



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, February 7th, 2023, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on the 7th day of February 2023, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of February 7th, 2023, as circulated.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the January 17th and January 25th, 2023, Council Meeting Minutes as written.

~

5.0 ACCOUNTS

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the February 7th accounts in the amount of \$226,861.33.

~

6.0 PUBLIC MEETINGS AND DEPUTATIONS

6.1 COMMITTEE OF ADJUSTMENT

Application MV01/23 (Terry and Lexi Curran/TJ Enterprise Inc)
Concession 12, Lot 16, Turnberry (91552 London Road)

*Moved by ~
Seconded by ~*

THAT The Council of the Municipality of Morris-Turnberry hereby adjourns their Council Meeting and the Committee of Adjustment hereby opens a meeting to review application for Minor Variance MV05-2022, submitted by Terry and Lexi Curran for TJ Enterprise Inc.

~

COMMITTEE OF ADJUSTMENT MEETING

6.2.1 Call to Order

6.2.2 Declaration of Pecuniary Interest

6.2.3 Purpose

The application proposes to reduce the MDS setback of 563 m to 410 m to the neighbouring house to the south east of the subject property.

6.2.4 Application Process

An application for a Minor Variance was submitted by Terry and Lexi Curran and considered complete on January 23rd, 2023.

Notice of a Public Meeting was mailed by the municipality to all property owners within 60m of the property on January 24th, 2023, and notice was posted on the subject property. A change to the application was made by the applicants, and an amended notice was circulated and posted on January 27th, 2023.

A report has been prepared by Huron County Planner Meghan Tydd-Hrynyk regarding this application.

6.2.5 Comments

1. Planner's Report
2. Council's Questions and/or Comments
3. Applicant and/or Agent
4. Others

6.2.6 Recommendation

It is recommended that application MV01-2023 be approved with the following conditions:

1. The structure be located within the footprint shown on the sketch that accompanied the application;
2. The variance approval is valid for a period of 18 months from the date of Council's decision.

6.2.7 Committee of Adjustment Decision

*Moved by ~
Seconded by ~*

THAT The Committee of Adjustment of the Municipality of Morris-Turnberry, considering the variance to be minor, to maintain the appropriate development of the lands, and to maintain the general intent of the Morris-Turnberry Zoning By-law 45-2014 and the Morris-Turnberry Official Plan, hereby approves application for minor variance MV01-2023, submitted by Terry and Lexi Curran for TJ Enterprise Inc., subject to the following conditions:

1. *The structure be located within the footprint contained on the sketch that accompanied the application;*
2. *The variance approval is valid for a period of 18 months from the date of Council's decision.*

~

6.2.8 Close Committee of Adjustment

*Moved by ~
Seconded by ~*

THAT The Committee of Adjustment hereby adjourns their meeting.

~

7.0 **STAFF REPORTS**

None.

8.0 **BUSINESS**

8.1 PROPOSED CHANGES DUE TO BILL 23 AND BILL 109

A report has been prepared by Kirk Livingston, Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator, in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a Pre-Consultation by-law, updated Building by-law and updated Site Plan Control by-law for consideration at the next meeting of Council.

~

8.2 GRANT MUNICIPAL DRAIN PETITION FOR IMPROVEMENT

A report has been prepared by Kirk Livingston, Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator, in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris Turnberry hereby accept the Petition for Drainage Works by Owners of South half Lot 30, Concession 4, (formerly Morris Ward) for a branch to the Grant Municipal Drain, as described in the petition submitted by Ross McCall under Section 4 of the Drainage Act;

AND FURTHER, that Council hereby accepts and approves the Petition for Drainage Works and instructs the Clerk to send the notice required under Section 5 of the Drainage Act to the Maitland Valley Conservation Authority, the Ontario Ministry of Agriculture Food and Rural Affairs, the Clerk of an adjacent Municipality and to the petitioners who submitted the Petition for Drainage Works;

AND FURTHER THAT Headway Engineering be appointed to prepare a report to fulfil the requirements under Section 8 of the Drainage Act for the area requiring drainage effective 30 days after the issuance of the notice to the prescribed parties.

~

8.3 GARDEN SUITE TO ADDITIONAL RESIDENTIAL UNIT TRANSITION

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law repealing existing garden suite agreements for properties where additional residential units are permitted as-of-right, and to return security deposits held by the municipality for enforcement of those agreements.

~

8.4 ENABLING ACCESSIBILITY FUND AGREEMENT

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law # 08-2023, being a by-law to authorize the Mayor, Clerk, and Treasurer to execute and affix the Corporate Seal to an agreement between the Municipality of Morris-Turnberry and His Majesty the King in Right of Canada as represented by the Minister of Employment and Social Development, and that it now be read severally a first, second, and third time, and finally passed this 7th day of February 2023.

~

8.5 CORRESPONDENCE REGARDING POTENTIAL SOIL CONTAMINATION

A report has been prepared by CAO/Clerk Trevor Hallam in this regard. Staff request direction from Council regarding response or action with regard to the issues raised.

9.0 **COUNCIL REPORTS**

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Media Release – Coldest Night of the Year – United Way Perth Huron
- 10.2 Correspondence - Libraries Transforming Communities (LTC) project – Huron County Libraries
- 10.3 Monthly Report – Belgrave Water – December 2022
- 10.4 Draft Work Plan and Budget – MVCA 2023
- 10.5 Ontario Land Tribunal Appeal Acknowledgement Letter
- 10.6 Board Highlights – AMDSB Meeting January 31, 2023
- 10.7 Minutes – MVCA Meeting December 21, 2022
- 10.8 Minutes – Coalition for Huron Injury Prevention – November 9, 2022
- 10.9 Minutes – Saugeen Grey Sauble Source Protection Committee – March 25, 2022
- 10.10 Minutes – Saugeen Grey Sauble Source Protection Committee – July 22, 2022
- 10.11 Minutes – Saugeen Valley Conservation Authority Meeting – December 15, 2022
- 10.12 Event Notice – Women in Skilled Trades – Huron Perth Catholic District School Board
- 10.13 Event Notice – Farmland Forum 2023
- 10.14 Notice of Public Meeting – MTu Z01-2023 – March 7th, 2023
- 10.15 Notice of Information Meeting – Shortreed Municipal Drain – February 14th, 2023
- 10.16 Notice of AGM – MVCA AGM February 15th, 2023
- 10.17 Resolution – Compensation for Schoolboard Trustee Election Administration – Town of Petrolia
- 10.18 Outstanding Action Items

11.0 **NEW BUSINESS**

None.

12.0 **BY-LAWS AND AGREEMENTS**

12.1 COMMUNITY SAFETY AND WELL BEING PLAN OVERSIGHT COMMITTEE

At the December 20th meeting of Council, staff presented the terms of reference for the Community Safety and Well Being Plan Oversight Committee, and appointed Councillor Zinn to the Committee. By-law 06-2023 is presented here to adopt the terms of reference, as presented.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law # 06-2023, being a by-law to establish an Oversight Committee for the Huron County Community Safety and Well Being Plan, and to appoint members to that Committee, and that it now be read severally a first, second, and third time, and finally passed this 7th day of February 2023.

~

12.2 AMEND PROPERTY STANDARDS

At the January 17th meeting of Council, staff were directed to return a by-law to amend Property Standards by-law 36-2020.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law # 07-2023, being a by-law to amend by-law 36-2020 of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 7th day of February 2023.

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13.0 CLOSED SESSION

13.1 Enter closed session

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at ____ p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

1. *Section 239 (2) (e) regarding litigation before an administrative tribunal.*

~

13.2 Return to open session

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at ____ p.m.

~

13.3 Report and Action from Closed Session.

14.0 CONFIRMING BY-LAW

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law # 09-2023, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on February 7th, 2023, and that it now be read severally a first, second, and third time, and finally passed this 7th day of February 2023.

~

15.0 ADJOURNMENT

Moved by ~
Seconded by ~

*THAT the Council of the Municipality of Morris-Turnberry does
now adjourn at ____ pm.*

~

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, February 21st, 2023, 7:30 pm
Regular Meeting of Council – Tuesday, March 7th, 2023, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, January 17th, 2023, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on the 17th day of January 2023, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Sharen Zinn
Jodi Snell
Jamie McCallum

Staff in Attendance

Trevor Hallam	CAO/Clerk
Mike Alcock	Director of Public Works
Kirk Livingston	Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator

Others in Attendance

Denny Scott	
Mike Wilson	Wingham Advance Times

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm

Mayor Heffer noted that Mike Wilson of the Wingham Advance Times disclosed the use of recording equipment for the purpose of writing articles to the Clerk in advance of the meeting.

2.0 ADOPTION OF AGENDA

Motion 1-2023

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of January 17th, 2023, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None declared.

4.0 MINUTES

Motion 2-2023

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the December 20th, 2022, Council Meeting Minutes as written.

Carried.

5.0 ACCOUNTS

Motion 3-2023

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the January 17th accounts in the amount of \$330,167.60.

Carried.

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

7.1 CLERK

7.1.1 Animal Control Activities 2022

A report prepared by Deputy Clerk Kim Johnston in this regard was presented by Mr. Hallam for the information of Council.

7.1.2 Wedding Solemnizations and Licenses 2022

A report prepared by Deputy Clerk Kim Johnston in this regard was presented by Mr. Hallam for the information of Council.

7.1.3 Use of Delegated Authority 2022

A report was presented by CAO/Clerk Trevor Hallam in this regard for the information of Council.

7.2 BY- LAW ENFORCEMENT

7.2.1 By-Law Enforcement Activities – November and December 2022

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for November and December.

7.3 BUILDING

7.3.1 Building Department Activities – November and December 2022

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for November and December.

7.3.2 Building Department Year End Report 2022

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for 2022.

8.0 **BUSINESS**

8.1 BUILDING, DRAINAGE AND BY-LAW ENFORCEMENT DEPARTMENT ORIENTATION

Kirk Livingston, Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator, provided an orientation presentation on the Municipality's Building Department, Drainage, and By-Law Enforcement operations.

8.2 PROPERTY STANDARDS BY-LAW UPDATE

A report was presented in this regard by CBO Kirk Livingston.

Motion 4-2023

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law to amend by-law 36-2020 as proposed.

Carried.

8.3 PUBLIC WORKS EARLY TENDER APPROVAL

A report was presented by Director of Public Works Mike Alcock in this regard.

Council asked that further information be provided regarding the odometer reading of the pickup-truck slated for replacement, and the hour count on the mower. Mr. Alcock was directed to email the information to Council following the meeting.

Motion 5-2023

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby directs the Director of Public Works to begin the tender process for maintenance gravel, dust control, repairs to structure M060, and the supply of a pick-up truck, prior to budget approval.

Carried.

8.4 REPLACEMENT MOWER

A report has been prepared by Director of Public Works Mike Alcock in this regard.

Motion 6-2023

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby authorizes the use of sole source procurement for the replacement of a zero turn Ferris mower: and

FURTHER THAT the purchase of a 2023 zero turn Ferris mower from McGavin Farm Equipment of Walton, for up to \$18,500.00 (excluding HST), is hereby approved; and,

FURTHER THAT the Director of Public Works, CAO and Treasurer are hereby authorized to execute the documents required to complete the transaction and the Single Source Purchasing authorization.

Carried.

8.5 LARGE ITEM PICKUP PROGRAM

A report was presented by Director of Public Works Mike Alcock in this regard.

Motion 7-2023

Moved by Kevin Freiburger

Seconded by Jamie McCallum

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to discontinue the non-essential service of a free large item pick-up or drop-off in the Municipality.

Carried.

8.6 TAX NEWSLETTER

The newsletter that will be included with the interim tax levy mailing was provided for the information of Council.

9.0 **COUNCIL REPORTS**

Kevin Freiburger

December 21st 2022, attended a meeting of the Maitland Valley Conservation Authority Board.

January 4th attended a meeting of the Bluevale Community Committee.

Jamie McCallum

January 16th attended a meeting of the Belmore Community Centre Board.

Sharen Zinn

No report.

Jodi Snell

No report.

Jamie Heffer

No report.

10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Correspondence – Huron Plowmen's Association Financial Statement
- 10.2 Correspondence – Ministry of Municipal Affairs and Housing – Recent Regulatory Changes
- 10.3 Correspondence – Ministry of Municipal Affairs and Housing - Update
- 10.4 Correspondence – Ministry of Natural Resources and Forestry – Recent Regulatory Changes
- 10.5 Media Release – First Responders and Essential Workers – Huron County
- 10.6 Minutes – Saugeen Valley Conservation Authority – October 20, 2022
- 10.7 Meeting Schedule – Saugeen Valley Conservation Authority - 2023
- 10.8 Minutes – Coalition for Huron Injury Prevention – November 9 2022
- 10.9 Notice of Consultation – Updates to Source Protection Plans – Ausable Bayfield Maitland Valley Source Protection Region
- 10.10 Notice of Decision – Morris-Turnberry Official Plan Amendment 11 – Huron County
- 10.11 Notice of Public Information Meeting – Schwartzentruber Municipal Drain
- 10.12 Report to County Council – Residential Growth in Huron County – Huron County Planning and Development Department
- 10.13 Report to Huron East Council – BMGCC Fundraising Update
- 10.14 Resolution – Violence Against Women – Lanark County
- 10.15 Outstanding Action Items

11.0 **NEW BUSINESS**

None.

12.0 **BY-LAWS AND AGREEMENTS**

12.1 BORROWING BY-LAW 2023

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 8-2023

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT leave be given to introduce By-Law # 01-2023, being a by-law authorizing the borrowing of money to meet current expenditures of the council of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 17th day of January 2023.

Carried.

12.2 INTERIM TAX LEVIES 2023

A report prepared by Tax Collector Kelly Tiffin in this regard was presented by Mr. Hallam.

Motion 9-2023

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT leave be given to introduce By-Law # 02-2023, being a by-law to provide for interim tax levies for the year 2023 for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 17th day of January 2023.

Carried.

12.3 ELLISON MUNICIPAL DRAIN FINAL ASSESSEMNT

Work has been completed on the Ellison Municipal Drain, and all associated costs have been accounted for. A final cost comparison has been provided by the engineer to provide clarification on the increased actual cost as compared to the original estimate. By-law 03-2023 provides for the levying of assessments as provided by the engineer.

Motion 10-2023

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law # 03-2023, being a by-law to amend by-law 23-2022 of the Municipality of Morris-Turnberry based on actual costs incurred for constructing the Ellison Municipal Drain, and that it now be read severally a first, second, and third time, and finally passed this 17th day of January 2023.

Carried.

13.0 **CLOSED SESSION**

None.

14.0 **CONFIRMING BY-LAW**

Motion 11-2023

*Moved by Jodi Snell
Seconded by Kevin Freiburger*

THAT leave be given to introduce By-Law # 04-2023, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on January 17th, 2023, and that it now be read severally a first, second, and third time, and finally passed this 17th day of January 2023.

Carried.

15.0 **ADJOURNMENT**

Motion 12-2023

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:25 pm.

Carried.

NEXT MEETINGS:

Special Meeting of Council – Wednesday, January 25th, 2023, 9:00 am
Regular Meeting of Council – Tuesday, February 7th, 2023, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Wednesday, January 25th, 2023, 9:00 am

The Council of the Municipality of Morris-Turnberry met in Council Chambers in a special meeting for the purpose of budget deliberations on the 25th day of January 2023, at 9:00 am.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Sharen Zinn
Jodi Snell
Jamie McCallum

Staff in Attendance

Trevor Hallam	CAO/Clerk
Sean Brophy	Treasurer
Mike Alcock	Director of Public Works
Kirk Livingston	Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator

Others in Attendance

Scott Stevenson	The Blyth Citizen
Mike Wilson	Wingham Advance Times

1.0 **CALL TO ORDER**

Mayor Heffer called the meeting to order at 9:00 am

Mayor Heffer noted that Mike Wilson of the Wingham Advance Times and Scott Stevenson of the Blyth Citizen disclosed the use of recording equipment for the purpose of writing articles to the Clerk in advance of the meeting.

2.0 **ADOPTION OF AGENDA**

Motion 13-2023

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of January 25th, 2023, as circulated.

Carried.

3.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None.

4.0 **BUSINESS**

BUDGET DELIBERATIONS

The purpose of the meeting was to allow Council to provide direction to staff on the draft 2023 municipal budget.

Treasurer Sean Brophy presented the draft budget for the consideration of Council.

4.1 Overall

Mr. Brophy introduced the budget document and provided an overview.

4.2 Municipal Drains

Mr. Livingston presented the Municipal Drain budget.

4.3 Building Department

Mr. Livingston presented the Building Department budget.

4.4 Property Standards

Mr. Livingston presented the Property Standards budget.

4.5 Parks and Cemeteries

Mr. Alcock presented the Parks and Cemeteries budget.

4.6 Belgrave Water System

Mr. Alcock presented the Belgrave Water System budget.

4.6.1 Belgrave Water Rate 2023

Motion 14-2023

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby establishes the water rate for the Belgrave Water System at \$1,183.97 per user for 2023.

Carried.

4.7 Landfill & Waste Disposal

Mr. Alcock presented the Landfill & Waste Disposal budget.

4.8 Roads

Mr. Alcock presented the Roads budget.

Councilor Zinn suggested not purchasing crew cab pickup trucks to find additional savings, Mr. Alcock explained how the trucks are used through their useful life and will consider single cabs if there is a savings as government vehicle pricing changes.

Mayor Heffer suggested using funds from the Belgrave Development to pay for the stormwater master plan.

4.9 Administration

Mr. Brophy presented the Administration budget.

4.10 Policing

Mr. Brophy presented the Policing budget.

4.11 Fire

Mr. Brophy presented the Fire budget.

4.12 Animal Control

Mr. Brophy presented the Animal Control budget.

4.13 Cross Border Utilities

Mr. Brophy presented the Cross Border Utility budget.

Mayor Heffer called a brief recess from 10:18 am to 10:25 am.

4.14 Grants and Donations

Mr. Brophy presented the Grant and Donation budget containing the contributions that are made annually. Mr. Hallam presented the requests received for the 2023 budget year through the grant and donation application program.

Council voiced support and appreciation for the work of the United Way and the North Huron Community Food Share, but there was a consensus that since individuals have the opportunity to financially support those organizations privately, public funds should not be used.

Council considered the North Huron Recreation request. Discussion followed as to whether the amount should be adjusted in the event of any recreation programming cuts or reductions. The consensus was to grant the full request and reassess for the 2024 budget.

Motion 15-2023

Moved by Sharen Zinn

Seconded by Jamie McCallum

That the Council of the Municipality of Morris-Turnberry hereby approves the requests for financial support received from the Township of North Huron Recreation Department and the Wingham Golf and Country Club.

Carried.

4.15 Recreation

Mr. Brophy presented the Recreation budget.

4.16 Belgrave Development

Following a discussion regarding the use of the surplus funds from the sale of various lots in Belgrave, Council directed staff to:

1. Include the cost of conducting a community-level monitoring-based sewage impact assessment in Lowertown in the next draft of the budget;
2. Discuss the potential of paying the municipality's share of the Brussels, Morris and Grey Community Center renovation project in a lump sum rather than financing it through the Municipality of Huron East over 5 years as previously arranged;
3. Include the funding of the stormwater master plan for Belgrave from the surplus funds rather than from the asset management reserve in the next draft of the budget;
4. Repay general revenues for the up-front costs of the project over a term of up to 5 years;
5. Return a report regarding the cost finishing the surfacing of Jamestown Road to Clyde Line with hot mix asphalt paving.
6. Return a report with options and recommendations for investing the remaining funds.

4.17 Assessment

Mr. Brophy reviewed the changes to assessments with Council.

4.18 Tax Rates

Following a discussion on the final tax levy, Council directed staff to attempt to reduce the increase to 5% in the next draft of the budget.

4.19 Streetlights

Mr. Brophy presented the Streetlight budget.

4.20 Reserves

Mr. Brophy presented the Reserve budget.

5.0 CONFIRMING BY-LAW

Motion 16-2023

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT leave be given to introduce By-Law # 05-2023, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on January 25th, 2023, and that it now be read severally a first, second, and third time, and finally passed this 25th day of January 2023.

Carried.

6.0 ADJOURNMENT

Motion 17-2023

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 11:39 am.

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, February 7th, 2023, 7:30 pm
Regular Meeting of Council – Tuesday, February 21st, 2023, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Municipality of Morris-Turnberry
Account List for**

February 7 2023 - 2022 Payables

General

Hydro One	Morris Office	515.75
Stericycle ULC	Shred-It Document Disposal	1,810.87
Bluevale Community Committee	December Hall Rentals	285.00
Minister of Finance	Policing - December	40,298.00
Minister of Finance	2022 EHT Reconciliation	139.53
Payroll		
Council Pay	Payroll - December 2022	4,180.34
	Rec General	429.55

47,659.04

Building Department

Building Total **-**

Property Standards

Property Standards Total **-**

Drainage

John McKercher Construction Ltd.	Russel, Coultres, Elliott and Bryce Mun Drains	2,415.38
MRH Const Inc.	Abraham Municipal Drain	7,672.70
GM BluePlan Engineering Limited	Ellison Municipal Drain	282.71
Municipality of Morris-Turnberry	2022 Hopper Pump Inspections	1,692.60

Drainage Total **12,063.39**

Parks & Cemeteries

Hydro One	Kinsmen Park	36.26
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Parks & Cemeteries Total **36.26**

Belgrave Water

Hydro One	Humphrey Well	270.58
Hydro One	Belgrave Water	1,792.84
Steven Robinson	2022 Snow Removal	355.95

Water Total **2,419.37**

Landfill

Hydro One	Morris Landfill	439.10
John McKercher Construction Ltd.	Morris Landfill	847.50
PE Inglis Holdings Inc.	Morris Landfill	203.40
RJ Burnside & Associates	Morris Landfill	1,741.95
BM Ross & Associates	Turnberry Landfill	463.41

Landfill Total **3,695.36**

Roads

Hydro One	Morris Shop	257.87
Steffens Auto Supply	Shop Supplies & Parts for 17-01 Grader	510.28
Schmidt's Power Equipment	Trimmer String	31.58
Garniss Brothers	Parts for 09-02 Grader	48.96
BM Ross & Associates	Bridge Needs Report	972.71
Treasurer, County of Huron	Centre Line Painting (B-Line & Clyde Line)	5,744.86
Municipality of Morris-Turnberry	Municipal Drain	6,158.13
Walker Construction Limited	Salem & Glenannon Road Paving Holdback	31,348.40

Roads Total **45,072.79**

Account Total **110,946.21**

Approved By Council:

February 7 2023 - 2022 Payables

Mayor - Jamie Heffer

Treasurer- Sean Brophy

**Municipality of Morris-Turnberry
Account List for**

February 7 2023

General

Bell Mobility	Cell Phone	25.07
Bell Canada	Morris Office	454.87
Bell Canada	Turnberry Shop - Emergency Lines	100.57
Telizon	Long Distance Phone	0.90
Huron Clean	Office Cleaning	373.18
Goderich Print Shop	Office Supplies	323.18
Orkin Canada	Pest Control	106.73
Sepoy Wiring	Streetlight Repair	149.65
PSD Citywide Inc	Asset Management	6,511.63
Huron Manufacturing Association Inc.	2023 Membership	200.00
Huron Pioneer Thresher & Hobby Assoc	2023 Heritage Book Ad	152.55
Wingham Golf & Curling Club	2023 Curling Rink Board Ad	423.75
Property Owner	Livestock Damage Compensation Program	516.00
Len Baird	Coyote Bounty	300.00
Devereaux Murray	Refund of Overpayment	130.00
WSIB	WSIB - January	976.33
Minister of Finance	EHT - January	665.68

Payroll

January 18 2023	Payroll	21,201.25
	Expenses	132.58
February 1 2023	Payroll	23,260.13
	Expenses	565.99
Council Pay	Payroll - January 2023	4,767.87
	Rec General	531.77

61,869.68

Building Department

Bell Mobility	Cell Phone	25.07
Bluewater Chapter OBOA	2023 Membership	50.00
WSIB	WSIB - January	234.44
Minister of Finance	EHT - January	159.85

Payroll

January 18 2023	Payroll	1,477.98
	Expenses	1,007.71
February 1 2023	Expenses	-
	Payroll	5,555.38
	Expenses	-

Building Total

8,510.43

Property Standards

Property Standards Total

-

Drainage

Hydro One	Hopper Pump	387.48
John McKercher Construction Ltd.	Elliott & Lamont Municipal Drains	322.06

Drainage Total

709.54

Parks & Cemeteries

Parks & Cemeteries Total

-

Belgrave Water

Allstream	Belgrave Water	68.15
Bell Canada	Belgrave Water	137.20
Steven Robinson	2023 Snow Removal	248.60

Water Total

453.95

Landfill

Bell Mobility	Cell Phone	8.91	
Bluewater Recycling Association	Curbside Pickup - January	14,631.02	
	Landfill Total		14,639.93

Roads

Bell Mobility	Cell Phone	59.05	
Bell Canada	Morris Shop	227.44	
Bell Canada	Turnberry Shop	100.57	
HuronTel	Turnberry Shop Internet	66.56	
Huronia	Shop Supplies	50.32	
Schmidt's Power Equipment	Chainsaw Supplies	31.53	
Moran Mechanical	Morris Shop Air Lines	147.23	
MGM Townsend Tire Inc.	Parts for 19-06 Tandem & 15-10 Loader	606.82	
Huron Tractor	Parts for 13-03 Grader	41.49	
McGavin Farm Equipment	Parts for 01-12 Tractor	63.91	
Neils Repair Service	Maintenance for 18-18 Pickup	93.16	
Michelin North America Inc	Tires for 19-06 Tandem & 15-10 Loader	8,713.48	
Blackburn Media Inc.	Radio Tower Rental	1,017.00	
WSIB	WSIB - January		
Minister of Finance	EHT - January		
Payroll			
January 18 2023	Payroll	25,271.69	
	Expenses	451.93	
February 1 2023	Payroll	32,789.41	
	Expenses		
	Roads Total		69,731.59

Account Total **155,915.12**

Approved By Council:

February 7 2023

Mayor - Jamie Heffer

Treasurer- Sean Brophy



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

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Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Mayor and Members of Council, Morris-Turnberry
From: Meghan Tydd-Hrynyk, Planner
Date: February 7th, 2023
Re: Minor Variance Application MV01/23 (TJ Enterprise Inc. c/o Terry and Lexi Curran)
Property Address: 91552 London Road, Wingham

Recommendation

It is recommended that Application MV01/23 be approved with the following conditions:

1. The structure be located within the footprint contained on the sketch that accompanied the application;
2. The variance approval is valid for a period of 18 months from the date of Council's decision.

Proposed Variances

Proposed relief from the following Sections of By-law 45-2014:

Section 4.5, to reduce the Minimum Distance Separation setback for construction of an addition to an existing barn from:

563m to 410m from an existing residence to the proposed location of the barn addition.

Review

The property is designated Agriculture and Natural Environment on Schedule B of the Morris-Turnberry Official Plan. The property is zoned AG1 (General Agriculture) and NE2 (Natural Environment – Limited Protection Zone) – Key Map Turnberry - West. The purpose of this application is to reduce the required setback to allow for the construction of an addition to the existing hog finishing barn.

Figure 1: Subject Parcel – Airphoto of property showing existing barn

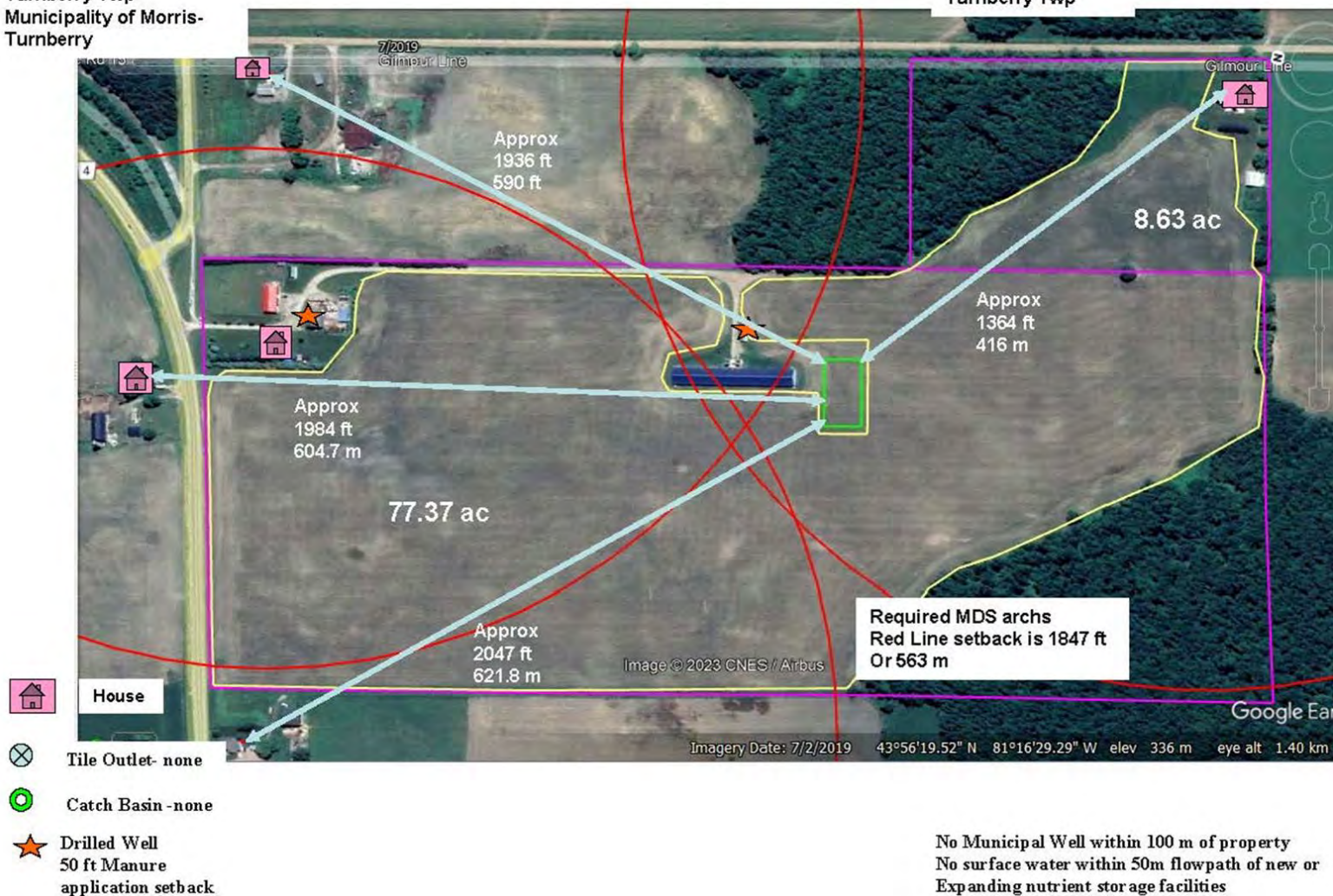


Figure 2: Proposed Location – Sketch of property showing existing barn, proposed barn and setbacks

Home Farm
91552 London Rd
Pt Lot 16-17 Con 12
Turnberry Twp
Municipality of Morris-
Turnberry

TJ Enterprises Canada Inc

Mom's Farm
90977 Gilmore Line
Pt Lot 16 Con 12
Turnberry Twp



COMMENTS

Minor variances are required to satisfy four tests under the Planning Act before they can be approved. To be approved the requested variance must be:

- 1) minor,
- 2) desirable for the appropriate development or use of the land, building or structure,
- 3) maintain the general intent and purpose of the Zoning By-law, and
- 4) maintain the general intent of the Official Plan.

The purpose of this application is to reduce the required setback to allow for the construction of an addition to the existing hog finishing barn.

The application proposes to reduce the required setback to an existing house from the required 563m to 410m. The proposed reduction is 153m or 27% from the required setback to the neighbouring house. There is an existing swine barn on the property. Alternative layouts were considered such as attaching the proposed addition to the existing barn. It was determined that this was not acceptable to the swine producer / business supplying the swine. It was determined that a distance of 80 ft is required between the existing barn and the proposed additional building. The notice was recirculated to neighbours once this change was identified by the applicants. The house located to the south east of the barn, to which the reduction in MDS calculations apply, is currently within the family ownership.

Staff commented on the application and have no concerns.

This application meets all four tests for a minor variance. There are no foreseen adverse impacts to surrounding properties, as there is an existing barn already located on the subject property. The proposed development is desirable for the subject property as the use of the subject property will continue to be agricultural as intended by the Morris-Turnberry Official Plan and the Morris-Turnberry Zoning By-law. Consequently, the variances maintain the intent of both the Official Plan and Zoning By-law.

The variance requested is minor and appropriate in terms of the impact on the surrounding properties. As the four tests for a minor variance have been met, it is recommended that the requested variance be approved with conditions.

SUMMARY

It is recommended that Application MV01/23 be approved with the following conditions:

1. The structure be located within the footprint contained on the sketch that accompanied the application;
2. The variance approval is valid for a period of 18 months from the date of Council's decision.

Please note this report is prepared without the benefit of input from the public as may be obtained through the hearing. The Committee should carefully consider any comments and/or concerns expressed at the hearing prior to making their decision on this application.

Sincerely,

"original signed by"

Meghan Tydd-Hrynyk
Planner

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Kirk Livingston, Chief Building Official

DATE: January 20, 2023

SUBJECT: Proposed Changes affected by Bill 23 and Bill 109

RECOMMENDATION

THAT the Council of the Municipality of Morris Turnberry hereby receives the Chief Building Officials report with respect to changes forth coming due to Bill 23 and Bill 109 for information purposes.

AND FURTHER THAT the Council of the Municipality of Morris Turnberry hereby adopt and pass the Pre-Consultation By-Law as presented;

AND FURTHER THAT the Council of the Municipality of Morris Turnberry hereby adopt and pass the Building By-Law as presented;

AND FURTHER THAT the Council of the Municipality of Morris Turnberry hereby adopt and pass the amended Site Plan Control By-Law as presented.

BACKGROUND

BILL 109: MORE HOMES FOR EVERYONE ACT 2022

On April 14, 2022 the Province of Ontario gave Royal Assent to Bill 109: More Homes for Everyone Act, 2022. Bill 109 amended various provincial acts including the City of Toronto Act (2006), Development Charges Act (1997), New Home Construction Licensing Act (2017), Ontario New Home Warranties Plan Act, and the Planning Act.

According to the Province, Bill 109 "builds on the success of the Housing Supply Action Plan 2019 by introducing a range of cross-government initiatives that will help increase supply, address market speculation, and protect homebuyers, owners and renters".

The Planning Act has been revised to include requirements that municipalities must refund zoning by-law amendment application fees and site plan application fees if specified decision timelines are not met. The requirement to refund fees comes into effect for any new applications received on or after January 1, 2023.

Provisions have been added to allow the Municipality to establish what requirements are needed for a site plan application to be deemed "complete". The Municipality may refuse to accept or further consider an application if the identified requirements are not submitted. The Municipality within 30 days of receiving an application must respond to the applicant to confirm if it is complete or incomplete.

BILL 23: MORE HOMES BUILT FASTER ACT 2022

On November 28, 2022, Royal Assent was Given to Bill 23, More Homes Faster Act, 2022. Bill 23 has sweeping changes to multiple statutes, regulations, policies and other matters to help achieve the goal of building 1.5 million homes in Ontario over the next 10 years. Bill 23 impacts nine statutes, including major changes to the Planning Act, Development Charges Act and Conservation Authorities Act. The Government is moving fast and the changes are far reaching. The proposed changes focus on building more homes, streamlining processes, and reducing costs and fees to build houses.

The Planning Act has been revised to exclude projects with 10 or fewer residential units from site plan control and exclude exterior design of buildings from site plan control. The Municipalities current Site Plan Control By-law exempts projects with 3 or fewer residential units.

COMMENTS

MANDATORY PRE-CONSULTATION

Staff have developed a mandatory pre-consultation by-law requiring that an applicant must pre-consult with the Municipality prior to submitting a zoning by-law amendment or site plan approval application.

Pre-consultation meetings are presently held for most zoning by-law amendment and site plan applications in the Municipality. Pre-consultation meetings provide the applicant with an opportunity to receive preliminary feedback from municipal staff/departments and commenting agencies on their proposal. Application requirements, including needed supporting information and documentation (e.g. drawings, studies etc.) are also discussed.

The proposed pre-consultation by-law will serve to formalize the existing process and ensure that all applicants pre-consult with the township prior to submitting an application.

COMPLETE APPLICATION REQUIREMENTS

As discussed above, the pre-consultation process provides an opportunity to review and provide preliminary feedback on a proposal, which assists the applicant and assists the Municipality by improving the completeness and quality of submissions.

The submission of a complete application is important to ensure that a decision on the application can be made by the Municipality in a timely manner and within the time frames prescribed in the Planning Act. It will be important that required plans, documents and studies etc. are identified at the pre-consultation by the Municipality.

DEEMING A SITE PLAN APPLICATION COMPLETE

Under the new Planning Act provisions, the Municipality has 30 days to confirm with the applicant whether an application is complete or incomplete. If an application is incomplete, the processing and refund timelines under the Planning Act do not begin. An additional step has been added to the Municipalities site plan application process to include the issuance of a confirmation letter by the Municipality to the applicant.

EXCLUSION OF 10 OR FEWER RESIDENTIAL UNITS FROM SITE PLAN APPROVAL

This Planning Act revision is concerning, by way of excluding these developments from Site Plan Approval, the Province has done away with provisions for the Municipality to require Stormwater Management Plans and Site Servicing. To mitigate this loss of regulation Staff are proposing to amend the Building By-law by requiring developments to be designed in accordance with the new provisions in the Building Bylaw including Municipal Development Servicing Guidelines.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Kirk Livingston', written over a horizontal line.

Kirk Livingston
Chief Building Official



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY
BY-LAW NO. XX-2023

Being a by-law to require development applicants to consult with the Municipality prior to submission of development applications.

WHEREAS sections 22 (3.1), 34 (10.0.1), 41 (3.1) and 51 (16.1) of the *Planning Act*, R.S.O 1990, c.P.13, as amended provide that a municipality may, by by-law, require applicants to consult with the municipality prior to submission of development applications;

AND WHEREAS the County of Huron Official Plan provides policy direction for pre-consultation;

NOW THEREFORE the Council of The Corporation of the Municipality of Morris Turnberry hereby enacts as follows:

PART I – DEFINITIONS

1. In this By-Law:
 - a) "pre-consultation" means a meeting undertaken pursuant to this By-law satisfying the requirement as described in the Planning Act that applicants consult with the municipality prior to the submission of development applications as specified.
 - b) “pre-consult” means the act of meeting to satisfy the pre-consultation requirements of this By-law

PART II – PRE-CONSULTATION REQUIREMENTS

2. Applicants shall pre-consult with the Municipality prior to submission of the following development applications to identify the information and materials necessary to the processing of an application:
 - a) Official Plan Amendment
 - b) Zoning By-law Amendment
 - c) Draft Plan of Subdivision
 - d) Draft Plan of Condominium
 - e) Site Plan Control
 - f) Other applications referenced by the Planning Act may be determined by the Clerk and or designate based on the application’s complexity or relationship to the application types for which mandatory pre-consultation applies.
3. The Clerk and or designate are authorized to:
 - a) conduct timely pre-consultation meetings; and
 - b) identify the information and materials necessary for processing each application:
 - i. to be provided at the time of submission and acceptance of a development application to deem the application complete under the Planning Act and the County of Huron Official Plan; and,

- ii. to be provided during the processing and review of a development application in cases where such information and materials cannot reasonably be provided at the time of the submission and acceptance of a development application.
- c) identify and recommend other applications referenced by the Planning Act that, in the opinion of the Clerk and or designate require pre-consultation based on the application's complexity or relationship to the application types for which mandatory pre- consultation applies.

PART III – AUTHORITY

- 4. In the absence of a pre-consultation meeting and the submission of all required supporting information or materials, the Clerk and or designate may deem an application incomplete and refuse to accept the application.
- 5. The Clerk and or designate shall have the discretion to waive the requirement for a pre-consultation meeting or holding of a public consultation meeting as part of a mandatory pre-consultation process.

Read a FIRST and SECOND time this 21st day of February 2023

Read a THIRD time and FINALLY PASSED this 21st day of February 2023

Mayor, Jamie Heffer

Clerk, Trevor Hallam



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. XX-2023

Being a by-law under the *Ontario Building Code Act* respecting construction, demolition, change of use permits, and inspections.

WHEREAS Pursuant to the *Ontario Building Code Act*, 1992, as amended the Lieutenant-Governor in Council has established an Ontario Building Code (O Reg. 332/12, as amended) which is in force throughout Ontario;

AND WHEREAS Section 7 of the *Ontario Building Code Act*, 1992, as amended authorizes a municipal council to pass by-laws concerning the issuance of permits and related matters;

AND WHEREAS Section 35 of the *Ontario Building Code Act*, S.O. 1992, C.23, as amended provides that the Act and the Ontario Building Code, as amended supersede all Municipal By-laws respecting the construction or demolition of buildings;

AND WHEREAS Section 3(1) of the *Ontario Building Code Act*, S.O. 1992, C.23, as amended provides that the Council of each Municipality is responsible for the enforcement of this Act in the Municipality;

AND WHEREAS Section 3(2) of the Ontario Building Code Act, S.O. 1992, C.23, as amended provides that the Council of each Municipality shall appoint a Chief Building Official and such inspectors as are necessary for the enforcement of this Act in the areas in which the Municipality has jurisdiction;

AND WHEREAS all fees as per this By-law shall be in accordance with the Schedules to the Municipality of Morris-Turnberry Consolidated Fee's & Charges By-law to establish the rates, fees and charges for various services provided by the Municipality of Morris-Turnberry, as amended;

NOW THEREFORE the Council of The Corporation of the Municipality of Morris Turnberry hereby enacts as follows:

1. SHORT TITLE

This By-Law may be cited as the "Building By-Law".

2. DEFINITIONS

2.1. In this By-Law:

- 2.1.1. "Act" means the Ontario Building Code Act, 1992, S. O. 1992, Chapter 23, as amended;
- 2.1.2. "Applicant" means the owner of any building or property who applies for a permit or any person acting as the authorized agent of the owner to apply for a permit on the owner's behalf;
- 2.1.3. "Architect" means a holder of a licence, a certificate of practice, or a temporary licence under the Architects Act as defined in the Ontario Building Code as amended;
- 2.1.4. "As Constructed Plans" means as constructed plans as defined in the Ontario Building Code;
- 2.1.5. "Building" means a building as defined in Section 1(1) of the Act;
- 2.1.6. "Ontario Building Code" means the regulations made under Section 34 of the Act;

- 2.1.7. “Chief Building Official” means the Chief Building Official or acting chief building official appointed by the by-law of The Corporation of the Municipality of Morris Turnberry for the purposes of enforcement of the Act;
- 2.1.8. “Construct” means to do anything in the erection, installation, extension or material alteration or repair of a building and includes the installation of a building unit fabricated or moved from elsewhere, and “construction” has a corresponding meaning;
- 2.1.9. “Corporation” means The Corporation of the Municipality of Morris Turnberry;
- 2.1.10. “Demolish” means to do anything in the removal of a building or and material part thereof, and “demolition” has a corresponding meaning;
- 2.1.11. “Electronic Submission” means the filing of an application for permit or alternative solution, including all required forms, documents and drawings, submitted through an electronic means approved by the Chief Building Official;
- 2.1.12. “Farm Building” means a farm building as defined in Division. A Section 1.4.1.2 of the regulations;
- 2.1.13. “Inspector” means an inspector appointed by By-law for the Corporation of the Municipality of Morris Turnberry for the purpose of enforcement of the Act;
- 2.1.14. “Municipality” means the Corporation of the Municipality of Morris Turnberry;
- 2.1.15. “Occupancy Permit” means a permit authorizing occupancy of a building or part of a building prior to its completion as set out in Division. C, Section 1.3.3 of the regulations;
- 2.1.16. “Owner” means the registered owner of the land and includes a lessee, mortgagee in possession and the person in charge of the property, acting as the authorized agent of the owner;
- 2.1.17. “Permit” means written permission or written authorization from the Chief Building Official to perform work regulated by this by-law and the Act, or to change the use of a building or part of a building or parts thereof or, in the case of an occupancy permit, to occupy a building or part of a building or parts thereof;
- 2.1.18. “Prescribed Value” means the Applicant’s estimated value of construction of a proposed building including the total value of all work, services and materials in respect of its construction and of all professional and related services, as reviewed by the Chief Building Official and adjusted if deemed necessary by the Chief Building Official to establish a reasonable value based on the facts before him or her.
- 2.1.19. “Plumbing” means plumbing as defined in Section 1(1) of the Act;
- 2.1.20. “Professional engineer” means a person who holds a license or a temporary license under the Professional Engineer’s Act, as defined in the Ontario Building Code as amended;
- 2.1.21. “Re-inspection” means any inspection of a construction stage made pursuant to a previous inspection of the same construction stage;
- 2.1.22. “Sewage system” means a sewage system as defined in Section 1(1) of the Act”;
- 2.2. Terms not defined in this by-law shall have the meaning as described in the Act or the Ontario Building Code.

3. PERMITS

3.1. CLASSES OF PERMITS

Classes of permits required for construction, demolition, change of use, occupancy of a partially complete building and conditional permits are set forth in Schedule “A” appended to and forming part of this by-law.

3.2. APPLICATION FOR PERMIT

To obtain a permit, an applicant shall file an application electronically or in writing on forms prescribed by the Province of Ontario and available from the Chief Building Official or from the Ministry of Municipal Affairs website, www.mah.gov.on.ca, and supply any other information relating to the application, as required by the Chief Building Official.

Every application for a permit shall be submitted to the Chief Building Official.

3.3. CONSTRUCTION PERMITS

Where an application is made for a Construction Permit under 8(1) of the Act the applicant shall;

- 3.3.1. Use the provincial application form, “Application for a Permit to Construct or Demolish”;
- 3.3.2. Include complete plans and specifications, documents and other information as required by the Ontario Building Code and as prescribed in this By-law for the work to be covered by the permit;
- 3.3.3. Provide a completed Commitment for General Review by Architect and Engineer form where a building is required to be designated by an Architect or a Professional Engineer as prescribed in the Ontario Building Code;
- 3.3.4. Provide a completed Energy Efficiency Design Summary form; and
- 3.3.5. Provide a completed Farm Data Sheet when applicable where an application is made for a Farm Building with livestock housing in the form provided by the Chief Building Official.

3.4. DEMOLITION PERMITS

Where an application is made for a Demolition Permit under 8(1) of the Act the applicant shall;

- 3.4.1. Use the provincial application form, “Application for a Permit to Construct or Demolish”; and
- 3.4.2. Include complete plans and specifications, documents and other information as required by the Ontario Building Code and as prescribed in this By-law for the work to be covered by the permit.

3.5. CONDITIONAL PERMITS

3.5.1. Where an application is made for a Conditional Permit under 8(3) of the Act the applicant shall;

- a. Use the provincial application form, “Application for a Permit to Construct or Demolish”;
- b. Include complete plans and specifications, documents and other information as required by the Ontario Building Code and as prescribed in this By-law for the work to be covered by the permit;
- c. Provide a completed Commitment for General Review by Architect and Engineer form where a building is required to be designed by an Architect or a Professional Engineer;
- d. State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted;
- e. State the necessary approvals which must be obtained in respect of the proposed building and the time in which such approvals will be obtained;
- f. State the time in which plans, and specifications of the complete building will be filed with the Chief Building Official; and
- g. Be subject to the applicant entering into an agreement as provided for in Section 8(3) of the Act.

3.5.2. The Chief Building Official (CBO) and or designate is delegated as being the appointed officer for the Municipality and may exercise Municipal Council’s powers of authority under 8(3) of the Act.

3.6. CHANGE OF USE PERMITS

Where an application is made for a Change of Use Permit under 10(1) of the Act the applicant shall;

- 3.6.1. Use the provincial application form, “Application for a Permit to Construct or Demolish”;
- 3.6.2. Describe the building in which the occupancy is to be changed, by a description that will readily identify and locate the building;
- 3.6.3. Identify and describe in detail the current and proposed occupancies of the building or part of the building for which the application is made;
- 3.6.4. Include complete plans and specifications showing the current and proposed occupancy of all parts of the building, and which contain sufficient information to establish compliance with the requirements of the Ontario Building Code, including: floor plans, details of wall, ceiling and roof assemblies identifying required fire resistance ratings and load bearing capacities;
- 3.6.5. State the name, address and telephone number of the owner; and
- 3.6.6. Be signed by the owner or their authorized agent who shall certify the truth of the contents of the application.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. XX-2023

Being a By-law to Designate a Site Plan Control Area Pursuant to Section 41 of The Planning Act (R.S.O. 1990)

WHEREAS the Council of the Corporation of the Municipality of Morris-Turnberry deems it desirable to designate a Site Plan Control Area;

AND WHEREAS pursuant to the provisions of Section 41 of the Planning Act, R.S.O. 1990, By-laws may be passed by Councils of municipalities to designate the whole or any part of a municipality as a site plan control area;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. Definitions

For the purposes of this by-law, definitions in the Municipality's Zoning By-law shall apply, except where listed below:

- 1.1. *Agri-tourism uses*: means those farm-related tourism uses, including limited accommodation such as a bed and breakfast, that promote the enjoyment, education or activities related to the farm operation.
- 1.2. *Development*: means the construction, erection or placing of one or more buildings or structures on land or the making of an addition or alteration to a building or structure that has the effect of substantially increasing the size or usability thereof, or the laying out and establishment of a commercial parking lot or of sites for the location of three or more trailers as defined in Section 168(5) of the Municipal Act, 2001 or of sites for the location of three or more mobile homes as defined in Subsection 46(1) of the Planning Act (R.S.O. 1990).
- 1.3. *On-farm diversified uses*: means uses that are secondary to the principal agricultural use of the property and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value-added agricultural products.
- 1.4. *Site Plan Review Group*: means a working group made up of Municipal staff, including but not limited to the Chief Building Official, the Director of Public Works, the Fire Chief, and the CAO/Clerk, as well as the Planner from the Huron County Planning and Development Department assigned to the Municipality. The Site Plan Review Group may also seek assistance from the Municipality Engineer, Solicitor and others as required.
- 1.5. *Wellhead Protection Area*: Means an area that is related to a wellhead and within it is desirable to regulate or monitor drinking water threats, as defined in the Clean Water Act (S.O. 2006). O.Reg 385/08, s.2.

2. Authority

- 2.1. The Council of the Corporation of the Municipality of Morris-Turnberry is the approval authority for Site Plan Agreements.

- 2.2. Pursuant to Section 41(13) of the Planning Act, the Clerk is hereby authorized to approve minor changes to all existing Site Plan Agreements which have been approved by the Municipality prior to the enactment of this by-law and to all Site Plan Agreements approved by the Municipality subsequent to this by-law. The CAO/Clerk shall, prior to approving any minor change to a Site Plan Agreement, confer with the Site Plan Review Group. It may be determined that a minor change to a site plan would not require an amendment to the registered version of the Site Plan, but would be noted in the property file at the Municipal office.
- 2.3. Pursuant to by-law 99-2017 of the Municipality of Morris Turnberry, the CAO/Clerk is authorized to approve Site Plans and Site Plan Agreements.

3. Enactment

- 3.1. This by-law shall come into effect upon the date of passing by the Council of the Corporation of the Municipality of Morris-Turnberry and hereby repeals by-law 18-2020 and all previous by-laws, resolutions and policies and parts of by-laws, resolutions and policies inconsistent with the provisions of this by-law regarding Site Plan Area Designation, and the Site Plan administration.

4. Fees

- 4.1. The application fee for a Site Plan is established by the Municipality pursuant to Section 69 (1) of the Planning Act and is outlined in detail in the Municipal Fee By-law. Fees will be specified for:
 - 4.1.1. Site Plan Control Application without an Agreement
 - 4.1.2. Site Plan Control Application with an Agreement
 - 4.1.3. Processing an Amendment to Site Plan and/or Agreement.
- 4.2. In addition to the application fee, where the Municipality requires assistance from its solicitors or other technical or professional consultants in the processing of an application, the owner shall be responsible for reimbursing all legal and consulting fees incurred by the Municipality. These fees will be re-billed to the owner listed on the application. By signing the application, the owner agrees to pay all fees incurred by the Municipality related to the review of the site plan.

5. Designation of Site Plan Control Areas

- 5.1. All lands within the boundaries of the Corporation of the Municipality of Morris-Turnberry are hereby designated as a site plan control area pursuant to Section 41(2) of The Planning Act (R.S.O. 1990).

6. Approval of Plans or Drawings

- 6.1. No person shall undertake any development in an area designated under Section 5 unless the Council of the Municipality of Morris-Turnberry or Municipal staff delegated under Section 2 has approved one or both, as the Council or delegated Staff may determine, of the following:
 - 6.1.1. Plans showing the location of all buildings and structures to be erected and showing the location of all facilities and works to be provided in conjunction therewith and of all facilities and works required under Section 8.1(a)
 - 6.1.2. Drawings showing plan, elevation and cross-section views for each industrial and commercial building to be erected and for each residential building containing four or more dwelling units to be erected which are sufficient to display:
 - 6.1.2.1. the massing and conceptual design of the proposed building;
 - 6.1.2.2. the relationship of the proposed building to adjacent buildings, streets and exterior areas to which members of the public have access; and

- 6.1.2.3. the provision of interior walkways, stairs and escalators to which members of the public have access from streets, open spaces and interior walkways in adjacent buildings,
- 6.1.2.4. but which exclude the layout of interior areas, other than the interior walkways, stairs and escalators referred to in 6.1(b)(iii), the colour, texture and type of materials, window detail, construction details, architectural detail and interior design.

7. Exemptions to Approval of Plans/Drawings

- 7.1. The following defined class or classes of development may be undertaken without the approval of plans and drawings otherwise required under Section 6:
 - 7.1.1. All residential buildings and structures containing no more than ten separate dwelling units (i.e. single - detached dwellings; semi-detached dwellings; duplex dwellings; and converted dwellings), including their accessory buildings and structures.
 - 7.1.2. All accessory buildings and structures that are less than 25% of the main building gross floor area.
 - 7.1.3. All agricultural buildings and structures used for agricultural purposes (i.e. barns; silos; drivesheds; and manure storage facilities) in an AG1 and AG2 Zone including commercial-scale greenhouse operations on a site less than 4 hectares. Buildings, structures and associated uses used for cannabis production or on-farm diversified uses are not exempt from Site Plan Control.
 - 7.1.4. All licensed mineral aggregate resources operations.
 - 7.1.5. All temporary buildings and structures, including temporary buildings and structures, incidental to and necessary for construction work being carried on. This exemption is only for temporary buildings and structures which are necessary for the construction work in progress which has neither been finished nor abandoned.
 - 7.1.6. Any addition to an existing building with an existing Site Plan, provided such addition does not increase the gross floor area of the building to which the addition is proposed by more than 25%.
 - 7.1.7. Tents, marquees, trailers and similar temporary structures and facilities to be erected for a period not exceeding two weeks in any calendar year.
 - 7.1.8. Any buildings and land owned by the Municipality of Morris-Turnberry.
 - 7.1.9. The replacement of travel trailers, mobile homes, park model trailers and the construction of additions on the same.
 - 7.1.10. Parking lots smaller than 5 parking spaces.
 - 7.1.11. Notwithstanding exemptions listed above, all development proposed within Wellhead Protection Areas A through C is subject to the approval of plans and drawings as required under Section 6 of this By-law.

8. Conditions to Approval of Plans/Drawings

- 8.1. As a condition to the approval of the plans and drawings referred to in Section 6, the Municipality may require the Owner of the land to
 - 8.1.1. provide to the satisfaction of and at no expense to the Municipality any or all of the following:
 - 8.1.1.1. Widening of highways that abut on the land.
 - 8.1.1.2. Subject to The Public Transportation and Highway Improvement Act and/or the Municipality Development Standards Policy, facilities to provide access to and from the land such as access ramps and curbing and traffic directions signs.
 - 8.1.1.3. Off-street vehicular loading and parking facilities, either covered or uncovered, access driveways, including driveways for emergency vehicles, and the surfacing of such areas and driveways.
 - 8.1.1.4. Walkways, including the surfacing thereof, and all other means of pedestrian access.

- 8.1.1.5. Facilities for the lighting, including floodlighting, of the land or of any buildings or structures thereon.
- 8.1.1.6. Walls, fences, hedges, trees, shrubs or other groundcover or facilities for landscaping of the lands or the protection of adjoining lands.
- 8.1.1.7. Vaults, central storage and collection areas and other facilities and enclosures for the storage of garbage and other waste material.
- 8.1.1.8. Easements conveyed to the Municipality for the construction, maintenance or improvement of watercourses, ditches, land drainage works and sanitary sewerage facilities and other public utilities of the local board thereof on the land.
- 8.1.1.9. Grading or alteration in elevation or contour of the land and provision for the disposal of storm surface and wastewater from the land and from any buildings or structures thereon.
- 8.1.1.10. Maintain to the satisfaction of the Municipality and at the sole risk of the Owner any or all of the facilities or works mentioned in paragraphs ii, iii, iv, v, vi, vii, viii and ix of Section 8.1(a) , including the removal of snow from access ramps and driveways, parking and loading areas and walkways; and
- 8.1.1.11. Enter into one or more agreements with the Municipality dealing with any or all of the facilities, works or matters mentioned in Clause 8.1(a) or with the provision and approval of the plans and drawings referred to in Section 6.

9. Registration of Agreements

- 9.1. Any agreement entered into under Section 8.1(c) may be registered against the land to which it applies and the Municipality is entitled to enforce the provisions thereof against the owner and, and subject to the provisions of The Registry Act and The Land Titles Act, any and all subsequent owners of the land.

10. Securities

- 10.1. The Municipality may require securities to be posted for a development. The value of the securities shall be determined by the Municipality and may include but not be limited to: an estimate of engineering and legal fees, landscaping, fencing, drainage facilities, sanitary sewers, watermain, water services, paving, and curbing. The Municipality will accept security in the form of an irrevocable letter of credit, certified cheque or other form approved by the Municipality Treasurer. The letter of credit or certified cheque will be released when, in the opinion of the Municipality, works and matters mentioned in Subsection 41(7) of the Act and all the terms and conditions of the site plan agreement have been fulfilled.

11. Risk, Expense and Default

- 11.1. The facilities and matters required pursuant to a site plan agreement shall be provided and maintained to the satisfaction of the Municipality at the sole risk and expense of the owner of the lands in respect of which such site plan agreement was entered into by the Municipality.
- 11.2. In the event an owner of the lands fails to comply with any of the provisions of a site plan agreement that was entered into with the Municipality, then the Municipality, its authorized agents, servants or employees, may enter upon the owner's land or into the owner's structures with reasonable notice to complete to its satisfaction any work required by the said site plan agreement and left unfinished by the owner. The Municipality may recover any costs incurred by the Municipality to provide, maintain or complete site works by deducting from or drawing upon securities that have been provided to the Municipality by the owner. If there are no securities, or if the amount of securities held by the Municipality are not sufficient to cover the costs incurred by the Municipality, then without limiting the Municipality remedies the costs incurred by the Municipality which cannot be reimbursed or recovered from securities will be added to the tax roll of the subject property and will be collected in the same manner as municipal taxes.

11.3. Section 67 (1) of the Planning Act applies to the contravention of Section 41.

Read a FIRST and SECOND time this 21st day of February 2023

Read a THIRD time and FINALLY PASSED this 21st day of February 2023

Mayor, Jamie Heffer

Clerk, Trevor Hallam

3.7. PARTIAL PERMITS

A Partial Building Permit may be issued under Section 8(1) of the Act where;

- 3.7.1. In order to expedite work, approval of a portion of the building or project is desired prior to the issuance of a permit for the complete building or project and where the construction authorized by the permit complies with the Act, Ontario Building Code, and other applicable law;
- 3.7.2. The required information to issue the permit will be determined by and to the satisfaction of the Chief Building Official;
- 3.7.3. When a Partial Permit is requested, the full building or project application is deemed to be incomplete; and
- 3.7.4. A permit is issued for part of a building or project, such permit shall not be construed to authorize construction beyond the plans for which approval was given nor that approval will necessarily be granted for the entire building or project.

3.8. OCCUPANCY PERMITS

- 3.8.1. Buildings described in Division. C, sentence 1.3.3.1.(1) of the Ontario Building Code:

An occupancy permit for buildings described in Division. C, sentence 1.3.3.1.(1) of the Ontario Building Code, other than dwelling units, including additions and renovations to those buildings, shall be issued where the Chief Building Official has determined that the requirements for occupancy in Division. C, sentence 1.3.3.1.(2) of the Ontario Building Code have been met and has authorized the occupancy of the building or part thereof.

- 3.8.2. New residential buildings described in Division. C, article 1.3.3.2. of the Ontario Building Code:

An occupancy permit for new residential buildings described in Division. C, article 1.3.3.4. of the Ontario Building Code, [including detached, semidetached and most town homes], shall be issued where the Chief Building Official has determined that the requirements for occupancy in Division. C, sentence 1.3.3.4.(3) of the Ontario Building Code have been met and has authorized the occupancy of the building or part thereof.

- 3.8.3 Buildings described in Division. C, article 1.3.3.5. of the Ontario Building Code:

An occupancy permit for buildings described in Division. C, article 1.3.3.5. of the Ontario Building Code shall be issued where the Chief Building Official has determined that the requirements for occupancy in Division. C, sentence 1.3.3.5.(3) of the Ontario Building Code have been met and has authorized the occupancy of the building or part thereof.

4. SUBMISSION REQUIREMENTS

4.1. PLANS AND SPECIFICATIONS

- 4.1.1. Sufficient information shall be submitted with each application for a permit to enable the Chief Building Official to determine whether or not the proposed construction, demolition, change of use, etc. will conform with the Act, the Ontario Building Code and applicable law.

- 4.1.2. Each application shall, unless otherwise specified by the Chief Building Official, be:

- a. an electronic or paper submission which includes a complete set of plans, documents and specifications as described by this By-law and Schedule “B” attached to this By-law;

- 4.1.3. An electronic submission is to be made in a Portable Document Format (PDF). Plans, specifications, documents, and other information are to be legible when printed to scale. Drawings to be a minimum size of 11” x 17” and shall be complete, fully dimensioned and to scale.

- 4.1.4. PDF Submissions shall have layers unlocked to permit mark-ups and additional notes by the Chief Building Official or designate.

- 4.1.5. Plans described in 4.1.2(1) of this By-law shall be drawn to scale and legible. Drawings shall be complete and fully dimensioned.
- 4.1.6. Site Plan with detailed dimensions shall be referenced to an up to date survey, and when required by the Chief Building Official to demonstrate compliance with the Act, the Ontario Building Code, or other applicable law, a copy of the survey shall be submitted to the Chief Building Official. Site Plan with detailed dimensions shall show:
- a. an electronic or paper submission which includes a complete set of plans, documents and specifications as described by this By-law and Schedule “B” attached to this By-law;
 - b. rights-of-way, easements, fire hydrants, fire access routes and municipal services;
 - c. lot size and the dimension of property lines and setbacks to any existing or proposed buildings; and
 - d. existing and proposed finished ground levels.
- 4.1.7. A surveyor’s certificate, prepared by a registered Ontario Land Surveyor, when required by the Chief Building Official, shall be submitted and approved prior to commencement of the framing or above grade portion, and shall show the location of the foundation or foundations on the lot. Elevations for the top of foundation(s) may be required.
- 4.1.8. On completion of the construction of a building, part of a building, or lot grading and drainage the Chief Building Official may require a set of as constructed plans including a plan of survey prepared and certified by an Ontario Land Surveyor showing the location of the building with a certificate of lot grading compliance.
- 4.1.9. Functional Servicing Report, Stormwater Management and other documentation as may be required by the Chief Building Official to demonstrate compliance with the Municipality of Morris Turnberry Municipal Servicing Standard.

4.2. ALTERNATIVE SOLUTIONS

- 4.2.1. Where a proposed material, system or building design differs from the “acceptable solution” in Division B of the Ontario Building Code, then it is treated as an “alternative solution”. The following information shall be provided to the Chief Building Official in support of the alternative solution:
- a. a description of the proposed material, system or building design for which an alternative solution is requested;
 - b. documentation that the alternative solution will achieve the level of performance required by the applicable acceptable solutions in Division B of the Ontario Building Code in respect to the objectives and the functional statements attributed to the applicable acceptable solutions in Ministry of Municipal Affairs Supplementary Standard SA-1, as stipulated in Division. A, 1.2.1.1(1)(b);
 - c. documentation described in Division. C, 2.1.1.1. and such other information or documentation as may be required by the Chief Building Official; and
 - d. each application for consideration of an alternative solution shall be accompanied by a fee as stipulated in the Municipality’s Fees and Charges By-law.

4.3. REVISIONS TO PERMIT

- 4.3.1. Where there is material or system change during construction and/or to the plans, specifications, documents, or other information on the basis of which a permit was issued, the owner or authorized agent is required under Section 8(12) of the Act to notify the Chief Building Official and shall submit the following:
- a. use the prescribed form; and
 - b. revised plans and specifications illustrating the changes, including all supporting documentation as may be requested by the Chief Building Official.

4.4. DISCRETION OF CHIEF BUILDING OFFICIAL

4.4.1. The Chief Building Official may waive the requirements of Part 4 of this By-law or Schedule “B” attached to this By-law with respect to any particular applications. Where the Chief Building Official exercises his/her discretion as set out in this section, the requirements of this By-law are deemed to be modified accordingly.

4.5. SEWAGE SYSTEM PERMITS

4.5.1. For every application for a sewage permit that is submitted to the Chief Building Official, the applicant shall:

- a. use the provincial application form, “Application for a Permit to Construct or Demolish;
- b. include complete plans and specifications, documents and other information as required by Division. C Section 1.3.1.3 (5) of the Ontario Building Code and as described in this by-law for the work to be covered by the permit.
- c. include a site evaluation which shall include all of the following items, unless otherwise specified by the Chief Building Official:
 - a. the date the evaluation was completed;
 - b. name, address, telephone number and signature of the person who prepared the evaluation; and
 - c. a scaled map of the site showing:
 - i. the legal description, lot size, property dimensions, existing rights of way, easements, or municipal / utility corridors;
 - ii. the location of items listed in Division B Tables 8.2.1.5. and 8.2.1.6.
 - iii. the location of the proposed sewage system;
 - iv. the location of any unsuitable, disturbed, or compacted areas;
 - v. proposed access routes for system maintenance;
 - vi. depth to bedrock;
 - vii. depth to zones of soil saturation;
 - viii. soil properties, including soil permeability, and (vii) soil conditions, including the potential for flooding.

5. PAYMENT OF FEES

Fees for a required permit shall be as set out in the Municipalities Fees and Charges By-law and are due and payable upon submission of an application for a permit.

Where application is made for a conditional permit, fees shall be paid for the complete project.

Where the fees payable in respect of an application for a construction or demolition permit issued under subsection 8(1) of the Act or a conditional permit issued under subsection 8(3) of the Act are based on a floor area, floor area shall mean the total floor space of all storeys above grade (or below grade for an underground home) measured as the horizontal area between the exterior walls of the building.

Where fees payable in respect of an application for a change of use permit issued under subsection 10(1) of the Act are based on a floor area, floor area shall mean the total floor space of all storeys subject to the change of use.

The Chief Building Official may, where a proposed building does not adhere to any of the above or where there is dispute, calculate the estimated value at his/her discretion.

6. REFUNDS

In the case of withdrawal of an application or the abandonment of all or a portion of the work or the non-commencement of any project, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the applicant, if any, in accordance with the Schedule below:

STATUS OF APPLICATION	PERCENTAGE OF FEE ELIGIBLE FOR REFUND
Application filed, No processing or Review of plans processed	90%
Application filed. Plans reviewed and Permit Issued	50%
Additional deduction for each field Inspection performed	10%
Permits issued valued at \$100.00 or less	0%

No refund shall be given unless a written request has been made by the owner or authorized agent, along with the written consent of the owner, and unless the permit is returned to the Chief Building Official for cancellation.

No refund shall be made where the Chief Building Official has revoked a permit under Subsection 8 (10) of the Act.

Where the holder of a permit has commenced construction and for any reason the project is abandoned, no refund shall be made, the existing construction shall be removed or demolished, the construction site shall be returned to a safe and cleared condition and the Permit shall be cancelled.

7. NOTICE REQUIREMENTS

Division. C Sentence 1.3.5.1 (2) of the Ontario Building Code requires that notification to the Chief Building Official be given at key stages of construction and requires that the Municipality undertake inspections at these stages of construction. A person to whom a permit is issued will be required to give notice of the readiness for inspection to the Chief Building Official or Registered Code Agency. Municipalities will be required to undertake on-site inspections of construction at each of these stages. Municipalities may pass a by-law under clause 7(1)(e) of the Act prescribing additional notification stages.

8. TIME FRAME FOR MANDATORY INSPECTION AFTER NOTICE IS GIVEN

Under Division. C Sentence 1.3.5.3. (1) of the Ontario Building Code, after a mandatory inspection notice has been given, an inspector or a Registered Code Agency, shall undertake a site inspection not later than two days after the notice is given to which the notice relates. In the case of site inspections of sewage systems, the Ontario Building Code Division. C Sentence 1.3.5.3 (2) requires the Municipality to undertake an inspection no later than five days to which the notice relates.

The time periods exclude Saturdays, holidays and all other days when the offices of the principal authority are not open for the transactions of business with the public. The time period of the inspection notice shall begin on the day following the day notice was given.

9. PERMIT REVOCATION, DEFERRAL OF REVOCATION AND TRANSFER

9.1. Revocation of Permit:

9.1.1.Prior to revoking a Permit under Section 8 (10) (b) or (c) of the Act, the Chief Official shall give written notice of intention to revoke to the permit holder at the last known address and, if on the expiration of thirty days from the date of such notice the ground for revocation continues to exist, subject to Subsection (2), the permit shall be revoked without further notice and all submitted plans and other information may be disposed of or, at the request of the permit holder, returned as directed.

- a. Notification under Subsection (1) (a) shall be served either personally or by registered mail. Where notification is by registered mail, it shall be deemed to have been served on the third business day after the date of mailing.

9.2. Deferral of revocation:

9.2.1. On receipt of a notice of intention to revoke a Permit, a permit holder may request in writing within thirty days from the date thereof, the Chief Building Official to defer the revocation of such Permit.

9.2.2. A request for deferral shall set out the reasons why the Permit should not be revoked and the date by which the work will be commenced or resumed.

9.2.3. Having considered the circumstances of the request and having determined that there have been no changes to the Ontario Building Code and any other applicable law which would have prevented the issuance of the original Permit, the Chief Building Official may allow a deferral to a prescribed date and shall notify the permit holder.

9.3. Transfer of Permit

9.3.1. Permits are transferable only upon the new owner completing a Permit application form pursuant to the requirements of Section 4.

9.3.2. Only an Administration fee as set out in the Municipality's Fees and Charges By-law shall be payable on a transfer by the new owner who shall thenceforth be the permit holder for the purpose of the Act and the Ontario Building Code.

9.3.3. AS CONSTRUCTED PLANS

The Chief Building Official may require that a set of plans of a building or any class of buildings as constructed be filed with the Chief Building Official on completion of construction under such conditions as may be prescribed in the Ontario Building Code.

10. PENALTY

Under clause 36 (a) (b) (c) of the Act, contravention of a by-law passed under the Act constitutes an offence. Convictions of an offence may be subject to penalties under sections 36 (3)-(5) of the Act.

11. CODE OF CONDUCT

A code of conduct is applicable to the Chief Building Official and Inspectors in accordance with 7.1-(1) of the Act.

A complaint as such shall be in writing, detailing the concerns and addressed to the Chief Administrative Officer of the Municipality of Morris Turnberry in accordance with the Municipality of Morris Turnberry employee guidelines.

12. REGISTERED CODE AGENCY

If the Municipality directly appoints a registered code agency under Section 4.1 of the Act, an agreement must be completed.

The agreement with the registered code agency authorizes the agency to perform functions specified in the agreement. The agreements shall be in writing and as outlined in the Ontario Building Code.

13. CONSTRUCTION FENCES

The person to whom a permit is issued in respect of construction or demolition which will take place at an urban construction site shall erect or cause to be erected and maintained, a fence enclosing the urban construction site in accordance with the provisions of this By-law.

Where there is fencing on or adjoining an urban construction site erected prior to the application for building or demolition permit in respect of that site, such fencing shall be deemed to be in compliance with this By-Law provided it is extended along the perimeter of the urban construction site as determined by the Chief Building Official and the extended fencing is erected in accordance with the provisions of this By-law.

Notwithstanding the provisions of Section 8.-(1) and Section 8.-(2), of the Act, to the contrary, the requirements of this By-law do not apply where a permit has been issued prior to the passing of this By-law.

The height of every fence shall be minimum of 1.2 metres and a maximum of 1.8 metres, to be measured from the highest adjacent ground.
The Chief Building Official is authorized to grant an exemption from the requirement in this subsection to erect a fence if the Chief Building Official is satisfied that conditions at a site would not present a particular hazard to the public.

14. VALIDITY

Should any clause or provision of this By-law be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this By-law as a whole or any part thereof, other than the part so declared to be invalid.

15. REPEAL OF BY-LAWS

By-law # 120-2017 is hereby repealed in its entirety.

Read a FIRST and SECOND time this 21st day of February 2023

Read a THIRD time and FINALLY PASSED this 21st day of February 2023

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**THE CORPORATION OF THE MUNICIPALITY OF
MORRIS TURNBERRY
BY-LAW # XX-2023
SCHEDULE “A”**

1. CLASSES OF PERMITS

1. Building Permit

To be for the purpose of allowing the construction of a building as defined in the Ontario Building Code Act, 1992.

2. Demolition Permit

Class “A” for the demolition of all or part of a building which building is less than 600 square metres and does not exceed three (3) storeys in building height.

Class “B” for the demolition of a building or part thereof which demolition is required to be designed and reviewed by a Professional Engineer.

3. Conditional Permit

Pertains to construction only and may be issued only in accordance with Section 8. (3) of the Ontario Building Code Act, 1992.

4. Designated Structure Permit

To be for the purpose of constructing a designated structure as defined in the Ontario Building Code.

5. Transfer Permit

To be issued to a new owner where ownership changes occur during or prior to the closing of any Permit previously issued.

6. Provisional Occupancy Permit

To allow occupancy of an unfinished building in accordance with the Ontario Building Code.

7. Change of Use Permit

To comply with the requirements of Part 10 of the Ontario Building Code.

8. Reapplication

To allow a Permit to be reinstated, where required.

**THE CORPORATION OF THE MUNICIPALITY OF
MORRIS TURNBERRY
BY-LAW # XX-2023
SCHEDULE “B”**

**SCHEDULE OF DRAWINGS, SPECIFICATIONS AND DOCUMENTS
REQUIRED FOR CONSTRUCTION, DEMOLITION AND CHANGE OF USE
PERMITS**

Unless otherwise specified by the Chief Building Official, an electronic or paper submission containing drawings, specifications, and documents or one set of drawings, specifications and documents is required to be submitted for the various types of Building Permit Applications listed to be considered a complete application pursuant to Section 7(1)(b) of the Act. Depending upon the nature, scope and scale of a project other additional supporting drawings, specifications and documents may be required to demonstrate compliance with the Ontario Building Code at the discretion of the Chief Building Official.

REQUIRED DOCUMENTATION

Where applicable the following supporting documentation shall accompany applications for a permit unless otherwise waived by the Chief Building Official:

1. Approval from the Municipality for the use, design and construction of a private sewage system and plumbing system.
2. Approval by the Ministry of the Environment, Conservation and Parks for the use, design and construction of a private sewage disposal and water supply systems.
3. Driveway access permit approved by the authority having jurisdiction.
4. Approved Nutrient Management Plan and/or Strategy.
5. Confirmation of compliance with Minimum Distance Separation 1 or 2.
6. Real property report (survey plan) prepared by an Ontario Land Surveyor.
7. Where a building is required to be reviewed by a Professional Engineer [Division. C, 1.2.2. of the Ontario Building Code], provide a completed Commitment to General Reviews by Architect and Engineers form.
8. Energy Efficiency Design Summary Form (EEDS)
9. Heat loss / heat gain calculations and furnace make/model and duct design layout
10. Geotechnical investigation report
11. Such other approvals as required to demonstrate compliance with Applicable Law.
12. Engineered lot grading and drainage plan.
13. Engineered Storm Water Management Plan
14. Conformance to the Municipality of Morris Turnberry Municipal Development and Servicing Guidelines

**THE CORPORATION OF THE MUNICIPALITY OF
MORRIS TURNBERRY
BY-LAW # XX-2023
SCHEDULE “C”**

REQUIRED DRAWINGS BY TYPICAL PROJECT TYPE

1. Demolition (Full or Partial)
 - a. Description of the structural design characteristics of the building and method of demolition prepared by a Professional Engineer where deemed necessary by the Chief Building Official, Division. C, 1.3.1.1.
2. Residential Deck or Porch
 - a. Site Plan with detailed dimensions
 - b. Foundation Plan
 - c. Floor Plan (framing)
 - d. Cross-section and detail of guards
 - e. Lot grading, drainage, and servicing plan, where applicable
3. Residential Accessory Building
 - a. Site Plan with detailed dimensions
 - b. Foundation Plan
 - c. Floor Plan (one per floor & including framing)
 - d. Roof Framing Plan
 - e. Elevation(s)
 - f. Building section
 - g. Lot grading, drainage, and servicing plan, where applicable
4. Residential Addition and Renovation
 - a. Site Plan with detailed dimensions
 - b. Foundation Plan
 - c. Floor Plan (one per floor & including framing)
 - d. Roof Framing Plan
 - e. Elevation(s)
 - f. Building section
 - g. Lot grading, drainage, and servicing plan, where applicable
5. New Residential Detached or Semi-Detached House
 - a. Site Plan with detailed dimensions
 - b. Foundation Plan
 - c. Floor Plan (one per floor & including framing)
 - d. Roof Framing Plan
 - e. Elevation(s)
 - f. Building section
 - g. Lot grading, drainage, and servicing plan, where applicable
6. New Residential Townhouse, Tri-plex or Four-plex
 - a. Approved Site Plan with detailed dimensions (agreement and drawings)
 - b. Approved lot grading, drainage, and servicing plan
 - c. Foundation Plan
 - d. Floor Plan (one per floor & including framing)
 - e. Roof Framing Plan
 - f. Elevation(s)
 - g. Building section(s)
7. New Residential Apartment Building
 - a. Approved Site Plan with detailed dimensions (agreement and drawings)
 - b. Approved lot grading, drainage, and servicing plan
 - c. Site Plan with detailed dimensions
 - d. Foundation Plan
 - e. Floor Plan (one per floor)
 - f. Floor and Roof structural plans
 - g. Elevation(s)
 - h. Building section(s)
 - i. Window & door / hardware schedules, where applicable
 - j. Room finish schedules, where applicable
 - k. Mechanical drawings (plumbing and HVAC)
 - l. Electrical drawings (lighting and fire alarm system)
 - m. Sprinkler drawings, where applicable

- n. Standpipe drawings, where applicable
8. New Non-Residential Building or Addition (Part 3 or 9)
 - a. Approved Site Plan with detailed dimensions (agreement and drawings), where applicable
 - b. Approved lot grading, drainage, and servicing plan, where applicable
 - c. Site Plan with detailed dimensions
 - d. Foundation Plan
 - e. Floor Plan (one per floor)
 - f. Floor and Roof structural plans
 - g. Elevation(s)
 - h. Building section(s)
 - i. Window & door / hardware schedules, where applicable
 - j. Room finish schedules, where applicable
 - k. Wall sections and/or details, where applicable
 - l. Mechanical drawings (plumbing and HVAC), where applicable
 - m. Electrical drawings (lighting and fire alarm system), where applicable
 - n. Sprinkler drawings, where applicable
 - o. Standpipe drawings, where applicable
 9. Non-Residential Renovation (Part 3 or 9)
 - a. Site Plan with detailed dimensions
 - b. Floor Plan (one per floor)
 - c. Floor and Roof structural plans, where applicable
 - d. Elevation(s) if exterior work is proposed
 - e. Building section(s), where applicable
 - f. Window & door / hardware schedules, where applicable
 - g. Room finish schedules, where applicable
 - h. Wall sections and/or details, where applicable
 - i. Mechanical drawings (plumbing and HVAC), where applicable
 - j. Electrical drawings (lighting and fire alarm system), where applicable
 10. Designated Structures

The following plans prepared and stamped by a Professional Engineer or Architect:

 - a. Approved lot grading, drainage, and servicing plan, where applicable
 - b. Site Plan with detailed dimensions
 - c. Foundation Plan, where applicable
 - d. Floor Plan (one per floor), where applicable
 - e. Floor and Roof structural plans, where applicable
 - f. Elevation(s), where applicable
 - g. Sections and/or details, where applicable

DRAWING COMPLETENESS

Unless otherwise specified by the Chief Building Official, plans or working drawings showing and detailing the following information shall accompany all building permit applications. Depending upon the nature, scope and scale of a project other additional information may be required to demonstrate Ontario Building Code compliance at the discretion of the Chief Building Official.

1. The Site Plan drawing with detailed dimensions shall show:
 - a. Property boundaries and dimensions.
 - b. The location, use, height, and dimensions of any existing and proposed building(s) including, but not limited to front, side, and rear yard dimensions and relationships to adjoining property lines, condominium corporation lines and buildings, common element lines, where applicable.
 - c. Relation of buildings and finished grade to existing elevations and storm water drainage control plan on site, where applicable, and
 - d. All existing and proposed parking layouts, retaining walls, swimming pools, accessory buildings and any other such physical additions necessary to the site.
2. The lot grading, drainage and servicing plan(s) shall show:
 - a. The property lines, building location, sidewalks, driveways, curb cuts, swales, all utility services, and new/existing service connections;
 - b. Existing and proposed spot elevations for this project and adjacent properties, slopes of driveways, sidewalks and swales, direction of drainage flow; and
 - c. Location of storm water catchment area, catch basins, below grade and above grade utilities and connections into services at property line.

3. The architectural drawings shall show:
 - a. Ontario Building Code matrix, where applicable;
 - b. Foundation plan and grade details; and
 - c. Each floor plan with exact dimensions of the layout of all proposed areas and identify each with room names;
 - d. All wall thickness and type of construction, window and door openings and schedules, elevator, sections and details of all walls, stairs and exits, fire walls, fire separations, shaft and duct openings and other related pertinent information;
 - e. Building elevations, cross sections and wall sections showing all floor to floor heights, materials and thickness, etc.; and
 - f. Specifications where applicable.
4. The structural drawings shall show:
 - a. All foundation, floor, roof, and wall structural elements indicating sizes, shapes and proper locations, and all dead and live design loads and conditions of loading.
 - b. All reinforced concrete work indicating thickness and strength of concrete, size spacing minimum cover and type of reinforcing steel.
 - c. All lintel, column and beam locations and their size.
 - d. Engineered roof and floor truss designs, where applicable; and
 - e. Specifications, where applicable.
5. The mechanical and electrical drawings shall show:
 - a. Mechanical drawings are to show the plumbing, heating, ventilation, and air conditioning including legends and schedules for compliance with the Ontario Building Code. For Part 9 buildings, this information can be shown on the same plan as the architectural.
 - b. Electrical drawings are to show lighting, emergency lighting, exit signs, fire alarm systems and their legends and schedules for compliance with the Ontario Building Code. For Part 9 buildings, this information can be shown on the same plan as the architectural.
 - c. The location of all fire protection equipment such as early warning, detection and suppression systems; and
 - d. Specifications, where applicable.

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor Heffer and Council

PREPARED BY: Kirk Livingston, Chief Building Official, Drainage Superintendent

DATE: January 17, 2023

SUBJECT: Proposed Branch to the Grant Municipal Drain

RECOMMENDATION

THAT the Council of the Municipality of Morris Turnberry hereby accept the Petition for Drainage Works by Owners of South half Lot 30, Concession 4, (formerly Morris Ward) for a branch to the Grant Municipal Drain, as described in the petition submitted by Ross McCall under Section 4 of the Drainage Act;

AND FURTHER, that Council hereby accepts and approves the Petition for Drainage Works and instructs the Clerk to send the notice required under Section 5 of the Drainage Act to the Maitland Valley Conservation Authority, the Ontario Ministry of Agriculture Food and Rural Affairs, the Clerk of an adjacent Municipality and to the petitioners who submitted the Petition for Drainage Works;

AND FURTHER that the Municipality of Morris Turnberry hereby appoints Headway Engineering Limited to prepare a report to fulfil the requirements under Section 8 of the Drainage Act for the area requiring drainage.

*Moved by
Seconded by*

BACKGROUND

The Grant Municipal Drain starts in the Municipality of Huron East at Lot 2, Concession 7 and continues to Lot 24, Concession 5 in the Municipality of Morris Turnberry, finally out letting into the Maitland River. It was originally constructed under a report in 1912, repairs and improvements were completed under a report in 1948. Further repairs and improvements were completed under a report in 1955, and finally a new closed tile installed under a report by Dietrich Engineering Limited in 2015 out letting into the open ditch on Lot 30, Concession 4 in Morris Turnberry.

COMMENTS

A Petition for Drainage Works was received on January 10, 2023. The petition submitted is for a new closed tile drain to be installed to replace the existing private closed undersized drain. It is unknown at this time when the existing closed drain was installed but it is identified on the 1955 plan, and there have been several repairs / blow outs on this drain since. In accordance with Section 4 of the Drainage Act, Council must render a decision either to accept and / or deny the Petition for Drainage Works.

Should Council decide to accept the Petition for Drainage Works, notice would be sent as per Section 5 (1) (b) of the Drainage Act to each conservation authority that has jurisdiction over any of the lands that would be affected, as well as the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), any parties who requested the drainage works, and the Clerk of any other Municipality that may be affected, if any.

Should Council decide not to accept Petition for Drainage Works, notice of the decision would be sent to the parties who requested the drainage works.

In accordance with the Drainage Act, 1/3 grant from OMAFRA is eligible to lands assessed as farm tax class.

Costs associated with this drainage works are billed according to the Engineer's assessment schedule.

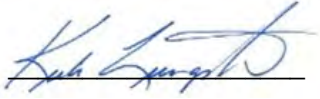
ATTACHMENTS

Huron County GIS map with drain locations
Petition for Drainage Works by Owner

OTHERS CONSULTED

Trevor Hallam, CAO/Clerk
Mike Alcock, Public Works Director

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kirk Livingston", is written over a horizontal line.

Kirk Livingston
Chief Building Official, Drainage Superintendent



**Petition for Drainage Works by Owners
Form 1**

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Municipality of Morris-Turnberry

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

CONC 4 PT S PT LOT 30

North end of this 98 acre parcel requires drainage to deal with surface water flooding.

Two old 10" & 12" clay tiles will not handle the volume of surface water.

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name) McCall	(First Name) Ross	Telephone Number [REDACTED] ext.
Address		
Road/Street Number 85345	Road/Street Name Brussels Line	

Location of Project			
Lot S 1/2 30 (North end)	Concession 4	Municipality Morris-Turnberry	Former Municipality (if applicable) Morris

What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
☒ Construction of new tile drain
☐ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☐ Other (provide description ▼)

Name of watercourse (if known)

N/A

Estimated length of project

500 m

General description of soils in the area

Harriston Loam

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only
 ☐ Surface water drainage only
 ☒ Both

Petition filed this 10th day of January, 2023

Name of Clerk (Last, first name)

Allan, Trevor

Signature

[Signature]

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description
1	CONC 4 PT S PT LOT 30

Ward or Geographic Township	Parcel Roll Number
Morris	40 60 540 004 07200 0000

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership


☐ **Sole Ownership**

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

☐ **Partnership (Each partner in the ownership of the property must sign the petition form)**

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

☒ **Corporation (The individual with authority to bind the corporation must sign the petition)**

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
Ross McCall	 I have the authority to bind the Corporation.
Name of Corporation	
Lacey Ellen Land Inc.	
Position Title	Date (yyyy/mm/dd)
President	2023/01/10

Number	Property Description

Ward or Geographic Township	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ **Sole Ownership**

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

☐ **Partnership (Each partner in the ownership of the property must sign the petition form)**

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

☐ **Corporation (The individual with authority to bind the corporation must sign the petition)**

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
	I have the authority to bind the Corporation.
Name of Corporation	
Position Title	Date (yyyy/mm/dd)

<input type="checkbox"/> Check here if additional sheets are attached	Clerk Initial

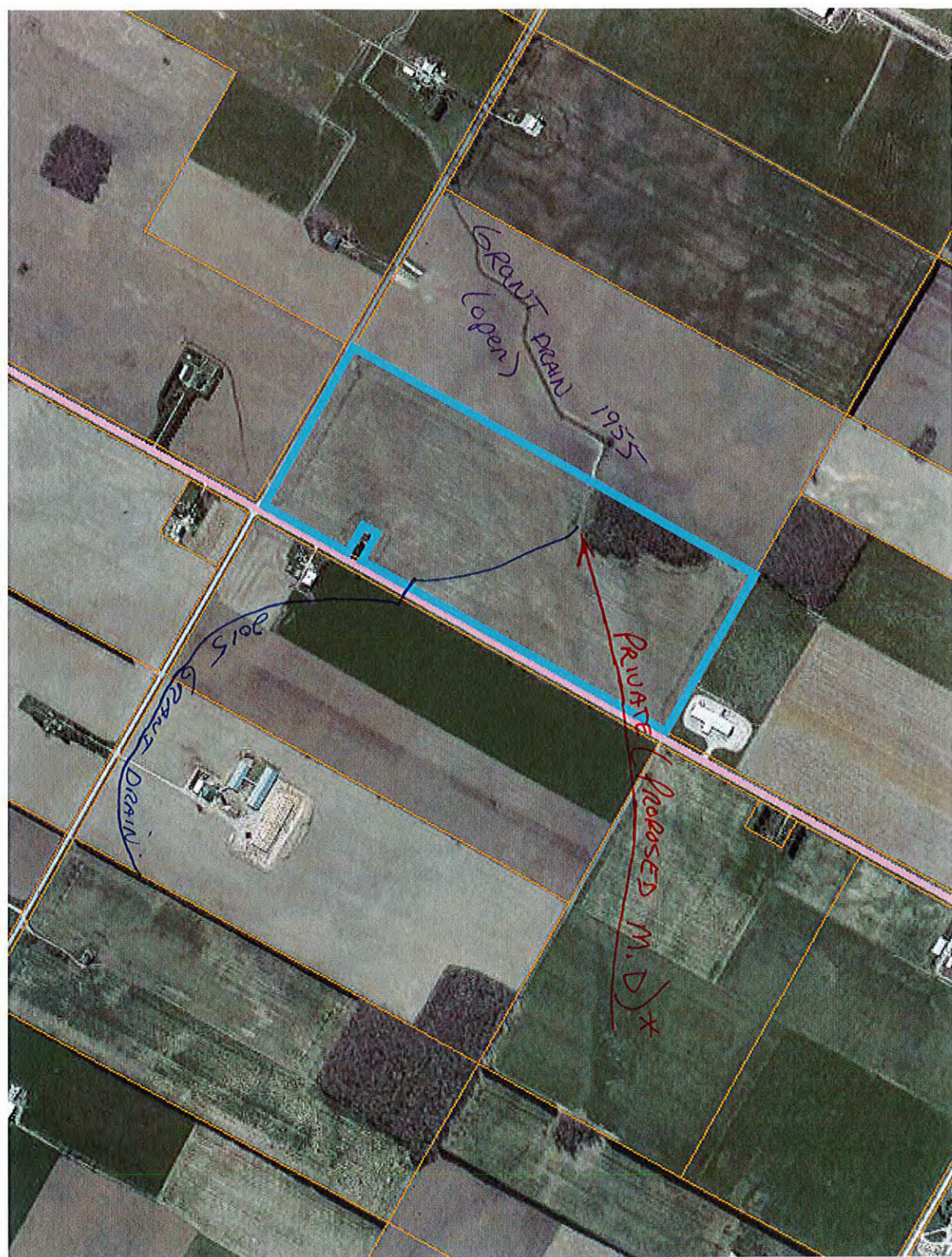
Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D.17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



I want to...



— — — — — EXISTING OPEN MUNICIPAL DRAIN (GRANT M.D)

— — — — — EXISTING PRIVATE CLOSED DRAIN (PROPOSED CLOSED MUNICIPAL DRAIN)

— — — — — EXISTING CLOSED GRANT MUNICIPAL DRAIN - 2015

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: February 7, 2023
SUBJECT: Existing Garden Suite Transition

RECOMMENDATION

That Council direct staff to return a by-law repealing existing garden suite agreements for properties where additional residential units are permitted as of right, and to return security deposits held by the municipality for enforcement of those agreements.

BACKGROUND

On December 6th 2022 Council passed by-law 48-2022, which enacted general updates to the Morris-Turnberry Zoning By-Law. It included certain provisions to allow for additional residential units (ARUs) on AG1 zoned properties, as well as the following change effecting existing garden suites:

*Section 3.18 is amended by the addition of the following:
A Garden Suite may transition to a permanent Additional Residential Unit provided it meets the provisions of the appropriate section of this By-law.*

On January 9th 2023, having received no appeals, by-law 48-2022 came into full force and effect.

COMMENTS

There are currently three properties within the municipality that have existing garden suites with corresponding temporary use by-laws and garden suite agreements. Two of those properties meet the provisions of the amended zoning by-law and so qualify to transition to permanent ARUs.

The process for transitioning to a permanent ARU includes the termination of the relevant temporary use by-law and garden suite agreement. Temporary use by-laws terminate by either reaching the end of their term, or through being repealed. Garden suite agreements terminate by reaching the end of their term, through the end of the tenancy of the person named as the occupant of the garden suite, or through the repeal of the by-law authorizing their execution. Upon termination of the agreement, the \$1,500.00 security deposit held by the municipality for the enforcement of each agreement is returned to the landowner, less the legal costs of removing any agreements that are registered on title.

Of the two eligible existing garden suites, one has already naturally transitioned to being an ARU. Staff were aware of the end of the term for the agreement with Pinehorse Farms in November of 2022, but as Council was considering the general update to the time, no enforcement or renewal action was taken. The second garden suite may be permitted to continue under its existing temporary use by-law and agreement until natural termination, or Council can choose to expedite the process by repealing the relevant by-laws and triggering the transition.

Administratively, it is preferable to transition the second eligible garden suite to an ARU through Council action now, to avoid having to continue to track its terms through the coming years until they reach their natural termination and transition at that point.

Staff request the direction of Council to initiate the process of transitioning the remaining, eligible garden suite to as-of-right ARUs now, by returning by-laws to repeal the existing temporary use by-law and by-law authorizing the execution of the garden suite agreement.

A table is provided below with information regarding the existing agreements.

Landowner Name	Location	Temporary Use By-Law	Garden Suite Agreement By-Law	Registered on Title	Expiration Date	Zoning	Eligible as ARU	Status
Workman	85453 Clyde Line	76-2017	80-2017	HC126404	August 1 2037	AG1	Yes	Active
Darlow	41331 Browntown Road	69-2019	76-2019	HC145022	August 13 2039	AG4	No	Active
Pinehorse Farms	40560 Howick Turnberry Road	93-2019	04-2020	No (short term)	November 5 2022	AG1	Yes	Trans'd to ARU

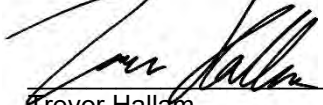
ATTACHMENTS

None.

OTHERS CONSULTED

Kirk Livingston, CBO/Drainage Superintendent/By-law and Property Standards Enforcement Officer
Meghan Tydd-Hrynyk, Huron County Planner

Respectfully submitted,


Trevor Hallam,
CAO/Clerk

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Trevor Hallam, CAO/Clerk

DATE: February 7, 2023

SUBJECT: Enabling Accessibility Fund Grant – Bluevale Hall

RECOMMENDATION

That Council consider by-law 08-2023, to authorize the execution of an agreement between the Municipality and the federal government for the provision of accessibility grant funds for an accessibility retrofit at the Bluevale Hall entrance.

BACKGROUND

In 2019, the municipality replaced the front doors at the Bluevale Community Hall using funds from the Mainstreet Revitalization Initiative from the Ministry of Agriculture, Food and Rural Affairs, administered by AMO.

A contractor was hired to install two new doors, as well as an electronic keypad and push button opener for accessibility.

The installation was done incorrectly and did not meet accessibility standards, and the electronic keypad was never installed. The municipality was invoiced for the installation, but not for the electronic keypad. Staff have spent considerable time in attempts to have the contractor correct the issues, but supply chain issues and other COVID related difficulties have been repeatedly cited by the contractor, and the issues remain unresolved. Staff requested that the contractor provide a refund for the incorrect and incomplete work, to no avail. Further action against the contractor has not been taken and is not recommended due to the time and cost involved in pursuing the matter further.

Through an informal quotation process pursuant to section 16 of the Morris-Turnberry Procurement Policy, staff proceeded to secure quotes from other contractors to correct the work and bring the entrance into compliance with accessibility standards and to meet the needs of the Bluevale Community Committee. Contractors from a larger geographical radius were considered during this process to ensure that they have the knowledge required complete the work correctly. Quotes were received in 2022 but no action was taken as there were no funds budgeted for further work on the Hall in that budget year.

COMMENTS

In September of 2022, staff became aware of a funding opportunity for which the project would be eligible, the Enabling Accessibility Fund administered by Employment and Social Development Canada (ESDC). The small projects stream provides grant funding for small-scale construction and communication technology projects that improve accessibility in communities and workplaces. Grants can be up to \$100,000 per project for projects including building ramps, accessible doors and accessible washrooms.

An application was submitted for improving the accessibility of the entrance to the Bluevale Community Hall, and staff received confirmation on January 27th, 2023 that the project was approved for \$8,194.00, based on the flat rate grant formula used by ESDC.

The email that confirmed the success of the grant application also contained a grant agreement between the municipality and ESDC, which was required to be signed and returned within 5 business days, being February 2nd at the latest. Based on the tight timeline, staff made the decision to sign and submit the agreement in advance of this report being presented to Council. The CAO/Clerk, Treasurer and Mayor signed the agreement on February 2nd, and it was returned to ESDC.

Presented here for the consideration of Council is the agreement and a by-law authorizing its execution. If Council chooses not to support the decision of staff and the execution of the agreement is not authorized by by-law, ESDC will be informed and the agreement will be void.

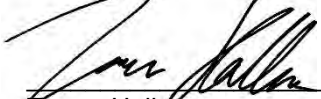
ATTACHMENTS

1. By-law 08-2022
2. Funding Agreement

OTHERS CONSULTED

Kim Johnston, Deputy Clerk
Sean Brophy, Treasurer

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Trevor Hallam', written over a horizontal line.

Trevor Hallam,
CAO/Clerk



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 08-2022

Being a by-law to authorize the Mayor, Clerk, and Treasurer to execute and affix the Corporate Seal to an agreement between the Municipality of Morris-Turnberry and His Majesty the King in Right of Canada as represented by the Minister of Employment and Social Development.

WHEREAS Section 9 of the *Municipal Act 2001*, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under that or any other Act;

AND WHEREAS the Council of the Municipality of Morris-Turnberry finds it desirable and prudent to enter into an agreement with His Majesty the King in Right of Canada as represented by the Minister of Employment and Social Development for the funding of an accessibility retrofit to the entrance at the Bluevale Community Hall;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry hereby enacts as follows:

1. That the Mayor, Clerk, and Treasurer of the Municipality are hereby authorized to execute and affix the Corporate Seal to enter into the Agreement between the Corporation of the Municipality of Morris-Turnberry and His Majesty the King in Right of Canada as represented by the Minister of Employment and Social Development attached hereto as Schedule 'A', and forming part of this by-law; and
2. That this by-law shall come into effect on the day it is passed.

Read a FIRST and SECOND time this 7th day of February 2023.

Read a THIRD time and FINALLY PASSED this 7th day of February 2023.

Mayor, Jamie Heffer

Clerk, Trevor Hallam



Articles of Agreement

Between

His Majesty the King in Right of Canada

(Hereinafter referred to as “Canada”), as represented by

the Minister of Employment and Social Development

And

Corporation of the Municipality of Morris-Turnberry

(Hereinafter referred to as "the Recipient")

Hereinafter collectively referred to as “the Parties”

Whereas the Recipient has applied to Canada for funding to carry out the project;

Whereas Canada has determined that the Recipient is eligible for a grant under the Program mentioned in Schedule A - Project Description and Signatures and that the Project qualifies for support; and

Whereas Canada has agreed to provide a grant to the Recipient to help it to implement the project;

Now, therefore, the Parties agree as follows:

1.0 Agreement

1.1 The following documents, and any amendments thereto, constitute the entire agreement between the Parties with respect to its subject matter and supersedes all previous understandings, agreements, negotiations and documents collateral, oral or otherwise between them relating to its subject matter:

- (a) These Articles of Agreement
- (b) Schedule A - Project Description and Signatures



2.0 Interpretation

2.1 Unless the context requires otherwise, the expressions listed below have the following meanings for the purposes of this Agreement:

"Eligible Expenditures" means the expenditures listed in the Project budget in *Schedule A - Project Description and Signatures*;

"Fiscal Year" means the period commencing on April 1 in one calendar year and ending on March 31 in the next calendar year;

"Grant" means the grant funds provided by Canada under this Agreement;

"Project" means the project described in *Schedule A - Project Description and Signatures*;

"Project Period" means the period beginning on the Project Start Date and ending on the Project End Date specified in *Schedule A - Project Description and Signatures*; and

"Working Day" means Monday through Friday except statutory holidays.

3.0 Effective Date and duration

3.1 This Agreement shall come into effect on the date it is signed by both Parties and, subject to section 3.2, shall expire at the end of the Project Period unless the Agreement is terminated on a prior date in accordance with the terms of this Agreement.

3.2 Notwithstanding section 3.1, the rights and obligations of the parties, which by their nature, extend beyond the expiration or termination of this Agreement shall survive such expiration or termination.

4.0 Purpose of the Grant

4.1 The purpose of the funding granted by Canada according to the terms of this Agreement is to enable the Recipient to carry out the Project. The Recipient shall use the grant for paying the Eligible Expenditures of the Project.

5.0 Payment of the Grant

5.1 Canada will pay the Recipient a grant in the amount specified in *Schedule A - Project Description and Signatures*. The grant will be paid in instalments in accordance with the instalment schedule set out under Payment Method *Schedule A - Project Description and Signatures*.

6.0 Appropriation

6.1 Any payment under this Agreement is subject to the appropriation of funds by Parliament for the Fiscal Year in which the payment is to be made.

7.0 Reduction or Termination of Funding

7.1 Canada may, upon not less than ninety (90) days' notice, reduce its funding under this Agreement or terminate the Agreement as per article 15.0 if:

- (a) the level of funding for the Program named in this Agreement for the Fiscal Year in which the payment is to be made under the Agreement is reduced as a result of a governmental or departmental spending decision, or
- (b) Parliament reduces the appropriation of funds for grants under the Program named in this Agreement.

7.2 Where, Canada gives notice of its intention to reduce its funding pursuant to section 7.1, and the Recipient is of the opinion that it will be unable to complete the Project in the manner desired by the Recipient, the Recipient may terminate the Agreement upon not less than thirty (30) days notice to Canada.



8.0 Recipient Declarations

8.1 The Recipient

- (a) declares that it has provided Canada with a true and accurate list of all amounts owing to the Government of Canada under legislation or funding agreements which were past due and in arrears at the time of the Recipient's Application for Funding under the Program named in this Agreement;
- (b) agrees to declare any amounts owing to the Government of Canada under legislation or funding agreements which have become past due and in arrears following the date of its Application for Funding,
- (c) recognizes that Canada may recover any amounts referred to in paragraph (a) or (b) that are owing by deducting or setting off such amounts from any sum of money that may be due or payable to the Recipient under this Agreement; and
- (d) declares to use a fair, accountable and transparent process when procuring goods and/or for services in relation to the Project.

8.2 The Recipient declares that any person who has been lobbying on its behalf to obtain the grant that is the subject of this Agreement was in compliance with the provisions of the *Lobbying Act (R.S.C., 1985, c. 44 (4th Supp.))*, as amended from time to time, at the time the lobbying occurred and that any such person to whom the Lobbying Act applies has received, or will receive, no payment, directly or indirectly, from the Recipient that is in whole or in part contingent on obtaining this Agreement.

9.0 Project Records

9.1 The Recipient shall keep proper books and records of the grant received and of all expenditures made using the grant relating to the Project.

9.2 The Recipient shall retain the books and records referred to in section 9.1 for a period of three (3) years following the Project Period.

9.3 During the period of the project as well as the period referred to in section 9.2, the Recipient shall give access to its files, books and records related to the project, upon request and within a reasonable time, to representatives of Canada for the purpose of verifying the use of the grant and compliance with the terms and conditions of this Agreement. The Recipient shall permit Canada's representatives to take copies and extracts from such books and records. The Recipient shall also provide Canada with such additional information as Canada may require with reference to such books and records.

10.0 Inquiry by the Auditor General of Canada

10.1 If, during the Project Period or within the period referred to in 9.2, the Auditor General of Canada, in relation to an inquiry conducted under subsection 7.1(1) of the *Auditor General Act (R.S.C., 1985, c. A-17)*, requests that the Recipient provide him or her with any records, documents or other information pertaining to the utilization of the funding provided under this Agreement, the Recipient shall provide the records, documents or other information within such period of time as may be reasonably requested in writing by the Auditor General of Canada. (Not applicable to municipalities or other recipients excluded by the application of the Act)

11.0 Reporting

11.1 The Recipient shall submit to Canada, a complete final report acceptable to Canada that outlines the results of the Project within thirty (30) days following the Project Period.

12.0 Continuous Eligibility

12.1 The Recipient must, during the Project Period, continue to meet the eligibility requirements of the Program named in this Agreement which were effective upon signature of the agreement. As such, the Recipient agrees to promptly notify Canada should a change in the Recipient's status or a change in Project activities result in the Project no longer meeting the eligibility criteria of the Program which were effective upon signature of this Agreement.

13.0 Evaluation

13.1 The Recipient recognizes that Canada is responsible for the evaluation of the Program named in this Agreement. The Recipient agrees to cooperate with Canada for the duration of the Project and within a period of three (3) years thereafter by providing access to the information required to carry out the evaluation.



14.0 Termination of Agreement

Termination for Default

14.1 (1) The following constitute Events of Default:

- (a) the Recipient becomes bankrupt, has a receiving order made against it, makes an assignment for the benefit of creditors, takes the benefit of a statute relating to bankrupt or insolvent debtors or an order is made or resolution passed for the winding up of the Recipient (section 14.1(1)(a) not applicable to municipalities or school boards);
- (b) the Recipient ceases to operate (section 14.1(1)(a) not applicable to municipalities or school boards);
- (c) the Recipient is in breach of the performance of, or compliance with, any provision of this Agreement;
- (d) the Recipient, in support of its Agreement, has made materially false or misleading representations, statements or declarations, or provided materially false or misleading information to Canada; or
- (e) in the opinion of Canada, the risk in the Recipient's ability to complete the Project has changed substantially and unfavorably.

(2) If

- (a) an Event of Default specified in paragraph (1)(a) or (b) occurs (section 14.1(1)(a) not applicable to municipalities or school boards); or
- (b) an Event of Default specified in paragraphs (1)(c), (d) or (e) occurs and has not been remedied within thirty (30) days of receipt by the Recipient of written notice of default or within such longer period as Canada may specify, or a plan satisfactory to Canada to remedy such Event of Default has not been put into place within such time period

Canada may terminate the Agreement immediately by written notice. Effective on that date, Canada has no more obligations to pay any remaining instalments of the grant as specified in the Agreement.

(3) Pursuant to paragraph 14.1 (2)(b), Canada may suspend payment of any further instalment of the grant under this Agreement.

(4) The fact that Canada refrains from exercising a remedy it is entitled to exercise under this Agreement shall not be considered to be a waiver of such right and, furthermore, partial or limited exercise of a right conferred upon Canada shall not prevent Canada in any way from later exercising any other right or remedy under this Agreement or other applicable law.

14.2 Either Parties may also terminate this Agreement at any time without cause upon not less than ninety (90) days written notice of intention to terminate.

15.0 Repayment Requirements

15.1 (1) When a written notice is provided by either one of the Parties pursuant to section 7 or section 14:

- (a) the Recipient must not make any new commitment related to the project which may generate eligible expenditures and must cancel any ongoing commitments, or where possible, reduce the amount of such expenditures arising from any commitment; and
- (b) all eligible expenditures incurred by the Recipient up to the date of termination will be paid by Canada, including direct costs and incidentals related to the cancellation of obligations of the Recipient for the termination of the agreement; a payment or a reimbursement will be made under this paragraph only if it has been demonstrated to the satisfaction of Canada that the Recipient has actually incurred the expenses and they are reasonable and related to the termination of the agreement.

(2) If this Agreement is terminated by the Recipient in accordance with section 14.2, the latter shall reimburse Canada the unused grant funds in its possession or under its control within thirty (30) days.

15.2 Notwithstanding section 15.1, if the Agreement is terminated under section 14.1 by Canada because the Recipient uses the grant for a purpose or expenditures not agreed upon under this Agreement, Canada may in addition to the rights conferred upon it under this Agreement or in law or in equity, demand from the Recipient the repayment of the grant funds that were used by the Recipient for purposes other than the Project or used for costs that were not Eligible Expenditures.

15.3 If Canada demands the repayment of any part of the grant pursuant to section 15.1 or section 15.2, the amount demanded shall be deemed to be a debt due and owing to Canada and the Recipient shall pay the amount to Canada immediately unless Canada directs otherwise.



15.4 Interest shall be charged on overdue repayments owing under this Agreement in accordance with the *Interest and Administrative Charges Regulations (SOR/96-188)* (the "Regulations") made pursuant to the *Financial Administration Act (R.S.C., 1985, c. F-11)*. Interest is calculated and compounded monthly at the "average bank rate", within the meaning of such expression as contained in the Regulations, plus three per cent (3%) during the period beginning on the due date specified in the notice to repay and ending on the day before the day on which payment is received by Canada.

16.0 Indemnification

16.1 The Recipient shall, both during and following the Project Period, indemnify and save Canada harmless from and against all claims, losses, damages, costs, expenses and other actions made, sustained, brought, threatened to be brought or prosecuted, in any manner based upon, occasioned by or attributable to any injury or death of a person, or loss or damage to property caused or alleged to be caused by any wilful or negligent act, omission or delay on the part of the Recipient or its employees or agents in connection with anything purported to be or required to be provided by or done by the Recipient pursuant to this Agreement or done otherwise in connection with the implementation of the Project. It is understood that Canada cannot claim compensation under this section in case of accident, loss or damage caused by Canada or its employees.

17.0 Relationship between the Parties and Non-Liability of Canada

17.1 The management and supervision of the Project are the sole and absolute responsibility of the Recipient. The Recipient is not in any way authorized to make a promise, agreement or contract on behalf of Canada. This Agreement is a funding agreement only, not a contract obtaining services or a contract of service or employment. Canada's responsibility is limited to providing financial assistance to the Recipient in support of the Project. The parties hereto declare that nothing in this Agreement shall be construed as creating a partnership, an employer-employee, or agency relationship between them. The Recipient shall not represent itself as an agent, employee or partner of Canada.

17.2 Nothing in this Agreement creates any undertaking, commitment or obligation by Canada respecting additional or future funding of the Project beyond the Project Period, or that exceeds the amount of Canada's funding as indicated in the Agreement. Canada shall not be liable for any loan, capital lease or other long-term obligation which the Recipient may enter into in relation to carrying out its responsibilities under this Agreement or for any obligation incurred by the Recipient toward another party in relation to the Project.

18.0 Conflict of Interest

18.1 No current or former public servant or public office holder to whom the *Conflict of Interest Act (S.C. 2006, c. 9, s. 2)*, the *Policy on Conflict of Interest and Post-Employment* or the *Values and Ethics Code for the Public Sector* applies shall derive a direct benefit from the Agreement unless the provision or receipt of such benefit is in compliance with the said legislation or codes.

18.2 No member of the Senate or the House of Commons shall be admitted to any share or part of the Agreement or to any benefit arising from it that is not otherwise available to the general public.

19.0 Informing Canadians of the Government of Canada's Funding

19.1 The Recipient shall allow Canada sixty (60) days from the date of signature of the Agreement to announce the Project. The parties will collaborate for the first public announcement of the project, including all communication, event or ceremony used to promote the project. The time, place and agenda for such communication activities must be appropriate for Canada.

19.2 To enable Canada's participation in any subsequent communications activities about the project the Recipient will inform Canada no later than twenty (20) calendar days preceding such communication activities.

19.3 The Recipient shall ensure that all communication activities, publications and advertising (including on social media or websites) relating to the project include the recognition of Canada's financial assistance to the satisfaction of Canada.

20.0 Access to Information

20.1 The Recipient acknowledges that Canada is subject to the *Access to Information Act (R.S.C., 1985, c. A-1)*, and information obtained by Canada pertaining to this Agreement may be disclosed by Canada to the public upon request under the aforementioned act.

21.0 Proactive Disclosure

21.1 The Recipient acknowledges that the name of the Recipient, the amount of Canada's funding and the general nature of the Project may be made publicly available by Canada in accordance with the Government of Canada's commitment to proactively disclose the awarding of grants and contributions.



22.0 Notices

22.1 Any notices to be given and all reports, information, correspondence and other documents to be provided by either party under this Agreement shall be given or provided by personal delivery, mail, courier service, fax or email to the postal address, fax number or email address, as the case may be, of the receiving party. If there is any change to the postal address, fax number or email address or contact person of a party, the party concerned shall notify the other in writing of the change as soon as possible.

22.2 Notices, reports, information, correspondence and other documents that are delivered personally or by courier service shall be deemed to have been received upon delivery, or if sent by mail five (5) working days after the date of mailing, or in the case of notices and documents sent by fax or email, one (1) working day after they are sent.

23.0 Assignment of the Agreement

23.1 The Recipient shall not assign this Agreement or any part thereof without the prior written consent of Canada.

24.0 Successors and Assigns

24.1 This Agreement is binding upon the parties and their respective successors and assigns.

25.0 Compliance with Laws

25.1 This Agreement shall be governed by and interpreted in accordance with the applicable laws of the province or territory where the Project will be performed. The parties agree that the Court of the province or territory where the Project will be performed is competent to hear any dispute arising out of this agreement.

25.2 The Recipient shall carry out the Project in compliance with all applicable laws, by-laws and regulations, including any environmental legislation and any legislation regarding protection of information and privacy. The Recipient shall obtain, prior to the commencement of the Project, all permits, licenses, consents and other authorizations that are necessary to the carrying out of the Project.

26.0 Amendment

26.1 This Agreement may be amended, with respect to applicable laws, by mutual consent of the parties. To be valid, any amendment to this Agreement shall be in writing and signed by the parties.

27.0 Unincorporated Association

27.1 If the Recipient is an unincorporated association, it is understood and agreed by the persons signing this Agreement on behalf of the Recipient that in addition to signing this Agreement in their representative capacities on behalf of the members of the Recipient, they shall be personally, jointly and severally liable for the obligations of the Recipient under this Agreement, including the obligation to pay any debt that may become owing to Canada under this Agreement.

28.0 Communication with the Public

28.1 The Recipient shall clearly identify the project's clientele, and shall take the appropriate steps to communicate with the target audience

29.0 Agreement without Prejudice [clause applicable only in Québec]

29.1 This Agreement is without prejudice to discussions underway between the Quebec Government and Canada for the purpose of establishing new standard agreements for the application of *An Act respecting the Ministère du Conseil exécutif* (CQLR, chapter M-30) in regards to Funding Agreements related to the programs of the Department of Employment and Social Development.

Section C Schedule A - Project Description and Signatures (to be completed by ESDC)

Common System for Grants and Contributions (CSGC) File Number: 018800128

Project Title: Bluevale Community Hall Entrance Accessibility Retrofit

Program Name: Enabling Accessibility Fund - Grants

This Application is: ☒ Approved ☐ Not Approved

Grant Amount:



Amount Requested: \$ 5000

Amount Approved: \$ 8194

Project description and Budget adjustments:

Activities and Timelines:

The project consists of retrofitting two accessible doors.

Budget:

The amount recommended and approved was increased to match the calculator.

Other Conditions:

Condition related to the Official Languages Act :

The Recipient acknowledges that Canada is subject to the Official Language Act and, as such, must actively offer project-related services, make project-related documentation and announcements in both official languages.

Specific Obligations Related to the Project:

i.e.: publication or research, or other tool printed or published in both languages.

The Recipient shall meet and/or exceed local accessibility standards, requirements and regulations pursuant to the Project at the time of construction. Please refer to the fact sheet provided for information on accessibility standards for project activities funded with flat rate costing.

Project Period:

From: 2023/02/06

To: 2025/02/05

Payment Method:

Number of Installment(s): 1

1st Installment Amount: \$ 8194

1st Installment Date: 2023/02/06

Date of Approval: 2022/12/15

Canada signing authority on behalf of the Minister of Employment and Social Development

Canada

Date (yyyy-mm-dd)



For the Recipient (to be completed by the recipient)

- I certify that I have the capacity and that I am authorized to sign the Articles of Agreement of this grant on behalf of the "Recipient" organization;
- I have read, understand and agree to these Articles of Agreement and I agree that once approved and signed by both parties, these Articles of Agreement will be effective immediately and shall constitute a legally binding agreement.

Signatory Name (please print)

Title (please print)

Signature

Date (yyyy-mm-dd)

Signatory Name (please print)

Title (please print)

Signature

Date (yyyy-mm-dd)

Signatory Name (please print)

Title (please print)

Signature

Date (yyyy-mm-dd)

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Trevor Hallam, CAO/Clerk

DATE: February 7, 2023

SUBJECT: Correspondence regarding 710 Josephine Street

RECOMMENDATION

That Council provide direction regarding action or response with regard to the correspondence received from Jim Taylor.

BACKGROUND

The correspondence attached to this report is the culmination of numerous phone calls with Jim Taylor in late 2022. Mr. Taylor had asked to address Council regarding his concerns but later decided to provide a letter which I offered to present. This report is a summary of the preliminary investigation conducted by staff. Time spent on researching issues where Council has not given direction to do so is kept to a minimum, so more time could be invested with the direction of Council. Based on what has been learned to date, staff are not confident that further investigation will yield a different result.

The property in question is an auto salvage yard at 710 Josephine Street North, Wingham. It is zoned C4, Salvage Yard. Aerial photos of the site are available from 1966 and 1978, but no years in between. The photos, attached to this report, show that sometime between 1966 and 1978 the site started being used as a salvage yard. A preliminary search for previous zoning by-laws have led staff to believe that the property has been zoned for this use since the first zoning by-law for Turnberry Township was passed.

COMMENTS

During the initial phone call in which Mr. Taylor expressed concern about contamination from the subject property impacting his well water, he explained that he had been in contact with a representative of the Ministry of Environment, Conservation and Parks (MECP) who had attended the site to investigate what were allegedly efforts to remove several vehicles from the property in preparation for its sale. Staff have not independently confirmed that the owner intends to sell the property or is actively working on cleaning it up through the removal of vehicles.

Mr. Taylor expressed concern regarding soil contamination on the site, and the risk of the contamination reaching his drinking water well. He felt that the Municipality had a responsibility, and the ability, to compel the owner to test the site for contamination. He said that there was no discoloration, odour, or taste to his drinking water that would indicate contamination.

I spoke with the Environmental Officer from the MECP, Laszlow Barti. He reviewed his conversations with Mr. Taylor for me. He clarified that he had attended the site and had also explained to Mr. Taylor that the Municipality has some authority over the site through land use planning and zoning, but that he was not aware of any other source of authority the Municipality may have in this situation. He explained that for the Ministry to be able to consider any action, there needs to be evidence of off-site impacts, which would require testing of nearby water sources, such as Mr. Taylor's well. He said Mr. Taylor had been given the information regarding the testing required and how it could be done, and that it would be at his own expense. I also spoke to Donna Clarkson from Source Water Protection, and she confirmed that there was no avenue she was aware of that the Municipality could use to compel any testing. She noted that from a source water perspective, fluids such as oil and gasoline actually pose a minimal risk since they are lighter than water and do not typically permeate down into aquifers.

In terms of the Municipality's involvement through Zoning, the property is already zoned for its current use. If the owner of the property initiated a change to the zoning on the property, at record of site condition would be required and would identify any contamination and remediation measures required. Salvage Yards are regulated by the Province through a number of regulations under the *Environmental Protection Act* and other acts. The Municipality is not the enforcement authority for those regulations.

Regarding the testing by Mr. Taylor of the surface runoff from the subject property that enters the stormwater system, staff will have to investigate further what may be permitted, if Council provides such direction.

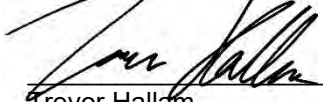
ATTACHMENTS

1. Correspondence from Jim Taylor re 710 Josephine Street
2. Aerial Photographs – 710 Josephine Street
3. Excerpt from Morris-Turnberry Zoning By-Law – C4, Salvage Yard

OTHERS CONSULTED

Laszlow Barti, Environmental Officer, MECP
Donna Clarkson, Co-Supervisor, Drinking Water Source Protection Ausable Bayfield Maitland
Valley Source Protection Region

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Trevor Hallam', written over a horizontal line.

Trevor Hallam,
CAO/Clerk

From: [REDACTED]
To: [Trevor Hallam](#)
Subject: Jacobs property, Josephine St N
Date: Thursday, January 26, 2023 8:27:32 AM

This is the first email you've received from this external sender.

Do not click links or open attachments unless it is an email you expected to receive.

We are concerned that there is contaminated material in the Jacobs property beside our property.

I have been trying to get the Ministry of the Environment to test for contaminants but without success. I contacted Laszlo Barti, Senior Environmental Officer with the Owen Sound office and he either can't or won't check. He indicated that it is the responsibility of the Township due to zoning of the property.

This situation was addressed when the road was closed (check minutes of road closure).

I plan to have my well water checked for metals, etc. I would like to have the water that drains into the catch basin in front of the Jacobs property tested at the same time.

If contaminants get into the water system, it is serious and impossible to contain.

We thought this protection was being taken care of, but we have no indication that it is. The soil should be tested for contaminants before it causes a big problem.

Please advise me what Morris Turnberry plans to do to rectify the situation.

Jim Taylor
734 Josephine Street N

[REDACTED]
[REDACTED]
[REDACTED]

Aerial Photographs - 710 Josephine Street, Wingham

1966



1978



2020



SECTION 24: SALVAGE YARD (C4)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

24.1. PERMITTED USES:

- an automotive wrecking establishment
- a salvage yard
- uses accessory to the permitted uses

24.2. PERMITTED STRUCTURES:

- an accessory residence to be owned and occupied by the manager of the permitted commercial operation
- a storage shed
- buildings and structures for permitted uses
- buildings and structures accessory to the permitted uses

24.3. ZONE REGULATIONS :

24.3.1 Zone Area (min.) – 2 hectares

24.3.2 Zone Area (max.) – 6 hectares

24.3.3 Lot Frontage (min.) – 45 metres

24.3.4 Front Yard Depth (min.) – 30 metres

24.3.5 Side Yard Depth (min.) – 3 metres, except:

- 15 metres minimum where any side lot line abuts any Non-Industrial Zone
- 1 metre minimum where any side lot line abuts any railway right-of-way

24.3.6 Exterior Side Yard Depth (min.) – 30 m.

24.3.7 Rear Yard Depth (min.) – 3 metres, except

- 15 metres minimum where any rear lot line abuts any Non-Industrial Zone
- 1 metre minimum where any rear lot line abuts a railway right-of-way

24.3.8 Lot Coverage (max.) – 20 percent

24.4. BUILDING REGULATIONS:

24.4.1. Building Height (max.) – 10 metres

24.5. REGULATIONS FOR ACCESSORY RESIDENTIAL USES

24.5.1 Lot Area (to be added to the minimum lot area for the Salvage Yard Use) minimum:

- detached residence – 700 sq. m.
- attached dwelling unit – 350 sq. m.

24.5.2 Access to dwelling units from the adjacent street shall be provided for the exclusive use of the dwelling units.

24.5.3 Location - other than in basement or cellar.

24.5.4 A separate access to dwelling units independent of the commercial establishment shall be provided for the exclusive use of the dwelling

24.6. SEPARATION DISTANCE (RESIDENTIAL):

Notwithstanding any other provision of this by-law to the contrary, no residential, community facility, commercial, industrial or recreational building or structure, located on a separate lot shall be established unless it complies with the Minimum Distance Separation (MDS) Formulae.

24.7. SPECIAL PROVISIONS

24.7.1. Planting Strip

Notwithstanding the provisions of Section 3.33 the height of the planting strip shall be 3 metres

- where the side or rear lot line is adjacent to a Residential or Community Facility Zone, or a public roadway, and subject to site plan control
- a fence of equal height may be required in conjunction with or in replacement of a planting strip.

24.7.2. Open Storage

No open storage, with the exception of the storage of derelict vehicles enclosed by the required fence or planting strip, will be permitted in the front, side or rear yards with the exception of parking of motor vehicles in accordance with Section 3.32 of this By-law.

24.7.3. Maximum Vehicle Storage Height

No vehicles shall be piled in excess of the required planting strip or required fence.

24.8. SPECIAL ZONES



United Way
Perth-Huron



For Immediate Release

From: United Way Perth-Huron
32 Erie Street, Stratford ON N5A 2M4
1-877-818-8867 (toll-free) 519-271-7730 (T)

Date: December 16, 2022

February 25 brings Coldest Night of the Year back to Wingham

Wingham, ON — United Way Perth-Huron (UWPH) is encouraging northern Huron and area residents to bundle up and raise money for the Coldest Night of the Year (CNOY) walk, a family-friendly winter fundraising event in support of local individuals experiencing hurt, hunger and homelessness.

"We're happy to welcome CNOY back to Wingham," said Kate Procter, chair of UWPH's Northern Huron & Area Community Committee. "Funds raised will address the issues of chronic homelessness in northern Huron and area. We invite everyone to walk with us and help us reach our \$45,000 goal."

This year's second annual Wingham walk includes an in-person event on February 25, 2023 as well as an option to walk any time, any distance during the month of February. For the in-person walk, event check-in begins at 4 p.m. at the Libro Credit Union and Maitland River Community Church parking lots, with opening ceremonies scheduled for 5 p.m. Snacks and refreshments will be served at 6 p.m. at the Maitland River Community Church. Walkers can choose a two- or five-kilometre route ending up back at the Libro Credit Union and Maitland River Community Church parking lots. Participants raising over \$150, \$75 for youth under 18, receive CNOY toques. To register as an individual or team, visit cnoy.org.

By walking, participants will better understand the experience of being on the streets during a cold Canadian winter while raising funds to aid UWPH's local work in support of the forthcoming Northern Huron Connection Centre. The connection centre will be a welcoming place offering basic needs such as light meals, a shower, washroom facilities and laundry along with additional support through partnerships with numerous agencies. Last year's CNOY raised \$40,817 thanks to the efforts of 118 walkers, 28 teams and 547 donors.

UWPH is grateful for the support of current sponsors Blyth Ultramar, Ideal Supply and McDonald's.

About United Way Perth-Huron

UWPH helps here in the community you care about, tackling #UNIGNORABLE issues such as homelessness, mental health and access to services. Thanks to United Way, its partners and donors, almost 33,000 vulnerable people across Perth-Huron have the chance for a brighter future. To show your #LocalLove by donating or volunteering, call 519-271-7730 or 1-877-818-8867, mail to 32 Erie Street, Stratford, ON N5A 2M4 or visit perthhuron.unitedway.ca.

-30-

#LOCALLOVE

For more information, or to set up an interview with Lisa Harper, UWPH Manager Community Development, Northern Huron, call 519-357-6795 or email lharp@perthhuron.unitedway.ca.



77722B London Rd.
RR 5 Clinton, ON
N0M 1L0
www.huroncountylibrary.ca

Feb 1 2023

Dear Municipality of Morris-Turnberry,

The Huron County Library is hosting community conversations and interviews across Huron County and inviting members of your community to join the conversation!

These conversations are part of the Libraries Transforming Communities (LTC) project the library is doing to engage community members in roundtable conversations and street interviews to identify their desires and ambitions for their Huron County communities. This work is based off the American Library Association's LTC method.

The 2023 project focuses on the county as a whole by gathering moderate amounts of data from a wide variety of communities. In future years, we will focus on specific partner communities to get a larger amount of data that will be representative enough to share publicly.

Facilitated by library staff, LTC Community Conversations will guide participants through a series of questions that will capture community information on aspirations, main concerns, specific issues, and suggested actions that would make a positive impact on your community. Once these conversations conclude in May 2023, the gathered community information will be shared and used for the benefit of the public by creating realistic plans to help achieve the aspirations of the community. The information we collect will also help inform our research in future years.

Libraries Transforming Communities community conversations and street interviews will be hosted and conducted by Library branch staff, alongside community partners. Community members are invited to attend a conversation or to participate in a street interview to have their voices heard.

Should you require any further details about the Libraries Transforming Communities work in The Municipality of Morris-Turnberry, please let us know. Feel free to call me at 519.440.8167, or email jseale@huroncounty.ca. For more information, visit: www.huroncountylibrary.ca/ltc.

We hope you will join a community conversation or if you see us around Morris-Turnberry with clipboards, please share your answers to a few quick questions.

Respectfully,

Jim Seale, Programming and Community Engagement Coordinator,

Huron County Library

Belgrave Summary (with SCADA Data)

December, 2022

WELL FLOW

		<u>Flow, L/s</u>	<u>Volume, m3</u>
McCrea	Max:	4.20	53.11
	Average:	3.29	25.24
	Total:		782.45

Jane

Max:	1.49	60.50
Average:	1.41	40.34
Total:		1,250.39

Combined:

Min:		37.03
Max:		93.60
Average:		65.58
Total:		2,032.84

TREATED FLOW - Discharge

Max:	79.31	m3
Average:	61.37	m3
Total:	1,902.53	m3

SCADA On-Line Analyzer

CL2 Residual (free):

Max:	2.19	mg/L
Min:	1.32	mg/L
Average:	1.64	mg/L

TURBIDITIES

	<u>McCrea</u>	<u>Jane</u>	
Max:	0.22	0.17	NTU
Min:	0.22	0.17	NTU
Average:	0.22	0.17	NTU
# Grab Samples:	1	1	

Treated Water Grab Residuals:

CL2 Residual (free):

Max:	1.99	mg/L
Min:	1.08	mg/L
Average:	1.63	mg/L
# Grab Samples:	18	

CHEMICAL USE

Chlorine:

		<u>Pump # 1</u>	<u>Pump # 2</u>
Total	Litres	0.00	122.46
Total	kg	0.00	7.96
Average, mg/L	Dosage	0.00	4.90

Potassium Permanganate:

Total	Litres	45.85	100.56
Total	kg	0.92	2.01
Average, mg/L	Dosage	1.26	1.18

CHLORINATION ON DISTRIBUTION SYSTEM

Humphrey On-Line Analyzer:

CL2 Residual (free)

Max:	1.91	mg/L
Min:	1.81	mg/L
Average:	1.47	mg/L

Distribution Grab Residuals:

CL2 Residual (free)

Max:	1.71	mg/L
Min:	1.23	mg/L
Average:	1.45	mg/L
# Grab Samples:	18	

BACTERIOLOGICAL TESTING

Treated Water to Distribution

Tests Done:	4
E.Coli Found:	0
Total Coliform Found:	0

Heterotrophic Plate Counts

Tests Done:	4
Counts >500/mL:	0

Distribution Water

Tests Done:	8
E.Coli Found:	0
Total Coliform Found:	0

Heterotrophic Plate Counts

Tests Done:	4
Counts >500/mL:	0

Operators that operated the system:

Nancy Mayhew	Water Treatment - Class 2	16185	Jan 31, 2024
Gary Nicholson	Water Treatment - Class 2	95123	July 31, 2025
Ben Nethery	Water Treatment - Class 1	98589	Sept. 30, 2023
Ryan Mackay	Water Treatment - OIT	110231	May 31, 2023



January 20, 2023

Municipality of Morris-Turnberry

Dear Mayor Heffer and Council

Re: 2023 Draft Work Plan and Budget

On behalf of MVCA's Members I would like to thank the Municipality of Morris Turnberry for entering into an agreement with MVCA in 2022 in support of our services and programs. This MOU provides the stability that we need to plan for the future.

MVCA's 2023 draft work plan and budget has been developed based upon the services and programs included in the MOU.

MVCA continues to focus on our four key priorities:

1. Flood and Erosion Safety: Helping our member municipalities to reduce the potential for loss of life, property damage and social disruption in flood and erosion prone areas of the watershed.
2. Watershed Stewardship: Helping our member municipalities and landowners to develop soil and water conservation systems to keep soil and nutrients on the land and out of watercourses and Lake Huron.
3. Conservation Areas: Ensuring that our conservation areas set a high standard for conservation practices and are safe for the public to use.
4. To stabilize our operating and capital budget to deliver our core services and maintain our essential infrastructure and equipment.

In 2022 we were able to complete some important long-term projects, the Scott Municipal Drain Watershed Project, the revitalization of the Gorrie Conservation Area and the construction of our new workshop building. We have enclosed a newsletter that includes more information on the work undertaken in 2022.

2023 is shaping up to be a challenging year for both municipalities and conservation authorities. The Ministry of Natural Resources and Forestry requires all conservation authorities to develop the following reports and strategies:

1. Watershed Resource Management Strategy
2. Conservation Areas Strategy

3. Conservation Lands Inventory
4. Flood & Erosion Asset Management Plan
5. Ice Management Plan

These strategies and reports must be completed and submitted to the Ministry of Natural Resources and Forestry by December 31, 2024. We will be starting work on these requirements in 2023.

Other priorities for 2023 include the completion of the update to the shoreline hazard mapping. We also plan to work with our shoreline municipalities to develop and implement an outreach and education strategy to inform the lakefront community about the updated mapping.

We will also continue to decommission and dispose of infrastructure and equipment that is surplus to our needs.

Additional information on 2023 priorities is outlined in the attached newsletter.

A copy of Maitland Conservation's draft budget and levy is included with this letter. MVCA has updated its salary and benefits. The updates will be phased in over five years to keep increases manageable. Cost of living increases to salaries have been capped at 3% for 2023. MVCA applies this 3% to the mid-point of the salary grid and uses that dollar amount as the increase to be applied to all employees. We think that this is a fairer approach than applying a percentage increase to all employees.

The proposed levy increase for 2023 is \$89,777. This increase is primarily driven by the phase in of the 2023-2027 salary grid, projected insurance increases and expenses related to the growth in demand for services related to conservation areas, stewardship, and planning and regulations.

MVCA's Members will be finalizing the 2023 work plan and budget on Wednesday, March 15, 2023. If your municipality has any comments or concerns with respect to the draft work plan and or budget, please submit your comments to us by February 28, 2023.

In closing I would like to thank you for your support in 2022 and we look forward to working with your municipality in 2023.



Matt Duncan
Chair

2022 Highlights

MAITLAND CONSERVATION MISSION:

Providing leadership to protect and enhance local water, forests and soils.

ENDS:

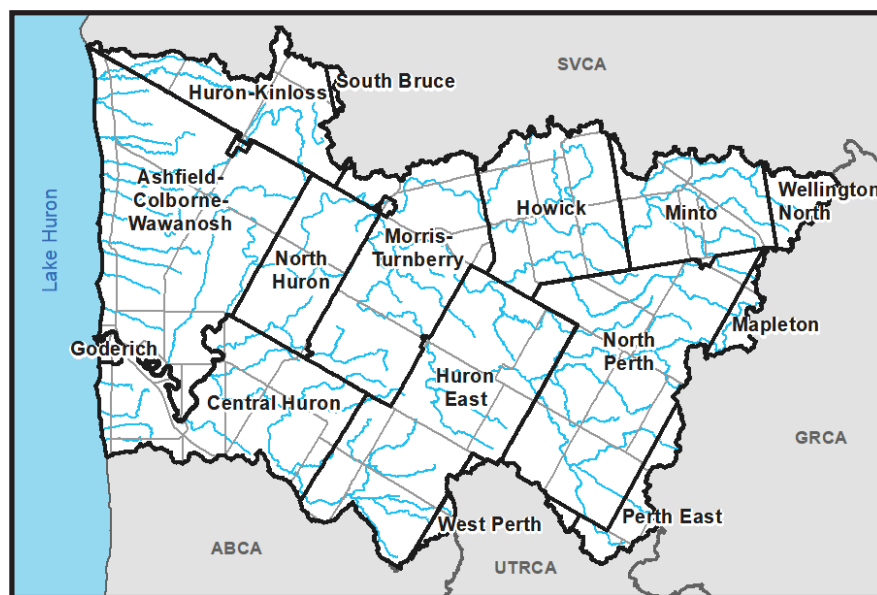
- To protect life, property and prevent social disruption from flooding and erosion hazards.
- To protect water and related resources for present and future generations.
- To protect and expand natural areas.

OBJECTIVES:

- Help member municipalities reduce the potential for loss of life, property damage and social disruption in flood and erosion prone areas.
- Help member municipalities and landowners develop and implement soil and water conservation systems that will help keep soil and nutrients on the land and out of watercourses and Lake Huron.
- Ensure that management of our Conservation Areas sets high standards of conservation practices and are safe for the public to use.
- Develop a stable financial base so we can assist member municipalities to develop a healthy, resilient and prosperous watershed.



Working for a healthy environment!



Flood and Erosion Safety Services

Maitland Conservation monitors for potential flood and shoreline erosion events. Warnings of potential events are provided to municipalities so they can undertake emergency response actions.

■ **Flood Forecasting System** - On-going maintenance of rain gauges and stream gauging stations. Monitoring of weather and gauge data 24 hours a day / 7 days a week. Snow surveys undertaken through winter months.

- Operation of flow models when required. Messages issued for 7 events in 2022.
- Assisted the County of Perth and the Municipality of Perth East with testing their flood emergency response plans.
- Refurbishment of a number of tipping buckets at Listowel and Harriston stations.

■ **Harriston Flood Damage Reduction Support** - Assisting the Town of Minto with developing a project to reduce flooding in Harriston. The project involves the construction of a flood control channel around Harriston to increase the capacity

of the floodplain and river downstream to handle high flows.

■ **Community Driven Coastal Resilience Project** - Funding agreement reached with Environment and Climate Change Canada (ECCC) to develop a strategy to protect and restore the Lake Huron shoreline. The project will involve:

- community driven discussions to create planning strategies focused on building a healthy and resilient coastline,
- making shoreline hazard mapping resources accessible on-line.

■ **Land Use Planning & Drainage Support** - Staff review development applications that are proposed in or near areas at risk of flooding or erosion as well as proposals for municipal drainage works. In 2022 we received over 1,000 inquiries for information related to development and drainage.



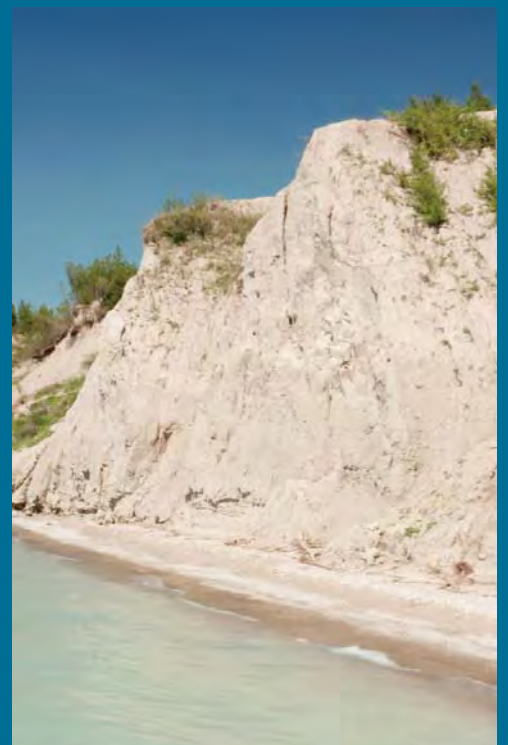
Shoreline Hazard Mapping

High water levels over the past several years have caused extensive erosion and inland flooding along Lake Huron.

To reflect these changes to the shoreline, Maitland Conservation is undertaking a project to update existing shoreline hazard mapping within our jurisdiction. Updating the mapping will give us an improved tool to assist municipalities in determining safe locations for shoreline development and identifying where development is most at risk of flood and erosion damage.

During 2022 staff worked with consultants on several project components:

- LiDAR imagery of the shoreline was delivered and reviewed. Data collection was completed,
- A Public Information Centre was held to provide an update on the mapping project,
- Technical team sessions were held and mapping approaches confirmed.





Conservation Areas Services

28 properties encompassing 1,862 hectares

- Showcasing best management practices on conservation lands
- Ensuring properties are safe for public use
- Dealing with aging and surplus infrastructure

■ Gorrie Conservation Area Site Remediation

Community Planting Day held with 60 trees, 300 shrubs and 100 wildflowers planted along the river corridor and in floodplain areas. Wildflower mixture planted on the former mill site. Picnic shelter repaired and painted. Kiosk with information signs installed.

■ Administration Centre - Construction of a new workshop building completed. This area will provide vehicle and equipment storage as well as an outdoor storage area for tree and shrub order pickups.

■ Wawanosh Valley C. A. - Harvesting of plantation areas and removal of ash trees. Removal of invasive buckthorn along the Belgrave Creek by Trout Unlimited. New seasonal wooden bridge installed at the mouth of the creek.

■ Falls Reserve C.A. - Located just west of Benmiller, FRCA provides day-use

and camping opportunities. The park operates on revenue raised from users. A surge in use in recent years has enabled facility upgrades to be made including the installation of a controlled access gate, a new septic system and some campsite sewer hookups.

■ Naftel's Creek C. A. - This is a high use property located south of Goderich. With funding support from the Maitland Conservation Foundation a bridge and section of boardwalk was replaced.

■ Conservation Areas Support - Regular inspections of day-use areas, trails and infrastructure undertaken. Staff worked with the OPP and MNR Conservation Officers to reduce damage from ATVs at Conservation Areas. Illegal structures and garbage dealt with at several properties.



New workshop



Naftel's Creek C.A.



Falls Reserve C.A. entry gate



T.D. Trees Day planting event, Listowel

Huron County Clean Water Project and Wellington Rural Water Quality Program

A wide range of funding grants are available to landowners for projects that will protect or enhance water quality. The Counties provide the funding and Conservation Authority staff deliver the programs.

In the Maitland portion of Huron County, over 150 new projects were approved in 2022 and over 140 were completed and paid out. The highest number of applications were for:

- Fragile Land Retirement
- Forest Management Plans and
- Cover Crops

Since the inception of the program over 3,600 projects have been completed throughout Huron County.

In Wellington, three new projects got underway in 2022.



Watershed Stewardship Services

Working with landowners and partners to keep soil and nutrients on the land and out of watercourses.

- **Forestry Programs** - 144 customers ordered a total of 11,200 seedlings and 5,200 large stock trees. Several community planting events held. Tree survival assessments completed at demonstration sites.
- **Cover Crop Leaders Program** - New CCLP launched for 2022 - 2024. Program is now fully allocated.
- **Rural Stormwater Management** - Seven new erosion control and wetland projects initiated.
- **Healthy Lake Huron (HLH)** - HLH support agreement developed with the Ministry of the Environment, Conservation and Parks (MECP). Staff provided HLH presentations to OMAFRA. Proposals submitted to MECP and OMAFRA for 2023-2024 HLH funding.
- **Stream Restoration** - proposal successfully submitted to Environment and Climate Change Canada for 2023 stream restoration funding. Landowner contact work underway for this project.
- **Monitoring and Reporting** - Extensive sampling and data collection conducted.
 - Provincial Water Quality Monitoring Network (PWQMN) sampling conducted monthly from April to November. Mercury and pesticide samples also collected during PWQMN sampling runs.
 - Provincial Groundwater Monitoring Network wells checked, data sent to MECP, sampling equipment updated.



Melanie Pletch at the July 2022 celebration marking the completion of the Scott Project.



Water slowed by berms and constructed wetlands at the Scott Project.

Watershed Stewardship Services

- **On-Farm Applied Research and Monitoring** - Tracking soil health and water quality in the Garvey-Glenn watershed. This data will help to assess the impact of stewardship projects undertaken in the watershed. The initiative is part of a larger provincial soil health monitoring effort. In 2022 land management surveys were completed with 23 landowners. Data was prepared and sent to project modelers. Runoff events were sampled at the stream and edge-of-field stations for the On-Farm project.
- **Nature Smart Climate Solutions** - Funded by ECCC, Nature Smart Climate Solution projects will reduce greenhouse gas emissions by conserving and restoring wetlands, peatlands and grasslands to store and capture carbon. In our watersheds this project focuses on supporting cover crops and restoration efforts. In 2022 staff worked with landowners to complete 15 vegetation surveys.
- **Scott Municipal Drain Watershed Restoration Project** - Working with the Scott and Pletch families, the restoration of the Scott Municipal Drain as a brook trout stream was completed. As part of this long-term project, numerous stewardship measures were implemented to control runoff and reduce erosion in the watershed. These measures have been incorporated into the report for the Scott Municipal Drain so they will be maintained in the future.

FOREST Health Study

2022 was the second year of the Forest Health Study. Maitland Conservation staff have assessed over 200 plots in woodlots across our watersheds. The data gathered builds on work undertaken in 2000 that revealed local forests were at risk because of limited

species diversity and uniform small size and age. The plot assessments will help us to identify the challenges impacting local forest health. This information will be used to assist forest managers and landowners to determine how forest health can be improved.

Initial data analysis shows a wide variety of forest disturbances are impacting local woodlots including invasive plants, insects, disease, pathogens, tree cutting, trails, and soil compaction.

Stay tuned for the Forest Health Assessment Report in 2023.

Corporate Services



Changes to the Conservation Authorities Act

- An inventory of programs and services was circulated to member municipalities for review as required by the MNRF. Fourteen municipalities have signed a Memorandum of Understanding supporting Maitland Conservation's services and programs for the next four years. Starting in 2024 Conservation Authorities will only be able to apportion costs to member municipalities for those services and programs included in the MOU.
- Meetings with MPPs to discuss amendments to the Conservation Authorities Act and provincial support needed for Conservation

Authority services. The Chair and first Vice Chair met with Matthew Rae, MPP Perth-Wellington and the Honourable Lisa Thompson, MPP Huron-Bruce.

Three-year Budget for 2023 - 2025

- Draft three-year budget and work plan developed and reviewed by Members in December.

Salary and Benefits Review

- All positions were reviewed by a consultant and recommendations made to Members.

IT Updates

- New server units installed. One older server repurposed as a backup unit. Updated security protocols implemented for remote work.



*Hon. Lisa Thompson, MPP Huron-Bruce,
Matt Duncan, MVCA Chair and
Ed McGugan, MVCA First Vice-Chair*



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mvca.on.ca

Questions?

Contact your Maitland Conservation Member. Contact information is posted at mvca.on.ca or email maitland@mvca.on.ca.

KEY PRIORITIES for 2023

1. Reduce the risk of loss of life and community damage from flooding and erosion.
2. Keep soil and nutrients on the land and out of watercourses.
3. Ensure Conservation Areas are safe for visitors and showcase best management practices.
4. Develop a Watershed Strategy under the updated Conservation Authorities Act. This process will include opportunities for public review and comment.



CORPORATE Services

- Development of a Watershed Strategy. The strategy is a regulatory requirement that will outline watershed issues and how Maitland Conservation plans to address them. The strategy must be completed and submitted to the MNRF by Dec. 31, 2024.
- Development of a MOU for services and programs with the Township of Wellington North. This MOU must be approved by the end of 2023. MOUs for programs and services are in place for 14 of our 15 member municipalities.
- Update three-year work plan and budget and levy forecast (2024-2026). The plan will outline the activities and projects that Maitland Conservation plans to undertake and the budget and levy requirements needed for the work identified.
- Contacting local First Nations and Métis to determine their interest in working together on issues and projects of common interest. These communities need to be consulted with respect to the Watershed Strategy.

CONSERVATION AREAS Services

- Decommissioning and disposal of surplus infrastructure. Projects include the removal of barn structures at Wawanosh Valley C.A. and the storage building at Turnberry Floodplain C.A., finalizing the severance and disposition of the Brussels Mill and working with Municipality of North Perth to determine their interest in leasing Galbraith C.A.
- Develop a Conservation Areas land use strategy and land inventory. The land use strategy will outline how Conservation Areas will be used and managed. The land inventory will provide the MNRF with information on the properties owned by Maitland Conservation and to determine if any of these properties could be used for housing. Both the land use strategy and land inventory are required to be completed by Dec. 31, 2024.
- Develop agreement relating to the cost sharing of maintenance and repair of recreational dams in the Municipality of Huron East (Brussels dam) and Municipality of Morris-Turnberry (Bluevale dam).





Collecting stream data, 2022

WATERSHED STEWARDSHIP Services

- River Valley and Floodplain Restoration - Assist landowners to restore river corridors by planting native trees, shrubs and herbaceous species. Maitland Conservation staff provide technical support to landowners and help with accessing grant funding for restoration projects (e.g. Huron Clean Water Project, Wellington Rural Water Quality Program, Nature Smart Climate Solutions).
- Rural Storm Water Management - Support landowners to develop rural storm water projects to reduce the potential for flooding and erosion on their land. Staff provide technical support and assistance with funding applications.
- Cover Crop Projects - Encourage landowners to incorporate cover crops into their cropping systems to reduce soil erosion over the winter season. Staff provide technical support and assistance with funding applications.
- Watershed Monitoring and Reporting - The Forest Health Assessment will determine the health of local forests and identify how improvements can be made. In 2023 the Forest Health Assessment will be completed and work will begin on developing an aquatic health assessment.



Repaired picnic shelter at Gorrie Conservation Area

FLOOD and EROSION SAFETY Services

- Develop Asset Management Plan for flood and erosion control structures in the Municipality of North Perth (Listowel flood control structures), Town of Goderich (Bluff Stabilization Project) and Municipality of Central Huron (McGuffin Gully Stabilization Project). Plan to be submitted to the MNRF by the end of 2024. The plan will identify how these structures will be maintained and monitored over the long term.
- Develop Maintenance - Management Agreements for flood and erosion control structures. Maitland Conservation will work with the municipalities of North Perth and Goderich as well as landowners adjacent to the McGuffin Gully Stabilization Project in Central Huron to develop agreements outlining how these structures will be operated and maintained.
- Begin development of Ice Management Plans for areas prone to ice jams (mouth of Nine Mile River at Port Albert, mouth of the Maitland River upstream to Highway 21 bridge at Goderich). These plans are to be submitted to the MNRF by the end of 2024.
- Floodplain mapping update - Work with the Municipality of North Perth to update flood hazard mapping for Listowel and downstream rural portions of the Middle Maitland River.
- Shoreline Hazard Mapping Update will be completed. This mapping will identify areas of the shoreline at risk of flooding and erosion. Design and implementation of an outreach strategy to ensure the lakeshore community is aware of the risks of flooding and erosion.

Operating Budget Summary - Maitland Valley Conservation Authority 2023 Draft

Table 1

ITEM	Revenue	Levy Funds	Deferred Revenue	Reserve Funds	Expense	NET Surplus/ Deficit
Corporate Services						
Administration	68,693	274,013			342,706	
Financial Management		119,298			119,298	
Governance		14,100			14,100	
Services Areas Support		53,350			53,350	
Communications, IT, GIS	6,971	220,877			227,848	
Total	75,664	681,638			757,302	
Flood Safety Services						
Flood Control Structures		5,972			5,972	
Erosion Control Structures		1,488			1,488	
Flood Forecasting and Warning	36,424	215,571			251,995	
Hazard Prevention		28,478			28,478	
Natural Hazard Information		64,485			64,485	
Regulations	77,000	190,338			267,338	
Total	113,424	506,332			619,756	
Watershed Stewardship Services						
Watershed Monitoring and Reporting	2,000	108,766			110,766	
Extension Services		150,367			150,367	
Forestry Services	153,600				146,217	7,383
Total	155,600	259,133			407,350	7,383
Conservation Areas Management Services						
Management/Development/Operations	6,100	278,078			284,178	
Motor Pool	52,075				27,900	24,175
Total	58,175	278,078			312,078	24,175
Campgrounds						
Falls Reserve Conservation Area	692,500				568,853	123,647
Wawanosh Park Conservation Area	14,372			2,397	16,769	
Total	706,872			2,397	585,622	123,647
Net Operating Budgets	1,109,735	1,725,181		2,397	2,682,108	155,205

ITEM	Revenue	Levy Funds	Special Levy Funds	Deferred Revenue	Working Capital Reserves	Forest Management Reserves	Motor Pool Reserves	Expense	Net Surplus / Deficit
Corporate Services Projects									
Administration Centre					200,000			200,000	
GIS/IT Management/Communications		44,500						44,500	
Total		44,500			200,000			244,500	
Flood and Erosion Safety Services Projects									
Flood Control - Preventative Maintenance		18,000						18,000	
Shoreline Hazard Mapping	80,000							80,000	
Natural Hazards Outreach & Education Project	10,000	27,500						37,500	
Total	90,000	45,500						135,500	
Watershed Stewardship Services Projects									
Watershed Health Assessment Project	57,564			41,568				89,151	9,981
Carbon Footprint Initiative									
Garvey Glenn Coordination	85,000							78,505	6,495
Garvey Glenn Demos	43,750							43,750	
Middle Maitland Headwaters Restoration	5,000			70,000				75,000	
Huron Clean Water	500,000							500,000	
Watershed Stewardship Projects									
Nature Based Climate Solutions	161,368							86,368	75,000
OMAFRA COA	60,000							57,221	2,779
ONFARM	9,000							5,336	3,664
ECCC Stream Restoration	101,037							101,037	
Total	1,022,719			111,568				1,036,368	97,919
Conservation Area Projects									
Forestry Management						6,000		6,000	
Vehicles/Equipment Replacement							15,000	15,000	
MVCA Carbon Offset							500	500	
Footprints to Forests Carbon Offsetting					500			500	
Conservation Area Projects	10,800	35,000			24,500	4,500		74,800	
Total	10,800	35,000			25,000	10,500	15,500	96,800	
Net Project Budgets	1,123,519	125,000		111,568	225,000	10,500	15,500	1,513,168	97,919

December 15, 2022 2023 Draft Levy Schedule	% of Municipality In Watershed	2020 CVA (modified) in Watershed \$	Municipal Population in CA jurisdiction	CVA Based Apportionment Percentage	2022 Approved General Levy	2023 Draft General Levy	\$ Increase from Prior Year
Municipality							
Ashfield-Colborne-Wawanosh Twp.	100	\$1,305,434,530	4,597	12.5141	\$ 219,658	\$ 231,534	\$ 11,876
Central Huron Municipality	76	\$1,004,428,199	4,767	9.6286	\$ 171,488	\$ 178,147	\$ 6,659
Goderich Town	100	\$1,121,624,169	6,247	10.7520	\$ 189,772	\$ 198,931	\$ 9,159
Howick Twp.	92	\$467,378,754	2,701	4.4804	\$ 80,945	\$ 82,896	\$ 1,951
Huron East Municipality	72	\$1,098,368,607	5,779	10.5291	\$ 188,569	\$ 194,807	\$ 6,238
Huron-Kinloss Twp.	43	\$630,506,601	2,466	6.0441	\$ 107,084	\$ 111,827	\$ 4,743
Mapleton Twp.	5	\$94,089,931	385	0.9020	\$ 15,812	\$ 16,689	\$ 877
Minto Town	64	\$728,685,452	4,141	6.9853	\$ 121,012	\$ 129,241	\$ 8,229
Morris/Turnberry Municipality	95	\$548,077,768	2,754	5.2539	\$ 92,583	\$ 97,207	\$ 4,624
North Huron Twp.	100	\$588,413,367	3,946	5.6406	\$ 99,781	\$ 104,361	\$ 4,580
North Perth Municipality	98	\$2,312,725,807	10,710	22.1701	\$ 383,789	\$ 410,187	\$ 26,398
Perth East Twp.	9	\$187,066,957	864	1.7932	\$ 31,457	\$ 33,177	\$ 1,720
South Bruce Municipality	1	\$7,377,831	51	0.0707	\$ 1,232	\$ 1,309	\$ 78
Wellington North	16	\$288,251,036	1,470	2.7632	\$ 48,881	\$ 51,124	\$ 2,243
West Perth Municipality	3	\$49,301,733	225	0.4726	\$ 8,341	\$ 8,744	\$ 403
Total		\$10,431,730,742	51103	99.9999	\$ 1,760,404	\$ 1,850,181	\$ 89,777

Ontario Land Tribunal

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Telephone: (416) 212-6349
Toll Free: 1-866-448-2248
Website: olt.gov.on.ca

**Tribunal ontarien de
l'aménagement du territoire**

655 rue Bay, suite 1500
Toronto ON M5G 1E5
Téléphone: (416) 212-6349
Sans Frais: 1-866-448-2248
Site Web: olt.gov.on.ca



January 24, 2023

Trevor Hallam
41342 Morris Road P.O. Box 310
Huron East, ON N0G 1H0
thallam@morristurnberry.ca

OLT Case Number: OLT-23-000041
Reference Number(s): Z03-2022
Municipality/Upper Tier: Morris-Turnberry, Huron
Subject Property Address: 353 Turnberry Street

Appeal(s):

007775 Joe Reinhardt Const Ltd.

The Ontario Land Tribunal ("Tribunal") acknowledges receipt of the above referenced case(s)/appeal(s).

This file has been assigned to **Paul De Medeiros**, Case Coordinator. For specific questions about this case, you may contact the Case Coordinator, Planner at Paul.DeMedeiros@ontario.ca.

Where the Tribunal finds that the initiating documents are incomplete, filed without the required fee, or are otherwise not in compliance with these Rules, the Tribunal may decide not to process the documents.

The Tribunal may notify the parties by letter regarding any deficiency in the submission and a date by which they must correct the deficiency.

If no deficiency has been noted in the initial submission, a letter will be issued that will contain information regarding the name of your Tribunal contact as well as the next steps in the process.

We are committed to providing accessible services as set out in the Accessibility for Ontarians with Disabilities Act, 2005. If you have any accessibility needs, please contact our Accessibility Coordinator as soon as possible by emailing olt.accessibility@ontario.ca. If you require documents in formats other than conventional print, or if you have specific accommodation needs, please let us know so we can make arrangements in advance.

Pour recevoir des services en français, veuillez communiquer avec la Tribunal au 1-866-448-2248/(416) 212-6349 ou olt.coordinator@ontario.ca.

For general information concerning the Tribunal, visit our website at <https://olt.gov.on.ca> or you may contact the Tribunal's offices at 1-866-448-2248 or local (416) 212-6349.

Yours truly,
Samantha Simmonds
Case Management Administrative Assistant
Ontario Land Tribunal
Samantha.Simmonds@ontario.ca

c.c.

Joe Reinhardt Const Ltd.	Applicant/Appellant	jrconst@wightman.ca
Gregory F. Stewart	Representative - Municipality	gstewart@dmlaw.ca

Avon Maitland District School Board

Board Meeting Highlights – January 31, 2023

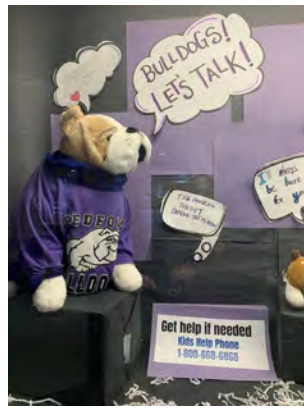


Avon Maitland District School Board
Engage, Inspire, Innovate... Always Learning

Good News

Mental Health and Well-being Awareness Week (Jan 23 to 27)

Superintendent Laura Marotta and Communications Manager Chera Longston shared that schools participated in Mental Health and Well-being (MHWB) Awareness week last week, including Bell Let's Talk day on January 25. The MHWB team released a series of social media posts, provided classroom activities, parent/guardian newsletter inserts and daily in-school announcements.



Student Senate Member Publishes Article in Ontario Farmer



Trustee Sheila Armstrong-Marshall shared that after Stratford District SS hosted AgScape 'Careers in Agriculture' day, Student Senator Nathan Bean wrote an article that was published in Ontario Farmer. The article highlighted AgScape, which is an Ontario-based registered charity that educates students about agriculture, as well as the details of the event and acknowledged the event sponsors.

Centres for Employment & Learning (CEL) Celebrate First PSW Graduating Class

Superintendent Paul Langis was pleased to share that the free Personal Support Worker (PSW) certification program offered in Goderich and Stratford celebrated its first group of graduates. 28 graduates were celebrated and 100% of them are fully employed as PSWs. A special thank you to

Maitland Manor and Spruce Lodge for their partnership in training these students. The next session of the program is now full with 40 new registrants but details about future programs can be found on the [CEL PSW webpage](#).



Province Provides Funding for Milverton and Listowel Child Care Spaces

Superintendent Cheri Carter was pleased to share that in the last two weeks two important announcements were received from Perth County MPP Matthew Rae regarding our Milverton PS and Listowel Eastdale Capital projects.

On January 17, MPP Rae announced a funding increase for the Milverton Childcare Project (two childcare rooms) from the original \$1.1 M to \$2,841,430.

On January 24, MPP Rae announced a funding increase for the Listowel Eastdale Pupil Place/Childcare Project (98 pupil places and three childcare rooms) from the original \$4.26 M to \$6,405,821.

This additional funding will assist us to meet the ever-increasing capital construction cost pressures. Work to proceed to Tender in the coming months is occurring and a report back to Trustees will occur in future meetings with those results.

Three High Schools Receive Tech Grant for Manufacturing Equipment

Superintendent Jane Morris was pleased to share that three AMDSB secondary schools are benefitting from nearly \$280,000 in funding through a partnership with the Canadian Tooling and Machining Association (CTMA) and the Ontario Council for Technology Education (OCTE).

As part of the Career-Ready with CTMA: Expanding Opportunities program, Stratford District SS (SDSS), St Marys DCVI (SMDCVI), and Central Huron SS (CHSS) will join approximately 40 high schools across the province in receiving new, high-tech equipment for their manufacturing programs. [Full media release](#).

Trustees Attend Public Education Symposium (PES) in Toronto (Jan 26-28)

Almost all nine trustees attended the Ontario Public School Board Association (OPSBA) annual PES conference in Toronto last week. They participated in a variety of workshops and networking opportunities. Trustee Whitaker highlighted his kudos for the attendance of our Student Trustees and their engagement with the activities and other participants.



Staff Presentations

Director's Annual Report Now Available!

Director Lisa Walsh, with support from the senior team, showcased the AMDSB 2021/2022 Director's Annual Report (the Report). The Report showcases the achievements of the board over the last school year and can be viewed on the [Director's Annual Report webpage](#).

Update on the Director's Work Plan

Superintendents Laura Marotta and Kathy Boyd presented information about the Social Emotional Learning (SEL) language and benchmarks. This goal is connected to the I AM Well and I AM Engaged sections of the [Director's Work Plan \(DWP\)](#). They outlined the work that has begun this year with supporting students who require additional support and indicated the continuation into next school year.

Student Trustee Update

Student Trustee Abigail Peel reported that both she and Alex enjoyed attending the Public Education Symposium last week. The Student Senate released social media posts to their 576 Instagram followers during Mental Health and Well-being Awareness Week. They are also working on an e-waste program that will host a drop-off day, the promotion of varied National Anthems (different languages) and they suggested incorporating an Indigenous Student Trustee.

Chair Update

Chair Nancy Rothwell briefly highlighted her participation at the Public Education Symposium, ongoing agenda planning, upcoming lunch 'n learns for trustees and reviewed the committee process for trustees.

Senior Staff Update

Board Approves the 2022/2023 Revised Budget

The Board of Trustees of AMDSB received and approved the 2022/2023 Revised Budget at the meeting on Tuesday, January 31. The operating budget presented includes Operating Revenues and Transfers of Reserves of \$234,006,998 and Operating Expenses of the same. The capital budget approved includes Capital Spending of \$29,023,769. While the operating budget is compliant with the Ministry of Education's budget compliance rule, the total operating deficit for the 2022/2023 year is expected to be \$2,087,586.

The report is posted on the [Budget & Finances page](#).

Launch of New Anonymous Reporting Tool



Superintendent Laura Marotta reviewed a one-page resource for trustees that helps answer common questions about this tool. She explained that this tool has been in place for a number of years (as per Ministry directive) in relation to anti-bullying. She reviewed the rationale, the process and the cyber security measures that are in place.

AMDSB Administrative Procedures Now in Line with AODA

Superintendent Kathy Boyd reported that the board has a regular cycle to review our Administrative Procedures (APs). The Learning Services department has recently completed the review of four APs that are compliant with the Accessibility for Ontarians with Disabilities Act (AODA). The updated procedures are:

- [143 – Use of Assistive Devices by the General Public](#)
- [145 – Use of a Support Person by the General Public](#)
- [146 – Use of Service Animals by the General Public](#)

- [147 – Monitoring and feedback on Accessible Customer Service](#)

Future Board Meetings

Meetings that include Regular Sessions will be hosted in person at the Education Centre in Seaforth (62 Chalk St. N.) with the option for connecting online. Members of the public are welcome to attend the Regular Board Meeting sessions (in person or online). Meeting details (including online meeting links and agenda packages) are posted on the [Board Meeting page](#).

- Tuesday, February 14, 2023: Committee of the Whole, Open Session
- Tuesday, February 28, 2023: Committee of the Whole, Closed Session at 4:45 p.m. and Regular Board Meeting at 6:00 p.m.

Future Meetings/Events with Trustee Representation

- Special Education Advisory Committee – Wednesday, February 1, 2023 at 4:00 p.m.
- Parent Involvement Committee – Wednesday, February 1, 2023 at 6:30 p.m.
- Recognition & Service Awards – Friday, February 3, 2023 at 9:00 a.m.
- Pathways Advisory Committee – Thursday, February 9, 2023 at 7:00 p.m.
- Environment and Land-Based Learning Committee - Friday, February 24 at 12:30 p.m.
- Supervised Alternative Learning – Monday, February 27, 2023 at 8:30 a.m.
- Indigenous Education Advisory Committee – Monday, February, 2023 at 5:30 p.m.
- Environment and Land-Based Learning Committee - Thursday, March 9 at 12:00 p.m.
- Joint Health & Safety – Thursday, March 30, 2023

Members Meeting #11-22

December 21, 2022

Members Present: Alison Lobb, Alvin McLellan, Matt Duncan, Kevin Freiburger, Megan Gibson, Dave Turton, Evan Hickey, Myles Murdock, Ed McGugan, Anita van Hittersum

Members Absent: Cheryl Matheson

Others Present: Ed Podniewicz, Cory Bilyea

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Danielle Livingston, Financial Services Coordinator
Tim Prentice, Field Services Specialist

1. Call to Order:

Chair Duncan welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest:

There were no pecuniary interests.

3. Introduction of New Staff: Tim Prentice, Field Services Specialist

Tim Prentice introduced himself to the members.

4. Minutes:

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #10-2022 held on November 30, 2022 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

Motion FA #105-22

Moved by: Dave Turton

Seconded by: Megan Gibson

THAT the minutes from the General Membership meeting #10-2022 held on November 30, 2022 be approved.

(carried)

5. Business out of the Minutes:

- a) Review of Comments on Proposed Changes to Fees: Report #62-2022

Report #62-22 was presented and the following motion was made:

Motion FA #106-22

Moved by: Alison Lobb

Seconded by: Myles Murdock

THAT the Fee Schedule for 2023 is approved and that the fee schedule will take effect as of January 1, 2023.

(carried)

- b) Summary Bill 23 Comments re: conservation authorities: Report #63-2022

Report #63-22 was presented and the following motion was made:

Motion FA #107-22

Moved by: Ed McGugan

Seconded by: Megan Gibson

THAT Report #63022 is excepted as presented.

(carried)

6. Business Requiring Direction and or Decision:

- a) Draft 2023 Work Plan and Budget: Report #64-2022

Report #64-22 was presented and the following motion was made:

Motion FA #108-22

Moved by: Megan Gibson

Seconded by: Alvin McLellan

THAT the 2023 draft budget, work plan and levy be circulated to member municipalities for review and further that the final work plan and budget be brought back to the Members on March 15, 2023, for final review and approval;

AND FURTHER THAT the municipal information package be developed and circulated to member municipalities based upon the direction provided by the Members.

(carried)

b) Personnel Committee Report #65-2022

Report #65-22 was presented and the following motion was made:

Motion FA #109-22

Moved by: Alison Lobb

Seconded by: Myles Murdock

THAT the revised Personnel Manual be approved for 2023 And further that the Occupational Health and Safety Manual for 2022 be approved for use in 2023.
(carried)

c) Employee Assistance Program Review: Report #66-2022

Report #66-2022 was presented and the following motion was made:

Motion FA #110-22

Moved by: Dave Turton

Seconded by: Evan Hickey

THAT the Employee Assistance Program (EAP) continue to be included in MVCA's Group Health Benefits and follow the same cost-share and review terms as that of all other group health benefits.
(carried)

d) 2023 Annual Meeting: Report #67-2022

Report #67-2022 was presented and the following motion was made:

Motion FA #111-22

Moved by: Megan Gibson

Seconded by: Dave Turton

THAT the Annual Meeting be held at 2:00p.m. on Wednesday, February 15th;
AND THAT the meeting be held at the Wroxeter Hall.
(carried)

e) Declarations for Chair and Vice Chairs: Report #68-2022

Report #68-2022 was presented for information purposes.

- f) Request from Maitland Conservation Foundation: Report #69-2022

Report #69-22 was presented and the following motion was made:

Motion FA #112-22

Moved by: Alison Lobb

Seconded by: Dave Turton

THAT the General Manager Secretary Treasurer continue to serve as Interim Executive Director to the MCF Board of Directors for 2023.
(carried)

7. Chair and Members Reports:

There were none at this time.

8. Consent Agenda:

The following items were circulated to the Members for their information:

- a) Agreements Signed: Report #70-2022
- b) Revenue-Expenditure Report for November: Report #71-2022
- c) Minor Amendments to the Flood Plain Mapping: Report #72-2022

The following motion was made:

Motion FA #113-22

Moved by: Alvin McLellan

Seconded by: Myles Murdock

THAT Report #70-2022 through Report #72-2022 along with their respective recommended motions as outlined in the Consent Agenda is approved.
(carried)

9. In Camera Session: GM-ST Performance Review

Motion FA #114-22

Moved by: Dave Turton

Seconded by: Megan Gibson

THAT the members move into an in-camera session.
(carried)

Motion FA #115-22

Moved by: Myles Murdock

Seconded by: Anita van Hittersum

THAT the members moved back into the full authority meeting.
(carried)

Motion FA #116-22

Moved by: Myles Murdock

Seconded by: Evan Hickey

THAT with the successful performance review, the General Manager-Secretary Treasurer be placed on Step 3 of the 2023 salary grid.

**10. Adjournment - Next Meeting Date, Wednesday, January 25, 2023, at 7:00pm.
Meeting to be held at MVCA's Administrative Centre.**

The members meeting adjourned at 8:20pm with the following motion:

Motion FA #116-22

Moved by: Ed McGugan

Seconded by: Megan Gibson

THAT the members meeting be adjourned.
(carried)



Matt Duncan
Chair



Phil Beard
General Manager
Secretary-Treasurer



Coalition for Huron Injury Prevention: CHIP
Wednesday, November 9, 2022 Minutes

Zoom Link

<https://us02web.zoom.us/j/89319380907>

Password: chip

Minute Taker: Huron Perth Public Health

In Attendance: Sean Wraight, Suzanne Renon, Shanna Cardno, Laura Edgar, Gloria Wilbee, Jamie McCallum, Alwyn Vandenberg

Regrets: Ric McBurney, Wayne Forster, Craig Soldan

1. Welcome and call to order by Chair

2. Agenda

2.1 Additions to the Agenda

2.2 Adoption of the Agenda

Motion to adopt Agenda: Gloria **Seconded:** Jamie **Disposition:**

3. Review of Minutes of October 12, 2022 Meeting

3.1 Additions/Revisions

3.2 Approval of Minutes

Motion to approve Minutes: Gloria **Seconded:** Sean **Disposition:**

4. Financial Reports and Updates (HPPH)

The balance is \$6,579.26

Motion to approve: Gloria **Seconded:** Sean **Disposition:**

5. Business Arising

5.1

6. Organizational Round Table Updates

6.1 ACW

- No update

6.2 Bluewater

- Airport Road north of Dashwood is open after bridge replacement
- Zurich is currently undergoing significant road reconstruction with estimated completion of end of November



6.3 Huron East

- Huron East has a new fire chief (who is servicing North Huron as well)

6.4 Huron Perth Public Health

- Shanna received feedback on draft of a safety disclaimer and safety videos for the ATV Public Works subpage. County communications department is working on the municipal border map.
- HPPH received an inquiry from a citizen in Shakespeare interested in the cost of Wes Coast and supporting CHIP. Looking for any feedback/comments from CHIP on this interesting situation as citizen is from Perth. Shanna reached out to the County who just purchased a new one and cost is \$1450 – will let citizen know the price and see if they are still interested before determining how to move forward.

6.5 Huron County Public Works

- In the process of hiring staff to fill Cameron's position. Suzanne will be covering until then and requested Shanna loop her into emails re. ATV map
- Construction season is now winding down

6.6 Huron OPP

- No update

6.7 Ministry of Transportation Ontario

Sean Wraight MTO | Public Outreach and Education Office – November Update

sean.wraight@ontario.ca

1. Community Partnership Grants (RSCPP 2022 – 23)

The annual Road Safety Community Partnership Grant Program (**RSCPP**) has now closed for this fiscal year. Once again using online Transfer Payment Ontario Grants Portal (TPON). The Minister's Office has now approved all transfer payments. I will inform all partner groups when this opportunity opens to everyone in 2023.

*As always, **all** non-profit road safe organizations and groups are invited to participate to fund road safety related initiatives in their area should they elect to pursue this opportunity.

(Additional updated information will be forthcoming when it becomes available.)

Grant Description

The Road Safety Community Partnership Program demonstrates government commitment to road safety by providing funding to a network of provincial non-profit organizations with road safety mandates.

The program supports public awareness initiatives, campaigns or events that address road safety and priority issues such as aggressive driving, pedestrian safety, distracted driving, impaired driving and cycling safety.



The program reinforces measures aimed at positively influencing transportation user behaviour and raising awareness of MTO policies and legislation to keep Ontario's roads safe at a grassroots level. This funding can be used to promote road safety awareness by:

- increasing knowledge of road safety issues
- **influencing transportation user behaviour**
- supporting legislative and regulatory compliance

Public Outreach and Education Office

POEO@ontario.ca

Phone: [437-243-8514](tel:437-243-8514)

2. Virtual Public Webinars/Presentations

The Public Outreach and Education office of the Ministry of Transportation will continue to develop and shared a series of virtual road safety presentations available province wide to members of the public. Previously several virtual presentations on several road safety topics were offered due to not being able to present in person due the pandemic. This pilot strategy was introduced to keep members of the public abreast of information for rules of the road etc. (Topic areas will be expanded as they are developed.)

These live virtual presentations are a great way to provide road safety education on a variety of topics and provide Ontarians with the knowledge and awareness to help keep themselves, and other road users safe. There is also a plan to make broader priority presentation topics available on demand via pre-recorded video.



The Public Outreach and Education Office of the Ministry of Transportation continues to share our transportation safety webinars.

These live webinars are designed to provide Ontarians with the knowledge and awareness to help keep themselves, and other road users safe. They are a great way to obtain road safety education on a variety of topics.

Please feel free to share this information to help promote upcoming webinars when dates are shared.

Contact me: sean.wraight@ontario.ca

Safe Winter Driving in Ontario

Winter weather can be unpredictable and start earlier than expected. Join the Ministry of Transportation for one of the following webinars to learn how to get ready for winter and stay safe on the road.

November 3 @ 11:00 a.m.: [Register now!](#)



November 8 @ 7:00 p.m.: [Register now!](#)

[Please connect with me for consideration in your area if you would like to host a presentation.](#)

3. E-toolkits and One Page Information Sheets To be shared soon – **updated Safe Winter Driving e-Toolkit and one pager will soon be available.**

4. Follow us (MTO) on Social Media. Twitter and Facebook

@ONtransport

6.8 Morris-Turnberry

- New bridge has been completed and there will be a ribbon cutting for this
- Have recently had some issues with dusting on the roads but this has been resolved

6.9 North Huron

- No update

7 New Business

7.1 Safe Winter Driving – Sean Wraight (MTO)

- Sean hosted two provincial webinars on safe winter driving which were well attended. There will be another one on November 23rd at the Ritz in Mitchell. If any CHIP members are aware of community members/groups who would be interested in these presentations, feel free to reach out (need approximately 30 registrants for each session)
- Safe Winter driving e-toolkit will be out shortly

7.2 Gathering input on direction for next term – Laura Edgar (HPPH)

- Looking for input on if this is a good opportunity for Public Health to check in with partners to determine the best way to approach road safety moving forward (with turnover of council, coming out of COVID etc.)
- Also interested in gathering feedback on the best way to approach municipalities to see how we can support them locally
- Moving forward, need to continue gathering data on the priority areas we want to address (e.g., speeding, impairment, collision locations)

8 Correspondence

- None

9 Meeting Summary:

- a) Safe Winter Driving
- b) Input on new direction of CHIP
- c)

10 Parking Lot

- 10.1 2023 Tentative Plan (e.g., Rural road safety, pedestrian crossover promotion, impaired driving)
- 10.2 Review of Terms of Reference - Review after municipal election
- 10.3 Membership - Discuss after the municipal election
- 10.4 Virtual/In-Person Meetings – Discuss after municipal election (online vs in-person vs combination)

11 Next meeting: December 14, 2022



Minutes Taker: Huron East

Motion to Adjourn: Jamie **Seconded:** Sean **Disposition:**

Future meeting dates:

Municipality / Organization - Minutes Taker	Date	
Ministry of Transportation	January 12, 2022	HCRS to attend
Coordinator (not scheduled)	February 9, 2022	
Coordinator (not scheduled)	March 9, 2022	
North Huron	April 13, 2022	HCRS to attend
Morris-Turnberry	May 11, 2022	
HPPH Coordinator (not scheduled)	June 8, 2022	
OPP	September 14, 2022	HCRS to attend
ACW	October 12, 2022	
Huron County Public Works	November 9, 2022	
Huron East	December 14, 2022	HCRS to attend

Coalition for Huron Injury Prevention

TERMS OF REFERENCE

VISION

Fewer serious injuries and fatalities resulting from transportation-related incidents that are predictable and preventable.

MISSION

The Coalition for Huron Injury Prevention is a community-based partnership working to prevent motor vehicle collisions causing serious injuries and fatalities in Huron County and to make travel safer for all road users.

PURPOSE

- facilitate collaboration and communication with various stakeholders to maximize effectiveness and efficiency of Huron County road safety initiatives to realize greater funding and leverage resources
- use local and provincial data to identify and confirm Huron County road safety priorities
- raise awareness and educate Huron County residents about identified issues

COMPOSITION

The Coalition is a partnership of dedicated representatives from numerous community organizations.

The Coalition may be comprised of the following representatives:

- one representative from each participating municipality
- one representative from the Huron O.P.P.
- one representative from the Huron Perth Public Health
- one representative from the Ministry of Transportation
- one representative from Huron County Public Works

The Coalition may also include other representatives from agencies, organizations and groups deemed as having a mutual interest.

Members at Large:

- representatives from the community chosen by the group who have an interest in injury prevention and road safety

Municipal representatives are expected to participate in the Coalition for the length of their term on Council.

If a partnering agency needs to appoint a new representative, it will be done in a timely fashion, to ensure the Coalition continues to function effectively.

ORGANIZATION

The Coalition will elect from among its members, a Chair, and a Vice Chair with a two-year renewable term starting in December. The minute taker will rotate in alphabetical order at each meeting as per municipality, organization or agency.

EXECUTIVE COMMITTEE

The Executive Committee will consist of the Chair, Vice Chair, the Past Chair and Coordinator/Treasurer.

The Chair will facilitate all meetings and liaise between the Coalition members.

The Vice Chair will support the Chair with the activities of the group and chair meetings the Chair cannot attend.

The Treasurer will manage and oversee the Coalitions' finances and give a monthly report.

The Past Chair will provide support for the current Chair.

The Coordinator will act as a professional resource for the Coalition in the area of health promotion and injury prevention. The Coordinator will support members in the development and implementation of strategic and operational plans. Coordinator will develop agendas and circulate minutes.

The member from Huron Perth Public Health fills the Coordinator/Treasurer role.

ROLE OF MEMBERS

Members are expected to attend and participate in meetings.

Members will support the Coordinator in the development and implementation of strategic and operational plans.

Members also will support the Coordinator by:

- reporting information as required to their organizations, municipalities, communities and stakeholders
- informing the Coalition about significant events and issues in their organization, municipalities and communities
- participating in discussions, projects and events
- forwarding agenda items to the Coordinator
- advocating for the need and value of road safety awareness and education throughout the community

- providing local input to inform initiatives that aim seek to prevent serious collisions and improve road safety
- carrying out other duties and responsibilities that arise as needed

VOTING

After discussion on specific action items (e.g. additions and/or amendments to the agenda or minutes, financial reports, the use of finances, moving forward on a project) members can put forth a motion to approve, adopt or accept the action item. If the motion is then seconded, a vote by show of hands will take place. The motion is carried if the majority of the members present at the meeting vote in favour. Quorum is set at 50% + 1 of total Coalition membership. There is one vote per each municipality, agency, organization or group represented on the Coalition.

NOTICE OF MEETINGS

The Coordinator will distribute a written agenda, specifying date, time and place prior to each regular meeting. All members are expected to RSVP for meetings, either by responding to the calendar invite **OR** by sending an email to the Coordinator outlining if they will be able to attend. A call-in number will also be available; notice needs to be given to the Coordinator if a member is planning to call-in.

MEETING MATERIALS

The following materials are to be sent to each member along with the invitation to regular meetings:

- agenda for the meeting (to be amended, completed and adopted at the meeting)
- minutes of the previous Coalition meeting

MEETING FREQUENCY

The Coalition will meet on a monthly basis, usually on the second Wednesday of each month at the central location of the Clinton office of Huron Perth Public Health, or at a location determined by the Coalition. The members will strive to keep the meetings within a two-hour time limit.

REPORTING

The committee will periodically produce a report for distribution to partners, stakeholders and other relevant parties.

FUNDING

The Coalition is not a ‘funder’ for community groups, organizations or charities. The Coalition will however look to collaborate with organizations that share a common mandate.

DISBURSEMENT OF ASSETS IF THE PROGRAM DISBANDS

If the program is to disband, the Coalition has agreed that any remaining assets should be redirected to a community organization with similar objectives and priorities or returned to funding source, as appropriate.

DATE ORIGINAL COMMITTEE FORMED

June of 2001

REVIEW OF TERMS OF REFERENCE

The Terms of Reference will be reviewed annually. Next review: March 2021

SOURCE PROTECTION COMMITTEE

MINUTES – MEETING #88

MEETING: SOURCE PROTECTION COMMITTEE

DATE: FRIDAY, MARCH 25, 2022

TIME: 1:00 P.M.

LOCATION: VIRTUAL VIA WEB/EX

CALL TO ORDER

The Chair called the meeting to order at 1:05 p.m.

In Attendance: Chair, Bill Twaddle
Stan Eby, John Fruin, Dick Hibma, Dennis Kefalas, Les Nichols, Dan Orr,
Tara Saab, Gord Timmerman

Others Present: Catherine Eby, Ex-officio, Ministry of the Environment, Conservation and
Parks (MECP)
Carl Seider, Project Manager, Drinking Water Source Protection (DWSP)
Nancy Guest, Recording Secretary, DWSP

Also in Attendance: Tim Lanthier, CAO, Grey Sauble Conservation
Jennifer Stephens, General Manager/Secretary-Treasurer, Saugeen Conservation
Peggy Van Mierlo-West, CAO, Northern Bruce Peninsula
Karen Gillan, Communications Specialist/Program Supervisor, DWSP
Danielle Walker, Centre Wellington Risk Management Office

Regrets: Angela Newman, Mitch Twolan, Jim Uram, Robert Emerson

Proxy Appointed By: Angela Newman

The Chair introduced and welcomed the new MECP liaison, Catherine Eby; Danielle Walker of the Centre Wellington Risk Management Office; Grey Sauble Conservation CAO Tim Lanthier, and Saugeen Conservation General Manager Jennifer Stephens.

The funding Workplan was extended from a one-year term to a two-year term, which enables work with municipalities and landowners to be planned over two years. Section 34 amendments provide for new or additional changes required for three new wells that are being planned: Chesley, Scott's Point and Minto Pines.

The Ministry has released best practices guidance respecting privately-owned communal wells. The best practices instructions cover user-friendly information and tips to help protect these types of drinking water sources from contamination and will require consultation in the future respecting the protection for these areas.

**Motion No.
SPC-22-326**

**Moved by: Les Nichols
Seconded by: Dennis Kefalas**

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee receives this Administration Report 6a for information.

Carried

Communications Report 6b

The Communications Specialist reviewed Report 6b and advised work was completed on the Annual Progress Report, the Source Water newsletter and the media release announcing the submission of the s.36 amendments. The newsletter highlights the best management practices guide, as well as information from the Ministry and Conservation Ontario.

The Children's Water Festival will be virtual again this year and students in the eligible age group will be provided with information, literature and projects to participate

Ausable Bayfield Maitland Valley Source Water Protection produced a series of videos featuring SPC members and including Conservation Ontario videos. These videos can be viewed at: <http://www.sourcewaterinfo.on.ca/news/videos/> and are excellent at explaining drinking water source protection-related topics.

7. New Business

Director's Technical Rule Amendments Report 7a

The Project Manager reviewed Report 7a and advised that the Director's Technical Rules were recently approved and are currently being reviewed and discussed with other DWSP offices. The Technical Rules provide, among other things, for an assessment of climate change risks, WHPA-E systems, and general amendments around the Table of Circumstances. More detail of the Rules will be provided at upcoming SPC meetings, including the refinement of existing policies to target high-risk areas.

**Motion No.
SPC-22-327**

**Moved by: John Fruin
Seconded by: Dennis Kefalas**

amendments have been or are being reviewed. Staff is working with municipalities respecting septic inspections, and 100% of risk management policies have been implemented.

**Motion No.
SPC-22-329**

**Moved by: Dennis Kefalas
Seconded by: Tara Saab**

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee receives a copy of the draft Source Protection Annual Progress Report and directs Staff to provide the Report, along with any comments to the Ministry of the Environment, Conservation and Parks by May 1, 2022.

Carried

8. Other Business

Dennis Kefalas and Angela Newman, who are both resigning from the Committee, were recognized for their respective informed and engaged contributions and wished the best in the future.


The Chair announced that his term as SPC chair will not be renewed in August 2022. Applications will open in the future to fill his position and the Committee will be provided with this information when it becomes available.

There was no other business.


9. Confirmation of Next Meeting and Adjournment

The next Committee meeting will be held on Friday, July 22, 2022 at a venue to be determined.

There being no further business, the meeting was adjourned at 2:55 p.m.



Bill Twaddle
Chair
Richard (Dick) Hibma
Interim Chair



Nancy Quest
Recording Secretary

SOURCE PROTECTION COMMITTEE

MINUTES – MEETING #89

MEETING: SOURCE PROTECTION COMMITTEE
DATE: FRIDAY, JULY 22, 2022
TIME: 1:00 P.M.
LOCATION: GREY SAUBLE CONSERVATION & VIRTUAL VIA WEB/EX

CALL TO ORDER

The Project Manager advised that Chair Bill Twaddle was unable to attend this meeting and called for the members to nominate an acting chair.

Motion No.
SPC-22-330

Moved by Gord Timmerman
Seconded by Dan Orr

THAT the members of the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee nominate Dick Hibma Acting Chair of the Source Protection Committee for the meeting held July 22, 2022.

Carried

The Acting Chair called the meeting to order at 1:10 p.m.

In Attendance: Acting Chair, Dick Hibma
Andrew Barton, Stan Eby, John Fruin, Dan Orr, Tara Saab, Gord Timmerman, Jim Uram

Others Present: Mary Wooding, Ex-officio, Ministry of the Environment, Conservation and Parks (MECP)
Carl Seider, Project Manager, Drinking Water Source Protection (DWSP)
Nancy Guest, Recording Secretary, DWSP
Karen Gillan, Communications Specialist, DWSP

Also in Attendance: Jennifer Stephens, General Manager/Secretary-Treasurer, Saugeen Conservation

Regrets: Chair Bill Twaddle, Robert Emerson, Les Nichols, Mitch Twolan

Proxy Appointed By: Les Nichols

The Acting Chair introduced and welcomed new Health Sector representative, Andrew Barton, to the Committee members. Andrew, who served on the Committee previously, replaced Angela

Newman and is familiar with the matters concerning the Committee. Andrew will also serve as the Health Unit ex-officio to the Committee.

1. Adoption of Agenda

**Motion No.
SPC-22-331**

**Moved by John Fruin
Seconded by Andrew Barton**

THAT the Agenda be adopted as distributed.

Carried

2. Disclosure of Pecuniary or Conflict of Interest

Source Protection Committee (SPC) members were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

Gord Timmerman declared that he may have a conflict of interest with the Wiarton Fish Farm issue.

3. Adoption of Minutes

**Motion No.
SPC-22-332**

**Moved by John Fruin
Seconded by Gord Timmerman**

THAT the Minutes of the March 25, 2022 Source Protection Committee meeting be adopted as distributed.

Carried

4. Matters Arising from the Minutes

No matters arose from the previous minutes.

5. Correspondence

No correspondence at this time.

6. Reports

Administration Report 6a

The Project Manager reviewed Administration Report 6a and advised that new wells are in development at Scott's Point in the Municipality of Kincardine and Chesley in the Municipality of Arran-Elderslie. Previous models have proved to be helpful to the consultants and pumping tests have been undertaken to obtain recharge rates. A Notice will be issued by the local Source Protection Authority (SPA), Saugeen Valley Conservation, before the owner can apply for a drinking water works permit/license and water cannot be provided to the public until the updated Source Protection Plan has been approved.

With respect to Lake Rosalind, Staff has been meeting with staff from the Municipality of Brockton and Saugeen Valley Conservation regarding water quality concerns and will revisit septic and fuel storage policies in this area. Feedback has been supportive respecting revisiting the threat policies that may apply within the existing source protection zones, as well as future education and outreach opportunities. The Municipality is considering the possible changes and the technical work that would be required to support these amendments.

A request was received respecting the water quality concerns of Lake Eugenia in the Municipality of Grey Highlands, which is not within a protection zone. The man-made lake is shallow and sensitive to algal blooms. Grey Sauble Conservation staff currently conducts water monitoring in a couple of locations around Lake Eugenia. Best management practices are being considered respecting septic inspections, fertilizer use and land use practices around the Lake. The MECP is sharing information so that new tools and support might be implemented by the Municipality.

There are eleven risk management plans remaining to be negotiated in the Town of Minto and the Township of Wellington North, possibly less once threats have been determined.

Bruce Power continues to monitor and regularly report tritium levels in Lake Huron which shows levels to be very low. Scheduled repairs may move levels even lower.

**Motion No.
SPC-22-333**

**Moved by John Fruin
Seconded by Dan Orr**

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee receives this Administration Report 6a for information.

Carried

Communications Report 6b

The Communications Specialist reviewed Communications Report 6b and advised that Conservation Ontario is developing a focus group to develop optimum education and outreach and the Project Manager and Communications Specialist are also developing region-specific outreach material. Our social media results were discussed, including the themes covered on our website. Saugeen Valley Conservation has partnered with the Nuclear Waste Management Organization (NWMO) to offer a water well improvement program to financially support landowners in their efforts to protect groundwater within the SVCA watershed. The Children's Water Festival will be virtual again in 2022, with a plan to return to in-person activities in 2023. The Communications Specialist assisted in judging the Arran-Tara Fall Fair Ambassador competition, and also invited SPC members to join her at the Hibou Free Family Fun Day booth on August 7, 2022 to assist with educational outreach.

7. New Business

Source Protection Committee Members Report 7a

The Project Manager reviewed Source Protection Committee Members Report 7a and advised that the Chair's appointment was ending August 19, 2022 and the appointment of an interim Chair would be necessary until the Province officially appoints a new Chair. This process has been delayed by the recent election and members are encouraged to discuss an interim Chair from amongst the Committee. Chair Twaddle's contributions to and passion for the program was acknowledged.

Andrew Barton has been appointed to the Committee as the health sector representative filling the place of Angela Newman. Andrew served on the SPC previously and is employed by the Grey Bruce District Health Unit. Andrew will concurrently serve as the Health Unit ex-officio to the SPC.

Municipal Group #1 representative Dennis Kefalas resigned from the Committee and his vacancy will be filled after canvassing the relevant municipalities for a candidate who will then be vetted by the Management Committee.

The terms of SPC members were reviewed as to renewal or replacement. Municipal representative renewals or replacements will be addressed following municipal elections in October 2022.

**Motion No.
SPC-22-334**

**Moved by Gord Timmerman
Seconded by Stan Eby**

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee receives Source Protection Committee Members Report 7a for information and welcomes Andrew Barton as the new Health Sector Representative on the Committee; and further,

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee recognizes the dedication and significant contributions provided by Chair Bill Twaddle over the years in furthering the protection of drinking water sources across the Region.

Carried

The MECP liaison attending this meeting, Mary Wooding, advised that a new Chair will be appointed as soon as possible and in the interim, it was recommended that an Interim Chair be appointed until that time.

**Motion No.
SPC-22-335**

**Moved by Gord Timmerman
Seconded by John Fruin**

THAT: Interim Chair Dick Hibma remains as Interim Chair until such time as a Chair is formally appointed by the Ministry of the Environment, Conservation and Parks.

Carried

Wiarion Fish Farm Report 7b

The Project Manager reviewed Wiarion Fish Farm Report 7b and advised that this matter was brought to the attention of the Committee after recent studies respecting a proposed major fish farm facility north of Wiarion near Colpoys Bay, which may affect the Wiarion intake protection zone. Current information states that the fish farm will use a recycled aquaculture system with water taken from Colpoys Bay, recirculated within the facility and returned 500m into the Bay as treated effluent. An independent study by the Bruce Peninsula Water Watch, as well as a study by McMaster University students sets out implications and impacts and lists a number of concerns such as sodium levels, waste and waste management.

Various permitting is required and source water Risk Management Staff will be investigating the implications as well. The actual facility is outside the intake protection zone however, a pipeline is proposed to go through the zone, which could be compared to a sewer pipe, whereby if a spill occurs, potential impacts on the drinking water source should be considered.

This matter was discussed by the Committee and the Project Manager will contact the Municipality of South Bruce Peninsula to discuss a position of interest with respect to risk management.

**Motion No.
SPC-22-336**

**Moved by John Fruin
Seconded by Andrew Barton**

THAT: the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee receives Wiarion Fish Farm Report 7b for information and directs Staff to continue to review possible Source Protection Plan policy implications pending further information or application details becoming available.

Carried

8. Other Business

There was no other business.

9. Confirmation of Next Meeting and Adjournment

The next Committee meeting will be held on Friday, November 25, 2022.

There being no further business, Gord Timmerman made a motion to adjourn at 2:35 p.m.



Dick Hibma
Interim Chair



Nancy Guest
Recording Secretary

SAUGEEN VALLEY CONSERVATION AUTHORITY

Minutes

Meeting: Authority Meeting
Date: Thursday, December 15, 2022, 1:00 p.m.
Location: Remote
Chair: Barbara Dobreen
Members present: Paul Allen, Larry Allison, Kevin Eccles, Bud Halpin, Tom Hutchinson, Gregory McLean, Steve McCabe, Dave Myette, Mike Niesen, Sue Paterson, Moiken Penner, Jennifer Prenger, Bill Stewart, Peter Whitten
Staff present: Jennifer Stephens, Erik Downing, Donna Lacey, Elise MacLeod, Laura Molson, Ashley Richards, Janice Hagan

In the absence of an elected Chair, Jennifer Stephens, GM/S-T called the meeting to order at 1:04 p.m.

1. Appointment of Chair Pro Tem

MOTION #G22-91

Moved by Tom Hutchinson

Seconded by Steve McCabe

THAT Barbara Dobreen be appointed Chair Pro Tem for the SVCA Authority meeting, December 15, 2022.

Carried

2. Land Acknowledgement

The Land Acknowledgement was read by Chair Barbara Dobreen:

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudensaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.

3. Adoption of Agenda

The following reports were amended to the meeting agenda after circulation:

- General Manager's Report
- Bill 23 – *More Homes Built Faster Act*, 2022
- Transition Plan – 3rd Progress Report

MOTION #G22-92

Moved by Bill Stewart

Seconded by Paul Allen

THAT the SVCA Board of Directors adopt the agenda for the Authority meeting on December 15, 2022, as amended.

Carried

4. Introduction of Directors and Staff

Due to municipal appointments for the new term of council, the Board of Directors has various new Authority members. Each of the Directors introduced themselves, and Jennifer Stephens introduced staff members in attendance.

5. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

6. Approval of Authority meeting Minutes – October 20, 2022

Motion #G22-93

Moved by Bill Stewart

Seconded by Sue Paterson

THAT the SVCA Board of Directors adopt the minutes of the Authority meeting held on October 20, 2022, as presented.

Carried

7. Presentation – Orientation

Jennifer Stephens gave an overview of the Conservation Authority, and member roles and responsibilities. She noted that a special webpage had been created for the Directors which contains information related to organizational governance, corporate documents, and items related specifically to the board.

8. General Manager's Report

Jennifer Stephens highlighted external communications, staff accomplishments and various updates across the watershed. She discussed the status of the 2022 Workplan and the projects that will be deferred to 2023.

Motion #G22-94

Moved by Tom Hutchinson

Seconded by Bill Stewart

THAT the General Manager's report be received.

Carried

9. Consent Agenda

Motion #G22-95

Moved by Larry Allison

Seconded by Bill Stewart

THAT the reports, and information contained in the Consent Agenda, [Item 9-a-d], along with their respective recommended motions be accepted as presented.

Carried

10. New Business

a. SVCA Fee Policy

The SVCA Fee policy is to be approved by December 31, 2022 and posted to the SVCA website along with all fee schedules, according to requirements of the *Conservation Authorities Act* - Section 21.2. It was noted that Schedule B – Campground Fees had been approved at the July 2022 Authority meeting. After discussion, the following motion was passed:

Motion #G22-96

Moved by Tom Hutchinson

Seconded by Dave Myette

THAT the Board of Directors of Saugeen Valley Conservation Authority approve the attached Fee Policy;

AND THAT the Board approve the following fee schedules to take effect on January 1, 2023:

- Schedule A – Environmental Planning and Permitting Services
- Schedule C – Forestry Services
- Schedule D – Corporate Services

Carried

b. 2023 Meeting Schedule

Motion #G22-97

Moved by Steve McCabe

Seconded by Bill Stewart

THAT the 2023 SVCA Authority meeting schedule be adopted as presented; and further

THAT the Authority return to in person meetings to be conducted at the Formosa Administration office, except at the discretion of the Chair.

Carried

c. Bill 23 – *More Homes Built Faster Act, 2022*

Authority Meeting – December 15, 2022

Jennifer Stephens provided an update to Bill 23 and focused on several major challenges for conservation authorities. The bill will assign new responsibilities to municipalities, leading to inefficiencies and delays, will weaken conservation authorities' powers, and will reduce natural and valuable infrastructure such as wetlands. It was noted that municipalities will be required to obtain their own expertise for natural heritage commenting as CAs will not be permitted to do so. The Directors requested that updates be provided as they occur. After discussion the following motion carried:

Motion #G22-98

Moved by Paul Allen

Seconded by Bud Halpin

THAT the update on Bill 23, *More Homes Built Faster Act, 2022*, be received.

Carried

d. Transition Plan – 3rd Progress report

Jennifer Stephens reviewed Ontario Regulation 687/21: Transition Plans and Agreements for the Programs and Services Under Section 21.1.2 of the *Conservation Authorities Act*, as well as the Inventory of Programs and Services prepared for Saugeen Valley Conservation Authority. The 3rd progress report will be submitted to the Ministry of Natural Resources and Forestry in advance of the January 1, 2023, deadline.

Motion #G22-99

Moved by Bill Stewart

Seconded by Peter Whitten

THAT the Third Progress Report related to Saugeen Valley Conservation Authority's Transition Plan (Inventory of Programs and Services) be authorized for submission to the Ministry of Natural Resources and Forestry;

AND FURTHER THAT the letter documenting compliance with the governance and administration amendments to the *Conservation Authorities Act* due by January 1, 2023, be endorsed for submission to the Ministry of Natural Resources and Forestry.

Carried

Adjournment

There being no further business, the meeting adjourned at 3:52 p.m. on motion of Moiken Penner and Greg McLean.

Authority Meeting – December 15, 2022

Barbara Dobreen
Chair

Janice Hagan
Recording Secretary



Girls Night Out!



Tuesday, February 28th, 2023
@ 5:30 – 9:00 PM

Are you in **Grade 8** & Interested in Skilled Trades?

St. Anne's Catholic Secondary School

Get some **FREE** hands-on experience, led by women
in the trade disciplines of:

Automotive, Manufacturing & Construction

Registration at 5:15 pm

Dinner and opening remarks at 5:30 pm

Session One - 6:20 to 7:05 pm

Session Two - 7:10 to 7:55 pm

Session Three - 8:00 to 8:45 pm

Bring your Mom, or Aunt to learn alongside you!
Limited spaces available to ensure small groups!

All ladies are welcome.

Please RSVP by clicking this [link](#) or QR Code:

If you would like more information, please
contact mflanagan@hpcdsb.ca



Be prepared for success, take**TECH.**



Planning to Save the Soil



2023 Farmland Forum



A day of networking, sharing, and learning on the most pressing issues in farmland protection.

Join us for discussions on:

- The role soil plays in climate change mitigation, water quality and more
- The work of farmer soil stewards to build soil health
- Planning and policy that centers the importance of soil for communities

Forum Details

Thursday March 23, 2023

9:00 am - 4:30 pm



Online

\$50 general

\$25 students



The Grand, Guelph
(includes lunch & snacks)

\$125 early-bird rate

\$100 farmer rate

\$60 students



Who Should Attend?

- Farmers
- Land Use Planners
- Land Conservationists
- Researchers
- Provincial Policy Makers
- Municipal Councillors
- Environmentalists
- Land Owners

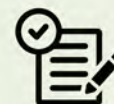
Tickets

To register, and for more information on the schedule, visit:

www.ontariofarmlandtrust.ca/forum

(519) 781-3276

tamara@ontariofarmlandtrust.ca



Registration opens
January 30!



**PUBLIC MEETING CONCERNING A ZONING BY-LAW AMENDMENT
AFFECTING THE MUNICIPALITY OF MORRIS-TURNBERRY**

TAKE NOTICE that Council of the Municipality of Morris-Turnberry will hold a public meeting on **Tuesday March 7, 2023 at 7:30 p.m.** to consider a proposed Zoning By-law Amendment under Section 34 of the Planning Act, R.S.O. 1990, as amended.

BE ADVISED that the Council of the Corporation of the Municipality of Morris-Turnberry considered this application to be complete on January 25, 2023.

ANY PERSON may attend the public meeting to make written or verbal representation either in support or in opposition to the proposed zoning by-law amendment.

IF a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Morris-Turnberry before the by-law is passed, the person or public body is not entitled to appeal the decision of the Municipality of Morris-Turnberry to the Ontario Land Tribunal (OLT).

IF a person or public body does not make an oral submission at a public meeting or make written submissions to the Municipality of Morris-Turnberry before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before OLT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

IF you wish to be notified of the decision of the Municipality of Morris-Turnberry on the zoning by-law amendment, you must make a written request to the Municipality of Morris-Turnberry at the address listed below.

ADDITIONAL INFORMATION relating to the proposed temporary use by-law is available for inspection at www.morristurnberry.ca, or please call 519-887-6137 for additional methods to review the materials.

Dated at the Municipality of Morris-Turnberry this 27th day of January, 2023.

Handwritten signature of Kim Johnston in black ink.

Kim Johnston, Deputy Clerk
Municipality of Morris-Turnberry,
PO Box 310, 41342 Morris Road,
Brussels, ON N0G 1H0, (519)-887-6137.

Handwritten signature of Trevor Hallam in black ink.

Trevor Hallam, CAO/Clerk
Municipality of Morris-Turnberry,
PO Box 310, 41342 Morris Road
Brussels, ON N0G 1H0 (519)-887-6137

PURPOSE AND EFFECT

The purpose of the proposed zoning by-law amendment is to change the zoning of the subject lands from “D” – Development to “VR1-Special” – Village Residential – Low Density – Special and “NE2” – Natural Environment – Limited Protection. The lands are designated "Residential" as illustrated on Schedule 'B' Land Use Plan of the Municipality of Morris-Turnberry Official Plan. The proposed zoning would implement the Official Plan intent for these lands. The rezoning to VR1-Special would facilitate the creation of 6 new residential lots that would be developed for single detached dwellings recognizing the deficiency in lot size. A portion of lot 1 will be rezoned to NE2 to recognize the natural hazard feature.

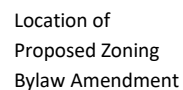
Three (3) concurrent Consent Applications to create the lots have been submitted as well as a an application to seek Consent for a servicing easement across abutting lands (drainage). Various supporting studies have also been submitted to support the development proposal.

SCHEDULE 1
CORPORATION OF THE MUNICIPALITY OF
MORRIS-TURNBERRY
BY-LAW No. - 2023

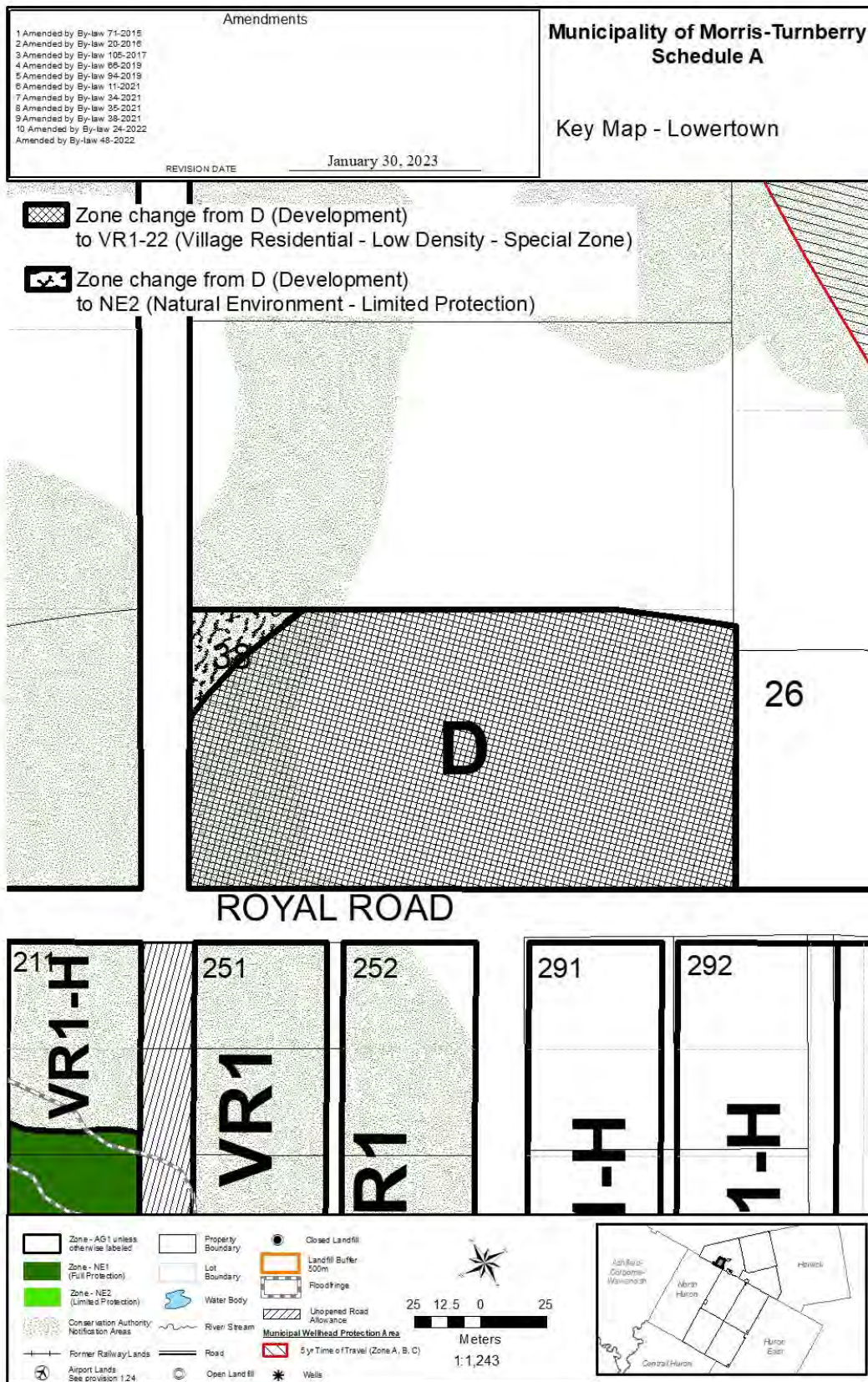
By-law No - 2023 has the following purpose and effect:

1. The purpose of the proposed zoning by-law amendment is to amend the zoning on 182 Royal Road (Plan 410, Part Park Lot 38) in the Municipality of Morris-Turnberry from “D” – Development to “VR1-Special” – Village Residential – Low Density – Special and “NE2” – Natural Environment – Limited Protection. The rezoning to VR1-Special would facilitate the creation of 6 new residential lots that would be developed for single detached dwellings recognizing the deficiency in lot size. A portion of lot 1 will be rezoned to NE2 to recognize the natural hazard feature.
2. This by-law amends the Municipality of Morris-Turnberry Zoning By-law 45-2014. All other zone provisions apply.
3. The location map and key map showing the location to which this by-law applies are found on the following pages and are entitled Schedule 2 and Schedule 3.

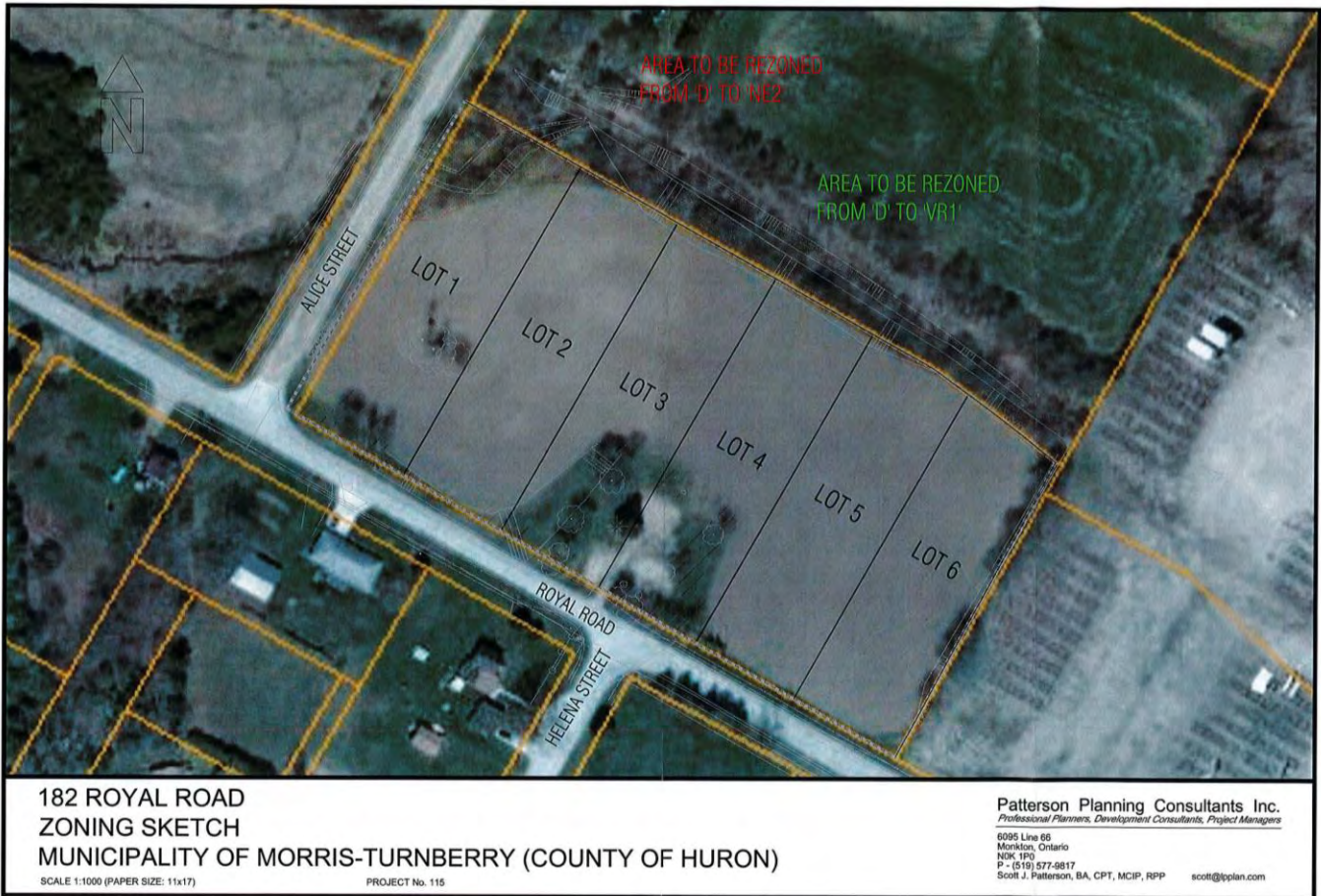
BY-LAW No. - 2023

October 26, 2022

SCHEDULE 3
THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY
BY-LAW No. - 2023



SCHEDULE 4
THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY
BY-LAW No. – 2023





DIETRICH ENGINEERING LIMITED
CONSULTING ENGINEERS

10 Alpine Court, Kitchener, ON, N2E 2M7 | T: (519) 880-2708 | F: (519) 880-2709 | E: mail@dietricheng.com

February 2, 2023

Dear Sir/Madam,

Re: Information Meeting
Proposed Shortreed Municipal Drain
Municipality of Morris-Turnberry
(Morris Ward)
Our Reference No. 2113

We have completed additional work on this municipal drain and would like to review our findings with everyone concerned.

This review will cover:

1. Type and design of drainage system
2. Estimated Costs
3. Proposed Assessment.

We will be present at the Municipality of Morris-Turnberry Office located at 41342 Morris Road, Brussels, Ontario on Tuesday, February 14, 2023 at 10:00 A.M.

Please plan to attend since this meeting is being held to review this municipal drainage project and answer any questions concerning the proposed work before preparing the final report.

If you have any questions beforehand, please telephone (519) 880-2708.

Yours truly,

DIETRICH ENGINEERING LIMITED

A handwritten signature in black ink, appearing to read 'William J. Dietrich'.

William J. Dietrich, P.Eng.

WJD:sm



Annual Meeting

Feb 15, 2023 at 2:00 p.m.
Wroxeter Community Hall

Please let us know if you're planning to attend.
Email Erica Magee at: emagee@mvca.on.ca

Agenda posted at:
mvca.on.ca

January 25, 2023

Hon. Steven Lecce, Minister of Education
MPP Bob Bailey, Sarnia-Lambton
County of Lambton
Municipalities of Lambton County and Ontario

Via email

During the December 12, 2022, regular meeting of council, the following resolution was passed:

Moved: Bill Clark Seconded: Debb Pitel

WHEREAS in the Province of Ontario, municipalities are responsible to conduct the election process on behalf of the school boards; and

WHEREAS an extensive amount of resources, time and management to advertise, co-ordinate and complete these trustee elections is placed on the municipality; and

WHEREAS municipalities do not receive any compensation or re-imbursement for use of orchestration of the school board trustee elections.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Petrolia request that staff forward this motion to the Hon. Steven Lecce, Minister of Education, MPP Bob Bailey, Ontario Municipal Councils and the County of Lambton requesting that school boards become responsible for conducting their own trustee elections or at minimum municipalities be compensated by the school boards for overseeing such trustee elections;

Carried

Kind regards,

Original Signed

Mandi Pearson
Clerk/Operations Clerk

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



Outstanding Action Items
Open Session

February 7

Meeting Date	Action Item	Action By	Current Status	Last Action Date	Next Step
September 20, 2022	Development Guidelines	CAO	Direction received to return by-law, finalizing draft		Return final version for adoption under by-law.
December 6, 2022	Review cap on Cost of Living Adjustments	CAO	Staff to draft report for Council consideration		Present report to Council with options.
December 6, 2022	Review conference attendance limit for Council	CAO	Staff to draft report for Council consideration		Present report to Council with options.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 06-2023

Being a by-law to establish an Oversight Committee for the Huron County Community Safety and Well-Being Plan, and to appoint members to that Committee.

WHEREAS the Huron County Community Safety and Well Being Plan Working Group wishes to establish an Oversight Committee in order to move forward with the implementation of the Community Safety and Well Being Plan;

AND WHEREAS, Council has reviewed the Terms of Reference for the proposed Oversight Committee, a copy of which is attached hereto as Schedule “A”;

AND WHEREAS, Council has received and reviewed the proposed appointments to the Oversight Committee, a listing of which is attached hereto as Schedule “B”;

AND WHEREAS, the Municipality of Morris-Turnberry deems it advisable at this time, to approve the establishment of an Oversight Committee and the appointments thereto, to serve a term to November 1, 2026;

NOW THEREFORE, the Council of the Municipality of Morris-Turnberry enacts as follows:

1. That the Council of the Town of Goderich hereby confirms the establishment of an Oversight Committee for the Huron County Community Safety, and that the business of the Committee be conducted in accordance with the Terms of Reference as set out in Schedule “A” attached hereto and forming a part of this by-law.
2. That the Municipality of Morris-Turnberry hereby confirms the appointment of the members set out in Schedule “B” attached hereto, to the Oversight Committee to serve a term to November 1, 2026.
3. That this by-law will come into full force and effect upon its passing.

Read a FIRST and SECOND time this 7th day of February 2023.

Read a THIRD time and FINALLY PASSED this 7th day of February 2023.

Mayor, Jamie Heffer

Clerk, Trevor Hallam

Huron County
Community Safety
and Well-Being Plan
Oversight Committee

Terms of Reference

December 2022

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1. DEFINITIONS

“Oversight Committee” – should be reflective of the community and include multi-sectoral representation. Individual members will ideally have the authority to make decisions on behalf of their respective agencies/organizations regarding resources and priorities. The Oversight Committee shall consist of, at the minimum:

- an appointee of each lower-tier municipality
- a person who represents the education sector
- a person who represents the health/mental health sector
- a person who represents the community/social services sector
- a person who represents the children/youth services sector
- a person who represents an entity that provides custodial services to children/youth
- a person who represents the police service board or a Detachment Commander

“Working Group” – shall consist of one administrative Member of each of the participating lower-tier municipalities. The Working Group shall provide strategic advice and guidance to their respective municipalities for operationalizing, amending and reporting on the CSWP within their own municipality.

“Municipal Coordinator or Task Force” – each lower-tier Municipality may wish to form their own task force or appoint a coordinator to:

- implement or augment the CSWB Plan within their municipality
- monitor the CSWB Plan within their municipality
- measure and report to the Working Group at least annually with regard to the progress and achievements of the CSWB Plan within their municipality
- assist the municipal appointee to the Oversight Committee with any joint initiatives, or community outreach
- update corporate social media posts regarding CSWBP initiatives
- provide administrative services to the appointee to the Oversight Committee

“Sub-Committees” –the Oversight Committee may wish to divide into various groups:

- education
- seniors/adults with disabilities
- poverty/housing
- crime
- medical
- children/youth
- mental health

2. BACKGROUND:

On January 1, 2019, the Government of Ontario mandated municipalities to prepare and adopt a Community Safety and Well-Being Plan (CSWB Plan) by December 31, 2020, which was extended to July 1, 2021. Municipalities were required to work in partnership with 6 sectors: police services, health/mental health, education, community/social services and children/youth services to develop the CSWB Plan. The CSWB Plan is based on a collective impact approach that strives to bring people together to work towards a common agenda, based on equity. The Plan establishes a roadmap for how partners can collaborate across different sectors to make Ontario communities safer, more inclusive, and more resilient.

3. PRIORITY AREAS FOR ACTION:

Through focus group discussions, survey and consultation findings, the Advisory Group established four priority areas for action in Huron County:

- A. Mental health and addictions;
- B. Housing and homelessness;
- C. Domestic and family violence; and
- D. Community safety and security.

4. MOVING FORWARD TOGETHER 2021 – 2025

As set out in the CSWB Plan, following creation of the Plan, an Oversight Committee may be established with a representative from each municipality, police, health care, social services, and other key stakeholders to share information and ideas and identify ways in which to collaborate. This Committee will build an alliance among people and organizations from multiple sectors for a common purpose and provide opportunities for partners to share their opinions and experiences, and influence the direction of prevention, intervention, and capacity building activities.¹

Currently, there are a number of action tables within Huron County that may be utilized in order to operationalize goals and strategies to achieve stated outcomes for identified and emergency Priority Areas. Several of the Oversight Committee members have been chosen strategically as they are also members of those Action Tables and will be requested to provide regular updates to the remainder of the Oversight Committee as progress is made on implementation of key activities. The remaining Oversight Committee members have been appointed by each lower-tier

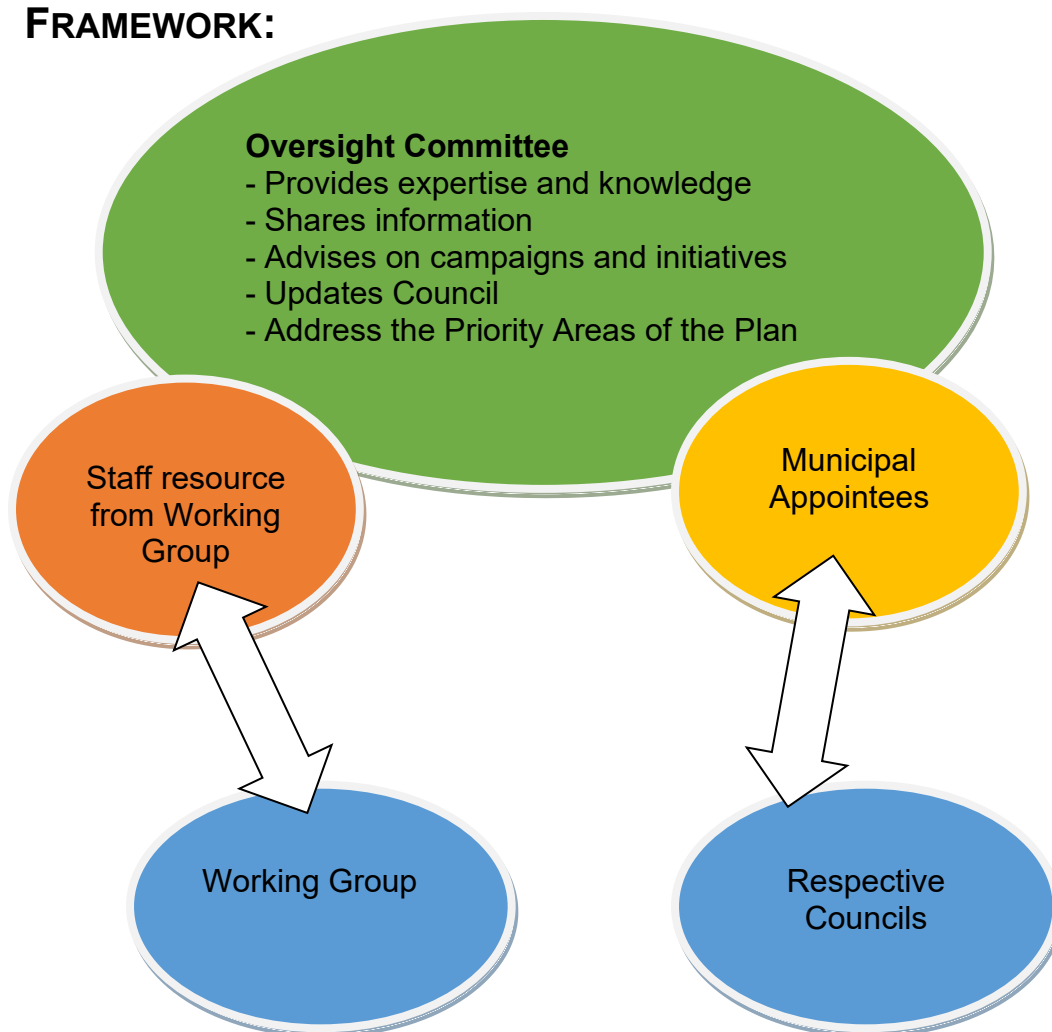
¹ CSWB Plan

municipality to represent the municipality's interests in implementation of the Plan as well as to provide regular updates to their respective Councils. Implementation should be based on building on existing collaborations, initiatives, and system plans.

Due to differing priorities, needs, goals and abilities, municipalities may wish to proceed with augmenting existing initiatives or implementing new strategies, at their respective municipal levels, pursuant to their own terms. Nonetheless, municipalities are encouraged to collaborate and share ideas, campaigns, and other information while working towards their own goals.

It should be noted that although the work to create the Plan was undertaken by all 9 lower-tier municipalities as a whole, pursuant to the legislation each Municipality is responsible for maintaining, updating and reporting on their Plan, at a minimum, every 4 years. The process of reporting on the Plan shall be discussed by the Oversight Committee, with recommendations to Council.

5. FRAMEWORK:



5.1 Working Group

Originally consisting of administrative designates of all participating lower-tier municipalities in Huron County together with members of the Police Services Board, the Working Group guided and directed key tasks required to complete the generic County wide CSWB Plan.

The Working Group will consist now only of administrative designates of the lower-tier municipalities. The Working Group shall appoint an individual to serve as staff resource to the Oversight Committee for the purposes of minute taking. The Working Group shall meet bi-annually and shall discuss, amongst other things, minutes of the Oversight Committee, what individual municipalities are undertaking (if anything), any opportunities for collaboration, changes in legislature, and reporting requirements. It should be noted that lower-tier municipalities will not be required or expected to work collectively with respect to any or all initiatives or recommendations brought forward by the Oversight Committee or other members of the Working Group.

5.2 Oversight Committee

The Oversight Committee shall consist of an appointee from each lower-tier municipality (i.e., Municipal Staff member or Council member), persons each representing a segment of the community (housing, social services, health, education, youth, etc.), and a staff resource from the Working Group for purposes of minute taking.

The main role of the Oversight Committee is to bring various sectors' perspectives together to provide strategic advice, information, data, goals, and direction to the municipalities through their appointees, regarding the implementation of the Plan, and to provide information and updates regarding initiatives and processes that align with or address key themes identified within the Plan.

Multi-sectoral collaboration is a key factor to successful CSWB planning, as it ensures an integrated approach to identifying and addressing priorities. An ideal Oversight Committee member should have enough knowledge about their respective sector to identify where potential gaps or duplication in services exist and where linkages could occur with other sectors. The Oversight Committee members should have knowledge and understanding of the other agencies and organizations within their sector, and be able to leverage their expertise if required. They are the subject matter "experts" or "champions".

While it would be difficult to have each hospital, school, youth group, etc. personally represented on the Oversight Committee, the Working Group has requested that each sector nominate or appoint a volunteer from each sector to sit on the Oversight Committee. See Membership of the Oversight Committee below.

5.3 Municipal Task Force or Coordinator

Each lower-tier municipality shall be free to form their own community centric Municipal Task Force or appoint a Municipal Coordinator to assist in implementing or augmenting the CSWB plan based on their own municipality's needs and goals.

Each of the Working Group, Oversight Committee and Municipal Task Force or Municipal Coordinator will comply with MFIPPA and PIPEDA.

6. MEMBERSHIP OF THE OVERSIGHT COMMITTEE:

Member agencies/organizations and community members recruited to the Oversight Committee by the Working Group should be reflective of the diverse make-up of the community and may have:

- Knowledge/information about the risks and vulnerable populations in the community;
- Lived experience with risk factors or part of a vulnerable group in the community;
- Understanding of protective factors needed to address those risks;
- Experience developing effective partnerships in the community;
- Experience with ensuring equity, inclusion and accessibility in their initiatives; and

The Oversight Committee should, at a minimum, consist of the following representation:

- A representative of the municipality or First Nations community;
- A person who represents the education sector;
- A person who represents the health/mental health sector;
- A person who represents the community/social services sector;
- A person who represents the children/youth services sector;
- A person who represents an entity that provides custodial services to children/youth;
- A person who represents the police service board or a Detachment Commander.

As this is the minimum requirement, the Working Group has the discretion to include additional representatives from key agencies/organizations on the Oversight Committee and/or their specific Municipal Task Force if desired.

The term of appointment is fixed to follow the term of Council (November 14, 2026). The Chair will be selected from the members of the Oversight Committee.

7. RESPONSIBILITIES OF OVERSIGHT COMMITTEE MEMBERS:

- Understands the goals, objectives and desired outcomes of the CSWB Plan.

- Understands and represents the interests of their respective departments, organizations or reference groups.
- Acts on opportunities to communicate positively about the CSWB Plan.
- Actively participates in meetings through attendance and discussion.
- Supports open discussion and debate and encourages fellow Committee members to voice their insights.
- Identifies the key issues impacting the community in general, and in particular to the area municipalities and specific areas within them (priority areas for collective action).
- Reviews Risk-Driven Tracking Databases and other databases/resources.
- Strategically identifies and prioritizes community safety and well-being issues for a potential response which may include establishing Action Tables.
- Provides oversight and guidance to fellow municipal appointees of the Oversight Committee through organizational and systems expertise, resources and other support as required.
- Identifies and provides recommendations regarding operating procedures to provide for a more integrated and aligned collaboration process across agencies and the County.
- Assists in developing a set of measurable outcomes against which success and progress will be measured.
- Municipal appointee members of the Oversight Committee shall report to their respective Councils and the public on the progress and achievements of the Oversight Committee.

8. RESPONSIBILITIES OF THE WORKING GROUP:

- Recruiting the appropriate agencies/organizations and individuals to become members of the Oversight Committee. This should include multi-sectoral representation and people with knowledge and experience in responding to the needs of community members;
- Appointing a staff resource from the Working Group to the Oversight Committee for the purposes of minute taking;
- Planning and coordinating Working Group meetings;
- Finding replacements for members who discontinue participation in the Oversight Committee; and
- Performing related administrative tasks such as report preparation, social media schedules, and other tasks as agreed upon by the Working Group members.

9. MUNICIPAL RESPONSIBILITIES

Each lower-tier municipality shall be responsible for implementing, reporting on, and updating the Plan with respect to their own municipality. Other tasks may include:

- Ensuring the plan is publicly available within their municipality
- Augmenting Plan initiatives through community centric actions
- Receiving and responding to requests for information about the Plan

- Updating and providing status information about initiatives to their respective municipal council
- Reporting to their respective Council and public on progress and achievements
- Reporting to the Working Group as necessary as to results of community led initiatives
- Appointing an administrative representative to participate in the Working Group
- Appointing a representative (Municipal staff member, Council member) of the municipality to the Oversight Committee

10. RESPONSIBILITIES OF THE CHAIR FOR EACH OF THE WORKING GROUP AND OVERSIGHT COMMITTEE:

- Sets and prepares the agenda for each meeting.
- Clarifies and summarizes what is happening throughout each meeting.
- Keeps the meeting moving by putting time limits on agenda items and tries to keep all meetings to a maximum of two hours.
- Encourages broad participation from members in discussion by calling on different people.
- Ends each meeting with a summary of decisions and assignments.
- Follows up with consistently absent members to determine if they wish to discontinue membership.

Should the Chair be unable to attend a meeting, he/she will contact one of the other members to serve as Chair.

11. RESPONSIBILITIES OF THE SECRETARY FOR EACH OF THE WORKING GROUP AND OVERSIGHT COMMITTEE:

- Assists in preparation of the agenda for each meeting.
- Records what is happening throughout each meeting.
- Prepares formal Minutes for each meeting and circulates them to all members
- Files and keeps track of all documentation, reports, and other pieces of information

12. QUORUM AND DECISION-MAKING – OVERSIGHT COMMITTEE & WORKING GROUP

12.1 Quorum:

A minimum number of **50%** of the Members of the Working Group is required for decision-making purposes at the Working Group level.

A minimum number of **50%** of the Members of the Oversight Committee is required for decision-making purposes at the Oversight Committee level, at least half of which must be appointees of the lower-tier municipalities.

12.2 Decision-making Process:

If a vote is requested, then it requires support from the majority (50%+1) of members who attend the meeting, whether it be a Working Group meeting or Oversight Committee meeting.

It should be noted that any decision made by the Oversight Committee and/or Working Group are not binding and are to be construed as a consensus or recommendation.

12.3 Frequency of Meetings:

Working Group

Meetings will be held bi-annually or at the call of the majority of the Working Group Committee members and/or Chair.

Oversight Committee

Following approval of a By-Law confirming the appointments to the Oversight Committee by at least 3 municipalities who have expressed a desire to continue with the Working Group, the Oversight Committee shall meet bi-annually, or at the call of the Chair, to review current data, trends, upcoming campaigns, requests of support, or concerns.

12.4 Agenda, Minutes, and Decision Papers:

A package will be sent to Working Group and Oversight Committee members electronically via email seven (7) business days in advance of their respective meetings, by the Secretary or Chair of that group or committee. This package will include the following:

- Agenda for upcoming meeting
- Minutes of previous meeting
- Any other documents/information to be considered at the meeting.

Schedule “B”
APPOINTEES TO OVERSIGHT COMMITTEE

- a. An appointment from the Township of Ashfield-Colborne-Wawanosh;
- b. An appointment from the Municipality of Bluewater;
- c. An appointment from the Municipality of Central Huron;
- d. An appointment from the Municipality of Huron East;
- e. An appointment from the Township of Howick;
- f. An appointment from the Municipality of Morris-Turnberry;
- g. An appointment from the Municipality of South Huron;
- h. An appointment from the Town of Goderich;
- i. An appointment from the Township of North Huron;
- j. An appointee from Choices for Change representing Custodial Services for Children and Youth;
- k. An appointee from the Social Research and Planning Council;
- l. An appointee from Choices for Change representing addictions;
- m. An appointee from Huron-Perth Centre representing mental health;
- n. An appointee from the Ontario Health Team representing health care;
- o. An appointee from Rural Response for Healthy Children representing Children and Youth Services;
- p. An appointee from Fanshawe College;
- q. An appointee from the Avon Maitland District School Board;
- r. An appointee from the Huron County OPP Detachment;
- s. An appointee from Victim Services; and
- t. A staff resource from the Huron County Community and Safety Well-Being Working Group.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY
BY-LAW NO. 07-2023

Being a by-law to amend by-law 36-2020 of the Municipality of Morris-Turnberry.

WHEREAS the *Fewer Fees, Better Services Act*, 2022, S.O. 2022, c. 2, or Bill 84, received Royal Assent on March 3, 2022, made changes to the *Highway Traffic Act*, R.S.O. 1990, c. H.8 including the waiving of fees for vehicle permit validations;

AND WHEREAS the Council of the Municipality of Morris-Turnberry passed By-law No. 36-2020 on the 18th of August, 2020 to prescribe standards for the maintenance and occupancy of property in the municipality of Morris-Turnberry.

AND WHEREAS By-Law 36-2020 references requirements for validated vehicle permits;

NOW THEREFORE, the Council of the Municipality of Morris-Turnberry ENACTS as follows:

1. That Part 1, Definitions of By-law 36-2020, paragraph (f) of Undesirable Material be amended by the replacement of the word “unlicensed” with “non-permitted”;
2. That Part 4, paragraph 4.10.1 of By-law 36-2020 be amended by the removal of the word “sticker”;
3. This by-law shall come into force on the day it is passed.

Read a FIRST and SECOND time this 7th day of February 2023

Read a THIRD time and FINALLY PASSED this 7th day of February 2023

Mayor, Jamie Heffer

Clerk, Trevor Hallam



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 09-2023

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on February 7, 2023.

WHEREAS Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the February 7, 2023, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 7th day of February 2023, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time this 7th day of February 2023

Read a THIRD time and FINALLY PASSED this 7th day of February 2023

Mayor, Jamie Heffer

Clerk, Trevor Hallam