



## MUNICIPALITY OF MORRIS-TURNBERRY

### COUNCIL AGENDA

Tuesday, February 17, 2026, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet electronically in regular session on February 17, 2026, at 7:30 pm.

#### 1.0 **CALL TO ORDER**

Disclosure of recording equipment.

#### 2.0 **ADOPTION OF AGENDA**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of February 17, 2026, as presented.*

~

#### 3.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

#### 4.0 **MINUTES**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the February 3, 2026, Council Meeting Minutes as written.*

~

#### 5.0 **ACCOUNTS**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves payment of the list of accounts as presented.*

~

#### 6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

None.

#### 7.0 **STAFF REPORTS**

None.

## 8.0 **BUSINESS**

### 8.1 RESTRICTED ACTS UNDER THE MUNICIPAL ELECTIONS ACT

A report has been prepared by Deputy Clerk Kim Johnston in this regard.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry directs staff to return a by-law to delegate certain authorities to the CAO/Clerk under the Municipal Elections Act to the next meeting of Council for consideration.*

~

### 8.2 SMOKING BY-LAW UPDATE

A report has been prepared in this regard by CAO/Clerk Trevor Hallam.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby consents, pursuant to Section 115 of the Municipal Act, 2001, to the enactment of an updated Smoking By-law by the Council of the County of Huron, including the repeal of County of Huron By-law No. 2003-021, respecting the regulation of smoking and vaping in public places and workplaces within the County of Huron;*

*AND FURTHER THAT a copy of this resolution be forwarded to the Clerk of the County of Huron for the purpose of satisfying the consent requirements under the Municipal Act, 2001.*

~

### 8.3 BELGRAVE WATER ANNUAL REPORT AND SUMMARY

The Belgrave Well Supply 2025 Operation and Maintenance Annual Report, and Compliance Summary have been prepared by Veolia Water and are presented here for the information of Council.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry adopts the Belgrave Well Supply 2025 Operation and Maintenance Annual Report, as prepared by Veolia Water.*

~

### 8.4 NORTH HURON FIRE SERVICE AGREEMENT

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry directs staff to return a by-law to authorize an agreement with the Township of North Huron for the provision of Fire Protection Services to the next meeting of Council for consideration.*

~

### 8.5 MAITLAND GRANITE REQUEST

A report has been prepared by CAO/Clerk Trevor Hallam in this regard for the information of Council.

9.0 **COUNCIL REPORTS**

Kevin Freiburger  
  
Jamie McCallum  
  
Sharen Zinn  
  
Jodi Snell  
  
Jamie Heffer

10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Statement of Remuneration – SVCA Board Member 2025
- 10.2 Minutes – Bluevale Community Committee – February 4, 2026
- 10.3 Minutes – Belmore Arena Board – October 20, 2025
- 10.4 Minutes – Belmore Arena Board – November 17, 2025
- 10.5 Minutes – MVCA Board – December 2025
- 10.6 Monthly Report – Belgrave Water System – January 2026
- 10.7 Monthly Report – Huron East Fire Department – January 2026
- 10.8 Outstanding Action Items

11.0 **ITEMS FOR A FUTURE AGENDA**

12.0 **BY-LAWS AND AGREEMENTS**

12.1 MASSON MUNICIPAL DRAIN – FINAL ASSESSMENTS

Work has been completed on the Masson Municipal Drain, and all associated costs have been accounted for. By-Law 8-2026 provides for the levying of assessments as provided by the engineer.

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law 8-2026, being a by-law to amend by-law 54-2024 of the Municipality of Morris-Turnberry based on actual costs incurred for constructing the Masson Municipal Drain 2024, and that it now be read severally a first, second, and third time, and finally passed.*

~

13.0 **CLOSED SESSION**

None.

14.0 **CONFIRMING BY-LAW**

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law 9-2026, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on February 17, 2026, and that it now be read severally a first, second, and third time, and finally passed.*

~

15.0 **ADJOURNMENT**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry does now adjourn at \_\_\_\_ pm.*

~

**NEXT MEETINGS:**

Regular Meeting of Council – Tuesday, March 10, 2026, 7:30 pm  
Regular Meeting of Council – Tuesday, March 24, 2026, 7:30 pm





## MUNICIPALITY OF MORRIS-TURNBERRY

### COUNCIL MINUTES

**Tuesday, February 3, 2026, 7:30 pm**

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on February 3, 2026, at 7:30 pm.

#### **Council in Attendance**

Mayor Jamie Heffer  
Deputy Mayor Kevin Freiburger  
Councillor Jamie McCallum  
Councillor Jodi Snell  
Councillor Sharen Zinn

#### **Staff in Attendance**

Trevor Hallam	CAO/Clerk
Sarah Kurtz	Huron County Planner

#### **Others in Attendance**

Hazel Rae-Versteeg	Applicant, C71-2025
Nathan Versteeg	Applicant, C71-2025
Eric Versteeg	Applicant, C71-2025
Rachel Hammermueller	The Wingham Advance Times
Bob Montgomery	The Citizen

#### **1.0 CALL TO ORDER**

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that the members of the press in attendance would be recording the meeting for the purpose of writing articles.

#### **2.0 ADOPTION OF AGENDA**

*Motion 17-2026*

*Moved by Jamie McCallum  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of February 3, 2026, as presented.*

*Carried.*

#### **3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None.

#### **4.0 MINUTES**

*Motion 18-2026*

*Moved by Jodi Snell  
Seconded by Kevin Freiburger*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the January 13, 2026, and January 27, 2026 Council Meeting Minutes as written.*

*Carried.*

## 5.0 **ACCOUNTS**

*Motion 19-2026*

*Moved by Sharen Zinn  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves payment of the list of accounts as presented.*

*Carried.*

## 6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

### 6.1 CONSENT C71-2025 VERSTEEG (PINEHORSE FARMS LTD)

A report was presented by Huron County Planner Sarah Kurtz in this regard.

Mayor Heffer noted that in 2022 Council was intentional in its action to not allow ARUs in AG4 zones during an update of the zoning by-law, intending to limit the potential conflicts between residential and agricultural uses in the future. He stated that while the application was normal in most ways, the required rezoning will go against what Council had decided in 2022.

Councillor Zinn asked if the provincial policies speak to these issues. Ms. Kurtz noted that the policies state that municipalities should provide opportunities to have ARUs, either one attached or one detached, but do not go into specifics otherwise.

Councillor Snell added that she understands it goes against what was done previously, but as the the ARU is already established and everything else meets the requirements it could be considered a special circumstance.

Deputy Mayor Freiburger asked if there would be potential for more cases like this in the future. Ms. Kurtz explained that decisions on planning applications don't set precedents, but applications of this nature may become more common if the public sees they're being approved. Mayor Heffer agreed with Ms. Kurtz's explanation, based on his experience as a County Councillor.

*Motion 20-2026*

*Moved by Jodi Snell  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry recommends to Huron County Council that proposed severance C71-2025 be approved, subject to the conditions recommended in the planner's report.*

*Carried.*

## 7.0 **STAFF REPORTS**

### 7.1 DRAINAGE

#### 7.1.1 Drainage project update

A report prepared in this regard by CAO/Clerk Trevor Hallam was provided for the information of Council.

## 8.0 **BUSINESS**

### 8.1 INTERIM LEVY 2026

A report prepared in this regard by Tax Collector Kelly Tiffin was provided for the consideration of Council.

*Motion 21-2026*

*Moved by Kevin Freiburger  
Seconded by Jamie McCallum*

*THAT leave be given to introduce By-Law 5-2026, being a by-law to provide for interim tax levies for the year 2026 for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed.*

*Carried.*

## **9.0 COUNCIL REPORTS**

Kevin Freiburger

None.

Jamie McCallum

Councillor McCallum noted that the Belmore Arena Board meeting had been cancelled due to the weather and will be rescheduled.

Sharen Zinn

Attended a meeting of the Community Safety and Wellbeing Committee.

Jodi Snell

Attended a meeting of the Listowel Wingham Family Health Team Board.

Jamie Heffer

Attended a meeting with of the Winham Listowel Hospital Alliacne with other local Mayors.

## **10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Spring Tax Bill Newsletter
- 10.2 Draft Budget and Work Plan – MVCA - 2026
- 10.3 Minutes – Bluevale Community Committee – January 7, 2026
- 10.4 Minutes – SVCA Board Meeting – November 20, 2025
- 10.5 Minutes – Huron OPP Detachment Board – December 15, 2025
- 10.6 Board Meeting Highlights – AMDSB – January 27, 2026
- 10.7 Monthly Report – North Huron Fire Department – December 2025
- 10.8 Monthly Report – Belgrave Water System – December 2025
- 10.9 Inspection Report – Belgrave Water System
- 10.10 Semi-Annual Project Status Report – Headway Engineering
- 10.11 Outstanding Action Items

## **11.0 ITEMS FOR A FUTURE AGENDA**

None.

## **12.0 BY-LAWS AND AGREEMENTS**

### **12.1 AMENDEMNT TO DEEMING BY-LAW**

At the November 18<sup>th</sup> meeting, Council passed by-law 54-2025, deeming lots in Junctionville to not be on a registered plan of subdivision. At the time of registration, the land registry office asked that Schedule A be removed from the by-law. By-Law 6-2026 included this correction and repealed by-law 54-2025,

*Motion 22-2026*

*Moved by Jamie McCallum  
Seconded by Jodi Snell*

*THAT leave be given to introduce By-Law 6-2026, being a by-law to deem Lots 13, 14, 17, 18 and 19 on Plan 278 Turnberry to not be on a registered plan of subdivision for the purposes of Subsection 4 of Section 50 of the Planning Act, and that it now be read severally a first, second, and third time, and finally passed.*

*Carried.*

### **13.0 CLOSED SESSION**

#### **13.1 Enter closed session.**

*Motion 23-2026*

*Moved by Kevin Freiburger  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 7:48 p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:*

- a) Section 239 (2) (a) regarding the security of the property of the municipality;*
- b) Section 239 (2) (c) regarding a pending disposition of land by the municipality;*
- c) Section 239 (2) (e) regarding litigation or potential litigation;*

*Carried.*

#### **13.2 Return to open session.**

*Motion 24-2026*

*Moved by Sharen Zinn  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 8:08 p.m.*

*Carried.*

#### **13.3 Report and Action from Closed Session.**

Council received reports on the status of the Municipality's cyber security, and an update regarding ongoing and potential claims against the municipality. An update was received on a pending disposition of land adjacent to an ongoing development and direction was given to staff.

### **14.0 CONFIRMING BY-LAW**

*Motion 25-2026*

*Moved by Kevin Freiburger  
Seconded by Jamie McCallum*

*THAT leave be given to introduce By-Law 7-2026, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on February 3, 2026, and that it now be read severally a first, second, and third time, and finally passed.*

*Carried.*

15.0    **ADJOURNMENT**

*Motion 26-2026*

*Moved by Jamie McCallum  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry does  
now adjourn at 8:08 pm.*

*Carried.*

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, February 17, 2026, 7:30 pm  
Regular Meeting of Council – Tuesday, March 3, 2026, 7:30 pm

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

**Municipality of Morris-Turnberry**  
**Account List for**

February 17 2026

**General**

Hydro One	Morris Office	485.20	
<b>Enbridge</b>	Morris Office	307.26	
Bell Canada	Morris Office	499.91	
Bell Canada	Emergency Lines	130.78	
Bell Mobility	Cell Phones	25.07	
Tuckersmith Communications	Office Internet	203.40	
Pitneyworks	Postage	1,725.90	
MicroAge Basics	Office Supplies & IT Support	534.57	
CIBC VISA	Coffee Supplies	884.17	
	Online Council Meetings	24.28	
	Water	69.22	
	OMTRA Membership	339.00	
	AMCTO Memberships x2	1,066.72	
	AMCTO Virtual Conference Registration	457.65	
	Municipal Clerks Forum Registration	423.75	
	Minute & Bylaw Binders	138.19	3,402.98
Orkin Canada	Pest Control	67.80	
Donnelly Murphy	Legal	229.75	
McDonagh Insurance Brokers Ltd	2026 Insurance	118,033.20	
Saugeen Conservation	2026 Levy Installment	3,011.21	
Local Authority Services	2026 Energy Planning Tool Subscription	372.90	
Simply Voting	2026 Election Deposit	3,220.50	
Huron County Mutual Fire Aid Assoc	2026 Mutual Aid Dues	624.50	
Municipality of Morris-Turnberry	Interim Property Taxes	9,864.00	
Minister of Finance	December 2025 Policing	39,342.00	(2025 Payable)
<b>Payroll</b>			
February 11 2026	Payroll	27,442.26	
	Expenses	151.53	
Council Pay	Payroll - January 2026	5,293.72	
	Receiver General	503.94	
	<b>General Total</b>		<b>215,472.38</b>

**Building Department**

Bell Mobility	Cell Phones	59.76	
Intact Public Entities	Legal	64.41	
Foxton Fuels	Fuel for CBO Vehicle	293.18	
<b>Payroll</b>			
February 11 2026	Payroll	6,159.51	
	Expenses	-	
	<b>Building Department Total</b>		<b>6,576.86</b>

**Property Standards**

Keppelcreek	January Bylaw Enforcement	1,858.60	
	<b>Property Standards Total</b>		<b>1,858.60</b>

**Drainage**

Hydro One	Hopper Pump	684.39	
John McKercher Construction	Blyth Creek, Gregory, Elliott-Underwood & Armstrong MDs	2,423.85	(2025 Payable)
CIBC VISA	LICO Conference Registration & Hotel	891.46	
	<b>Drainage Total</b>		<b>3,999.70</b>

**Parks & Cemeteries**

Hydro One	Kinsmen Park	28.97	
	<b>Parks &amp; Cemeteries Total</b>		<b>28.97</b>

**Belgrave Water**

Hydro One	Belgrave Water	2,167.11
Hydro One	Humphrey Well	274.76
Hay Communications	Belgrave Water	22.60
Bell Canada	Belgrave Water	177.05
John Wilson Electric	Belgrave Water	491.04
Steven Robinson Snowblowing	Snow Removal	1,101.75

**Belgrave Water Total** 4,234.31

**Landfill**

Hydro One	Morris Landfill	699.87	
Bell Mobility	Morris Landfill	8.91	
PE Inglis Holdings Inc	Portable Unit	152.55	
John McKercher Construction Ltd	November & December Covering	2,644.20	(2025 Payable)
Bluewater Recycling Assoc	February Curbside	8,219.20	

**Landfill Total** 11,724.73

**Roads**

Hydro One	Streetlights	1,333.63
Hydro One	Morris Shop	242.60
Hydro One	Turnberry Shop	519.55
Enbridge	Morris Shop	614.51
HuronTel	Turnberry Shop Internet	66.56
Bell Canada	Morris Shop	249.95
Bell Canada	Turnberry Shop	130.79
Bell Mobility	Cell Phones	59.05
Totally One	Cell Phone & Charger	1,015.86
McDonald Home Hardware	Shop Supplies	62.23
Hodgins BC	Shop Supplies	89.70
Steffens Auto Supply	Shop Supplies	736.75
CIBC VISA	Grinders for Morris & Turnberry Shop	1,238.48
	Cell Phone Case & Accessories	<u>233.80</u>
		1,472.28
Brussels Agri Services Ltd	Posts	47.35
Cedar Signs Inc	Road Signs	581.66
Foxton Fuels	Fuel	48,770.59
Leslie Motors	Maintenance for 22-14 Pickup	131.61
Brandt London	Parts for 13-03 Grader	2,193.78
Huron Tractor	Parts for 13-03 Grader	1,617.98
MGM Townsend Tire	Tires for 13-03 Grader	2,768.50
Con-Voi Septic Services	Ditching	406.80
Midwest Co-Op Belgrave	Plowing	203.38
Compass Minerals	Winter Road Salt	6,829.15
Laidlaw Carriers	Haul Winter Road Salt	613.97
Donegan's Haulage	Winter Road Sand	13,191.31
Municipality of Morris-Turnberry	Turnberry Shop Water	71.00
<b>Payroll</b>		
February 11 2026	Payroll	41,580.58
	Expenses	-

**Roads Total** 125,601.12

**Account Total** 369,496.67

**Approved By Council:**

February 17 2026

\_\_\_\_\_  
Mayor - Jamie Heffer

\_\_\_\_\_  
Treasurer- Sean Brophy

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council

**PREPARED BY:** Kim Johnston, Deputy Clerk

**DATE:** February 17, 2026

**SUBJECT:** Restricted Acts of Council (Lame Duck) Delegation of Authority Bylaw

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### **RECOMMENDATION:**

That Council review the draft Restricted Acts (Lame Duck Period) Bylaw to delegate certain authorities to the CAO/Clerk for the Period of August 21<sup>st</sup>, 2026, to November 15<sup>th</sup>, 2026, and direct staff to return the by-law for consideration at the next meeting of Council.

### **BACKGROUND:**

*The Municipal Act, 2001* establishes the governing authority for municipalities and municipal councils in Ontario. Under Section 275 of the *Municipal Act, 2001* a municipal council is prohibited from performing certain actions in a Municipal Election year where it is determined that there will be a material change in its membership during the next term of office. This is commonly referred to as the “Restricted Acts” clause (or a “Lame Duck” Council).

The Restricted Acts clause may be triggered depending on the outcome of two key dates in an upcoming Municipal Election: Nomination Day (i.e., the final day to submit nominations for office) and Final Voting Day. If it is apparent that the incoming Council will be comprised of less than three quarters (i.e., 75%) of its current membership, the Council is required to refrain from certain acts until its next term begins.

The next Municipal Election in Morris-Turnberry is currently scheduled for October 26, 2026.

As such, Morris-Turnberry Council could be in a Restricted Acts situation during one of the following timeframes in 2026:

- From Nomination Day through to the end of the current term of Council (August 21, 2026 – November 14, 2026); or,
- From Final Voting Day in the 2026 Municipal Election through to the end of the current term of Council (October 26 2026 – November 14, 2026).

***As the Municipality of Morris-Turnberry Council is comprised of five (5) members, the Restricted Acts clause would apply if fewer than 3.75 of the incumbent Members of Council were to return for the 2026-2030 term. In other words, if only 3 members are certain to return to the new Council.***

The scenarios in which Council would be subject to a Restricted Acts period in respect of the 2026 Municipal Election:

- If four (4) or more incumbent members of Council are not certain to be re-elected (Restricted Acts period: August 21, 2026 – November 14, 2026); or,
- If fewer than four (4) incumbent members of Council are re-elected (Restricted Acts period: October 26 2026 – November 14, 2026).

If neither of these situations occur, Council would not be subject to a Restricted Acts period in 2026.

However, if either one occurs, Council would be precluded from making any decisions on the following matters until the end of the current term (November 14, 2026):

- a) Appointing or removing of any officer of the Municipality,
- b) Hiring or dismissing any employee of the Municipality,
- c) Disposing of any real or personal property of the Municipality with a value over \$50,000; and,
- d) Incurring any expenditures or liabilities exceeding \$50,000.

The Clerk/Returning Officer will advise Council following Nomination Day (August 21<sup>st</sup>) or Final Voting Day (October 26<sup>th</sup>) in the 2026 Municipal Election if it is determined that the Restricted Acts Clause of the *Municipal Act, 2001* has been engaged.



The by-law is written to be effective upon passing, with the delegation of authorities only taking effect should the criteria in Section 275(1)1 of the *Municipal Act, 2001* be met.

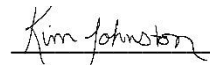
**ATTACHMENTS**

1. Draft By-law 8-2026

**OTHERS CONSULTED**

Trevor Hallam, CAO/Clerk

Respectfully submitted,

  
\_\_\_\_\_  
Kim Johnston



**CORPORATION OF THE MUNICIPALITY OF MORRIS-  
TURNBERRY BY-LAW NO. \_-2026**

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Being a by-law to delegate certain authorities to the CAO/Clerk of the Period of August 21<sup>st</sup>, 2026, to November 15, 2026. (Restricted Acts/Lame Duck Period)

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**WHEREAS** Section 275 of the *Municipal Act, 2001*, c. 25 as amended, restricts certain actions that a Council may take after Nomination Day (August 21, 2026) and after Voting Day (October 26, 2026) in the event that it is determined by the Municipal Clerk with certainty that less than 75% of the current members of Council will be returning to sit on the new Council;

**AND WHEREAS** Section 275 (3) of the *Municipal Act, 2001* c. 25 restricts Council from taking action on the following:

- a) The appointment or removal from office of any officer for the Municipality;
- b) The hiring or dismissal of any employee of the Municipality;
- c) The disposition of any real or personal property of the Municipality which has a value exceeding \$50,000 at the time of disposal; and,
- d) Making any expenditure or incurring any other liability which exceeds \$50,000.

**AND WHEREAS** Section 275 (6) of the *Municipal Act, 2001*, c. 25 states that nothing in this section prevents any person or body exercising any authority of a Municipality that is delegated to the person or body prior to nomination day for the election of the new Council;

**AND WHEREAS** Council deems it expedient to delegate authorities to the CAO/Clerk to take action, where necessary, during the period of August 21, 2026, to November 15, 2026, should it be determined with certainty that fewer than 4 members of current Council will return to sit on the new Council.

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. THAT, the Council of the Corporation of the Municipality of Morris-Turnberry delegates authority to the CAO/Clerk to take action, where necessary to perform the restricted actions listed in Section 275 (3) of the *Municipal Act, 2001* between August 21, 2026, and November 15, 2026;
2. THAT, the CAO/Clerk will report to Council on any actions taken under the authority of this delegation;
3. THAT, such delegation shall only take effect if it is determined with certainty that fewer than 4 members of current Council is to return to sit on the new Council;
4. THAT, this By-Law shall take effect and come into force immediately upon its passing.

**Read a FIRST and SECOND time this 3<sup>rd</sup> day of March 2026**

**Read a THIRD time and FINALLY PASSED this 3<sup>rd</sup> day of March 2026**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

# **MUNICIPALITY OF MORRIS-TURNBERRY**

## **REPORT TO COUNCIL**

**TO:** Mayor and Council  
**PREPARED BY:** Trevor Hallam, CAO/Clerk  
**DATE:** February 17, 2026  
**SUBJECT:** Huron County Smoking By-law Update

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### **RECOMMENDATION**

That Council passes the draft resolution in support of the proposed updates to the County of Huron's Smoking By-Law.

### **BACKGROUND**

Huron County staff have recently undertaken a review of the County of Huron Smoking By-law No. 2003-021, following a presentation from Huron Perth Public Health in December. Huron Perth Public Health has requested that the by-law be updated.

A staff report, including the proposed updated Smoking By-law, was presented to Huron County Council at their last meeting, and is included here for reference. As part of the next steps in the process, and prior to bringing the by-law forward for final enactment, the County is required to obtain consent from a majority of lower-tier municipalities representing a majority of electors within the County, in accordance with Section 115 of the *Municipal Act, 2001*.

### **COMMENTS**

Attached is the staff report, as well as the proposed updated Smoking By-law, which includes amendments to modernize the existing provisions and the repeal of County of Huron By-law No. 2003-021.

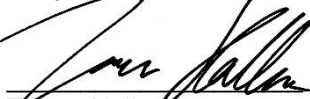
### **ATTACHMENTS**

1. Huron County Staff Report – Smoking By-Law Update
2. Updated Smoking By-Law

### **OTHERS CONSULTED**

None.

Respectfully submitted,



Trevor Hallam,  
CAO/Clerk



**County of Huron**

1 Courthouse Square, Goderich ON, N7A 1M2

[www.HuronCounty.ca](http://www.HuronCounty.ca)

[huronadmin@huroncounty.ca](mailto:huronadmin@huroncounty.ca)

# Corporation Of The County of Huron

**To:** Warden and Members of County Council

**From:** Ljubica Blazevic, Deputy Clerk

**Date:** February 4, 2026

**Subject:** Smoking or Vaping By-law Update (presented by Ljubica Blazevic)

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## Recommendation:

Recommended Motion:

That:

The Council of the County of Huron receives the report by Ljubica Blazevic, Deputy Clerk, titled Smoking or Vaping By-law Update, dated February 4, 2026, as presented for information;

And Further That:

The Council of the County of Huron directs staff to proceed with the preparation of an updated Smoking or Vaping By-law to modernize and expand the by-law to include vaping and waterpipe use, including the repeal of County of Huron By-law No. 2003-021 Smoking By-law, as outlined in this report as requested by Huron Perth Public Health;

And Further That:

The Council of the County of Huron authorizes staff to circulate the proposed updated Smoking or Vaping By-law to all local municipalities for consent in accordance with Section 115 of the *Municipal Act, 2001*;

And Further That:

Staff be directed to bring back the updated Smoking or Vaping By-law for final enactment upon receipt of consent from a majority of local municipalities representing a majority of electors in the County of Huron, at which time the by-law shall come into force.

## Background:

At its meeting of December 17, 2025, County Council received a presentation from Huron Perth Public Health regarding the County of Huron Smoking By-law No. 2003-021. The presentation was delivered by Angela Willert, Public Health Manager, and Laura O'Rourke, Public Health Promoter.

Public Health staff advised that the existing by-law would benefit from modernization to reflect changes in provincial legislation, emerging public health evidence, and evolving tobacco and nicotine consumption practices. In particular, the presentation emphasized the need to address vaping and waterpipe (hookah) use, which are not fully captured in the current by-law.

The purpose of this report is to document Council's direction arising from December 17, 2025 Public Health's presentation, and outline the next steps associated with repealing By-law No. 2003-021 and preparing a new and updated Smoking or Vaping By-law.

## **Comments:**

### Summary of Public Health Presentation

Huron Perth Public Health highlighted the following key considerations:

#### Purpose of the Recommendations

The proposed updates are intended to strengthen public health protections, reduce exposure to second-hand smoke and vapour, and improve clarity and consistency for enforcement.

#### Rationale for Updating the By-law

- Alignment with the Smoke-Free Ontario Act, 2017 and the County's No Smoking By-law No. 2018-057.
- Increasing public health concerns related to vaping, waterpipe (hookah) use, and emerging tobacco and nicotine products.
- The need to support consistent, effective, and enforceable regulations across the County.

#### Vaping

Public Health noted increasing rates of vaping, particularly among youth, and outlined associated short- and long-term health risks, as well as concerns related to second-hand vapour exposure.

#### Waterpipe/Hookah Use

The presentation included an overview of waterpipe use, associated health impacts, and enforcement challenges. It was noted that herbal shisha is not currently prohibited under provincial legislation, resulting in regulatory gaps that municipalities may address through local by-laws.

#### Provincial and Local Context

Public Health staff advised that several municipalities within Huron and Perth Counties have already updated their by-laws to include waterpipe and vaping provisions, and that similar approaches are being considered across Ontario.

#### Proposed By-law Changes

Recommended changes include general housekeeping updates, revised definitions, updates to public place and workplace provisions, enhanced signage requirements, and the explicit inclusion of vaping and waterpipe use.

#### Benefits of Updating the By-law

- Enhanced protection of residents' health and reduced exposure, particularly among youth.
- Improved clarity for property owners, businesses, and enforcement officers.
- A clear and consistent public message regarding the health risks associated with smoking, vaping, and waterpipe use.

#### Council Direction

Following the presentation, Council considered the information provided and passed the following motion:

Moved by: Councillor L. Noel and Seconded by: Councillor P. Heffer

That:

The Council of the County of Huron directs staff to prepare a report on the request to amend the Smoking By-law.

Carried

#### Next Steps

In accordance with Council's direction, staff proceeded with the preparation of a new Smoking or Vaping By-law that repeals and replaces By-law No. 2003-021. The new by-law will incorporate vaping and waterpipe provisions, reflect current legislative requirements, and align with best practices.

As the County is an upper-tier municipality, staff will circulate the proposed by-law to local municipalities for consent in accordance with Section 115 of the Municipal Act, 2001. The updated By-law with the proposed changes is attached to this report for Council's consideration.

#### Jurisdictional and Legislative Context

##### Legislative Authority

The County of Huron has authority under the Municipal Act, 2001 to regulate smoking and vaping in public places and workplaces in matters respecting the health, safety, and well-being of persons.

The Smoke-Free Ontario Act, 2017 establishes minimum provincial standards. Municipal by-laws may be more restrictive than provincial legislation, provided they do not conflict with it. No provincial approval is required to enact or amend the County's Smoking By-law, provided legislative compliance is maintained.

##### Upper-Tier Municipal Considerations

As an upper-tier municipality, the County is a subject to the consent requirements set out in Section 115 of the Municipal Act, 2001. Based on the scope and authority of the proposed by-law, consent from a majority of lower-tier municipalities representing a majority of electors within the County is required before the by-law comes into force.

Staff will confirm and document all applicable consent requirements as part of the by-law development process.

##### Jurisdictional Best Practices

Several Ontario municipalities, including the City of Hamilton, Niagara Region, and the City of Orillia, have updated their smoking by-laws to address vaping and waterpipe use. These by-laws expand smoke- and vape-free areas, clarify definitions, and support consistent enforcement. The proposed update to the County of Huron Smoking By-law is consistent with

these approaches and reflects broader provincial trends.

#### Enforcement and Education

Enforcement of the Smoking By-law will continue through municipal enforcement mechanisms, in coordination with Public Health where appropriate. Updated definitions and clearer language related to smoking, vaping, and waterpipe use will support consistent enforcement. Consistent with best practices, staff will consider an education- and awareness-focused approach during the initial implementation period, prior to full enforcement.

#### **Others Consulted:**

Susan Cronin, Director of Legislative Services/County Clerk

#### **Information Technology Impacts:**

N/A

#### **Financial Impacts:**

N/A

#### **Privacy Impacts:**

N/A

#### **Climate Impacts:**

N/A

#### **Attachments:**

[By-law 2026-0XX Smoking or Vaping By-law.doc](#)

## **BY-LAW NO. 2026-0XX**

### **A BY-LAW OF THE CORPORATION OF THE COUNTY OF HURON TO REGULATE SMOKING **OR VAPING** IN PUBLIC PLACES AND WORKPLACES IN HURON COUNTY AND TO REPEAL BY-LAW NO. 2003-021**

**WHEREAS** Section 115 of the Municipal Act, 2001, s.o. 2001, c. 25, as amended, authorizes the Council of a municipality to pass a by-law regulating the smoking of tobacco in public places and workplaces within the municipality and designating smoking tobacco, **vaping** or holding lighted tobacco is prohibited.

**AND WHEREAS** this by-law will come into force upon receiving consent from a majority of the Councils of the lower-tier municipalities withing the County of Huron who represent a majority of the electors in the County;

**AND WHEREAS** it has been determined that environmental tobacco smoke (exhaled and the smoke from idling cigarettes, cigars, pipes, **e-cigarettes or waterpipes**), also known as second-hand smoke, is a health hazard because of its adverse effects and risks to the health of the inhabitants and workers in Huron County;

**AND WHEREAS** it is desirable for the health, safety, and welfare of the inhabitants and workers of the County of Huron to provide for the prohibiting and abating of smoking **or vaping** and second-hand smoke in accordance with the provisions of this by-law;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE COUNTY OF HURON ENACTS AS FOLLOWS THAT:**

#### **Part I**

#### **1 DEFINITIONS**

1.0 In this by-law,

1.1 “charitable home for the aged” means an approved charitable home for the aged as defined in the **Fixing Long Term Care Act, 2021**;

1.2 “County” means the County of Huron;

1.3 “employee” means a person who performs any work for or supplies any service to an Employer and includes a volunteer and a person who is self-employed and employment has a corresponding meaning;

1.4 “employer” means any person who, as the owner, proprietor, manager, contractor, superintendent or overseer of any activity, business, work, trade, occupation, or profession, has control over or direction of, or is directly or indirectly responsible for, the employment of an Employee;



- 1.5 “home for the aged” means a home defined under the *Fixing Long Term Care Act, 2021*;
- 1.6 “home for special care” means a home for special care as defined under the *Homes for Special Care Act, 2006*;
- 1.7 “nursing home” means a home defined in the *Fixing Long Term Care Act, 2021*;
- 1.8 “person” includes a corporation;
- 1.9 “property owner” includes, the registered owner on title of the property, the person, for the time being, managing or receiving the rent of the land or premisses in connection with which the word is used, whether on the person’s own account or as agent or trustee of any other person, or who would receive the rent if the land and premisses were let; and, the lessee or occupant of the property;
- 1.10 “proprietor” means the person who ultimately controls, governs or directs the activity carried on within the premises referred to in Part III, and includes the person actually in charge of a premises at any particular time;
- 1.11 “public place” means the whole or part of an indoor area, to which the public has access as of right or by invitation, expressed or implied, whether or not a fee is charged for entry and includes public transit vehicles;
- 1.12 “public transit vehicle” means any vehicle used for transportation the public and includes a school bus and a passenger vehicle used for hire;
- 1.13 “smoke” or “smoking” means smoking or holding of lighted, heated or otherwise activated smoking equipment; or the smoking or holding of any other lighted or heated non-tobacco substance, and includes, but is not limited to the use of a cigarette, pipe, water pipe, bong or any other smoking equipment.
- 1.14 “Smoke-Free Ontario Act, 2017” means the *Smoke-Free Ontario Act, 2017*, S.O. 2017, c. 26, Sch. 3, as amended, and any regulation passed under it, or as current;
- 1.15 “smoking product” means any substance whose primary purpose is to be burned or heated to produce vapours, gases, or smoke, which may be inhaled, and shall include but is not limited to tobacco, non-tobacco herbal shisha, cannabis or any other substance;
- 1.16 “vapourizing or vaping or vape” means:
1. inhaling or exhaling the vapour, emissions or aerosol produced by an electronic smoking device or similar device containing tobacco, cannabis or any other substance, or,

2. holding or otherwise having control of an electronic smoking device that is producing vapour, emissions or aerosol from tobacco, cannabis or any other substances;

1.17 “water pipe” means a device, whether called a water pipe, hookah or any other name, that burns or heats a smoking product, with which the vapour, smoke or gases may pass through liquid prior to being inhaled, and excludes an electronic cigarette as defined under the Smoke-Free Ontario Act, 2017.

1.18 “workplace” means any indoor area or part thereof in which one or more employees work, including any other indoor area utilized by employees and includes a public transit vehicle and any other conveyance in which an employee works and which is provided by an employer.

## **Part II**

### **2. WORKPLACES**

2.1 Except as provided in Section 2.2, 2.3, and 2.4 no person shall smoke **or vape** in any workplace within Huron County whether or not a No Smoking/**Vaping** sign is posted.

2.2 The prohibition set out in subsection 2.1 does not apply to any part of a workplace that is used as a private residence. For the purposes of this by-law private residence does not include rooms used for temporary accommodation such as hotel/motel rooms, bed and breakfast rooms and similar facilities.

2.3 The prohibition set out in subsection 2.1 does not apply to patients in a psychiatric facility as defined in in the Mental Health Act.

2.4 The prohibition set out in subsection 2.1 does not apply to residents in a nursing home, home for the aged, home for special care or a charitable home for the aged.

2.5 Every employer shall:

- i) ensure compliance with this by-law;
- ii) give notice to each employee in the workplace that smoking/**vaping** is prohibited in the workplace;
- iii) post No Smoking/**Vaping** signs in accordance with Part IV of this by-law in conspicuous locations at every entrance and in washrooms in the workplace indicating that smoking/**vaping** is prohibited in the workplace;
- iv) ensure that no ashtrays or similar items are placed or permitted to remain in any workplace where smoking **or vaping** is prohibited under this by-law.

## **Part III**

### **3. PUBLIC PLACES**

3.1 No person shall smoke or vape in any public place within Huron County whether or not a No Smoking/Vaping sign is posted.

3.2 Every proprietor and/or property owner of a public place shall;

i) ensure compliance with this by-law;

ii) give notice to each person in the public place that smoking/vaping is prohibited in the public place;

iii) post No Smoking/Vaping signs in accordance with Part IV of this by-law in conspicuous locations at every entrance and in washrooms in the public place indicating that smoking/vaping is prohibited in the public place;

iv) ensure that no ashtrays or similar items are placed or permitted to remain in any public place where smoking/vaping is prohibited under this by-law.

#### **Part IV**

##### **4. SIGNAGE REQUIREMENTS**

4.1 Every employer, proprietor, property owner, or other person in charge of an enclosed public place, enclosed workplace, or outdoor restaurant or bar patio shall post signs as required by the Smoke-Free Ontario Act, 2017, indicating that smoking/vaping are not permitted.

4.2 Where a No Smoking/Vaping sign is required to be placed or posted under this by-law, the sign shall have the proportions, characteristics and minimum measurements as set out in Section 4.1 and consist of two (2) contrasting colours, or if the lettering and graphic symbol is to be applied directly to surface or to be mounted on a clear panel, the lettering and graphic symbol shall contrast with the background.

#### **Part V**

##### **5. OFFENCES AND ENFORCEMENT**

5.1 Any person who contravenes any of the provisions of this by-law is guilty of an offence and upon conviction is liable to a fine of not more than Five Thousand (\$5,000), as provided for in the Provincial Offences Act, R.S.O. 1990, Chapter 33, or any successor thereof.

#### **Part VI**

##### **6. CONFLICTS**

6.1 Of a provision of this by-law conflicts with an Act or Regulation or another by-law, the provision that is the most restrictive of smoking/vaping shall prevail.

#### **Part VII**

7. SEVERABILITY

7.1 If any section or sections of the by-law or parts thereof, are found in any court of law to be illegal or beyond the power of County Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of the by-law shall be deemed to be separate and independent therefrom and to be enacted as such.

PART VIII

8. EFFECTIVE DATE

8.1 This By-law shall come into force and take effect on the day of final passing thereof.

Read a first time this [day] day of [month] 2026.  
Read a second time this [day] day of [month] 2026.  
Read a third time this [day] day of [month] 2026.

\_\_\_\_\_  
Jamie Heffer, Warden

\_\_\_\_\_  
Susan Cronin, County Clerk

## **Belgrave Well Supply 2025 Operation and Maintenance Annual Report**

PTTW # 4313-C7ARBA, Expires September 30, 2031  
MDWL # 247-101 issue #4, Expires March 2, 2027  
DWWP #247-201 Issue #4, effective March 3, 2022

### ***PREPARED BY***

Veolia Water  
100 Cove Rd.  
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### ***TO***

Municipality of Morris Turnberry,  
% Mike Alcock  
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## Table of Contents

1.0 INTRODUCTION AND BACKGROUND .....	4
2.0 DESCRIPTION OF WATER SYSTEM .....	4
3.0 SUMMARY OF WATER QUALITY MONITORING .....	6
3.1 Water Treatment Operation and Monitoring as Per Schedule 7, O. Reg 170/03.....	6
3.1.1 Point of Entry Chlorine Residual .....	6
3.1.2 Distribution Chlorine Residual .....	6
3.1.3 Turbidity .....	7
3.2 Microbiological Sampling as per Schedule 10, O. Reg.170/03 .....	8
3.2.1 Raw Water Samples .....	8,9
3.2.2 Treated Water (Point of Entry)Samples .....	10
3.2.3 Distribution Samples .....	11
3.3 Chemical Sampling & Testing as per Schedule 13, O. Reg.170/03 .....	12
3.3.1 Inorganics .....	12
3.3.2 Lead .....	12
3.3.3 Organics .....	13/14
3.3.4 Trihalomethanes and Haloacetic Acids.....	14
3.3.5 Nitrate & Nitrite .....	14
3.3.6 Sodium .....	15
3.3.7 Fluoride .....	15
4.0 WATER AND CHEMICAL USAGE .....	15
4.1 Chemical Usage.....	15
4.2 Annual Flows .....	16
5.0 IMPROVEMENTS TO SYSTEM AND ROUTINE AND PREVENTATIVE MAINTENANCE .....	17
5.0 MINISTRY OF THE ENVIRONMENT INSPECTIONS AND REGULATORY ISSUES .....	17
7.0 MECP Regulatory Changes.....	18

**List of Tables**

*Table 1 – Treated and Distribution Chlorine Residuals for Belgrave Drinking Water System*

*Table 2 – Raw Water Turbidities for Belgrave Drinking Water System*

*Table 3a – Microbiological Results for Raw Water at Belgrave Drinking Water System Jane Well*

*Table 3b – Microbiological Results for Raw Water at Belgrave Drinking Water System McCrea Well*

*Table 4 – Microbiological Results for Point of Entry at Belgrave Drinking Water System*

*Table 5 – Microbiological Results for Belgrave Distribution System*

*Table 6 – Schedule 23 Results for Belgrave Drinking Water System*

*Table 7 –Lead Sampling Program Results for Belgrave Drinking Water System*

*Table 8 – Schedule 24 Results for Belgrave Drinking Water System*

*Table 9 – Nitrate, Nitrite, THM and HAA Results at Belgrave Drinking Water System*

*Table 10 – Chemical Usage at the Belgrave Drinking Water System*

*Table 11 – Treated Water Flows for Belgrave Drinking Water System*

## **1.0 INTRODUCTION AND BACKGROUND**

The purpose of the 2025 Annual Report is to document the operation and maintenance data for the Belgrave Well Supply for review by The Ministry of Environment, Conservation and Parks in accordance with O. Reg. 170/03. This report covers January 1, 2025 to December 31, 2025. A copy of this report will be submitted to the owner to be uploaded to the municipality's website and can be provided to interested parties upon request.

## **2.0 DESCRIPTION OF WATER SYSTEM**

The Belgrave Well Supply (DWS #20008257), is characterized as a groundwater system and is classified as a large municipal residential system. The system consists of two wells, with a maximum capacity of 501 m<sup>3</sup>/day. The treatment building houses the controls for the system, chlorination and iron removal treatment, in-ground storage reservoirs and pressure system including pumps for the distribution system.

One production well is located at 32 Hamilton Street (near the intersection of Jane St and referred to as the Jane Street Well), and the other at 23 McCrea Street, with both wells connected to the treatment plant at 28 McCrea Street via dedicated raw water mains. The distribution system serves the community of Belgrave with a connection to the Humphrey Subdivision (North Huron).

The system serves a population of approximately 300 residents, with approximately 113 customer services in use (and 223 service connections total).

The system consists of a Class 2 Treatment and Class 1 Distribution and Supply, which is owned by the Municipality of Morris-Turnberry and operated by Veolia Water Canada, the Operating Authority.

The Jane Street well is 42.4 meters deep, equipped with a submersible pump with a rated capacity of 1.6 Litres/second, with instrumentation and control equipment, and discharges to a combined header.

The New McCrea Street Well (drilled 2021) is 23.9 meters deep equipped with a similar submersible pump with a rated capacity of 4.2 Litres/second, with instrumentation and control equipment and discharges to a combined header.

Flow from each well is combined in a common filter influent header at the treatment plant where the flow is then split equally through three green sand filters, treated with sodium hypochlorite and then to an in-ground reservoir and a high lift pumping station.

The Jane Street well was drilled in October 1983 and The McCrea Street Well drilled in June 1976. Modifications and updates were made to the Jane Street and McCrea Street well systems in 2007 to form the new Belgrave Water Treatment System with a new treatment building.

Raw water is pumped from each well. Potassium permanganate is injected as part of the iron removal system. The filtered water is treated with 6% sodium hypochlorite and then flows to an in-ground two cell storage and chlorine contact reservoir located below the treatment building. The treatment building has three (3) high lift submersible pumps and six (6) hydro pneumatic pressure tanks that supply and maintain the water pressure to the distribution system. The system is monitored and controlled by an onsite Programmable Logic Controller (PLC).

Back-up power is supplied by one 60 KW diesel standby generator with an automatic transfer switch located in the pump house.

There is no elevated storage tank. The system pressure is maintained using pressure tanks and the high lift pumps.

The system has no hydrants and capacity for fire protection is not provided. Blow-offs are used for flushing purposes.

The current water source is from two secure deep bedrock wells. Land use in the vicinity of the wells is a mixture of residential and institutional. There is no Municipal sanitary sewer system so the area is served by individual septic systems.



Disinfection is achieved on the Belgrave well supply through the use of 6 % sodium hypochlorite. This chemical is injected prior to the water entering the chlorine contact reservoir at a sufficient dosage to achieve both primary and secondary disinfection objectives.

The primary disinfection system consists of a 200 L solution tank, with one duty and one standby chemical metering pump with automatic switch-over capability. An on-line free chlorine residual analyzer ensures continuous disinfection with high and low level parameter set points and alarms.

Primary disinfection is provided via Chlorine Contact Time within the reservoir. The Chlorine Contact provided is based on the provision of a minimum regulatory CT of 4.0, to provide 99% (2-log) inactivation of viruses. The design Chlorine Contact Time is based on 2-log inactivation of viruses at a minimum free chlorine residual of 0.2 mg/L (after contact time), raw water pH of 6-9 and a minimum water temperature of 5°C.

The chlorine dosage range varies with the chlorine demand of the raw water. The free chlorine residual is monitored at the point of entry to the distribution system, by an on-line chlorine analyzer, with a target residual of > 0.1.00 mg/l and < 2.00 mg/l.

The raw water from the wells at Belgrave has iron levels higher than what is considered aesthetically acceptable. Through the First Engineers report it was determined that the iron oxidized in the treated water and resulted in higher than acceptable turbidity levels within the distribution system. The treatment building provides iron removal through greensand plus filters. Potassium permanganate used to be injected into the water to oxidize the iron and to regenerate the greensand filters. This chemical was previously injected into the raw water upstream of the filters, it was removed October 31, 2024 when it was realized that it was not needed with the Green sand plus filters.

The treated water is monitored and controlled by an on-site PLC. A PC at the site records the data generated by the PLC at the wells and treatment building.

Distribution piping typically ranges in size from 50 mm to 150 mm in diameter, and consists of PVC Polyethylene and High Density Polyethylene Piping.

Typical system pressure ranges from 40 P.S.I to 60 P.S.I

### 3.0 SUMMARY OF WATER QUALITY MONITORING

#### 3.1 Water Treatment Operation and Monitoring as Per Schedule 7, O. Reg 170/03

##### 3.1.1 Point of Entry Chlorine Residual

Chlorine residuals are continuously measured using a HACH CL17 online chlorine analyzer and verified for accuracy using hand-held HACH pocket colorimeters; there were 200 grab samples taken.

**Table 1** shows the monthly average of free chlorine residual values on the treated water at the point of entry and the distribution.

##### 3.1.2 Distribution Chlorine Residual

Chlorine residuals in the distribution system are continuously monitored at the Humphrey sample station using a HACH CL17 online chlorine analyzer and recorded on the SCADA system. They are also verified using a HACH pocket colorimeter; there were 208 grab samples taken.

**Table 1** – Treated and Distribution Chlorine Residuals for Belgrave Drinking Water System

Date	Avg. Treated Chlorine Residuals (mg/L)	Avg. Distribution Chlorine Residuals (mg/L)
January	1.74	1.66
February	1.80	1.71
March	1.97	1.94
April	1.71	1.69
May	1.50	1.41
June	1.85	1.70
July	1.61	1.48
August	1.38	1.29
September	1.62	1.49
October	1.80	1.68
November	1.60	1.44
December	1.35	1.23
Average	1.66	1.56
Minimum	1.20	1.07
Maximum	2.20	2.19

### 3.1.3 Turbidity

The Treated Turbidity and Raw Turbidity is recorded at least once a month using a pocket turbidimeter. The maximum raw turbidity (NTU) measured at the Jane Well was 0.35 NTU and at the McCrae well the maximum raw turbidity(NTU) was 0.35 NTU. Readings are

**Table 2** provides a summary of raw turbidity results.

**Table 2.** – Raw Water Turbidities (NTU) for Belgrave Well Supply

Date	Avg Jane Well Raw NTU	Avg McCrae Well Raw NTU
January	0.35	0.21
February	0.18	0.24
March	0.26	0.24
April	0.24	0.23
May	0.24	0.21
June	0.22	0.27
July	0.23	0.25
August	0.27	0.23
September	0.25	0.22
October	0.28	0.35
November	0.27	0.29
December	0.33	0.23
Minimum	0.18	0.21
Maximum	0.35	0.35
# samples	20	20

### 3.2 Microbiological Sampling as Per Schedule 10, O. Reg 170/03

#### 3.2.1 Raw Water Samples

Raw water samples are taken every week. A total of 52 samples from Jane Well and 52 samples from McCrea Well were collected and analyzed for E. Coli and Total Coliforms. Each E. Coli and Total Coliform result obtained was 0 cfu/100 ml.

**Table 3a** and **Table 3b** provide a summary of bacteriological results performed on the raw water.

**Table 3a – Microbiological Results for Raw Water at the *Jane Well***

Date	E. Coli			Total Coliform		
	# Samples	# Samples 0	# Samples ≥1	# Samples	# Samples 0	# Samples ≥1
Jan	4	4	0	4	4	0
Feb	4	4	0	4	4	0
Mar	4	4	0	4	4	0
Apr	5	5	0	5	5	0
May	4	4	0	4	4	0
Jun	4	4	0	4	4	0
Jul	5	5	0	5	5	0
Aug	4	4	0	4	4	0
Sep	4	4	0	4	4	0
Oct	5	5	0	5	5	0
Nov	4	4	0	4	4	0
Dec	5	5	0	5	5	0
<b>Total</b>	<b>52</b>	<b>52</b>	<b>0</b>	<b>52</b>	<b>52</b>	<b>0</b>

**Table 3b.** Microbiological Results for Raw Water at the *McCrea Well*

Date	E. Coli			Total Coliform		
	# Samples	# Samples 0	# Samples ≥1	# Samples	# Samples 0	# Samples ≥1
Jan	4	4	0	4	4	0
Feb	4	4	0	4	4	0
Mar	4	4	0	4	4	0
Apr	5	5	0	5	5	0
May	4	4	0	4	4	0
Jun	4	4	0	4	4	0
Jul	5	5	0	5	5	0
Aug	4	4	0	4	4	0
Sep	4	4	0	4	4	0
Oct	5	5	0	5	5	0
Nov	4	4	0	4	4	0
Dec	5	5	0	5	5	0
<b>Total</b>	<b>52</b>	<b>52</b>	<b>0</b>	<b>52</b>	<b>52</b>	<b>0</b>

### 3.2.2 Treated Water (Point of Entry) Samples

One treated water sample from the point of entry is taken every week and analyzed for E.Coli, Total Coliforms and for Heterotrophic Plate Count (HPC). A total of 52 treated water samples were collected and analyzed for the above parameters. All E. Coli and Total Coliform samples were found to be safe. The range of HPC results were 0 - <10 cfu/100 ml.

**Table 4** provides a summary of all bacteriological results performed on the treated water.

**Table 4. – Microbiological Results for Point of Entry**

Date	E. Coli			Total Coliform			HPC		
	# Samples	# Samples 0	# Samples ≥1	# Samples	# Samples 0	# Samples ≥1	# Samples	# Safe	Deteriorating
Jan	4	4	0	4	4	0	4	4	0
Feb	4	4	0	4	4	0	4	4	0
Mar	4	4	0	4	4	0	4	4	0
Apr	5	5	0	5	5	0	5	5	0
May	4	4	0	4	4	0	4	4	0
Jun	4	4	0	4	4	0	4	4	0
Jul	5	5	0	5	5	0	5	5	0
Aug	4	4	0	4	4	0	4	4	0
Sep	4	4	0	4	4	0	4	4	0
Oct	5	5	0	5	5	0	5	5	0
Nov	4	4	0	4	4	0	4	4	0
Dec	5	5	0	5	5	0	5	5	0
<b>Total</b>	<b>52</b>	<b>52</b>	<b>0</b>	<b>52</b>	<b>52</b>	<b>0</b>	<b>52</b>	<b>52</b>	<b>0</b>

### 3.2.3 Distribution Samples

Distribution samples are collected every week and tested for E.Coli, Total Coliforms and for Heterotrophic Plate Count (HPC). A total of 106 distribution samples were collected and analyzed for the above parameters. All E. Coli and Total Coliform results from the distribution water were 0 cfu/100 ml. The range of HPC results were 10 - 300 cfu/100 ml.

**Table 5** provides a summary of all bacteriological samples taken in the distribution system.

**Table 5 – Microbiological Results for the Distribution**

Date	E. Coli			Total Coliform			HPC		
	# Samples	# Samples 0	# Samples ≥1	# Samples	# Samples 0	# Samples ≥1	# Samples	# safe	Deteriorating
Jan	8	8	0	8	8	0	4	4	0
Feb	8	8	0	8	8	0	4	4	0
Mar	8	8	0	8	8	0	4	4	0
Apr	10	10	0	10	10	0	5	5	0
May	10	10	0	10	10	0	4	4	0
Jun	8	8	0	8	8	0	4	4	0
Jul	10	10	0	10	10	0	5	5	0
Aug	8	8	0	8	8	0	4	4	0
Sep	8	8	0	8	8	0	4	4	0
Oct	10	10	0	10	10	0	5	5	0
Nov	8	8	0	8	8	0	4	4	0
Dec	10	10	0	10	10	0	5	5	0
<b>Total</b>	106	106	0	106	106	0	106	106	0

### 3.3 Chemical Sampling & Testing as Per Schedule 13, O. Reg 170/03

#### 3.3.1 Inorganics

One treated water sample is taken every 36 months and tested for inorganics. The most recent samples for the Belgrave Drinking Water System were collected on January 31, 2023 and submitted to the laboratory for analysis of inorganics as listed in Schedule 23. All parameters were found to be within compliance. Inorganics will be sampled and analyzed again **January, 2026**.

Results from 2020 and 2023 can be found in **Table 6**.

**Table 6.** – Schedule 23 Results for Belgrave Well Supply

Parameter	Result (µg/L) 2020	Results (µg/L) 2023	Maximum Allowable Concentration µg/L
Antimony	<0.09	<0.6	6
Arsenic	0.6	0.7	10
Barium	153	169	1000
Boron	<2	22	5000
Cadmium	0.003	0.003	5
Chromium	<0.08	0.29	50
Mercury	0.01	<0.01	1
Selenium	<0.04	0.08	10
Uranium	0.854	0.711	20

#### 3.3.2 Lead

Schedule 15.1 of Ontario Regulation 170/03 requires that samples be taken during two seasons: once between December 15 and April 15 and once between June 15 and October 15. The Maximum Allowable Concentration for Lead is 10µg/L. Lead, pH and Alkalinity samples were taken on March 5<sup>th</sup> and again on June 24<sup>th</sup>, 2025. All samples were found to be Compliant.

2025 results can be found in **Table 7**.

**Table 7.** – Lead Sampling Program Results for Belgrave Drinking Water System

DATE	pH	Alkalinity (mg/L)	Lead(µg/L)
Dec-Apr	8.23	234	0.04
Jun-Oct	8.07	241	0.02



### 3.3.3 Organics

One treated water sample is taken every 36 months and tested for schedule 24 organic parameters. The most recent samples were collected on January 31, 2023. All parameters were found to be within compliance. Organics will be sampled and analyzed again in **January 2026**.  
2023 sample results can be found in **Table 8**.

**Table 8.** – Schedule 24 Results for Belgrave Drinking Water System

Parameter	Result (µg/L)	Maximum Allowable Concentration (µg/L)
Benzene	<0.32	1
Carbon Tetrachloride	<0.17	2
1,2-Dichlorobenzene	<0.41	200
1,4-Dichlorobenzene	<0.36	5
1,1-Dichloroethylene	<0.33	14
1,2-Dichloroethane	<0.35	5
Dichloromethane	<0.35	50
Monochlorobenzene	<0.3	80
Tetrachloroethylene	<0.35	10
Trichloroethylene	<0.44	5
Vinyl Chloride	<0.17	1
Polychlorinated Biphenyls	<0.04	3
Benzo(a)pyrene	<0.004	0.01
2,4-dichlorophenol	<0.15	900
2,4,6-trichlorophenol	<0.25	5
2,3,4,6-tetrachlorophenol	<0.20	100
Pentachlorophenol	<0.15	60
Alachlor	<0.02	5
Atrazine+N-dealkylated metabolites	<0.01	5
Atrazine	<0.01	-
Desethyl atrazine	<0.01	-
Azinphos-methyl	<0.05	20
Carbaryl	<0.05	90
Carbofuran	<0.01	90
Chlorpyrifos	<0.02	90
Diazinon	<0.02	20
Dimethoate	<0.06	20
Diuron	<0.03	150
Malathion	<0.02	190
Metolachlor	<0.01	50
Metribuzin	<0.02	80
Phorate	<0.01	2
Prometryne	<0.03	1

**Table 8** Con't

Parameter	Result (µg/L)	Maximum Allowable Concentration (µg/L)
Simazine	<0.01	10
Terbufos	<0.01	1
Triallate	<0.01	230
Trifluralin	<0.02	45
2,4-dichlorophenoxyacetic acid	<0.19	100
Bromoxynil	<0.33	5
Dicamba	<0.20	120
Diclofop-methyl	<0.40	9
MCPA	<0.00012	.1
Picloram	<1	190

### 3.3.4 Trihalomethanes and Haloacetic Acid

One distribution sample is taken every three months from a point in the distribution system and tested for Trihalomethanes (THMs) and Haloacetic Acids (HAAs). Samples were collected during the months of February, May, August and November. The Ontario Drinking Water Quality Standard (ODWQS) has set a Maximum Allowable Concentration (MAC) of 100 µg/L for THMs and it is expressed as a running annual average(RAA). The RRA for THMs was found to be 12.6 µg/L, which is within compliance. The HAA MAC is 80 µg/L the results were found to be within compliance.

Refer to **Table 9** for the summary of trihalomethane and haloacetic acids results.

### 3.3.5 Nitrate & Nitrite

One treated water sample is taken every three months and tested for nitrate and nitrite. Samples were collected during the months of February, May, August and November. The Ontario Drinking Water Quality Standard (ODWQS) has a set Maximum Allowable Concentration (MAC) of 1 mg/L for nitrites and 10 mg/L for nitrates. The results were found to be within compliance.

Refer to **Table 9**.

**Table 9.** – Nitrate, Nitrite ,THM and HAAs Results at Belgrave Drinking Water System

Date	Nitrate		Nitrite		THMs		HAAs	
	# Samples	Result (mg/L)	# Samples	Result (mg/L)	# Samples	Results (µg/L)	# Samples	Result (µg/L)
Feb	1	<0.006	1	<0.003	1	13	1	<5.3
May	1	<0.006	1	<0.003	1	11	1	<5.3
Aug	1	<0.006	1	<0.003	1	17	1	<5.3
Nov	1	<0.006	1	<0.003	1	9.4	1	<5.3
Total	4		4		4		4	
Avg.		<0.006		<0.003		RAA – 12.6		<5.3
Max		<0.006		<0.003				<5.3

### 3.3.6 Sodium

One water sample is collected every 60 months and tested for Sodium. The Ontario Drinking Water Standards (ODWQS) have set a Maximum Acceptable concentration (MAC) of 200 mg/L for Sodium and requires the Medical Office of Health be notified if the concentration exceeds 20 mg/L. These samples were last collected on January 31, 2023 and were 10.2 mg/L, which is in compliance. The next water sample for Sodium will be collected and analyzed in March , 2028.

### 3.3.7 Fluoride

One water sample is collected at least once in every 60 months and tested for Fluoride. The Ontario Drinking Water Quality Standards (ODWQS) have set a MAC of 1.5 mg/L. On May 13, 2025 a sample was collected for this analysis. The sample was found to have a concentration of 1.34 mg/L, which is in compliance. The next water sample for Fluoride will be collected and analyzed on or before May 5, 2029

## 4.0 WATER AND CHEMICAL USAGE

### 4.1 Chemical Usage

79.30 kg of sodium hypochlorite was used to ensure proper disinfection with an average dosage of 2.01 mg/L  
Refer to **Table 10**

**Table 10.** – Chemical Usage at Belgrave Drinking Water System

Date	Sodium Hypochlorite	
	Usage (kg)	Average Dosage (mg/L)
Jan	5.68	2.15
Feb	5.01	2.11
Mar	5.36	2.23
Apr	5.05	2.10
May	7.03	2.39
Jun	7.52	2.16
Jul	8.45	1.74
Aug	9.41	1.80
Sep	7.45	1.98
Oct	6.69	1.97
Nov	6.18	1.82
Dec	5.47	1.61
Total	79.30	–
Average	–	2.01

## 4.2 Annual Flows

A summary of the water supplied to the distribution system is provided in **Table 11**. This Table provides a breakdown of the monthly flow provided to the distribution system from the Logbook entries as the SCADA System was down from January to May.

Flow meters were calibrated July 2025.

**Table 11.** – Treated Water Flows for Belgrave Drinking Water System

Date	Avg.Daily Flow (m3)	Max Daily Flow (m3)	Total Daily Flow (m3)
Jan	80	105	2,392
Feb	81	95	2,270
March	74	90	2,297
April	79	99	2,355
May	97	186	2,996
June	109	159	3,276
July	123	254	3,571
Aug.	103	181	2,870
Sept.	131	165	3,799
Oct.	110	232	3,412
Nov.	118	232	3,5457
Dec.	109	146	3,381
Avg	97	–	–
Max	–	254	–
Total	–	–	34,705

## 5.0 IMPROVEMENTS TO SYSTEM AND ROUTINE AND PREVENTATIVE MAINTENANCE

The following summarizes water system improvements and routine and preventative maintenance for the Belgrave Drinking Water System:

- Routine monthly maintenance was completed
- Backflow preventers were tested by Fergusons
- Analyzers were calibrated by Cleartech
- Annual fire and safety checks were completed by Georgian Bay Fire and Safety

## 5.0 MINISTRY OF ENVIRONMENT INSPECTIONS AND REGULATORY ISSUES

SAI Global conducted a Surveillance System Audit on October 3, 2025. There was no nonconformance, and 3 opportunities for Improvement to be considered.

It is suggested that the opportunities for improvement be considered by management to further enhance the Operating Authority's Quality Management System and performance.

The Ministry of the Environment, Conservation and Parks last inspection on the Belgrave Drinking Water System was October 6, 2025. there were no non compliance/non conformances noted.

A rating of 100% was awarded.

It was recommended that something sturdier be considered to secure the base of the sampling station, (as seen on most other sampling stations) such as a small concrete pad which could be easily constructed and poured, with the sampling station then properly bolted to the pad with multiple concrete bolts with a longer depth.

A reminder that the well caps are to be locked at all times (Failure to do so may result in Non-compliance with O.Reg 170/03 Schedule 1-2(1)1) and both dog house interiors are to be kept clean on a regular basis.

There were no adverse water events in 2025.

There were no Precautionary Boil Water Notices (PBWN) in 2025.

There was 1 watermain break in 2025.

## 7.0 MECP Regulatory Changes

Proposed amendments to drinking water operator and water quality analyst certification regulations have been issued to address the impacts of emergencies. These include:

- allowing the Ministry to act quickly to ensure the Province's drinking water is protected during an emergency
- extending Operator certificates and allowing certain qualified but non-certified staff to temporarily maintain system operations, and would only be enacted during an emergency
- allowing temporary relief from training and certification requirements

This proposal has been registered with the Environmental Registry of Ontario and the consultation process was closed on July 2, 2021. The outcome of this proposal is expected to be published in 2022.

Proposed updates to the Director's Directions - Minimum Requirements for Operational Plans - May 2021. The Director's Directions have updated the following:

- Content Requirements - all referenced documents will be considered part of the Operational Plan.
- Procedures for version control - version number and revision date is to be embedded in every electronic copy, and recorded on every page of any physical copy
- Completed copy of Subject System Description Form in Schedule "C" of the Director's Directions
- Operational Plans are to be submitted to the Director electronically
- Retention of Operational Plans - Operational Plans that were the subject of an audit by an auditor for the accreditation body shall be retained for a minimum of 10 years
- Public Disclosure of Operational Plans - shall be made available for viewing by the public either electronically (website) or at the principal place of business, but not in a manner that would threaten the safety, health or quality of the drinking water, or create significant prejudice with the contractual obligations of the Operating Authority or other organization.
- Operational Plans shall be updated to meet the requirements of the Director's Directions no later than April 1, 2022.

***The Municipality will provide A copy of the Operational Plan by request***



Report Date: February 11, 2025

## **Belgrave Drinking Water System – 2025 Compliance Summary**

**PTTW # 4313-C7ARBA, expires September 30, 2031**

**MDWL # 247-101 issue #4, Expires March 2, 2027**

**DWWP # 247201 issue #4, dated March 3, 2022**

This is a summary of the Belgrave well supply's regulatory compliance as per O. Reg. 170/03 Schedule 22. A complete summary of flows, chemical use, laboratory analysis and activities on the system was submitted with the Annual Report.

### **System Description**

The Belgrave water system is characterized as a "secure ground water" system and is classified as a large municipally owned water system. The well house and its equipment have a daily maximum capacity to deliver 501 cubic metres of potable water per day to the Belgrave community in Morris-Turnberry and the Humphrey subdivision in North Huron.

The current water sources are two secure deep bedrock wells. The Jane St. production well is located at 32 Hamilton St. and the New McCrea well is located at 23 McCrea St. Both are connected to the treatment plant at 28 McCrea St. via dedicated raw water mains.

The treatment plant is equipped with high lift pumps, backup diesel generator, chlorinators, a chlorine contact reservoir, green sand filtration for iron removal and online monitoring. The system is controlled and monitored by an on-site PLC with alarm generation to an Autodialer.

The Belgrave well supply was put in service May 1, 2007 and replaces the former Jane St, McCrea St. and Humphrey subdivision water systems. The Jane St. and McCrea St. wells were upgraded and retained as sources. The Humphrey subdivision well was abandoned. The Humphrey well house was retained and acts as a sample station and houses an on-line chlorine analyzer for the distribution system.

The distribution system in the Morris-Turnberry side of Belgrave was constructed in 2008 and is constructed of PVC with polyethylene services.

There is a connection to the Humphrey subdivision on the North Huron side. This distribution system is polyethylene and was constructed in the 1980's.

There is no elevated storage to maintain pressure and therefore, the system pressure is maintained using pressure tanks and the high lift pumps.

The system has no hydrants and lacks the capacity to provide fire flows.



## **Chemicals Fed**

### **Disinfectant**

Disinfection was achieved on the Belgrave well supply through the use of 12% sodium hypochlorite.

In the well house, this chemical was added prior to the water entering the chlorine contact chambers at dosages high enough to achieve both primary and secondary disinfection objectives. The average chlorine dosages ranged from 1.61 mg/L to 2.39 mg/L. varying with the chlorine demand of the raw water.

The free chlorine residual was monitored at the point of entry to the distribution system with a target residual of 1.00 mg/L which is typical of the treated water in other municipal water systems. Belgrave had an average chlorine residual of 2.01 mg/L.

### **Iron Removal**

The well water at Belgrave has iron levels higher than what is considered aesthetically acceptable. The well house provides chemically assisted iron filtration through green sand pressurized filters. Potassium permanganate used to be injected into the water to oxidize the iron and to regenerate the greensand filters. This chemical was previously injected into the raw water upstream of the filters, it was removed October 31, 2024 when it was realized that it was not needed with the Green sand plus filters

## **Flows**

The Belgrave water system PTTW (permit to take water) # 4313-C7ARBA allows 501 cubic metres per day from the combined wells: Jane St Well 138.2m<sup>3</sup> and the New McCrea Well 362.8m<sup>3</sup> The PTTW expires on September 30, 2031. This limit was not exceeded in 2025. The McCrea max daily flow was 170 m<sup>3</sup>, the Jane St well has a maximum daily flow rate of 84 m<sup>3</sup>.A full summary of the 2025 flows can be found in the annual report.

The Drinking Water Works Permit (DWWP) #247-201 Issue 4 has a maximum flow rate for the treated water of 6.9 litres per second. The limiting factor regarding flow is chlorine contact time in the chlorine contact reservoir. Flow monitoring is necessary to meet the regulatory CT requirements. Increased flows beyond 6.9 litres per second must have increased free chlorine residual to counter the decreased retention time in the chlorine contact chamber.

The combination of maximum flows through the chlorine contact reservoir and minimum free chlorine residuals exiting the contact reservoir did not exceed limitations in 2025 as recorded by the flow meters and the on-line chlorine analyzer.

The maximum flow in 2025 was 254 cubic meters per day or 50.69% of capacity.

The average flow in 2025 was 97cubic meters per day or 19.36% of capacity.

## **Non Conformances**

There were no non conformances noted in the last Inspection.



### **Precautionary Boil Water Notices**

No precautionary boil water notices were placed on the Belgrave system in 2025.

### **Boil Water Advisory**

There were no Boil Water Advisories issued by the Huron Perth Public Health (HPPH) on the Belgrave water system in 2025.

### **Adverse Water Quality Incidents AWQI**

There were no instances of adverse water quality in Belgrave.

### **Annual Ontario Ministry of the Environment Inspection**

The last Ministry Inspection for the Belgrave Drinking Water Supply was conducted on October 6, 2025 and was awarded a 100% rating.

### **Exceedances**

There were no exceedances

### **Infrastructure Assessment**

Regular contact is maintained with the Belgrave representative. The JobsPlus program is continually updated with preventative and corrective maintenance issues. A complete summary can be forwarded to the client upon their request. Through regular communication between the operating authority and the client, capital items are discussed.

The annual Management Review was conducted by the operating authority on October 24, 2025 as per the DWQMS requirement in Element 14. Regular discussions between the client and the operating authority for this water system are continued throughout the year by emails, phone calls, and meetings as per the requirements of Element 15 of the DWQMS.

The Internal Audit was completed September 26-29, 2025 and a Risk Assessment was completed October 29, 2025. An External Surveillance Audit was completed by SAI Global on October 3, 2025. An Emergency Response Exercise was not conducted by Veolia in 2025.

*Sarah Telford Compliance Coordinator*

### **Veolia Water Canada, Inc.**

100 Cove Road, P.O. Box 185  
Goderich, Ontario N7A 3Z2  
Tel 519-524-6583 ext 310 - Fax 519-524-9358

**Scott.gowan@veolia.com**



MUNICIPALITY OF MORRIS-TURNBERRY  
REPORT TO COUNCIL

TO: Mayor and Council  
PREPARED BY: Trevor Hallam, CAO/Clerk  
DATE: February 17, 2026  
SUBJECT: North Huron Fire Agreement Renewal

RECOMMENDATION

That Council directs staff to return the draft agreement with the Township of North Huron for the provision of Fire Services with a by-law authorizing its execution to the next meeting of Council.

BACKGROUND

In December of 2018, the municipality entered into an agreement with the Township of North Huron for the provision of fire suppression services. The agreement came into effect on January 1, 2019 for a term of 5 years, expiring on December 31, 2023. Around the same time, North Huron entered into similar agreements with Central Huron and Ashfield-Colborne-Wawanosh (ACW). Over the last 3 years, the three municipalities have been in discussions regarding the renewal of the agreements. Through this period, Central Huron undertook a Fire Service Master Plan, through which their fire services and agreements for service were reviewed. This introduced some uncertainty regarding the extent of service coverage required from North Huron, so North Huron elected to wait to finalize the agreements with all service recipients until the matter was settled. To accommodate this delay, the Councils of all 4 municipalities have extended the 2018 agreements annually by resolution.

COMMENTS

Included with this report is a draft of the proposed Fire Service Agreement with North Huron. It is similar to the one approved by North Huron and Central Huron in at the end of 2025.

Administratively, it remains unchanged from the previous 2018 agreement, but has undergone extensive revisions to update the language for clarity and accuracy. There are minor adjustments to the financial schedule, but the agreement does not introduce any changes to coverage or service level.

	2018 Agreement	Draft Agreement
Base Fee	Previous year's Fire budget plus CPI increase less fire calls, divided by weighted assessment.	Current year's Fire budget, less part time wages and transfers to reserve, divided by weighted assessment.
Wages	Firefighter wages for each call in the municipality.	Part time firefighter wages for calls in the municipality.
Capital Reserves	Reserve contributions capped at \$100,000.00 annually (no minimum stipulated)	Percentage of North Huron's budgeted transfer to reserves based on weighted assessment.
Reconciliation	Reconciliation at year end.	Reconciliation at year end.

As the table above shows, the most significant change to the arrangement is in the form of contributions to reserves. Due to inconsistencies in accounting in previous years, it is unclear whether contributions to reserves had been included in the amounts paid to North Huron. There were, however, contributions made as needed directly towards the purchase of equipment, such as a pumper truck in 2021(\$33,550.00), SCBA equipment in 2023 (\$151,785.00), and in year equipment purchases in 2024 (\$50,970.00). These direct contributions resulted in large fluctuations in the Morris-Turnberry fire budget, and increased pressure on the levy in those years. The benefit of the proposed agreement is a better defined and predictable contribution structure, where the annual commitment to capital reserves is made clear, and there is no provision for additional contributions for specific equipment purchases.

It is recommended that Council direct staff to return the draft agreement with a by-law authorizing its execution to the next meeting of Council.

ATTACHMENTS

- 1. 2018 Fire Service Agreement
- 2. Proposed Fire Service Agreement

**OTHERS CONSULTED**

Sean Brophy, Treasurer  
Chad Kregar, Fire Chief, North Huron  
Annette Fletcher, Treasurer, North Huron  
Carson Lamb, Clerk, North Huron

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Trevor Hallam", written over a horizontal line.

Trevor Hallam,  
CAO/Clerk



**THE CORPORATION OF THE  
MUNICIPALITY OF MORRIS-TURNBERRY**

**BY-LAW NO. 92 -2018**

**Being a by-law to authorize the Municipality of Morris-Turnberry to execute and affix the Corporate Seal to authorize an amendment to the fire agreement for Fire Suppression Services with the Township of North Huron.**

**WHEREAS**, Section 8 of the Municipal Act, 2001 S.O. 2001 c. 25 as amended, states that; 'Powers of a natural person – A Municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act';

**AND WHEREAS** the Fire Protection and Prevention Act, 1997, S.O. 1997, c4, authorizes a municipality to provide and/or receive fire protection services to or from other municipalities;

**AND WHEREAS**, the Council of the Municipality of Morris-Turnberry deems it necessary and desirable to execute an agreement with the Township of North Huron to provide fire suppression services;

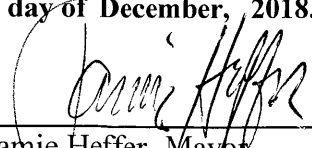
**AND WHEREAS**, the Agreement is attached hereto and forms part of this By-law as a Schedule 'A';

**AND WHEREAS**, the Corporation of the Municipality of Morris-Turnberry **enacts as follows:**

1. That the fire agreement with the Township of North Huron for fire suppression is in full force and effect on the date of the passing thereof;
2. That the Mayor and Clerk of the Municipality of Morris-Turnberry are hereby authorized to execute and affix the Corporate Seal to the By-law to authorize the Municipality of Morris-Turnberry to enter into an Agreement for fire suppression service with the Township of North Huron.

**Read a FIRST and SECOND time this 18<sup>th</sup> day of December, 2018.**

**Read a THIRD time and FINALLY PASSED this 18<sup>th</sup> day of December, 2018.**

  
\_\_\_\_\_  
Jamie Heffer- Mayor

  
\_\_\_\_\_  
Nancy Michie- Administrator Clerk-Treasurer

THIS AGREEMENT made in triplicate on the 17<sup>th</sup> day of December, 2018 A.D.

**MUNICIPAL FIRE PROTECTION AGREEMENT**

**BETWEEN:**



**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON**  
(called "North Huron")

and



**THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**  
(called "Morris-Turnberry")

**WHEREAS** By-laws have been duly enacted by corporate parties pursuant to the provisions of the Municipal Act, 2001, S.O. 2001, c25, to authorize an agreement between the parties; and

**AND WHEREAS** the Fire Protection and Prevention Act, 1997, S.O. 1997, c4, authorizes a municipality to provide and/or receive fire protection services to or from other municipalities;

**AND WHEREAS** North Huron operates fire protection services and assets suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act, through a fire department situated within the Township of North Huron;

**AND WHEREAS** Morris-Turnberry wishes to contract with North Huron for the purposes of receiving **fire suppression service**, within specified areas of Morris-Turnberry from North Huron;

**NOW THEREFORE**, in consideration of the mutual covenants and representations contained in this agreement, North Huron and Morris-Turnberry agree as follows:

1. **DEFINITIONS AND SCHEDULES**

1.1 In this agreement,

1.1.1 "Fire Area" means the fire area(s) of Morris-Turnberry as described in Schedule A hereto;

1.1.2 "Fire Chief" means the Chief of the fire department of North Huron duly appointed by the council of North Huron and, if provided for pursuant to the appointment, his or her designate;

1.1.3 "Fire Department" means the Fire Department of North Huron situated within the Township of North Huron;

1.1.4 "Fire Services" means those fire services, emergency response services and those other services that North Huron agrees to provide to Morris-Turnberry, as more particularly described in Schedule B hereto.

1.2 The following schedules are attached hereto and form part of this agreement:

1.2.1 Schedule A – Fire Area of Morris-Turnberry

1.2.2 Schedule B – Fire Services

1.2.3 Schedule C – Morris-Turnberry Water Sources

1.2.4 Schedule D – Morris-Turnberry Bridges, Culverts and Limited Access Roads

1.2.5 Schedule E – By-laws of Morris-Turnberry

1.2.6 Schedule F – Fees

1.2.8 Schedule G – Mutual Assistance Memorandum of Understanding

2. **TERM**

- 2.1 This agreement shall come into effect as of January 1, 2019 and shall remain in force for a period of five (5) years, unless terminated earlier in accordance with section 10.1. The parties agree that this Agreement may be renewed for a period of five (5) years thereafter, unless, not less than six (6) months prior to the renewal date, either party gives written notice to the other party, indicating its desire to terminate the Agreement. The renewal date of this agreement is January 1, 2024.

3. **NORTH HURON RESPONSIBILITIES**

- 3.1 Subject to section 3.3 of this Agreement, and subject always to North Huron exercising industry standards of care in providing and/or carrying out its obligations under this Agreement, North Huron agrees to supply those Fire Services as specifically described in Schedule B to Morris-Turnberry in the Fire Area specifically described in Schedule A.
- 3.2 Upon receiving a request from the fire dispatch provider the Fire Chief of North Huron will respond to the request for Fire Services in Morris-Turnberry with, in the opinion of the Fire Chief, the appropriate apparatus, equipment and personnel required to accomplish the specific Fire Services requested.
- 3.3 Notwithstanding section 3.2 above, the Fire Chief, or designate may refuse to supply the described response to occurrences if such response personnel, apparatus or equipment are required in North Huron or are unable to respond for any reason. In such cases, the Fire Chief shall institute the provisions of the Huron County Mutual Aid Plan and Program. Similarly, the Fire Chief, or designate, may order the return of such personnel, apparatus or equipment that is responding to or is at the scene in the Fire Area. The Fire Chief shall endeavor to have back-up resources on scene prior to the recall. In such cases the Fire Chief, or designate, may summon assistance in accordance with the provisions of the Fire Protection or Mutual Aid Agreements referred to in sections 3.5 and 3.6.
- 3.4 Should in his or her sole opinion, the Fire Chief determines that additional assistance is required for the provision of Fire Services in the Fire Area of Morris-Turnberry, the Fire Chief may request additional personnel, apparatus or equipment through any Mutual Aid Agreements made in advance between municipalities agreeing to provide such services for the Fire Area of Morris-Turnberry.
- 3.5 Should no Mutual Aid Agreements for the Fire Area of Morris-Turnberry be in effect, the Fire Chief may request additional personnel, apparatus or equipment from any private

individuals or service providers or pursuant to the provisions of any existing Fire Protection Agreement between Morris-Turnberry and any other municipality, or if no such Fire Protection Agreement exist, from the next closest municipality.

- 3.6 The parties agree that the Fire Chief is, pursuant to the designation referenced in section 4.8, the authority having jurisdiction as the term is defined in the Fire Protection and Prevention Act, and has full authority and control over any and all Fire Services in which the Fire Department is engaged in the Fire Area of Morris-Turnberry.
- 3.7 The Fire Chief will report in writing to Morris-Turnberry no later than the 15<sup>th</sup> day of each month, all occurrences in the Fire Area that the Fire Department has responded to in the previous month and shall complete all required response reports for the Office of the Fire Marshall as may be required from time to time.
- 3.8 The Fire Chief shall provide a report to the Council of Morris-Turnberry annually, on the work and activities of the Fire Department in the Fire Area during the previous year.
- 3.9 The Fire Chief shall liaise with the Chief Fire Official of Morris-Turnberry on issues relating to fire suppression in the Fire Area on a regular basis. The frequency of such meetings shall not be less than once per month.

#### 4. **MORRIS-TURNBERRY RESPONSIBILITIES**

- 4.1 Morris-Turnberry agrees to designate a person who shall be responsible for providing any required information to the Fire Chief with respect to the Fire Services required.
- 4.2 Without limiting the generality of 4.1 above, the designated person for Morris-Turnberry will provide the Fire Chief with the Fire Safety Plan required pursuant to Subsection 2.8 of the Ontario Fire Code for any building within the Fire Area.
- 4.3 Morris-Turnberry shall identify all streets and roads in the Fire Area by having them clearly marked at all intersections and having all properties properly numbered and signed on the building or at the end of the lane way to the property in accordance with accepted addressing standards.
- 4.4 Morris-Turnberry agrees to provide a map, attached hereto as Schedule C, of the Fire Area clearly indicating all readily accessible static sources of water that are available for fire fighting operations.

- 4.5 Morris-Turnberry agrees to identify all bridges, culverts or limited access roads under its or any other jurisdictions within the Fire Area, including the identification of weight limits and alternate routes for fire protection apparatus. Any bridges, culverts or roads that are unable to carry the weight of fire protection apparatus will be clearly marked in red on Schedule D hereto. Any bridges, culverts or roads so identified will either limited or exclude Fire Services where the use of these bridges, culverts or roads is required for the transportation of fire protection apparatus.
- 4.6 Morris-Turnberry shall be responsible for establishing and notifying residents and occupants of the Fire Area, in the manner and to the extent necessary, the procedures for reporting the Fire Services provided by the Fire Department.
- 4.7 Morris-Turnberry represents and warrants to North Huron that it has an approved emergency plan, required pursuant to clause 8(1)(d) of *The Emergency Management and Civil Protection Act* and a copy of same will be provided to the Fire Chief upon the signing of this Agreement. Any subsequent amendments to the emergency plan will be communicated to the Fire Chief in a timely manner. Morris-Turnberry further represents and warrants that all appropriate by-laws or resolutions have been made by council to authorize the activities and responsibilities of the Fire Chief under the emergency plan, a copy of which is attached hereto as part of Schedule E.
- 4.8 Morris-Turnberry agrees that, while in the Fire Area for the purposes of providing Fire Services, it has designated the Fire Department to be the “authority having jurisdiction”, as the term is defined in the Fire Protection and Prevention Act.
- 4.9 Morris-Turnberry agrees that, while in the Fire Area for the purposes of providing Fire Services, that Fire Chief and any of his/her designates are deemed to be Assistants to the Fire Marshal in accordance with the requirements of the Fire Protection and Prevention Act.
- 4.10 Morris-Turnberry shall take whatever action is appropriate and necessary to have the Fire Chief appointed as “Chief Fire Official” for the Fire Area. A copy shall be provided as part of this agreement in Schedule E.
- 4.11 Morris-Turnberry agrees to provide North Huron with a list of any other Fire Protection Agreements it has entered into with other municipalities, including the contact name and telephone number for each other municipality. This list will be updated no less frequently than annually by Morris-Turnberry during the term of this Agreement.



5. **FEES**

- 5.1 In consideration of the Fire Services provided by North Huron to Morris-Turnberry, Morris-Turnberry agrees to pay North Huron the fees as more particularly set out at Schedule F hereto.
- 5.2 Pursuant to section 3.4 of this Agreement, if the Fire Chief required additional assistance in the course of providing the Fire Services from any individuals, service providers or municipalities, Morris-Turnberry agrees that it will, upon presentation by North Huron of a written invoice(s) from any individual, service provider or municipality, pay the fees of the individual, service provider or municipality, notwithstanding that fact that those fees may be different than the amounts charged by North Huron. These fees will be paid by Morris-Turnberry in the manner set out in Schedule F hereto.
- 5.3 Any fees for fire department service that Morris-Turnberry may charge for fire services in the Fire Area, shall be the responsibility of Morris-Turnberry for the billing, collecting and administration of said fees.

6. **LIABILITY AND INDEMNIFICATION**

- 6.1 North Huron shall not be liable for any injury to Morris-Turnberry, or to any officers, employees, agents, residents, occupants or visitors of Morris-Turnberry or the Fire Area, or for any damage to or loss of property of Morris-Turnberry, or the Fire Area, caused by or in any way related to the performance of this Agreement, including (without limitation) failing to provide Fire Services on any occasion to Morris-Turnberry or for any decision made by the Fire Chief pursuant to section 3.3 of this Agreement.
- 6.2 Morris-Turnberry shall save harmless and fully indemnify North Huron, its officers, employees and agents from and against all claims, liabilities and demands arising directly or indirectly from such injury, damage or loss as referred to in section 6.1 and such indemnification shall survive the termination of this Agreement.
- 6.3 Sections 6.1 and 6.2 do not apply if the injury, damage or loss was caused by the omission or wrongful or negligent act of an officer or employee of North Huron while acting within the scope of his or her employment.
- 6.4 Morris-Turnberry shall not be liable for any injury, damage or loss sustained by personnel, apparatus or equipment of North Huron caused by or in any way related to the performance of this Agreement.

- 6.5 North Huron shall save harmless and fully indemnify Morris-Turnberry its officers, employees and agents from and against all claims, liabilities and demands arising directly or indirectly from such injury, damage or loss as referred to in section 6.4 and such indemnification shall survive the termination of this Agreement.
- 6.6 Sections 6.4 and 6.5 do not apply if the injury, damage or loss was caused by the omission or wrongful or negligent act of an officer or employee of Morris-Turnberry while acting within the scope of his or her employment.

7. **CONFIDENTIALITY AND PROTECTION OF PRIVACY**

- 7.1 The parties acknowledge and agree that, in the performance of this Agreement, each may be required to have access to information that is confidential or proprietary in nature to the other party ("Confidential Information"). Confidential Information will not include any information that:
- 7.1.1 was in the public domain or was created or disclosed for the purpose of being in the public domain;
  - 7.1.2 was disclosed to a party by a third party, without breach of any duty of confidentiality;
  - 7.1.3. was approved in writing for disclosure, without restriction, by the disclosing party;
  - 7.1.4 is required to be disclosed by operation of law or regulation to which either party is subject, notice of such requirement of disclosure to first be provided to the party which owns the Confidential Information, wherever possible; or
  - 7.1.5 was developed by either party independently, without a breach of any duty of confidence.
- 7.2 Neither party shall disclose Confidential Information to anyone other than to a designated representative of the party who requires the Confidential Information to perform the Fire Protection Services described in this Agreement. Wherever possible, prior to releasing any Confidential Information to the other, the disclosing party shall obtain from the designated representative of the other party an undertaking to comply with the obligations under this Agreement pertaining to the protection of Confidential Information. Where required by the disclosing party, the other party shall provide written confirmation, satisfactory to the disclosing party, that such designated representatives have agreed to be bound by the terms of this Section 7.

- 7.3 All Confidential Information disclosed by one party to the other party, or to the other party's designated representatives, shall remain the sole and exclusive property of the disclosing party, regardless of how the Confidential Information is represented, stored, produced or acquired.
- 7.4 Upon completion of the Fire Services, the termination of this Agreement or at the request of either party all Confidential Information of the disclosing party shall be promptly returned, or if requested and not prohibited by a legal requirement, destroyed, including all copies, notes and summaries in the receiving party's possession or in the possession of any of its designated persons. The receiving party shall then certify in writing to the disclosing party that all Confidential Information, including all copies or partial copies, have been returned or destroyed.
- 7.5 Where North Huron or Morris-Turnberry or any of their respective employees, officers or agents will have access to any personal information or personal health information in the possession of the other party, as those terms are defined in *The Freedom of Information and Protection of Privacy Act* and *The Personal Health and Information Act*, when performing the Fire Services described herein, then North Huron or Morris-Turnberry, as the case may be, agrees to comply with, and have its employees, officers or agents comply with, any Protection of personal Information and Personal Health Information rules, directions and requirements as the other party may impose from time to time, acting reasonably.

8. **WORKPLACE HEALTH AND SAFETY AND INSURANCE ISSUES**

- 8.1 North Huron agrees to provide sufficient insurance coverage for providing Fire Services for the Fire Area of Morris-Turnberry. North Huron shall provide Morris-Turnberry with proof of such insurance coverage.
- 8.2 North Huron shall provide to Morris-Turnberry, proof of Workmen's Safety and Insurance Board (WSIB) coverage for the fire department's firefighters on a yearly basis for the duration of this agreement.

9. **DISPUTE RESOLUTION**

- 9.1 If, during the term of this Agreement, a dispute or disagreement arises between the parties that cannot be resolved by the Fire Chief and the person designated by Morris-Turnberry pursuant to section 4.1, the parties agree to participate in the following dispute resolution procedure:

10. **TERMINATION**

- 10.1 This Agreement may be terminated by either party giving written notice to the other party of not less than twelve months prior to the desired termination date. If, pursuant to Section 5 of this Agreement, Morris-Turnberry has paid North Huron in advance for the provision of Fire Protection Services, North Huron agrees that it will return, on a pro rata basis, any applicable amounts to Morris-Turnberry as of the termination date.

11. **GENERAL**

- 11.1 North Huron and Morris-Turnberry can amend fire boundaries at any time. All costs associated to change the boundaries will be at the sole expense of the Municipality that wishes to make the change.
- 11.2 North Huron and Morris-Turnberry agree that this Agreement may be amended at any time by the mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days notice in writing.
- 11.3 Any notices, communications or other information shall be sufficiently given if delivered or sent by prepaid registered mail or facsimile and addressed or sent as specified below:

If to North Huron

The Corporation of the Township of North Huron  
274 Josephine Street, PO Box 90,  
Wingham, Ontario  
N0G 2W0  
Facsimile: 519-357-1110 or email [devans@northhuron.ca](mailto:devans@northhuron.ca)

If to Morris-Turnberry


The Corporation of the Municipality of Morris-Turnberry  
41342 Morris Road, PO Box 310,  
Brussels, Ontario  
N0G 1H0  
Facsimile: 519-887-6424 or email [nmichie@morristurnberry.ca](mailto:nmichie@morristurnberry.ca)

- 11.4 If mail service is disrupted by labour controversy, notice shall be delivered or sent by facsimile.

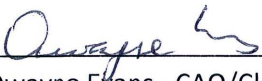
- 11.5 Any notice given in accordance with the methods described above shall be deemed to have been received by the addressee on:
- 11.5.1 the date delivered on a business day of the addressee and if not delivered on a business day, on the next business day of the addressee;
  - 11.5.2 the third business day of the addressee after the date of mailing, if sent by prepaid registered mail; or
  - 11.5.3 the day transmitted if sent by facsimile on a business day of the addressee, and if not sent by facsimile on a business day, on the next business day of the addressee.
- 11.6 Either party may change its address or particulars for the purposes of the receipt of any communications pursuant to this agreement by giving seven (7) days prior written notice of such change to the other party.
- 11.7 In the event that any covenant, provisions or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail by the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect necessary changes being carried out.
- 11.8 It is expressly agreed by the parties that North Huron is acting as an independent contractor and this Agreement does not create the relationship of employer/employee as between the respective employees of North Huron and Morris-Turnberry, or of principal and agent or of partnership or joint venture between North Huron and Morris-Turnberry, or between the officers, employees or agents of North Huron and Morris-Turnberry.
- 11.9 Sections 6 and 7, and subsection 11.7 shall survive the termination or expiration of this Agreement.
- 11.10 This Agreement shall be interpreted, performed and enforced in accordance with the laws of the Province of Ontario and of Canada as applicable herein.
- 11.11 This Agreement and the attached Schedules constitute the entire Agreement between the parties. There are no undertakings, representations or promises, express or implied, other than those contained in this Agreement.

THIS AGREEMENT has been executed by the Corporation of the Township of North Huron and by the Corporation of the Municipality of Morris-Turnberry by their duly authorized representatives on the dates noted below:

**CORPORATION OF THE TOWNSHIP OF NORTH HURON**

  
Bernie Bailey - Reeve

Corporate Seal

  
Dwayne Evans - CAO/Clerk

This 17<sup>th</sup> day of December , 2018 A.D.

**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

  
Jamie Heffer - Mayor

Corporate Seal

  
Nancy Michie - Administrator Clerk-Treasurer

This 18<sup>th</sup> day of December , 2018 A.D.

## **SCHEDULE “B” – FIRE SERVICES**

### **Schedule “B” - Fire Services**

#### **Schedule “B” - Fire Services**

This is Schedule “B” to a Municipal Fire Protection Agreement dated this 18<sup>th</sup> day of December, 2018 A.D. , between the Corporation of the Township of North Huron and the Corporation of the Municipality of Morris-Turnberry.

*Fire Services* means a range of services designed to protect the lives and property of the inhabitants of the Fire Area of Morris-Turnberry (Schedule “A”) from the adverse effects of fires or exposure to dangerous conditions created by individuals or nature.

This includes:

1. Structural fire suppression and rescue;
2. Motor vehicle firefighting;
3. Grass/Brush fire suppression;
4. Communications;
5. Technical rescue operations including extrication of patients from motor vehicle accidents, industrial accidents, and farm accident rescue;
6. Awareness level hazardous materials response;
7. Awareness level confined space rescue;
8. Awareness level trench rescue;
9. Awareness level high-angle rescue;
10. Shore based ice/water rescue;
11. Assistance to the public and public utilities. The fire department shall attend and assess if there is a risk to public safety. If none exists, the department will stand-down. If a threat exists, the department will monitor the scene until it is turned over to an appropriate authority.
12. Training of persons involved in the provision of fire protections services, rescue and emergency services and the delivery of all those services;
13. Emergency medical first response – including defibrillation. Medical First Response will be provided when:
  1. When the ambulance system becomes overwhelmed to the point that a local ambulance cannot be activated for an emergency call response (Code 4) and it is anticipated that there will be a significant ambulance delay in emergency response to the patient.

#### **Definition of a Significant Delay in Ambulance Response**

If a staffed ambulance that normally services the area in question is not available or if a standby vehicle is not located in that area then it is accepted that an ambulance call in that area would encounter a delay in the normal expected response for a Code 4 call.

2. Suspected VSA (Vital Signs Absent Patient)
3. All Code 4 calls received for Motor Vehicle Accidents;

4. To any emergency call for service that is reported to ambulance dispatch or suspected by ambulance dispatch to involve patient entrapment requiring emergency extrication service;
5. For all calls that would normally require the expertise of fire services, such as gas spills, hydro wires down, industrial accidents, etc.



### **SCHEDULE “C” – MORRIS-TURNBERRY WATER SOURCES**

This is Schedule “C” to a Municipal Fire Protection Agreement dated, December 18, 2018 between the Corporation of the Township of North Huron and the Corporation of the Municipality of Morris-Turnberry.

A map showing water sources will follow.

#### **SCHEDULE “D” – MORRIS-TURNBERRY BRIDGES, CULVERTS AND LIMITED ACCESS ROADS**

This is Schedule “D” to a Municipal Fire Protection Agreement dated this 18<sup>th</sup> day of December, 2018 A.D. , between the Corporation of the Township of North Huron and the Corporation of the Municipality of Morris-Turnberry.

A map showing bridges, culverts and limited Access Roads will follow.

## **SCHEDULE "E" – BY-LAWS OF MORRIS-TURNBERRY**

This is Schedule "E" to a Municipal Fire Protection Agreement dated this 18<sup>th</sup> day of December, 2018 A.D., between the Corporation of the Township of North Huron and the Corporation of the Municipality of Morris-Turnberry.

1. Bylaw No. 92 - 2018 is hereby attached, being a bylaw to enter into an agreement
2. Bylaw No. 32 - 2017 is hereby attached, being a bylaw to appoint a Fire Chief.



**BY-LAW APPOINTING A CHIEF FIRE OFFICAL, FIRE CHIEF AND  
to appoint two (2) Deputy Fire Chiefs**

**Corporation of the Municipality of Morris-Turnberry**

**By-Law No. No. 32-2018**

**WHEREAS** the Fire Protection and Prevention Act, 1997, Part 11 paragraph 6 (1) states: 'If a fire department is established for the whole or a part of a municipality or for more than one municipality, the council of the municipality or the councils of the municipalities, as the case may be, shall appoint a fire chief for the fire department.'

**AND WHEREAS** the Fire Protection and Prevention Act, 1997, Part 11 paragraph 2 (1) (a) states:

' Every Municipality shall, (a) establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention; and paragraph 2 (2) states: In discharging its responsibilities under Subsection (1), a municipality shall, (a) appoint a community fire safety officer or a community fire safety team; or (b) establish a fire department.'

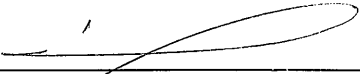
**AND WHEREAS**, the Council of the Corporation of the Municipality of Morris-Turnberry has enacted a By-law No. 53-2013 and By-law No. 27-2013 , an agreement with the Township of North Huron, whereby the Township of North Huron agrees to supply fire suppression services for the Municipality of Morris-Turnberry.

**AND WHEREAS**, the North Huron Fire Services agreement, Schedule 'A', dated April 16<sup>th</sup> , 2013, sets out the area of jurisdiction for the Township of North Huron Fire Chief and Fire Department;

**BE IT THEREFORE ENACTED** by the Municipal Council of the Corporation of the Municipality of Morris-Turnberry, as follows:

- 1) That Marty Bedard, Fire Chief for the Township of North Huron ,be hereby appointed as:
  1. The Chief Fire Official for the Municipality of Morris-Turnberry;
  2. The Fire Chief for the area of jurisdiction for the fire services, as set out in Schedule 'A' of the Fire Services agreement By-law No. 53-2013 and By-law No. 27-2013;
- 2) By-law No. 57-2017, hereby appointed Marty Bedard as the Fire Prevention Officer for the Municipality of Morris-Turnberry, in its entirety;
- 3) That Chad R. Kregar and Matt G. Townsend, be appointed as Deputy Fire Chiefs for the Municipality of Morris-Township, in the area of jurisdiction for the Township of North Huron Fire Department;
- 4) That the Mayor and Clerk are hereby empowered to sign and execute this by-law.
- 5) That By-law No. 33-2017 is hereby repealed and rescinded.
- 6) That this by-law comes into effect on the day of the passing thereof .

READ A FIRST, SECOND AND THIRD TIME and finally passed this 1<sup>st</sup> day of May , 2018.

  
\_\_\_\_\_  
Paul Gowing , Mayor

  
\_\_\_\_\_  
Nancy Michie, Administrator Clerk-Treasurer

## SCHEDULE "F" - FEES

This is Schedule "F" to a Municipal Fire Protection Agreement dated this 18<sup>th</sup> day of December, 2018 A.D.

between the Corporation of the Township of North Huron and the Corporation of the Municipality of Morris-Turnberry.

Morris-Turnberry shall pay to North Huron:

The previous year's budget plus CPI increase less fire calls. The amount will then be split between all parties based on the annual calculated weighted assessments for the fire area covered by the Fire Department of North Huron in Morris-Turnberry. In the event that there is a boundary adjustment as per item 11.1 of this agreement, that change will be captured in the annual weighted assessment updates and reflected in billings. The annual weighted assessment figures will be obtained from Huron 911 Office who obtains these numbers from MPAC. Each municipality will then pay actual firefighter wages for each call in their own municipality. This will be invoiced monthly to each Municipality. The amount put away in reserves annually will be capped at \$100,000. This will reduce the payment by \$22,040 for the year 2019 only. Below is the fee breakdown for the year 2019:

2018 FDNH Budget -	\$629,467
CPI Increase of 2% -	<u>\$12,589</u>
Sub-Total -	\$642,056
Less Fire Calls -	\$80,000
Less reserve deduction -	<u>\$22,040</u>
Total amount to be split in 2019 -	\$540,016

Morris-Turnberry's Weighted Assessment in the area covered by the Fire Department of North Huron for 2019 is 32.71%.

**$\$540,016 \times 32.71\% = \$176,639.23$  plus actual firefighter wages for each fire call in Morris-Turnberry. Fire Calls will be invoiced out at \$28.61 per hour per firefighter plus CPI increase for 2019. The cost per hour will increase by the CPI annually.**

Payments shall be payable in four equal installments. Payments shall be made, in advance on January 1, April 1, July 1, and October 1 of each year.

All payments from 2019 and thereafter shall be adjusted each year during the term of this lease to reflect the yearly increase in the Ontario Consumer Price Index as published by Statistics Canada for the immediately preceding calendar year, and that adjusted amount shall become the new yearly payment.

All payments to North Huron shall be reconciled each year by the Township of North Huron at year end, based on the actual expenditure and Morris-Turnberry shall be notified of the reconciliation amount. The reconciliation amount, for all parties, will be calculated using the adjusted weighted property assessments for the year the service was provided.

Further, Morris-Turnberry shall pay to North Huron all costs associated with goods and services acquired under Section 3.4 within 30 days of North Huron providing an invoice for said goods or services. North Huron shall provide Morris-Turnberry with a copy of all bills, receipts and invoices related to the charges where possible.

North Huron shall provide a quarterly financial statement to Morris-Turnberry, showing the financial status of the fire service.

### **SCHEDULE "G" – Mutual Assistance Memorandum of Understanding**

This is Schedule "G" to a Municipal Fire Protection Agreement dated February 2, 2010 between the Corporation of the Township of North Huron, Corporation of the Township of Howick and the Corporation of the Municipality of Huron East.

A COPY OF THE MEMORANDUM OF UNDERSTANDING APPROVED BY THE TOWNSHIP OF NORTH HURON, IS ATTACHED.

**BETWEEN:**

**THE CORPORATION OF THE MUNICIPALITY OF HURON EAST**  
(called "Huron East")

and

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON**  
(called "North Huron")

and

**THE CORPORATION OF THE TOWNSHIP OF HOWICK**  
(called "Howick")

**WHEREAS** By-laws have been duly enacted by corporate parties pursuant to the provisions of the Municipal Act, 2001 S.O. 2001, c25, to authorize an agreement between the parties;

**AND WHEREAS** the Fire Protection and Prevention Act, 1997, S.O. 1997, c4, authorizes a municipality to provide and/or receive fire protection services to or from other municipalities;

**AND WHEREAS** Huron East, North Huron and Howick have Fire Protection Agreements to cover certain areas within the Municipality of Morris-Turnberry;

**NOW THEREFORE** in consideration of the mutual covenants contained in this agreement, the parties agree as follows:

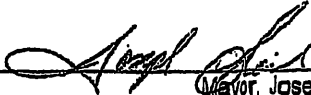
1. Huron East Fire Department shall provide fire protection assistance to the North Huron Fire Department and or the Howick Fire Department at the request of the Fire Chief or Designate, within the areas they provide fire protection in the Municipality of Morris-Turnberry at no cost.
2. North Huron Fire Department shall provide fire protection assistance to the Huron East Fire Department and or the Howick Fire Department at the request of the Fire Chief or Designate, within the areas they provide fire protection in the Municipality of Morris-Turnberry at no cost.
3. Howick Fire Department shall provide fire protection assistance to the Huron East Fire Department and or the North Huron Fire Department at the request of the Fire Chief or Designate, within the areas they provide fire protection in the Municipality of Morris-Turnberry at no cost.



4. The parties hereto agree that this agreement shall continue in force until either party notifies the other party in writing, giving 60 days notice, the desire to cancel the agreement.

IN WITNESS WHEREOF the parties hereto have hereunder affixed their Corporate Seals and the signatures of their respective officers.

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

  
\_\_\_\_\_  
Mayor, Joseph Seili

  
\_\_\_\_\_  
Clerk-Administrator, Jack McLachlan

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

  
\_\_\_\_\_  
Reeve, Neil Vincent

  
\_\_\_\_\_  
CAO, Gary Long

THE CORPORATION OF THE TOWNSHIP OF HOWICK

  
\_\_\_\_\_  
Reeve, Max Demaray

  
\_\_\_\_\_  
Clerk, Regina Lee Johnson

**Municipal Fire Protection Agreement**

Between:

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON**

(Hereinafter referred to as "North Huron")

-and-

**THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

(Hereinafter referred to as "Morris-Turnberry")

**WHEREAS** By-laws have been duly enacted by corporate parties pursuant to the provisions of the Municipal Act, 2001 S.O. 2001, c.25, as amended, to authorize an agreement between the parties;

**AND WHEREAS** the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4, as amended, authorizes a municipality to provide and/or receive fire protection services to or from other municipalities;

**AND WHEREAS** North Huron operates fire protection services and assets suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4, as amended, through a fire department situated within the Township of North Huron;

**AND WHEREAS** Morris-Turnberry wishes to contract with North Huron for the purposes of receiving fire suppression services, within specified areas of Morris-Turnberry from North Huron;

**NOW THEREFORE**, in consideration of the mutual covenants and representations contained in this Agreement, North Huron and Morris-Turnberry agree as follows:

**1. Definitions and Schedules**

**1.1. In this agreement:**

1.1.1. "CAO" means the Chief Administrative Officer of the Township/Municipality or Designate.

1.1.2. "Fire Area" means the fire area(s) of Morris-Turnberry as described in Schedule "A" hereto.

1.1.3. "Fire Chief" means the Chief of the Fire Department of North Huron duly appointed by the Council of the Township of North Huron and, if provided for pursuant to the appointment, his or her designate.

1.1.4. "Fire Department" means the Fire Department of North Huron situated within the Township of North Huron.

1.1.5. "Fire Services" means those fire services, emergency response services and those other services that North Huron agrees to provide to Morris-Turnberry, as more particularly described in Schedule B hereto.

**1.2. The following schedules are attached hereto and form an integral part of this Agreement:**

- Schedule A – Fire Boundary Area of Morris-Turnberry

- Schedule B – Fire Services Provided to Morris-Turnberry
- Schedule C – Morris-Turnberry Water Sources
- Schedule D – Morris-Turnberry Bridges, Culverts and Limited Access Roads
- Schedule E – Fee Structure

## **2. Term**

- 2.1. This Agreement shall come into force and effect as of January 1, 2026 and shall remain in force for a period of five (5) years, unless terminated earlier in accordance with section 10.1 of this agreement.
- 2.2. The parties agree that this Agreement may be renewed under the same terms for a further period of five (5) years thereafter by mutual written consent of both parties not less than six (6) months prior to the renewal date.
- 2.3. The renewal date for the purposes of Section 2.2. of this Agreement is January 1, 2031.

## **3. North Huron Responsibilities**

- 3.1. Subject to Section 3.3 of this Agreement, and subject always to North Huron exercising industry standards of care in providing and/or carrying out its obligations, North Huron agrees to supply those Fire Services as specifically described in Schedule "B" to Morris-Turnberry in the Fire Area described in Schedule "A".
- 3.2. Upon receiving a request from the fire dispatch provider, the Fire Chief of North Huron will respond with the apparatus, equipment, and personnel required to accomplish the specific Fire Services requested.
- 3.3. The Fire Chief, or designate, may refuse to supply the described response if response personnel, apparatus, or equipment are required in North Huron or are unable to respond for any reason.
  - 3.3.1. In such cases, the Fire Chief shall activate the provisions of the Huron County Mutual Aid Plan and Program.
  - 3.3.2. Similarly, the Fire Chief may order the recall of personnel, apparatus, or equipment already responding if deemed necessary.
- 3.4. If in the sole opinion of the Fire Chief, additional assistance is required, the Fire Chief may request additional personnel, apparatus, or equipment through any Mutual Aid Agreements in effect.
- 3.5. If no Mutual Aid Agreements exist for the Fire Area, the Fire Chief may request additional personnel, apparatus, or equipment from private providers or from other municipalities.
- 3.6. The Fire Chief is designated as the authority having jurisdiction for all Fire Services provided by North Huron within the Fire Area of Morris-Turnberry as defined by Schedule "A" of this Agreement.

- 3.7. The Fire Chief shall report in writing to Morris-Turnberry no later than the 15th day of each month regarding all occurrences responded to during the previous month.
- 3.8. The Fire Chief shall provide an annual report to the Council of Morris-Turnberry regarding all work and activities performed in the Fire Area during the previous year.
- 3.9. The Fire Chief shall liaise regularly with the CAO of Morris-Turnberry, meeting no less frequently than once per month.

#### **4. Morris-Turnberry Responsibilities**

- 4.1. Morris-Turnberry agrees to designate a person responsible for providing any required information to the Fire Chief.
- 4.2. The designated person will provide the Fire Chief with any Fire Safety Plans required under Subsection 2.8 of the Ontario Fire Code for buildings within the Fire Area.
- 4.3. Morris-Turnberry shall ensure streets and roads are clearly marked and all properties properly numbered according to accepted addressing standards.
- 4.4. Morris-Turnberry agrees to provide a map (Schedule "C") identifying all static water sources for firefighting purposes.
- 4.5. Morris-Turnberry agrees to identify all bridges, culverts, and limited access roads, including weight limits, and shall indicate alternate routes. Any structures unable to support fire apparatus will be marked in red on Schedule "D" to this Agreement.
- 4.6. Morris-Turnberry shall notify residents and occupants within the Fire Area of procedures for reporting fire emergencies.
- 4.7. Morris-Turnberry warrants that it maintains an approved emergency management plan in accordance with the Emergency Management and Civil Protection Act, R.S.O. 1990, c. E.9, as amended from time to time and shall supply a copy to North Huron.
- 4.8. Morris-Turnberry designates the Fire Department of North Huron as the "authority having jurisdiction" for the purposes of providing Fire Services.
- 4.9. The Fire Chief and designates are deemed Assistants to the Fire Marshal when providing services within the Fire Area.
- 4.10. Morris-Turnberry shall appoint the Fire Chief as Chief Fire Official for the Fire Area.
- 4.11. Morris-Turnberry shall provide North Huron with a list of all Fire Protection Agreements with other municipalities and update it annually.

#### **5. Fees**

- 5.1. Morris-Turnberry agrees to pay North Huron the fees set out in Schedule "E" to this Agreement.
- 5.2. If additional assistance is required under section 3.4, Morris-Turnberry agrees to pay all invoiced costs from external service providers.
- 5.3. Any fees Morris-Turnberry charges its residents for fire services remain entirely the responsibility of Morris-Turnberry.

## **6. Liability and Indemnification**

- 6.1 North Huron shall not be liable for injury or damage to Morris-Turnberry or its personnel, residents, visitors, or property arising from the performance of this Agreement.
- 6.2 Morris-Turnberry shall indemnify and save harmless North Huron from all claims arising from such injury or damage.
- 6.3 Sections 6.1 and 6.2 do not apply where injury or damage is caused by negligence of North Huron employees acting within their scope of employment.
- 6.4 Morris-Turnberry shall not be liable for any injury or damage to North Huron personnel or equipment.
- 6.5 North Huron shall indemnify and save harmless Morris-Turnberry from claims arising under section 6.4 of this Agreement.
- 6.6 Sections 6.4 and 6.5 do not apply where injury or damage is caused by negligence of Morris-Turnberry employees acting within their scope of employment.

## **7. Confidentiality and Protection of Privacy**

- 7.1. The parties acknowledge that in the performance of this Agreement each may have access to information that is confidential or proprietary ("Confidential Information"). Confidential Information does not include information that:
  - 7.1.1. was in the public domain;
  - 7.1.2. was disclosed by a third party without breach of confidentiality;
  - 7.1.3. was approved in writing for disclosure by the disclosing party;
  - 7.1.4. is required to be disclosed by law, with notice provided where possible;
  - 7.1.5. was developed independently without breaching confidence.
- 7.2. Neither party shall disclose Confidential Information except to designated representatives who require it to perform obligations under this Agreement.
- 7.3. All Confidential Information remains the property of the disclosing party regardless of form or storage method.
- 7.4. Upon completion or termination of this Agreement, all Confidential Information shall be returned or destroyed, with written certification where required.

- 7.5. Where either party has access to personal information or personal health information as defined under provincial legislation, each party agrees to comply with all applicable privacy requirements.

## **8. Workplace Health and Safety and Insurance Issues**

- 8.1. North Huron shall provide sufficient insurance coverage for providing Fire Services within the Fire Area and shall provide proof of such insurance to Morris-Turnberry annually.
- 8.2. North Huron shall provide proof of WSIB coverage annually for the firefighters of the Fire Department for the duration of this Agreement.

## **9. Dispute Resolution**

- 9.1. If a dispute arises that cannot be resolved by the Fire Chief and Morris-Turnberry's designate, the following process shall apply:
- 9.1.1. Upon written request by either party, the dispute shall be brought to the attention of each municipality's CAO. The CAOs shall meet in an attempt to resolve the matter.
- 9.1.2. If the CAOs cannot resolve the dispute within 30 days of the written request, each CAO shall prepare a report to their respective Councils. Each Council shall appoint members to jointly attempt to resolve the dispute.
- 9.1.3. All reasonable requests for information relevant to the dispute shall be honoured.
- 9.1.4. If the designated Council representatives cannot resolve the dispute within 90 days of their first meeting, either party may submit the matter to arbitration under the Municipal Arbitrations Act, R.S.O. 1990, c. M.48, as amended from time to time.
- 9.2. Any arbitration shall be conducted by a single arbitrator jointly chosen by the parties. Costs shall be allocated by the arbitrator.
- 9.3. Except where prevented by the dispute, both parties shall continue to perform their responsibilities under this Agreement during the dispute resolution process.

## **10. Termination**

- 10.1. Either party may terminate this Agreement with not less than twelve (12) months' written notice.
- 10.2. If Morris-Turnberry has paid North Huron in advance for Fire Protection Services, North Huron shall return on a pro rata basis any amounts applicable to the period after termination.

## **11. General**

- 11.1 North Huron and Morris-Turnberry may amend fire boundaries at any time by mutual written consent of the parties. All associated costs shall be borne by the municipality requesting the change.

- 11.2 This Agreement may be amended at any time by mutual written consent of the parties, with at least thirty (30) days' written notice provided by the party seeking the amendment.
- 11.3 Notices shall be sufficiently given if delivered, sent by prepaid registered mail, email, or facsimile to the following addresses:

If to North Huron:

The Corporation of the Township of North Huron  
274 Josephine Street, P.O. Box 90  
Wingham, Ontario N0G 2W0  
Fax: 519-357-1110  
Email: [nsantos@northhuron.ca](mailto:nsantos@northhuron.ca)

If to Morris-Turnberry:

The Corporation of the Municipality of Morris-Turnberry  
P.O. Box 310  
41342 Morris Road  
Brussels, Ontario N0G 1H0  
Fax: 519-887-6424  
Email: [thallam@morristurnberry.ca](mailto:thallam@morristurnberry.ca)

- 11.4 If mail service is disrupted, notice shall be delivered via email, or faxed.
- 11.5 Notice shall be deemed received:
- on the date delivered (business day); or
  - on the third business day after mailing; or
  - on the date faxed or emailed (business day).
- 11.6 Either party may change its contact information with seven (7) days' written notice to the other party.
- 11.7 If any term of this Agreement is held unenforceable, it shall be severed and the remainder of the Agreement shall remain in force.
- 11.8 Under this Agreement, North Huron is acting as an independent contractor. No employer–employee, principal–agent, partnership, or joint venture relationship is created.
- 11.9 Sections 6, 7, and 11.7 of this Agreement shall survive the termination or expiration of this Agreement.
- 11.10 This Agreement shall be interpreted and enforced according to the laws of the Province of Ontario and the Country of Canada.
- 11.11 This Agreement and attached Schedules constitute the entire Agreement between the parties.

This AGREEMENT has been executed by the Corporation of the Township of North Huron and by the Corporation of the Municipality of Morris-Turnberry by their duly authorized representatives on the dates noted below:

In witness whereof the parties hereto have set their hands and seals.

**CORPORATION OF THE TOWNSHIP OF NORTH HURON**

Corporate Seal

\_\_\_\_\_  
Paul Heffer, Reeve

\_\_\_\_\_  
Carson Lamb, Clerk

Dated this \_\_\_\_ day of \_\_\_\_\_, 2026.

**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

Corporate Seal

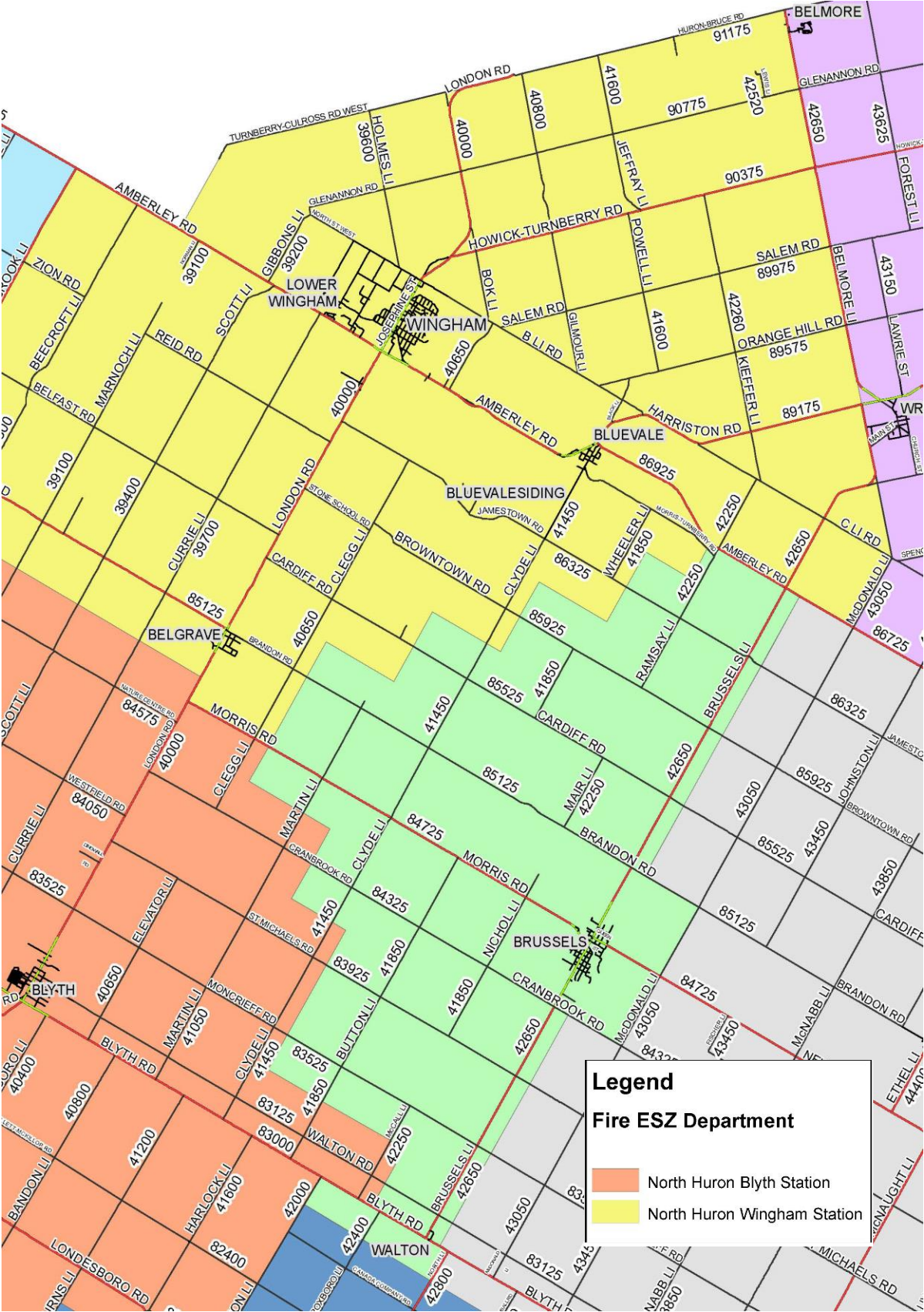
\_\_\_\_\_  
Jamie Heffer, Mayor

\_\_\_\_\_  
Trevor Hallam, Clerk

Dated this \_\_\_\_ day of \_\_\_\_\_, 2026.



**SCHEDULE "A" - FIRE BOUNDARY AREA OF MORRIS-TURNBERRY**



The above Fire Boundary Area may be subject to change as per Item 11.1 of this Agreement.

**SCHEDULE "B" - FIRE SERVICES PROVIDED TO MORRIS-TURNBERRY**

Fire Services include:

- Structural fire suppression and rescue
- Motor vehicle firefighting
- Grass/Brush fire suppression
- Communications
- Technical rescue operations including extrication
- Awareness level hazardous materials response
- Awareness level confined space rescue
- Awareness level trench rescue
- Awareness level high-angle rescue
- Shore-based ice/water rescue
- Assistance to the public and public utilities
- Training for persons involved in fire protection, rescue, and emergency services
- Emergency medical first response under defined conditions
- Optional annual coverage (Fire Prevention & Public Education)

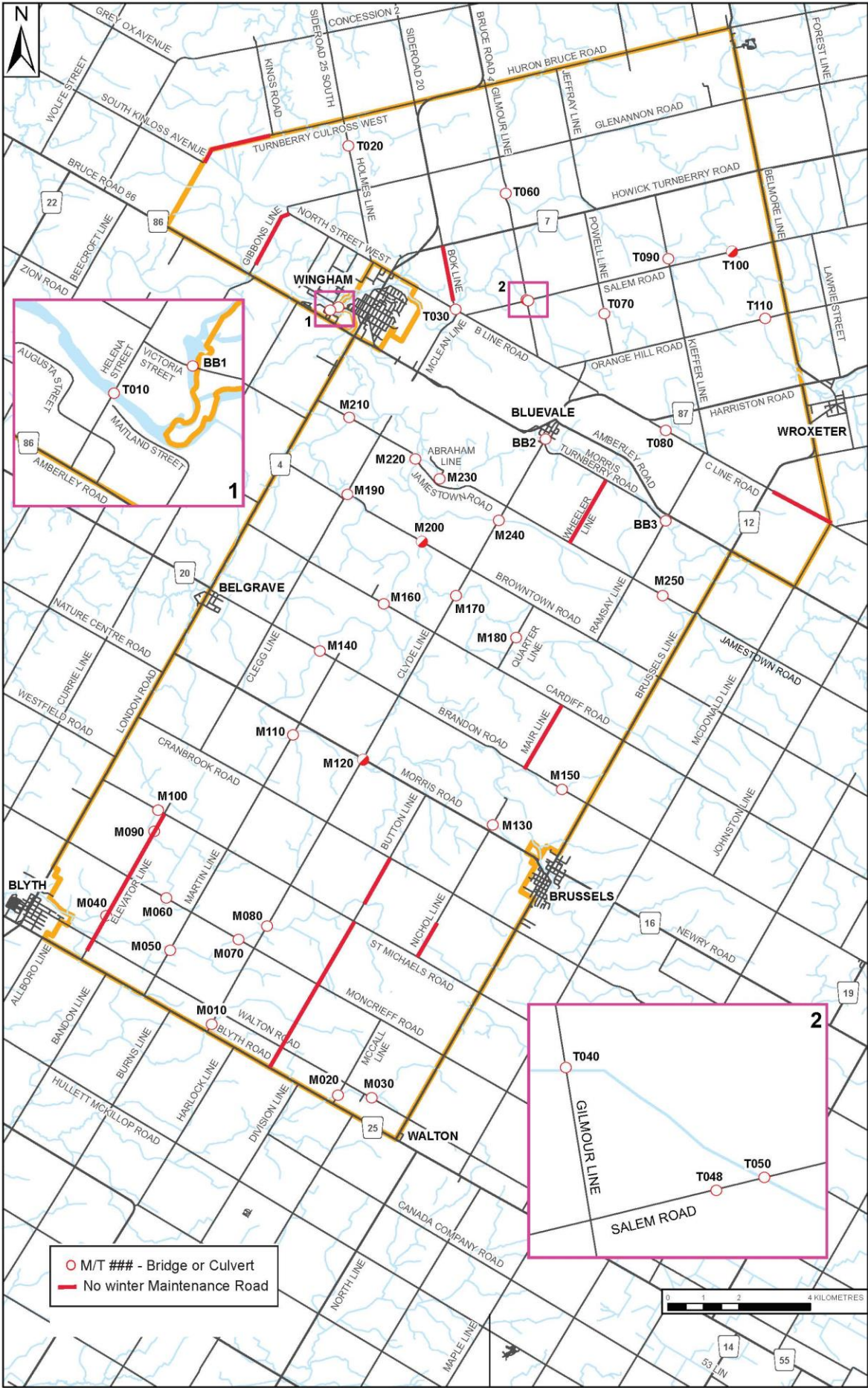


**SCHEDULE "C" - MORRIS-TURNBERRY WATER SOURCES**





**SCHEDULE "D" - MORRIS-TURNBERRY BRIDGES, CULVERTS AND LIMITED ACCESS ROADS**



\*NOTE - there are no load restrictions on any of the bridges/culvert identified.

## **SCHEDULE "E" - FEE STRUCTURE**

### **Annual Fee:**

1. Morris-Turnberry shall pay to North Huron an annual fee for services provided under this agreement, calculated using the Fire Budget prepared by North Huron for the year in which the services are being provided.
2. Morris-Turnberry's annual fee shall be a percentage of the combined total of:
  - a. General Expenses,
    - i. less the amounts budgeted for part time firefighter wages for fire calls,
    - ii. less transfers to reserves,
  - b. Wingham Hall expenditures,
  - c. Blyth Hall expenditures.
3. The percentage used to calculate the annual fee shall be the ratio of the weighted assessment value of rateable properties within the Fire Area in Morris-Turnberry to the total weighted assessment value of all rateable properties within the North Huron Fire Department's total fire area, based on the most recent values available at the time of calculation.
4. North Huron shall calculate the ratio of weighted assessment value and the annual fee as described by this schedule and provide such figures to Morris-Turnberry before December 31<sup>st</sup> of each year.
5. Payments shall be made in four equal installments in advance of March 31, June 30, September 30 and December 31 of each year. North Huron shall invoice Morris-Turnberry for these amounts 30 days prior to the amounts being due.

### **Reconciliation**

6. Concurrently with the calculation of the annual fee each year, North Huron shall reconcile the annual fee for the last year for which complete expenditure data is available with the annual fee for that year. Any variance between the actual costs incurred for a given year and the annual fee paid for that year shall be reconciled, and the resulting surplus or shortfall shall be included as an adjustment to the next annual fee.
7. Reconciliation shall commence with the 2026 calendar year and shall apply to each year thereafter during the term of this Agreement. No reconciliation shall be made for any year prior to 2026. Any reconciliation relating to a year during the term may be completed following the termination or expiry of this Agreement, and any resulting adjustment shall survive termination.

### **Wages:**

8. In addition to the annual fee, Morris-Turnberry agrees to pay actual part time firefighter wages for each fire call responded to under this agreement.

### **Additional Costs under Section 3.5:**

9. Further, Morris-Turnberry shall pay to North Huron all costs associated with goods and services acquired under Section 3.5.
10. The Township of North Huron agrees to make best efforts to invoice all fire call wages and services acquired under Section 3.5 within 30 days of the fire call.

**Capital Contributions**

11. Morris-Turnberry shall pay to North Huron an annual capital contribution, calculated using the Fire Budget prepared by North Huron for the year in which the services are being provided.
12. Morris-Turnberry's capital contribution shall be a percentage of the transfer to reserves for future capital purchases budgeted by North Huron for that year.
13. The percentage used to calculate the capital contribution shall be the same used to calculate the annual fee, as outlined above.
14. North Huron shall calculate capital contribution as described by this schedule and provide such figures to Morris-Turnberry before December 31st of each year.

DRAFT

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council

**PREPARED BY:** Trevor Hallam, CAO/Clerk

**DATE:** February 17, 2026

**SUBJECT:** Maitland Granite Grant Fiscal Partnership Request

---

### **RECOMMENDATION**

That Council considers entering into a Fiscal Partnership Agreement with Maitland Granite for the purpose of applications to the Leland and Thora Vance Fund and the Ontario Trillium Foundation Capital grant stream.

### **BACKGROUND**

In the fall of 2025, Council agreed to enter into a Fiscal Partnership Agreement with Maitland Granite Curling and Recreation Club (formerly the Wingham Golf and Curling Club (WGCC)) for the purpose of an application to the [Leland and Thora Vance Fund](#) for a recreation related grant. The application was to fund capital improvements, including ice making equipment.

Maitland Granite was unsuccessful in their 2025 application to the Leland and Thora Vance Fund and has approached the Municipality to partner on another application to that program for 2026, as well as an application to the Ontario Trillium Foundation (OTF) for the same project.

While Council is familiar with the Leland and Thora Vance Fund (Staff report, October 2025, included with this report for reference), the municipality has not previously partnered with a non-profit organization for the purpose of an application to the OTF.

The OTF is an agency of the Government of Ontario that distributes lottery proceeds to support community-based initiatives across the province. The OTF provides funding to eligible non-profit organizations, municipalities, and Indigenous communities to strengthen local capacity, enhance community well-being, and improve access to programs and services.

Through its Capital Grant stream, the OTF provides funding to support the acquisition, construction, renovation, and improvement of facilities, as well as the purchase of major equipment. The objective of the Capital Grant program is to enhance community spaces and infrastructure so that organizations can better deliver programs and services that respond to identified local needs.

To apply to the Capital Grant stream, applicant organizations are required to meet specific organizational eligibility criteria, including being an incorporated not-for-profit or registered charity and having at least one full fiscal year of financial statements approved by its Board. Newly formed organizations that have not yet completed a full fiscal year are generally not eligible to apply as the lead applicant. It is for this reason that Maitland Granite has approached the municipality. As they do not yet have a full fiscal year of financial statements available, they would require an eligible partner to act as the lead applicant.

Maitland Granite is requesting that Council consider acting as the lead applicant for an application to the OTF Capital Grant stream for funds to replace their facility's ice making equipment, as well as entering into a fiscal partnership for a 2026 application to the Leland and Thora Vance Fund.

### **COMMENTS**

For both grant opportunities, the roles of Maitland Granite and the municipality would be the same. Maitland Granite would be responsible for all application preparation and submission, as well as purchasing the equipment and overseeing the installation if the grant application is successful. The municipality would act as guarantor, receive and hold any grant funds, and pay contractors using those funds. Based on the scope of the proposed project, the administrative burden on the municipality is expected to be minimal. As the project is for the purchase and installation of specific equipment, there is likely to be a single supplier or contractor involved in the supply and installation of the equipment.

If Council wishes to proceed, a fiscal partnership agreement, like those used previously, would be drafted for each grant.

Staff recommend that Council approve partnering with Maitland Granite for the purpose of an application to the Leland and Thora Vance fund, and the Ontario Trillium Foundation Capital Grant stream for replacement ice making equipment.



**ATTACHMENTS**

1. Letter of Request – Maitland Granite
2. Staff Report, Leland and Thora Vance Fund Partnership Request, October 21 2025.

**OTHERS CONSULTED**

None.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Trevor Hallam', written over a horizontal line.

Trevor Hallam,  
CAO/Clerk



Brandy McCarey, Director of the Board  
**On behalf of the Maitland Granite Curling & Recreation Club**  
40292 Jamestown Rd.  
Wingham, ON, N0G2W0



**To:**

Mayor and Council Members  
Municipality of Morris-Turnberry  
41342 Morris Rd  
Brussels, ON N0G 1H0

Dear Mayor and Council Members,

**Re: Request for Funding Partnership in 2026**

On behalf of the Maitland Granite Curling & Recreation Club (Maitland Granite) Board of Directors, I am writing to respectfully request Council's consideration in partnering with us on two funding opportunities in 2026 to support the replacement of the club's refrigeration ice-making system.

Maitland Granite is a volunteer-run, not-for-profit organization that provides accessible winter recreation for residents of Morris-Turnberry and surrounding communities. Our club supports youth programs, seniors' leagues, community events, and recreational opportunities that contribute to the social and economic vitality of the municipality. Ensuring the long-term sustainability of curling in our community is a priority for our Board and our membership.

We are seeking the municipality's partnership because Maitland Granite does not meet the eligibility requirements to apply independently for either of the two grants needed to fund this project. With municipal partnership, however, we become eligible.

In 2026, we intend to apply for the Ontario Trillium Foundation (OTF) Capital Grant, due March 5, 2026, and later in the year, apply for the 2026 intake of the Leland and Thora Vance Fund, anticipated to open in August 2026. We are requesting your partnership now for both opportunities, as both grants are required to cover the full cost of replacing the refrigeration system.

The OTF Capital Grant requires applicants to have a full fiscal year of financial statements, and Maitland Granite is not yet old enough to meet that threshold. The Leland and Thora Vance Fund is restricted to charitable organizations or qualified donees as recognized by the Canada Revenue Agency. While not-for-profit organizations are encouraged to apply, they must do so in partnership with a qualified donee. The Municipality of Morris-Turnberry is a qualified donee and would allow Maitland Granite to meet this requirement.

For the OTF application, Morris-Turnberry would be the lead applicant. For the Vance Fund application, Maitland Granite would be the lead applicant, with the municipality acting as the qualified donee partner.

Our current refrigeration equipment is over 35 years old, and recent breakdowns over the Christmas holidays required immediate attention. These incidents have raised concerns about the system's remaining lifespan. A full retrofit is urgently needed to ensure the reliability and sustainability of our ice surface. A modernized system will also significantly improve safety by relocating the refrigeration plant outdoors, aligning with contemporary standards and reducing risk to users and volunteers.

Our OTF application would request the maximum allowable amount of \$200,000 to fund the purchase of the new system. We would then apply for \$100,000 from the Vance Fund to support the remaining equipment and professional installation costs. Maitland Granite will continue to contribute through fundraising, volunteer labour, and operational support.

The Board of Directors is a passionate group of volunteers committed to ensuring that winter recreation opportunities remain available in Morris-Turnberry. We believe this project represents an important investment in community health, safety, and recreation.

We would be pleased to provide any further details or documentation Council may require and are open to presenting updates or additional information at a future Council meeting. Thank you for your time.

Sincerely,

**Brandy McCarey**

On behalf of the Maitland Granite Curling & Recreation Club

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council

**PREPARED BY:** Trevor Hallam, CAO/Clerk

**DATE:** October 21, 2025

**SUBJECT:** Maitland Granite Curling and Recreation Club Fiscal Partnership Request

---

### **RECOMMENDATION**

That Council considers entering into a Fiscal Partnership Agreement with Maitland Granite for the purpose of an application to the Leland and Thora Vance fund recreation grant.

### **BACKGROUND**

On October 10<sup>th</sup>, staff received a request from Maitland Granite Curling and Recreation Club (formerly the Wingham Golf and Curling Club (WGCC)) to enter into a Fiscal Partnership Agreement for the purpose of an application to the [Leland and Thora Vance Fund](#) for a recreation grant. The application to fund capital improvements, including ice making equipment.

Leland and Thora Vance were residents of Wingham who provided a donation to set up a fund at the Waterloo Region Community Foundation (WRCF) to provide grants in support of projects that benefit Wingham residents. In 2025, the WRCF is accepting grant applications for capital projects for the rehabilitation and maintenance of church and recreational spaces.

Approximately \$230,000 will be distributed to eligible organizations following the funding guidelines; with \$90,000 specifically made available to church organizations and \$140,000 made to available to support recreational facilities. Decisions will be made by a committee of volunteer community members from Wingham and a representative from the WRCF, who will review applications and make funding recommendations.

Qualified donees include:

- a registered charity (including a registered national arts service organization)
- a registered Canadian amateur athletic association
- a registered journalism organization
- a registered housing corporation resident in Canada constituted exclusively to provide low-cost housing for the aged
- a registered Canadian municipality
- a registered municipal or public body performing a function of government in Canada

An organization that is not a qualified donee wishing to apply for funding from WRCF, such as the Maitland Granite, must first establish a partnership with a qualified donee. The request presented to Council here is to establish such a relationship between the Maitland Granite and the Municipality. If Maitland Granite is successful in receiving a grant, the WRCF will send the grant cheque to the Municipality, which then administers and distributes the funds to Maitland Granite as the project progresses.

The partnership between the qualified donee and the non-profit organization needs to be an appropriate affiliation. It also needs to be documented, with agreement terms including a full description of what is being funded, and clearly outline the responsibilities of both parties.

For the purposes of the grant application, a Fiscal Partnership Agreement is required (attached). Staff have a more detailed agreement regarding the terms and conditions of the disbursement of funds, including a full description of what is being funded, and clearly outlining the responsibilities of both parties will be required on file from previous experience as a Fiscal Partner that will be entered into if the application is successful.

### **COMMENTS**

As Council will recall, in 2023 the Municipality entered into a Fiscal Partnership Agreement with the WGCC when an application was made to the same fund. The WGCC's application was successful, and as part of the detailed partnership agreement the Municipality charged a \$1000.00 administration fee to account for staff time spent in administering the funds. The projects undertaken by the WGCC through the grant were unfinished when the WGCC was sold, and the remaining funds were returned to the WRCF without issue for the Municipality.

While the Municipality is not directly responsible for the execution of the projects, the nature of the agreement does make the municipality responsible to the WRCF, and the projects should be appropriate for the association of the Municipality. The proposed project does not raise concerns with staff where the association of the municipality is concerned.

Staff recommend that Council approve entering into a fiscal partnership agreement with Maitland Granite for the purpose of an application to the Leland and Thora Vance fund recreation grant.

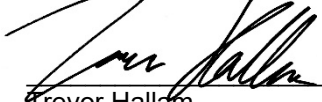
**ATTACHMENTS**

1. Fiscal Partnership Request, Brandy McCarey, Director of the Board
2. Charitable Partnership Agreement Confirmation

**OTHERS CONSULTED**

Sean Brophy, Treasurer

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Trevor Hallam', written over a horizontal line.

Trevor Hallam,  
CAO/Clerk



1078 Bruce Road 12 | P.O. Box 150 | Formosa ON  
Canada | N0G 1W0 | 519-364-1255  
[www.saugeenconservation.ca](http://www.saugeenconservation.ca)  
[publicinfo@svca.on.ca](mailto:publicinfo@svca.on.ca)

January 14, 2026

Municipality of Morris-Turnberry  
RR#4  
Brussels, ON  
N0G 1H0

Attn: CAO/Clerk

Re: Reporting of Remuneration & Expenses

As required by the Municipal Act, 2001 Section 284 (3), the following is a statement of remuneration and expenses paid during the year 2025 to the Authority Member appointed to the Saugeen Valley Conservation Authority by your municipality.

Director Name	Per Diem	Mileage	Total Paid
Niesen, Mike	\$ 1,195.00	\$ 124.80	\$1,319.80

With thanks,

Ashley Richards  
Acting Manager, Corporate Services  
Saugeen Valley Conservation Authority

Cc: Municipal Treasurer, SVCA Director(s)

## **AGENDA FOR BLUEVALE COMMUNITY COMMITTEE**

Meeting Date: February 4, 2026

### **Call to order**

A general meeting of the Bluevale Community Committee was held in the Bluevale Hall on February 4, 2026. The meeting commenced at 7:00 p.m. Chair Randy Greenaway, co/chair Wayne Whalen, Treasurer Diane Warwick, Secretary Kathy Campbell

### **Members in Attendance:**

Randy Greenaway, Wayne Whalen, Diane Warwick, Kathy Campbell, Tyler Hallahan, Ashley Turney, John Nicholson, Greg Nicholson, Kent Thompson, Katie Clark, Matt Oliver, Kevin Freiburger

### **Minutes Review:**

Randy made a motion to accept the previous minutes as written. Seconded by Wayne Whalen. All in favor.

### **Financial update:**

\$61,719.89

Motion to accept Financial report Randy. Seconded by Ken Thompson. All in Favor. Diane said there is still money to be deposited in the account.

Unfinished Business/concluded business	Action/person in charge
--	-------------------------

1.	Mailbox for hall: Ken has been in contact again and is still working on it. Damage done to well casing from the snow removal contractor. Ken to contact the contractor.	Ken Thompson
2.	Ballpark fence: ongoing - no update	Ken Thompson/ Wayne Whalen
3.	Landline for Hall: No dial tone on either phone. Diane to call and find out what is going on.	Diane Warwick
4.	Electronic Sign: Matt contacted some contractors for ideas and quotes. Kevin said the committee will need to contact the Township as the sign will be over \$5000.00	Randy Greenaway/ Matt Oliver/Ken Thompson
5.	Sound system: discussion was had on needing some updates, maybe need to purchase some new speakers	Randy Greenaway/Matt Oliver/Wayne Whalen
6. finished	Invoice for roof repair arrived. Diane made out the check. Greg Nicholson will deliver to the Township Office	Diane Warwick Greg Nicholson
7. finished	Internet issues: Resolved	Matt Oliver
8. finished	Free skate booked. Katie said there were 39 that enjoyed the free skate at Belgrave Arena. All dates are posted on the website for the other free skate.	Katie Clarke
9. finished	Website to have rental prices added.	Katie Clark
10. finished	Spaghetti supper: sold 43 dinners	

Upcoming Events	Action/person in charge
-----------------	-------------------------

Date	Event	
February 8, 2026	Superbowl Party: 2:00 p.m. - 12:00 a.m. Wayne updated the Committee: All bartending shifts are covered, there is enough chilli coming. Still in need of 8 or 9 appetizers. Also help is needed on Friday to go and get the alcohol for the event.	Wayne Whalen/Randy Greenaway
February 22, 2026	Toboggan party: 1:30-4:30 Hot Chocolate and Cookies Donated by Diane's daughter.	
March 14, 2026	Euchre Party: 2:00 p.m. start	
April 4, 2026	Cribbage Tournament: 2:00 p.m. start	
May 9, 2026	3 Pitch tournament	Wayne Whalen/Tyler Hallahan
June 6, 2026	Tentative booking for tractor pull	
June 20, 2026	Jr C Ironmen: 3 pitch tournament Volunteers will be needed to cook food. Proceeds from the food will go to the Community Committee	Wayne Whalen
July 11, 2026	Grand reopening of the Ball Park: There will be 5 games. Wayne to look for teams to participate. Food and alcohol	Wayne Whalen
August 21, 2026	Brew Crew year end ball tournament: Need to confirm this date.	

**Next Meeting March 3, 2026 @ 7:00 p.m.**

Motion to adjourn: Randy Greenaway, seconded Ken Thompson

Meeting concluded at 7:45 p.m.



# Belmore Arena Board Meeting MINUTES October 20, 2025

*Time: 8:00pm Location: Lounge, Belmore Community Centre*

**Attendees:** Jeremy Underwood (*Chair*), Jenn Van Dyk (*Treasurer*), Kim Harris (*Rentals/Event Coordinator*), Brett McPherson (*Parks & Rec*), Chris Inglis (*Catering*), Ian Inglis (*Director at Large*), Lorne Underwood (*Chamber Rep*), Wanda Inglis (*Director at Large*), Marvin Grimes (*Howick Rep*), Mark Ireland (*South Bruce Rep*)

**Guests:** Nigel Van Dyk, Coreen Gautreau, Paul Inglis, Cheryl Robertson

**Regrets:** Darlene Loos, Randy Scott (*Vice Chair*), Kyra Wright (*Grants*), Lindsay Underwood (*Communications & Programming*), Dave Eadie (*Curling*), Heidi Dupuis (*Figure Skating*), Jamie McCallum (*Morris Turnberry Rep*)

**Secretary/Recorder:** Jenn Van Dyk (in Darlene's absence)

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	<b>Call to Order</b> <b>Approval of October 20, 2025 Agenda</b> - <i>Jeremy Underwood</i>		Meeting called to order: 8:07pm  Any Additions to Agenda? No  Motion to approve agenda: Kim, Ian. Carried.
8:02	<b>Approve Previous Mtg Minutes September 15, 2025 (attached)</b> - <i>Board</i>		Amendment to minutes: Randy was to speak to Belgrave Motion to approve minutes with amendment: Lorne, Marvin. Carried.
<b>Agenda Items</b>			
8:05	<b>Update Previous Action Items (below agenda items)</b> - <i>Jeremy Underwood</i>	<b>Standing</b>	Reviewed Action Items below.
	<b>Addition to Agenda</b> <b>Updated Arena Board Membership List</b> - <i>Chris Inglis/Jeremy Underwood</i>	<b>Information Sharing</b>	Chris has copies to hand out. Structure was born out of the save the ice campaign. Nigel put forth interest in being an arena board member if a position were to come up. Discussion about having an even number of voting members.
8:15	<b>Ice Rental Agreement Request</b> - <i>Chris Inglis (Rose Weber)</i>	<b>Discussion</b>	Request has been made by hockey teams for an ice rental agreement from Belmore. Chris obtained rental agreements from Howick and South Bruce. A draft has been forwarded to Township of Howick, to share with insurance for review. Hard copies of draft agreement shared with Board. Email motion to approve ice rental agreement will be sent out to arena board, along with any changes if requested by insurance or Howick.
8:20	<b>Correspondence</b> - <i>All</i>	<b>Standing</b>	- Cheryl Robertson: request to have a donation box placed in arena lobby to collect for the Dupuis family. - Motion to move lock box from the pavilion to the lobby for the winter

			<p>season: Chris, Mark. Carried.</p> <p>Gord to be requested to move lock box. Cheryl and others will make a sign/blurb to put on the box.</p> <ul style="list-style-type: none"> <li>- Paul Inglis – piano has not been tuned yet. Donna Inglis is coordinating piano tuning for other locations. Board agreed to having Donna getting the piano tuned.</li> </ul>
8:25	<b>Grants Update</b> - <i>Kyra Wright</i>	<b>Standing</b>	No updates.
8:35	<b>Treasurer's Report</b> - <i>Jenn VanDyk</i>	<b>Standing</b>	<p>Motion to pay listed bills: Jenn, Kim. Carried.</p> <p>Motion to request from Belmore Chamber of Commerce \$40,000 for operating costs and the costs of the brine header when invoices are received: Jenn, Chris. Carried.</p> <p>Operating budget: draft budget to be sent to Howick ideally by end of month. Expenses to date have risen 7%. Last year draft budget had a 20% increase. No objections to moving forward with a 20% increase within draft budget.</p> <p>Capitol budget: items that may be included in 2026 capital budget include boards (grant application pending), bar fridge (Kim will look into pricing) and compressor rebuild.</p> <p>Bar mat and hall entrance mat: Jenn will get three quotes for each and email out to board for approval to purchase within this month due to many rentals coming up</p>
8:45	<b>Belmore Catering</b> - <i>Chris Inglis/Kim Harris</i>	<b>Committee Report</b>	Health inspection occurred this past month. Two things noted: (1) door of cooler can not be easily wiped down/made of wood, Warren will look after it, (2) pest control records are not on site, Jenn will ensure a copy of report is brought onsite each month.
8:55	<b>General Maintenance</b> - <i>Jeremy Underwood/Warren Weber</i>	<b>Committee Report</b>	<p>Discussion about flooring at end of the ice. Rubber is too thick and will catch on ice board doors. For now nothing will go in.</p> <p>Lawn tractor will be going for maintenance this fall, stored at Warrens and back to Belmore in the spring.</p>
9:05	<b>Parks Board</b> - <i>Brett McPherson</i>	<b>Committee Report</b>	Outdoor garbage cans – will be stored out in the ball park food booth.
9:15	<b>Rentals - Hall &amp; Lounge</b> - <i>Kim Harris</i>	<b>Committee Report</b>	<p>Bluetooth hook up now in the hall so music can play throughout the hall.</p> <p>Light in the cooler is out again.</p> <p>New signage for washroom lock box.</p> <p>New lobby bench top has been installed and in the lobby now. Old lobby bench still there and should be moved before skating.</p> <p>Pepsi moved and changed phone number, never notified anyone. Kim tracked down new number to place an order.</p>

9:25	Ice Rentals & Installation - <i>Warren Weber</i>	Committee Report	Few things to do before ice goes in. Warren and crew looking after it.
9:35	Belmore Curling - <i>Dave Eadie</i>	Committee Report	No report
9:45	Belmore Figure Skating - <i>Heidi Dupuis, Andrea Warwick</i>	Committee Report	No report
9:55	South Bruce - <i>Mark Ireland</i>	Committee Report	New Teeswater water tower is up in the air, in operation next year. Subdivisions moving ahead in Mildmay and Teeswater. Some misinformation was published regarding a municipal drain and landowner; a correction should be in the local paper this week.
10:00	Morris-Turnberry - <i>Jamie McCallum</i>	Committee Report	No report.
10:05	Howick - <i>Marvin Grimes</i>	Committee Report	Applying for a grant to install a generator transfer switch in each arena within Howick (Howick and Belmore). A generator would then be rented in an emergency and building would be wired and ready for hook up.
10:10	Communication - <i>Lindsay Underwood</i>	Committee Report	No report
10:15	Belmore Chamber of Commerce - <i>Lorne Underwood / Chamber Member</i>	Committee Report	Homecoming presented final proceeds to Chamber this evening (total profit of \$128,269.94, which includes the 50/50 proceeds)

**Next Meeting – November 17, 2025 at 7:30pm**

**Adjournment of Meeting:**

**Motion to adjourn by:**

### ***Previous Action Items***

Lead	Agenda Item/Topic	Actions for Follow Up
Jeremy/ Warren /Kim	General Maintenance	<p>20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container</p> <p>20240115: A plan has been set to close the gap in the table storage container.</p> <p>20240226: Paul did measurements and is to be fixing the gap.</p> <p>20240415: No update on Container</p> <p>20241118: Rubber matting in players benches needs to be replaced; also patch by door going onto the ice. Jeremy will look into it.</p> <p>20250818: Brady (Howick Twp) getting a price for rubber flooring from their suppliers. Used for players benches.</p> <p>20251020: rubber flooring is here. Will be installed by Belmore volunteers.</p> <p>20241118: Glass broken along top of timekeepers' box.</p>

Gord Harris / Paul Inglis	<b>Lobby Bench Steel</b>	<p>20240916: larger bench top will be too heavy to move. Will look at making aluminum legs for new top instead of installing on top on the old center bench.</p> <p>20250317: Jeremy mentioned to install bench top where it is</p> <p>20250616: To be completed this week.</p> <p>20250818: No update</p> <p>20251020: installed</p>
Chris/ Lindsay/ Darlene	<b>Review Email List/Board Representation/Org Structure</b>	<p>20250616: Chris and Lindsay will look for a copy of the Org Structure as needs to be updated. Add to July AGENDA</p> <p>20250721: ON JULY AGENDA</p> <p>20250721: Chris will update structure document and bring forward updated copy to next meeting.</p> <p>20250818: We will keep our Membership at 15, plus three Municipal Members. Chris will update list. Copies to be distributed.</p> <p>20251020: copies distributed.</p>
Arena Board	<b>Terms of Reference</b>	<p>20250721: Everyone to take home, review and bring back feedback and suggestions to next meeting</p> <p>20250721: Committee will be established to review the Draft Terms of Reference and bring suggestions back to this group.</p> <p>20250818: Committee is still reading through policies and procedures. This will take time. Making a list of questions to discuss with Caitlin and Amy.</p> <p>20251020: Committee met last Thursday with Caitlin and Amy. Better communication needed between arena board and Howick. A lot of talk about insurance and the insurance provider is available to attend the November arena board meeting to answer questions. Suggestion to start November meeting at 7:30pm – Wanda will confirm insurance representatives availability with Caitlin. Board members are encouraged to send insurance questions ahead of the meeting.</p>
Kyra	<b>Grants</b>	<p>20250818: Kyra will begin the grant application process for the Vance Grant. Will need 3 quotes for materials. Will be applying for 100% (<i>will proceed with project if receive 50% or more from the grant</i>).</p> <p>20250818: Motion made to apply for this grant through Howick.</p>
Dave Eadie	<b>Women's Institute Memorial Stone</b>	<p>20250915: Dave will look into getting pricing for a concrete base for the Women's Institute Memorial stone and moving it to a more desirable location.</p> <p>20251020: Stone has been moved and cleaned.</p>
Kyra /Arena Board	<b>Organizations Which Lease from their Townships</b>	<p>20250915: Kyra will reach out to Teeswater Medical Clinic.</p> <p>20250915: Someone to check with Belgrave to see how they run.</p>
<b>Parking Lot</b>		
Arena	<b>Sandblasting &amp; Painting</b>	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p>

<p>Board/ Howick Twp</p>		<p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p><b>20230515:</b> J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. <b>MOVE TO PARKING LOT</b></p> <p>20230821: No further update.</p> <p><b>20240226:</b> Marvin reported no further word from Lawyer on this matter.</p> <p><b>20240226:</b> Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p><b>20240318:</b> No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p><b>20240617:</b> Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in their budget. Jamie made motion to send a letter to Howick, 2<sup>nd</sup> by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p> <p>20240715: 3 Municipalities met in Belmore, but no update received from that meeting yet.</p> <p>20240715: Lawyer has filed.</p> <p><b>20241118:</b> Another follow-up meeting with the Insurance Rep. Asked Jeremy dates that suit him.</p> <p><b>20250224:</b> Jeremy and Paul Inglis and others have been talking to local Mennonites who are doing sandblasting and painting, all the labour. We would have to supply lifts. They are willing to do the job. \$40/hr. They would supply the manpower.</p>
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		<p>Man in Formosa, coating expert, would come after the sandblasting and advise what type of paint we should use to adhere properly.</p> <p>\$24,000 approximate in labour. We would have to supply 2 lifts. Likely close to \$5000 in rental equipment.</p> <p>This is something we need to consider.</p> <p>One concern is: do they have WSIB coverage.</p> <p>Could do before Homecoming but not before Syrup Festival.</p> <p>Jeremy will look into this further.</p>
Jeremy / Brett	<b>Parks Board</b>	<p><b>20240715:</b> Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p>
Jeremy/ Warren	<b>General Maintenance – for Summer</b>	<p>20230228:</p> <ol style="list-style-type: none"> <li>1) Brine header – preventative maintenance by 2025. <ul style="list-style-type: none"> <li>○ <b>20230821:</b> Need to let Municipali.es know (in November/December) about Brine Header replacement project before their budgets are made.</li> <li>○ <b>20231016:</b> working on a couple of quotes for brine headers.</li> <li>○ <b>20240617:</b> spoke with Ben and his company should have time to repair it. Moving ahead with this.</li> <li>○ <b>2024118:</b> Q1-Q2 should hear whether or not we received grant money <ul style="list-style-type: none"> <li>▪ If we don't receive grant, we need to put it into a budget</li> </ul> </li> <li>○ 20250520: Jeremy will confirm with Ben if he can repair. Chamber will need to know by early June.</li> </ul> </li> </ol> <p>20250915: BRINE HEADER will be going ahead now and will be completed within a month.</p> <ul style="list-style-type: none"> <li>- Will need new boards over the Curling Header. Kyra will look for Gord's drawings from a few years ago. Then Kim will ask Gord to look at it.</li> </ul> <p>20251020: briner header is going in "as we speak"</p> <p>2) Boards around the ice surface need to be replaced.</p> <p><b>PUT INTO PARKING LOT</b></p>
<b>Adjournment:</b>		<b>Next Meeting - Monday, November 17, 2025 at 7:30pm</b>

# Belmore Arena Board Meeting MINUTES November 17, 2025

*Time: 8:00pm Location: Lounge, Belmore Community Centre*

**Attendees:** Jeremy Underwood (*Chair*), Jenn Van Dyk (*Treasurer*), Kim Harris (*Rentals/Event Coordinator*), Brett McPherson (*Parks & Rec*), Chris Inglis (*Catering*), Ian Inglis (*Director at Large*), Lorne Underwood (*Chamber Rep*), Wanda Inglis (*Director at Large*), Marvin Grimes (*Howick Rep*), Mark Goetz (*for Mark Ireland, South Bruce Rep*), Lindsay Underwood (*Communications & Programming*), Dave Eadie (*Curling*), Jamie McCallum (*Morris Turnberry Rep*)

**Guests:** Nigel Van Dyk, Charlie

**Regrets:** Kyra Wright (*Grants*), Darlene Loos Heidi Dupuis (*Figure Skating*), Coreen Gautreau, Paul Inglis, Randy Scott (present at insurance meeting)(*Vice Chair*),

**Secretary/Recorder:** Jenn Van Dyk

<i><b>Time</b></i>	<i><b>ITEM</b></i>	<i><b>(Discussion, Approval, Information Sharing)</b></i>	<i><b>Meeting Notes/Action Items</b></i>
7:30	Meeting with Insurance and Howick Twp Representatives		<p>Caitlin Gillis (Township of Howick, CAO)  Breanne Chapman (broker, McDonough)  Tony (Intact insurance)</p> <p>Main question from Terms of Reference Committee – how do we make sure volunteers are insured</p> <p>B – knows how Belmore runs and volunteer based. Want to be sure that everyone is covered.  T – as committee of council automatically attached to and covered through Township’s policy. Includes automatic coverage to volunteers. No restrictions. How to define what a volunteer is explained with a hand out. As per Intact Insurance, a volunteer – works under direction or control of municipality, municipality can accept suspend or dismiss such volunteer, master/servant relationship, activities acted out in accordance with (info on website). Follow township policies and procedures (vs not have board policies developed that are not Howick developed or approved)</p>
9:04pm	<p>Call to Order</p> <p>Approval of November 17, 2025 Agenda</p> <p>- <i>Jeremy Underwood</i></p>		<p>Meeting called to order: 9:04pm</p> <p>Any Additions to Agenda? No</p> <p>Motion to approve agenda: Lorne, Jamie. Carried.</p>

	<b>Cooler Options/Prices</b> - <i>Charlie/ Kim</i>		<p>Bar cooler is aging therefore looked into option of repair vs replace.  Good brands = GBD, True  Same cooler – used \$1300 (over 8-9 years is too old), no warranty  STOP restaurant supply – True, same size, ½ hp compressor, much better cooler than older models, approx. \$4300, 7 year compressor, parts and labour warranty. 1/3 hp compressor, 2 year warranty, \$2300.  Ancaster equipment – not able to obtain quote at this time  Current cooler is in good shape.  ½ hp preferred over 1/3 hp. Cooler can be turned off for multiple days and not hurt compressor.  Refrigeration parts are underneath on the news ones vs at the top for older coolers. With parts on the bottom there is no water condensing on top and allowed to pool within cooler.</p>
	<b>Approve Previous Mtg Minutes October 20, 2025 (attached)</b> - <i>Board</i>		<p>Motioned by Kim, Marvin. Carried.</p>
<b>Agenda Items</b>			
	<b>Update Previous Action Items (below agenda items)</b> - <i>Jeremy Underwood</i>	<b>Standing</b>	<p>Reviewed Action Items below.</p>
	<b>Correspondence</b> - <i>All</i>	<b>Standing</b>	<p>None brought forward</p>
	<b>Grants Update</b> - <i>Kyra Wright</i>	<b>Standing</b>	<p>No updates.</p>
	<b>Treasurer's Report</b> - <i>Jenn VanDyk</i>	<b>Standing</b>	<p>Motion to approve financial report as presented and pay bills listed: Jenn, Jamie. Carried.</p> <p>Draft 2026 Belmore Community Centre budget presented, including potential capitol items.  Motion to approve 2026 budget: Jenn, Dave. Carried.</p> <p>Recycling – potential added expense for 2026 as province of Ontario recycling program changes to no longer pick up from commercial, industrial or municipal buildings. Caitlin to send info to Jenn about what Howick is doing. Caitlin did say that if an additional expense is incurred then an amended budget can be submitted to Howick. Jenn will look into recycling options to bring to board next meeting.</p>
	<b>Belmore Catering</b> - <i>Chris Inglis/Kim Harris</i>	<b>Committee Report</b>	<p>Busy fall.</p>



	<b>General Maintenance</b> - <i>Jeremy Underwood/Warren Weber</i>	<b>Committee Report</b>	Outside lights at the main hall – water pools within the light fixtures. Will need to have a look and find replacement fixtures. Constant drip in ladies bathroom (hall side), first sink. Register plate in the arena hallway replaced and cleaned out. Air is now flowing much better. Vacuums being maintained and fixed up for this season. Suggestion to have pucks available for use to renters – pucks have been provided in the past and never returned.
	<b>Parks Board</b> - <i>Brett McPherson</i>	<b>Committee Report</b>	Nothing to report.
	<b>Rentals - Hall &amp; Lounge</b> - <i>Kim Harris</i>	<b>Committee Report</b>	Wine corkage – discussion about charging corkage if they have wine behind the bar and using our wine glasses. After discussion it was decided to carry on as is for now. Memorial tree – should be moved up two cinder blocks to limit damage, can not find the installation plans/directions that were in the rock room, Gord looking into how to move tree safely and make it secure Donation box requested to be taken down by Dupuis family. Many thanks to community for support. Paint coming off walls under the blow dryers. Elaine Fischer (Buddsteel) cut and supplied backing pieces to be installed – free of charge.
	<b>Ice Rentals &amp; Installation</b> - <i>Warren Weber</i>	<b>Committee Report</b>	Going well.
	<b>Belmore Curling</b> - <i>Dave Eadie</i>	<b>Committee Report</b>	Painting circles this week. Curling should hopefully start next week.
	<b>Belmore Figure Skating</b> - <i>Heidi Dupuis, Andrea Warwick</i>	<b>Committee Report</b>	Lindsay – 43 total skaters this year. Excellent considering the chaos of finding a coach. Looking into a different day to do carnival. Everything is going well so far.
	<b>South Bruce</b> - <i>Mark Ireland</i>	<b>Committee Report</b>	Mark Goetz – discussion with Lisa Thompson about the Ontario Municipal Partnership Funding. Going up 11% this year for South Bruce. It's also been decreased since 2012 until last year. The 11% increase does not cover the downloading of the policing from the province. Good information for public to be aware of when hearing about funding in the media.
	<b>Morris-Turnberry</b> - <i>Jamie McCallum</i>	<b>Committee Report</b>	Trying to keep Morris-Turnberry great.
	<b>Howick</b> - <i>Marvin Grimes</i>	<b>Committee Report</b>	A week this Friday is Wroxeter's Santa Claus parade. Echoing Mark's remarks about funding.
	<b>Communication</b> - <i>Lindsay Underwood</i>	<b>Committee Report</b>	Public skating – issues about teenagers not following rules and may get hurt. We need board members to be able to speak to those not following the rules. General consensus is if they do not abide by the warning, ask them to leave, if

			they do not leave state that police will be called and proceed with calling police to enforce a trespassing. Possibly announce at beginning of public skating that horseplay, tag, etc will not be tolerated. Discussion about more signage and possibly community members would feel more confident speaking up. Someone is looking into signs plan to be posted soon.
	<b>Belmore Chamber of Commerce</b> - <i>Lorne Underwood / Chamber Member</i>	<b>Committee Report</b>	Santa Claus and treat bags will be here Dec 7 at public skating. Annual general meeting is March 6.
	<b>Addition – follow up to items brought up at last months meeting</b> - <i>Wanda Inglis</i>		Wanda spoke with Bil Graham about items brought up at last meeting about the proposed board structure. <i>Structure of the board</i> – is from the save the ice campaign: structure was proposed and “approved” to be able to apply for grants, it was agreed upon by arena board to move forward. It was questioned if grant application position was on the Save the Ice version - Bil G believes the grant application position was on the original. <i>The thought to add another position</i> – Bil G, who chairs Howick Mutual board and other organizations, feels 18 members is a large board already. The multiple people that Wanda spoke with questioned what problem would be solved by adding one more position. The structure already covers all user groups. Wanda acknowledged that someone wants to be on the board and by adding another position it’s a slippery slope to simply add a position when people want to be on the board. More ppl means difficult to have quorum with a large committee. <i>Concern about tie for voting</i> – don’t remember having a tie. Wanda brought resource stating typically a chair person does not vote. Discussion about Robert’s Rules. - Mark Goetz – as mayor he generally will not put hand up during voting (this is his practice) but will just state that motion is carried when his vote is yes. During a recorded vote the mayor always votes last. - Jamie – suggest that if a person puts interest forward, that name should be held on file and will have first opportunity if a member leaves
Next Meeting – December 15, 2025 at 8pm			
Adjournment of Meeting: 10:11pm		Motion to adjourn by: Warren	
Previous Action Items			
Lead	Agenda Item/Topic	Actions for Follow Up	
Jeremy/ Warren /Kim	General Maintenance	20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container 20240115: A plan has been set to close the gap in the table storage container. 20240226: Paul did measurements and is to be fixing the gap.	

		<p>20240415: No update on Container</p> <p>20251117: left container to settle for a year. No need to fix gap at this time. <b>Item to be removed.</b></p> <p>20241118: Rubber matting in players benches needs to be replaced; also patch by door going onto the ice. Jeremy will look into it.</p> <p>20250818: Brady (Howick Twp) getting a price for rubber flooring from their suppliers. Used for players benches.</p> <p>20251020: rubber flooring is here. Will be installed by Belmore volunteers.</p> <p>20251117: rubber flooring is installed. <b>Item can be taken off.</b></p> <p>20241118: Glass broken along top of timekeepers' box.</p> <p>20251117: Outside lights at the main hall – water pools within the light fixtures. Will need to have a look and find replacement fixtures.</p> <p>20251117: Constant drip in ladies bathroom (hall side), first sink.</p>
Arena Board	<b>Terms of Reference</b>	<p>20250721: Everyone to take home, review and bring back feedback and suggestions to next meeting</p> <p>20250721: Committee will be established to review the Draft Terms of Reference and bring suggestions back to this group.</p> <p>20250818: Committee is still reading through policies and procedures. This will take time. Making a list of questions to discuss with Caitlin and Amy.</p> <p>20251020: Committee met last Thursday with Caitlin and Amy. Better communication needed between arena board and Howick. A lot of talk about insurance and the insurance provider is available to attend the November arena board meeting to answer questions. Suggestion to start November meeting at 7:30pm – Wanda will confirm insurance representatives availability with Caitlin. Board members are encouraged to send insurance questions ahead of the meeting.</p>
Kyra	<b>Grants</b>	<p>20250818: Kyra will begin the grant application process for the Vance Grant. Will need 3 quotes for materials. Will be applying for 100% (<i>will proceed with project if receive 50% or more from the grant</i>).</p> <p>20250818: Motion made to apply for this grant through Howick.</p>
Dave Eadie	<b>Women's Institute Memorial Stone</b>	<p>20250915: Dave will look into getting pricing for a concrete base for the Women's Institute Memorial stone and moving it to a more desirable location.</p> <p>20251020: Stone has been moved and cleaned.</p> <p>20251117: Time capsule had been found. Placed in the trophy case.</p> <p><b>Remove item, action done.</b></p>
Kyra /Arena Board	<b>Organizations Which Lease from their Townships</b>	<p>20250915: Kyra will reach out to Teeswater Medical Clinic.</p> <p>20250915: Randy to check with Belgrave to see how they run.</p> <p>20251117: nothing reported. <b>Consider item completed</b> as Terms of Reference committee is proceeding forward with discussions with Howick.</p>

## Parking Lot

Arena Board/ Howick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p><b>20230515:</b> J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. <b>MOVE TO PARKING LOT</b></p> <p>20230821: No further update.</p> <p><b>20240226:</b> Marvin reported no further word from Lawyer on this matter.</p> <p><b>20240226:</b> Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p><b>20240318:</b> No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p><b>20240617:</b> Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in their budget. Jamie made motion to send a letter to Howick, 2<sup>nd</sup> by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p> <p>20240715: 3 Municipalities met in Belmore, but no update received from that meeting yet.</p> <p>20240715: Lawyer has filed.</p> <p><b>20241118:</b> Another follow-up meeting with the Insurance Rep. Asked Jeremy dates that suit him.</p>
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		<p><b>20250224:</b> Jeremy and Paul Inglis and others have been talking to local Mennonites who are doing sandblasting and painting, all the labour. We would have to supply lifts. They are willing to do the job. \$40/hr. They would supply the manpower. Man in Formosa, coating expert, would come after the sandblasting and advise what type of paint we should use to adhere properly.</p> <p>\$24,000 approximate in labour. We would have to supply 2 lifts. Likely close to \$5000 in rental equipment.</p> <p>This is something we need to consider.</p> <p>One concern is: do they have WSIB coverage.</p> <p>Could do before Homecoming but not before Syrup Festival.</p> <p>Jeremy will look into this further.</p> <p>20251117: Township will continue to follow up. Consensus of the Board is that <b>this item can be removed</b> as we are no longer involved in the process.</p>
Jeremy / Brett	<b>Parks Board</b>	<p><b>20240715:</b> Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p> <p>20251117: suggestion to contact an arborist for work to be done in 2026.</p>
Jeremy/ Warren	<b>General Maintenance – for Summer</b>	<p>20230228:</p> <ol style="list-style-type: none"> <li>1) Brine header – preventative maintenance by 2025. <ul style="list-style-type: none"> <li>○ <b>20230821:</b> Need to let Municipali.es know (in November/December) about Brine Header replacement project before their budgets are made.</li> <li>○ <b>20231016:</b> working on a couple of quotes for brine headers.</li> <li>○ <b>20240617:</b> spoke with Ben and his company should have time to repair it. Moving ahead with this.</li> <li>○ <b>2024118:</b> Q1-Q2 should hear whether or not we received grant money <ul style="list-style-type: none"> <li>▪ If we don't receive grant, we need to put it into a budget</li> </ul> </li> <li>○ 20250520: Jeremy will confirm with Ben if he can repair. Chamber will need to know by early June.</li> </ul> </li> </ol> <p>20250915: BRINE HEADER will be going ahead now and will be completed within a month.</p> <ul style="list-style-type: none"> <li>- Will need new boards over the Curling Header. Kyra will look for Gord's drawings from a few years ago. Then Kim will ask Gord to look at it.</li> </ul> <p>20251020: briner header is going in "as we speak"</p> <p>20251117: brine header completed. <b>Remove item</b></p> <ol style="list-style-type: none"> <li>2) Boards around the ice surface need to be replaced.</li> </ol> <p><b>PUT INTO PARKING LOT</b></p>
<b>Adjournment:</b>		<b>Next Meeting - Monday, December 15, 2025 at 8pm</b>

## Membership Meeting #11-2025

December 17, 2025

**Members Present:** Ed McGugan, Alvin McLellan, Megan Gibson, Matt Duncan, Anita Van Hittersum, Evan Hickey, Ed Podniewicz, Vanessa Kelly, Andrew Fournier, Alison Lobb

**Members Absent:** Sharen Zinn

**Staff Present:** Phil Beard, General Manager-Secretary-Treasurer  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Services Coordinator  
Amber Leis, Communications Assistant  
Michelle Quipp, Executive Assistant

**Others Present:** Cory Bileya, Midwestern News Media

### 1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

#### Motion FA #128-25

**Moved by: Alvin McLellan**

**Seconded by: Anita Van Hittersum**

THAT the minutes from the Membership Meeting #10-2025 held on November 26, 2025, be approved.  
(carried)

#### **4. Business out of the Minutes**

- a) Retirement Postponement-General Manager: Report #71- 2025

Report #71-2025 was presented and the following motions was made:

##### **Motion FA #129-25**

**Moved by: Evan Hickey**

**Seconded by: Vanessa Kelly**

THAT Report #71-2025 is accepted.  
(carried)

- b) MVCA Draft Comments Re: ERO -Proposed Consolidation of Conservation Authorities:  
Report #72-2025

Report #72-2025 was presented and the following motion was made:

##### **Motion FA #130-25**

**Moved by: Anita Van Hittersum**

**Seconded by: Matt Duncan**

THAT the ERO draft response, included in Report #72-2025, is accepted as written.  
(carried)

#### **5. Business Requiring Direction and or a Decision:**

- a) Draft 2026 Work Plan Priorities and Budget: Report #73-2025

Report #73-2025 was presented and the following motion was made:

##### **Motion FA #131-25**

**Moved by: Ed Podniewicz**

**Seconded by: Megan Gibson**

THAT the 2026 draft budget, work plan and levy be approved for review and comment by MVCA's member municipalities;  
AND THAT the final work plan and budget be brought back to the Members at the March meeting for final review and approval;  
AND FURTHER THAT the municipal information package be developed and circulated to member municipalities in January based upon the direction provided by the Members. he authority funded projects outlined in Report #67-2025 be included in the 2026 draft budget and work plan.  
(carried)

- b) Personnel Committee Recommendations: Report #74-2025

Report #74-2025 was presented and the following motion was made:

##### **Motion FA #132-25**

**Moved by: Alvin McLellan**

**Seconded by: Andrew Fournier**

THAT the recommendations outlined in Report #74-2025 be incorporated into the 2026 Personnel

Policy.  
(carried)

c) 75<sup>th</sup> Anniversary Proposal: Report #75-2025

Report #75-2025 was presented and the following motion was made:

**Motion FA #133-25**

**Moved by: Alison Lobb**

**Seconded by: Vanessa Kelly**

THAT the members support the recommendations as presented in Report #75-2025.  
(carried)

d) 2026 Annual Meeting-Draft Agenda and location: Report #76-2025

Report #76-2025 was presented and the following motion was made:

**Motion FA #134-25**

**Moved by: Anita Van Hittersum**

**Seconded by: Alison Lobb**

THAT Annual Meeting be held in on February 18, 2026 at 2:00 p.m.;  
AND THAT the draft agenda outlined in Report #76-2025 be approved.  
(carried)

e) First Call - Declarations for Chair and Vice Chairs: Report #77-2025

Report #77-2025 was presented to the members for their consideration.

f) MCF Request: Interim Executive Director: Report #78-2025

**Motion FA #135-25**

**Moved by: Alvin McLellan**

**Seconded by: Matt Duncan**

THAT the General Manager Secretary Treasurer continue to serve as Interim Executive Director to the MCF Board in 2026;  
(carried)

## **6. Chair and Member Reports**

Mat Duncan and Vanessa Kelly attended the MECP Engagement Session in Collingwood and shared their concerns about the proposed consolidation.



Ed McGugan attended a Conservation Ontario meeting in Ottawa and shared his experiences with the members. He thanked the staff of MVCA.

## **7. Consent Agenda**

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for October: Report #79-2025
- b) Agreements Signed: Report #80-2025
- c) Office Hours over Christmas & New Year's: Report #81-2025

### **Motion FA #136-25**

**Moved by: Anita Van Hittersum**

**Seconded by: Alvin McLellan**

THAT Report #79-2025 to Report #81-2025 along with the respective motions as outlined in those reports be approved.

(carried)

## **8. Closed Session: Personnel Matter-Performance Review General Manager Secretary Treasurer**

This was deferred until the next Members meeting.

## **9. Adjournment**

Next Meeting Date, Wednesday, January 18, 2025, at 7:00pm at the Administration Centre in Wroxeter.

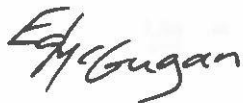
### **Motion FA #137-25**

**Moved by: Alvin Van Hittersum**

**Seconded by: Andrew Fournier**

THAT the Members Meeting be adjourned at 8:48PM.

(carried)



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Ed McGugan  
Chair



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Phil Beard  
General Manager / Secretary-Treasurer



## **TOWNSHIP OF MORRIS TURNBERRY WATER MONTHLY REPORT**

**January 2026, Prepared by: Veolia Water**

### **Belgrave Water**

#### **Maintenance and services Performed:**

- All routine and planned maintenance was performed
  - Generator test runs
  - Analyser cleaning
  - Injector cleaning
  - Alarm testing
  - Equipment calibrations
- Working out SCADA issues
  - Low Humphrey alarm keeps occurring daily around 1300
  - Well 1 (McCrae) isn't running in turn as it should on some days
  - Remote access on some devices isn't working as it should
- Low pressure occurred on January 15, 2026 due to low Cl2 lockout
  - Cl2 analyzer was cleaned the day before, and the probe was inserted past the line (wasn't getting desire flow)
  - Issue fixed by probe being brought up to normal level and cl2 handhelds being taken while flow was going out to distribution

#### **Regulatory Comments**

- All regulatory sampling and monitoring completed

#### **Distribution:**

- 0 Locates
- 0 Service turn off/on
- 0 Watermain breaks
- 0 Complaints

### **DWQMS (Drinking Water Quality Management System)**

- External Audit September 28, 2026
  - SAI Global - Remote



## Monthly Water Quality Summary



### Belgrave Water January 2026

Date	Jan 6-26			Jan 13-26			Jan 20-26			Jan 27-26					
	TC	EC	HPC	TC	EC	HPC	TC	EC	HPC	TC	EC	HPC	TC	EC	HPC
RW Well 2 (Jane)	0	0		0	0		0	0		0	0				
RW Well 1 (McCrae)	0	0		0	0		0	0		0	0				
TW Pumphouse	0	0	< 10	0	0	< 10	0	0	< 10	0	0	< 10			
DW #1	0	0	< 10	0	0	< 10	0	0	10	0	0	< 10			
DW#2	0	0		0	0		0	0		0	0				
Compliant	5	5		5	5		5	5		5	5				
Adverse	0	0		0	0		0	0		0	0				
Deteriorating			0			0			0			0			

PTTW	Well 1 (McCrae)	Well 2 (Jane)
Limitsm3/day	362.88	138.24
Min m3	35	26
Max m3	221	145
Ave m3	113.7	60.3
Total m3	2160	1145

Distribution Residuals	
MIN	1.13
MAX	1.24
AVE	1.18
COUNT	23

## Huron East Fire Department – January 2026 Report

### January Fire Call Summary

Number	Date	Response Type	Address	Location
26-001	January 1	Medical	Turnberry St	Brussels
26-002	January 2	Medical	Kippen Rd	Seaforth
26-003	January 3	Incident not Found	Ellen St	Bluewater
26-004	January 4	Incident not Found	Hydro Line Rd/Beechwood Line	Seaforth
26-005	January 4	Alarm Call	Turnberry St	Brussels
26-006	January 9	No Loss Outdoor Fire	McDonald Line/Cardiff Rd	Grey
26-007	January 10	CO Alarm	Sports Drive	Brussels
26-008	January 12	Cancelled on Route	Cranbrook Rd/Brussels Line	Brussels
26-009	January 13	Cancelled on Route	Amberley Rd	Grey
26-010	January 14	MVC	Brussels Line/Blyth Rd	Brussels
26-011	January 16	MVC	McNabb Line/Newry Rd	Grey
26-012	January 17	MVC	Hullett McKillop Rd/ Roxboro Line	Seaforth
26-013	January 19	Medical	Frederick St	Brussels
26-014	January 19	MVC	Division Line/Huron Rd	Seaforth
26-015	January 19	Medical	Brussels Line	Brussels
26-016	January 19	Alarm Call	Turnberry St	Brussels
26-017	January 20	CO Alarm	Moncrie Rd	Brussels
26-018	January 21	Medical	Perth Line 24	West Perth
26-019	January 21	Precondition Fire	James St	Seaforth
26-020	January 21	Mutural Aid	Moncrie Rd	North Huron
26-021	January 22	Medical	Turnberry St	Brussels
26-022	January 22	Medical	Jamesotwn Rd	Grey
26-023	January 22	Medical	Turnberry St	Brussels
26-024	January 22	MVC	Maple Line/Highway 8	Seaforth
26-025	January 22	MVC	Newry Road/McNaught Line	Grey
26-026	January 23	MVC	Main Street North/Briarhill Rd	Seaforth
26-027	January 24	Vehicle Fire	Crombie St	Seaforth
26-028	January 27	Cancelled on Route	Ethel Line	Grey
26-029	January 27	Gas Leak	Goderich St West	Seaforth
26-030	January 28	MVC	Brussels Line/Moncrieff Rd	Brussels
26-031	January 31	Gas Leak	Turnberry St	Brussels

**Significant Calls**

Huron East Fire Department responded to 8 motor vehicle collisions involving a total of 22 vehicles. On January 23, 2026, the Seaforth Station responded to a 9 vehicle, motor vehicle collision, with some occupants sustaining minor injuries. Adverse weather conditions were the primary contributing factor in these accidents.

On January 21<sup>st</sup>, the Brussels Station responded to a mutual aid request from North Huron Fire Department for a fully involved barn/storage building fire. As a result of the fire, the structure and its contents were deemed a total loss.

**Training Report**

The Brussels, Grey, and Seaforth Stations conducted focused training on air monitoring equipment and mass casualty incident (MCI) response. Each topic incorporated a newly revised Standard Operating Guideline (SOG), which was integrated into both classroom instruction and hands-on practical training.

New recruits were scheduled to begin their County practical training; however, due to inclement weather, this training was cancelled and will now be conducted at each station. Training topics include fire scene safety, personal protective equipment (PPE) and self-contained breathing apparatus (SCBA), as well as ropes and hoisting. In addition, each new recruit has successfully completed eight chapters through the Stillwater online learning portal.

Mandatory certification remains the department's top training priority, with the July 2026 deadline rapidly approaching. Currently, the Huron East Fire Department has three firefighters requiring Level 2 certification and 21 firefighters requiring Hazardous Materials certification. A test date has been requested, as all required members are prepared to challenge the examinations.

Instructor 1 training has commenced online with eight members and will be followed by in-class instruction throughout the month of February. The objective is for all participants to complete their required online and in-class components in order to challenge the exam in early April. Following successful completion of the exam, members will then be required to complete an assignment that will be evaluated by AS&E before receiving certification.

**Equipment & Budget Updates**

The Huron East Fire Department awarded CSE the contract to supply three sets of lifting bags for the stations. Each set will include two 31-ton lifting bags and a controller unit. These lifting bags will replace existing equipment that was removed from service last year due to age.

The Seaforth Station received a full set of Rescue 42 struts to enhance its extrication capabilities. This equipment is essential for ensuring the safety of both firefighters and patients during extrication operations.

Particulate barrier hoods were also purchased, ensuring that every firefighter is equipped with two hoods that meet current cancer prevention standards.

The Firefighter Protection Grant was approved, allowing the department to move forward with the following purchases:

- 9 Sets of PPE
- 2 Battery powered ventillation fans
- 2 Roof Saws
- 3 Inverters

Officers have begun evaluating new electric-hydraulic (E-hydraulic) extrication tools that are being considered for the 2026 budget. Holmatro attended an auto extrication training night on January 26th, providing officers with hands-on experience using the equipment. Demonstrations from additional manufacturers have been scheduled over the coming months.

**Chief Update**

It has been a busy month for the Huron East Fire Department, with key activities and accomplishments including:

- Conducting inspections and fire drills at Huronlea and Seaforth Community Hospital
- Releasing 25 new or revised Standard Operating Guidelines (SOGs) for departmental review
- Finalizing the mutual aid agreement with West Perth Fire Department
- Developing training programs and lesson plans for 2026
- Hiring 8 new firefighters
- Continuing work on the long-term apparatus replacement schedule

### Coming Up

In the coming months, the Huron East Fire Department will focus on the following priorities:

- Conducting mandatory certification testing
- Continuing updates to Standard Operating Guidelines (SOGs)
- Reviewing fire safety plans for municipal buildings and schools
- Developing a more streamlined process for performing required equipment and apparatus inspections

**Outstanding Action Items**  
**Open Session**

February 17

Meeting Date	Action Item	Action By	Current Status	Next Step
November 4, 2025	Sale of land to Hodgins Building Centre	CAO	MT and Hodgins Lawyers processing transaction	Completed February 10.
December 16 2025	Fire Service Agreement	CAO	Draft agreement presented February 17	None.





**CORPORATIONOF THE MUNICIPALITY OF MORRIS-TURNBERRY**  
**BY-LAW NO. 8-2026**

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Being a by-law to amend by-law 54-2024 of the Municipality of Morris-Turnberry based on actual costs incurred for constructing the Masson Municipal Drain 2024.

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**WHEREAS** By-law No. 54-2024, enacted the 4<sup>th</sup> day of February 2025 provided for the construction of the Masson Municipal Drain based on the estimates contained in a drainage report dated October 25<sup>th</sup>, 2024, as submitted by Headway Engineering;

**AND WHEREAS** the Drainage Works were completed as per the Engineer’s report and the total actual costs incurred were 18% less than the Engineers estimate of \$ 265,400.00, being \$ 217,432.56;

**NOW THEREFORE**, the Council of the Municipality of Morris-Turnberry pursuant to the *Drainage Act*, 1990 and amendments thereto, ENACTS as follows:

1. That the assessment attached here to as Schedule ‘A’ and forming part of this by-law be the final assessment schedule for the Masson Municipal Drain;
2. That the assessment listed in the net expense column shall be levied and assessed against the appropriate lands;
3. This by-law shall come into force on the day it is passed.

**Read a FIRST and SECOND time, February 17, 2026.**

**Read a THIRD time and FINALLY PASSED, February 17, 2026.**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

Schedule of Assessment for Actual Construction  
Masson Municipal Drain

Masson Municipal Drain	Property Details							For Information		
						Total Estimated Assessment Following CoR	Total Actual Assessment			
	Part Lot	Concession	Landowner	Roll Number	Approx. Ha. Affected			Less Gov't Grant	Less Allowances	Net Expense
	23	3	PJ Farms Holding Co. Ltd.	3-030-00	0.70	\$ 917.00	\$ 751.26	\$ 250.42	\$ 800.00	\$ (299.16)
	23	3	William Sellers	3-062-00	1.00	\$ 425.00	\$ 348.19	\$ 116.06	\$ 700.00	\$ (467.87)
	24	3	Paul Gowing	3-031-00	15.12	\$ 5,536.00	\$ 4,535.44	\$ 1,511.81	\$ 1,100.00	\$ 1,923.63
	24	3	Paul Johnston	3-063-00	21.53	\$ 23,138.00	\$ 18,956.12	\$ 6,318.72	\$ 10,740.00	\$ 1,897.40
	25	3	Paul Gowing	3-032-00	15.74	\$ 1,839.00	\$ 1,506.63	\$ 502.21	\$ -	\$ 1,004.42
	25	3	PBG Farms Inc.	3-064-00	39.69	\$ 90,798.00	\$ 74,387.50	\$ 24,795.83	\$ 11,680.00	\$ 37,911.67
	26 & 27	3	Hatert Poultry Farms Ltd.	3-033-00	10.52	\$ 923.00	\$ 756.18	\$ 252.06	\$ -	\$ 504.12
26	3	George Mueller	3-065-00	29.54	\$ 129,348.00	\$ 105,970.11	\$ 35,323.37	\$ 500.00	\$ 70,146.74	
27	3	Matthew Cardiff	3-066-00	6.32	\$ 7,805.00	\$ 6,394.35	\$ 2,131.45	\$ -	\$ 4,262.90	
Total Assessments on Lands						\$ 260,729.00	\$ 213,605.78	\$ 71,201.93	\$ 25,520.00	\$ 116,883.85
Cardiff Road			Municipality of Morris-Turnberry		0.35	\$ 1,743.00	\$ 1,427.98			\$ 1,427.98
Unopened Road Allowance			Municipality of Morris-Turnberry		2.42	\$ 2,928.00	\$ 2,398.80			\$ 2,398.80
Total Assessments on Roads						\$ 4,671.00	\$ 3,826.78	\$ -	\$ -	\$ 3,826.78
Total Assessments Masson Municipal Drain						\$ 265,400.00	\$ 217,432.56	\$ 71,201.93	\$ 25,520.00	\$ 120,710.63



## **CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

### **BY-LAW NO. 09-2026**

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Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on February 17, 2026.

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**WHEREAS** Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the February 17, 2026, meeting be confirmed and adopted by By-law;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held on February 17, 2026, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

**Read a FIRST and SECOND time, February 17, 2026**

**Read a THIRD time and FINALLY PASSED, February 17, 2026**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam