



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, March 18, 2025, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on March 18, 2025, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of March 18, 2025, as circulated.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the March 4, 2025, Council Meeting Minutes as written.

~

5.0 ACCOUNTS

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the March 18 accounts for payment as presented.

~

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

7.1 BY- LAW ENFORCEMENT

7.1.1 By-Law Enforcement Activities – January and February 2025

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for January and February.

7.2 BUILDING

7.2.1 Building Department Activities – January and February 2025

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for January and February.

7.3 FIRE

7.3.1 Fire Chief’s Monthly Report - North Huron Fire Department

Monthly reports for January and February 2025 have been prepared by Fire Chief Chad Kregar for the information of Council.

8.0 BUSINESS

8.1 2024 YEAR END FINANCIAL UPDATE

A report has been prepared in this regard by Treasurer Sean Brophy.

*Moved by ~
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby approve the recommended year-end reserve transfers as:
-\$100,000 to the Long-Term Staffing Reserve
-\$50,000 to the Fire Reserve
-\$20,000 to the Recreation Reserve
-\$112,232.90 to the General Reserve*

~

8.2 2025 BUDGET UPDATE

A report has been prepared in this regard by Treasurer Sean Brophy.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a final draft of the 2025 budget, containing the recommended changes, to the April 8, 2025 council meeting.

~

8.3 REQUEST TO PURCHASE GREEN STREET

A report has been prepared in this regard by CAO/Clerk Trevor Hallam.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby gives notice of its intention to permanently stop up, close, and convey a portion of Green Street;

AND FURHTER THAT notice of Council’s intention to permanently close said portion of Green Street be published in accordance with the municipality’s notice policy under by-law 89-2019.

AND FURHTER THAT a by-law be returned for consideration at future meeting of Council to stop up, close and convey part of Green Street identified as Part 2 of 22R-7466.

~

8.4 BELGRAVE WATER ANNUAL REPORT AND SUMMARY

The Belgrave Well Supply 2024 Operation and Maintenance Annual Report, and Compliance Summary have been prepared by Veolia Water and are presented here for the information of Council.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry adopts the Belgrave Well Supply 2024 Operation and Maintenance Annual Report, as prepared by Veolia Water.

~

9.0 COUNCIL REPORTS

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Minutes – Belmore Arena Board – December 16, 2024
- 10.2 Monthly Report – Belgrave Water – February 2025
- 10.3 Outstanding Action Items

11.0 ITEMS FOR A FUTURE AGENDA

At the March 4th meeting Councillor Zinn requested a discussion regarding the use of steel wheels on municipal roads. Following the meeting Councillor Zinn withdrew her request.

12.0 BY-LAWS AND AGREEMENTS

12.1 NICHOL MUNICIPAL DRAIN FINAL READING

The appeal period for the decision of the Court of Revision for the Nichol Municipal Drain will expire on March 19th. To date, no appeals have been received and none are anticipated. By-Law 4 -2025 is returned here for a third and final reading.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 04-2025, being a by-law to adopt an engineer's report to vary original assessments for drainage works in the Municipality of Morris-Turnberry, and that it now be read severally a third time and finally passed.

~

12.2 DATAFIX/VOTERVIEW AGREEMENT AMENDMENTS

At the March 4th meeting of Council, staff were directed to return a by-law authorizing an amending agreement between the municipality and Comprint Systems Inc. By-Law 14-2025 is presented here for consideration.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 14-2025, being a by-law to authorize an amending agreement between the Municipality of Morris-Turnberry and Comprint Systems Incorporated, and that it now be read severally a first, second, and third time, and finally passed.

~

12.3 AMENDMENTS TO APPOINTMENT BY-LAW

At the March 4th meeting of Council, staff were directed to return a by-law amending the appointment by-law for the Municipality. By-Law 15-2025 is presented here for consideration.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 15-2025, being a by-law to appoint officials, members of committees and boards, and other such persons as are required, and that it now be read severally a first, second, and third time, and finally passed.

~

13.0 **CLOSED SESSION**

13.1 Enter closed session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at ___ p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (k) regarding negotiations to be carried on by the municipality;*

~

13.2 Return to open session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at ___ p.m.

~

13.3 Report and Action from Closed Session.

14.0 **CONFIRMING BY-LAW**

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 16-2025, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on March 18, 2025, and that it now be read severally a first, second, and third time, and finally passed.

~

15.0 **ADJOURNMENT**

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at ___ pm.

~

NEXT MEETINGS:

- Regular Meeting of Council – Tuesday, April 8, 2025, 7:30 pm
- Regular Meeting of Council – Tuesday, April 22, 2025, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, March 4, 2025, 7:30 pm

The Council of the Municipality of Morris-Turnberry met electronically in regular session on March 4, 2025, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Jamie McCallum
Councillor Jodi Snell
Councillor Sharen Zinn

Staff in Attendance

Trevor Hallam	CAO/Clerk
Mike Alcock	Director of Public Works

Others in Attendance

Rachel Hammermueller	The Wingham Advance Times
Scott Stephenson	The Citizen

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Scott Stephenson and Rachel Hammermueller would be recording the meeting for the purpose of writing articles.

2.0 ADOPTION OF AGENDA

Motion 49-2025

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of March 4, 2025, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 MINUTES

Motion 50-2025

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the February 18, 2025, Council Meeting Minutes as written.

Carried.

5.0 ACCOUNTS

Motion 51-2025

*Moved by Jodi Snell
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the March 4 accounts for payment as presented.

Carried.

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

7.1 CLERK

7.1.1 GREGORY MUNICIPAL DRAIN REPORT

A report was presented in this regard by CAO/Clerk Trevor Hallam for the information of Council.

7.2 TREASURER

7.2.1 2024 Council and Board Remuneration

A report prepared by Treasurer Sean Brophy in this regard was provided for the information of Council.

8.0 BUSINESS

8.1 APPOINTMENTS TO COURTS OF REVISION

A report was presented in this regard by CAO/Clerk Trevor Hallam.

Motion 52-2025

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law updating appointments to local boards and committees to the next meeting of Council.

Carried.

8.2 VOTER LIST MANAGEMENT AMENDING AGREEMENT

A report was presented in this regard by CAO/Clerk Trevor Hallam.

Motion 53-2025

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law authorizing the execution of an agreement with Comprint Systems Inc.

Carried.

9.0 COUNCIL REPORTS

Kevin Freiburger

None.

Jamie McCallum

None.

February 25th attended a meeting of the Belmore Community Centre Board.

Sharen Zinn

None. Councillor Zinn noted that she missed the MVCA AGM due to communication issues which have since been resolved.

Jodi Snell

None.

Jamie Heffer

February 19th attended the MVCA Annual General Meeting.

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Minutes – SVCA Board of Directors – January 17, 2025
- 10.2 Board Meeting Highlights – AMDSB – February 25, 2025
- 10.3 Resolution – Increase Tile Drain Loan Limit - County of Frontenac
- 10.4 Resolution – Buy Canadian Policy – Township of Uxbridge
- 10.5 Outstanding Action Items

11.0 ITEMS FOR A FUTURE AGENDA

Councillor Zinn requested a discussion on the usage of steel wheels on municipal roads.

12.0 BY-LAWS AND AGREEMENTS

None.

13.0 CLOSED SESSION

13.1 Enter closed session.

Motion 54-2025

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 7:47p.m., with the CAO/Clerk and Director of Public Works remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (e) regarding potential litigation*
- b) Section 239 (2) (k) regarding negotiations to be carried on by the municipality;*

Carried.

13.2 Return to open session.

Motion 55-2025

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 8:23 p.m.

Carried.

13.3 Report and Action from Closed Session.

Council received information regarding damage to municipal infrastructure and gave direction to staff. Council also received a report providing an update on negotiations for an agreement for cross-border servicing.

14.0 **CONFIRMING BY-LAW**

Motion 56-2025

*Moved by Sharen Zinn
Seconded by Kevin Freiburger*

THAT leave be given to introduce By-Law 13-2025, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on March 4, 2025, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

15.0 **ADJOURNMENT**

Motion 57-2025

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:24 pm.

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, March 18, 2025, 7:30 pm
Regular Meeting of Council – Tuesday, April 1, 2025, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Municipality of Morris-Turnberry
Account List for**

March 18 2025

General

Hydro One	Morris Office	475.93	
Telizon	Long Distance Phone	2.92	
Enbridge	Morris Office	339.25	
Tuckersmith Communication	Office Internet & Security	180.80	
MicroAge Basics	Office Supplies & IT Support	454.28	
Pitney Bowes Leasing	Postage	3,193.65	
County of Huron	Information Sessions	536.28	
Midwestern Newspapers Corp	Subscription Renewal - 2Years	88.20	
Midwestern Newspapers Corp	Tax Sale Advertisements	521.49	
North Huron Publishing Company	Tax Sale Advertisements	562.91	
Minister of Finance	Tax Sale Advertisements	254.25	
CIBC VISA	Coffee Supplies	65.23	
	Courier	55.38	
	Online Council Meetings	24.28	
	AMCTO Membership	523.19	
	Planning Fees	58.12	
	AMCTO Workshop	209.05	
	Water	58.72	
	Computer Monitor Desk Mounts	180.76	
	PDF Software Renewal	176.14	1,350.87
Donnelly Murphy	Legal	791.00	
Bluevale Community Committee	Hall Rentals - February	100.00	
Township of North Huron	2024 Q4 Fire Levy	70,816.19	(2024 Payable)
Savaria Sales, Installation & Service Inc.	Bluevale Hall Chairlift Maintenance Renewal	762.00	
Minister of Finance	Policing - January	39,342.00	
County of Huron	2025 Q1 Levy	706,031.00	
Avon Maitland District School Board	2025 Q1 Education Levy	260,283.05	
Huron-Perth Separate School Board	2025 Q1 Education Levy	41,527.65	
Property Owner	Return Tax Overpayment	150.00	
Payroll			
March 12 2025	Payroll	26,891.39	
	Expenses	90.00	
Council Pay	Payroll - February	3,847.60	
	Receiver General	393.47	
	General Total		1,158,986.18

Building Department

MicroAge Basics	Laptop	3,107.25	
Foxtan Fuels	Fuel	168.81	
Payroll			
March 12 2025	Payroll	6,016.35	
	Expenses	-	
	Building Total		9,292.41

Property Standards

Keppelcreek	Bylaw Enforcement - February	1,505.34	
Canadian Farm Builders Association	Membership	77.97	
	Property Standards Total		1,583.31

Drainage

CIBC VISA	Drainage Conference - Hotel Room	467.72	
MRH Const. Inc.	Blyth Creek Municipal Drain	32,967.75	
	Drainage Total		33,435.47

Parks & Cemeteries

Hydro One	Kinsmen Park	31.86	
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Parks & Cemeteries Total	31.86	31.86
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Belgrave Water

Hydro One	Belgrave Water	1,714.83	
Hydro One	Humphrey Well	258.67	
Rogers	Belgrave Water	90.39	
Rogers	Humphrey Well	90.39	
Hay Communications	Belgrave Water	22.60	
Steven Robinson Snowblowing	Belgrave Water	745.80	

Water Total	2,922.68	2,922.68
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Landfill

Hydro One	Morris Landfill	682.59	
PE Inglis Holdings Inc.	Portable Unit	152.55	
John McKercher Construction	Morris Landfill - December 2024	1,175.20	(2024 Payable)
John McKercher Construction	Morris Landfill - January & February 2025	2,350.40	
Bluewater Recycling Association	Curbside Pickup - March	8,198.27	

Landfill Total	12,559.01	12,559.01
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Roads

Hydro One	Streetlights	1,133.45	
Hydro One	Morris Shop	237.97	
Hydro One	Turnberry Shop	468.90	
HuronTel	Turnberry Shop Internet	66.56	
Enbridge	Morris Shop	678.49	
McDonald Home Hardware	Shop Supplies	74.19	
Radar Auto Parts	Shop Supplies	750.66	
Steffens Auto Supply	Parts for 18-11 Backhoe, 09-02 Grader & 19-06 Tandem	312.44	
CIBC VISA	RPRA Hazardous Waste Info Registrator	13.56	
	Meeting - Lunch	57.21	
	Jane St Streetlights	<u>1,057.90</u>	1,128.67
Foxtan Fuels	Fuel	35,894.44	
Altruck International Truck Centres	Parts for 16-05 Tandem	475.53	
Huron Tractor	Parts for 13-03 Grader	39.44	
White's Wearparts Ltd.	Parts for 13-03 Grader	3,061.74	
Laidlaw Carriers	Trucking - Road Salt	613.26	
Claussen Farms Custom Farming Inc	Blowing Back Snow Drifts	4,214.90	
BM Ross & Associates Limited	T100 - Salem Road Bridge	2,260.75	
Municipality of Morris-Turnberry	Municipal Drain	41,899.77	

Payroll

March 12 2025	Payroll	39,632.90	
	Expenses	223.72	

Roads Total	133,167.78	133,167.78
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Account Total	1,351,978.70
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Approved By Council:

March 18 2025

 Mayor - Jamie Heffer

 Treasurer- Sean Brophy

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor Heffer and Council

PREPARED BY: Kirk Livingston, Chief Building Official

DATE: March 12, 2025

SUBJECT: Property Standards/By-Law Enforcement Report for January and February 2025

RECOMMENDATION

THAT the Council of the Municipality of Morris-Turnberry hereby receive the Chief Building Officials report on Property Standards & By-Law Enforcement as submitted for information purposes.

BACKGROUND

Property Standards and By-law Enforcement is a crucial component of local governance, ensuring that laws and regulations are respected and followed within a municipality. These regulations, known as bylaws, are created to maintain order, promote public safety, and enhance the quality of life for all residents. By-law enforcement helps address issues like zoning violations, noise complaints, property maintenance, parking, waste disposal, clean yards, animal control and among others.

A By-Law Enforcement Officers role is to; Investigate Complaints and Violations, Issuing Warnings and Citations and Enforcing Compliance.

COMMENTS

By-law Enforcement – No New Complaints

Outstanding Files and Ongoing Investigations

Belgrave

A complaint was received regarding a dog attack on the Municipal Road allowance. I visited the owner's property and left a letter outlining the requirements for owning a vicious dog. Additionally, I have issued a charge for the dog running at large. A follow-up letter will be sent detailing the requirements for owning a vicious dog, along with a timeline for compliance.

Belgrave

Following a dog attack on Municipal Road allowance, the dog owners attended a council meeting as a delegation to request that their dog not be classified as vicious. After the delegation, a report was prepared for Council outlining the actions taken in response to the incident.

I will be conducting weekly visits to the area to ensure all vicious dog owners are complying with the Morris Turnberry Animal Control Bylaw requirements for owning a vicious dog. I will continue to monitor the situation and provide updates as necessary.

- I have been working on the final draft of the parking bylaw requested to update old bylaw prior to amalgamation.
- I have been working on final update of animal control bylaw to update some items to make sections clearer.
- I have been performing yearly kennel inspections which will be completed by the end of March as set out in our animal control bylaw.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kirk Livingston", is written over a horizontal line.

Kirk Livingston
Chief Building Official

MUNICIPALITY OF MORRIS-TURNBERRY REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Kirk Livingston, Chief Building Official

DATE: March 5, 2025

SUBJECT: Building Department Activity Report for January and February 2025

RECOMMENDATION

THAT the Council of the Municipality of Morris Turnberry hereby receive the Building Department Activity Report for January and February 2025, for information purposes.

BACKGROUND

The Building Departments main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in which we live, work and play.

The Chief Building Official provides bi-monthly updates to Council on the operations of the Building Department.

COMMENTS

Permit #	Permit Type	Value of Project	Sq. Feet New Const.	Status
0001 -2025	New Residential Dwelling	\$ 700,000.00	3558	issued
0002 -2025	Plumbing	\$ 1,000.00	0	issued
0003 -2025	Grain Bin/Foundation	\$ 20,000.00	572	issued
0004 -2025	Grain Bin/Foundation	\$ 30,000.00	1018	issued

Total Value of Construction to date; \$751,000.00 with 4 building permits being issued
(Last year; \$679,500.00 with 9 building permits being issued)

Zoning Certificates issued for this year; 6 (Last year 10)

Respectfully submitted,



Kirk Livingston
Chief Building Official



RE: Fire Department of North Huron - Fire Chief's Monthly Report

To: CAO Trevor Hallam

From: Chad Kregar, Fire Chief – Fire Department of North Huron

Date: January 31, 2025

Subject: January 2025 Monthly Fire Report

Fire Call Summary – January 2025

Total Calls: 13

Number	Date	Response Type	Address	Location
25-001	1/3/25	Vehicle Collision	Blyth Rd / Queen St	NH
25-002	1/8/25	CO False Alarm – Equip.	85 Patrick St E	NH
25-003	1/11/25	Oxygen Administered	274 Gypsy Ln	NH
25-004	1/11/25	Vehicle Collision	84390 Currie Line	NH
25-005	1/12/25	Alarm Malfunction	40605 Walton Rd	MT
25-006	1/19/25	Vital Signs Absent	41929 Harriston Rd	MT
25-007	1/19/25	Vital Signs Absent	389 Josephine St	NH
25-008	1/20/25	Vehicle Collision	Belfast Rd / Donnybrook Line	ACW
25-009	1/20/25	Alarm Malfunction	66 Egmont St	ACW
25-010	1/24/25	Vehicle Collision	40717 Cranbrook Rd	MT
25-011	1/26/25	Power Lines Down	120 Josephine St	NH
25-012	1/28/25	CO False Alarm – Equip.	62 North St W	NH
25-013	1/29/25	Alarm Malfunction	83314 St. Augustine Line	ACW

Note - There were three calls for service in the coverage area provided by North Huron into Morris-Turnberry during this reporting period.

Significant Incidents

The total fire calls for January 2025 are slightly lower than January 2024, which recorded a total of 15 calls for service. Additionally, there were no significant events to report for January 2025. All incidents were managed effectively, and there were no major fires, hazardous material incidents, or large-scale emergencies requiring extended operations. The department maintained operational readiness, with all calls handled efficiently within standard response times.

P.O. Box 90, 274 Josephine Street, Wingham, Ontario N0G 2W0
Phone: 519-357-3550 Fax: 519-357-1110

www.northhuron.ca

January Training Report

The Fire Department of North Huron started 2025 with a structured and strategic training approach aimed at reinforcing fundamental firefighting skills, enhancing operational readiness, and supporting professional development. This month marked the promotion of two new training officers who assumed responsibility for leading the department's weekly training sessions. In collaboration with leadership, they successfully developed the 2025 Training Plan, including lesson objectives, safety plans, and a comprehensive schedule covering both weekly training and additional weekend sessions.

A key milestone this month was the launch of the Huron County Fire Recruit Training Program, designed to standardize training across departments and ensure new recruits receive high-quality instruction. The inaugural session, hosted by the Central Huron Fire Department, met with positive feedback, and all reports indicate that it was a great success. This program will play a crucial role in strengthening the capabilities of new firefighters throughout the region.

Week	Training Focus	Key Activities
1	Equipment Checks & Station Duties	Routine apparatus, gear inspections, and maintenance to ensure operational readiness.
2	Back to Basics & Fire Extinguisher Training	Reinforcement of fundamental firefighting techniques, hands-on live fire extinguisher drills.
3	Department Meeting & Leadership Presentation	Fire Chief Chad Kregar outlined 2025 expectations, operational goals, training initiatives, and the importance of professionalism. The team was also addressed by Reeve and Deputy Reeve.
4	SCBA Drills	Training on rapid donning and doffing of SCBA, air management, emergency procedures, and simulated low-visibility search drills.

Key Training Achievements

- Developed the 2025 Annual Training Plan, outlining structured lesson plans and safety objectives for weekly and weekend training.
- Successfully launched the Huron County Fire Recruit Training Program, with the first session hosted by the Central Huron Fire Department.
- Strengthened leadership within the department through the promotion of two new training officers, providing mentorship and instructional leadership in all training sessions.
- Reinforced core firefighting skills through scenario-based training focused on fire suppression, SCBA use, and technical rescue operations.

January's training initiatives set a strong foundation for the year, ensuring that both experienced and new firefighters continue to develop the necessary skills and knowledge required for effective emergency response. The Fire Department of North Huron remains committed to

maintaining the highest standards of firefighter training, operational readiness, and service excellence.

2025 Budget Update

As of this report, the 2025 budget has not yet been passed; however, several key capital purchases have been identified as priorities for the department this year. These investments are critical to ensuring the continued effectiveness and safety of our operations.

One of the most notable capital projects for 2025 is the replacement of Rescue 7 at the Blyth station. This vehicle has served our department well, but due to its age, maintenance costs, and evolving operational needs, replacing it is a necessary step to maintain our high level of service. The selection process will prioritize functionality, equipment storage capacity, and operational efficiency to best meet the needs of our firefighters and the community.

Additionally, we are planning the replacement of the aging auto extrication equipment at the Blyth station. This equipment is reaching the end of its serviceable life and must be upgraded to ensure our firefighters have access to reliable and modern tools for vehicle rescues. The new equipment will be standardized to mirror the extrication tools purchased for the Wingham station in 2024, ensuring operational consistency across both stations. Standardizing equipment improves firefighter efficiency, enhances interoperability between stations, and streamlines training on extrication procedures.

A critical safety issue identified in 2024 was the condition of our structural firefighting helmets. During routine inspections, it was noted that many of the department's helmets were cracked, damaged, or no longer meeting safety standards. Recognizing the urgency of this issue, the department decided to replace all helmets over a two-year period (2024-2025) to manage budget constraints while ensuring firefighter safety. I am pleased to report that as of 2025, all structural firefighting helmets have now been fully replaced, providing our firefighters with the protection they need to perform their duties safely and effectively.

Looking at the bigger picture, the 2025 budget will continue to focus on firefighter safety, equipment modernization, and operational efficiency. While the budget process is still ongoing, these planned investments reflect our commitment to ensuring our personnel have the best possible tools and protective equipment to serve the community safely and effectively.

As we move forward, I will continue to monitor funding allocations, explore potential grant opportunities, and advocate for resources that directly contribute to the safety, effectiveness, and long-term sustainability of the Fire Department of North Huron.

Equipment & Maintenance Updates

All fire apparatus within the Fire Department of North Huron have successfully completed their annual commercial safety inspections, with no concerns identified. This confirms that our fleet remains in compliance with safety regulations and continues to meet operational standards for emergency response. Ensuring our apparatus are well-maintained and roadworthy is a top priority, as they are the backbone of our ability to serve the community effectively.

Looking ahead, pump and ladder testing is scheduled to take place in the first week of June. This annual testing is critical to firefighter safety and operational efficiency, as it verifies that all pumps are functioning at their rated capacity and that ladders meet industry safety standards. These inspections will include full flow pump testing, pressure evaluations, and ladder load

capacity assessments, ensuring that every piece of equipment meets or exceeds NFPA compliance standards.

Regular preventative maintenance and scheduled testing are essential in extending the lifespan of our fleet and equipment while reducing the risk of unexpected failures during emergency responses. As Fire Chief, I remain committed to ensuring that our apparatus and specialized equipment are properly maintained, tested, and replaced when necessary to maintain the highest level of service and firefighter safety.

Closing Remarks

I appreciate the ongoing collaboration and look forward to continuing joint efforts in fire suppression, training, and resource management. Please feel free to reach out if you have any questions or require additional details.



RE: Fire Department of North Huron - Fire Chief's Monthly Report

To: CAO Trevor Hallam

From: Chad Kregar, Fire Chief – Fire Department of North Huron

Date: February 28, 2025

Subject: 2025 Monthly Fire Report

Fire Call Summary – February 2025

Total Calls: 25

Number	Date	Response Type	Address	Location
25-014	2/1/25	Alarm System Equip.	71 BRISTOL TR	NH
25-015	2/5/25	Fire	MARTIN LI	MT
25-016	2/5/25	False Fire Call	83695 SCOTT LI	NH
25-017	2/8/25	Alarm System Equip.	209 DRUMMOND ST	NH
25-018	2/9/25	Mutual Aid	South Huron	NH
25-019	2/11/25	Vehicle Collision	LONDON RD / HULLETT MCKILLOP	CH
25-020	2/12/25	Vital signs absent	128 VICTORIA ST E	NH
25-021	2/13/25	CO false alarm	283 SUMMIT DR	NH
25-022	2/15/25	Vehicle Collision	GLENANNON RD / LONDON RD	MT
25-023	2/17/25	Vehicle Collision	PENFOUND RD / BASELINE	CH
25-024	2/17/25	Vehicle Collision	LONDON RD / HOWICK TURNBERRY RD	MT
25-025	2/17/25	Vehicle Collision	CATHERINE ST / PATRICK ST E	NH
25-026	2/18/25	Vehicle Collision	BASELINE / LONDESBORO RD	CH
25-027	2/18/25	Medical	369 JOSEPHINE ST	NH
25-028	2/18/25	Medical	201 ROYAL RD	MT
25-029	2/20/25	Fire	279 LEOPOLD ST	NH
25-030	2/20/25	Vehicle Collision	43 HARDWOOD LI	CH
25-031	2/22/25	Medical/	38707 BRUCE ROAD 86	NH
25-032	2/23/25	Oxygen administered	49 VICTORIA ST W	NH
25-033	2/23/25	CPR administered	299 FRANCES ST	NH
25-034	2/26/25	false alarm	377 GYPSY LN	NH
25-035	2/26/25	Power Lines Down	JOHN ST W / EDWARD ST	NH
25-036	2/27/25	Alarm System Equip.	296 EDWARD ST	NH
25-037	2/27/25	Gas Leak	40 WILLIAM ST BLUEVALE	MT
25-038	2/28/25	Vehicle Collision	WESTFIELD RD / LONDON RD	NH

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Note - There were five calls for service in the coverage area provided by North Huron into Morris-Turnberry during this reporting period.

Significant Incidents

There was a significant increase in calls for service during the same period, with 2024 recording 8 calls, while 2025 shows a total of 25 calls for service. This rise reflects an overall increase in demand for emergency response within our coverage area. Despite the higher call volume, all incidents were managed effectively, with no major fires, hazardous material incidents, or large-scale emergencies requiring extended operations. The department remained fully operational and prepared, ensuring that all calls were handled efficiently within standard response times. This increase reinforces the importance of maintaining our training, equipment readiness, and staffing levels to meet the growing needs of our community.

February Training Report

The Fire Department of North Huron remains committed to providing structured, high-quality training to ensure that all firefighters are well-equipped to handle the demands of emergency response. February’s training sessions focused on equipment readiness, situational awareness, and fireground communication, all critical components in ensuring firefighter safety and operational efficiency.

This month’s training incorporated a mix of hands-on equipment maintenance, classroom-based learning, and practical communication exercises. Firefighters engaged in essential station duties, interactive discussions on fire behavior, and scenario-based radio communication drills to strengthen teamwork and decision-making under pressure.

The training sessions not only reinforced core firefighting skills but also emphasized leadership, accountability, and operational coordination, key areas that contribute to a more effective and professional fire service. These training initiatives ensure that our team continues to meet the highest safety standards while adapting to the evolving challenges of modern firefighting.

Week	Training Focus	Key Activities
1	Equipment Checks & Station Duties	Routine apparatus, gear inspections, and maintenance to ensure operational readiness.
2	In-Class Lecture: Size-Up & Reading Smoke	Fire Chief Chad Kregar delivered an interactive session on size-up techniques, fire behavior recognition, and reading smoke conditions. Crews analyzed case studies to improve situational awareness and decision-making.
3	On-Scene Communications & Radio Use	Firefighters practiced effective fireground communication, including radio procedures, Mayday calls, and tactical messaging. Hands-on exercises included simulated incident command scenarios and coordination between firefighters, officers, and dispatch.

Key Training Achievements

- **Maintaining Equipment Readiness:** Regular checks and preventative maintenance ensure that all apparatus, tools, and gear are reliable and ready for deployment.
- **Enhancing Firefighter Decision-Making:** Training on size-up and fire behavior analysis helps firefighters predict fire development and execute safer, more effective suppression strategies.
- **Improving Communication Efficiency:** Clear and concise radio communication strengthens coordination during high-pressure incidents, reducing confusion and enhancing overall fireground safety.

February's training program continued to reinforce core operational skills while introducing concepts in fire behavior and tactical communication. As we move forward, the department will integrate live fire drills, and multi-agency coordination exercises to further enhance firefighter proficiency and preparedness.

February 2025 Budget Update

The North Huron Fire budget has been passed in principle, ensuring that funding is allocated to maintain and enhance fire service operations. While there was a slight increase in each budget line this year, these adjustments reflect the current changes in the market, including rising costs of equipment, maintenance, and operational expenses.

The 2025 budget prioritizes key areas critical to the department's long-term sustainability and effectiveness, with a strong focus on:

- **Recruitment & Retention** – Ensuring the department continues to attract and retain qualified personnel to maintain adequate staffing levels and improve response times. Funding has been allocated for new firefighter onboarding, training incentives, and uniform and equipment provisions for new recruits.
- **Training & Certification Compliance** – In preparation for the July 1, 2026, mandated training certification requirements, additional funds have been allocated for firefighter training programs, certification courses, and instructor-led development. This ensures all personnel meet or exceed provincial requirements within the designated timeline.
- **Turnout Gear Maintenance & Replacement** – Eight sets of turnout gear have been budgeted for 2025 to keep firefighter protective equipment up to date and in compliance with industry safety standards. Additionally, each set of turnout gear will be professionally cleaned by a third-party provider, ensuring proper decontamination and extending the lifespan of the gear.

The only capital purchases planned for 2025 include:

- **Replacement of Rescue 7 (Blyth Station):** The current 1997 Freightliner FL60 has served the department well but has reached the end of its operational lifespan. The plan is to replace this unit with a modern, more efficient rescue vehicle that will better meet the demands of emergency response.

- Replacement of Auto Extrication Equipment (Blyth Station): The current extrication tools are outdated, requiring replacement to ensure firefighters have reliable and effective rescue equipment. The plan is to standardize the new extrication tools with the same Hurst eDraulic set that was purchased for the Wingham Station in 2024, allowing for greater consistency and operational efficiency across both stations.

This budget reflects the commitment to firefighter development, operational readiness, and compliance with evolving regulatory standards. As we move forward, the department will continue to assess financial needs, explore cost-saving opportunities, and seek potential grant funding to support ongoing training and equipment enhancements.

Equipment & Maintenance Updates

There were no equipment or maintenance updates for February 2025. All apparatus and equipment remained in operational condition, with no significant repairs or maintenance required during this period. Regular checks and inspections continued as scheduled to ensure readiness for emergency response.

Closing Remarks

As we move forward, the Fire Department of North Huron remains committed to maintaining operational readiness, advancing firefighter training, and ensuring the safety of our personnel and community. With the 2025 budget progressing and key initiatives underway, we will continue to focus on recruitment, equipment modernization, and compliance with upcoming certification requirements. I look forward to the continued collaboration and progress in the months ahead.

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Sean Brophy, Treasurer
DATE: March 18, 2025
SUBJECT: 2024 Year-End Financial Update

RECOMMENDATION

THAT the Council of the Municipality of Morris-Turnberry approve the recommended year-end reserve transfers as:
\$100,000 to the Long-Term Staffing Reserve
\$50,000 to the Fire Reserve
\$20,000 to the Recreation Reserve
\$112,232.90 to the General Reserve

BACKGROUND

The 2024 fiscal year has concluded, and the balancing year-end reserve entries have been calculated.

Staff have also prepared recommendations on how to allocate the remaining 2024 surplus funds to reserves.

Additional Information

Fire Truck

The Fire Truck working group's proposed course of action is to acquire a used ladder truck in 2026 at an approximate cost of \$1,000,000. Using the 2025 assessment figures and current agreement composition, Morris-Turnberry's share of that purchase would be approximately 34.5% or \$345,000.

Morris-Turnberry's current fire reserve balance in conjunction with the budgeted annual contributions to the fire reserve of \$250,000/yr should be sufficient to cover the anticipated \$345,000 cost in 2026. Additional unknown factors that may have a negative impact on the total acquisition cost are: equipment availability, trade tariffs and exchange rates.

Huron East Prior Year Reconciliations

Staff have reached out to the Municipality of Huron East regarding the outstanding operational expense reconciliation for the years 2022, 2023 & 2024 for Brussels Fire, BMG Recreation and Brussels Cemetery. The reconciliations are a work in progress and therefore subject to change. The preliminary draft figures for recreation and cemetery show Morris-Turnberry in a small refund position and therefore do not factor into the allocation recommendations below. The preliminary estimates for Brussels Fire show Morris-Turnberry in a net owing position for the years 2022, 2023 & 2024. The total sum of these positions is in the \$35,000 to \$40,000 range. Final figures are expected to be received later in 2025.

COMMENTS

Long-Term Staffing Reserve

Staff recommend using \$100,000 of the administration savings to establish a long-term staffing reserve. If \$100,000 is used to establish the long-term staffing reserve, council may also consider adjusting the amount budgeted for contribution in the 2025 budget.

Fire Reserve

Staff recommend contributing \$50,000 of the 2024 surplus funds to the Fire Reserve. These funds would offset the \$6,010 deficit in 2024 and contribute an additional \$44,000 to the fire reserve in anticipation of the prior year Brussels Fire reconciliations expected to be received in 2025.

Recreation Reserve

Staff recommend a contribution of \$20,000 of the 2024 surplus funds to be put towards the Recreation Reserve.

The recreation reserve has sufficient funds to cover the budgeted 2025 roof repair at the Belmore Community Centre. But the reserve would effectively be drained, leaving Morris-Turnberry without any contingency in the event of project overages or unforeseen recreation expense. The \$20,000

contribution represents approximately 25% of the proposed Belmore CC project and if not required, will function as a hedge against unforeseen expenditures.

General Reserve

Staff recommend contributing the remaining \$112,232.90 of surplus funds to the general reserve. These funds would then be available in the event of budget overages or unforeseen expenditures for any department in 2025 or future fiscal periods.

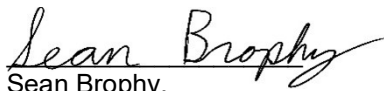
ATTACHMENTS

2024 Year-End Summary

OTHERS CONSULTED

Trevor Hallam, CAO/Clerk

Respectfully submitted,



Sean Brophy,
Treasurer

**Municipality of Morris-Turnberry
2024 Year End Summary**

Departments	Over / (Under) Budget	Reserves		Net Outstanding	Reserve Name
		Contribution to	Withdrawal From		
<u>Expenditures</u>					
Drainage Dept	(5,730.83)	-	-	(5,730.83)	
Building Dept	(1,743.99)	1,743.99	-	-	Building Dept Reserve
Property Standards	(1,308.47)	-	-	(1,308.47)	
Parks & Cemeteries	(1,400.79)	1,400.79	-	-	Parks Reserve
Belgrave Water System	14,724.63	-	(14,724.63)	-	Belgrave Water Reserve
Waste Disposal	(12,141.94)	12,141.94	-	-	Morris Landfill Reserve
Roads	(26,730.48)	26,730.48	-	-	Roads Reserve
Administration	(100,077.13)	-	-	(100,077.13)	
Police	(2,880.68)	2,880.68	-	-	Policing Reserve
Fire	6,010.37	-	(6,010.37)	-	Fire Reserve
Animal Control	(7,603.51)	7,603.51	-	-	Animal Control Reserve
Cross Border W&S	-	-	-	-	
Grants	5.00	-	-	5.00	
Recreation	(415.07)	415.07	-	-	Recreation Reserve
Belgrave Development	-	-	-	-	
Streetlights	(1,620.68)	1,620.68	-	-	Streetlight Reserve
<u>Revenues</u>					
Tax Rev - Supps & W/Os	175,121.47	-	-	175,121.47	
Net Expense	(316,035.04)	54,537.14	(20,735.00)	(282,232.90)	Surplus

Recommended Allocation of Remaining Surplus Funds:

Departments	Over / (Under) Budget	Reserves		Net Outstanding	Reserve Name
		Contribution to	Withdrawal From		
Surplus Remaining:	(282,232.90)			(282,232.90)	
Administration		100,000.00		100,000.00	LT Staffing Reserve
Fire		50,000.00		50,000.00	Fire Reserve
Recreation		20,000.00		20,000.00	Recreation Reserve
General		112,232.90		112,232.90	General Reserve
Net Expense	(282,232.90)	282,232.90	-	-	Balanced

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Sean Brophy, Treasurer
DATE: March 18, 2025
SUBJECT: 2025 Budget Update

RECOMMENDATION

THAT the Council of the Municipality of Morris-Turnberry direct staff to return to the April 8, 2025 council meeting a final draft of the 2025 budget, containing the recommended changes.

BACKGROUND

On January 28, 2025 the Municipality of Morris-Turnberry held its first 2025 budget meeting. Overall direction from council was for staff to return with a second budget draft once prepared and to target a municipal tax rate increase of 5% (or less).

In order to reach the target municipal tax rate increase of 5%, the municipality's tax levy would need to be reduced by \$204,675.

COMMENTS

2025 Budget Adjustments

Numerous updates and adjustments have been made as a result of additional budget information becoming available since the first budget meeting in January 2025.

These adjustments include:

- Updated Reserve Revenue available for use in the Building Dept
- Recalculated interest revenues due to changes in market conditions
- Recalculated interest allocations to reserves due to changes in market conditions and ending 2024 reserve balances
- Updated landfill hydro & weigh slip costs
- Updated Bluewater Recycling contract amounts & associated reserve transfers to balance
- Updated insurance figures
- Updated OPP Detachment Board costs
- Updated NH Fire Levy
- Updated Mutual Aid Fees
- Updated Pest control for Bluevale Hall
- Updated Belmore CC Insurance estimate
- Updated Legal budget to be in line with 2022 & 2023 Actuals

The sum total of the above adjustments resulted in a net tax levy decrease of \$55,739 to the budgeted tax levy.

The remaining tax levy reduction required to reach a municipal tax rate increase of 5% is \$148,936

Using Reserves to Fund One-Time Expenditures

The following projects were identified by staff as candidates to be funded with reserves.

Use the General Reserve to pay for Basement Lighting	\$6,000
Use the Animal Control Reserve to offset 2024 dog counter costs	\$7,500
Use the Road Reserve to pay for Turnberry Shop Well	\$35,000

Using reserves to fund the above projects would result in a tax levy decrease of \$48,500.

The remaining reduction required to reach the target municipal tax rate increase of 5% is \$100,436

Budget Options for Council

Belgrave Playground

Council requested additional information with regard to the \$2,000 Belgrave Playground grant request. A copy of the Playground Project Outline is included with this report for review.

In summary

- The original fundraising goal for the Belgrave Playground was \$300,000. To date, they have raised \$75,000.
- Some changes have been made and the fundraising target has been reduced (unspecified).
- Multiple fundraising events, and a direct ask letter campaign planned for this year.
- The committee does not anticipate making additional asks of the Municipality in future years.

Long Term Staffing Reserve

As referenced in the 2024 Year-End Financial Update report, if \$100,000 was transferred to the long-term staffing reserve at the end of 2024, council may consider reducing the amount contributed to the reserve in 2025. Staff would recommend reducing the 2025 budgeted contribution to the long-term staffing reserve from \$20,000 down to \$10,000. This would result in an overall reduction to the tax levy of \$10,000.

Contribution to Bridge & Culvert Reserve

The 2023 Asset Management Plan (AMP) recommends an annual amount of \$1.3M be allocated towards the municipality's bridges & culverts. The 2024 budget included a total of \$490,000 of taxation dedicated towards the Municipality's bridges & culverts. The first draft of the 2025 budget had a contribution to reserve of \$625,000. This represented an increase of \$135,000 year over year in taxation in an effort to grow towards the AMP target of \$1.3M. Staff suggest the contribution to the bridge & culvert reserve can be reduced in pursuit of the desired 5% tax rate increase, but does not recommend decreasing the contribution below the 2024 level of \$490,000.

For illustration and council's consideration, staff have prepared 5 options for the 2025 contribution to the bridge & culvert reserve:

	2025 Budgeted	\$ Change	Estimated	
Option	Contribution	From Draft #1	MT Tax Rate	Details
	To Reserve		Increase	
Current	625,000	No Change	6.78%	Keep Draft #1 Amount
1	585,000	(40,000)	5.99%	Cut to achieve a 6.0% Rate
2	560,000	(65,000)	5.50%	Cut to achieve a 5.5% Rate
3	535,000	(90,000)	5.01%	Cut to achieve a 5.0% Rate
4	525,000	(100,000)	4.81%	Cut \$100,000
5	490,000	(135,000)	4.12%	Match 2024 Level

Staff recommend option 3, as it achieves council's target of a 5% tax rate increase and continues to grow the contributions towards the AMP goal of \$1.3M annually.

Impact on Blended Tax Rate

A 2025 Morris-Turnberry 5% tax rate increase combined with the Draft 2025 County of Huron rate increase and 2025 Education tax rates would result in a blended tax rate of approximately 4.01% to ratepayers.

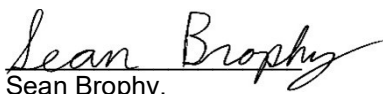
ATTACHMENTS

2025 Draft Budget Summary
Belgrave Playground Project Outline

OTHERS CONSULTED

Trevor Hallam, CAO/Clerk

Respectfully submitted,



Sean Brophy,
Treasurer

Municipality of Morris-Turnberry						
2025 Budget						
					DRAFT	
	2023	2024	2024	2024	2025	2025
	Actual	Budget	Actual	Variance	Budget	Variance
REVENUE:						
Taxation:						
Municipal Portion	4,772,721.73	4,932,595	4,932,597.23	2.23	5,338,641	406,046
County	2,680,545.60	2,818,698	2,903,707.37	85,009.37	3,005,427	186,729
Education	1,157,422.12	1,175,359	1,207,251.57	31,892.57	1,225,370	50,011
Total Taxation	8,610,689.45	8,926,652	9,043,556.17	116,904.17	9,569,438	642,786
Taxation Adjustments:						
Supplementary Tax Billings	61,550.63	50,000	149,558.57	99,558.57	90,000	40,000
Tax Rebates & W/O	(112,621.58)	(85,000)	(9,406.24)	75,593.76	(45,000)	40,000
Payments In lieu of tax	43,089.86	43,000	42,966.91	(33.09)	43,000	-
Street Lights	28,506.68	24,660	25,744.59	1,084.59	24,590	(70)
Grants:						
Ontario Municipal Partnership Fund (OMPF)	369,800.00	365,900	365,900.00	-	408,600	42,700
Court Security	1,165.00	1,139	1,139.00	-	1,139	-
Drain Superintendent Grant	11,374.96	17,760	13,246.45	(4,513.55)	17,760	-
Gravel Royalties	29,995.09	24,000	28,127.63	4,127.63	24,000	-
Canada Community Building Fund	115,696.88	112,870	114,597.34	1,727.34	117,573	4,703
OCIF - Ontario Community Infrastructure Fund	267,096.00	307,160	307,160.00	-	353,234	46,074
Community Emergency Preparedness Grant	-	-	-	-	35,000	35,000
Waste Grants	52,473.84	13,000	15,704.07	2,704.07	-	(13,000)
ICIP - Investing in Canada Infra. Program (M230)	13,918.68	-	-	-	-	-
Enabling Accessibility Fund (Hall Door)	8,194.00	-	-	-	-	-
Early Investment in Education & Skills (NWMO)	-	-	25,000.00	25,000.00	-	-
FCM Asset Management Grant	50,000.00	-	-	-	-	-
Vance Foundation - WGCC Upgrades	117,375.00	-	-	-	-	-
Interest:	337,422.59	338,957	356,462.71	17,505.71	313,296	(25,661)
HST Recovered & Collected on Sales	381,568.98	405,000	499,251.07	94,251.07	425,000	20,000

Municipality of Morris-Turnberry						
2025 Budget						
					DRAFT	
	2023	2024	2024	2024	2025	2025
	Actual	Budget	Actual	Variance	Budget	Variance
Municipal Drains:						
Drain Maintenance Recoveries	163,194.75	100,000	167,899.99	67,899.99	240,000	140,000
Capital Projects Recoveries	522,269.41	732,000	637,218.49	(94,781.51)	700,000	(32,000)
Building Department:	164,030.36	177,600	164,061.07	(13,538.93)	158,000	(19,600)
Property Standards:	5,046.19	640	2,904.00	2,264.00	2,500	1,860
Belgrave Water System:						
Water User Fees	189,435.21	197,585	197,585.61	0.61	211,535	13,950
New User Connection Fees	-	500	200.00	(300.00)	500	-
New User Capital Payments	-	-	6,974.56	6,974.56	-	-
Waste Disposal:					-	
Morris Landfill Revenues	236,462.16	210,115	216,291.63	6,176.63	259,180	49,065
Curbside Pickup Program	171,760.00	172,000	178,472.50	6,472.50	160,760	(11,240)
Pit Property Revenues	-	-	98,480.39	98,480.39	2,000	2,000
Roads:						
Roads	85,575.37	94,500	93,783.24	(716.76)	100,000	5,500
Road Machinery Credit	304,735.00	308,000	308,940.00	940.00	308,000	-
Sale of equipment	61,100.00	-	5,000.00	5,000.00	34,300	34,300
Animal Control:	15,240.03	14,000	20,118.12	6,118.12	21,500	7,500
Cross Border Utilities:	128,645.92	130,000	123,818.68	(6,181.32)	131,900	1,900
Belgrave Development	-	-	-	-	-	-

Municipality of Morris-Turnberry						
2025 Budget						
					DRAFT	
	2023	2024	2024	2024	2025	2025
	Actual	Budget	Actual	Variance	Budget	Variance
Reserve:						
General Reserve - 5yr Ratepayer Benefit	58,800.00	58,800	58,800.00	-	58,800	-
General Reserve - Administration	40,955.75	-	-	-	6,000	6,000
Development Reserve	19,956.15	10,000	5,128.70	(4,871.30)	-	(10,000)
Cannabis Reserve	-	-	-	-	-	-
Road Encroachment Correction	25,542.50	-	-	-	-	-
COVID Safe Start Funds	3,869.26	8,600	3,873.82	(4,726.18)	5,000	(3,600)
Fire Reserve	151,785.00	408,320	377,754.60	(30,565.40)	146,464	(261,856)
Police Reserve	-	13,578	13,578.00	-	-	(13,578)
Animal Control Reserve	-	-	-	-	7,500	7,500
Building Department Reserve	-	45,221	43,477.01	(1,743.99)	31,523	(13,698)
Drainage Department Reserve	11,000.00	-	-	-	-	-
Belgrave Water Reserve	42,873.21	30,000	37,154.77	7,154.77	210,000	180,000
Waste Disposal Reserve	-	31,500	8,789.52	(22,710.48)	20,000	(11,500)
Roads Surplus - Pit Acquisition	-	-	360,000.00	360,000.00	-	-
Roads AM - Pit Acquisition	-	-	200,000.00	200,000.00	-	-
Roads Dept Reserve	-	-	-	-	35,000	35,000
Roads Dept - Roads Reserve	-	-	255,142.40	255,142.40	315,000	315,000
Roads Dept - Bridge & Culvert Reserve	-	-	-	-	475,000	475,000
Roads Dept - Asset Management	8,013.60	29,000	19,481.34	(9,518.66)	-	(29,000)
Landfill - Packer Purchase	-	-	100,000.00	100,000.00	-	-
Federal Gas Tax Reserve	-	-	-	-	-	-
Grants - Early Investments in Education (NWMO)	500.00	-	750.00	750.00	48,500	48,500
Leland & Thora Vance Fund - WGCC Upgrades	-	117,375	117,375.00	-	-	(117,375)
Recreation Reserve	-	104,800	59,100.00	(45,700.00)	143,220	38,420
BMG Renovation Reserve	469,900.00	-	-	-	-	-
Belgrave Development Reserve	64,931.85	214,931	72,918.28	(142,012.72)	206,929	(8,002)
Streetlights Reserve	-	-	-	-	3,000	3,000
Current Year Deficit	-	-	-	-	-	-

Municipality of Morris-Turnberry						
2025 Budget						
					DRAFT	
	2023	2024	2024	2024	2025	2025
	Actual	Budget	Actual	Variance	Budget	Variance
Other Income:						
Zoning Revenue	6,160.00	7,000	2,108.00	(4,892.00)	7,000	-
Tax Certificates	3,750.00	4,000	3,735.00	(265.00)	4,000	-
Misc. Licences	2,769.00	3,000	4,500.00	1,500.00	3,000	-
Statement Fees & Mortgage Company Fee	-	5,000	6,598.00	1,598.00	6,600	1,600
Planning Revenue	12,290.30	10,000	10,364.79	364.79	10,000	-
Planning Revenue - Lane Closure Revenue	-	-	-	-	-	-
Planning Revenue - Willis Agreement	21,200.54	21,200	21,981.17	781.17	22,000	800
In lieu of Parkland	2,700.00	3,000	4,300.00	1,300.00	5,000	2,000
Site Plan Enforcement	-	-	107,822.09	107,822.09	-	-
Bluevale Hall - Rentals Collected for BCC	4,388.20	3,500	3,850.00	350.00	3,500	-
History Book Sales	257.22	-	142.88	142.88	-	-
Misc. Revenue	11,803.82	9,200	9,541.30	341.30	9,200	-
H&S Excellence Program	3,000.00	-	11,000.00	11,000.00	6,000	6,000
Service Line Warranty Royalty	27.54	30	28.31	(1.69)	28	(2)
Fire Call Recovery	-	-	1,577.49	1,577.49	-	-
Fire Marque Recoveries	-	-	661.00	661.00	-	-
Fire Levy Rebate - Prior Year	-	-	-	-	-	-
Policing Credits	3,583.52	-	3,682.64	3,682.64	-	-
Bluevale Homecoming Loan Receivable	10,000.00	-	-	-	-	-
Brussels Sewer Capital on Taxes	-	-	-	-	-	-
BWS Capital on Taxes & Paid	-	-	-	-	-	-
Total Revenues	\$ 13,414,847.92	13,820,093	\$ 15,125,972.66	\$ 1,305,879.66	15,496,069	1,675,976

Municipality of Morris-Turnberry						
2025 Budget						
					DRAFT	
	2023	2024	2024	2024	2025	2025
	Actual	Budget	Actual	Variance	Budget	Variance
Expenditures:						
General Government:	67,959.12	88,500	72,603.09	(15,896.91)	88,500	-
Admin - Staff Expenses:						
Staff Wages, Benefits & Expenses	400,189.14	461,210	459,439.73	(1,770.27)	475,204	13,994
Administration Expenses:						
Office, Utilities, Legal, Insurance, Misc. Exp...	227,736.03	175,875	167,372.80	(8,502.20)	195,856	19,981
Taxation:						
Collection Costs, Vacancy Refunds, Write Offs	4,918.78	7,456	2,243.98	(5,212.02)	7,602	146
Planning & Development						
Planning, Economic & Development Exp.	78,827.78	62,200	144,661.60	82,461.60	55,700	(6,500)
Conservation:						
Maitland Valley Conservation Authority	97,207.00	105,407	105,407.00	-	112,962	7,555
Saugeen Valley Conservation Authority	4,184.00	4,359	4,359.00	-	5,201	842
SVCA - Water Quality Program	-	191	191.00	-	207	16
Source Water Protection	6,682.75	6,700	6,682.75	(17.25)	6,700	-
Emergency Services:	16,336.48	15,000	12,801.57	(2,198.43)	15,500	500
Recoverable HST Paid on Purchases:	381,568.98	405,000	499,251.07	94,251.07	425,000	20,000
Interest & Service Charges	37,937.55	37,372	36,582.96	(789.04)	36,090	(1,282)
Police Services	472,932.00	486,716	487,517.96	801.96	474,511	(12,205)
Fire Budget:	515,301.43	794,049	765,722.09	(28,326.91)	607,831	(186,218)
Animal Control	14,074.42	17,700	16,214.61	(1,485.39)	29,900	12,200
Cross Border Utilities:	128,645.92	130,000	123,818.68	(6,181.32)	131,900	1,900

Municipality of Morris-Turnberry						
2025 Budget						
					DRAFT	
	2023	2024	2024	2024	2025	2025
	Actual	Budget	Actual	Variance	Budget	Variance
Grants:	28,362.24	135,455	136,210.00	755.00	67,610	(67,845)
Recreation:						
Program Support	131,217.00	94,381	94,381.00	-	89,803	(4,578)
Commitments	564,084.05	210,487	164,315.32	(46,171.68)	264,836	54,349
Bluevale Hall - Expenses	12,723.41	4,600	1,056.61	(3,543.39)	1,850	(2,750)
Bluevale Hall - Rentals Pd to BCC	4,388.20	3,500	3,850.00	350.00	3,500	-
Belgrave Development:						
Carrying Costs, Consultant, Eng. & Studies	-	-	-	-	-	-
Servicing (Rds., Hydro, Water)	-	150,000	7,987.84	(142,012.16)	142,000	(8,000)
Loan Payments	64,931.85	64,931	64,930.44	(0.56)	64,929	(2)
Street Lights	13,581.61	14,660	14,123.91	(536.09)	17,590	2,930
Municipal Drainage:						
Drain Superintendent & Expenses	66,750.59	74,905	64,660.62	(10,244.38)	76,205	1,300
Maintenance Projects	163,194.75	100,000	167,899.99	67,899.99	240,000	140,000
Capital Drain Projects	522,269.41	732,000	637,218.49	(94,781.51)	700,000	(32,000)
Building Department:	185,155.97	212,821	197,538.08	(15,282.92)	219,422	6,601
Property Standards:	17,266.49	18,400	19,355.53	955.53	22,800	4,400
Park & Cemetery Maintenance:	19,781.07	13,500	12,032.59	(1,467.41)	13,750	250
Belgrave Water System	150,916.62	159,950	166,805.38	6,855.38	347,600	187,650
Waste Disposal:	506,059.85	480,476	1,106,892.86	626,416.86	467,830	(12,646)
Roads	3,242,989.07	3,413,000	3,733,843.84	320,843.84	4,152,000	739,000

Municipality of Morris-Turnberry						
2025 Budget						
					DRAFT	
	2023	2024	2024	2024	2025	2025
	Actual	Budget	Actual	Variance	Budget	Variance
Reserve Contributions:						
Building Dept Reserves	10,000.00	10,000	10,000.00	-	10,000	-
Drainage Department Reserve	-	-	-	-	-	-
Morris Landfill Reserves	88,066.20	58,000	68,061.71	10,061.71	42,040	(15,960)
Curbside Reserve	-	-	11,835.61	11,835.61	4,080	4,080
General Reserve	25,000.00	25,000	25,000.00	-	25,000	-
Staffing Reserve	-	-	-	-	10,000	10,000
Health & Safety Reserve	4,000.00	-	4,400.00	4,400.00	400	400
Investment Reserve	-	-	-	-	-	-
Federal Gas Tax Reserve	-	-	-	-	-	-
Roads Reserves	785,416.07	769,300	787,626.11	18,326.11	1,207,650	438,350
Streetlights Reserve	18,950.34	15,100	16,328.41	1,228.41	13,750	(1,350)
Policing Reserve	13,573.52	10,000	12,880.68	2,880.68	16,428	6,428
Animal Control Reserve	-	-	7,603.51	7,603.51	-	-
Parks Reserve	2,000.00	6,000	8,400.79	2,400.79	7,500	1,500
Belgrave Water Reserves	92,790.30	82,835	88,563.74	5,728.74	82,535	(300)
Belgrave Development	-	-	-	-	-	-
Fire Reserve	108,707.25	142,600	141,923.50	(676.50)	263,400	120,800
Early Investments in Education (NWMO)	-	-	25,000.00	25,000.00	-	-
Leland & Thora Vance Fund - WGCC Upgrades	117,375.00	-	-	-	-	-
Recreation Reserve	27,176.27	26,400	27,184.37	784.37	22,100	(4,300)
Annual Surplus to Reserve	135,651.69	-	-	-	-	-
Levies:						
County of Huron	2,680,545.60	2,818,698	2,903,707.37	85,009.37	3,005,427	186,729
Education	1,157,422.12	1,175,359	1,207,251.57	31,892.57	1,225,370	50,011
Total Expenses	13,414,847.92	13,820,093	14,843,739.76	1,023,646.76	15,496,069	1,675,976
Total Expenses	13,414,847.92	13,820,093	14,843,739.76	1,023,646.76	15,496,069	1,675,976
Total Revenue	13,414,847.92	13,820,093	15,125,972.66	1,305,879.66	15,496,069	1,675,976
	-	-	(282,232.90)	(282,232.90)	-	-
	Balanced	Balanced	Surplus		Balanced	



Mission:

To build an accessible and inclusive playground in our town of Belgrave. Our aim is to create a space that welcomes all people, no matter their physical, sensory, or processing abilities, so that everyone can enjoy the benefits of play.

Description of The Project

We currently have a playground with equipment that is over twenty years old. Pieces of the equipment are being removed piece by piece as they are deemed unsafe, leaving large uneven surfaces in the play space. Our current structures are not accessible to all community members.

The accessible and inclusive playground will feature a paved parking space, paved walkway to the structures, and a rubber surface under and around the structures. There will be a variety of ways to play and engage with the space. There is an omni-spinner that offers rotation and spinning while including thoughtful benefits like high-backed support and face-to-face play, a large climbing structure to promote gross motor development and provide vestibular input, a play cafe which can be accessed sitting or standing, and some smaller natural type structures for climbing or hiding. There will also be a swing set that features a buddy swing which allows for face-to-face swinging, a perfect opportunity for increasing socialization or co-regulating. A we-go swing provides additional core support and stability so everyone can enjoy swinging. The playground will also feature contrasting colours to allow individuals with low vision or colour blindness to better access the playground.

This project is being spearheaded by a group of 10 community members and will directly improve the play opportunities in our community. The majority of this project will be funded through generous community donations from community residents, organizations, and businesses. To date, all of our funds raised have come from generous donations from groups like our Kinsmen and other community members.

1 in 6 children aged 3-17 are diagnosed with some sort of developmental disability and 1 in 4 adults have a diagnosed disability. Play is core to the human experience. It is how children get to know the world and each other. Play is a source of physical, social, emotional, and cognitive growth. Our goal is to create a space where everyone can enjoy the benefits of play.

Start and End Date of Project

Fall 2025 (old playground removal) Summer of 2026 (new playground installation)

The committee was formed in the fall of 2024.



The Total Project Budget

The total project budget is \$356,689.

A List of Other Project Funding Confirmed or Expected, & Totals Raised To Date

Our project has currently received funding from the Belgrave Kinsmen, Belgrave Community Centre Board, and other business donors. We have currently raised \$80, 000 towards the project through donation and community events (roast beef dinner, yard sale, cornhole tournament, bottle drives, and a movie night). We are applying for a variety of grants and government funding including Ontario Trillium Capital Grants, Community Foundations of Canada Healthy Communities, Government of Canada Enabling Accessibility Fund, Ontario Government Sport and Recreation Fund, KalTire Replay, and FCC Agrispirit Fund. We will continue seeking donations from members of our community and local businesses. Ongoing fundraising efforts are also planned including another yard sale, a dinner +talent show, and more bottle drives.

The Number of Children That Will Benefit

The playground will benefit all children in the community of Belgrave and the surrounding areas. Belgrave is located in Huron County and Huron County has approximately 10, 000 children between the ages of 0-14. The actual playground is located in the municipality of North Huron and North Huron has a population of approximately 5000 and 800 of those are children between the ages of 0-14.

A Description of the Group(s) that Will Benefit

Belgrave has a population of about 500 and it is our belief that this project will benefit the entire community. If you ever have been to Belgrave, you would know that you blink and you would miss it. Our community centre and playground are the heart of our community. By making the playground accessible, residents of all ages will be able to enjoy the playground and it will allow multigenerational use of the location. The project will also benefit those individuals in our area with a variety of disabilities. The playground will be a safe and enjoyable space for those with neurodiversity, diverse visual and hearing needs, sensory disorders, and other diagnoses.

Addressing An Existing Need, & Description of the Impact the Project Will Have

Currently there are no accessible playgrounds in Huron County. The closest accessible playground is in Walkerton which is 40 minutes from Belgrave. Currently all of the playgrounds in our area cannot be easily accessed by those with mobility limitations. There is not a nearby playground for accessible and inclusive play. By installing an accessible and inclusive



BELGRAVE PLAYGROUND COMMITTEE
BUILDERS OF FUN FOR GENERATIONS TO COME

playground, we are meeting a need for play equity in our area. Play is a universal experience that promotes physical, social, emotional, and cognitive growth. We are creating a space where everyone can enjoy the benefits of play. We are creating a space that multi-generations can use and enjoy together. Picture a grandmother being able to take her grandchildren to the playground despite needing a walker for mobility support. This project will help rejuvenate the heart of our small community. It will create an accessible and inclusive gathering place. The playground will be a reason for people to visit our community. The project also has the potential to increase the desirability of Belgrave as a place to reside, which has major economic implications for our small community. This project will increase our communities capacity to provide a safe play and learning space for all individuals in our community no matter their physical abilities.

The Predicted Outcomes and Indicators You Will Use to Measure The Success of Your Project

The predicted outcome of our project is increased use of our community playground and increased community engagement. If our project is successful, the accessible playground will draw users from other geographies and increase the number of outside visitors to our community. Currently the pavilion area next to the playground can be rented and if our project is successful, we would see an increase in rentals of that space for private family and business gatherings.

Here are some images from ABC recreation of what our new playground could look like:



BELGRAVE PLAYGROUND COMMITTEE
BUILDERS OF FUN FOR GENERATIONS TO COME



MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: March 18, 2025
SUBJECT: Request to Purchase Green Street

RECOMMENDATION

1. That notice is hereby given of Council's intention to permanently stop up, close, and convey a portion of Green Street.
2. That notice of Council's intention to permanently close said portion of Green Street be published in accordance with the municipality's notice policy under by-law 89-2019.
3. That a by-law be returned for consideration at future meeting of Council to stop up, close and convey part of Green Street identified as Part 2 of 22R-7466.

BACKGROUND

In August of 2024, Council received a written request from a landowner in Lowertown to purchase a portion of the road allowance abutting their property to the east.

The road allowance in question is part of "Green Street" between Turnberry Street and Stacey Street. It is unopened and is entirely within the floodway for the Maitland River. Though a section of Stacey Street from Mary Street heading east will be upgraded to accommodate a small development on its north side, the upgraded and open portion does not extend far enough to connect with Green Street. The requestor's driveway is on the road allowance, as are various structures established by previous owners.

There is one landlocked parcel at the southeast corner of Green Street and Stacey Street (lot 177, Plan 410), but as it is designated floodway no development can occur. It is currently owned by the same owner as the property immediately to the east, which has frontage on Turnberry Street and provides access. If future access to the landlocked property were required, it would be more cost effective to extend Stacey Street east than to open Green Street to gain access from Turnberry Street.

Director of Public Works Mike Alcock was consulted and expressed no concerns with the sale of the road allowance. It was not recommended that it be opened as a travelled road, as there would be little benefit to the Municipality or adjacent landowners. There is also considered there to be little benefit in retaining the parcel for future considerations, as alternative routing for servicing is available, and due to the extend of the floodway designation a road is unlikely to be required in the future to facilitate development.

Council considered the request in a closed session on September 3rd, 2024. Direction was given to staff to inform the inquiring landowner that the sale of the road allowance would be considered at a cost of \$25,000.00 per acre, plus all legal and survey costs. Council further directed that if the original requestor expressed interest in continuing, they were to be informed that the other adjacent properties would be offered an opportunity to purchase an abutting portion of the parcel as well. The requestor agreed to the terms, and correspondence was sent to adjacent landowners.

COMMENTS

Written commitments were received from the requestor and abutting landowner to proceed with the commissioning and review of a draft reference plan. Following the receipt and review of the draft reference plan showing the parcel as well as fences, hedgerows, structures, and other existing features, the second abutting landowner withdrew their expression of interest in a portion of the parcel, and confirmed they had no objections the whole parcel being purchased by the original requestor. The draft reference plan was then finalized and registered, and is included with this report as 22R-7466.

Part 2 of 22r-7466 is approximately 0.3 of an acre (1248.72 m²) and is considered non-viable property under the municipality's land sale policy adopted by by-law 88-2019. As such it is exempt from the declaration, notice, and valuation requirements of the policy.

The municipality's notice policy, adopted by by-law 89-2019, prescribes that notice of the intent to pass a by-law for the permanent closure of a highway be published in a newspaper once, 14 days prior to its enactment. A draft notice for publication is included with this report.

Staff recommend that, by resolution, Council declare its intent to stop up, close and convey a portion of Green Street, and direct staff to return a by-law to that effect following the issuance of notice in accordance with the municipality's notice by-law.

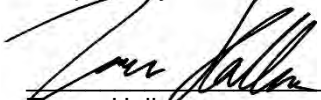
ATTACHMENTS

1. Map showing location of subject lands
2. Draft public notice
3. 22R-7466

OTHERS CONSULTED

Mike Alcock, Director of Public Works
Kirk Livingston, Chief Building Official

Respectfully submitted,



Trevor Hallam,
CAO/Clerk



- Legend
- Parcel Fabric - Secure
 - Parcel
 - Condominium
 - Road Allowance
 - Municipal Boundary
 - County Boundary



1: 5,000



Notes

254.0 0 127.00 254.0 Meters

PUBLIC NOTICE

NOTICE OF PERMANENT ROAD CLOSURE

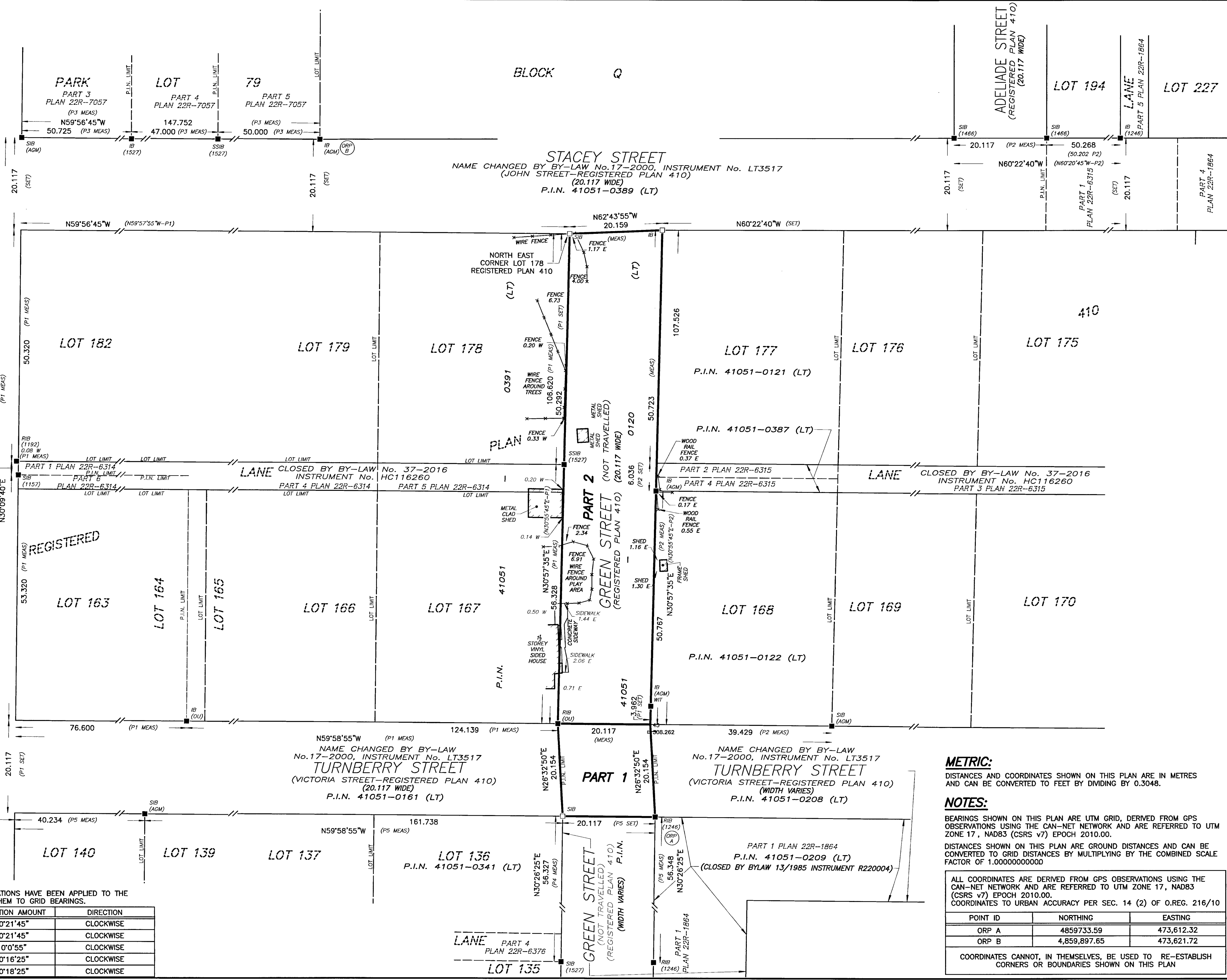
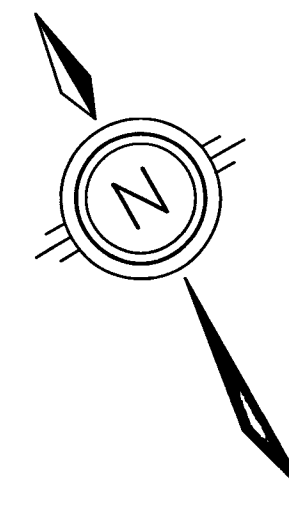
On April 22nd at 7:30 pm the Council of the Municipality of Morris-Turnberry shall meet to consider a by-law under the authority of Section 34(1) of the Municipal Act, 2001 to

permanently close a portion of Green Street in Lowertown, Wingham, as shown on the inset map and described as Part 2, Plan 22R-7466. Alternate formats available upon request.



Trevor Hallam, Clerk
Municipality of Morris-Turnberry
41342 Morris Road
Brussels, ON N0G 1H0

REV. 1, 1/24/09.17
 Last saved by OPRMS and plotted on 3/4/2025 9:56:11 AM



I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT

PLAN 22R-7466
 RECEIVED AND DEPOSITED

DATE MARCH 10, 2025 DATE 2025/03/13

Trevor D.A. McNeil
 TREVOR D.A. McNEIL O.L.S.

Armen Duvenoville
 REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF HURON (No. 22)

PART SCHEDULE

PART	LOT / BLOCK	REGISTERED PLAN	P.I.N.
1	PART OF GREEN STREET	410	PART OF 41051-0120 (LT)
2	PART OF GREEN STREET	410	PART OF 41051-0120 (LT)

PARTS 1 AND 2 COMPRISES PART OF P.I.N. 41051-0120 (LT)

PLAN OF SURVEY
 OF PART OF
GREEN STREET
REGISTERED PLAN 410
 (GEOGRAPHIC TOWNSHIP OF TURNBERRY)
 NOW IN THE
MUNICIPALITY OF MORRIS-TURNBERRY
COUNTY OF HURON

SCALE 1:500

MTE OLS LTD.
 ONTARIO LAND SURVEYORS

- LEGEND:**
- DENOTES PLANTED MONUMENT
 - DENOTES FOUND MONUMENT
 - SIB DENOTES STANDARD IRON BAR
 - IB DENOTES IRON BAR
 - IB# DENOTES ROUND IRON BAR
 - OU DENOTES ORIGIN UNKNOWN
 - NTS DENOTES NOT TO SCALE
 - WIT DENOTES WITNESS
 - MEAS DENOTES MEASURED
 - ORP DENOTES OBSERVED REFERENCE POINT
 - P.I.N. DENOTES PROPERTY IDENTIFICATION NUMBER
 - (LT) DENOTES LAND TITLES
 - (R) DENOTES REGISTRY
 - 1527 DENOTES D. CULBERT LTD. O.L.S.
 - 1466 DENOTES P.L. CHURCH O.L.S.
 - 1246 DENOTES J.D. MACMILLAN O.L.S.
 - 1192 DENOTES J.S. CAMPBELL O.L.S.
 - AGM DENOTES ARCHIBALD, GRAY & MCKAY LTD.
 - RP DENOTES REGISTERED PLAN
 - P1 DENOTES PLAN 22R-6314
 - P2 DENOTES PLAN 22R-6315
 - P3 DENOTES PLAN 22R-7057
 - P4 DENOTES PLAN 22R-1864
 - P5 DENOTES PLAN 22R-6376

SURVEYOR'S CERTIFICATE:

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 24th DAY OF JANUARY, 2025

MARCH 10, 2025 *Trevor D.A. McNeil*
 DATE TREVOR D.A. McNEIL
 ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER:
 V-79369

METRIC:
 DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

NOTES:
 BEARINGS SHOWN ON THIS PLAN ARE UTM GRID, DERIVED FROM GPS OBSERVATIONS USING THE CAN-NET NETWORK AND ARE REFERRED TO UTM ZONE 17, NAD83 (CSRS v7) EPOCH 2010.00.
 DISTANCES SHOWN ON THIS PLAN ARE GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 1.000000000000

ALL COORDINATES ARE DERIVED FROM GPS OBSERVATIONS USING THE CAN-NET NETWORK AND ARE REFERRED TO UTM ZONE 17, NAD83 (CSRS v7) EPOCH 2010.00.
 COORDINATES TO URBAN ACCURACY PER SEC. 14 (2) OF O.REG. 216/10

POINT ID	NORTHING	EASTING
ORP A	4859733.59	473,612.32
ORP B	4,859,897.65	473,621.72

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN

FOR BEARING COMPARISONS, ROTATIONS HAVE BEEN APPLIED TO THE FOLLOWING PLANS TO CONVERT THEM TO GRID BEARINGS.

PLAN ID	ROTATION AMOUNT	DIRECTION
PLAN 22R-6314 (P1)	0°21'45"	CLOCKWISE
PLAN 22R-6315 (P2)	0°21'45"	CLOCKWISE
PLAN 22R-7057 (P3)	0°0'55"	CLOCKWISE
PLAN 22R-1864 (P4)	0°16'25"	CLOCKWISE
PLAN 22R-6376 (P5)	0°18'25"	CLOCKWISE

MTE ONTARIO LAND SURVEYORS LTD.
 365 HOME STREET
 STRATFORD, ONTARIO, N5A 2A5
 TEL: (519) 271-7952

OAD: C.PERRS Check: T. McNEIL O.L.S. Page: 18X30 (457X782) 55978-100-R1

File: P:\P\55978\100\55978-100-R1.DWG



Report Date: March 7, 2025

Belgrave Drinking Water System – 2024 Compliance Summary

PTTW # 4313-C7ARBA, expires September 30,2031
MDWL # 247-101 issue #4, Expires March 2, 2027
DWWP # 247201 issue #4, dated March 3, 2022

This is a summary of the Belgrave well supply's regulatory compliance as per O. Reg. 170/03 Schedule 22. A complete summary of flows, chemical use, laboratory analysis and activities on the system was submitted with the Annual Report.

System Description

The Belgrave water system is characterized as a "secure ground water" system and is classified as a large municipally owned water system. The well house and its equipment have a daily maximum capacity to deliver 501 cubic metres of potable water per day to the Belgrave community in Morris-Turnberry and the Humphrey subdivision in North Huron.

The current water sources are two secure deep bedrock wells. The Jane St. production well is located at 32 Hamilton St. and the New McCrea well is located at 23 McCrea St. Both are connected to the treatment plant at 28 McCrea St. via dedicated raw water mains.

The treatment plant is equipped with high lift pumps, backup diesel generator, chlorinators, a chlorine contact reservoir, green sand filtration for iron removal and online monitoring. The system is controlled and monitored by an on-site PLC with alarm generation to an Autodialer.

The Belgrave well supply was put in service May 1, 2007 and replaces the former Jane St, McCrea St. and Humphrey subdivision water systems. The Jane St. and McCrea St. wells were upgraded and retained as sources. The Humphrey subdivision well was abandoned. The Humphrey well house was retained and acts as a sample station and houses an on-line chlorine analyzer for the distribution system.

The distribution system in the Morris-Turnberry side of Belgrave was constructed in 2008 and is constructed of PVC with polyethylene services.

There is a connection to the Humphrey subdivision on the North Huron side. This distribution system is polyethylene and was constructed in the 1980's.

There is no elevated storage to maintain pressure and therefore, the system pressure is maintained using pressure tanks and the high lift pumps.

The system has no hydrants and lacks the capacity to provide fire flows.



Chemicals Fed

Disinfectant

Disinfection was achieved on the Belgrave well supply through the use of 12% sodium hypochlorite.

In the well house, this chemical was added prior to the water entering the chlorine contact chambers at dosages high enough to achieve both primary and secondary disinfection objectives. The average chlorine dosages ranged from 2.63 mg/L to 3.39 mg/L, varying with the chlorine demand of the raw water.

The free chlorine residual was monitored at the point of entry to the distribution system with a target residual of 1.00 mg/L which is typical of the treated water in other municipal water systems. Belgrave had an average chlorine residual of 1.68 mg/L.

Iron Removal

The well water at Belgrave has iron levels higher than what is considered aesthetically acceptable. The well house provides chemically assisted iron filtration through green sand pressurized filters. Potassium permanganate used to be injected into the water to oxidize the iron and to regenerate the greensand filters. This chemical was previously injected into the raw water upstream of the filters, it was removed October 31, 2024 when it was realized that it was not needed with the Green sand plus filters

Flows

The Belgrave water system PTTW (permit to take water) # 4313-C7ARBA allows 501 cubic metres per day from the combined wells: Jane Well 138.2m³ and the New McCrea Well 362.8m³. The PTTW expires on September 30, 2031. This limit was not exceeded in 2024. A full summary of the 2024 flows can be found in the annual report.

The Drinking Water Works Permit (DWWP) #247-201 Issue 4 has a maximum flow rate for the treated water of 6.9 litres per second. The limiting factor regarding flow is chlorine contact time in the chlorine contact reservoir. Flow monitoring is necessary to meet the regulatory CT requirements. Increased flows beyond 6.9 litres per second must have increased free chlorine residual to counter the decreased retention time in the chlorine contact chamber.

The combination of maximum flows through the chlorine contact reservoir and minimum free chlorine residuals exiting the contact reservoir did not exceed limitations in 2024 as recorded by the flow meters and the on-line chlorine analyzer.

The maximum flow in 2024 was 176 cubic meters per day or 35.13% of capacity.

The average flow in 2024 was 90 cubic meters per day or 17.96% of capacity.

Non Conformances

There were no non conformances noted in the last Inspection.



Precautionary Boil Water Notices

No precautionary boil water notices were placed on the Belgrave system in 2024.

Boil Water Advisory

There were no Boil Water Advisories issued by the Huron Perth Public Health (HPPH) on the Belgrave water system in 2024.

Adverse Water Quality Incidents AWQI

There were no instances of adverse water quality in Belgrave.

Annual Ontario Ministry of the Environment Inspection

The last Ministry Inspection for the Belgrave Drinking Water Supply was conducted on September 10, 2024 and was awarded a 100% rating.

Exceedances

There were no exceedances

Infrastructure Assessment

Regular contact is maintained with the Belgrave representative. The JobsPlus program is continually updated with preventative and corrective maintenance issues. A complete summary can be forwarded to the client upon their request. Through regular communication between the operating authority and the client, capital items are discussed.

The annual Management Review was conducted by the operating authority on October 7, 2024 as per the DWQMS requirement in Element 14. Regular discussions between the client and the operating authority for this water system are continued throughout the year by emails, phone calls, and meetings as per the requirements of Element 15 of the DWQMS.

The Internal Audit was last completed November 22, 2024 and the Risk Assessment was last completed November 7, 2024. An offsite External Surveillance Audit was completed by SAI Global on August 20, 2024. An Emergency Response Exercise was conducted by the Municipality however Veolia was not asked to participate.

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Belgrave Well Supply 2024 Operation and Maintenance Annual Report

PTTW # 4313-C7ARBA, Expires September 30,2031

MDWL # 247-101 issue #4, Expires March 2026

DWWP #247-201 Issue #4, effective March 2022

PREPARED BY

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TO

Municipality of Morris Turnberry,
% Mike Alcock
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1.0 INTRODUCTION AND BACKGROUND

The purpose of the 2024 Annual Report is to document the operation and maintenance data for the Belgrave Well Supply for review by The Ministry of Environment, Conservation and Parks in accordance with O. Reg. 170/03. This report covers January 1, 2024 to December 31, 2024. A copy of this report will be submitted to the owner to be uploaded to the municipality's website and can be provided to interested parties upon request.

2.0 DESCRIPTION OF WATER SYSTEM

The Belgrave Well Supply (DWS #220008257), is characterized as a groundwater system and is classified as a large municipal residential system. The system consists of two wells, with a maximum capacity of 501 m³/day. The treatment building houses the controls for the system, chlorination and iron removal treatment, in-ground storage reservoirs and pressure system including pumps for the distribution system.

One production well is located at 32 Hamilton Street (near the intersection of Jane St and referred to as the Jane Street Well), and the other at 23 McCrea Street, with both wells connected to the treatment plant at 28 McCrea Street via dedicated raw water mains. The distribution system serves the community of Belgrave with a connection to the Humphrey Subdivision (North Huron).

The system serves a population of approximately 300 residents, with approximately 113 customer services in use (and 223 service connections total).

The system consists of a Class 2 Treatment and Class 1 Distribution and Supply, which is owned by the Municipality of Morris-Turnberry and operated by Veolia Water Canada, the Operating Authority.

The Jane Street well is 42.4 meters deep, equipped with a submersible pump with a rated capacity of 1.6 Litres/second, with instrumentation and control equipment, and discharges to a combined header.

The New McCrea Street Well (drilled 2021) is 23.9 meters deep equipped with a similar submersible pump with a rated capacity of 4.2 Litres/second, with instrumentation and control equipment and discharges to a combined header.

Flow from each well is combined in a common filter influent header at the treatment plant where the flow is then split equally through three green sand filters, treated with sodium hypochlorite and then to an in-ground reservoir and a high lift pumping station.

The Jane Street well was drilled in October 1983 and The McCrea Street Well drilled in June 1976. Modifications and updates were made to the Jane Street and McCrea Street well systems in 2007 to form the new Belgrave Water Treatment System with a new treatment building.

Raw water is pumped from each well. Potassium permanganate is injected as part of the iron removal system. The filtered water is treated with 6% sodium hypochlorite and then flows to an in-ground two cell storage and chlorine contact reservoir located below the treatment building. The treatment building has three (3) high lift submersible pumps and six (6) hydro pneumatic pressure tanks that supply and maintain the water pressure to the distribution system. The system is monitored and controlled by an onsite Programmable Logic Controller (PLC).

Back-up power is supplied by one 60 KW diesel standby generator with an automatic transfer switch located in the pump house.

There is no elevated storage tank. The system pressure is maintained using pressure tanks and the high lift pumps.

The system has no hydrants and capacity for fire protection is not provided. Blow-offs are used for flushing purposes

The current water source is from two secure deep bedrock wells. Land use in the vicinity of the wells is a mixture of residential and institutional. There is no Municipal sanitary sewer system so the area is served by individual septic systems.

Disinfection is achieved on the Belgrave well supply through the use of 6 % sodium hypochlorite. This chemical is injected prior to the water entering the chlorine contact reservoir at a sufficient dosage to achieve both primary and secondary disinfection objectives.

The primary disinfection system consists of a 200 L solution tank, with one duty and one standby chemical metering pump with automatic switch-over capability. An on-line free chlorine residual analyzer ensures continuous disinfection with high and low level parameter set points and alarms.

Primary disinfection is provided via Chlorine Contact Time within the reservoir. The Chlorine Contact provided is based on the provision of a minimum regulatory CT of 4.0, to provide 99% (2-log) inactivation of viruses. The design Chlorine Contact Time is based on 2-log inactivation of viruses at a minimum free chlorine residual of 0.2 mg/L (after contact time), raw water pH of 6-9 and a minimum water temperature of 5°C.

The chlorine dosage range varies with the chlorine demand of the raw water. The free chlorine residual is monitored at the point of entry to the distribution system, by an on-line chlorine analyzer, with a target residual of > 0.1.00 mg/l and < 2.00 mg/l.

The raw water from the wells at Belgrave has iron levels higher than what is considered aesthetically acceptable. Through the First Engineers report it was determined that the iron oxidized in the treated water and resulted in higher than acceptable turbidity levels within the distribution system. The treatment building provides iron removal through greensand plus filters. Potassium permanganate used to be injected into the water to oxidize the iron and to regenerate the greensand filters. This chemical was previously injected into the raw water upstream of the filters, it was removed October 31, 2024 when it was realized that it was not needed with the Green sand plus filters.

The treated water is monitored and controlled by an on-site PLC. A PC at the site records the data generated by the PLC at the wells and treatment building.

Distribution piping typically ranges in size from 50 mm to 150 mm in diameter, and consists of PVC Polyethylene and High Density Polyethylene Piping.

Typical system pressure ranges from 40 P.S.I to 60 P.S.I

3.0 SUMMARY OF WATER QUALITY MONITORING

3.1 Water Treatment Operation and Monitoring as Per Schedule 7, O. Reg 170/03

3.1.1 Point of Entry Chlorine Residual

Chlorine residuals are continuously measured using a HACH CL17 online chlorine analyzer and verified for accuracy using hand-held HACH pocket colorimeters.

Table 1 shows the monthly average of free chlorine residual values on the treated water at the point of entry and the distribution.

3.1.2 Distribution Chlorine Residual

Chlorine residuals in the distribution system are continuously monitored at the Humphrey sample station using a HACH CL17 online chlorine analyzer and recorded on the SCADA system. They are also verified using a HACH pocket colorimeter.

Table 1 – Treated and Distribution Chlorine Residuals for Belgrave Drinking Water System

Date	Avg. Treated Chlorine Residuals (mg/L)	Avg. Distribution Chlorine Residuals (mg/L)
January	1.66	1.57
February	1.64	1.63
March	1.72	1.48
April	2.04	1.72
May	1.80	1.49
June	1.81	1.48
July	1.70	1.42
August	1.58	1.38
September	1.48	1.32
October	1.45	1.29
November	1.63	1.42
December	1.68	1.48
Average	1.68	1.47
Minimum	0.82	0.65
Maximum	3.27	4.65

3.1.3 Turbidity

The maximum raw turbidity (NTU) measured at the Jane Well was 0.39 NTU and at the McCrae well the maximum raw turbidity(NTU) was 0.39 NTU.

Table 2 provides a summary of raw turbidity results.

Table 2. – Raw Water Turbidities (NTU) for Belgrave Well Supply

Date	Avg Jane Well Raw NTU	Avg McCrae Well Raw NTU
January	0.17	0.19
February	0.39	0.38
March	0.35	0.39
April	0.19	0.14
May	0.17	0.11
June	0.22	0.19
July	0.19	0.17
August	0.19	0.17
September	0.35	0.35
October	0.26	0.23
November	0.15	0.21
December	0.13	0.19
Minimum	0.13	0.11
Maximum	0.39	0.39
# samples	12	12

3.2 Microbiological Sampling as Per Schedule 10, O. Reg 170/03

3.2.1 Raw Water Samples

Raw water samples are taken every week. A total of 53 samples from Jane Well and 53 samples from McCrea Well were collected and analyzed for E. Coli and Total Coliforms. Each E. Coli and Total Coliform result obtained was 0 cfu/100 ml.

Table 3a and Table 3b provide a summary of bacteriological results performed on the raw water.

Table 3a – Microbiological Results for Raw Water at the *Jane Well*

Date	E. Coli			Total Coliform		
	# Samples	# Samples 0	# Samples ≥1	# Samples	# Samples 0	# Samples ≥1
Jan	5	5	0	5	5	0
Feb	4	4	0	4	4	0
Mar	4	4	0	4	4	0
Apr	5	5	0	5	5	0
May	4	4	0	4	4	0
Jun	4	4	0	4	4	0
Jul	5	5	0	5	5	0
Aug	4	4	0	4	4	0
Sep	5	5	0	5	5	0
Oct	4	4	0	4	4	0
Nov	4	4	0	4	4	0
Dec	5	5	0	5	5	0
Total	53	53	0	53	53	0

Table 3b. Microbiological Results for Raw Water at the *McCrea Well*

Date	E. Coli			Total Coliform		
	# Samples	# Samples 0	# Samples ≥1	# Samples	# Samples 0	# Samples ≥1
Jan	5	5	0	5	5	0
Feb	4	4	0	4	4	0
Mar	4	4	0	4	4	0
Apr	5	5	0	5	5	0
May	4	4	0	4	4	0
Jun	4	4	0	4	4	0
Jul	5	5	0	5	5	0
Aug	4	4	0	4	4	0
Sep	5	5	0	5	5	0
Oct	4	4	0	4	4	0
Nov	4	4	0	4	4	0
Dec	5	5	0	5	5	0
Total	53	53	0	53	53	0

3.2.2 Treated Water (Point of Entry) Samples

One treated water sample from the point of entry is taken every week and analyzed for E.Coli, Total Coliforms and for Heterotrophic Plate Count (HPC). A total of 53 treated water samples were collected and analyzed for the above parameters. All E. Coli and Total Coliform samples were found to be safe. The range of HPC results were 0 - <10 cfu/100 ml.

Table 4 provides a summary of all bacteriological results performed on the treated water.

Table 4. – Microbiological Results for Point of Entry

Date	E. Coli			Total Coliform			HPC		
	# Samples	# Samples 0	# Samples ≥1	# Samples	# Samples 0	# Samples ≥1	# Samples	# Safe	Deteriorating
Jan	5	5	0	5	5	0	5	5	0
Feb	4	4	0	4	4	0	4	4	0
Mar	4	4	0	4	4	0	4	4	0
Apr	5	5	0	5	5	0	5	5	0
May	4	4	0	4	4	0	4	4	0
Jun	4	4	0	4	4	0	4	4	0
Jul	5	5	0	5	5	0	5	5	0
Aug	4	4	0	4	4	0	4	4	0
Sep	5	5	0	5	5	0	5	5	0
Oct	4	4	0	4	4	0	4	4	0
Nov	4	4	0	4	4	0	4	4	0
Dec	5	5	0	5	5	0	5	5	0
Total	53	53	0	53	53	0	53	53	0

3.2.3 Distribution Samples

Distribution samples are collected every week and tested for E.Coli, Total Coliforms and for Heterotrophic Plate Count (HPC). A total of 106 distribution samples were collected and analyzed for the above parameters. All E. Coli and Total Coliform results from the distribution water were 0 cfu/100 ml. The range of HPC results were 10 - <10 cfu/100 ml.

Table 5 provides a summary of all bacteriological samples taken in the distribution system.

Table 5 – Microbiological Results for the Distribution

Date	E. Coli			Total Coliform			HPC		
	# Samples	# Samples 0	# Samples ≥1	# Samples	# Samples 0	# Samples ≥1	# Samples	# safe	Deteriorating
Jan	10	10	0	10	10	0	5	5	0
Feb	8	8	0	8	8	0	4	4	0
Mar	8	8	0	8	8	0	4	4	0
Apr	10	10	0	10	10	0	5	5	0
May	8	8	0	8	8	0	4	4	0
Jun	8	8	0	8	8	0	4	4	0
Jul	10	10	0	10	10	0	5	5	0
Aug	8	8	0	8	8	0	4	4	0
Sep	10	10	0	10	10	0	5	5	0
Oct	8	8	0	8	8	0	4	4	0
Nov	8	8	0	8	8	0	4	4	0
Dec	10	10	0	10	10	0	5	5	0
Total	106	106	0	106	106	0	53	53	0

3.3 Chemical Sampling & Testing as Per Schedule 13, O. Reg 170/03

3.3.1 Inorganics

One treated water sample is taken every 36 months and tested for inorganics. The most recent samples for the Belgrave Drinking Water System were collected on January 31, 2023 and submitted to the laboratory for analysis of inorganics as listed in Schedule 23. All parameters were found to be within compliance. Inorganics will be sampled and analyzed again **January, 2026**.

Results from 2020 and 2023 can be found in **Table 6**.

Table 6. – Schedule 23 Results for Belgrave Well Supply

Parameter	Result (µg/L) 2020	Results (µg/L) 2023	Maximum Allowable Concentration µg/L
Antimony	<0.09	<0.6	6
Arsenic	0.6	0.7	10
Barium	153	169	1000
Boron	<2	22	5000
Cadmium	0.003	0.003	5
Chromium	<0.08	0.29	50
Mercury	0.01	<0.01	1
Selenium	<0.04	0.08	10
Uranium	0.854	0.711	20

3.3.2 Lead

Schedule 15.1 of Ontario Regulation 170/03 requires that samples be taken during two seasons: once between December 15 and April 15 and once between June 15 and October 15. The Maximum Allowable Concentration for Lead is 10µg/L. Lead, pH and Alkalinity samples were taken on January 9th and again on July 8th, 2024. All samples were found to be Compliant.

2024 results can be found in **Table 7**.

Table 7. – Lead Sampling Program Results for Belgrave Drinking Water System

DATE	pH	Alkalinity (mg/L)	Lead(µg/L)
Dec-Apr	8.02	235	0.06
Jun-Oct	8.26	262	0.01

3.3.3 Organics

One treated water sample is taken every 36 months and tested for schedule 24 organic parameters. The most recent samples were collected on January 31, 2023. All parameters were found to be within compliance. Organics will be sampled and analyzed again in **January 2026**

2023 sample results can be found in **Table 8**.

Table 8. – Schedule 24 Results for Belgrave Drinking Water System

Parameter	Result (µg/L)	Maximum Allowable Concentration (µg/L)
Benzene	<0.32	1
Carbon Tetrachloride	<0.17	2
1,2-Dichlorobenzene	<0.41	200
1,4-Dichlorobenzene	<0.36	5
1,1-Dichloroethylene	<0.33	14
1,2-Dichloroethane	<0.35	5
Dichloromethane	<0.35	50
Monochlorobenzene	<0.3	80
Tetrachloroethylene	<0.35	10
Trichloroethylene	<0.44	5
Vinyl Chloride	<0.17	1
Polychlorinated Biphenyls	<0.04	3
Benzo(a)pyrene	<0.004	0.01
2,4-dichlorophenol	<0.15	900
2,4,6-trichlorophenol	<0.25	5
2,3,4,6-tetrachlorophenol	<0.20	100
Pentachlorophenol	<0.15	60
Alachlor	<0.02	5
Atrazine+N-dealkylated metabolites	<0.01	5
Atrazine	<0.01	-
Desethyl atrazine	<0.01	-
Azinphos-methyl	<0.05	20
Carbaryl	<0.05	90
Carbofuran	<0.01	90
Chlorpyrifos	<0.02	90
Diazinon	<0.02	20
Dimethoate	<0.06	20
Diuron	<0.03	150
Malathion	<0.02	190
Metolachlor	<0.01	50
Metribuzin	<0.02	80
Phorate	<0.01	2
Prometryne	<0.03	1
Simazine	<0.01	10
Terbufos	<0.01	1
Triallate	<0.01	230

Parameter	Result (µg/L)	Maximum Allowable Concentration (µg/L)
Trifluralin	<0.02	45
2,4-dichlorophenoxyacetic acid	<0.19	100
Bromoxynil	<0.33	5
Dicamba	<0.20	120
Diclofop-methyl	<0.40	9
MCPA	<0.00012	.1
Picloram	<1	190

3.3.4 Trihalomethanes and Haloacetic Acid

One distribution sample is taken every three months from a point in the distribution system and tested for Trihalomethanes (THMs) and Haloacetic Acids (HAAs). Samples were collected during the months of February, May, August and November. The Ontario Drinking Water Quality Standard (ODWQS) has set a Maximum Allowable Concentration (MAC) of 100 µg/L for THMs and it is expressed as a running annual average(RAA). The RRA for THMs was found to be 13.25 µg/L, which is within compliance. The HAA MAC is 80 µg/L the results were found to be within compliance.

Refer to **Table 9** for the summary of trihalomethane and haloacetic acids results.

3.3.5 Nitrate & Nitrite

One treated water sample is taken every three months and tested for nitrate and nitrite. Samples were collected during the months of February, May, August and November. The Ontario Drinking Water Quality Standard (ODWQS) has a set Maximum Allowable Concentration (MAC) of 1 mg/L for nitrites and 10 mg/L for nitrates. The results were found to be within compliance.

Refer to **Table 9**.

Table 9. – Nitrate, Nitrite ,THM and HAAs Results at Belgrave Drinking Water System

Date	Nitrate		Nitrite		THMs			HAAs
	# Samples	Result (mg/L)	# Samples	Result (mg/L)	# Samples	Results (µg/L)	# Samples	Result (µg/L)
Feb	1	0.012	1	<0.003	1	11	1	<5.3
May	1	0.018	1	<0.003	1	13	1	<5.3
Aug	1	0.012	1	<0.003	1	14	1	<5.3
Nov	1	<0.006	1	<0.003	1	15	1	<5.3
Total	4		4		4		4	
Avg.		0.014		<0.003		RAA 13.25		<5.3
Max		0.018		<0.003		15		<5.3

3.3.6 Sodium

One water sample is collected every 60 months and tested for Sodium. The Ontario Drinking Water Standards (ODWQS) have set a Maximum Acceptable concentration (MAC) of 200 mg/L for Sodium and requires the Medical Office of Health be notified if the concentration exceeds 20 mg/L. These samples were last collected on January 31, 2023 and were 10.2 mg/L, which is in compliance. The next water sample for Sodium will be collected and analyzed in March , 2028.

3.3.7 Fluoride

One water sample is collected at least once in every 60 months and tested for Fluoride. The Ontario Drinking Water Quality Standards (ODWQS) have set a MAC of 1.5 mg/L. On May 11, 2020 a sample was collected for this analysis. The sample was found to have a concentration of 1.49 mg/L, which is in compliance. The next water sample for Fluoride will be collected and analyzed on or before **May 5, 2024**

4.0 WATER AND CHEMICAL USAGE

4.1 Chemical Usage

93.97 kg of sodium hypochlorite and 37.06 kg of Potassium Permanganate (before it was removed) was used to ensure proper disinfection.

Refer to **Table 10**

Table 10. – Chemical Usage at Belgrave Drinking Water System

Date	Sodium Hypochlorite		Potassium Permanganate	
	Usage (kg)	Average Dosage (mg/L)	Total Usage (kg)	Average Dosage (mg/L)
Jan	6.68	2.86	2.78	2.04
Feb	5.93	2.81	2.61	2.45
Mar	6.86	3.01	2.71	1.66
Apr	7.30	3.25	2.86	2.74
May	8.85	3.28	3.96	2.66
Jun	9.80	3.39	4.30	2.72
Jul	9.52	3.10	5.04	2.99
Aug	8.86	3.26	4.80	2.86
Sep	8.93	3.25	4.44	2.96
Oct	7.51	3.11	3.56	2.82
Nov	7.03	2.86	Removed	
Dec	6.70	2.63		
Total	93.97	–	37.06	–
Average	–	3.07	–	2.59

4.2 Annual Flows

A summary of the water supplied to the distribution system is provided in **Table 11**. This Table provides a breakdown of the monthly flow provided to the distribution system from the Logbook entries as the SCADA System was down from January to May.

Flow meters were calibrated on July 9, 2024.

Table 11. – Treated Water Flows for Belgrave Drinking Water System

Date	Avg.Daily Flow (m3)	Max Daily Flow (m3)	Total Daily Flow (m3)
Jan	81	121	2,432
Feb	79	118	2,220
March	81	111	2,420
April	81	103	2,363
May	97	143	2,895
June	106	154	3,067
July	109	141	3,273
Aug.	96	140	2,867
Sept.	100	131	2,896
Oct.	84	176	2,527
Nov.	85	103	2,370
Dec.	82	99	2,466
Avg	90	–	–
Max	–	176	–
Total	–	–	31,882

5.0 IMPROVEMENTS TO SYSTEM AND ROUTINE AND PREVENTATIVE MAINTENANCE

The following summarizes water system improvements and routine and preventative maintenance for the Belgrave Drinking Water System:

- Communication was set up with the Humphrey well house through Rodgers
- Core sampling on filter #3 was completed by Barry Otten
- Sludge was removed from the outside tank several times by Panabaker
- The decant chamber was cleaned out by Wessuc and CT Environment
- 2" ball valve was replaced to allow for filling trucks
- Backflow preventers were tested by Fergusons
- Analyzers were calibrated by Cleartech
- Potassium Permanganate was removed from the system
- Annual fire and safety checks were completed by Georgian Bay Fire and Safety
- Decant tank was filling from a leak and was repaired

5.0 MINISTRY OF ENVIRONMENT INSPECTIONS AND REGULATORY ISSUES

SAI Global conducted a Surveillance System Audit on August 20, 2024. There was no nonconformance, and 3 opportunities for Improvement to be considered.

It is suggested that the opportunities for improvement be considered by management to further enhance the Operating Authority's Quality Management System and performance.

The Ministry of the Environment, Conservation and Parks last inspection on the Belgrave Drinking Water System was September 10, 2024. there were no non compliance/non conformances noted and was given a rating of 100%:

There were no adverse water events in 2024.

There were no Precautionary Boil Water Notices (PBWN) in 2024.

7.0 MECP Regulatory Changes

Proposed amendments to drinking water operator and water quality analyst certification regulations have been issued to address the impacts of emergencies. These include:

- allowing the Ministry to act quickly to ensure the Province's drinking water is protected during an emergency
- extending Operator certificates and allowing certain qualified but non-certified staff to temporarily maintain system operations, and would only be enacted during an emergency
- allowing temporary relief from training and certification requirements

This proposal has been registered with the Environmental Registry of Ontario and the consultation process was closed on July 2, 2021. The outcome of this proposal is expected to be published in 2022.

Proposed updates to the Director's Directions - Minimum Requirements for Operational Plans - May 2021. The Director's Directions have updated the following:

- Content Requirements - all referenced documents will be considered part of the Operational Plan.
- Procedures for version control - version number and revision date is to be embedded in ever electronic copy, and

- recorded on every page of any physical copy
- Completed copy of Subject System Description Form in Schedule “C” of the Director’s Directions
- Operational Plans are to be submitted to the Director electronically
- Retention of Operational Plans - Operational Plans that were the subject of an audit by an auditor for the accreditation body shall be retained for a minimum of 10 years
- Public Disclosure of Operational Plans - shall be made available for viewing by the public either electronically (website) or at the principal place of business, but not in a manner that would threaten the safety, health or quality of the drinking water, or create significant prejudice with the contractual obligations of the Operating Authority or other organization.
- Operational Plans shall be updated to meet the requirements of the Director’s Directions no later than April 1, 2022.

The Municipality will provide A copy of the Operational Plan by request

Belmore Arena Board Meeting MINUTES December 16, 2024

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Jeremy Underwood, Lindsay Underwood, Marvin Grimes, Kim Harris, Mark Ireland, Ian Inglis, Brett McPherson, Jenn VanDyk, Kyra Wright, Chris Inglis, Warren Weber, Nigel Van Dyk, Jamie McCallum, Coreen Gautreau

Regrets: Wanda Inglis, Randy Scott, Davie Eadie, Heidi Dupuis

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of December 16, 2024 Agenda <ul style="list-style-type: none"> • <i>Jeremy Underwood</i> 		Called to order: 8:04pm Motion to approve agenda by Nigel Van Dyk, 2 nd Ian Inglis Any Additions to Agenda? None
8:02	<ul style="list-style-type: none"> • Approve Previous Mtg Minutes Nov 18, 2024 (attached) - <i>Board</i> 		Motion to approve minutes by Marvin Grimes, 2 nd Warren Weber. Carried
Agenda Items			
8:05	Update Previous Action Items (below agenda items) <ul style="list-style-type: none"> - <i>Jeremy Underwood</i> 	Standing	Reviewed Action Items below.
8:20	Results from Syrup Festival Meal Costs <ul style="list-style-type: none"> - <i>Chris Inglis</i> 	Information Sharing	Chris Dickson did a cost analysis. Cost per person = \$4.87 Net income \$1.54/person Meal Prices will increase for 2025 <ul style="list-style-type: none"> - \$17 Adult, \$9 Child (6-11 years) *Does not include Propane or hydro costs
8:30	Operational Budget Draft <ul style="list-style-type: none"> - <i>Jenn Van Dyk</i> 	Discussion	Jenn gave an overview of the Draft 2025 Operating Budget. <ul style="list-style-type: none"> - She derived these numbers through analysis of 2023 & 2024 ledgers Thanks to Jenn for doing all of this work. It is a valuable resource and give the Arena Board a good starting place. We will discuss this more at a future meeting.
8:45	Grants Update <ul style="list-style-type: none"> - <i>Kyra Wright</i> 	Standing	No update
8:55	Treasurer's Report <ul style="list-style-type: none"> - <i>Jenn VanDyk</i> 	Standing	Bills to be paid \$2802.07 Motion to pay bills by Jenn Underwood, 2 nd by Kim Harris. Carried

			Howick Twp asked us if we have any items we want added to the 2025 Budget. - Nothing to add
9:05	Belmore Homecoming Update - Committee	Standing	Last Homecoming meeting was cancelled. Working with Howick Treasurer to get things worked out.
9:15	Belmore Catering - Chris Inglis/Kim Harris	Committee Report	Oven is fixed. Dishwasher has a lot of calcium buildup. Charlie has descaled it. A tech will come and reset the dishwasher – should be no service call feel.
9:20	General Maintenance - Jeremy Underwood/Warren Weber	Committee Report	Bills coming for compressor room for pump leaks. Pump leak has been repaired.
9:25	Parks Board - Brett McPherson	Committee Report	Nothing
9:30	Rentals - Hall & Lounge - Kim Harris	Committee Report	Still busy with rentals.
9:35	Ice Rentals & Installation - Warren Weber	Committee Report	Ice rentals were doing good. 20 hours lost due to storm days. A lot of paint coming down on the ice.
9:40	Belmore Curling - Dave Eadie	Committee Report	Absent
9:45	Belmore Figure Skating • Heidi Dupuis, Andrea Warwick	Committee Report	Had AGM last week. May extend season by a week to make up for snow days.
9:50	South Bruce - Mark Ireland	Committee Report	NWMO project going north, a lot of disappointment in South Bruce. South Bruce is thankful for the support they did receive and people who stepped up and educated themselves.
9:55	Morris-Turnberry - Jamie McCallum	Committee Report	Nothing to report.
10:00	Howick - Marvin Grimes	Committee Report	Nothing to report. Merry Christmas and Happy New Years.
10:05	Communication • Lyndsay Underwood	Committee Report	Does the NWMO signage remain up in the arena. - Leave sign up, NWMO contributed a lot of funds and volunteer hours.
10:10	Belmore Chamber of Commerce - Randy Scott	Committee Report	AGM coming up and Chamber would like financial statements from Belmore Arena Board by February 1 st .

Next Meeting – January 20, 2025 at 8pm

Adjournment of Meeting: 8:54pm

Motion to adjourn by: Warren Weber

Previous Action Items

Lead	Agenda Item/Topic	Actions for Follow Up
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Jeremy/ Warren	General Maintenance	<p>20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container</p> <p>20240115: A plan has been set to close the gap in the table storage container.</p> <p>20240226: Paul did measurements and is to be fixing the gap.</p> <p>20240415: No update on Container</p> <p>20241118: Rubber matting in players benches needs to be replaced; also patch by door going onto the ice. Jeremy will look into it.</p> <p>20241118: Glass broken along top of timekeepers' box.</p> <p>20241118: Need stoppers for doors going from kitchen into hall and door from lounge out into the vestibule.</p>
Kyra / Jeremy / Kim	Grants	<p>20240415: Jeremy to email Karn's quote to Kyra Wright for grant research</p> <p>20240527: No update</p> <p>20240527: Suggestion made that stone be put between parking barriers and wall (<i>very difficult to cut the grass & adds a lot of weedeating</i>). If grant money available poured concrete sidewalk would be the way to go – possibility accessibility grant? Kyra may know more.</p> <p>20240617: No update</p> <p>20240715: Kyra will look into grants for defibs, hand dryers and urinals</p> <p>20240916: Motion to have Howick apply for the Leyland and Vance Fund on our behalf, by Nigel, 2nd by Kim.</p> <p>20240916: CHRIS SUGGESTION. Could use this to replace the brine header. Jeremy to get the quote to Kyra. Need to be a Twp to apply.</p> <p>20240925: Marvin shared that the Vance Grant was discussed at Howick Council last night September 24, 2024 and it was motioned and approved to go ahead with the grant. Kyra plans to apply for \$20, 000 for brine header costs. The grant is 100%, no cost sharing.</p> <p>20240916: Sport and Recreation Infrastructure Fund – Howick will apply for their asks and Belmore will apply for their asks and it will be lumped together. The ask will be the 50% coverage guideline. Everything to Howick by October 15th.</p> <ul style="list-style-type: none"> - Need to decide what we want to apply for: <ul style="list-style-type: none"> o Quote on compressor <ul style="list-style-type: none"> ▪ Came here in the 1970's and was rebuilt in 2006 o New boards o Sidewalk around the arena o Baseball diamond lights o Sandblasting and ceiling painting in the arena o Asphalt at the back

		<ul style="list-style-type: none"> ○ Resurfacing tennis court <p>New boards, brine header (if can apply), ball lights, Sandblasting and Painting.</p> <ul style="list-style-type: none"> - Motion to apply for new boards, brine header and ball lights and possibly Sandblasting and Painting. ○ Can't move forward with our grant submissions until we know if we need to pay for Sandblasting and Painting. <p>Motion to partnership with Howick to apply for the CSRIF by Kyra Wright, 2nd by Lindsay, carried.</p> <p>20240925: Kyra plans to speak with Caitlyn about the Community Sport and Recreation Infrastructure Fund (50% funding) tomorrow. Application due to Howick by October 15. Application to Government is due October 29.</p> <p>Baseball Lights – total cost quoted at \$33, 000 (with labour, lift rental and parts)</p> <p>Brine Header - \$58, 000</p> <p>Arena Boards – no quote yet. Boards are more of a “want” than a “need”</p> <p>Kyra to discuss with Howick staff tomorrow to confirm the arena board getting quotes for ceiling sandblasting/painting.</p> <p>20240925: To include the following items in the Community Sport and Recreation Infrastructure Fund application: baseball lights, brine header and ceiling sandblasting/painting.</p> <p>20241021: Vance Grant applied for \$20,000 for Brine Header. If receive this grant, must complete work in 2025.</p> <p>20241021: Kyra to proceed in applying for full grant.</p> <p>Sports Grant</p> <ul style="list-style-type: none"> - Baseball Lights - \$35,000 - Brine Header - \$60,000 - Sandblasting & Painting of Arena (no curling club) - \$280,000 <p>Max we would receive is 50%, applying for special consideration of 70%. The Arena Board is responsible for the other 50% (or 30%).</p> <p>Will indicate Baseball lights, Brine Header and Sandblasting & Painting in 2025.</p>
Kyra/Marvin	Defibrillators	<p>20241021: We received \$2300 from TMI to buy defibrillators for hall. We need to purchase first and then TMI will reimburse. Kyra will talk to Huron County about purchase of defibrillator.</p> <p>20241118: Kyra called the Huron County guy – on holidays</p> <p>20241216: Quote for \$2300. Jamie McCallum motion to proceed as per quote, 2nd by Ian Inglis. Carried</p>
Jeremy	Repainting of Arena	<p>20240919: Would really like this looked after before Syrup Festival and Homecoming. Jeremy will contact Caitlin.</p>

		20241118: Waiting to hear from Howick Twp and Burnside
Gord Harris / Paul Inglis	Lobby Bench Steel	20240916: larger bench top will be too heavy to move. Will look at making aluminum legs for new top instead of installing on top on the old center bench.
Darlene	Ice Rental Fees	<p>20240916: Correspondence to be sent to Howick Township along with approved minutes showing the increase was passed.</p> <p>20241021: Email from Amy Van Meeteren, Howick Twp Treasurer needing clarification re motion made at last meeting: <i>Warren recommends that ice rentals go up \$5/hour.</i> - Hockey \$135/hour. - Broomball \$105/hour. <i>Motion to increase ice costs by \$5/hour by Jamie McCallum, 2nd by Mark Ireland, carried.</i></p> <p>20241021: Motion that rates for November 1, 2024 will be \$135/hour for Prime Time Ice and Hockey and \$105/hour for Broomball (HST included) to October 31, 2025. In addition rates for November 1, 2025 will be \$140/hour for Prime Time Ice and Hockey and \$105/hour for Broomball (HST included). Motion by Warren Weber and 2nd by Ian Inglis, carried.</p> <p><i>We recognize Amy mentioned these rates being effective for January 1st, 2025 (instead of November 1, 2024); if our November 1st date isn't reachable for this year, we understand.</i></p>
Board	Notes from Meeting with Municipalities/Twps	<p>20241024: Under cost sharing agreement – agree to pay as a loan. \$240,000 (\$80,000 each municipality) to be repaid over 5 years (could be renegotiated if needed) in 2025 budgets.</p> <p>20241024: Waiting to see if they are filing a defense or reaching a settlement</p> <p>20241024: Did FD and Arena projects have to go through an engineer? - Caitlin will look into this</p> <p>20241024: Take the Terms of Reference away – get a short list of sticking points and come up with suggestions. Come back together and discuss this list</p> <p>20241024: Caitlin will talk to Brady and he will make arrangements to chat with a couple of our guys.</p> <p>20241024: Caitlin will talk to finance and get Asset Management Plan information to us.</p> <p>20241118: Nothing received.</p>
Jenn/ Darlene	Operating Budget	<p>20241118: Jenn has drafted an Operating Budget – will bring it to next meeting for discussion.</p> <p>20241216: ON THIS AGENDA</p> <p>20241216: <i>Will discuss at a future meeting.</i></p>
Arena Board	Capital List (Wish List)	20241118: Arena Board will also put together a Capital List/Wish List (running list of projects and end of life). Once completed The Chamber would like a copy.
Jenn	Recycling Bins	20241118: 3 of the recycling bins are in bad shape. Jenn to look into getting 6 recycle bins.

		<p>20241216: Jenn received prices for 6 - 95 gallon bins – \$293/each (Rubbermaid), \$193/each Uline, \$160/each IPL Rona.</p> <p>20241216: Jeremy will stop in at Wing Night</p>
Marvin	Procurement Policy and Budget Template	<p>20241118: Marvin will ask Howick Twp for Procurement Policy and Budget Template.</p> <p>20241216: No update.</p>
Parking Lot		
Arena Board/ Howick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p>20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT</p> <p>20230821: No further update.</p> <p>20240226: Marvin reported no further word from Lawyer on this matter.</p> <p>20240226: Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p>20240318: No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p>20240617: Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in</p>

		<p>their budget. Jamie made motion to send a letter to Howick, 2nd by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p> <p>20240715: 3 Municipalities met in Belmore, but no update received from that meeting yet.</p> <p>20240715: Lawyer has filed.</p> <p>20241118: Another follow-up meeting with the Insurance Rep. Asked Jeremy dates that suit him.</p>
Group	Suggestion of Installation of Acoustic Panels in Arena – by Pickleball	<p>200115: Dan Renwick attended Board Mtg on behalf of Pickleball. He raised the suggestion of putting up Acoustic Panels to control the sound on the arena side. Board suggested the Pickleball group will have to do more research on the panels and get pricing. Putting in Parking Lot, will look back at this after the Whitewashing and Painting is looked after on the arena side.</p>
Jeremy / Brett	Parks Board	<p>20240715: Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p> <p>20240715: Donation box to be put up on outside wall by public washrooms and put sign up in pavilion advising of the donation box.</p> <p>20240819: Mitch Inglis will manufacture a box for us. Put signs up, and give key to Ellen Underwood</p> <p>20240819: Fence topper (heavier gauge) for baseball diamond to be purchased and installed. Stingers are willing to pay half.</p> <p>20240916: Fence topper was ordered – cheaper than quoted \$1945 + tax Fence Topper - PUT INTO PARKING LOT</p>
Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Brine header – prevent.ve maintenance by 2025. <ul style="list-style-type: none"> o 20230821: Need to let Municipalities know (in November/December) about Brine Header replacement project before their budgets are made. o 20231016: working on a couple of quotes for brine headers. o 20240617: spoke with Ben and his company should have time to repair it. Moving ahead with this. o 2024118: Q1-Q2 should hear whether or not we received grant money <ul style="list-style-type: none"> ▪ If we don't receive grant, we need to put it into a budget 2) Boards around the ice surface need to be replaced. <p>PUT INTO PARKING LOT</p>
Adjournment:		Next Meeting - January 20, 2025 at 8pm

Belgrave Summary

February, 2025

FLOWS

McCrea	1,742.00	M3
Jane	633.00	M3
Total	2,375.00	M3

Treated Flow

Total 2,164.00 M3

TURBIDITIES (Raw)

McCrea

Max: 0.24 NTU
Min: 0.24 NTU
Average: 0.24 NTU

Jane

Max: 0.18 NTU
Min: 0.18 NTU
Average: 0.18 NTU

CHEMICAL USE

Total Dosage

Cl2 Dosage Average: 2.31 ppm
Total Cl2 Used: 5.01 kg

Online

Cl2 Residual (free) Max: 1.86 ppm
Min: 1.68 ppm
Average: 1.80 ppm

Potassium Permanganate

L

Grab

Cl2 Residual (free) Max: 1.90 ppm
Min: 1.70 ppm
Average: 1.80 ppm

BACTERIOLOGICAL TESTING

Treated Water to Distribution

Treated Total Counts
Tests Done: 4
E.Coli Found: 0
Total Coliform Found: 0

Treated Heterotrophic Plate Counts

Tests Done: 4
Counts >500/ml: 0

Distribution Water

Tests Done: 8
E.Coli Found: 0
Total Coliform Found: 0

Treated Heterotrophic Plate Counts

Tests Done: 4
Counts >500/ml: 0

Jane Raw Water

Raw Total Counts
Tests Done: 4
E.Coli Found: 0
Total Coliform Found: 0

McCrae Raw Water

Raw Total Counts
Tests Done: 4
E.Coli Found: 0
Total Coliform Found: 0

CHLORINATION ON DISTRIBUTION SYSTEM

Belgrave

Cl2 Residual (free)

Max:	1.84	ppm
Min:	1.63	ppm
Average:	1.72	ppm
Sites Tested:	15	
Sites Tested < 0.05:	0	

Operators that operated the system.

Jeff Johnston Water Treatment Subsystem Class 2 April 30,2027

Kole Kennedy Water Treatment Subsystem OIT July 31, 2025

Brian Love Water Treatment Subsystem OIT

The required testing was completed to the best of our knowledge.

Outstanding Action Items
Open Session

March 18

Meeting Date	Action Item	Action By	Current Status	Next Step
January 28, 2025	Details re Belgrave Playground Committee fundraising efforts	CAO	Details provided to Council March 18	Council direction required.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 04-2025

Being a by-law to adopt an engineer's report to vary original assessments for drainage works in the Municipality of Morris-Turnberry in the County of Huron.

WHEREAS the Council of the Municipality of Morris-Turnberry, in the County of Huron has procured a report under section 76 of the *Drainage Act, R.S.O. 1990* for the varying of the original assessments for maintenance for the Nichol Municipal Drain, including the sub-watersheds of the Nichol Drain, being the Pipe Municipal Drain, MacDonald Municipal Drain, Robb Municipal Drain, and Rintoul Municipal Drain;

AND WHEREAS the report dated December, 2024, has been authored by GEI Consultants Canada Ltd. of 975 Wallace Avenue North, Listowel, Ontario, and said report is attached hereto and forms part of this by-law;

AND WHEREAS the Council of the Municipality of Morris-Turnberry is of the opinion that the varying of assessments for the aforementioned Municipal Drains is desirable;

NOW THEREFORE, the Council of the Corporation of the Municipality pursuant to the Drainage Act enacts as follows:

1. Authorization

The attached report is adopted. The assessment schedules contained therein shall be in effect as of the date of the passing of this by-law.

2. Debentures

This project shall not be debentured.

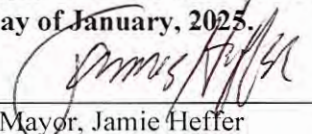
3. Payment

- a. All assessments of \$1,000.00 or less are payable in the first year in which the assessment is imposed.
- b. All assessments under \$30.00 shall be added to the municipal tax roll to be collected in the same manner and at the same time as other taxes collected.


4. Citation

This By-law comes into force on the final passing thereof and may be cited as the "Nichol Municipal Drain 2024 By-law."

Read a FIRST and SECOND time and PROVISIONALLY ADOPTED this 24th day of January, 2025.



Mayor, Jamie Heffer



Clerk, Trevor Hallam

Read a THIRD time and FINALLY PASSED this 18th day of March, 2025.

Mayor, Jamie Heffer

Clerk, Trevor Hallam



THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 14-2025

Being a by-law to authorize the execution of an agreement to amend a Voters List Management Services Agreement between Comprint Systems Incorporated and the Municipality of Morris-Turnberry.

WHEREAS the Municipal Council of the Corporation of the Municipality of Morris-Turnberry has passed by-law 34-2023, being a by-law to authorize the Mayor and Clerk to execute and Affix the Corporate Seal to an agreement for an Electronic Management System between the Municipality of Morris-Turnberry and Comprint Systems Incorporated for the 2026 Election.

AND WHEREAS it is considered advisable to execute an agreement adopting certain amendments to the agreement between the Municipality and Comprint Systems Incorporated;

NOW THEREFORE the Council of the Corporation of the Municipality of Morris-Turnberry **ENACTS** as follows:

1. That the Mayor and Clerk are hereby authorized to execute an amending agreement with Comprint Systems Incorporated, attached hereto and forming part of this by-law; and,
2. That this by-law shall come into force immediately upon its passing.

Read a FIRST and SECOND time this 18th day of March, 2025.

Read a THIRD time and FINALLY PASSED this 18th day of March, 2025.

Mayor, Jamie Heffer

Clerk, Trevor Hallam

AMENDMENT TO THE VOTER LIST MANAGEMENT SERVICES AGREEMENT

This amending agreement (“**First Amendment**”) is effective as of January 30, 2025 (“**Effective Date**”).

BETWEEN

MUNICIPALITY OF MORRIS-TURNBERRY, a municipality incorporated pursuant to the laws of the Province of Ontario (“**Client**”)

- and -

COMPRINT SYSTEMS INCORPORATED, o/a “DataFix”, a corporation incorporated pursuant to the laws of the Province of Ontario (“**DataFix**”)

WHEREAS the Client and DataFix entered into the Voter List Management Services Agreement dated **19th day of May 2023** (the “Services Agreement”);

AND WHEREAS the Client and DataFix desire to amend the Services Agreement to clarify the scope of the definition of “Client Users” such that DataFix’s competitors and Online Voting Service Providers would be restricted from any use of the Application under the Services Agreement;

NOW THEREFORE in consideration of the mutual covenants contained in this First Amendment and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the parties agree as follows:

1. Changed language in the Services Agreement:

(a) Paragraph 1.1(f) is deleted in its entirety and replaced with:

“1.1(f) “Client Users” means designated persons within the Client’s organization who Client has authorized to use the Application and, for clarity, shall not include Online Voting Service Providers nor competitors of DataFix.

(b) The following sentence shall be added to the end of Paragraph 2.4:

“For clarity, competitors of DataFix and/or vendors supplying online voting services shall not be permitted Client Users under this Agreement and neither Client nor Client Users shall ever provide access to VoterView to these types of third parties.

2. Change of DataFix Address

DataFix has moved head offices in Toronto, Ontario and this is your notice that pursuant to Section 17.1, DataFix's address is:

1 Toronto St. Suite 214
Toronto, ON M5C 2V6
Attention: Geoff Day
Email: gday@datafix.com
Copy: hharvey@datafix.com

3. Definitions

All capitalized terms used in this First Amendment have the same meaning as in the Services Agreement, unless separately defined in this First Amendment.

4. Interpretation

The Client and DataFix agree that, except for those amendments described in this First Amendment, all terms and conditions contained in the Services Agreement will remain in full force and effect. In the event of a conflict between the terms and conditions of this First Amendment and any terms and conditions of the Services Agreement, this First Amendment will prevail with regard to the subject matter herein.

5. Governing Law

This First Amendment is governed by, construed, and enforced in accordance with the laws of the Province of Ontario and the laws of Canada which may be applicable to a party in the Province of Ontario. Both parties irrevocably attorn to the jurisdiction of the courts of the Province of Ontario.

6. Counterparts and Electronic Signatures

The parties agree that this First Amendment may be executed in any number of counterparts, each of which counterpart will be deemed an original hereof, and all the counterparts taken together will constitute one enforceable binding instrument.

The parties further agree that this First Amendment, including any counterparts, may be executed and delivered by email, facsimile or other electronic means and that such electronic signature will have the same force and effect as the original handwritten signature and will be binding on the parties.

IN WITNESS WHEREOF the Client and DataFix have executed this First Amendment as at the date first written at the top of page 1.

COMPRINT SYSTEMS INCORPORATED, operating as “DataFix”:

By: _____
Signature

Hortense L. Harvey
Print Name

National Director, Client Services
Print Title

MUNICIPALITY OF MORRIS-TURNBERRY:

By: _____
Signature

Trevor Hallam
Print Name

Clerk
Print Title



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 15-2025

Being a by-law to appoint officials, members of committees and boards, and other such persons as are required.

WHEREAS Section 8 of the *Municipal Act*, S.O. 2001, c. M. 25, states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS Subsection 5(3) of the *Municipal Act, 2001*, requires that all municipal powers, including natural person powers, are exercised by by-law;

AND WHEREAS the Council of the Corporation of the Municipality of Morris-Turnberry deems it advisable to make appointments to Advisory Committees, Local Boards and External Boards and Committees;

AND WHEREAS making appointments to Committees and Local Boards is deemed to be a natural person power;

NOW THEREFORE the Council of The Corporation of The Municipality of Morris-Turnberry enacts as follows:

1. That appointments to Local Boards and Committees shall be confirmed as listed in Schedule "A" attached hereto forming part of this by-law.
2. That, from time to time, changes to Schedule "A" are necessary due to vacancies created for various reasons or newly created Committees or Boards, it shall be deemed acceptable for Council to do so by resolution.
3. That as Council's term ends on November 14th of a municipal election year, and notwithstanding the coinciding expiry date of appointments to various Boards and Committees, the said appointments shall remain in place until such time as the newly elected Council has determined the new and/or renewed appointments and at such time as the newly appointed committees and Boards have met at which time they shall be deemed to be organized for carrying out their mandate.
4. That By-law 53-2022 is hereby repealed.
5. That this By-Law shall take effect and come into force immediately upon its passing

Read a FIRST and SECOND time, March 18, 2025

Read a THIRD time and FINALLY PASSED, March 18, 2025

Mayor, Jamie Heffer

Clerk, Trevor Hallam

SCHEDULE “A”

1. HURON COUNTY COUNCIL:

Representative	Mayor Jamie Heffer
Alternate	Deputy Mayor Kevin Freiburger

2. COUNCIL COMMITTEES:

Committee of Adjustment (<i>Planning Act</i>)	All members of Council
Secretary, Committee of Adjustment	Clerk
Property Standards Committee	All members of Council
Human Resources Committee	Mayor Deputy Mayor
Secretary, Human Resources Committee	CAO
Court of Revision (<i>Drainage Act</i>) Municipal Drains in Morris-Turnberry only	All members of Council (Mayor as Chair)
Municipal Drains involving neighbouring Municipalities	Mayor (Chair) Deputy Mayor One member appointed by each neighbouring municipal Council.

3. LOCAL BOARDS:

Ausable Bayfield Source Protection Committee	Paul Heffer
Belmore Arena Board	Jamie McCallum
Bluevale Community Committee	
Chairman	Randy Greenaway
Vice-Chairman	Jamie Caswell
Treasurer	Katie Clark
Secretary	Tyler Verbeek
Happy Card Players	John Mundle
Municipal Representative	Kevin Freiburger
Representatives at Large	Tyler Johnson
	Ryan Shaw
	Jason Breckenridge
	Mark Campbell
	Rob Warwick
Volunteer	Keith Moffat
Coalition for Huron Injury Prevention	Jodi Snell
Huron East Recreation Advisory Committee	Kevin Freiburger
Maitland Source Protection Authority Board	Sharen Zinn
Maitland Valley Conservation Authority	Sharen Zinn
North Perth - North Huron Family Health Team Board	Jodi Snell
Physician Recruitment Committee	Jodi Snell
Saugeen Valley Conservation Authority	Mike Niesen
Sustainable Huron Steering Committee	Jamie McCallum



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 16-2025

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on March 18, 2025.

WHEREAS Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the March 18, 2025, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held on March 18, 2025, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time, March 18, 2025

Read a THIRD time and FINALLY PASSED, March 18, 2025

Mayor, Jamie Heffer

Clerk, Trevor Hallam