



## MUNICIPALITY OF MORRIS-TURNBERRY

### COUNCIL AGENDA

Tuesday, September 17<sup>th</sup>, 2024, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on the 17<sup>th</sup> day of September 2024, at 7:30 pm.

#### 1.0 **CALL TO ORDER**

Disclosure of recording equipment.

#### 2.0 **ADOPTION OF AGENDA**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of September 17<sup>th</sup>, 2024, as circulated.*

~

#### 3.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

#### 4.0 **MINUTES**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the September 3<sup>rd</sup>, 2024, Council Meeting Minutes as written.*

~

#### 5.0 **ACCOUNTS**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the September 17<sup>th</sup> accounts in the amount of \$ 1,135,526.01.*

~

#### 6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

None.

#### 7.0 **STAFF REPORTS**

##### 7.1 BY- LAW ENFORCEMENT

##### 7.1.1 By-Law Enforcement Activities – July and August 2024

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for July and August.

7.2 BUILDING

7.2.1 Building Department Activities – July and August 2024

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for July and August.

7.3 PUBLIC WORKS

7.3.1 Operations Report

A report has been prepared by Director of Public Works Mike Alcock to providing an update on Public Works activities for the information of Council.

**8.0 BUSINESS**

8.1 PROPOSED EMERGENCY PREPAREDNESS GRANT APPLICATION

A report has been prepared by Director of Public Works Mike Alcock in this regard.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby authorizes Municipal Staff to proceed with applying for Round 2 – of the Community Emergency Preparedness Grant for the supply and delivery of 4 - Emergency Road Closed Sign Trailers, and that the purchase be included in the 2025 Budget.*

~

8.2 SPECIAL MEETING DATE – COUNCIL BUS TOUR

A report has been prepared by Director of Public Works Mike Alcock in this regard.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby authorizes a special meeting on October \_\_\_\_\_, 2024 at \_\_\_\_\_am/pm, for the purpose of a tour of municipal sites of interest.*

~

8.3 PROCEDURE BY-LAW REVIEW

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry directs staff to return a by-law amending the procedure by-law as recommended to the next meeting of Council.*

~

**9.0 COUNCIL REPORTS**

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

**10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Media Release – Appointment of GM/Secretary Treasurer – SVCA
- 10.2 Board Meeting Highlights – AMDSB – September 10, 2024
- 10.3 Monthly Report – Belgrave Water – August 2024
- 10.4 Outstanding Action Items

**11.0 NEW BUSINESS****12.0 BY-LAWS AND AGREEMENTS****12.1 GRANT AND DONATION POLICY BY-LAW**

At the September 3<sup>rd</sup> meeting of Council, staff were directed to return a by-law adopting amendments to the Municipality's Grant and Donation Policy. By-Law 43-2024 is presented here for consideration.

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law 43-2024, being a by-law to establish a policy for the provision of donations and grants by the Council of the Municipality of Morris-Turnberry and that it now be read severally a first, second, and third time, and finally passed this 17<sup>th</sup> day of September 2024.*

~

**13.0 CLOSED SESSION****13.1 Enter closed session.**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry enter a closed session at \_\_\_ p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:*

- a) Section 239 (2) (c) regarding a proposed acquisition or disposition of land;*

~

**13.2 Return to open session.**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at \_\_\_ p.m.*

~

**13.3 Report and Action from Closed Session.****14.0 CONFIRMING BY-LAW**

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law 44-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on September 17<sup>th</sup>, 2024, and that it now be read severally a first, second, and third time, and finally passed this 17<sup>th</sup> day of September 2024.*

~

**15.0 ADJOURNMENT**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry does  
now adjourn at \_\_\_\_ pm.*

*~*

**NEXT MEETINGS:**

Regular Meeting of Council – Tuesday, October 1<sup>st</sup>, 2024, 7:30 pm  
Regular Meeting of Council – Tuesday, October 15<sup>th</sup>, 2024, 7:30 pm



## MUNICIPALITY OF MORRIS-TURNBERRY

### COUNCIL MINUTES

Tuesday, September 3<sup>rd</sup>, 2024, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on the 3<sup>rd</sup> day of September 2024, at 7:30 pm.

#### **Council in Attendance**

Mayor Jamie Heffer  
Deputy Mayor Kevin Freiburger  
Councillor Sharen Zinn  
Councillor Jodi Snell  
Councillor Jamie McCallum

#### **Staff in Attendance**

Trevor Hallam	CAO/Clerk
Mike Alcock	Director of Public Works
Sean Brophy	Treasurer
Jenn Burns	Huron County Planner

#### **Others in Attendance**

Nancy Michie	Applicant, C37-2024
Stan Kikkert	Owner, C37-2024
Jane Kikkert	Owner, C37-2024
Scott Stephenson	The Citizen
Rachel Hammermueller	Wingham Advance Times

#### **1.0 CALL TO ORDER**

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Scott Stephenson and Rachel Hammermueller would be recording the meeting for the purpose of writing articles.

#### **2.0 ADOPTION OF AGENDA**

*Motion 200-2024*

*Moved by Kevin Freiburger  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of September 3<sup>rd</sup>, 2024, as circulated.*

Carried.

#### **3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None.

#### 4.0 **MINUTES**

*Motion 201-2024*

*Moved by Sharen Zinn  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the August 13<sup>th</sup>, 2024, Council Meeting Minutes as written.*

*Carried.*

#### 5.0 **ACCOUNTS**

*Motion 202-2024*

*Moved by Jodi Snell  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the September 3<sup>rd</sup> accounts in the amount of \$ 701,887.22.*

*Carried.*

#### 6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

##### 6.1 CONSENT C37-2024 MICHIE/KIKKERT

A report was presented by Huron County Planner Jenn Burns in this regard.

Discussion followed regarding the timelines for a record of site condition, official plan amendment and zoning by-law amendment applications.

Mayor Heffer acknowledged the applicant and owner. Ms. Michie provided Council with a document to accompany her presentation to Council. Ms. Michie provided background information on the application process and argued against the issues raised in Ms. Burns' report

Mr. Kikkert addressed Council. He noted disappointment that his application fee was not refundable if his application was not supportable, he reiterated that his intention is to create two lots.

Council questioned the impact of a residence on the surrounding industrial uses, as well as the reason for the discrepancy between the applicant's planning justification report and the report authored by Ms. Burns. Ms. Burns noted that it is possible that at the time of writing, the author of the planning justification report may not have had the technical information that informed Ms. Burns' report, such as the hydrogeological and nitrate study. Ms. Burns noted that the owners could proceed with their proposed building, less severance, and comply.

*Motion 203-2024*

*Moved by Jamie McCallum  
Seconded by Kevin Freiburger*

*THAT the Council of the Municipality of Morris-Turnberry hereby defers further consideration of application C37-2024 to allow time for the applicant and planner to discuss what's currently allowable under the property's zoning and possible alternatives to the application, and for Council to have the opportunity to review the planning justification report provided by the applicant.*

*Carried.*

#### 7.0 **STAFF REPORTS**

None.

## 8.0 **BUSINESS**

### 8.1 FIRE CHIEF APPOINTMENT BY-LAW UPDATE

A report was provided by CAO/Clerk Trevor Hallam in this regard.

*Motion 204-2024*

*Moved by Jamie McCallum  
Seconded by Sharen Zinn*

*THAT leave be given to introduce By-Law 40-2024, being a by-law appoint a Fire Chief and Community Fire Safety Officer for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 3<sup>rd</sup> day of September 2024.*

*Carried.*

### 8.2 GRANT AND DONATION POLICY REVIEW

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Discussion followed regarding the eligibility of municipalities to apply through the program, and whether Council needs to be notified of all applications, eligible or not. There was a consensus of Council that only eligible applications be brought forward to Council, and that the word "Municipalities" be omitted from a) of the eligibility criteria, to allow municipalities to continue to apply under the policy for funding.

*Motion 205-2024*

*Moved by Jodi Snell  
Seconded by Kevin Freiburger*

*THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law for consideration at the next meeting of council to amend the Municipality's grant and donation policy to include eligibility criteria and other changes as recommended.*

*Carried.*

## 9.0 **COUNCIL REPORTS**

Kevin Freiburger

No report.

Jamie McCallum

No report.

Sharen Zinn

August 18 to 21 attended the Association of Municipalities of Ontario conference in Ottawa.

Jodi Snell

August 18 to 21 attended the Association of Municipalities of Ontario conference in Ottawa.

Jamie Heffer

August 18 to 21 attended the Association of Municipalities of Ontario conference in Ottawa.

## **10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Media Release – Western Ontario Warden’s Caucus – Solve the Crisis Campaign
- 10.2 Media Release – Accessibility Awards Nominations Open – Huron County
- 10.3 Correspondence – Huron County Federation of Agriculture – Severance Approval Concerns
- 10.4 Correspondence – Bruce C Project – Bruce Power
- 10.5 Correspondence – Memorial Gates, Galbraith Field – Huron Historical Society
- 10.6 Minutes – Bluevale Community Committee – July 2024
- 10.7 Resolution – Public Sector Salary Disclosure – Township of Stirling-Rawdon
- 10.8 Outstanding Action Items

Councillor McCallum spoke in support of the correspondence from the Huron County Federation of Agriculture.

## **11.0 NEW BUSINESS**

Councillor McCallum requested that there be an item on an upcoming agenda regarding the submission of documents for Council review in advance of the meeting. Mr. Hallam explained there are provisions to prevent this for delegations in the procedure by-law, and that it may be appropriate to review the procedure by-law to extend those provisions to all opportunities that the public has to address Council

## **12.0 BY-LAWS AND AGREEMENTS**

### **12.1 EMERGENCY PLAN BY-LAW**

At the August 13<sup>th</sup> meeting of Council, staff were directed to return a by-law adopting an updated emergency plan as presented. By-Law 41-2024 was provided for consideration.

*Motion 206-2024*

*Seconded by Kevin Freiburger*

*THAT leave be given to introduce By-Law 41-2024, being a by-law to adopt an Emergency Management Program and Emergency Response Plan for the Municipality of Morris-Turnberry and to meet other Requirements under the Emergency Management and Civil Protection Act, and that it now be read severally a first, second, and third time, and finally passed this 3<sup>rd</sup> day of September 2024.*

*Carried.*

### **12.2 THOMPSON LAMONT DEYELL MUNICIPAL DRAIN**

At the July 2<sup>nd</sup> meeting of Council, first and second reading were given to the Thompson Lamont Deyell Municipal Drain By-Law. The period for submitting appeals has now passed. By-Law 33-2024 was provided for third reading.

*Motion 207-2024*

*Moved by Sharen Zinn  
Seconded by Jamie McCallum*

*THAT leave be given to introduce By-Law 33-2024, being a by-law to adopt the engineer’s report and authorize construction for the Thompson Lamont Deyell Municipal Drain 2024, and that it now be read a third time, and finally passed this 3<sup>rd</sup> day of September 2024.*

*Carried.*



**13.0 CLOSED SESSION**

13.1 Enter closed session.

*Motion 208-2024*

*Moved by Jodi Snell  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 8:42 p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:*

- a) Section 239 (2) (c) regarding a proposed acquisition or disposition of land;*

*Carried.*

13.2 Return to open session.

*Motion 209-2024*

*Moved by Sharen Zinn  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 9:47 p.m.*

*Carried.*

13.3 Report and Action from Closed Session.

Council received information regarding a request to dispose of a road allowance in Lowertown and information regarding an offer to sell a parcel of land to the municipality.

**14.0 CONFIRMING BY-LAW**

*Motion 210-2024*

*Moved by Sharen Zinn  
Seconded by Jamie McCallum*

*THAT leave be given to introduce By-Law 42-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on September 3<sup>rd</sup>, 2024, and that it now be read severally a first, second, and third time, and finally passed this 3<sup>rd</sup> day of September 2024.*

*Carried.*

**15.0 ADJOURNMENT**

*Motion 211-2024*

*Moved by Sharen Zinn  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 9:48 pm.*

*Carried.*

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, September 17<sup>th</sup>, 2024, 7:30 pm  
Regular Meeting of Council – Tuesday, October 1<sup>st</sup>, 2024, 7:30 pm

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

**Municipality of Morris-Turnberry  
Account List for**

September 17 2024

**General**

Hydro One	Morris Office	328.33
Hydro One	Streetlights	1,226.15
Enbridge	Morris Office	13.53
Tuckersmith Communications	Office Internet & Security Charges	180.80
MicroAge Basics	Office Supplies & IT Support	1,642.53
Pitneyworks	Postage	1,709.95
Recipients	Early Investment in Education and Skills Grant	454.92
Township of North Huron	Water Billings	2,880.56
Township of North Huron	2024 Q3 Recreation Support	21,524.75
County of Huron	2024 Q3 Levy	705,972.00
Avon Maitland District School Board	2024 Q3 Education Levy	252,785.50
Huron-Perth Separate School Board	2024 Q3 Education Levy	40,624.68

**Payroll**

September 11 2024	Payroll	25,033.82
	Expenses	520.04

**General Total** 1,054,897.56

**Building Department**

Foxtan Fuels	Fuel	178.59
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**Payroll**

September 11 2024	Payroll	5,511.44
	Expenses	-

**Building Total** 5,690.03

**Property Standards**

**Property Standards Total** -

**Drainage**

**Drainage Total** -

**Parks & Cemeteries**

Hydro One	Kinsmen Park	31.34
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**Parks & Cemeteries Total** 31.34

**Belgrave Water**

Hydro One	Belgrave Water	1,060.91
Hydro One	Humphrey Well	38.94
Hay Communications	Belgrave Water	22.60
Rogers	Belgrave Water	90.39
QMI-SAI Canada Limited	Drinking Water Quality Management Standard	542.40

**Water Total** 1,755.24

**Landfill**

McDonald Home Hardware	Morris Landfill	59.83
Bluewater Recycling Association	September Curbside Pickup	8,026.89

**Landfill Total** 8,086.72

**Roads**

Hydro One	Morris Shop	164.17
Hydro One	Turnberry Shop	200.96
Enbridge	Turnberry Shop	27.05
McDonald Home Hardware	Shop Supplies	105.05
Hodgins Building Centre	Shop Supplies	37.97
Huronia	Shop Supplies	329.00
Schmidt's Power Equipment	Chainsaw Supplies & Safety Equipment	287.45
Foxton Fuels	Fuel	6,915.94
MRC Systems Inc.	Hand Held Radios	378.55
Radar Auto Parts	Shop Supplies, Parts for 1 Ton & Shoulder Spreader	107.25
Steffen's Auto Supply	Parts for 18-11 Backhoe & 19-06 Tandem	57.42
Leslie Motors	Repairs for 20-20 Pickup	1,679.61
Joe Kerr Ltd.	Maintenance Gravel	14,945.46
Ryan Construction Brussels Ltd.	Maintenance Gravel	7,467.07
Claussen Farms Custom Farming Inc.	Hardtop Patching	1,356.00
Brussels Agromart Ltd.	Hardtop Patching	197.75
Brussels Agri Services Ltd.	Guiderail Posts	166.11

**Payroll**

September 11 2024	Payroll	30,642.31
	Expenses	-

**Roads Total**                      **65,065.12**

**Account Total** **1,135,526.01**

**Approved By Council:**

September 17 2024

\_\_\_\_\_  
Mayor - Jamie Heffer

\_\_\_\_\_  
Treasurer- Sean Brophy

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council

**PREPARED BY:** Kirk Livingston, Chief Building Official

**DATE:** September 12, 2024

**SUBJECT:** Property Standards and By-Law Enforcement Report for July and August 2024

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### **RECOMMENDATION**

THAT the Council of the Municipality of Morris-Turnberry hereby receive the Chief Building Officials report on Property Standards & By-Law Enforcement for the months of July and August 2024 as submitted for information purposes.

### **BACKGROUND**

The Building Department's main objective is to provide the best professional service to administer and enforce the Ontario Building Code along with any Municipal By-Laws. Through the examination of plans, issuance of building permits, reviewing bylaws, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and compliance with Municipal By-Laws to ensure health and safety, fire protection and structural sufficiency in all buildings in the Municipality.

The findings outlined below have been provided by Bruce Brockelbank, Property Standards and By-Law Enforcement Officer.

### **COMMENTS**

#### **By-law Enforcement – New Complaints**

- Josephine Street – A complaint was received with respect to long grass not being maintained on a residential property.
- Josephine Street – A complaint was received about an unlicensed vehicle at a property.

#### **Outstanding Files and Ongoing Investigations**

- Blyth Road – An inspection was done for final notice before cleanup of the property. At that time, there was a real-estate sign on the property. I contacted the listing agent to ask if he could get the owner to contact me. The owner has cleaned the property up and, in the future, will be renovating the property and possibly selling it in the future. I will close the file on the property regarding the property standards order.
- Brussels Road –The CBO attended the property to talk to the owner of the property to discuss the cleanup of the property. A deadline date was established with the CBO, I attended the property to inspect for compliance of our property standards bylaw at the agreed date. At the time of inspection, the owner had complied with the order placed on the property. I will close the file on the property.
- Blyth Road – A meeting has been set up with the cleanup company to discuss what part they can do and what other resources are needed for the cleanup. I will have a cleanup date for the property after this meeting.
- Parker Drive – All paperwork (invoices) was received from the individual that was bitten from a dog attack and provided to the owner of the dog. The Municipality has no authority to have the owner of the dog reimburse the individual that was attacked for costs incurred at the hospital, this was left with the owner of the dog to take care of.
- Clyde Line – Owner of a property came into the office and purchased a dog tag for their dog after a letter was sent out to advise they had no tag.

- Clegg Line – I attended the property to look at a building that the owner wanted to make into a dog kennel. The building was not suitable for a kennel. I provided the owner the requirements for a kennel, if they have any questions, please feel free to call.
- Duncan Street – A letter was sent to the owner indicating 14 days are provided in order to purchase dog tags. I will be following up with the office to see if they have purchased tags for the current year.
- Josephine St – I attended the property for property standards issues, inspected and an order was issued on the property to; cut all long grass and fill in old foundation on the property. The grass has since been cut and the foundation filled. During this time an unlicensed vehicle appear on site, an order has been issued with a date, if not removed, it will be towed away.
- Brandon Street – A call and complaint was received with respect to a barking dog, I discussed the barking dog issue at the property with the owner, to which they had no dog tag, the owner has since purchased a dog tag for the dog.
- A draft parking bylaw has been submitted to staff for comments and or revisions.
- A draft sign bylaw has been submitted to staff for comments and or revisions before bringing to council.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kirk Livingston", is written over a horizontal line.

Kirk Livingston  
Chief Building Official

# MUNICIPALITY OF MORRIS-TURNBERRY REPORT TO COUNCIL

**TO:** Mayor and Council

**PREPARED BY:** Kirk Livingston, Chief Building Official

**DATE:** September 5, 2024

**SUBJECT:** Building Department Activity Report for July and August 2024

## RECOMMENDATION

THAT the Council of the Municipality of Morris-Turnberry hereby receive the Building Department Activity Report for July and August 2024, for information purposes.

## BACKGROUND

The Building Departments main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in which we live, work and play.

The Chief Building Official provides bi-monthly updates to Council on the operations of the Building Department.

## COMMENTS

Permit #	Permit Type	Value of Project	Sq. Feet New Const.	Status
0051 -2024	Tent	\$ 4,000.00	5400	issued
0052 -2024	On Site Sewage System	\$ 15,000.00	4037	issued
0053 -2024	Tent	\$ 5,600.00	5400	issued
0054 -2024	Residential Addition	\$ 30,000.00	390	issued
0055 -2024	On Site Sewage System	\$ 10,000.00	280	issued
0056 -2024	Detached Garage	\$ 30,000.00	600	issued
0057 -2024	New Residential Dwelling	\$ 100,000.00	1736	issued
0058 -2024	Agricultural Storage Shed	\$ 200,000.00	2560	issued
0059 -2024	New Residential Dwelling	\$ 450,000.00	3218	issued
0060 -2024	Deck	\$ 7,000.00	294	issued
0061 -2024	Demolition	\$ 3,000.00	0	issued
0062 -2024	New Residential Dwelling	\$ 400,000.00	2273	issued
0063 -2024	Tent	\$ 3,000.00	3000	issued
0064 -2024	On Site Sewage System	\$ 10,000.00	260	issued
0065 -2024	On Site Sewage System	\$ 16,000.00	2152	issued
0066 -2024	On Site Sewage System	\$ 15,000.00	2873	issued
0067 -2024	New Residential Dwelling	\$ 650,000.00	3697	issued

**Total Value of Construction to date;** \$9,047,525.00 with 67 building permits being issued.  
(Last year; \$11,274,700.00 with 63 building permits being issued)

**Zoning Certificates issued for this year;** 31 (Last year 26)

Respectfully submitted,



Kirk Livingston  
Chief Building Official

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council  
**PREPARED BY:** Mike Alcock, Director of Public Works  
**DATE:** September 17<sup>th</sup>, 2024  
**SUBJECT:** Public Works Operations Report

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### **RECOMMENDATION**

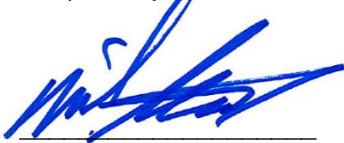
That the Council of the Municipality of Morris-Turnberry receive the Public Works Operations Report for information.

### **Executive Summary:**

This report is intended to provide Council with an outline of Public Works Staff operations:

- Routine Road Patrols are being completed as scheduled and / or as required.
- Public works staff are completing Tree cutting along Municipal roads when workload and weather permits. Stump grinding is also ongoing
- The grader mounted brush cutter also remains quite busy cutting brush along roadsides.
- Shop maintenance and vehicle maintenance is being completed as time permits and as required.
- The shoulder spreader has arrived, and the Public Works Crew has completed shoulder gravel on Clyde Line. We are very pleased with the shoulder spreader and exceeded the estimated amount of work completed per hour by approximately 50%.
- Traffic Counts have been completed on Morris-Turnberry roads.
- Summer students have returned to school and wrapped up their year at Morris-Turnberry the last week of August.
- Morris-Turnberry public works will be repairing cracks on hard surfaced roads starting this week. We have shared the rental of a mastic machine that we saw in a demo put on by the Huron County Road Supervisor Association. If this is successful we expect that we will have more use for this machine in the future.
- The new heated porta-potty has arrived at the Landfill and the rental unit has been returned.

Respectfully submitted,



Mike Alcock,  
Director of Public Works



# MUNICIPALITY OF MORRIS-TURNBERRY REPORT TO COUNCIL

**TO:** Mayor and Council

**PREPARED BY:** Mike Alcock, Director of Public Works

**DATE:** September 17<sup>th</sup>, 2024

**SUBJECT:** Round 2 - Community Emergency Preparedness Grant

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## **RECOMMENDATION**

That the Council of the Municipality of Morris-Turnberry authorize Municipal Staff to proceed with applying for Round 2 – of the Community Emergency Preparedness Grant for the supply and delivery of 4 - Emergency Road Closed Sign Trailers to be included in the 2025 Budget.

*Moved by  
Seconded by*

*THAT the Council of the Municipality of Morris-Turnberry*

## **BACKGROUND:**

The Community Emergency Preparedness Grant was created to help small and medium sized communities, local services boards, First Nations communities and Indigenous organizations with mandates in emergency management. Through the \$5 million grant these organizations can apply for up to \$50,000 in funding to assist them in meeting those mandates.

During the first round Morris-Turnberry applied for funding for tech to assist in our EOC, but were denied.

## **INFORMATION**

Emergency road closed trailers are used when requested by police, fire or EMS for emergency scenes such as motor vehicle accidents. They are also used for winter road closures, house or barn fires or other situations where the road has to be closed because travel is either not possible, or hazardous.

The standard road closed trailer and the one required by the MTO and Highway Traffic Act must have 2 red and white tiger tails, 1 do not enter sign, 1 Emergency Road Closed sign, and 2 red flashing lights in order to be enforceable. These road closed trailers with associated signs and hardware cost an estimated \$8,000 (excluding HST) each. See Below left.



The 4 signs that Morris-Turnberry are currently using have been effective for the most part, but they are not enforceable, and they should be updated. The existing signs were fabricated in house and may be still utilized for some projects. See above right.

**COMMENTS:**

Replacing the 4 road closed trailer signs will not only bring our emergency trailers into compliance, they will also serve the Municipality well for years to come.

Several Municipalities were successful with their application for similar road closed trailers in Round 1 of the Community Emergency Preparedness Grant.

If approved, the 4 road closed trailers will be included in the 2025 budget along with the corresponding funding

**OTHERS CONSULTED**

- Trevor Hallam – To determine if there was a need for something else.
- Sean Brophy – To determine if there was a need for something else.
- Kim Johnston – To determine if there was a need for something else.
- John Rivers – Cedar signs for estimated cost

Respectfully submitted



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Mike Alcock,  
Director of Public Works

**Treasury Board Secretariat**

Office of the Deputy Minister and  
Commissioner of Emergency  
Management  
2nd Floor, 25 Morton Shulman Ave  
Toronto ON M3M 0B1  
Telephone: 416-325-1607

**Secrétariat du Conseil du Trésor**

Bureau du sous-ministre et  
Commissaire à la gestion des  
urgences  
2<sup>e</sup> étage, 25, avenue Morton  
Shulman  
Toronto (Ontario) M3M 0B1  
Téléphone: 416 325-1607

**DATE:** August 16, 2024

**MEMORANDUM TO:** Community Emergency Management Professionals  
Ministry Emergency Management Coordinators

**SUBJECT:** Community Emergency Preparedness Grant Round 2  
launching in September 2024

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I am pleased to share that Emergency Management Ontario (EMO) will be launching a second round of the [Community Emergency Preparedness Grant](#) through an additional \$5 million investment. This will increase local resilience and provide communities and organizations across the province with the resources and equipment they need to prepare for natural disasters and emergencies.

The application period is expected to begin late September 2024. Like Round 1, small- and medium-sized municipalities, local services boards, First Nations communities, Indigenous organizations and non-governmental organizations with mandates in emergency management are eligible to apply. The grant will allow recipients to purchase critical supplies and equipment and deliver training and services to improve local emergency preparation and response. Please note, recipients who received funding as part of Round 1 will be ineligible to apply. This will allow other communities and organizations to benefit from this program as well.

Once the application window opens, EMO will host information sessions to help guide applicants through the process. More information will be communicated in the coming weeks on the [Community Emergency Preparedness Grant webpage](#).

The Community Emergency Preparedness Grant is part of the government's \$110 million commitment to strengthen emergency preparedness in Ontario. These targeted investments are another step the government is taking to provide communities with the resources they need. For any questions, please reach out to [EMOCommunityGrants@ontario.ca](mailto:EMOCommunityGrants@ontario.ca).

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-2-

I look forward to continuing to work together to keep our province safe, practiced and prepared.

Best always,

A handwritten signature in black ink, appearing to read 'Bernie Derible', with a stylized, cursive script.

Bernie Derible  
Deputy Minister and Commissioner of Emergency Management  
Treasury Board Secretariat

Cc:

Lisa Priest, Assistant Deputy Minister, Emergency Management Preparedness, Programs and Planning Division, Emergency Management Ontario, Treasury Board Secretariat

# MUNICIPALITY OF MORRIS-TURNBERRY REPORT TO COUNCIL

**TO:** Mayor and Council  
**PREPARED BY:** Trevor Hallam, CAO/Clerk  
**DATE:** September 17<sup>th</sup> 2024  
**SUBJECT:** Special Council Meeting – Council Bus Tour

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## **RECOMMENDATION**

That Council select a date for a special meeting for the purpose of a tour of Municipal sites of interest, and authorize the calling of the meeting by resolution.

## **COMMENTS**

During every term of Council, the Director of Public Works arranges a tour of sites of interest to Council in the municipality, including the locations of upcoming capital projects, the landfill, the Belgrave Water System, and other sites of municipal operations for the information of Council.

Proposed dates for this year are:

Tuesday October 8<sup>th</sup>  
Thursday October 10<sup>th</sup>  
Thursday October 17<sup>th</sup>  
Tuesday October 22<sup>nd</sup>

It is recommended that Council collectively choose a convenient date for a meeting to be at 9:00am, or another time agreeable to all members, and pass a resolution to establish the meeting.

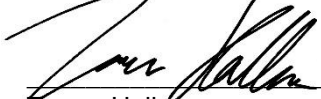
## **ATTACHMENTS**

None.

## **OTHERS CONSULTED**

Mike Alcock, Director of Public Works

Respectfully submitted,



Trevor Hallam,  
CAO/Clerk

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council  
**PREPARED BY:** Trevor Hallam, CAO/Clerk  
**DATE:** September 17<sup>th</sup>, 2024  
**SUBJECT:** Procedure By-Law Review

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### **RECOMMENDATION**

That Council consider the recommended amendments to the municipality's Procedure By-Law, and provide direction to staff to return a by-law to repeal and replace the current by-law with the amended version.

### **BACKGROUND**

At the September 3<sup>rd</sup> meeting, staff were directed to review the municipality's Procedure by-law with the goal of clarifying the requirement to have all material that will be presented to Council available in advance of the meeting. Staff reviewed the Procedure By-Law and have provided recommendations to this end below. Staff have also taken the opportunity to offer other recommended amendments for Council's consideration.

The current Procedure By-Law is 13-2020, passed in April of 2020. Along with other administrative updates, it was developed to replace 19-2018 and allow for electronic meetings as permitted by amendemnts to the Municipal Act made under emergency orders under the Emergency Management and Civil Protection Act as a response to the then developing COVID-19 pandemic. It was amended 34-2020 to allow for electronic meetings following the end of the of the emergency orders. The amendments introduced by 34-2020 are included in the draft provided.

### **COMMENTS**

#### ***Document Submission***

Requiring all materials to be submitted in advance of the publication of an agenda ensures that council members are well-prepared, meetings run efficiently, and the public has access to essential information. This practice enhances transparency, accountability, and overall effectiveness, contributing to a more informed and productive decision-making processes.

Section 8 of the Procedure By-Law includes the requirement for any person making a deputation to Council to contact the Clerk to be added to an agenda, submit a written brief on the proposed subject matter, and to provide any supplementary information or handouts that will be relied on, by no later than noon on the Thursday prior to the meeting. However, section 8.3 exempts deputations appearing before Council at statutory public meetings from these requirements.

To address the issue of new information being presented to Council during the consideration of planning or other applications, it is recommended that 8.3 be removed. It is also recommended that there be an addition to section 8.1 to clarify that the provisions of the section apply to any individual who wishes to address Council, be it as a delegation, an applicant for a planning matter, a landowner under a drainage project, or for any other reason.

It is recommended that 8.1 be amended to include the following underlined text, and that 8.3 be deleted:

- 8.1. For the purpose of advancing the business of Council, persons desiring to verbally present new information on matters of fact or make a request of Council **at any time and for any purpose during a meeting of Council or a statutory public meeting** shall contact the Clerk to make a timed deputation at Council, subject to the provisions outlined herein.

For further clarification of the implications of failure to comply with this section, it is also recommended that the following be added:

- 8.3. Any subject matter or materials not provided as described herein shall be declared inadmissible by the Clerk, unless admitted by Council by a two-thirds (2/3) majority vote.

### **Addendums to the Agenda**

While rare, additions to the agenda are needed from time to time to address time sensitive matters. There is currently no formal process for the introduction of addendums to a published agenda. It is recommended that a section be added to the Procedure By-Law to provide this guidance. This procedure ensures that while the agenda remains primarily fixed to maintain order and focus, there is flexibility to address urgent and relevant matters and respond to emerging issues effectively.

It is recommended that the following section be added to section 10 (Order of Proceedings, Agendas & Minutes):

#### 10.2. Addendums to the Agenda

- 10.2.1. Addendums to the agenda for an open or closed session of Council may be introduced to address urgent or unforeseen matters that arise after the publication of the preliminary agenda. Such addendums must be submitted in writing to the Clerk no later than 4 hours before the start of the meeting.
- 10.2.2. Addendums will be considered if they meet one or more of the following criteria:
  - 10.2.2.1. Urgency: The matter requires immediate attention and cannot wait for the next scheduled meeting.
  - 10.2.2.2. Relevance: The matter directly affects the agenda items or the functioning of Council and cannot be deferred.
  - 10.2.2.3. Completeness: Sufficient documentation and background information are provided to allow for informed discussion.
- 10.2.3. Addendums submitted within the specified timeframe will be reviewed by the Mayor and the Clerk to ensure they meet the criteria outlined in this section.
- 10.2.4. Addendums that meet the criteria outlined in this section will be distributed to all Council members and made available to the public as soon as practicable.
- 10.2.5. Council must vote to approve the inclusion of any addendum on the agenda. A two thirds (2/3) majority vote of the members present is required to accept an addendum.
- 10.2.6. Addendums that are included in the agenda will be discussed and acted upon according to the same procedures as other agenda items.

### **Removal of New Business**

Staff recommend that Council consider removing the "New Business" section from the agenda.

Removing the "New Business" section from the agenda can lead to more efficient, transparent, and well-prepared meetings. Items introduced under this section may not have been properly vetted or prepared for discussion, potentially diverting attention away from pre-scheduled matters.

This change would serve to encourage council members and ratepayers to communicate their questions, concerns and proposals proactively before the meeting. This proactive approach allows for better preparation, research, and consideration of new topics, leading to more structured and productive discussions. It also allows Council to allocate appropriate resources, such as staff time and research, to thoroughly address these issues. It is often the case that direct communication with staff in advance of a meeting can provide members with the kind of information requested under this section, without having to allocate staff time to producing a report or Council time to receiving it or considering its request.

Council members would retain the opportunity to submit items for consideration on the agenda, but it is recommended that this be clarified in the by-law, as it is not currently addressed outside of provisions for Notice of Motion in 18.2. It is recommended that the heading of section 7 be amended to read "Business, Communications, and Petitions" and the following be added within that section:

- 7.7. Members of Council wishing to add an item of business to the agenda may do so by contacting the Clerk no later than noon on the Thursday preceding the meeting.

7.8. If, in the opinion of the Clerk and the Mayor, an item of business requested under 7.7 will require significant resources or staff time to prepare, the item will be placed on the next agenda as a Notice of Motion pursuant to section 18 with further action being subject to the direction of Council.

***Other recommendations***

It is recommended that section 9, regarding closed meetings, be amended to remove the portions thereof that reiterate section 239 of the Municipal act, and that only a reference to that section be retained.

Other minor changes have been made to correct spelling and grammatical errors that have no effect on the substance of the by-law.

**ATTACHMENTS**

- 1) Procedure By-Law 13-2020, as amended by 34-2020, showing proposed changes.

**OTHERS CONSULTED**

None.

Respectfully submitted,



Trevor Hallam,  
CAO/Clerk





**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. ~~13-2020~~ -2024**

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Being a by-law to adopt a procedure for governing the calling, place and proceedings of meetings of council, committees of Council and boards of council of The Corporation of the Municipality of Morris-Turnberry.

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**WHEREAS** Section 238 of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that every Council shall adopt a procedure for governing the calling, place and proceedings of meetings;

**AND WHEREAS** Section 8 of the Municipal Act, 2001, S .O. 2001, Chapter 25, as amended, guarantees that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues.

**NOW THEREFORE**, The Council of the Corporation of the Municipality of Morris-Turnberry hereby enacts as follows:

**1. SHORT TITLE**

- 1.1. This by-law shall be known as "The Procedural By-Law" for The Corporation of The Municipality of Morris-Turnberry.

**2. DEFINITIONS**

The following definitions shall apply to this by-law:

- 2.1. "Agenda" means the written Order of Business.
- 2.2. "Act" or "The Act" shall mean the Municipal Act, 2001, S.O. 2001, c. 25 as amended unless otherwise indicated.
- 2.3. "By-law" means a law or regulation in a form approved by Council for the purposes of giving general effect to a decision or proceeding of Council.
- 2.4. "Chair" shall mean the Mayor or the presiding officer of a meeting.
- 2.5. "Clerk" shall mean the Clerk of The Corporation of The Municipality of Morris-Turnberry, or a person delegated by the Clerk.
- 2.6. "Closed Session" shall mean a meeting or part of a meeting of Council, a committee of Council, a Communications Meeting, or a Local Board and its committees, not open to the public.
- 2.7. "Committee of Council" shall mean a committee established by Council.
- 2.8. "Committee" shall mean any advisory or other committee, subcommittee or similar entity of which at least 50% of the members are also members of one or more councils or local boards.
- 2.9. "Committee-of-the-Whole" shall mean a committee composed of all of the members of Council.

- 2.10. "Council" shall mean the Council of The Corporation of The Municipality of Morris-Turnberry, consisting of five (5) members.
- 2.11. "Corporation" shall mean The Corporation of the Municipality of Morris-Turnberry.
- 2.12. "Mayor" shall mean the Head of Council and Mayor of the Municipality of Morris-Turnberry.
- 2.13. "Alternate member of Huron County Council" shall mean an alternate member of the Municipality of Morris-Turnberry to represent the Municipality on Huron County Council, in the absence of the Mayor and as appointed in accordance with the provisions herein.
- 2.14. "Meeting" shall mean any regular, special or other meeting of a council, of a local board or of a committee of either of them, where;
- 2.14.1. A quorum of members is present; and
- 2.14.2. members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee.
- 2.15. "Member" shall mean a member of Council, its committees or its local boards, and shall include the Mayor.
- 2.16. "Motion" shall mean a resolution of Council or a Recommendation of a committee that is under debate by Council or a committee.
- 2.17. "Pecuniary Interest" means a direct or indirect pecuniary (monetary) interest with as defined by the Conflict of Interest Act, RSO 1990 Chapter M. 50, as amended.
- 2.18. "Point of Order" means a statement made by a member during a meeting, drawing to the attention of the Chair:
- 2.18.1. Any breach of the Rules of Order of Council; or
- 2.18.2. Any defect in the constitution of any meeting of the Council; or
- 2.18.3. The use of improper offensive or abusive language; or
- 2.18.4. Notice of the fact that the matter under discussion is not within the scope of the proposed motion; or
- 2.18.5. Any other informality or irregularity in the proceedings of Council.
- 2.19. "Presentation" means the occurrence when staff, an individual or group have been invited to present information to Council or a committee.
- 2.20. "~~Chair~~" means ~~Chair~~ means the Mayor, Deputy Mayor or a person appointed by the members present at a Council Meeting in the event the Mayor and Deputy Mayor are not in attendance within five (5) minutes after the hour appointed for the Council meeting.
- 2.21. "Point of Privilege" means the raising of a question when a member believes that his or her rights, immunities or integrity or that of Council as whole has been impugned.
- 2.22. "Public Meeting" shall mean a public meeting as required by statute.
- 2.23. "Quorum" shall mean a majority of all members of Council.
- 2.24. "Recorded Vote" shall mean the recording of the name and vote of every member voting on any matter or question during a Council meeting.
- 2.25. "Rules of Procedure" shall mean the rules and regulations provided in this by-law.

- 2.26. "Two-thirds majority vote" shall mean a vote where at least two-thirds (2/3) of the members present and eligible to vote, vote in the affirmative.

### **3. GENERAL RULES**

- 3.1. The rules and regulations contained in this by-law shall be observed in all proceedings of Council, committees of Council and Local Boards and shall be the rules and regulations for the order and the dispatch of business in Council, committees of Council and Local Board meetings.
- 3.2. Any part or parts of this by-law may be suspended by a vote with the consent of two-thirds majority of the Council, committee or local board members present, unless the part(s) is prescribed by statute or law.
- 3.3. In the absence of the Mayor, the Deputy Mayor shall act in the stead of the Mayor and shall have all the rights, powers and authority of the Mayor, while so acting.
- 3.4. Only members of Council, or Officers of the Corporation, shall be allowed on the floor of Council Chambers during meetings, without the approval of the Mayor.

### **4. COUNCIL MEETINGS**

#### **4.1. Inaugural Meeting**

The Inaugural Meeting shall be held on the first Tuesday in December following a Regular Municipal Election.

#### **4.2. Open Meetings**

All meetings of Council, its committees and local boards must be open to the public in accordance with Section 239 of the Act.

#### **4.3. Location**

Meetings of Council shall be held in the Council Chambers of the Municipal Building located at 41342 Morris Road, RR 4, Brussels, unless otherwise specified in the notice of the meeting, decided by resolution of Council or specified elsewhere in this by-law.

#### **4.4. Alter Time, Day or Place**

Council may, by resolution, alter the time, day or place of any Council and/or committee of Council Meeting.

#### **4.5. Postponement of Meetings**

Any regular meetings of the Council may be postponed to a day named in:

- 4.5.1. A notice by the Mayor or the Deputy Mayor given through the Clerk's Office no less than forty-eight (48) hours in advance of the regular meeting;
- 4.5.2. A resolution of Council passed by a majority of all members; or,
- 4.5.3. A notice by the Clerk or Mayor upon verbal request to the Clerk or Mayor by a majority of all members on the day of the meeting, due to inclement weather or emergency.

#### **4.6. Regular Meetings**

- 4.6.1. Regular meetings of Council shall be held on the first and third Tuesdays of each month at 7:30 pm.

- 4.6.2. Regular meetings of Council shall stand adjourned at 10:30 pm, unless extended by resolution adopted unanimously in either open or closed session.
- 4.6.3. When the Regular Meeting falls on a Public Holiday, Council shall meet on the next business day at the prescribed time and location.
- 4.7. Special Meetings
  - 4.7.1. The Head of Council may at any time call a Special Meeting of Council with adequate notice to the members of Council.
  - 4.7.2. Upon receipt of the petition of a majority of all members, the Clerk shall call a Special Meeting for the purpose and at the time named in the petition.
  - 4.7.3. Notice of all Special Meetings of Council shall be given to members through the Clerk's office. The only business to be dealt with at a Special Meeting is that which is listed in the notice of the meeting.
- 4.8. Statutory Public Meetings

Statutory Public Meetings shall convene during Regular Meetings of Council, unless otherwise specified in the notice of meeting.
- 4.9. Accessibility

The Municipality will attempt to remove any barriers for members of Council, staff and the public, for access to the meetings and audio and visual needs, upon request.

## **5. DEPUTY MAYOR SELECTION**

- 5.1. The member elected at large to the position of Councillor with the greatest number of votes in the last regular election shall be appointed as Deputy Mayor and sworn in as such at the inaugural meeting of Council.
- 5.2. Should the member described in 5.1 not wish to assume the position of Deputy Mayor, all members of Council shall be eligible for the position, excluding the Mayor, and the position shall be filled by secret write in ballot in accordance with the following procedure.
  - 5.2.1. The Chair shall call for nominations from the floor. Any member of Council may nominate any other excluding themselves. No second is required.
  - 5.2.2. A vote shall be conducted by the Clerk by secret write in ballot. Ballots will be received from all members of council.
  - 5.2.3. In the event of a tie vote, the ballot will be chosen by lot. The first name drawn by the Clerk shall be the member to be appointed to the position of Deputy Mayor.
  - 5.2.4. A motion of council to confirm the appointment is required.

## **6. PUBLIC NOTICE OF MEETINGS AND AGENDAS**

- 6.1. Where notice is required to be given under the municipality's Notice By-law, no business shall be brought before Council without first providing the prescribed form of notice.
- 6.2. The published Agenda shall be considered as adequate notice of regular meetings of Council, special meetings of Council, and committees of Council, except for meetings held on a day or at a time other than as provided for by this by-law.

- 6.3. The Agenda and corresponding information for regular and special meetings shall be published and made available to Council and the public not later than forty-eight (48) hours prior to the meeting.
- 6.4. Notwithstanding any other provision of this by-law, an Emergency Meeting may be held without written notice to deal with an emergency or extraordinary situation, provided that an attempt has been made by the Clerk to notify the members about the meeting as soon as possible and in the most expedient manner available.
- 6.5. No business except the business that ~~contained~~is contained in the Notice or Agenda shall be addressed at any Emergency Meeting.
- 6.6. Failure to receive the Notice or Agenda by any member shall not affect the validity of any meeting, or any action taken thereat.
- 6.7. The Agenda for any meeting shall be deemed to be published upon being posted to the municipal website.
- 6.8. Agendas, including all public attachments, shall be made available through the Clerk's Office upon request in either standard or alternative formats.

**7. BUSINESS, COMMUNICATIONS, AND PETITIONS**

- 7.1. Every communication or petition intended for presentation to ~~Council~~Council, or a committee thereof shall be legibly written or printed and shall be signed by at least one person, giving their address, and filed with the Clerk or Recording Secretary.
- 7.2. The deadline for receipt of communications or petitions by the Clerk for inclusion on the Agenda shall be noon on the Thursday prior to the Regular Meeting of Council.
- 7.3. Communications and petitions addressed to the Mayor and or Council shall be included in the agenda of the next regular meeting as items of correspondence.
- 7.4. All resolutions received from other municipalities shall be included in the agenda of the next regular meeting as items for information.
- 7.5. Any member of Council may ask the Clerk to place any communication, petition or resolution on the next agenda for the next regular meeting of Council.
- 7.6. Communications or petitions containing obscene or defamatory language shall not be listed on the agenda but shall be held by the Clerk and may be directed to the police for investigation upon direction of the Mayor.
- 7.7. Members of Council wishing to add an item of business to the agenda may do so by contacting the Clerk no later than noon on the Thursday preceding the meeting.
- 7.8. If, in the opinion of the Clerk and the Mayor, an item of business requested under 7.7 will require significant resources or staff time to prepare, the item will be placed on the next agenda as a Notice of Motion pursuant to section 18, with further action being subject to the direction of Council.

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**8. DEPUTATIONS**

- 8.1. For the purpose of advancing the business of Council, persons desiring to verbally present new information on matters of fact or make a request of Council at any time and for any purpose during a meeting of Council or a statutory public meeting shall contact the Clerk to make a timed deputation at Council, subject to the provisions outlined herein.
- 8.2. A written brief outlining the subject matter of the presentation, as well as any supplementary information or handouts that will be relied upon, shall be provided to the Clerk at the time of the request to appear and shall clearly state the nature of

the business to be discussed, by noon on the Thursday prior to the meeting. ~~Any subject matter or materials not provided as described herein may be deemed inadmissible at the discretion of Council.~~

~~8.3. Deputations appearing before Council at statutory public meetings are exempt from the requirements of 8.1 and 8.2. All other provisions in section 8 apply.~~

~~8.3. Any subject matter or materials not provided as described herein shall be declared inadmissible by the Clerk, unless admitted by Council by a two-thirds (2/3) majority vote.~~

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8.4. Deputations shall be limited in speaking to not more than ten (10) minutes in total per person, group organization. A delegation consisting of five or more members will be limited to two (2) speakers.

8.5. Deputations not providing sufficient notice may be heard at the discretion of a majority of members of Council present.

8.6. Council may refuse to hear deputations when, in the opinion of Council, the subject of the presentation is beyond the jurisdiction of the Municipality.

8.7. No person will be permitted to address Council with respect to a specific personal issue, nor will a brief respecting such issue be listed on a Council agenda. A written brief by any person with respect to personal issues may be forwarded to the Clerk for consideration in closed session.

8.8. No person will be permitted to address Council regarding any matters related to pending or current litigation to which the Municipality may be a party.

8.9. Council may solicit comments from the gallery on specific issues through the Chair at any time provided no other member has the floor.

## 9. CLOSED MEETINGS:

~~9.1. A part of a meeting may be closed to the public if the subject being considered is so authorized to be considered in a closed session pursuant to the provisions of the Municipal Act, or any other applicable statute, and such meeting shall be called a "closed session" meeting.~~

~~9.1. A meeting or part of a meeting may be closed to the public, in accordance with Section 239 of The Act, if the subject matter being considered is:~~

~~9.1.1. the security of the property of the municipality or local board;~~

~~9.1.2. personal matters about an identifiable individual, including municipal or local board employees;~~

~~9.1.3. a proposed or pending acquisition or disposition of land by the municipality or local board;~~

~~9.1.4. labour relations or employee negotiations;~~

~~9.1.5. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;~~

~~9.1.6. advice that is subject to solicitor-client privilege, including communications necessary for that purpose;~~

~~9.1.7. a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;~~

~~9.1.8. information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;~~

- ~~9.1.9. — a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;~~
- ~~9.1.10. — a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or~~
- ~~9.1.11. — a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.~~
- ~~9.2. — A meeting or part of a meeting shall be closed to the public if the subject matter being considered is;~~
- ~~9.2.1. — a request under the Municipal Freedom of Information and Protection of Privacy Act, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or~~
- ~~9.2.2. — an ongoing investigation respecting the municipality, a local board or a municipally controlled corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman referred to in subsection 223.13 (1) of the Act, or the investigator referred to in subsection 239.2 (1) of the Act.~~
- ~~9.3. — A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:~~
- ~~9.3.1. — The meeting is held for the purpose of educating or training the members; and~~
- ~~9.3.2. — At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.~~
- ~~9.4. — Before holding a meeting or part of a meeting that is to be closed to the public, Council shall state by resolution;~~
- ~~9.4.1. — the fact of the holding of the closed meeting and the general nature of the matter to be considered at the closed meeting; or~~
- ~~9.4.2. — in the case of a meeting under 9.3, the fact of the holding of the closed meeting, the general nature of its subject matter and that it is to be closed under that subsection.~~
- ~~9.5. — A meeting shall not be closed to the public during the taking of a vote unless;~~
- ~~9.5.1. — 9.1 or 9.2 permit or require the meeting to be closed to the public; and~~
- ~~9.5.2. — the vote is for a procedural matter or for giving directions or instructions to officers, employees or agents of the municipality, local board or committee of either of them or persons retained by or under a contract with the municipality or local board.~~
- ~~9.6. — For the purposes of Section 9.3 above, the following actions are considered to materially advance the business or decision-making of the Council, Board or committee:~~

~~9.6.1. Structured or unstructured debate~~

~~9.6.2. Adoption of recommendations or options.~~

~~9.7. For the purposes of section 9.3 above, the following actions are considered to not materially advance the business or decision making of the Council, Board or committee:~~

~~9.7.1. Brainstorming and listing of potential options for consideration by staff and Council~~

~~9.7.2. Conducting group problem identification and analysis~~

~~9.7.3. Receiving staff or council member briefings on new or emerging topics~~

~~9.7.4. A technical briefing to provide generalized background information necessary to assist in future decision making.~~

~~9.8.9.2. All deliberations while in Closed Session shall remain confidential unless otherwise approved by Council in Open Session. The Mayor or Chair will report out the time that the closed portion of the meeting ended, and any results at the conclusion of the closed portion of the meeting, including if any directions or instructions were given to officers, employees or agents of the Municipality.~~

~~9.9.9.3. Whenever a majority of the members present decide that Council should convene in closed session, the Chair shall continue to preside and maintain order during the in closed session portion of the Council meeting.~~

~~9.10.9.4. Council shall consider, in closed session, all matters contained in closed session reports of the standing committees included in the proceedings of the Council meeting, unless otherwise decided by a majority vote of the Council.~~

~~9.11.9.5. No Recorded Vote shall be permitted in closed session;~~

~~9.12.9.6. A motion to put the question shall not be permitted in closed session;~~

~~9.13.9.7. A motion to adjourn shall not be permitted in closed session~~

~~9.14.9.8. Any direction to staff or an agent at a closed meeting shall be included in a resolution, duly moved and seconded, and passed by a majority of the members present.~~

~~9.15.9.9. The Minutes of the closed session shall be recorded as outlined in Section 10.2 of this by-law.~~

~~9.16.9.10. The general nature of any business transacted in closed session shall be reported by the Chair-Clerk upon the reconvening of open session.~~

~~9.17.9.11. A person may request that an investigation of whether Council or local board has complied with Section 239 of the Act or this by-law in respect of a meeting or part of a meeting that was closed to the public, be undertaken by the Closed Meeting Investigator as appointed by the Municipality.~~

## **10. ORDER OF PROCEEDINGS, AGENDAS & MINUTES**

10.1. Council Agendas:

10.1.1. The Clerk or designate shall prepare the Agenda for all Regular Council Meetings consisting of the following Order of Business:

1. Call to order
2. Adoption of agenda, including any amendments thereto



3. Disclosures of pecuniary interest & the general nature thereof
4. Approval/amendment of the public regular and special Council meeting minutes
5. Approval of accounts
6. Public meetings and deputations
7. Staff reports
8. Business
9. Councillor and committee reports
10. Correspondence, minutes of local boards or committees, items for information

~~11. New business~~

~~12.11.~~ By-laws and agreements

~~13.12.~~ Closed session

~~14.13.~~ Confirming By-Law

~~15.14.~~ Adjournment

- 10.1.2. At each duly constituted regular meeting of Council, the minutes of the preceding regular meeting, public meeting and special meeting shall, unless otherwise decided by Council, be submitted for adoption. Following their adoption by a majority of members present subject to any amendments being noted they shall be signed by the Mayor and Clerk.
- 10.1.3. The business of each meeting shall be taken up in the order in which it stands in the agenda, unless otherwise decided by a majority vote of the members present.
- 10.1.4. The Mayor may change the order of business, if required, to accommodate any timing issues.

10.2. Addendums to the Agenda

10.2.1. Addendums to the agenda for an open or closed session of Council may be introduced to address urgent or unforeseen matters that arise after the publication of the preliminary agenda. Such addendums must be submitted in writing to the Clerk no later than 4 hours before the start of the meeting.

10.2.2. Addendums will be considered if they meet one or more of the following criteria:

10.2.2.1. Urgency; The matter requires immediate attention and cannot wait for the next scheduled meeting.

10.2.2.2. Relevance; The matter directly affects the agenda items or the functioning of the Council and cannot be deferred.

10.2.2.3. Completeness; Sufficient documentation and background information are provided to allow for informed discussion.

10.2.3. Addendums submitted within the specified timeframe will be reviewed by the Mayor and the Clerk to ensure they meet the criteria outlined in this section.

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10.2.4. Addendums that meet the criteria outlined in this section will be distributed to all Council members and made available to the public as soon as practicable.

10.2.5. Council must vote to approve the inclusion of any addendum on the agenda. A two thirds (2/3) majority vote of the members present is required to accept an addendum.

10.2.6. Addendums that are included in the agenda will be discussed and acted upon according to the same procedures as other agenda items.

40.2-10.3. Minutes

40.2-1-10.3.1. The municipality, local board or a committee shall have recorded without note or comment all resolutions, decisions and other proceedings at a meeting of the body, whether it is closed to the public or not. The record shall be made by the Clerk, in the case of the meeting of council, or an appropriate officer in the case of a meeting of a local board or committee.

40.2-2-10.3.2. Minutes of the Council or committee, whether it is closed to the public or not, shall record:

40.2-2-1-10.3.2.1. The date of the meeting;

40.2-2-2-10.3.2.2. The record of the attendance of the members;

40.2-2-3-10.3.2.3. Disclosures of pecuniary interest and the general nature thereof;

40.2-2-4-10.3.2.4. the reading, if requested, correction and adoption of the minutes of prior meetings;

40.2-2-5-10.3.2.5. All resolutions and decisions;

40.2-2-6-10.3.2.6. All the other proceedings of the meeting without note or comment;

40.2-2-7-10.3.2.7. Time of call to order, time of adjournment and time in and out of closed session or committee meeting;

40.2-2-8-10.3.2.8. A list of other business items discussed.

**11. ELECTRONIC PARTICIPATION**

11.1. Council may authorize all or some of its members to participate electronically in any regular, special or emergency meeting thereof.

11.2. If the meeting is not being conducted by electronic means only, a member wishing to participate electronically must submit a request to the Clerk in writing or by email prior to the meeting.

11.3. Approval of electronic participation shall be left to the discretion of the Clerk and/or Mayor.

11.4. A verbal roll call may be taken at the call to order of any meeting where a member is participating electronically to confirm attendance.

11.5. Any vote at a meeting where any member is participating electronically shall be conducted by roll call. A roll call vote in such circumstances shall not be considered a Recorded Vote.

11.6. Any member of a council, of a local board or of a committee of either of them who is participating electronically in a meeting may be counted in determining whether

or not a quorum of members is present at any point in time and may participate electronically in a meeting that is closed to the public.

## **12. COMMENCEMENT OF MEETINGS**

- 12.1. As soon after the scheduled time for a meeting as a quorum is present, the meeting shall be called to order by the Chair.
- 12.2. If there is no quorum present within fifteen (15) minutes after the scheduled time for the meeting, the meeting shall stand adjourned until the date and time of the next regular or special meeting and the Clerk shall record the names of the members present upon such adjournment.
- 12.3. The Mayor, if present, shall act as Chair at all meetings.
- 12.4. In the absence of the Mayor, the Deputy Mayor shall act as Chair for the duration of the meeting or until the arrival of the Mayor.
- 12.5. In the absence of both the Mayor and the Deputy Mayor, the Clerk shall call the Meeting to order fifteen (15) minutes after the hour appointed for the Meeting, and the members shall appoint a member by resolution to act ~~as Chair~~ as Chair during the Meeting or until the arrival of the Mayor or the Deputy Mayor.
- 12.6. If at any meeting the number of members is reduced to less than a quorum during the course of the meeting, the meeting shall stand adjourned.
- 12.7. Any member shall notify the Clerk if they are unable to attend a meeting of Council or a committee thereof.

## **13. DUTIES OF THE CHAIR**

- 13.1. When presiding over any meeting, the Chair:
  - 13.1.1. Shall open the meeting by calling the members to order;
  - 13.1.2. Shall announce the business before the assembly and the order in which it is to be acted upon;
  - 13.1.3. Shall receive and submit, in the proper manner, all motions presented by the members;
  - 13.1.4. Shall put to vote all questions which are regularly moved and seconded, or necessarily arise in the course of proceedings, noting a yes or no, and announce the result;
  - 13.1.5. Shall decline to put to vote motions that infringe the rules of procedure;
  - 13.1.6. May, but is not obliged to, vote in a circumstance their vote will affect the result;
  - 13.1.7. Shall restrain the members, within the rules of order, when engaged in debate;
  - 13.1.8. Shall enforce on all occasions the observance of order and decorum among the members;
  - 13.1.9. Shall call by name any member persisting in breach of the rules of order of the Council, thereby ordering the member to vacate the Council Chamber;
  - 13.1.10. May expel from the Council Chamber any person or persons causing a disturbance or engaging in improper behavior;
  - 13.1.11. Shall receive all messages and other communications and announce them to the Council;

- 13.1.12. Shall authenticate, by ~~signature~~signature, when necessary, all by-laws, resolutions, and minutes of Council;
- 13.1.13. Shall inform Council, when necessary or when referred to for the purpose, on a point of order or usage;
- 13.1.14. Shall represent and support Council, declaring its will, and implicitly obeying its decision in all things;
- 13.1.15. Shall ensure that the decisions of Council are in conformity with the laws and by-laws governing the activities of the Council;
- 13.1.16. Shall adjourn the meeting when the business is concluded;
- 13.1.17. Shall adjourn the meeting without question, in the case of grave disorder arising in the Council Chamber.

#### **14. HURON COUNTY COUNCIL**

- 14.1. The Mayor, as Head of Council, shall represent the municipality as a member of the Huron County Council by virtue of holding that office.
- 14.2. A member can be named as an 'Alternate Member of Huron County Council' to represent the Municipality on Huron County Council in the absence of the Mayor, pursuant to the following criteria:
  - 14.2.1. That the member is duly appointed by Council of the Municipality;
  - 14.2.2. That the member is properly sworn in to act as a County Councillor prior to attendance at a County meeting;
  - 14.2.3. That the Municipality provides a certificate to the County of Huron that that member has been duly appointed as an alternate;
  - 14.2.4. That Council does not appoint more than one member during the term of Council as alternate;
- 14.3. If the seat of the member who has been appointed as an alternate member becomes vacant, Council may appoint another member as an alternate for the remainder of the term of Council;

#### **15. RULES OF CONDUCT**

- 15.1. No member shall:
  - 15.1.1. Speak disrespectfully of the reigning sovereign, or any of the Royal Family, or of the Governor-General, the Lieutenant Governor, or any person administering the government of the Dominion of Canada, the Province of Ontario or of The Corporation of the Municipality of Morris-Turnberry;
  - 15.1.2. Use indecent, offensive or insulting language;
  - 15.1.3. Speak on any subject matter other than the subject in debate;
  - 15.1.4. Disobey the rules of the Council Code of Conduct or a decision of the Chair or of Council on questions of order or practice or upon the interpretation of the rules of Council;

- 15.1.5. Leave their seat or make any noise or disturbance while a vote is being taken until the result of the vote is announced;
  - 15.1.6. Disturb Council by any disorderly conduct;
  - 15.1.7. Interrupt a member who is speaking, except to raise a point of order or a question of privilege;
  - 15.1.8. Use municipal property, services and other resources unless specifically authorized to do so;
  - 15.1.9. Interfere with the work of staff or department heads regarding ~~day-to~~ day-to-day operations of the Municipality;
  - 15.1.10. Work in conjunction with lobbyists.
- 15.2. All members shall:
- 15.2.1. Provide for disclosure of gifts and benefits received by submission of a written statement, as set out in Schedule 'A', attached hereto;
  - 15.2.2. Maintain confidentiality of information;
  - 15.2.3. Adhere to the harassment and violence policies of the municipality;
  - 15.2.4. Adhere to all council policies and procedures.
- 15.3. In the event that a member persists in a breach of the rules of this by-law after having beingbeen called to order by ~~the Chair~~ the Chair, ~~the Chair~~ the Chair shall put the question "Shall the member be ordered to leave their seat for the duration of the Meeting?" Such question shall not be debatable.
- 15.4. If the Council decides the question set out in Section 1653 of this by-law in the affirmative by a majority vote of the members present, the Chair shall order the member to leave their seat for the duration of the Meeting.
- 15.5. If the ejected member offers an apology, the Chair, with the approval of Council, may permit the member to resume their seat.

## **16. RULES OF DEBATE**

- 16.1. The Chair shall preside over the conduct of the meeting including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meeting, subject to an appeal to Council.
- 16.2. Where procedural matters of Council or committees of Council are not governed by the Municipal Act, Municipal Conflict of Interest Act or provisions of this bylaw, resort should be had to the current edition of 'Roberts's Rules of Order Newly Revised' for guidance on the question.
- 16.3. The Chair may answer questions and comments in a general way without leaving the Chair, but if they wish to make a motion or to speak on a motion taking a definite position and endeavoring to persuade Council to support a position, then they shall first leave the Chair and address Council from the podium. The Chair shall address deputations and if any member wishes to address a presenter, they must speak through the Chair.
- 16.4. If the Mayor desires to leave the Chair for the purpose of taking part in the debate or for any other reasons, the Deputy Mayor will sit in their place until they resume the Chair.
- 16.5. Before a member may speak to any matter, they shall first be recognized by the Chair.

- 16.6. When two or more members indicate simultaneously that they wish to speak, the Chair shall name the member who is to speak first.
- 16.7. When a member is speaking to a motion, they shall confine their remarks to the motion ~~and in~~ speaking shall be limited to a maximum of five (5) minutes, unless otherwise decided by a majority vote of the members present.
- 16.8. A member shall not speak more than twice to any motion unless otherwise decided by a majority vote of the members present, except the member who made the motion who shall be allowed to reply for a maximum of five (5) minutes.
- 16.9. When a motion is under debate, a member may ask a concisely worded question of another member or a staff member through the Chair for clarification, prior to the motion being put to a vote by the Chair.
- 16.10. A member may request that the motion under debate be read at any time during the debate, provided no other member has the floor.
- 16.11. No member shall speak more than once on an item of business until every member who desires to speak, has spoken.

## **17. QUESTIONS OF PRIVILEGE AND ORDER**

- 17.1. If a member believes that their rights, privileges or integrity or those of the members collectively have been prejudicially affected, they shall ask leave of the Chair to raise a question of privilege which shall take precedence over all other matters, but they shall not be permitted to enter into any argument or introduce any motion related to the question of privilege. When any point of personal privilege arises, it shall be taken into consideration immediately.
- 17.2. When a member wishes to rise on a point of order, the member shall ask leave of the Chair to raise on a point of order, and after leave is granted, shall state the point of order to the Chair. The Chair shall then state and decide the point of order.
  - 17.2.1. Thereafter, a member shall only address the Chair for the purpose of appealing the decision of the Chair to Council.
  - 17.2.2. If no member appeals immediately, the decision of the Chair shall be final.
  - 17.2.3. Council, if appealed to, shall decide the question without debate and its decision shall be final.
- 17.3. When the Chair calls a member to order, that member shall cease speaking until the point of order is dealt with and that member shall not speak again to the matter under discussion without the permission of the Chair unless to appeal the ruling of the Chair.

## **18. MOTIONS**

- 18.1. All main motions shall be submitted orally or in writing. Written motions will be signed by the mover and seconder and filed with the Clerk. Oral motions shall be restated by the Chair or the Clerk before debate or a vote.
- 18.2. Any member of Council may give notice of intent that he or she will introduce a ~~motion~~ **motion at** the next or a subsequent meeting of Council. The giving of notice requires no seconder and is not debatable.
- 18.3. All Notices of Motion shall be in writing, signed by the mover and filed with the Clerk.

- 18.4. Notices of Motions filed with the Clerk shall be directed to the next regular meeting of Council unless otherwise noted.
- 18.5. Any motion may be introduced without notice if two-thirds of members present agree to its introduction.
- 18.6. Motions shall be seconded before being debated or put to a vote.
- 18.7. Every motion shall be deemed to be in the possession of Council for debate after it is accepted by the Chair, but may, with the permission of Council, be withdrawn at the joint request of the mover and seconder at any time before the motion is disposed of.
- 18.8. When a motion is under debate, no other motion shall be in order except a motion:
  - 18.8.1. To adjourn;
  - 18.8.2. To table;
  - 18.8.3. To call the question (close the debate);
  - 18.8.4. To postpone to a certain time (defer);
  - 18.8.5. To refer;
  - 18.8.6. To amend.
- 18.9. A motion to adjourn shall:
  - 18.9.1. Not be amended;
  - 18.9.2. Not be debated;
  - 18.9.3. Not include qualifications or additional statements; and,
  - 18.9.4. Always be in order except when a member is speaking, or the members are voting or when made in Committee-of-the-Whole.
- 18.10. When a motion to adjourn has been decided in the negative, no further motion to adjourn shall be made until after material progress in business or debate on other business has taken place.
- 18.11. Council shall adjourn when there is no business before them.
  
- 18.12. A motion to table shall:
  - 18.12.1. Not be amended;
  - 18.12.2. Not be debated;
  - 18.12.3. Apply to the main motion and any amendments thereto under debate at a time when the motion to table was made;
  - 18.12.4. Not include qualifications or additional statements.
- 18.13. If a motion to table is decided in the affirmative by a majority vote of the members present, then the main motion and any amendments thereto shall be removed from Council's consideration until such time as a notice of motion to lift the matter from the table is filed with the Clerk. A motion to take from the table is not debatable or amendable.
- 18.14. A motion to call the question (close the debate) shall:

- 18.14.1. Not be amended;
  - 18.14.2. Not be debated;
  - 18.14.3. Apply to the motion or amendment under debate at the time when the motion to put the question is made;
  - 18.14.4. Not be received in any committee;
  - 18.14.5. Be moved using the words "That the question now be called."
- 18.15. If a motion to call the question is decided in the affirmative by a majority vote of the members present, then the preceding motion or amendment shall be voted on immediately without further debate or comment.
- 18.16. A motion to refer a matter under consideration to a committee, staff or elsewhere shall:
- 18.16.1. Be open to debate;
  - 18.16.2. Be amendable; and,
  - 18.16.3. Preclude amendment or debate of the preceding motion, unless the motion to refer is resolved in the negative, in which case the preceding motion shall be open to debate and amendment.
- 18.17. A motion to amend shall:
- 18.17.1. Be open to debate;
  - 18.17.2. Not propose a direct negative to the main motion;
  - 18.17.3. Be relevant to the main motion; and
  - 18.17.4. Not be further amended more than once.
- 18.18. A motion to postpone to a certain time (defer) shall:
- 18.18.1. Be open to debate;
  - 18.18.2. Be amendable; and
  - 18.18.3. Preclude amendment or debate of the preceding motion, unless the motion to postpone to a certain time is resolved in the negative, in which case the preceding motion shall be open to debate and amendment.

## **19. VOTING PROCEDURES**

- 19.1. Voting on a main motion and amending motions shall be conducted in the following order:
- 19.1.1. A motion to amend a motion to amend the main motion;
  - 19.1.2. A motion (as amended or not) to amend the main motion;
  - 19.1.3. The main motion (as amended or not).
- 19.2. When the motion under consideration contains two distinct propositions, upon the request of any member, the Chair shall divide the question and the vote upon each proposal shall be taken separately.
- 19.3. A motion shall be put to a vote by the Chair immediately after all members desiring to speak on the motion have spoken in accordance with section 16 of this by-law.



- 19.4. After a motion is put to a vote by the Chair, no member shall speak on that motion, with the exception of the Chair who may speak following a recorded vote or upon breaking a tie, after the result of the vote is announced by the Chair. No other motion shall be made until after the result of the vote is announced.
- 19.5. Every member of Council present at a Council meeting, when a question is put shall vote thereon, except where they are prohibited by statute from voting, ineligible to vote by reason of a conflict of or pecuniary ~~interest, or interest or~~ is absent from the Council Chamber when the question is put.
- 19.6. Every member of Council who is not disqualified from voting by reasons of a declared pecuniary interest, shall be deemed to be voting against the motion if they decline or abstains from voting.
- 19.7. All votes shall be by show of hands, except when a Recorded Vote is requested. The manner of determining the decision of the Council on a motion shall not be by secret ballot or by any other method of secret voting.
- 19.8. Notwithstanding 19.7, during a meeting with electronic participation votes shall be conducted by roll call.
- 19.9. The Chair shall announce the result of every vote after it is taken. Upon the taking of any vote, if all of the members present when the vote is taken vote unanimously, the Chair may direct the Clerk to make note of such in the record.
- 19.10. If a member disagrees with the number of votes for and against a motion as announced by the Chair, they may object immediately to the Chair's declaration and, with the consent of the Council, the vote shall be re-taken.
- 19.11. When there is a tie vote on any motion, it shall be deemed to have been decided in the negative.
- 19.12. Any member may call for a Recorded Vote immediately prior to or immediately after the taking of the vote. A member may request a recorded vote on any question. When a member requests a recorded vote, each member present unless otherwise prohibited by statute, including the Chair shall announce their vote openly and individually in favour of or against the question.
- 19.13. When called for by any member or when required by law, a Recorded Vote shall be taken by the Clerk.
- 19.14. The order in which the Clerk shall record the vote shall be random, until all members have voted. After completion of the vote, the Clerk shall announce the results.
- 19.15. If during the recorded vote, any member present refuses to vote or fails to vote, they shall be deemed and recorded as voting against the question.
- 19.16. When a Recorded Vote is taken, the names of those who voted for and against the motion shall be entered in the Minutes.
- 19.17. In any vote required of the whole of Council, the number of members constituting the Council shall be determined by excluding:
  - 19.17.1. the number of members who are present at the meeting but who are excluded by voting by reasons of The Municipal Conflict of Interest Act;
  - 19.17.2. the number of Council seats that are vacant by reasons of Section 259 of The Municipal Act.

## **20. RECONSIDERATION:**

- 20.1. A motion to reconsider a decided matter shall only be introduced by a member who voted with the majority on the original motion. Before accepting a motion to

reconsider, the Chair may ask the member to confirm that they voted with the majority on the issue in question.

- 20.2. A motion to reconsider a decided matter shall require the approval of at least two-thirds of the whole of Council.
- 20.3. No motion for reconsideration of any decided matter shall be permitted more than once during a period of twelve months following the date on which the question was decided.
- 20.4. If a motion to reconsider is decided in the affirmative, then consideration of the original matter shall become the next order of business.
- 20.5. No debate on a motion to reconsider a decided matter shall be permitted; however, the mover of a motion to reconsider may make a brief and concise statement outlining the reasons for proposing such reconsideration.

## **21. ENACTMENT OF BY-LAWS**

- 21.1. The Clerk shall specify the title of all the by-laws to be introduced. Every by-law when introduced shall be in typewritten form and shall contain no blanks except such as may be required to confirm to accepted procedure or to comply with provisions of any statute and shall be complete with the exception of the number and date.
- 21.2. Every by-law shall receive three readings before being passed.
- 21.3. The first reading of a by-law shall be decided without amendment or debate.
- 21.4. A by-law may be given all three readings at the same meeting, except when requested otherwise by motion passed by the majority of the members present or as otherwise provided for by statute.
- 21.5. Every by-law enacted by the Council shall be numbered and dated and shall be sealed with the seal of the Corporation, signed by the Mayor and the Clerk.

## **22. COMMITTEES**

- 22.1. A committee will conform to the rules governing protocol and procedures prescribed by this by-law unless otherwise stated in this section.
- 22.2. Establishment and Appointment:
  - 22.2.1. Council may establish Local Boards and committees of Council as required by statute or at their own discretion.
  - 22.2.2. The names of members required to serve on the committees of Council, Boards, Commissions or other bodies to which Council is required or empowered to appoint persons, may be determined by Council at any inaugural, regular or special meeting.
  - 22.2.3. Council may appoint members to any Local Boards or committees of Council to act in the place of any member thereof who, by reason of illness or absence from the Municipality, are unable to attend a meeting or who resign before their term of office has expired.
  - 22.2.4. Members of Local Boards are appointed by Council by by-law and/or statute to fulfill their obligations under the same.
- 22.3. The duties of Advisory Committees, which may be created by Council, shall be to report and to make recommendations to Council on all matters relating to their

- terms of reference or that have been referred to them. Advisory Committees will generally have one representative appointed from Council.
- 22.4. Ad Hoc Committees shall be appointed by the Mayor and confirmed by Council by by-law or resolution and shall report to Council on any matters relating to their terms of reference or that have been referred to them.
- 22.5. Mayor-Ex-officio:
- 22.5.1. The Mayor is an ex-officio member of every committee of Council. Where a committee of Council is established by reference to a particular number of members without specifically providing for the membership of the Mayor, such number is automatically increased by one, being the Mayor, as provided under this section.
- 22.5.2. The Mayor may vote and otherwise participate without any restriction in the business of the committee on the same basis as any other committee member.
- 22.6. Subject to the provision of any statute, in establishing any committee, Council shall set forth terms of reference and such other provisions as Council deems proper.
- 22.7. Council may consider any matter without referring it to a committee or may refer it to one or more committees and may withdraw a matter from a committee regardless of whether or not the committee has entered into consideration of the matter.
- 22.8. A majority of the members of a Local Board or committee of Council shall be a quorum. The Mayor acting in an ex-officio capacity may be counted to achieve quorum.
- 22.9. Annually, each committee at its first meeting will appoint a committee Chair and committee Vice-Chair from among its members. Each committee will have the authority to alter the time of its meetings and to hold special meetings so that where possible they will not conflict with meetings of Council.
- 22.10. Members of Council may attend meetings of any Advisory Committee of which they are not members but shall not have the privilege of voting and may not address the committee without the permission of the Chair.
- 22.11. Notwithstanding the provisions of section 6 of this by-law, the published Agenda shall be considered as adequate notice for committees of Council and Local Boards and shall be circulated not later than forty-eight (48) hours prior to the meeting. The complete paperless agenda package will be available not less than forty-eight (48) hours prior to the meeting, by email to committee members, each municipal council member, and posted on the Municipal public website.
- 22.12. A meeting of a committee or Local Board dealing directly with an emergency or extraordinary situation shall be transacted as an Emergency Meeting. Notice shall be delivered to the committee members and Council members and posted on the Municipal Website not later than 2 (2) hours prior to the meeting.
- 23. DISCLOSURES OF PECUNIARY INTEREST**
- 23.1. If a member of Council or a committee has any pecuniary interest, direct or indirect, in any matter in which Council is concerned and if they are present at a Meeting at which the matter is the subject of consideration, they shall disclose their interest and the general nature thereof and shall not take part in the consideration or the discussion of the matter nor vote on any motion in regard to the matter. They shall leave their chair and may sit in the gallery for an Open session of Council and shall leave the Council Chamber for a closed session of Council. If a member

- is not present and has any pecuniary interest, they shall disclose their interest at the next meeting at which they are in attendance.
- 23.2. Notwithstanding the quorum requirements of this by-law, when a majority of the members have disclosed an interest in accordance with Section 24 .1 of this by-law or any related statute, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.
- 24. CONFIRMATORY BY-LAW**
- 24.1. The proceedings at every regular and special meeting shall be confirmed by by-law so that every decision and resolution of Council at that meeting shall have the same force and effect as if each had been individually enacted by by-law.
- 25. RECORDING EQUIPMENT**
- 25.1. At any meeting of Council , a committee, or Local Board, the use of cameras, electric lighting equipment, flash bulbs, recording equipment, television cameras and any other device of a mechanical, electronic or similar nature used for transcribing or recording proceedings by auditory or visual means by the members of the public, including accredited and other representatives of any news whatsoever, may be permitted and shall be disclosed and be subject to the approval of Council and/or the Chair, unless otherwise decided by the Council or a committee, at the call to order of the meeting.
- 26. COMMUNICATION DEVICES**
- 26.1. At the meetings of Council, the use of cellular phones, audible pagers or any other similar communication ~~device~~ is only permitted in the gallery section of the Council Chambers.
- 26.2. All members of council shall turn off or silence all electronic devices and shall not operate such devices at the council table during a meeting, with the ~~exception~~exception of those devices required during the meeting.
- 27. REPEAL PREVIOUS BY-LAWS**
- 27.1. By-law ~~19-2018, 63-2019~~13-2020, 34-2020 and all previous by-laws, resolutions and policies and parts of by-laws, resolutions and policies inconsistent with the provisions of this by-law regarding the procedure for governing the calling, place and proceedings of meetings of Council, committees of Council and boards of the Municipality of Morris-Turnberry are hereby repealed.
- 28. ENACTMENT**
- 28.1. This by-law shall come into full force and effect upon the passing thereof.

**Read a FIRST and SECOND time this 1<sup>st</sup> day of April 2020.**

**Read a THIRD time and FINALLY PASSED this 1<sup>st</sup> day of April 2020.**

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Mayor, Jamie Heffer

## **FOR IMMEDIATE RELEASE – September 6, 2024**

### ***Saugeen Valley Conservation Authority Appoints Erik Downing as General Manager/Secretary-Treasurer***

**ALL SAUGEEN WATERSHED MUNICIPALITIES** – Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington-North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey.

Saugeen Valley Conservation Authority (SVCA) is pleased to announce the appointment of Erik Downing as General Manager and Secretary-Treasurer (GM/S-T), effective September 9th, 2024. Erik's appointment follows a comprehensive internal and external recruitment process, solidifying his leadership after having served in the Acting GM/S-T role over the past year.

With more than 20 years of experience in environmental management, natural hazard protection, conservation enforcement, and watershed governance Erik brings a wealth of knowledge and expertise to this position. His extensive career across multiple Conservation Authorities, including 17 years with SVCA, has equipped him with a broad skill set and a profound understanding of the challenges and opportunities in the Saugeen, Teeswater, Pine, and Penetangore watersheds.

“Erik has provided strong leadership during this past year as Acting General Manager/Secretary-Treasurer. With his deep understanding of the watershed and the organization, we are confident that he will continue to guide SVCA with stability and vision as we move forward.”

- Barbara Dobreen, Saugeen Valley Conservation Authority Board Chair

As a Provincial Offences Officer and a graduate of York University with a Bachelor of Environmental Studies (BES), Erik has committed his career thus far to balancing safe and sustainable development with environmental protection. As SVCA looks to the future, Erik is committed to collaborating with the Board, stakeholders, and the broader community to strengthen the organization's role in environmental conservation.

Erik is eager to lead SVCA in continuing its mission to protect and manage the natural resources of the Watershed for future generations. His personal connection to the Saugeen watershed, where he resides with his family, bolsters his passion for conserving the local natural environment.

Erik's appointment marks a pivotal moment for SVCA, and his leadership is expected to bring stability and progress as the organization navigates evolving provincial mandates and growing environmental challenges.



Photo credit: Saugeen Valley Conservation Authority. Photo 1: Headshot, Erik Downing. Photo 2: Erik Downing standing beside a 'Virgin Pine' tree in the Greenock Swamp.

**For more information, please contact:**

Ashley Richards

Communications Coordinator, Saugeen Valley Conservation Authority

Email: [a.richards@svca.on.ca](mailto:a.richards@svca.on.ca)

Cell: 519-369-4295



## Good News

### We're Back!!

Director Graham Shantz sincerely thanked all AMDSB staff who worked hard over the summer to create a warm and welcoming environment for the return of students on September 4. Chair Robert Hunking added his thanks to all staff for their contributions in making the return to school a successful experience for students!



## Summer Activities

Director Shantz highlighted several activities that occurred throughout the summer.

### 1. **Camp I AM**

- Over 160 grade 1-3 students participated in a summer camp devoted to reading, writing and math skill building.

### 2. **Indigenous land-based learning**

- Secondary students participated in eight half days of learning over July and August. They experienced outdoor and land-based learning, and skill development (e.g. traditional drumming, beading, moccasin making, etc.) and were guided by expert Knowledge Carriers and Indigenous instructors.



### 3. **Secondary summer school**

- An amazing 536 secondary credits were granted, which included a 98% success rate

### 4. **Staff professional development opportunities**

- Various sessions were offered to staff in the last two weeks of August.

### 5. **Western University Schulich X-labs**

- A group of AMDSB students participated in an immersive two-week program designed to enhance science education in secondary schools, empower communities through youth leadership and increase diversity in students pursuing post-secondary education and careers in STEM and biomedical sciences. [Full details.](#)

### 6. **Mental Health Symposium for Staff**

- About 40 staff, across employee groups, participated in workshops for ASIST (Suicide Prevention and Intervention training), Mental Health First Aid, or Circle Of Security training.

### 7. **Construction projects**

- Over 60 projects were completed throughout the summer ranging from bathroom upgrades, roof installations and more.

## Senior Staff Updates

### Implementation of PPM 128

Superintendent Jane Morris provided an overview of the [Ministry of Education's PPM 128](#), which was released on June 30. There will be a phased approach to the implementation of this PPM.

Phase 1 has been put in place and includes:

#### 1. Communication and training to all staff about:

- The new restrictions for the use of personal mobile devices by students unless needed for medical purposes or under the direction of an educator.
- New enforcement rules under the Smoke-Free Ontario Act relating to vaping and the use of cannabis.

#### 2. Information was posted on the board and secondary websites and emailed to all families ([Ministry changes](#)).

#### 3. Restriction of student access to social media platforms on board-owned networks.

Phase 2 will include:

#### 1. Updated requirements to the content of report cards including the communication of information to students and their parents about classroom distractions, where applicable, including those related to the use of personal mobile devices.

#### 2. Implementing amendments to the provincial code of conduct will involve updating the AMDSB Code of Conduct using consultation with students, parents and staff.



## Future Board Meetings

Regular Board Meetings are held in person unless otherwise noted. Links to join the meetings online will be posted on the [Board Meeting page](#) the day before the meeting. The public portion begins at 4:45 p.m.

- Tuesday, September 24, 2024: Regular Board Meeting at 4:45 p.m. and Committee of the Whole, Closed Session immediately afterwards.
- Tuesday, October 8, 2024: Committee of the Whole, Open Session
- Tuesday, October 22, 2024: Regular Board Meeting at 4:45 p.m. and Committee of the Whole, Closed Session immediately afterwards.

## Future Meetings/Events with Trustee Representation

- Special Education Advisory Committee – September 11, 2024 at 4:00 p.m.

# Belgrave Summary (with SCADA Data)

August, 2024

## WELL FLOW

		<u>Flow, L/s</u>	<u>Volume, m3</u>
McCrea	Max:	3.81	96.68
	Average:	3.27	53.25
	<b>Total:</b>	<b>1,650.62</b>	

## TREATED FLOW - Discharge

Max:	93.30	m3
Average:	68.25	m3
<b>Total:</b>	<b>2,115.67</b>	<b>m3</b>

## Jane

Max:	1.53	54.78
Average:	1.41	40.96
<b>Total:</b>	<b>1,269.61</b>	

## SCADA On-Line Analyzer

### CL2 Residual (free):

Max:	1.94	mg/L
Min:	1.27	mg/L
Average:	1.59	mg/L

## Combined:

Min:	72.41
Max:	141.07
Average:	94.20
<b>Total:</b>	<b>2,920.23</b>

## TURBIDITIES

	<u>McCrea</u>	<u>Jane</u>	
Max:	0.19	0.17	NTU
Min:	0.19	0.17	NTU
Average:	0.19	0.17	NTU
# Grab Samples:	1	1	

## Treated Water Grab Residuals:

### CL2 Residual (free):

Max:	1.71	mg/L
Min:	1.45	mg/L
Average:	1.59	mg/L
# Grab Samples:	19	

## CHEMICAL USE

Chlorine:		<u>Pump # 1</u>	<u>Pump # 2</u>
Total	Litres	0.00	135.49
Total	kg	0.00	8.81
Average, mg/L	Dosage	0.00	7.09

## CHLORINATION ON DISTRIBUTION SYSTEM

### Humphrey On-Line Analyzer:

#### CL2 Residual (free)

Max:	1.56	mg/L
Min:	1.43	mg/L
Average:	1.32	mg/L

## Potassium Permanganate:

Total	Litres	512.92	335.95
Total	kg	10.26	6.72
Average, mg/L	Dosage	6.03	5.36

## Distribution Grab Residuals:

### CL2 Residual (free)

Max:	1.59	mg/L
Min:	1.23	mg/L
Average:	1.39	mg/L
# Grab Samples:	19	

## BACTERIOLOGICAL TESTING

### Treated Water to Distribution

Tests Done:	4
E.Coli Found:	0
Total Coliform Found:	0

### Jane Raw Water

Tests Done:	4
E.Coli Found:	0
Total Coliform Found:	0

### Heterotrophic Plate Counts

Tests Done:	4
Counts >500/mL:	0

### McCrea Raw Water

Tests Done:	4
E.Coli Found:	0
Total Coliform Found:	0

### Distribution Water

Tests Done:	8
E.Coli Found:	0
Total Coliform Found:	0

### Heterotrophic Plate Counts

Tests Done:	4
Counts >500/mL:	0

### Operators that operated the system:

<b>Steve Walmsley</b>	Water Treatment - Class 4	October 31, 2025
<b>Ryan Mackay</b>	Water Treatment - Class 1	May 31, 2027
<b>Jeff Johnston</b>	Water Treatment - Class 2	April 30, 2027
<b>Kole Kennedy</b>	Water Treatment -OIT	July 21, 2025

**Outstanding Action Items**  
**Open Session**

September 17

Meeting Date	Action Item	Action By	Current Status	Next Step
February 6, 2024	Turnberry Conservation Area Memorial Gate Repairs	CAO	Staff procuring quotes and working with MVCA to determine best plan of action	Report to Council with quotes and proposed plan of action.



## CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

### BY-LAW NO. 43-2024

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Being a by-law to establish a policy for the provision of donations and grants by the Council of the Municipality of Morris-Turnberry.

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**WHEREAS** by Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 provides that municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Council of the Corporation of the Municipality of Morris-Turnberry deems it necessary and prudent to establish a policy for the provision of donations and grants by Council;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

#### 1. GENERAL

- 1.1. Council may authorize a donation or grant to a community group or initiative at its sole discretion, subject to budgetary constraints.
- 1.2. Council may, at its sole discretion and through approval in the annual municipal budget or at any other time by resolution;
  - a) initiate donations or grants to any group or initiative
  - b) continue to issue donations or grants to any group or initiative on a recurring basis;
  - c) waive the requirement for a complete request submission as detailed below.
- 1.3. The authorization of a grant or donation by Council shall be one time only and does not guarantee, nor shall it be construed to imply, equal or any support in future years.
- 1.4. Where Council chooses to provide any donation or grant on a recurring basis without the need for further applications, notice of such will be issued in writing to the administrator of the community group or initiative.
- 1.5. Donations and grants may include but are not limited to:
  - a) monetary contributions;
  - b) the use of municipal property or facilities at no cost;
  - c) the waiving of fees;
  - d) the support of municipal staff;
  - e) the supply of equipment;
  - f) the supply of materials; or
  - g) any other in kind contribution deemed appropriate by Council.
- 1.6. Notwithstanding any provisions of this policy to the contrary, the discretion of Council shall prevail.

## **2. ELIGIBILITY**

- 2.1. To be eligible for consideration under this policy, applications must broadly conform to the following criteria;
- a) Shall not be made by a provincial or federal body.
  - b) Shall not be made by a registered political party or affiliate thereof.
  - c) Shall not be made for an event or initiative already receiving funding, either directly or indirectly, from the municipality.
  - d) Must be made by a group whose primary focus is local, being within the municipality or Huron County.
  - e) Must be for an event or initiative that preserves, celebrates or raises awareness about the history, and/or past or present culture of the municipality.
  - f) Must be for an event or initiative that celebrates, promotes or contributes to vocational or academic excellence of residents of the municipality.
  - g) Must be for an event or initiative that is unique and does not duplicate the efforts of another event or initiative.

## **3. DONATION/GRANT REQUEST PROCEDURE**

- 3.1. Complete requests for donations or grants must be submitted to the Clerk no later than the last Friday in November for consideration in the following year's budget.
- 3.2. To be considered complete, requests for donations or grants must include:
- a) A complete donation/grant application form, attached hereto as Schedule 'A';
  - b) A detailed description of the requesting group and its goals or mandate;
  - c) A detailed description of the initiative or project, including any budgeting information, quotations or estimates;
  - d) An explanation of how the initiative or project will benefit residents of Morris-Turnberry;
  - e) If the project is capital in nature, details of no less than one alternative for the project, should the requesting group not secure sufficient funds for the preferred option.
  - f) An explanation of why any of the above cannot be provided.
- 3.3. Upon receipt, applications shall be assessed for eligibility by the Clerk and Treasurer. Where an application has been deemed ineligible, the applicant shall be informed.

## **4. FINANCING**

- 4.1. Where the donation or grant being requested is monetary in nature and is for capital construction of, or upgrade or repair to a facility that provides demonstrable benefit to residents of Morris-Turnberry, short term financing by the municipality may be authorized by Council in lieu of a donation or grant.
- 4.2. Any amount financed by the Municipality shall be repaid in full over a term to be determined by Council.
- 4.3. The interest rate for any amount financed by the Municipality shall be equal to the interest rate paid by the Municipality.
- 4.4. To be considered complete, requests for financing must include
- a) A complete donation/grant application form, attached hereto as Schedule 'A'
  - b) A detailed description of the requesting group and its goals

- c) A detailed description of the initiative or project, including any budgeting or quotations for the initiative or project.
- d) An explanation of how the initiative or project will benefit residents of Morris-Turnberry;
- e) Details of no less than one alternative for the project, should the requesting group not secure sufficient funds for the preferred option.
- f) An explanation of why any of the above cannot be provided.

**5. REPEAL PREVIOUS BY-LAWS**

- 5.1. By-law 06-2020 and all previous by-laws and policies and parts of by-laws and policies inconsistent with the provisions of this by-law regarding the provision of donations and grants by the Council of the Municipality of Morris-Turnberry are hereby repealed.

**Read a FIRST and SECOND time this 17<sup>th</sup> day of September, 2024.**

**Read a THIRD time and FINALLY PASSED this 17<sup>th</sup> day of September, 2024.**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

Schedule A - 43-2024

**Donation or Grant Request**

Organization Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Registered Charitable Number \_\_\_\_\_

**Primary Contact**

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email \_\_\_\_\_

Registered Charitable Number \_\_\_\_\_

**Name of the project or initiative**

\_\_\_\_\_  
\_\_\_\_\_

**Description of the project**

\_\_\_\_\_  
\_\_\_\_\_

**Type of assistance or amount requested**

\_\_\_\_\_  
\_\_\_\_\_

**Community benefit**

\_\_\_\_\_  
\_\_\_\_\_

**Other funding sources**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_





**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 44-2024**

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Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on September 17, 2024.

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**WHEREAS** Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the September 17<sup>th</sup>, 2024, meeting be confirmed and adopted by By-law;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 17<sup>th</sup> day of September 2024, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

**Read a FIRST and SECOND time this 17<sup>th</sup> day of September 2024**

**Read a THIRD time and FINALLY PASSED this 17<sup>th</sup> day of September 2024**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam