



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, October 3rd, 2023, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on the 3rd day of October 2023, at 7:30 pm.

1.0 **CALL TO ORDER**

Disclosure of recording equipment.

2.0 **ADOPTION OF AGENDA**

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of October 3rd, 2023, as circulated.

~

3.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

4.0 **MINUTES**

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the September 19th, 2023, Council Meeting Minutes as written.

~

5.0 **ACCOUNTS**

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the October 3rd accounts in the amount of \$166,444.31

~

6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

6.1 ROBERTSON MUNICIPAL DRAIN COURT OF REVISION

The meeting to consider the engineer's report for the Robertson Municipal Drain 2023 was held on September 5th, 2023. Notice of the sitting of the Court of Revision was sent on September 8th, 2023. No appeals were received by the deadline of September 23rd. At the time of the publication of this agenda, no late appeals had been received.

On September 5th Council appointed Deputy Mayor Freiburger Councillor McCallum and Councillor Snell to sit on the Court of Revision.

6.1.1 Open Court of Revision

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adjourns their regular meeting of Council and enters into the Court of Revision for the Robertson Municipal Drain 2023.

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Robertson Municipal Drain 2023 Court of Revision

6.1.2 Appointment of Chair

*Moved by ~
Seconded by ~*

THAT _____ be appointed as Chairperson for the Robertson Municipal Drain 2023 Court of Revision.

~

6.1.3 Call to order by the Chairperson.

6.1.4 Appeals

No appeals were received by the deadline of September 23rd. As no appeals were received, the project engineer will not be in attendance.

6.1.5 Late or Verbal Appeals

No late appeals have been received as of the time of publication of the agenda. The Court may hear verbal appeals from the floor at their discretion.

6.1.6 Adjournment

*Moved by ~
Seconded by ~*

THAT, there being no appeals to the assessment schedule as prepared by the engineer, the Court of Revision for the Robertson Municipal Drain 2023 be adjourned.

~

7.0 STAFF REPORTS

None.

8.0 BUSINESS

8.1 MASSON MUNICIPAL DRAIN REQUEST FOR IMPROVEMENT

A report has been prepared by CAO/Clerk Trevor Hallam in this regard for the information of Council.

8.2 CRUICKSHANK MUNICIPAL DRAIN s76 ASSESSMENT UPDATE

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby appoints GM BluePlan Engineering Limited to prepare a report varying the assessments for maintenance for the Cruikshank Municipal Drain.

~

8.3 COMMUNITY RISK ASSESSMENT REQUEST FOR PROPOSAL RESULTS

A report has been prepared by Fire Chief Kent Readman in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby accepts the proposal of Emergency Management Group Inc. for the completion of a O. Reg. 378/18 compliant Community Risk Assessment.

~

8.4 WINGHAM GOLF AND CURLING CLUB FISCAL PARTNERSHIP REQUEST

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby authorizes the mayor and Clerk to execute the documents necessary to enter into a Fiscal Partnership Agreement with the Wingham Golf and Curling Club for the purpose of an application to the Leland and Thora Vance fund recreation grant.

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~

9.0 COUNCIL REPORTS

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Media Release – Cold Weather Shelter – Huron County
- 10.2 Report – Q1 and Q2 Activity – Huron East Fire Department
- 10.3 Minutes – SVCA Board – July 2023
- 10.4 Minutes – MVCA Members – June 21, 2023
- 10.5 Minutes – MVCA Members – July 19, 2023
- 10.6 Board Meeting Highlights – AMDSB – September 26, 2023
- 10.7 OPP 2024 Annual Billing Statement
- 10.8 [Event Notice – Farm Succession and Transition Planning – Huron County Economic Development](#)

11.0 NEW BUSINESS

None.

12.0 BY-LAWS AND AGREEMENTS**12.1 SAUGEEN VALLEY CONSERVATION AUTHORITY AGREEMENT**

At the September 19th meeting of Council, staff were directed to return a by-law authorizing the execution of an agreement between the Municipality and the Saugeen Valley Conservation Authority for the provision of Category 3 services. By-Law 53-2023 is provided here for consideration.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 53-2023, being a by-law to authorize the execution of an agreement between the Municipality of Morris-Turnberry and the Saugeen Valley Conservation Authority for the provision of Category 3 services, and that it now be read severally a first, second, and third time, and finally passed this 3rd day of October 2023.

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13.0 CLOSED SESSION

No closed session agenda items.

14.0 CONFIRMING BY-LAW

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 54-2023, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on October 3rd, 2023, and that it now be read severally a first, second, and third time, and finally passed this 3rd day of October 2023.

~

15.0 ADJOURNMENT

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at ____ pm.

~

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, October 17th, 2023, 7:30 pm
Regular Meeting of Council – Tuesday, November 7th, 2023, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, September 19th, 2023, 7:30 pm

The Council of the Municipality of Morris-Turnberry met electronically in regular session on the 19th day of September 2023, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Sharen Zinn
Councillor Jodi Snell
Councillor Jamie McCallum

Staff in Attendance

Trevor Hallam CAO/Clerk

Others in Attendance

Mike Wilson Wingham Advance Times
Scott Stephenson The Citizen

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Scott Stephenson and Mike Wilson would be recording the meeting for the purpose of writing articles.

2.0 ADOPTION OF AGENDA

Motion 214-2023

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of September 19th, 2023, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 MINUTES

Motion 215-2023

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the September 5th, 2023, Council Meeting Minutes as written.

Carried.

5.0 ACCOUNTS

Motion 216-2023

*Moved by Jodi Snell
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the September 19th accounts in the amount of \$1,130,094.30.

Carried.

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

7.1 CLERK

7.1.1 Animal Control Shared Service Agreement Update

A report was presented by Mr. Hallam in this regard for the information of Council.

7.2 BY- LAW ENFORCEMENT

7.2.1 By-Law Enforcement Activities – July and August 2023

A report prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for July and August was presented by Mr. Hallam.

7.3 BUILDING

7.3.1 Building Department Activities – July and August 2023

A report prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for July and August was presented by Mr. Hallam.

8.0 BUSINESS

8.1 LISTOWEL-WINGHAM AND AREA FAMILY HEALTH TEAM BOARD

A report was presented by Mr. Hallam in this regard for the information of Council.

8.2 SAUGEEN VALLEY CONSERVATION AUTHORITY CATEGORY 3 COST APPORTIONING AGREEMENT

A report was presented by Mr. Hallam in this regard.

Motion 217-2023

*Moved by Jodi Snell
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby supports entering into an agreement with the Saugeen Valley Conservation Authority for the continued provision of the Waste Quality Program;

AND FURTHER THAT staff are hereby directed to return a by-law authorizing the execution of an agreement between the Municipality and the Saugeen Valley Conservation Authority for the provision of Category 3 services pursuant to O. Reg 687/21 under the Conservation Authorities Act.

Carried.

9.0 COUNCIL REPORTS

Kevin Freiburger

September 6th attended a meeting of the Bluevale Community Committee.

Jamie McCallum

No report.

Sharen Zinn

No report.

Jodi Snell

September 11th attended a meeting of the Wingham and Listowel Physician Recruitment Committee.

September 13th attended a meeting of the Coalition for Huron Injury Prevention where she raised the perceived speeding issue. Council discussed at the last meeting. CHIP offered Officer Wes Coast to be installed upon request.

Jamie Heffer

September 13th brought greetings on behalf of the Municipality at the opening ceremonies of the Belgrave Fair.

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Correspondence – Increasing Deadstock Capacity – OMAFRA
- 10.2 Correspondence – Police Record Check Revenue – OPP
- 10.3 Notice of Public Meeting – Huron East OPA 16 and Z09-2023
- 10.4 Notice of Public Meeting – Huron East Minor Variance MV08-2023
- 10.5 Monthly Report – Belgrave Water - August

11.0 NEW BUSINESS

None.

12.0 BY-LAWS AND AGREEMENTS

12.1 FIRE MARQUE AGREEMENT

At the September 5th meeting of Council, staff were directed to return the by-laws required to enter into an agreement with Fire Marque for the recovery of costs associated with fire department responses. By-Laws 49-2023 and 50-2023 were provided for consideration.

Motion 218-2023

Moved by Jamie McCallum

Seconded by Sharen Zinn

THAT leave be given to introduce By-Law 49-2023, being a by-law to authorize the execution of an agreement between the Municipality of Morris-Turnberry and Fire Marque Incorporated, and that it now be read severally a first, second, and third time, and finally passed this 19th day of September 2023.

Carried.

Motion 219-2023

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT leave be given to introduce By-Law 50-2023, being a by-law to authorize cost recovery with respect to fire department specific response, and that it now be read severally a first, second, and third time, and finally passed this 19th day of September 2023.

Carried.

12.2 AUDITOR APPOINTMENT

At the September 5th meeting of Council staff were directed to return a by-law appointing Seebach & Company as Auditor for the Municipality of Morris-Turnberry for the 2023 and 2024 fiscal years. By-law 50-2023 is provided here for consideration.

Motion 220-2023

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT leave be given to introduce By-Law # 51-2023, being a by-law to appoint and Auditor for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 19th day of September 2023.

Carried.

13.0 **CLOSED SESSION**

13.1 Enter closed session.

Motion 221-2023

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 7:49 p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

1. *Section 239 (2) (k) regarding negotiations to be carried on by the municipality.*

Carried.

13.2 Return to open session.

Motion 222-2023

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 8:08 p.m.

Carried.

13.3 Report and Action from Closed Session.

Council discussed a matter regarding the negotiations of a cross-border servicing agreement.

14.0 CONFIRMING BY-LAW

Motion 223-2023

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT leave be given to introduce By-Law 52-2023, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on September 19th, 2023, and that it now be read severally a first, second, and third time, and finally passed this 19th day of September 2023.

Carried.

15.0 ADJOURNMENT

Motion 224-2023

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:09 pm.

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, October 3rd, 2023, 7:30 pm
Regular Meeting of Council – Tuesday, October 17th, 2023, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Municipality of Morris-Turnberry
Account List for**

October 3 2023

General

Bell Canada	Morris Office	461.04
Bell Mobility	Cell Phone	25.07
Telizon	Long Distance Phone	3.34
Huron Clean	Office Cleaning	418.96
Orkin Canada	Pest Control	115.27
Wingham Regional Silverstick	1/4 Page Program Ad	75.00
PSD Citywide Inc.	Asset Management	6,328.00
BM Ross & Associates	Planning	1,401.88
Township of North Huron	2023 Q1 & Q2 Fire Calls	10,090.46
Minister of Finance	Policing - August	39,411.00
Sepoy Wiring	Streetlight Repair	218.94
Randy Scott	Livestock Evaluation	116.47
Recipient	Early Investment in Education Grant	250.00
WSIB	WSIB - September	1,112.19
Minister of Finance	EHT - September	780.47

Payroll

September 27 2023	Payroll	20,347.53
	Expenses	1,048.27
Council Pay	Payroll - September 2023	4,165.05
	Rec General	470.62

General Total 86,839.56

Building Department

Bell Mobility	Cell Phone	59.93
Foxton Fuels	Fuel	433.60
Donnelly Murphy	Legal	314.53
WSIB	WSIB - September	260.93
Minister of Finance	EHT - September	164.14

Payroll

September 27 2023	Payroll	4,680.34
	Expenses	-

Building Total 5,913.47

Property Standards

Property Standards Total -

Drainage

Hydro One	Hopper Pump	36.65
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Drainage Total 36.65

Parks & Cemeteries

Parks & Cemeteries Total -

Belgrave Water

Allstream	Belgrave Water	111.09
W.D. Hopper & Sons Ltd.	Jane St Well Video Inspection	13,230.04
Veolia Water Canada	August Operations	6,848.74

Water Total 20,189.87

Landfill

Bell Mobility	Cell Phone	8.91
Truly Nolen	Morris Landfill	290.41

Landfill Total 299.32

Roads

Bell Canada	Morris Shop	230.52
Bell Mobility	Cell Phones	59.05
Enbridge	Turnberry Shop	45.84
Phoenix Measurement Solutions Inc.	Spray Paint (MT Share \$241.76)	3,624.58
Schmidt's Power Equipment	Chainsaw Supplies	64.76
Foxtan Fuels	Fuel	7,572.83
Roberts Farm Equipment	Parts for 13-03 Grader	92.46
Lynn Hoy Enterprises	Part for 19-18 Water Tank	22.59
Toromont Cat	Parts for 15-10 Backhoe	782.86
White's Wearparts Ltd.	Parts for 16-05 & 19-06 Tandems	1,062.43
Altruck International Truck Centres	Parts for 16-05 Tandem	110.07
MGM Townsend Tire	Repair for 19-06 Tandem	46.27
Michelin North America	Tires for 19-06 Tandem	2,591.95
Neils Repair Service	Repair for 10-15 Trailer	33.90
Leslie Motors	Maintenance for 22-14 Pickup	100.80
Con-Voi Septic Services	Ditching - North St.	813.60
BM Ross & Associates	Moncrieff Road Bridge (M060)	1,061.16
BM Ross & Associates	Walton Road Culvert (M030)	1,028.75
Hubb Cap	Culvert on Kieffer Line	8,155.32
WSIB	WSIB - September	1,301.99
Minister of Finance	EHT - September	818.99
Payroll		
September 27 2023	Payroll	23,537.31
	Expenses	53.68

Roads Total 53,165.44

Account Total **166,444.31**

Approved By Council:

October 3 2023

Mayor - Jamie Heffer

Treasurer- Sean Brophy



Understanding Court of Revision Procedures Under the Drainage Act

Sharon McCartan, OMAFRA

FEBRUARY 2010

INTRODUCTION

The Court of Revision is an appeal body established under the Drainage Act and administered by the local municipality. The Court of Revision allows landowners to challenge their drainage assessments quickly and informally. Unlike the Drainage Tribunal or the Drainage Referee, the Court of Revision has one power – to re-allocate funds in a drainage assessment schedule.

To learn more about assessments under the Drainage Act, refer to fact sheet Agdex 557 Order # 92-035, “Understanding Drainage Assessments.”

STEPS LEADING UP TO THE COURT OF REVISION

The Drainage Act sets out a democratic process for constructing new drains or improving existing drains. The following is a very basic outline of how a typical report would get to the Court of Revision. Refer to the Drainage Act for specific process requirements.

- One or more property owners submit a petition for drainage to their municipality. A project to improve an existing drain can also be initiated with a landowner request to council.
- The Council reviews the petition or request and decides whether to accept it.
- If accepted, Council sends a notice to the petitioner(s) and the local Conservation Authority, or, where a Conservation Authority does not exist, to the Minister of Natural Resources.
- After a 30 day period Council appoints an engineer to prepare a report.
- After completion of all meetings, surveys, design calculations or possible preliminary reports, the Engineer submits a final report which includes an assessment schedule that levies a share of the project cost on individual properties.
- The report is considered by council at a “meeting to consider the report”. The property owners affected by

- the drain are invited to this meeting and have an opportunity to influence council’s decision.
- If council decides to proceed with the project, they give two readings of a bylaw adopting the report; at this stage, the bylaw is known as a ‘provisional bylaw’.
- A copy of the provisional by-law and a notice of the date and time of the Court of Revision hearing is sent to all involved property owners.
- The Court of Revision must be held before the third and final reading of the bylaw.

As you can see, quite a few steps must occur before a municipality can hold the Court of Revision’s first sitting.

APPEALS PROCEDURE AND TIMELINES

1 – Notice of the Sitting of Court

The municipal clerk must send notice of the first sitting of the Court to all landowners in the watershed of the proposed drain. The notice must be sent not more than 30 and not less than 20 days before the Court date. The notice must also be sent within 30 days of the second reading of the provisional bylaw. This notice must include:

- Date and time of the Court of Revision
- A copy of the provisional bylaw
- Procedure for Filing an Appeal

2 – Appeal Notice

Owners must send their appeal notices to the municipal clerk at least 10 days in advance of the date for the Court.

However, at their first sitting, the Court may, by resolution, agree to hear appeals that were not filed 10 days prior to the hearing date.

3 – Hearing

The municipality holds the hearing. For more detail on how to run a Court of Revision hearing, refer to “Suggested Procedure,” below.

4 – Appeals from the Court of Revision

All decisions made can be appealed to the Agriculture, Food and Rural Affairs Appeal Tribunal within 21 days of the pronouncement of the Court of Revision’s decision.

5 – Authorizing Bylaw

After all assessment appeals to the Court of Revision, Tribunal or Referee are exhausted, Council gives third reading to the authorizing bylaw. Due to the appeals process, 40 days is the minimum amount of time that must pass between mailing the notice of the Court’s first sitting, to giving the by-law its third reading. If landowners file appeals, the process will likely take longer.

THE ROLE OF THE CLERK

- The municipal clerk receives all notices of appeal to the Court of Revision.
- In advance of the Court of Revision hearing, the clerk should make a list of all appeals specifically listing the name of the appellant, the property of the appellant, the amount of the assessment and a summary of the grounds for the appeal
- If the Court of Revision is considering the reduction of a property assessment and is considering adding this reduction to a property whose owner is not in attendance, the court must adjourn. The clerk schedules a second sitting of the Court and notifies all property owners affected by the reduction.
- The clerk also alters any assessments changed by the Court and amends the provisional bylaw.

THE ROLE OF THE MEMBERS OF THE COURT OF REVISION

- Members of the Court may hear appeals on three grounds:
 - 1) Land or road has been assessed too high or low.
 - 2) Land or road should have been assessed but has not.
 - 3) Due consideration has not been given to the land’s use.
- The members of Court must hear these appeals and decide whether they are valid. The members must comply with the *Statutory Powers Procedure Act*, and they must conduct themselves fairly and without bias.
- The Court only has authority to change the schedule of assessments; they cannot make changes to the technical aspects of the report and they cannot refer the report back to the engineer for modifications.

- Total costs of the project must remain the same, which means that if the Court reduces an assessment, the Court re-allocates the shortfall among other assessed property owners.
- If the Court is considering adding to the assessment of one or more properties whose owners are not in attendance, the Court must adjourn and send notice to assessed property owners who were not at the Court of Revision at the time of the re-allocation. This allows the re-assessed landowners to appeal their new assessments.

THE ROLE OF THE APPELLANT

- If a landowner feels an assessment against their lands is too low, that land should have been assessed but has not, or that consideration has not been given to land use, they can file an appeal with the Court of Revision.
- Appeals must be filed with the clerk at least 10 days before the date of the Court of Revision.
- If a landowner wishes to appeal, but misses the date for filing the appeal, they can appear at the first sitting of the Court of Revision and request to have their appeal heard.
- At the sitting of the Court, the list of appellants will be read out and the Engineer will give evidence. When his or her time to present their case comes, the appellant must explain their reasons for appealing the assessment schedule.
- After the Court of Revision pronounces their decision, affected property owners have 21 days to appeal this decision to the Agriculture, Food and Rural Affairs Appeal Tribunal and the Tribunal’s decision on this appeal is final.

COMPOSITION OF THE COURT OF REVISION

- If a drainage works only affects the initiating municipality, the initiating municipality’s council appoints 3 to 5 members to make up the Court of Revision.
- If a drainage works affects two or more municipalities, the council of the initiating municipality appoints two members of the Court; and every other involved municipality appoints one person to be a member. One of the members appointed by the initiating

- municipality is the chair of the Court of Revision.
- To be eligible to sit as a Court of Revision member, the individual must be eligible to seek election as a member of council.
- Members of council may be appointed as members of the Court. However, the two roles must be kept separate – if a council member wishes to hear information or pass resolutions outside of the scope of the Court of Revision, they must close the Court, then open a new council meeting.

SUGGESTED PROCEDURE

- Opening of the Court of Revision
- Oaths
 - Members may take an oath, but it is not legally required.
 - Members are still legally required to act fairly and impartially, whether they declare this publicly as an oath or not.
- Order of Appeals
 - The appeals and the order in which they will be held are read out.
- Engineer Gives Evidence
 - The engineer gives his or her evidence regarding each appeal before the Court, per s. 55 of the Act.
- Appellants Present their Case
 - The landowners orally make a case for why their land was improperly assessed before the members of court.
 - The engineer may rebut the landowner’s case.
- Late Appeals
 - If the Court of Revision members choose, they agree to entertain late appeals, per s. 52(2) of the Act.
- Deliberations
 - The Court of Revision members should retreat to deliberate these appeals and make decisions in private.
 - If court is considering reducing an assessment and adding it to a property whose owner is not present, then they must adjourn the Court of Revision, send notice to the absent parties to allow them to appeal the change, then reconvene, per s. 53 of the Act.
- Closing the Court of Revision and Rendering a Decision
 - The Court of Revision may give oral decisions on each appeal but this oral decision should be followed up with a decision in writing.
- Choosing which schedule to adopt

- The Court of Revision should document whether they decided to adopt an altered version of the assessment schedule, or whether they chose to adopt the schedule as presented by the engineer.
- A sample decision is included below.

FURTHER INFORMATION

Related Factsheets

Understanding Drainage Assessments, Agdex 557
 Drainage Act Appeals, Agdex 557

Author Information

These Court of Revision guidelines were authored by Sharon McCartan, OMAFRA, Environmental Management Branch, Guelph, Ontario.
 Reviewed by Sid Vander Veen, Drainage Coordinator, and by Andy Kester, Drainage Inspector.

Sample Decision of the Court of Revision:

DECISION of the COURT OF REVISION

RE: _____ Municipal Drain

Decisions Pronounced on the ____ day of _____, 20____

Appeal #1 – Appellant: _____ Property: _____

Appeal Summary: Assessment should be lowered because a portion of the property drains into another municipal drain.

Decision: That the assessment of costs on Lot 19, Con 84, Roll #0330 be reduced by two thirds from \$300.00 to \$100.00 and that the difference of \$200.00 be assessed to municipal road.

Appeal #2 – Appellant: _____ Property: _____

Appeal Summary: The crop damage allowance is insufficient and should be increased.

Decision: The appeal is dismissed as it is outside the jurisdiction of the Court of Revision. Property owners have the right to appeal their allowances to the Agriculture, Food and Rural Affairs Appeal Tribunal.

Appeal #3 – Appellant: _____ Property: _____

Appeal Summary: Assessment should be lowered because the engineer has calculated the assessment based on 100% agricultural land use; actual use is 50% agriculture and 50% bush.

Decision: The assessment on this property is reduced by \$300 and the reduction is added to the assessment on property _____. The owner of this property was present at the hearing of the court of revision.

Appeal #4 – Appellant: _____ Property: _____

Appeal Summary: Assessment should be lowered because the owner has no intention of using the land for agricultural purposes.

Decision: That the appeal be dismissed. Property still has the potential to be used for agriculture and has been assessed at similar rates to nearby agricultural properties.

Appeal #5 – Appellant: _____ Property: _____

Appeal Summary: Assessment on all private properties should be reduced and an environmental agency should be charged \$5000 for the cost of studies that were required for the agency’s approval of the project.

Decision: The appeal is dismissed. The Drainage Act only allows properties to be assessed and the environmental agency is not a property owner.

FURTHER APPEAL RIGHTS

If dissatisfied with the Decisions of the Court of Revision which were pronounced on the ____th day of _____, 20____, anyone may appeal this decision to the Agriculture, Food and Rural Affairs Appeal Tribunal by filing a notice of appeal with Clerk of the municipality within 21 days of the date of this decision.

Signed:

_____(name), Chair
Court of Revision for the _____ Municipal Drain

Dated this ____th day of _____, 20____.

_____, Clerk
Municipality of _____

Sample Court of Revision Decision. A written decision should be mailed to every appellant after the hearing concludes.

For more information:
Telephone: 1-888-466-2372
E-mail: about.omafra@ontario.ca

www.ontario.ca/omafra

Schedule C - Total Assessment For Construction

TOTAL ASSESSMENT											
Lot or Part	Con.	Landowner	Roll No.	Approx. Hectares Affected	Benefit (Sec. 22)	Outlet Liability (Sec. 23)	Special Assessment (Sec. 26)	Total Assessment	Less 1/3 Gov't Grant	Less Allowances	Net Assessment
<u>Main Drain</u>											
<u>Morris Ward</u>											
Spt. 48 to 50	1	P. & J. Johnston	1-086	2.0		\$2,604		\$2,604	\$868		\$1,736
Spt. 46 & 47	1	Kada Farms Inc.	1-085	17.0	\$5,000	\$21,873		\$26,873	\$8,958	\$500	\$17,415
Spt. 42 to 45	1	J. Jacobson	1-084	13.6		\$17,499		\$17,499	\$5,833		\$11,666
* Spt. 44	1	Kada Farms Inc.	1-084-15	0.6		\$719		\$719			\$719
N. Pt. 25	2	F. Breckenridge	2-025	1.6		\$1,886		\$1,886	\$629		\$1,257
Npt. 24	2	L. Johnston	2-024	21.0		\$24,519		\$24,519	\$8,173		\$16,346
Npt. 22 & 23	2	Hatert Poultry Farms Ltd.	2-023	27.5	\$36,900	\$8,609		\$45,509	\$15,170	\$13,570	\$16,769
Pts. 21 & 22	2	P.J. Farms Holding Company Inc.	2-022	12.1	\$13,200	\$842		\$14,042	\$4,681	\$3,000	\$6,361
Total Assessment on Lands					\$55,100	\$78,551		\$133,651	\$44,312	\$17,070	\$72,269
Jamestown Road	Municipality of Morris-Turnberry			1.8	\$6,500	\$7,029	\$26,220	\$39,749			\$39,749
Total Assessment on Roads					\$6,500	\$7,029	\$26,220	\$39,749			\$39,749
Total Assessment on Lands and Roads											
Robertson Municipal Drain 2023					\$61,600	\$85,580	\$26,220	\$173,400	\$44,312	\$17,070	\$112,018

NOTES:

- * Denotes lands not eligible for ADIP grants.
- The NET ASSESSMENT is the total estimated assessment less a one-third (1/3) Provincial grant, and allowances, if applicable.
- The NET ASSESSMENT is provided for information purposes only.

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor Heffer and Council
PREPARED BY: Kirk Livingston, Chief Building Official, Drainage Superintendent, By-law and Property Standards Enforcement Officer
DATE: September 19, 2023
SUBJECT: Masson Municipal Drain

RECOMMENDATION

THAT the Council of the Municipality of Morris Turnberry hereby receive the Notice of Request for Drain Improvement for the Masson Municipal Drain, as described in the request submitted by George and Antje Mueller under Section 78(1) of the Drainage Act;

AND FURTHER, that Council supports proceeding with the drainage works and instructs the Clerk to send the notice required under Section 78(2) of the Drainage Act to the Maitland Valley Conservation Authority, the Ontario Ministry of Agriculture Food and Rural Affairs, and parties who requested the improvement under Section 78(1).

AND FURTHER that the request submitted for an Improvement to the Masson Municipal Drain for South Part Lot 26, Concession 3, be accepted under Section 78 of the Drainage Act and that Headway Engineering Limited be appointed to prepare a drainage report.

*Moved by
Seconded by*

BACKGROUND

A Notice of Request for Drain Improvement was received on August 24, 2023. The request submitted is for a new and improved outlet and potentially altering and improving drainage works affecting more than one property. The Masson Drain was constructed in 1908 and consisted of a small portion of closed tile on Lot 25, and the remainder was an open ditch. In 1981 an improvement was done by closing in the ditch on Lot 25 and Lot 24 and installing a closed tile and also the addition of the Gowing branch to Lot 25, North half of Concession 3. In 1997 another improvement was done by adding an addition closed tile parallel to the existing closed tile on Lot 24 and 25. In accordance with Section 78 of the Drainage Act, Council must render a decision regarding the course of action to take.

COMMENTS

Should Council decide to accept the Notice of Request, notice would be sent as per Section 78(2) of the Drainage Act to the secretary-treasurer of each conservation authority that has jurisdiction over any of the lands that would be affected, as well as the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), any parties who requested the improvement, and the Clerk of any other municipality that may be affected, if any.

Should Council decide not to accept the Notice of Request, notice of the decision would be sent to the parties who requested the improvement

Section 78 of the Drainage Act reads:

Improving, upon examination and report of engineer

78(1) If a drainage works has been constructed under a by-law passed under this Act or any predecessor of this Act, and the council of the municipality that is responsible for maintaining and repairing the drainage works considers it appropriate to undertake one or more of the projects listed in subsection (1.1) for the better use, maintenance or repair of the drainage works or of lands or roads, the municipality may undertake and complete the project in accordance with the report of an engineer appointed by it and without the petition required by section 4.

Projects

78(1.1) The projects referred to in subsection (1) are:

1. Changing the course of the drainage works.
2. **Making a new outlet for the whole or any part of the drainage works.**
3. Constructing a tile drain under the bed of the whole or any part of the drainage works.
4. Constructing, reconstructing or extending embankments, walls, dykes, dams, reservoirs, bridges, pumping stations or other protective works in connection with the drainage works.
5. **Otherwise improving, extending to an outlet or altering the drainage works.**
6. Covering all or part of the drainage works.
7. Consolidating two or more drainage works.

After consulting with George Mueller it has been determined that the Notice of Request for Drain Improvement received would qualify as a listed project under subsection 78(1.1) of the Drainage Act.

In accordance with the Drainage Act, 1/3 grant from OMAFRA is eligible to lands assessed as farm tax class.

Costs associated with this drainage works are billed according to the Engineer's assessment schedule.

ATTACHMENTS

Drain map from the 1997 Masson Municipal Drain Report
Section 78 Notice of Request for Drain Improvement received

OTHERS CONSULTED

Trevor Hallam, Chief Administrative Officer
Mike Alcock, Public Works Director

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kirk Livingston". The signature is written in a cursive style with a horizontal line underneath.

Kirk Livingston
CBO, Drainage Superintendent, By-law and Property Standards Enforcement Officer



**Notice of Request for Drain
Major Improvement
Drainage Act, R.S.O.
1990, c. D.17, subs. 78 (1.1)**

To: The Council of the Corporation of the Municipality of Morris-Turnberry

Re: Masson Municipal Drain
(Name of Drain)

In accordance with section 78 (1.1) of the *Drainage Act*, take notice that I, as owner of land affected, request that the above mentioned drain be improved.

The Major Improvement Project work being requested is (check all appropriate boxes):

- Changing the course of the drainage works;
- Making a new outlet for the whole or any part of the drainage works;
- Constructing a tile drain under the bed of the whole or any part of the drainage works;
- Constructing, reconstructing or extending bridges or culverts;
- Extending the drainage works to an outlet;
- Improving or altering the drainage works if the drainage works is located on more than one property;
- Covering all or part of the drainage works;
- Consolidating two or more drainage works; and/or
- Any other activity to improve the drainage works, other than an activity prescribed by the Minister as a minor improvement.

Provide a more specific description of the proposed drain major improvement you are requesting:

To provide proper depth for an outlet that will service a field drainage project.

Property Owners

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

Cardiff Road Con. 3 S PT Lot 26

Ward or Geographic Township

Morris Turnberry

Parcel Roll Number

4060540003065000000

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner of the property may request a drain improvement.

Ownership

Partnership

If you need to provide additional information, please attach along with this form.

Partnership (Each partner in the ownership of the property must sign the form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
Mueller George	<i>George Mueller</i>	2023/08/24
Mueller Antje	<i>Antje Mueller</i>	2023/08/24

Enter the mailing address and primary contact information of property owner below:

Last Name Mueller	First Name George	Middle Initial W
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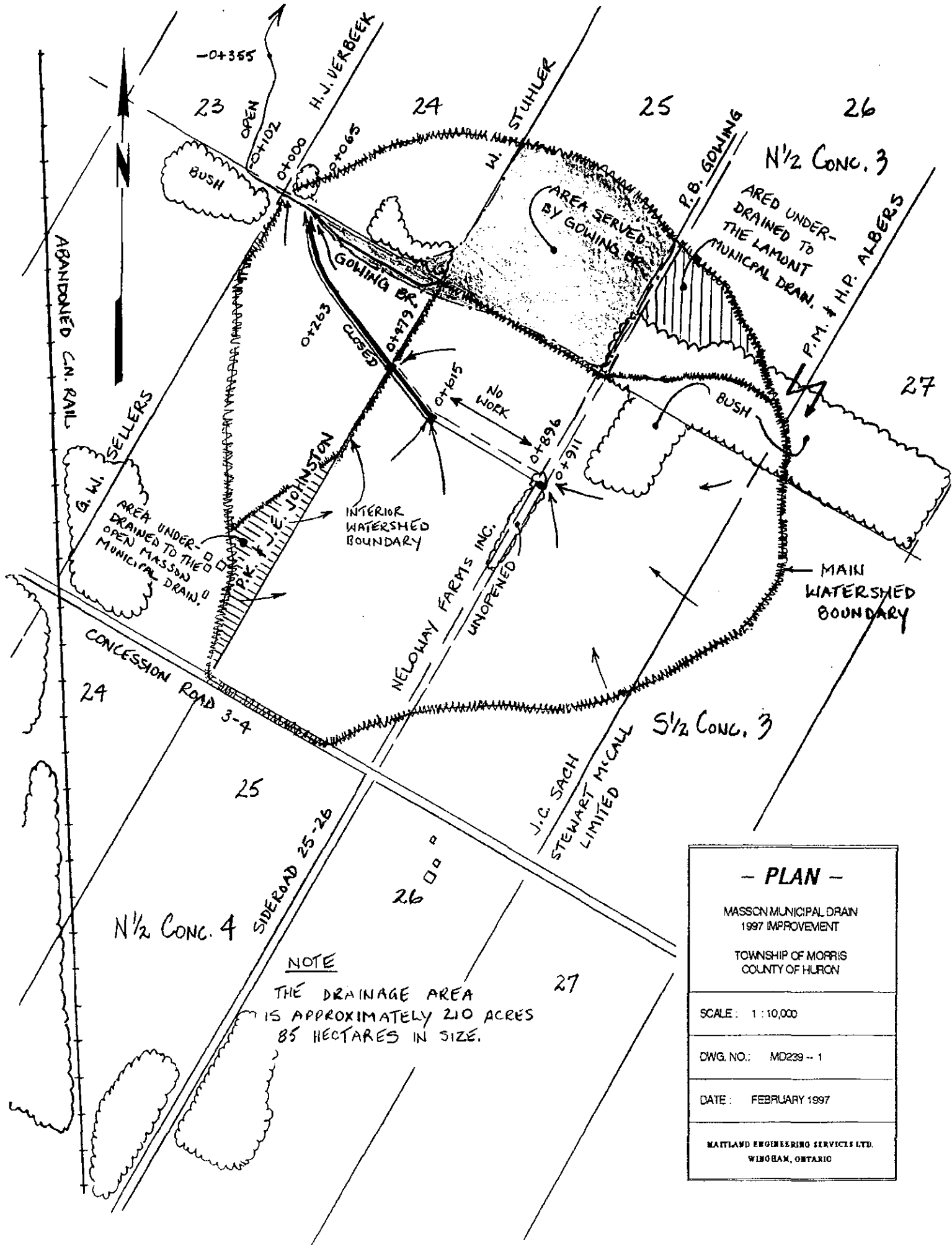
Mailing Address

Unit Number	Street/Road Number	Street/Road Name 5323 Line 55	PO Box
City/Town Brunner	Province ON	Postal Code N0K 1C0	
Telephone Number	Cell Phone Number (Optional) 519-588-2262	Email Address (Optional) gwmuellerfarmsltd@gmail.com	

To be completed by recipient municipality:

Notice filed this _____ day of _____ 20 _____

Name of Clerk (Last, First Name)	Signature of Clerk
----------------------------------	--------------------



- PLAN -	
MASSON MUNICIPAL DRAIN 1997 IMPROVEMENT	
TOWNSHIP OF MORRIS COUNTY OF HURON	
SCALE:	1 : 10,000
DWG. NO.:	MD239 - 1
DATE:	FEBRUARY 1997
MATTLAND ENGINEERING SERVICES LTD. WINGHAM, ONTARIO	

NOTE

THE DRAINAGE AREA IS APPROXIMATELY 210 ACRES
85 HECTARES IN SIZE.

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: October 3, 2023
SUBJECT: Cruikshank Municipal Drain s76 Proposal

RECOMMENDATION

That Council appoint GM BluePlan Engineering Limited to prepare a report varying the assessments for maintenance for the Cruikshank Municipal Drain.

BACKGROUND

The Cruikshank Municipal Drain provides drainage and outlet for various lands in Lowertown.

The Cruikshank Award Drain (1921) was first assumed as a Municipal Drain under an engineers' report in 1959. A second report was adopted in 1977 for an extension to the drain.

Both reports contain assessment schedules for the maintenance of the drain. Since the adoption of those reports, the parcel fabric in Lowertown has changed considerably. Not only have there been numerous consolidations and severances, but this area was subject to the large-scale road and lane closure project, which divided disused lanes and road allowances among adjacent landowners. These changes in parcel fabric and ownership have made the maintenance schedules unusable.

COMMENTS

Staff have been aware of the issue, but as there has been no maintenance on the drain recently it did not seem a worthwhile exercise to update and correct the assessment schedule until necessary.

Recently, Council approved the severance of a lot on Royal Road at Helena Street into 6 residential lots. The requirement for a drainage apportionment agreement splitting the assessment of the one lot into 6 was adopted as a condition of the severance, however upon further review a more in-depth approach will be appropriate.

The division of this most recent lot, combined with the existing and known issues with the maintenance schedule make this an appropriate time to revise the schedule to reflect the reality of the modern parcel fabric.

Section 76 of the *Drainage Act* provides Council with the authority to appoint an engineer to produce a report varying the assessments for maintenance for a municipal drain, if the watershed lies fully within the boundaries of the municipality. The Cruikshank Municipal Drain satisfies this condition, and the Drainage Superintendent and I agree that it is in the interest of the Municipality and the assessed landowners to have the maintenance assessment schedule updated at this time.

Matt Ash from GM BluePlan Engineering Limited is currently working on the development on Roal Road, and through this is familiar with the reports and schedules for the Cruikshank Municipal Drain. Staff have discussed the matter with him, and he has confirmed that he would be able to take on the work of producing the required report, if appointed by Council to do so. Following the appointment, the process follows that of a new drain under section 4 of the *Drainage Act*. The report would be circulated to affected landowners and a public meeting to consider the report would be held, followed by a Court of Revision and final adoption. As no capital work is required, there would be no subsequent tendering process or work performed.

Due to their familiarity with the project and existing reports, staff recommend that GM BluePlan Engineering Limited be appointed to prepare a report varying the assessments for maintenance for the Cruikshank Municipal Drain.

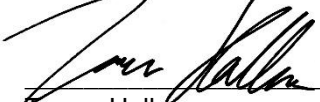
ATTACHMENTS

1. Plan and Profile, Cruikshank Municipal Drain 1959
2. Plan and Profile, Cruikshank Municipal Drain 1977
3. Map, Cruikshank Municipal Drain Watershed over current parcel fabric

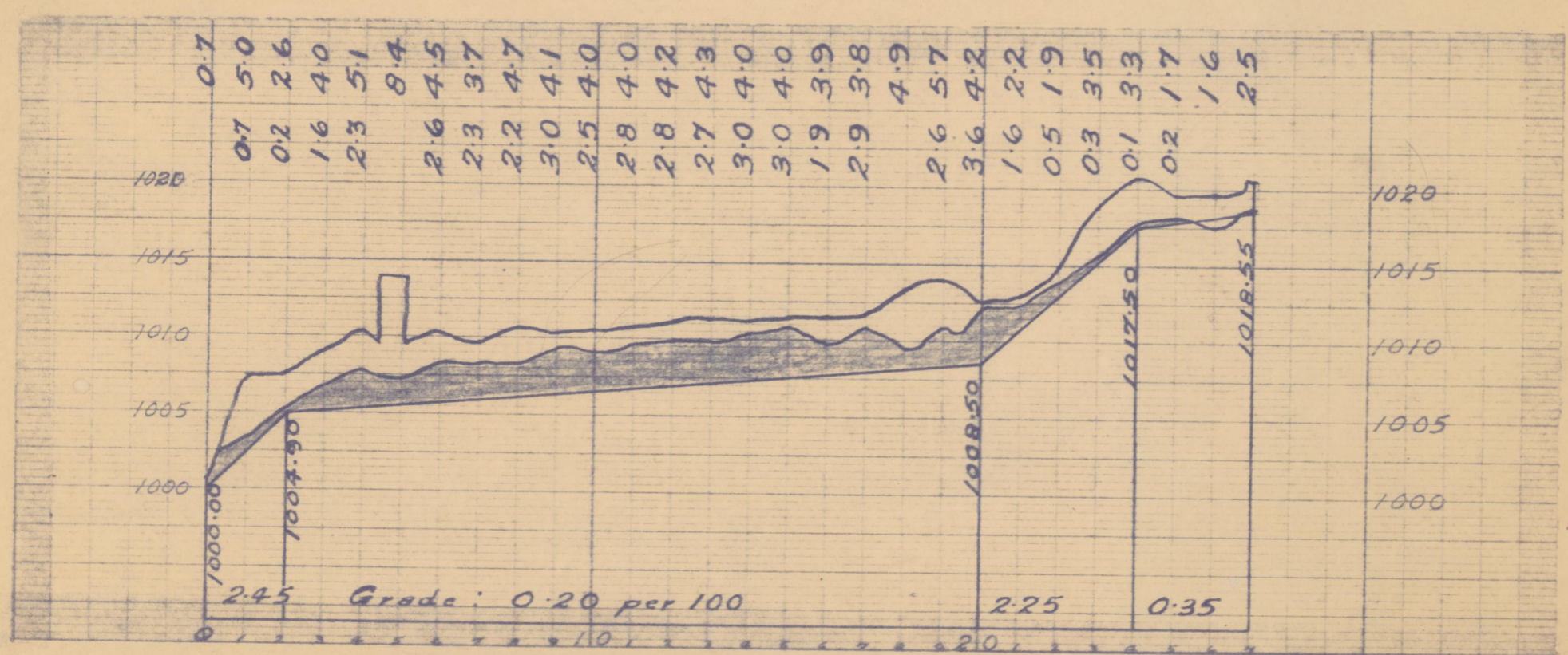
OTHERS CONSULTED

Kirk Livingston, Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Trevor Hallam", written over a horizontal line.

Trevor Hallam,
CAO/Clerk



BENCH MARKS
 1 Station 2+35 notch on southeast post 3 1/2" diameter elm on west bank Elevation 1010.23
 2 Station 26+82 Invert of downstream corrugated metal pipe scale 18" rise, 28" span Elevation 1018.62

BOTTOM WIDTH
 Station 0+00 to Station 26+82 3 Feet wide

SIDE SLOPES
 One Foot horizontally to one Foot vertically

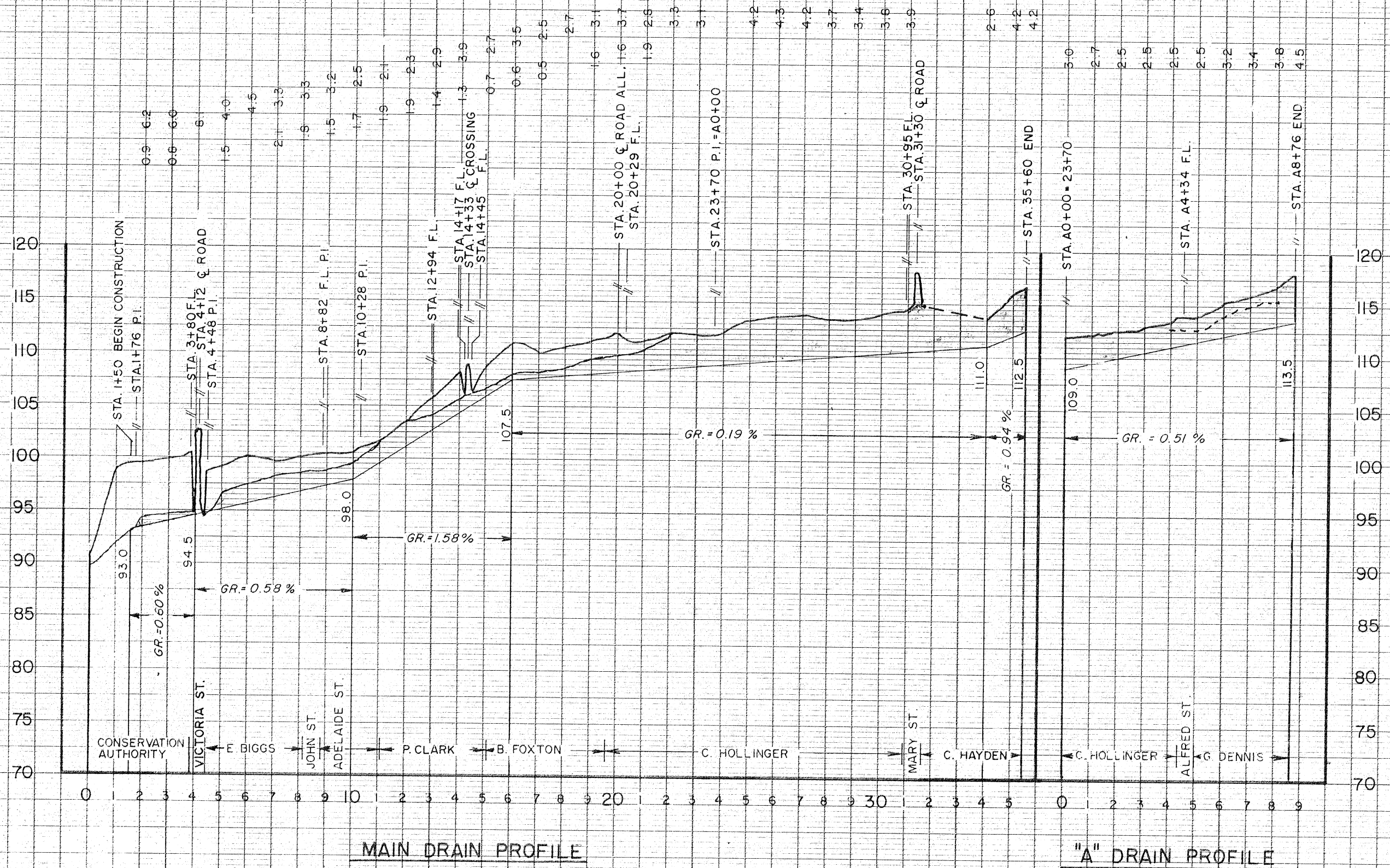
Note: The Township of Turnberry shall supply one 42" diameter corrugated metal pipe and two 36" diameter corrugated metal pipes which shall be installed by the Contractor at stations 5+00, 17+75 and 19+35.

Note: The concrete retaining wall between station 22+60 and station 23+00 shall not be disturbed.

Note: Stakes from 0+00 to 2+00 are on the right bank when facing downstream, all others are on the left.

PLAN and PROFILE OF THE CRUICKSHANK MUNICIPAL DRAIN IN THE TOWNSHIP OF TURNBERRY
 Plan 1" = 4 chains
 Scale: Horiz. 1" = 400'
 Ver. 1" = 10'
 Listowel, Ontario 28 April 1959 James A. Howes
 M.D. - 366 Ontario Land Surveyor

BENCH MARKS	
NO.	DESCRIPTION
1	NAIL IN HYDRO POLE 40' LT. STA. 1+00 ELEV. 100.00
2	NAIL IN TELEPHONE POLE 60' LT. STA. 4+32 ELEV. 100.99
3	NAIL IN FENCE POST 35' RT. STA. 12+30 ELEV. 105.53
4	NAIL IN FENCE POST 5' RT. STA. 18+21 ELEV. 112.05
5	NAIL IN 1" Ø CEDAR TREE 30' RT. STA. 27+65 ELEV. 115.51
6	NAIL IN HYDRO POLE 80' LT. STA. 31+56 ELEV. 116.70
7	NAIL IN 2" Ø CEDAR IN CLUMP OF FOUR TREES. 30' LT. STA. A9+80 ELEV. 121.83



MAIN DRAIN PROFILE

"A" DRAIN PROFILE

OPEN WORK

CLEARING: ALL CLEARING SHALL BE DONE IN STRICT COMPLIANCE WITH THE GENERAL CLEARING SPECIFICATION

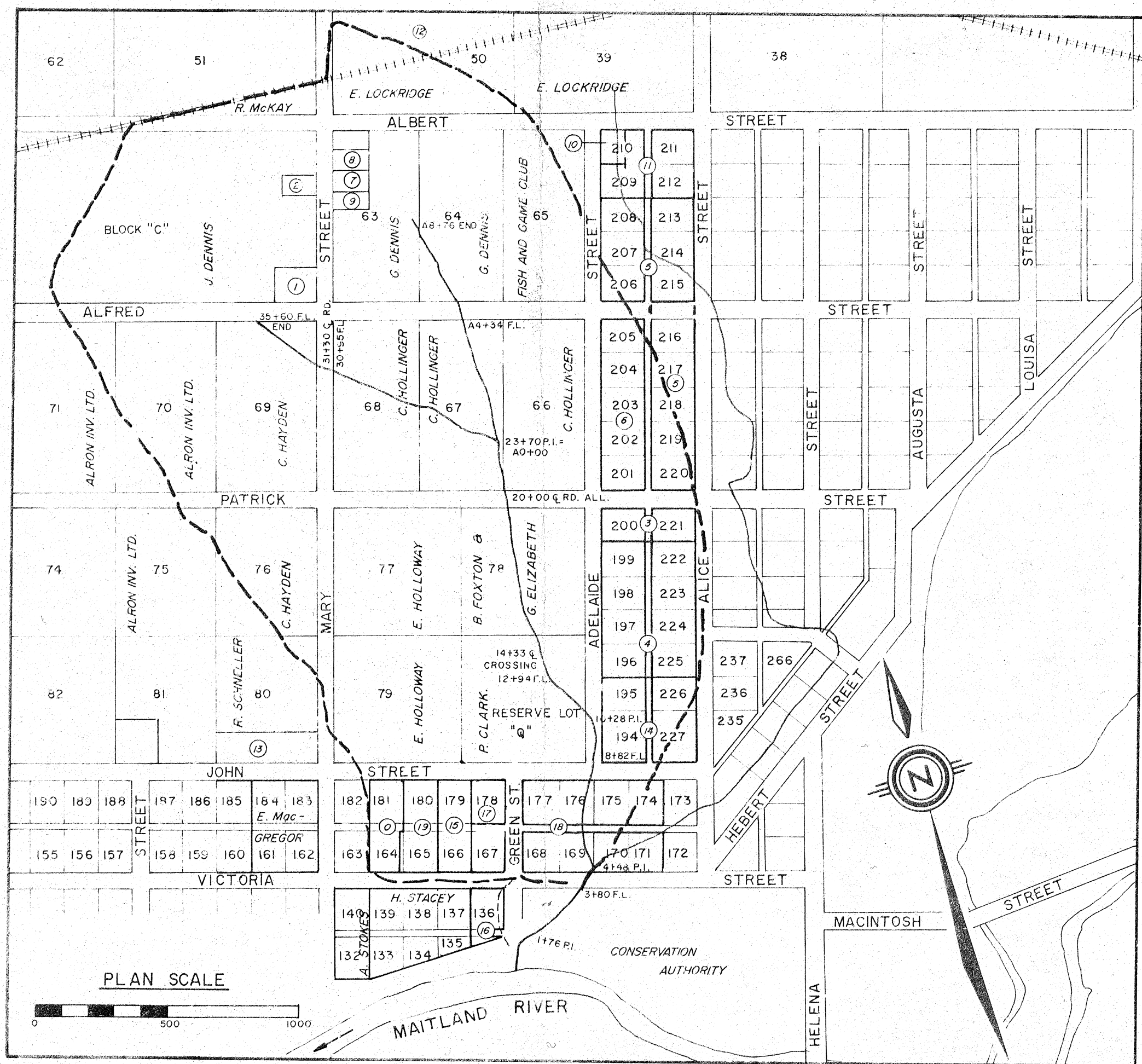
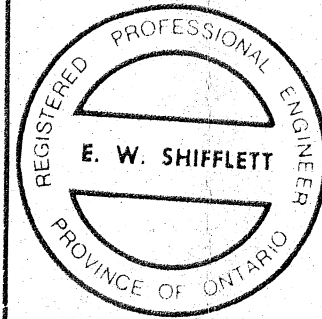
SIDE SLOPES: STA. 4+00 TO STA. 10+00 1.5 FT. HOR. TO 1.0 FT. VERT., STA. 10+00 TO STA. 35+60 2.0 FT. HOR. TO 1.0 FT. VERT., STA. A0+00 TO STA. A8+76 2.0 FT. HOR. TO 1.0 FT. VERT.

BOTTOM WIDTH: 3 FT. THROUGHOUT

SCHEDULE OF OWNERS

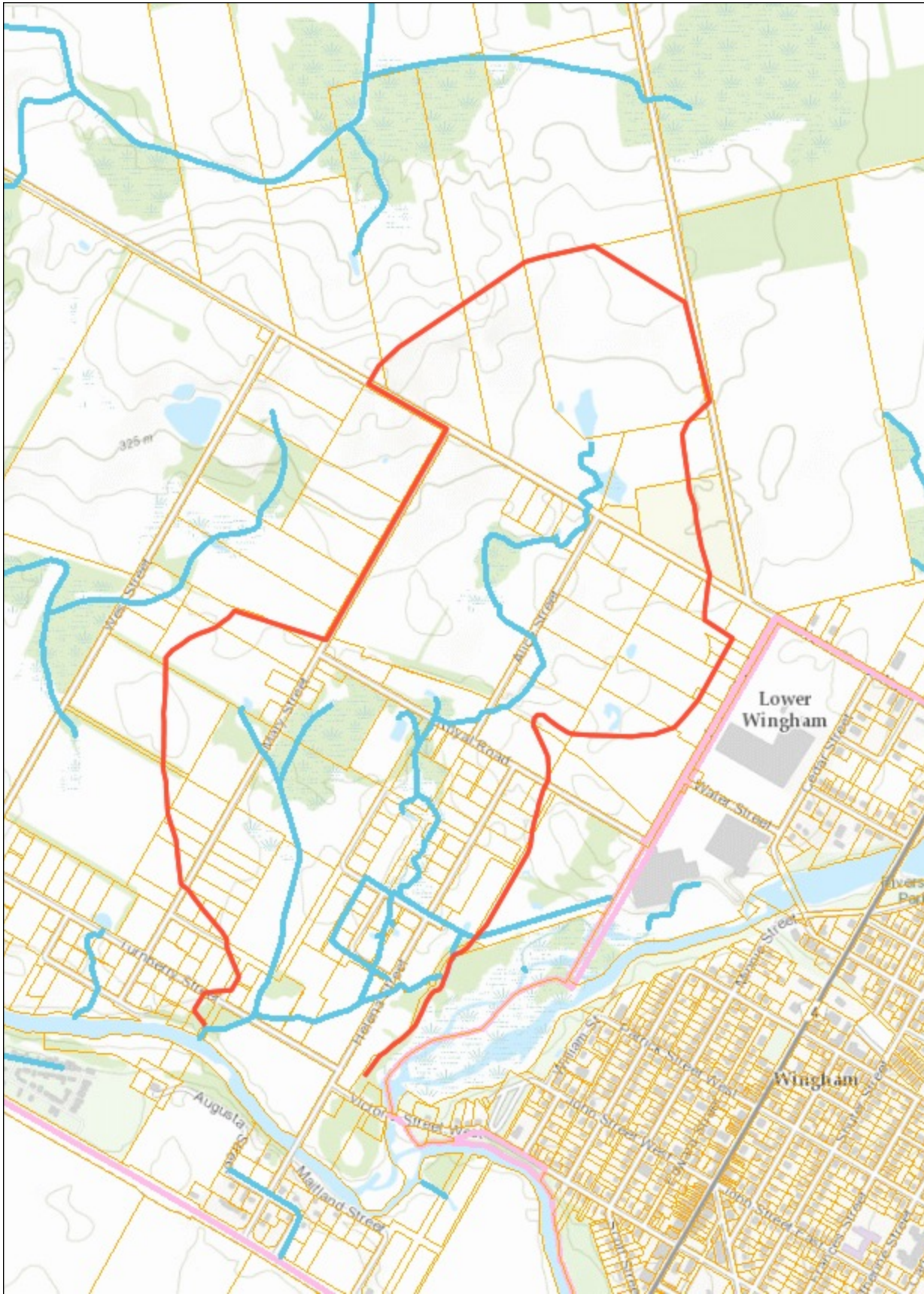
No.	OWNER	LOT
0	E. McDONALD	PT. LT. 164 & LT. 181
1	T. DIMELow	PT. BLOCK C
2	J. NEWELL	PT. BLOCK C
3	T. HENDERSON	LOTS 200 & 221
4	P. CLARK	LT. 196 TO 199 & LT. 222 TO 225
5	R. FEAR	LT. 206 TO 208 & LT. 213 TO 220
6		LT. 201 TO 205
7	J. ARTHUR	PT. PK. LT. 63
8	T. DIMELow	PT. PK. LT. 63
9	M. DIMELow	PT. PK. LT. 63
10	R. BAILEY	W/2 LT. 210
11	F. LEE	E/2 LT. 210, LT. 209, 211 & 212
12	R. HASTINGS	PT. PK. LT. 50
13	E. MARTIN EST.	PT. PK. LT. 80
14	A. HOLZCHUCK	LT. 194, 195, 226 & 227
15	A. BAKER	LT. 166 & 179
16	G. CHAPMAN	LT. 136
17	E. FOXTON	LT. 167 & 178
18	E. BIGGS	LT. 168 TO 171 & LT. 174 TO 177
19	L. HAYDEN	PT. LT. 164, LT. 165, & LT. 180





THE POSITION OF POLE LINES, CONDUITS, WATERMAINS, SEWERS AND OTHER UNDERGROUND AND OVERGROUND UTILITIES AND STRUCTURES IS NOT NECESSARILY SHOWN ON THE CONTRACT DRAWINGS, AND, WHERE SHOWN, THE ACCURACY OF THE POSITION OF SUCH UTILITIES AND STRUCTURES IS NOT GUARANTEED. BEFORE STARTING WORK, THE CONTRACTOR SHALL INFORM HIMSELF OF THE EXACT LOCATION OF ALL SUCH UTILITIES AND STRUCTURES, AND SHALL ASSUME ALL LIABILITY FOR DAMAGE TO THEM.



PROJECT No. D-388	THE CRUIKSHANK MUNICIPAL DRAIN EXTENSION TOWNSHIP OF TURNBERRY — PLAN AND PROFILES —
DRAWING No. D-388-1	
DRAWN BY D.R.Y.	
DESIGNED BY C.R.S.	
APPROVED E.W.S.	
DATE NOV., 1977	
SCALE AS SHOWN	
GAMSBY AND MANNEROW LIMITED Consulting Professional Engineers GUELPH OWEN SOUND	

Cruikshank MD Watershed



- Legend**
-  Parcel Fabric
 -  Municipal Boundary
 -  County Boundary
 -  Constructed Drain

1: 20,000



Notes

1,016.0 0 508.00 1,016.0 Meters

Municipality of Morris-Turnberry

To: Mayor Heffer and Members of Council
From: Kent Readman, Fire Chief
Date: October 3, 2023
Subject: Request for Proposal – Community Risk Assessment

Recommendation:

That the Council of the Municipality of Morris-Turnberry award the Community Risk Assessment to Emergency Management Group Inc.

Background:

On August 29, 2023, the Municipality of Huron East issued a joint Request for Proposal for a Community Risk Assessment for the Municipality of Morris-Turnberry the Municipality of Huron East and the Township of North Huron as well as a Fire Service Review for the Municipality of Huron East. Each proposal was community specific and the associated costs were individually quoted. The Request for Proposal closed on September 21, 2023 and four (4) submissions were received.

The submissions were evaluated against prescribed scoring criteria as outlined in the Request for Proposal. Proponents were scored on their technical proposal and scored on their fee according to a formula-based calculation (lowest fee given full points with remaining allocated a portion of the points depending on their proposed fee). The combined technical score and fee score was used to provide a total score for consideration of award.

The technical proposal was worth a maximum of eighty-five (85) points and the fee score was worth a maximum of fifteen (15) points.

The following table outlines the consolidated results of the evaluation of the four (4) submissions:

Category	Emergency Management Group Inc.	Transitional Solutions Inc.	The Loomex Group	Behr Integrated Solutions Inc.
Technical Score (85 points)	61	59	58	57.5
Fee Score (15 points)	13.8	11.3	15	11
Total Score	74.8	70.3	73	68.5

Based upon the results of the evaluation, staff are recommending the award of the Community Risk Assessment to Emergency Management Group Inc. for the fee of \$13,875 excluding HST.

Emergency Management Group Inc. has completed Community Risk Assessments in several rural municipalities throughout Ontario. The Project Manager, Lyle Quan has over 35 years of experience in emergency services.

Ontario Regulation 378/18: Community Risk Assessments requires every municipality in Ontario to complete a community risk assessment by July 1, 2024.

Others Consulted:

Trevor Hallam, CAO

Financial Impacts:

The cost for the Community Risk Assessment and Fire Service Review was included in the 2023 budget and the proposal value is within the allocated \$30,000.00 budget for the project.

Signatures:



Kent Readman, Fire Chief



Trevor Hallam, CAO

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: October 3, 2023
SUBJECT: WGCC Fiscal Partnership Request

RECOMMENDATION

That Council considers entering into a Fiscal Partnership Agreement with the Wingham Golf and Curling Club for the purpose of an application to the Leland and Thora Vance fund recreation grant.

BACKGROUND

On September 26th, a request was received by email from Ruth MacDonald on behalf of the Wingham Golf and Curling Club (WGCC) to enter into a Fiscal Partnership Agreement. The WGCC is preparing an application to the [Leland and Thora Vance Fund](#) for a recreation grant.

Leland and Thora Vance were residents of Wingham who provided a donation to set up a fund at the Waterloo Region Community Foundation (WRCF) to provide grants in support of projects that benefit Wingham residents. In 2023, the WRCF is accepting grant applications for capital projects for the rehabilitation and maintenance of church and recreational spaces.

Approximately \$212,000 will be distributed to eligible organizations following the funding guidelines; with \$85,000 specifically made available to church organizations and \$127,000 made available to support recreational facilities. Decisions will be made by a committee of volunteer community members from Wingham and a representative from the WRCF, who will review applications and make funding recommendations.

Qualified donees include:

- a registered charity (including a registered national arts service organization)
- a registered Canadian amateur athletic association
- a registered journalism organization
- a registered housing corporation resident in Canada constituted exclusively to provide low-cost housing for the aged
- a registered Canadian municipality
- a registered municipal or public body performing a function of government in Canada

An organization that is not a qualified donee wishing to apply for funding from WRCF, such as the WGCC, must first establish a partnership with a qualified donee. The request from Ms. McDonald was to establish such a relationship between the WGCC and the Municipality. If the WGCC is successful in receiving a grant, the WRCF will send the grant cheque to the Municipality, which then administers and distributes the funds to the WGCC as the project progresses.

The partnership between the qualified donee and the non-profit organization needs to be an appropriate affiliation. It also needs to be documented, with agreement terms including a full description of what is being funded, and clearly outline the responsibilities of both parties.

For the purposes of the grant application, a Fiscal Partnership Agreement is required (attached). If the grant application is successful, a more detailed agreement regarding the terms and conditions of the disbursement of funds, including a full description of what is being funded, and clearly outlining the responsibilities of both parties will be required. On such short notice, staff have not been able to prepare an adequate agreement of this nature for review.

Applications for the grant are due on October 9th, which is why this proposal is being presented to Council at the October 3rd meeting.

COMMENTS

Staff have reviewed the program, including the requirements and implications for being a fiscal partner for the purpose of this grant and have no concerns with the program itself. The administrative burden of handling the disbursement of the funds is expected to be minimal but would be of great benefit to the WGCC.

Following receipt of the request on September 26th, staff spoke to Ms. McDonald by phone she confirmed that the grant would include proposals for upgrading kitchen equipment, including the stove and dishwasher; upgrades to washroom facilities, including improvements to accessibility; and upgrades to the irrigation pump station.

While the Municipality is not directly responsible for the execution of the projects, the nature of the agreement does make the municipality responsible to the WRCF, and the projects should be appropriate for the association of the Municipality. The proposed projects do not raise concerns with staff where the association of the municipality is concerned.

Staff recommend that Council approve entering into a fiscal partnership agreement with the WGCC for the purpose of an application to the Leland and Thora Vance fund recreation grant.

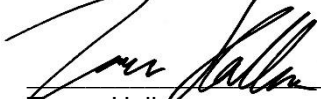
ATTACHMENTS

1. Fiscal Partnership Request, Ruth McDonald
2. Fiscal Partnership Agreement Confirmation

OTHERS CONSULTED

Sean Brophy, Treasurer

Respectfully submitted,



Trevor Hallam,
CAO/Clerk

From: [Ruth McDonald](#)
To: [Trevor Hallam](#)
Subject: Vance Fund Application - Require Fiscal Partner
Date: September 26, 2023 1:52:43 PM

This is the first email you've received from this external sender.

Do not click links or open attachments unless it is an email you expected to receive.

Good afternoon, Trevor

I am working with the Wingham Golf & Curling Club, Inc. on preparing an application for a grant from the Leland and Thora Vance Fund – Recreation Grants.

I'm not sure if you are familiar with it, but a non-profit such as Wingham Golf & Curling Club, requires a fiscal partner who will control the disbursement of any funds received. A registered Canadian municipality qualifies as a donee, and as such can be a fiscal partner.

The due date of the application is October 9 (Thanksgiving Monday), so I'm targeting October 6th as the date to get our information together. We are currently working on getting quotes for the projects for which we are applying for funds.

Please let me know if you can help us out and I will forward you the one-page document that is to be completed by the fiscal partner.

Thanks in advance

Ruth McDonald, MBA, CA

Sent from [Mail](#) for Windows



Fiscal Partnership Agreement

Confirmation of Written Agreement Between a Registered Charity and a Non-Qualified Donee

In compliance with the recommendations of CRA, this is to confirm:

Name of Registered Charity: _____

Address: _____

Registered Charitable #: _____

Has entered into a formal written agreement with:

Name of Non-Qualified Donee: _____

Address: _____

To take on the Project/Initiative: _____

As part of its own activities in keeping with its mandate.

The registered charity has the responsibility/accountability to WRCF for the performance of the Non-Qualified Donee for the Project/Initiative, and understands that:

- the grant, if approved, will be made to the registered charity for disbursement to the Non-Qualified Donee to be used only for charitable purposes,
- the funds are to be used for the charitable purposes intended, and that any conditions are met prior to requesting the funds,
- the appropriate public recognition is given to WRCF by the Non-Qualified Donee,
- any reporting required by WRCF is completed by the due dates, and
- the name of the registered charity may be used, either solely or linked to the Non-Qualified Donee, in public announcements issued from WRCF about the grant.
- their support of the Non-Qualified Donee, must align with CRA requirements as outlined in <https://www.canada.ca/en/revenue-agency/services/charities-giving/charities/policies-guidance/using-intermediary-carry-a-charitys-activities-within-canada.html#toc7>

Name of President / Chairperson of Registered Charity

Signature of President / Chairperson of Registered Charity

Date

FOR IMMEDIATE RELEASE

September 21, 2023

SPOKESPERSON: Glen McNeil, Warden

519.524.8394 x3224

warden@huroncounty.ca

Huron's Emergency Cold Weather Shelter to operate under new model for 2023/24 season.

Huron County, Ontario – The County of Huron and [Canadian Mental Health Association Huron Perth Addiction and Mental Health Services](#) (CMHA HP) have entered into a service agreement for the third consecutive year to operate an emergency cold weather shelter in Goderich for the 2023/24 winter season. This year, the shelter will move away from the overnight congregate model used in the past, towards a motel model.

“Using a motel model for this season’s emergency cold weather shelter will ensure that individuals in crisis have a warm and safe place to access 24 hours a day,” said Huron County Warden, Glen McNeil. “This model not only provides a robust network of supports and services, it also affords a level of privacy, space, and dignity to individuals that may not always be possible in a congregate setting.”

The motel model will provide:

- Emergency temporary shelter from November 2023 to April 2024
- 7 days per week, 24 hours per day shelter.
- On-site staff support Monday to Friday from 8:30 a.m. to 8:00 p.m. and 24 hour on-call support.
- Intake will be managed by CMHA Monday to Friday from 9:00 a.m. to 6:00 p.m. In addition, emergency intake opportunities will remain available.
- Guests will have access to a drop-in centre, hot meals, peer support volunteers, life skills development opportunities, and more.

“The new motel model will continue to maintain the theme of emergency temporary accommodation,” said County of Huron Housing Services Manager, Christine Hoffman.

“Guests will enter into signed occupancy agreements that outline expectations and staff will continue to provide a variety of supportive services, both on and off-site, that are designed to lead to permanent housing solutions.”

To read the report to Council on the new motel shelter model, visit the [County's of Huron's Minutes and Agendas](https://agendas.huroncounty.ca/agendapublic/MeetingView.aspx?MeetingID=500&MinutesMeetingID=-1&doctype=Agenda) webpage:
<https://agendas.huroncounty.ca/agendapublic/MeetingView.aspx?MeetingID=500&MinutesMeetingID=-1&doctype=Agenda>

For more information on Huron's housing programs, visit:
www.HuronCounty.ca/housing

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Municipality of Huron East

PO Box 610, 72 Main Street South, Seaforth Ontario N0K 1W0

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www.huroneast.com

Brad McRoberts, MPA,P.Eng., CAO

cao@huroneast.com

Jessica Rudy, AMP, Clerk

clerk@huroneast.com

September 21, 2023

Municipality of Morris-Turnberry

41342 Morris Rd Brussels

Ontario , Canada

N0G 1H0

Sent via email to: thallman@morristorynberry.ca

Re: Fire Department Activity Report - Q1 and Q2 of 2023

Please note at their regular meeting of September 19, 2023 the Council of the Municipality of Huron East received the above noted report from the Huron East Fire Chief and the following motion of support was passed:

That the Council of the Municipality of Huron East receive this report for information purposes.

And Further That Council directs the Fire Chief to share this activity report with the Municipalities of Morris-Turnberry, Central Huron and West Perth.

Should you have any questions please contact the undersigned or Fire Chief Kent Readman at firechief@huroneast.com or 519-527-0160 ext. 28. Regards,

Jessica Rudy, AMP

Clerk

JR:ab

Huron East Fire Department

To: Mayor MacLellan and Members of Council
From: Kent Readman, Fire Chief
Date: September 19, 2023
Subject: Fire Department Activity Report – Q1 and Q2 of 2023

Recommendation:

That the Council of the Municipality of Huron East receive this report for information purposes.

And further that Council directs the Fire Chief to share this activity report with the Municipalities of Morris-Turnberry Central Huron, and West Perth if they wish to receive a copy.

Purpose:

The purpose of this report is to provide Council with information on the 2023 first and second quarter activities of the Huron East Fire Department.

Background:

The Fire Department produces quarterly reports for Council that provide information and statistics on staffing levels, incident response, response times, significant incidents and fire prevention activities.

Discussion:

This report reviews current staffing levels, incident response, response times, significant incidents and fire prevention activities.

Staffing Levels

The current Huron East Fire Department staffing levels are outlined in the below table:

	2023 (Q1)	2023 (Q2)	2023 (Q3)	2023 (Q4)	Target
Fire Chief	0.5	0.5			0.5
District Fire Chiefs	3	3			3
Deputy District Fire Chiefs	3	3			3
Captains	8	8			12
Firefighters (Brussels Station)	18	18			16
Firefighters (Grey Station)	16	16			16
Firefighters (Seaforth Station)	17	17			16
Radio Operator (Seaforth Station Only)	1	1			0
Total Personnel (staff & volunteer)	66.5	66.5			66.5

Incident Response

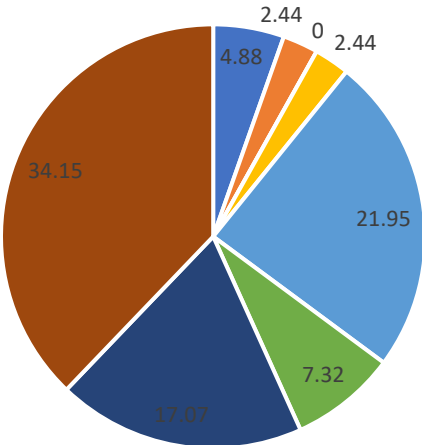
Below is the incident call breakdown from January 1 to March 31 2023:

CALL TYPE	HE	MT	CH	WP	MA	Total
Structure Fire	0	0	0	0	2	2
Vehicle Fire (includes farm equipment)	1	0	0	0	0	1
No Loss Outdoor Fire	0	0	0	0	0	0
Other Fire (includes electrical)	1	0	0	0	0	1
Fire Alarm System (Malfunction/Accidental/False)	8	1	0	0	0	9
Carbon Monoxide Alarm (False/CO Present)	2/1	0/0	0/0	0/0	0/0	2/1
Vehicle Collision/Extrication	5/0	2/0	0/0	0/0	0/0	7/0
Medical Emergencies	12	1	0	1	0	14
Other/Public Service/Perceived Emergency	2	1	0	1	0	4
Quarter 1 (JANUARY 1 – MARCH 31 TOTALS)	32	5	0	2	2	41
Quarter 2 (APRIL 1 – JUNE 30)						
Quarter 3 (JULY 1 – SEPTEMBER 30)						
Quarter 4 (OCTOBER 1 – DECEMBER 31)						
2023 TOTALS	32	5	0	2	2	41

Total incidents in Q1 2023 is 41 which is above the 2-year average of 32 in the same time period.

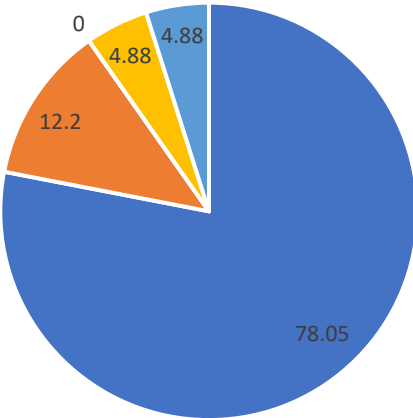
Total incident to date in 2023 is 41 which is above the 2-year average of 32 in the same time period.

Incident Response Q1 2023



- Structure Fire
- No Loss Outdoor Fire
- Fire Alarm
- Vehicle Collision/Extrication
- Other/Public Service/Perceived Emergency
- Vehicle Fire
- Other Fire
- Carbon Monoxide Alarm
- Medical Emergencies

Incident Response by Area Q1 2023



- Huron East
- Morris-Turnberry
- Central Huron
- West Perth
- Mutual Aid

Below is the incident call breakdown from April 1 to June 30 2023:

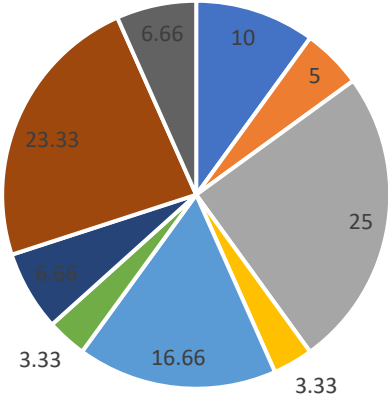
CALL TYPE	HE	MT	CH	WP	MA	Total
Structure Fire	1	0	0	0	5	6
Vehicle Fire (includes farm equipment)	3	0	0	0	0	3
No Loss Outdoor Fire	11	1	1	1	1	15
Other Fire (includes electrical)	1	0	1	0	0	2
Fire Alarm System (Malfunction/Accidental/False)	10	0	0	0	0	10
Carbon Monoxide Alarm (False/CO Present)	2/0	0/0	0/0	0/0	0/0	2/0
Vehicle Collision/Extrication	3/1	0/0	0/0	0/0	0/0	3/1
Medical Emergencies	11	3	0	0	0	14
Other/Public Service/Perceived Emergency	4	0	0	0	0	4
Quarter 1 (JANUARY 1 – MARCH 31 TOTALS)	32	5	0	2	2	41
Quarter 2 (APRIL 1 – JUNE 30)	47	4	2	1	6	60
Quarter 3 (JULY 1 – SEPTEMBER 30)						
Quarter 4 (OCTOBER 1 – DECEMBER 31)						
2023 TOTALS	79	9	2	3	8	101

Total incidents in Q1 2023 is 41 which is above the 2-year average of 32 in the same time period.

Total incidents in Q2 2023 is 60 which is above the 2-year average of 34 in the same time period.

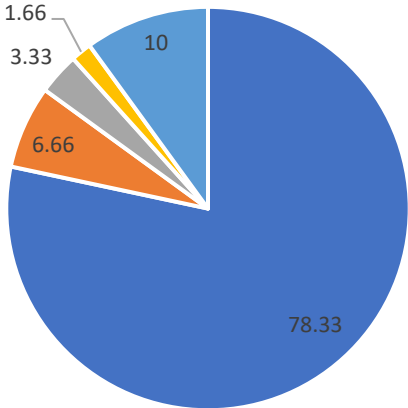
Total incident to date in 2023 is 101 which is above the 2-year average of 65.5 in the same time period.

Incident Response Q2 2023



- Structure Fire
- Vehicle Fire
- No Loss Outdoor Fire
- Other Fire
- Fire Alarm
- Carbon Monoxide Alarm
- Vehicle Collision/Extrication
- Medical Emergencies
- Other/Public Service/Perceived Emergency

Incident Response by Area Q2 2023



- Huron East
- Morris-Turnberry
- Central Huron
- West Perth
- Mutual Aid

Firefighter Turnout & Response Times

The below table outlines information related to firefighter turnout and response times for the first and second quarter of 2023.

	2023 Q1	2023 Q2	2023 Q3	2023 Q4	Target
Total Calls for Service	41	60			N/A
Average number of firefighters per call	12.68	13.82			15
Percentage of applicable calls achieving 6 Firefighters in 14 minutes (rural standard)	85.71%	84.21%			80%
Percentage of applicable calls achieving 10 Firefighters in 10 minutes (suburban standard)	42.86%	36.84%			50%
Average response time of first apparatus to all calls	8:55	8:05			8:00
Time of first defibrillator to patient (medical calls)	8:24	6:48			6:00

Significant Incidents:

- On February 4th, 2023 HEFD responded to provide Mutual Aid support to FDNH at a structure fire on Cardiff Road in Morris-Turnberry. 19 personnel from the Brussels and Grey stations responded with 4 apparatus.
- On February 20th, 2023 HEFD responded to provide Mutual Aid support to West Perth Fire Department on Perth Line 21. 18 personnel from the Seaforth station responded with 3 apparatus.
- On April 14th, 2023 HEFD responded to provide Mutual Aid support to Goderich Fire Department at a structure fire on Market Road in Ashfield Colborne Wawanosh. 27 personnel from the Brussels, Grey and Seaforth stations responded with 4 apparatus. Fire departments from across Huron and Bruce Counties responded to this large-scale incident.
- On April 17th, 2023 HEFD responded to provide Mutual Aid support to Central Huron Fire Department at a structure fire on Ontario Street in Clinton. 26 personnel from the Brussels and Seaforth stations responded in 5 apparatus.

- On June 3rd, 2023 HEFD responded to provide Mutual Aid support to Howick Fire Department at a structure fire on Gorrie Line in Howick Township. 13 personnel from the Grey station responded in 3 apparatus.
- On June 19th, 2023 HEFD responded to provide Mutual Aid support a structure fire on Winthrop Road in Central Huron. 31 personnel from the Brussels, Grey and Seaforth stations responded with 7 apparatus.
- On June 20th, 2023 HEFD responded to a structure fire on McNabb Line. 47 personnel from the Brussels, Grey and Seaforth stations responded with 9 apparatus. Additional support was provided from Howick Fire Department, North Perth Fire Department and Fire Department of North Huron.

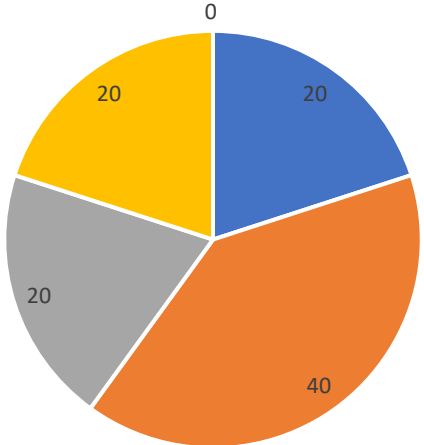
Fire Prevention Activities

The below table outlines information related to fire prevention activities for the first and second quarter of 2023:

Inspection Type	Occupancy Type						Total
	Assembly A	Care and Treatment B	Residential C	Business D	Mercantile E	Industrial F	
Complaint	1	0	1	1	0	0	3
Request	1	0	4	0	1	0	6
Routine	0	3	0	0	0	0	3
Re-Inspection	3	0	0	0	0	0	3
Other	0	0	0	0	0	0	0
TOTAL	5	3	5	1	1	0	15

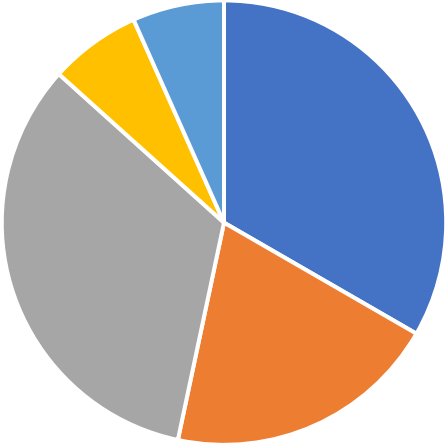
Inspection Orders Issued	1
Inspection Orders Cleared	0
Fire Safety Plans Reviewed	8
Site Plan/Building Reviewed	2
File Search Reports	1
Smoke Alarms Installed	0
Carbon Monoxide (CO) Alarms Installed	0
Smoke/CO Alarms Installed	0

Fire Prevention Inspections by Type



■ Complaint ■ Request ■ Routine ■ Re-Inspection ■ Other

Fire Prevention Inspections by Occupancy



■ Assembly (A) ■ Care and Treatment (B) ■ Residential (C)
■ Business (D) ■ Mercantile (E) ■ Industrial (F)

Comments:

The Quarterly reports offer Council a snapshot of different operational aspects of the Huron East Fire Department.

Others Consulted:

Michael Roess, Fire Prevention Officer

Financial Impacts:

N/A

Signatures:

A handwritten signature in black ink, appearing to be 'K. Readman', is shown within a light gray rectangular box.

Kent Readman, Fire Chief

Brad McRoberts, MPA, P. Eng., CAO



Saugeen Valley Conservation Authority

Minutes – Board of Directors

Date: Thursday July 20, 2023, 1:00 p.m.
Location: Administration Office, Formosa, ON
Chair: Barbara Dobreen
Members present: Paul Allen, Larry Allison, Kevin Eccles, Bud Halpin, Tom Hutchinson, Steve McCabe, Greg McLean, Dave Myette, Mike Niesen, Sue Paterson, Moiken Penner, Jennifer Prenger, Bill Stewart, Peter Whitten
Staff present: Erik Downing, Nicole Gibson, Janice Hagan, Donna Lacey, Elise MacLeod, Laura Molson, Ashley Richards, Brandi Walter

Chair Barbara Dobreen called the meeting to order at 1:03 p.m.

1. Land Acknowledgement

The Land Acknowledgement was read by Bud Halpin:

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudensaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.

2. Adoption of Agenda

Motion #G23-62

Moved by Bill Stewart

Seconded by Paul Allen

THAT the agenda for the Saugeen Valley Conservation Authority meeting, July 20, 2023, be adopted as circulated.

Carried

3. Closed Session – to discuss matters related to identifiable individuals.

Motion #G23-63

Moved by Greg McLean

Seconded by Moiken Penner

THAT the Authority move into Closed Session, In Camera to discuss matters related to personal matters about identifiable individual(s); and further

THAT Laura Molson and Janice Hagan remain in the meeting.

Carried

Motion #G23-66

Moved by Moiken Penner

Seconded by Dave Myette

THAT the Authority adjourn from Closed Session, In-Camera, and rise and report.

Carried

Chair Dobreen reported that only the items pertaining to personal matters about identifiable individuals were discussed in the Closed Session and that staff were given direction. The following motion carried in open session:

Motion #G23-67

Moved by Bill Stewart

Seconded by Sue Paterson

That Erik Downing be appointed Acting General Manager/Secretary-Treasurer effective July 12, 2023; and that staff proceed as directed in the Closed Session; and further

THAT the Executive Committee be the liaison with management to provide direction to interim staff as required.

Carried

4. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

5. Adoption of Authority meeting minutes – May 18, 2023

Motion #G23-68

Moved by Greg McLean

Seconded by Larry Allison

THAT the minutes of the Saugeen Valley Conservation Authority meeting, May 18, 2023, be adopted as presented.

Carried

6. Reports for information

6.1 2023 Workplan update

There was no discussion.

6.2 Finance Report

There was no discussion.

6.3 Program Report

There was no discussion.

6.4 Approved Committee minutes

- 6.4.1 Executive Committee – April 6, 2023
- 6.4.2 Executive Committee – May 4, 2023
- 6.4.3 Water Resources Committee – May 4, 2023
- 6.4.4 Water Resources Committee – June 5, 2023

There was no discussion.

6.5 News Articles for Members' information

There was no discussion.

6.6 Correspondence

There was no discussion.

Steve McCabe joined the meeting at 1:36 p.m.

7. Matters arising from the minutes

7.1 SVCA Category 3 Programs and Services

The deadline for negotiation and finalization of agreements for Category 3 Programs and Services is January 1, 2024, and some SVCA watershed municipalities have yet to respond to requests for discussion. Due to the complexity and challenges of the agreements, staff recommend that an extension to the deadline be submitted to the Ministry of Natural Resources and Forestry. It was noted that the non-mandatory programs and services will not increase the municipal general levy but rather funds will be collected via the cost apportioning agreements.

Motion #G23-69

Moved by Bill Stewart

Seconded by Peter Whitten

THAT Saugeen Conservation Valley Conservation Authority Board of Directors direct staff to commence negotiations with its watershed municipal councils pertaining to the Category 3 Cost Apportioning Agreements; and

THAT the Board of Directors grant staff the authority to request an extension from the Ministry of Natural Resources and Forestry to the January 1, 2024, deadline; and further

THAT the Board of Directors directs staff to bring back a Stewardship Business Case to the October 19th, 2023 meeting, along with an estimated budget.

Carried

7.2 Federal Hazard Identification and Mapping Program (FHIMP) – Budget allocation

Staff are seeking approval to amend the approved FHIMP budget for the three flood hazard mapping projects already awarded as opportunities to include additional modelling and more

in-depth analysis of flood spill areas has been recognized. After discussion the following resolution carried:

Motion #G23-70

Moved by Bill Stewart

Seconded by Paul Allen

THAT the FHIMP Durham Creek flood hazard mapping project budget be approved up to \$50,000 plus HST; and further

THAT the FHIMP Town of Saugeen Shores flood hazard mapping project budget be approved up to \$80,000 plus HST.

Carried

8. New Business

8.1 Water Resources – Proposed Staffing Plan

Staff have identified a significant need for staffing resources in the three main programs of the Water Resources department, including a Field Assistant (full time, summer student), a Water and Erosion Infrastructure Technician (modification of existing contract position) and a Water Field Services Coordinator (full-time, three-year contract). It was noted that if these positions are not approved, then funding will be needed to outsource the activities.

Motion #G23-71

Moved by Peter Whitten

Seconded by Moiken Penner

THAT the proposed Water Resources staffing plan be endorsed and incorporated into the 2024 SVCA budget.

Carried

8.2 NWMO – Year Three Scope of Work negotiation

SVCA is completing the Year Two scope of work for NWMO and recommend a continuance of the program for Year 3, as a more in-depth understanding of water quality benefits the conservation authority and expanding our knowledge of nutrient runoff and sediment quality in the Teeswater sub watershed. The program is completely funded by NWMO and accordingly there are no costs to the Authority.

Motion #G23-72

Moved by Larry Allison

Seconded by Paul Allen

WHEREAS Saugeen Valley Conservation Authority entered into a Service Level Agreement to complete years one and two of the NWMO's Environmental Media Baseline Monitoring (EMBP) Program (water quality and hydrology components);

BE IT RESOLVED THAT SVCA staff are directed to enter into a renewed scope of work for NWMO EMBP Year 3, January to December 2024; and further

THAT staff are authorized to hire the necessary staff to carry out the work, as specified in the renewed scope of work, provided that no costs are borne by the Authority.

Carried

8.3 Permits issued for endorsement

Permits issued by SVCA staff are endorsed by the Board of Directors. There was no discussion on the staff report.

Motion #G23-73

Moved by Bill Stewart

Seconded by Jennifer Prenger

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourse applications (23-084 - 23-179, save 23-158, 23-150), pursuant to Ontario Regulation 169/06, as approved by staff, be endorsed.

Carried

Tom Hutchinson joined the meeting at 2:25 p.m.

8.4 Section 28 Permit Application: Proposed Southampton Seniors Care Facility

Brandi Walter presented Staff Report #8.4. SVCA had issued a permit for the renovation and expansion of the Southampton Seniors Care Facility in March 2018. The permit expired in 2020 without any construction taking place during that time and resubmission of the application was necessary. The amount of work is anticipated to go beyond the 24-month time, and a 60-month permit is requested. Staff are satisfied that the conditions for floodproofing will be met and that there will be no impact on flood elevations on adjacent properties, therefore recommend that the permit be approved with conditions. After discussion the following motion carried:

Motion #G23-74

Moved by Paul Allen

Seconded by Bud Halpin

THAT the SVCA Board of Directors approve permit application number 23-126 for reconstruction of the Southampton Seniors Care Centre, including construction of a new building, and to carry out associated excavation, filling, and grading in the one-zone regulatory floodplain; and

THAT the SVCA Board of Directors approve permit application 23-126 with conditions noted on Schedule 2 of the attached draft permit; and

FURTHER THAT the Board of Directors approve permit application number 23-126 for a validity period of 60 months.

Carried

8.5 Agricultural Advisory Committee – Member appointment

Motion #G23-75

Moved by Steve McCabe

Seconded by Tom Hutchinson

THAT Adam Dales be appointed to the Saugeen Valley Conservation Authority Agricultural Advisory Committee for the 2023 calendar year.

Carried

8.6 Terms of Reference Approval – Agricultural Advisory Committee

Motion #G23-76

Moved by Bud Halpin

Seconded by Bill Stewart

THAT the proposed Terms of Reference for the Agricultural Advisory Committee be endorsed.

Carried

9. Closed Session – to discuss matters related to litigation or potential litigation affecting the Authority, advice that is subject to solicitor-client privilege, and personal matters about an identifiable individual.

Motion #G23-77

Moved by Greg McLean

Seconded by Bill Stewart

THAT the Authority move to Closed Session In Camera to discuss matters related to litigation or potential litigation affecting or may affect the Authority, including a proposed or pending acquisition or disposition of land by the Authority and to discuss personal matters regarding identifiable individual(s); and further

THAT Laura Molson, Erik Downing, Elise MacLeod, Madeline McFadden, and Janice Hagan remain in the meeting as required.

Carried

Motion #G23-82

Moved by Sue Paterson

Seconded by Bill Stewart

THAT the Board of Directors adjourn from Closed Session, In Camera, and rise and report.

Carried

Chair Dobreen reported that only the items pertaining to the reasons for the Closed Session were discussed. Report 5.1 – Varney Pond update was removed from the Closed session for discussion in the open session.

Elise MacLeod presented an update on the closure of the Varney Pond and noted that staff are waiting for a response from both the Ministry of Transportation (MTO) and the Department of

Fisheries and Oceans (DFO) to comment on operational procedures. SVCA has received a DRAFT assessment from D.M. Wills after an inspection of the water and erosion infrastructure which identified potential safety concerns. Key recommendations include undertaking a Public Safety Risk Assessment and refraining from filling the pond until appropriate permissions have been granted from relevant agencies, including DFO, MNRF, MECP.

Motion #G23-83

Moved by Jennifer Prenger

Seconded by Moiken Penner

THAT the Varney Pond Update –Infrastructure Inspection report be received for information;
and

THAT the agenda be amended to reflect Report 5.1 being removed from the Closed Session.

Carried

10. Adjournment

There being no further business, the meeting adjourned at 3:51 p.m. on the motion of Greg McLean and Moiken Penner.

Barbara Dobreen
Chair

Janice Hagan
Recording Secretary

Membership Meeting #7-2023

June 21, 2023

Members Present: Alison Lobb, Andrew Fournier, Ed McGugan,
Alvin McLellan, Matt Duncan, Anita van Hittersum,
Sharen Zinn, Megan Gibson, Myles Murdock,
Evan Hickey

Members Absent: Ed Podniewicz,

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Coordinator
Jayne Thompson, Communications-IT-GIS Coordinator

Others Present: Collette Isacc and Dave Stinson, Incite Planning

1. Call to Order

Chair Duncan welcomed everyone and called the meeting to order at 7:00p.m. and reviewed the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #6-2023 held on May 17, 2023 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

Motion FA #53-23
Moved by: Alison Lobb

Seconded by: Alvin McLellan

THAT the minutes from the General Membership Meeting #6-2023 held on May 17, 2023 be approved.
(carried)

4. Information Session: First Nations/Meti Engagement: Collette Isacc & Dave Stinson, Incite Planning

Collette Isacc and Dave Stinson of Incite Planning made a presentation to the members on First Nations/Meti Engagement.

5. Presentation: 2023 Work Plan Highlights January-June: Jayne Thompson, CommunicationsGIS-IT Coordinator

Jayne Thompson made a presentation to the members on the 2023 work plan highlights from January to June of this year.

6. Business Requiring Decision and or Direction:

- a) 2023 Work Plan Highlights, Proposed Newsletter, Council Presentations: Report #34-2023

Phil Beard presented Report #34-2023 to the members and the following motion was made:

Motion FA #54-23

Moved by: Evan Hickey

Seconded by: Alison Lobb

THAT the newsletter and council presentations be developed based upon the feedback received from the members.

(carried)

- b) Healthy Watersheds, Healthy People, Healthy Wildlife Approach: Report #35-2023

Report #35-23 was presented and the following motion was made:

Motion FA #55-23

Moved by: Sharen Zinn

Seconded by: Myles Murdock

THAT staff continue to develop the one health approach as outlined in report #35-2023.
(carried)

- c) Awarding of Contract to Decommission Buildings - Wawanosh Valley Conservation Area: Report #36-2023

Report #36-23 was presented and the following motion was made:

Motion FA #56-23

Moved by: Alison Lobb

Seconded by: Myles Murdock

THAT the Members approve the tender price of \$ 11,440.00 (plus HST) submitted by C&R Barn Removal and Salvage Company for demolition services as specified in RFP MC#23-03-CA at Wawanosh Valley Conservation Area.
(carried)

- d) Joint Health and Safety Committee Recommendation: Report #37-2023

Report #37-23 was presented and the following motion was made:

Motion FA #57-23

Moved by: Sharen Zinn

Seconded by: Megan Gibson

That Section 2.3 of MVCA's Occupational Health and Safety Manual be amended as outlined in Report 37-2023.
(carried)

7. Chair and Members Report:

None

8. Consent Agenda:

The following item was circulated to the Members for their information.

- a) Revenue-Expenditure Reports for April: Report #38-2023
- b) Budget Update Report: January 1-May 31, 2023: Report #39-2023
- c) Carbon Footprint Initiative May 24th Meeting: Report #40-2023

Megan declared a pecuniary interest with respect to report #38-23, cheque #24598.

The following motion was made:

Motion FA #58-23

Moved by: Anita van Hittersum

Seconded by: Alvin McLellan

THAT Report #38-23 to Report #40-23 along with their respective recommended motions as outlined in the Consent Agenda be approved.
(carried)

9. Correspondence: Lake Health Begins Inland: Story in June issue of Rural Voice

The correspondence was presented to the members for their information

10. Adjournment: Next meeting: June 21, 2023, at 7:00 pm.

Motion FA #59-23

Moved by: Megan Gibson

Seconded by: Ed McGugan

THAT the Members Meeting be adjourned at 8:37 pm.



Matt Duncan
Chair

Phil Beard
General Manager / Secretary-Treasure

Membership Meeting #8-2023

July 19, 2023

Members Present: Andrew Fournier, Ed McGugan, Alvin McLellan, Matt Duncan, Anita van Hittersum, Sharen Zinn, Megan Gibson, Myles Murdock, Ed Podniewicz

Members Absent: Alison Lobb, Evan Hickey

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Coordinator
Sarah Gunnewiek, Water Resources Engineer

Others Present: Cory Bilyea, Midwestern Newspapers Ltd.

1. Call to Order

Chair Duncan welcomed everyone and called the meeting to order at 7:00 p.m. and reviewed the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Closed Session: Property Matter

The following staff were included in the closed session, Phil Beard, GM-ST; Stewart Lockie, Conservation Areas Coordinator; Sarah Gunnewiek, Water Resources Engineer.

Motion FA #60-23

Moved by: Myles Murdock

Seconded by: Anita van Hittersum

THAT the members move into closed session to discuss a property matter.
(carried)

Motion FA #61-23

Moved by: Megan Gibson

Seconded by: Sharen Zinn

THAT the members move out of closed session.
(carried)

4. Adjournment: Next meeting: August 16, 2023, at 7:00 pm.

Motion FA #62-23

Moved by: Ed McGugan

Seconded by: Anita van Hittersum

THAT the Members Meeting be adjourned at 7:25pm.



Matt Duncan
Chair



Phil Beard
General Manager / Secretary-Treasurer

Good News

Retirement Announcement for Dr. Lisa Walsh

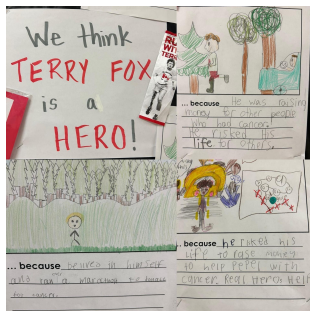


With mixed emotions, Chair Nancy Rothwell announced that Dr. Lisa Walsh, Director of Education, will be retiring in August 2024. She expressed her gratitude and appreciation for Dr. Walsh's leadership over the last six years. Throughout her tenure at AMDSB she championed an inclusive and equitable education system that included training, support and learning to ensure the success and support of all students and staff. Her focus on teamwork, service and leadership has resulted in the significant progress of the board. Dr. Walsh said "I am very proud to be part of public education

that plays such a vital and important role in society. It has been a joy to see so many children over my many years, thrive in our systems and to work with such engaging staff at all levels! I believe there is no career more rewarding!". She has had a 35 year career in education and is looking forward to this next phase of her life. Congratulations Dr. Walsh!!!

AMDSB Schools Fundraise for the Terry Fox Foundation

Communications Manager Chera Longston highlighted the local school participation in the annual Terry Fox Run which raises funds for the Terry Fox Foundation to support cancer research. A number of events and activities were hosted across the board to showcase our support for this worthy cause.





Summer Activities (Elementary Camp I AM, Secondary Learning, ABA Camp)

Superintendent April Smith shared a summary of the elementary learning (Camp I AM) that was offered to students in grades 1 to 3 at three sites across the district over the summer. Literacy (reading), numeracy (math), and well-being guided the programming for the six classrooms. She also highlighted a secondary summer learning opportunity that was offered to grade 9 students that focused on the exploration of art disciplines to understand different cultural identities and histories. In addition, an Indigenous Feast was hosted in August that welcomed Indigenous students and families to share food, music and drumming, and games with our staff.



Superintendent Kathy Boyd shared details about the ABA Summer Camp - a skills development program for students with Autism. She reported that 22 students participated in the camp which focused on supporting the transition to and back to school – including following routines, using visual schedules, and more.



AMDSB Recognizes National Day for Truth and Reconciliation

Superintendent April Smith highlighted the activities that AMDSB is engaged in throughout the week leading up to September 30 (National Day for Truth and Reconciliation/Orange Shirt Day). Activities include: raising of Every Child Matters flags with a ceremony led by the Indigenous Education team; participation in a painting session (Art to Inspire Action) with an Indigenous artist from one of the communities Avon Maitland has a treaty relationship with; sharing a variety of social media posts that highlight resources and local events; supporting teachers with access to an internal resources website; and a variety of other commemorative activities that will be done at the school level.



Foundation for Education to Host Inspiring heARTS Gala

Trustee Bruce Whitaker shared that the Foundation for Education is planning a gala for November 4, 2023 (530-830pm). The event will be hosted at the Stratford Festival and will raise funds to support the Foundation's Caring Fund and arts-based initiatives. Details are posted on the [Foundation website](#).

Board Approves Stratford and Area Boundary Review Consultation Process

The Board of Trustees approved a boundary review consultation process for the Stratford and area schools. Details about the process, the schools involved and the community committee that will be formed are posted on the [Stratford Boundary Review page](#).

Student Trustee Update

Student Trustees Nathan Bean and Alex Dolmage led the Student Senators as they recited their Declaration of Oath. Their first meeting is coming up so they will provide a fulsome update at the next board meeting.

Future Board Meetings

Regular Board Meetings are held [online](#) unless otherwise noted and the links to join the meetings will be posted on the [Board Meeting page](#) the day before the meeting. The public portion begins at 4:45 p.m.

- Tuesday, October 10, 2023: Committee of the Whole, Open Session
- Tuesday, October 24, 2023: Regular Board Meeting at 4:45 p.m. and Committee of the Whole, Closed Session immediately afterwards.

Future Meetings/Events with Trustee Representation

- Parent Involvement Committee (PIC) – September 27, 2023 at 6:30 p.m.
- Accessibility of Ontarians for Disabilities Act Committee – October 4, 2023 at 3:00 p.m.
- Special Education Advisory Committee – October 4, 2023 at 4:00 p.m.

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
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Tel: 705 329-6140
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File Reference:

612-20

September 26, 2023

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2024 Annual Billing Statement package.

This year's billing package includes a statement for the 2022 year-end reconciliation. The final cost adjustment calculated as a result of the 2022 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2024 calendar year.

The most current OPPA uniform and civilian collective agreements expired on December 31, 2022. The estimated salary rates incorporated in the 2024 municipal policing annual statements are based on the 2022 rates, set in the last collective agreements, with a 2.01% overall general salary rate increase applied, representing a 1% general salary rate increase for each of calendar years 2023 and 2024. The reconciliation of both 2023 and 2024 costs will include a reconciliation of salary costs based on rates set in applicable collective agreement settlements.

The final reconciliation of the 2024 annual costs will be included in the 2026 Annual Billing Statement.

For more detailed information on the 2024 Annual Billing Statement package, please refer to the resource material available on opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An email invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement, please email OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

Phil Whitton
Superintendent
Commander, Municipal Policing Bureau

OPP 2024 Annual Billing Statement

Morris-Turnberry M

Estimated costs for the period January 1 to December 31, 2024

Please refer to www.opp.ca for 2024 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	1,337		
	Commercial and Industrial	<u>102</u>		
	Total Properties	<u>1,439</u>	165.59	238,279
Calls for Service	(see summaries)			
	Total all municipalities	183,003,471		
	Municipal portion	0.1119%	142.33	204,811
Overtime	(see notes)		14.86	21,386
Prisoner Transportation	(per property cost)		1.12	1,612
Accommodation/Cleaning Services	(per property cost)		<u>4.90</u>	<u>7,051</u>
Total 2024 Estimated Cost			<u>328.80</u>	<u>473,138</u>
2022 Year-End Adjustment	(see summary)			13,578
Grand Total Billing for 2024				<u>486,716</u>
2024 Monthly Billing Amount				40,560

OPP 2024 Annual Billing Statement

Morris-Turnberry M

Estimated costs for the period January 1 to December 31, 2024

Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2024 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.4 % Base Services and 49.6 % Calls for Service. The total 2024 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$165.59 estimated for 2024. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2019, 2020, 2021 and 2022 has been analyzed and averaged to estimate the 2024 costs. The costs incorporate the estimated 2024 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2024 hours and salary rates and included in the 2026 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2024 costs have been estimated based on the 2022 activity levels. These costs will be reconciled to the actual cost of service required in 2024.

There was no information available about the status of 2024 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2022 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2022 Reconciled Year-End Summary
Morris-Turnberry M
Reconciled cost for the period January 1 to December 31, 2022

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
Base Service	Property Counts				
	Household	1,318			
	Commercial and Industrial	92			
	Total Properties	<u>1,410</u>	172.74	243,567	242,621
Calls for Service	Total all municipalities	177,916,859			
	Municipal portion	0.1196%	150.91	212,778	211,570
Overtime			24.05	33,905	21,565
Prisoner Transportation	(per property cost)		1.08	1,523	2,411
Accommodation/Cleaning Services	(per property cost)		4.81	6,782	6,810
Total 2022 Costs			<u><u>353.58</u></u>	<u>498,555</u>	<u>484,977</u>
2022 Billed Amount				<u>484,977</u>	
2022 Year-End-Adjustment				<u><u>13,578</u></u>	

Notes

The Year-End Adjustment above is included as an adjustment on the 2024 Billing Statement.

This amount is incorporated into the monthly invoice amount for 2024.

The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 53-2023

Being a by-law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to an agreement between the Municipality of Morris-Turnberry and the Saugeen Valley Conservation Authority.

WHEREAS Section 9 of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under that or any other Act;

AND WHEREAS the Council of the Corporation of the Municipality of Morris-Turnberry deems it necessary and desirable to enter into and execute an agreement between the Municipality of Morris-Turnberry and the Saugeen Valley Conservation Authority with regard to all services provided to the Municipality by the Saugeen Valley Conservation Authority;

NOW THEREFORE, the Council of the Corporation of the Municipality enacts as follows:

1. That the Mayor and Clerk of the Municipality are hereby authorized to execute and affix the Corporate Seal to enter into the Agreement between the Corporation of the Municipality of Morris-Turnberry and the Saugeen Valley Conservation Authority, attached hereto Schedule 'A', and forming part of this by-law; and
2. That this by-law shall come into effect on the day it is passed.

Read a FIRST and SECOND time this 3rd day of October 2023

Read a THIRD time and FINALLY PASSED this 3rd day of October 2023

Mayor, Jamie Heffer

Clerk, Trevor Hallam

Cost Apportioning Agreement

(hereafter, "Agreement")

THIS AGREEMENT is made on the 3rd day of October, 2023 (the "**Effective Date**").

BETWEEN:

THE MUNICIPALITY OF MORRIS-TURNBERRY

(hereinafter, "Participating Municipality")

AND:

SAUGEEN VALLEY CONSERVATION AUTHORITY

(hereinafter, "SVCA")

WHEREAS SVCA is a conservation authority established under the *Conservation Authorities Act* (the "Act") and is governed by its participating municipalities in accordance with the Act,

AND WHEREAS the Participating Municipality is a lower-tier municipality, located wholly or partly within the area under the jurisdiction of SVCA,

AND WHEREAS under the Act, Category 3 programs and services deemed advisable by the SVCA Board of Directors may be provided with municipal funding subject to a memorandum of understanding ("MOU") or such other agreement in respect of the programs and services,

AND WHEREAS SVCA is prepared to provide certain non-mandatory Category 3 programs and services to and/or on behalf of and/or within the boundaries of the Participating Municipality,

AND WHEREAS pursuant to Sections 25 and 27 of the Act, conservation authorities are authorized to apportion costs to municipalities for delivery of mandatory programs and services and general operating expenses,

AND WHEREAS pursuant to Section 25 and 27 of the Act and Ontario Regulation 687/21, conservation authorities and municipalities may enter into an Agreement to allow for the apportionment of costs to municipalities for programs and services provided, other than mandatory programs and services,

AND WHEREAS the Participating Municipality wishes to avail themselves of the non-mandatory Category 3 programs and services attached hereto as Schedule 'A',

AND WHEREAS the Council of the Participating Municipality has authorized the Participating Municipality to enter into this Agreement with SVCA for the delivery of Category 3 programs and services,

NOW THEREFORE, in consideration of the terms of this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. This Agreement shall commence on the Effective Date and shall continue for five (5) years (the "**Initial Term**"). Thereafter, this Agreement shall continue for additional five-year periods (each a "**Renewal Term**") unless either party provides written notice of termination to the other party at least ninety (90) days prior to the expiry of the Initial Term or Renewal Term, as the case may be.
2. This Agreement shall be reviewed by the parties at least six (6) months prior to the expiry of the Initial Term and each Renewal Term.
3. SVCA agrees to provide the Category 3 programs and services outlined in Schedule 'A' to this Agreement.
4. Notwithstanding the foregoing, the Participating Municipality acknowledges and agrees that all Category 3 programs and services identified in Schedule 'A' shall also be included in a Watershed-Based Resource Management Strategy that the SVCA is required to develop and implement under the Act.
5. SVCA will not add to or delete from the list of Category 3 programs and services funded through municipal apportionment without first consulting with all participating municipalities. Any such change would require an amendment to this Agreement agreed to in writing by all participating municipalities.
6. The costs associated with the Category 3 programs and services subject to this Agreement shall be reviewed by the participating municipalities on an annual basis as part of the SVCA budget and apportionment process.

7. When preparing its annual budget, SVCA shall follow the prescribed budgetary process in accordance with the requirements of the applicable regulations under the Act, including preparation of a draft budget, consultations with participating municipalities, rules for voting to approve the apportionment, and preparation of the final budget.
8. SVCA's final approved budget shall be appended annually as Schedule 'B' to the Agreement.
9. SVCA and the Participating Municipality shall identify and agree upon the cost of relevant Category 3 programs and services in the annual budget, and shall comply with the prescribed methods of apportionment, including the Modified Current Value Assessment (MCVA) apportionment method (the ratio that the Participating Municipality's modified current value assessment bears to SVCA's modified current value assessment) and/or the benefit-based apportionment method (the benefit that each Participating Municipality obtains from the program or service to which the operating expense or capital cost is related), or where permitted in accordance with the applicable regulations, by agreement.
10. Where Category 3 programs and services are included in the budget process and apportionment, SVCA shall apportion the operating expenses and capital costs, as presented in the annual budget, to the Participating Municipality. The Participating Municipality's share of the total apportionment shall be appended annually as Schedule 'C' to this Agreement.
11. The Participating Municipality agrees to be apportioned costs as identified in Schedule 'C' to the Agreement.
12. Through this Agreement, the parties agree that the SVCA may, where applicable, charge a fee (user fee) for a Category 3 program or service provided under this Agreement by the SVCA. Any such fees collected for the programs and services identified in Schedule 'A' shall be used to offset the municipal apportionment costs associated with providing the Category 3 program and/or service for which the fee is collected.
13. Where Category 3 programs and services funded, in whole or in part, by the Participating Municipality involve user fees, such user fees shall only be imposed in accordance with SVCA's Fee Policy and Fee Schedules adopted in accordance with the provisions of the Act, or otherwise in accordance with provisions set out in an agreement between SVCA and the Participating Municipality.
14. SVCA and the Participating Municipality will strive to facilitate open and timely communication at all levels.

15. Unless otherwise provided for within the Act, if a dispute arises between the parties, including in respect of the content or interpretation of this Agreement, and which has not been resolved within sixty (60) days, such dispute may be submitted to a third party mediator, the choice of mediator to be agreed upon by the parties, and failing agreement to choose a mediator within an additional sixty (60) days, the mediator to be appointed by a judge of the Superior Court, for resolution via non-binding mediation conducted pursuant to the National Mediation Rules of the ADR.
16. Neither party shall be in default with respect to the performance or non-performance of the terms of the Agreement resulting directly or indirectly from causes beyond its reasonable control (other than for financial inability) that could not reasonably have been foreseen, including, without limitation, any delay caused by war, invasion, riots, acts of terrorism or sabotage, acts of government authority (other than by the Participating Municipality), plague, epidemic, pandemic, natural disaster, strike, lock-out, inability to procure material, acts, laws or regulations of government authority or other cause beyond the reasonable control of such party and not caused by the act or omission of such party, and the performance of such term or terms shall be extended for a period equivalent to the period of such delay. This provision should not relieve the Participating Municipality of its obligation to pay fees and costs when due.
17. If any provision of this Agreement is invalid, unenforceable, or unlawful, such provision shall be deemed to be deleted from this Agreement and all other provisions of this Agreement shall remain in full force and effect and shall be binding in all respects between the parties hereto.
18. The Participating Municipality and SVCA will continue to work together to identify opportunities for further collaboration to the benefit of both parties and ensure efficiency, transparency, and accountability in the use of public sector resources.
19. The resolution of the SVCA Board of Directors to execute this Agreement shall be included as Schedule 'D' to this Agreement.
20. The resolution of Council from the Participating Municipality to execute this Agreement shall be included as Schedule 'E' to this Agreement.
21. This Agreement shall be made available to the public in accordance with the Act and any applicable regulations.
22. This Agreement may be executed in counterparts and when each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all such counterparts, when taken together, shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

SAUGEEN VALLEY CONSERVATION AUTHORITY

Per: _____

Name: Jennifer Stephens

Title: General Manager/Secretary-Treasurer

Per: _____

Name: Barbara Dobreen

Title: Chair, SVCA Board of Directors

THE MUNICIPALITY OF MORRIS-TURNBERRY

Per: _____

Name: Jamie Heffer

Title: Mayor

Per: _____

Name: Trevor Hallam

Title: Clerk

Schedule 'A' – Category 3 Programs and Services Requiring Apportionment

Service Area 1 – Water Quality Program

SVCA diligently conducts stream water quality monitoring at 14 locations within the watershed through the Provincial Water Quality Monitoring Network. Given the extensive expanse of the watershed and the constrained number of sampling locations under the Provincial Water Quality Monitoring Network, there were information voids. To ameliorate these deficits, SVCA instituted an in-house monitoring program in 2012, augmenting the network with an additional 15 monitoring sites distributed throughout the watershed. In concert, these programs yield the fundamental data indispensable for understanding the water quality status across the watershed.

Furthermore, SVCA has instituted a biomonitoring network encompassing twenty (20) water quality monitoring sites. Biomonitoring entails the utilization of organisms to evaluate environmental conditions, specifically water quality in this context. By monitoring benthic organisms, those that reside at the bottom of rivers and streams and possess specific tolerance thresholds for water quality conditions, SVCA can validate water chemistry findings through the biological data amassed at various locations throughout the watershed, thereby depicting a comprehensive characterization of water quality conditions.

Watershed Report Cards are developed every five (5) years using guidelines from Conservation Ontario. The Watershed Report Card is an excellent tool for conservation authorities to inform watershed residents about the health of their watershed in an easy-to-understand format. These Watershed Report Cards are a Category 3 Program using information collected directly from the two water quality monitoring programs described above.

The annual operating funds allocated for sustaining these water quality programs amount to \$119,050 for the year 2023. A business case, substantiating the perpetuation of these water quality programs, accompanies this Agreement.

Service Area 2 – Public Awareness and Communications for Non-Mandatory Programs and Services

SVCA's Communications, Community Outreach, and Public Awareness programming serve as instrumental tools in disseminating awareness pertaining to SVCA's array of programs and services. A considerable portion of this programming is financed in its entirety through the municipal levy, as it is primarily oriented towards mandatory programs and services (Category 1). However, an allocation of time and resources will be dedicated to buttress the non-mandatory components of the water quality monitoring program. For the year 2023, the operating funding budgeted for sustaining public awareness and communications specific to water quality monitoring programming stands at \$7,100.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 54-2023

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on October 3, 2023.

WHEREAS Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the October 3rd, 2023, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 3rd day of October 2023, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time this 3rd day of October 2023

Read a THIRD time and FINALLY PASSED this 3rd day of October 2023

Mayor, Jamie Heffer

Clerk, Trevor Hallam