARRIED

We thank you for your consideration of our concerns with respect to the redistribution of federal electoral boundaries.

Sincerely,

Glen McNeil
Warden
County of Huron

Delivered by email:

ON@redecoupage-federal-redistribution.ca

Copy:

Ben Lobb M.P. Huron Bruce, ben.lobb@parl.gc.ca

Federation of Canadian Municipalities, info@fcm.ca

All Municipalities within Huron County

Outstanding Action Items
Open Session

October 4

Meeting Date	Action Item	Action By	Current Status	Last Action Date	Next Step
November 10, 2021	Zoning/OP Housing Friendly Amendments	CAO/Planning	Feedback from staff review, agency circulation and open house being incorporated.	Open House held September 13	-Anticipated Public Meeting and by-law consideration October 18.
June 21, 2022	FCM Asset Management Grant	CAO	Confirmation received that application has met eligibility criteria and is proceeding to second phase of review.		Report back to council on result when available.
July 19, 2022	Blyth Creek Municipal Drain Outstanding Balance	CAO/Drainage Superintendent	Report presented to Council for direction October 4		Direction from Council needed.
September 20, 2022	Development Guidelines	CAO	Direction received to return by-law, finalizing draft		Return final version for adoption under by-law.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 44-2022

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on October 4, 2022.

WHEREAS Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the October 4th, 2022, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 4th day of October 2022, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time this 4th day of October 2022

Read a THIRD time and FINALLY PASSED this 4th day of October 2022

Mayor, Jamie Heffer

Clerk, Trevor Hallam