



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, October 1st, 2024, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on the 1st day of October 2024, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of October 1st, 2024, as circulated.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the September 17th, 2024, Council Meeting Minutes as written.

~

5.0 ACCOUNTS

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the October 1st accounts in the amount of \$ 162,122.36.

~

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

None.

8.0 BUSINESS

8.1 HEALTH AND SAFETY EXCELLENCE PROGRAM

A report has been prepared by Deputy Clerk Kim Johnston in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the recommendation of the Joint Health and Safety committee regarding the disbursement of the WSIB Health and Safety Excellence program funds to issue Health and Safety appreciation gift cards to employees in the amount of \$500.00, to be given to each permanent employee in 2024, and every year thereafter until the funds are exhausted.

~

8.2 ACQUISITION OF PROPERTY

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby authorizes the sole source purchase of real property know as Concession 4, South Part Lot 15, Morris;

AND FURHTER THAT by-law 46-2024, being a by-law to execute and affix the corporate seal to an offer to purchase land, and to authorize the CAO to execute all documents required thereafter to complete the transaction now be read severally a first, second, and third time, and finally passed this 1st day of October 2024.

~

9.0 COUNCIL REPORTS

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Correspondence – Agricultural Workforce Equity and Diversity Initiative – Ministry of Agriculture, food and Agribusiness
- 10.2 Department Update – Huron County Economic Development
- 10.3 Media Release – SVCA Regulatory Mapping Resource
- 10.4 Minutes – Coalition for Huron Injury Prevention – June 12
- 10.5 Minutes – SCVA – July 18
- 10.6 Minutes – Bluevale Homecoming Committee – Review Meeting
- 10.7 Minutes – MVCA Membership Meeting – June 19
- 10.8 Minutes – Maitland Source Protection Authority – April 17
- 10.9 Board Meeting Highlights – AMDSB – September 24
- 10.9 Outstanding Action Items

11.0 NEW BUSINESS

12.0 BY-LAWS AND AGREEMENTS

12.1 PROCEDURE BY-LAW

At the September 17th meeting of Council, staff were directed to return a by-law adopting amendments to the Municipality's Procedure By-Law. By-Law 45-2024 is presented here for consideration.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 45-2024, being a by-law to adopt a procedure for governing the calling, place and proceedings of meetings of Council, committees of Council and boards of Council of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 1st day of October 2024.

~

13.0 CLOSED SESSION

13.1 Enter closed session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at ___ p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (k) regarding negotiations to be carried on by the Municipality.*

~

13.2 Return to open session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at ___ p.m.

~

13.3 Report and Action from Closed Session.

14.0 CONFIRMING BY-LAW

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 47-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on October 1st, 2024, and that it now be read severally a first, second, and third time, and finally passed this 1st day of October 2024.

~

15.0 **ADJOURNMENT**

*Moved by ~
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry does
now adjourn at ____ pm.*

~

NEXT MEETINGS:

Special Meeting of Council – Tuesday, October 8th, 2024, 7:30 pm
Regular Meeting of Council – Tuesday, October 15st, 2024, 7:30 pm
Regular Meeting of Council – Tuesday, November 5th, 2024, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, September 17th, 2024, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on the 17th day of September 2024, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Jodi Snell
Councillor Jamie McCallum

Staff in Attendance

| | |
|---------------|--------------------------|
| Trevor Hallam | CAO/Clerk |
| Mike Alcock | Director of Public Works |

Others in Attendance

| | |
|------------------|-------------|
| Scott Stephenson | The Citizen |
|------------------|-------------|

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Scott Stephenson would be recording the meeting for the purpose of writing articles.

2.0 ADOPTION OF AGENDA

Motion 212-2024

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of September 17th, 2024, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 MINUTES

Motion 213-2024

*Moved by Jodi Snell
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the September 3rd, 2024, Council Meeting Minutes as written.

Carried.

5.0 ACCOUNTS

Motion 214-2024

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the September 17th accounts in the amount of \$ 1,135,526.01.

Carried.

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

7.1 BY- LAW ENFORCEMENT

7.1.1 By-Law Enforcement Activities – July and August 2024

A report prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for July and August was received for information.

7.2 BUILDING

7.2.1 Building Department Activities – July and August 2024

A report prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for July and August was received for information.

7.3 PUBLIC WORKS

7.3.1 Operations Report

A report was presented by Director of Public Works Mike Alcock providing an update on Public Works activities for the information of Council.

8.0 BUSINESS

8.1 PROPOSED EMERGENCY PREPAREDNESS GRANT APPLICATION

A report was presented by Director of Public Works Mike Alcock in this regard.

Motion 215-2024

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby authorizes Municipal Staff to proceed with applying for Round 2 – of the Community Emergency Preparedness Grant for the supply and delivery of 4 - Emergency Road Closed Sign Trailers, and that the purchase be included in the 2025 Budget.

Carried.

8.2 SPECIAL MEETING DATE – COUNCIL BUS TOUR

A report was presented by Mr. Hallam in this regard.

Motion 216-2024

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby authorizes a special meeting on October 8, 2024 at 9:00 am, for the purpose of a tour of municipal sites of interest.

~

8.3 PROCEDURE BY-LAW REVIEW

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Councillor McCallum noted that he would like to see New Business left in the Council agendas. Discussion followed and there was a consensus to change the name of the section to “Items for a future agenda”.

Motion 217-2024

*Moved by Jodi Snell
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry directs staff to return a by-law amending the procedure by-law as recommended to the next meeting of Council.

Carried.

9.0 COUNCIL REPORTS

Kevin Freiburger

None.

Jamie McCallum

September 11th attended the wrap-up meeting for the Bluevale Homecoming Committee.

September 16th attended a meeting for the Belmore Community Committee.

Jodi Snell

Attended a meeting of the Wingham Physician Recruitment Committee.
September 11th attended a meeting of the Committee for Huron Injury Prevention.

Jamie Heffer

September 11th attended the opening of the Bluevale Fair.
September 12th, attended Braemar Nursing Home for a presentation by the Ministry of Long Term Care regarding the updates made to the facility.
September 17th attended the opening of the Brussels Fair.

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Media Release – Appointment of GM/Secretary Treasurer – SVCA
- 10.2 Board Meeting Highlights – AMDSB – September 10, 2024
- 10.3 Monthly Report – Belgrave Water – August 2024
- 10.4 Outstanding Action Items

11.0 NEW BUSINESS

None.

12.0 BY-LAWS AND AGREEMENTS

12.1 GRANT AND DONATION POLICY BY-LAW

At the September 3rd meeting of Council, staff were directed to return a by-law adopting amendments to the Municipality's Grant and Donation Policy. By-Law 43-2024 was provided for consideration.

Motion 218-2024

*Moved by Jodi Snell
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law 43-2024, being a by-law to establish a policy for the provision of donations and grants by the Council of the Municipality of Morris-Turnberry and that it now be read severally a first, second, and third time, and finally passed this 17th day of September 2024.

Carried.

13.0 CLOSED SESSION

13.1 Enter closed session.

Motion 219-2024

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 8:08 p.m., with the CAO/Clerk and Director of Public Works remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (c) regarding a proposed acquisition or disposition of land;*

Carried.

13.2 Return to open session.

Motion 220-2024

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 9:06 p.m.

Carried.

13.3 Report and Action from Closed Session.

Council received an update on ongoing negotiations regarding a proposed acquisition of land and directed staff to return a report and by-law to the next meeting of Council.

14.0 CONFIRMING BY-LAW

Motion 221-2024

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT leave be given to introduce By-Law 44-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on September 17th, 2024, and that it now be read severally a first, second, and third time, and finally passed this 17th day of September 2024.

Carried.

15.0 ADJOURNMENT

Motion 222-2024

*Moved by Jamie McCallum
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry does
now adjourn at 9:07 pm.*

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, October 1st, 2024, 7:30 pm
Special Meeting of Council – Tuesday, October 8th, 2024, 7:30 pm
Regular Meeting of Council – Tuesday, October 15st, 2024, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Municipality of Morris-Turnberry
Account List for**

October 1 2024

General

| | | |
|---|--------------------------|----------|
| Bell Canada | Morris Office | 460.03 |
| Bell Canada | Emergency Lines | 121.90 |
| Bell Mobility | Cell Phone | 25.07 |
| Telizon | Long Distance Phone | 1.86 |
| Huron Clean | Office Cleaning | 391.84 |
| Orkin Canada | Pest Control | 124.49 |
| PBJ Cleaning Depot Group | Bluevale Hall Supplies | 94.33 |
| Donnelly Murphy | Legal | 452.00 |
| Rebecca Schlosser | Wedding Solemnization x2 | 600.00 |
| Nancy Michie | Wedding Solemnization | 300.00 |
| Randy Scott | Livestock Evaluation x2 | 263.98 |
| Wingham Regional Silverstick | Program Sponsorship | 75.00 |
| Royal Canadian Legion, Brussels Branch 218 | Remembrance Day Wreath | 90.00 |
| Bluevale Community Committee | Hall Rentals | 250.00 |
| Monteith Ritsma Phillips Prof Corp - In Trust | Offer to Purchase | 5,000.00 |
| WSIB | WSIB - September | 1,264.07 |
| Minister of Finance | EHT - September | 858.63 |

Payroll

| | | |
|-------------------|---------------------|-----------|
| September 25 2024 | Payroll | 22,082.58 |
| | Expenses | 320.71 |
| Council Pay | Payroll - September | 4,521.25 |
| | Rec General | 449.91 |

General Total 37,747.65

Building Department

| | | |
|---------------------|------------------|--------|
| Bell Mobility | Cell Phone | 59.76 |
| WSIB | WSIB - September | 284.24 |
| Minister of Finance | EHT - September | 170.54 |

Payroll

| | | |
|-------------------|----------|----------|
| September 25 2024 | Payroll | 4,875.31 |
| | Expenses | - |

Building Total 5,389.85

Property Standards

| | | |
|--------------------|----------------------------|----------|
| Kepplecreek | Bylaw Enforcement - August | 1,940.55 |
| Pai-Da Landscaping | Bylaw Enforcement Costs | 2,825.00 |

Property Standards Total 4,765.55

Drainage

| | | |
|----------------------------------|-------------------------|-----------|
| Hydro One | Hopper Pump | 32.97 |
| Municipality of Morris-Turnberry | Gregory Municipal Drain | 353.13 |
| GEI Consultants | Nichol Municipal Drain | 807.95 |
| Headway Engineering | Masson Municipal Drain | 21,495.20 |

Drainage Total 22,689.25

Parks & Cemeteries

Parks & Cemeteries Total -

Belgrave Water

| | | |
|--------------|-------------------|----------|
| Bell Canada | Belgrave Water | 165.89 |
| Rogers | Belgrave Water | 90.39 |
| Veolia Water | August Operations | 7,841.24 |

Water Total 8,097.52

Landfill

| | | |
|----------------------------------|--------------------------|----------|
| Hydro One | Morris Landfill | 43.23 |
| Bell Mobility | Morris Landfill | 8.91 |
| John McKercher Construction Ltd. | Morris Landfill - August | 1,808.00 |
| Truly Nolen | Morris Landfill | 293.80 |
| BM Ross & Associates | Turnberry Landfill | 4,240.33 |

Landfill Total 6,394.27

Roads

| | | |
|---|--|-----------|
| Hydro One | Morris Shop | |
| Bell Canada | Morris Shop | 230.02 |
| Bell Canada | Turnberry Shop | 121.91 |
| Bell Mobility | Cell Phones | 59.05 |
| Enbridge | Turnberry Shop | 44.18 |
| Centra Door North Co Ltd. | Shop Supplies | 169.50 |
| Schmidt's Power Equipment | Chainsaw Supplies | 188.16 |
| Roberts Farm Equipment | Parts for 15-10 Backhoe | 117.14 |
| White's Wearparts Ltd. | Parts for 13-03 Grader | 56.00 |
| Walker Construction Limited | Salem, Brandon & Turnberry-Culross Paving Holdback | 46,925.21 |
| Huron County Road Supervisors Association | 2024 Safety Truck Roadeo | 115.29 |
| The Grays of Brussels | Chainsaw Training - Meal | 370.00 |
| WSIB | WSIB - September | 1,490.52 |
| Minister of Finance | EHT - September | 894.31 |

Payroll

| | | |
|-------------------|----------|-----------|
| September 25 2024 | Payroll | 26,256.98 |
| | Expenses | - |

Roads Total 77,038.27

Account Total 162,122.36

Approved By Council:

October 1 2024

Mayor - Jamie Heffer

Treasurer- Sean Brophy

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Kim Johnston, Deputy Clerk

DATE: October 1, 2024

SUBJECT: WSIB Health and Safety Excellence Program Rebates

RECOMMENDATION

That Council receive the recommendation of the Joint Health and Safety committee regarding the disbursement of the WSIB Health and Safety Excellence program rebates and approve the recommendation to issue Health and Safety appreciation gift cards to the employees in the amount of \$500.00, to be given to each permanent employee in 2024, and every year thereafter until the funds are exhausted.

BACKGROUND

To date, the Municipality of Morris-Turnberry has completed and closed seven(7) topics under the Health and Safety Excellence program.

The topics that Morris-Turnberry completed were:

- Leadership, Commitment, Roles, and Responsibilities,
- Health and Safety Communication,
- Health and Safety Participation,
- Injury, illness and Incident reporting,
- Incident investigation and analysis, and
- First aid.

COMMENTS

Since the Municipality has completed 7 topics within the WSIB's Health and Safety excellence program double rebate offer, we have received \$14,000.00.

Once the additional 3 policies are completed in 2024/2025 the Municipality will have a total of \$20,000.00 received from the WSIB program.

The purpose of the WSIB Health and Safety Excellence Program is to continue to reinvest into Health and Safety.

WSIB shared a study completed by the Institute for Work and Health in 2021, it revealed that businesses who have a strong health and safety program benefit financially from:

- Avoiding Direct and indirect costs related to injury and illness claims,
- Employee morale and satisfaction,
- A strong reputation, and
- Improved production quality.

The JHSC has requested that the rebates be given back to the employees for their safe work ethics and the work they have done to implement the new policies and safe work practices, with a list of health-related ideas/suggestions to use the gift cards for, for example, Healthy food options, exercise equipment, mental health improvements.

After discussions with the Treasurer, he informed that any 'cash' money given to the employees must be taxed.

An alternate option was discussed to distribute funds as per Canada Revenue Agency Publication – T4130 Employers' Guide – Taxable Benefits and Allowances.

Policy for non-cash gifts and awards

*You may give an employee an unlimited number of non-cash gifts and awards with a combined total value of **\$500 or less annually**.*

*Under the CRA's administrative policy, if you provide your employee with gift cards, the gift cards is considered **non-cash** if all the following apply:*

- *It comes with money already on it and can **only** be used to purchase goods or services from a **single retailer** or a **group of retailers identified on the card***
- *The terms and conditions of the gift card clearly state that amounts loaded to the card **cannot be converted into cash***
- *A log is kept to record gift card information containing **all** of the following:*
 - *Name of the employee*
 - *Date the gift card was provided to the employee*
 - *Reason for providing the gift card (part of social event, gift or award)*
 - *Type of gift card*
 - *Amount of the gift card*

- Name of the retailer(s)

This includes gift certificates, chip cards and electronic gift cards. If the gift card meets all these conditions, it is considered non-cash for the purpose of the CRA's administrative policy and can be used to provide gifts and awards as part of the \$500 limit. If the card does not meet these conditions, it is considered a near-cash benefit and is taxable.

At the September 24, 2024 Joint Health and Safety Committee meeting the following motion was made:

Motion 8 – 2024 Moved by: Kaitlyn Armstrong Seconded by: Mike Alcock

“That JHSC recommends the distribution of WSIB Excellence Program rebates to employees by Gift Cards,

AND that a report be presented to Council at their next regular meeting for approval.”

Carried.

The Joint Health and Safety Committee have requested a report be presented to Council requesting approval for the use of the rebates.

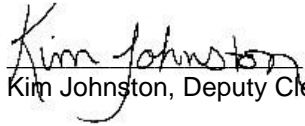
It is recommended that Council approve the recommendation of the Joint Health and Safety committee regarding the disbursement of the WSIB Health and Safety Excellence program rebates to issue Health and Safety appreciation gift cards to the employees in the amount of \$500.00, to be given to each permanent employee in 2024, and every year thereafter until the funds are exhausted.

On behalf of the employees of the Municipality of Morris-Turnberry, I want to thank Council for their continued support and providing a safe and healthy environment for us to work.

OTHERS CONSULTED

Trevor Hallam, CAO/Clerk
Sean Brophy, Treasurer
Joint Health and Safety Committee

Respectfully submitted,


Kim Johnston, Deputy Clerk

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: October 1st, 2024
SUBJECT: Proposed Acquisition of Land

RECOMMENDATION

That Council pass a motion authorizing the sole source purchase of property at 41440 Brandon Road and pass a by-law to execute the offer to purchase and authorize the CAO to sign closing and any other documents required to complete the transaction on behalf of the Municipality thereafter.

BACKGROUND

In early July of 2024 the Planning Department received inquiries from the owners of an aggregate pit property directly north of the Morris Landfill regarding building a dwelling on the property. The proposed development would require numerous studies to identify an acceptable building envelope, as well as needing both Official Plan and Zoning By-Law amendments. Further, it would likely not be permitted in the desired area due to the impacts of the landfill operations. Alternative locations on the property that would place a dwelling further away from the landfill are limited, due to the presence of a provincially significant wetland on the north part of the property.

The property is approximately 50 acres in size, and is located at 41440 Brandon Road (Concession 4, South Part Lot 15, Morris), on the northwest corner of Brandon Road and Clyde Line. It is zoned ER1 (Extractive Resource) and is designated Mineral Aggregates in the Morris-Turnberry Official Plan.

Staff met with the owners on July 26th to discuss their options. On August 21st, Mr. Hallam received a call from the owner during which the owner asked if the municipality would be interested in purchasing the property. An offer of \$650,000.00 for the property was made, equal to approximately \$13,000.00 per acre. In a closed session during the September 3rd meeting of Council, staff presented the proposal to Council for consideration. Direction was given to further investigate the implications and potential benefits, if any, of the Municipality owning the property, and to report back at the next meeting.

Mr. Hallam and Director of Public Works Mike Alcock discussed the proposal with the Planning Department and the Municipality's Engineer that oversees the studies and reporting required for the Landfill. Huron East CAO Brad McRoberts was also informed of the potential purchase, as there is an agreement for the use of the landfill between Morris-Turnberry and Huron East that apportions a share of the costs of such a purchase to Huron East.

At the September 17th meeting, following a discussion in closed session there was a consensus of Council to proceed with the purchase of the property. Staff were directed to return a report summarizing the rationale for Council's decision to proceed with purchasing the property to the next meeting in open session, along with a by-law authorizing the transaction.

COMMENTS

During their deliberations, Council considered the following benefits to the municipality:

1. There is an active aggregate license on the property. Currently, the Municipality purchases up to 2000 tonnes of sand to be used as landfill cover, often from the owners of this property. Purchasing the property with the aggregate license in place will give the municipality access to landfill cover material that is estimated to be sufficient to meet its needs beyond the life of the landfill. This will reduce operational costs for the Landfill to the cost of transport only for this type of cover.
2. The current assessed value for the property is \$560,000.00. As Council is aware current assessed values are established by MPAC at the 2016 "current value". These values are known to be low compared to actual current market values. Considering this the offered purchase price seemed reasonable. Being such a unique property, reasonable comparators were not available.

3. Based on the Landfill site's groundwater flow mapping, there is a portion of the subject property where groundwater impacts from the Landfill are possible, These would have to be identified and assessed with further studies, but it is estimated that there may be impacts on up to two thirds of the property. It is highly recommended by the Municipality's engineer that at least a portion of the property be acquired as a Contamination Attenuation Zone (CAZ)/buffer land for when the fill area moves north. This has been identified in past annual reports for the landfill. Purchasing the property will allow the Municipality greater control over any development in close proximity to the Landfill, and allow it to avoid or greatly reduce the potential for future land use conflicts, and negative impacts from the landfill on neighbouring landowners

Any one of these factors may not have been justification enough on its own but considered together Council believed they formed a compelling case for the value to the Municipality in proceeding to purchase the property.

An offer to purchase has been drafted by the Municipality's Lawyer, and includes the following conditions:

- The price is \$645,000.00 plus HST.
- Included in the sale price is a Trojan 2000 Wheel Loader, valued at approximately \$5000.00.
- The seller agrees to transfer the aggregate license (#4480) to the purchaser, and the purchaser shall be responsible for any associated fees.
- The seller shall have access to the property for the purpose of removing personal property until May 1st 2025.
- Structures to remain on site include one barn located in the southeast of the property, and one storage shed at the northwest of the property. All other structures are to be removed by the seller.
- A deposit of \$5000.00 will be paid by the purchaser to the seller upon signing
- The closing date for the transfer of the property shall be November 7th, 2024

The opportunity to purchase the property was not anticipated in the 2024 budget, and so the funds for such a purchase have not been allocated. Treasurer Sean Brophy provided information to Council confirming that funds from various reserves can be used to pay the associated costs, with future contributions to reserves being increased to reimburse the drawn down reserves over a set repayment schedule. During deliberations for the 2025 budget, Mr. Brophy will present a proposed repayment plan to Council for consideration.

Proposed Borrowing from Reserves:

| | 2024 Closing Balance | Borrow Amount | Balance Remaining |
|--------------------------|------------------------|----------------------|----------------------|
| Roads Reserve | \$ 615,596.51 | \$ 400,000.00 | \$ 215,596.51 |
| Roads - Asset Management | \$ 370,851.78 | \$ 200,000.00 | \$ 170,851.78 |
| General Reserve | \$ 369,396.93 | \$ 100,000.00 | \$ 269,396.93 |
| Totals | \$ 1,355,845.22 | \$ 700,000.00 | \$ 655,845.22 |

In addition to this, there is an agreement between Morris-Turnberry and Huron East for the use of the Landfill by the Brussels ward. Huron East is invoiced annually for the tonnage deposited in the landfill by the ward, and is also responsible for other costs, such as those associated with CAZ land, in proportionate amounts. Based on 2023 and 2024 usage to date, Huron East accounts for approximately 14% of the tonnage deposited in the landfill annually. Under the agreement, they are committed to contributing that percentage toward the purchase of the CAZ land.

The Municipality's Procurement Policy does not speak directly to the purchase of real property, but staff have interpreted it to fit under the provisions of a "Sole Source" purchase, where "there is only one source of the goods and/or services". Staff have prepared a Sole Source Purchasing Justification form as prescribed by the policy, and it is included with this report for Council approval.

It is recommended that Council pass a motion authorizing the sole source purchase and passing a by-law to execute the offer to purchase, and authorizing the CAO to sign closing, and any other documents required to complete the transaction on behalf of the Municipality thereafter.

The \$5000.00 offer deposit has been included in the October 1st accounts, and once the final closing costs are known they will be placed on the November 5th accounts for approval in advance of the November 7th closing date.

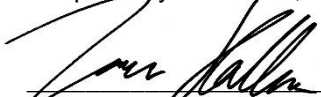
ATTACHMENTS

1. Authorizing By-Law
2. Sole Source Purchase request form

OTHERS CONSULTED

Director of Public Works, Mike Alcock
Treasurer, Sean Brophy
Caitlin Fergusson, P.Eng, R.J. Burnside & Associates Ltd.
Joan Krantz, Krantz Law Professional Corporation

Respectfully submitted,



Trevor Hallam,
CAO/Clerk



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 46-2024

Being a by-law to authorize the purchase of land from John Allan McKercher and Julia Ann McKercher.

WHEREAS Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Corporation of the Municipality of Morris-Turnberry deems it advisable to acquire a parcel of land from John Allan McKercher and Julia Ann McKercher;

AND WHEREAS the land to be purchased is known municipally as 41440 Brandon Rd., Brussels, ON N0G 1H0, consisting of 50 acres more or less, and described as Part Lot 15, Conc. 4 Morris, Municipality of Morris-Turnberry, County of Huron, at the purchase price of Six Hundred and Forty-five Thousand Dollars (\$645,000.00);

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That the Mayor is hereby authorized to execute the Offer of Purchase for the property, attached hereto and forming part of this by-law.
2. The CAO/Clerk is authorized and directed to execute thereafter all documents necessary to complete the transaction on the behalf of the Municipality and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time this 1st day of October 2024

Read a THIRD time and FINALLY PASSED this 1st day of October 2024

Mayor, Jamie Heffer

Clerk, Trevor Hallam

AGREEMENT OF PURCHASE AND SALE

BUYER, **THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**, offers to buy from SELLER, **JOHN ALLAN MCKERCHER AND JULIA ANN MITCHELL**, the following Property known municipally as **41440 Brandon Rd., Brussels, ON N0G 1H0**, consisting of 50 acres more or less, and described as **Part Lot 15, Conc. 4 Morris, Municipality of Morris-Turnberry, County of Huron**, at the PURCHASE PRICE OF **Six Hundred and Forty-five Thousand Dollars (\$645,000.00)** CAD on the following terms:

1. Buyer submits upon final acceptance of this Agreement **Five Thousand Dollars (\$5,000.00)** CAD cheque payable to the Seller's lawyer as a deposit to be held by the Seller's lawyer in trust pending completion or other termination of this Agreement and to be credited towards the Purchase Price on completion.

2. (a) Buyer agrees to pay the balance of the purchase price by certified cheque or bank draft, subject to the usual adjustments, on closing.

(b) Buyer and Seller agree that the delivery of this offer to purchase or counter offer, notice of acceptance thereof and delivery of all notices and communications hereunder, may be made by facsimile or e-mail, addressed to the parties hereto or their lawyers, and that the parties may sign this offer to purchase or counter offer, notice of acceptance thereof and all notices and communications by electronic signature under the Electronic Commerce Act, 2000, S.O. 2000, c. 17.

(c) Seller agrees to transfer aggregate licence #4480 under the Aggregate Resources Act of Ontario to Buyer as of Closing and to execute all documents and consents required for such licence transfer, both before and after Closing. Buyer agrees to pay any associated licence transfer fees.

(d) Seller agrees to remove all structures from the Property except one barn located in the southeast area of the Property and one storage shed located in the northwest area of the Property.

(e) Buyer agrees to allow Seller access to the Property until May 1, 2025, to remove all structures other than the two set out in (d) above and to remove all of the Seller's personal property. After May 1, 2025, the Buyer will be free to deal with and / or dispose of all such structures and personal property.

(f) Buyer shall have the right to inspect the Property two (2) more times prior to Closing at mutually agreed upon times. The Seller agrees to provide access for the purpose of such inspections.

(g) Seller agrees to remove all garbage and debris from the Property prior to Closing.

(h) Seller represents and warrants that the Seller has not during the Seller's ownership used the Property, and to the best of the Seller's knowledge and belief the Property has never been, used to generate, manufacture, refine, treat, transport, store, handle, dispose, transfer, produce or process Hazardous Substances. Seller further represents and warrants that the Seller has not during the Seller's ownership, and to the best of the Seller's knowledge and belief there have been prior to the Seller's ownership no Hazardous Substances stored or

disposed of in, on or below the Property. For the purposes of this clause, "Hazardous Substances" means any substance or material that is on the date hereof prohibited, controlled or regulated by any governmental authority, including, without limiting the generality of the foregoing, any contaminant, pollutant, dangerous substance, dangerous good, toxic substance, designated substance, controlled product, controlled substance, hazardous waste, hazardous material, or petroleum, its derivatives, bi-products or other hydrocarbons, all as defined in, by or pursuant to any laws, regulations, or orders of any governmental authority, being any federal, provincial, regional, municipal, local or other political subdivisions or agencies thereof, and any entity or person exercising executive, legislative, judicial, regulatory, or administrative functions of, or pertaining to any such governmental authority. Seller agrees that this representation and warranty shall survive and not merge on the closing of this transaction, but shall apply only to the state of the Property as of closing.

3. Buyer and Seller agree that all existing fixtures are included in the purchase price except those listed hereunder: **n/a**; and that the following chattel is included in the purchase price: **Trojan 2000 Wheel Loader, VIN 20-1402, with a value allocated at \$5,000.00 and included in the Purchase Price.**

4. **Seller** agrees that this Offer shall be irrevocable by the **Seller** until 5:00 p.m. on **October 8, 2024**, after which time, if not accepted, this Offer shall be null and void and the deposit shall be returned to Buyer without interest or deduction.

5. This Agreement shall be completed by 5:00 p.m. on **November 7, 2024**. Vacant possession of the Property shall be given to Buyer on Closing except as otherwise provided herein.

6. Buyer shall be allowed until **7 days prior to Closing**, to: examine the title to the Property, at the Buyer's own expense, to satisfy the Buyer that there are no outstanding work orders affecting the Property, that its present use as **an aggregate pit / quarry** may be lawfully continued, and that the principal buildings may be insured against risk of fire.

7. Title to the Property shall be free from all encumbrances except for anything to the contrary set out in this Agreement. If within the time allowed for examining the title any valid objection to title, or to any outstanding work order, or to the fact that the said present use may not lawfully be continued, or that the principal buildings may not be insured against risk of fire is made in writing to Seller, which Seller is unable or unwilling to remove, remedy or satisfy, and which Buyer will not waive, this Agreement, notwithstanding any intermediate acts or negotiations in respect of such objections, shall be at an end, Buyer's deposit shall be returned without interest or deduction, and Seller and Seller's Agent shall not be liable for any costs or damages. Except for any valid objection made by such day and except for any objection going to the root of the title, Buyer shall be conclusively deemed to have accepted Seller's title to the Property.

8. Buyer acknowledges having inspected the Property prior to submitting this Agreement and understands that upon Seller accepting this Agreement there shall be a binding agreement of purchase and sale between Buyer and Seller.

9. Seller and Buyer agree that there is no condition, express or implied, representation or warranty of any kind that the future intended use of the Property by Buyer is or will be lawful except as specifically set out in this Agreement.

10. Buyer shall not call for the production of any title deed, abstract, survey or other evidence of title to the Property except for those in the possession or control of Seller. Seller agrees to deliver any sketch or survey of the Property in the Seller's possession or within the Seller's control to Buyer as soon as possible and prior to the title search date set out in this Agreement. In the event that a discharge of any mortgage or charge held by a Chartered Bank, Trust Company, Credit Union or Insurance Company which is not to be assumed by the Buyer on closing is not available in registerable form on closing, the Buyer agrees to accept the Seller's lawyer's personal undertaking to obtain, out of the closing funds, a discharge of charge in registerable form and to register same on title within a reasonable period of time after closing, provided that on or before closing the Seller shall provide to the Buyer a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by the Seller directing payment to the mortgagee of the amount required to obtain the discharge out of the balance due on closing.

11. All buildings on the Property and all other things being purchased shall be and remain until closing at the risk of Seller. Pending completion, Seller shall hold all insurance policies, if any, and the proceeds thereof in trust for the parties as their interests may appear, and in the event of substantial damage Buyer may either terminate this Agreement and have all deposits paid returned without interest or deduction or else take the proceeds of any insurance and complete the purchase.

12. This Agreement shall be effective to create an interest in the Property only if the subdivision control provisions of the *Planning Act* (Ontario) are complied with by Seller on or before closing and Seller hereby covenants to proceed diligently at the Seller's expense to obtain any necessary severance consent on or before closing of this transaction.

13. Buyer shall be credited towards the Purchase Price with the amount, if any, which it shall be necessary for Buyer to pay to the Minister of National Revenue in order to satisfy Buyer's liability in respect of tax payable by Seller under the non-residency provisions of the *Income Tax Act* (Canada) by reason of this sale. Buyer shall not claim such credit if Seller delivers on closing the prescribed certificate or the Seller's statutory declaration that the Seller is not then a non-resident of Canada.

14. Rents, property taxes and local improvements shall be adjusted as of the date of closing (the day itself to be the responsibility of Buyer).

15. The deed or transfer shall, except for the Land Transfer Tax Affidavit, which shall be prepared and completed by Buyer, be prepared in registrable form at the expense of Seller.

16. Time shall in all respects be of the essence hereof provided that the time for doing or completing of any matter provided for in this Agreement may be extended or changed by an agreement in writing signed by Seller and Buyer or by their lawyers.

17. Any tender of documents or money under this Agreement may be made upon Seller or Buyer or their respective lawyers on the closing day. Money may be tendered by bank draft or cheque certified by a Chartered Bank, Trust Company, Province of Ontario Savings Office, Credit Union or Caisse Populaire.

18. Seller warrants that spousal consent to this transaction is not necessary under the provisions of the *Family Law Act* (Ontario).

19. Notwithstanding any terms or conditions outlined in the printed portion herein, any provisions written or typed into this Agreement shall be the true terms and shall supersede the printed portion with respect to the parts affected. This Agreement shall constitute the entire agreement between Buyer and Seller and there is no representation, warranty, collateral agreement or condition affecting this Agreement or the Property other than as expressed herein in writing. This Agreement shall be read with all changes of gender or number required by the context.

20. This transaction is subject to Harmonized Sales Tax (HST), and such HST shall be in addition to the Purchase Price. The Seller will not collect and remit HST if the Buyer provides to the Seller on or before closing a warranty that the Buyer is registered for HST purposes, a copy of the Buyer's HST registration, and a warranty that the Buyer shall self-assess and remit the HST payable and shall indemnify the Seller with respect to any HST payable, and if the Seller is able to obtain confirmation from the Canada Revenue Agency that the HST registration number is valid and assigned to the Buyer, failing which the applicable HST shall be paid to the Seller on closing.

21. Each of the Seller and Buyer shall retain a lawyer to complete the Agreement of Purchase and Sale of the Property, and where the transaction will be completed by electronic registration pursuant to Part III of the *Land Registration Reform Act* (Ontario) and the *Electronic Registration Act* (Ontario), the Seller and Buyer acknowledge and agree that the exchange of closing funds, non-registerable documents and other items (the "Requisite Deliveries") and the release thereof to the Seller and Buyer will (a) not occur at the same time as the registration of the transfer/deed (and any other documents intended to be registered in connection with the closing of this transaction), and (b) be subject to conditions whereby the lawyer(s) receiving any of the Requisite Deliveries will be required to hold same in trust and not release same except in accordance with the terms of a document registration agreement between the parties' lawyers. Seller and Buyer irrevocably instruct their lawyers to be bound by the document registration agreement which is recommended from time to time by the Law Society of Ontario. Unless otherwise agreed to by the parties' lawyers, such exchange of the Requisite Deliveries will occur in the applicable Land Titles Office or such other location agreeable to both lawyers.

DATED at _____, Ontario, _____, 2024.

SIGNED, SEALED AND DELIVERED:

BUYER:

The Corporation of the Municipality of Morris-Turnberry
Per:

I/We have authority to bind the Municipality

Municipality of Morris-Turnberry
"APPENDIX F" TO PROCUREMENT POLICY
Sole – Single Source Purchasing -Justification Form

This document must be completed and approved by the appropriate document execution authority as set out in Appendix "D". A full report to Council must be completed and approved by Council prior to this method of procurement being used.

Department and Supplier Information

Department Public Works

Proposed Supplier: John and Julie McKercher

Description of Product/Service:


Purchase of real property at Con 4, South Part Lot 15, Morris. Including Aggregate License

4480 and Trojan 2000 Wheel Loader.


Sole/Single Source Rationale –Check the appropriate box(es) to support the sole/single source purchase.


- Technical – only one known supplier who can meet the technical specifications or has the required expertise/experience to provide the goods and/or service. **Provide supporting evidence.**
- Standardization – Same as existing equipment and will utilize same spare parts inventory OR continuation of previous service. **Provide background on previous service or process used to set standard.** If a competitive bid process was utilized, please provide details.
- Interchangeability/compatibility – To provide flexibility with existing or like equipment, material and/or supplies. **Provide supporting evidence.**
- Market – due to tight market conditions, only one supplier can provide the goods and/or service by the required on-site date. **Provide background information.**

- Emergency – A critical situation has occurred. (A planning deficiency is not an acceptable reason.) **Provide background information.**
- Other (Be specific). (ie – application of an act or legislation or existing patents rights; rental contract with a purchase option and such purchase option is beneficial to the Municipality). **Provide detailed supporting evidence.**

Date: September 26, 2024 Department Head*: 
**I certify that to the best of my knowledge the following reasons, explanations and documentation justify that this requisition is a sole/single source purchase.*

Approval

Date: September 26, 2024 Treasurer: 

Date: September 26, 2024 CAO: 

Recommendation was approved by Council Resolution # _____
at a council meeting

Ministry of Agriculture,
Food and Agribusiness

Office of the Minister

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074

Ministère de l'Agriculture,
de l'Alimentation et de l'Agroalimentaire

Bureau du ministre

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074



September 24, 2024

Trevor Hallam
CAO/Clerk/Treasurer
Municipality of Morris-Turnberry
thallam@morristorynberry.ca

Dear Mr. Hallam:

I am pleased to share that the governments of Canada and Ontario are investing up to \$1.5 million in our new Agricultural Workforce Equity and Diversity Initiative (AWEDI) to help minority groups start and grow businesses in the agri-food sector.

Funded through the Sustainable Canadian Agricultural Partnership (Sustainable CAP), AWEDI provides grants of up to \$100,000 to support agribusiness ventures led by underrepresented groups, including Indigenous peoples, 2SLGBTQI+ people, persons with disabilities, youth, women or members of French linguistic minority communities.

AWEDI is open to applications from organizations, research bodies, municipalities or Indigenous communities. Successful projects will support underrepresented groups in accessing spaces and equipment to grow or process agri-food products, as well as resources to help with financing.

Applications will open on October 8, 2024, and will be open until December 3, 2024.

Our government is committed to increasing the entrepreneurial diversity of our agricultural sector through our Grow Ontario Strategy. AWEDI will reinforce additional efforts our government has taken to cultivate agri-food talent, while enabling more Ontarians to share in the success of our growing agri-food industry. Should you have any questions about this or any other Ministry programs, please call 1-877-424-1300.

Sincerely,

Rob Flack
Minister of Agriculture, Food and Agribusiness



Good things grow in Ontario
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1, rue Stone ouest, Guelph (Ontario) N1G 4Y2

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Tél. : 416 326-3074



Le 24 septembre 2024

Bonjour,

Je suis heureux de vous annoncer que les gouvernements du Canada et de l'Ontario investissent jusqu'à 1,5 million de dollars dans notre nouvelle Initiative pour l'équité et la diversité dans le secteur agricole (IEDSA) afin d'aider les groupes minoritaires à lancer et à faire croître des entreprises dans le secteur agroalimentaire.

Financée dans le cadre du Partenariat canadien pour une agriculture durable (PCA durable), l'IEDSA offre des subventions pouvant atteindre 100 000 \$ pour appuyer les agroentreprises dirigées par groupes sous-représentés, y compris des Autochtones, des personnes 2SLGBTQI+, des personnes handicapées, des jeunes, des femmes ou des membres de collectivités francophones minoritaires.

L'IEDSA accepte les demandes d'organismes, d'organismes de recherche, de municipalité ou de collectivités autochtones. Les projets retenus appuieront des groupes sous-représentés dans l'accès à des lieux et à du matériel pour cultiver ou transformer des produits agroalimentaires, ainsi qu'à des ressources pour les aider avec le financement.

La période de réception des demandes s'amorce le 8 octobre 2024 et se poursuivra jusqu'au 3 décembre 2024.

Notre gouvernement est déterminé à accroître la diversité entrepreneuriale de notre secteur agricole grâce à notre stratégie Cultiver l'Ontario. L'IEDSA renforcera les efforts additionnels consentis par notre gouvernement pour cultiver le talent agroalimentaire, tout en permettant à une part plus importante de la population ontarienne de participer au succès de notre industrie. Si vous avez des questions concernant ce programme ou d'autres programmes du ministère, veuillez composer le 1 877 424-1300.

Veuillez recevoir mes plus cordiales salutations.

Le ministre de l'Agriculture, de l'Alimentation et de l'Agroentreprise,

Rob Flack



Good things grow in Ontario
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1, rue Stone ouest, Guelph (Ontario) N1G 4Y2

Corporation of the County of Huron

To: Warden and Members of County Council

From: Vicki Lass, Director

Date: 9/18/2024

Subject: Economic Development Departmental Update, August 2024

Recommendation

Recommended Motion

That:

The Warden and Members of County Council receives the report by Vicki Lass, Economic Development Director, dated September 18, 2024, titled Economic Development Department August 2024 Update, as presented for information.

Background

Huron County Economic Development August 2024 Departmental Update

The following is an update of major projects and initiatives led by the Huron County Economic Development department over the past month.

In 2024, we will also be using this report to celebrate excellence in Huron County. Good news stories will include businesses and individuals in the County and will not be limited to Economic Development Department's clients.

Huron County Economic Development Department



Mission Statement

Offering support and leadership to enhance the economy and quality of place in Huron County.

Vision Statement

A diverse, thriving, and sustainable economy and rural community.

Upcoming Dates

Council Priorities: Welcoming & Inclusive Communities, Economic Readiness and Youth Engagement

Welcoming Week Events:

Thursday, September 12th, 2024 | 7pm – 8pm | Brussels Library branch

This Meet Your Neighbour event marks the start of Huron County's Welcoming Week activities. Meet your neighbour nights encourage new community members to come out and learn about other people and organizations in the community.

Saturday, September 14th, 2024 | 1pm – 3pm | Lakeshore United Church, Goderich

In this Welcoming Week event, members of the Goderich Community Garden will learn how to use their produce to make tomato chutney and kale chips. The event will be led by Huron County Local Immigration Partnership co-chair and Goderich Community Garden member Pam Somers.

Saturday, September 14th, 2024 | 2:30pm – 4pm | Alice Munro Library, Wingham

This Welcoming Week is for the newly retired, new parents, new to the town, new to Canada, or people who just want to learn more about Wingham and area. This drop in library event is designed to help people meet others in the area.

Tuesday, September 17th, 2024 | 6:30pm – 8pm | Clinton Library branch

Community members are encouraged to join this Welcoming Week event to meet new residents and learn about organizations that strengthen the community.

Wednesday, September 18th, 2024 | 3:00-7:00pm | Wingham Columbus Centre

This Welcoming Week Job Fair will help people make valuable connections and unlock career opportunities, with more than 20 employers and service providers on hand to meet job-seekers.



Wednesday, September 18th, 2024 | 7:00-8:00pm | Seaforth Library branch
Newcomers to the community will be able to make new connections and learn more about Seaforth and area at this community event.

Thursday, September 19th, 2024 | 7:00-8:00pm | Huron County Museum, Goderich
Watch a film about a Vietnamese refugee family's journey of rebuilding their life in rural Quebec. The film screening will be followed by a panel discussion about local responses to the resettlement of refugees from Southeast Asia in the late 1970s and early 1980s.

BIA Summit Huron County

Presented by the Huron Chamber of Commerce

Monday, September 30th, 2024 | 9am – 1pm | Libro Hall, Clinton

An opportunity for BIAs in Huron County to learn from the experts *and each other!* Open to BIA Staff, volunteers, boards, members, municipal councillors & staff! For more information, [click here](#).

Clean Energy Frontier Conference 2024

Brought to You by: Nuclear Innovation Institute

Monday, September 30th & Tuesday, October 1st

NII Advance Technology Campus, Tiverton

Rural Talks to Rural (R2R) Conference: Exploring our Differences Together

Brought to you by: Canadian Centre for Rural Creativity

October 16-18, 2024 | Blyth Memorial Community Hall

For more information, [click here](#).

For community events check the County Event Calendars:

[Huron County Community Events](#) and [Ontario's West Coast Events Calendar](#)

Thank you to local partners who provide us with the list of activities in their municipalities. We encourage you to share with your municipalities and ratepayers that the community events calendar is live and a great resource for sharing and finding information.

Celebrating Excellence in the County of Huron

Council Priorities: Economic Readiness, Youth Engagement and Agriculture

This month we are celebrating a successful month within the department! And an extra special thank you to our summer students this year. They have now wrapped up for this year and have headed back to school. We wish them success in their studies!



Pictured here: Renee visited numerous events over the summer sharing about what we do here within the Huron County Economic Development Department.

At events around the county, we asked people to place a sticker on our map to show where their ancestry and families are from. Stickers were placed in over 50 countries! It is so incredible to see a visual representation of diversity!

Farm Succession/Transition Planning

Council Priorities: Economic Readiness, Youth Engagement and Agriculture



The Farm Succession Planning podcast series is complete! Currently, we have had over 400 downloads. Harvest time is the perfect opportunity to listen to these episodes while you're out in the fields!

The FCC has been using this series as a valuable tool to offer to their clients. This is exactly what we hoped would happen as this is an excellent way to start the conversation around Farm Succession.

This series includes conversations such as:

- "Setting the Stage"
- "What Happens If You Don't"
- "Female Founders"
- "The Next Generation"
- "Next Gen In-Laws"
- "Founding Fathers"

To find the complete series, go to: [Life on the Coast Podcast – Huron County](#)

Elaine Froese reports that over 100 families have subscribed to her newsletter and Monthly Insights. Eight Huron County families that attended the November session have signed up for ongoing coaching.

Sector Support: Workforce Development

Council Priorities: Workforce Attraction

Following hot on the heels of the “Farm Succession Planning” podcast series will be our Workforce podcast series. Topics covered will include:

- Hiring a diverse workforce
- Opportunities to engage and retain youth
- The state of housing in Huron County
- And more.

The first episode is anticipated to drop late September/early October.

Build valuable connections, gain new skills, and unlock career opportunities at the North Huron Job Fair 2024. No fee is required for participation or attendance.

Sponsored by: Huron County and Four County Labour Market Planning Board

18TH SEPTEMBER, 2024 TIME 3:00 - 7:00 PM WINGHAM COLUMBUS CENTRE, 99 KERR DRIVE, WINGHAM ON

Bonus Information Session
For Employers & Service Providers
1:30 - 2:30 PM - same date & location
Dave Barrett - Employment Services BGHP will discuss
Integrated Employment Services - Employer Benefits & Updates

For more details, please contact:
Ritu Bhardwaj
Economic Development Officer
rbhardwaj@northhuron.ca
+1 (519) 357-3550 Extn 130

In addition, the department has been collaborating with North Huron to help promote a job fair they’re hosting on September 18th, 2024.

For more information, [click here](#).

Economic Development Board

Council Priorities: Economic Readiness

The Clean Energy Working Group had its inaugural meeting on August 27th to conduct an environmental scan, to discuss objectives of the working group and how best to utilize the knowledge and networks of the Board to explore and pursue opportunities in this sector.

The Succession Planning Working Group had its inaugural meeting on September 12th. The group came together to look at ways to help businesses transition out of business without creating gaps in services to Huron County residents. Building on the agricultural succession planning work, the group discussed how the Board could use its skills, knowledge and networks to help new owners transition into our existing business community.



Business Services

Council Priorities: Economic Readiness and Youth Engagement

Summer Company

The [Summer Company](#) program has now concluded for another year. With support from the Province of Ontario and the McCall MacBain Foundation, we were able to support 10 Summer Company businesses this year.

This year, staff focused on bringing continuity and a strong foundational framework to the program that will make delivery more efficient and effective in the future. Participant feedback noted that they appreciated the enhanced program elements – they helped students successfully launch and operate their businesses.

This year’s program was spearheaded by Tricia Denomme, a Business Advisor with the Huron Business Centre team. Tricia did an exceptional job developing and delivering the program to double the number of students that participated in previous years. We are incredibly lucky to have such a skilled professional on our team! See the full Summer Company Report for more details.



The Summer Company participants and their families joined Huron County Economic Development staff for a wrap-up party on August 20 to celebrate their hard work and dedication throughout the summer months.

Photo: Top Row (Left to Right): Vicki Lass (Director of Economic Development), Cara Thompson (Luna Beauty), Casey Bedard (KC Krafts and Constructions), Kyle McGee (Sharp Shooter Skate Sharpening), Allan Williamson (Machos Woodworking), Morgan McGurgin (Clean and Tidy Cleaning Co.), and Tricia Denomme (Business Advisor). Bottom Row: Kipp Johnston (KJ Custom Drone Imagin), Kayla Drennan (Robyn Acres), Isaac Greidanus (Greidanus Lawn Care).

Starter Company Plus



The 2024 intake for the [Starter Company Plus](#) program officially kicks off on September 12, 2024. This year, the program received 22 applications. After an interview and scoring process, staff accepted 12 businesses into the program including 5 start-ups and 7 business expansion clients. The 12-week program starts in early September and runs through November. After the program is completed, participants will be given the opportunity to pitch for up to \$5,000 in grant funding.

Like the Summer Company program, Huron Business Centre staff have focused efforts on improving the program framework and delivery to enhance the program for this intake and future cohorts.

The Starter Company Plus program provides business training, coaching/mentorship, and the chance to receive \$5,000 in grant funding to individuals looking to start, grow, or buy a business in Huron County. In partnership with the Province of Ontario, this program will award up to \$35,000 in grant funds to local entrepreneurs during this intake.

Business Coaching

In August, staff were primarily focused on supporting the 10 Summer Company businesses and facilitating the interview process and preparing for the Starter Company Plus program period.

During August, there were 9 one-on-one business coaching consultations held with 9 unique clients, including 3 exploring entrepreneurship and 6 existing businesses. The Huron Business Centre received 73 new inquiries in August.

Immigration Partnership

Council Priorities: Welcoming & Inclusive Communities

Welcoming Week 2024

Staff supported community organizations and library staff as they prepared for Welcoming Week 2024, being held from September 13-22. Seven community events are planned in Goderich, Brussels, Wingham, Clinton, and Seaforth. Welcoming Week is an international event for communities and citizens to reaffirm the importance of being a welcoming and inclusive community for all and for newcomers to be encouraged to take part in community activities. For a list of Welcoming Week events in Huron County, [visit this webpage](#)

Cricket Day in Wingham – Part 2

Staff assisted the Township of North Huron and the newly formed Wingham Falcons Cricket Team to host the second 2024 Cricket Day in Wingham tournament on August 24th. More than 110 people took part in the day long event, with seven teams participating in this event held at Galbraith Park. [Read this news article](#) for more information.

Tourism

Council Priorities: Welcoming & Inclusive Communities, Economic Readiness and Agriculture

Camping & RV Guide

Staff completed work on a new Camping & RV Guide for Ontario's West Coast. The guide features listings and site amenities for fifteen short-term camping and RV sites across Huron County. A digital version of the guide will be uploaded to Ontario's West Coast website, and printed copies will be distributed in 2025 along with our other tourism print assets.

Agritourism Project

Two information sessions were held on July 28th to provide an overview of the new agritourism project staff are working on. Interested agritourism businesses in Huron County were invited to submit an expression of interest to participate in the project following the information sessions. Fourteen agritourism businesses expressed

interest in participating. Site visits were conducted by the consultant and staff at sixteen farms and businesses on August 27 & 28. The next steps for the project will be to confirm the farms and business sites for the project by mid-September. During the site visits it was decided that rather than soft launch the project on Thanksgiving weekend of this year, which was originally the plan, we will wait and do the full launch of the agritourism trail and project in late spring 2025. Launching the project in 2025 will allow us more time to develop the marketing materials, promote the launch and provide training opportunities for the participating sites.

Stay current on all departmental activities by following us online!

Huron County Economic Development [Facebook](#) & [Instagram](#)

Huron County Immigration Partnership [Facebook](#)

Ontario's West Coast [Facebook](#) & [Instagram](#)

FOR IMMEDIATE RELEASE – SEPTEMBER 25TH, 2024

Saugeen Valley Conservation Authority Launches 2024 Mapping Resource

SAUGEEN WATERSHED, ONTARIO (Bruce, Grey, Huron, Dufferin and Wellington Counties) –

Saugeen Valley Conservation Authority (SVCA) is pleased to announce the launch of the 2024 Regulatory Mapping Resource, a new online platform dedicated to providing clear, accessible, and up-to-date information about ongoing updates to SVCA's regulatory mapping.

This platform offers insights into Saugeen Valley Conservation Authority regulatory and screening maps, highlighting where these maps previously stood and how they are evolving. It's important to note that the areas shown on this resource **are approximate and subject to refinement based on upcoming guidelines** from Conservation Ontario. As such, the information provided is meant to guide and inform, but final determinations will depend on further analysis.

“Our primary commitment is to enhance community and environmental protection. The proposed updates to our mapping are crucial for reflecting current data on natural hazards, including flood risks and changes to regulation around shorelines and wetlands. This work is grounded in rigorous independent scientific analysis, on site verification, and peer-reviewed modeling, helping us support safer and more resilient communities.”

Erik Downing, General Manager/Secretary-Treasurer, SVCA

The 2024 Mapping Resource offers immediate access to the latest information while SVCA prepares for an in-person public meeting before the end of 2024. All community members are encouraged to share their thoughts and concerns through the feedback mechanisms provided on the platform. The data presented will continue to be refined.

When using SVCA's online GIS mapping tool, users can view SVCA's Regulation and screening areas. Please note, the areas depicted are approximate and represent the best available natural hazard information proposed for reflection in Regulation mapping when guidelines are available. If your project falls within an approximate regulated or screening area, you will likely need SVCA's permission before starting certain works. This requirement applies to developments or alterations near hazardous lands such as floodplains, erosion-prone lands, unstable soils, watercourses, wetlands, valleys, steep slopes, or along the Lake Huron Shoreline, in accordance with Ontario Regulation 41/24 and the *Conservation Authorities Act*.

To find out more, provide your input, or sign up for the Regulatory Mapping Email List, please visit:

www.saugeenconservation.ca/2024map

For more information, please contact:

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Coalition for Huron Injury Prevention: CHIP
Wednesday, June 12, 2024 Meeting Minutes
9:30 a.m. – 11:30 a.m.

In Person Meeting

77722B London Rd.,
Clinton, ON
Room2 (second storey)

Zoom Option

<https://us02web.zoom.us/j/83299222269>

Meeting ID: 832 9922 2269

Passcode: 362477

Minute Taker: Public Works

Attendees: Rick McBurney, Laura Edgar, Sean Wraight, Andrew Maver, Suzanne Renon, Craig Soldan, Jodie Snell, Greg Lampont, Gloria Wilbee (virtual)

Regrets: Wayne Forster

1. Welcome and call to order by Chair

Ric McBurney

2. Approval of the Agenda

Motion to approve: Sean Wraight Seconded: Craig Disposition: Carried

3. Review of Minutes of March Meeting

Motion to approve: Jodie Seconded: Greg Disposition: Carried

4. Financial Reports and Updates (HPPH)

\$6579.26 in account

\$1,000 earmarked for ATV map project

Motion to approve: Gloria Seconded: Sean Disposition: Carried

5. Business Arising

5.1 Off-Highway Vehicle Mapping Project (ATV Map)

- Laura, Imran and Craig have met to discuss how to do the mapping so the OPP know when/where they can lay charges
- there is a ATV club that Perth County that wants to be able to connect to another ATV club in Bruce County and wanted to be access Fordwich
- Sean handed out a guide about off roads vehicles, it is not currently online but may go up
- Public Works will ask GIS if they can update the mapping for the group



- Laura will update the definition section of the document to describe the different vehicle types
- A CHIP member should attend a Farm Safety Committee meeting if possible to discuss the types of vehicles and where they can be used, when helmets are needed, when licenses are needed
- once the document is completed it will be sent to each lower-tier to review it

5.2 Goals, Objectives, Indicators

- Laura did a presentation on CHIP and the Theory of Change

5.3 Huron County Road Supervisors Association Representative on CHIP

- a rep has not been able to attend but we will extend the offer again.

5.4 Agriculture Equipment, Share the Road materials

- Funding has been received by a group to put up billboards to talk about road safety
- Laura and Sean have been working with another group to make sure the message is the same across the province in regards to agricultural safety (tractors and horse & buggies)
- www.ruralroadsafety.com has some short videos about road safety, third week of Sept could be harvest road safety week so Laura has scheduled a media campaign on the health unit website and that will be shared with others to use

5.5 Horse and Buggy Handbook Update

- The book is being updated again
- The group that is doing this document needs to find funding to do this update

6. Organizational Round Table Updates

6.1 ACW

- No update

6.2 Bluewater

- Bluewater has requested that the County to reduce the speed limit going in to Zurich west of the village from the seniors home to the village
- No passing on the shoulder sign to go up

6.3 Huron East

- Huron East Council had a presentation from residents who would like the speed limit reduced at the trailer park on Hensall Road outside of Seaforth. In the end Huron East decided to leave the speed limit as it is

-

6.4 Huron Perth Public Health

- Sean and Laura sit on the Regional Road Safety Committee with Grey Bruce and that group will submit a drug impaired driving grant
- Jaimie Stanely is using some of kits in schools and the kits are in need of replacement supplies, we can work this into Grey Bruce's grant (marijuana goggles, alcohol impairment goggles)
- Laura got a quote for \$1,049.64 for new supplies



- Motion to support the Regional Road Safety Group in kind grant up to \$1,200 to receive a grant purchase more teaching items (like goggles)
Motion made: Laura Seconded: Greg Disposition: Carried
- Laura's Director & CHIP member Ric McBurney are on a Community Safety & Well-Being sub-committee with Ryan Olmstead and they will be doing a lot on Road Safety. Launch will be June 27, Craig will also be there.
- Discussion on whether there is a need for CHIP to apply for funding from the Province for Roundabout advertising; decided not to move forward with a grant application.
- Laura has asked to join the Huron Perth Road Supervisor meeting

6.5 Huron County Public Works

- Summer projects are underway

6.6 Huron OPP

- CAM Safe program that public can register their cameras, <https://camsafe.ca/>, where people can sign up, saying that they have residential or commercial cameras. Craig has posters that he can send out. Last week there were only 22 signed up so he is getting the word out.
- The OPP have a new satellite office in Wingham at the fire department
- The OPP had good results with traffic initiatives over the long weekends
- MAS Mandatory Alcohol Screening is a new change in rules for breathalyzer tests done, means they can ask anyone for a breathalyzer, they would not be doing a full on event where they tested everyone because it takes too much time. But the OPP officers can now do one offs even if the odour of alcohol is not present. Just gives the OPP more authority to demand a breathalyzer.

6.7 Ministry of Transportation Ontario

- There are grants still available for non-profits to apply for
- there are e-toolkits and shareables available from Sean's group
- the farm vehicle guide is now available online and it is a great resource
- Road Safety Bill update – probably will be introduced in the fall, changes in drug lockout thing rules, judges can now look back further in people's files when sentencing to see a full history, strengthening the fines for speed racing, commercial vehicle regulation changes, strengthening e-bike definitions
- Community Safety event taking place in Goderich in October. Looking for partners to come and share information, more information to come. Gateway is working with the Goderich Legion on a safe seniors driving day

6.8 Morris-Turnberry

6.9 North Huron

- 4 and 25 looks good now that construction is done and the lights are up
- Mill Street will be getting some work this summer



7 New Business

7.1 Road Safety Committee Partnership Program Grant (open June only)

- It was decided that we will contribute to the Regional application but not do our own application

8 Correspondence

9. Meeting Summary:

- 1) Laura’s presentation on Theory of Change
- 2) Motion to replenish marijuana goggles
- 3) ATV map (OPP resource), the OPP may be able to host it on their site

10. Parking Lot

11 Next meeting: September 11, 2024 9:30 – 11:30, in-person at the Health Unit, Clinton

Minutes Taker: Jodi Snell

Motion to Adjourn: Greg **Seconded:** Craig **Disposition:**

Future meeting dates:

| Municipality / Organization - Minutes Taker | Date | Notes |
|--|--------------------|--------------|
| Ministry of Transportation | December 13, 2023 | |
| Bluewater | March 13, 2024 | |
| Huron County Public Works | June 12, 2024 | |
| Morris-Turnberry | September 11, 2024 | |
| North Huron | December 11, 2024 | |
| HPPH Coordinator | | |
| Huron East | | |
| ACW | | |
| OPP | | |



Saugeen Valley Conservation Authority

Minutes – Board of Directors Meeting

Date: Thursday July 18, 2024, 1:00 p.m.

Location: Formosa Administrative Office

Chair: Barbara Dobreen

Members present: Paul Allen, Kevin Eccles, Bud Halpin, Tom Hutchinson (remote), Greg McLean, Steve McCabe (remote), Dave Myette, Mike Niesen, Sue Paterson, Moiken Penner, Jennifer Prenger, Bill Stewart, Peter Whitten

Members absent: Larry Allison

Staff present: Matt Armstrong, Jody Duncan, Alex Duszczyszyn, Erik Downing, Darcy Frook, Janice Hagan, Kyle Hope, Donna Lacey, Rick Southcote

Chair Dobreen called the meeting to order at 1:00 p.m.

1. Land Acknowledgement – read by Member Paul Allen

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudensaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.

2. Adoption of Agenda

Motion #G24-76

Moved by Peter Whitten

Seconded by Sue Paterson

THAT the agenda for the Saugeen Valley Conservation Authority meeting, July 18, 2024, be adopted as circulated.

Carried

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

4. Adoption of Minutes

4.1 Authority meeting – May 16, 2024

Motion #G24-77

Moved by Greg McLean

Seconded by Kevin Eccles

THAT the minutes of the Saugeen Valley Conservation Authority meeting, May 16, 2024, be adopted as presented.

Carried

4.2 Section 28 Hearing – May 16, 2024

Motion #G24-78

Moved by Moiken Penner

Seconded by Mike Niesen

THAT the minutes of the Section 28 Hearing, May 16, 2024, be adopted as presented.

Carried

5. Staff Introductions

The following staff were introduced to the Board of Directors:

Alex Duszczyzyn, Forestry Technician

Darcy Frook, Resources Information Technician

Kyle Hope, Capital Water Infrastructure Coordinator

Rick Southcote, Environmental Technician

6. Matters Arising from the Minutes – none at this time

7. New Business

Corporate Services

7.1 GM-2024-05: General Manager’s Report and Operational Plan

There was no discussion.

7.2 GM-2024-08: Program Report

There was no discussion.

7.3 Correspondence

There was no submitted correspondence.

7.4 Approved Committee Minutes

7.4.1 Executive Committee – June 6, 2024

7.4.2 Agricultural Advisory Committee – March 8, 2024

There was no discussion.

7.5 COR-2024-13: Bylaw Amendments

There was no discussion.

Motion #G24-79

Moved by Paul Allen

Seconded by Bud Halpin

THAT the Board of Directors of the Saugeen Valley Conservation Authority approves the recommended Administrative Bylaw amendments as presented in this report.

Carried

7.6 COR-2024-14: Grey County Prosecution Agreement

In 2023, SVCA initiated a pilot project with Grey County Legal Services but has not yet utilized their services. Given the positive feedback from Grey Sauble Conservation regarding the support they received, SVCA staff recommend signing the new agreement with Grey County Legal Services.

Motion #G24-80

Moved by Tom Hutchinson

Seconded by Steve McCabe

THAT SVCA signs Grey County Legal Services agreement, following the 2023 pilot project, to acquire legal services assistance from Grey County on Section 28 and Section 29 Conservation Authority's (CA) Act items.

Carried

Environmental Planning and Regulations

7.7 EPR-2024-18: Permits Issued for Endorsement

There was no discussion.

Motion #G24-81

Moved by Greg McLean

Seconded by Kevin Eccles

THAT Development, Interference with Wetlands and Alterations to Shorelines and Watercourse applications and Prohibited Activities, Exemptions and Permits applications #24-068, 24-078 to 24-129, and 24-131 to 24-151, as approved by staff, be endorsed.

Carried

7.8 EPR-2024-19: Southampton Two Zone Floodplain

Report EPR-2024-19 was submitted to the Authority for their information.

Forestry and Lands

7.9 Verbal Update: Varney Pond

Staff have received response from the Department of Fisheries and Oceans (DFO), stating "DFO is requesting that Saugeen Valley Conservation Authority consider an alternative plan for the future swim pond operation, due to potential impacts to fish and fish habitat."

Staff have received a verbal response from the Ministry of Natural Resources and are awaiting a written response.

Staff have received a written response from the Ministry of Environment stating "the ministry does not issue any type of instrument to release pond water in the way you described. To protect downstream receivers, the water needs to be released in a slow, controlled manner. The park opened as usual this spring except for filling of the pond.

The Directors discussed the verbal report and directed staff to continue exploring options.

7.10 LAN-2024-05: Approval for Consultation – Conservation Areas Strategy

Staff presented the draft Conservation Areas Strategy and sought approval for public consultation. According to the *Conservation Authorities Act*, the final Strategy must be completed by December 31, 2024.

Motion #G24-82

Moved by Bud Halpin

Seconded by Paul Allen

THAT the Board of Directors approve the Conservation Areas Strategy draft to support the next step of public consultation, as required by Section 21.1 (1) of the *Conservation Authorities Act* and Ontario Regulation 686/21 (9) (10).

Carried

7.11 LAN-2024-06: 2025 Campground Fees

Motion #G24-83

Moved by Mike Niesen

Seconded by Bud Halpin

THAT camping and associated rates be increased as proposed for the 2025 camping season.

Carried

Bill Stewart joined the meeting at 1:42 p.m.

Water Resources

7.12 WR-2024-05: Flood Forecasting and Warning – Hydrometric Network Update

There was no discussion.

Motion #G24-84

Moved by Dave Myette

Seconded by Greg McLean

THAT the Board of Directors endorse the proposed plan for improvements to SVCA's hydrometric network; and further

THAT the Board of Directors support decommissioning the Teeswater River at Bruce Road 20 (Greenock) stream gauge station

Carried

7.13 WR-2024-06: Information sharing with Municipal Partners

Staff recommend that the Board support full transparency with applicable municipal partners through the sharing of all available documents and reports, related to water and erosion control infrastructure that is designated as special benefitting.

Motion #G24-85

Moved by Jennifer Prenger

Seconded by Bill Stewart

THAT the Board of Directors support transparency with the applicable municipal partners through the sharing of all available documents, drawings, and reports, both historic and current, related to water and erosion control infrastructure that is deemed special benefitting.

Carried

7.14 WR-2024-07: Walkerton Hydro Dam – Next Steps

The Walkerton Hydro dam is in poor condition according to the 2022 D.M. Wills Assessment. Engineering recommendations include complete removal and restoration of the creek channel. After discussion the following resolution carried:

Motion #G24-86

Moved by Greg McLean

Seconded by Moiken Penner

THAT the SVCA Board of Directors support staff in pursuit of removal of the Walkerton Hydro Dam; and further

THAT the SVCA Board of Directors endorses initiation of the Walkerton Hydro Dam Environmental Assessment, Phase 1 in 2024, pending a successful WECl application.

Carried

7.15 WR-2024-08: Watershed Resource Based Management Strategy

Conservation authorities are required under the *Conservation Authorities Act* Regulation, to develop a watershed-based resource management strategy, following guidelines outlined in subsections 12(4) to 12(9). A draft of the strategy has been prepared for public consultation.

Motion #G24-87

Moved by Jennifer Prenger

Seconded by Sue Paterson

THAT the Board of Directors approve the Watershed Based Resource Management Strategy draft to support the next step of public consultation, as required by Section 21.1 of the *Conservation Authorities Act* and Ontario Regulation 686/21 (Appendix A).

Carried

7.16 WR-2024-09: Ice Management Plan

An Ice Management Plan was presented to the Board to fulfill a mandated deliverable of the *Conservation Authorities Act*. The plan addresses the fundamentals of river ice processes, outlines current issues, and proposes preventive measures to mitigate risks.

Motion #G24-88

Moved by Tom Hutchinson

Seconded by Bill Stewart

THAT the Board of Directors endorses the Ice Management Plan, as required by Section 21.1 of the *Conservation Authorities Act* and Ontario Regulation 686/21 (Appendix A).

Carried

7.17 WR-2024-10: Durham Upper Dam (DUD) – A Historical Summary

The Board had an in-depth discussion about staff's recommendations concerning the DUD, focusing on the current safety concerns stemming from its structural condition and ongoing deterioration. A safety inspection by D.M. Wills revealed both structural, operational, and public safety issues.

Motion #G24-89

Moved by Bill Stewart

Seconded by Steve McCabe

THAT the Board of Directors directs staff to address all operator and public safety recommendations, as detailed in the June 7, 2024, D.M. Wills letter, titled *Durham Upper Dam, Operator and Public Safety Review*; and further

THAT the Board of Directors support fulsome public consultation as it relates to past and current history of ice operations at the Durham Upper Dam.

Amendment: #G24-90

Moved by Jennifer Prenger

Seconded by Kevin Eccles

That Motion G24-89 be amended to remove “past and current history of” in the second clause.

Carried

Amendment: (2nd) #G24-91

Moved by Bill Stewart

Seconded by Steve McCabe

That Motion G24-89 be amended to include “public consultation through the EA process” in the second clause.

Carried

Amendment (3rd) #G24-92

Moved by Paul Allen

Seconded by Dave Myette

Add “THAT the decision regarding winter operation be deferred to a future meeting.”

Carried

Motion #G24-89 (amended)

Moved by Bill Stewart

Seconded by Steve McCabe

THAT the Board of Directors directs staff to address all operator and public safety recommendations, as detailed in the June 7, 2024, D.M. Wills letter, titled *Durham Upper Dam, Operator and Public Safety Review*; and further

THAT the Board of Directors support fulsome public consultation through an EA process as it relates to operations at, and future of the Durham Upper Dam, and

THAT the decision regarding winter operation be deferred to a future meeting.

Carried

8. Closed Session – to discuss a litigation matter and personal matters about identifiable individuals

Motion #G24-93

Moved by Moiken Penner

Seconded by Bud Halpin

THAT the Authority move to Closed Session, In Camera to discuss a litigation matter and personal matters about identifiable individuals; and further

THAT, Erik Downing, Matt Armstrong, Madeline McFadden, and Janice Hagan remain in the meeting as required.

Carried

Motion #G24-96

Moved by Gregory McLean

Seconded by Kevin Eccles

THAT the Authority adjourn from closed session and rise and report.

Carried

Chair Dobreen declared that only those topics for which the Authority went into Closed Session were discussed.

9. Adjournment

There being no further business, the meeting adjourned at 4:24 p.m. on the motion of Peter Whitten and Kevin Eccles.

Barbara Dobreen
Chair

Janice Hagan
Recording Secretary

Bluevale 170th Homecoming Review Meeting

AGENDA of Bluevale Homecoming Committee

Meeting date: Wednesday September 11, 2024

7:00 pm, Bluevale Hall

Call to order: A general meeting of the Bluevale Homecoming Committee was held in Bluevale on September 11, 2024. The meeting convened at the Bluevale Ball Park. Chairman: Jason Breckenridge, Vice Chairman: Spencer Shaw, Secretary: Katie Clark

Members in attendance: Jason Breckenridge, Wayne Whalen, Bryan Shaw, Matt Oliver, Katie Clark, Spencer Shaw, Amanda Johnston, Tyler Verbeek, Jordan Nairn, Greg Nicholson, Tyler Hallahan, Jamie McCallum, Rob Warwick, John Nicholson, Alex Henderson, Terry Matz, Bec Buchannan, Trevor Hallam

[Volunteer Contact Information Sheet](#)

[Sponsor List](#)

[Sponsor List/Amounts](#)

[Homecoming Logo](#)

[Event Schedule](#)

[Detailed schedule of events](#)

bluevalehc2024.ca

| Old Business | | Action/Person in Charge |
|--------------|---|-------------------------|
| 1. | <p>Jason reviewed past meeting minutes. Asked if anyone had any questions or anything they wanted to review. Meeting Minutes were approved.</p> | Jason |

| New Business | | Action/Person in Charge |
|--------------|--|-------------------------|
| | <p>Financial Update Homecoming Ledger \$65,525.92 (As of Sept.22/24)</p> <p>There are still a few bills that need to come out of this amount and also we need to set aside some for HST payable (approx. \$3000.00) Leaving an approx. \$61,000.00 available for donations and projects.</p> <p>Asking committee members to start thinking about where we would like to donate this money.</p> | Katie Clark |
| 1. | <p>Sponsorships Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • Change wording of "sponsors" to "donations". If calling the money being given from a 'sponsor' then you have to claim HST collected on all of the incoming funds. • A 'Sponsorship' is when something is given in return for the donated funds (ie. advertising, meal tickets)-see CRA email from Sean (link) • A 'Donation' is money being gifted to the cause. Look into using the term donations and then giving a token of appreciation. | Amanda Johnston |

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|----|--|-----------------------------|
| | <ul style="list-style-type: none"> • Worked well with asking local businesses • Reminder that if promised to announce sponsorships during musical performances, that it was indeed happening (comments were made that they did happen but it was not heard by all) • Amanda will provide an up to date list of all of the sponsors for the 2024 Homecoming. • Giving out meal tickets to sponsors-a lot went unused (fish dinner tickets), we could have sold more tickets as we only had a limited number of meals available to sell. <p>Sponsor List/Amounts</p> | |
| 2. | <p>History Committee: Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • USB's with historical photos on them to be sold differently next time, perhaps change the cost of them, advertise them more. • We have a lot leftover- Matt will add the photos from the photo sharing app (Cluster)and then give one out to all committee members https://cluster.co/c/fwPvZ1glBXA • Advertise the photo sharing app- need a link to join. People can add their photos from the homecoming. • The monitors showing the photos during the homecoming were well received. Matt still has these monitors if anyone wants to rent them out for any events. • Terry Matz said that the history at the hall event was very well received- lots of people came out to view the artifacts. Lots of the older members of the community enjoyed looking through and sparking memories as well as younger children who also enjoyed themselves and asked many questions. | Ken Thompson Matt Oliver |

| | | |
|----|--|--------------|
| | <ul style="list-style-type: none"> • If any members have pictures of the history event, please share them- can add them to the cluster app site. • Great idea having the car show at the same time, this drew in people to view the items. • There initially was no signage outside of the hall notifying people of the event- a sign was made and put out on the pole to draw more people in- it was advertised on facebook and there was a schedule posted at the gates of the ballpark. • Terry Matz mentioned that there was a lady who was a 'roving professional reporter' who was interested in the Brussels Creamery items and took lots of pictures- Terry gave her his card to contact him at a later date to do an article. | |
| 3. | <p>PreFundraising</p> <p>Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • Worked well having the regular Bluevale Community Committee events being run through that committee and then the profits of those events being donated to the Homecoming (all members of the BCC were also on the Homecoming Committee). • PreFundraising Dance was very successful- would recommend this again for the next homecoming. • Start fundraising and planning at least 2 years in advance, to be able to do more fundraising. You then could book tents and porta potties in advance and have the funds to pay for them and secure them. You would be able to advertise more to get more volunteers ahead of time. | |
| 4. | <p>Merchandising Committee</p> | Jordan Nairn |

| | | |
|----|---|---------------------------------|
| | <p>Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • Have merchandise available ahead of time (rather than pre-order) to sell at pre-fundraising events, this will also help with advertising the event when people are wearing the merch. • Having an enclosed trailer to store the extra merch worked well- could be locked up. • Next time, move the merch sales table into the big tent, closer to the entertainment/bar. • Jordan will send the totals of how much merch is left to Katie to have for grand totals of approx. how much to order for the next homecoming. • See email from Jordan <p>Merchandise</p> <ul style="list-style-type: none"> - Sweaters did well, good feedback - T shirts did well, good feedback - Navy sold better than grey – Note for next time - Sold out of L & XL quickly compared to other sizes. Remaining sizes after event was Small and 3XL and 4XL - Ladies tank did not sell as well as expected – Would not recommend for next time - I would suggest we get Koozies as well and less sunglasses or presell sunglasses for next time - Hats did OK, better than expected. However, I only pre-ordered 80 of them (mix of adults and kids). Adult sold out. - Bought too much, leftover items at the hall. Mainly in the size, medium and large sizes (3XL and 4XL) and mainly tank tops for women. - Used Sarah Strome at Barmy Tech in Walton. She did a good job, was fair on prices, was quick to do the orders. - Pre-orders were a pain and often did not get enough to put in consistent orders which meant longer times between orders to reduce costs to us. Would recommend 1 pre-order 6 months ahead and then another order before event next time and that is it. - Ordered 233 sweaters – 4 left. Ordered 262 t-shirts - ?? left. Ordered 184 tank tops - ?? left. 80 hats ordered - ?? left. Ordered 200 sunglasses. | |
| 5. | <p>Decoration Committee</p> <p>Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • See email from Jordan <p>Decorating</p> <ul style="list-style-type: none"> - Committee did a great job. We did not sell as many bows as I thought we would but I believe was a wash. - Material was table clothes purchased from Party City, cut into strips and made into bows/streamers - Town and tent looked great so worth while. - Would recommend doing again. <ul style="list-style-type: none"> • Approx. 600 bows were made- not all sold, a lot were used to decorate the town and the ball diamond area | Jordan Nairn Amanda Johnston |

| | | |
|----|--|---------------------------------|
| | <ul style="list-style-type: none"> ● Suggestion to have a bow booth at the start of the parade route to encourage floats to decorate with them. ● Charged \$5/bow ● Monday cleanup went very well- had all of the decorations throughout the town were taken down. | |
| 7. | <p><u>Advertising Committee</u> Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> ● See Jordan's email <p>Advertising</p> <ul style="list-style-type: none"> - Radio ads seemed to go noticed. We used Greg Skinner and 99.1 FM CKXS / 103.1 FM CJBB/ 100.1 FM CHLP Your Music Variety www.ckxsfm.com drobotaille@ckxsfm.com t. 519-627-0007 x228 - \$338 - We used Blyth Printing for brochures and posters. I would recommend a select group to distribute next year vs. <u>whole</u> committee to ensure posted everywhere and not sitting in garages, vehicles, etc. - Newspaper articles seemed to be good. No concerns. Didn't cost us anything. <ul style="list-style-type: none"> ● Bill for the sponsorship board (that hung on the fence near the entrance) has not been received yet from Blyth Printing ● Newspapers were a great source of advertising- mostly free (article sent in with pictures), after the event we were featured in 3 local papers on the front page and throughout the paper. ● Advertising mostly happened on Facebook (free) but not all people have this and should look at other options for the future (also had a website). ● Ideas were: flyers in mailboxes (canada post will do for a fee), gave the date flyer to go out well in advance and then another flyer with the schedule at least 6 weeks before the event ● Should have placed signs at all entrances to town with the dates for homecoming | Jordan Nairn Amanda Johnston |
| 8. | <p><u>Food Committee</u> Suggestions for next Homecoming:</p> | Ken Thompson |

| | | |
|----|--|------------------------------------|
| | <ul style="list-style-type: none"> ● Independent Motorcycle Group really helped out on the Sunday- when finished at the car show they set up at the ballpark to cover for the other food trucks that did not show up/open. ● In need of more food vendors- overbook in case of them backing out ● Suggestion of a pancake breakfast on Sunday to draw the crowd in - even if the weather is bad it would bring people in under the tents. ● Perhaps pay for the food trucks to be there to lock them in. ● Have smaller groups to run some food booths(church groups, etc)-seem more committed, funds going to local groups ● Need more volunteers to run this committee, it is a big task (one committee for food trucks, one committee for meals with tickets, etc) ● Notes about ice- there are still approx 10 sleeves of ice left from the event (weather depending you may need more or less for next event) ● Mix- there are still about 30 bottles left from the event, needed more cranberry juice on Saturday and then again on Sunday. ● Ample amount of cups were purchased as most things were served in cans. | |
| 9. | <p><u>Entertainment Committee:</u> Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> ● Have a non-denominational church service down at the ballpark to bring people down on the Sunday/have the breakfast offered after the service. ● Sound Guy (_ _) did a great job (although required 24 hour security for his equipment that we were not prepared for and volunteers had to | Randy Greenaway Amanda Johnston |

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| | <p>stay the night at the ballpark to monitor nothing was stolen)</p> <ul style="list-style-type: none"> • All bands that were booked were great! Had many comments/compliments about The Weekend Never Ends and also Highway 21 • Suggested to move the stage to the middle of the tent against the side wall- was also mentioned that it may be difficult to get hydro to that location and to move the tent onto the diamond/home plate. | |
| <p>10.</p> | <p><u>Security Committee:</u> Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • Possibly shop around for quotes for security companies. • Need 24 hour security if leaving all of the audio equipment out. • Have the security do the wristbands but also have volunteers as it is more welcoming to have a community member/volunteer do this task. • Suggested to have security for the cash, although there was no issue with this at the event as there was always 2 people with the money. It was suggested to plan ahead and do night deposits at the bank (we were unable to acquire a night deposit bag and key through our affiliated bank, you would also have to have someone drive the deposits into Wingham at 2:00 am- also all of the money drops would have to be calculated in the deposit book that the bank provides, which takes time and willing volunteers). Another suggestion would be to have a safe at the hall that is anchored to the building and has 2 codes to get into- unsure if the cost of this is feasible for an event that occurs every 10 years. Definitely need more | <p>Bec Buchannan</p> |

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| | <p>volunteers for this area which was a difficult task to find.</p> <ul style="list-style-type: none"> ● ATM was decided to be a worthwhile investment- cost approx \$600 but there were 93 transactions and about \$8000.00 withdrawn from it. | |
| <p>11.</p> | <p><u>Kids Events Committee:</u> Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> ● Lots of compliments about the variety of events that were available for kids ● Keep kids events free, if possible. This homecoming we had sponsors specify that they wanted their funds to go specifically towards kids events - which kept the events free. ● Most events ran smoothly- Family movie night, we were using the wifi to stream the movie (had tried out in advance to ensure it would work) then during the actual event the wifi would not work/data would not work- eventually had to run home and get a dvd player. But the kids and parents were patient, kind and helpful and seemed to enjoy themselves. ● The rock climbing wall and mechanical bull were well received and were busy the entire time they were at the location. (Kiddies Fun Trax) ● Family Dance - mostly attended by a younger crowd with their parents- lots of dancing, everyone enjoyed themselves. Prizes were given out that had been donated ● Petting zoo- lots of people over to the dam to visit the animals, if we were to do it again, maybe just have all events over at the ballpark area as the permits to use the dam area are a bit over the top. ● The Fishing Derby- despite the rain- had approx 40 in attendance! | <p>Katie Clark</p> |

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| | <ul style="list-style-type: none"> • Zoo to You animal show was a full house event! It was well received from all who attended. • Chainsaw demonstration - had rain in the morning but continued to work throughout- suggested to have him closer to the tents (was worried about the level of noise with the entertainment going on) • Red Pad area - had big yard games, colouring, etc. Would suggest having someone stationed in this area as at some times it was being misused by some kids- damaging items, inappropriate and making others younger than them feel uncomfortable at times. But other than that the parents commented that they liked having those items available to keep kids occupied in between events. • It was commented that there was always something for the kids to do | |
| 12. | <p>Sports Committee: Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • Cornhole Tournament went well - raised \$1300 • The players were there during the dinner hour • Suggested to possibly start 1 hour earlier so that those who are in the finals can still make it to the dinner before it ended | Rob Warwick Wayne Whalen |
| 13. | <p>Set up Committee: Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • Possibly change the stage set up to be located on the diamond/home plate area like in past years • Bar set up - would have put a fence beyond the gates where they went in to get their drinks, to keep people from congregating at the end of the gates • Have a bigger reefer trailer rather than 2 smaller | Bryan Shaw Spencer Shaw |

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| | <p>ones</p> <ul style="list-style-type: none"> • Less choices of beer (heavy/light) • Sold approx 210 cases of beer (30 packs) • Need a list of how much was purchased/returned- Katie will enter this data when receipts are returned from the township • Best seller was vodka (people did not seem to like the choice of coolers) • Suggestion to look at other events from surrounding areas prior to ordering our alcohol to see what was selling for them (we had is based off of what the LCBO said was popular at the time) • Porta Potty - company said that we should have had 3 to 4 more units available at the event. Trough was a good idea and used often. Cleaning times for the porta potties could have been at more ideal times (not 3pm on saturday afternoon) • Smoking area needed to be larger, possibly use an orange fence, not black to see it better at night. | |
| 14. | <p>Car Show Committee: Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • Approx 70 cars showed up, weather was not ideal, were expecting 200 cars • Suggested for next homecoming- have the car show on the Saturday from 1 to 4- the roads will already be closed for the parade, bring cars out to enter the parade- then you could have the Sunday as a rain date | Bryan Shaw |
| 15. | <p>Parking/Shuttle Committee: Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • Changed the exit, away from the kids events, Sunday there was less traffic | Rob Warwick |

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| | <ul style="list-style-type: none"> • Shuttles were utilized on Sunday- more events at the hall that day, pick up spots worked really well, rather than just driving around to find people to pick up. • Suggested to not have shifts so long(5 hours)- volunteer issue was why they were long this homecoming • Inquire about insurance on borrowed Gators in advance, we had coverage on the drivers of the gators but not on the actual gator itself- the company would have to have insurance on the gators | |
| 16. | <p>Parade Committee: Parade rules, Registration Parade Route. (click links to view) 2024bluevaleparade@gmail.com</p> <p>Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • Needed more helpers/volunteers around the float area • Suggested to have a washroom at the end of the parade route (approx cost of this would be \$190 for a porta potty...) • There were approx. 74 float entries • The parade and events were featured in 3 local papers after the event | Jason Breckenridge |
| 17. | <p>Clean-up Crew Committee:</p> <p>Suggestions for next Homecoming:</p> <ul style="list-style-type: none"> • Great job on the clean up, we had lots of volunteers • Cans were donated to a local girls hockey team • All of the decorations were taken down around town on Monday. | Wayne Whalen |
| 18. | <p>Other:</p> <p>Suggestions for next Homecoming:</p> | |

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| | <ul style="list-style-type: none">• Next time have a lost and found area with signage• Tables could be moved back from the stage after the meals for more of a dance floor area• Those that were on the Homecoming committee are welcome to join the Bluevale Community Committee which are in need of more volunteers as roles will be changing- meet the 1st Wednesday of every month at the hall, 7pm.• Suggested that the money made from Homecoming be merged to BCC- voted no to this as the Homecoming Committee would like to vote on where the money will be donated• Appreciation night for the volunteers/Head committee members, to show appreciation and in hopes that they will volunteer again in future events• Asked committee members to brainstorm ideas of where we should donate the money some suggestions were: Roll Diamonds, Dugout improvements, digital sign for the hall, roof for hall, Breakfast programs, Kipp Johnston for his drone photographs and also video he made for next homecoming, Brussels Legion, use of picnic tables, local sports teams, set some aside to start the next homecoming...) Committee members are to bring forward more ideas to the next homecoming meeting, which we will then vote on .• Notes from the township - Building permits and Insurance requests ahead of time, in good notice• Extra Merch to me discussed at the next Homecoming Meeting - volunteers take what they like/donate | |
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| | <ul style="list-style-type: none">• *WEAR MERCH to next homecoming meeting to take a picture to post about our volunteers | |
|--|---|--|

Adjournment:

The meeting was adjourned at 8:40 pm by Jason Breckenridge and seconded by Katie Clark.

Next Meeting Date/Time & Goal:

Upcoming Meeting Dates:

Wednesday October 9, 2024

7pm

At the Hall

Email sent out to those who provided their email addresses.



Membership Minutes

Membership Meeting #6-2024

June 19, 2024

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Sharen Zinn, Megan Gibson, Andrew Fournier, Matt Duncan, Vanessa Kelly, Evan Hickey

Members Absent: Anita Van Hittersum, Ed Podniewicz,

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Services Coordinator
Jayne Thompson, Communications, GIS, IT Coordinator
Patrick Huber-Kidby, Planning and Regulations Supervisor
Michelle Quipp, Executive Assistant

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:33pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #5-2024 held on May 15, 2024.

Motion FA #58-24

Moved by: Megan Gibson

Seconded by: Alvin McLellan

THAT the minutes from the General Membership Meeting #5-2024 held on May 15, 2024, be approved.

(carried)

4. Presentation: 2024 Work Update Plan: Jayne Thompson, Communications/GIS/IT Coordinator provided the Members with an overview of the activities undertaken by MVCA over the past five and half months.

5. Business Requiring Decision and or Direction:

a) Summary of Governance Reivew: Report #39-2024

Report #39-2024 was presented to the members and the following motion was made:

Motion FA #59-24

Moved by: Evan Hickey

Seconded by: Alison Lobb

THAT MVCA follow up on the activities outlined in Report #39-2024.
(carried)

b) Investment Policy Review: Report #40-2024

Report #40-2024 was presented to the members and the following motions were made:

Motion FA #60-24

Moved by: Alison Lobb

Seconded by: Evan Hicky

THAT Fraser Wilson CIBC Wood Gundy is appointed as investment broker;
AND THAT investment broker appointment be reviewed every four years;
AND THAT MVCA will decide on investments based upon recommendations from the investment broker;
AND THAT the investment policy be amended to allow the General Manager Secretary - Treasurer or Administrative Financial Coordinator to reinvest funds in investment vehicles that meet MVCA's Investment Policy
AND THAT the investment policy be reviewed every four years.
(carried)

Motion FA #61-24

Moved by: Andrew Fournier

Seconded by: Vanessa Kelly

THAT MVCA request the investment broker be mindful of the vision, goals and ends;
AND THAT the investment broker review and provide options.
(defeated)

c) 2024 Work Plan and Budget Update: Report 41a&b-2024

Report #41a&b-2024 was presented to the members and the following motions were made:

Motion FA #62-24

Moved by: Alvin McLellan

Seconded by: Matt Duncan

THAT the budget update outlined in Report #41a-2024 be accepted as presented;
AND THAT the 2024 budget be amended to include the revisions to the budget outlined in Report #41a-2024.
(carried)

Motion FA #63-24

Moved by: Megan Gibson **Seconded by:** Alison Lobb
THAT the workplan be accepted as outlined in Report #41b-2024.
(carried)

d) Approval of the North Perth Flood Plain Mapping: Report #42-2024

Report #42-2024 was presented to the members and the following motions were made:

Motion FA #64-24

Moved by: Matt Duncan **Seconded by:** Alison Lobb
THAT the revised North Perth Floodplain Mapping affecting 7977 and 8021 Rd 166, Elma Ward, Municipality of North Perth be approved.
(carried)

e) Boating Regulations – Lake Wawanosh Conservation Area: Report #43-2024

Report #43-2024 was presented to the members and the following motions were made:

Motion FA #65-24

Moved by: Alison Lobb **Seconded by:** Evan Hicky
THAT no motorized boats, electric or gas powered, be allowed on Lake Wawanosh Conservation Area.
(carried)

6. Chair and Member Reports

Alvin McLellan reported on a Bus Tour organized by the Huron Water Protection Steering Committee. The Tour took participants to see projects undertaken with support from the Huron Clean Water Project.

Chair, Ed McGugan, reported he will meeting with the Minster of Environment, Conservation and Parks and MPP Lisa Thompson on Monday, June 24 to thank them for their support for Healthy Lake Huron.

7. Consent Agenda:

The following items were circulated to the Members for their information:

- a) Revenue-Expenditure Report for May 2024: #44-2024
- b) CFI Meeting Summary: Report #45-2024
- c) Agreements Signed: Reepport #46-2024

Motion FA #66-24

Moved by: Megan Gibson

Seconded by: Sharen Zinn

THAT Report #44-46 along with the respective motions as outlined in the Consent Agenda be approved.
(carried)

8. Adjournment


Next meeting: July 17, 2024, at 6:30 pm. A tour of the Neftal's Creek restoration project will be held.

Motion FA #67-24

Moved by:

Seconded by:

THAT the Members Meeting be adjourned at 9:26 pm.
(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer

April 17, 2024

**Maitland Source Protection Authority (MSPA) Meeting #3-24
Minutes**

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Matt Duncan, ,
Sharen Zinn, Megan Gibson, Andrew Fournier, Evan Hickey,
Anita van Hittersum, Ed Podniewicz

Members Absent: Vanessa Kelly

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Services Coordinator
Patrick Huber-Kidby, Planning and Regulations Supervisor
Donna Clarkson, Source Water Protection Specialist
Jayne Thompson, Communications, GIS, IT Coordinator
Michelle Quipp, Executive Assistant

Others Present: Cory Bilyea, Midwestern Newspapers

a) Approval of the Minutes from MSPA Meeting #2-2024 held on March 20, 2024.

Motion MSPA #7-24

Moved by: Andrew Fournier

Seconded by: Alvin McLellan

THAT the minutes from the MSPA meeting #2-24 of March 20, 2024 be approved.
(carried)

b) Amendment to Maitland Source Protection Plan: Report #4-2024

Report #4-2024 was presented to the members and the following motion was made:

Motion MSPA #8-24

Moved by: Evan Hickey

Seconded by: Andrew Fournier

THAT the Source Protection Authority receives SPA report 4-2024 for information.



c) Annual Progress Report: Report #5-2024

Report #5-2024 was presented to the members and the following motion was made:

Motion MSPA #9-24

Moved by: Sharen Zinn

Seconded by: Ed Podniewicz

THAT the Maitland Valley Source Protection Authority approve the Annual Progress Report for submission to the Ministry of Environment, Conservation and Parks (MECP).

(carried)

d) Adjournment of MSPA meeting

The meeting adjourned at 8:17pm with this motion:

Motion MSPA #10-24

Moved by: Megan Gibson

Seconded by: Anita Van Hittersum

THAT the MSPA meeting be adjourned.

(carried)



Ed McGugan
Chair

Phil Beard
General Manager / Secretary-Treasurer

Outstanding Action Items
Open Session

October 1

| Meeting Date | Action Item | Action By | Current Status | Next Step |
|------------------|---|-----------|---|--|
| February 6, 2024 | Turnberry Conservation Area Memorial Gate Repairs | CAO | Staff procuring quotes and working with MVCA to determine best plan of action | Report to Council with quotes and proposed plan of action. |



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 45-2024

Being a by-law to adopt a procedure for governing the calling, place and proceedings of meetings of council, committees of Council and boards of council of The Corporation of the Municipality of Morris-Turnberry.

WHEREAS Section 238 of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that every Council shall adopt a procedure for governing the calling, place and proceedings of meetings;

AND WHEREAS Section 8 of the Municipal Act, 2001, S .O. 2001, Chapter 25, as amended, guarantees that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues.

NOW THEREFORE, The Council of the Corporation of the Municipality of Morris-Turnberry hereby enacts as follows:

1. SHORT TITLE

- 1.1. This by-law shall be known as "The Procedural By-Law" for The Corporation of The Municipality of Morris-Turnberry.

2. DEFINITIONS

The following definitions shall apply to this by-law:

- 2.1. "Agenda" means the written Order of Business.
- 2.2. "Act" or "The Act" shall mean the Municipal Act, 2001, S.O. 2001, c. 25 as amended unless otherwise indicated.
- 2.3. "By-law" means a law or regulation in a form approved by Council for the purposes of giving general effect to a decision or proceeding of Council.
- 2.4. "Chair" shall mean the Mayor or the presiding officer of a meeting.
- 2.5. "Clerk" shall mean the Clerk of The Corporation of The Municipality of Morris-Turnberry, or a person delegated by the Clerk.
- 2.6. "Closed Session" shall mean a meeting or part of a meeting of Council, a committee of Council, a Communications Meeting, or a Local Board and its committees, not open to the public.
- 2.7. "Committee of Council" shall mean a committee established by Council.
- 2.8. "Committee" shall mean any advisory or other committee, subcommittee or similar entity of which at least 50% of the members are also members of one or more councils or local boards.
- 2.9. "Committee-of-the-Whole" shall mean a committee composed of all of the members of Council.

- 2.10. "Council" shall mean the Council of The Corporation of The Municipality of Morris-Turnberry, consisting of five (5) members.
- 2.11. "Corporation" shall mean The Corporation of the Municipality of Morris-Turnberry.
- 2.12. "Mayor" shall mean the Head of Council and Mayor of the Municipality of Morris-Turnberry.
- 2.13. "Alternate member of Huron County Council" shall mean an alternate member of the Municipality of Morris-Turnberry to represent the Municipality on Huron County Council, in the absence of the Mayor and as appointed in accordance with the provisions herein.
- 2.14. "Meeting" shall mean any regular, special or other meeting of a council, of a local board or of a committee of either of them, where;
 - 2.14.1. A quorum of members is present; and
 - 2.14.2. members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee.
- 2.15. "Member" shall mean a member of Council, its committees or its local boards, and shall include the Mayor.
- 2.16. "Motion" shall mean a resolution of Council or a Recommendation of a committee that is under debate by Council or a committee.
- 2.17. "Pecuniary Interest" means a direct or indirect pecuniary (monetary) interest with as defined by the Conflict of Interest Act, RSO 1990 Chapter M. 50, as amended.
- 2.18. "Point of Order" means a statement made by a member during a meeting, drawing to the attention of the Chair:
 - 2.18.1. Any breach of the Rules of Order of Council; or
 - 2.18.2. Any defect in the constitution of any meeting of the Council; or
 - 2.18.3. The use of improper offensive or abusive language; or
 - 2.18.4. Notice of the fact that the matter under discussion is not within the scope of the proposed motion; or
 - 2.18.5. Any other informality or irregularity in the proceedings of Council.
- 2.19. "Presentation" means the occurrence when staff, an individual or group have been invited to present information to Council or a committee.
- 2.20. "Chair" means the Mayor, Deputy Mayor or a person appointed by the members present at a Council Meeting in the event the Mayor and Deputy Mayor are not in attendance within five (5) minutes after the hour appointed for the Council meeting.
- 2.21. "Point of Privilege" means the raising of a question when a member believes that his or her rights, immunities or integrity or that of Council as whole has been impugned.
- 2.22. "Public Meeting" shall mean a public meeting as required by statute.
- 2.23. "Quorum" shall mean a majority of all members of Council.
- 2.24. "Recorded Vote" shall mean the recording of the name and vote of every member voting on any matter or question during a Council meeting.
- 2.25. "Rules of Procedure" shall mean the rules and regulations provided in this by-law.

- 2.26. “Two-thirds majority vote” shall mean a vote where at least two-thirds (2/3) of the members present and eligible to vote, vote in the affirmative.

3. GENERAL RULES

- 3.1. The rules and regulations contained in this by-law shall be observed in all proceedings of Council, committees of Council and Local Boards and shall be the rules and regulations for the order and the dispatch of business in Council, committees of Council and Local Board meetings.
- 3.2. Any part or parts of this by-law may be suspended by a vote with the consent of two-thirds majority of the Council, committee or local board members present, unless the part(s) is prescribed by statute or law.
- 3.3. In the absence of the Mayor, the Deputy Mayor shall act in the stead of the Mayor and shall have all the rights, powers and authority of the Mayor, while so acting.
- 3.4. Only members of Council, or Officers of the Corporation, shall be allowed on the floor of Council Chambers during meetings, without the approval of the Mayor.

4. COUNCIL MEETINGS

4.1. Inaugural Meeting

The Inaugural Meeting shall be held on the first Tuesday in December following a Regular Municipal Election.

4.2. Open Meetings

All meetings of Council, its committees and local boards must be open to the public in accordance with Section 239 of the Act.

4.3. Location

Meetings of Council shall be held in the Council Chambers of the Municipal Building located at 41342 Morris Road, RR 4, Brussels, unless otherwise specified in the notice of the meeting, decided by resolution of Council or specified elsewhere in this by-law.

4.4. Alter Time, Day or Place

Council may, by resolution, alter the time, day or place of any Council and/or committee of Council Meeting.

4.5. Postponement of Meetings

Any regular meetings of the Council may be postponed to a day named in:

- 4.5.1. A notice by the Mayor or the Deputy Mayor given through the Clerk's Office no less than forty-eight (48) hours in advance of the regular meeting;
- 4.5.2. A resolution of Council passed by a majority of all members; or,
- 4.5.3. A notice by the Clerk or Mayor upon verbal request to the Clerk or Mayor by a majority of all members on the day of the meeting, due to inclement weather or emergency.

4.6. Regular Meetings

- 4.6.1. Regular meetings of Council shall be held on the first and third Tuesdays of each month at 7:30 pm.

4.6.2. Regular meetings of Council shall stand adjourned at 10:30 pm, unless extended by resolution adopted unanimously in either open or closed session.

4.6.3. When the Regular Meeting falls on a Public Holiday, Council shall meet on the next business day at the prescribed time and location.

4.7. Special Meetings

4.7.1. The Head of Council may at any time call a Special Meeting of Council with adequate notice to the members of Council.

4.7.2. Upon receipt of the petition of a majority of all members, the Clerk shall call a Special Meeting for the purpose and at the time named in the petition.

4.7.3. Notice of all Special Meetings of Council shall be given to members through the Clerk's office. The only business to be dealt with at a Special Meeting is that which is listed in the notice of the meeting.

4.8. Statutory Public Meetings

Statutory Public Meetings shall convene during Regular Meetings of Council, unless otherwise specified in the notice of meeting.

4.9. Accessibility

The Municipality will attempt to remove any barriers for members of Council, staff and the public, for access to the meetings and audio and visual needs, upon request.

5. DEPUTY MAYOR SELECTION

5.1. The member elected at large to the position of Councillor with the greatest number of votes in the last regular election shall be appointed as Deputy Mayor and sworn in as such at the inaugural meeting of Council.

5.2. Should the member described in 5.1 not wish to assume the position of Deputy Mayor, all members of Council shall be eligible for the position, excluding the Mayor, and the position shall be filled by secret write in ballot in accordance with the following procedure.

5.2.1. The Chair shall call for nominations from the floor. Any member of Council may nominate any other excluding themselves. No second is required.

5.2.2. A vote shall be conducted by the Clerk by secret write in ballot. Ballots will be received from all members of council.

5.2.3. In the event of a tie vote, the ballot will be chosen by lot. The first name drawn by the Clerk shall be the member to be appointed to the position of Deputy Mayor.

5.2.4. A motion of council to confirm the appointment is required.

6. PUBLIC NOTICE OF MEETINGS AND AGENDAS

6.1. Where notice is required to be given under the municipality's Notice By-law, no business shall be brought before Council without first providing the prescribed form of notice.

6.2. The published Agenda shall be considered as adequate notice of regular meetings of Council, special meetings of Council, and committees of Council, except for meetings held on a day or at a time other than as provided for by this by-law.

- 6.3. The Agenda and corresponding information for regular and special meetings shall be published and made available to Council and the public not later than forty-eight (48) hours prior to the meeting.
- 6.4. Notwithstanding any other provision of this by-law, an Emergency Meeting may be held without written notice to deal with an emergency or extraordinary situation, provided that an attempt has been made by the Clerk to notify the members about the meeting as soon as possible and in the most expedient manner available.
- 6.5. No business except the business that is contained in the Notice or Agenda shall be addressed at any Emergency Meeting.
- 6.6. Failure to receive the Notice or Agenda by any member shall not affect the validity of any meeting, or any action taken thereat.
- 6.7. The Agenda for any meeting shall be deemed to be published upon being posted to the municipal website.
- 6.8. Agendas, including all public attachments, shall be made available through the Clerk's Office upon request in either standard or alternative formats.

7. BUSINESS, COMMUNICATIONS, AND PETITIONS

- 7.1. Every communication or petition intended for presentation to Council, or a committee thereof shall be legibly written or printed and shall be signed by at least one person, giving their address, and filed with the Clerk or Recording Secretary.
- 7.2. The deadline for receipt of communications or petitions by the Clerk for inclusion on the Agenda shall be noon on the Thursday prior to the Regular Meeting of Council.
- 7.3. Communications and petitions addressed to the Mayor and or Council shall be included in the agenda of the next regular meeting as items of correspondence.
- 7.4. All resolutions received from other municipalities shall be included in the agenda of the next regular meeting as items for information.
- 7.5. Any member of Council may ask the Clerk to place any communication, petition or resolution on the next agenda for the next regular meeting of Council.
- 7.6. Communications or petitions containing obscene or defamatory language shall not be listed on the agenda but shall be held by the Clerk and may be directed to the police for investigation upon direction of the Mayor.
- 7.7. Members of Council wishing to add an item of business to the agenda may do so by contacting the Clerk no later than noon on the Thursday preceding the meeting.
- 7.8. If, in the opinion of the Clerk and the Mayor, an item of business requested under 7.7 will require significant resources or staff time to prepare, the item will be placed on the next agenda as a Notice of Motion pursuant to section 18 with further action being subject to the direction of Council.

8. DEPUTATIONS

- 8.1. For the purpose of advancing the business of Council, persons desiring to verbally present new information on matters of fact or make a request of Council at any time and for any purpose during a meeting of Council or a statutory public meeting shall contact the Clerk to make a timed deputation at Council, subject to the provisions outlined herein.
- 8.2. A written brief outlining the subject matter of the presentation, as well as any supplementary information or handouts that will be relied upon, shall be provided to the Clerk at the time of the request to appear and shall clearly state the nature of the business to be discussed, by noon on the Thursday prior to the meeting.

- 8.3. Any subject matter or materials not provided as described herein shall be declared inadmissible by the Clerk, unless admitted by Council by a two-thirds (2/3) majority vote.
- 8.4. Deputations shall be limited in speaking to not more than ten (10) minutes in total per person, group organization. A delegation consisting of five or more members will be limited to two (2) speakers.
- 8.5. Deputations not providing sufficient notice may be heard at the discretion of a majority of members of Council present.
- 8.6. Council may refuse to hear deputations when, in the opinion of Council, the subject of the presentation is beyond the jurisdiction of the Municipality.
- 8.7. No person will be permitted to address Council with respect to a specific personal issue, nor will a brief respecting such issue be listed on a Council agenda. A written brief by any person with respect to personal issues may be forwarded to the Clerk for consideration in closed session.
- 8.8. No person will be permitted to address Council regarding any matters related to pending or current litigation to which the Municipality may be a party.
- 8.9. Council may solicit comments from the gallery on specific issues through the Chair at any time provided no other member has the floor.

9. CLOSED MEETINGS:

- 9.1. A part of a meeting may be closed to the public if the subject being considered is so authorized to be considered in a closed session pursuant to the provisions of the Municipal Act, or any other applicable statute, and such meeting shall be called a "closed session" meeting.
- 9.2. All deliberations while in Closed Session shall remain confidential unless otherwise approved by Council in Open Session
- 9.3. Whenever a majority of the members present decide that Council should convene in closed session, the Chair shall continue to preside and maintain order during the in closed session portion of the Council meeting.
- 9.4. Council shall consider, in closed session, all matters contained in closed session reports of the standing committees included in the proceedings of the Council meeting, unless otherwise decided by a majority vote of the Council.
- 9.5. No Recorded Vote shall be permitted in closed session;
- 9.6. A motion to put the question shall not be permitted in closed session;
- 9.7. A motion to adjourn shall not be permitted in closed session
- 9.8. Any direction to staff or an agent at a closed meeting shall be included in a resolution, duly moved and seconded, and passed by a majority of the members present.
- 9.9. The Minutes of the closed session shall be recorded as outlined in Section 10.2 of this by-law.
- 9.10. The general nature of any business transacted in closed session shall be reported by the Clerk upon the reconvening of open session.
- 9.11. A person may request that an investigation of whether Council or local board has complied with Section 239 of the Act or this by-law in respect of a meeting or part of a meeting that was closed to the public, be undertaken by the Closed Meeting Investigator as appointed by the Municipality.

10. ORDER OF PROCEEDINGS, AGENDAS & MINUTES

10.1. Council Agendas:

10.1.1. The Clerk or designate shall prepare the Agenda for all Regular Council Meetings consisting of the following Order of Business:

1. Call to order
2. Adoption of agenda, including any amendments thereto
3. Disclosures of pecuniary interest & the general nature thereof
4. Approval/amendment of the public regular and special Council meeting minutes
5. Approval of accounts
6. Public meetings and deputations
7. Staff reports
8. Business
9. Councillor and committee reports
10. Correspondence, minutes of local boards or committees, items for information
11. Items for a future agenda
12. By-laws and agreements
13. Closed session
14. Confirming By-Law
15. Adjournment

10.1.2. At each duly constituted regular meeting of Council, the minutes of the preceding regular meeting, public meeting and special meeting shall, unless otherwise decided by Council, be submitted for adoption. Following their adoption by a majority of members present subject to any amendments being noted they shall be signed by the Mayor and Clerk.

10.1.3. The business of each meeting shall be taken up in the order in which it stands in the agenda, unless otherwise decided by a majority vote of the members present.

10.1.4. The Mayor may change the order of business, if required, to accommodate any timing issues.

10.2. Addendums to the Agenda

10.2.1. Addendums to the agenda for an open or closed session of Council may be introduced to address urgent or unforeseen matters that arise after the publication of the preliminary agenda. Such addendums must be submitted in writing to the Clerk no later than 4 hours before the start of the meeting.

10.2.2. Addendums will be considered if they meet one or more of the following criteria:

10.2.3. Urgency: The matter requires immediate attention and cannot wait for the next scheduled meeting.

- 10.2.4. Relevance: The matter directly affects the agenda items or the functioning of the Council and cannot be deferred.
 - 10.2.5. Completeness: Sufficient documentation and background information are provided to allow for informed discussion.
 - 10.2.6. Addendums submitted within the specified timeframe will be reviewed by the Mayor and the Clerk to ensure they meet the criteria outlined in this section.
 - 10.2.7. Addendums that meet the criteria outlined in this section will be distributed to all Council members and made available to the public as soon as practicable.
 - 10.2.8. Council must vote to approve the inclusion of any addendum on the agenda. A two thirds (2/3) majority vote of the members present is required to accept an addendum.
 - 10.2.9. Addendums that are included in the agenda will be discussed and acted upon according to the same procedures as other agenda items.
- 10.3. Minutes
- 10.3.1. The municipality, local board or a committee shall have recorded without note or comment all resolutions, decisions and other proceedings at a meeting of the body, whether it is closed to the public or not. The record shall be made by the Clerk, in the case of the meeting of council, or an appropriate officer in the case of a meeting of a local board or committee.
 - 10.3.2. Minutes of the Council or committee, whether it is closed to the public or not, shall record:
 - 10.3.2.1. The date of the meeting;
 - 10.3.2.2. The record of the attendance of the members;
 - 10.3.2.3. Disclosures of pecuniary interest and the general nature thereof;
 - 10.3.2.4. the reading, if requested, correction and adoption of the minutes of prior meetings;
 - 10.3.2.5. All resolutions and decisions;
 - 10.3.2.6. All the other proceedings of the meeting without note or comment;
 - 10.3.2.7. Time of call to order, time of adjournment and time in and out of closed session or committee meeting;
 - 10.3.2.8. A list of other business items discussed.

11. ELECTRONIC PARTICIPATION

- 11.1. Council may authorize all or some of its members to participate electronically in any regular, special or emergency meeting thereof.
- 11.2. If the meeting is not being conducted by electronic means only, a member wishing to participate electronically must submit a request to the Clerk in writing or by email prior to the meeting.
- 11.3. Approval of electronic participation shall be left to the discretion of the Clerk and/or Mayor.

- 11.4. A verbal roll call may be taken at the call to order of any meeting where a member is participating electronically to confirm attendance.
- 11.5. Any vote at a meeting where any member is participating electronically shall be conducted by roll call. A roll call vote in such circumstances shall not be considered a Recorded Vote.
- 11.6. Any member of a council, of a local board or of a committee of either of them who is participating electronically in a meeting may be counted in determining whether or not a quorum of members is present at any point in time and may participate electronically in a meeting that is closed to the public.

12. COMMENCEMENT OF MEETINGS

- 12.1. As soon after the scheduled time for a meeting as a quorum is present, the meeting shall be called to order by the Chair.
- 12.2. If there is no quorum present within fifteen (15) minutes after the scheduled time for the meeting, the meeting shall stand adjourned until the date and time of the next regular or special meeting and the Clerk shall record the names of the members present upon such adjournment.
- 12.3. The Mayor, if present, shall act as Chair at all meetings.
- 12.4. In the absence of the Mayor, the Deputy Mayor shall act as Chair for the duration of the meeting or until the arrival of the Mayor.
- 12.5. In the absence of both the Mayor and the Deputy Mayor, the Clerk shall call the Meeting to order fifteen (15) minutes after the hour appointed for the Meeting, and the members shall appoint a member by resolution to act as Chair during the Meeting or until the arrival of the Mayor or the Deputy Mayor.
- 12.6. If at any meeting the number of members is reduced to less than a quorum during the course of the meeting, the meeting shall stand adjourned.
- 12.7. Any member shall notify the Clerk if they are unable to attend a meeting of Council or a committee thereof.

13. DUTIES OF THE CHAIR

- 13.1. When presiding over any meeting, the Chair:
 - 13.1.1. Shall open the meeting by calling the members to order;
 - 13.1.2. Shall announce the business before the assembly and the order in which it is to be acted upon;
 - 13.1.3. Shall receive and submit, in the proper manner, all motions presented by the members;
 - 13.1.4. Shall put to vote all questions which are regularly moved and seconded, or necessarily arise in the course of proceedings, noting a yes or no, and announce the result;
 - 13.1.5. Shall decline to put to vote motions that infringe the rules of procedure;
 - 13.1.6. May, but is not obliged to, vote in a circumstance their vote will affect the result;
 - 13.1.7. Shall restrain the members, within the rules of order, when engaged in debate;
 - 13.1.8. Shall enforce on all occasions the observance of order and decorum among the members;

- 13.1.9. Shall call by name any member persisting in breach of the rules of order of the Council, thereby ordering the member to vacate the Council Chamber;
- 13.1.10. May expel from the Council Chamber any person or persons causing a disturbance or engaging in improper behavior;
- 13.1.11. Shall receive all messages and other communications and announce them to the Council;
- 13.1.12. Shall authenticate, by signature, when necessary, all by-laws, resolutions, and minutes of Council;
- 13.1.13. Shall inform Council, when necessary or when referred to for the purpose, on a point of order or usage;
- 13.1.14. Shall represent and support Council, declaring its will, and implicitly obeying its decision in all things;
- 13.1.15. Shall ensure that the decisions of Council are in conformity with the laws and by-laws governing the activities of the Council;
- 13.1.16. Shall adjourn the meeting when the business is concluded;
- 13.1.17. Shall adjourn the meeting without question, in the case of grave disorder arising in the Council Chamber.

14. HURON COUNTY COUNCIL

- 14.1. The Mayor, as Head of Council, shall represent the municipality as a member of the Huron County Council by virtue of holding that office.
- 14.2. A member can be named as an ‘Alternate Member of Huron County Council’ to represent the Municipality on Huron County Council in the absence of the Mayor, pursuant to the following criteria:
 - 14.2.1. That the member is duly appointed by Council of the Municipality;
 - 14.2.2. That the member is properly sworn in to act as a County Councillor prior to attendance at a County meeting;
 - 14.2.3. That the Municipality provides a certificate to the County of Huron that that member has been duly appointed as an alternate;
 - 14.2.4. That Council does not appoint more than one member during the term of Council as alternate;
- 14.3. If the seat of the member who has been appointed as an alternate member becomes vacant, Council may appoint another member as an alternate for the remainder of the term of Council;

15. RULES OF CONDUCT

- 15.1. No member shall:
 - 15.1.1. Speak disrespectfully of the reigning sovereign, or any of the Royal Family, or of the Governor-General, the Lieutenant Governor, or any person administering the government of the Dominion of Canada, the Province of Ontario or of The Corporation of the Municipality of Morris-Turnberry;
 - 15.1.2. Use indecent, offensive or insulting language;
 - 15.1.3. Speak on any subject matter other than the subject in debate;

- 15.1.4. Disobey the rules of the Council Code of Conduct or a decision of the Chair or of Council on questions of order or practice or upon the interpretation of the rules of Council;
 - 15.1.5. Leave their seat or make any noise or disturbance while a vote is being taken until the result of the vote is announced;
 - 15.1.6. Disturb Council by any disorderly conduct;
 - 15.1.7. Interrupt a member who is speaking, except to raise a point of order or a question of privilege;
 - 15.1.8. Use municipal property, services and other resources unless specifically authorized to do so;
 - 15.1.9. Interfere with the work of staff or department heads regarding day-to-day operations of the Municipality;
 - 15.1.10. Work in conjunction with lobbyists.
- 15.2. All members shall:
- 15.2.1. Provide for disclosure of gifts and benefits received by submission of a written statement, as set out in Schedule 'A', attached hereto;
 - 15.2.2. Maintain confidentiality of information;
 - 15.2.3. Adhere to the harassment and violence policies of the municipality;
 - 15.2.4. Adhere to all council policies and procedures.
- 15.3. In the event that a member persists in a breach of the rules of this by-law after having been called to order by the Chair, the Chair shall put the question "Shall the member be ordered to leave their seat for the duration of the Meeting?" Such question shall not be debatable.
- 15.4. If the Council decides the question set out in Section 1653 of this by-law in the affirmative by a majority vote of the members present, the Chair shall order the member to leave their seat for the duration of the Meeting.
- 15.5. If the ejected member offers an apology, the Chair, with the approval of Council, may permit the member to resume their seat.

16. RULES OF DEBATE

- 16.1. The Chair shall preside over the conduct of the meeting including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meeting, subject to an appeal to Council.
- 16.2. Where procedural matters of Council or committees of Council are not governed by the Municipal Act, Municipal Conflict of Interest Act or provisions of this bylaw, resort should be had to the current edition of 'Roberts's Rules of Order Newly Revised' for guidance on the question.
- 16.3. The Chair may answer questions and comments in a general way without leaving the Chair, but if they wish to make a motion or to speak on a motion taking a definite position and endeavoring to persuade Council to support a position, then they shall first leave the Chair and address Council from the podium. The Chair shall address deputations and if any member wishes to address a presenter, they must speak through the Chair.
- 16.4. If the Mayor desires to leave the Chair for the purpose of taking part in the debate or for any other reasons, the Deputy Mayor will sit in their place until they resume the Chair.

- 16.5. Before a member may speak to any matter, they shall first be recognized by the Chair.
- 16.6. When two or more members indicate simultaneously that they wish to speak, the Chair shall name the member who is to speak first.
- 16.7. When a member is speaking to a motion, they shall confine their remarks to the motion and speaking shall be limited to a maximum of five (5) minutes, unless otherwise decided by a majority vote of the members present.
- 16.8. A member shall not speak more than twice to any motion unless otherwise decided by a majority vote of the members present, except the member who made the motion who shall be allowed to reply for a maximum of five (5) minutes.
- 16.9. When a motion is under debate, a member may ask a concisely worded question of another member or a staff member through the Chair for clarification, prior to the motion being put to a vote by the Chair.
- 16.10. A member may request that the motion under debate be read at any time during the debate, provided no other member has the floor.
- 16.11. No member shall speak more than once on an item of business until every member who desires to speak, has spoken.

17. QUESTIONS OF PRIVILEGE AND ORDER

- 17.1. If a member believes that their rights, privileges or integrity or those of the members collectively have been prejudicially affected, they shall ask leave of the Chair to raise a question of privilege which shall take precedence over all other matters, but they shall not be permitted to enter into any argument or introduce any motion related to the question of privilege. When any point of personal privilege arises, it shall be taken into consideration immediately.
- 17.2. When a member wishes to rise on a point of order, the member shall ask leave of the Chair to raise on a point of order, and after leave is granted, shall state the point of order to the Chair. The Chair shall then state and decide the point of order.
 - 17.2.1. Thereafter, a member shall only address the Chair for the purpose of appealing the decision of the Chair to Council.
 - 17.2.2. If no member appeals immediately, the decision of the Chair shall be final.
 - 17.2.3. Council, if appealed to, shall decide the question without debate and its decision shall be final.
- 17.3. When the Chair calls a member to order, that member shall cease speaking until the point of order is dealt with and that member shall not speak again to the matter under discussion without the permission of the Chair unless to appeal the ruling of the Chair.

18. MOTIONS

- 18.1. All main motions shall be submitted orally or in writing. Written motions will be signed by the mover and seconder and filed with the Clerk. Oral motions shall be restated by the Chair or the Clerk before debate or a vote.
- 18.2. Any member of Council may give notice of intent that he or she will introduce a motion at the next or a subsequent meeting of Council. The giving of notice requires no seconder and is not debatable.
- 18.3. All Notices of Motion shall be in writing, signed by the mover and filed with the Clerk.

- 18.4. Notices of Motions filed with the Clerk shall be directed to the next regular meeting of Council unless otherwise noted.
- 18.5. Any motion may be introduced without notice if two-thirds of members present agree to its introduction.
- 18.6. Motions shall be seconded before being debated or put to a vote.
- 18.7. Every motion shall be deemed to be in the possession of Council for debate after it is accepted by the Chair, but may, with the permission of Council, be withdrawn at the joint request of the mover and seconder at any time before the motion is disposed of.
- 18.8. When a motion is under debate, no other motion shall be in order except a motion:
 - 18.8.1. To adjourn;
 - 18.8.2. To table;
 - 18.8.3. To call the question (close the debate);
 - 18.8.4. To postpone to a certain time (defer);
 - 18.8.5. To refer;
 - 18.8.6. To amend.
- 18.9. A motion to adjourn shall:
 - 18.9.1. Not be amended;
 - 18.9.2. Not be debated;
 - 18.9.3. Not include qualifications or additional statements; and,
 - 18.9.4. Always be in order except when a member is speaking, or the members are voting or when made in Committee-of-the-Whole.
- 18.10. When a motion to adjourn has been decided in the negative, no further motion to adjourn shall be made until after material progress in business or debate on other business has taken place.
- 18.11. Council shall adjourn when there is no business before them.
- 18.12. A motion to table shall:
 - 18.12.1. Not be amended;
 - 18.12.2. Not be debated;
 - 18.12.3. Apply to the main motion and any amendments thereto under debate at a time when the motion to table was made;
 - 18.12.4. Not include qualifications or additional statements.
- 18.13. If a motion to table is decided in the affirmative by a majority vote of the members present, then the main motion and any amendments thereto shall be removed from Council's consideration until such time as a notice of motion to lift the matter from the table is filed with the Clerk. A motion to take from the table is not debatable or amendable.
- 18.14. A motion to call the question (close the debate) shall:
 - 18.14.1. Not be amended;
 - 18.14.2. Not be debated;

- 18.14.3. Apply to the motion or amendment under debate at the time when the motion to put the question is made;
- 18.14.4. Not be received in any committee;
- 18.14.5. Be moved using the words "That the question now be called."
- 18.15. If a motion to call the question is decided in the affirmative by a majority vote of the members present, then the preceding motion or amendment shall be voted on immediately without further debate or comment.
- 18.16. A motion to refer a matter under consideration to a committee, staff or elsewhere shall:
 - 18.16.1. Be open to debate;
 - 18.16.2. Be amendable; and,
 - 18.16.3. Preclude amendment or debate of the preceding motion, unless the motion to refer is resolved in the negative, in which case the preceding motion shall be open to debate and amendment.
- 18.17. A motion to amend shall:
 - 18.17.1. Be open to debate;
 - 18.17.2. Not propose a direct negative to the main motion;
 - 18.17.3. Be relevant to the main motion; and
 - 18.17.4. Not be further amended more than once.
- 18.18. A motion to postpone to a certain time (defer) shall:
 - 18.18.1. Be open to debate;
 - 18.18.2. Be amendable; and
 - 18.18.3. Preclude amendment or debate of the preceding motion, unless the motion to postpone to a certain time is resolved in the negative, in which case the preceding motion shall be open to debate and amendment.

19. VOTING PROCEDURES

- 19.1. Voting on a main motion and amending motions shall be conducted in the following order:
 - 19.1.1. A motion to amend a motion to amend the main motion;
 - 19.1.2. A motion (as amended or not) to amend the main motion;
 - 19.1.3. The main motion (as amended or not).
- 19.2. When the motion under consideration contains two distinct propositions, upon the request of any member, the Chair shall divide the question and the vote upon each proposal shall be taken separately.
- 19.3. A motion shall be put to a vote by the Chair immediately after all members desiring to speak on the motion have spoken in accordance with section 16 of this by-law.
- 19.4. After a motion is put to a vote by the Chair, no member shall speak on that motion, with the exception of the Chair who may speak following a recorded vote or upon breaking a tie, after the result of the vote is announced by the Chair. No other motion shall be made until after the result of the vote is announced.

- 19.5. Every member of Council present at a Council meeting, when a question is put shall vote thereon, except where they are prohibited by statute from voting, ineligible to vote by reason of a conflict of or pecuniary interest or is absent from the Council Chamber when the question is put.
- 19.6. Every member of Council who is not disqualified from voting by reasons of a declared pecuniary interest, shall be deemed to be voting against the motion if they decline or abstains from voting.
- 19.7. All votes shall be by show of hands, except when a Recorded Vote is requested. The manner of determining the decision of the Council on a motion shall not be by secret ballot or by any other method of secret voting.
- 19.8. Notwithstanding 19.7, during a meeting with electronic participation votes shall be conducted by roll call.
- 19.9. The Chair shall announce the result of every vote after it is taken. Upon the taking of any vote, if all of the members present when the vote is taken vote unanimously, the Chair may direct the Clerk to make note of such in the record.
- 19.10. If a member disagrees with the number of votes for and against a motion as announced by the Chair, they may object immediately to the Chair's declaration and, with the consent of the Council, the vote shall be re-taken.
- 19.11. When there is a tie vote on any motion, it shall be deemed to have been decided in the negative.
- 19.12. Any member may call for a Recorded Vote immediately prior to or immediately after the taking of the vote. A member may request a recorded vote on any question. When a member requests a recorded vote, each member present unless otherwise prohibited by statute, including the Chair shall announce their vote openly and individually in favour of or against the question.
- 19.13. When called for by any member or when required by law, a Recorded Vote shall be taken by the Clerk.
- 19.14. The order in which the Clerk shall record the vote shall be random, until all members have voted. After completion of the vote, the Clerk shall announce the results.
- 19.15. If during the recorded vote, any member present refuses to vote or fails to vote, they shall be deemed and recorded as voting against the question.
- 19.16. When a Recorded Vote is taken, the names of those who voted for and against the motion shall be entered in the Minutes.
- 19.17. In any vote required of the whole of Council, the number of members constituting the Council shall be determined by excluding:
 - 19.17.1. the number of members who are present at the meeting but who are excluded by voting by reasons of The Municipal Conflict of Interest Act;
 - 19.17.2. the number of Council seats that are vacant by reasons of Section 259 of The Municipal Act.

20. RECONSIDERATION:

- 20.1. A motion to reconsider a decided matter shall only be introduced by a member who voted with the majority on the original motion. Before accepting a motion to reconsider, the Chair may ask the member to confirm that they voted with the majority on the issue in question.
- 20.2. A motion to reconsider a decided matter shall require the approval of at least two-thirds of the whole of Council.

- 20.3. No motion for reconsideration of any decided matter shall be permitted more than once during a period of twelve months following the date on which the question was decided.
- 20.4. If a motion to reconsider is decided in the affirmative, then consideration of the original matter shall become the next order of business.
- 20.5. No debate on a motion to reconsider a decided matter shall be permitted; however, the mover of a motion to reconsider may make a brief and concise statement outlining the reasons for proposing such reconsideration.

21. ENACTMENT OF BY-LAWS

- 21.1. The Clerk shall specify the title of all the by-laws to be introduced. Every by-law when introduced shall be in typewritten form and shall contain no blanks except such as may be required to conform to accepted procedure or to comply with provisions of any statute and shall be complete with the exception of the number and date.
- 21.2. Every by-law shall receive three readings before being passed.
- 21.3. The first reading of a by-law shall be decided without amendment or debate.
- 21.4. A by-law may be given all three readings at the same meeting, except when requested otherwise by motion passed by the majority of the members present or as otherwise provided for by statute.
- 21.5. Every by-law enacted by the Council shall be numbered and dated and shall be sealed with the seal of the Corporation, signed by the Mayor and the Clerk.

22. COMMITTEES

- 22.1. A committee will conform to the rules governing protocol and procedures prescribed by this by-law unless otherwise stated in this section.
- 22.2. Establishment and Appointment:
 - 22.2.1. Council may establish Local Boards and committees of Council as required by statute or at their own discretion.
 - 22.2.2. The names of members required to serve on the committees of Council, Boards, Commissions or other bodies to which Council is required or empowered to appoint persons, may be determined by Council at any inaugural, regular or special meeting.
 - 22.2.3. Council may appoint members to any Local Boards or committees of Council to act in the place of any member thereof who, by reason of illness or absence from the Municipality, are unable to attend a meeting or who resign before their term of office has expired.
 - 22.2.4. Members of Local Boards are appointed by Council by by-law and/or statute to fulfill their obligations under the same.
- 22.3. The duties of Advisory Committees, which may be created by Council, shall be to report and to make recommendations to Council on all matters relating to their terms of reference or that have been referred to them. Advisory Committees will generally have one representative appointed from Council.
- 22.4. Ad Hoc Committees shall be appointed by the Mayor and confirmed by Council by by-law or resolution and shall report to Council on any matters relating to their terms of reference or that have been referred to them.

- 22.5. Mayor-Ex-officio:
- 22.5.1. The Mayor is an ex-officio member of every committee of Council. Where a committee of Council is established by reference to a particular number of members without specifically providing for the membership of the Mayor, such number is automatically increased by one, being the Mayor, as provided under this section.
- 22.5.2. The Mayor may vote and otherwise participate without any restriction in the business of the committee on the same basis as any other committee member.
- 22.6. Subject to the provision of any statute, in establishing any committee, Council shall set forth terms of reference and such other provisions as Council deems proper.
- 22.7. Council may consider any matter without referring it to a committee or may refer it to one or more committees and may withdraw a matter from a committee regardless of whether or not the committee has entered into consideration of the matter.
- 22.8. A majority of the members of a Local Board or committee of Council shall be a quorum. The Mayor acting in an ex-officio capacity may be counted to achieve quorum.
- 22.9. Annually, each committee at its first meeting will appoint a committee Chair and committee Vice-Chair from among its members. Each committee will have the authority to alter the time of its meetings and to hold special meetings so that where possible they will not conflict with meetings of Council.
- 22.10. Members of Council may attend meetings of any Advisory Committee of which they are not members but shall not have the privilege of voting and may not address the committee without the permission of the Chair.
- 22.11. Notwithstanding the provisions of section 6 of this by-law, the published Agenda shall be considered as adequate notice for committees of Council and Local Boards and shall be circulated not later than forty-eight (48) hours prior to the meeting. The complete paperless agenda package will be available not less than forty-eight (48) hours prior to the meeting, by email to committee members, each municipal council member, and posted on the Municipal public website.
- 22.12. A meeting of a committee or Local Board dealing directly with an emergency or extraordinary situation shall be transacted as an Emergency Meeting. Notice shall be delivered to the committee members and Council members and posted on the Municipal Website not later than 2 (2) hours prior to the meeting.

23. DISCLOSURES OF PECUNIARY INTEREST

- 23.1. If a member of Council or a committee has any pecuniary interest, direct or indirect, in any matter in which Council is concerned and if they are present at a Meeting at which the matter is the subject of consideration, they shall disclose their interest and the general nature thereof and shall not take part in the consideration or the discussion of the matter nor vote on any motion in regard to the matter. They shall leave their chair and may sit in the gallery for an Open session of Council and shall leave the Council Chamber for a closed session of Council. If a member is not present and has any pecuniary interest, they shall disclose their interest at the next meeting at which they are in attendance.
- 23.2. Notwithstanding the quorum requirements of this by-law, when a majority of the members have disclosed an interest in accordance with Section 24 .1 of this by-law or any related statute, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

24. CONFIRMATORY BY-LAW

- 24.1. The proceedings at every regular and special meeting shall be confirmed by by-law so that every decision and resolution of Council at that meeting shall have the same force and effect as if each had been individually enacted by by-law.

25. RECORDING EQUIPMENT

- 25.1. At any meeting of Council , a committee, or Local Board, the use of cameras, electric lighting equipment, flash bulbs, recording equipment, television cameras and any other device of a mechanical, electronic or similar nature used for transcribing or recording proceedings by auditory or visual means by the members of the public, including accredited and other representatives of any news whatsoever, may be permitted and shall be disclosed and be subject to the approval of Council and/or the Chair, unless otherwise decided by the Council or a committee, at the call to order of the meeting.

26. COMMUNICATION DEVICES

- 26.1. At the meetings of Council, the use of cellular phones, audible pagers or any other similar communication device is only permitted in the gallery section of the Council Chambers.
- 26.2. All members of council shall turn off or silence all electronic devices and shall not operate such devices at the council table during a meeting, with the exception of those devices required during the meeting.

27. REPEAL PREVIOUS BY-LAWS

- 27.1. By-law 13-2020, 34-2020 and all previous by-laws, resolutions and policies and parts of by-laws, resolutions and policies inconsistent with the provisions of this by-law regarding the procedure for governing the calling, place and proceedings of meetings of Council, committees of Council and boards of the Municipality of Morris-Turnberry are hereby repealed.

28. ENACTMENT

- 28.1. This by-law shall come into full force and effect upon the passing thereof.

Read a FIRST and SECOND time this 1st day of October 2024.

Read a THIRD time and FINALLY PASSED this 1st day of October 2024.

Mayor, Jamie Heffer

Clerk, Trevor Hallam

Schedule 'A' – By-law 45- 2024

DISCLOSURE OF GIFTS AND BENEFITS

| Description of Gift or Benefit | Donor | Recipient | Value |
|---|--------------|------------------|--------------|
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Signature of Council member

Dated



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 47-2024

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on October 1st, 2024.

WHEREAS Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the October 1st, 2024, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 1st day of October 2024, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time this 1st day of October 2024

Read a THIRD time and FINALLY PASSED this 1st day of October 2024

Mayor, Jamie Heffer

Clerk, Trevor Hallam