



**MUNICIPALITY OF MORRIS-TURNBERRY**

**COUNCIL AGENDA**

**Tuesday, September 3<sup>rd</sup>, 2024, 7:30 pm**

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on the 3<sup>rd</sup> day of September 2024, at 7:30 pm.

**1.0 CALL TO ORDER**

Disclosure of recording equipment.

**2.0 ADOPTION OF AGENDA**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of September 3<sup>rd</sup>, 2024, as circulated.*

~

**3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

**4.0 MINUTES**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the August 13<sup>th</sup>, 2024, Council Meeting Minutes as written.*

~

**5.0 ACCOUNTS**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the September 3<sup>rd</sup> accounts in the amount of \$ 701,887.22.*

~

**6.0 PUBLIC MEETINGS AND DEPUTATIONS**

**6.1 CONSENT C37-2024 MICHIE/KIKKERT**

A report has been prepared by Huron County Planner Jenn Burns in this regard.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry recommends that proposed severance C37-2024 be denied by Huron County Council, as it is not consistent with the Provincial*

*Policy Statement 2020 (PPS) and does not conform with the Huron County or Morris-Turnberry Official Plan.*

~

## **7.0 STAFF REPORTS**

None.

## **8.0 BUSINESS**

### **8.1 FIRE CHIEF APPOINTMENT BY-LAW UPDATE**

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law 40-2024, being a by-law appoint a Fire Chief and Community Fire Safety Officer for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 3<sup>rd</sup> day of September 2024.*

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### **8.2 GRANT AND DONATION POLICY REVIEW**

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law for consideration at the next meeting of council to amend the municipality's grant and donation policy to include eligibility criteria and other changes as recommended.*

~

## **9.0 COUNCIL REPORTS**

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

## **10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Media Release – Western Ontario Warden's Caucus – Solve the Crisis Campaign
- 10.2 Media Release – Accessibility Awards Nominations Open – Huron County
- 10.3 Correspondence – Huron County Federation of Agriculture – Severance Approval Concerns
- 10.4 Correspondence – Bruce C Project – Bruce Power
- 10.5 Correspondence – Memorial Gates, Galbraith Field – Huron Historical Society
- 10.6 Minutes – Bluevale Community Committee – July 2024
- 10.7 Resolution – Public Sector Salary Disclosure – Township of Stirling-Rawdon
- 10.8 Outstanding Action Items

## **11.0 NEW BUSINESS**

## 12.0 **BY-LAWS AND AGREEMENTS**

### 12.1 EMERGENCY PLAN BY-LAW

At the August 13<sup>th</sup> meeting of Council, staff were directed to return a by-law adopting an updated emergency plan as presented. By-Law 41-2024 is presented here for consideration.

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law 41-2024, being a by-law to adopt an Emergency Management Program and Emergency Response Plan for the Municipality of Morris-Turnberry and to meet other Requirements under the Emergency Management and Civil Protection Act, and that it now be read severally a first, second, and third time, and finally passed this 3<sup>d</sup> day of September 2024.*

~

### 12.2 THOMPSON LAMONT DEYELL MUNICIPAL DRAIN

At the July 2<sup>nd</sup> meeting of Council, first and second reading were given to the Thompson Lamont Deyell Municipal Drain By-Law. The period for submitting appeals has now passed. Council may proceed to give 3<sup>d</sup> reading to the By-law.

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law 33-2024, being a by-law to adopt the engineer's report and authorize construction for the Thompson Lamont Deyell Municipal Drain 2024, and that it now be read a third time, and finally passed this 3<sup>d</sup> day of September 2024.*

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## 13.0 **CLOSED SESSION**

### 13.1 Enter closed session.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry enter a closed session at \_\_\_ p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:*

- a) Section 239 (2) (c) regarding a proposed acquisition or disposition of land;*

~

### 13.2 Return to open session.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at \_\_\_ p.m.*

~

### 13.3 Report and Action from Closed Session.

**14.0 CONFIRMING BY-LAW**

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law 42-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on September 3<sup>rd</sup>, 2024, and that it now be read severally a first, second, and third time, and finally passed this 3<sup>rd</sup> day of September 2024.*

~

**15.0 ADJOURNMENT**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry does now adjourn at \_\_\_\_ pm.*

~

**NEXT MEETINGS:**

Regular Meeting of Council – Tuesday, September 17<sup>th</sup>, 2024, 7:30 pm  
Regular Meeting of Council – Tuesday, October 1<sup>st</sup>, 2024, 7:30 pm



## MUNICIPALITY OF MORRIS-TURNBERRY

### COUNCIL MINUTES

Tuesday, August 13<sup>th</sup>, 2024, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on the 13<sup>th</sup> day of August 2024, at 7:30 pm.

#### **Council in Attendance**

Mayor Jamie Heffer  
Deputy Mayor Kevin Freiburger  
Councillor Sharen Zinn  
Councillor Jodi Snell  
Councillor Jamie McCallum

#### **Staff in Attendance**

Trevor Hallam	CAO/Clerk
Kirk Livingston	Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator

#### **Others in Attendance**

Ron Schnurr	Councillor, South Bruce
Ed McGugan	Councillor, Huron Kinloss
Phill Beard	General Manager and Secretary Treasurer, Maitland Valley Conservation Authority
Scott Stephenson	The Citizen
Rachel Hammermueller	Wingham Advance Times

#### **1.0 CALL TO ORDER**

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Scott Stephenson and Rachel Hammermueller would be recording the meeting for the purpose of writing articles.

#### **2.0 ADOPTION OF AGENDA**

*Motion 184-2024*

*Moved by Sharen Zinn  
Seconded by Kevin Freiburger*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of August 13<sup>th</sup>, 2024, as circulated.*

Carried.

#### **3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None.

**4.0 MINUTES**

*Motion 185-2024*

*Moved by Jodi Snell  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the July 16<sup>th</sup>, 2024, Council Meeting Minutes as written.*

*Carried.*

**5.0 ACCOUNTS**

*Motion 186-2024*

*Moved by Sharen Zinn  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the August 13<sup>th</sup> accounts in the amount of \$ 701,874.94.*

*Carried.*

**6.0 PUBLIC MEETINGS AND DEPUTATIONS**

**6.1 THOMPSON LAMONT DEYELL MUNICIPAL DRAIN COURT OF REVISION**

The meeting to consider the engineer's report for the Thompson Lamont Deyell Municipal Drain 2024 was held on July 2<sup>nd</sup>, 2024. Notice of the sitting of the Court of Revision was sent on July 4<sup>th</sup>, 2024.

On July 2<sup>nd</sup> Council appointed Mayor Heffer, Councillor Snell, South Bruce Councillor Ron Schnurr, and Huron Kinloss Councillor Ed McGugan to sit on the Court of Revision.

**6.1.1 Open Court of Revision**

*Motion 187-2024*

*Moved by Jodi Snell  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry hereby adjourns their regular meeting of Council and opens the Court of Revision for the Thompson Lamont Deyell Municipal Drain 2024.*

*Carried.*

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**Thompson Lamont Deyell Municipal Drain 2024 Court of Revision**

**6.1.2 Call to order by the Clerk.**

Mr. Hallam called the Court to order at 7:31.

**6.1.3 Appointment of Chair**

*Motion 188-2024*

*Moved by Jodi Snell  
Seconded by Ed McGugan*

*THAT Ron Schnurr be appointed as Chairperson for the Thompson Lamont Deyell Municipal Drain 2024 Court of Revision.*

*Carried.*

**6.1.4 Appeals**

No appeals were received by the deadline of August 3<sup>rd</sup>.

## 6.1.5 Late or Verbal Appeals

No late appeals were received in advance of the meeting. No verbal appeals were made by those in attendance.

## 6.1.6 Adjournment

*Motion 189-2024*

*Moved by Jamie Heffer  
Seconded by Ed McGugan*

*THAT, there being no appeals to the assessment schedule as prepared by the engineer, the Court of Revision for the Thompson Lamont Deyell Municipal Drain 2024 be adjourned.*

*Carried.*

## 6.2 MAITLAND VALLEY CONSERVATION AUTHORITY WATERSHED STRATEGY

MVCA McGugan introduced the presentation and thanked the MVCA Board as well as County and Morris-Turnberry Council for their continued cooperation and support. Councillor Zinn and Phill Beard, General Manager and Secretary Treasurer of the Maitland Valley Conservation Authority presented the watershed strategy developed by the conservation authority for the information of Council.

Councillor Zinn requested that any feedback from Council be provided to the Board by September 30<sup>th</sup>.

## 6.3 CONSENT C37-2024 MICHIE/KIKKERT

Mayor Heffer informed Council that in advance of the meeting the applicant requested that consideration of C37-2024 be deferred to the September 3<sup>rd</sup> meeting.

*Motion 190-2024*

*Moved by Jamie McCallum  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry hereby defers consideration of application for consent C37-2024 to the September 3<sup>rd</sup> meeting of Council.*

*Carried.*

**7.0 STAFF REPORTS**

## 7.1 CLERK

## 7.1.1 Planning Activity Report Q1 and Q2 2024

A report prepared by Deputy Clerk Kim Johnston in this regard was presented by Mr. Hallam for the information of Council.

**8.0 BUSINESS**

## 8.1 LATRONICA MUNICIPAL DRAIN S78 MAINTENANCE REQUEST

A report was presented by Drainage Superintendent Kirk Livingston in this regard.

*Motion 191-2024*

*Moved by Sharen Zinn  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris Turnberry hereby receives the Notice of Request for Drain Improvement for the Latronica Municipal Drain, as described in the request submitted by Al de Vos of Foxhill Farms Inc. under Section 78(1) of the Drainage Act;*

*AND FURTHER THAT Council supports proceeding with the drainage works and instructs the Clerk to send the notice required under Section 78(2) of the Drainage Act to the Maitland Valley Conservation Authority, the Ontario Ministry of Agriculture Food and Rural Affairs, and parties who requested the improvement under Section 78(1);*

*AND FURTHER THAT Headway Engineering Limited be appointed to prepare a report for the improvement of the Latronica Municipal Drain effective 30 days after the issuance of the notice to the prescribed parties.*

Carried.

## 8.2 EMERGENCY PLAN AND BY-LAW UPDATE

A report prepared by CEMC Chad Kregar in this regard was presented by Mr. Hallam.

*Motion 192-2024*

*Moved by Jamie McCallum  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law adopting updates to the Morris-Turnberry Emergency Plan to the next meeting of Council for consideration.*

Carried.

## 8.3 Huron County OPP Detachment Board Community Representatives

A report was presented by Mr. Hallam in this regard.

*Motion 193-2024*

*Moved by Jodi Snell  
Seconded by Kevin Freiburger*

*THAT the Council of the Municipality of Morris-Turnberry hereby appoints Jennette Walker and Jasmine Clark as Community Representatives to the Huron County OPP Detachment Board until the end of the current term of Council in 2026.*

Carried.

## 9.0 COUNCIL REPORTS

Kevin Freiburger

Attended the Bluevale Homecoming on the preceding weekend.

Jamie McCallum

Attended the Bluevale Homecoming on the preceding weekend.

Sharen Zinn

Attended the Bluevale Homecoming on the preceding weekend. Expressed thank and congratulations to the Committee, volunteers, and sponsors for their efforts and an excellent event.

Jodi Snell

Attended the Bluevale Homecoming on the preceding weekend.

Jamie Heffer

August 9<sup>th</sup> attended the dedication of an AED for the Bluevale Hall, received from the Dave Mounsey Memorial Fund in memory of Lance Corporal Charles Barclay Forrest. Expressed thanks to Kim Johnston for coordinating the donation on short notice.

Attended the Bluevale Homecoming on the preceding weekend.



Mayor Heffer suggested it would be appropriate to post a message of thanks from Council to the Committee and volunteers for a successful event. He also asked that the summer students be thanked for their work to prepare the truck that Council used in the parade.

## **10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Minutes – Coalition for Huron Injury Prevention – March 13, 2024
- 10.2 Minutes – SVCA Board Meeting – May 16, 2024
- 10.3 Annual Report – Listowel-Wingham and Area Family Health Team – 2023/2024
- 10.4 Resolution – AMO Joint Health Resolution Campaign
- 10.5 Outstanding Action Items

*Motion 194-2024*

*Moved by Jamie McCallum  
Seconded by Sharen Zinn*

*WHEREAS the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and*

*WHEREAS it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and*

*WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine; and*

*WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and*

*WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada; and*

*WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province.*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Morris-Turnberry urge the Province of Ontario to recognize the physician shortage in Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.*

*Carried.*

## **11.0 NEW BUSINESS**

None.

## **12.0 BY-LAWS AND AGREEMENTS**

None.

**13.0 CLOSED SESSION**

## 13.1 Enter closed session.

*Motion 195-2024**Moved by Jodi Snell  
Seconded by Jamie McCallum**THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 8:03 p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:*

- a) Section 239 (2) (c) regarding a proposed acquisition of land;*
- b) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.*

*Carried.*

## 13.2 Return to open session.

*Motion 196-2024**Moved by Kevin Freiburger  
Seconded by Jodi Snell**THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 9:47 p.m.**Carried.*

## 13.3 Report and Action from Closed Session.

Regarding negotiations to be carried on by the Municipality, Council discussed a cost sharing agreement with the Maitland Valley Conservation Authority, a potential cross border servicing agreement, and an ongoing matter regarding a subdivision development. Direction was given to staff with regard to these matters.

Regarding the potential or pending acquisition of land, Council discussed the acquisition of land for a road allowance, and a potential acquisition of park land.

Upon returning to open session Council considered the following motion:

*Motion 197-2024**Moved by Jamie McCallum  
Seconded by Kevin Freiburger**THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law authorizing the execution of the WECl Cost Sharing Agreement between the Municipality and the Maitland Valley Conservation Authority to the next meeting of Council for consideration.**Carried.***14.0 CONFIRMING BY-LAW***Motion 198-2024**Moved by Jamie McCallum  
Seconded by Kevin Freiburger**THAT leave be given to introduce By-Law 39-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on August 13<sup>th</sup>, 2024, and that it now be read severally a first, second, and third time, and finally passed this 13<sup>th</sup> day of August 2024.**Carried.*

**15.0 ADJOURNMENT**

*Motion 199-2024*

*Moved by Jodi Snell  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry does  
now adjourn at 9:48 pm.*

*Carried.*

**NEXT MEETINGS:**

Regular Meeting of Council – Tuesday, September 3<sup>rd</sup>, 2024, 7:30 pm  
Regular Meeting of Council – Tuesday, September 17<sup>th</sup>, 2024, 7:30 pm

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

**Municipality of Morris-Turnberry  
Account List for**

September 3 2024

**General**

Hydro One	Morris Office	319.17
Bell Canada	Morris Office	490.48
Bell Canada	Emergency Lines	121.90
Bell Mobility	Cell Phone	25.07
Telizon	Long Distance Phone	1.57
Huron Clean	Office Cleaning	391.84
Pitney Bowes leasing	Postage Machine Lease	191.20
PBJ Cleaning Depot Group	Office Supplies	141.80
CIBC VISA	Municipal Clerks Forum Registration	405.67
	Online Council Meetings	24.28
	Water	56.22
	Coffee Supplies	351.66
	Planning Fee	19.72
		<u>857.55</u>
Realtax Inc.	Tax Collection Costs	4,452.20
Orkin Canada	Pest Control	124.49
AMCTO	Course Registration	1,587.65
Krantz Law Professional Corporation	Legal - Planning	424.94
Mary-Beth Wilson	Wedding Solemnization	300.00
Wingham Golf and Curling Club	Vance Foundation Grant	7,307.88
Township of North Huron	2024 Q2 Fire Calls	5,614.69
Township of North Huron	2024 Q3 Fire Levy	70,816.19
Township of North Huron	Water Billings	6,043.46
Municipality of Huron East	2024 Fire Levy	166,179.00
Municipality of Huron East	2024 Recreation Levy	146,144.00
Municipality of Huron East	2024 Cemetery Levy	9,356.00
Municipality of Morris-Turnberry	Morris Office Waste Bins	450.00
Minister of Finance	Policing - July	39,099.92
WSIB	WSIB - August	1,277.24
Minister of Finance	EHT - August	843.97

**Payroll**

August 14 2024	Payroll	25,679.01
	Expenses	83.65
August 28 2024	Payroll	22,118.42
	Expenses	126.21
Council Pay	Payroll - August	4,909.59
	Rec General	679.31

**General Total** 516,158.40

**Building Department**

Bell Mobility	Cell Phone	59.76
WSIB	WSIB - August	279.62
Minister of Finance	EHT - August	167.77

**Payroll**

August 14 2024	Payroll	5,479.69
	Expenses	-
August 28 2024	Payroll	4,882.68
	Expenses	-

**Building Total** 10,869.52

**Property Standards**

Kepplecreek	Bylaw Enforcement - July	1,554.02
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**Property Standards Total** 1,554.02

**Drainage**

Hydro One	Hopper Pump	44.19
CIBC VISA	Travel for Conference	106.72
John McKercher Construction Ltd	Latronica, Stampede, Corrigan, Tervit & Gregory MDs	5,054.14
GEI Consultants	Nichol Municipal Drain	3,432.38
Maitland Conservation	Latronica Municipal Drain	235.00
TAS Excavating & Rentals Ltd.	McArthur Municipal Drain	45,713.94
Headway Engineering	McArthur Municipal Drain	8,121.59

**Drainage Total** 62,707.96

**Parks & Cemeteries**

Municipality of Morris-Turnberry	Kinsmen Park Water Fee	617.46	
	<b>Parks &amp; Cemeteries Total</b>		<b>617.46</b>

**Belgrave Water**

Bell Canada	Belgrave Water	165.89	
Rogers	Belgrave Water	90.39	
Veolia Water	July Operations	6,616.43	
Municipality of Morris-Turnberry	Belgrave Water - Property Taxes	2,182.46	
	<b>Water Total</b>		<b>9,055.17</b>

**Landfill**

Hydro One	Morris Landfill	44.21	
Bell Mobility	Morris Landfill	23.60	
John McKercher Construction Ltd.	Morris Landfill - June & July	8,810.30	
Joe Kerr Ltd.	Morris Landfill	1,340.29	
Ryan Construction Brussels Ltd.	Morris Landfill	1,079.04	
Municipality of Morris-Turnberry	Morris Landfill - Property Taxes	7,869.45	
	<b>Landfill Total</b>		<b>19,166.89</b>

**Roads**

Hydro One	Morris Shop	159.59	
Bell Canada	Morris Shop	245.24	
Bell Canada	Turnberry Shop	121.91	
Bell Mobility	Cell Phones	59.05	
Enbridge	Turnberry Shop	43.12	
HuronTel	Turnberry Shop Internet	66.56	
Comco Fasteners Inc.	Shop Supplies	2.58	
CIBC VISA	Phone Case & Belt Clip	95.98	
Schmidt's Power Equipment	Chainsaw Supplies	113.28	
Neils Repair Service	Repair for 19-07 F550	1,161.70	
Brandt London	Parts for 13-03 Grader	6,862.14	
Roberts Farm Equipment	Parts for 13-03 Grader	38.13	
Joe Kerr Ltd.	Repair for 16-05 & 19-06 Tandems	2,362.23	
JA Porter Holdings Ltd.	Catch Basin Lid	734.50	
B.Edwards Transfer Ltd.	Catch Basin Cleanouts	4,657.05	
Chad Cook Electric	Turnberry Shop Repair	237.30	
Municipality of Morris-Turnberry	Turnberry Shop Waste Bins	220.00	
Municipality of Morris-Turnberry	Turnberry Shop Water	113.50	
WSIB	WSIB - August	1,632.98	
Minister of Finance	EHT - August	979.79	
<b>Payroll</b>			
August 14 2024	Payroll	33,110.79	
	Expenses	-	
August 28 2024	Payroll	28,740.38	
	Expenses	-	
	<b>Roads Total</b>		<b>81,757.80</b>

**Account Total 701,887.22**

**Approved By Council:**

September 3 2024

\_\_\_\_\_  
Mayor - Jamie Heffer

\_\_\_\_\_  
Treasurer- Sean Brophy



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: The Municipality of Morris-Turnberry

From: Jenn Burns, Planner

Date: August 8<sup>th</sup>, 2024

**Re: Consent Application C37-2024 Michie for Kikkert**

PLAN 432 PARK LOT 6 PT PARK; LOT 7

Address: 702 Josephine Street North

Owner: Stan and Jane Kikkert for 2860676 ONTARIO INC.

Applicant: Nancy Michie

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### RECOMMENDATION

It is recommended that Application C37-2024 as applied for be **denied**.

### PURPOSE

The purpose and effect of this application is to create a new residential/commercial lot. The proposed vacant land to be severed is approximately 4127 square meters (+/- 1.02 acres) for an office and residence. The proposed land to be retained is approximately 2096 square meters (+/- 0.52 acres), consisting of an existing storage building with a residential unit on the second floor. The applicants propose to have a commercial use and a residential unit on the severed and retained lands.

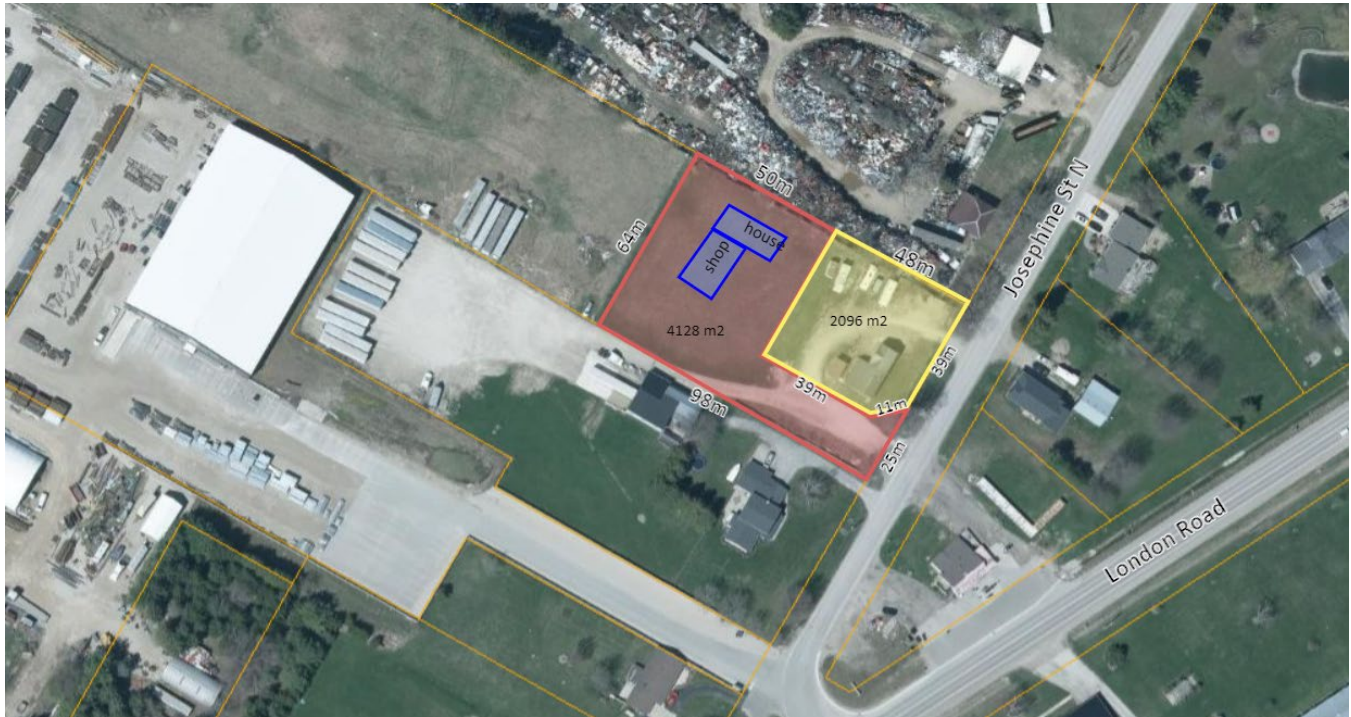
### REVIEW:

Criteria	Meets Criteria
Is consistent with the Provincial Policy Statement (Section 3(5) Planning Act);	no
Does not require a plan of subdivision for the proper and orderly development of the municipality (Section 53(1) Planning Act);	yes
Conforms to the Planning Act;	no
Conforms to the Huron County Official Plan	no
Conforms to the Morris-Turnberry Official Plan,	no
Complies with the Morris-Turnberry Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance); and	no
Has no unresolved objections/concerns raised (to date) from agencies or the public.	no

*Applications that are unable to meet the above criteria are considered disputed and are referred to County Council for a decision.*

The subject property is located at 702 Josephine Street N in the Municipality of Morris-Turnberry. The property is zoned VC2 (Village Commercial- Highway) in the Morris-Turnberry Zoning By-law and is designated Commercial in the Morris-Turnberry Official Plan.

**Figure 1: Airphoto with proposed severed parcel shown in red and retained parcel shown in yellow**



The severed parcel is vacant and features a shared driveway serving a neighboring truck business. The development plan for the severed land includes constructing a new residence and an adjoining commercial shop (see **Figure 2** attached at the end of this report). The retained parcel includes an existing building with an accessory residential unit on the upper storey. Based on the submitted nitrate study, which indicates the lot areas are not large enough to accommodate any on-site sewage effluent from commercial businesses (only the proposed residential), and comment from the Chief Building Official on washroom requirements in commercial buildings, the proposed primary use on the properties is only residential. This application proposes creating two lots primarily for residential use. However, the property is designated and zoned for Commercial use, making the application problematic. To pursue a Residential designation, the applicant needs to apply for an Official Plan and Zoning By-law Amendment, as advised during pre-consultation.

Alternatively, staff do agree that the subject property is a transition property between industrial and low-density residential uses. To that end, commercial uses such as storage or contractor yards are considered appropriate. It is the inclusion of the accessory residences which is of concern in this location. If the properties were re-zoned to remove and prohibit the accessory residence as a permitted use on both the severed and retained parcel, staff could support the lot configuration as applied for.

In compliance with the complete application requirements, the following was submitted: a Hydrogeological Study (Nitrate Impact) prepared by Wilson and Associates, a conceptual Site Plan prepared by Nathan Schultz, an Archaeology Study prepared by Detritus Consulting Ltd., a Section 59 Clean Water Notice by the Risk Management Official for the Ausable Bayfield Conservation Authority, a

Phase II Environmental Study prepared in 2021 by Rubicon Consulting Inc, and a Planning Justification Report prepared by Ron Davidson Land Use Planning Consultant Inc.

### **Provincial Policy Statement 2020 (PPS)**

The Provincial Policy Statement 2020 (PPS) establishes key guidelines for land use planning in Ontario, emphasizing the importance of fostering healthy, livable, and resilient communities. PPS Section 1.1.3.2 directs Planning Authorities to concentrate development in settlement areas with adequate services and infrastructure. Additionally, the PPS advocates for mixed-use developments to optimize land use.

The proposed severance significantly constrains the property's development potential due to limitations on nitrate levels and available space. Consequently, this fragmentation could hinder future business or redevelopment opportunities.

Given the property's proximity to industrial sites, its previous industrial land uses on the subject land, and the constraints outlined in the submitted nitrate study, subdividing it for residential uses conflicts with the PPS's objectives of promoting sustainable development, promoting compatible land uses and safeguarding public health and safety.

As such, this application is not consistent with the PPS.

### **Huron County & Morris-Turnberry Official Plan**

The Huron County Official Plan addresses the dynamics of commercial and industrial activities in rural and urban areas, alongside the challenges of securing adequate and affordable housing, which can lead to outmigration and labor shortages (Huron County OP, Section 7). Section 7.3.6 allows for incorporating residential uses within commercial designations through mixed-use or higher-density projects, encouraging varied land uses and the redevelopment of brownfield sites where services are sufficient.

However, the plan also requires that new developments must be compatible with existing land uses and should not adversely affect the community. The proposed creation of two residential parcels in an area primarily designated for commercial use, surrounded by industrial activities and potential environmental contamination, is incompatible and could raise concerns within the community. The submitted nitrate study supports that this proposal will effectively introduce primarily residential lots into a Commercial Designation, conflicting with the Official Plan's objectives.

The Morris-Turnberry Official Plan (MT OP) designates the property for Commercial use and emphasizes directing development to settlement areas with adequate servicing. The proposed severance conflicts with MT OP policies, as it introduces residential lots in a primarily industrial/commercial area without municipal water or sewer connections. The nitrate study indicates significant constraints, including no effluent from any commercial building. Therefore, it is not possible to have residential and commercial development on the subject properties, and the proposal hinders the proposed and future land uses.



The application does not meet the intent of the Morris-Turnberry or Huron County Official Plans.

### **Property History**

Documentation from 2001 outlines that the property was previously used for oil distribution, engine repair, plastic manufacturing, and as a depot for garbage trucks and receptacles—all considered industrial uses under Ontario Regulation 153/04. Therefore, any residential use/development on this property requires a Record of Site Condition (RSC) under O.Reg 153/04.

There is no building permit in the property file for the residential apartment above the existing building on the proposed severed parcel. The last permits, issued in 1984, were for storage and a septic system.

Additionally, the property has served as the main access for a neighboring trucking business for over 20 years, but it is unclear if there is an official right-of-way or easement for this access. If the trucking business relies on the shared entrance, this should be formalized through a right-of-way registered on-title.

If Council decides to approve this application as is, conditions for a complete and registered RSC, an official plan amendment, rezoning, building permit for the unauthorized apartment, and that the applicant provide confirmation to the Municipality on whether a formal right of way exists for the neighbouring business.

### **Application Analysis**

Development that relies on septic systems needs to be critically reviewed to ensure that elevated nitrate levels do not impact the groundwater. The subject lands are privately serviced and as such, PPS S.1.6.6.4 outlines that site conditions must be suitable for the long-term provision of such services with no negative impacts.

A Hydrogeological Study (Nitrate Impact) was completed by Geoff Rether of Wilson and Associates to support the application to sever the parcel in to two residential-commercial lots. The study is supportive of the proposal, provided the following key requirements are followed:

- *Requires that the commercial storage building on the eastern lot will not contain any plumbing fixtures and therefore not generate any sewage.*
- *The office attached to the residence on the western lot will only be used for the occupants of the proposed residence.*
- *No outside workers washroom facilities will be provided.*
- *Contractors yard will only be used for equipment and overnight work vehicle storage.*
- *All contractors work will take place off property.*
- *The only on-site sewage generated will be the apartment on the eastern lot and the residence on the western lot.*

The nitrate study indicates that future commercial development will be highly restricted, as no additional on-site sewage effluent can be generated beyond what is already provided by the existing apartment and proposed residence.

Furthermore, the Chief Building Official commented that the Ontario Building Code (OBC) mandates washroom facilities in commercial buildings accessible to the public, making it unfeasible for any Highway Commercial business to operate on either proposed parcel.

**Conceptual Site Plan:** The conceptual site plan (see Figure 2 attached) illustrates a “flared” driveway for accessing the proposed west lot. This design appears intended to meet the minimum frontage requirements of the Morris-Turnberry Zoning By-law. However, according to the By-law, when side lot lines are not parallel, the lot frontage must be measured as a line 7.5 meters back from, and parallel to, the chord of the lot frontage. Consequently, the proposed lot frontage for the rear parcel is approximately 19 meters, which falls 6 meters short of the By-law's requirements. Additionally, the proposed parcel is an irregular and unconventional shape, which is not ideal for new lot creation.

The existing lot is rectangular, with adequate road frontage and space to support multiple uses permitted within the Highway Commercial zone (VC2). However, the proposed severance into two smaller lots raises several concerns:

**Lot 1 Limitations:** This lot is small and does not provide sufficient capacity to accommodate additional nitrate flows, which does not align with the Provincial Policy Statement (PPS) 2020's requirement for maintaining water quality and environmental health, as outlined in Section 2.2.1 (Water).

**Lot 2 Limitations:** This lot's irregular shape and limited road frontage present challenges for efficient development. It also lacks adequate land for any additional nitrate flows beyond the proposed residential use. Furthermore, its proximity to industrial lands could pose risks related to land use compatibility and environmental protection, in line with Morris-Turnberry Official Plan's emphasis on mitigating land use conflicts (Section 7.2).

These limitations underscore the need for careful evaluation to ensure that the development adheres to provincial and local policies aimed at preserving environmental quality, promoting economic development, and ensuring sustainable land use.

### **Land compatibility:**

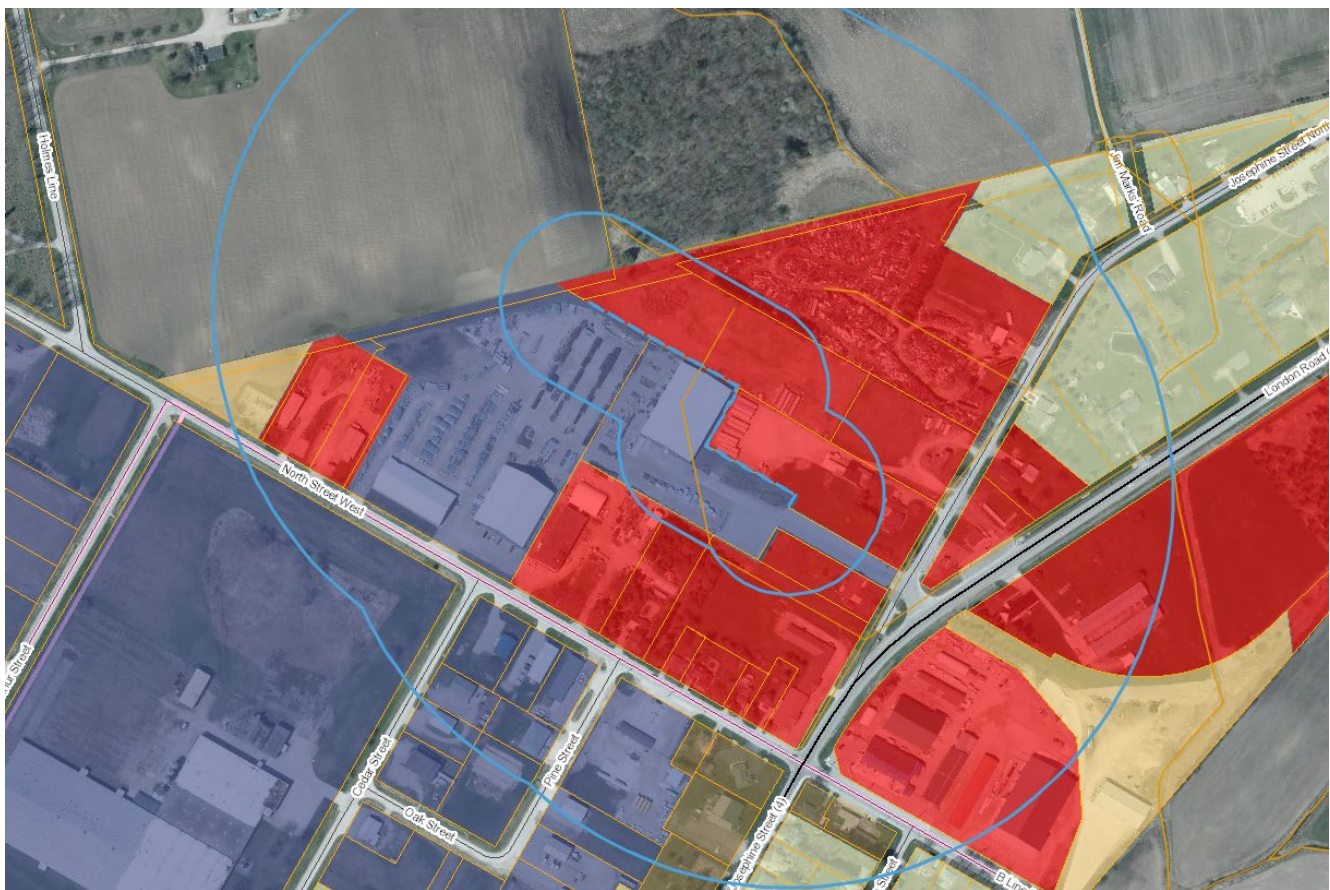
The property, designated for Commercial use and adjacent to industrial lands, serves as a transition zone between residential and industrial areas. Residential development could lead to conflicts with industrial operations, including noise and traffic issues. Although there are few existing houses nearby, the new residence will bring sensitive uses closer to future industrial development. The property is ideally suited for commercial development. Maintaining a commercial land use will help establish a buffer between the industrial and residential areas.

The D-1 land use and compatibility guideline, as outlined by the Ontario Ministry of Municipal Affairs and Housing, is used to assess whether proposed developments, particularly residential ones, are suitable near industrial areas. The guideline helps determine if new land uses will be compatible with existing industrial operations, considering factors like noise, vibration, and other potential disturbances from industrial activities.

Below is a map based on D-1 buffer areas, including the neighbouring industrial property and the proposed residence. A buffer of 70m for a Class I operation (smallest blue outline) shows that the proposed house on the westerly lot is just outside of the area of influence, however, is well within the Class II 300m area of influence. A 125m buffer captures the proposed residence and the existing apartment on the subject lands.

This application serves to intensify the number of residences within proximity to an active industrial establishment. Staff are of the opinion that the residences are not accessory to commercial uses but rather are the main uses of the proposed lots.

**Figure 3. Airphoto showing land designations (purple= industrial, red= commercial, yellow= residential & buffers of area of influence from industrial land uses are shown in blue outline.)**



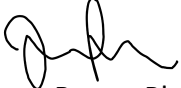
Establishing residential uses on lands that were previously used for industrial operations can pose a risk to residents' health, particularly because the subject land relies on private wells for drinking water.

### Summary

This application proposes two residential lots on property designated and zoned for Commercial use. It does not align with current land use designations and policies. Should the applicant wish to convert the property to Residential use, they must apply for an Official Plan and Zoning By-law Amendment. Staff

recommend denial of the application as proposed, but acknowledge that commercial uses, such as storage or contractor yards, are appropriate. If accessory residences were excluded from the proposal, staff could support the lot configuration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jenn Burns', with a stylized, cursive style.

Jenn Burns, Planner

*See next page for Figure 2 -Site Sketch*



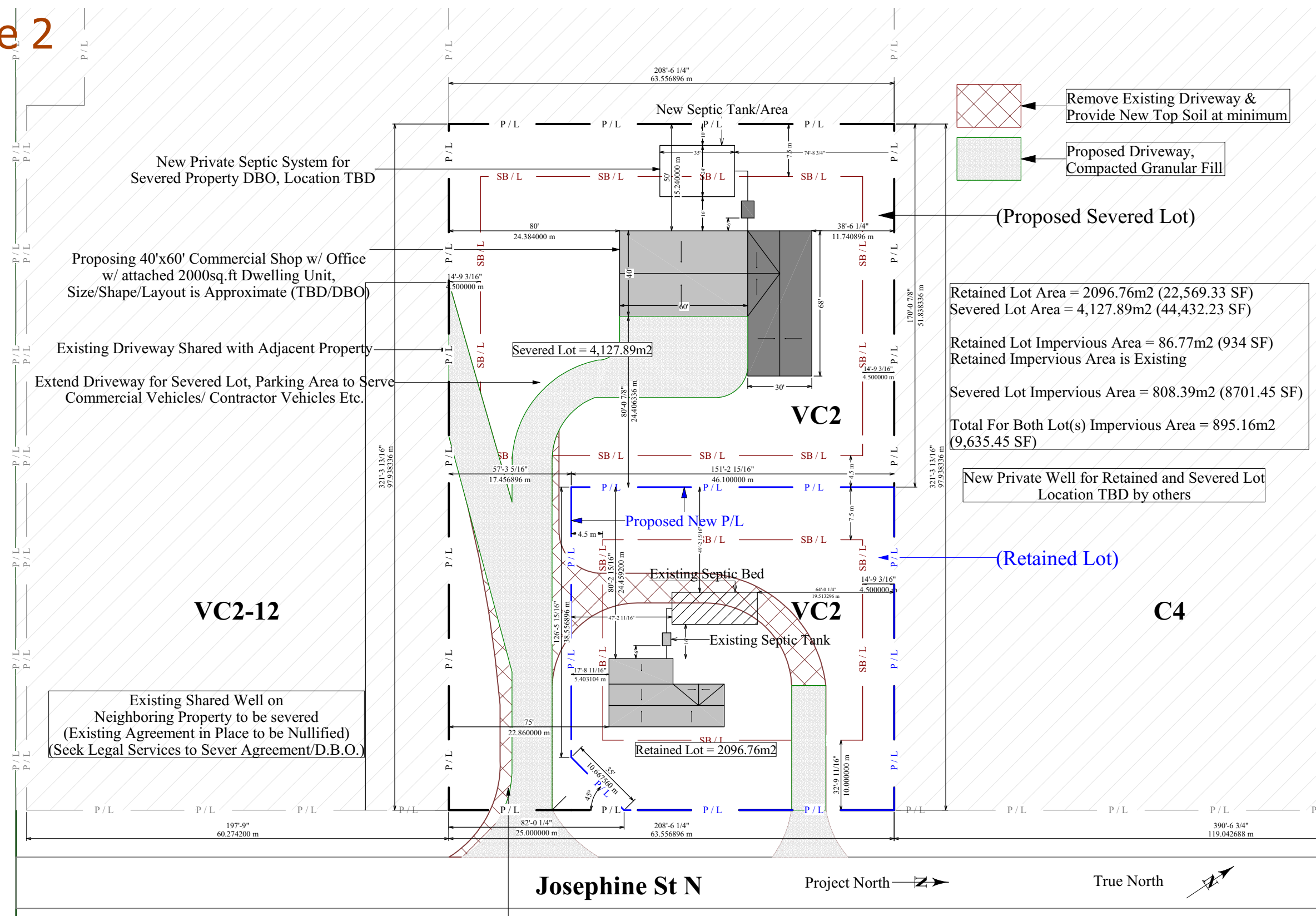
SITE PLAN NOTES;

# Figure 2

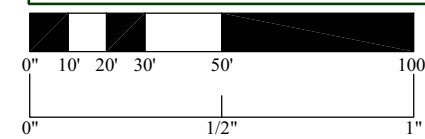
1. Dimensions to property lines are approximate. This is not a Legal survey.
2. Provide a minimum 2% slope for adequate drainage away from the new building.
3. Provide eaves-trough connections from down spouts to Storm drains or Field tile.
4. Septic System Design and location not included, Septic design to be done by others.
5. The Contractor is responsible for site safety, protection and signage required by Canada's Occupational Health and Safety Act, including regulations under the Act.
6. In addition to the above the contractor is responsible for protection of open excavations, site equipment and vehicles.
7. The contractor is responsible for environmental protection of the site in accordance with the Occupational Health and Safety Act. Including but not limited to site environmental barriers, the storage and handling of hazardous materials, disposal of hazardous materials and managing material safety data sheets.
8. The contractor is responsible for obtaining site locates prior to excavation. Utility locates are not available or provided on this plan.
9. Landscaping contractors shall coordinate all work with other trades prior to commencing and throughout the construction process.
10. Grading to be confirmed with owner/general contractor/ project manager prior to backfill and landscaping.
11. No trees shall be cut down, altered or transplanted without notifying the township/county having jurisdiction prior. Permission if required must be obtained before any work to trees is done.
11. Dimensions shown are in feet and can be converted to meters by multiplying by 0.3048

GENERAL NOTES;

1. This Site Plan shall form part of the documents required for Consent/Severance Application provided by the Owner and/or Registered Agent having authority by the owner to Apply for Consent/Severance Applications.
2. This Site Plan does not form part of a Building Permit Application and shall not be used for Construction or Building Permit Application as described in Section 8(1.1) of the Building Code Act
3. It is the responsibility of the owner/applicant for filing a complete application to the Planning & Development Department, this responsibility does not apply to Schultz Design & Drafting (the 'Designer').
4. The Designer is not responsible for any Fee's associated with any and all applications, associated to this plan.
5. The Designer is not responsible for any third party requirement to submit documents, reports, reviews, studies or statistics; including but not limited to engineering or architectural firm agencies for the purposes of this plan.
6. Any abovementioned requirements shall be at the expense of the owner/applicant.
7. The Designer is not responsible for any legal fee's or costs that are a result of appeals to the abovementioned Consent/Severance Application.
8. Use of this plan without the expressed written consent of Schultz Design & Drafting is not permitted.
9. This is not a legal survey. Service Locates have not been conducted and/or shared with the Designer and so are not included with this plan. It is not the responsibility of the Designer to attain service locates.
10. Existing Municipal Water and Private Septic System serving the retained Property. Separate Water and Private Septic to serve the Severed Property.



GIS Mapping Image N.T.S.



SCALE 1" = 50'

Existing Driveway to be Shared w/ Retained Lot

- SB/L — Setback Line
- P/L — Severed Property Line
- P/L — Retained Property Line

**Schultz Design and Drafting**

-48 Charles St - P.O. Box 1841  
Wingham ON NOG 2W0

njschultz@hotmail.com  
cell: 519-955-5938

THESE DRAWING ARE PROTECTED BY THE COPYRIGHT ACT OF CANADA AND AS SUCH ARE THE SOLE PROPERTY OF SCHULTZ DESIGN AND DRAFTING AND SHALL NOT BE COPIED, REDISTRIBUTED, PUBLICIZED OR OTHERWISE SHARED WITHOUT THE EXPRESSED WRITTEN CONSENT OF SCHULTZ DESIGN AND DRAFTING.

The undersigned has reviewed and takes responsibility for this design, and has the qualifications and meets the requirements set out in Div C of the Ontario Building Code to be a designer.

**Qualification Information**

Name: **Nathan Schultz** Signature: *Nathan Schultz* BCIN: **39303**

**Registration Information**

Firm Name: **Schultz Design and Drafting** Firm BCIN: **101620**

Client/Project

Stan & Jane Kikkert  
702 Josephine St N, Wingham ON  
Lot 24 Con VIII Morris-Turnberry

**Site Plan**

Scale: As per Plan

Date: September 18, 2022

Drawn By: Nathan Schultz

Project No. 2022-052

Date	Issued
09/18/22	Issued for Review
10/01/22	Issued for Review
10/08/22	Issued for Application
11/09/23	Issued for Application
02/05/24	Issued for Application
05/28/24	Issued for Application

Page

# S1

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council  
**PREPARED BY:** Trevor Hallam, CAO/Clerk  
**DATE:** September 3<sup>rd</sup> 2024  
**SUBJECT:** Fire Chief Appointment By-Law Update

---

### **RECOMMENDATION**

Staff recommend that Council consider passing by-law 40-2024 to update the appointment of the Fire Chief for the Municipality of Morris-Turnberry.

### **COMMENTS**

In February of 2024 Kent Readman resigned from his position of Fire Chief for the North Huron and Huron East fire departments, after serving in both roles under a shared service agreement since December 2022. Following his departure, former Chief Marty Bedard was appointed as interim Chief for the Huron East Fire Department, and Chad Kregar and Ken DeVries were appointed as interim Chief and Deputy Chief for the North Huron Fire Department.

Following a review of the shared service agreement, both Municipalities intend to employ Fire Chiefs independently for their own respective departments.

On August 13<sup>th</sup> the Municipality was notified by North Huron that Mr. Kregar and Mr. DeVries had been appointed to their roles on a permanent basis.

It is recommended that the Municipality's Fire Chief appointment by-law be updated to reflect the changes.

Council will be provided with an update on the hiring of a Huron East Fire Chief when further information is available.

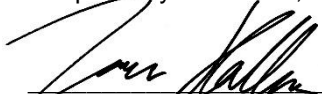
### **ATTACHMENTS**

1. Draft By-law 40-2024

### **OTHERS CONSULTED**

None

Respectfully submitted,



Trevor Hallam,  
CAO/Clerk



**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 40-2024**

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Being a by-law to appoint a Fire Chief and Community Fire Safety Officer for the Municipality of Morris-Turnberry.

---

**WHEREAS** the *Fire Protection and Prevention Act*, 1997, part 11 paragraph 6 (1) states that if a fire department is established for the whole or a part of a municipality or for more than one municipality, the council of the municipality or the councils of the municipalities, as the case may be, shall appoint a fire chief for the fire department;

**AND WHEREAS**, the *Fire Protection and Prevention Act*, 1997, Part 11 paragraph 2 (1)(a) states that every Municipality shall, (a) establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention;

**AND WHEREAS** the *Fire Protection and Prevention Act*, 1997, Part 11 paragraph 2 (2) states that in discharging its responsibilities under Subsection (1), a municipality shall, (a) appoint a community fire safety officer or a community fire safety team; or (b) establish a fire department;

**AND WHEREAS** the Council of the Municipality of Morris-Turnberry has entered into an agreement with the Township of North Huron for the provision of fire protection and prevention services;

**NOW THEREFORE**, the Council of the Municipality of Morris-Turnberry enacts as follows:

1. That Chad Kregar be appointed as Fire Chief and Community Fire Safety Officer for the Municipality of Morris-Turnberry;
2. That by-law 58-2022 is hereby repealed;
4. That this by-law will come into full force and effect upon its passing.

**Read a FIRST and SECOND time this 3<sup>rd</sup> day of September 2024**

**Read a THIRD time and FINALLY PASSED this 3<sup>rd</sup> day of September 2024**

---

Mayor, Jamie Heffer

---

Clerk, Trevor Hallam

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council  
**PREPARED BY:** Trevor Hallam, CAO/Clerk  
**DATE:** September 3<sup>rd</sup>, 2024  
**SUBJECT:** Municipal Grant and Donation Policy Review

---

### **RECOMMENDATION**

That Council consider the recommended amendments to the municipality's Grant and Donation Policy, and provide direction to staff to return a by-law to repeal and replace the current policy with an amended version.

### **BACKGROUND**

At a special budget meeting on January 9<sup>th</sup>, staff were directed to review the municipality's grant and donation policy to ensure it aligns with Council's direction at the meeting regarding the grant and donation applications received for 2024. The discussion was initiated by a donation request from a not-for-profit charitable organization. Council suggested that the group was, through some of its projects, duplicating the work of the Community Safety and Wellbeing Oversight Committee. Further, in previous years Council had chosen not to contribute to organizations that individual ratepayers can choose to contribute to independently.

### **COMMENTS**

Staff have completed a review of the current grant and donation policy, adopted by Council in 2020. The policy was developed to establish a process for the application for financial support from Council, either by direct contribution or through financing support if the request is for the construction, repair or upgrade of a facility that provides benefits to the residents of the municipality.

Eligibility criteria were omitted from the 2020 policy, giving Council the greatest amount of flexibility possible to consider requests that may be received. Based on the direction from Council in January, staff recommend including some broad eligibility criteria. This would benefit Council in potentially limiting the number of applications being received and considered, particularly those that have not received support in the past, and would benefit the organizations submitting applications by making Council's priorities clear, and allowing them to make an informed decision as to whether an application is appropriate and likely to be considered.

A draft of recommended eligibility criteria is below. It is recommended that this be inserted to the existing policy as an additional section, following the general provisions.

#### **2.0 ELIGIBILITY**

- 2.1 To be eligible for consideration under this policy, applications must broadly conform to the following criteria;
- a) Shall not be made by a municipal, provincial or federal body.
  - b) Shall not be made by a registered political party or affiliate thereof.
  - c) Shall not be made for an event or initiative already receiving funding, either directly or indirectly, from the municipality.
  - d) Must be made by a group whose primary focus is local, being within the municipality or Huron County.
  - e) Must be for an event or initiative that preserves, celebrates or raises awareness about the history, and/or past or present culture of the municipality.
  - f) Must be for an event or initiative that celebrates, promotes or contributes to vocational or academic excellence of residents of the municipality.
  - g) Must be for an event or initiative that is unique and does not duplicate the efforts of another event or initiative.

If council chooses to accept the addition of this section to the policy, it is also recommended that corresponding amendments be made to other sections, as follows:

#### **1.0 GENERAL**

- 1.6. Notwithstanding any provisions of this policy to the contrary, the discretion of Council shall prevail.



**2.0 DONATION/GRANT REQUEST PROCEDURE**

- 2.3. Upon receipt, applications shall be assessed for eligibility by the Clerk and Treasurer. Where an application has been deemed ineligible, the applicant shall be informed and the application shall not be presented to Council.

No further changes to the policy are recommended at this time.

**ATTACHMENTS**

- 1) Grant and Donation Policy (06-2020)

**OTHERS CONSULTED**

None.

Respectfully submitted,

  
Trevor Hafam  
CAO/Clerk



**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 6-2020**

---

Being a by-law to establish a policy for the provision of donations and grants by the Council of the Municipality of Morris-Turnberry.

---

**WHEREAS** by Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 provides that municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Council of the Corporation of the Municipality of Morris-Turnberry deems it necessary and prudent to establish a policy for the provision of donations and grants by Council;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

**1. GENERAL**

- 1.1. Council may authorize a donation or grant to a community group or initiative at its sole discretion, subject to budgetary constraints.
- 1.2. Council may, at its sole discretion and through approval in the annual municipal budget or at any other time by resolution;
  - a) initiate donations or grants to any group or initiative
  - b) continue to issue donations or grants to any group or initiative on a recurring basis;
  - c) waive the requirement for a complete request submission as detailed below.
- 1.3. The authorization of a grant or donation by Council shall be one time only and does not guarantee, nor shall it be construed to imply, equal or any support in future years.
- 1.4. Where Council chooses to provide any donation or grant on a recurring basis without the need for further applications, notice of such will be issued in writing to the administrator of the community group or initiative.
- 1.5. Donations and grants may include but are not limited to:
  - a) monetary contributions;
  - b) the use of municipal property or facilities at no cost;
  - c) the waiving of fees;
  - d) the support of municipal staff;
  - e) the supply of equipment;
  - f) the supply of materials; or
  - g) any other in kind contribution deemed appropriate by Council.

**2. DONATION/GRANT REQUEST PROCEDURE**

- 2.1. Complete requests for donations or grants must be submitted to the Clerk no later than the last Friday in November for consideration in the following year's budget.

- 2.2. To be considered complete, requests for donations or grants must include:
- a) A complete donation/grant application form, attached hereto as Schedule 'A';
  - b) A detailed description of the requesting group and its goals or mandate;
  - c) A detailed description of the initiative or project, including any budgeting information, quotations or estimates;
  - d) An explanation of how the initiative or project will benefit residents of Morris-Turnberry;
  - e) If the project is capital in nature, details of no less than one alternative for the project, should the requesting group not secure sufficient funds for the preferred option.
  - f) An explanation of why any of the above cannot be provided.

### 3. FINANCING

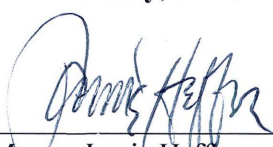
- 3.1. Where the donation or grant being requested is monetary in nature and is for capital construction of, or upgrade or repair to a facility that provides demonstrable benefit to residents of Morris-Turnberry, short term financing by the municipality may be authorized by Council in lieu of a donation or grant.
- 3.2. Any amount financed by the Municipality shall be repaid in full over a term to be determined by Council.
- 3.3. The interest rate for any amount financed by the Municipality shall be equal to the interest rate paid by the Municipality.
- 3.4. To be considered complete, requests for financing must include
- a) A complete donation/grant application form, attached hereto as Schedule 'A'
  - b) A detailed description of the requesting group and its goals
  - c) A detailed description of the initiative or project, including any budgeting or quotations for the initiative or project.
  - d) An explanation of how the initiative or project will benefit residents of Morris-Turnberry;
  - e) Details of no less than one alternative for the project, should the requesting group not secure sufficient funds for the preferred option.
  - f) An explanation of why any of the above cannot be provided.


### 4. REPEAL PREVIOUS BY-LAWS

- 4.1. By-law 113-2017 and all previous by-laws, resolutions and policies and parts of by-laws, resolutions and policies inconsistent with the provisions of this by-law regarding the provision of donations and grants by the Council of the Municipality of Morris-Turnberry are hereby repealed.

**Read a FIRST and SECOND time this 18<sup>th</sup> day of February, 2020.**

**Read a THIRD time and FINALLY PASSED this 18<sup>th</sup> day of February, 2020.**

  
\_\_\_\_\_  
Mayor, Jamie Heffer

  
\_\_\_\_\_  
Clerk, Trevor Hallam

Schedule A - 6-2020

**Donation or Grant Request**

Organization Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Registered Charitable Number \_\_\_\_\_

**Primary Contact**

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email \_\_\_\_\_

Registered Charitable Number \_\_\_\_\_

**Name of the project or initiative**

\_\_\_\_\_

\_\_\_\_\_

**Description of the project**

\_\_\_\_\_

\_\_\_\_\_

**Type of assistance or amount requested**

\_\_\_\_\_

\_\_\_\_\_

**Community benefit**

\_\_\_\_\_

\_\_\_\_\_

**Other funding sources**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





## News Release

### **Rural Municipal Leaders Support 'Solve the Crisis' Campaign to Address Homelessness and Mental Health**

Sunday, August 18, 2024

**City of Ottawa** - Representing 230 municipalities and over 2.6 million people across Ontario, the [Western Ontario Wardens' Caucus](#), [Eastern Ontario Wardens' Caucus](#), , and Eastern Ontario Mayors' Caucus join the call to action around the ['Solve the Crisis' Campaign](#), led by the [Ontario Big City Mayors](#).

During their joint meeting at the start of the Association of Municipalities of Ontario (AMO) 125<sup>th</sup> Conference, the three caucuses are stating their collective support around the need for the Ontario and Federal Governments to take immediate and targeted action to help solve the crisis around homelessness and mental health.

There is a homelessness and mental health crisis happening on streets across our communities, small and big, rural and urban. Municipalities continue to step up, but do not have the tools, expertise or capacity to fully address the intersectional and complex issues around housing, homelessness, health care, and social services.

We appreciate the actions that both the Federal and Ontario Governments have taken to-date including Ontario's Roadmap to Wellness, the creation of the Homelessness Prevention Program, and investing in youth wellness hubs. But we need to do more to 'Solve the Crisis' together as government partners, and we need to act swiftly.

As municipalities continue to raise, the rising number of homeless encampments and the human toll of the opioid crisis are a symptom of deeper system failures that hurt Ontario's overall social and economic prosperity. The WOWC, EOMC, and EOWC will be sending a letter to Premier

Ford to further underscore the need for a [Social and Economic Prosperity Review](#). We need a municipal fiscal relationship that supports the foundations of a strong economy, sustainable communities and quality of life that reflects modern day and front-line realities.

Organizations and Ontarians can join the call to support the 'Solve the Crisis' campaign by visiting [www.solvethecrisis.ca](http://www.solvethecrisis.ca).

## Quotes

"As Chair of the WOWC, I see the impacts first-hand around the homelessness and mental health crisis. Municipalities have been working tirelessly on the front-lines to address complex issues. We want to build safe, health communities and the only way to do so is to work together. Let's step up and 'Solve the Crisis' together." – **WOWC Chair, Glen McNeil, Warden of Huron County**

"In communities of all sizes, not just big cities, people are unhoused, suffering and dying. We need to help them and municipalities do not have the financial tools and resources to do it alone. It is time to take action to 'Solve The Crisis' together with municipalities, the Ontario Government, the Federal Government, and community partners at the table." – **EOWC Chair, Peter Emon, Warden of Renfrew County**

"This is something we (the Eastern Ontario Mayors' Caucus) have been pursuing, over the last year: the need for substantial investment by both the Government of Ontario and the Government of Canada, to deal with this unprecedented humanitarian crisis that all municipalities are now facing." – **EOMC Chair, Jeff Leal, Mayor of the City of Peterborough**

## About our organizations

### [Western Ontario Wardens' Caucus](#)

The Western Ontario Wardens Caucus Inc. (WOWC) serves as a unified voice for the 15 upper and single tier municipalities in Southwestern Ontario, advocating for their collective interest. Through collaborative efforts, WOWC works to address the unique challenges faced by rural and small urban

communities, playing a pivotal role in shaping policies and initiatives that positively impact the region's 1.6 million residents.

### [Eastern Ontario Wardens' Caucus](#)

The Eastern Ontario Wardens' Caucus Inc. (EOWC) is a non-profit organization advocating for 103 small urban and rural municipalities across Eastern Ontario. The EOWC covers an area of 50,000 square kilometres, serving 800,000 residents. For more than 20 years, the EOWC has gained support by speaking with a united voice to champion regional municipal priorities and work with the government, businesses, non-profit organizations, Indigenous leaders, the media, and the public.

### [The Eastern Ontario Mayors' Caucus](#)

The Eastern Ontario Mayor's Caucus (EOMC) is comprised of ten Eastern Ontario municipalities that advocate for the region's needs and priorities, especially in the areas of health care, infrastructure, and economic development. The caucus works collaboratively with other levels of government, health care providers, community organizations, and interest holders to address the challenges and opportunities facing Eastern Ontario.

### [Ontario Big City Mayors](#)

Ontario's Big City Mayors (OBCM) is an organization that includes mayors of 29 single and lower-tier cities with a population of 100,000 or more, who collectively represent nearly 70 percent of Ontario's population. OBCM advocates for issues and policies important to Ontario's largest cities.

## **Media Contact**

Executive Director, WOWC  
Kate Burns Gallagher  
[kate@wowc.ca](mailto:kate@wowc.ca)

Chair, WOWC  
Glen McNeil  
[info@wowc.ca](mailto:info@wowc.ca)

Chair, EOWC  
Peter Emon  
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Chair, EOMC  
Jeff Leal  
[jleal@peterborough.ca](mailto:jleal@peterborough.ca)

Chair, OBCM  
Marianne Mead Ward  
[chair@obcm.ca](mailto:chair@obcm.ca)

Executive Director, OBCM  
Michelle Baker  
[michelle@obcm.ca](mailto:michelle@obcm.ca)





FOR IMMEDIATE RELEASE  
August 28, 2024

**SPOKESPERSON:** Glen McNeil, Warden  
519.524.8394 x3224  
[warden@huroncounty.ca](mailto:warden@huroncounty.ca)

## Huron County Accessibility Awards Nominations Now Open

**Huron County, Ontario** – Each year, the Huron County Accessibility Advisory Committee (HCAAC) Awards recognize and celebrate individuals and organizations that demonstrate a commitment to accessibility and inclusivity in Huron County. These awards honour those who actively work to remove barriers, enhance accessibility, and foster a more inclusive community. The HCAAC Awards consist of two distinct honours:

### **Sandra Thompson Memorial Accessibility Champion Award**

This award was established by HCAAC in 2022 to honour the memory of Sandra Thompson and to celebrate the International Day of Persons with Disabilities. Sandra Thompson was a devoted advocate for accessibility in Huron County, inspiring others to enhance accessibility in the community. She served as the County of Huron's Accessibility Coordinator until 2016 and was a proud resident of the Bluevale area.

This award honours an individual in Huron County who:

- Shows exceptional dedication to promoting accessibility.
- Demonstrates strong leadership in advancing accessibility.
- Works to create a more inclusive community.
- Makes a significant impact on the lives of people with disabilities.

To make a nomination for the Sandra Thompson Memorial Accessibility Champion Award, please visit:

<https://forms.office.com/Pages/ResponsePage.aspx?id=FEfutWtAUUmn9TzilBP1QJQeGr4O3hJmXbeg4UtmM1UQlRZUudCQ1VMVzg0T1VKSktWMTdLUkZHNS4u>

### **Award of Merit for Barrier-Free Access**

This award recognizes outstanding contributions to creating spaces and experiences that remove barriers and foster a more inclusive community. This award honours those who have demonstrated excellence in designing spaces, products, or services that enhance accessibility for people with disabilities. It celebrates a commitment to innovation and design that promotes inclusivity and equity. This award has two categories:

- **Public:** The Public category honors efforts made by governmental bodies, non-profit organizations, and public institutions to create inclusive and accessible environments for all members of the community.
- **Business:** The Business category recognizes private enterprises that have demonstrated a commitment to accessibility, ensuring that their spaces, products, and services are welcoming and accessible for people with disabilities.

To make a nomination to the Award of Merit for Barrier-Free Access please visit:

<https://forms.office.com/Pages/ResponsePage.aspx?id=FEfutWtAUUmn9TzilBP1QJQeGr4O3hJmXbeg4UtmM1UMTI5WkE0Slc4OTc0U0k3NTBFWU83OTJZWS4u>

Please submit nomination forms no later than 11:59 PM on Sunday, September 15, 2024. If you require assistance, please email the County of Huron Accessibility Coordinator at [accessibility@huroncounty.ca](mailto:accessibility@huroncounty.ca) with the subject: Nomination Form Assistance.



President: *Murray Workman*

Office Administrator: *Lori Gordon*

42 First Ave, Clinton, ON N0M 1L0 519-482-9642/1-800-511-1135 ph  
519-482-1416 fax [ofahuron@tcc.on.ca](mailto:ofahuron@tcc.on.ca) [www.hcfa.on.ca](http://www.hcfa.on.ca)

To Council of the County of Huron,

The Huron County Federation of Agriculture (HCFA) works in an advocacy role on behalf of our farm family members. We represent over 2000 farm families in Huron County and are committed to a profitable, vibrant, and sustainable future for farm families.

A recent decision by Huron County Council will permit the severance of two residential (non-farm) lots from an existing farm property in Howick Township. The potential severed lots in this case are not a surplus dwelling application. These severances are clearly new residential lot developments in an area zoned agricultural. The 2020 Provincial Policy Statement (PPS) issued under the Planning Act provides policy direction on land use planning matters, including lot creation. The Planning Act requires that Committee of Adjustment decisions on land use planning matters be consistent with the Official Plan, and by extension the PPS. The recent decision regarding the severance of these two lots is clearly prohibited by the Provincial Policy Statement and is contrary to the Official Plans of both the County of Huron and the Municipality of Howick. The Official Plans both had an opportunity for public consultation and therefore should be upheld as the consensus of the local population.

The HCFA would like to explain some of our concerns with this decision and the importance of following planning practices that protect our prime farmland and the businesses therein.

This severance is one case in Howick Township however we are concerned that it could become a precedent for future severances of residential lots from land zoned agricultural. When the Official Plans and PPS are not followed the question arises as to what criteria is used for decision making.

Residential lot creation in agricultural areas has a history of controversy and the negative impacts for agriculture include fragmentation of the agricultural land base, increased conflicts between neighbouring land uses, risk of inflating farmland prices and increasing cost to municipalities.

Small residential lot creation will contribute to farmland fragmentation by turning farmland into small rural parcels that diminish the flexibility afforded by large continuous areas of farmland.

Residential lots in prime agricultural areas increase the incidence of land use conflicts and may impede future opportunities for surrounding agricultural operations. Examples of conflicts between contrasting land uses may include situations where there are misunderstandings regarding normal farming practices, or complaints about noise, odours, and dust and the use of equipment on roads. The creation of these lots also creates restrictions on where neighbouring

farm properties can build livestock barns due to Minimum Distance Separation (MDS) requirements.

The current neighbours have indicated they may accept the land use change, because it will not impact their plans; however it will limit livestock building placement for future owners of these farm properties.

The Planning Report that Huron County Council received concerning these two lot severances, did not contain detailed information, or mapping, that shows how these lots will limit the establishment or expansion of neighbouring livestock/poultry barns. We feel these residential lots will have a restrictive impact on the location of future livestock/poultry buildings on surrounding farm parcels. We request that a more detailed analysis, with mapping of the MDS limits these two residential lots will impose, be developed by Planning Staff, and reviewed by Council.

We are also concerned regarding the speculative investment that unnecessary severances could drive, as it will make farms even more unaffordable for the next generation of farmers.

Over half of Canada's prime soils are in Ontario, and that farmland takes up less than 5% of Ontario's land base. Agricultural production is the most valued and best use of prime agricultural land. The Census of Agriculture (2021) tells us that over the last 20 years, Ontario has lost a farmland area that is equivalent to roughly the entire size of the greater Toronto area, over 1.7 million acres. Recent decisions in some of the urban areas are expected to show that going forward these numbers will not be decreasing. The continued loss of farmland undermines the ability of farms to produce the quantities of food we require with the quality we desire. We are proud to say that Huron County is the most agriculturally productive area in Ontario, and we wish to maintain that productivity.

The Ontario Federation of Agriculture (OFA) recommends that further emphasis be placed on intensification and redevelopment by setting fixed boundaries. We also support intensification and redevelopment inside current settlement areas and these areas be allowed to expand into agricultural lands only after exhausting development opportunities within their existing boundaries. There is currently residential zoned land in Huron County, and in Howick Township that is not currently utilized for residential development. Directing residential growth to settlement areas, benefits both agriculture and municipalities. Housing needs can be met in these settlement areas on a much smaller land base. This ensures efficient use of municipal infrastructure investments and reduces costs to provide services. Responsible land use planning is critical to balancing the needs of our growing communities and to ensure that our agricultural sector thrives today and in the future.

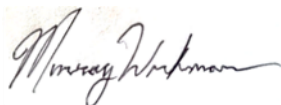
We also wish to remind you that there are options to permit housing on farm operations without creating additional lots. There are plenty of innovative opportunities to permit family-owned farms to create additional dwellings units on farm properties.

At the April 11th, 2018, Huron County Committee of the Whole meeting the HCFA was a delegation and discussed the OFA's Producing Prosperity Campaign. The HCFA valued the support we received from the Council at that time and appreciated that the Council acknowledged the importance of agriculture as an economic driver in Huron County. Agriculture in Huron County continues to be an economic power with 3.2 billion in farm cash receipts and employing over 47,000 people according to the 2021 census. Huron County Council is in a position to help us maintain and grow the economic contribution from agriculture through forward thinking and responsible planning decisions.

The Huron County Federation of Agriculture is committed to a profitable, sustainable, and vibrant future for agriculture in Huron County. These attributes are reliant on how much we all value agriculture in our area.

Valuing agriculture means the preservation of farmland, as well as the protection of farming areas from the intrusion of incompatible uses, such as non-farm residential dwellings and other uses that are sensitive to, or could impact normal agricultural practices now, and in the future.

Hopefully we can make agriculture a priority and protect the land base, and restrict incompatible neighbouring uses within the agricultural zones, that farming in Huron requires. We are seeking a commitment that councilors will continue to work with planners to make this happen and work with us to protect farmland and agriculture zoned areas for long term agricultural uses, and direct non-agricultural uses to settlement areas.



Thank you,

Murray Workman HCFA president

Copy:

Municipalities of Ashfield Colborne Wawanosh, Bluewater, Central Huron, Howick, Huron East, Morris Turnberry, North Huron and South Huron as well as the Town of Goderich

Huron County Planning Department

Lisa Thompson, MPP Huron Bruce

Rob Flack Ontario Ministry of Agriculture, Food and Agribusiness

Lisa Thompson, Ministry of Rural Affairs

Paul Calandra Ministry of Municipal Affairs and Housing

Ontario Federation of Agriculture Board of Directors, Policy/Research Staff

August 12, 2024

Mayor Jamie Heffer  
Municipality of Morris-Turnberry  
jheffer@morristorynberry.ca; thallam@morristorynberry.ca

**Notice of Commencement of Impact Assessment  
Submission of Bruce C Initial Project Description**

Dear Mayor Heffer and Council:

Bruce Power has submitted an Initial Project Description to the Impact Assessment Agency of Canada for the Bruce C Project. The project is a proposed expansion of the nuclear fleet on the Bruce Power site. We encourage you to review the Bruce C Initial Project Description and submit comments to the Impact Assessment Agency of Canada during their public comment period which is now open and ends on September 12, 2024. More information can be found in this [public notice](#).

The Bruce C Initial Project Description can be accessed [here](#) on the *Canadian Impact Assessment Registry*.

The Initial Project Description is the first step in the federal Impact Assessment process and reflects feedback received by Bruce Power in early engagement activities. Engagement opportunities will be organized by Bruce Power throughout the Impact Assessment and communicated through local media, social media, and our website at [brucepower.com/brucec](http://brucepower.com/brucec).

**Project Description and Purpose**

The Bruce C Project is a proposed expansion of up to 4,800 MW of nuclear generating capacity on the Bruce Power site. The project considers several potential reactor technologies and will be sited within the existing fenced and secured 932-hectare Bruce Power site, along with new intake and discharge structures in Lake Huron. Through the federal integrated impact assessment process, Bruce Power will study environmental, health and socio-economic impacts of the project and involve Indigenous, municipal, and public engagement. Electricity demand in Ontario is expected to grow rapidly in the coming decades and while there has been no decision to advance a new build at Bruce Power, completing the Impact Assessment for the Bruce C Project would create an option for future electricity planning. Learn more about the project in this [overview document](#).

**Impact Assessment Process**

The Impact Assessment is led by the Impact Assessment Agency of Canada (IAAC) in collaboration with the Canadian Nuclear Safety Commission (CNSC). IAAC and CNSC will assess the impact that the Bruce C Project would have on the environment, Indigenous Nations and Communities, and local municipalities. If the Government of Canada determines that the project is of public interest, a licence to prepare site will be issued as part of the integrated assessment process. Should the province of Ontario and Bruce Power choose to proceed with a new build on Bruce Power's existing site, additional permitting and licensing activities would be required.

If you have any questions related to the project, please don't hesitate to reach out.

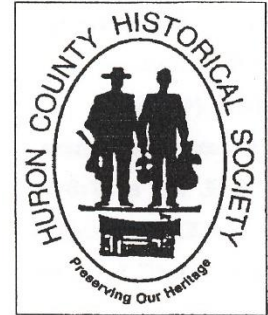
Regards,



James Scongack  
Chief Operating Officer & Executive Vice-President  
Bruce Power  
[James.scongack@brucepower.com](mailto:James.scongack@brucepower.com)

***The Huron County Historical Society***  
***P O Box 3***  
***Goderich Ontario N7A 3Y5***

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August 15, 2024

Mayor and Council  
Municipality of Morris-Turnberry  
PO Box 310, 41342 Morris Rd  
Brussels, ON  
N0G 1H0

Dear Mayor Heffer and Members of Council:

The Huron County Historical Society is committed to educating local citizens and visitors about the history of this beautiful county and to preserving this rich heritage for future generations. Of course, this includes the commemoration of those from Huron County who served in past conflicts and particularly those who gave their lives for the freedoms we enjoy today.

We noted with interest the recent article concerning your discussion about the memorial gates at the Turnberry Conservation Area and their need for significant repairs. We certainly understand that these repairs will be costly. At the same time, we believe that there is a desire by the public to hold onto their community history and that includes monuments to the men and women who defended those threatened in the World Wars. We see evidence of this in the quick support of Huron County Council for the book *For One Fleeting Dream of Right* by David Yates and Conrad Kuiper. This book will focus on Huron County Cenotaphs and could include the memorial gates.

As a Society, we commend the past efforts in Morris-Turnberry to commemorate the lives of those who served, and we strongly encourage you to restore the memorial gates so they will remain a legacy in your community for years to come.

Sincerely,

A handwritten signature in cursive script that reads 'David Armstrong'.

David Armstrong, President 2023-24

C: Trevor Hallam, CAO/Clerk  
David Yates

Wingham and Area Historical Society  
Warden McNeil and Huron County Council



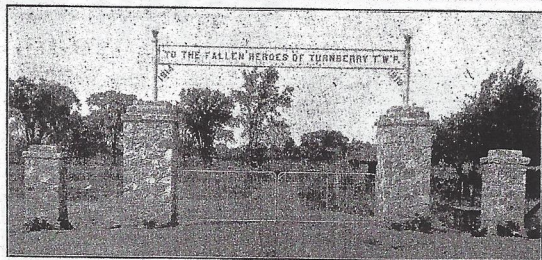
# The Wingham Advance-Times

With Which is Amalgamated The Gorrie Vidette and Wroxeter News.

Single Copies, Five Cents.

WINGHAM, ONTARIO, THURSDAY, OCTOBER 18th, 1928

Subscription



## TURNBERRY TOWNSHIP PAY TRIBUTE TO THE GALLANT DEAD —MEMORIAL GATES UNVEILED BY COL. H. B. COOMBE

Turnberry Township's tribute to the memory of its fallen heroes in the great war was unveiled by Col. H. B. Coombe of London, on Wednesday last and formed one of the most interesting features incident to the Fall Fair. Mr. I. J. Wright, Chairman of the ceremonies and after Wingham Band played "O Canada", Rev. Mr. Walden of Bluevale offered the invocation prayer. Col. Coombe in his opening remarks expressed his appreciation of the distinction and honor in being asked to officiate at this honoured and sacred occasion. The beautiful gates, made possible by the devoted energies of the Women's Institute and the support of the Council, were indeed a fitting tribute to the memory of the Turnberry boys, who answering their country's call, had given their best and all in its defence and for the protection of womanhood of this land. Their death, sad but glorious, had been for one

specific purpose, to retain Canada as a part of the British Empire, the exponent of liberty, justice and defence of her pledged word. He did not agree with those who argued our boys died in vain, if the Great War did not end war for all time. No doubt the future would bring new causes for fresh combats between nations, it was ever thus, one nation to rise up against another. Canada's 60,000 fallen heroes, in France and Flanders are shining, if silent, evidences of a devotion to duty to end the great war, to see justice triumph and the cause of right not might established. He had pleasure in unveiling this unique and suitable memorial, and as the flags dropped, Kenneth Carter sounded the "Last Post." Rev. F. W. Schaffter offered the closing prayer, after which the Band played the National Anthem.

The gates are of red granite, nicely cut, and laid with recessed mortar and bear a very substantial and im-

posing appearance. At the top of the larger pillars are electric lights, and from one pillar to another reaches a grill work carrying brass letters "To The Fallen Heroes of Turnberry Township." The masonry work was done by Mr. Trillier of London.

Following are the names of the fallen sons of Turnberry:—

Wm. Hall, Bluevale, Walter Burgess, Bluevale, James F. McNaughton, Wroxeter, Colin McNaughton, Wroxeter; William Marshall, Glennan; David Alvin Hastings, Glennan; Bert Ellis, Wingham, Roy Casemore, Wingham, Gordon Adair, Wingham, William Gould, Wingham, Alfred Pullen, Wingham, Christopher Wright Wingham, William Wright, Wingham, The Unknown Soldier. X

Principal Fosdick marched his pupils to the grounds, when, as they entered the gates, each deposited a bouquet—a sweet and tender thoughtfulness of the import of the day's proceedings.

**KEEP THIS IN MIND**

# **Wingham Fall Fair**

## **October 9 and 10**

---

**"Extra Special"**

**HON. JOHN S. MARTIN**

— and —

**COL. H. B. COOMBE**

Will unveil

## **THE NEW MEMORIAL GATES**

Erected in memory of the Boys of Tumberry who gave their  
lives in the World War.

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**DON'T OVERLOOK THESE ATTRACTIONS**

### **DOMINION GOV'T. AGRICULTURAL EXHIBIT**

This Exhibit has been secured, at great expense to the Government, and  
is most instructive to all those who are interested in Agriculture, and its results.

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**Horseshoe Pitching - - Strong Team Pulling**  
**Hurdle Races - - Boys' Judging**

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**Over \$1200 in Prizes - Wingham Band in Attendance**

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**MAKE IT A POINT TO COME.**

**BRING YOUR EXHIBITS.**

# AGENDA of Bluevale Community Committee

Meeting date: July 3, 2024

**Call to order:** A general meeting of the Bluevale Community Committee was held in Bluevale Hall on July 3, 2024. The meeting convened at Bluevale Hall. Chairman: Randy Greenaway, with Katie Clark acting as secretary.

**Members in attendance:** Randy Greenaway, Katie Clark, Ken Thompson, Wayne Whalen, Betty Ortlieb, Spencer Shaw, Tyler Verbeek, Jamie Caswell, Greg Nicholson, Alex Henderson

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## ***Minutes Review:***

## **Financial Update**

Accounts \$84,061.10 (July 3, 2024)

**Available Funds: \$32,657.32**

\$84,061.10(in account)-\$51,403.78(homecoming money)=**\$32,657.32 (available funds)**

## **[Homecoming Ledger Form](#)**

*(- money set aside for playground/town improvements- totaling \$10,949.12)*

\$7005.68 Available for playground/ball park improvements)

## **[Playground Funds Information](#)**

Unfinished Business		Action/person in charge
1	Roof Approx. cost Looking for quotes Inquired with township re: funding this <i>Nothing to report</i>	Randy Greenaway  (Kevin messaged Trevor about this)

2	<p><b>Countertop for bar upstairs</b> Decided it would be easier to find a new/used piece of countertop to fit the bar upstairs rather than make the piece we have fit it.</p> <p>-keep an eye out for chunks of countertop for the bar upstairs and prices.</p> <p><i>Will not be completed before homecoming.</i></p>	Randy Greenaway
3	<p><b>Inspection Report</b> -nothing to report</p>	
4	<p><b>Ball Park</b> 4 foot extension to the fence at the ballpark diamond. <i>Expected date of completion: after homecoming</i></p>	Wayne Whalen Ken Thompson
5	<p><b>Playground equipment</b></p> <p>Waiting to be inspected (Mike Alcock)</p> <p>Possibly a grand opening - could include with Homecoming activities</p> <p>A few things to be completed - Swings change the spacing to maybe 2 swings -hood was loose on the double slide -some things need to be sanded and repainted -The surface needs to be expanded around the playground -Recommended that we rotate it twice a year so that it does not get packed down -Take swings down for the winter - need bearings again - adjust the length of the chains</p> <p>Sign for closer to the playground listing what to do in an emergency - Randy will forward the signage requirements to Katie *Proper address</p> <p>-check with other communities and what their signs say - Trevor will let us know what to put on it and where to order from.</p> <p>Need to order swings 2 and chains - ABC recreation Mike 519-754-5365 2 swings - clamps that go around the pipes(2 3/8 size for clamps ) <b>**need to order**</b></p>	<p>- Randy will call Barry to organize this week about items that need to be fixed</p> <p>Randy Greenaway/Trevor</p> <p>Spencer Shaw</p> <p>Katie Clark <b>**Call on Thursday-should try to complete before homecoming</b></p>

6	<p><b>Tractor Pull/Cornhole Tournament Summary Report</b>          -Need Receipts to complete this, then we will have a total of profits made to donate to Homecoming Funds.          (Johnny has receipts: Ice receipt- Spencer Neil- Propane          Cornhole Prizes \$160, \$80- monies taken from the cornhole registration funds)</p>	Katie Clark
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<b>New Business</b>		<b>Action/Person in charge</b>
1	<p><b>Hall Rentals</b>            Wed July 3- BCC Meeting/Homecoming Meeting            Wed July 17-Homecoming Meeting            Wed July 31- Homecoming Meeting</p> <p>Pavilion/Ball Park Rentals:            July 20            July 28            August 3,4</p>	Katie Clark -will clean before and after events
2.	<p><b>Fishing Derby</b>            Sunday July 7th (End of family Fishing Week)            8am-11am            Registered with the Ontario Family Fishing Foundation - will send some freebies to hand out            Prizes x2            Lures (order in advance)            Food- hotdogs/water/freezies            Activities (colouring/books/bubbles)            First Aid Kit            Hand wash station            Porta Potty/Hand wash station will be delivered for Sunday            *Ken will bring over the picnic tables, table and BBQ            *Jamie will bring floatation devices</p>	Katie Clark             Ken Thompson  Jamie Casewell
6.	<p><b>Chair/Table Rentals from the Hall</b>            -Procedure for doing this?            -Suggested donations/hall rental            -Hall can not be rented during this time as there is no tables available            *going forward we do not rent out the tables</p>	

	<p>and chairs as it is hard to monitor if use of chairs is indoor/outdoor and someone has to be present to allow them in to get and return the items to the hall.</p>	
7.	<p><b>Defibrillator</b>  Kevin will look again into the Township perhaps paying for 1/2 of the defibrillator machine or some grants available, if any.</p> <p>Greg said that we are able to borrow one from the township for the homecoming weekend, he will pick up and return.</p>	<p>Ken Thompson  Kevin Frieburger  Greg Nicholson</p>
8.	<p><b>Picnic tables</b>  Ken ordered 10 frames @ \$110/frame  -will price out the wood (approx \$220/table)  -hoping to have completed for homecoming</p>	<p>Ken Thompson</p>
9.	<p><b>Alcohol Policy Signs</b>  Katie will contact Kim Johnston at the Township office to have signs sent out, possibly laminated</p>	<p>Katie Clark</p>
10	<p><b>Volunteers</b>  Mentioned that Jen &amp; Bob Dickert would like to volunteer  Contact info: 519-357-1097</p>	
11	<p><b>Pavilion</b>  Aex wondered if we could extend the edges of the pavilion, reason being that when you are cooking for events there is a drop that you have to step down and the grass becomes slippery from the grease.</p> <p>-Suggested putting gravel around the edges or cementing  -suggested to create a cemented ramp off of the sides, possibly could get an accessibility grant to accomplish this (Kevin will inquire for us if there are any available)  -Decided to wait to hear about any grants before proceeding with any further plans.</p>	<p>Alex Henderson  Kevin Frieburger</p>
12	<p><b>Cleaning Hall</b>  Betty wondered who we contact about pressure washing the Hall, it needs to be completed prior to Homecoming  BCC members said that volunteers are to do</p>	<p>Ken Thompson  Wayne Whalen</p>

	<p>this, not the township Ken and Wayne said that they would attempt it prior to Homecoming</p> <p>Carpet Cleaning Katie asked if we could have the carpets professionally cleaned before Homecoming- it was approved (if the company can come before, if not then still book a time to have them cleaned after)</p>	Katie Clark
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**Adjournment:**

Moved by: Ken Thompson  
Second by: Spencer Shaw  
The meeting was adjourned at 7:40pm

**Next Meeting Date/Time & Goal:**  
**Wednesday August 7, 2024 @ 7pm**





2529 Stirling-Marmora Road  
Box 40  
Stirling, ON K0K 3E0  
Phone: 613-395-3380 Fax: 613-395-0864

August 21, 2024

Premier's Office  
Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Hon. Ford,

**Re: Public Sector Salary Disclosure**

At the August 6, 2024 Standing Committees meeting, Committee made the following recommendation:

**Moved by Councillor Dean Graff**  
**Seconded by Councillor Don Stewart**

*That the report from the CAO-Treasurer entitled, "Public Sector Salary Disclosure" be received; and*

*That Committee recommends to Council the following resolution be adopted and forwarded to the Province of Ontario Premier's Office, the Ministry of Municipal Affairs and Housing, the Association of Municipalities of Ontario and all Ontario Municipalities;*

*Now Therefore Be It Resolved That the Public Sector Salary Disclosure Act be updated to reflect the inflation rates since 1996; and further*

*That the Act be further updated so that the inflation rate is applied each year to the requirement to report public salaries.*

**Carried.**

This resolution was subsequently ratified and confirmed by Council at their meeting of August 19, 2024.

Sincerely,

Sydney Dodson  
Deputy Clerk

/sd

Cc: Roxanne Hearn – CAO/Treasurer, Premier Doug Ford, the Ministry of Municipal Affairs and Housing, AMO, all Ontario Municipalities



**Outstanding Action Items**  
**Open Session**

September 3

Meeting Date	Action Item	Action By	Current Status	Next Step
January 9, 2024	Grant and Donation Policy Review	CAO	Reccomended amendments presented to Council September 3	Pending direction of Council
February 6, 2024	Turnberry Conservation Area Memorial Gate Repairs	CAO	Staff procuring quotes and working with MVCA to determine best plan of action	Report to Council with quotes and proposed plan of action.



**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 41-2024**

---

Being a By-law to Adopt an Emergency Management Program and Emergency Response Plan for the Municipality of Morris-Turnberry and to meet other Requirements under the Emergency Management and Civil Protection Act.

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WHEREAS under the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 (the “Act”) and Ontario Regulation 380/04 (the “Reg”) every municipality in the Province of Ontario is required to:

- Develop and implement an emergency management program, which shall consist of:
  - an emergency plan;
  - training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
  - public education on risks to public safety and on public preparedness for emergencies; and
  - any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario;
- Designate an employee of the municipality or a member of the council as its emergency management program coordinator;
- Establish an emergency management program committee;
- Establish an emergency control group;
- Establish an emergency operations centre to be used by the municipal emergency control group in an emergency; and
- Designate an employee of the municipality as its emergency information officer;

AND WHEREAS it is prudent that the emergency management program developed under the Act be in accordance with international best practices, including the five core components of emergency management; prevention, mitigation, preparedness, response and recovery;

AND WHEREAS the purpose of such a program is to help protect public safety, public health, the environment, critical infrastructure and property during an emergency and to promote economic stability and a disaster resilient community;

AND WHEREAS the Act makes provision for the Head of Council to declare that an emergency exists in the community or in any part thereof, and also provides the Head of Council with authority to take such action or make such orders as they consider necessary and not contrary to law, to implement the Emergency Response Plan and respond to an emergency;

AND WHEREAS the Act provides for the designation of one or more members of Council who may exercise the powers and perform the duties of the Head of Council during their absence or their inability to act;

AND WHEREAS the Act authorizes employees of the municipality to respond to an emergency in accordance with the emergency response plan where an emergency exists but has not yet been declared to exist;

NOW THEREFORE the Council of the Corporation of the Municipality of Morris-Turnberry ENACTS as follows:

1. Emergency Management Program

- 1.1. An Emergency Management Program for the Municipality of Morris-Turnberry will be developed and reviewed annually by the Emergency Management Program Committee consistent with and in accordance with the Act, the Reg, and international best practices, including the five components of emergency management, namely: prevention, mitigation, preparedness, response and recovery, and such program shall include:
  - a. An emergency response plan;
  - b. Training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
  - c. Public education on risks to public safety and on public preparedness for emergencies; and
  - d. Any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario.
- 1.2. The Emergency Management Program shall be consistent with the objectives of protecting public safety, public health, the environment, critical infrastructure and property, and to promote economic stability and a disaster-resilient community.
- 1.3. The Council of the Municipality of Morris-Turnberry hereby approves the development, implementation, maintenance, testing and review of an Emergency Management Program in accordance with the standards outlined in the Emergency Management and Civil Protection Act.

2. Emergency Response Plan

- 2.1. The Emergency Response Plan, which has been developed in accordance with the requirements of the Act and Reg and international best practices, and which is attached hereto as Schedule "A" is hereby adopted (the "Plan") and shall form an integral part of this By-law.
- 2.2. The Plan shall be reviewed annually by the Community Emergency Management Coordinator (CEMC) and the Emergency Management Program Committee. The CEMC is authorized to make such administrative changes to the Plan as appropriate to keep the Plan current, such as personnel, organizational and contact information updates. Any significant revision to the body of the Plan shall be presented to Council for approval.
- 2.3. When an emergency exists but has not yet been declared to exist, employees and the Emergency Control Group may take such action under the Plan as may be required to protect property and the health, safety, and welfare of the inhabitants of the Municipality of Morris-Turnberry.

3. Community Emergency Management Coordinator

- 3.1. The Community Emergency Management for the County of Huron is hereby appointed as the primary community emergency management coordinator (the "CEMC") responsible for the emergency management program for the Municipality of Morris-Turnberry including maintenance of the Plan, training, exercises, public education and such other duties and responsibilities as outlined in the Act.
- 3.2. The Municipality of Morris-Turnberry CAO is hereby appointed as the alternate Community Emergency Management Coordinator to act in place of the primary CEMC in his/her absence.

4. Emergency Management Program Committee

4.1. The persons holding the following positions in the municipality shall be members of the Municipality of Morris-Turnberry Emergency Management Program Committee:

- Mayor
- CAO
- Director of Public Works
- Recording Secretary (Clerk)
- Fire Chief
- CEMC

4.2. The Chief Administrative Officer is hereby appointed as chair of the Emergency Management Program Committee.

4.3. The Emergency Management Program Committee shall advise Council on the development and implementation of the municipality's Emergency Management Program and shall review the program annually.

5. Emergency Management Control Group

5.1. The persons holding the following positions in the municipality shall be members of the Municipal Emergency Control Group (MECG):

- Mayor
- CAO/Clerk
- Fire Chief
- OPP
- EMS/Ambulance
- Public Works Director
- CEMC
- Huron Perth Public Health
- Social Services
- Emergency Information Officer
- Recording Secretary

5.2. The alternate members of the Municipal Emergency Control Group (MECG) shall be identified in the appendices to the Municipality of Morris-Turnberry Emergency Response Plan and may be amended from time to time by the CEMC in consultation with the Chief Administrative Officer.

5.3. The general and specific roles and responsibilities of the members of the Municipal Emergency Control Group are identified within the Municipality of Morris-Turnberry Emergency Response Plan attached as Schedule "A" to this By-law.

6. Emergency Operations Centre

6.1. A primary and an alternate Emergency Operations Centre have been established for use by the MECG in an emergency and with the appropriate technological and telecommunications systems to ensure effective communication in an emergency. The locations of the Emergency Operations Centres are identified within the Municipality of Morris-Turnberry Emergency Response Plan attached as Schedule "A" to this By-law.

7. Emergency Information Officer

7.1. The Municipality of Morris-Turnberry CAO is hereby appointed as the Emergency Information Officer for the municipality to act as the primary media and public contact for the municipality in an emergency.

8. Administration

8.1. The Head of Council or designated Alternate, as provided in the Emergency Response Plan, shall be empowered to declare an emergency and implement the emergency response plan.

- 8.2. The appointed officials or their designated alternates, as provided in the approved Emergency Response Plan are empowered to cause an emergency notification to be issued to members of the Emergency Control Group, and to respond to an emergency in accordance with the emergency response plan where an emergency exists but has not yet been declared to exist.
- 8.3. The Emergency Response Plan shall be made available to the public for inspection and copying at the Morris-Turnberry Municipal Office, 41342 Morris Rd Brussels during regular business hours.
- 8.4. The Emergency Response Plan, or any amendments to the Plan, shall be submitted to the Office of the Fire Marshal and Emergency Management as identified in the Act.
- 8.5. By-law No. 109- 2017 and all amendments made thereto are hereby repealed.
- 8.6. This By-law shall come into force and takes effect on the day of the final passing thereof.

**Read a FIRST and SECOND time this 3<sup>rd</sup> day of September 2024**

**Read a THIRD time and FINALLY PASSED this 3<sup>rd</sup> day of September 2024**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

# EMERGENCY RESPONSE PLAN



## MUNICIPALITY OF Morris-Turnberry

Updated August 2024

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

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# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## ADMINISTRATION

### Introduction

The Emergency Plan for the Municipality of Morris-Turnberry has been developed to reflect the public safety requirements of our community.

Municipalities routinely respond to situations requiring emergency and public services, however, some situations may escalate beyond the scope of normal operations and/or resources. It is for these situations that the Emergency Response Plan has been developed. The effective use and maintenance of this Plan is reliant upon all concerned being aware of its provisions and prepared to fulfill their roles and responsibilities in the event of an emergency. Responsible individuals, are expected to participate in emergency training, and exercises which will assist them in the fulfillment of their roles accordingly.

The heads of departments and agencies are expected to develop their own internal notification lists, procedures and contingency plans to fulfill their departmental or agency responsibilities.

Together we work to ensure that our community is prepared to respond to an emergency in the most effective manner possible.

### Aim

The aim of this plan is to make provision for the extraordinary arrangements and measures that may have to be taken to safeguard property and the health, safety and welfare of the inhabitants of the Municipality of Morris-Turnberry when faced with an emergency.

### Authority

The Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 is the legal authority for this emergency management plan in Ontario. The Emergency Management and Civil Protection Act states that:

*“The Head of Council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area.”*



# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## Definition of an Emergency

The Emergency Management and Civil Protection Act defines an emergency as:

*“a situation or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or health risk, an accident or an act whether intentional or otherwise.”*

For the purposes of this plan, an emergency may be defined as a situation or the threat of an impending situation, abnormally affecting the health, safety, welfare and property of the residents of the Municipality, which by nature of its magnitude, requires a controlled and coordinated response by multiple agencies, under the direction of the Emergency Control Group. Emergencies are distinct from the normal daily routine carried out by municipal first response agencies/departments such as fire, police, EMS, health, etc.

## Action Prior to Declaration

When an emergency exists but has not yet been declared to exist, Municipal employees may take such action(s) under this emergency management plan as may be required to protect the lives and property of the inhabitants of the Municipality of Morris-Turnberry.

## Requests for Outside Assistance

Assistance may be requested from the County of Huron at any time by contacting the County Warden or the County CAO. The request shall NOT be deemed to be a request that the County assume authority and control of the emergency.

Assistance may also be requested from the Province of Ontario at any time without any loss of control or authority. Any request for assistance should be made by contacting Emergency Management Ontario.

A Contact List for Outside Emergency Assistance, including other levels of government and provincial or regional services, is contained within **Appendix B**.

## Freedom of Information and Privacy Protection

Any personal or proprietary information collected under the authority of this Plan shall be used solely for the purpose of planning, preparing and conducting response to emergencies impacting the Municipality of Morris-Turnberry. The release of information under this Plan shall be made in conformity with the Ontario Freedom of Information and Protection of Privacy Act.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## Plan Maintenance

The Morris-Turnberry Emergency Response Plan was approved in 2017 and it is essential that it be kept current and viable by adherence to a maintenance schedule. Responsibility for the plan being kept up to date rests with the Community Emergency Management Coordinator (CEMC) and the Emergency Management Program Committee.

The emergency telephone numbers will be reviewed on an annual basis.

The Emergency Notification System will be tested semi-annually as a minimum requirement.

The Plan will be exercised once every year as a minimum requirement.

The Emergency Control Group and Support Staff shall receive training and participate in an exercise, once every year as a minimum requirement.

The Vital Services and Local Resources Directories should be updated annually.

The CEMC will determine the schedule under which the maintenance activities will be performed.

The CEMC may update, correct or amend any information contained within the appendices of this Emergency Response Plan on an as required basis. In addition, while amendments to the body of the Plan require formal Council approval, minor editorial revisions, such as editorial changes to text, section numbering or reference changes will not require full Council approval.

## Plan Distribution

Complete copies of the Emergency Response Plan, including appendices, will be used primarily for training or Emergency response.

It is understood that Emergency Control Group members are not expected to carry a copy of the Morris-Turnberry Emergency Response Plan with them at all times. Since the nature of an Emergency notification normally requires an immediate response to the Municipal EOC, therefore complete copies, including all appendices, will be kept at the Emergency Operations Centre for issue during training or an actual municipal emergency.

Every member of the primary Emergency Control Group, along with Council, will be issued a copy of the main body of the Emergency Plan.

Any Emergency Control Group member may inspect the complete plan at any time upon request.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## EMERGENCY CONTROL GROUP

### Membership

The Emergency Control Group (ECG) is the group that is responsible for the direction and control of the overall emergency response within the community. The ECG ensures the provision of the essential services necessary to minimize the effects of an emergency on the community.

The Emergency Control Group is made up of the following members;

Mayor *(or alternate)*  
CAO/Clerk *(or alternate)*  
Fire Chief *(or alternate)*  
OPP  
EMS/Ambulance  
Public Works Director *(or alternate)*  
CEMC *(or alternate)*  
Health Unit  
Social Services  
Emergency Information Officer *(or alternate)*  
Recording Secretary

Additional persons may be added depending on the nature of the emergency situation. These include, but are not limited to, representatives of Conservation Authorities, other levels of government, Utilities, Industry, and private businesses.

## MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

### Activation

In the event of an actual or potential emergency situation any member of the Emergency Control Group may request that the Emergency Plan be implemented by contacting the CAO/Clerk and/or the CEMC. The CAO/Clerk and/or CEMC will decide on the level of activation depending on the information available at the time.

If a decision is made to assemble members of the Emergency Control Group it will be immediately communicated by means of the **Emergency Notification System**. The CEMC will contact members to assemble at either the Primary or Alternate Emergency Operations Centre.

The **Emergency Notification System** is a process for communication among members of the Emergency Control Group and senior managers. The process employs both wireless and landline technology.

Emergency Notification System contact numbers and procedures are located in **Appendix A**.

Upon receipt of an activation message each member of the Emergency Control Group will acknowledge the activation with an estimated time of arrival at the EOC. Each member will also initiate their own internal departmental notification procedures.

The Emergency Plan may be implemented in whole, or in part, based on conditions at the site or severity of the situation.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## ECG Priorities

### 1) **Support Site Incident Command.**

- i) Ensure Site Incident Command is supported with necessary information, personnel and other material resources as required to assist in mitigation of the incident.
- ii) Functions or activities such as notifications, public information, media relations, resource acquisition, employee call in, record keeping, etc. are best handled by the ECG.

### 2) **Maintain essential services.**

- i) Ensure that essential municipal services are maintained to the best extent possible for unaffected areas of the Municipality of Morris-Turnberry.

### 3) **Monitor, Inform and Alert.**

- i) The ECG must both give and receive information. The ECG undertakes Intelligence gathering to identify potential problems and provide prompt notification to employees and response organizations.
- ii) The ECG also ensures that members of the public, as well as external stakeholders, agencies and levels of government, know about the emergency and the Municipalities response.

### 4) **Verify and Document Response.**

- i) The ECG must create a mechanism to verify the steps taken to respond to the emergency, preserving a record of the actions taken to protect people, property and infrastructure. The ECG pursues “best practices” by documenting information received and the steps taken.

### 5) **Coordinate Recovery and Restoration.**

- i) In addition to supporting response efforts, it is the responsibility of the Emergency Control Group to coordinate strategies for the recovery and full restoration of the community. As a result, **recovery and restoration will form the majority of the ECG’s efforts**, particularly as emergency services complete their response efforts at the site.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## ROLES AND RESPONSIBILITIES

Members of the Emergency Control Group are responsible for the following:

- Implementing the Emergency Plan in whole or in part to respond to an impending, potential, or existing emergency.
- Coordination and direction of Community resources used to mitigate the effects of an emergency.
- Ensuring adequate emergency service provisions are maintained in unaffected portions of the municipality.
- Ensuring that the composition of the ECG is appropriate to mitigate the effects of a given emergency situation, by determining which, if any, ad-hoc members are required.
- Advise the Head of Council regarding need for declaration or termination of an emergency.
- Advising the Head of Council regarding requests for assistance from the Province, and the Federal Government.
- Ensuring the provision of essential resources and services to support emergency response activities.
- Coordination of services provided by outside agencies.
- Appointing or Confirming an Emergency Site Manager.
- Ensuring that the Emergency Information Officer is kept informed and up to date to facilitate the information flow to the media and the public.
- Coordinating the evacuation of citizens who may be in danger.
- Discontinuing utilities or services provided by public or private concerns, ie. Hydro, water, gas, or closing businesses.
- Appeals for volunteers.
- Establishment of advisory subcommittees to work on specific problem areas related to the emergency, as required.
- Authorization of expenditures during the emergency; provision for cost accounting and facilitation of cost recovery.
- Maintenance of an operational log detailing the group's decisions and activities.
- Deactivating the plan, and notifying all of those who had been notified of its activation.
- Conducting and participating in a debriefing, generating a post-emergency report and implementing recommendations for improvement of the emergency response plan.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## Mayor

The Head of Council, or designate, is responsible for:

- Providing overall leadership for the emergency response within the municipality of Morris-Turnberry.
- Declaration of an Emergency within the designated area.
- Termination of an Emergency.
- Notifying the Province of Ontario of the declaration of emergency, and termination of the emergency. (*Contact made through Emergency Management Ontario*)
- Taking such action and making such orders, as considered necessary and not contrary to law, in order to protect the health, safety, welfare, environment and property of residents in the Municipality of Morris-Turnberry.
- Ensuring the members of Council are advised of the declaration and termination of an emergency, and are kept informed of the emergency operational situation.
- Ensuring that the local MPP and MP, neighboring municipalities and the County of Huron are advised of the declaration and termination, and kept informed of the emergency situation.
- Approving all major announcements and media releases prepared by the Emergency Information Officer, in conjunction with the CAO/Clerk.
- Participating in news conferences and media briefings as arranged and prepared by the Emergency Information Officer.
- Maintaining a personal log of actions taken and decisions made.

## MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

### CAO/Clerk

The CAO/Clerk, or designate, is responsible for:

- Coordinating all operations within the Emergency Operations Centre, including the scheduling of regular meetings.
- Chairing meetings of the Emergency Control Group.
- Advising the head of council on policies and procedures, and all other administrative matters, as appropriate.
- Ensuring an Incident Commander has been appointed at the emergency site.
- Ensuring a communication link is established between the Emergency Control Group and the Incident Commander at the emergency site.
- Approving, in conjunction with the Head of Council, major announcements and media releases prepared by the Emergency Information Officer, in conjunction with the ECG.
- Appointing a Citizen Inquiry Supervisor to oversee staffing of phone lines to provide information to the public.
- Calling out additional municipal staff as required.
- Ensuring a master record of all events and actions taken is maintained throughout the emergency.
- Maintaining a personal log of action taken and decisions made.



# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## Fire Chief

The Fire Chief, or designate, is responsible for:

- Requesting activation of the emergency notification system.
- Providing the Emergency Control Group with the information and advice regarding all operations associated with fire suppression, fire prevention, hazardous materials response and fire search and rescue.
- Establishing an ongoing communications link with the senior fire official at the scene of the emergency.
- Initiating Mutual Aid as required.
- Determining if additional or specialized equipment is required ie. protective suits, Chemical, Biological, Radiological, Nuclear team (Haz-Mat), etc.
- Coordinating or providing assistance with, rescue, first aid, casualty collection, evacuation etc.
- Providing an Emergency Site Manager as required.
- Maintaining a personal log of actions taken and decisions made.

## MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

### OPP

The Ontario Provincial Police is responsible for:

- Requesting activation of the emergency notification system.
- Advising the Emergency Control Group regarding the protection of life and property and matters relating to the provision of law and order.
- Establishing and maintaining ongoing communications with the senior police representative at the emergency site.
- The provision of traffic control to facilitate the movement of emergency vehicles.
- Co-ordination of evacuation routes.
- The protection of life and property and the provision of law and order.
- Ensure perimeter security and crowd control at emergency site.
- The provision of police services in evacuation centers, morgues, and other facilities as required.
- Notifying the coroner of fatalities.
- Liaison with external police agencies, as required.
- Providing an Emergency Site Manager if requested by the Emergency Control Group.
- Maintaining a personal log of decisions made and actions taken.

## MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

### Emergency Medical Services (EMS)

The EMS representative is responsible for:

- Requesting activation of the emergency notification system.
- Providing the Emergency Control Group with information and advice on treatment and transport of casualties.
- Taking charge of casualties within the emergency area and being responsible for triage, lifesaving care, and the transport to area hospitals.
- Assisting with the transportation of persons in health care facilities, homes for the aged, nursing homes and rest homes within an evacuation area, as required.
- In conjunction with the Central Ambulance Communications Centre (CACC), providing the main communications link through dispatch among health services, and notifying and requesting assistance from the Ontario Ministry of Health and Long Term Care.
- Liaising with the Medical Officer of Health, Huron County Health Unit, area hospitals, police and fire officials during an emergency situation.
- Maintaining a personal log of actions taken and decisions made.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## Public Works Director

The Public Works Director or alternate is responsible for;

- Requesting activation of the emergency notification system.
- Providing the Emergency Control Group with information and advice on Public Works matters, including transportation infrastructure, road maintenance, clearing or construction, sanitation resources or engineering matters.
- Ensure Municipal facilities are available for evacuation or reception center purposes if required.
- Liaison with the senior public works officials from the neighboring community(s) and the County of Huron to ensure a coordinated response.
- The provision of engineering assistance.
- The construction, maintenance and repair of public roads.
- Ensuring access and egress for emergency vehicles to/from the emergency site.
- Assistance with road closures and/or roadblocks.
- Maintenance of sanitation and a safe supply of potable water, as required.
- The provision of equipment for emergency pumping operations.
- Discontinuing any public works service to any consumer, as required, and restoring these services when appropriate.
- Liaise with Electrical and Gas utilities.
- Providing public works vehicles and resources to support ongoing emergency response efforts, as required.
- Maintain liaison with flood control, conservation and environmental agencies and being prepared to take preventative action.
- Providing an Emergency Site Manager if required.
- Maintaining a personal log of decisions made and actions taken.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## CEMC

The Community Emergency Management Coordinator is responsible for:

- Activation of the Emergency Control Group through the use of the Emergency Notification System.
- Providing information, advice and assistance to members of the Emergency Control Group on Emergency Management procedures, principles and legislation.
- Providing direction to Emergency Operations Centre support staff, as required, in support of the Control Group, and ensuring proper set-up and operation of the Emergency Operations Centre.
- Assisting the Emergency Information Officer, as required, regarding public information and messaging.
- Maintaining the Emergency Response Plan in accordance with requirements of the Emergency Management and Civil Protection Act.
- Preparing and coordinating training and exercise simulations for members of the Emergency Control Group and alternates.
- In conjunction with the CAO/Clerk, coordinate a post-emergency debriefing and assist in the development of a final report to the Mayor and Council.
- Maintaining a personal log of actions taken and decisions made.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## Huron Perth Public Health

The HPPA representative is responsible for:

The local public health unit is the lead agency during a public health emergency in Huron and Perth Counties. The primary responsibilities and functions of the Medical Officer of Health (MOH) and Huron Perth Public Health (HPPH) are:

- Assess the impact of the emergency situation on the health of the public;
- Advise the public on matters concerning public health through communication channels established by the County or Municipal Emergency Control Group;
- Advise on the control of infectious and/or communicable diseases and infection, prevention and control measures as necessary;
  - Coordinate vaccine management and implement mass immunization plan, as required;
- Provide advice on the public health aspects of biohazardous and/or other dangerous material, food supplies, garbage and sanitation, mass feeding, sewage disposal, shelters and water supplies as it relates to the emergency;
- Notify other agencies and senior levels of government of public health matters relating to the emergency including but not limited to Ministry of Health, Ministry of Long-term Care, other provincial ministries and Public Health Ontario;
- Advise and actively work to prevent human health risks in reception/evacuation centres and/or temporary shelters through assessment and or inspection of areas related to food preparation, infection prevention and control, communicable disease control, water quality, and sanitation;
- Maintain a personal log of all actions taken and participate in the post-emergency debriefing.

It is recognized that the Health Unit is aware of certain vulnerable populations through the delivery of Health Unit programs and services. Depending on the nature of the emergency, and when resources permit, the Health Unit will make all attempts to assist in identifying and responding to stress reactions, both immediate and long term, in such vulnerable Health Unit clients. Where this is not possible, clients will be advised to access assistance using usual channels such as their family doctor and the emergency department.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## Social Services

The Social Services representative is responsible for;

- Ensuring the well-being of residents who have been displaced from their homes by arranging emergency lodging, clothing, feeding, registration and inquiries and personal services due to the emergency
- Supervising the opening and operation of reception or evacuation centers, and ensuring they are adequately staffed and maintained
- Establishing a communications link between the Emergency Operations Centre and the Emergency Evacuation Centre(s)
- Liaising with and arranging for assistance from other organizations such as the Canadian Red Cross, Children and Family Services, Victim Services etc.
- Liaising with the Huron County Health Unit in areas regarding public health in evacuation centers.
- Liaising with Municipal Staff regarding use of municipal facilities for evacuation/reception centers.
- Liaising with the public and separate school boards regarding the use of school facilities for reception and evacuation centers if required.
- Ensuring liaison with nursing homes, homes for the aged, and rest homes as required
- Arranging for the emergency purchase of food, clothing, bedding, and supplies that cannot be obtained any other way
- Maintaining a personal log of all actions taken and decisions made.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## Emergency Information Officer

The Emergency Information Officer is responsible for;

- Providing timely information to the public regarding the emergency and efforts within the municipality to respond to and recover from the event. This will also include advisories on what actions the public should take to help ensure their safety.
- Developing initial and subsequent media releases, subject to approval by the Head of Council and the CAO/Clerk.
- Establishing linkages with provincial, county and industry media officials as appropriate.
- Coordinating interviews and media briefings, and preparing the Head of Council and other members of the Emergency Control Group as required.
- Designate a site media spokesperson as appropriate. (OPP has staff trained in media relations) Ensure ongoing communication with the site media spokesperson to ensure consistent messaging.
- Liaising with the CAO/Clerk on the set up and staffing of public inquiry lines.
- Ensuring the municipal Website is kept up-to-date with the latest approved information.
- Monitoring of Twitter and Social Networking sites.
- Maintaining copies of all media releases.
- Maintain a personal log of actions taken and decisions made.



# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## Recording Secretary

The Emergency Operations Centre Recording Secretary is responsible for:

- Maintaining a record of all important decisions made and actions taken by the Emergency Control Group.
- Ensuring that Maps and Status Boards are kept up to date, with the assistance of the CEMC.
- Ensuring all members of the EOC sign in and that attendance records are maintained.
- Arranging for printed material as required
- Coordinating the provision of clerical staff to assist in the Emergency Operations Centre as required.
- Provide support to the Head of Council and CAO/Clerk as required.
- Maintain a personal log of actions taken and decisions made.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## EMERGENCY OPERATIONS CENTRE

The Emergency Operations Centre (EOC) serves as the coordination point for response and recovery activities taking place within the Municipality of Morris-Turnberry. The EOC is the location where members of the Emergency Control Group gather to support Incident Command activities and needs, share information, provide advice and input for major decisions, and implement the desired strategic course of action in a coordinated and effective way. The role of the Emergency Control Group is also to ensure that the community is properly informed and updated on the status of the emergency.

It is essential that the Emergency Operations Centre is comfortable, has good communications and is secure from unnecessary distractions. Only Emergency Control Group members or support staff should have access to the Emergency Operations Centre. No media are allowed into the Emergency Operations Centre, nor is anyone who has not been authorized by the CAO/Clerk.

### EOC Location:

The Emergency Operations Centre has both primary and secondary locations. During the notification process, direction will be given as to which location members of the Emergency Control Group (ECG) will report.

For example, members will be told that;

*“This is an Emergency Plan activation. You should report to the primary Emergency Operations Centre immediately.”*

The primary and secondary locations are geographically separated so that if one or the other is endangered or rendered non-functional as a result of the emergency situation the other should be safe and operational.

Primary EOC Location      Morris-Turnberry Municipal Building (Council Chambers)  
41342 Morris Road  
Brussels, ON

Alternate EOC Location      Morris-Turnberry Public Works Garage  
65 B-Line Road  
Wingham, ON

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## EOC Set-up and Operation

Upon receiving notification the CEMC will contact the administrative staff assigned the task of setting up the Emergency Operations Centre. The Emergency Operations Centre will be set up and operational within one hour of activation. The CEMC will supervise the set up and ensure operational viability.

Upon arrival at the Emergency Operations Center, each Emergency Control Group member/designate will;

- a. Sign In
- b. Check telephone/communications devices.
- c. Open personal log.
- d. Contact his or her department and obtain a status report.
- e. Participate in the initial briefing.
- f. Participate in planning initial response/decision making process.
- g. Pass Emergency Control Group decisions on to their departments and/or areas of responsibility.
- h. Continue participation in the EOC Operations Cycle.

Upon leaving the Emergency Operations Centre, each Control Group member will;

- a. Conduct a hand over with the person relieving them.
- b. Sign out on the location board indicating where they can be reached.

Once the initial response is established, routines are put into place by the CAO/Clerk. The EOC functions most efficiently on a system known as an Operations Cycle.

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## EOC Operations Cycle

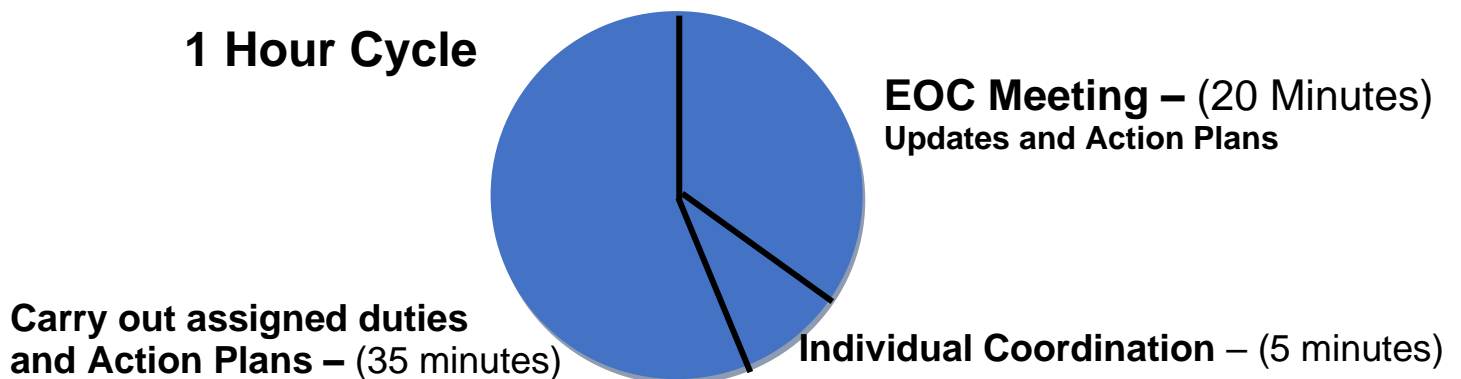
The Operations Cycle is how the Emergency Control Group manages overall emergency operations. Emergency Control Group members will come together usually around a planning board or map at which time they will in turn report their departmental status as well as immediate needs. It is essential that every member, covering each area of responsibility, be heard from during this process. The Emergency Control Group is a team, and the actions taken by one, or the lack of action by one, may have a significant impact upon operations.

The round table discussion should include problems, questions, resources requests and any other relevant information so that timely informed decisions can be made as a group. Once the meeting is completed, the members should contact their departments and pass on any relevant information or directives that come out of the Control Group meeting. The frequency of meetings is determined by the CAO/Clerk, but should reflect the pace of the emergency and occur on a scheduled basis which may be adjusted accordingly.

During the period after the meeting and dissemination of information, members will be in the process of gathering information and preparing for the next scheduled meeting. The Emergency Control Group members use this time to follow up and ensure that decisions are being implemented. During Emergency Control Group meetings there should be no interruptions. All phone or radio communication to and from the EOC should occur prior to or after the formal meetings of the Emergency Control Group.

- The Control Group should have regular meetings to share information, discuss actions to be taken and/or issues to be resolved.
- Meetings should be brief and free from interruptions

### EXAMPLE:



# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## INCIDENT MANAGEMENT SYSTEM

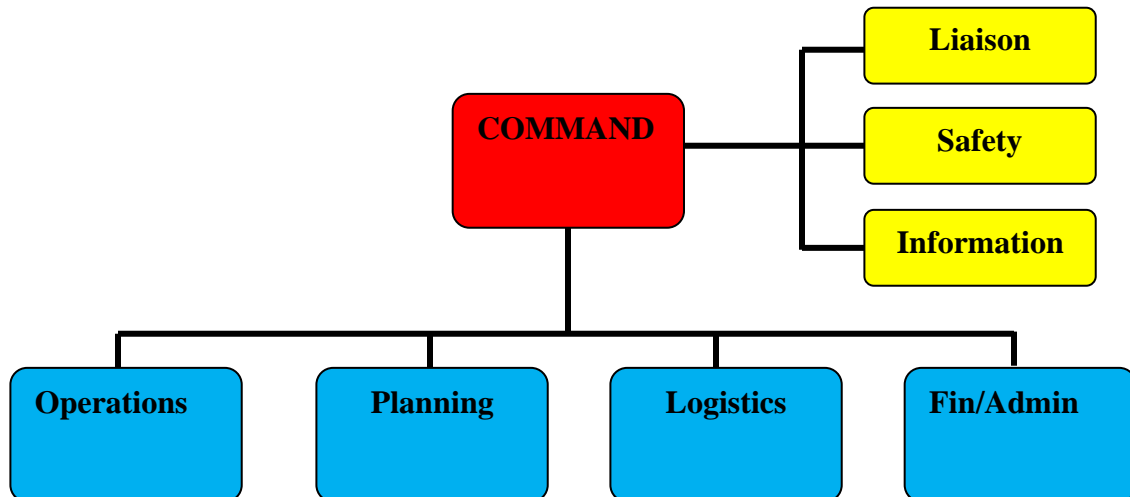
The Municipality of Morris-Turnberry has adopted the Incident Management System (IMS) approach to Emergency Management and Emergency Response.

The Incident Management System is a standardized system that defines the basic command structure, roles and responsibilities required for the effective management of an emergency incident or situation.

The Incident Management System is comprised of the Incident Command System (ICS) along with regular training and exercises. The Incident Command System (ICS), which is universally employed by emergency response agencies, is a systematic tactical approach for establishing command and control at an emergency incident. ICS is a scalable and modular approach which ensures that only one person is in command and control, that each responder only reports to one person, and that no one person supervises more than seven others.

### ICS Components

ICS consists of five key elements: Command, Operations, Planning, Logistics, and Finance/Administration. There are three support functions that report directly to Command.



# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## ICS Functions

### Command

- Provides overall leadership and direction.
- May delegate authority to others as required
- Responsible for all activities until delegated and assigned to staff

### Operations

- Responsible for all tactical incident operations
- Implements strategy and tactics to carry out objectives
- Supervises the tactical field resources

### Planning

- Collection, evaluation and dissemination of operations information
- Maintains resource status.
- Compiles Incident Action Plan for short and long term.
- Develops alternative strategies.
- Prepares demobilization plan

### Logistics

- Provides facilities, services and material support
- Orders, receives, stores and distributes supplies.
- Arranges for transportation of personnel, supplies, food and equipment

### Finance/Administration

- Collects all cost data
- Tracks personnel and equipment time
- Processes claims for accidents and injuries

### Liaison

- Primary contact for supporting agencies and/or departments
- Facilitates a two-way flow of information to ensure a coordinated response

### Safety

- Ensure the safety of all field personnel.

### Information

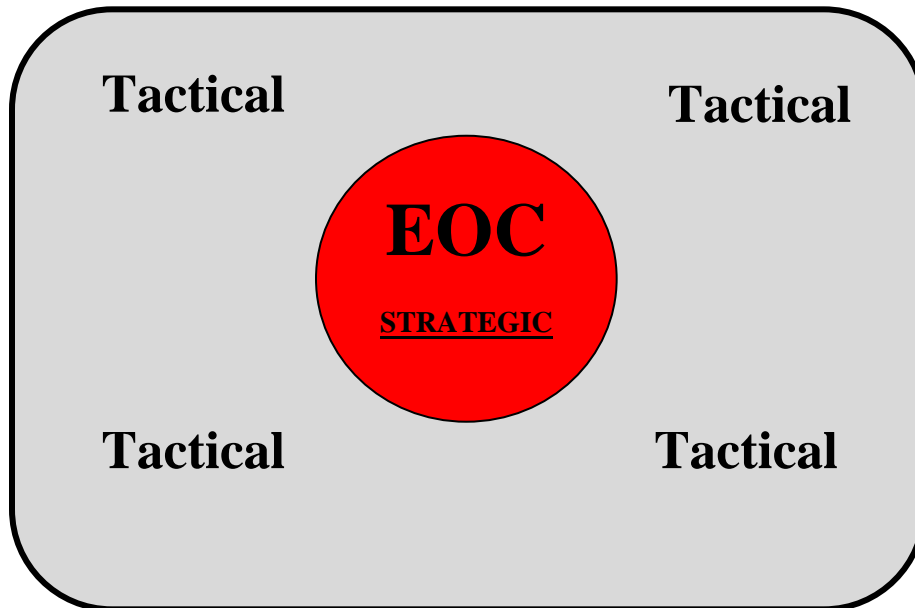
- Conduit for information to internal and external stakeholders

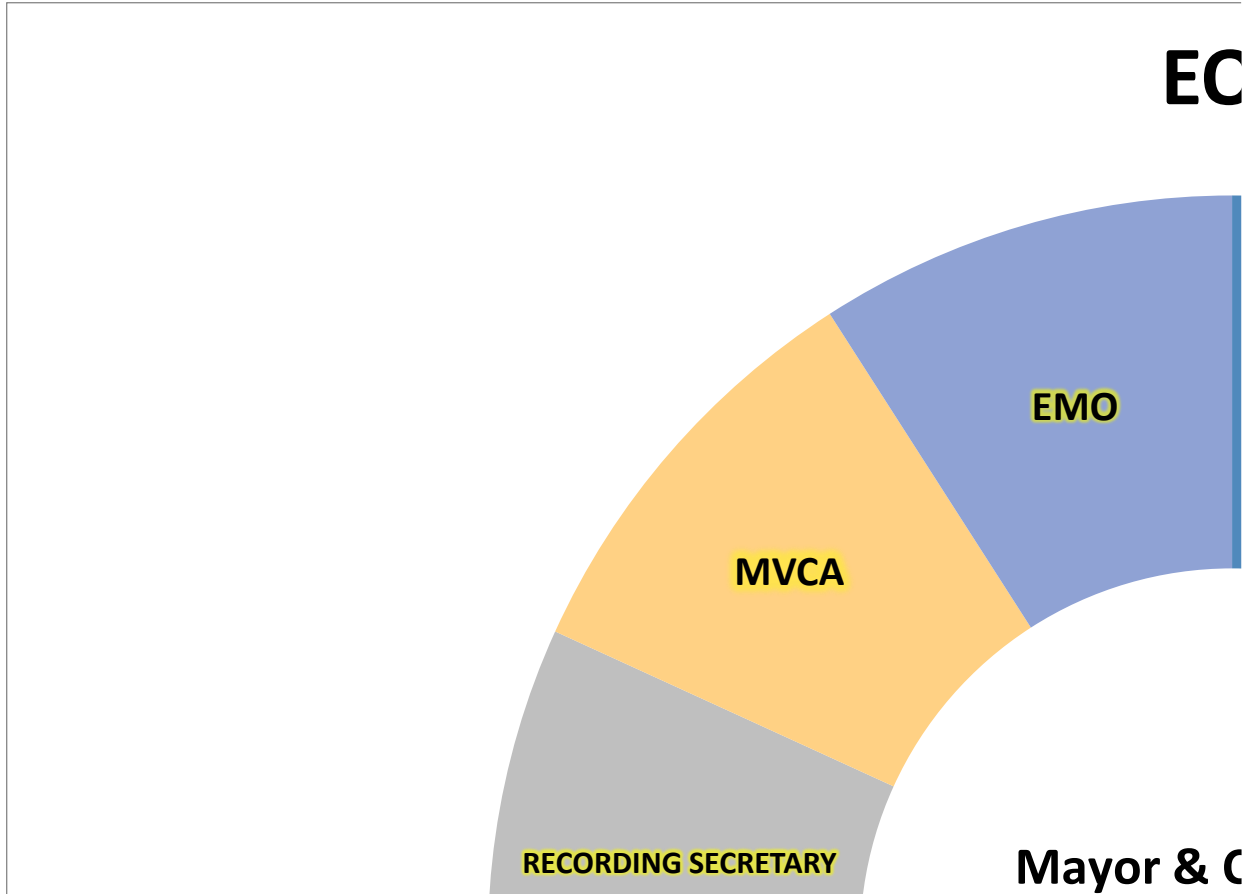
# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

## Implementation of IMS

The Incident Command System is a **Tactical** response system and is primarily implemented at the Site of an emergency. However the principles of the system can assist in the **Strategic** operations of the Municipalities Emergency Control Group in the Emergency Operations Centre.

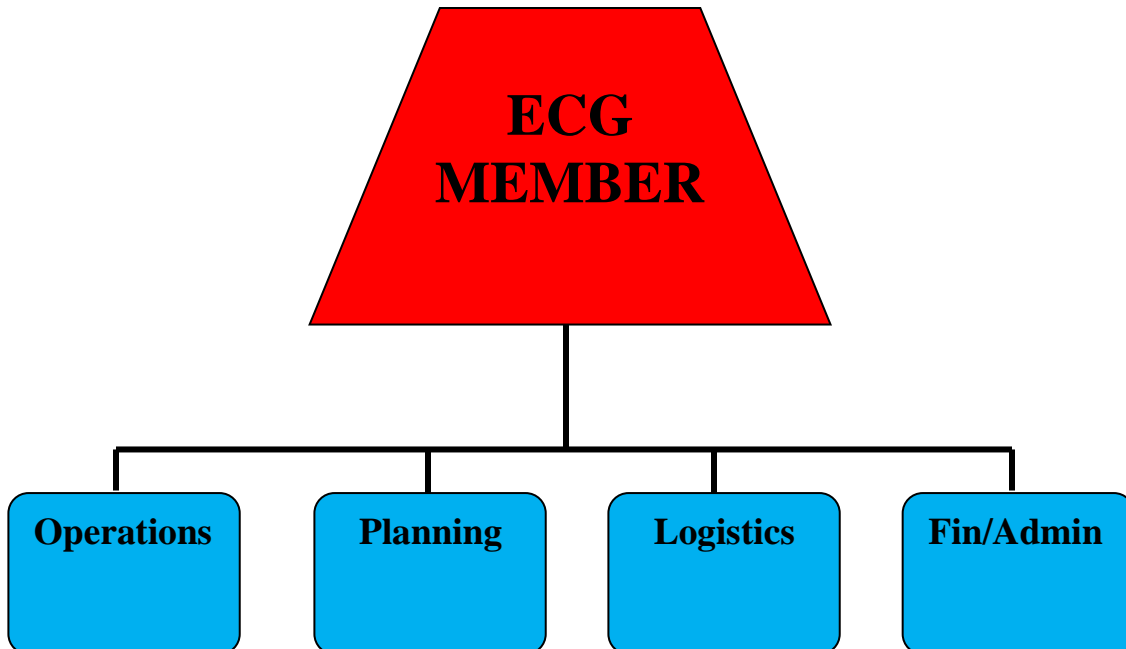
The Emergency Operations Centre (EOC) is a location where **Strategic** decisions are made by the Emergency Control Group. All tactical operations resulting from strategic planning done in the EOC is carried out by Emergency Response Personnel and municipal employees outside of the EOC.





Each Emergency Control Group member is in fact a Commander under IMS, making strategic decisions and overseeing the tactical response (Operations, Planning, Logistics & Fin/Admin) within his or her area of responsibility.

See Figure:





## MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

Each member of the Emergency Control Group is ultimately responsible for Operations, Logistics, Planning, Safety and Financial tracking within his or her department or division. The Emergency Control Group member may designate a departmental employee outside the EOC to oversee the tactical administration of any of those ICS responsibilities.

For smaller incidents or emergencies of limited scope or duration individual Emergency Control Group members may be able to cover several areas of responsibility under IMS. However, as the scope of the event increases, or if a large departmental response is required, the ECG member would be advised to delegate those roles to staff outside of the EOC.

*For example:*

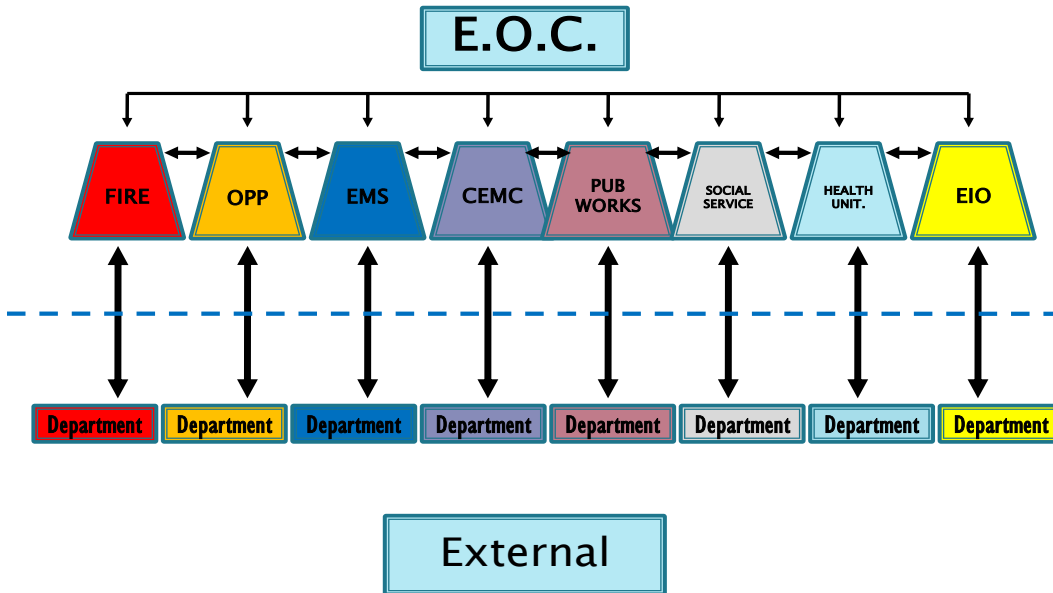
*The Public Works Director may assign senior staff to oversee Operations and Logistics, while maintaining responsibility for Planning and Finance/Administration.*

*The Social Services representative in the EOC may assign an Operations Chief and Logistics Chief at each Evacuation Centre, while maintaining the overall Planning and Administrative Functions for themselves. As an event grows in scale they may assign an Admin Chief to cover that function.*

*An EOC member could assign all IMS roles to departmental staff in a complex emergency while maintaining the overall Command function for their division.*

# MORRIS-TURNBERRY EMERGENCY RESPONSE PLAN

It is important to remember that only members of the Emergency Control Group or approved individuals are permitted in the Emergency Operations Centre. Each member will communicate information and decisions approved within the EOC to their respective departments who may be gathered in departmental control centers or deployed to various functions throughout the municipality. EOC members will also bring forward information, plans, comments and suggestions from departments to assist in decision making and strategic planning.





**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 33-2024**

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Being a by-law to provide for drainage works in the Municipality of Morris-Turnberry in the County of Huron.

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**WHEREAS** the Council of the Municipality of Morris-Turnberry, in the County of Huron has procured a report under section 78 of the *Drainage Act, R.S.O. 1990* for the construction of a branch of the McArthur Municipal Drain;

**AND WHEREAS** the report dated June 11<sup>th</sup>, 2024, has been authored by Streamline Engineering, 6 Mill Street East, Milverton, Ontario, and said report is attached hereto and forms part of this by-law.

**AND WHEREAS** the estimated total cost of constructing the drainage works is \$ 41,000.00.

**AND WHEREAS** the Council of the Municipality of Morris-Turnberry is of the opinion that the drainage of the area is desirable;

**NOW THEREFORE**, the Council of the Corporation of the Municipality pursuant to the Drainage Act enacts as follows:

**1. Authorization**

The attached report is adopted. The drainage works are authorized and shall be completed as specified in the report.

**2. Borrowing**

The Corporation of the Municipality of Morris-Turnberry may borrow on the credit of the Corporation the amount of \$ 41,000.00 being the amount necessary for the construction of the Drainage Works.

This project will be debentured.

**3. Debentures**

The corporation may issue debentures for the amount borrowed less the total amount of:

- a. grants received under Section 85 of the Act;
- b. commuted payments made in respect of lands and roads assessed within the municipality;
- c. money paid under subsection 61 (3) of the Act; and
- d. money assessed in and payable by another municipality,

**4. Payment**

Such debenture(s) shall be made payable within three (3) years from the date of the debenture(s) and shall bear interest at a rate not higher than 2% more than the municipal lending rates as posted by Infrastructure Ontario on the date of sale of such debenture(s).

- a. All assessments of \$1,000.00 or less are payable in the first year in which the assessment is imposed.
- b. All assessments under \$30.00 shall be added to the municipal tax roll to be collected in the same manner and at the same time as other taxes collected.

**5. Citation**

This By-law comes into force on the final passing thereof and may be cited as the “Thompson Lamont Deyell Municipal Drain 2024 By-law.”

**Read a FIRST and SECOND time and PROVISIONALLY ADOPTED this 2<sup>nd</sup> day of July 2024.**

\_\_\_\_\_  
Mayor, Jamie Heffer

\_\_\_\_\_  
Clerk, Trevor Hallam

**Read a THIRD time and FINALLY PASSED this 3<sup>rd</sup> day of September, 2024.**

\_\_\_\_\_  
Mayor, Jamie Heffer

\_\_\_\_\_  
Clerk, Trevor Hallam



**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 42-2024**

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Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on September 3, 2024.

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**WHEREAS** Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the September 3<sup>rd</sup>, 2024, meeting be confirmed and adopted by By-law;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 3<sup>rd</sup> day of September 2024, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

**Read a FIRST and SECOND time this 3<sup>rd</sup> day of September 2024**

**Read a THIRD time and FINALLY PASSED this 3<sup>rd</sup> day of September 2024**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam