



**MUNICIPALITY OF MORRIS-TURNBERRY**

**COUNCIL AGENDA**

**Tuesday, May 3<sup>rd</sup>, 2022, 7:30 pm**

The Council of the Municipality of Morris-Turnberry will meet in regular session on the 3<sup>rd</sup> day of May 2022, at 7:30pm in Council Chambers.

**1.0 CALL TO ORDER**

Disclosure of recording equipment.

**2.0 ADOPTION OF AGENDA**

*Moved by  
Seconded by*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of May 3<sup>rd</sup>, 2022 as circulated.*

**3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

**4.0 MINUTES**

*Moved by  
Seconded by*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the April 19<sup>th</sup>, 2022, Council Meeting Minutes as written.*

**5.0 ACCOUNTS**

A copy of the May 3<sup>rd</sup> accounts listing is attached.

*Moved by  
Seconded by*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the May 3<sup>rd</sup> accounts in the amount of \$121,418.46.*

**6.0 PUBLIC MEETINGS AND DEPUTATIONS**

None.

**7.0 STAFF REPORTS**

7.1 Public Works

7.1.1 Operations Update

A report has been prepared by Director of Public Works Mike Alcock to provide an update on Public Works operations and activities. Mr. Alcock will be in attendance.

**8.0 BUSINESS**

## 8.1 Entrance and Road Width Complaint, Stone School Road

A report has been prepared by Director of Public Works Mike Alcock at the request of Deputy Mayor Zinn in this regard for the information of Council.

## 8.2 Animal Control Officer Position

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by  
Seconded by*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves separating the by-law enforcement duties from the Animal Control Officer position as recommended by Staff;*

*AND FURTHER THAT staff are hereby directed to return an amending by-law and revised agreement for the provision of By-Law Enforcement Services by Keppel Creek that includes an increase to the minimum hours from 4 to per week to 6;*

*AND FURTHER THAT staff are hereby directed to return a recommendation for the appointment of a suitable candidate for the Animal Control Position to a future meeting.*

## 8.3 Disposition of Maturing GIC

A report has been prepared by CAO/Clerk Trevor Hallam and Treasurer Sean Brophy in this regard.

## 8.4 Ontario Good Roads Association Conference Report – Councilor Freiburger

A report has been prepared by Councillor Freiburger following his attendance at the Ontario Good Roads Association Conference. Included are the original report, and a joint report from staff with responses to the questions raised by Councillor Freiburger for the information of Council.

**9.0 COUNCIL REPORTS**

Sharen Zinn

Jamie McCallum

Jim Nelemans

Kevin Freiburger

Jamie Heffer

**10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

10.1 Media Release – SLED Fund 2022 – Huron County

10.2 Impact Report 2021 – Perth Huron United Way

10.3 Board Meeting Highlights – April 22 - Avon Maitland District School Board

10.4 Report to Municipalities – Executive Director, North Perth-North Huron Family Health Team

10.5 Strategic Plan - North Perth-North Huron Family Health Team

10.6 Invitation – Municipal Night – Kingsbridge Centre, Ashfield-Colborne-Wawanosh

10.7 Correspondence – Financial Contribution to Recreation – Township of North Huron

10.8 Correspondence – Cross Border Servicing Agreement – Township of North Huron

10.9 Correspondence – Changes to Committee Structure – Municipality of Huron East

10.10 Outstanding Action Items

**11.0 NEW BUSINESS**

11.1 Items to be placed on the agenda of the next regular Council meeting.

**12.0 BY-LAWS AND AGREEMENTS**

None.

**13.0 CLOSED SESSION**

None.

**14.0 CONFIRMING BY-LAW**

*Moved by  
Seconded by*

*THAT leave be given to introduce By-Law # 18-2022, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on May 3<sup>rd</sup>, 2022, and that it now be read severally a first, second, and third time, and finally passed this 3<sup>rd</sup> day of May 2022.*

**15.0 ADJOURNMENT**

*Moved by  
Seconded by*

*THAT the Council of the Municipality of Morris-Turnberry does now adjourn at \_\_\_\_ pm.*

**NEXT MEETINGS:**

Regular Meeting of Council - Tuesday, May 17<sup>th</sup>, 2022, 7:30 pm  
Regular Meeting of Council - Tuesday, June 1<sup>st</sup>, 2022, 7:30 pm



**MUNICIPALITY OF MORRIS-TURNBERRY**

**COUNCIL MINUTES**

**Tuesday, April 19<sup>th</sup>, 2022, 7:30 pm**

The Council of the Municipality of Morris-Turnberry met electronically in regular session on the 19<sup>th</sup> day of April 2022, at 7:30 pm.

**Council in Attendance**

Mayor Jamie Heffer  
Deputy Mayor Sharen Zinn  
Jamie McCallum  
Jim Nelemans  
Kevin Freiburger

**Staff in Attendance**

Trevor Hallam                      CAO/Clerk  
Kim Johnston                      Deputy Clerk  
Kaitlyn Armstrong

**Others in Attendance**

Mike Wilson                      Wingham Advance Times  
Denny Scott                      Blyth Citizen

**1.0    CALL TO ORDER**

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Mike Wilson of the Wingham Advance Times disclosed the use of recording equipment for the purpose of writing articles to the Clerk in advance of the meeting.

**2.0    ADOPTION OF AGENDA**

Deputy Mayor Zinn requested to add an item to closed session regarding Municipal negotiations.

*Motion 73-2022*

*Moved by Jamie McCallum  
Seconded by Kevin Freiburger*

*THAT the Council of the Municipality of Morris-Turnberry hereby  
adopts the agenda for the meeting of April 19<sup>th</sup>, 2022 as  
amended.*

*Carried.*

**3.0    DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None declared.



**4.0 MINUTES**

*Motion 74-2022*

*Moved by Jim Nelemans  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the April 5<sup>th</sup>, 2022, Council Meeting Minutes as written.*

*Carried.*

**5.0 ACCOUNTS**

*Motion 75-2022*

*Moved by Sharen Zinn  
Seconded by Kevin Freiburger*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the April 19<sup>th</sup> accounts in the amount of \$156,672.14.*

*Carried.*

**6.0 PUBLIC MEETINGS AND DEPUTATIONS**

None.

**7.0 STAFF REPORTS**

None.

**8.0 BUSINESS**

**8.1 Use of Municipal Resources Policy**

A report was presented by Deputy Clerk Kim Johnston in this regard.

*Motion 76-2022*

*Moved by Jim Nelemans  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the policy providing guidelines on the Use of Corporate Resources for Election Purposes for the 2022 Municipal Election.*

*Carried.*

**8.2 Charitable Tax Rebate – Habitat for Humanity**

A report has been prepared by Tax Collector Kelly Tiffin and presented by CAO/Clerk Trevor Hallam in this regard.

*Motion 77-2022*

*Moved by Kevin Freiburger  
Seconded by Jim Nelemans*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves the 2021 application for a tax rebate for eligible charities submitted by Habitat for Humanity Huron County for the property located at 680 Josephine St N and directs staff to issue the rebate in the amount of \$3,373.34.*

*Carried.*

## 8.3 GIC Renewal

A report prepared by Treasurer Sean Brophy and presented by CAO/Clerk Trevor Hallam in this regard.

Councillor Nelemans suggested renewing for a term shorter than 5 years due to uncertainty regarding interest rates. Councilor McCallum suggested other investment options such as mutual funds. Discussion followed regarding alternative investment options, resulting in a decision to request that staff return a report outlining all available options.

*Motion 78-2022*

*Moved by Jim Nelemans  
Seconded by Sharen Zinn*

*THAT The Council of the Municipality of Morris-Turnberry hereby directs staff to renew the maturing GIC with LIBRO Credit Union in the amount of \$15,432.26 for a 2 year term at 1.80%.*

*Defeated.*

*Motion 79-2022*

*Moved by Sharen Zinn  
Seconded by Jim Nelemans*

*THAT The Council of the Municipality of Morris-Turnberry hereby directs staff to investigate options other than a GIC with LIBRO Credit Union in the amount of \$15,432.26 and bring a report back with options to the next Council meeting on May 3, 2022..*

*Carried.*

## 8.4 Participation in the NWMO Early Investment in Education and Skills Program

A report was presented by CAO/Clerk Trevor Hallam in this regard.

*Motion 80-2022*

*Moved by Sharen Zinn  
Seconded by Jim Nelemans*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves the acceptance of funding under the NWMO's Early Investment in Education and Skills Program and directs staff to establish a funding program for Morris-Turnberry residents for the consideration of Council.*

*Carried.*

## 8.5 Disposition of Municipally Owned Land in Belgrave.

A report was presented by CAO/Clerk Trevor Hallam in this regard.

*Motion 81-2022*

*Moved by Sharen Zinn  
Seconded by Kevin Freiburger*

*THAT the Council of the Municipality of Morris-Turnberry hereby declares its intent to sell the lands located at 61 Corbett Drive, known as Parts 1 to 8 and 15 to 17 of 22R 7118;*

*And Further That Parts 1, 6, 7 and 8 of 22R 7118 be listed for sale with a realtor;*

*And Further That Parts 2 to 5; Part 14; Part 15; and Parts 16 and 17 of 22R 7118 be offered for sale by public tender;*

*And Further That notice of invitations for tender be given in accordance with Morris-Turnberry policy by placing an*

*advertisement in the Blyth Citizen and Wingham Advance Times, on the Municipality's website and by direct correspondence to those who have expressed an interest in purchasing a portion of the lands;*

*And Further That notice of the listing of a portion of the property with a realtor be given in accordance with Morris-Turnberry policy by placing an advertisement on the Municipality's website, the realtor's website and by the posting of a sign on the property;*

*And Further That following the close of tenders and receipt of offers, a staff report be presented at the June 7<sup>th</sup> regular meeting of Council regarding the sale of the lands, for the consideration of Council.*

*Carried.*

## **9.0 COUNCIL REPORTS**

Sharen Zinn

No report.

Jamie McCallum

Attended 2022 Good Roads Conference.

Jim Nelemans

Attended 2022 Good Roads Conference. Disappointed that the Premier only spoke at conference virtually and that all delegations were cancelled last minute.

Belmore Arena board received the Municipal Grant and very appreciative of the money and the note from the CAO/Clerk Trevor Hallam.

Kevin Freiburger

Attended a meeting with the Bluevale Community Committee. They are in the process of planning a Tractor Pull on June 11<sup>th</sup>, 2022. The proceeds from this event will Benefit Bruce and Cindy Casemore, who lost their house to a fire.

Attended 2022 Good Roads Conference. He will have a report for the next Council meeting.

Jamie Heffer

Attended the Ontario Road Supervisors Association meeting. Happy to be there to see MT's Director of Public Works, Mike Alcock received an award for his contributions to the Association.

## **10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Media Release – Huron County Annual Report – County of Huron
- 10.2 Media Release – End of Emergency Declaration – County of Huron
- 10.3 Minutes – HPPH Board of Health – April 1, 2022
- 10.4 Report of the Medical Officer of Health – April 1, 2022
- 10.5 Memo – HPPH Recommendations for In Person Council Meetings
- 10.6 Call for Nominations – 2022 Ontario Senior of the Year Award – Ministry for Seniors and Accessibility
- 10.7 Orders under the Reopening Ontario Act – Ministry of Municipal Affairs and Housing
- 10.8 Emergency Management and Civil Protection Act Compliance 2021 – Ministry of the Solicitor General
- 10.9 Resolution – HST rebate on new homes in Ontario – Municipality of Grey Highlands
- 10.10 Report – Belgrave Water – March 2022
- 10.11 Outstanding Action Items

Regarding item 10.10, Councillor Jamie McCallum asked when the contract with Veolia was due to renew. Mr. Hallam will look at the Veolia contract and place under Items for Information at the next Council meeting.

**11.0 NEW BUSINESS**

None.

**12.0 BY-LAWS AND AGREEMENTS**

None.

**13.0 CLOSED SESSION**

13.1 Enter closed session.

*Motion 82-2022*

*Moved by Jamie McCallum  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry enter a closed session, with the CAO/Clerk remaining in attendance at 8:11p.m. for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:*

- 1. Section 239 (2) (k) regarding negotiations to be carried on by the municipality.*

*Carried.*

13.2 Return to open session.

*Motion 83-2022*

*Moved by Sharen Zinn  
Seconded by Jim Nelemans*

*THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 8:37 p.m.*

*Carried.*

13.3 Report and Action from Closed Session.

Council discussed information regarding a cross border servicing agreement.

**14.0 CONFIRMING BY-LAW**

*Motion 84-2022*

*Moved by Kevin Freiburger  
Seconded by Jamie McCallum*

*THAT leave be given to introduce By-Law # 17-2022, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on April 19<sup>th</sup>, 2022, and that it now be read severally a first, second, and third time, and finally passed this 19<sup>th</sup> day of April 2022.*

*Carried.*

**15.0 ADJOURNMENT**

*Motion 85-2022*

*Moved by Kevin Freiburger  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:38 pm.*

**NEXT MEETINGS:**

Regular Meeting of Council - Tuesday, May 3rd, 2022, 7:30 pm  
Regular Meeting of Council - Tuesday, May 17th, 2022, 7:30 pm

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

**Municipality of Morris-Turnberry  
Account List for**

May 3 2022

**General**

Bel Canada	Morris Office	442.32
Bell Canada	Emergency Lines	97.25
Bell Mobility	Cell Phone	25.07
Telizon	Long Distance Phone	3.60
Huron Clean	Office Cleaning	373.18
Orkin Canada	Pest Control	106.73
Krantz Law Professional Corporation	Lane Closure Costs	293.80
D. Culbert Ltd.	Lane Closure Costs	1,243.00
Township of North Huron	Fire Calls	363.82
Randy Scott	Livestock Evaluator	82.42
Assoc of Municipalities of Ontario	2022 AMO Conferect Registration x2	1,805.74
Ideal Supply	Bluevale Hall Generator Maintenance	376.23
Bluevale Community Committee	2021 HST Refund	534.99
Habitat for Humanity Huron County	2021 Charitable Tax Rebate	3,373.34
Minister of Finance	EHT - April 2022	718.06
WSIB	WSIB - April 2022	951.51

**Payroll**

Payroll	19,535.71
Expenses	766.88
Payroll - April 2022	7,455.04
Rec General	706.89

**Council Pay**

**39,255.58**

**Building Department**

Bell Mobility	Cell Phone	25.07
Minister of Finance	EHT - April 2022	156.34
WSIB	WSIB - April 2022	229.29

**Payroll**

Payroll	4,764.67
Expenses	

**Building Total 5,175.37**

**Property Standards**

**Property Standards Total -**

**Drainage**

Hydro One	Hopper Pump	343.22
Maitland Conservation	Breckenridge & Robertson-Mathers Municipal Drains	380.00
Armtec Inc.	Wells Municipal Drain - Maintenance Project	16,136.37
GM BluePlan Engineering Limited	Ellison Municipal Drain	1,635.26

**Drainage Total 18,494.85**

**Parks & Cemeteries**

**Parks & Cemeteries Total -**

**Belgrave Water**

Bell Canada	Belgrave Water	131.78
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**Water Total 131.78**

**Landfill**

Bell Mobility	Cell Phone	8.91
RJ Burnside & Associates	Morris Landfill	8,463.09

**Landfill Total 8,472.00**

**Roads**

Bell Canada	Morris Shop	221.16
Bell Canada	Turnberry Shop	97.25
Bell Mobility	Cell Phones	59.05
Union Gas	Turnberry Shop	861.85
HuronTel	Turnberry Shop	66.56
Schmidt's Power Equipment	Trimmer Supplies	71.19
Leslie Motors	Maintenance for 20-20 Pickup	89.33
Huron Tractor	Part for 18-11 Backhoe	14.34
Altruck International Truck Centres	Repair for 19-06 International	2,238.81
New-Lift Hydraulics Ltd.	Part for 06-04 Grader	4.73
Neils Repair Service	Maintenance for 18-18 Pickup	84.12
Armtec Inc.	HDPE Culvert Stock	18,840.90
Maitland Conservation	2022 Roadside Tree Planting Program	2,299.55
Lavis Contracting Co. Ltd.	Cold Patch	279.68
Minister of Finance	EHT - April 2022	775.04
WSIB	WSIB - April 2022	1,136.73

**Payroll**

Payroll	22,748.59
Expenses	-

***Roads Total***                      **49,888.88**

***Account Total*** **121,418.46**

**Approved By Council:**

May 3 2022

\_\_\_\_\_  
Mayor - Jamie Heffer

\_\_\_\_\_  
Treasurer- Sean Brophy

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council  
**PREPARED BY:** Mike Alcock, Director of Public Works  
**DATE:** May 3<sup>rd</sup>, 2022  
**SUBJECT:** Operations Report

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### **RECOMMENDATION**

That the Council of the Municipality of Morris-Turnberry receive the Public Works Operations Report.

*For Information Purposes Only*

### **BACKGROUND**

This report is intended to provide Council with an outline of Public Works Staff operations:

- Routine Road Patrols and unfortunately Winter Road Patrols are being completed as scheduled and / or as required.
- Winter maintenance activities continue as required on days that have seen some of the most severe winter conditions of the year.
- Our 2 summer students from last year have accepted positions with the Municipality again this year. They will be starting on or around the first week of May.
- Shop maintenance and vehicle maintenance are being completed as time permits and as required.
- Equipment is being transitioned over from winter set up to summer setup with graders being mounted with rollers and brush equipment and tandem trucks ready to haul materials.
- Spring grading has started as necessary.
- Public Works staff continue cutting trees and brush on days without winter maintenance and grading.
- Spring Pothole repairs are being completed as required with the frost coming out of the road and saturated gravel road bases being the main reason.
- Construction on the New Smuck Bridge on Abraham Line is proceeding on schedule. The deck is planned to be poured the week of May 17<sup>th</sup>, 2022.
- The first Spring Yard Waste Pick-Up on April 25, 2022, went smoothly. The second Spring Yard Waste Pick-up will be on May 16, 2022. Large Item drop off at the landfill is scheduled for Saturday May 7, 2022.
- Two Public Works employees are attending road school in Guelph this week.
- Loose top roads are drying out slowly and half load restrictions have been lifted.
- The Ministry of Environment, Conservation and Parks (MECP) completed their Focused Inspection of the Belgrave Water System on February 16, 2022. The Belgrave Water System achieved an Inspection Risk Rating of 0 out of a maximum Risk Rating of 458. A score of 0 indicates that all legislative requirements were met. Attached is an MECP document outlining the methodology used and a copy of the report card for your information.

Respectfully submitted,



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Mike Alcock,  
Director of Public Works



Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2021-2022)

**DWS Name:** BELGRAVE DRINKING WATER SYSTEM  
**DWS Number:** 220008257  
**DWS Owner:** MUNICIPALITY OF MORRIS-TURNBERRY  
**Municipal Location:** MORRIS-TURNBERRY

**Regulation:** O.REG. 170/03  
**DWS Category:** DW Municipal Residential  
**Type of Inspection:** Focused  
**Inspection Date:** Feb-16-2022  
**Ministry Office:** Owen Sound District Office

**Maximum Risk Rating:** 458

Inspection Module	Non Compliance Rating
Source	0 / 14
Capacity Assessment	0 / 30
Treatment Processes	0 / 189
Operations Manuals	0 / 28
Logbooks	0 / 18
Certification and Training	0 / 42
Water Quality Monitoring	0 / 112
Reporting & Corrective Actions	0 / 25
<b>Overall - Calculated</b>	<b>0 / 458</b>

**Inspection Risk Rating:** 0.00%

**Final Inspection Rating:** 100.00%

Ministry of the Environment, Conservation and Parks - Detailed Inspection Rating Record (Reporting Year - 2021-2022)

**DWS Name:** BELGRAVE DRINKING WATER SYSTEM  
**DWS Number:** 220008257  
**DWS Owner Name:** MUNICIPALITY OF MORRIS-TURNBERRY  
**Municipal Location:** MORRIS-TURNBERRY

**Regulation:** O.REG. 170/03  
**DWS Category:** DW Municipal Residential  
**Type of Inspection:** Focused  
**Inspection Date:** Feb-16-2022  
**Ministry Office:** Owen Sound District Office

*All legislative requirements were met. No detailed rating scores.*

Maximum Question Rating: 458

Inspection Risk Rating: 0.00%

FINAL INSPECTION RATING: 100.00%

# APPLICATION OF THE RISK METHODOLOGY USED FOR MEASURING MUNICIPAL RESIDENTIAL DRINKING WATER SYSTEM INSPECTION RESULTS



The Ministry of the Environment (MOE) has a rigorous and comprehensive inspection program for municipal residential drinking water systems (MRDWS). Its objective is to determine the compliance of MRDWS with requirements under the Safe Drinking Water Act and associated regulations. It is the responsibility of the municipal residential drinking water system owner to ensure their drinking water systems are in compliance with all applicable legal requirements.

This document describes the risk rating methodology, which has been applied to the findings of the Ministry's MRDWS inspection

results since fiscal year 2008-09. The primary goals of this assessment are to encourage ongoing improvement of these systems and to establish a way to measure this progress.

MOE reviews the risk rating methodology every three years.

The Ministry's Municipal Residential Drinking Water Inspection Protocol contains 15 inspection modules consisting of approximately 100 regulatory questions. Those protocol questions are also linked to definitive guidance that ministry inspectors use when conducting MRDWS inspections.

[ontario.ca/drinkingwater](http://ontario.ca/drinkingwater)

The questions address a wide range of regulatory issues, from administrative procedures to drinking water quality monitoring. The inspection protocol also contains a number of non-regulatory questions.

A team of drinking water specialists in the ministry assessed each of the inspection protocol regulatory questions to determine the risk (not complying with the regulation) to the delivery of safe drinking water. This assessment was based on established provincial risk assessment principles, with each question receiving a risk rating referred to as the Question Risk Rating. Based on the number of areas where a system is deemed to be non-compliant during the inspection, and the significance of these areas to administrative, environmental, and health consequences, a risk-based inspection rating is calculated by the ministry for each drinking water system.

It is important to be aware that an inspection rating less than 100 per cent does not mean the drinking water from the system is unsafe. It shows areas where a system’s operation can improve. The ministry works with owners and operators of systems to make sure they know what they need to do to achieve full compliance.

The inspection rating reflects the inspection results of the specific drinking water system for the reporting year. Since the methodology is applied consistently over a period of years, it serves as a comparative measure both provincially and in relation to the individual system. Both the drinking water system and the public are able to track the performance over time, which encourages continuous improvement and allows systems to identify specific areas requiring attention.

The ministry’s annual inspection program is an important aspect of our drinking water safety net. The ministry and its partners share a common commitment to excellence and we continue to work toward the goal of 100 per cent regulatory compliance.

## Determining Potential to Compromise the Delivery of Safe Water

The risk management approach used for MRDWS is aligned with the Government of Ontario’s Risk Management Framework. Risk management is a systematic approach to identifying potential hazards, understanding the likelihood and consequences of the hazards, and taking steps to reduce their risk if necessary and as appropriate.

The Risk Management Framework provides a formula to be used in the determination of risk:

$$\text{RISK} = \text{LIKELIHOOD} \times \text{CONSEQUENCE}$$

(of the consequence)

Every regulatory question in the inspection protocol possesses a likelihood value (L) for an assigned consequence value (C) as described in **Table 1** and **Table 2**.

TABLE 1:	
Likelihood of Consequence Occurring	Likelihood Value
0% - 0.99% (Possible but Highly Unlikely)	L = 0
1 – 10% (Unlikely)	L = 1
11 – 49% (Possible)	L = 2
50 – 89% (Likely)	L = 3
90 – 100% (Almost Certain)	L = 4

TABLE 2:	
Consequence	Consequence Value
Medium Administrative Consequence	C = 1
Major Administrative Consequence	C = 2
Minor Environmental Consequence	C = 3
Minor Health Consequence	C = 4
Medium Environmental Consequence	C = 5
Major Environmental Consequence	C = 6
Medium Health Consequence	C = 7
Major Health Consequence	C = 8

The consequence values (0 through 8) are selected to align with other risk-based programs and projects currently under development or in use within the ministry as outlined in **Table 2**.

The Question Risk Rating for each regulatory inspection question is derived from an evaluation of every identified consequence and its corresponding likelihood of occurrence:

- All levels of consequence are evaluated for their potential to occur
- Greatest of all the combinations is selected.

The Question Risk Rating quantifies the risk of non-compliance of each question relative to the others. Questions with higher values are those with a potentially more significant impact on drinking water safety and a higher likelihood of occurrence. The highest possible value would be 32 (4×8) and the lowest would be 0 (0×1).

**Table 3** presents a sample question showing the risk rating determination process.

TABLE 3:							
Does the Operator in Charge ensure that the equipment and processes are monitored, inspected and evaluated?							
Risk = Likelihood × Consequence							
C=1	C=2	C=3	C=4	C=5	C=6	C=7	C=8
<b>Medium</b> Administrative Consequence	<b>Major</b> Administrative Consequence	<b>Minor</b> Environmental Consequence	<b>Minor</b> Health Consequence	<b>Medium</b> Environmental Consequence	<b>Major</b> Environmental Consequence	<b>Medium</b> Health Consequence	<b>Major</b> Health Consequence
L=4 (Almost Certain)	L=1 (Unlikely)	L=2 (Possible)	L=3 (Likely)	L=3 (Likely)	L=1 (Unlikely)	L=3 (Likely)	L=2 (Possible)
<b>R=4</b>	<b>R=2</b>	<b>R=6</b>	<b>R=12</b>	<b>R=15</b>	<b>R=6</b>	<b>R=21</b>	<b>R=16</b>

## Application of the Methodology to Inspection Results

Based on the results of a MRDWS inspection, an overall inspection risk rating is calculated. During an inspection, inspectors answer the questions related to regulatory compliance and input their “yes”, “no” or “not applicable” responses into the Ministry’s Laboratory and Waterworks Inspection System (LWIS) database. A “no” response indicates non-compliance. The maximum number of regulatory questions asked by an inspector varies by: system (i.e., distribution, stand-alone); type of inspection (i.e., focused, detailed); and source type (i.e., groundwater, surface water).

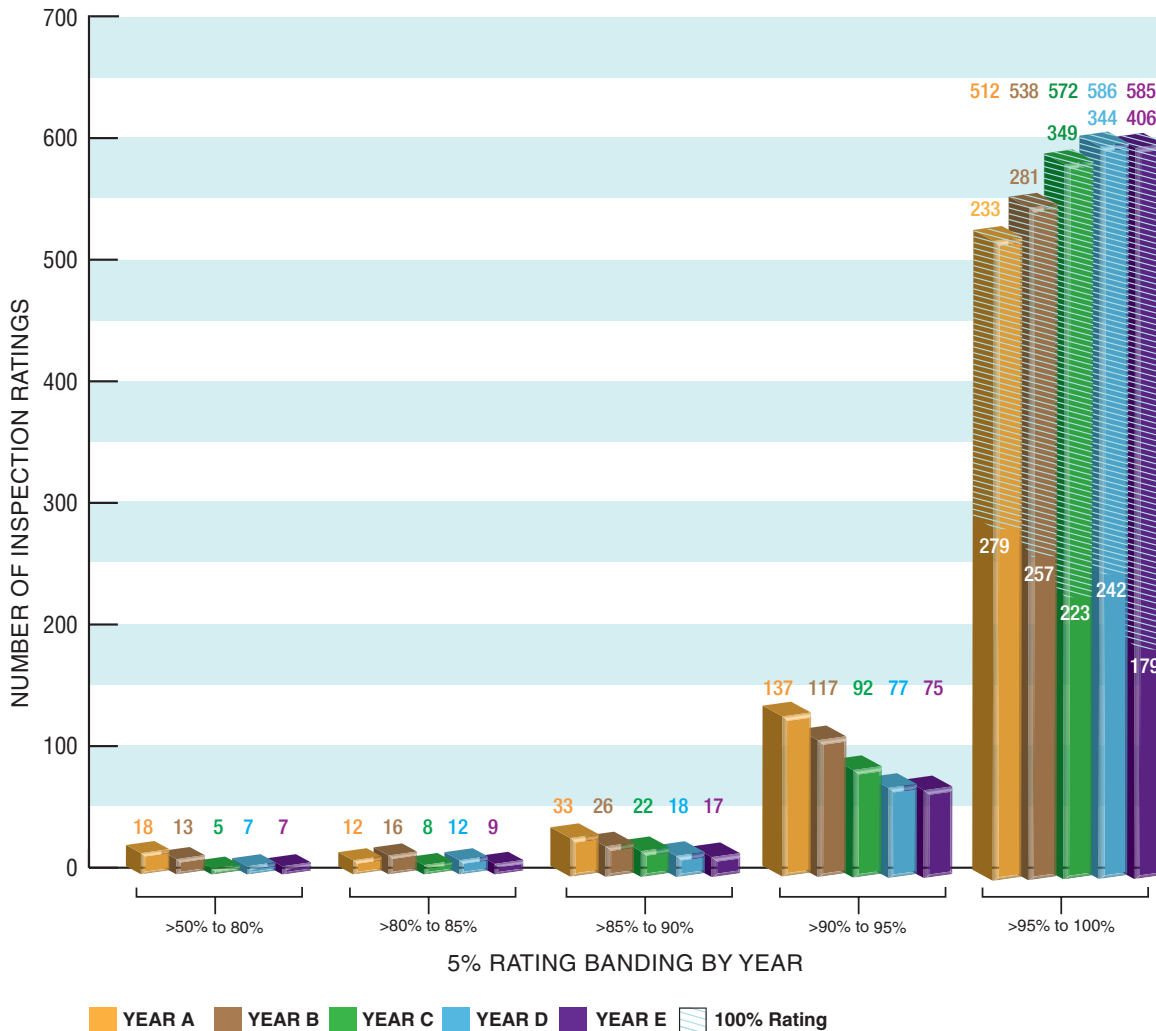
The risk ratings of all non-compliant answers are summed and divided by the sum of the risk ratings of all questions asked (maximum question rating). The resulting inspection risk rating (as a percentage) is subtracted from 100 per cent to arrive at the final inspection rating.

## Application of the Methodology for Public Reporting

The individual MRDWS Total Inspection Ratings are published with the ministry's Chief Drinking Water Inspector's Annual Report.

**Figure 1** presents the distribution of MRDWS ratings for a sample of annual inspections. Individual drinking water systems can compare against all the other inspected facilities over a period of inspection years.

**Figure 1: Year Over Year Distribution of MRDWS Ratings**



## Reporting Results to MRDWS Owners/Operators

A summary of inspection findings for each system is generated in the form of an Inspection Rating Record (IRR). The findings are grouped into the 15 possible modules of the inspection protocol,

which would provide the system owner/operator with information on the areas where they need to improve. The 15 modules are:

- |                         |                                 |  |  |
|-------------------------|---------------------------------|--|--|
| 1. Source               | 5. Treatment Process Monitoring | 9. Logbooks                            | 13. Water Quality Monitoring                       |
| 2. Permit to Take Water | 6. Process Wastewater           | 10. Contingency and Emergency Planning | 14. Reporting, Notification and Corrective Actions |
| 3. Capacity Assessment  | 7. Distribution System          | 11. Consumer Relations                 | 15. Other Inspection Findings                      |
| 4. Treatment Processes  | 8. Operations Manuals           | 12. Certification and Training         |  |

For further information, please visit [www.ontario.ca/drinkingwater](http://www.ontario.ca/drinkingwater)



# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council

**PREPARED BY:** Mike Alcock, Director of Public Works

**DATE:** April 19, 2022

**SUBJECT:** Entrance / Road Width Complaint on Stone School

---

### **RECOMMENDATION**

This report is provided for information purposes:

### **BACKGROUND**

In March of 2022 we received a complaint through a Morris-Turnberry Councilor regarding Stone School Road. The complaint focuses on a few items:

1. Road Width
2. Road Safety
3. Markers at culvert locations
4. Milk truck has difficulty making the from the driveway in this location to the east.

### **Road Width**

The complaint focuses on the location where the Schwartzentruber Drain crosses Stone School Road. The road in that area is slightly narrower than the road is on either side of the drain. The reason the road is narrower in that location is due to the culvert on the Swartzintruber drain which was installed under an engineer's report in 1970. The report lengthened the culvert and lowered it slightly and the sideslopes were installed at 1:1. The 1:1 side slopes are substandard but typical of many drain crossings on Township roads in Morris-Turnberry and surrounding Municipalities. If the crossing was designed to today's standards the culvert would be significantly longer with less steep slopes. The normal way to deal with such deficiencies is to bring it to a current standard when major maintenance or replacement is required. Improvements could include and not be limited to a wider road platform, less severe slopes, guide rail etc.

### **Road Safety**

The complaint mentions road safety in the area. The appropriate tool to improve road safety due to a hazard such as steep side slopes is guide rail. The effect of placing guiderail in this area would be a narrowing of the road platform by approximately 2m in order to sufficiently support the guide rail posts. Widening the road to accommodate guiderail would require a great deal of work including replacing the 4' culvert. The functional width of the road would be even narrower than that due to the presence of the obstacle being guide rail. In essence it would create a single lane road in the vicinity of the culvert. In that case the guide rail itself becomes the object that needs to be signed to remove the hazard. The complaint also points out if a driver leaves the road in this location they may be killed and the Municipality will be sued. This is true anywhere on municipal roads regardless of what standard the road is built to where an errant driver leaves the road platform and sustains significant injury or death. Morris-Turnberry has numerous locations throughout the Municipality where the roadside is not forgiving. Reconstructing all of these locations in order to bring them to current standards would be unaffordable without considerable investment from taxes. Fortunately, we have very low accident history in locations where the cross section of the road is sub-standard and no accident history in the location of the Schwartzentruber Drain crossing on Stone School Road. In a case such as an accident in this location the Municipality would need to defend itself with regard to the design, construction and maintenance of the road.

### **Markers at Culvert Location**

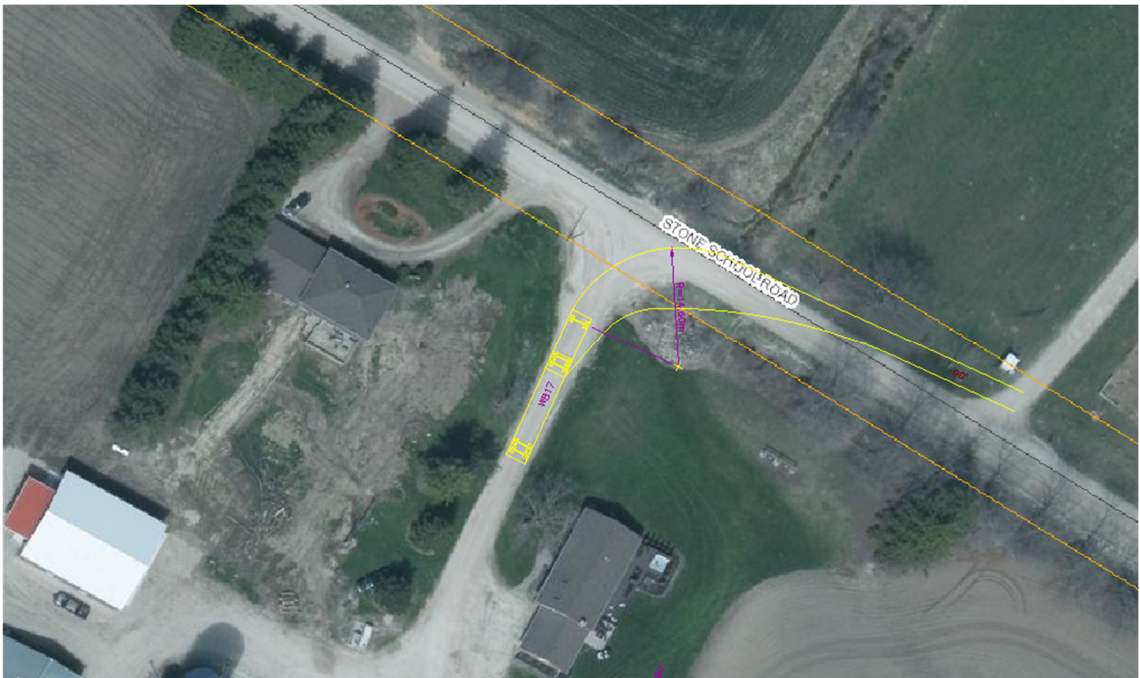
The complaint mentions they would like to see markers placed at the edge of the road. Markers seen at the ends of concrete culverts, bridge barriers, guide rails and other objects in the clear zone are installed to warn drivers that there is an object within 2m of the edge of the road platform to avoid hitting. They are called object markers and their application is specific. Since there is no object within 2m of the edge of the road at this location the object marker sign is not appropriate. Also placing signs to mark the edge of the road platform would interfere with traffic and maintenance operations including grading and plowing roads. If guide rail were installed in an area such as this, object markers would be placed on the guide rail ends to warn of its location.

**Milk Truck has Difficulty turning East from the driveway**

**West Bound Turn**



**East Bound Turn**



The images above are aerial photographs of the area in question. The Schwartzentruber Drain is located to the east of the entrance and crosses Stone School at right angles to the center line. The yellow and purple overlay shows the turning radius of a WB-17 Truck (represents truck with a 17m overall wheel base) which is typically used for design.

The sketches above clearly show that the configuration of the laneway permit west bound turns with a truck of this size but that the laneway would require modifications for east bound turns. Entrance design and construction is the responsibility of the owner. It would be possible to reconfigure the entrance to allow both left and right turns.

**ATTACHMENTS**

"None"

Respectfully submitted,

Mike Alcock,  
Director of Public Works



# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council  
**PREPARED BY:** Trevor Hallam, CAO/Clerk  
**DATE:** May 3, 2022  
**SUBJECT:** Animal Control Officer

---

### **RECOMMENDATION**

That Council consider modifying the Animal Control Officer role to separate the duties of Animal Control and By-Law Enforcement, and direct staff to continue to recruit a candidate for the Animal Control Officer position.

*Moved by  
Seconded by*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves separating the by-law enforcement duties from the Animal Control Officer position as recommended by Staff;*

*AND FURTHER THAT staff are hereby directed to return an amending by-law and revised agreement for the provision of By-Law Enforcement Services by Keppel Creek that includes an increase to the minimum hours from 4 to per week to 6;*

*AND FURTHER THAT staff are hereby directed to return a recommendation for the appointment of a suitable candidate for the Animal Control Position to a future meeting.*

### **BACKGROUND**

As Council is aware, several of the municipalities in Huron County used the services of Robert Trick as their animal control officer (ACO) on a contract for service basis. Following Mr. Trick's passing, the Huron County working group that was established to consider an alternative for animal control service delivery posted an Expression of Interest for animal control services in local print media and on their respective websites. The intent was to hopefully identify a qualified and equipped individual that would be willing to provide the same service that had been provided by Mr. Trick on a contract for service basis.

The call for expressions of Interest had seven (7) responses, however none of the responses were fully qualified or experienced in providing animal control services and would have required extensive investment in training and equipment before being able to provide animal control services to the participating Huron County municipalities.

The working group developed a proposal for Councils for the sharing of a full-time animal control officer through a shared service agreement. The proposal was not accepted equally by all Councils, making a sharing of the service on the proposed scale no longer feasible. Membership in the working group has since decreased with most municipalities electing to find their own solutions for the provision of animal control services.

Morris-Turnberry staff have continued to work with staff from Huron East, Central Huron and North Huron to find a way to address the vacancy of the ACO position in those municipalities.

### **COMMENTS**

Due to the difficulty of finding a single individual who is able to perform all of the duties required for the ACO role, staff recommend splitting the role. This would involve separating out the by-law enforcement duties and assigning them to Bruce Brockelbank, the municipality's current by-law enforcement officer, and recruiting an individual to work as the ACO on a contract basis to perform the duties required that involve in the actual handling of domestic animals in the municipality.

Staff have had discussions with By-Law Enforcement Officer Bruce Brockelbank regarding taking on the additional duties of providing enforcement under the Animal Control By-law. He has expressed a willingness accept the increased workload, and has agreed to do so in other municipalities to which he contracts his services as well. In order to account for the additional work involved, it is required that Mr. Brockelbank's contract be amended to increase the minimum hours per week from 4 to 6.

The additional 2 hours would amount to \$3,707.60 per year. In the 2022 budget, \$12,500.00 is budgeted for animal control services. Approximately \$10,000 of that amount is earmarked for wages and benefits related to animal control. The additional 2 hours could be allocated to this budget, leaving approximately \$6,300.00 per year for an ACO contract and the duties of Livestock Evaluator, which have already been separated from the ACO role.

Since the passing of Mr. Trick in August of 2021, the municipal office has received approximately 3 calls regarding dogs running at large. While call volumes are likely to be low due to the winter months, it is anticipated that the call volume will continue at a level that can be accommodated by the funds available in the budget. Further, the ACO would only be dispatched when the handling of animals is required. For first offences of animals at large, staff have been issuing a warning letter and providing a copy of the Animal Control By-Law to educate owners of animals.

The working group is continuing to review qualified candidates for the modified Animal Control Officer position, which has been approved by Central Huron and Huron East Councils. The review is based on those individuals who submitted an Expression of Interest in the fall plus any other persons that have expressed an interest recently (i.e. existing kennel operators). It is the goal of the working group to establish a shared appointment of an individual, similar to the arrangement the Municipalities had with Mr. Trick. A recommendation will be coming forward in the coming months.

Staff recommend that Council considers approving the assignment of animal control related by-law enforcement duties to Bruce Brockelbank subject to the contract amendment outlined above, and direct staff to continue to work with the animal control working group to recruit an Animal Control Officer for appointment at a future meeting.

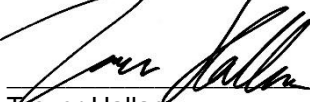
#### **ATTACHMENTS**

1. Animal Control Budget 2022
2. Table showing proposed distribution of duties

#### **OTHERS CONSULTED**

Bruce Brockelbank, By-Law Enforcement Officer  
Kim Johnston, Deputy Clerk  
Kirk Livingston, CBO/Drainage Superintendent/By-law and Property Standards Enforcement Officer  
Sean Brophy, Treasurer  
Brad McRoberts, CAO, Huron East  
Kerri Anne O'Rourke, Clerk, Central Huron

Respectfully submitted,



Trevor Hallam,  
CAO/Clerk

<b>Municipality of Morris-Turnberry</b>							
<b>Animal Control</b>							
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Budget</b>	<b>Variance</b>
<b><u>Expenditure</u></b>							
Animal Control	12,633.78	10,714.65	12,500.00	7,778.82	(4,721.18)	12,500	-
Coyote Compensation	1,000.00	1,400.00	1,000.00	2,600.00	1,600.00	1,000	-
Livestock Claims	932.80	731.20	1,000.00	2,329.98	1,329.98	1,000	-
							-
<b>Total Animal Control Expenses</b>	<b>14,566.58</b>	<b>12,845.85</b>	<b>14,500.00</b>	<b>12,708.80</b>	<b>(1,791.20)</b>	<b>14,500</b>	<b>-</b>
							-
<b><u>Revenues</u></b>							
Dog Tags	14,075.00	14,765.00	14,500.00	13,530.00	(970.00)	13,500	(1,000)
Coyote Compensation	1,000.00	1,400.00	1,000.00	2,600.00	1,600.00	1,000	-
Livestock Claims Revenue	1,022.80	791.20	1,000.00	2,419.98	1,419.98	1,000	-
							-
<b>Total Operational Revenues</b>	<b>16,097.80</b>	<b>16,956.20</b>	<b>16,500.00</b>	<b>18,549.98</b>	<b>2,049.98</b>	<b>15,500</b>	<b>(1,000)</b>
							-
							-
<b>Net Cost To Municipality</b>	<b>(1,531.22)</b>	<b>(4,110.35)</b>	<b>(2,000.00)</b>	<b>(5,841.18)</b>	<b>(3,841.18)</b>	<b>(1,000)</b>	<b>1,000</b>

May 3 2022 Report to Council

<b>Morris-Turnberry By-law 109-2019</b>	<b>Description</b>	<b>Responsibility</b>	<b>Notes</b>
3.0 Responsibility to Care for Animals	Cleanliness, food/water	Animal Welfare Ontario (AWO)	<a href="https://www.ontario.ca/page/animal-welfare">https://www.ontario.ca/page/animal-welfare</a>
4.0 Limit of Animals in a Dwelling	# of dogs in rural/urban areas; # of mice/rats/ferrets	By-Law Enforcement Officer (BELO)	Ticket
5.0 Licencing of Dogs	Dates, process, proof of vaccine	Morris-Turnberry Administration (ADMIN)	Licence sold through Clerk's Office. BLEO enforcement where necessary Ticket
6.0 Vicious Dogs	Special licence and requirements when vicious dog is kept	BLEO ADMIN	Ticket
7.0 Pit Bulls		BLEO	Ticket
8.0 Kennel Licencing	# of dogs, standards for kennels	BLEO AWO	Ticket issued by BLEO - failure to license the kennel Animal Welfare Ontario called when animal welfare is an issue
10. Dog or Dogs Without a Licence		ADMIN BLEO	Letter sent to owner of animal upon first complaint by Clerk's office with information regarding animal control by-law and request to comply. Follow up from BLEO as needed.
11.0 Dogs Running at Large		ADMIN Animal Control Officer (ACO) lead BLEO assist	Letter sent to owner of animal upon first complaint by Clerk's office with information regarding animal control by-law. Primary duties of ACO BLEO assist with ticketing if necessary
12.0 Prohibited Animals at Large		ADMIN Animal Control Officer (ACO) lead BLEO assist	Letter sent to owner of animal upon first complaint by Clerk's office with information regarding animal control by-law. Primary duties of ACO BLEO assist with ticketing if necessary
13.0 Causing a Disturbance	Owner/kennel operator; noise	BLEO lead ACO assist	Ticket ACO may assist BLEO in observing nuisance behaviour if it is repetitive.
14.0 Removal of Dog Excrement	Private & public lands	BLEO	Ticket
15.0 Seizure and Impounding	Impound, destroy, sell	ACO BLEO ADMIN	Primary responsibility of the ACO Municipality to confirm list of allowable pound facilities. BLEO to issue tickets where necessary
16.0 Liability for Fees	Collecting fees associated with impoundment	ACO ADMIN	ACO to ensure fees associated with impounding are paid before release. Coordinated with the Clerk's Office.
17.0 Disposal of Dogs	Authority to sell or destroy dog (three days)	ACO ADMIN	ACO to arrange in consultation with the Clerk's Office
18.0 Prohibited Animals	Schedule "A" lists prohibited (exotic) pets	ACO/BLEO Clerk's Office	ACO to deal with owners of prohibited animals BLEO assist with removal. If outside of our scope, hire private company to remove Clerk's Office issues Exemptions under Section 18.2

**MUNICIPALITY OF MORRIS-TURNBERRY  
REPORT TO COUNCIL**

**TO:** Mayor and Council  
**PREPARED BY:** Trevor Hallam, CAO/Clerk; Sean Brophy, Treasurer  
**DATE:** May 3, 2022  
**SUBJECT:** May 2022 GIC Renewal

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**RECOMMENDATION**

That Council provide direction regarding the renewal or reinvestment of the maturing LIBRO Credit Union GIC.

**BACKGROUND**

At the April 19<sup>th</sup> meeting of Council, staff provided a report recommending the renewal of maturing GIC investments with LIBRO Credit Union for a term of 5 years ad 2.50%. Following discussion by Council, direction was given to return a report outlining alternative investment options for the funds that the Municipality may use.

The municipality currently has 4 GICs invested with LIBRO Credit union

Date Invested	Maturity Date	Term	Amount	Interest Rate
18 May 2017	18 May 2022	5 Year	\$ 15,432.26	2.150 %
22 April 2018	22 April 2023	5 Year	\$ 5,000.00	2.550 %
5 Nov 2019	5 Nov 2024	5 Year	\$ 55,600.00	2.700 %
7 July 2019	7 July 2024	5 Year	\$ 10,180.95	3.050 %

It has been the Municipality's practice to renew GICs for 5-year terms. The use of GICs is a cost-effective way to protect the invested principle while generating a low-risk return while ensuring compliance with the requirements of the Municipal Act (the Act)

Section 418(1)(a) of the Act allows a municipality to invest in prescribed securities with money in a reserve fund.

O.Reg 438/97 under the Act lists the eligible securities a municipality may invest in and the comprehensive list of terms, conditions, limits and the organizations that must guarantee those securities.

Investment in bonds, debentures promissory notes or other forms of indebtedness are permissible only if the eligible guaranteeing organization and the municipality investing meet specific investment ratings. The Municipality is not rated by a rating agency, therefore cannot directly invest in these forms of indebtedness.

Part 1, Section 2, subsections 3, 3.1 & 4.2, permit the investment in certificates of deposit or certificate of investments at banks and credit unions, provided the principal and interest is fully repaid. These subsections permit the municipality to directly invest in Guaranteed Investment Certificates (GICs) at local financial institutions.

**COMMENTS**

Council has speculated regarding the potential for increased returns on investment that could be seen from investing in other products such as mutual funds, however these are not listed as an eligible investment in O.Reg 438/97 nor do they typically guarantee the repayment of interest or principal. Therefore, municipalities cannot directly invest in mutual funds.

O.Reg 438/97 does permit municipalities to participate in a Joint Investment Board (JIB). By participating in a JIB, the municipality could receive returns greater than a GIC from a local financial institution. The JIB would use their expertise to ensure the investments are in compliance with O.Reg 438/97 and any other regulatory requirements.

Staff are aware of only one organization that offers investment opportunities for Municipalities within the parameters outlined in the Municipal Act and regulations. ONE Investment was formed in in 1993 by Local Authority Services (LAS) and CHUMS Financing Corp. (a subsidiary of the Municipal Finance Officers' Association of Ontario). They offer various investment products that range from one month to over 5 year terms. There was not sufficient time to receive comprehensive details regarding eligibility requirements and potential returns on investment for these products while meeting deadlines for the presentation of this report and receiving direction for action on the maturing GIC.

This maturing GIC in question is part of the Lattimer Estate. It was last invested for a 5-year term on May 18, 2017 at 2.15%. It is scheduled to mature on May 18, 2022 and automatically renew for a like term using the rates in effect on that day unless direction is given otherwise.

Council has the following options available to them:

1. Continue to invest at a local financial institution, using GICs. Council may choose a term between 1 and 5 years. Quoted GIC rates as of April 25, at LIBRO Credit Union are as follows:

Term	Rate
1 Year	1.55%
2 Year	1.85%
3 Year	2.10%
4 Year	2.50%
5 Year	2.60%

In the event the rates increase between now and May 18, the Municipality will receive the increased rate. If the rates decrease between now and May 18, the Municipality will receive the rates quoted above.

2. Allow the maturing GIC to expire and request that it revert to a savings account to allow the time for staff to gather additional information regarding alternative investment options such as participating in a Joint Investment Board or ONE Investment before reinvesting this particular sum.
3. Continue to invest at a local financial institution by renewing the GIC with LIBRO Credit Union, selecting a shorter term to line up with the maturity of other investments, allowing staff sufficient time to more fully research other option that can be considered at a future meeting of Council.


#### **ATTACHMENTS**

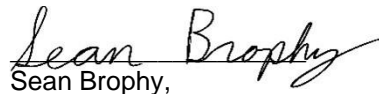
None

#### **OTHERS CONSULTED**

None

Respectfully submitted,

  
Trevor Hallam,  
CAO/Clerk

  
Sean Brophy,  
Treasurer

## OGRA Conference 2022

Kevin Freiburger

### Get your gravel on

Da-Lee has developed a different type of cold patch (manufactured in Hamilton) that can be used year round

***- Is Roads department aware of this product? Would it be advantageous for MT use?***

Dust control prevents loss of fines (which act as binding agent) also makes road denser and improves carrying ability of road.

Must apply enough maintenance gravel to see benefit of dust control

Life cycle costs of gravel roads can be higher than surface treated roads. One example showed the gravel road costing \$1million over 50 years and a surface treated road costing \$0.66million over 50 years.

-I suspect we may currently have cheaper lifecycle costs, but as aggregate prices in our area increase we may cross that threshold

***Suggested that gravel roads seeing +200 vehicles/day should be considered for treatment***

***-Do we have any?***

### Steve Clark

\$19 million going to clear Land Tribunal backlog

They are conducting a Housing Supply Workshop this summer

\$45 million for streamlining approvals

-(Belgrave development shows need for improvement of process)

### Lisa Kimmel – Trust Barometer

Global survey (Nov 2021)

Only 34% of Canadians believe they will be better off in 5 years

There is no Media form in the Trusting Range, with Social Media being least trusted

71% of people worry about misinformation being used

### Technology

#### ROVER

A.I. system that performs real time visual inspection for roads and signs from moving patrol vehicle. It can measure and geo-locate potholes and flag ones requiring repair by MMS codes. It can notice missing signage (if previously logged)

#### Dynamik (Kalitec)

Smart signs that operate on solar and LTE/5G and a data cloud. Can i.d. issues with signs remotely to reduce time trouble shooting.

## GeoGrids

Subgrade improvement system

Their example showed road costing \$28/m without

Can increase lifecycle of road by maintaining same profile: Cost \$31/m with 3x life

Can decrease material cost by reducing profile : Cost \$24/m with same lifecycle

Can do combination, slight profile reduction: Cost \$28/m with increased lifecycle

- I know Mike is familiar with this product. ***Might be knowledge to consider sharing with developers in Belgrave and Lowertown, if we will be assuming roads in the future***

## Liability

Staff may want to keep an eye on the outcome for the City of Sudbury.

They have a case going to Supreme Court of Canada.

Argument over if a Municipality can transfer all safety liability of construction project to contractor. Has potential insurance implications.

## Cyber Security

***Is staff aware of Canadian Centre for Cyber Security?*** (They have free services)

***Staff and council should consider cyber security training.***

They post a Ransomeware Playbook

They recommend having **2 separate backups of different types**, and one without internet access. They recommend having the **logging system active**, to be able to id how hack happened and prevent future attacks.

There is no guarantee that hackers will actually return information if payment is made.

It is becoming big business and you do not have to be a tech smart to use ransomeware (you can buy simple programs to use)

**They also recommend multi-authentication (Hard tokens seems to be a fairly secure method)**

-A Municipality was hit with ransomware a few days after it was mentioned they had purchased cyber insurance in open session. They have since moved all I.T. discussion to closed session. Something all municipalities should consider! **(What is our policy for that?)**



# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council

**PREPARED BY:** Mike Alcock, Director of Public Works; Trevor Hallam, CAO/Clerk

**DATE:** May 3, 2022

**SUBJECT:** Responses to Councillor Freiburger's OGRA Report.

---

### **RECOMMENDATION**

*For information only.*

### **BACKGROUND**

Councillor Freiburger has provided a written report following his attendance at the Ontario Good Roads Association Conference with several questions for staff. The answers to those questions are provided below to the best of the ability of staff.

### **COMMENTS**

*Question:*

Da-Lee has developed a different type of cold patch (manufactured in Hamilton) that can be used year round - Is Roads department aware of this product? Would it be advantageous for MT **use?**

*Answer:*

Mike Alcock - Public Works has been using the [Instarmac Permanent Pothole Repair® Cold Lay Asphalt](#) supplied by Da-Lee for about 3 years now in the winter. During the warmer weather we find that the more economical cold patch purchased in bulk works sufficiently.

*Question:*

Gravel roads seeing +200 vehicles/day should be considered for surface treatment. Do we have any?

*Answer:*

Mike Alcock - All Morris-Turnberry roads with 200 or more AADT are paved or surface treated. We enjoy some of the most economical gravel and dust control prices in the Province. As the cost of either or both of these products increases we get closer surface treated or paved roads being more economical. The cost of Surface Treatment and Asphalt are also increasing. Currently gravel or loose top is still the most economical type of road for low volume roads, when you consider Municipal Costs only. A detailed report on this was completed a few years ago showing lifecycle costs of each. One thing that must be kept in mind when it comes to surface treated or paved roads is that in most cases there is a considerable amount of work required to strengthen the road base before those options become viable.

*Comment:*

Rover is an A.I. system that preforms real time visual inspection for roads and signs from moving patrol vehicle. It can measure and geo-locate potholes and flag ones requiring repair by MMS codes. It can notice missing signage (if previously logged)

*Answer:*

Mike Alcock - This technology is currently in use on roads and sidewalks in Ontario. Inspection and patrol frequency is mandated by the Minimum Maintenance Standards and although this technology works, the roads still need to be driven. It really shines when you can mount the system on vehicles making trips for other purposes i.e. garbage trucks or meter readers etc. In Morris-Turnberry the system would be mounted on patrol trucks that would still need to make those special trips on roads that would not otherwise be travelled at times. Our roadsides are not complex enough to have much benefit from this system.

Other systems in place are mounted on bicycles to perform annual sidewalk inspections. These systems work great in Municipalities with a large amount of sidewalks. They put a summer student on a bike and away they go. These systems are capable of identifying trip hazards and other defects in sidewalks. Morris-Turnberry does not have a significant enough amount of sidewalks to make this work while either.

*Comment:*

Dynamik (Kalitec) - *Smart signs that operate on solar and LTE/5G and a data cloud. Can identify issues with signs remotely to reduce time trouble shooting.*

*Answer:*

Mike Alcock - This company makes a variety of signs that are illuminated using LEDs for traffic calming and other things. Their signs are integrated with the cloud to give information such as traffic volumes or sign malfunction.

In Morris-Turnberry there may be a use for signs in areas receiving a high amount of speeding complaints or low speed compliance. I don't believe cloud connectivity would be economically beneficial.

I believe in uniformity when it comes to signage. I also believe that for the most part people know that they are speeding, running through stop signs and breaking other traffic laws. Installing flashing signs raises the point of uniformity. If flashing signs are put in one place but not another place that is similar then you lack uniformity. If drivers get used to slowing down when they see a flashing sign will they slow down when the sign doesn't flash or can't flash.

In summary, these signs reduce or satisfy complaints but there may not be a net benefit across the road network to compliance.

*Comment:*

GeoGrids - Subgrade improvement system - Their example showed road costing \$28/m without. Can increase lifecycle of road by maintaining same profile: Cost \$31/m with 3x life Can decrease material cost by reducing profile : Cost \$24/m with same lifecycle Can do combination, slight profile reduction: Cost \$28/m with increased lifecycle - I know Mike is familiar with this product. Might be knowledge to consider sharing with developers in Belgrave and Lowertown, if we will be assuming roads in the future

*Answer:*

Mike Alcock - My thought on this is that the product definitely works and is the right product, but only if it is put in the right place at the right time. Reinforcing suitable subgrade would really have minimal affect on how long the road last, especially if it is a road that you don't expect to have over weight loads.

When it comes to roads that are constructed by a developer to be assumed later all topsoil is removed within the road allowance and subgrade material placed within 0.5m of the road grade will need to be structural fill. This is normally native structural fill if there is suitable native material on site. The material must be compacted and certified by a Geotechnical Consultant. In addition the subgrade will be proof rolled to look for deflections. At that point the defective material can be removed, replaced and recompact, or removed and replaced with granular material and compacted or the Geotech Consultant may recommend reinforcing the road base using a biaxial geogrid.

It is a very valuable tool to have in the toolbox.

To just use the geogrid to reduce the amount of granular material will likely not be cost effective in our area due to the relatively low cost of granular material.

*Comment:*

Liability - Staff may want to keep an eye on the outcome for the City of Sudbury. They have a case going to Supreme Court of Canada. Argument over if a Municipality can transfer all safety liability of construction project to contractor. Has potential insurance implications.

*Answer:*

Mike Alcock - We have definitely been watching this along with the rest of the Municipal and Construction world. This could severely impact the Constructor / Owner relationship. This situation has a city employee (allegedly) overseeing the quality control of the project only and a Contractor completing the work. The case revolves around whether the City employee was just doing quality control, or were they directing the operation of the contractor. If that employee was only doing quality control then the situation is the same as most of our construction contracts. Paving, Surface Treatment, bridges, major culverts are this exact circumstance with quality control either being performed by Municipal Staff or Consultant Staff. We are very interested in the outcome of this. It could change the way the construction business is managed.

Question:

Is staff aware of Canadian Centre for Cyber Security? (They have free services) Staff and council should consider cyber security training. They post a Ransomware Playbook. They recommend having 2 separate backups of different types, and one without internet access. They recommend having the logging system active, to be able to id how hack happened and prevent future attacks.

They also recommend multi-authentication (Hard tokens seems to be a fairly secure method) -A Municipality was hit with ransomware a few days after it was mentioned they had purchased cyber insurance in open session. They have since moved all I.T. discussion to closed session. Something all municipalities should consider! (What is our policy for that?)

Answer:

Trevor Hallam – Staff are familiar with the Canadian Centre for Cyber Security. Should Council wish, cyber security training could be made available for Council and staff, and potentially become part of Council orientation at the beginning of each term.

When considering sensitive material or policies that could compromise the security of the municipality, all deliberations are held in closed session under section 239 (a) of the municipal act, regarding the security of the property of the municipality. This is done in large part for the reasons identified in Councillor Freiburger’s report. Further information regarding the municipality’s IT protocols, back ups and security measures can be provided to Councillors on request.

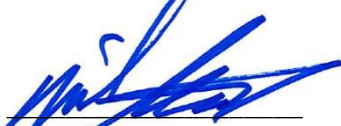
**ATTACHMENTS**

None.

**OTHERS CONSULTED**

None.

Respectfully submitted,



Mike Atcock,  
Director of Public Works



Trevor Hallam,  
CAO/Clerk



**FOR IMMEDIATE RELEASE**

April 20, 2022

**SPOKESPERSON:** Vicki Lass,  
Director of Economic Development  
519-440-2385  
[vlass@huroncounty.ca](mailto:vlass@huroncounty.ca)

## County of Huron SLED Fund Opens for 2022 Applications

**Huron County, Ontario** – The County of Huron’s annual [Supporting Local Economic Development \(SLED\)](#) program opens on April 20, 2022. This program provides an opportunity for municipalities and registered non-profits to receive funds for projects that address the strategic priorities from Huron County Economic Development’s [2021/22 Business Retention and Expansion Project](#). Eligible projects include: workforce re-engagement, attraction and retention projects; business district and sector specific support programs; and placemaking, community and tourism development initiatives.

“This important funding program supports our local economy in meaningful ways,” said Vicki Lass, Director of Economic Development. “This year SLED is concentrating on areas noted from our BR&E survey by helping to grow the workforce, providing timely sector supports across our economy, further developing Huron’s exceptional tourism experience, and supporting our local business community’s recovery from COVID-19.”

Successful projects will be provided with up to \$10,000 through the SLED fund. The deadline to submit is May 31, 2022, at 4:30 PM. Applications will be assessed on a merit basis and evaluated by a panel of local economic development professionals.

Applications to the SLED program must meet the following criteria:

1. Be a Municipality or a registered not-for-profit organization;
2. Projects must demonstrate clear and obvious economic impact;

3. The direct economic impact of the project is measurable;
4. Projects includes collaborative partnerships;
5. The applicant provides financial resources and support to the project;
6. The applicant provides recognition for the program funders, The County of Huron & Community Futures Huron.

For more information about the SLED program and application process, please visit [www.huroncounty.ca/economic-development/our-services/incentives-programs/sled/](http://www.huroncounty.ca/economic-development/our-services/incentives-programs/sled/).

For more information about the program, please contact:  
Rick Sickinger, Program Advisor  
[rsickinger@huroncounty.ca](mailto:rsickinger@huroncounty.ca)  
519-441-7145

Application Submissions:  
[economicdevelopment@huroncounty.ca](mailto:economicdevelopment@huroncounty.ca)





**United Way**  
Perth-Huron

## Reflections

Hope. Gratitude. That is what we as an organization feel. In the face of a growing number of our friends and neighbours struggling with #UNIGNORABLE issues such as poverty, homelessness and isolation, United Way continued to lead discussions and work on solutions to these and other challenges.

*Connection Centres* opened or are planned across Perth-Huron; offering vulnerable people a place to access basic needs as well as services. In the longer term, our new *Community Renewal Company* will allow us to work on developing and operating affordable rental supply options and innovative social service delivery.

I'd like to thank our volunteers, partners and donors for an incredible year. You embodied the caring and compassion of our community and made it possible for us to help over 37,000 people across Perth-Huron.

- Ryan Erb  
Executive Director



## Norman's Journey

Norman arrived at the shelter confused and suffering memory loss.

The shelter workers began working immediately to build trust with Norman and find out about his life and family. Once staff learned more, they connected with Norman's family and together, they worked to find the right situation where his needs were met while still allowing him to maintain some independence.

Now, thanks to United Way and a supported partner Norman has a safe, secure home where he can get the help he needs and he is looking forward to a brighter future.



"I like it here. I think I'll come back on Friday."



### Coldest Night of the Year

Brings the community together for a common cause, supporting those experiencing hurt, hunger and homelessness.

## HOMELESSNESS ADDRESSING IMMEDIATE NEEDS

Going hyperlocal in Stratford North Perth, Northern Huron & South Huron



A safe place for vulnerable people to build trust.

Connection Centres empower individuals to move toward a better life by connecting them with allies and supports.

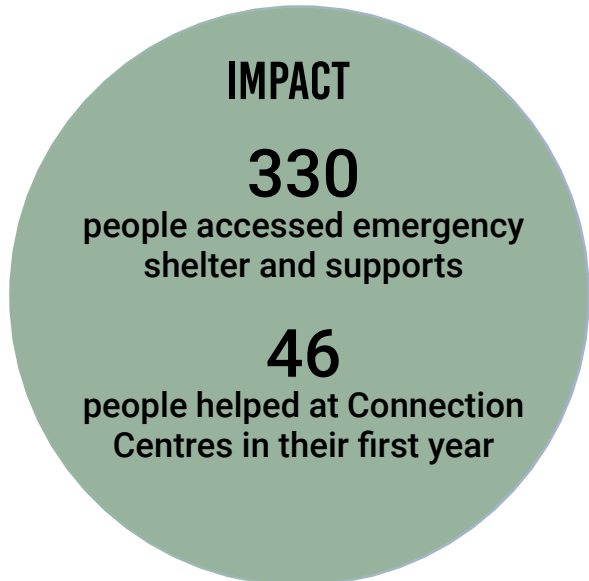
This includes access to shower and laundry facilities, food and clothing, forging social ties and trust with volunteers and trained staff, as well as connecting clients to social services so they can build better lives.

Going hyperlocal in Exeter, serving Huron

### TRANSITIONAL HOME FOR MEN

When vulnerable people are working to change their lives, they often need additional supports along the way.

Located in Exeter, a United Way supported transitional housing program provides a temporary place for men experiencing homelessness to stay and receive assistance in finding a more permanent housing situation while they rebuild their lives.



Going hyperlocal in St. Marys and Huron

### HOUSING ADVOCATE & SUPPORT WORKERS

In the County of Huron as well as the Town of St. Marys, United Way Perth-Huron helps fund trained workers in the community.

These workers help support community members in making connections, finding housing and staying housed.



Social Research & Planning Council  
 Operated by United Way Perth-Huron

We conduct and support a breadth of research and data analysis that helps us understand and address the diverse challenges in our communities.

Read these reports and others: [perthhuron.unitedway.ca](http://perthhuron.unitedway.ca)



### Report: Supportive Housing

This report is designed to enhance an understanding of the role supportive housing can play within a larger strategy to end chronic homelessness. It provides an overview of best practices, references strategies that help people with the most complex needs and offers possible actions to support the Perth-Huron community in achieving the goal of supporting our most vulnerable citizens.



### Report: Future of Housing

Provision of adequate and attainable housing is one of the most critical issues facing our communities. This report presents an overview of the housing crisis across Perth-Huron.

By presenting data on market trends, population projections, income and workforce expectations, four actions are proposed: 1) Education Campaign 2) Workforce Attraction and Retention 3) Collaboration, Consolidation and Clarity of Direction and 4) Potential BIG System Change.



### Virtual Event: Faces of Homelessness

Sharing the stories and building understanding of people experiencing homelessness through photography, documentary and expert panelists.

## HOMELESSNESS LONG-TERM SOLUTIONS



The Community Renewal Company aims to have a positive impact on pressing needs. Its initial focus will be on developing and operating affordable rental supply and innovation in social service access and delivery, including the creation of community hubs to address challenges some face finding social services where they live.

### Helping to realize housing projects with social bond opportunities

Chief among the projects currently in the pipeline is the Listowel Access Centre. Components under consideration for the Access Centre include a new library retaining the Carnegie section of the building, a community hub for social services and 40 rental apartment units. The Community Renewal Company will also play a critical role in the community development ecosystem, supporting and building relationships between non-profit service providers and their supporters and advocates.



## Jean's Journey

"I was struggling. My son had passed, my cancer diagnosis meant I couldn't work and I wasn't able to travel out-of-town to visit my daughter and grandkids.

"Not feeling myself, I reached out for counselling. Before my son passed, we enjoyed meals together and competed with each other daily in Sudoku.

**Life was feeling empty with nothing to look forward to.**

"A friend of mine suggested I get help, so I reached out. I worked with a counsellor who helped bring me out of my shell and share my feelings.

"Thanks to United Way and a supported partner, I'm happier. I still struggle some days but now I know how to talk about it. For the first time in a long time, I'm optimistic about the future."



"I've had to re-learn how to embrace joy"



## Escape Planning with 211

Specialists with the 211 helpline are available to work with those experiencing domestic violence and assist them with the complex challenge of creating an escape plan. 24-hours-a-day, 7-days-a-week, 365-days-a-year, in over 150 languages.

## IMPACT

171

women and their children sheltered after escaping domestic violence

54

children who witnessed violence were helped by counselling

6,647

people accessed the 211 helpline and website to find the services they needed

# ISOLATION & MENTAL HEALTH

## TRANSPORTATION

For seniors and other members of the community with mobility issues in our mainly rural region, being unable to drive not only means an inability to get to and from essential appointments and go shopping, it also means being disconnected from the community they live in.

**Affordable and widely available transportation means vulnerable people can continue to access the services they need to remain connected and independent.**

## IMPACT

1,807

individuals, youth, family and caregivers accessed counselling and mentoring services

1,359

seniors and those with mobility challenges accessed transportation to essential appointments

## YOUTH FOCUS

Youth have faced greater isolation leading to mental health challenges including depression, anxiety and suicide.



Going hyperlocal in Stratford & Perth

### EARLY INTERVENTION COUNSELLING

Many youth struggle as a result of mental health-related issues. It is important to provide help to those dealing with severe mental health challenges, but it is critically important to reach out to youth with mild to moderate challenges

**to help them before their situation reaches a crisis point.**

Collaborating with schools, United Way makes it possible for a supported partner to offer teens access to counselling before challenges become acute.



Going hyperlocal Huron

### LEADERSHIP GROWTH

A new United Way supported program is designed to improve youth mental health by

**reengaging teens with their community through leadership development experiences.**

The goal is for youth to learn about intrapersonal and interpersonal relationships, build leadership skills and activate ideas, resulting in reduced social isolation and better mental health.

### COUNSELLING FOR WITNESSES OF VIOLENCE

When children witness domestic violence, they need support to help them cope. Thanks to a United Way supported partner's child witness program,

**children receive help from trained counsellors;**

reducing the harmful effects on future relationships, well-being and brain development.

### MENTORSHIP

If youth are dealing with challenges at home, the effects of stress and isolation can spill over to all areas of daily life. Connecting with a positive role model helps children and youth experience improved mental health and well-being.

**One caring adult in a child's life increases the likelihood they will flourish!**



Going hyperlocal Huron

### RECREATIONAL SUBSIDIES

Getting involved in activities help ensure youth have better physical and mental health. 109 youth were able to participate in a sport, art or music activity, helping their overall well-being.

# DOMESTIC VIOLENCE



"I thought I would never say the words, 'I am worthy' "

## Juana's Journey

"I was making myself as small and agreeable as possible to avoid blow-ups at home."

Juana arrived at the local women's shelter after escaping from an abusive family situation.

"At first I didn't care if I graduated, but after slowing my thoughts down I realized I was actually good at school. I even started loving my digital art class."

Juana worked with shelter staff to connect with the services she needed to succeed, including access to technology.

Despite the loneliness she felt when first arriving at the shelter, Juana found friendship and was able to move into Second Stage housing. She stays connected with shelter staff for support and is looking forward to opening her own business.



## Ishmael's Journey

"I had a job I was good at, making enough to pay rent but as prices went up, the amount I had to spend on healthy food kept shrinking.

"When I hurt myself at work and had to take some time off, it got even tougher and I wasn't sure how I'd be able to make it out to shop.

"That's when a friend told me about a United Way supported mobile food bank program. I made a call and I couldn't be happier or more grateful. The boxes are filled with great meats and vegetables! Now I don't have to worry about how to get out for food or how I'm going to pay. It's a load off my mind while I get better and makes each day a little brighter."



## ADDRESSING HUNGER

### Supporting 28 food banks across Perth-Huron

This local food bank distribution centre supports existing food banks with nutritious foods including milk, eggs, meat, fresh fruits and vegetables as well as dry goods. They also channel large food donations in a free-flowing fashion to local community food banks. In addition, this United Way partner also acts as a clearing house for donations of food from farmers and food producers, dividing donations into usable portions then distributing to food banks with a need for products.



Going hyperlocal in St. Marys



## AFFORDABLE FOOD

The effects of food insecurity go well beyond families being unable to afford healthy food. Food insecurity is linked to obesity, learning difficulties, reduced productivity for kids at school and poorer mental health. This United Way supported program is an equal access market where food is sold at wholesale prices or below.

Tackling food insecurity by offering fresh, nutritious, locally sourced produce and meats to residents facing food insecurity every day.

# POVERTY



## FINANCIAL ASSISTANCE FOR INDIVIDUALS & FAMILIES

The Urgent Needs Fund supports vulnerable local residents in a time of immediate, pressing need with funds for essentials such as rent, groceries, car repairs, medication and childcare and is one of a number of supports available through the 211 helpline.

46% of Canadians are \$200 away from financial insolvency.

Going hyperlocal in Huron Park

## POVERTY TO PROSPERITY

Connection. Community. Understanding. When people face life's challenges, it's important they find a community that understands and supports them, where they can access services they need. Thanks to support from United Way Perth-Huron, 177 women are a part of a movement to

build their communities, support one another and discover opportunities for brighter futures for themselves and their families.

## IMPACT

177

women participated in grassroots poverty to prosperity programs in South Huron

708

people experiencing a crisis received financial assistance to meet basic needs



## IMPACT

25,000+

people experienced increased access to affordable, nutritious food

45

local employers have pledged to pay a Living Wage

# FOOD SECURITY

Going hyperlocal in Stratford

## COMMUNITY MEALS

All our neighbours deserve access to healthy food. Thanks to a United Way supported community food centre, vulnerable local people received deliveries of nutritious meals at no cost, in a time of need.

Alleviating food insecurity in a dignified and non-stigmatising way while promoting connectedness.

## ADVOCATING FOR LONG-TERM CHANGE

We develop relationships with stakeholders and governments to advocate for action on social issues impacting our communities.

The concept of a Living Wage is about quality of life; it's about ensuring our neighbours can afford to pay rent and buy nutritious food; our workers are healthy and able to engage in community; and our children are given opportunities to flourish.

Based on a 35-hour work week, the Living Wage is calculated annually using local data, taking into consideration the expenses of a weighted average of family types and government transfers and deductions.

Paying a Living Wage not only benefits employees, but also employers and the community.

Did you know the greatest indicator of physical health is income?



Explore the benefits of paying a Living Wage at: [perthhuron.unitedway.ca](http://perthhuron.unitedway.ca)







Going hyperlocal in a community near you

## What does it mean when we say United Way Perth-Huron is a hyperlocal organization?

It means we work to establish connections across the region in the places you call home. We connect with people through Community Committees to discover the issues that matter most, then work with local stakeholders to initiate solutions tailored to the specific need or challenge in a community.

*"We're grateful to our communities for supporting United Way. People showed their local love. That's something we will remember from this campaign."*

- Rob & Leslie Edney  
Campaign Co-chairs



## BUILDING STRONG COMMUNITIES

### CONNECTING PEOPLE TO SERVICES

211 helps *anyone* navigate the network of human services quickly and easily, 24/7/365 in over 150 languages.

It is particularly useful for those needing help for the *first* time. 211 is the most comprehensive and up-to-date source of information on government and community based health and social services.

211 also helps agencies understand community needs and increase awareness about their programs.

Frontline workers – agency staff, health professionals and teachers – can also use 211 to connect the people they help with resources.



## SECTOR NETWORKING MEETINGS

We bring together stakeholders to coordinate efforts in order to solve social problems.

We host monthly virtual meetings for regional non-profit service agencies and provide sector specific professional development, including information on applying for government programs as well as governance and planning, helping agencies to thrive. Seventy-five agencies participate regularly.

## KEEPING A PULSE ON WELL-BEING



myPerthHuron provides a reliable place where you can explore local data and discover trends. The site uses information from Perth and Huron agencies and governments about local activities, including articles and more.

Traditional indicators of a community's well-being measure large-scale economic activity such as GDP (Gross Domestic Product), but these measurements are not enough. We also want to know *how* people living in our community are doing, ways of growing a stronger community and options to improve.



**United Way**  
Perth-Huron

Registered Charitable Organization  
No. 119278414RR0001

32 Erie St Stratford ON N5A 2M4  
@UnitedWayPH   
perthhuron.unitedway.ca

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## Good News

### Two AMDSB Students Recognized as Loran Scholars

Trustee Carmichael and Communications Manager Longston were pleased to share that Ava Fitzgerald from Goderich District Collegiate Institute and Ryan Regier from South Huron District High School were recently recognized as highly esteemed Loran Scholars. Only 35 students from across Canada receive this prestigious award and according to the Loran Scholars Foundation, "...selected scholars have demonstrated resourcefulness and determination, finding ways to make the most of these extraordinary circumstances and meaningfully serve their communities across Canada. They have found ways to step up and address the challenges within and beyond their hometowns, to speak up to address injustices, and raise up others along the way." More details on the [Loran Scholars Foundation website](#). Congratulations Ava and Ryan!!



### Board Recognizes Administrative Professionals on April 27



Vice Chair Rothwell brought recognition from the Board for the amazing work of Administrative Professional Barb Crawford, who provides support for the Trustees. She also acknowledged all of the Administrative Professionals throughout the district who provide crucial support for our systems, staff and students. We could not do what we do without you!!!

### AMDSB Schools Show their Eco-Sense during Earth Week

Communications Manager Longston reported that AMDSB schools celebrated Earth Week beginning April



18 and ending with Earth Day on April 22. A variety of initiatives and activities were organized for students all across the district. Check out a few highlights below!



## St Marys DCVI Makes Top 25 List for Terry Fox Foundation Fundraiser

Trustee Geddes shared that St Marys DCVI hosted a fundraiser for the Terry Fox Foundation in the fall and were recently recognized as one of the top 25 in Ontario. Students and staff raised an amazing \$7,130.01! Go Salukis!

## SDSS Hosts Student Swap and the Return of Club and Activities

Trustee Bisutti shared that Stratford District SS students held their first "Student Swap" on Earth Day to highlight eco-friendly fashion. Students donated gently used clothes, books and small household items and with a donation could visit the swap during school hours and "shop" for items (which were free of charge). After school hours, anyone could attend. In addition, one third of the donated items came from the community. The initiative aimed to increase awareness about the importance of reducing waste (by donating used items rather than throwing them out), reusing by not purchasing new items that require natural resources (e.g. water) to be manufactured, and reducing the stigma associated with using second hand items. The event was profiled on [CTV News Kitchener](#).

Trustee Bisutti also reported that SDSS is holding their Spring Plant and Garden Sale on May 7 from 9 AM to 12 PM at the Greenhouse (near the water tower near the school). Finally, elementary schools are busy planning fun activities, sports and clubs for the students. She expressed a big thank you to all those helping out and staying positive!

## Gurdeep Pandher Educates, Entertains and Engages during Sikh Heritage Month Presentation

Superintendent Creery shared that as part of Sikh Heritage Month, Human Rights and Equity Resource Teacher Paul Finkelstein organized a live event to support the AMDSB community to learn about the Sikh religion and experience part of this culture. Author, teacher, and Punjabi Bhangra dancer Gurdeep Pandher was invited to present to all schools from his Yukon cabin on April 25 (screenshot below). The event was attended by over 120 classrooms from across the district!



## Staff Presentations

### Director's Work Plan Update (*I Am Prepared/Well*)

Superintendent Marotta shared progress from the Mental Health and Well-being team. She highlighted the extensive professional development opportunities that have been made available to staff and the number of staff who have volunteered to participate in the learning to build mentally healthy classrooms and

schools, including the RELIT conference (Dr. Jody Carrington) in late August, a suicide prevention training for all staff, and a series of webinars that align with the resources and support from School Mental Health Ontario (SMHO). Superintendent Marotta also reviewed work in the area of Social Emotional Learning (SEL) and was proud to report that the Frameworks of Care and SEL mini-series that has been created by the AMDSB Mental Health counselors were recommended for sharing to other school boards in Southwest SMHO Regional meetings. She also described the internal Mental Health and Well-being website that houses resources for educators to use in their classrooms and some of the future plans for rolling out resources for parents/caregivers.

## Student Trustee Update

Student Trustee Elizabeth Benoit reported that the Student Senate is wrapping up their work for the year, including the murals highlighting messages of equity and diversity. She reported that Alex Dolmage has been elected as Student Trustee for the 2022-2024 term. He will replace Ms. Benoit beginning in September. Finally, the Senate will determine their executive for the upcoming school year at their next meeting.

## Senior Staff Updates

### Focusing on Getting Student Back on Track with Tutors

Superintendent Creery reported that AMDSB (along with all other boards in the province) has received funding from the Ministry of Education to provide tutoring support for students who may be struggling due to the pivoting between online and in person learning throughout the pandemic. Retired Superintendent Kim Black and retired Principal Cheryl Peach have been hired to lead this work. She reported challenges in finding staff to support the program but is hopeful that the program can roll out this spring and continue into next year. She expects to provide a further update at the May board meeting.

### North Perth Boundary Review Project Update

Superintendent Carter introduced Jack Ammendolia from Watson & Associates Economists and staff member Hugh Cox. She presented the highlights from the report provided to Trustees in the agenda package. After a question and answer period and discussion, the Trustees decided to defer the decision and in the meantime promote the detailed report to the North Perth community (via media release, direct email to the North Perth Boundary Review Committee members, and newsletter inserts for the schools). In addition, questions and answers that are received via the project email address ([northperthboundaryreview@ed.amdsb.ca](mailto:northperthboundaryreview@ed.amdsb.ca)) will be posted on the [North Perth Boundary Review page](#).

## Long-term Enrolment Projections

Superintendent Carter reported that Mr. Ammendolia recorded the video below which was shared with trustees in the agenda package, along with the accompanying information report. Mr. Ammendolia and Mr. Cox were available to answer questions and all information can be found on the Board website on the [Pupil Accommodation & Enrolment Projections page](#).

## Future Board Meetings

- May 10, 2022 – Committee of the Whole, Open Session at 4:30 p.m. (online meeting)
- May 24, 2022 – Committee of the Whole, Closed Session at 4:30 p.m., and Regular Board Session at 6:00 p.m.

Meetings that include Regular Sessions will be hosted in person (with the option for connecting online) at the Education in Seaforth (62 Chalk St. N.). Members of the public are welcome to attend the Regular Board sessions (in person or online). Meeting details (including online meeting links and agenda packages) are posted on the [Board Meeting page](#).

## Future Meetings/Events with Trustee Representation

- Special Education Advisory Committee – Wednesday, May 4, 2022 at 4:00 p.m.
- Foundation for Education Perth Huron – Thursday, May 5, 2022 at 5:00 p.m.
- Parent Involvement Committee – Wednesday, May 18, 2022 at 6:30 p.m.

**From: Mary Atkinson, Executive Director  
North Perth-North Huron FHT**

This is my final report as the Executive Director and I would like to thank the board and the municipalities for their support and commitment to the family health team. I have long held the belief that there needs to be a strong relationship between our health system and our municipal level of government. We know that having a robust health system is an economic driver for our municipalities and consequently, having that voice at our board assures that we continue to build healthy communities alongside our municipal partners.

With the amalgamation of the former North Huron and North Perth FHTs, we have revised the board bylaws to now include a municipal representative, a rotating basis from one of the five North Huron and South Bruce municipalities.

A naming committee for the amalgamated FHT has had an initial meeting. This committee includes board members and staff representatives and this work is being facilitated by Maria Sanchez-Keane from the Centre for Organizational Effectiveness. Once this work is completed, the FHT will undertake the development of a new website.

The new Executive Director, Robin Spence-Haffner will begin her tenure on Monday, May 2, 2022. Robin brings a wealth of health system experience to her role. Her most recent experience has been as the Clinical Manager of Programs and Quality for Choices for Change and so, is very knowledgeable about the health system in Huron and Perth.

The FHT continues to work on even greater integration of our clinical services, which will ensure that our staff leverage their various skills and expertise for ongoing improvement in our care delivery. Creating an inventory of these assets is part of our strategic plan. The strategic plan, which is attached provides a good overview of from where we have come and to where we are going.

In closing, I appreciate the commitment of the municipalities in supporting the family health team.

Regards

Mary Atkinson, Executive Director



North Perth North Huron  
Family Health Team

Strategic Planning 2022 - 2025  
Consolidated Report



info@cfoe.ca | 519.636.3887 | www.cfoe.ca  
P.O. Box 67028 | London, ON | N6G 0W5

The newly integrated North Perth North Huron Family Health Team went through a strategic planning process to develop its inaugural Strategic Plan 2025.

The result included a newly established vision, mission and values and three year Strategic Directions.

This reports presents:

- The Vision, Mission, and Values and the Strategic Directions.
- The Mini-Discovery Report which captures the summary of the Discovery Report
- The results of the Summit, which was a facilitated ½ day dialogue between the Board and Staff

## Overview of the Strategic Planning Process

### DISCOVERY PROCESS



- **Stakeholder Voice** – Develop and implement a comprehensive plan through a variety of modalities to gather perspectives with all stakeholder groups outlined in the proposal
- **Environmental Scan** – Review of pertinent documents that are impacting the work of the FHT
- **Internal Data Review** – Trend data over the last three years inclusive of: performance data, client metrics, human resources, operational challenges, organizational culture, assets, facilities and finances.

### DISCOVERY REPORT



- **Write the Discovery:** Section I – Environmental Scan; Section II – Stakeholder Feedback; Section III – Internal Review

### SUMMIT



- Hosted by the Board and inclusive of staff and leaders as well as other stakeholder group representatives (optional)
- This 4-5 hour session, is a highly interactive, generative, consensus-building experience, where participants discuss the *Discovery Report* and its most pertinent elements

### STRATEGY FORMULATION



- The Board with the Executive Director meet for a 3-4 hour session to develop the high-level Strategic Plan anchored on the information stemming from the Summit

### COMPREHENSIVE ACTIONABLE

### 3-5 YEAR STRATEGIC PLAN



- Using the *Discovery Report*, and the high-level strategic priorities, working with the Leadership of the FHT, develop the 3-5 year more detailed plan

# Strategic Plan 2025

## Vision

A healthy empowered rural community

## Mission

We provide compassionate quality healthcare to our communities in a timely, accessible and equitable manner.

## Values

Compassionate  
Inclusive  
Respectful  
Patient-Centred  
Professional  
Integrity

### Pillar 1: Meet the evolving needs of our patients, caregivers and community with an adaptive service delivery model

- Enhance clinical excellence by utilizing and building our expertise across our organization
- Plan, assess, and synchronize programs and services across the region and communicate them effectively to improve access
- Reimagine our services to include what we've learned through the pandemic and the needs of our communities

### Pillar 2: Create a Great Place to Work

- Cohesively integrate our team to create a supportive and inclusive work environment where team members can thrive
- Attract and retain physicians and AHP through a comprehensive Health Human Resource Strategy
- Create a unified high-performing governance Board

### Pillar 3: Optimize our Resources

- Create synergy through continued back-office alignment
- Ensure that digital strategies and technologies allow us to evolve and advance our practice
- Prepare for the growth and changing needs of our communities

### Pillar 4: Strengthen our Partnerships to Best Serve our Communities

- Build partnerships that address the Social Determinants of Health
- Play a leadership role in rural health system re-design, supporting locally identified priorities, and continued development of a Coordinated Model of Patient Care



# North Perth North Huron Family Health Team

Strategic Planning -  
Mini - Discovery Report  
November 2021



info@cfoe.ca | 519.636.3887 | www.cfoe.ca  
P.O. Box 67028 | London, ON | N6G 0W5

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# Introduction

## Purpose

The information provided is used to inform the dialogue at the November 30<sup>th</sup>, 2021 session. Please review and answer the reflection questions included after each section of the report.

## Objective

To describe the external and internal context in which strategic planning is occurring by summarizing key existing data obtained from documents provided by the Family Health Team.

## Data Sources

- Internal and external documents provided by North Perth - North Huron Family Health Team
- The information from the Strategic Pre-planning Session (October 2021) are incorporated
- Supplemented by selected additional sources obtained through the websites provided and Statistics Canada data
- A full list of documents reviewed is provided in the References Section

## Method

- Documents were reviewed and summarized
- Summary data is presented for North Perth and North Huron
- This document is primarily descriptive with comparisons made where appropriate
- Considerations for strategic planning are posed based on key findings



### Magnifying Glass Icon

The magnifying glass icon used throughout this document identifies notable key findings from the data.

A landscape photograph showing a vast, golden field in the foreground, likely a field of mature grain. The sky is dark and overcast, with a vibrant rainbow arching across the horizon. In the distance, several utility poles are visible. The bottom of the image is partially obscured by a dark, semi-transparent overlay containing text and a list.

# Part I: EXTERNAL CONTEXT

- Health System Transformation
- Huron Perth & Area OHT
- Community Safety & Well Being Plans
- Population
- Social Determinants of Health
- Health Status, Access and System Utilization

# Health System Transformation- Overview

- Patients Health Care Act enacted in 2019
- Through this legislation, Ontario Health is the new Crown agency responsible for health programs and operations
- Ontario Health's focus is to better connect and coordinate the health system and its many complex parts so that Ontarians get the best care possible
- Ontario Health has taken over the health system planning and funding functions from the LHINs which now operate under the business name, Home and Community Care Supports, reflecting a more focused service delivery mandate
- As part of system transformation, Ontario Health has approved 50 Ontario Health Teams (OHT)
- An OHT is the new model of integrated care delivery. OHTs are groups of health care providers and organizations that are clinically and fiscally accountable for delivering a full and coordinated continuum of care to a defined geographic population. They are governed by a Board
- People are assigned or attributed to an OHT based on where they access care rather than based on where they live
- OHTs don't replace other existing primary care models and are not a new repayment model for physicians
- OHTs:
  - Aim to provide seamless access to various types of health services, including primary care, hospitals, home and community care, palliative care, residential long-term care, and mental health and addictions
  - Focus on existing local health care providers partnering or working together to provide coordinated care, or teams of providers serving a specialized patient population
  - Are expected to provide patients, families, and caregivers help in navigating the public health care system 24/7 and aim to improve patient transitions from one health provider to another with one patient story, one patient record, and one care plan.

## Objectives of Health Care Transformation



(Developed by Thomas Bodenheimer and Christine Sinsky)



# Huron Perth & Area Ontario Health Team

- Received Ministry of Health approval in the first wave (2019-2020)
- Over 50 OHT members and collaborating partners representing a range of health care and community support organizations and services
- North Perth North Huron Family Health Team (NPNHFHT) is a partner with the Huron Perth and Area Ontario Health Team
- Implementation is moving quickly with Committees and Governance formed

Total attributed population: 147,500

- Includes 20 plus communities
- 60% rural

## Year 1 Priority Populations



Images retrieved from <https://hpaohr.ca>

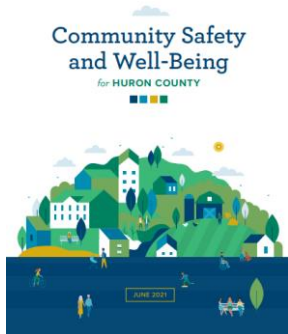
Source:

Huron Perth & Area Ontario Health Team. "Full Application Submission on Behalf of..." *Ontario Health Team*. 9 October 2019  
North Perth FHT. "Annual Report 2019". *Ministry of Health and Long-Term Care*, 2019



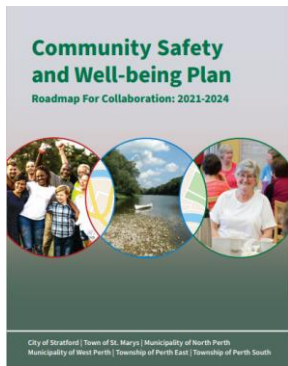
# Community Safety and Wellbeing Plans: Priority Populations

Changes made to the *Ontario Police Services Act* in 2019 requiring that municipalities develop and adopt Community Safety and Well-Being (CSWB) plans that focus holistically on social development, prevention and risk prevention. Municipalities, in partnership with representatives and service providers coming from different sectors including health worked to develop a roadmap for how partners will work together to make their community places where all residents thrive. These plans identify priority areas for action based on the local context. CSWB's in the Counties build on existing initiatives and collaborations.



Huron County's 4 priority areas/issues for action include:

1. **Mental health and addictions:** improving access through service coordination and pathways to care, implementing Roadmap to Wellness initiatives, increasing mental health & addiction literacy and awareness including among primary care, and optimizing emergency response
2. **Housing stability and homelessness,** including reducing homelessness
3. **Domestic and family violence:** increasing awareness of the issue, accepting the vision for Child Welfare in Ontario, learn from COVID-19 for better responses in times of disruption such as pandemic
4. **Community security:** welcoming and inclusive communities, increasing understanding of diversity, equity and inclusion, and engaging diverse voices to increase community connection, reduce isolation



Perth County's 4 priority areas/issues for action include:

1. **Systems planning and integration** by improving access to programs, services, supports and resources through simplified pathways and coordinating efforts
2. **Adequate, affordable and attainable housing,** including ending homelessness
3. **Affordable and accessible health, social and recreation services** including improved availability and accessibility to health care services and supports, particularly mental health services and services in rural communities
4. **Social inclusion** through increased application of equity, diversity and inclusion practices among partner agencies and promoting understanding of diverse groups for enhanced sense of belonging

## Sources:

Community Safety and Well-Being for Huron County. June 2021. Retrieved from <https://www.northhuron.ca/en/living-here/>

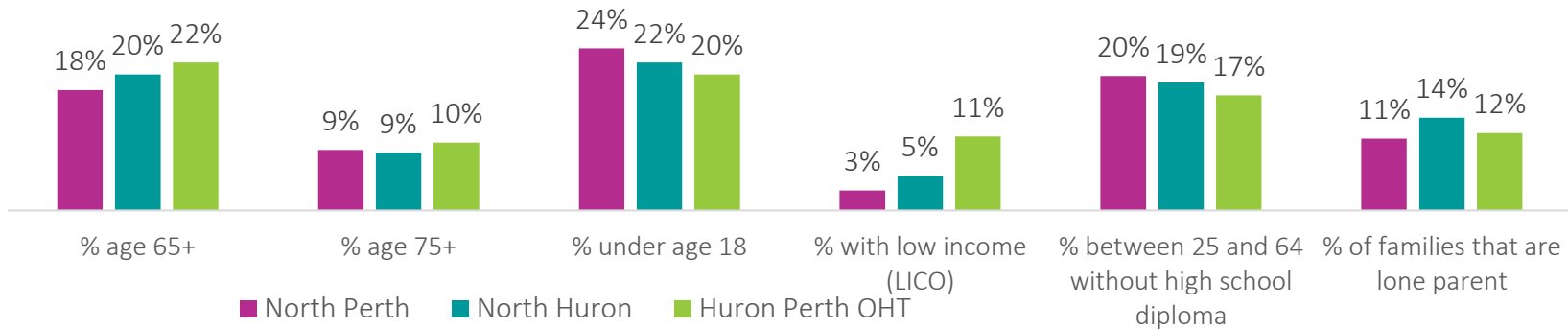
Community Safety and Well-being Plan. Roadmap for Collaboration: 2021-2024. Retrieved from <https://www.cswb-stratfordperthstmarys.com>

# North Perth and North Huron Populations – Overview



	North Perth “The County’s fastest growing Community”	North Huron Township	Huron Perth OHT Population
Population (2016)	13,130 Listowel experiencing major growth	4,932 Serves a catchment area of 16,000 people	147,500
Rurality	Urban/rural	Predominantly rural	Predominantly rural
Median age (years)	38.8	43.4	43

## Selected Demographics of North Perth, North Huron and Huron Perth OHT



North Perth and North Huron populations are younger, have fewer living with low income, and more have obtained a high school diploma than the overall Huron Perth OHT area.

### Sources:

Huron Perth & Area Ontario Health Team. “Full Application Submission on Behalf of...” Ontario Health Team. 9 October 2019.

Municipality of North Perth. About North Perth. Retrieved from <https://www.northperth.ca/en/our-community/about-north-perth.aspx>

North Huron. Community Profile. Retrieved from <https://www.northhuron.ca/en/build-invest-grow/community-profile.aspx>

Statistics Canada - 2016 Census. Catalogue Number 98-400-X2016004.

Statistics Canada. Statistics Canada. 2017. *North Huron, TP [Census subdivision], Ontario and North Perth, MU [Census subdivision], Ontario (table). Census Profile*. 2016 Census. Statistics Canada Catalogue no. 98-316-X2016001. Ottawa. Released November 29, 2017.

# Social Determinants of Health

Various sources highlight key characteristics of the population in Huron and Perth that have an impact on health access, utilization and health outcomes.



## Challenges for Huron and Perth

- Rural communities particularly vulnerable to the impacts of COVID-19
- Higher proportion of adults who do not have a high school education
- Presence of Anabaptist communities who face barriers to access including language, cultural norms and lack of OHIP card. They have higher rates of genetic disease and adverse health outcomes, reproductive health outcomes, oral health, mental health
- Homelessness is an issue for at least 100 people in each County
- More people report having a health or activity limitation compared to Ontario

## Some Strengths of Huron and Perth

- Higher sense of belonging compared to Ontario
- Higher flu immunization rates

## Highlights for Perth County

- Decreases in employment satisfaction, personal safety and personal finances during COVID-19
- 7 separate Cultural Communities of Anabaptist Plain People
- This population is growing and is estimated at more than 4,000 people, making up 5% of the population

## Highlights for Huron County

- Precarious employment has become a more significant issue in the County with COVID-19
- Increase in domestic violence concerns, elder abuse and longer shelter stays resulting from the pandemic and related restrictions. Family violence is under-reported
- Aging population – population age 25 to 44 declined while 45- to 64-year-old cohort increased
- Affordable housing is becoming “nearly impossible to obtain” (CSWB, 50)
- Increase in actual violent incidents during the COVID pandemic compared to a decrease across Ontario
- Lower ethnic and cultural diversity than more urban communities overall, however, at least 2,000 Amish and Orthodox Mennonites live in the County

### Sources:

Huron Perth & Area Ontario Health Team. “Full Application Submission on Behalf of...” Ontario Health Team. 9 October 2019.

Community Safety and Well-Being for Huron County. June 2021. Retrieved from <https://www.northhuron.ca/en/living-here/>

Community Safety and Well-being Plan. Roadmap for Collaboration: 2021-2024. Retrieved from <https://www.cswb-stratfordperthstmarys.com>

Smale, B., & Holliday, C. *A Profile of Wellbeing in Perth and Huron Counties: Benchmarking Indicators of Wellbeing based on the CIW*. 2020



# Health Status and Health System

The Huron Perth & Area OHT submission and the Huron and Perth Community Safety and Wellbeing (CSWB) plans highlight notable health conditions, many of which are reflected in the priorities that have been identified for Huron and Perth.

## Mental Health

- 14.5% diagnosed with a mental illness
- Decrease in mental and physical health during COVID-19
- 24,000 people in Huron Perth could benefit from some level of mental health and addiction services
- Long wait times for mental health services increases use of hospitals and law enforcement
- Number of calls for service made to police increased with COV-ID, particularly for wellness checks, mental health calls and calls for domestic violence

## Substance Use

- Increase in alcohol and drug occurrences in Huron (police data)
- Increase in the number of emergency department visits for opioid overdose in Huron from 2018 to 2019
- Higher smoking rates compared to Ontario

## Chronic Conditions

Compared to Ontario:

- Greater number of people living with and managing chronic disease
- Chronic disease is a leading cause of morbidity and mortality for residents of Huron County
- Mortality attributable to chronic disease high for Perth as well
- 22% of residents have high blood pressure
- 21% have arthritis

## Health Access

- 93% of Huron Perth residents report having access to a regular family physician
- 83% of primary care is delivered through 10+ team-based community hubs

## Areas for Improvement in Health Service Utilization

- Avoidable emergency department visits
- Alternate level of care
- 30-day readmission rate for selected conditions
- Repeat ED visits within 30 days for mental health and substance abuse Hospitalizations for ambulatory care sensitive conditions

Sources:  
 Community Safety and Well-Being for Huron County. June 2021. Retrieved from <https://www.northhuron.ca/en/living-here/>  
 Community Safety and Well-being Plan. Roadmap for Collaboration: 2021-2024. Retrieved from <https://www.cswb-stratfordperthstmarys.com>  
 Huron Perth & Area Ontario Health Team. "Full Application Submission on Behalf of..." Ontario Health Team. 9 October 2019.

# Consideration for Strategic Planning

OHT implementation is progressing quickly. Implementation and operationalization of the Huron Perth & Area OHT and the Community Safety and Well Being (CSWB) plans will impact the work of the primary care in terms of political alignment, funding, partnerships and working relationships, processes and expectations.

In terms of partnerships, the OHT is likely to be the driver of much of this work and the scope of partnerships has increased with OHT work. There are more organizations partnering and they are partnering differently.

North Huron and North Perth's populations have unique characteristics compared to each other and compared to the OHT attributed population.

- How can North Perth – North Huron FHT further its mission and serve its own unique populations while ensuring alignment and effective engagement with the OHT and with primary care – focused activities emerging from the CSWB plans?
- How can North Perth – North Huron FHT ensure that the needs of primary care are not “buried with all the other agendas involved with the OHT”?



# Reflection Questions – Environmental Scan

Of the information presented in this section, what strikes you the most?

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What of this information must we consider as we develop our strategic plan?

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## Part II: ORGANIZATIONAL DATA

- Indicator Summary
- Health Service Utilization
- Patient Profiles
- Organizational Leadership
- Preliminary Strategic Directions

# Overall Indicators Summary



- Mammogram testing and Colorectal screening are priority indicators for review for NP and NH sites
- 26% of patients seen at both sites are not enrolled with many from one of the Anabaptist communities
- A higher proportion of patients are recent immigrants compared to the broader communities' populations

## Priority Indicators for Review and Opioid Prescribing

	North Huron	North Perth
Priority indicators for review	Mammogram testing Any Colorectal Screening HbA1c testing	Mammogram testing Any Colorectal Screening
Percent of Non-Palliative Care Patients who have been dispensed opioids prescription in previous 6 months	5.0% similar to provincial rate of 5.1% 2.8% are new dispensed similar to provincial rate	4.9% similar to provincial rate of 5.1% 2.9% are new dispensed similar to provincial rate

## Summary Patient Profiles

(as of Sept 2020)	North Huron FHT	North Perth FHT
Number of Patients*	9,557	14,726
Average age	44.7 (compared to 42 in North Huron)	39.3 (compared to 39.9 in North Perth)
% Male	50.8%	47.5%
% Rural	96.8%	79.1%
Recent immigrants as % of patients	1.1% (compared to 0.5% of North Huron's population)	1.7% (compared to 0.5% of North Perth's population)

\*Patient numbers reported in Annual Operating Plan Submissions (2020-2021) includes both enrolled and attached patients:

- North Huron served 12,517 patients, 74% of whom are enrolled; 43% of non-enrolled patients are self-pay from the Anabaptist community (1,389)
- North Perth served 19,478 patients, 74% of whom are enrolled

Source:

North Huron FHT. "Annual Operating Plan Submission: 2020-2021".

North Huron FHT. "My Practice Primary Care: A tailored report for quality care". *Ontario Health*, May 2021

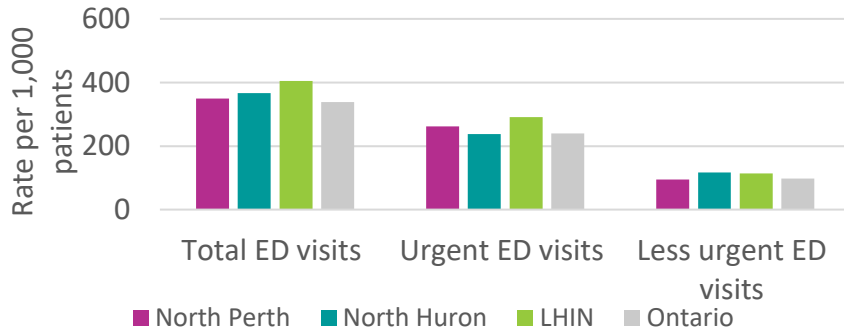
North Perth FHT. "Annual Operating Plan Submission: 2020-2021"

North Perth FHT. "My Practice Primary Care: A tailored report for quality care". *Ontario Health*, May 2021



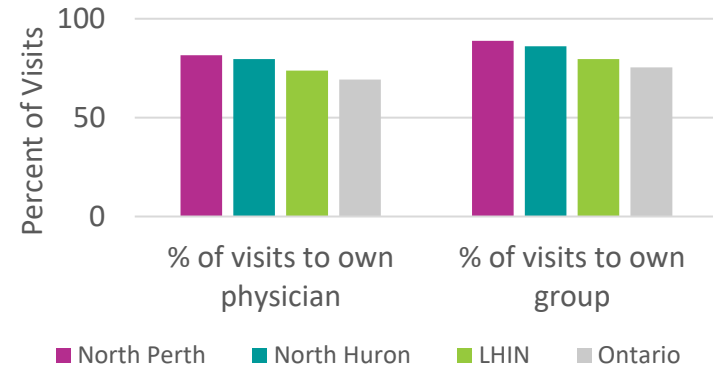
# Health Service Utilization

## Emergency Department Visits



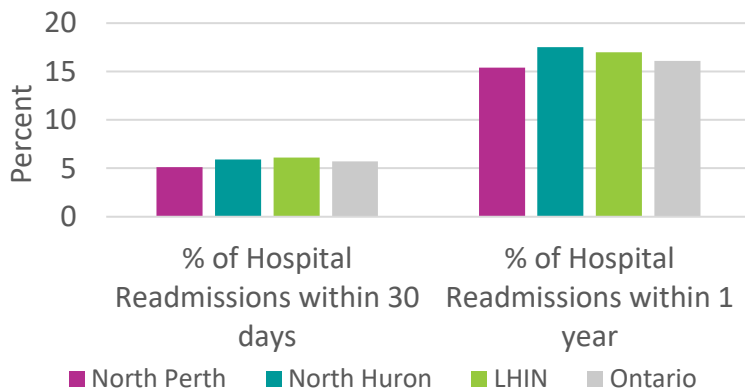
FHT figures are adjusted rates for comparison purposes

## Physician Visits (continuity of care)



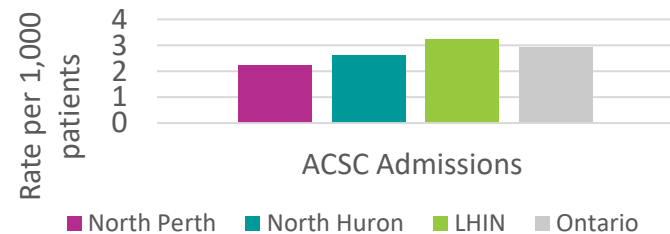
Figures are unadjusted

## Hospital Readmissions



FHT figures are adjusted rates for comparison purposes

## Hospital Admissions for Chronic Conditions



FHT figures are adjusted rates for comparison purposes

Sources:  
Huron Perth and Area Ontario Health Team. "Full Application Submission"  
MyPractice Primary Care reports

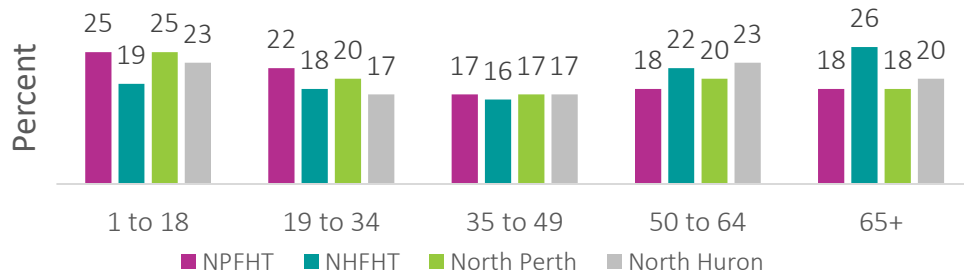



Compared to the SW LHIN region and Ontario, North Perth and North Huron patients:

- Make fewer visits to the emergency department
  - Have a higher continuity of care
  - Have fewer hospital admissions for chronic conditions
- North Huron has a slightly higher rate of hospital readmissions


# Patient Profiles

## Age Profile: FHT Patients and Community Population



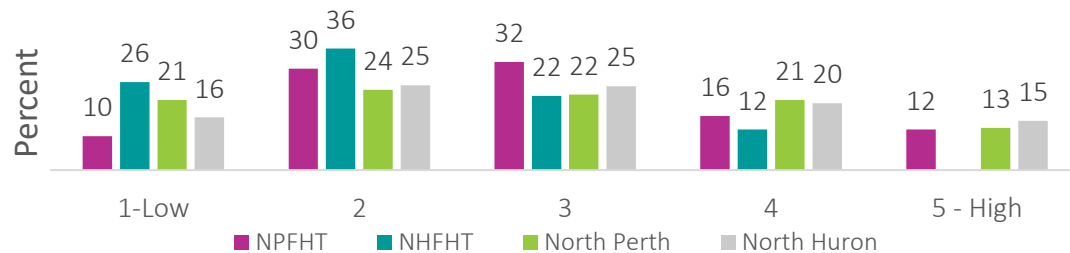


- NPFHT serves a younger population compared to NHFHT and the patient age profile is similar to North Perth
- NHFHT serves an older population compared to NPFHT and compared to the North Huron community



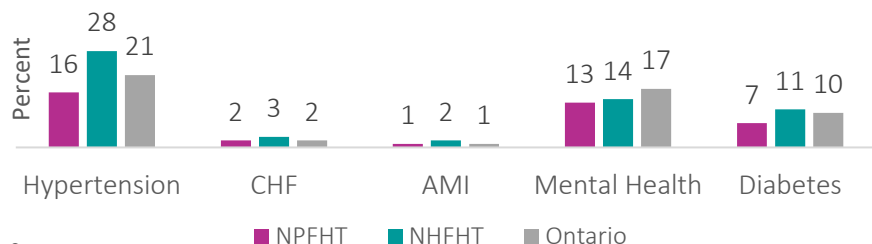
- NPFHT patients are more likely to have higher incomes compared to NHFHT and are less likely to be in the lowest income group compared to economic families in North Perth.
- NHFHT patients are more likely to have lower incomes compared to NPFHT patients and compared to economic families in North Huron.


## Income Profile of FHT Patients and Economic Families by Community



FHT figures are based on patients. North Perth and North Huron figures are based on economic families

## Patients with Chronic Conditions





- NPFHT patients are less likely to have chronic conditions compared to NHFHT patients and compared to Ontario.
- NHFHT's higher percentage of patients with hypertension and diabetes may reflect the older patient profile.
- Many patients are identifying with anxiety and depression.
- Mental health figures are under-reported as they do not include OHIP-covered virtual visits in this report. These will be included in future MyPractice reports.

Sources:  
 MyPractice Primary Care Reports.  
 North Perth North Huron FHT. "Annual Report 2020-2021"  
 Statistics Canada - 2016 Census. Catalogue Number 98-400-X2016004.

## Access to Care



- Fewer NPFHT practitioners provide home visits compared to NHFHT
- Average per physician is similar for the two Teams
- NHFHT serves 78% of the North Huron catchment area's population of 16,000
- NPFHT serves over 100% of North Perth's total population

	North Perth FHT	North Huron FHT
% of FHT practitioners providing home visits	58%	67%
% of enrolled patients able to access same day/next day care	20%	20%

## Human Resources

	North Perth FHT	North Huron FHT
Physicians*	14*	9*
Total patients (enrolled and attached)	19,478	12,517
Average caseload per physician	1,391	1,391
Nurse Practitioners (# FTE's)	2	2
Health Professionals (# FTE's excluding NPs)	9.5	4.7

\*based on the physicians listed on the North Perth FHT and North Huron FHT individual websites as of Nov. 20,2021

Physician recruitment remains a priority for North Perth – North Huron with community growth and physician retirements. (North Perth – North Huron Annual Report). There is an increasing number of people looking for family physicians while turnover is not an issue, there are many maternity leaves.

### Sources:

North Perth - North Huron FHT. "Annual Report 2020-2021"

North Huron FHT. "Annual Operating Plan Submission: 2020-2021". *Primary Health Care Branch - Ministry of Health, 2020-2021*

North Perth FHT. "Annual Operating Plan Submission: 2020-2021". *Primary Health Care Branch - Ministry of Health, 2020-2021*

Notes from the NPNHFHT Strategic Planning Workshop. October 18, 2021

# Consideration for Strategic Planning

Hypertension and Mental Health are the top chronic conditions for the NPNHFHT. Mental health aligns with OHT and CSWB priority populations; however, hypertension is not specifically identified. CSWB plans prioritize:

- Mental health
- Housing and homelessness
- Equity and inclusion and diversity,
- System access, coordination and simplified pathways

Given the unique characteristics, and the similarities and differences that the data show in patient populations, what do the two Teams as a unified FHT need to do to align with these priorities and still meet the needs of their respective communities?

# Organizational Context: Amalgamation



April 2021						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	



## Mission

To improve the health and well being of the citizens of North Perth and North Huron.

Working as a highly effective team, we deliver integrated, person-centred health services, information and care.

## Amalgamation means:

- An already strong partnership is even stronger
- Better access to care:
  - For example, transportation barrier removed as patients can access care in the clinic that is closest to where they live
- Increased clinical capacity and expertise:
  - Patients can access the type of clinical expertise needed

## Accomplishments:

- Bylaws approved
- Operational and compliance due diligence completed
- Policies, procedures reviewed
- New employment contracts for all staff

## Ongoing Work:

- Reviewing of the details on governance, staffing and programs offered to ensure alignment and access to all programs across all sites
- Naming/branding – North Perth-North Huron Family Health Team is a temporary name
- Patient surveys/feedback – the new website will have a mechanism for online feedback, like larger organizations

Source:

North Perth FHT, & North Huron FHT. "Annual Report 2020-2021"  
Notes from the NPNHFHT Strategic Planning Workshop. October 18, 2021



# COVID-19 Pandemic Impact on the FHT

NPNHFHT was affected by COVID-19 just like all other primary care provider groups. Specifically:

- Progress on goals and objectives from the previous strategic plan were slowed or put on hold as the FHT responded to the immediate health care needs associated with COVID-19 and followed guidelines and protocols restricting in person programs and services. Examples include:
  - Collaborative mental health program between locations
  - LWHA project (common patients)
- The shift to phone and virtual visits and programming was made and has resulted in new processes and practices that may endure as health care shifts towards pandemic recovery
- Closer connections and communication through front-line staff that occurred as a result of pandemic need to be maintained

“

*In healthcare, one of [the greatest challenges] will be to try and resolve the backlog of testing and treatment that the COVID-19 pandemic has caused (Dr. Greg Antoniadis)*

“

*Patient-centred care is our continued priority, and this will continue, but with an added lens of the benefits that phone and virtual care can provide to our patients" (Lindsay McGee)*

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Sources:

North Perth - North Huron FHT. "Annual Report 2020-2021"

Notes from the NPNHFHT Strategic Planning Workshop. October 18, 2021

# Reflections on Previous Strategic Plan

Goals	Accomplishments	Looking Forward
Strategic Pillar : Patients and programs		
Improved access and system navigation	<ul style="list-style-type: none"> <li>Improvements in the areas of phone and virtual visits</li> <li>Emergency follow up project for patients with challenges that are likely to re-enter emergency</li> </ul>	<ul style="list-style-type: none"> <li>Continue to keep equity issues in mind with awareness of population needs</li> <li>How to ensure no one left behind as move forward digitally</li> </ul>
Improved access to mental health and addiction services	<ul style="list-style-type: none"> <li>Child &amp; Youth MH worker at Huron site</li> <li>Collaborative mental health program started but paused</li> </ul>	<ul style="list-style-type: none"> <li>Strengthening all disciplines with regards to mental health programs and services</li> </ul>
Stronger focus on prevention based on SDOH	<ul style="list-style-type: none"> <li>Strengthened relationship with Family Health Network</li> </ul>	<ul style="list-style-type: none"> <li>Reconnect with the LWHA project for common patients “who should be seen where”</li> </ul>
Strategic Pillar : Resources (Financial, Human Resources, Technology)		
Succession planning for all health professionals with initial focus on physician recruitment	<ul style="list-style-type: none"> <li>Recruited new physicians</li> </ul>	<ul style="list-style-type: none"> <li>Working with municipalities and businesses for recruiting</li> <li>Onboarding and support of new ED</li> <li>Ongoing succession planning for all staff</li> <li>Space in Listowel</li> </ul>
Healthy work environment	<ul style="list-style-type: none"> <li>People supported through COVID</li> <li>Low turnover</li> </ul>	<ul style="list-style-type: none"> <li>Change management</li> </ul>

Source:

Notes from the NPNHFHT Strategic Pre-planning Session. October 18, 2021

## Progress on Previous Strategic Plan

Goals	Accomplishments	Looking Forward
Stable and sustainable funding for primary care	Unification was a step towards this	<ul style="list-style-type: none"> <li>Rebuilding of website as amalgamated entity with new name and branding</li> <li>Uncertainty about funding with OHT as new funding authority</li> </ul>
Strengthened electronic communication & access for patients and providers through IT	<ul style="list-style-type: none"> <li>Work progressing on this in alignment with OHT</li> <li>More use of social media due to pandemic</li> </ul>	<ul style="list-style-type: none"> <li>Aligning EMR processes for streamlining</li> </ul>
Strategic Pillar : Partnerships		
Increased collaboration between the 2 FHTs	<ul style="list-style-type: none"> <li>Amalgamation formalized April 1, 2021</li> </ul>	<ul style="list-style-type: none"> <li>Using everyone's expertise across the organization – reduce redundancies</li> </ul>
Agreement on a Rural Health Hub model, customized for the 2 FHT catchment areas, that has a strong quality and clinical focus		<ul style="list-style-type: none"> <li>On hold pending work with the OHT</li> <li>Need to keep Lucknow and Teeswater communities in sight</li> </ul>
Smooth transitions in care for patients based on strong community partnerships	<ul style="list-style-type: none"> <li>Work has been focused on connecting with partners rather than on CCPs</li> <li>Evolution to digital</li> </ul>	<ul style="list-style-type: none"> <li>Stay connected with OHT work as they will be the driver for much of this</li> </ul>

Source:

Notes from the NPNHFHT Strategic Planning Workshop. October 18, 2021

# Results: NPNHFHT Strategic Pre-Planning Session

Strengths	Opportunities	Aspirations	Results
<p><b>Governance and leadership</b></p> <ul style="list-style-type: none"> <li>• Skilled and committed Board</li> <li>• Management structure with 2 Directors allowing the ED to be strategic and flexible enough to allow listening</li> </ul> <p><b>Staff</b></p> <ul style="list-style-type: none"> <li>• Clinical skills, collaborative, expertise</li> </ul> <p><b>Relationships and partnerships</b></p> <ul style="list-style-type: none"> <li>• With physician partners</li> <li>• In primary care and the community</li> <li>• With funder</li> </ul> <p><b>Operational</b></p> <ul style="list-style-type: none"> <li>• Continuous quality improvement</li> <li>• IHP programming</li> <li>• Progressive in terms of use of technology</li> </ul>	<p><b>Staff/Operational</b></p> <ul style="list-style-type: none"> <li>• Those working on COVID may be shifted into broader work</li> </ul> <p><b>Relationships and partnerships</b></p> <ul style="list-style-type: none"> <li>• OHT offers ability to better understand system partners, expand partners</li> <li>• Lucknow/Teeswater offer opportunity for cross-county partnerships</li> <li>• Multiple means to enhance patient voice and involvement</li> </ul> <p><b>Operational</b></p> <ul style="list-style-type: none"> <li>• New build/expansion possibilities in Listowel and Teeswater</li> <li>• Streamlining processes, particularly on business side with amalgamation</li> <li>• Continuing to offer services in new ways/access through technology - without "leaving anyone behind"</li> </ul> <p><b>Communications</b></p> <ul style="list-style-type: none"> <li>• Always opportunities to enhance internal and external communications</li> </ul>	<p><b>Leadership</b></p> <ul style="list-style-type: none"> <li>• To be a leader in developing an understanding of the foundational importance of primary care to the system and actions related to that understanding</li> <li>• To be seen as one of the leaders helping to define the vision</li> <li>• Ensuring the rural voice is included</li> <li>• To be a mentor to other FHTs and share experience with amalgamation</li> </ul> <p><b>To be adaptable and responsive</b></p> <ul style="list-style-type: none"> <li>• In how we work and operate</li> <li>• In the programs provided so that the population is served in the way they need</li> </ul>	<ul style="list-style-type: none"> <li>• All patients access all the care they need</li> <li>• Partnerships support seamless care</li> <li>• Primary care seen by all as the foundation of care and is funded and listened to in the same manner</li> <li>• Staff feel well looked after, feel they work in healthy workplace and positive environment</li> <li>• Community benefits</li> </ul>

# Considerations for Strategic Planning

While progress has been made on the previous strategic pillars, the COVID-19 pandemic had an impact, causing work on these to be paused or to slow.

- Which of the priorities and goals remain relevant and what changes may be needed?

Participants at the Strategic Pre-planning Session identified aspects that may be missing from the strategic pillars as well as paused activities to move forward on. These were:

- How to engage patients and families ensuring diversity and inclusion?
- How to continue to strengthen the strong foundation that has been established for the one organization, ensuring that the organization is purposeful and proactive in its actions?

With regards to aspirations, the theme of system and community leadership emerged from the Strategic Planning workshop.

- What could NPNHFHT do to move towards the leadership aspirations and results that were identified at the session?

Lucknow, Teeswater and Listowel were mentioned at the Strategic Planning workshop and in some of the documents reviewed as communities to pay attention to.

- How should NPNHFHT move forward with respect to the potential opportunities that these communities offer?





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# North Perth North Huron Family Health Team

Strategic Planning

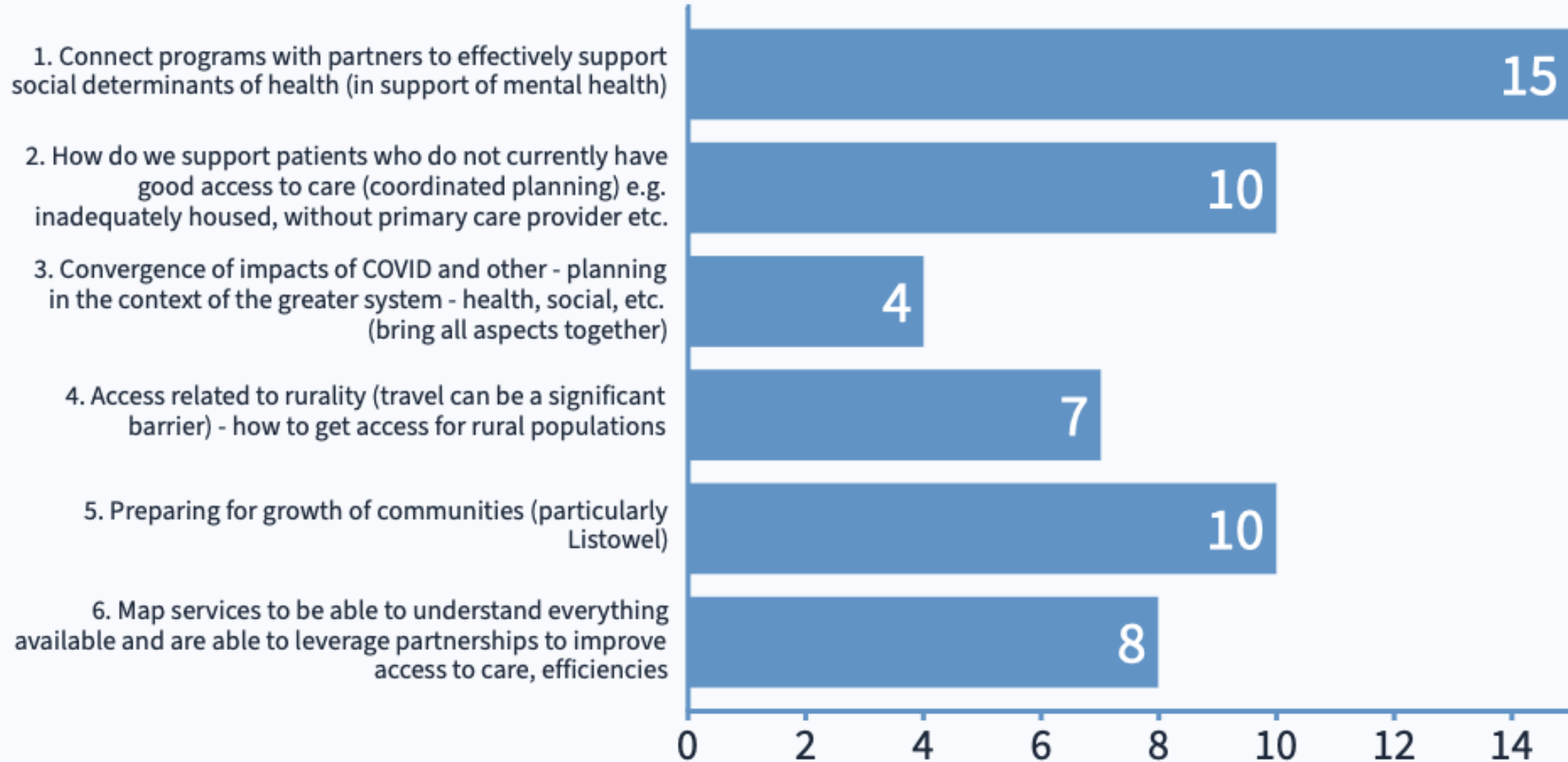
Summit - Summary

November 30, 2021

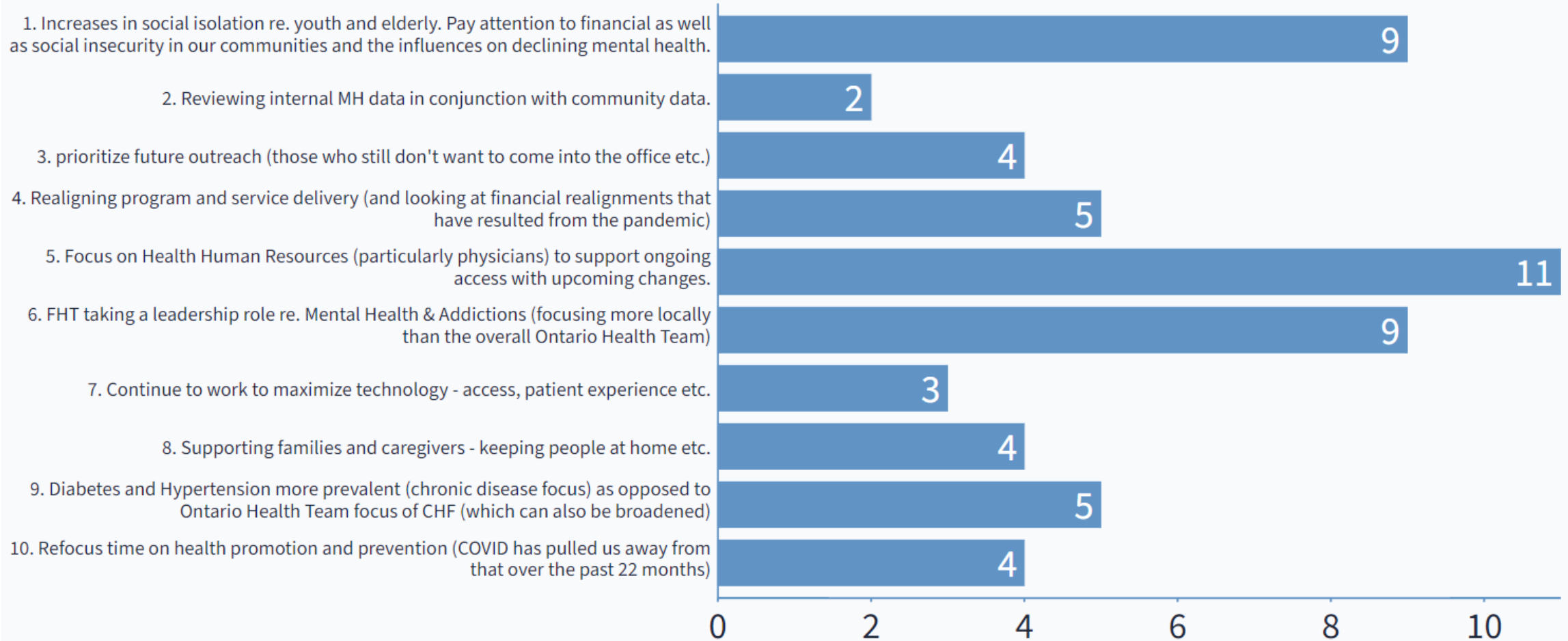


info@cfoe.ca | 519.636.3887 | www.cfoe.ca  
P.O. Box 67028 | London, ON | N6G 0W5

# Top Emerging Themes from Part I: External Environment

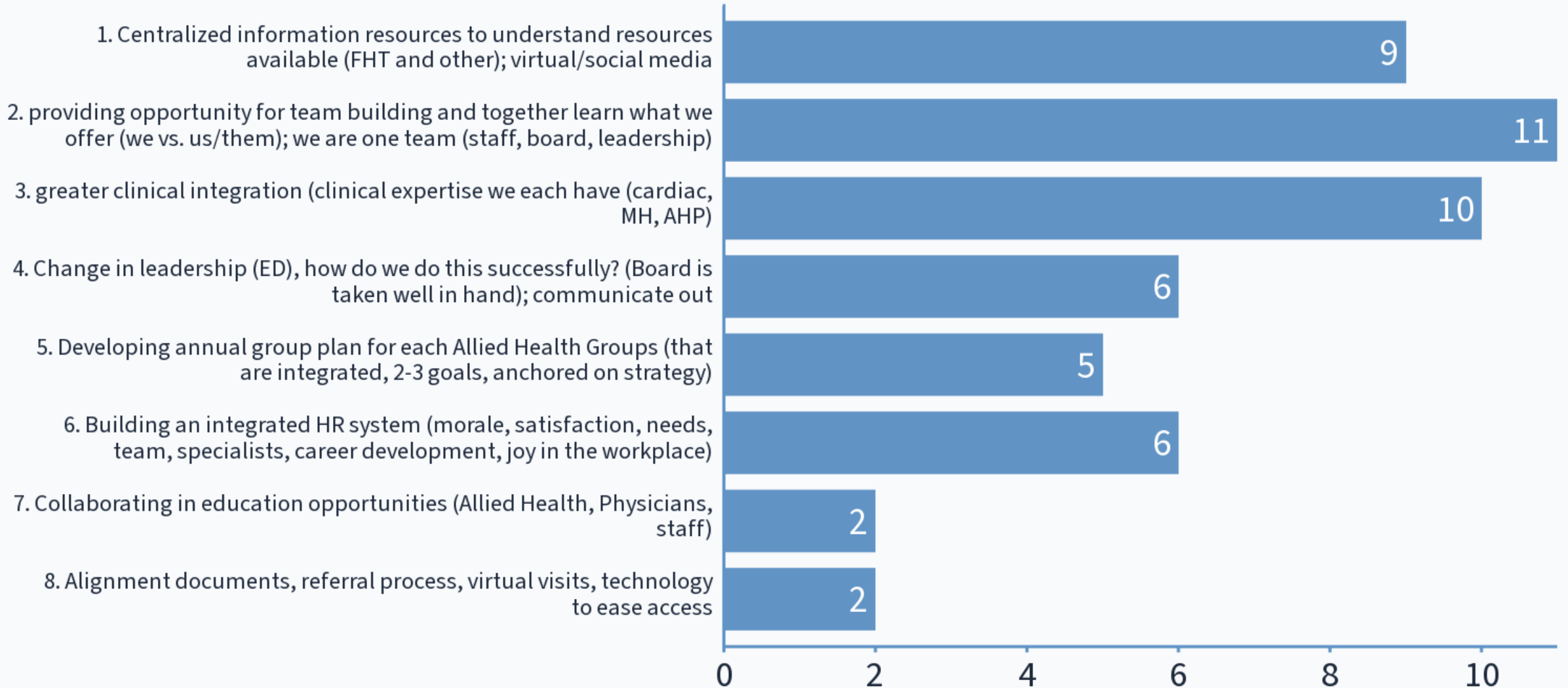


## Top Emerging Themes from Part II: Organizational Data





# Top Emerging Themes from Part III: Integration Priorities



# Summary of all 3 Dialogues

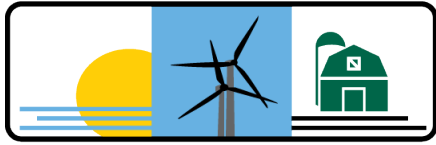
E-Scan	Internal	Integration
Connect programs with partners to effectively support social determinants of health (in support of mental health)	Focus on Health Human Resources (physicians and others)	Build the team (HR system, education, training, recruitment, retention)
How do we support patients who do not currently have good access to care (coordinated care)	Increase in social isolation (youth/elderly); declining mental health; social insecurity	Integration of Programs & Services - comprehensive P&S info., aligned process to improve access
Preparing for growth of communities (particularly Listowel)	FHT - taking leadership role in MH locally	Greater clinical integration and use of expertise

## How people felt leaving the Summit...

What is one word to describe how you are leaving our session?

A word cloud visualization of feedback responses. The words are arranged in a cluster, with 'hopeful' being the largest and most prominent word in the center. Other words include 'informed', 'energized', 'reflective', 'involved', 'included', 'heard', 'engaged', 'valued', 'thoughtful', and 'informative'. The colors of the words vary, including shades of purple, blue, green, and brown.

involved included  
reflective  
heard  
valued **hopeful** engaged  
informed informative  
thoughtful energized



— TOWNSHIP OF —  
**ASHFIELD-COLBORNE-WAWANOSH**

82133 Council Line, R.R. #5  
Goderich, Ontario N7A 3Y2

PHONE: 519-524-4669

FAX: 519-524-1951

E-MAIL:  
[communications@acwtownship.ca](mailto:communications@acwtownship.ca)

April 25, 2022

Attn: Trevor Hallam  
Municipality of Morris-Turnberry  
41342 Morris Road  
PO Box 310  
Brussels, ON N0G 1H0

RE: 2022 Municipal Night at the Kingsbridge Centre

After years of distancing, separation, and adversity the Township of Ashfield-Colborne-Wawanosh is pleased to be partnering with the St. Josephs Kingsbridge Community to present an evening of networking and theatre!

The 2022 Municipal Night will be held on Friday, June 3, 2022 at 7:00 p.m. We wish to welcome Council members and municipal staff to a reception and premier viewing of a locally written and directed play called *A Line in the Dirt*. Portraying the power of community when faced with adversity, this play engages characters, comic scenes, music and dance that will immerse the audience as they are transported back to the year that "Summer Never Came".

**We are pleased to make available two complimentary tickets to each municipality!** Additional tickets may be purchased at the special rate of \$15 each.

Please share this invitation with your Council and municipal staff. Please RSVP by Friday, May 20, 2022 to Kaitlin Bos, Deputy-Clerk / Communications Co-ordinator by phone at (519) 524-4669 ext. 208 or by email [communications@acwtownship.ca](mailto:communications@acwtownship.ca).

Please join us for this much anticipated evening that will enliven your sense of community!

Thank you,

Kaitlin Bos,  
Deputy Clerk / Communications Co-ordinator

### **More about Kingsbridge Centre**

Kingsbridge is a hamlet in Southwestern Ontario and is surrounded by farms and seasonal cottages. There are no other public buildings in this area. When the former St. Joseph's Church closed in 2012, it left a vibrant rural community isolated. There was no venue for public gatherings, service group meetings, rural education, or rental options.

St. Joseph's Kingsbridge Community (SJKC) was formed with a goal to preserve an historic building, while re-establishing a common meeting place for generations to come. In 2012, community members formed the not-for-profit SJKC and by June of 2015, SJKC had obtained charitable status, and full ownership of the building. Privately funded repairs to the former church – now renamed the Kingsbridge Centre – allowed for the opening of the upstairs of the building on August 22, 2015. The Kingsbridge Centre is now a multi-use facility run entirely by volunteers.

# THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

In co-operation with the

*Kingsbridge Centre*

Invite Municipal Staff, Elected Officials,  
family and friends to join us for

# *Municipal Night*

Friday, June 3rd, 2022

"A Line in the Dirt"

*Kingsbridge Centre- 84675A Blewater Highway*

Reception- 7:00 p.m.

Performance- 8:00 p.m.

*A Line in the Dirt* portrays the power of community when faced with adversity. Engaging characters, comic scenes, music and dance will engage the audience as they are transported back to the year that "Summer Never Came".

The Township of ACW and the Kingsbridge Centre are pleased to make available **2 complimentary tickets** to each municipality. Additional tickets may be purchased at a discounted rate of \$15 each.

Please share this invitation with your Council and municipal staff and RSVP by Friday, May 20, 2022 to Kaitlin Bos, Deputy Clerk 519.524.4669 or [communications@acwtownship.ca](mailto:communications@acwtownship.ca).





April 22, 2022

Council of the Municipality of Morris-Turnberry  
c/o Trevor Hallam, CAO/Clerk  
Municipality of Morris-Turnberry  
41342 Morris Road  
Brussels, ON  
N0G 1H0

SENT VIA EMAIL: [thallam@morristorynberry.ca](mailto:thallam@morristorynberry.ca)

**RE: Response to Request for Financial Support for Use of Recreational Facilities**

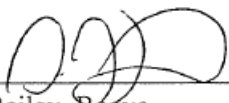
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Council of the Municipality of Morris-Turnberry:

The Township of North Huron is in receipt of your correspondence dated April 11, 2022 regarding the Donation/Grant Request for Financial Support for Use of Recreational Facilities by Neighbouring Municipalities.

On behalf of the Council of the Township of North Huron, I want to thank you for providing financial support for the use of North Huron's recreational facilities in the amount of \$115,000.00. These funds will be of great assistance to allow for the continued provision of the recreational services that our communities enjoy.

Best regards,

  
\_\_\_\_\_  
Bernie Bailey, Reeve

Township of North Huron

P.O. Box 90, 274 Josephine Street, Wingham, Ontario N0G 2W0  
Phone: 519-357-3550 Fax: 519-357-1110

[www.northhuron.ca](http://www.northhuron.ca)



April 21, 2022

Mayor Heffer and Morris-Turnberry Council  
c/o Trevor Hallam, CAO/Clerk  
Municipality of Morris-Turnberry  
P.O. Box 310  
41342 Morris Road  
Brussels, ON N0G 1H0

Hand delivered

Dear Mayor Heffer and Morris-Turnberry Council,

**Re: Cross Border Agreement-Final**

---

Over the last 3 years, North Huron and Morris-Turnberry have been in negotiations regarding a new Cross Border Servicing Agreement. At the request of Morris-Turnberry, the scope of these discussions have been limited to North Huron providing water and sewer services to Morris-Turnberry properties. Through a series of meetings and closed session discussions held by North Huron and Morris-Turnberry Councils, respectively, a new Cross Border Servicing Agreement was developed. The agreement was developed on principles presented by both municipalities.

At the start of this year there was one outstanding issue to be resolved. The issue involved the front portion of the former Willis Farm Lands (located in Morris-Turnberry). North Huron Council discussed the issue in closed session. At the conclusion of the discussion staff were directed to: (1) include the Willis Farm Lands as part of the agreement; (2) forward the agreement to the Township's solicitor for review, and (3) present the agreement and a by-law authorizing the Reeve and Clerk to sign the agreement at a future open session Council meeting.

With respect to the Willis Farm lands, the attached agreement requires North Huron to reserve 10 cubic metres of water and sanitary services, respectively, for Highway Commercial uses. This reserve capacity is specific to the Willis Farm lands and exempt from the \$50,000 penalty fee. The Willis Farm clause has also been amended to state that non-Highway Commercial development on these lands is included as part of the capacity limit in Clause 1. The capacity limit in Clause 1 was provided by Morris-Turnberry.

The agreement and by-law were presented for Council's consideration at their April 19, 2022. After some discussion, the following motion was passed:

P.O. Box 90, 274 Josephine Street, Wingham, Ontario N0G 2W0  
Phone: 519-357-3550 Fax: 519-357-1110

[www.northhuron.ca](http://www.northhuron.ca)

**M172/22**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby receives the report prepared by the CAO, dated April 19, 2022 regarding a new Cross Border Servicing Agreement with the Municipality of Morris-Turnberry for information purposes;*

*AND FURTHER, THAT Council adopts By-law No. 49-2022, being a By-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Cross Border Servicing Agreement between the Corporation of the Township of North Huron and the Corporation of the Municipality of Morris-Turnberry for the supply of water and sewer services to owners or occupants of land beyond the boundary limits of the Township of North Huron;*

*AND FURTHER, THAT Council directs staff to present the signed Cross Border Servicing Agreement to the Municipality of Morris-Turnberry for their consideration;*

*AND FURTHER, THAT Council hereby dissolves the Cross Border Ad Hoc Committee;*

*AND FURTHER, THAT By-law No. 25-2019; being the Committee Appointment By-law, be amended to reflect the dissolving of the Cross Border Ad Hoc Committee.*

For (6): B. Bailey, T. Seip, K. Falconer, R. McBurney, C. Palmer, and A. van Hittersum

Against (1): P. Heffer

**CARRIED (6 to 1)**

If Morris-Turnberry authorizes the signing of the agreement, it will come into effect and force and new connections to North Huron's water and sanitary services will be permitted. If Morris-Turnberry does not sign the agreement, status quo will continue and there will be no new Morris-Turnberry connections to North Huron's services.

In the best interest of Morris-Turnberry property owners and regional economic development, North Huron is hopeful the agreement will be signed. The agreement provides benefits to both municipalities and is considered to be fair.

North Huron looks forward to receiving a fully executed copy of the attached agreement.

Regards,



Dwayne Evans



# MUNICIPALITY OF HURON EAST

PO Box 610, 72 Main Street South, Seaforth Ontario N0K 1W0

Tel: 519-527-0160

Fax: 519-527-2561

888-868-7513

[www.huroneast.com](http://www.huroneast.com)

Brad McRoberts, MPA, P.Eng., CAO/Clerk [cao@huroneast.com](mailto:cao@huroneast.com) Paula Michiels, CPA, CGA, Treasurer-Finance Manager [pmichiels@huroneast.com](mailto:pmichiels@huroneast.com)

April 26, 2022

Mayor Jamie Heffer & Members of Council  
Municipality of Morris-Turnberry  
41342 Morris Road  
PO Box 310  
Brussels, ON  
N0G 1H0

## **RE: New Huron East Committee Recommendations**

The Council of the Municipality of Huron East tasked staff with reviewing the overall committee structure throughout Huron East and staff made recommendations to Council at the April 5 and April 19, 2022 Council meetings.

The recommendations included the dissolution of the Brussels Fire Board and the Brussels, Morris & Grey Community Centre Recreation Management Committee at the end of the 2018-2022 term of Council.

Recognizing the importance of the longstanding partnership with Morris-Turnberry, staff and Council still want to ensure communications are maintained, or preferably improved, through this change in committee structure. The following will outline the process or new format for ensuring good communications:

1. Fire Agreement
  - a. Fire Chief will provide written quarterly reports to both Huron East and Morris Turnberry Councils outlining information related to the Brussels Fire District including :
    - i. number and types of calls/events and responses that have occurred during each quarter;
    - ii. Training updates;
    - iii. maintenance and repair updates;
    - iv. capital needs/requests; and
    - v. Financial Statements.
2. Brussels, Morris & Grey Community Centre
  - a. Huron East will be creating a new Huron East wide Recreation Advisory Committee which will include:
    - i. Composition: 5 Huron East Council representatives (one from each ward), one-Morris-Turnberry Council representative, one West Perth Council representative, one member of the public from each of the wards where centres are located and one Huron East public member at large).

- ii. Frequency: 4 meetings per year unless called by the Chair;
- iii. Agendas will include quarterly reports from each of the centre managers providing updates of action items, maintenance and repair, programing;
- iv. Quarterly Financial Statements for each of the centres and other recreation related cost centres;
- v. Committee will be tasked with advising on improvements to existing recreation programs and identification of new recreation programing opportunities; and
- vi. Minutes will be circulated to all three Councils (Morris-Turnberry, Huron East and West Perth).

These respective changes will reduce time commitments of elected and public volunteers, permit improved communication and will enhance overall services throughout the partnered municipalities.

While Huron East Council has supported these recommendations, staff still wanted to provide the opportunity for Morris-Turnberry Council to provide any comments or ask any questions. Comments or questions can be directed through your Chief Administrative Officer or directly to the undersigned at [cao@huroneast.com](mailto:cao@huroneast.com).

Should you have any questions do not hesitate to contact the undersigned.

Yours truly,



Brad McRoberts, MPA, P. Eng.,  
CAO/Clerk.

BM:bm

cc

Trevor Hallum – CAO/Clerk Municipality of Morris-Turnberry

**Outstanding Action Items  
Open Session**

May 3

Meeting Date	Action Item	Action By	Current Status	Last Action Date	Next Step
November 10, 2021	Zoning/OP Housing Friendly Amendments	CAO/Planning	Planning Department preparing Zoning By-Law and OP amendments. New planner has been made aware this is a priority to have in place in 2022	February 23, transition meeting with new planner.	Report to Council with suggested amendments.
April 19, 2022	NWMO Early Investment in Education and Skills Program	CAO	Staff developing grant distribution program for approval		Draft proposal to be presented at May 17th meeting
April 19, 2022	Disposition of Municipally Owned Lands in Belgrave	CAO	Notice of sale by tender complete. Tenders may be submitted at any time up to noon on June 1. Staff working with Realtor to list house.	April 22 - Tender Documents posted on Website and available in the office. April 25 - Notice given to those having expressed interest	House to be listed May 1st with offers being held on May 17th, presented to Council that day. June 7th report to Council re acceptance of Tenders.





**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 18-2022**

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Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on May 3<sup>rd</sup>, 2022.

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**WHEREAS** Section 9 of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 5 (3) of the Municipal Act 2001, S.O. 2001, c. 25 provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the May 3<sup>rd</sup>, 2022, meeting be confirmed and adopted by By-law;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 3<sup>rd</sup> day of May 2022, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

**Read a FIRST and SECOND time this 3<sup>rd</sup> day of May 2022**

**Read a THIRD time and FINALLY PASSED this 3<sup>rd</sup> day of May 2022**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam