



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, July 7th 2020, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet electronically in regular session on the 7th day of July, 2020, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

Moved by
Seconded by

ADOPT THAT the Council of the Municipality of Morris-Turnberry hereby adopts
AGENDA the agenda for the meeting of July 7th 2020 as circulated.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

attached

Moved by
Seconded by

ADOPT THAT the Council of the Municipality of Morris-Turnberry hereby adopts
MINUTES the June 16th, 2020 Council Meeting Minutes as written.

~

5.0 ACCOUNTS

5.1 ACCOUNTS

attached

A copy of the July 7th accounts listing is attached.

Moved by
Seconded by

APPROVE THAT the Council of the Municipality of Morris-Turnberry hereby approves
ACCOUNTS for payment the July 7th accounts in the amount of \$270,280.26.

~

5.2 PAY REPORTS

attached

Copies of the June 24th Pay Reports are included for information purposes.

6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

None.

7.0 **STAFF REPORTS**

7.1 FIRE DEPARTMENT attached

Annual reports have been prepared by Fire Chief Marty Bedard for the Huron East and North Huron Fire Departments. Mr. Bedard will be in attendance.

Moved by
Seconded by

ADOPT THAT The Council of the Municipality of Morris-Turnberry hereby adopts
REPORTS the Annual Reports for the Huron East and North Huron Fire Departments
as presented.

~

7.2 BUILDING attached

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for May and June. Mr. Livingston will be in attendance.

7.3 BY- LAW ENFORCEMENT attached

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for May and June. Mr. Livingston will be in attendance.

7.4 PUBLIC WORKS

7.4.1 In Kind Donation to G to G Trail attached

A report has been prepared by Director of Public Works Mike Alcock in this regard. Mr. Alcock will be in attendance.

Moved by
Seconded by

IN KIND THAT The Council of the Municipality of Morris-Turnberry hereby approve
DONATION the in kind donation to the G to G trail association valued at approximately
\$930.00 in time and materials, for improvements to the crossings at
Elevator Line and Walton Road.

~

7.4.2 Blind Line Bridge Engineering Services Proposal attached

A report has been prepared by Director of Public Works Mike Alcock in this regard. Mr. Alcock will be in attendance.

Moved by
Seconded by

ACCEPT THAT The Council of the Municipality of Morris-Turnberry hereby accept
ENGINEERING the proposal submitted by B.M. Ross and Associates Limited for
SERVICES MT 20-C01 Replacement of the Blind Line Bridge on Abraham Line
PROPOSAL based on the scoring criteria established in the RFP for the estimated
cost of \$141,000 excluding allowances and HST, for Engineering Design
and Future Contract Administration, and further that the Mayor and CAO
/ Clerk be authorized to execute all required documents.

~

7.5 CLERK

7.5.1 Approved Undisputed Consent C33-2019 attached

A report regarding the approval of an undisputed consent has been prepared by CAO/Clerk Trevor Hallam. For information purposes only.

- 7.5.2 Digital Main Street/Digital Service Squad Support attached

A report in this regard has been prepared by CAO/Clerk Trevor Hallam. For information purposes only.

8.0 **BUSINESS**

- 8.1 FALL NEWSLETTER attached

The newsletter that will accompany the fall tax bill mailing is included for information and comment. Should Council wish to add or remove any content please advise staff.

9.0 **COUNCIL REPORTS**

Sharen Zinn

Jamie McCallum

Jim Nelemans

Kevin Freiburger

Jamie Heffer

10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION** attached

- 10.1 Letter of Support – Long Term Care Funding and Commission – Chatham Kent
- 10.2 Letter of Support – Alzheimer's Society – Chatham Kent
- 10.3 Resolution – Support for Municipal Financial Assistance Program – Town of Bracebridge
- 10.4 Resolution – Broadband Access – Grey County
- 10.5 Resolution – Rural Broadband – Municipality of Mississippi Mills
- 10.6 Resolution – Request for Order Requiring Masks – St. Marys
- 10.7 Resolution – Rent Assistance Program – Town of Kingsville
- 10.8 Correspondence – End of Planning Act Suspension – Minister Steve Clark
- 10.9 Meeting Highlights – June 23, 2020 – AMDSB
- 10.10 Meeting Minutes – April 15, 2020 – MVCA Board of Directors
- 10.11 Meeting Minutes – May 20, 2020 – MVCA Board of Directors
- 10.12 Meeting Minutes – April 15, 2020 – Maitland Source Protection Authority
- 10.13 Media Release – Swift Broadband RFP – Huron County
- 10.14 SLED Program Guidelines – Huron County Economic Development
- 10.15 Outstanding Action Items

11.0 **NEW BUSINESS**

- 11.1 Items to be placed on the agenda of the next regular Council meeting.

12.0 **BY-LAWS AND AGREEMENTS**

- 12.1 FLAG PROTOCOL POLICY attached

At the June 16th meeting of Council staff were directed to return the draft Flag Protocol Policy, as presented, to a future meeting for adoption by by-law. By-law 30-2020 is presented here for that purpose.

Moved by
Seconded by

- 30-2020 FLAG PROTOCOL POLICY THAT leave be given to introduce By-Law # 30-2020, being a by-law to adopt a Flag Protocol Policy for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 7th day of July 2020.

~

- 12.2 SAUGEEN VALLEY CONSERVATION AUTHORITY AGREEMENT attached

At the June 16th meeting of Council staff were directed to return the draft agreement with the Saugeen Valley Conservation Authority for planning services to a future meeting for authorization by by-law and execution. By-law 31-2020 is presented here for that purpose.

Moved by
Seconded by

31-2020 SVCA AGREEMENT THAT leave be given to introduce By-Law # 31-2020, being a by-law to authorized the Mayor and Clerk to execute an agreement between the Municipality of Morris-Turnberry and the Saugeen Valley Conservation Authority for the provision of planning services, and that it now be read severally a first, second, and third time, and finally passed this 7th day of July 2020.

~

13.0 **CLOSED SESSION**

13.1 ENTER CLOSED SESSION

Moved by
Seconded by

ENTER CLOSED SESSION THAT the Council of the Municipality of Morris-Turnberry enter a closed session, with the CAO/Clerk remaining in attendance at _____ p.m. for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- 1) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.

~

13.2 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM CLOSED SESSION THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at _____ p.m.

~

13.3 REPORT AND ACTION FROM CLOSED SESSION

14.0 **CONFIRMING BY-LAW**

attached

Moved by
Seconded by

CONFIRMING BY-LAW THAT leave be given to introduce By-Law # 29-2020, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on June 16th, 2020, and that it now be read severally a first, second, and third time, and finally passed this 16th day of June 2020.

~

15.0 **ADJOURNMENT**

Moved by
Seconded by

ADJOURN THAT the Council of the Municipality of Morris-Turnberry does now adjourn at ____ pm.

~

NEXT MEETINGS:

- | | | | |
|-------------------------------|-----------------|------------------|---------------|
| 1. Regular Meeting of Council | Tuesday, July | 21 st | 2020, 7:30 pm |
| 2. Regular Meeting of Council | Tuesday, August | 18 th | 2020, 7:30 pm |



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, June 16th 2020, 7:30 pm

The Council of the Municipality of Morris-Turnberry met electronically in regular session on the 16th day of June, 2020, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Sharen Zinn
Jamie McCallum
Jim Nelemans
Kevin Freiburger

Staff in Attendance

Trevor Hallam	CAO/Clerk
Sean Brophy	Treasurer
Mike Alcock	Director of Public Works

Others in Attendance

Nancy Bridge	Municipal Auditor, Seebach and Company
Melinda Hodgins	
Denny Scott	The Citizen

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm

2.0 ADOPTION OF AGENDA

Deputy Mayor Zinn asked to add an item under be added under section 8 regarding the schedule for the August meeting of Council.

Moved by Jamie McCallum
Seconded by Sharen Zinn

MOTION	THAT the Council of the Municipality of Morris-Turnberry hereby adopts
144-2020	the agenda for the meeting of June 16 th 2020 as amended.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

Councillor Nelemans declared a conflict of interest with regard to item 7.1.2 as his son works for Lavis Contracting Limited.

4.0 MINUTES

Moved by Jim Nelemans
Seconded by Kevin Freiburger

MOTION	THAT the Council of the Municipality of Morris-Turnberry hereby adopts
145-2020	the June 2 nd , 2020 Council Meeting Minutes as written.

Carried.

5.0 ACCOUNTS

5.1 ACCOUNTS

A copy of the June 16th accounts listing was presented.

Moved by Jamie McCallum
Seconded by Kevin Freiburger

MOTION THAT the Council of the Municipality of Morris-Turnberry hereby approves
146-2020 for payment the June 2nd accounts in the amount of \$1,262,997.65.
Carried.

5.2 PAY REPORTS

Copies of the June 10th Pay Reports were provided for information purposes.

6.0 PUBLIC MEETINGS AND DEPUTATIONS

6.1 MUNICIPAL AUDIT REPORT 2019

Nancy Bridge of Seebach and Company Chartered Professional Accountants presented the 2019 Financial Statements and Audit Report.

Moved by Jamie McCallum
Seconded by Jim Nelemans

MOTION THAT The Council of the Municipality of Morris-Turnberry accept the 2019
147-2020 Audit Report as submitted by Nancy Bridge, Auditor, Seebach and
Company Chartered Professional Accountants.
Carried.

7.0 STAFF REPORTS

7.1 PUBLIC WORKS

7.1.1 Public Works Operations Report

A report was presented by Director of Public Works Mike Alcock in this regard.

Mayor Heffer asked that a report returned to the next meeting of Council to outline the scope and cost of the work requested by the G to G trail association at a road crossing.

Deputy Mayor Zinn asked that any work for the Municipality be completed first, such as erecting new entrance signs.

Councillor McCallum asked for confirmation that this type of work had been completed previously. Mr. Alcock confirmed that there had been repairs at another crossing approximately two years ago.

Deputy Mayor Zinn asked if Council had been made aware of that work at the time, Mr. Alcock explained that his understanding was that former Mayor Paul Gowing and Administrator -Clerk/Treasurer were aware and authorized the work.

Mayor Heffer stated that to his knowledge the rail lands were declared surplus by the province and are being leased by the G to G trail association.

Councillor Nelemans asked what the timeline was for beginning to cut roadside grass. Mr. Alcock explained it hasn't been scheduled yet, but usually toward the end of June and into July to avoid having to do a second cut in July.

7.1.2 Bluevale Paving

A report was presented by Director of Public Works Mike Alcock in this regard.

Councillor Nelemans did not participate in the discussion due to a declared conflict of interest.

Moved by Kevin Freiburger
Seconded by Sharen Zinn

- MOTION 148-2020 THAT The Council of the Municipality of Morris-Turnberry hereby accepts the tender of Lavis Contracting Limited for the estimated value of \$113,746.50 (based on estimated quantities and excluding contingencies and HST) and authorize the Mayor and CAO/Clerk to execute the tender and all other required documents.
- Carried.

8.0 **BUSINESS**

8.1 SAUGEEN VALLEY CONSERVATION AUTHORITY AGREEMENT

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Moved by Jim Nelemans
Seconded by Jamie McCallum

- MOTION 149-2020 THAT The Council of the Municipality of Morris-Turnberry hereby directs staff to return the draft Memorandum of Agreement between the Municipality and the Saugeen Valley Conservation Authority, as presented, to a future meeting of Council as a by-law for consideration.
- Carried.

8.2 OFFICE REOPENING PLAN

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Councillor Nelemans suggested that the decision be reviewed monthly, and that the office should be reopened as soon as reasonable.

8.3 DRAFT FLAG PROTOCOL POLICY

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Moved by Jamie McCallum
Seconded by Kevin Freiburger

- MOTION 150-2020 THAT The Council of the Municipality of Morris-Turnberry hereby directs staff to return the draft Flag Protocol Policy, as presented, to a future meeting of Council as a by-law for consideration.
- Carried.

8.4 AUGUST MEETING SCHEDULE

Deputy Mayor Zinn asked that the date of the August meeting be moved from the 11th to the 18th. Council and staff confirmed their ability and the consensus was to reschedule the meeting for the 18th.

9.0 **COUNCIL REPORTS**

Sharen Zinn

June 10th, participated electronically in a Morris-Turnberry Emergency Operations Committee meeting.

Jamie McCallum

June 10th, participated electronically in a Coalition for Huron Injury Prevention meeting
Participated electronically in a Sustainable Huron meeting

Jim Nelemans

There will be a Fire Board meeting on July 2nd. Councillor Nelemans invited Council to forward any agenda items to him that should be considered.

Kevin Freiburger

None.

Jamie Heffer

None.

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Monthly Report – Blegrave Water
- 10.2 Correspondence – Western Ontario Warden’s Caucus Chair to Minister Clark re
Broadband
- 10.3 Outstanding Action Items

11.0 NEW BUSINESS

None.

12.0 BY-LAWS AND AGREEMENTS

None.

***** Mayor Heffer called a brief recess at 8:25 *****

13.0 CLOSED SESSION

13.1 ENTER CLOSED SESSION

Moved by Kevin Freiburger
Seconded by Jim Nelemans

- MOTION 151-2020** THAT the Council of the Municipality of Morris-Turnberry enter a closed session, with the CAO/Clerk remaining in attendance at 8:32 p.m. for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:
- 1) Section 239 2(b) regarding an identifiable individual;
 - 2) Section 239 (c) a proposed or pending acquisition or disposition of land by the municipality;
 - 3) Section 239 (e) regarding litigation or potential litigation affecting the municipality
 - 4) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.
- Carried.

13.2 RETURN TO OPEN SESSION

Moved by Kevin Freiburger
Seconded by Jamie McCallum

- MOTION 152-2020** THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 9:42 p.m.
- Carried.

13.3 REPORT AND ACTION FROM CLOSED SESSION

Council discussed issues regarding an identifiable individual, the proposed acquisition of land, potential litigation, and negotiations to be carried on by the Municipality. Direction was given to staff accordingly.

14.0 CONFIRMING BY-LAW

Moved by Jim Nelemans
Seconded by Kevin Freiburger

- MOTION 153-2020** THAT leave be given to introduce By-Law # 29-2020, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on June 16th, 2020, and that it now be read severally a first, second, and third time, and finally passed this 16th day of June 2020.
- Carried.

15.0 **ADJOURNMENT**

Moved by Kevin Freiburger
Seconded by Jamie McCallum

MOTION THAT the Council of the Municipality of Morris-Turnberry does now adjourn
154-2020 at 9:43 pm.

Carried.

NEXT MEETINGS:

- | | | | |
|-------------------------------|-----------------|------------------|---------------|
| 1. Regular Meeting of Council | Tuesday, July | 7 th | 2020, 7:30 pm |
| 2. Regular Meeting of Council | Tuesday, July | 21 st | 2020, 7:30 pm |
| 3. Regular Meeting of Council | Tuesday, August | 18 th | 2020, 7:30 pm |

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Municipality of Morris-Turnberry
Account List for**

July 7 2020

General

Bell Canada	Morris Office	437.12
Bell Canada	Turnberry Shop - Emergency Lines	90.67
Bell Mobility	Cell Phones	63.73
Hydro One	Morris Office	296.58
Union Gas	Morris Office	8.47
Telizon	Long Distance Phone	8.54
HuronTel	Municipal Website	121.98
Huron Clean	Office Cleaning	180.80
CJ Johnston Office Solutions Inc	Office Supplies	155.47
Purolator	Courier	35.41
Orkin Canada Corporation	Pest Control	89.84
Donnelly Murphy	Legal	84.75
GSP Group	Belgrave Development	1,592.09
Municipality of Huron East	Fire Calls	2,701.45
Township of North Huron	Fire Calls	726.37
Minister of Finance	Policing - February, March, April	128,658.71
Minister of Finance	EHT - June 2020	643.62
WSIB	WSIB - June 2020	914.49

Payroll

Council Pay	Payroll - June	3,935.60
	Rec General	459.40

June 24 2020

Payroll	16,437.89
Expenses	52.78

General Total	157,695.76
----------------------	-------------------

Building Department

Bell Mobility	Cell Phones	144.07
Donnelly Murphy	Legal	367.25
Jordan Auto	Car Tire Repair	65.09
Minister of Finance	EHT - June 2020	312.04
WSIB	WSIB - June 2020	504.07

Payroll

June 24 2020	Payroll	9,479.95
	Expenses	-

Building Total	10,872.47
-----------------------	------------------

Property Standards

Keppelcreek	Bylaw Enforcement - May & June	1,087.67
-------------	--------------------------------	----------

Property Standards Total	1,087.67
---------------------------------	-----------------

Drainage

Hydro One	Hopper Pump	110.19
-----------	-------------	--------

Drainage Total	110.19
-----------------------	---------------

Parks & Cemeteries

Huron Bay Co-Operative Inc.	Parks Supplies	26.31
-----------------------------	----------------	-------

Parks & Cemeteries Total	26.31
-------------------------------------	--------------

Belgrave Water

Bell Canada	Phone	123.56
Veolia Water	Monthly Operations - May	5,073.35
QMI-SAI Canada Limited	Belgrave Water - DWQMS	1,017.00

Water Total	6,213.91
--------------------	-----------------

Account List July 7 2020.xlsx

Landfill

Bell Mobility	Cell Phone	12.71	
Hydro One	Morris Landfill	77.85	
CJ Johnston Office Solutions Inc.	Morris Landfill	11.30	
Goderich Print Shop	Landfill Weigh Slip	271.20	
RJ Burnside & Associates	Morris Landfill	10,767.05	
Bluewater Recycling Association	Waste Disposal - May	3,481.00	
New Star Rentals & Equipment	Morris Landfill	777.45	
SGS Canada Inc.	Turnberry Landfill	343.52	
			15,742.08

Roads

Union Gas	Morris Shop	16.96	
Union Gas	Turnberry Shop	42.79	
Bell Canada	Morris Shop	218.55	
Bell Canada	Turnberry Shop	90.68	
Bell Mobility	Cell Phones	131.43	
Hydro One	Morris Shop	148.28	
HuronTel	Turnberry Shop Internet	57.52	
Huron Clean	Office Cleaning	90.40	
Yard Boys	Roadside Mowing	10,082.05	
O'Brien Lifting Solutions Inc.	Crane Inspection	501.72	
New-Lift Hydraulics Ltd.	Repair for 09-02 Grader	1,304.73	
MGM Townsend Tire	Tire Repair for 15-10 Backhoe	202.50	
Altruck International Truck Centres	Parts for 19-06 Tandem	181.50	
Da-Lee	Dust Control	5,887.59	
JA Porter Holdings Ltd.	Emergency Storm Repair	6,323.58	
Precision Industries	Water Tank	29,380.00	
Municipality of Morris-Turnberry	Municipal Drains	516.77	
Minister of Finance	EHT - June 2020	720.48	
WSIB	WSIB - June 2020	1,163.85	
Payroll			
June 24 2020	Payroll	21,470.49	
	Expenses	-	
	Roads Total		78,531.87
	Account Total		270,280.26

Approved By Council:

July 7 2020

Mayor - Jamie Heffer

Treasurer- Sean Brophy



HURON EAST FIRE DEPARTMENT BRUSSELS STATION 2019 ANNUAL REPORT

Submitted by:

Marty Bedard
Fire Chief

June 2020



GOALS OF THE DEPARTMENT

The goal of the Huron East Fire Dept is to provide fire protection services through a range of programs designated to protect the lives and property of the residents from the adverse effects of fire, exposure to dangerous conditions created by man or nature, first to the municipality, second to those municipalities requiring assistance through authorized agreements.

Fire Protection includes fire suppression, fire prevention, fire safety education, communications, training of persons involved in the provisions of fire protection, rescue and emergency services and the delivery of those services.

HURON EAST FIRE DEPARTMENT PERSONNEL

(Number in brackets after name is years served on the fire department)

FIRE CHIEF Marty Bedard (25)

BRUSSELS (24)	GREY (23)	SEAFORTH (24)
District Chief Max McLellan (26)	District Chief Gary Boyer (31)	District Chief Tom Phillips (51)
Dist. Deputy Chief Brian Deitner (27)	Dist. Deputy Chief Don Cochrane (28)	Dist. Deputy Chief Doug Anstett (36)
Captains Doug Sholdice (38) Derek Pilatzke (21) Donald Hastings (22) Mike Noble (11)	Captains Jim Stephenson (48) Bill Pearson (41) Steve Boyer (13) Adam Cochrane (12)	Captains James Wilbee (23) Richard Verberne (34)
Firefighters Jason Kellington (16) Mark Pennington (16) Ken Higgins (11) Tyler Deitner (9) Jamie Mitchell (7) Cody Subject (7) Toby Hundt (6) Robert Cronin (6) Heather Dunbar (5) Chris Gibson (5) James Hickling (5) Eric Dwyer – (4) Melissa Jacklin – (3) Curtis White – (3) Chris Riley – (3) John Groves – (2) Meghan vanEngen (new) Ryan Sholdice (new)	Firefighters Mike Alexander (17) Harold Subject (12) James Yates (9) Ian Pearson (9) Mike Boyer (9) Anthony Ward (7) Paul Albers (7) Tyler Deitner Mike Cook (4) Mark Gillis (3) Rodney Kraemer (2) Matt Buchanan (2) Ryan Horst (1) Tylor O’Neil (new) Michael Reibelng (new) Tyson Feltz (new) Andrew Terpstra (new)	Firefighters Paul Hulley (35) Dave Garrick (27) Mark Melady (20) Scott Jervis (17) Nick TenHag (16) Don Brown (13) Dean Finnigan (13) Steve Eckert (9) Ted Sills (8) Jason Berard (8) Jeff Holman (6) Matt Shannon (6) Adam Haney (6) Joe VandenHengel (4) Greg McGrath (4) Barry Young (2) Kalen Martene (2) Mitchell McKee (new) Tyler Eckert (new) Glenyce Kelly (10) – Radio Operator

PERSONNEL

In 2019 we welcomed 2 new members to the Brussels Station. Meghan O'Hara and Ryan Sholdice. Members retiring in 2019 include Jason Vandermeer with 12 years of service and Kody Higgins with 3 years of service.

Huron East is fortunate to have a group of dedicated firefighters who are committed to serving the Fire Department requirements for the Municipality. Answering the alarm and training requirements take a great deal of time. Our members also commit time towards Public Education and Awareness through Firehall Open Houses, Community Events and hosting the Annual Breakfasts.



EMERGENCY RESPONSES

Huron East Fire Department Responses

The Huron East Fire Department responded to 140 emergency calls in 2019 which is slightly below last year's total of 166. Our 5-year average is 136 responses. Below is a breakdown of these calls for each station.

	<u>Brussels</u>	<u>Grey</u>	<u>Seaforth</u>
Medicals	16	6	16
Motor Vehicle Collisions	8	2	12
Fire – Vehicle	2	3	7
Fire – Structure	5	7	4
Auto Alarms	2	1	17
Outdoor Fires – Grass/Field	0	0	2
- Unauthorized	0	0	6
Public Hazard – Hydro/Gas Odor etc.	1	0	4
Smoke/CO Alarms	3	1	0
Mutual Aid/Assist other	5	3	6
Other (Animal rescue)	0	0	1
TOTAL CALLS	42	23	75

Brussels Station responded to 5 calls in Morris-Turnberry in 2019. 3 MVC's, a Chimney Fire and a Tractor Fire.

Response Reporting Responsibilities

As per the Fire Protection and Prevention Act, 1997 and Fire Marshal's Directives 2015-001 and 2015-002 the Fire Department has certain responsibilities reporting all responses. The first directive is that all fire departments must file a standard incident report (SIR) to the Office of the Fire Marshal for each incident response quarterly. These SIR's are filed using an Internet Application System developed by the OFMEM.

The report includes:

- | | |
|--|----------------------------|
| - How alarm received | - Possible Cause |
| - Type of Response | - Source of Ignition |
| - Status on Arrival | - Fuel of Ignition Source |
| - Object First Ignited | - Area of Origin |
| - How Extinguished | - Smoke Alarm info |
| - Property Type and Size | - Number evacuated |
| - Construction Type and Age | - Number displaced |
| - Human factors associated with ignition | - Possible Business Impact |
| - Estimated Dollar Loss | - Occupancy Status |
| - Estimated Dollar Value at Risk | - Initial Detection |

The information collected by the OFMEM on fire incidents is used for the purpose of identifying fire safety issues that affect Ontario residents. This data is used to develop fire safety programs and to identify the need for Fire Code changes and evaluate the success of programs and legislation. This information is also used to assess community fire risks.

Fire Marshal's Directive 2015-002 directs fire departments to notify the OFMEM immediately by telephone for all incidents that meet the following criteria:

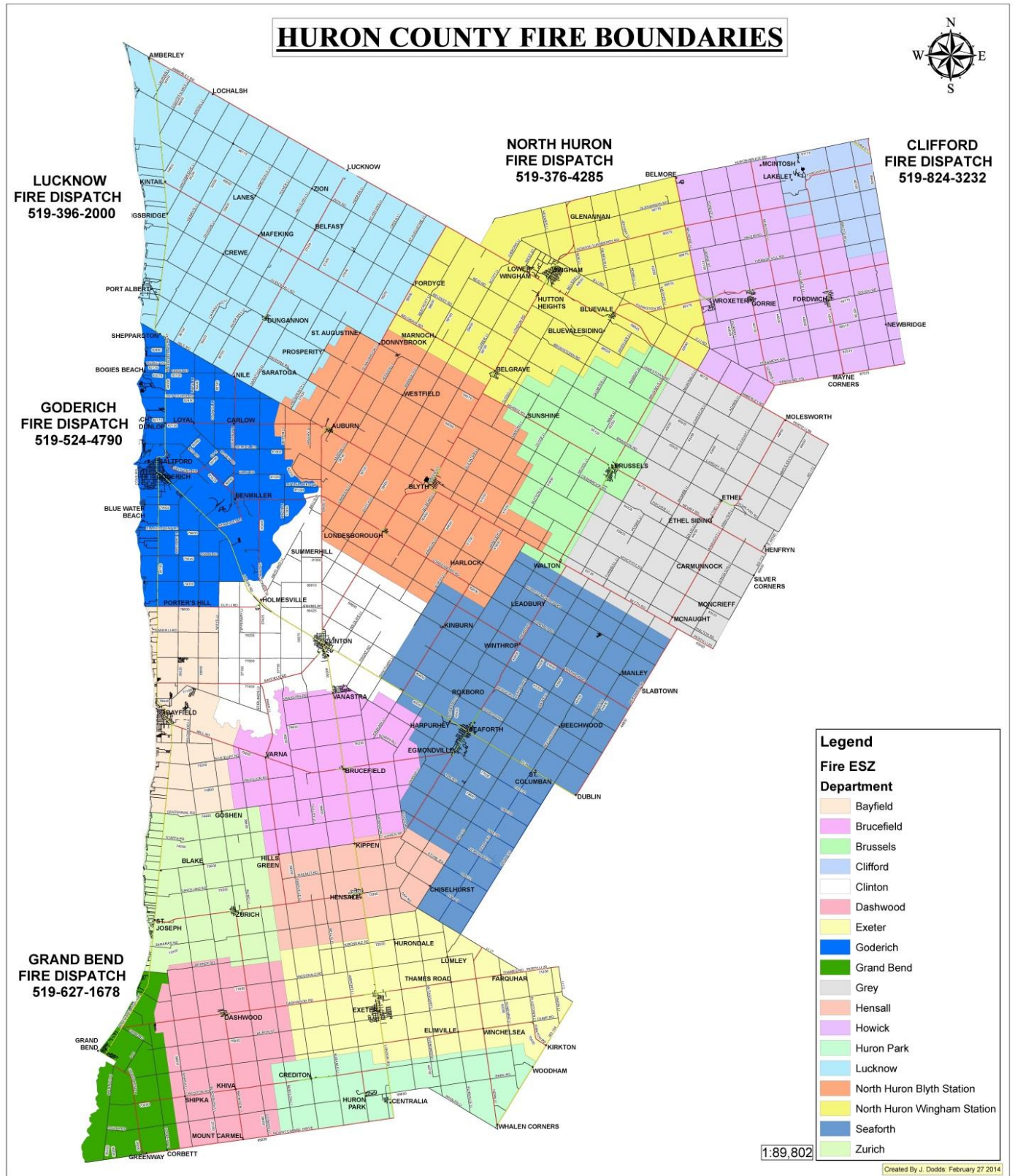
- Fires resulting in a fatality or serious injury
- Explosions
- Fires in vulnerable occupancies
- Suspected arson
- Large loss fires, \$500,000 and over or where the loss is significant to the community
- Fires of unusual origin or circumstances
- Fires that may result in widespread public concern or environmental hazard
- Fires in multi-unit residential occupancies where fire spread is beyond unit of origin
- Fires involving clandestine drug operations or marijuana grow operations

When we respond to any of the above calls we notify the OFMEM. In some cases they will send a fire investigator to assist us in determining cause.

We also provide incident reports on request to insurance companies, lawyers etc. These reports are provided for a fee of \$25.00 as per our fees for service by-law.

FIRE BOUNDARIES

The following map is the fire boundaries in Huron County.



TRAINING & EDUCATION

Training and Education is an on-going commitment of the Fire Department. Firefighters may be required to perform many tasks during an incident and their skills must be capable to complete these tasks safely and efficiently.

The Huron East Fire Department continues to complete the Firefighter Level 1 Training Program in-house during our monthly practices. Each station has certified trainer facilitators who are able to sign off on all the required skills. The IFSTA (International Fire Service Training Association) Essentials of Firefighting is the manual and workbook used. The training program consists of 24 chapters which includes a theory portion where firefighters are required to read the chapter and answer a number of questions. The questions consist of writing definitions, true/false, matching, multiple choice and short answer. The second part of each chapter consists of performing the required practical skills. After the program is completed firefighters will have the option to become certified. Certification consists of a written exam as well as performing 3 randomly picked skills. Certification is held at a recognized training facility under the direction of Fire College Instructors. Training topics include Communications, Building Construction, Fire Behavior, PPE, Ladders, Water Supply, Fire Streams, Fire Control and many more.



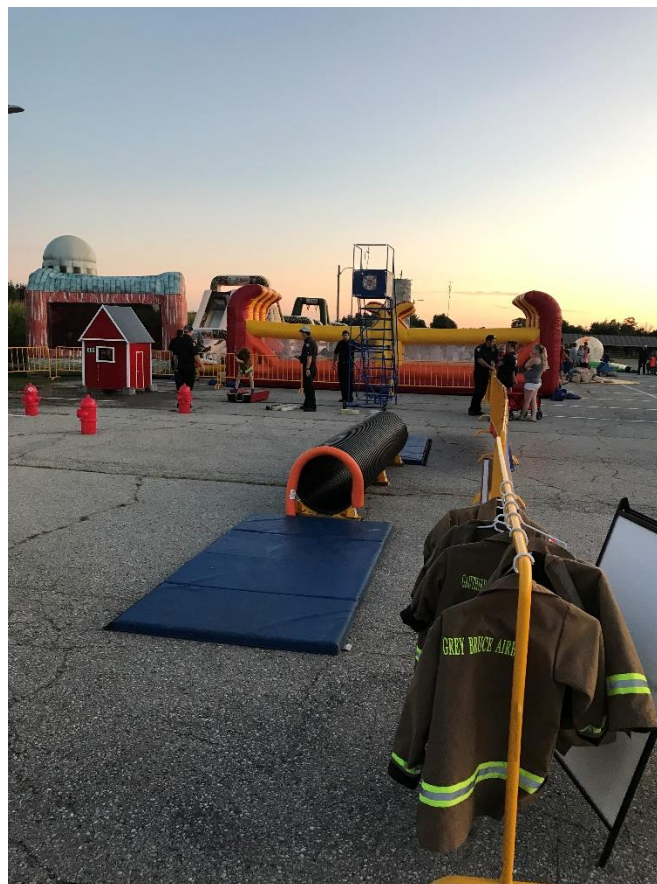
In addition to the monthly in-house training, firefighters attend a number of skill specific training courses throughout the year. In 2019 these courses included:

- First Aid, CPR, Defib Training
- Live House Burn Training
- New Recruit Training with FDNH
- Fire Behavior Training (Mutual Aid)
- Livestock Emergencies Training
- Nozzle Training
- Reading Smoke Training

The Fire Department is also active in the Huron County Mutual Aid Association. There are 4 meetings held throughout each year with guest speakers discussing topics like Barn Fire Prevention, PTSD and Lessons Learned from past incidents and much more.

The members of the Fire Department also assist with many public education events throughout the year. Events attended have included school visits and presentations, community events like the fall fairs and farmers market, fire hall tours and open houses, annual breakfasts, and Fire Prevention Week activities.

This past fall the Brussels Firefighters rented a Fire Fit Challenge course from our friends at Saugeen Shores Fire Department and set up during the Brussels Fall Fair. The course included crawling through small spaces, lifting fire hose, dragging hose and shooting water and victim drags. The children that participated really enjoyed the course and it seemed to go over very well.



FIRE PREVENTION

In 2019 there were 18 regular Fire Code compliance inspections conducted which included general fire safety inquiries from concerned building owners and tenants. The opportunity was taken with most of these inspections to provide a personal education on fire safety relating to their individual concerns and how the Fire Code addresses their concerns. All persons involved greatly appreciated the extra effort to educate and inform them of the hazards involved with fire safety. Fire Prevention was perceived as the Fire Service helping and guiding the public rather than the bad guy “enforcement officer”.

In Ontario it is mandatory that Vulnerable Occupancies, such as senior’s housing complexes, are inspected annually, and fire drills are witnessed. The fire drill is performed and timed to ensure the Ontario Fire Marshal’s guidelines are adhered to by the staff members, to provide adequate evacuation skills for the residents. The inspection of the building ensures the fire safety systems put in place and perform to their optimum to protect the occupants. 7 Vulnerable Occupancies were inspected and fire drills conducted in Huron East and Morris-Turnberry.

Fire Prevention conducted 6 request inspections for real estate transactions. These are requested by the lawyers to ensure the property being sold is in compliance with the Ontario Fire Code and to protect the purchaser. Most of these inspections resulted in significant work being required to conform to the Codes. Fire Prevention offered significant guidance to the owners to minimize the confusion and cost of changes and to ensure the work is being done only once, properly.

In 2019 there were 2 complaint inspections conducted, where citizens are concerned about a particular building and the fire safety measures inside.

August 2019 the Walton racetrack food vendors were fully inspected in a team inspection with T.S.S.A. and Huron East Fire. In total 14 food vendors were inspected for Fire Code compliance.

In Huron East the Group Home management require annual inspections to be conducted. Group homes are residential occupancies converted to care for persons having challenges at this time in their lives. These are considered request inspections. In 2019 there were 2 group home inspections.

Fire Safety Plans are required by the Fire Code for certain occupancies. A Fire Safety Plan is an in-depth guide for all staff in the building related to their actions during an emergency. It details the supervisory duties and actions. All fire safety measures and the routine maintenance are detailed in the plan. Each of these fire safety plans has to be reviewed in depth to ensure its compliance with fire code. The Fire Safety Plan becomes a legal document once approved. Three plans were reviewed in 2019.

A one-week symposium held by the Ontario Fire Prevention Officer’s Association was held in Oshawa and attended by Huron East Fire Prevention.

The symposium is a great venue for fresh education and networking amongst our peers. New fire prevention techniques and fire code issues were discussed.

Late in the year we received a call from a concerned mother about her children being Junior Fire setters. The children, both under 10, were currently being treated in the Seaforth Family Health team. Huron East Fire initiated the TAPP-C (the arson prevention program for children) The Tapp C program is a program designed by the Ontario Fire Marshal's office and consists of several visits and meetings with all associated. The fire safety training and arson prevention education is presented as well as homework assignments for the children. We have been made aware that our efforts were successful.

Submitted by,
Michael Roess, Fire Prevention Officer

EQUIPMENT PURCHASES & MAINTENANCE

EQUIPMENT MAINTENANCE:

Annual equipment testing continues at all 3 Huron East Fire Department Stations. Equipment that requires regular testing includes:

- | | |
|---|---------------------------|
| - Self Contained Breathing Apparatus (SCBA) | - SCBA Bottles |
| - Trucks – Routine Maintenance and Annual Safety | - Ladder Testing |
| - Air Sample from SCBA Fill Stations (twice per year) | - Pump Testing |
| - Hose Testing | - Thermal Imaging Cameras |
| - Gas Monitors | - Extrication Tools |
| - Bunker Gear Cleaning and Repairs | - Radios and Pagers |



The above picture shows ladder testing being done at the Seaforth Station

EQUIPMENT PURCHASES:

Each station replaces SCBA's, radios, pagers, hose, bunker gear, boots, helmets, gloves and other PPE annually. Two or Three of each of these items are replaced yearly so it's not a major expense all at once. Under the NFPA Standard, Bunker Gear must be replaced every 10 years and the cost of a coat and pant is approx. \$2,000. A Self Contained Breathing Apparatus is now over to \$8,000 excluding the bottle. Due to the rigorous testing requirements and standards that have to be met, firefighting equipment and maintenance of this equipment is costly.

Seaforth and Brussels jointly purchased 4 Self Contained Breathing Apparatus with bottles and each station received 2 extra bottles from the supplier. This was a savings of approximately \$4,000.00. The Brussels Station has also worked on supplying each firefighter with their own SCBA mask and this was completed in 2019. Also, Brussels recently purchased a new defibrillator, replacing their old out of date unit.



APPARATUS

BRUSSELS STATION:

2018 Freightliner **Tanker/Pumper**

2009 GMC **Rescue**

2006 Freightliner **Pumper**



GREY STATION:

2013 International **Tanker**

2004 International **Pumper**

1986 International **Tanker**

SEAFORTH STATION:

2015 Freightliner **Rescue**

2009 Freightliner **Tanker**

2008 Spartan **Pumper**

1995 International **Pumper**

1987 Ford **Tanker**

1980 International **Aerial Platform**



SUMMARY

The Huron East Firefighters are a dedicated group of volunteers who provide excellent fire coverage to the Municipality of Huron East and the other areas we serve. Every year the commitment level seems to increase with the ever demanding changes that occur in the fire services especially in the area of training. We are fortunate to have a great group of firefighters.

2019 was the first full year under the new shared Fire Chief's agreement with North Huron and I am pleased with how this agreement is working out and I hope Council is as well. Along with the shared Fire Chief's agreement I am very pleased with our shared Fire Prevention Officer agreement also in place with North Huron. Fire Prevention Officer Michael Roess is doing a great job and is a great resource for the Fire Department. Both agreements are scheduled for renewal by the end of 2020.

The Department continues to provide public education and fire prevention and we are always willing to do presentations and schools visits when requested. Annual inspections on vulnerable occupancies continue to take place and with the addition of Fire Prevention Officer Michael Roess, this has certainly help ease my workload.

On behalf of the 24 Brussels Station Firefighters, I would once again like to express my sincere appreciation to the Council members and the Community for your on-going support. The Department continues to work hard towards maintaining the requirements of the Fire Prevention and Protection Act, continuing to promote Public Education and Fire Prevention and of course continuing with Fire Suppression and Emergency Response.

Please do not hesitate to contact me if you would like more information about the Fire Department.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Bedard".

Marty Bedard
Fire Chief
Municipality of Huron East



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

Mission Statement

The North Huron Fire Department is committed to the enhancement of the quality of life through the protection and preservation of life and property within the jurisdiction of the Township of North Huron from the effects of fire and other emergencies.

Our mission will be accomplished through the delivery of fire prevention, public education and professional emergency response programs to all who work, live and play within our community. We will work to educate people in fire safety in order that they may protect themselves and their families.

We will strive to minimize any adverse effects on individuals, families and businesses as a result of these emergencies and work to safeguard the environment. Through this effort we will protect our lifestyle and the general economic welfare of the community.

Goals

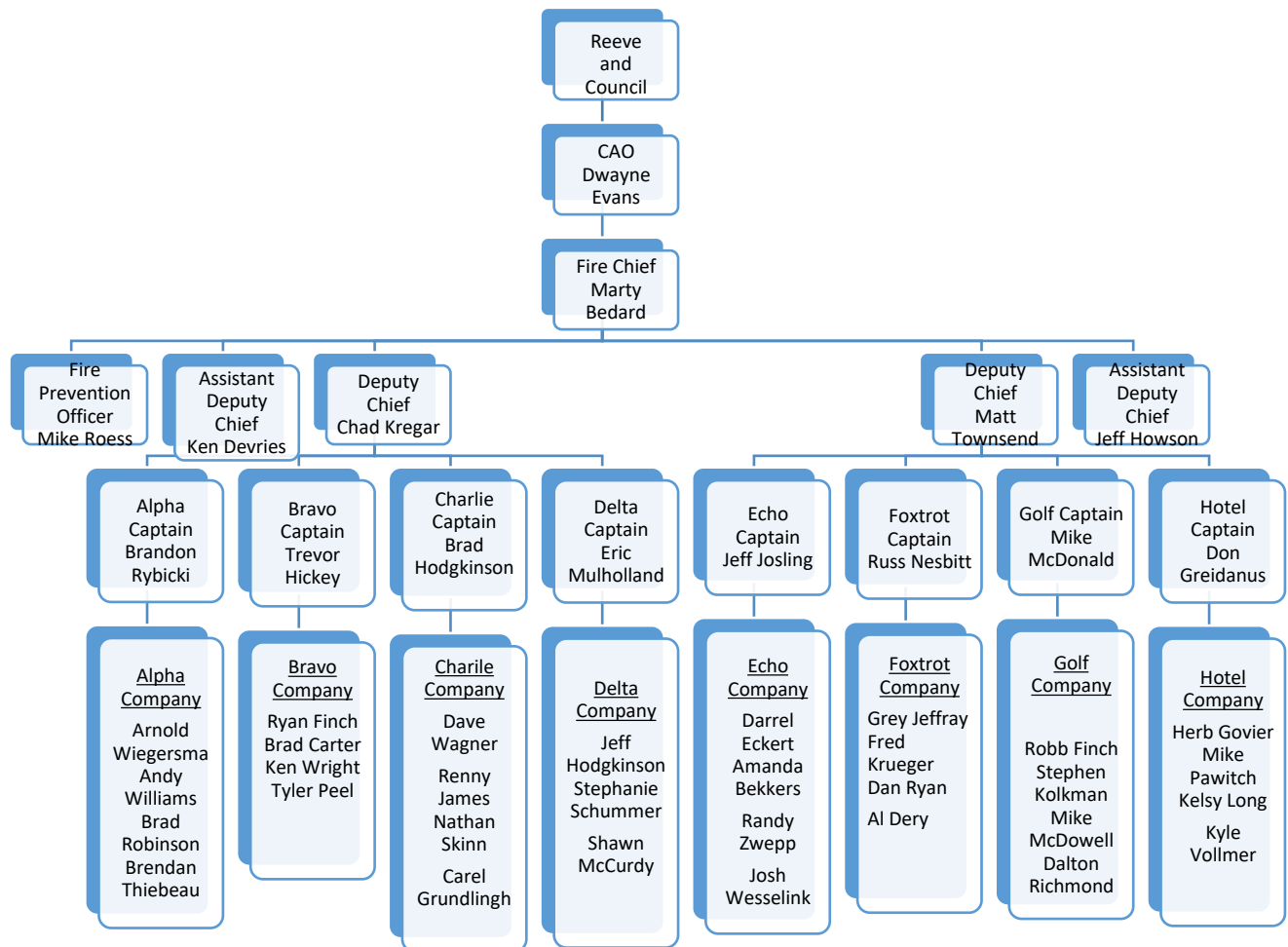
- 1) Provide for the safety of the public and the firefighters.
- 2) Identify and review the fire service requirements of the municipality
- 3) Provide the administrative process consistent with the needs of the department.
- 4) Ensure that firefighting equipment and operating personnel are available within the municipality to provide adequate response to a citizen's call within a reasonable time.
- 5) Provide departmental training to an accepted standard which will ensure the continuous upgrading of all personnel in the latest techniques of fire prevention, firefighting and control of emergency situations and to cooperate with other departments of the corporation with respect to assistance and other programs.
- 6) Provide a maintenance program to ensure all fire protection apparatus, including allied equipment, is ready to respond to emergency calls.
- 7) Provide an effective fire prevention program to:
 - a) Ensure, through cooperation with the building department and inspection compliance with applicable municipal, provincial and federal fire prevention legislation, statutes codes and regulations.
 - b) Reduce and/or eliminate fire hazards.
- 8) Develop and maintain an effective public information system and education program with particular emphasis on school fire safety programs.
- 9) Ensure that in the event of a major catastrophe in the municipality, assistance to cope with the situation is available from outside departments and agencies.
- 10) Develop and maintain a good working relationship with all outside agencies related to the protection of life and property.



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

Organization Flow Chart





FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

Core Services

Fire Department of North Huron provides a wide range of fire protection services to our residents. Fire protection services means a range of programs and services designed to protect the lives and property of the inhabitants of the Township of North Huron, Central Huron and Morris-Turnberry from the adverse effects of fires or exposure to dangerous conditions created by individuals or nature.

These services include:

- structural fire suppression and rescue
- motor vehicle firefighting
- *fire prevention activities including Fire Code enforcement and inspections (North Huron only)
- fire safety education *
- communications
- technical rescue operations including extrication of patients from motor vehicle accidents and industrial accidents
- farm accident rescue
- awareness level hazardous materials response
- awareness level confined space rescue
- awareness level trench rescue
- shore based ice/water rescue
- emergency medical first response
- training of persons involved in the provision of fire protections services rescue and emergency services and the delivery of all those services

This list of services was developed by the Councils of Central Huron, North Huron and Morris-Turnberry during the formation of the department during the fall of 2009. It represents the services that the residents of the communities expect their fire department to perform.



FDNH firefighters working at a house fire



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

Public Education

Our Public Education efforts again this year have centered on getting fire safety information out to the public. We have hosted information tables at several local events, given fire safety information to local community groups and organized a well-attended Open House in conjunction with Fire Safety Week. North Huron provides complete spring and summer fire safety kits to members of the surrounding municipalities resulted in better public awareness of home fire safety and emergency preparation for families in our communities.

We had numerous station tours with local organizations leading the groups around each station, explaining each truck and equipment use. The FDNH also visited different church groups and schools demonstrating fire drills, fire extinguisher operation and fire safety.

In addition, Deputy Chief Chad Kregar partnered with the Wingham hospital staff to deliver 2 days of fire safety and fire extinguisher training to over 250 staff as part of their yearly training program. As well as delivering 8 hours of fire safety, farm safety, fire extinguisher training to 60 FE Madill tech students.

Fire Prevention

2019 was an unusual year in North Huron for the Blyth firehall. With the building we were housed in being sold, the temporary minimizing of the Fire Chief and Fire Prevention offices and eventually the move to the new location changed the day to day operations of our positions. Time was spent coordinating and organizing the move to the new location, ensuring a seamless move with little or no impact on the citizens and the North Huron Fire Service members.

In 2019 there were 21 regular Fire Code compliance inspections conducted which included general fire safety inquiries from concerned building owners and tenants. The opportunity was taken with most of these inspections to provide a personal education on fire safety relating to their individual concerns and how the Fire Code addresses their concerns. All persons involved greatly appreciated the extra effort to educate and inform them of the hazards involved with fire safety. Fire Prevention was perceived as the Fire Service helping and guiding the public rather than the bad guy "enforcement officer".

In Ontario it is mandatory that Vulnerable occupancies, such as senior's housing complexes, are inspected annually, and witness a fire drill. The fire drill is performed



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

and timed to ensure the Ontario Fire Marshal's guidelines are adhered to by the staff members, to provide adequate evacuation skills for the residents. The inspection of the building ensures the fire safety systems put in place perform to their optimum to protect the occupants.

Fire Prevention conducted 6 request inspections for real estate transactions. These are requested by the lawyers to ensure the property being sold is in compliance with the Ontario Fire Code and to protect the purchaser. Most of these inspections resulted in significant work being required to conform to the Codes, Fire Prevention offered significant guidance to these owners to minimize the confusion and cost of these changes, and to ensure the work is being done only once, properly.

In 2019 there were 2 complaint inspections conducted, where citizens are concerned about a particular building and the fire safety measures inside. Some of these inspections can be very time consuming due to the lack of cooperation of the owners. The Fire Marshal's appeal process, initiated by the building owner, is very in depth and time consuming, with many phone conferences and reports being generated.

In North Huron the Group Home management require annual inspections to be conducted. Group home are residential occupancies converted to care for persons having challenges at this time in their lives. These are considered request inspections. In 2019 there were 4 group home inspections.

Two presentations were delivered to different older citizen groups speaking to fire safety for seniors. The groups ranged in size from 20 to 40 persons and were well received by all. Fire Prevention has already been asked back for 2020.

Fire Safety Plans are required by the Fire Code for certain occupancies. A Fire safety Plan is an in-depth guide for all staff in the building related to their actions during an emergency. It details the supervisory duties and actions. All fire safety measures and the routine maintenance are detailed in the plan. Each of these fire safety plans has to be reviewed in depth to ensure its compliance with fire code. The Fire Safety Plan becomes a legal document once approved. Eight plans were reviewed in 2019

Site plans for potential property layouts with North Huron are circulated throughout certain North Huron staff to address any concerns related to their field of expertise. 14 of these submissions passed through the Fire Prevention office.

A one-week symposium held by the Ontario Fire Prevention Officer's Association was held in Oshawa and attended by North Huron Fire Prevention. The symposium is a great venue for fresh education and networking amongst our peers. New fire prevention techniques and fire code issues were discussed



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

Training Division

The training division is one of the most important areas of the FDNH, as we thrive to be the best and ready for any type of emergency, we have ongoing training in areas of medical response, auto Extrication operations, and fire suppression techniques.

2019 Highlight of Training Activities:

- Training every Monday and Thursday evening
- Ongoing Medical first response patient care training
- DZ course completed with 7 firefighters getting there DZ
- New recruits FDNH truck ready program
- Firefighter 1 course started for the firefighters that needed it
- Relay pumping/tanker ops
- Portable pump operation
- Hose lays /tag hydrants
- RIT operations
- Firefighter survival
- Fire ground communication/ initial size up
- Air management
- Recertification of medical first responders
- Medical training
- Apparatus pump training
- Fire equipment orientation
- Full day auto extraction training
- Emergency Patient Care recert

For 2019 there were 46 weekly training sessions for each station resulting in 92 individual regular training sessions. These sessions each week were the same in both stations, which allows firefighters who cannot attend a session in their home station, to attend the same session in the other station. This has resulted in many of our firefighters being able to keep up with their training while still maintaining a balance with home life.





FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

Mechanical Division

The Mechanical Division is one of the busiest of the department. We have record keeping procedures, maintenance schedules and other documentation to ensure our equipment is always in ready shape.

Mandatory equipment testing on our equipment was completed and repairs / replacements made. This included the testing of our fire engine pumps, six-month ongoing testing of our breathing air compressors, visual and hydrostatic testing of our SCBA cylinders, flow testing of the SCBA packs, ladder and hose testing.

Most of these are for compliance with having a Respiratory Protection Program as required by the Ministry of Labor. We also fit tested all of our personnel and supplied them with individual face masks.

In summary, we continue to take pride in our equipment and its imperative that all equipment is ready and in excellent working condition as it's never known what condition we are approaching at a moment's notice.

Fire Department North Huron Blyth station has 5 Pieces of apparatus:

- E6 - 2000 Freightliner Engine (front line pumper)
- R7 - 1996 Freightliner Rescue Truck (Rescue truck equipped with extrication equipment)
- U10 – Cub Cadet with skid unit for grass fires which also tows rescue sled
- T8 - 2004 Freightliner Tanker that holds 3000 gal of water
- T9 – 2012 Pierce Sabre Tanker with on board pump

Throughout the year there are always some repairs that are ongoing some we can do in house and other we must source out. Those were:

T9:

- Marker light(s) replacement (in house repairs)
- Scene light(s) installation (in house)
- Flashing blue light added to front and rear for safety (in house)

R7:

- Minor addition and deletion of new/old tools as technology changes and tools wear out (in house)
- Flashing blue light added to front and rear for safety



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

T8:

- No significant repairs to report.

Fire Department North Huron Wingham station has 5 Pieces of apparatus:

- E1 -2008 Pierce Engine (front line pumper)
- L2 -2004 Pierce Ladder Truck (2nd pumper with 105' ladder)
- T4 -2016 Freightliner Tanker with pump that holds 3000 gal of water
- Sq. 5 -Dodge Ram 1500 crew cab Squad with tool box and medical equipment

Apparatus Repairs included:

E1:

- Marker/head light(s) replacement (in house)
- Scene light(s) build replacement (in house)
- Replaced fuel tank
- Flashing blue lights added to front and rear for safety (in house)

L2:

- Fire pump tank to pump repaired
- Tire rotation (Townsend tire)
- Wipers (in house)
- Headlight/marker lights (in house)
- Flashing blue light added for safety

T4:

- Fill light on pump panel service done (early 2019 by Carrier Centers)
- Still ongoing issues with water level gauge
-
- Equipment repairs:
- 4" portable pumps service (oil change etc.) (In house)
- Hydraulic pump service (oil change etc.) (in house)
- Ongoing SCBA service/repairs (A.J Stone)
- In 2019 we had regular annual testing on apparatus and equipment.
- Testing that was done:
- Annual pump test on E1, E6 and L2
- Annual Truck safeties and service were done
- Annual Ladder test
- Annual Air flow test on Self Contained Breathing Apparatus (SCBA)



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

PPE

2019 Purchases:

Bunker Suits: 5

Helmets: 4

Gloves: 15

Boots: 7 pair

Each station has a bunker gear washing machine (extractor) and the gear is to be cleaned in house by each firefighter after they are exposed to smoke from a fire. It will be sent away if its exposed to Hazardous Materials or needs repairs. Bunker gear will be sent away once per 2 calendar years to be professionally cleaned, inspected and tested. When it is sent away it does get inspected at a higher level than the firefighters can do – they can only do a visual inspection. The cleaning company does other tests on the gear like testing the thermal barrier of the coat and they will do repairs as needed.



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

FDNH 2019 INCIDENT SUMMARY

	NORTH HURON			MORRIS-TURN.			CENTRAL HURON			ACW			MUTUAL AID			TOTAL		
JANUARY	\$	1,381.00	4	\$	944.00	4	\$	176.00	1	\$	-	0	\$	-	0	\$	2,501.00	
FEBRUARY	\$	7,422.00	16	\$	3,541.00	7	\$	343.00	2	\$	-	0	\$	408.00	1	\$	11,714.00	
MARCH	\$	4,679.00	10	\$	2,204.00	4	\$	133.00	1	\$	294.00	1	\$	490.00	2	\$	7,800.00	
APRIL	\$	3,776.00	6	\$	838.00	3	\$	1,521.00	2	\$	593.00	1	\$	1,096.00	2	\$	7,824.00	
MAY	\$	2,088.00	4	\$	-	0	\$	18,182.00	5	\$	448.00	2	\$	150.00	1	\$	20,868.00	
JUNE	\$	1,598.00	6	\$	5,279.00	7	\$	986.00	1	\$	-	0	\$	-	0	\$	7,863.00	
JULY	\$	4,523.00	7	\$	205.00	2	\$	281.00	1	\$	5,462.00	4	\$	939.00	1	\$	11,410.00	
AUGUST	\$	8,223.00	12	\$	1,309.00	3	\$	564.00	2	\$	104.00	1	\$	-	0	\$	10,200.00	
SEPTEMBER	\$	1,078.00	8	\$	289.00	3	\$	577.00	1	\$	131.00	1	\$	-	0	\$	2,075.00	
OCTOBER	\$	4,131.00	13	\$	18,884.00	7	\$	6,307.00	3	\$	-	0	\$	-	0	\$	29,322.00	
NOVEMBER	\$	1,574.67	3	\$	623.64	2	\$	1,450.32	2	\$	-	0	\$	-	0	\$	3,648.63	
DECEMBER	\$	2,690.11	9	\$	523.12	1	\$	10,541.64	1	\$	1,852.43	3	\$	161.85	1	\$	15,769.15	
TOTALS	\$	43,163.78		\$	34,639.76		\$	41,061.96		\$	8,884.43		\$	3,244.85		\$	130,994.78	
Total Calls			98			43			22			13			8		184	
Structure Fire			7			13			6			2			8			
Outdoor Fire			5			4			3			1			0			
Alarm System			24			5			3			0			0			
MVC			15			5			5			2			0			
Medical			30			11			4			5			0			
Other			17			5			1			3			0			
TOTALS			98			43			22			13			8		184	

NOTES: Alarm System includes alarm malfunction, accident, preceived, CO, Smoke alarm activation
Other includes lightning no fire, other pre fire conditions no fire, gas leak or spill, ruptured pipe, call cancelled, hydro lines arcing



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

Financial Statement

The following financial statements will show the Fire Department having a 2019 budget surplus of \$3,321.74. This surplus will be transferred to an Operating Reserve Account. As you will see the total amount in the Operating Reserve is \$123,137.36. The agreed limit of this account was not to exceed \$50,000.

I sent an email to each partner municipality asking if we can transfer \$73,137 from this Operating Reserve Account to our Capital Reserve Account for the purpose of purchasing a new Pumper for the Blyth Station.

This Blyth pumper is due to be replaced in 2020 however we must push this to 2021 due to not enough money in the Capital Reserves. New Truck purchases have taken a huge price increase over the past few years and this extra money would allow us to go ahead with the purchase in 2021. The Capital Reserve balance as of Dec. 31, 2019 is \$263,616. Add \$100,000 in 2020 and 2021 plus the \$73,137 from Operating Reserves and that will give us a total of \$536,753. New pumpers are costing \$500,000 plus.

With 2019 being the first full year under the new Fire Agreement it gave us accurate costs of incident responses for each municipality. The North Huron Fire Calls came slightly under budget however costs were slightly higher in the other partner municipalities. As you know these numbers change from year to year, but this gives us a good start for budgeting in the years to come.

The following financial statements will show the fire department overspent by \$50,835 which was mainly due to fire call costs and all was recoverable as the revenue amount shows an increase of \$54,158. Overall showing a slight surplus as mentioned above.



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

Township of North Huron			
2019 Fire Department Reconciliation			
	Actuals	Budget	Surplus
Revenue			
Revenue - Other Municipalities	277,160.31	277,205.00	(44.69)
Revenue Recovered - Fire Calls	125,903.33	80,000.00	45,903.33
Revenue Recovered - Fire Marque	3,223.32	5,000.00	(1,776.68)
Revenue - Rent Huron County EMS	5,500.00		5,500.00
HST Rebate on Fire Fighters Allowance	4,575.58		4,575.58
			-
Total Revenue	416,362.54	362,205.00	54,157.54
Expenses			
Fire Department	601,053.36	550,271.00	50,782.36
			-
Wingham Hall	16,105.92	22,627.00	(6,521.08)
			-
Blyth Hall	50,919.52	44,345.00	6,574.52
			-
Sub-Total	668,078.80	617,243.00	50,835.80
			-
Capital			-
Total Operating + Capital	668,078.80	617,243.00	50,835.80
Capital Transfer from Reserves			
Total Expenses	668,078.80	617,243.00	50,835.80
Net Surplus - Transferred to Operating Reserve			3,321.74
Capital Reserve			
Balance Forward as at December 31, 2018	163,616.49	CR	
Transfer to Reserve -2019 Budget	100,000.00	CR	
Balance as at December 31, 2018	263,616.49	CR	
Operating Reserve**			
Balance Forward as at December 31, 2018	119,815.62	CR	
2019 Surplus applied to Operating Reserve	3,321.74	CR	
Balance as at December 31, 2019	123,137.36	CR	



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

2019.11.15 8.0 9759

Township Of North Huron

02/08/2020 10:55AM

General Ledger

Annual Department Budget vs. Actual Comparison Report
Fiscal Year Ending: DEC 31,2019 - From Period 1 To Period 12 Ending DEC 31,2019

Account	Description	Previous Year Total	Current Year To Date Actual	Budget	Total Budget
Fund: 01 General Fund					
Category: 2??? Fire					
Revenue					
01-2100-5290	Revenue - Other Municipalities	408,563.64	357,205.00		357,205.00
01-2100-5700	User Fees	7,798.90	5,000.00		5,000.00
Total Revenue		416,362.54	362,205.00		362,205.00
Expense					
01-2100-6110	Salaries - Part Time	89,279.55	90,000.00		90,000.00
01-2100-6112	Wages - Fire Calls	132,440.77	80,000.00		80,000.00
01-2100-6120	Benefits - Full Time	40,346.40	21,140.00		21,140.00
01-2100-6200	Clothing/Uniforms/Bunker Gear	23,075.10	20,000.00		20,000.00
01-2100-6210	Subscriptions/Memberships	242.74	500.00		500.00
01-2100-6220	Training/Travel/Workshops	8,544.71	24,000.00		24,000.00
01-2100-6230	Health & Safety	46.00	1,000.00		1,000.00
01-2100-6240	Advertising/Promotion	332.89	1,000.00		1,000.00
01-2100-6250	Office Supplies	231.43	700.00		700.00
01-2100-6255	Postage/Courier	545.58	300.00		300.00
01-2100-6260	Phone/Fax/Internet	4,642.34	3,100.00		3,100.00
01-2100-6265	Lease/Copier Expense	812.83	500.00		500.00
01-2100-6270	Insurance	15,028.48	15,028.00		15,028.00
01-2100-6280	Legal/Accounting	0.00	475.00		475.00
01-2100-6285	Service Awards	255.35	300.00		300.00
01-2100-6290	Materials/Supplies	14,875.04	15,000.00		15,000.00
01-2100-6295	Transfer to Reserve	100,000.00	100,000.00		100,000.00
01-2100-6330	Inspections/Contracts	62,030.42	75,600.00		75,600.00
01-2100-6335	Contracts - Fire Dispatch	23,456.52	25,678.00		25,678.00
01-2100-6400	Equip Repair/Maintenance	60,762.96	52,000.00		52,000.00
01-2100-6410	Fuel	10,390.74	8,750.00		8,750.00
01-2100-6472	Radio Equipment	10,220.16	11,000.00		11,000.00
01-2100-6620	Mutual Aid	0.00	500.00		500.00
01-2100-6704	Food	1,493.35	1,200.00		1,200.00
01-2100-6708	Administration Expense	2,000.00	2,000.00		2,000.00
01-2100-6795	Public Education	0.00	500.00		500.00
Total Expense		601,053.36	550,271.00		550,271.00
Dept Excess Revenue Over (Under) Expenditures		(184,690.82)	(188,066.00)		(188,066.00)
2110 Wingham Fire Hall					
Expense					
01-2110-6100	Salaries - Full Time	602.30	4,509.00		4,509.00
01-2110-6111	PW Support - Wages	634.75	1,202.00		1,202.00
01-2110-6120	Benefits	102.72	1,308.00		1,308.00
01-2110-6127	PW Support - Benefits	160.30	349.00		349.00
01-2110-6270	Insurance	643.68	644.00		644.00
01-2110-6300	Bldg Repair/Maintenance	3,054.91	3,000.00		3,000.00
01-2110-6320	Janitorial Supplies	55.42	275.00		275.00
01-2110-6330	Inspections/Contracts	1,661.97	1,750.00		1,750.00
01-2110-6350	Electricity	2,648.87	3,100.00		3,100.00
01-2110-6360	Water/Sewer	912.39	1,100.00		1,100.00
01-2110-6370	Natural Gas/Heat	2,455.43	1,900.00		1,900.00
01-2110-6380	Waste Disposal	673.18	490.00		490.00



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

2019.11.15 8.0 9759

Township Of North Huron

02/08/2020 10:55AM

General Ledger

Annual Department Budget vs. Actual Comparison Report
Fiscal Year Ending: DEC 31,2019 - From Period 1 To Period 12 Ending DEC 31,2019

Account	Description	Previous Year Total	Current Year To Date		Total Budget
			Actual	Budget	
01-2110-6401	Machinery Rent		2,500.00	3,000.00	3,000.00
	Total Expense		16,105.92	22,627.00	22,627.00
	Dept Excess Revenue Over (Under) Expenditures		(16,105.92)	(22,627.00)	(22,627.00)
2115	Blyth Fire Hall				
	Expense				
01-2115-6100	Salaries - Full Time		92.36	0.00	0.00
01-2115-6110	Salaries Part time		32.62	0.00	0.00
01-2115-6111	PW Support - Wages		0.00	275.00	275.00
01-2115-6120	Benefits		31.82	0.00	0.00
01-2115-6127	PW Support - Benefits		0.00	80.00	80.00
01-2115-6270	Insurance		539.94	540.00	540.00
01-2115-6320	Janitorial Supplies		25.91	50.00	50.00
01-2115-6330	Inspections/Contracts		46,946.95	42,000.00	42,000.00
01-2115-6350	Electricity		1,650.34	300.00	300.00
01-2115-6360	Water/Sewer		46.14	50.00	50.00
01-2115-6375	Propane		753.44	250.00	250.00
01-2115-6380	Waste Disposal		420.00	0.00	0.00
01-2115-6401	Machinery Rent		380.00	800.00	800.00
	Total Expense		50,919.52	44,345.00	44,345.00
	Dept Excess Revenue Over (Under) Expenditures		(50,919.52)	(44,345.00)	(44,345.00)
	Category Excess Revenue Over (Under) Expenditures		(251,716.26)	(255,038.00)	(255,038.00)



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

2019.11.15 8.0 9759

Township Of North Huron

02/08/2020 10:55AM

General Ledger

Annual Department Budget vs. Actual Comparison Report
Fiscal Year Ending: DEC 31,2019 - From Period 1 To Period 12 Ending DEC 31,2019

Account	Description	Previous Year Total	Current Year To Date		Total Budget
			Actual	Budget	
REPORT SUMMARY					
01-2100	Fire		416,362.54	362,205.00	362,205.00
Fund 01 Total Revenue			416,362.54	362,205.00	362,205.00
01-2100	Fire		601,053.36	550,271.00	550,271.00
01-2110	Wingham Fire Hall		16,105.92	22,627.00	22,627.00
01-2115	Blyth Fire Hall		50,919.52	44,345.00	44,345.00
Fund 01 Total Expenditure			668,078.80	617,243.00	617,243.00
Fund 01 Excess Revenue Over (Under) Expenditures			(251,716.26)	(255,038.00)	(255,038.00)
Report Total Revenue			416,362.54	362,205.00	362,205.00
Report Total Expenditure			668,078.80	617,243.00	617,243.00
Report Excess Revenue Over (Under) Expenditures			(251,716.26)	(255,038.00)	(255,038.00)



FIRE DEPARTMENT OF NORTH HURON ANNUAL REPORT 2019

May 2020

Summary

2019 was the first full year under the new shared Fire Chief's agreement and I am pleased with how this agreement is working out and I hope Council is as well. With a few operational changes over the course of 2019 The Fire of Department of North Huron continues to maintain exceptional service to the residents of North Huron and neighboring municipalities. Along with the shared Fire Chief's agreement I am very pleased with our shared Fire Prevention Officer agreement also in place with Huron East. Fire Prevention Officer Michael Roess is doing a great job and is a great resource for the Fire Department.

The new Firehall/Public Works Building began construction in July of 2019 and as scheduled the Fire Department moved in on February 1 of 2020. This has been a rewarding project to work on and special thanks is extended to the Director of Public Works Sean McGhee. Sean and his staff have been great to work with during the build.

The first full year of the new Fire Agreements with Central Huron and Morris-Turnberry has passed and in January of 2020 the new agreement with ACW came into effect. All areas the FDNH serve is now under the new agreement and so far, all seems to be working well.

On behalf of the 44 Officers and Firefighters that make up FDNH, I would like to thank all Council members and the Community for your on-going support. The Department continues to work hard towards maintaining the requirements of the Fire Prevention and Protection Act, continuing to promote Public Education and Fire Prevention and of course protecting the residents of North Huron, Morris-Turnberry, Central Huron and ACW with Fire Suppression and Emergency Response.

I would sincerely like to thank all fire department personnel for their dedication and commitment towards the fire department. It takes the entire team to ensure the operations are maintained and we are very fortunate to have a great group of firefighters. A special thanks is extended to the 2 Deputy Chief's of the Department. Matt Townsend (who will celebrate 25 years with FDNH in 2020) and Chad Kregar. Both have assisted me greatly over the past 2 years, there experience and knowledge of the fire services is a huge asset to the Fire Department of North Huron.

Respectfully submitted,

Marty Bedard
Fire Chief



REPORT TO COUNCIL

Prepared by: Kirk Livingston, Chief Building Official
 Date: June 29th, 2020
 Subject: Building Department Activity Report – May & June, 2020

RECOMMENDATION:

THAT the Council of the Municipality of Morris Turnberry hereby receive the Building Department Activity Report for May & June, 2020 for information purposes.

BACKGROUND:

The Building Departments main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in which we live, work and play.

The Chief Building Official provides bi-monthly updates to Council on the operations of the Shared Services Building Department.

Permit #	Permit Type	Value of Project	Sq. Feet New Const.	Status
0025	-2020 On Site Sewage System	\$ 14,000.00	1200	issued
0026	-2020 On Site Sewage System	\$ 25,000.00	3496	issued
0027	-2020 Agricultural Livestock Barn	\$ 20,000.00	1152	issued
0028	-2020 Deck	\$ 3,000.00	290	issued
0029	-2020 Deck	\$ 16,100.00	653	issued
0030	-2020 New Residential Dwelling	\$ 600,000.00	4204	issued
0031	-2020 On Site Sewage System	\$ 8,000.00	2309	issued
0032	-2020 Deck	\$ 8,000.00	444	issued
0033	-2020 2 - Concrete Silos	\$ 330,000.00	707	issued
0034	-2020 Alteration/Renovation/Repair	\$ 25,000.00	12032	issued
0035	-2020 New Residential Dwelling	\$ 250,000.00	2728	issued
0036	-2020 On Site Sewage System	\$ 9,500.00	1725	issued
0037	-2020 Agricultural Livestock Barn	\$ 40,000.00	2400	issued
0038	-2020 Accessory Building	\$ 50,000.00	2400	issued
0039	-2020 Agricultural Livestock Barn - Addition	\$ 32,000.00	3600	issued
0040	-2020 2 - Steel Grain Bins	\$ 85,000.00	700	issued
0041	-2020 Agricultural - Industrial Addition	\$ 250,000.00	8395	issued
0042	-2020 Residential - Addition	\$ 70,000.00	308	issued
0043	-2020 Accessory Building	\$ 2,000.00	256	issued
0044	-2020 Pool Fence	\$ 8,000.00		issued
0045	-2020 New Residential Dwelling	\$ 75,000.00	1640	issued
0046	-2020 Residential - Addition	\$ 8,000.00	319	issued
0047	-2020 Detached Garage - Addition	\$ 75,000.00	1150	issued
0048	-2020 Agricultural Storage Shed - Addition	\$ 4,000.00	256	issued
0049	-2020 Deck	\$ 8,000.00	256	issued

0050	-2020	Deck & Storage Shed	\$ 25,000.00	598	issued
0051	-2020	New Residential Dwelling	\$ 250,000.00	2488	issued
0052	-2020	Bunker Pit	\$ 40,000.00	3750	issued
0053	-2020	Billboard	\$ 5,600.00	300	issued
0054	-2020	Demolition	\$ 1,350.00	1100	issued
0055	-2020	Agricultural Livestock Barn	\$ 50,000.00	6336	issued

Total Value of Construction to date; \$ 4,160,650.00 with 55 permits (Last year; 2,763,101.00 with 45 permits)

Zoning Certificates issued to date; 17 (Last year 29)

Regards



Kirk Livingston, Chief Building Official



REPORT TO COUNCIL

Prepared by: Kirk Livingston, Chief Building Official
Date: June 29, 2020
Subject: Property Standards & By-Law Enforcement – May & June 2020

RECOMMENDATION:

THAT the Council of the Municipality of Morris Turnberry hereby receive the Chief Building Officials report on Property Standards & By-Law Enforcement for May & June 2020 as submitted for information purposes.

BACKGROUND:

The Building Department's main objective is to provide the best professional service to administer and enforce the Ontario Building Code along with any Municipal By-Laws. Through the examination of plans, issuance of building permits, reviewing bylaws and performing inspections, we ensure compliance with building standards of the Ontario Building Code and compliance with Municipal By-Laws to ensure health and safety, fire protection and structural sufficiency in all buildings in the Municipality.

The findings outlined below have been provided by Bruce Brockelbank, Property Standards and By-Law Enforcement Officer.

By-law Enforcement New Complaints

- Kate Street – I received a complaint about long grass at a vacant lot in lower town.
- Morris Road – I received a complaint about two trailers being lived in on a property.
- Brussels Line – I received a complaint about several (6) vehicles not being licensed at a property.
- North Street – I received a complaint about a strong odour emitting from a building and concerns over the use of the building.
- London Road – I received information about a strong odour emitting from a building and work taking place inside the building.
- Blyth Road, Walton – I received a complaint about unlicensed vehicles, rubbish, garbage, and debris at a property.

Outstanding Files and Ongoing Investigations:

- Parker Drive, Belgrave – I attended the property again to make sure the job was performed properly; the owner has rerouted the downspouts to stop the water from running onto the neighbour's property.
- Morris Road - I will be attending the property to talk to the owners about removing the trailers from the property. If they are not removing the trailers, then they can only store them at the property.
- Kate Street – I attended the property and the grass had been cut, it backs onto the Maitland river and along the riverbank where it was long. The property is a naturalized area; therefore, the property is fine.

- North Street – The property is zoned Village Industrial (VM1). The Chief Building Official, Bylaw Enforcement Officer and the Fire Prevention Officer attended the property for an inspection. At the time of inspection there were Building Code violations, structural work, mechanical work, and electrical work completed without necessary permits in place. The owner will be seeking the appropriate permits now.
- London Road - The property zoned Village Commercial (VC2-13). The Chief Building Official, Bylaw Enforcement Officer and the Fire Prevention Officer attended the property for an inspection. During the inspection there were some building and fire code violations along with zoning bylaw violations.
- A drafted Property Standards Bylaw has been created to replace the present Bylaw. It was introduced to council and has been sent back for amendments and removal of some items due to recommendations. The Bylaw has since been revised, reviewed by the Municipal Solicitor, and will be reintroduced to Council.
- A drafted Clean Yards Bylaw has been created and as the Municipality does not have a current Bylaw. The draft Clean Yards Bylaw was introduced to council and has been sent back for some revisions and amendments. The Bylaw has since been revised, reviewed by the Municipal Solicitor, and will be reintroduced to Council.
- I have been reviewing all present Bylaws to determine if updating and/or adding new bylaws are required.



Kirk Livingston, Chief Building Official



Report to the Council on July 7, 2020

Subject: Request for upgrades to the G to G trail at Walton Road and Elevator Line Crossings.

Presented by: Mike Alcock

- **Recommendation:** That the Council of the Municipality of Morris-Turnberry receive the Report on the request for completing work for the G to G trail.
-

Executive Summary:

At the Morris-Turnberry Council Meeting on June 16, 2020, council requested that the Director of Public Works prepare a detailed report outlining the work that was required to fulfill the request from G to G.

The G to G trail has requested that we do some work where the trail intersects Elevator Line and Walton Road. The recommended work includes some ditching which should be completed anyway, as well as a culvert where the trail meets Walton Road and some granular fill where the trail meets elevator line as well as Walton Road. G to G is planning on surfacing the trail with stone dust in the late summer and would like this work completed ahead of that.

Work at Elevator Line and G to G trail:

- Approximately 2 loads of granular "B" delivered and spread
 - 30 tonnes of gravel at \$5.00 / tonne - \$150
 - 1 Hour trucking \$100 / hr - \$100
 - G to G to flatten and cover with stone dust.

While investigating the location where the G to G trail crosses Walton Road east of Blyth it was evident the area needs some ditching. A spring runs water onto the road allowance adjacent to Walton Road. The water runs easterly towards the trail and then follows along the trail and off the road allowance. This area should be ditched to control the water and direct it easterly along Walton Road to a suitable outlet. Grades taken by Public Works indicated that there is no option to outlet the water to the west. Accomplishing this without the culvert would be difficult.

Walton Road Ditching (Responsibility of Morris-Turnberry):

- Excavate ditch to grade and haul spoil.
 - Excavator 5 hrs @ \$150 - \$750
 - Trucking 10 hrs @ \$100 - \$1000

Additional Work at Walton Road and G to G trail:

- Supply and install culvert, 1 load granular "A", 2 loads granular "B". Trucking would be absorbed in ditching from backhauling from spoil removal.
 - 9m of 300~~0~~ HDPE Culvert \$260
 - 15 tonnes Granular "A" for bedding and surface - \$120
 - 30 tonnes Granular "B" - \$150
 - Excavator 1hr leveling @ \$150

Comments:

The Municipality has approximately \$1,750 worth of ditching that is required on Walton Road to control the runoff from the spring located west of the G to G trail. If the in-kind donation of labour, equipment and materials was completed at the same time for the culvert and gravel, the cost would be an additional \$680 (estimated).

The work at the G to G trail where it crosses Elevator Line is limited to materials to fill a fair size hole that fills with water near Elevator Line. We estimate that 2 tandem loads of granular "B" would be suitable for filling the hole. The cost to deliver 2 loads of Granular "B" is estimated at \$250. The delivery of gravel would be coordinated with G to G to allow them to level the piles prior to stone dust application.

It is expected that the total cost of the work required at these crossings will not exceed \$2,680. The value of the completed work would represent a \$930 in kind donation to G to G trail.

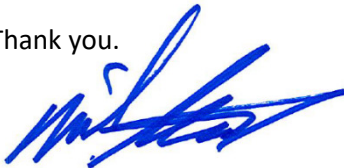
Budget:

Municipal Labour and Equipment - \$1,100

Excavator Rental - \$900

Materials Gravel and Culvert \$680

Thank you.



Mike Alcock,
Director of Public Works



Report to the Council on July 7th, 2020

Subject: Blind Line Bridge on Abraham Line Consultant Selection

Presented by: Mike Alcock

- **Recommendation:** That the Council of the Municipality of Morris-Turnberry accept the proposal submitted by B.M. Ross and Associates Limited for **MT 20-C01 Replacement of the Blind Line Bridge on Abraham Line** based on the scoring criteria established in the RFP for the estimated cost of \$141,000 excluding allowances and HST, for Engineering Design and Future Contract Administration.
 - **And further that** the Mayor and CAO / Clerk be authorized to execute all required documents.
-

Executive Summary:

In 2017 the Municipality of Morris-Turnberry identified the need to begin the process to dispose of the existing Blind Line Bridge on Abraham Line and explore options for access to properties currently accessed by crossing the Blind Line Bridge.

In 2018 B.M. Ross and Associates were engaged to commence the Class EA Process for the Replacement of the Blind Line Bridge. Upon completion of the Class EA the most appropriate style of Bridge to replace the Blind Line Bridge was selected as a 2 span reinforced concrete bridge of sufficient width to allow all current farm equipment using the bridge to cross without the need for a low level crossing.

The selected bridge replacement option is expected to cost approximately \$2,934,800 including Engineering Design, Contract Administration and Construction.

On May 21, 2020, five qualified consultants were invited to submit proposals for MT 20-C01. Proposals were due at 10:00 am on June 26, 2020. 2 consultants submitted proposals in accordance with the terms of the RFP. One consultant contacted the Municipality to notify us that their current work load will not permit them to submit a proposal for this project.

Proposals were reviewed by Municipal Staff and scored according to the criteria set out in the RFP.

Below is a summary of the scoring results:

	Consultant	Proposal Score	Estimated Fees	Fee Score	Total Score
1.	BM Ross and Associates Ltd.	79	\$141,000	10	89
2.	RJ Burnside & Associates Ltd.	72	\$152,870	9.2	81.2
3.	GM Blueplan	Did not Submit due to current workload			
4.	AECOM	Did not Submit			
5.	Exp Engineering	Did not Submit			

Pricing does not include HST and allowances

BM Ross and Associates Ltd. has successfully completed many projects for the Municipality in the past.

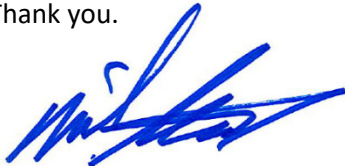
Comments:

Proposals were opened in the presence of Municipality of Morris-Turnberry Staff. Fee envelopes were locked in the vault pending scoring of the written proposals. Fee envelopes were then opened and scored using a mathematical equation. The scores are summarized on the table above.

Budget:

The Municipality of Morris-Turnberry included \$165,000 in the Morris-Turnberry Budget for the Blind Line Bridge on Abraham Line.

Thank you.



Mike Alcock, Director of Public Works



REPORT TO COUNCIL

Prepared by: Trevor Hallam

Date: July 2, 2020

Subject: Approved Undisputed Consent C33-2020

Recommendation:

For information purposes only.

Background:

By-Law 11-2020, passed by Council March 17th 2020 delegated the authority to the CAO/Clerk to comment on undisputed consents and approve extensions of draft plans of subdivision.

On June 3rd I received the attached report from Huron County Planner Jenn Burns regarding an undisputed consent, with a request for recommendation on behalf of Morris-Turnberry.

Consent application C33-2020 (Watson) was a surplus farmhouse severance at Part Lot 23, Concession 6 South, Morris (42058 Cranbrook Road), which satisfied the criteria for being considered undisputed.

On June 15th I provided a recommendation, also attached.

The information is provided here for the information of Council only, no action is required.

Others Consulted:

None.

Respectfully submitted,

Trevor Hallam



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

Consent Application Report – File C033/20

Owner: Valerie and Michael Watson Applicant: Valerie Watson	Date: June 3rd, 2020
Property Address: 40851 Browntown Road	
Property Description: Concession 3N, Lot 8, Morris	

Recommendation: That provisional consent be:

- ☒ recommended for approval with the attached conditions (and any additional municipal conditions)
- ☐ deferred to allow the applicant to provide additional information
- ☐ recommended for denial (referred to Huron County Council Day 1 for a decision)

Purpose:

- ☐ enlarge abutting lot
- ☐ create new lot
- ☒ surplus farm dwelling
- ☐ right-of-way / easement
- ☐ other:

Area Severed: 1.8 ha (4.4 acres)	Official Plan Designation: Agriculture
Area Retained: 38.8 ha (96 acres)	Zoning: General Agriculture (AG1), Natural Environment (NE2)

Review: This application:

- ☒ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- ☒ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- ☒ Conforms with section 51(24) of the Planning Act;
- ☒ Conforms with the Huron County Official Plan;
- ☒ Conforms with the Morris Turnberry Official Plan (S.3.4 (9))
- ☒ Complies with the Morris Turnberry Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- ☐ Recommended for approval by Morris-Turnberry
- ☒ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that are unable to meet all of the foregoing criteria will be referred to Huron County Council Day 1 for a decision)

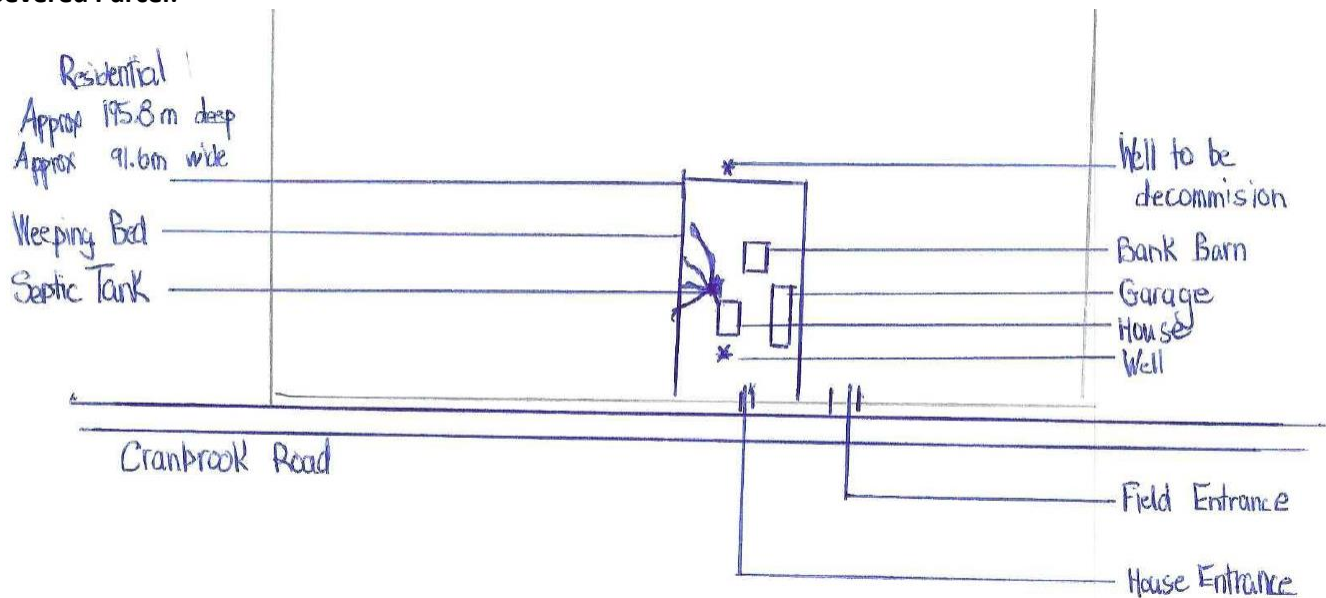
Agency Comments:

	Not Received	No Objections	Comments
Municipal Staff		<input checked="" type="checkbox"/>	No concerns have been raised by municipal staff. Application to be approved with conditions, including standard condition to have the septic system pumped and confirmation that it is functioning.

Subject Property:



Severed Parcel:



Additional Comments:

- This application is for the purpose of proposing to sever a surplus farm dwelling and older bank barn. It has been determined that the subject residence is surplus to the farmer's needs, as the purchaser of the retained land owns another farm parcel, located at 41247 Moncrieff Rd.

- The *Provincial Policy Statement (PPS) 2014* permits the severance of surplus farm dwellings provided that the new lot will be kept to a minimum size that is needed in order to accommodate sewage and water services for the property and that no residence be permitted to be constructed on the retained parcel. This shall be fulfilled through the severance provisions within the Morris-Turnberry Official Plan to rezone the severed and retained to prohibit the construction of a residence on the retained parcel. This application is consistent with the PPS.
- There is an existing old barn located within the area proposed to be severed. The applicant is requesting that the barn not be demolished and be permitted to continue to be used for housing a few farm pets.
- Under the Huron County Official Plan and the Morris-Turnberry Official Plan, there are several criteria that need to be met. This application is in conformity with all criteria for a surplus farmhouse severance. The application conforms to the Huron County Official Plan and the Morris-Turnberry Official Plan.
- At the time of writing this report, no concerns were received from staff, agencies or neighbours.
- In light of the above comments, the proposed consent is recommended for approval with the following conditions:

Recommended Conditions

Note: The list below may not contain all Municipal conditions and should be reviewed by Morris-Turnberry.

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
3. The sum of \$300 be paid to the Municipality as cash-in-lieu of parkland.
4. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.

Survey/Reference Plan

5. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey.

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Storm Water and Drainage

7. Section 65 of the Drainage Act be addressed to the satisfaction of the Municipality.

Septic System Inspection

8. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of the Municipality.

Other

9. If a new entrance for the retained lands is required, that an access/entrance permit be obtained to the satisfaction of the Municipality.

Note

The applicant is hereby advised that the severed parcel will be automatically rezoned to recognize the residential parcel (e.g. AG4-Special) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG2-Special) in the Municipal Zoning By-law.

Sincerely,

“original signed by”

Jenn, Burns
Planner

MUNICIPALITY OF MORRIS-TURNBERRY

P.O. Box 310, 41342 Morris Road, Brussels, Ontario N0G 1H0
Tel: 519-887-6137 Fax: 519-887-6424 Email: mail@morristurnberry.ca



June 15, 2020

Huron County Planning & Development Department
57 Napier Street, 2nd Floor
Goderich, ON N7A 1W2

ATTN: Jenn Burns, Huron County Planner
RE: C033-2020 Watson SFS

Dear Jenn,

Thank you for your confirmation that the above consent application is undisputed, being no objections or unresolved issues raised from Municipal Staff, Huron County Planning and Development Department, agencies, the public, and the applicant is also in agreement with recommended conditions.

Based on the foregoing, please be advised that Morris-Turnberry has no issues with Consent Application C033-2020 Watson and recommends that Huron County approves this consent application with the following conditions:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
3. The sum of \$300 be paid to the Municipality as cash-in-lieu of parkland.
4. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.

Survey/Reference Plan

5. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey.

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Storm Water and Drainage

7. Section 65 of the Drainage Act be addressed to the satisfaction of the Municipality.

Septic System Inspection

8. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of the Municipality.

Other

9. If a new entrance for the retained lands is required, that an access/entrance permit be obtained to the satisfaction of the Municipality.

Thank you,

A handwritten signature in black ink, appearing to read "Trevor Hallam". The signature is fluid and cursive, with the first name "Trevor" written in a larger, more prominent script than the last name "Hallam".

Trevor Hallam
CAO/Clerk
Municipality of Morris-Turnberry



REPORT TO COUNCIL

Prepared by: Trevor Hallam

Date: July 2, 2020

Subject: Digital Main Street – Digital Service Squad
Application.

Recommendation:

For information purposes only.

Background:

On June 26th an email was received from Director of Economic Development Cody Joudry, with information regarding the County's intention to submit an application to Digital Main Street's Digital Service Squad Program. The program helps businesses to create or enhance their digital presence and was implemented in Huron County last year. Dedicated staff helped business set up Shopify, complete Digital Presence Assessments, take 360 photos, and find optimal web platform tools, among other supports.

Applications to the program were accepted beginning July 1 and Mr. Joudry requested Morris-Turnberry's support of Huron County's application on behalf of all local BIAs and Municipalities.

On July 2nd, I provided the attached letter of support for the application. No commitment, financial or otherwise, is required of Morris-Turnberry at the time of application, only the letter of support, and there is likewise no commitment made on the part of the Municipality if the application is successful.

It is my hope that should the application be successful, Morris-Turnberry businesses can take advantage of the services provided by the County's Digital Service Squad to build and grow their presence online.

This is provided for the information of Council only.

Others Consulted:

None.

Respectfully submitted,

Trevor Hallam

MUNICIPALITY OF MORRIS-TURNBERRY

P.O. Box 310, 41342 Morris Road, Brussels, Ontario N0G 1H0
Tel: 519-887-6137 Fax: 519-887-6424 Email: mail@morristurnberry.ca



July 2, 2020

To Whom It May Concern,

I am writing this letter in support of the County of Huron – Economic Development department's Centralized Project Partnership (CPP) application for the Digital Main Street - Digital Service Squad (DSS) grant program that will provide training, advisory support and funding to support a Digital Service Squad in Huron County.

Digital Main Street (DMS) is an initiative focused on assisting main street businesses with their adoption of technology, which is hugely important, now more than ever. With support of the DSS grant, we would be able to hire and train digital squad members that will provide one-on-one support to main street businesses across Huron County. Squad members will also help commercially zoned businesses apply for a Digital Transformation Grant of up to \$2,500 to support a digital enhancement for their business.

The County of Huron managed a successful DSS project representing 7 of the 9 municipalities in the initial round of funding in 2019/2020. The previous Huron County DSS team reached out to just over 400 businesses across Huron County and had 128 businesses join the DMS program. Through one-on-one consultations, they provided customized support for businesses including support for activating new tools, developed digital marketing plans and grant applications.

We are excited to see this grant opportunity come available again and see it as a great way to support our local business community in adopting new digital technologies to grow their businesses. We believe that in the "new normal," many of our businesses will be more open to the opportunity to increase digital technology in their businesses and receive support through this program.

We look forward to having a DSS back in Huron County to support our local business community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Trevor Hallam', is written over a light blue horizontal line.

Trevor Hallam
CAO/Clerk
Municipality of Morris-Turnberry



Municipality of Morris-Turnberry

Fall, 2020

**PO Box 310, 41342 Morris Road,
BRUSSELS, ON N0G 1H0**

Telephone: 519-887-6137 Fax: 519-887-6424

Email: mail@morristurnberry.ca



**FOLLOW US ON
TWITTER –
@MORRISTURNBERRY**

From the Desk of the Mayor:

Municipal Office Hours

Monday – Thursday

8:30am to 5:00pm

Fridays 8:30am to 4:30pm

Council Meetings:

Council Meetings are held on the first and third Tuesday of each month.

Meetings begin at 7:30pm and are held in the Council Chambers at 41342 Morris Road, Cty Road 16

If you wish to speak to Council, please contact Trevor Hallam, CAO/Clerk

Council Members

Mayor – Jamie Heffer
519-335-3635

jheffer@morristurnberry.ca

Deputy Mayor – Sharen Zinn
519-357-9907

szinn@morristurnberry.ca

Councillors:

Kevin Freiburger
519-357-4281

kfreiburger@morristurnberry.ca

Jamie McCallum
519-357-5642

jmccallum@morristurnberry.ca

Jim Nelemans

519-335-6233

jnelemans@morristurnberry.ca

Staff Members

CAO/Clerk – Trevor Hallam
519-887-6137 Ext. 221

thallam@morristurnberry.ca

**Chief Building Official
Drainage Superintendent
Property Standards and Bylaw
Enforcement Officer -**

Kirk Livingston

519-887-6137 Ext. 222

klivingston@morristurnberry.ca

FOR BUILDING INSPECTIONS:
519-887-6137 Ext. 230

Director of Public Works

Mike Alcock

519-887-6137 Ext. 227

malcock@morristurnberry.ca

Animal Control Officer -

Robert Trick

519-887-6137 ext.224

Information Publications

- 1) The **2019 Financial Statement** is available for review at the Municipal office and on the Municipal website.
- 2) Municipal **Belgrave Water System** Report is available for review at the Municipal office and on the Municipal Website



OPEN AIR BURNING

Contact the Municipality of Morris-Turnberry Municipal office at **519-887-6137 Ext.251** or Email: mail@morristurnberry.ca before having an Open Burn. The information will be forwarded to the Chief Fire Official prior to the starting of the Open Air Burn

2020 Property Tax Installment Dates:

Final Payments

(based on 2020 budget)

1st Payment due:

THURSDAY September 24, 2020

2nd Payment due:

THURSDAY November 26, 2020

FARMLAND ASSESSMENT:

It is the responsibility of any ratepayer who owns farmland to ensure that such lands are coded in order that they are taxed at the reduced farmland tax rate. FT is the Farmland 25% Code.

Check your coding on your property tax bill and assessment notice. For further information, call the Municipal office at 519-887-6137 or O.M.A.F. at 1-800-469-2285

IF ANY INFORMATION ON YOUR TAX BILL IS INCORRECT OR REQUIRES CHANGES (SUCH AS BOX NUMBERS, etc) PLEASE CONTACT THE MUNICIPAL OFFICE AT 519-887-6137 Ext. 223

Property Standards

Property Standards Officer,
Bruce Brockelbank.
You can reach Bruce through the Municipal office at 519-887-6137 or email mail@morristurnberry.ca

911 Numbers on Vacant Lands

Please contact the Municipal office if you wish to have a 911 number sign erected on your vacant property – **Supplied by the County FREE OF CHARGE!**

PLEASE HELP KEEP THIS WINTER A SAFE ONE!

Depositing Snow on Highway or Sidewalk

No person shall throw, deposit, or cause to be deposited, any snow, ice or mud as to interfere with the movement of pedestrian or vehicular traffic.

Section 181 of the Highway Traffic Act states "No person shall deposit snow or ice on a roadway without permission in writing so to do from the Ministry or the road authority responsible for the maintenance of the road"

Landfill Department

Municipal Landfill Site

Wednesdays 10:00 – 3:00pm

Saturdays 9:00am – 5:00pm

Weigh Scale: all waste entering the landfill site must be weighed

CURBSIDE COLLECTION – RURAL AREAS

Started in August, 2018 the Automated Collection Truck commenced collecting the "Wheelie" Bins in the **Rural Areas of Morris-Turnberry** on one side of the road only.

There has been no change to the Urban Areas curbside collection.

Wheelie bins must be placed at the curbside by 7am to be collected!

Municipal Drain Maintenance

If maintenance is required on a Municipal Drain, call the Municipal office at 519-887-6137 or Email: mail@morristurnberry.ca

After Hours Public Works

If you require the assistance of the Public Works Department outside regular office hours, please call the AFTER HOURS telephone at **519-357-8437**

After Hours Water Problems – 519-524-6583

**LIFETIME
DOG TAGS**

Animal Control - Automated Permanent Dog Tag System

The Municipality of Morris-Turnberry has implemented an Automated Permanent Dog Tag System. The Dog Tag you received in 2020 will be a lifetime tag and you will not need to replace it unless it is lost, damaged or unreadable.

The fees for the dog tags will remain the same.

The amount of your Dog Tag Licences will be added to the property taxes each year in the fall for the subsequent year. For example, in September 2020 you will be billed for your 2021 dog tag(s) and Licence(s).

License fees for tenants will be invoiced directly to tenants, and will not be added to landowner's property taxes.

For more information, please visit the Municipal website at www.morristurnberry.ca



June 11, 2020

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Honourable Christine Elliott
Deputy Premier and Minister of Health
Ministry of Health
5th Floor, 777 Bay Street
Toronto ON M7A 2J3

Honourable Merrilee Fullerton
Minister of Long-Term Care
6th Floor, 400 University Avenue
Toronto ON M5G 1S5

Dear Premier Ford, Minister Elliott, and Minister Fullerton:

At its meeting of June 1, 2020, Chatham-Kent Municipal Council unanimously supported a request from Councillor Clare Latimer to submit a letter to the Premier, Minister of Health, and Minister of Long-Term Care (LTC) regarding current and long-standing issues being faced by the LTC sector and to support the government's Commission on Long-Term Care.

The COVID-19 pandemic has exacerbated the human resources crisis that LTC has faced for a number of years. It has also brought homes and the residents who place trust in the system they will be well cared for into the limelight, when all along the number one priority of all levels of government and oversight should be the health, safety, and well-being of some of our most vulnerable citizens.

The LTC and Retirement Home (RH) sectors are chronically understaffed; losing the extra hands of visitors and volunteers during the pandemic, while necessary, has created an additional burden. Homes in Ontario are experiencing increasing difficulty recruiting and retaining Personal Support Workers (PSW), Registered Practical Nurses (RPN) and Registered Nurses (RN), creating long delays in the ability to fill vacant positions. Before the pandemic, many homes were indicating they no longer have a 'pool' of PSWs ready and available to fill vacant shifts. Homes are seeing more PSWs experiencing stress-related illnesses, mental and physical exhaustion, and an increase in work-related injuries. In addition to an already limited available workforce, hospitals are now hiring PSWs to fill support roles, and many RNs or RPNs accept positions in LTC only to resign when an acute care or community health position becomes available. Additional stressors directly related to the pandemic have certainly added to the staffing crisis. The provision of pandemic pay to front-line staff has helped, and while it would be a welcomed addition to the funding envelope moving forward, wage increases alone will not solve the chronic lack of people choosing long-term care as a career.

Cont'd...

Staffing ratios have been discussed for several years and there has been lobbying from many avenues to increase the number of direct nursing care hours for residents up to four hours of care per day in order to safely meet the complex needs of the current long-term care population. Without an influx of provincial dollars, coupled with a provincial LTC human resources strategy, homes will not be able to increase direct patient care hours; there simply are not enough human resources to go around. This is difficult for staff in long-term care and retirement homes. They are a determined, passionate bunch who want nothing more than to provide quality care to their residents who call their facilities home.

As a Municipal Council, we have watched the impact the COVID-19 pandemic has had on LTC and RHs across our province. Our municipality has not had any COVID-19 outbreaks in homes in Chatham-Kent; however, we are certainly aware of the ongoing risk and continue to do everything we can to ensure our residents and staff are safe and they have the tools and resources to manage during such a difficult time. As a Council, we support the government's LTC Commission and ask that it remain non-partisan, and be independent of owners and operators including ourselves as the owner and operator of Chatham-Kent's largest LTC home. While we are supportive of the Commission, we are asking for an impartial review of current best practices in both private and publicly operated homes. We are also requesting that the Commission be tasked with recommending best practice standards of care, and accountability protocols regarding documentation, peer reviews, and resident/family reviews.

We appreciate the work involved in any type of large-scale review with the hope the Commission is able to review the current impact of the pandemic and merge these findings with what the sector has known and has been advocating for over the last several years including staffing, governance models, physical structures of homes, and LTC regulations. A comprehensive look at past, current, and future insights will move the sector towards action and real change.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Canniff', with a stylized flourish at the end.

Darrin Canniff, Mayor/CEO
Municipality of Chatham-Kent

- C Rick Nicholls, MPP Chatham-Kent-Leamington
Monte McNaughton, MPP Lambton-Kent-Middlesex
All municipalities in Ontario

June 11, 2020

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Honourable Christine Elliott
Deputy Premier and Minister of Health
Ministry of Health
5th Floor, 777 Bay Street
Toronto ON M7A 2J3

Honourable Merrilee Fullerton
Minister of Long-Term Care
6th Floor, 400 University Avenue
Toronto ON M5G 1S5

Dear Premier Ford, Minister Elliott, and Minister Fullerton:

At its meeting of June 1, 2020, Chatham-Kent Municipal Council received a letter from eleven organizations serving Long-Term Care and Retirement Homes in Ontario. The letter spoke to the importance of psychosocial and emotional well-being of all Long-Term Care (LTC) and Retirement Home (RH) residents. Council agreed there was significant evidence presented within the letter to warrant supporting the call to action and to encourage the government to review and act on the recommendations provided.

The COVID-19 pandemic has presented a variety of challenges to the LTC and RH sectors, as well as the congregate care sector. Many of these challenges involve protecting the physical health of this extremely vulnerable population. Increased infection control requirements, eliminating non-essential visitors, active screening protocols, and restrictions on the movement of LTC and RH staff working between different homes, are a few examples of the measures taken and backed financially by the provincial government. In Chatham-Kent, early and rigorous adoption of these measures has kept COVID-19 out of our LTC and RH facilities. While this is a commendable achievement, it is important to examine the social costs to residents of such an undertaking.

People living in LTC and RHs depend completely on interactions with staff, visitors, volunteers, and other residents to fulfill their social and emotional needs. Losing any one of these groups impacts residents in ways that are difficult to measure quantitatively but qualitatively we see it in our residents' eyes each day as we strive to provide the best care possible for them. The exclusion of non-essential visitors has left a tangible hole in the lives of residents. In Chatham-Kent's municipally-run LTC home, Riverview Gardens (RVG), this order saw the exclusion of 500-600 additional visitors, volunteers, and contract support staff per week. They were cherished, familiar faces; their visits much-anticipated by residents and appreciated by staff.

Cont'd...

Visitors and volunteers provide more than just visiting, they help in the daily care of our residents. Conversations with other LTC and RHs throughout Chatham-Kent show the same losses and the same impacts on residents and staff. Additional stressors directly related to the pandemic have added to the staffing crisis in LTC and RHs. Supporting a strategy for homes to hire additional staff specifically trained to support the psychosocial and emotional needs of residents would alleviate some of the stress on nursing staff and may lead to better outcomes for residents.

Chatham-Kent has always been a community that comes together and rises to the challenges before us. COVID-19 and the impact this has had on our local LTC and RH sectors is no exception. Through our local United Way, volunteers are finalizing an Adopt a Grandparent program similar to pen pals of years past. This program will link teenagers and young adults with one of our LTC and/or RH residents. Young and old, both with different needs, sharing thoughts and ideas and supporting one another through the pandemic. At Riverview Gardens we have created a Resident Support Worker (RSW) position that provides emotional and social support to our residents. RSWs work on the same floor with the same residents each day where they assist residents with feeding, games, crafts, companionship, and outdoor time when the weather cooperates. RSWs also help provide such services as assisting with laundry, as well as sorting, folding, and organizing a resident's personal items. Currently, redeployed municipal staff are fulfilling these roles at RVG but as Ontario moves further with reopening, these staff will be needed back at their home base location and residents in our home will once again be faced with spending much of their day alone. The homes in Chatham-Kent are providing great care to our residents but they can only do so much. This is why the recommendations from the Long-Term Care and Retirement Home sectors are so important.

Chatham-Kent Municipal Council believes people need human interaction. It is what makes the difference between simply being alive, and living. It is time to act, and protect the psychosocial and emotional health of our LTC and RH residents. We support whole-heartedly, the recommendations presented to you from our LTC and RH partners (attached).

Sincerely,



Darrin Canniff, Mayor/CEO
Municipality of Chatham-Kent

Attachment: Letter from Alzheimer Society et al RE: Psychosocial and Emotional Well-being of LTC Residents

- C Hon. Michael Tibollo, Associate Minister of Mental Health and Addictions
- Hon Raymond Cho, Minister of Seniors and Accessibility
- Helen Angus, Deputy Minister, Ministry of Health
- Richard Steele, Deputy Minister, Ministry of Long-Term Care
- Rick Nicholls, MPP Chatham-Kent-Leamington
- Monte McNaughton, MPP Lambton-Kent-Middlesex
- Matthew Anderson, President and CEO, Ontario Health
- All municipalities in Ontario



May 8, 2020

Hon. Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Hon. Christine Elliott
Deputy Premier and Minister of Health
Ministry of Health
5th Floor, 777 Bay St.
Toronto, ON M7A 2J3

Hon. Merrilee Fullerton
Minister of Long-Term Care
6th Floor, 400 University Ave
Toronto, ON M5G 1S5

Dear Premier Ford, Minister Elliott and Minister Fullerton,

On behalf of almost 80,000 residents, their families and staff in Ontario's long-term care (LTC) homes, we are writing this letter to urgently request that the provincial government take immediate action to support the psychosocial and emotional wellbeing of residents. COVID-19 has changed every aspect of the lived experience in LTC. Despite fervent efforts and commitment from LTC team members to protect residents from the negative physical outcomes of COVID-19, the psychosocial and emotional impacts remain ignored and under-resourced.

According to a recently released study by Mental Health Research Canada, the number of Canadians expressing high-to-extreme levels of anxiety has quadrupled since the start of the COVID-19 crisis. "Mental Health in Crisis: How COVID-19 is Impacting Canadians." *Mental Health Research Canada*, www.mhrc.ca/our-research/. If that is the reality of people living in the general population, what is happening to the mental health of LTC residents, many of whom are already living with compromised cognitive ability and living in isolation? 'There is no health without mental health' - Minister Elliott.

Thousands of residents are living cohorted and/or isolated lives away from their personal belongings and away from the important people in their lives. Many residents are eating alone, experiencing virtually no human connection aside from 2-3 brief encounters with LTC team members for personal care/meal delivery each day and 1-2 virtual visits with a family member each week, if such a program exists in their home. Team member shortages further exacerbate the sense of isolation, we have heard from residents that there is little to no program or activity to nurture social engagement opportunities during these times.

Pre-COVID-19, the realities of pervasive isolation, depression and loneliness are coined as the 'three plagues' of life in LTC (Dr. Bill Thomas, founder of The Eden Alternative). While person-centered practices combat these plagues, the current reality of LTC living will lead to residents left with broken spirits and the corresponding negative outcomes associated with their psychosocial, emotional health.

People need people. We are writing this letter now to ask that immediate attention and allocated resources be applied to LTC homes to support the psychosocial and emotional wellbeing of residents. The government of Alberta, in recognizing the importance of 'quality of life' for residents, has released substantive directives that clearly define essential visitors as those who contribute to the quality of life of residents in addition to provision of needed physical care. I urge you to follow suit, so that residents can experience the psychosocial and emotional support that has been missing for 7 weeks thus far.

Imagine the new reality when a group of team members (comprised of 'essential visitors' and/or dedicated staff) is incorporated into **every LTC home** to exclusively provide avenues/programs/opportunities for psychosocial and emotional support. Residents will experience **multiple** weekly virtual visits using iPads, tablets or cell phones with friends and family members, and even amongst themselves, providing peer to peer support. Residents will enjoy safe outdoor visits during the warm weather now upon us. Imagine residents being supported in a virtual resident activity, meal or conversation between other residents. Residents will feel engaged and connected to each other once again, to their families, to their environment and to their community. They will be well protected from the negative outcome of prolonged isolation.

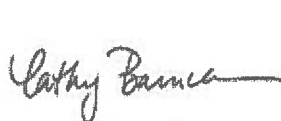
This is what is needed:

- Declare psychosocial and emotional wellbeing of residents as essential to their quality of life
- Expand the definition of 'essential visitors' to include people who contribute to the quality of life including psychosocial and emotional health
- Resources for homes to hire and train additional team members/staff whose primary role is to support psychosocial and emotional health via facilitating virtual and safe physical visiting
- Resources for homes to purchase technology and infrastructure required to support virtual visits amongst residents and families
- Creation of a safe plan for residents to enjoy social engagement outdoors in the coming weeks (physical distancing, wearing of masks, etc.), complete with human resources and supplies to make this a reality

We must act now. COVID-19 requires physical distancing, but in order to uphold resident's quality of life and wellbeing we must enable and support social connection.

We look forward to hearing from you soon, as we work together to provide the best care for LTC residents who are the most vulnerable group of Ontarians during this COVID-19 crisis.

Sincerely,



Cathy Barrick
Chief Executive Officer
Alzheimer Society of
Ontario



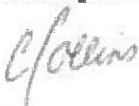
Lisa Levin
Chief Executive Officer
AdvantAge Ontario



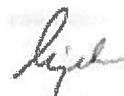
Kiran Rabheru MD, CCFP, FRCP
Co-Chair
Canadian Coalition for Seniors' Mental Health



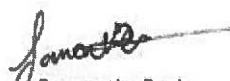
Laura Tamblyn Watts
Chief Executive Officer
CanAge



Carola Collins
MD CCFP
Medical Director



Marta Hajek
Executive Director
Elder Abuse Prevention Ontario



Samantha Peck
Executive Director
Family Councils Ontario



George Heckman, MD, FRCP(C)



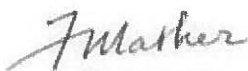
Margaret Gillis
President
International Longevity Centre Canada



Raza M. Mirza, PhD
Network Manager
National Initiative for the Care of the Elderly (NICE)



Dee Lender
Executive Director
Ontario Association of Residents' Councils



Fred Mather, MD
President,
Ontario Long Term Care Clinicians



Donna Duncan
Chief Executive Officer
Ontario Long Term Care Association

cc: Hon. Michael Tibollo, Associate Minister of Mental Health and Addictions
Hon Raymond Cho, Minister of Seniors and Accessibility
Helen Angus, Deputy Minister, Ministry of Health
Richard Steele, Deputy Minister, Ministry of Long-Term Care
Matthew Anderson, President and CEO, Ontario Health

June 12, 2020

The Honourable Steve Clark,
Minister of Municipal Affairs and Housing
17th Floor, 777 Bay St.
Toronto, ON
M5G 2E5

Dear Minister Clark,

RE: Town of Bracebridge Resolution regarding the establishment of a Municipal Financial Assistance Program to offset the financial impact of the COVID-19 pandemic

At its meeting of June 4, 2020, the Council of the Corporation of the Town of Bracebridge ratified motion 20-TC-089, regarding the Town of Bracebridge support for the Federation of Canadian Municipalities (FCM) recommendations contained in their report titled "Protecting Vital Municipal Services", as follows:

"WHEREAS the Federation of Canadian Municipalities (FCM) issued a report titled ["Protecting Vital Municipal Services"](#) on April 23, 2020 which included recommendations to the federal government to provide financial assistance for municipalities across the country;

AND WHEREAS the Association of Municipalities of Ontario (AMO) recognizes that a collaborative federal-provincial effort is required to provide much needed financial assistance to municipalities and their May 14, 2020 letter (attached) to the Prime Minister and the Premier urges Canada and Ontario to extend their successful collaboration through financial support for municipalities;

NOW THEREFORE BE IT RESOLVED THAT the Town of Bracebridge supports the FCM recommendation and requests that both the Federal and Provincial Governments establish a municipal financial assistance program to offset the financial impact of the COVID-19 pandemic;

AND FURTHER THAT the Town of Bracebridge supports the Association of Municipalities of Ontario (AMO) in lobbying the Provincial Government for financial assistance to support Municipalities in offsetting the financial impact of the COVID-19 pandemic;

AND FURTHER THAT this resolution be forwarded to the Honorable Steve Clark, Minister, Municipal Affairs and Housing, local Member of Parliament (MP) and local Member of the Ontario Legislature (MPP), FCM, AMO and its member municipalities, and the Muskoka municipalities."

In accordance with Council's direction I am forwarding you a copy of the associated memorandum for you reference.

1000 Taylor Court
Bracebridge, ON
P1L 1R6 Canada

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

A handwritten signature in black ink, appearing to read 'L. McDonald'.

Lori McDonald
Director of Corporate Services/Clerk

Copy: Scott Aitchison, MP, Parry Sound-Muskoka
The Honourable Norm Miller, MPP, Parry Sound-Muskoka
The Federation of Canadian Municipalities
Association of Municipalities Ontario and member municipalities
Muskoka Municipalities

June 16, 2020

Hon. Doug Ford
Premier
Premier's Office
Room 281
Legislative Building, Queen's Park

Dear the Honourable Doug Ford:

Please be advised that at it's June 11th, 2020 meeting, Grey County Council endorsed the following resolution for your consideration:

CW93-20 Moved by: Councillor Robinson Seconded by: Councillor Keaveney

Whereas now more than ever in our increasingly electronic world, Grey County families and business owners have a need for reliable and affordable broadband to conduct business and stay connected both locally and beyond; and

Whereas broadband is a contributing social and economic driver in supporting the vitality and growth of our communities; and

Whereas families require internet to enable their children to complete school assignments, take online courses, maintain a human connection, or just stream movies at home; and

Whereas Grey County agriculture production, medical, health care, manufacturing, retail and the service industry depend on reliable high-speed connections to support and ensure business continuity and success; and

Whereas connectivity has been a lifeline for those businesses and sectors with access to reliable broadband during this global pandemic; and

Whereas reliable broadband will continue playing an essential role in the economic and social recovery of communities across Grey

County post-pandemic; and

Whereas not all areas of Grey County are within a connectivity coverage area which continues to be increasingly challenging, and amplified by the COVID-19 pandemic; and

Whereas Grey County has unserved areas as well as under-served areas that receive inadequate or disproportionately low levels of service; and

Whereas while it is important for the Provincial Government to look at both the number of people and the number of businesses that can be serviced by broadband expansion, it is essential, as well, that the Province provide broadband service to areas that have a small number of people, yet cover a vast geographical area; and

Whereas the need for broadband infrastructure improvement is now;

Now Therefore Be It Resolved that Grey County representing our Grey County residents and business owners alike, call to action Premier Ford; Minister of Infrastructure, Minister Scott; Ministry of Agriculture, Food and Rural Affairs, Minister Ernie Hardeman and Associate Minister of Energy & MPP Walker to champion the implementation of broadband in the unserved and under-served areas of Grey County; and

That this resolution be forwarded to all Ontario municipalities for their endorsement.

If you require anything further, please do not hesitate to contact me.

Yours truly,

Tara Warder
Deputy Clerk/Legislative Coordinator
(519) 372-0219 x 1294
tara.warder@grey.ca
www.grey.ca

cc Hon. Laurie Scott, Minister of Infrastructure
Hon. Bill Walker, Associate Minister of Energy & Bruce – Grey - Owen Sound MPP
Hon. Ernie Hardeman, Ministry of Agriculture, Food and Rural Affairs
All Ontario Municipalities



CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

3131 OLD PERTH ROAD • PO BOX 400 • RR 2 • ALMONTE ON • K0A 1A0

PHONE: 613-256-2064
FAX: 613-256-4887
WEBSITE: www.mississippimills.ca

VIA E-MAIL

June 19, 2020

Hon. Doug Ford
Premier of Ontario
doug.fordco@pc.ola.org

Hon. Steve Clark
Minister of Municipal Affairs and Housing
minister.mah@ontario.ca

Hon. Vic Fedeli
Minister of Economic Development, Job Creation and Trade
MEDJCT.Minister@ontario.ca

Hon. Lisa MacLeod
Minister of Heritage, Sport, Tourism and Culture Industries
Minister.MacLeod@ontario.ca

Hon. Stephen Lecce
Minister of Education
minister.edu@ontario.ca

Hon. Laurie Scott
Minister of Infrastructure
laurie.scottco@pc.ola.org

Dear Premier and Ministers,

RE: Support for Rural Broadband

On behalf of the Council of the Corporation of the Municipality of Mississippi Mills, this is to advise you that the following resolution was adopted by Council at its meeting held on June 16, 2020.

Resolution No. 246-20
Moved by Councillor Maydan
Seconded by Councillor Dalgity

WHEREAS in December 2016 the Canadian Radio-television and Telecommunications Commission declared broadband internet an essential service for Canadians;

AND WHEREAS access to internet in many rural communities in Ontario is limited or non-existent;

AND WHEREAS current broadband investment projects across Ontario will still leave many residents unserved;

AND WHEREAS the COVID-19 pandemic has underscored the digital divide leaving many rural residents unable to participate in e-commerce, online schooling, are unable to move businesses online or access healthcare and other services online;

AND WHEREAS communities and municipalities are developing economic recovery plans;

AND WHEREAS there may be potential federal and provincial funding for shovel-ready infrastructure programs to kick-start the economy;


THEREFORE BE IT RESOLVED THAT the Municipality of Mississippi Mills calls on the provincial and federal governments to include rural broadband investment as part of the economic recovery shovel-ready projects for municipalities;

AND THAT Council direct staff to circulate this resolution to the Prime Minister of Canada; the Federal Minister of Rural Economic Development; the Federal Minister of Innovation, Science and Industry; the Federal Minister of Economic Development; the Minister of Infrastructure and Communities; the Federal Minister of Health; the Premier of Ontario; the Minister of Municipal Affairs; the Minister of Economic Development, Job Creation and Trade; the Minister of Heritage, Sport, Tourism and Culture Industries; the Minister of Education; the Minister of Infrastructure; and all Ontario Municipalities; the Association of Rural Municipalities of Ontario; the Association of Municipalities of Ontario and The Federation of Canadian Municipalities.

CARRIED

Should you have any questions please feel free to follow up with our office directly at 613-256-2064 or jharfield@mississippimills.ca

Kind Regards,


Jeanne Harfield
Clerk



June 24, 2020

SENT ELECTRONICALLY

Dr. Miriam Klassen
Medical Officer of Health
Huron Perth Public Health
653 West Gore Street
Stratford ON N5A 1L4

RE: Town of St. Marys Council Request to Consider an Order Requiring Masks

Dear Dr. Klassen,

During their meeting on June 23, 2020, Council for the Town of St. Marys discussed the recent Section 22 Order issued by the Medical Officer of Health for Wellington-Dufferin-Guelph Public Health effective June 12, 2020.

St. Marys Council appreciates your position of strongly recommending that residents use a face covering when it is not possible to keep two-metres' distance from individuals outside of personal social circles. However, Council is requesting that you reconsider the position outlined in your June 17, 2020 press release where you indicate that "that the current evidence on the use of masks does not allow us to meet the criteria to issue an order mandating people to wear masks in Huron Perth".

By way of this letter, Town Council wishes to communicate their support for an Order that would require residents to wear masks where physical distancing cannot be guaranteed, and that would require patrons of commercial establishments to wear masks. Town Council is requesting that you consider issuing a Section 22 Order similar to the Order issued by the Medical Officer of Health for Wellington-Dufferin-Guelph Public Health. The resolution below was passed by Council on June 23, 2020 to formalize their request:

2020-06-23-23

MOVED BY: Councillor Luna

SECONDED BY: Councillor Winter

THAT Council send correspondence to Dr. Miriam Klassen, Huron Perth Public Health Medical Officer of Health, requesting that an Order be issued under Section 22 of the Health Protection and Promotion Act requiring residents to wear masks in public settings when physical distancing of 2 metres cannot be guaranteed, including in commercial establishments; and

THAT staff research and report back to Council on July 28, 2020 regarding the option of passing a by-law or municipal order to mandate the use of face masks in public settings in the Town of St. Marys when physical distancing of 2 metres cannot be achieved, including in commercial establishments.

TOWN OF ST. MARYS
P.O. Box 998, St. Marys, ON. N4X 1B6



This matter will be considered by Council again at their meeting planned for July 28, 2020. If your schedule permits, Council would appreciate a reply to this letter by July 20, 2020 so that it can be included in Council's meeting agenda.

If you have any questions, or need any further information, please do not hesitate to contact me. More importantly, thank you for all of your efforts during these exceptional times.

Best regards,

Brent Kittmer, P.Eng., MPA
CAO/Clerk

CC: All Huron and Perth Municipalities

TOWN OF ST. MARYS
P.O. Box 998, St. Marys, ON. N4X 1B6



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

June 29, 2020

The Honourable Doug Ford (premier@ontario.ca)
Premier of Ontario
Legislative Building, Queen's Park
Toronto, Ontario M7A 1A1

-and to-

The Honourable Rod Phillips (rod.phillips@pc.ola.org)
Minister of Finance
Frost Building South; 7th Floor
7 Queen's Park Crescent
Toronto, Ontario M7A 1Y7

Dear Premier Ford and Minister Phillips:

RE: Kingsville Council request that the Rent Assistance Program to include all businesses in a lease agreement within all "residential-above-commercial" properties without a cap on commercial/residential ratio

At its Regular Meeting of June 22, 2020, Kingsville Council resolved the following:

391-2020

Moved By Councillor Kimberly DeYong

Seconded By Councillor Larry Patterson

Whereas the COVID-19 Pandemic has greatly impacted the business community in the Town of Kingsville;

And Whereas the Province of Ontario has provided financial assistance including a multi-level Rent Assistance program to the business community impacted by the COVID-19 Pandemic;

And Whereas the Rent Assistance program offered by the Province of Ontario established an arbitrary cap on multi-use properties where it is common for "residential-above-commercial" developments, especially in downtown and Main Street corridors;

And Whereas Kingsville, particularly in our downtown business centres, has several properties with residential-above-commercial where the ratio of commercial storefront businesses represents less than 30 per cent of the entire building, thus leaving a gap where local business owners cannot qualify for rent relief with their willing landlords;

And Whereas the Town of Kingsville's newly adopted Business Retention and Expansion Project Report identified that Kingsville businesses would benefit from the Province expanding the Rent Assistance program to include all commercial lease properties regardless of overall footprint.

Now Therefore Be It Resolved That the Town of Kingsville requests that the Province of Ontario expand their Rent Assistance program to include all businesses in a lease agreement within all "residential-above-commercial" properties without a cap on commercial/residential ratio;

And Finally, That this Resolution be circulated to the Premier, Doug Ford, the Minister of Finance, Rod Phillips, our local MPP Taras Natyshak, and all Ontario municipalities requesting their support.

CARRIED

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jennifer Astrologo".

Jennifer Astrologo, Director of Corporate Services/Clerk
Corporate Services Department

jastrologo@kingsville.ca

/sjk

CC: Taras Natyshak, MPP (tnatyshak-qp@ndp.on.ca)

CC: All Ontario Municipalities

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



234-2020-2382

June 12, 2020

Dear Heads of Council / Clerks and CAOs:

Nothing is more important than protecting the health and well-being of Ontarians. Since first learning of COVID-19, Ontario has taken decisive action to stop the spread of this deadly virus, and we thank you for your support in our efforts.

We appreciate that the current situation for municipalities is not “business as usual”, and that all municipalities have had to make adjustments to adapt to new priorities and shifting ways of doing business.

When municipalities requested our help, we listened and acted quickly to legislate [changes to the Planning Act and make the necessary regulation to suspend decision-making timelines](#). These changes balanced the need to suspend the timelines that would allow a municipality to refocus time and resources on the COVID-19 outbreak, while allowing councils to continue to make decisions on planning matters as municipal capacity evolved.

As we move forward with our gradual approach that will allow Ontario to emerge from the COVID-19 outbreak, we know that getting shovels in the ground is key to moving forward on the path to economic recovery together. Many municipalities may be well on their way to a more normalized planning review process, and we want to ensure that the land use planning system is in step with a municipality's expanding capacity during this time. As a result, we intend to end the temporary suspension of the Planning Act timelines as of June 22nd, 2020.

We understand that the safety of your constituents must remain a priority, and that there are certain provincial restrictions in place regarding public gatherings. Therefore, we encourage you to continue to use electronic and virtual channels, as appropriate, to engage and provide the public with an opportunity to make representations on planning matters, while following the advice of Ontario's Chief Medical Officer of Health.

It is vital for our economic recovery from this outbreak that we work together to help move the planning approvals process forward. We need to continue the important job of creating housing and keeping infrastructure projects moving while also ensuring we maintain public health. Development has always played a key role in supporting growth in our communities, and it will play an especially important role on our road to economic recovery from COVID-19.

Let me assure you that our government is working to support you, our municipal partners, and will continue to work collaboratively to keep all Ontarians safe.

Sincerely,



Steve Clark
Minister

c. Association of Municipalities of Ontario

Avon Maitland District School Board

Board Meeting Highlights – June 23, 2020



Avon Maitland District School Board
Engage, Inspire, Innovate... Always Learning

Note: Due to the COVID-19 pandemic response, this meeting was hosted online using Microsoft Teams.

Good News

Virtual Grads across AMDSB

Schools throughout our District have adapted their way of celebrating grade 6 and 8 graduates. A variety of 'virtual' celebrations have been hosted and Trustee Schenk acknowledged the staff of the schools for shifting to this new way of celebrating. Grade 12 celebrations have been deferred to the fall. Congratulations to all graduates!!

Significant Student Award Winners



This June, our schools are celebrating all of our graduating students. Many of them are receiving scholarships and awards for their post-secondary pursuits. We have a few students who have been awarded \$25,000 or more and we wanted to publicly acknowledge this success. Student Trustee Emma Badley from Mitchell District High School was awarded the Guelph President's Scholarship, the Claire E. Elliott Entrance Scholarship and an Entrance Scholarship. Three students from Huron County were awarded the McCall Huron County award (Hannah Wheeler and Breelle Shaw from FE

Madill and Emma Regier from South Huron District High School). Goderich District Collegiate Institute student Emma Davison was awarded a Schulich Leader Scholarship in STEM. Congratulations and we wish you all the best!

New! Equity and Diversity Committee

Staff from AMDSB have been invited to join a newly formed Equity and Diversity Committee. They will begin their work next school year and focus on anti-oppression and anti-racism initiatives.

Stratford Transformation Update

The Stratford Transformation Committee (STC) met online on June 4. They finalized their recommendations to senior staff for the colours, logos and team names, which were subsequently approved. [Highlights from that meeting can be found by clicking here](#). A public release of this information was issued on June 9. The STC's next meeting is scheduled for July 9 where they will be discussing plans for memorabilia and celebrations to acknowledge the history of Stratford Central and Northwestern. Updates from the Stratford Transformation Working Committees were also provided and it was noted that construction projects at both sites are progressing as expected.

Chair Geddes extended her thanks to everyone involved for all of their work on this project.

Chair's Update

Chair Geddes reported that the Grants for Student Needs (GSNs) were released last week and that she participated in a teleconference with Minister of Education Lecce. She also reported that a survey was sent to families to collect feedback to help planning for September.

Senior Staff Updates

Update on AMDSB "Learn at Home"

A video was shared with the Trustees that highlights how the "learn at home" system looks among secondary schools in AMDSB.

Preliminary Accommodation Analysis Report

Staff provided the annual Preliminary Accommodation Analysis Report for the 2019/2020 year to Trustees. The report includes the latest long-term enrolment projections, building capacity figures and details pertaining to the Accommodation Planning Areas. The report noted that the Ministry of Education continues to ask boards to not enter into pupil accommodation reviews until the updated Pupil Accommodation Review Guideline (PARG) is released, and as such, staff recommended and Trustees agreed that an Accommodation Review process is not appropriate at this time. Superintendent Carter did discuss one planning area of the Board, the North Perth region, that staff might consider undertaking a formal boundary review in the future to address the enrolment growth in this region.

Summer Mental Health Support for Students

The Board has received additional funding for the provision of mental health supports to students over the summer. Staff members from the Mental Health and Well-being team will be available by phone.

IT Update

Devices that were deployed to students over the last 3 months will not be collected over the summer. This will enable students to participate in online learning should the need be to return to this format in September.

Summer Learning Programs for Students and Staff

The Program and Learning Services teams have been working together to develop an online program for over 50 students in grades 3/4 and 9/10. The modules include Parent involvement, math and literacy instruction and includes support from Special Education Resource Teachers.

Staff are also being offered Additional Qualifications in Math and Indigenous Studies.

Summer Support for Students with Special Education Needs

Summer Skills Development Program for students with Autism is being offered this summer, along with the Lexia online reading program. There will be Special Education support for elementary and secondary summer school with continued support from Special Education Resource Teachers and Educational Assistants.

Student Trustee Update



Student Senators are recruiting more student followers for their social media accounts. They are offering Air Pods and gift cards as prizes. They are also sending out words of encouragement in a video campaign called "You Matter". A video will be released soon.

Our Student Trustees (Emma Badley and Kristin Vleeming) are graduating this year.

Trustee Badley will be attending the University of Guelph and has been awarded 3 scholarships totaling over \$45,000. Trustee Vleeming will be attending Conestoga College in Kitchener.

The Board thanked them for their dedication and leadership and wished them all the best!

Next year's Student Trustees will be Elizabeth Benoit (South Huron District High School) and Makenzie Hallam (Listowel District Secondary School). The Board wishes all of the Student Senators a happy and restful summer!

This year is the last year that Mr Burt will supervise the Student Senators. He has led this group for the last 5 years and the Board and senior staff thanked him for his strong leadership and guidance.

Future Board Meetings

(Due to the COVID-19 pandemic response, meetings will be hosted online until further notice. A link to join the meetings will be posted [on the Board website](#) on the day of the meeting).

- Tuesday, August 25, 2020 (Special Board Meeting)

Future Meetings/Events with Trustee Representation

- Special Education Advisory Committee – Wednesday, June 24, 2020
- Huron Perth Student Transportation Services – Tuesday, June 30, 2020
- Special Education Advisory Committee – Monday, August 24, 2020
- Finance Committee – Tuesday, August 25, 2020

Board of Directors Meeting #4-20

April 15, 2020

Member's Present: David Turton, Matt Duncan, Roger Watt, Alison Lobb, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan, Erinn Lawrie

Absent with regrets: Ed McGugan

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Danielle Livingston, Admin-Financial Services Coordinator
Stewart Lockie, Conservation Areas Coordinator

Community Members: Paul Seebach, Seebach and Company

1. Call to Order

Chair Turton welcomed everyone, called the meeting to order at 7:15 pm and reviewed the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time

3. Proposed Amendment to MVCA's Bylaw: Report #19-20

Report #19-20 was presented and the following motions were made.

Motion FA #22-20

Moved by: Roger Watt

Seconded by: Alison Lobb

That MVCA's Administrative Bylaw be amended as follows: Section (C) Meeting procedures Subsection 1 Rules of Procedure be renumbered as Subsection 1(a) and that Subsection 1(b) State of Emergency be added as outlined in Report #19-2020 as amended."

(carried)



Motion FA #23-20
Moved by: Matt Duncan

Seconded by: Alison Lobb

That MVCA adopt the rules of procedure for closed or in-camera meetings as outlined in Report #19-20.

(carried)

Motion FA #24-20
Moved by: Roger Watt

Seconded by: Alvin McLellan

That MVCA develop an amendment to its Administrative Bylaw to allow members to participate in meetings electronically and to hold meetings electronically even when there is no state of emergency and that the amendments be considered by the Members at their May 20, 2020 meeting.

(carried)

4. Approval of the Minutes

Motion FA #25-20
Moved by: Megan Gibson

Seconded by: Cheryl Matheson

THAT the minutes from the Maitland Valley Conservation Authority (MVCA) General Membership meeting #2-20 of January 22, 2020 and the Annual Meeting #3-20 of February 19, 2020 be approved.

(carried)

5. Presentations: Paul Seebach of Seebach & Company Chartered Professional Accountants, 2019 Draft Audit Report, Report #10-20

Report #10-20 was presented. The Members were satisfied with the 2019 draft financial statement and made the following motion.

Motion FA #26-20
Moved by: Megan Gibson

Seconded by: Alvin McLellan

That the auditor's report be accepted as presented.

(carried)

6. Business Requiring Direction and Decision:

a) 2020 Budget & Work Plan: Reports #11A-20 and #11B-20

Report #11A-20 was presented and this motion followed.

Motion FA #27-20
Moved by: Erinn Lawrie

Seconded by: Roger Watt

That the work plan priorities for 2020 be approved as outlined in report #11A-20.

Report #11B-20 was presented and Chair Turton called for the Member's to vote on behalf of their respective Municipality on the levy amounts and disbursements that have been circulated.

(carried)

Municipality	Member	Assessment Value (%)	In Favour	Not In Favour	No Comment	Absent
ACW	Roger Watt	12.50	√			
Central Huron	Alison Lobb	9.90	√			
Goderich	Erinn Lawrie	11.19	√			
Howick	Megan Gibson	4.40	√			
Huron East	Alvin McLellan	10.65	√			
Huron Kinloss	Ed McGugan	6.27				√
Mapleton	Dave Turton	0.87	√			
Minto	Dave Turton	6.84	√			
Morris-Turnberry	Kevin Freiburger	5.12	√			
North Huron	Anita van Hittersum	5.85	√			
North Perth	Matt Duncan	21.32	√			
Perth East	Cheryl Matheson	1.82	√			
South Bruce	Ed McGugan	0.06				√
Wellington North	Dave Turton	2.74	√			
West Perth	Cheryl Matheson	0.47	√			

The results of the recorded vote were 93.67% in favour, 0% not in favour, 6.33% were not present therefore Motion #28/20 carried.

Motion FA #28-20

That the matching and non-matching levy be approved at \$1,566,181 for 2020; **And that** the levy be apportioned to each municipality in accordance with the 2020 levy schedule.

Motion FA #29-20

Moved by: Matt Duncan

Seconded by: Roger Watt

That the 2020 budget be approved as outlined in report #11B-20.

(carried)

b) 2020 Members Work Plan: Report #12-2020

Report #12-20 was presented and the following motion was made.

Motion FA #30-20

Moved by: Roger Watt

Seconded by: Alvin McLellan

That the work plan for 2020 be adopted as outlined in Report #12-20.

(carried)

c) Draft Meeting and Business Schedule for 2020: **Report #14-20**

Motion FA #31-20

Moved by: Megan Gibson

Seconded by: Matt Duncan

That the meeting schedule for 2020 be approved as outlined in Report #14-20.

(carried)

d) Appointments to Committees: **Report #15-20**

Report #15-20 was presented and these motions followed.

Motion FA #32-20

Moved by: Alison Lobb

Seconded by: Alvin McLellan

That Dave Turton be appointed as the MVCA's delegate to Conservation Ontario; **And that** Matt Duncan and Roger Watt be appointed as alternates.

(carried)

Motion FA #33-20

Moved by: Alison Lobb

Seconded by: Roger Watt

That Matt Duncan be appointed to the Board of Directors of the Maitland Conservation Foundation for 2020.

(carried)

Motion FA #34-20

Moved by: Matt Duncan

Seconded by: Megan Gibson

That Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2020.

(carried)

Motion FA #35-20

Moved by: Alison Lobb

Seconded by: Megan Gibson

That Cheryl Matheson be appointed to the Personnel Committee for 2020.

(carried)

Motion FA #36-20

Moved by: Roger Watt

Seconded by: Alvin McLellan

That Alison Lobb be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2020.

(carried)

Motion FA #37-20

Moved by: Megan Gibson

Seconded by: Cheryl Matheson

That Matt Duncan be appointed to the Carbon Footprint Initiative Leadership Team for 2020; **And that** Dave Turton be appointed as the alternate.

(carried)

e) Appointment of Solicitors, Bank & Auditor: **Report #16-20**

Report #16-20 was presented and these motions followed.

Motion FA #38-20

Moved by: Anita van Hittersum

Seconded by: Alison Lobb

That the authority's banking transactions be handled by the Wingham and Goderich branches of the Canadian Imperial Bank of Commerce; **And That** investments be made at the financial institutions offering the most favourable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act.

(carried)

Motion FA #39-20

Moved by: Kevin Freiburger

Seconded by: Alvin McLellan

That the Authority approve a bank borrowing by-law of \$200,000 for 2020 on revolving credit, at the Canadian Imperial Bank of Commerce, Wingham Branch.

(carried)

Motion FA #40-20

Moved by: Matt Duncan

Seconded by: Roger Watt

That the following solicitors be appointed to handle legal matters of the Conservation Authority for 2020: Darrell N. Hawreliak Professional Corporation, Kitchener and Greg Stewart, Donnelly & Murphy, Goderich.

(carried)

Motion FA #41-20

Moved by: Megan Gibson

Seconded by: Anita van Hittersum

That Seebach & Company be appointed as auditor for 2020.

(carried)

f) Galbraith Conservation Area: Forest Harvesting Tender Results : **Report #17-20**

Report #17-20 was presented and this motion followed.

Motion FA #42-20

Moved by: Matt Duncan

Seconded by: Alison Lobb

That the authority accept the bid received from Bauman Sawmill in the amount of \$30,703.00 for the Galbraith Conservation Area forest harvest; **And that** the authority enter into a formal contract with Bauman Sawmill to undertake the harvest operations as prescribed; **And further that** the revenue from the sale of timber is directed to the Forest Management Reserve account.

(carried)

g) Closure of Conservation Areas: **Report #20-20**

Report #20-20 was presented and this motion followed.

Motion FA #43-20

Moved by: Kevin Freiburger

Seconded by: Megan Gibson

That the members support the closure of Maitland Valley Conservation Authority conservation areas as summarized in Report #20-2020

(carried)

7. Reports

Member Matheson reported that former member Bob Burtenshaw passed away earlier in the week.

8. Review of Meeting Objectives:

Chair Turton reviewed the meeting objectives and announced that they have been met.

9. Next Meeting Date:

The next meeting of the membership will take place on Wednesday May 20, 2020 at 7:00 pm.

10. **Adjournment**

The meeting adjourned at 8:20 pm with this motion.

Motion FA #44-20

Moved by: Roger Watt

Seconded by: Anita van Hittersum

THAT the Maitland Valley Conservation Authority meeting be adjourned.

(carried)



Dave Turton
Chair



Danielle Livingston
Administrative/Financial
Services Coordinator

General Membership Meeting #5-20

May 20, 2020

- Member's Present:** David Turton, Roger Watt, Matt Duncan, Alison Lobb, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan
- Absent With Regrets:** Ed McGugan, Erinn Lawrie
- Staff Present:** Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator
Chris Van Esbroeck, Stewardship Services Coordinator
- Community Attendees:** Linda Henhoeffter, Maitland Mills Committee

1. Call to Order

Chair Dave Turton called the meeting to order at 7:00 pm and announced the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #4-20 held on April 15, 2020 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.



Motion FA #45-20

Moved by: Alison Lobb

Seconded by: Megan Gibson

That the minutes from the General Membership meeting #4-20 of April 15, 2020 be approved.

(carried)

4. Delegation: Maitland Mills:

The delegation from the Maitland Mills Committee included proposals of the Mcquire Mill and Logan Mill for the authority's consideration. The membership cannot make decisions on a delegation request at the same meeting when the presentation is made.

Discussion and questions followed the delegation that was accepted as presented.

5. Business Requiring Decision and or Direction:

- a) Policy and Procedures for Disposition of Property, Report #9-2020

Report #9-2020 was presented. This motion followed.

Motion FA #46-2020

Moved by: Matt Duncan

Seconded by: Roger Watt

That staff investigate the costs that are associated with the disposition of the mill buildings in Gorrie and Brussels and report back to the members at the June meeting.

(carried)

- b) Proposed Amendments to MVCA's Administrative Bylaw, Report #21-2020

Report #21-2020 was presented. These motions followed.

Motion FA #47-20

Moved by: Roger Watt

Seconded by: Megan Gibson

That the MVCA administrative bylaw be amended to include that a member can participate in a meeting of the membership by telephone or other electronic means if they are unable to attend in person due to inclement weather, road conditions, vacation, business or illness.

(carried)

Motion FA #48-20

Moved by: Roger Watt

Seconded by: Alison Lobb

That the MVCA administrative bylaw be amended to include that the membership may hold a regular or special meeting of the membership electronically at the call of the chair.

(carried)

c) Carbon Footprint and Sequestration, Report #13-2020

Report #13-2020 was presented. This motion followed.

The member's discussed the continuation of the \$0.01 per km contributions and didn't make any changes to this program.

Motion FA #49-20

Moved by: Cheryl Matheson

Seconded by: Alvin McLellan

That MVCA's carbon footprint progress report and 2020 strategic actions be approved as outlined in Report #13-2020.

(carried)

d) Essential Services and 2020 Work Plan Update: Report #22-2020

Reports#22A-2020 and #22B-2020 were presented. These motions followed.

Motion FA #50-20

Moved by: Matt Duncan

Seconded by: Roger Watt

That MVCA's outline of essential services as identified in Report #22A-2020 be approved based upon MVCA's solicitor's letter of May 7, 2020.

(carried)

Motion FA #51-20

Moved by: Kevin Freiburger

Seconded by: Megan Gibson

That the work plan scenario Report #22B-2020 be accepted.

(carried)

e) Lake Huron Shoreline Outreach Strategy for 2020. Report #23-2020

Report#23-2020 was presented. This motion followed.

Motion FA #52-20

Moved by: Matt Duncan

Seconded by: Alison Lobb

That the revised communications strategy as outlined in Report #23-2020 be accepted.

(carried)

f) Development Proposals: Report 24-2020

Report#24-2020 was presented. This motion followed.

Motion FA #53-20

Moved by: Anita van Hittersum

Seconded by: Alvin McLellan

That for planning and regulations purposes within hazardous lands, staff may use adequate engineering studies instead of existing mapping on a case-by-case basis to reduce the burden on development, without the need for the new study to be adopted by the members.

(carried)

6. Reports

a) Chairs Report

At this time, Chair Turton expressed gratitude on behalf of the membership to the GM-ST and staff for everything they are doing to continue to carry out work plan items through the COVID-19 pandemic.

b) Member's Reports

Member Watt shared information and photos that depict severe erosion and loss of beach front that property owners along the shoreline have experienced.

7. Consent Agenda

- a) Changes to Restrictions and Use of Conservation Areas, Report #25-2020
- b) Agreements Signed, Report #26-2020
- c) Revenue and Expenditure Report, January and February, Report #18-2020
- d) Revenue and Expenditure Report March and April, Report #27-2020
- e) Maitland Conservation Foundation Annual Meeting, Report #28-2020
- f) Correspondence for Members Information

The following items were circulated to the Member's for their information.

The following motion was made.

Motion FA #54-20

Moved by: Roger Watt

Seconded by: Megan Gibson

THAT reports #25-20 through #28-20 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

8. Review of Meeting Objectives, Follow-up Actions, Next meeting:

Chair Turton reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on June 17, 2020 at 7:00pm.

9. Adjournment

The meeting adjourned at 8:33 pm with this motion.

Motion FA #55-20

Moved by: Matt Duncan

Seconded by: Megan Gibson

THAT the general membership meeting be adjourned.

(carried)



Dave Torton
Chair



Danielle Livingston
Administrative/Financial
Services Coordinator

April 15, 2020

Maitland Source Protection Authority Meeting #2/20 Minutes

Member's Present: Dave Turton, Matt Duncan, Roger Watt, Alison Lobb, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan, Erinn Lawrie

Member's Absent With Regrets: Ed McGugan

Staff Present: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Financial Services Coordinator
Stewart Lockie, Conservation Areas Coordinator

The Maitland Source Protection Authority (MSPA) was called to order by Chair Turton at 8:20pm.

a) Approval of the Minutes:

Motion MSPA #4-20

Moved by: Alison Lobb

Seconded by: Megan Gibson

That the minutes from the MSPA meeting #1-20 of January 22, 2020 be approved.

(carried)

b) Appointment of Members to the Joint Management Committee for 2020-2021: Report #3-20

Report #3-20 was presented and this motion followed.

Motion MSPA #5-20

Moved by: Cheryl Matheson

Seconded by: Roger Watt

That Dave Turton and Matt Duncan be appointed to the Joint Management Committee from March 18, 2020 to March 17, 2021; **And that** Alison Lobb be appointed as the alternate on the Joint Management Committee.

(carried)



c) Renewal of Agreement between MSPA and ABCA for Drinking Water Source Protection for 2020-2021: Report #4-20

Report #4-20 was presented and this motion followed.

Motion MSPA #6/20

Moved by: Megan Gibson

Seconded by: Alison Lobb

That the Maitland Valley Conservation Authority enter into a management agreement with the Ausable Bayfield Source Protection Authority as outlined in Report #4-20.

(carried)

d) Adjournment

The MSPA meeting adjourned at 8:25pm with this motion.

Motion MSPA #5-20

Moved by: Roger Watt

Seconded by: Matt Duncan

THAT the Maitland Source Protection Authority meeting be adjourned.

(carried)



Dave Turton
Chair



Danielle Livingston
Administrative/Financial
Services Coordinator



NEWS RELEASE

Date: June 26, 2020

FOR IMMEDIATE RELEASE

SWIFT Releases RFP to Improve Internet Access in Huron County

[Huron County, Ontario] – The County of Huron is pleased to share that Southwestern Integrated Fibre Technology (SWIFT) has released a Request for Proposals (RFP) for \$7.2 million to expand broadband access in Huron County. This project will build on preexisting broadband infrastructure in the County and greatly improve these assets, resulting in stronger internet connectivity for eligible areas throughout Huron County.

SWIFT is a non-profit regional broadband project initiated by the Western Ontario Wardens' Caucus (WOWC) to subsidize the construction of high-speed broadband networks across Southwestern Ontario. The County of Huron is a proud member of WOWC and applauds its commitment of continuing advocacy work for broadband connectivity in Huron County and surrounding regions.

“During these uncertain times, we’re seeing more than ever how quality internet access is critical for business operations and community connections and how reliant we really are on this infrastructure,” says Warden Jim Ginn. “While there is still much work to be done and the process will take time, the release of this RFP to improve broadband in Huron County is a step towards bettering high speed internet service for our communities.”

The County of Huron, in partnership with WOWC and SWIFT, remains dedicated to working together and improving broadband solutions for Huron County. For more information on this announcement, please visit swiftruralbroadband.ca/newsroom.

Quick Facts:

- [Western Ontario Wardens' Caucus Inc.](#) (WOWC) is a not-for-profit organization representing 15 upper and single tier municipalities in southwestern Ontario with more than three million residents.
- [Southwestern Integrated Fibre Technology](#) (SWIFT) is a non-profit municipally-led broadband expansion project created to improve internet connectivity in underserved communities and rural areas across Southwestern Ontario.
- SWIFT is currently overseeing a \$209 million Southwestern Ontario broadband expansion plan that will connect 22% of the region's underserved premises over the next 3 years.



- The Government of Ontario and Canada have committed up to \$63.7 million each to support SWIFT. The project also leverages additional funding from municipal partners and private sector investors.
- Operating on a cost sharing basis, SWIFT will leverage federal and provincial funding to subsidize up to a maximum of 2/3 of the eligible costs for awarded projects to deliver reliable internet to more people living in Huron County.
- As part of its expansion plan, SWIFT has issued a Request for Proposals (RFP) for \$7.2 million to expand broadband infrastructure in Huron County. Contracts will be awarded, and service provider agreements will be put in place shortly after the RFP closes on December 4, 2020.

-30-

Our spokesperson is: Jim Ginn, Warden. 519.524.8394 x 3224. warden@huroncounty.ca

Huron County continues to urge all residents to practice physical distancing and proper hygiene protocols outlined by the [Provincial Medical Officer of Health](#). Stay informed on the Coronavirus (COVID-19) situation in Huron County by visiting the [Huron-Perth Public Health website](#).

2020

SLED PROGRAM GUIDELINES

Supporting Local Economic Development



SLED is a program designed to help fund projects targeting key regional economic development priorities: workforce attraction, agriculture, tourism, and investment attraction. These priorities are subject to change through an annual review process by the Huron County Economic Development Board.

The program is delivered on a first come, first served basis and will open to Municipalities and other non-profits on Monday, June 22nd, 2020 closing Monday, August 31st, 2020.

No organization will be provided more than \$10,000 per project through this fund. Projects must be completed in 12 months from the date of application. Funds will be provided at the completion of the project following the submission of a completed project report from the applicant to the Program Administrator.

Application Process

1. Potential applicants should submit a brief summary to Reanne Clark, Program Administrator, at reanneclark@huroncounty.ca which outlines how their project meets the criteria.
2. If the project meets the criteria Reanne will connect you with Rick Sickinger, Program Advisor. The Program Advisor's role is to support the applicant by discussing how to meet the various criteria (i.e. discussing how to measure economic impact), work through any questions and provide advice during the application process.
3. The applicant(s) will submit the final application to Reanne Clark, Program Administrator to be considered for approval by the Program Approver.



Criteria

Applications to the SLED program must meet the following criteria:

1. The funds must be used in a way that demonstrates clear and obvious economic impact;
2. The direct economic impact of the project must have the ability to be measured;
3. The project includes substantial private sector participation;
4. The applicant provides financial resources and support to the project; and
5. The project focuses on Huron County and achieves at least one of the following objectives:
 - a. Grows the workforce
 - b. Creates diversification of the existing agricultural industry
 - c. Creates a visitor experience with clear best-in-class potential
 - d. Develops investment attraction material or resolves investment attraction issues
 - e. Implement measures that support businesses communities in adapt to a changing business environment



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 30-2020

Being a by-law to adopt a Flag Protocol Policy for the Municipality of Morris-Turnberry.

WHEREAS Section 9 of the Municipal Act 2001, S.O. 2001, c. 25 provides a municipality with the authority to undertake the actions set out in this by-law;

AND WHEREAS Section 11 of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipality may pass by-laws in regard to the governance structure of the municipality and its local boards;

AND WHEREAS Section 11 of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipality may pass by-laws for the accountability and transparency of the municipality and its operations and of its local boards and their operations;

AND WHEREAS the Council of the Municipality of Morris-Turnberry deems it desirable and necessary to possess a Flag Protocol Policy;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That the Flag Protocol Policy attached hereto and forming part of this by-law is hereby adopted;
2. That this by-law shall come into full force and effect upon its passing.

Read a FIRST and SECOND time this 7th day of July 2020.

Read a THIRD time and FINALLY PASSED this 7th day of July 2020

Mayor, Jamie Heffer

Clerk, Trevor Hallam

Flag Protocol		
Approved By: Council		Date: July 7, 2020
Last Review Date: July 7, 2020		Effective Date: July 7, 2020
		Page: 1 of 3

1.0 Purpose:

This policy shall establish guidelines for flying flags and flying flags at half-mast at municipally owned facilities to ensure fair and consistent application.

2.0 Definition:

To define authorized flags and the criteria and process for half-masting of flags at facilities of the Corporation of the Municipality of Morris-Turnberry (hereinafter referred to as the municipality) as a sign of mourning.

3.0 Displaying Flags

- 3.1 Only the National Flag of Canada, the Provincial Flag of Ontario and Municipality of Morris-Turnberry Flag shall be flown on flagpoles owned and maintained by the Municipality of Morris-Turnberry. Other governmental flags may be flown with Council approval.
- 3.2 Flags representing private organizations, events, and causes shall not be displayed.
- 3.3 All flags will be flown or displayed in accordance with the dignity and general rules of etiquette for flying and displaying the National Flag of Canada.
- 3.4 Flags shall be flown or displayed in good condition. Any soiled, frayed or torn flags shall be replaced immediately.

4.0 Half-masting

- 4.1 Flags are flown at the half-mast position as a sign of respect and condolence or to commemorate significant dates, national days of remembrance and national days of mourning.
- 4.2 Flags may be flown at half-mast on municipal properties in accordance with the guiding principles of the Canadian National Flag Protocol, through the following specific occasions:
 - 4.2.1 On the death of the Mayor or a sitting member of Council;
 - 4.2.2 On the death of a current Municipal employee or volunteer fire fighter;
 - 4.2.3 On the death of a former Head of Council;
 - 4.2.4 On the death of the Lieutenant Governor of Ontario, the Premier of Ontario or another person similarly honoured by the province of Ontario;
 - 4.2.5 On the death of the local member of parliament or local member of the provincial parliament;
 - 4.2.6 On any nationally recognized day of remembrance or mourning as approved by Council
- 4.3 In accordance with Canadian and Ontario protocol, flags may be flown at half-mast on the death of the Sovereign or a member of the Royal Family related in the first degree to the Sovereign (spouse, son or daughter, father, mother, brother or sister), the Governor General, the Prime Minister, a former Governor General, a former Prime Minister, Chief Justice of Canada or a Federal Cabinet Minister;

- 4.4 Flags at the municipal office may be flown at half-mast in recognition of Remembrance Day November 11, from prior to the commencement of the work day and returned prior to the commencement of the following work day.

5.0 Process for Half-masting

- 5.1 The CAO shall be responsible for notifying the appropriate staff person at each facility of the half-masting of flags, with respect to the location, the reason, and the duration that the flag may be flown at half-mast;
- 5.2 When a flag is flown at half-mast, all other flags must also be flown at half-mast and at no time should the Canadian Flag be flown lower than any other flag;
- 5.3 The length of time that a flag may be flown at half-mast will be from the date of the death and up to and including the day of the funeral, unless otherwise outlined in this procedure;
- 5.4 The CAO and the Director of Public Works will maintain an inventory of all flags flown at the Municipal buildings and facilities.
- 5.5 The appropriate staff at each location will be required to lower and raise the flags in accordance with the notice provided by the CAO;
- 5.6 Public notice of the reason for the half-masting will be posted on the Municipal website and at the Municipal office.

6.0 Definitions:

- 6.1 The Canadian Flag: The Canadian Flag of Canada as approved by Parliament and proclaimed by Her Majesty Queen Elizabeth II, Queen of Canada, on February 15, 1965.
- 6.2 The Ontario Flag: The current Ontario Flag as proclaimed by the Flag Act on May 21, 1965.
- 6.3 Morris-Turnberry Flag – The Flag representing the Morris-Turnberry logo as approved.
- 6.4 Half-mast: The position of the Flag when flying at half-mast will depend on its size, the length of the mast and its location but, as a general rule, the centre of the Flag should be exactly half way down the mast. When hoisted to or lowered from half-mast position, a flag should be first raised to the masthead.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 31-2020

Being a by-law to enter into an agreement with the Saugeen Valley Conservation Authority for the provision of planning services.

WHEREAS Section 8 of the Municipal Act, 2001 S.O. 2001 C. 25 as amended, provides that a Municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under that or any other Act;

AND WHEREAS the Council of the Corporation of the Municipality of Morris-Turnberry deems it necessary and desirable to enter into and execute an agreement with the Saugeen Valley Conservation Authority for the provision planning services;

NOW THEREFORE, the Council of the Corporation of the Municipality enacts as follows:

1. That the Mayor and Clerk of the Municipality are hereby authorized to execute and affix the Corporate Seal to enter into the Agreement between the Corporation of the Municipality of Morris-Turnberry and the Saugeen Valley Conservation Authority, attached hereto as Schedule 'A' and forming part of this by-law ; and
2. That this by-law shall come into effect on the day it is passed.

Read a FIRST and SECOND time this 7th day of July 2020

Read a THIRD time and FINALLY PASSED this 7th day of July 2020

Mayor, Jamie Heffer

Clerk, Trevor Hallam

MEMORANDUM OF AGREEMENT dated this 7th day of July, 2020.

BETWEEN

THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

(Hereinafter referred to as the “Municipality”)

AND

THE SAUGEEN VALLEY CONSERVATION AUTHORITY

(Hereinafter referred to as the “SVCA”)

1. PURPOSE

The purpose of this Memorandum of Agreement is to describe the framework within which the SVCA will provide specified *Planning Act* application review and technical review services to the Municipality.

2. ROLES AND RESPONSIBILITIES

(a) The Municipality and the SVCA mutually agree that:

- i) this Memorandum of Agreement applies to the SVCA and the area under its jurisdiction which is located in the Municipality of Morris-Turnberry;
- ii) the SVCA desires and has the expertise to provide the plan review and technical review services to the Municipality identified in this Memorandum of Agreement and that the Municipality is relying on said expertise. The parties acknowledge that the Municipality remains the Approval Authority for those planning applications for which the Municipality is so designated by statute;
- iii) nothing in this Memorandum of Agreement precludes the SVCA from commenting to the Municipality from a Conservation Authority perspective, as it normally would on an application circulated by the Municipality under the *Planning Act*, including appeals to the Appeal Board for such matters as the SVCA deems to be within its mandate;
- iv) this Memorandum of Agreement may be amended by mutual agreement, in writing, from time to time to reflect changes in the programs of parties to this Memorandum of Agreement, or as a result of changes in provincial policies, or as a result of subsequent discussions between the parties hereto; it is intended this Memorandum of Agreement will be revisited every 5 years by both the SVCA and the Municipality;
- v) any party to this Memorandum of Agreement may terminate the agreement at any time, in writing to the other party to the agreement, with a minimum of six months’ notice; and,

- vi) nothing in this Memorandum of Agreement precludes the SVCA from administering and enforcing its Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses (Ontario Regulation 169/06), as amended, under Section 28 of the *Conservation Authorities Act*, R.S.O. 1990, Chap. C.27.

(b) The Municipality commits to:

- i) circulate to the SVCA under this Memorandum of Agreement all those development/planning applications listed in Appendix A, Schedule 1;
- ii) transfer appropriate policy statements, guidelines, manuals, maps, information, data and criteria from the Municipality to the SVCA, and transfer said material to the SVCA as it is received from the Province of Ontario or County, or make arrangements to have said material transferred directly from the Province or County to the SVCA;
- iii) make other arrangements to provide the plan review and technical review services identified in this Memorandum of Agreement, when in the opinion of the Municipality and the SVCA utilizing the services of the SVCA as specified in this agreement could result in a conflict of interest for the SVCA;
- iv) collect fees as prescribed in Appendix A, Schedule 3(a) on behalf of the SVCA; and,
- v) accept all liability for applications not circulated to the SVCA for commenting in accordance with clause 4 of Appendix A – Schedule 1.

(c) The SVCA commits to:

- i) provide the Municipality with those services listed in Appendix A, Schedule 2;
- ii) provide its comments to the Municipality prior to the public hearing, or public meeting, or due date for submitting comments as indicated on the circulated application or notice, or request an extension with reasons;
- iii) comment on whether the application complies with applicable Provincial Policies as set out in Section 3.1 (Natural Hazards) of the Provincial Policy Statement (PPS 2014), or as requested by the Municipality and as mutually agreed upon by the Parties;
- iv) apply all relevant Provincial operational procedures and guidelines in the plan review and technical review services it provides the Municipality;
- v) not disseminate any data, maps, information or other documents either received directly from the Province or identified as “Provincial data” by the Municipality, unless permission has been obtained;
- vi) disseminate Municipal data, maps, information or other documents when requested, only in accordance with Municipal policies and procedures; and,

- vii) make provision for staff to attend Appeal Board Hearings, upon the request of the Municipality, with respect to the plan review and technical review services provided pursuant to this Memorandum of Agreement at no extra cost to the Municipality.
- viii) respond to general inquiries and participate in pre-consultation meetings with Applicants, as requested. The SVCA is only involved with pre-consultation if the subject property, or a portion of the subject property, is within the SVCA's Approximate Regulated Area or within the SVCA's Approximate Screening Area.

3. TIME FRAME FOR IMPLEMENTATION

This Memorandum of Agreement will take effect on _____, 2020.

The parties have duly executed this Memorandum of Agreement under the hands of their authorized Officers.

THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

)
)
)
) _____
) Jamie Heffer
) Mayor
)
)
) _____
) Trevor Hallam
) Chief Administrative Officer/Clerk

SAUGEE VALLEY CONSERVATION AUTHORITY

)
)
) _____
) Jennifer Stephens
) General Manager/Secretary Treasurer
)
)
) _____
) Dan Gieruszak
) Chair

APPENDIX A - SCHEDULE 1

APPLICATION TYPES AND DEFINITIONS

1. The Municipality advises the SVCA that under this Memorandum of Agreement it will circulate the following types of development/planning applications to the SVCA for comment as per the items in Appendix A, Schedule 2, unless circulated by the County:
 - Subdivisions;
 - Condominiums;
 - Consents;
 - County and Municipal Official Plans;
 - County and Municipal Official Plan Amendments;
 - Part Lot Control By-laws;
 - Comprehensive Zoning By-laws;
 - Zoning By-law Amendments;
 - Minor Variances; and,
 - Site Plans, where deemed necessary by the Municipality or as requested by the SVCA.
2. “Development/planning application review” as defined in Appendix A, Schedule 2 includes:
 - i) reviewing development applications to determine if and where a Provincial interest may be affected;
 - ii) identifying the need for and adequacy of technical reports and proposing mitigation measures for applications;
 - iii) assisting in the preparation of terms of reference for studies and reports; and,
 - iv) specifying conditions of approval.
3. “Technical Review” as defined in Appendix A, Schedule 2 includes assessing technical reports submitted by the proponent’s consultants to determine if the reports have been prepared in accordance with Provincial and SVCA guidelines and standards; unless stated otherwise in Appendix A, Schedule 2.
4. The Municipality shall only circulate development/planning applications to the SVCA if the subject property, or a portion of the subject property is within the SVCA’s Approximate Regulated Area or within the SVCA’s Approximate Screening Area. For those development/planning applications not circulated to the SVCA the SVCA will not provide review or comment and will not collect a fee from the Municipality. For Development Applications circulated to the SVCA the SVCA will charge the Municipality a review fee.

APPENDIX A - SCHEDULE 2

SERVICES TO BE PROVIDED BY SVCA TO THE MUNICIPALITY OF MORRIS-TURNBERRY in accordance with the Fee Schedules

	LIST OF FUNCTIONS FOR DEVELOPMENT/PLANNING APPLICATION REVIEW AND TECHNICAL REVIEW	
DESCRIPTION – When Development Proposed on a property containing SVCA Screening or Regulated Areas	DEVELOPMENT/PLANNING APPLICATION REVIEW	TECHNICAL REVIEW
Identify need for and conduct technical review of reports on wetland areas impacts and mitigation measures	X	X
Review for site specific (off site) stormwater planning issues	X	
Identify need for and review stormwater management facilities and reports where outlet is to a watercourse or SVCA regulated area (river valley, wetland, shoreline)	X	SVCA review does not include technical clearance of SWM modeling or engineering methodologies; nor detailed review of lot specific grading outside SVCA's screening or regulated areas.
Review for sub-watershed planning/master drainage planning	X	SVCA review does not include technical clearance of SWM modeling or engineering methodologies; nor detailed review of lot specific grading outside SVCA's screening or regulated areas.
Comment on natural hazards (flooding, erosion, unstable soils and bedrock) including technical review of reports relating to hazard land limits and mitigation.	X	X
Comment on and issue permit for development in SVCA Regulated Areas	X	X
Review impacts on valleylands	X	X
Comment on lakes and rivers impacts	X	X
Comment on shorelines processes impact	X	X
Review and comment on erosion limits	X	X
Review and comment on natural resource - related impacts on groundwater recharge/discharge areas where there is a wetland or other sensitive surface water feature impact.	X	X

APPENDIX A

SCHEDULE 3(a)

FEE SCHEDULE – Municipality of Morris-Turnberry

APPLICATION REVIEW FEE

- The Application Review Fee shall be charged for all Applications circulated to the SVCA.
- The Application Review Fee shall be collected by the Municipality on behalf of the SVCA and remitted to the SVCA quarterly, or in accordance with any other mutually agreeable timeframe.
- No Application Review Fee shall be charged for Municipally sponsored applications.

Official Plan Amendment	\$250
Zoning By-law Amendment	\$250
Consent (per each new created)	\$250
Minor Variance	\$180

Draft Plan of Subdivision	\$70 per lot, unit or block, with a minimum flat fee of \$570 and a maximum fee of \$6960
---------------------------	--

(Note: 0.3 metre reserve blocks shall not be included in the calculation of the number of blocks.)

Draft Plan of Condominium	The lesser of \$70 per unit or \$1400/ha, with a minimum flat fee of \$570 and a maximum fee of \$6960
---------------------------	---

Site Plan Application	The lesser of \$70 per unit or \$1400/ha, with a minimum flat fee of \$570 and a maximum fee of \$6960
-----------------------	---

Private "Multi-Lot" Residential Developments (as an OPA and/or ZBA)	\$70 per unit (parcel) or block, with a minimum flat fee of \$570 and a maximum fee of \$6960
---	--

Other Types of Applications not noted above	\$180
--	-------

Notes and Definitions

1. The SVCA reserves the right to waive the application fee or reduce the fee on a case by case basis.
2. Fees for multiple joint applications made at the same time for the same parcel and for the same development proposal for Official Plan Amendments, Zoning By-law Amendments, Minor Variances and Consents will be discounted as follows:

First application	Full fee per Application Review Fee above
Additional applications	50% of full Application Review Fee per application

Note: The first Application Review Fee shall always be the higher of the applicable fees.

3. That on January 1st of each year, commencing January 1st, 2021, the fees as listed in Schedule 3 (a) "Fee Schedule" shall automatically increase on a percentage basis, rounded up to the nearest dollar increment, in a manner consistent with the Statistics Canada "Ontario Consumer Price Index" from October of the previous calendar year, if the index shows an increase.
4. If formal pre-submission consultation with the SVCA is undertaken, formal planning review fees will be reduced by 50% at the discretion of the SVCA (does not include Draft Plan of Subdivision, Draft Plan of Condominium, Multi-Lot Development, or Site Plan Control Applications).

APPENDIX A
Schedule 3(b)

FEE SCHEDULE – Municipality of Morris-Turnberry
(fees collected directly from the applicant by the SVCA)
TECHNICAL REVIEW FEES

Technical Review		Flat Fee (Also See No.5)
1.	Site Plans	\$600
2.	Subwatershed Study/Master Drainage Plan or Tributary Study	\$600
3.	Stormwater management studies and proposed facilities. This fee includes review of all Phases of SWM plans from preliminary or conceptual to final engineering design (Quality, Quantity and Sediment and Erosion Control). <i>** SVCA review does not include technical clearance of SWM modeling or engineering methodologies; nor detailed review of lot specific grading outside SVCA's screening or regulated areas.</i>	\$115/lot, unit or large block plus surcharge where applicable. \$1400 minimum fee
4.	Scoped Site Impact studies and proposed mitigation measures for any proposal that is potentially impacted by natural hazards (flooding, slope stability, shorelines)	\$600
5.	Full Site Impact studies and proposed mitigation measures for any proposal that is potentially impacted by natural hazards (flooding, slope stability, shorelines)	\$1,520
6.	Any combination of two of the above	Sum of the two less \$210
7.	Any combination of three of the above	Sum of the three less \$420
8.	Any combination of four or more of the above	Sum of the four or more less \$600
9.	All technical review fees are subject to the Supplementary Fee , where applicable, in addition to the flat fee	See note 5 below

Notes and Definitions:

1. For the purpose of the fee schedule in Appendix A – Schedule 3(b), **Scoped Site** studies are generally recommended in situations where the natural hazard is well documented, similar development has been previously proposed, modelled and analyzed, impacts are not expected due to the location or nature of a proposed development, and mitigation options have been developed.
2. For the purpose of the fee schedule in Appendix A – Schedule 3(b), **Full Site** studies are generally recommended in situations which are more complex, where information is lacking, or where the risk or significance of the impact is high.
3. It is anticipated that the determination of the type of studies required will be made by the Municipality, following consultation with the SVCA. The fee for the technical review fee is to be paid by the proponent directly to the SVCA.
4. Where a Development, Interference with Wetlands and Alterations to Shorelines and Waterways Regulation permit approval is required in addition to the planning approval, the fee for the SVCA permit may be discounted at the SVCA's discretion.
5. For the purpose of the fee schedule in Appendix A – Schedule 3(b), the **Supplementary Fee** applies when the SVCA chooses to use specific technical assistance from another source to supplement their review of a technical document, and thereby direct costs are incurred by the SVCA. This fee is in addition to the flat rate fee and is to be paid by the proponent directly to the SVCA. The Supplementary Fee charged to the proponent is equal to the costs invoiced to the SVCA by the other source for that specific review.
6. That on January 1st of each year, commencing January 1st, 2021, the fees as listed in Schedule 3 (b) "Fee Schedule" shall automatically increase on a percentage basis, rounded up to the nearest dollar increment, in a manner consistent with the Statistics Canada "Ontario Consumer Price Index" for October of the previous calendar year, if the index shows an increase.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 32-2020

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on July 7th, 2020.

WHEREAS Section 8 of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5. (3) of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the July 7th, 2020 meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 7th day of July, 2020, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time this 7th day of July 2020

Read a THIRD time and FINALLY PASSED this 7th day of July 2020

Mayor, Jamie Heffer

Clerk, Trevor Hallam