



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, February 4, 2025, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on February 4, 2025, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of February 4, 2025, as circulated.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the January 14, 2025, January 24, 2025, and January 28, 2025 Council Meeting Minutes as written.

~

5.0 ACCOUNTS

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the February 4 accounts as presented.

~

6.0 PUBLIC MEETINGS AND DEPUTATIONS

6.1 DELEGATION – ANIMAL CONTROL BY-LAW

Hailee Burlack & Brad Lyons have requested the opportunity to address Council regarding the municipality's Animal Control By-Law, and the reversal of the consideration of a dog as vicious under the by-law. Supporting information has been provided by Ms. Burlack and Mr. Lyons and included for the information of Council.

7.0 STAFF REPORTS

None.

8.0 BUSINESS

8.1 INTERIM LEVY 2025

A report has been prepared in this regard by Tax Collector Kelly Tiffin.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 8-2024, being a by-law to provide for interim tax levies for the year 2025 for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed.

~

8.2 BOLT MUNICIPAL DRAIN – REQUEST TO ABANDON

A report has been prepared in this regard by Chief Buidling Official / Drainage Superintendent / Proberity Standards and By-Law Enforcement Officer Kirk Livingston.

*Moved by ~
Seconded by ~*

That the Council of the Municipality of Morris-Turnberry hereby directs the Drainage Superintendent to initiate the process for abandonment of a portion of the Bolt Municipal Drain and to send a Notice of Abandonment to all landowners within the watershed boundary for the affected portion.

~

8.3 MASSON MUNICIPAL DRAIN TENDER AWARD

A report has been prepared in this regard by Michel Terzian, Project Coordinator.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby accepts the tender of Horst Excavating Inc. for the total amount of \$114,848.00 excluding HST for the construction of the Masson Municipal Drain 2024.

~

8.4 BOUNDARY ROAD MAINTENANCE AGREEMENT – HOWICK

A report has been prepared in this regard by Director of Public Works Mike Alcock.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law authorizing the execution of a boundary road maintenance agreement between the Municipality and the Township of Howick to the next meeting of Council.

~

9.0 COUNCIL REPORTS

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Board Meeting Highlights – AMDSB – January 28, 2025
- 10.2 Minutes – Bluevale Community Committee – January 8, 2025
- 10.3 Minutes – OPP Detachment Board – October 30, 2024
- 10.4 Minutes – OPP Detachment Board – December 17, 2024
- 10.5 Minutes – Saugeen Valley Conservation Authority – November 21, 2024
- 10.6 Minutes – Maitland Valley Conservation Authority – December 18, 2024
- 10.7 2025 Draft Budget and Workplan - Maitland Valley Conservation Authority
- 10.8 2025 Approved Budget – OPP Detachment Board
- 10.9 Spring Tax Bill Newsletter
- 10.10 Spring Yard Waste Collection Flyer
- 10.11 Outstanding Action Items

11.0 ITEMS FOR A FUTURE AGENDA

12.0 BY-LAWS AND AGREEMENTS

12.1 MASSON MUNICIPAL DRAIN

At the November 19, 2024 meeting of Council, first and second reading were given to the Masson Municipal Drain By-Law. The period for submitting appeals has now passed. Council may proceed to give 3rd reading to the By-law.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 54-2024, being a by-law to adopt the engineer’s report and authorize construction for the Masson Municipal Drain 2024, and that it now be read a third time, and finally passed.

~

13.0 CLOSED SESSION

None.

14.0 CONFIRMING BY-LAW

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 6-2025, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on February 4, 2025, and that it now be read severally a first, second, and third time, and finally passed.

~

15.0 ADJOURNMENT

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at ____ pm.

~

NEXT MEETINGS:

- Regular Meeting of Council – Tuesday, February 18, 2025, 7:30 pm
- Regular Meeting of Council – Tuesday, March 4, 2025, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, January 14, 2025, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on January 14, 2025, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Jamie McCallum
Councillor Jodi Snell
Councillor Sharen Zinn

Staff in Attendance

| | |
|-----------------|--------------------------------|
| Trevor Hallam | CAO/Clerk |
| Mike Alcock | Director of Public Works |
| Kirk Livingston | CBO/By-Law Enforcement Officer |

Others in Attendance

| | |
|----------------------|-----------------------|
| Hailee Burlack | |
| Brad Lyons | |
| Scott Stephenson | The Citizen |
| Rachel Hammermueller | Wingham Advance Times |

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Scott Stephenson and Rachel Hammermueller would be recording the meeting for the purpose of writing articles.

2.0 ADOPTION OF AGENDA

Motion 1-2025

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of January 14, 2025, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 MINUTES

Motion 2-2025

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the December 17, 2024, Council Meeting Minutes as written.

Carried.

5.0 ACCOUNTS

Motion 3-2025

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby approves payment of the January 14 accounts as presented.

Carried.

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

7.1 BY- LAW ENFORCEMENT

7.1.1 By-Law Enforcement Activities – November and December 2024

A report was provided by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for November and December for the information of Council.

7.2 BUILDING

7.2.1 Building Department Activities – November and December 2024

A report was provided by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for November and December for the information of Council.

7.2.2 Building Department Year End Report

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston summarizing building department activities for 2024.

7.3 CLERK

7.3.1 Use of Delegated Authority 2024

A report was presented in this regard by CAO/Clerk Trevor Hallam for the information of Council.

7.3.2 Planning Update – Q3/Q4 2024

A report prepared in this regard by Deputy Clerk Kim Johnston was provided for the information of Council.

8.0 BUSINESS

8.1 RFQ RESULTS – 25-111 MAINTENANCE GRAVEL

A report was presented in this regard by Director of Public Works Mike Alcock.

Motion 4-2025

*Moved by Jamie McCallum
Seconded by Jodi Snell*

That the Council of the Municipality of Morris-Turnberry hereby accepts the quotation of Wesley Riley Contracting Ltd. for RFQ MT 25-111 – Granular “M” Supply and Place in the North Half of the Geographic Township of Turnberry, in the amount of \$83,425.00 (excluding HST), and authorizes the Mayor and CAO/ Clerk to execute all required documents.

Carried.

8.2 TENDER RESULTS – 25-112 MAINTENANCE GRAVEL

A report was presented in this regard by Director of Public Works Mike Alcock.

Motion 5-2025

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

That the Council of the Municipality of Morris-Turnberry hereby accepts the quotation of Joe Kerr Limited for RFQ MT 25-112 – Granular “M” Supply and Place in the South Half of the Geographic Township of Morris, in the amount of \$338,195.00 (excluding HST)., and authorizes the Mayor and CAO/ Clerk to execute all required documents.

Carried.

8.3 2025 ACCESSIBILITY PLANS

The County of Huron Accessibility Advisory Committee provided the Annual and Multi-Year Accessibility Plans for review and adoption. It was recommended by staff that the plans be adopted as presented, to maintain compliance with the Ontarians with Disabilities Act, 2001, S.O. 2001, c. 32 and Ontario Regulation 191/11.

Motion 6-2025

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the 2024-2029 Multi Year Accessibility Plan and 2025 Annual Accessibility Plan prepared by the Huron County Accessibility Advisory Committee.

Carried.

9.0 **COUNCIL REPORTS**

Kevin Freiburger

None.

Jamie McCallum

None.

Sharen Zinn

None.

Jodi Snell

None.

Jamie Heffer

None.

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Correspondence – Municipal Code of Conduct and Integrity Commissioner Framework – Ministry of Municipal Affairs and Housing
- 10.2 Correspondence – Fee freeze – Saugeen Valley Conservation Authority
- 10.3 Minutes – Maitland Valley Conservation Authority Membership – November 20, 2024
- 10.4 Minutes – Coalition for Huron Injury Prevention – September 11, 2024
- 10.5 Minutes – Belmore Arena Board – November 18, 2024
- 10.6 Monthly Report – Belgrave Water - November
- 10.7 Resolution – ARUs in Rural and Northern Municipalities – Town of Kearney
- 10.8 Outstanding Action Items

11.0 ITEMS FOR A FUTURE AGENDA

None.

12.0 BY-LAWS AND AGREEMENTS

12.1 BORROWING BY-LAW 2025

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 7-2025

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law # 01-2025, being a by-law authorizing the borrowing of money to meet current expenditures of the council of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

12.2 LINE FENCES ACT APPLICABILITY

At their December 3 meeting, Council directed staff to return a by-law regarding the non-application of the *Line Fences Act* in settlement areas. By-law 02-2025 was provided for consideration.

Motion 8-2025

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law # 02-2025, being a by-law regarding the non-application of the Line Fences Act in Settlement Areas in the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

13.0 CLOSED SESSION

13.1 Enter closed session.

Motion 9-2025

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 7:44 p.m., with the CAO/Clerk and CBO/By-Law Enforcement Officer remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) *Section 239 (2) (F) regarding advice that is subject to solicitor-client privilege pertaining to animal control issues.*

Carried.

13.2 Return to open session.

Motion 10-2025

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 8:19 p.m.

Carried.

13.3 Report and Action from Closed Session.

Council received advice from the Municipality’s solicitor regarding provisions regarding vicious dogs in the animal control by-law.

14.0 CONFIRMING BY-LAW

Motion 11-2025

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law 3-2025, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on January 14, 2025, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

15.0 ADJOURNMENT

Motion 12-2025

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:20 pm.

Carried.

NEXT MEETINGS:

- Special Meeting of Council – Friday, January 24, 2025, 7:00 pm
- Special Meeting of Council – Tuesday, January 28, 2025, 9:00 am
- Regular Meeting of Council – Tuesday, February 4, 2025, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam



MUNICIPALITY OF MORRIS-TURNBERRY

SPECIAL COUNCIL MEETING MINUTES

Friday, January 24, 2025, 7:00 pm

The Council of the Municipality of Morris-Turnberry met for a special session in the Auditorium at the Brussels, Morris, and Grey Community Centre on January 24, 2025, at 7:00 pm, for the purpose of holding a meeting to consider the engineer's report for the Nichol Municipal Drain.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Jamie McCallum
Councillor Jodi Snell
Councillor Sharen Zinn

Staff in Attendance

| | |
|-----------------|---|
| Trevor Hallam | CAO/Clerk |
| Kirk Livingston | CBO/By-Law Enforcement Officer/ Drainage Superintendent |

Others in Attendance

| | |
|-----------------|-----------------------------------|
| Ben Gowing | Project Engineer, GEI Consultants |
| Alvin McLellan | Deputy Mayor, Huron East |
| Peter Fehr | |
| Frank Fehr | |
| Carl McLellan | |
| Brian VanVeen | |
| Becky Jamieson | |
| Tom Cronin | |
| Lynne Cronin | |
| Greg Nicholls | |
| Abram Peters | |
| Henry Zacharias | |
| Dwayne Morrow | |
| Bill VanNess | |
| Lois Lee | |
| Jim Lee | |

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:00 pm.

2.0 ADOPTION OF AGENDA

Motion 13-2025

*Moved by Kevin Freiburger
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of January 24, 2025, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 **BUSINESS**

4.1 MEETING TO CONSIDER ENGINEER'S REPORT – NICHOL MUNICIPAL DRAIN

4.1.1 Engineer's Report

In May of 2024, the Council of the Municipality of Morris-Turnberry appointed GEI Consultants to prepare a report varying the assessments for the Nichol Municipal Drain under Section 76 of the *Drainage Act*. In October of 2024, the appointment was amended to include the Rintoul, McDonald, Robb and Pipe Municipal Drains, in as far as they are tributary drains to the Nichol Municipal drain.

Notice of the meeting to consider the engineer's report was issued to landowners on January 7, 2025.

Project Engineer Ben Gowing presented the Engineer's report to Council and those in attendance.

4.1.2 Questions and Comments

- Council
 - No questions from Council.
- Landowners in attendance
 - Greg Nicholls asked for clarification regarding whether Morris-Turnberry Council had the jurisdictional ability to establish an assessment schedule for properties in Huron East. Mr. Gowing provided clarification from the relevant sections of the *Drainage Act*.
 - Jim Lee asked what prompted the project. Mr. Gowing explained the deficiencies in the assessment schedules available, and the connections to the drain since the last schedule was established.
 - Bill vanness asked for clarification on next steps, and if any work was being proposed under this report. Mr. Gowing clarified that this report is to establish schedules for maintenance only with no associated capital work, but that the Municipality would be using these schedules to assess landowner for maintenance work. Mr. Livingston provided an overview of the ongoing maintenance that prompted the need for an updated maintenance schedule.
 - Becky Jameson asked for further clarification regarding the relationship between this report and the maintenance work that is ongoing. Mr. Hallam provided further explanation of the parallel nature of the timing of both this report and the maintenance work.

4.1.3 Consideration of Provisional By-Law

Motion 14-2025

Moved by Jodi Snell

Seconded by Kevin Freiburger

THAT leave be given to introduce By-Law # 04-2025, being a by-law to provisionally adopt the engineer's report for the Nichol Municipal Drain 2024, and that it now be read a first and second time this 24th day of January 2025.

Carried.

4.1.4 Date of Court of Revision and appointment of members.

Motion 15-2025

Moved by Sharen Zinn

Seconded by Jamie McCallum

THAT the Court of Revision for the Nichol Municipal Drain 2024 be set for February 18th, 2025 at 7:30 pm;

AND FUTHER THAT the members of the Court of Revision for the Masson Municipal Drain 2024 shall be:

1 – Alvin McLellan, Deputy Mayor, Huron East

2 – Jamie Heffer, Mayor, Morris-Turnberry

3 – Kevin Freiburger, Deputy Mayor, Morris-Turnberry

Carried.

5.0 CONFIRMING BY-LAW

Motion 16-2025

*Moved by Kevin Freiburger
Seconded by Sharen Zinn*

THAT leave be given to introduce By-Law 05-2025, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on January 24, 2025, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

6.0 ADJOURNMENT

Motion 17-2025

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 7:24 pm.

Carried.

NEXT MEETINGS:

Special Meeting of Council – Tuesday, January 28, 2025, 9:00 am
Regular Meeting of Council – Tuesday, February 4, 2025, 7:30 pm
Regular Meeting of Council – Tuesday, February 18, 2025, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam



MUNICIPALITY OF MORRIS-TURNBERRY

SPECIAL COUNCIL MEETING MINUTES

Tuesday, January 28, 2025, 9:00 am

The Council of the Municipality of Morris-Turnberry held a special meeting in Council Chambers on January 28, 2025 at 9:00am for the purpose of budget deliberations.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Jamie McCallum
Councillor Jodi Snell
Councillor Sharen Zinn

Staff in Attendance

| | |
|-----------------|--------------------------------|
| Trevor Hallam | CAO/Clerk |
| Mike Alcock | Director of Public Works |
| Kirk Livingston | CBO/By-Law Enforcement Officer |
| Sean Brophy | Treasurer |

Others in Attendance

| | |
|----------------------|-----------------------|
| Scott Stephenson | The Citizen |
| Rachel Hammermueller | Wingham Advance Times |

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 9:00 am.

Mayor Heffer noted that Scott Stephenson and Rachel Hammermueller would be recording the meeting for the purpose of writing articles.

2.0 ADOPTION OF AGENDA

Motion 18-2025

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of January 28, 2025, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 BUSINESS

4.1 BUDGET DELIBERATIONS

4.1.1 Overall

The budget overview was provided for the information council.

4.1.2 Municipal Drains

Mr. Livingston presented the Municipal Drain budget. There were no questions from Council.

4.1.3 Building Department

Mr. Livingston presented the Building Department budget. There were no questions from Council.

4.1.4 Property Standards

Mr. Livingston presented the Property Standards budget. There were no questions from Council.

4.1.5 Animal Control

Mr. Livingston presented the Animal Control budget. Deputy Mayor Freiburger asked for clarification on the dog counter process, which Mr. Livingston provided.

4.1.6 Parks and Cemeteries

Mr. Alcock presented the Parks and Cemeteries budget. There were no questions from Council.

4.1.7 Belgrave Water System

Mr. Alcock presented the Belgrave Water System budget. Councilor Zinn asked for clarification about the increase to the reserve amount and what the user fees will be per month. Mr. Alcock explained that preparing for future expenditures, such as drilling a new well, are the reasons for the increase in reserve contributions. The water user fees on the second page of the Belgrave Water Budget were referenced.

4.1.7.1 Belgrave Water Rate 2025

Motion 19-2025

Moved by Jodi Snell

Seconded by Kevin Freiburger

THAT the Council of the Municipality of Morris-Turnberry hereby establishes the water rate for the Belgrave Water System at \$1322.09 per user for 2025.

Carried.

4.1.8 Landfill & Waste Disposal

Councillor Snell asked if there was a written agreement in place with the individual harvesting hay from the gravel pit property, and whether there are any liability issues with the arrangement. Mr. Alcock explained that there is currently no formal agreement in place, but staff will be pursuing one.

4.1.9 Roads

Councillor Zinn inquired about the municipality's eligibility for the newly announced infrastructure grants. Mr. Hallam explained the grant criteria related to enabling increased housing development and noted the municipality's projects don't meet this criterion.

Mayor Heffer asked for clarification regarding the cost of repairing surface treated roads now compared to the cost of doing it later. Mr. Alcock explained that repairing the topcoat helps preserve the underlying layers, and letting the roads deteriorate further would lead to those layers needing repair as well, drastically increasing the cost. Mr. Alcock described the effect of horseshoes and steel carriage wheels on surface treated roads and noted that there had been a working group established to explore possible solutions.

4.1.9.1 Early Tender Approval

Motion 20-2025

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby authorizes the Director of Public Works to commence the tender process for surface treatment, repairs to structure T100, and equipment for the Belgrave Water System, prior to final budget approval.

Carried.

Mayor Heffer called a 10-minute recess at 10:06

4.1.10 Administration

Councillor Zinn asked if the replacement of the lights in the basement was necessary. Mr. Brophy noted that several of the existing lights are failing, and their replacement with LED fixtures has been identified as an opportunity for energy savings.

Councillor McCallum asked for more information about the increase to the budgeted legal and audit amounts. Mr. Brophy noted that about 50% of the increase is due to an increase in the fees of the municipality's auditor, and Mr. Hallam explained that the budget amount for legal expenses has been increased due to the municipality's recent experience, but that there are no specific issues staff are anticipating increased costs for.

4.1.11 Policing

Mr. Brophy presented the Policing budget. Councillor McCallum asked if there had been any action following the resolution that had been receiving the support of many Councils regarding a reduction in OPP costs to municipalities. Mr. Hallam confirmed that the reduced costs for 2025 are a result of that action.

4.1.12 Fire

Mr. Brophy presented the Fire budget. Mr. Hallam noted that a working group has been established to discuss purchase options for the North Huron ladder truck replacement.

4.1.13 Cross Border Utilities

Mr. Brophy presented the Cross Border Utilities budget. There were no questions from Council.

4.1.14 Grants and Donations

Mr. Brophy presented the Grants and Donations budget. Mayor Heffer requested that further information on the Belgrave playground project, including fundraising goals and timelines, be returned to a future meeting of Council.

4.1.15 Recreation

Mr. Brophy presented the Recreation budget. There were no questions from Council.

4.1.16 Belgrave Development

Mr. Brophy presented the Belgrave Development budget. There were no questions from Council.

4.1.17 Streetlights

Mr. Brophy presented the Streetlight budget. There were no questions from Council.

4.1.18 Reserves

Information regarding reserves was provided to Council.

4.1.19 Assessment Change

Information regarding changes in assessment was provided to Council.

4.1.20 Tax Rates

Mr. Brophy indicated that the proposed increase in the current draft is 9.03%, but that there are still outstanding amounts that have not been included in the draft. Mayor Heffer prompted council to offer their opinions on a reasonable increase. Answers ranged from 3% to 5% but there was a consensus that Council would prefer an increase under 5%.

5.0 CONFIRMING BY-LAW

Motion 21-2025

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law 06-2025, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on January 28, 2025, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

6.0 ADJOURNMENT

Motion 22-2025

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 10:43 am.

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, February 4, 2025, 7:30 pm
Regular Meeting of Council – Tuesday, February 18, 2025, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Municipality of Morris-Turnberry
Account List for**

February 4 2025

General

| | | | |
|------------------------------|--|----------|------------------|
| Bell Canada | Emergency Lines | 121.89 | |
| Bell Canada | Morris Office | 490.30 | |
| Telizon | Long Distance Phone | 1.43 | |
| Huron Clean | Office Cleaning | 401.64 | |
| Orkin Canada | Pest Control | 124.49 | |
| PBS Business Systems | Tax Bills | 322.05 | |
| G-Force Marketing | Assessment Binder | 257.00 | |
| The Drafting Clinic Canada | Supplies for Scanner/Plotter | 2,070.61 | |
| DataFix | Election Management System - VoterView | 1,638.50 | |
| Realtax Inc. | Tax Collection Costs | 5,683.90 | |
| Bluevale Community Committee | January Hall Rentals | 100.00 | |
| Property Owner | Wildlife Damage Compensation Program | 915.00 | |
| Property Owner | Property Tax Refund | 1,324.36 | |
| WSIB | WSIB - January | 1,842.35 | |
| Minister of Finance | EHT - January | 1,162.65 | |
| | General Total | | 16,456.17 |

Payroll

| | | | |
|-----------------|----------|-----------|--|
| January 15 2025 | Payroll | 26,734.22 | |
| | Expenses | 86.96 | |
| January 29 2025 | Payroll | 23,742.10 | |
| | Expenses | 87.26 | |

Building Department

| | | | |
|---------------------|----------------|--------|--|
| WSIB | WSIB - January | 415.93 | |
| Minister of Finance | EHT - January | 262.48 | |

Payroll

| | | | |
|-----------------|----------|----------|--|
| January 15 2025 | Payroll | 6,011.53 | |
| | Expenses | - | |
| January 29 2025 | Payroll | 5,614.35 | |
| | Expenses | - | |

Building Total **12,304.29**

Property Standards

Property Standards Total **-**

Drainage

| | | | |
|---------------------------------------|-----------------|--------|--|
| Hydro One | Hopper Pump | 231.41 | |
| Drainage Superintendents Assoc of Ont | 2025 Membership | 25.00 | |

Drainage Total **256.41**

Parks & Cemeteries

Parks & Cemeteries Total **-**

Belgrave Water

| | | | |
|-------------|----------------|--------|--|
| Bell Canada | Belgrave Water | 165.86 | |
|-------------|----------------|--------|--|

Water Total **165.86**

Landfill

| | | | |
|---------------------------|-----------------------------|----------|--|
| MGM Townsend Tire | Tractor Repair | 450.31 | |
| Bluewater Recycling Assoc | January Curbside Collection | 8,198.27 | |

Landfill Total **8,648.58**

Roads

| | | |
|--------------------------|-----------------------------------|----------|
| Bell Canada | Morris Shop | 245.15 |
| Bell Canada | Turnberry Shop | 121.88 |
| Enbridge | Turnberry Shop | 737.02 |
| HuronTel | Turnberry Shop Internet | 66.56 |
| Brandt London | Repairs for 13-03 & 09-02 Graders | 8,581.37 |
| Huron Tractor | Parts for 09-02 Grader | 54.74 |
| Alpine Tree Service Inc. | Tree Removal | 4,068.00 |
| Compass Minerals | Road Salt | 3,226.97 |
| AGO Industries Inc. | Safety Clothing | 568.36 |
| Blackburn Media Inc. | Radio Tower Rental | 1,017.00 |
| WSIB | WSIB - January | 2,853.75 |
| Minister of Finance | EHT - January | 1,800.91 |

Payroll

| | | |
|-----------------|----------|-----------|
| January 15 2025 | Payroll | 47,152.13 |
| | Expenses | - |
| January 29 2025 | Payroll | 36,417.62 |
| | Expenses | |

Roads Total 106,911.46

Account Total **144,742.77**

Approved By Council:

February 4 2025

Mayor - Jamie Heffer

Treasurer- Sean Brophy

**Municipality of Morris-Turnberry
Account List for**

February 4 2025 - 2024 Payables

General

| | | | |
|----------------------------------|-------------------------|----------|------------------|
| Hydro One | Morris Office | 485.03 | |
| Fisher Glass & Mirror Limited | Front Entrance Repairs | 2,189.07 | |
| Ian D. Wilson Associates Limited | Lowertown Nitrate Study | 5,695.20 | |
| Municipality of Huron East | Fire Calls - August | 2,995.53 | |
| Trevor Tout Custom Dozing Inc. | Fire Call - Excavator | 627.15 | |
| Recipient | EIES Grant | 250.00 | |
| | General Total | | 12,241.98 |

Building Department

| | | | |
|------------------------|-----------------------|--------|---------------|
| Bluewater Chapter OBOA | 2024 Chapter Meeting | 47.58 | |
| Foxton Fuels | Fuel for CBO Vehicle | 295.88 | |
| | Building Total | | 343.46 |

Property Standards

| | | | |
|-------------|--|----------|-----------------|
| Keppelcreek | Property Standards - November & December | 3,373.54 | |
| | Property Standards Total | | 3,373.54 |

Drainage

| | | | |
|--------------------------------|-------------------------------|-----------|------------------|
| GEI Consultants | Nichol Municipal Drain | 254.25 | |
| Dietrich Engineering | Robertson Municipal Drain | 10,396.00 | |
| JC Millwrights Inc. | Robertson Municipal Drain | 50,244.29 | |
| Headway Engineering | Masson Municipal Drain | 5,848.43 | |
| Van Bree Drainage & Bulldozing | Cole Municipal Drain Holdback | 825.43 | |
| | Drainage Total | | 67,568.40 |

Parks & Cemeteries

| | | | |
|-----------|-------------------------------------|-------|--------------|
| Hydro One | Kinsmen Park | 36.26 | |
| | Parks & Cemeteries Total | | 36.26 |

Belgrave Water

| | | | |
|-----------------|---------------------|----------|-----------------|
| Hydro One | Belgrave Water | 1,753.72 | |
| Hydro One | Humphrey Well | 240.94 | |
| Veolia Water | December Operations | 6,034.28 | |
| Steven Robinson | Snowblowing | 542.40 | |
| | Water Total | | 8,571.34 |

Landfill

| | | | |
|--------------------------|----------------------------|-----------|------------------|
| Hydro One | Morris Landfill | 718.88 | |
| RJ Burnside & Associates | Morris Landfill | 1,812.28 | |
| Sittler Grinding Inc. | Wood, Brush & Log Grinding | 11,522.61 | |
| BM Ross & Associates | Turnberry Landfill | 1,218.25 | |
| | Landfill Total | | 15,272.02 |

Roads

| | | | |
|--------------------------|------------------------------------|-----------|------------------|
| Hydro One | Morris Shop | 242.52 | |
| Edgar Feed & Seed | Shop Supplies | 186.45 | |
| Alpine Tree Service Inc. | Tree Removal | 2,034.00 | |
| Foxton Fuels | Fuel | 29,964.42 | |
| Joe Kerr Ltd. | Repairs for 19-06 Tandem | 1,055.83 | |
| BM Ross & Associates | T100 - Salem Road | 2,188.03 | |
| AJN Builders Inc. | M060 & M030 - Maintenance Holdback | 3,757.88 | |
| | Roads Total | | 39,429.13 |

Account Total 146,836.13

Approved By Council:

February 4 2025 - 2024 Payables

Mayor - Jamie Heffer

Treasurer- Sean Brophy

From: no-reply@mg.morristurnberry.ca on behalf of [Municipality of Morris-Turnberry](#)
To: [Trevor Hallam](#)
Subject: "Council and Committee Delegation Request Form" Form Submission
Date: Monday, January 13, 2025 3:16:52 PM

Form: Council and Committee Delegation Request Form

URL: <https://morristurnberry.ca/council-and-committee-delegation-request-form>

Requested Date of Meeting: January 13, 2024

Name of Person(s) making presentation: Hailee Burlack & Brad Lyons

Group./ Organization Delegation Represents: Hailee Burlack & Brad Lyons

Full Mailing Address of Delegation (s): 30 Parker Drive, Belgrave Ontario

Telephone Number: [REDACTED]

Email Address: [REDACTED]

General Nature of Delegation: Animal Bylaw

Please indicate the Action/Decision being requested by Council: Reversal of Title

To whom it may concern,

In Feb of 2021 my partner and I got a puppy, a German Shepherd. We walked him everyday around Belgrave, which introduced us to our neighbours, Brad and Hailee. We were excited that learn that March of 2021 our neighbours got a puppy, a Golden Retriever named Tucker. During our walks we would stop and play with Tucker, the dogs got along vey well and would run around Brad and Hailee's corner lot. As time went on our dogs became closer, we even had to use Tuckers name to get our German Shepherd out of the Truck, he loved Tucker! In August of 2022 Brad and Hailee brought home a new friend, a Golden Retriever named Sadie. Two became three and everyday during our walk we would stop and play with Tucker and Sadie. From what I see Tucker and Sadie get along so well, they play when there outside and when they are in the house you can see them curled up together in the front bay window.

From late fall of 2022 until end of summer of 2023 Brad was self employed and working at home. This allowed us to start a doggy play group. Everyday in the afternoon we would meet up at Brad and Hailee's house with other dogs which included a German Shepherd mix, a Boarder Collie, a Husky and recently added a Blue Heeler. All the dogs got along great, there were never any fights or concerns regarding the dog's safety. This play group happened almost every weekday lasting anywhere from 30 minutes to two hours for almost a year.

As Tucker got older I referred to him as "the old man". He would only run and play with the dogs for a short period of time before coming back to sit next to Brad or Hailee. I always thought Tucker was a sensitive dog with insight and felt emotion. He has a good bond with his owners.

Tucker is great with people. He gets excited when specific neighbours walk past his house, he wants to go out and greet these neighbours. I am one of them and have never feared for myself or my dog.

Brad and Hailee take great care of their dogs. All of Tucker and Sadie's veterinary needs, food and social needs are met.

Brad and Hailee recently brought home the best gift of all, a baby girl named Brooklyn. I have been over to visit a few times and each time Tucker is present and calm with Brooklyn, but you can tell he is protective over her as he is never far away.

Before you purchase or rescue a dog most people research the breed to help find the breed that best suits their family and needs. In my research, I have learned that one of the strongest qualities that Golden Retrievers possess is their gift of instinct. Due to their intelligence and their ability to maintain a deep connection to their loved ones and their home environment, Golden Retrievers will respond to their needs, wants, and issues as they arise. If they sense something is wrong or danger around those they love they will respond.

Megan Austin

January 2, 2025

To whom it may concern,

We are residents and fellow dog owners who live in Belgrave, ON and have gotten to know Brad, Hailee, Tucker and Sadie over the last number of years.

Tucker is a non-aggressive dog who is well socialized and loves to play. Our dog has been playing with both Tucker and Sadie for over 2 years and we have never had any issues between the dogs. Additionally, we also have a toddler and Tucker is extremely gentle and cautious around our son.

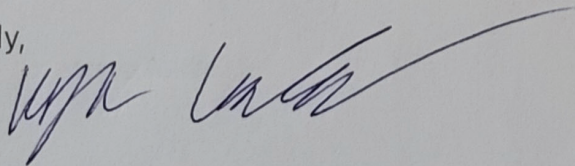
Often when playing other dogs will walk by, we have never seen Tucker approach in an aggressive manner. Brad and/or Hailee are always watching and ensuring safe play, their dogs are never left unattended. It does not matter if the dogs play at our house, or theirs; they always get along and play very well when they are together.

There are numerous dogs that we avoid when on a walk in this town due to their aggressive behaviours, however, Tucker is not one of them. Our dog always looks for Tucker and Sadie and wants to play if he catches a glimpse of them!

Brad and Hailee are dog owners who care about the safety of not only their dogs but also others; simply put, they love their dogs and would never put them in harms way or encourage harm towards another dog.

The incident is unfortunate, but it is not representative of Tucker's tendencies and we hope that this letter demonstrates that to you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matt & Kathryn', written in a cursive style.

Matt & Kathryn

2022

CERTIFICATE of ACHIEVEMENT

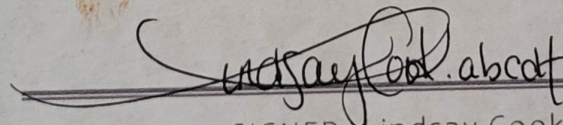
THIS ACKNOWLEDGES THAT

TUCKER & FAMILY

HAVE SHOWN THEIR DEDICATION BY PARTICIPATING IN THE

Mapleton Bark

Adolescent Life Skills Course



SIGNED, Lindsay Cook.ABCDT

Owner & Head Trainer, Mapleton Bark

"Dogs don't need adversaries, they need advocates." – Shay Kelly
Thank you for being your dog's advocate.

To whom it may concern.

I am writing to express my support for Tucker, our neighbors dog, who is being considered for classification as a dangerous dog. Having known Tucker for the last three years, I can confidently say he is not dangerous.

Tucker has always been calm, friendly and gentle with our two children and our puppy. He has shown exceptional patience and kindness during countless interactions, both with people and other animals.

While we understand the concern regarding the recent incident, it does not reflect the Tucker we know and trust. We hope the township will consider his consistent positive behavior and give him a fair evaluation.

Thank you for your time.

Sincerely,

Ryan and Alisa Doig.

To Whom it may concern:

I am writing this in regards to the episode between Hailee & Brad's dog, Tucker and April & Mike Drwin's dog Luke.

The many times we have walked our dog Layla past their house we have never had any problem with either of their dogs. They have always been friendly. When they walk them past our house we don't have any trouble either.

As our dog was attacked twice by their neighbour's dog we have not walked Layla up that way. As their neighbour's dog was not put down & they have not had to build a fence I see no reason why you are considering having Tucker put down.

To have Tucker put down would ~~be~~ not be right.

Karen Wilson - Karen Wilson
Harry Wilson - H.W.



To whom it may concern,

My name is Jenn Williamson, owner of Pets Boarding Kennel in Clinton, ON. We provide daycare and boarding for dogs (and Cats). Tucker has been to our facility numerous times for daycare from September 25, 2021 til November 6, 2024. In my experience with Tucker here, he is able to be social with other dogs. He is not a dog that we have to put outside by himself in a yard instead of in a group of other dogs. He is always put in a group with other dogs outside to play when he is here and we have never had an incident with him hurting another dog let alone requiring vet attention, and he has never been an issue with any humans at our facility either.

I will say there are some dogs that Tucker doesn't like which is completely normal for dogs. In my experience with many many different dogs most dogs don't like every single dog that they meet, just like most humans don't like every single person they meet. Even when Tucker has met a dog that he doesn't like he has never attacked that dog when he has been at our facility. A dog's body language will indicate how they are feeling and it is important to be able to recognize that and be the dogs advocate to avoid situations that the dog may not be comfortable in. This is something that every dog owner should understand and recognize. If a person knows their dog doesn't like another dog or that their dog is uncomfortable in a certain situation and the owner doesn't do anything to avoid it that would be considered provoking. In cases where a dog has been allowed to provoke another dog in one way or another there is usually consequences and the provoked dog could react. Just like kids on a playground, when one kid is bullying another it can cause the bullied kid to react out of frustration or anger. I hope this information helps.

If anyone has any questions regarding my experience with Tucker, or even dogs behaviour in general, please reach out via email or phone. Thank you.

Jenn

PETS Boarding Kennel & Daycare

[81000 London Road \(Unit 4\)](#)



Reply



January 2nd, 2025

Municipality of Morris-Turnberry

Nick Adamson

Resident of Belgrave

To whom it may concern,

I Nick Adamson, write this letter of character reference about Tucker (Brad Lyons, Hailee Burlack), golden retriever of 30 Parker Drive, Belgrave, Ontario. With whom I have had the pleasure of knowing for about a year now and see almost every day of the week. This letter is in order to clarify and defend their characters with his/her good judgment.

During this length of time, Tucker has demonstrated multiple great qualities of being a friendly, family dog in our community. I have observed him being well mannered, friendly and socializes with my dog, they almost see each other every day of the week. He is well trained, is obedient with both Brad and Hailee. I have seen him be very gentle with the new baby in the house and with other kids visiting. When we are over at his house, he is always gentle with me and I always looking to be as close to you as he can.

Brad and Hailee have been great neighbours to us in Belgrave since we moved here last year. Always being very caring and making sure we felt welcomed to the community. They have demonstrated multiple qualities of being a valuable couple in our community. Very polite, very hard working and always willing to help whenever needed and offering even before you have ever had to ask.

I believe this is a solid testimony of how Tucker, Brad and Hailee are all valued individuals in our community, and I hope that you consider this reference letter when determining the outcome of this case.

In case you need any further information, please do not hesitate to contact me.

Best Regards,

Nick Adamson

Nick.adamson@yahoo.ca

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Kelly Tiffin, Tax Collector
DATE: February 4, 2025
SUBJECT: 2025 Interim Billing

RECOMMENDATION

That council pass By-Law No. 07-2025 being the Interim Billing processed at 45% of the 2024 Final Tax Billing.

BACKGROUND

Section 317 (1) (3) of the Municipal Act, 2001, S.O. 2001 c.25, Interim Levy, local municipality. The amount levied on a property shall not exceed the prescribed percentage or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year.

| | |
|--|----------------|
| 2025 Billing Estimate @ 50% of 2024 | \$4,463,327.00 |
| 2025 Interim Estimate Billed @ 50% of 2024 | \$4,594,558.00 |
| 2025 Interim Estimate Billed @45% of 2024 | \$4,134,967.00 |

The 2025 Interim Billing will be processed at 45% in the amount of \$4,134,967.00 to remain under the billing estimate for 2025.

COMMENTS

The Interim Billing does not include any Special Rate Areas. Dog tag fees will be added to the first installment of the interim bill as a local improvement. This is a change from last year where the fees were transferred from Accounts Receivable and displayed as "Past Due" on the tax bill. The current method will be favorable by residents as it will show precisely what the charges are for and will not be indicated as arrears.

ATTACHMENTS

1. By-Law No. 07-2025 Interim tax levies for the year 2025.

OTHERS CONSULTED

Trevor Hallam, CAO/Clerk

Respectfully submitted,



Kelly Tiffin,
Tax Collector



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 7-2025

Being a by-law to provide for interim tax levies for the year 2025 for the Municipality of Morris-Turnberry.

WHEREAS section 342 (1) (a) of the Municipal Act, S.O. 2001, c.25, provides that a local municipality may pass by-laws providing for the payment of taxes in one amount or by instalments and the date or dates in the year for which the taxes are imposed on which the taxes or instalments are due;

AND WHEREAS Section 317 (3) (1) of the Municipal Act provides that the amount levied on a property shall not exceed the prescribed percentage or 50 per cent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year;

AND WHEREAS it is deemed appropriate to provide for such interim levy on the assessment of property in the Municipality of Morris-Turnberry;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The amounts levied shall be 45% of the total taxes for municipal and school purposes levied in the year 2024;
2. For the purposes of calculating the total amount of taxes for the year 2025 under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of 2024 because assessment was added to the collector's roll during 2024, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year;
3. The provisions of this by-law apply in the event that assessment is added for the year 2025 to the collector's roll after the date this by-law is passed, and an interim levy shall be imposed and collected;
4. All taxes levied under this by-law shall be payable into the hands of the Collector in accordance with the provisions of this by-law;
5. There shall be imposed on all taxes a penalty for non-payment or late payment of taxes in default of the installment dates set out below. The penalty shall be one and one-quarter percent (1.25%) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues, but not after the end of 2025;
6. The interim tax levy imposed by this by-law shall be paid in two instalments, due on the following dates:
 - 6.1 One-half (1/2) thereof on the 27th day of March, 2025;
 - 6.2 One-half (1/2) thereof on the 26th day of June, 2025;
7. The Collector may mail or cause to be mailed to the address of the residence or place of business of each person taxed under this by-law, a notice specifying the amount of taxes payable;

8. The notice to be mailed under this by-law shall contain the particulars provided for in this by-law and the information required to be entered in the Collector's roll under section 340 (2) of the Municipal Act;
9. The subsequent levy for the year 2025 to be made under the Municipal Act shall be reduced by the amount raised by the levy imposed by this by-law;
10. The Collector shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under section 5 of this by-law in respect of non-payment or late payment of any taxes or any installment of taxes;
11. All taxes shall be paid in person at the office of the Municipality of Morris-Turnberry, or through financial institutions to the credit of the Municipality of Morris-Turnberry;
12. Nothing in this by-law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes;
13. In the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail;
14. This by-law shall come into force and take effect on the day of the final passing thereof.

Read a FIRST and SECOND time this 4th day of February 2025.

Read a THIRD time and FINALLY PASSED this 4th day of February 2025.

Mayor, Jamie Heffer

Clerk, Trevor Hallam

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Kirk Livingston, Drainage Superintendent

DATE: January 27, 2025

SUBJECT: Request for Abandonment of a Municipal Drain or part thereof.

RECOMMENDATION

THAT the Council of the Municipality of Morris Turnberry hereby receives the Drainage Superintendents report for information purposes.

AND FURTHER THAT the Council of the Municipality of Morris Turnberry directs the Drainage Superintendent to initiate the process for abandonment of a portion of a municipal drain and send a Notice of Abandonment to all landowners within the watershed boundary for the affected portion of the Bolt Municipal Drain.

BACKGROUND

The Bolt Municipal Drain was originally constructed under an engineer's report in 1948. It was further updated in 1971, with additional branches completed the same year. Closed tile extensions were subsequently constructed in 1975.

The request for abandonment pertains to the closed portion constructed under the 1975 report and a small open portion from 1971, as illustrated in the attached map.

The Municipality of Morris Turnberry recently received a formal request for the abandonment of part of the Bolt Municipal Drain. The request was submitted by Trevor Peel and the Peel Group and applies to the portion encompassing Concession 3, Lots 6, 5, 4, 3, and 2.

COMMENTS

The provisions under Section 84 of the Drainage Act are applicable in this matter.

Abandonment of All or Part of Drainage Works:

Under Section 84(1), if three-quarters of the owners of land assessed for benefit, who own not less than three-quarters of the area assessed, request abandonment, the council of the initiating municipality must notify all affected owners of its intention to proceed with abandonment.

Owner's Right to Request an Engineer's Report:

Owners have 10 days from the municipality's notice date to request an engineer's report on the proposed abandonment.

Appointment of an Engineer:

If a notice is received within the 10-day period, the council must appoint an engineer to provide recommendations on the proposed abandonment, including associated costs, necessary work, asset sales, and other relevant matters. These costs will be assessed to affected owners proportionally.

Proceeding Without Objection:

If no objections are received within the 10-day period, or if the engineer's report supports abandonment, the council may pass a by-law to abandon the drainage works. Once abandoned, the municipality has no further obligations regarding the drainage work.

Disbursement of Remaining Funds:

Any remaining funds related to the drainage works must be distributed proportionately among assessed owners.

NEXT STEPS

Notice of Abandonment:

The Drainage Superintendent will prepare and send a Notice of Abandonment to all affected landowners within the watershed boundary of the Bolt Municipal Drain affected by the request.

Monitoring and Response:

The municipality will monitor for any objections or requests for an engineer's report within the prescribed 10-day period.

Follow-Up Actions:

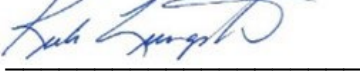
Depending on the responses received, the municipality will either appoint an engineer or proceed with the abandonment process by preparing a by-law to be presented to the Council at a later date.

Final Disbursement:

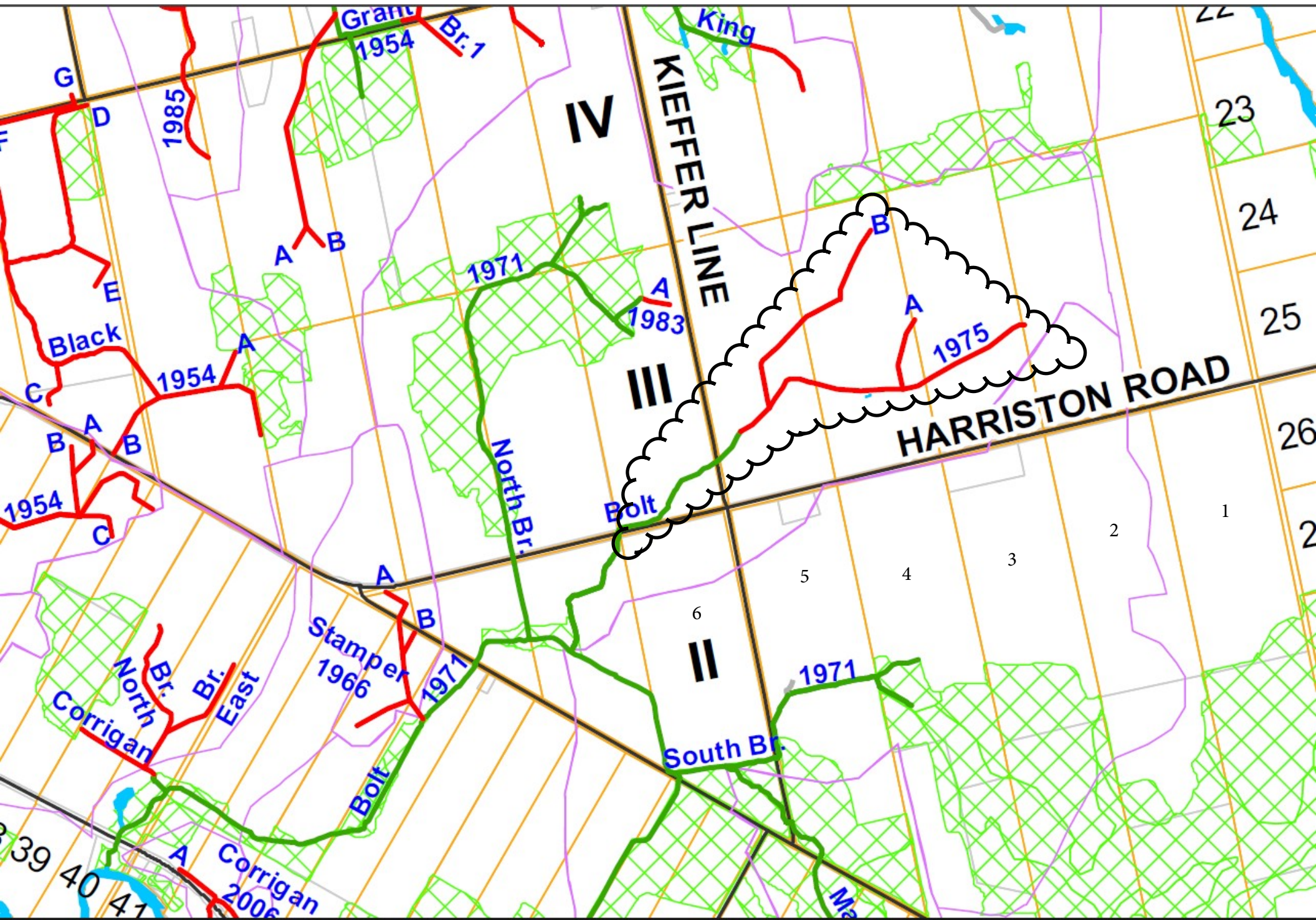
Any remaining funds from the abandoned portion will be calculated and disbursed proportionately among the assessed landowners.

As drainage superintendent for the Municipality of Morris Turnberry, I have reviewed the request and have no concerns currently. This request has been circulated to CAO Trevor Hallam, Public Works Director, Mike Alcock, and Huron County Public Works Department for comment and or concerns to be addressed if any.

Respectfully submitted,



Kirk Livingston
Drainage Superintendent



open drain



closed tile drain

January 29, 2025

Trevor Hallam
CAO/Clerk
Municipality of Morris-Turnberry
41342 Morris Road, P.O. Box 310
Brussels, ON, NOG 1H0

Dear Trevor,

**Re: Masson Municipal Drain – Tender Recommendation
Municipality of Morris-Turnberry (Morris Ward)
Our Reference No. MT-003**

Seven (7) sealed tenders for the **Masson Municipal Drain** were opened on Wednesday, January 29, 2025, at the Municipality of Morris-Turnberry's office.

Following the tender opening, the schedule of tender prices from the two (2) lowest bids were reviewed by Headway Engineering to ensure correct unit price extensions and total tender prices. Following are the two (2) confirmed low tender prices submitted (Plus HST):

| Bidder | Bid Amount | Completion Date |
|-------------------------------|---------------|-------------------|
| Horst Excavating Inc. | \$ 114,848.00 | November 28, 2025 |
| TAS Excavating & Rentals Ltd. | \$ 123,139.20 | December 31, 2025 |

The Engineer's estimate for this project was \$161,770.00 (Plus HST).

The bid from **Horst Excavating Inc.** in the amount of **\$114,848.00** (Plus HST) is the lowest price tendered. The bid meets all the requirements stipulated in the tender documents. Likewise, it is our recommendation to award the contract for construction of the above noted drain to **Horst Excavating Inc.**

Furthermore, as per Section A.2. Tenders, in Division A – General Conditions, all certified tender deposit checks, except from the bidder to whom the work is awarded, shall be returned within **ten (10) days of the tender closing date.**

We trust this meets your requirements at this time; however, should you have any questions regarding this information, please feel free to contact our office.

Yours truly,

Michel Terzian
Project Coordinator
HEADWAY ENGINEERING

ZM/

Drainage Tender Results - Masson Municipal Drain

1/29/2025

Close Date: January 29, 2025 12:00:00 PM
 Engineer's Construction Estimate: \$ 161,770.00
 Engineer's Construction Estimate + 33%: \$ 215,154.10

| Name: | Total Construction Cost (excluding HST) | Construction Start Date | Construction Completion Date | Deposit | Notes |
|--------------------|---|-------------------------|------------------------------|----------------|-------|
| 1 Dejong Exc. | \$133,077.00 | Jun 15/25 | July 30/25 | ✓ | |
| 2 Hanna + Hamilton | \$124,782.50 | May 1/25 | Aug 31/25 | ✓ | |
| 3 Nichols Exc. | \$123,119.23 | Apr 1/25 | Oct 30/25 | ✓ | |
| 4 Tas Exc. | \$123,139.20 | Mar 1/25 | Dec 31/25 | photocopy ✓ | email |
| 5 A.G. Hayter | \$153,290.00 | Jul 2/25 | Sep 30/25 | Photocopy ✓ | email |
| 6 Horst Exc. | \$114,848.00 | Sep 22/25 | Nov 28/25 | | email |
| 7 Dozlan | \$160,091.00 | Feb 2025 | Dec 2025 | photocopy ✓ | email |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |

Kaitlyn Armstrong

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Mike Alcock, Director of Public Works

DATE: February 4th, 2025

SUBJECT: Boundary Agreement Renewal – Howick and Morris-Turnberry

RECOMMENDATION

That the Council of the Municipality of Morris-Turnberry receive the Report on Boundary Agreements and approved the terms of the Draft Boundary Agreement and instruct the Clerk to prepare a by-law to adopt the Boundary Agreement between the Howick Township and the Municipality of Morris-Turnberry.

Executive Summary:

Section 29(1) of the Municipal Act, R.S.O. 2001, assigns joint jurisdiction to Municipalities on either side of a boundary road. Generally, when Municipalities share a boundary road it is advantageous to enter into an agreement to assign the responsibility for that road or section of road to one or the other municipality. Section 29.1 (1) of the Municipal Act, R.S.O. 2001, offers provisions to municipalities to enter into agreements with adjacent municipalities to assign responsibility for the whole road or section of road to one municipality.

In Morris-Turnberry we have 3 neighbouring municipalities that share boundary roads with us and / or perform work on our roads for the purpose of efficiency and vice versa. It is necessary to have agreements in all cases to protect all of the Municipalities involved.

In the case of Howick Township our agreement expired in April 2025.

Comments:

The Municipal Act provides for such mutual agreements between adjacent municipalities so long as the agreement is authorized by by-law in both Municipalities.

Morris-Turnberry and Howick Township have had a reciprocal agreement in place for the past 5 years. Prior to that agreement there was no agreement in place, even though the municipalities shared boundary roads and even regularly performed work on each other's roads. Over the past 5 years our boundary agreement with Howick has worked well and the attached draft agreement is functionally the same as the previous one, with some housekeeping revisions that address job title changes and date changes.

The Municipality of Morris-Turnberry and the Howick Township have never invoiced each other for the maintenance work described in the agreement. Other work not specified in the agreement, including capital work is apportioned in accordance with jurisdiction. The agreement has been tailored with an even distribution of work. No invoicing will be required except for capital work and special circumstances. It is recommended that the agreements be renewed at least every 5 years.

MUNICIPALITY OF MORRIS-TURNBERRY REPORT TO COUNCIL

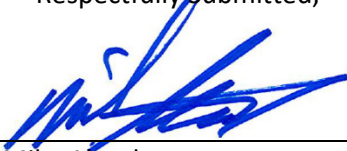
The Public Works Manager for Howick Township as well as the Director of Public Works for the Municipality of Morris-Turnberry agree that the existing Boundary Agreement is serving both Municipalities well and should continue with the same terms.

Howick Township Council is receiving a similar recommendation from their Public Works Manager also on February 4, 2025 and are expected to prepared a by-law to bring the agreement into force. The renewed agreement will remain in force until February 1, 2030 (or unless terminated under the termination clause in the agreement).

Budget:

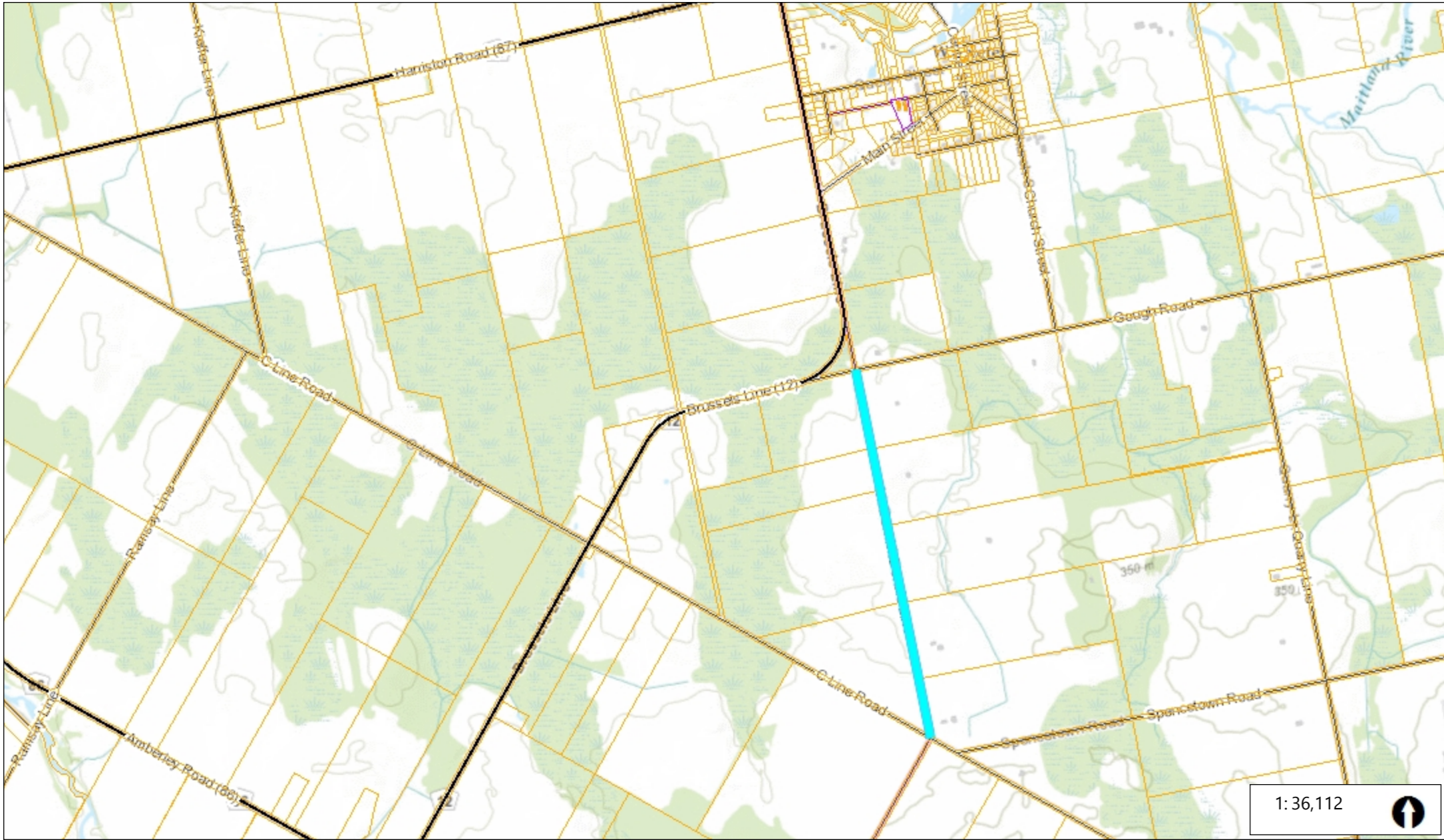
The costs associated with preparation and registration of the agreement and By-law can be absorbed within the existing budget.

Respectfully Submitted,




Mike Alcock,
Director of Public Works

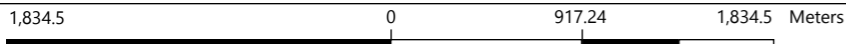
Boundary Road - McDonald Line



Legend

- Parcel Fabric - Secure
 - Parcel
 - Condominium
 - Road Allowance
- MTO Connecting Links
- Road Centreline
 - Provincial Highway
 - County Road
 - Municipal Road
 - Private Road - Not Urban
 - Private Road - Urban
 - Road - Not within Huron
- Municipal Boundary
- County Boundary

1:36,112 



Notes

This agreement made in duplicate this ____ day of _____, 2025.

Between:

The Corporation of the Township of Howick
of the First Part

and

The Corporation of the Municipality of Morris-Turnberry
of the Second Part

The parties are adjoining municipalities and are desirous of entering into an agreement under the provisions of Section 8(1), 9 and 29(1) of the Municipal Act, R.S.O. 2001 and amendments thereto, dealing with winter maintenance and repair of boundary roads between such municipalities and certain other roads totally under the jurisdiction of the respective municipalities. The "Road" is deemed herein to include but not limited to, all bridges, culverts, guide rails, signage, line markings, trees and intersection illumination under the jurisdiction of either or both municipalities.

The said municipalities have jurisdiction over the portions of said highways so assumed as municipal roads and it is deemed expedient and necessary to provide for the division of said highways so that each municipality may be responsible for the maintenance and repair of a particular portion of the same.

This agreement witnesseth that in consideration of the premises and of the mutual agreements and covenants hereinafter contained the parties hereto agree each with the other as follows:

1. The Corporation of the Township of Howick shall maintain and repair the portions of road more particularly described as follows:

1.1. The Corporation of the Township of Howick shall be responsible for 100% of the winter maintenance costs including patrolling, plowing, ice blading, etc. on the following roads under the jurisdiction of Morris-Turnberry:

1.1.1. Gough Road from the east limit of County Road 12 (Brussels Line) to the west limit of McDonald Line.

1.2. All work other than that specifically described in section 1.1. on the road sections described in section 1.1., such as but not limited to, road construction, hot mix asphalt resurfacing, bridge and culvert repairs and/or replacements, surface treatment, etc. shall be the responsibility of the municipality having jurisdiction over that portion of road.

1.3. The Corporation of the Township of Howick shall be responsible for 100% of the winter maintenance costs including patrolling, plowing, ice blading on the portion of the Boundary Line – McDonald Line – between the said Township of Howick and Municipality of Morris-Turnberry extending from the north limit of County Road 86 (Amberley Road) to the south limit of County Road 12, Brussels Line, a distance of approximately 4.2 km. The term for this maintenance is defined as November 1st to April 30th for the duration of this agreement.

1.4. The Corporation of the Municipality of Morris-Turnberry shall be responsible for 100% of the summer maintenance costs including patrolling, dust control and grass cutting on the portion of the Boundary Line – McDonald Line – between the said Township of Howick and Municipality of Morris-Turnberry extending from the north limit of County Road 86 (Amberley Road) to the south limit of County Road 12, Brussels Line, a distance of approximately 4.2 km. The term for this maintenance is defined as May 1st to October 30th for the duration of this agreement.

1.5. All work other than that specifically described in section 1.3. on the road section described in section 1.3., such as but not limited to, road construction, hot mix asphalt resurfacing, bridge and culvert repairs and/or replacements and surface treatment shall be agreed upon by both municipalities and apportioned between and paid by the two municipalities on a 50/50 basis.

1.6. The Corporation of the Municipality of Morris-Turnberry shall be responsible for the application of maintenance gravel on the road section described in section 1.3. It is agreed upon by both municipalities that the cost of supplying the gravel will be apportioned between the two municipalities on a 50/50 basis. The cost of labour and equipment to install the gravel will be borne by the Municipality of Morris-Turnberry.

1.7. The Municipality of Morris-Turnberry shall be solely responsible for all sign maintenance on all roads to this agreement completely under the jurisdiction of Morris-Turnberry and for sign maintenance on the Morris-Turnberry side of boundary roads with joint jurisdiction.

1.8. The Township of Howick shall be solely responsible for all sign maintenance on the Howick side of boundary roads with joint jurisdiction.

2. It is recognized by both parties that this reciprocal agreement directs equal responsibility to each of the parties. With regard to compensation to either municipality, it is agreed that there shall be no reimbursement other than that specifically identified, to either municipality from the other for the maintenance outlined herein.

3. Each municipality shall have full supervision, control and financial responsibility for the maintenance work on its respective portion of said roads and at the end of each financial year or when the work for each year is completed, the respective Director/Manager of Public Works of the said municipalities shall include in their accounts the maintenance expenditures made in such year on the portion of said road under their responsibility.

4. The responsible Director/Manager of each municipality shall forward the details of any planned capital or major maintenance work requiring the financial contribution of more than \$5000 from the other municipality in writing not later than September 1st of the year preceding the work. The cost of approved work shall be apportioned between and paid by the two municipalities on a 50/50 basis.
5. The Director/Manager responsible of each municipality shall also prepare each year a detailed statement of the capital improvements as described in Sections 1.2. and 1.5. and such statement shall be verified by a statutory declaration of the Director/Manager responsible and shall be submitted to the other municipality not later than the first day of January in the year following that in which the expenditure was made and such expenditure shall be paid in said proportions by each of the two municipalities. The capital expenditure by either municipality in any one year on the portion of the work as above set out shall not exceed the sum of \$5,000.00 without first receiving the consent of the municipality to the expenditure of any amount in excess of the said sum.
6. This agreement when confirmed by by-law of the Council of each of the municipalities shall become effective and binding on the parties hereto and shall continue in force until **February 1st, 2030**. Either party may provide the other party with a written notification that this agreement will be terminated six months following receipt of the written notification.
7. After confirmation by by-laws by each municipal Council, each municipality shall have jurisdiction only over that portion of the road which it has undertaken to maintain and keep in repair to the extent aforesaid and shall indemnify and save harmless the other from any loss or damage arising from the want of repair of such road and such other municipality shall be relieved from all liability in respect of the maintenance and repair described herein of such portion of road except as to its liability to contribute its share of the net expenditure therein under the provision of Section 5 and 6 hereof
6. The responsible Director/Manager of each municipality shall also prepare each year a detailed statement of the capital improvements as described in Sections 1.2. and 1.5. and such statement shall be verified by a statutory declaration of the Director/Manager responsible and shall be submitted to the other municipality not later than the first day of January in the year following that in which the expenditure was made, and such expenditure shall be paid in said proportions by each of the two municipalities. The capital expenditure by either municipality in any one year on the portion of the work as above set out shall not exceed the sum of \$5,000.00 without first receiving the consent of the municipality to the expenditure of any amount in excess of the said sum.
7. This agreement when confirmed by by-law of the Council of each of the municipalities shall become effective and binding on the parties hereto and shall continue in force until **February 1st, 2030**. Either party may provide the other party with a written notification that this agreement will be terminated six months following receipt of the written notification.

8. After confirmation by by-laws by each municipal Council, each municipality shall have jurisdiction only over that portion of the road which it has undertaken to maintain and keep in repair to the extent aforesaid and shall indemnify and save harmless the other from any loss or damage arising from the want of repair of such road and such other municipality shall be relieved from all liability in respect of the maintenance and repair described herein of such portion of road except as to its liability to contribute its share of the net expenditure therein under the provision of Section 4 and 5 hereof.

Witness the Corporate seals of the said municipalities as attested by the hands of their respective Heads of Council and Clerks in that behalf.

Corporation of the Township of Howick

Reeve

Clerk

Corporation of the Municipality of Morris-Turnberry

Mayor

Clerk

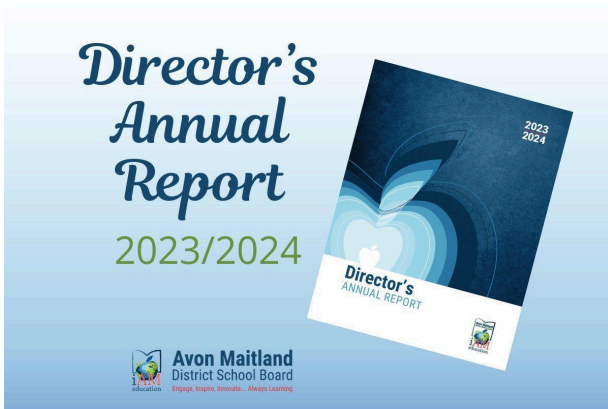


Land Acknowledgement

Vice Chair Patricia Smith provided a territorial acknowledgement to express gratitude and to honour the Indigenous people who have lived and worked on this land historically and presently. She spoke to our need to work together for the best for all and encouraged the group to pause to reflect on what we are thankful for and how we can live in harmony with other living beings.

Good News

Director's Annual Report for 2023/2024 Now Available!



Director Graham Shantz and Communications Manager Chera Longston presented the 2023/2024 Director's Annual Report. The report highlights the achievements of the board and showcases activities and events that occurred in our schools. It includes sections on:

- Student achievement
- Human right and equity
- Mental health, well-being and engagement
- Pathways and transitions
- Operational effectiveness

The full report can be viewed on the board website: amdsb.ca/DAR

Days of Significance Around the District (January Edition)

Communications Manager Chera Longston presented a new monthly video series that highlights the activities throughout the district celebrating days of significance. At the beginning of each month a summary of the days ahead will be shared on social media and then at the end, a summary of how schools celebrated those days. The January edition included New Year's, Mental Health and Awareness Week and Family Literacy Day. Keep an eye on social media for this new series!

[DOS - Jan 2025 Wrap-Up](#) by AMDSB Communications (note: this video will be embedded on the website version)



Board Approves the 2024/2025 Revised Budget

The Board of Trustees of AMDSB received and approved the 2024/2025 Revised Budget. The operating budget presented includes Operating Revenues and Transfers of Reserves of \$255,649,845 and Operating Expenses of the same. The capital budget approved includes Capital Spending of \$25,796,847. While the operating budget is compliant with the Ministry of Education's budget compliance rule, the total operating deficit for the 2024/2025 year is expected to be \$2,183,690. Please see the [full report of the Finance Committee](#).

Kudos to Romeo PS

Trustee Bruce Whitaker shared that he received high praise from a staff member of Wendy's Wonderful Kids Adoption Program of the Windsor-Essex Children's Aid Society. She shared so many wonderful attributes about Romeo Public School. She stated: "Romeo is unlike any other school. Every time I walk in I immediately feel a warm energy and vibe. The school is absolutely awesome as it seems to be 110% student focused. The kind, caring approach taken by the principal, teachers and staff is so touching. The school should be recognized for its inclusive approach, patience and kindness in dealing with children." Well done Romeo!

Pathways Advisory Committee Hosts First Meeting of 2025

Superintendent Paul Langis highlighted a recent meeting of the Pathways Advisory Committee (PAC). The PAC includes board staff and local businesses who are working to provide recommendations and feedback regarding AMDSB Pathways promotion and to support planning that will enable AMDSB to best support students in their initial postsecondary destination and ultimately to meet local industry needs. The meeting included discussion and feedback on what employers are looking for when interviewing potential employees. Also, a guest presenter from Merit Ontario spoke about their support for small and medium size employers for managing the complexities of managing apprentices.

AMDSB Staff Contributions to United Way Perth-Huron Campaign Surpass Last Year

Superintendent Laura Marotta shared that AMDSB staff participated in the annual campaign to support the United Way Perth-Huron. This year there was an increase of 112% in the number of employees who participated and a 126% increase in the dollars donated over the previous year. Thank you to all those employees who are supporting this very worthy cause!

Chair's Update

Chair Michael Bannerman shared that after attending the Public Education Symposium hosted by the Ontario Public School Board Association (OPSBA) in Toronto last week he was very proud of the work that AMDSB is doing in the area of fiscal responsibility. He expressed a sincere thank you to our staff, particularly the finance team as led by Superintendent Cheri Carter.

Future Board Meetings

Regular Board Meetings are held in person unless otherwise noted. Links to join the meetings online will be posted on the [Board Meeting page](#) the day before the meeting. The public portion begins at 4:45 p.m.

- Tuesday, February 11, 2025, at 4:45 p.m. Committee of the Whole, Open Session
- Tuesday, February 25, 2025, at 4:45 p.m. Regular Session, followed by Committee of the Whole, Closed Session

Future Meetings/Events with Trustee Representation

- Transportation Steering Committee – February 4, 2025 at 3:00 p.m. via Teams
- Parent Involvement Committee (PIC) – February 4, 2025 at 6:30 p.m. via Teams
- Special Education Advisory Committee – February 5, 2025 at 4:00 p.m.
- Equity Steering Committee – February 12, 2025 at 12:00 p.m.
- Supervised Alternative Learning – February 24, 2025 at 8:30 a.m.

AGENDA of Bluevale Community Committee

Meeting date: January 8, 2025

Call to order: A general meeting of the Bluevale Community Committee was held in Bluevale Hall on January 8, 2025. The meeting convened at Bluevale Hall. Chairman: Randy Greenaway, with Katie Clark acting as secretary.

Members in attendance: Randy Greenaway, Katie Clark, Ken Thompson, Spencer Shaw, Bec Buchanan, Tyler Hallahan

Minutes Review:

Financial Update

Accounts \$68,825.18 (January 8, 2025)

[Homecoming Ledger Form](#)

| Unfinished Business | | Action/person in charge |
|---------------------|---|---|
| 1 | Roof Approx. cost Looking for quotes Inquired with township re: funding this <i>Nothing to report</i> | Randy Greenaway (Kevin messaged Trevor about this) |
| 2 | Countertop for bar upstairs Purchased a new countertop for the bar area upstairs. Plans to install it before Feb. 9/25 Clean out cupboards underneath counter (Katie) | Randy Greenaway Ken Thompson |
| 3 | Inspection Report -nothing to report | |
| 4 | Ball Park 4 foot extension to the fence at the ballpark | Wayne Whalen Ken Thompson |

| | | |
|----|---|--|
| | diamond. <i>Expected date of completion: in the spring 2025</i> | |
| 5 | <p>Playground equipment</p> <p>Waiting to be inspected (Mike Alcock)</p> <p>A few things to be completed - Swings change the spacing to maybe 2 swings -hood was loose on the double slide -some things need to be sanded and repainted -The surface needs to be expanded around the playground -Recommended that we rotate it twice a year so that it does not get packed down -Take swings down for the winter - need bearings again - adjust the length of the chains</p> <p>Sign for closer to the playground listing what to do in an emergency - Randy will forward the signage requirements to Katie *Proper address</p> <p>-check with other communities and what their signs say - Trevor will let us know what to put on it and where to order from.</p> <p>Need to order swings 2 and chains - ABC recreation Mike 519-754-5365 2 swings - clamps that go around the pipes(2 3/8 size for clamps) **need to order**</p> <p>*Completion expected in the Spring 2025*</p> | <p>- Randy will call Barry to organize this week about items that need to be fixed</p> <p>Randy Greenaway/Trevor</p> <p>Spencer Shaw</p> |
| 6. | <p>December Christmas Sweater Pub Night/ NYE Event</p> <p>Ken Thompson took the food donations from the community to the North Huron Food Bank for us - Thank you!</p> <p>Summary Reports (for both events on one form) (\$-300.96)</p> | |

| New Business | | Action/Person in charge |
|--------------|--|-------------------------|
| 1 | Hall Rentals Wed. Jan 8 - BCC Meeting | Katie Clark |

| | | |
|----|---|--|
| | <p>Fri. Jan 17 - Card Players Sat. Jan 18 - Nicole Vincent Thurs Jan 23 - WOLPA</p> | -will clean before and after events |
| 2. | <p>Donation requests from Community Wingham Skating Club - 1/2 night skating rink rental donation for the club members \$275.00 (Katie mailed them the form and the cheque)</p> <p>Maitland River Elementary School- School tubing trip \$500.00 donation (cheque dropped off)</p> <p>FE Madill Secondary School - School tuning trip \$500.00 donation (cheque dropped off)</p> | <p>Becky Buchanan Katie Clark</p> |
| 3. | <p>SuperBowl Party February 9, 2025 Bar opens at 2pm Game starts at 6pm</p> <p>The shed will not be operational to cook food for this event (deep fryers) Streaming event - Wayne Permit- Randy Alcohol Purchase - Randy Food- Wayne Volunteers for Bar - 2pm-6pm covered Volunteers for food - need 3 to 4 people</p> | |
| 4. | <p>Volunteer assistance needed with Belmore Homecoming June 21 3pm-7pm, save the date</p> | Spencer Shaw |
| 5. | <p>Sponsors for skates Dates for Public Skating Donations: Belmore: February (date not known as of yet) Brussels: Sunday March 9 (12-1:20) Monday March 10 (1:00-2:20) Tuesday March 11 (12:00-1:20) (Mon/Tues are dates within students March break) Belgrave: When ice is available we will rent a few dates there as well.</p> <p>When we have final dates we will send out flyers to be distributed in schools or within the communities to notify the community. Becky will put on the community sign.</p> | <p>Katie Clark Bec Buchanan</p> <p>Spencer Shaw</p> |

| | | |
|-----|--|--------------|
| 6. | <p>March Break/Family Day Activities for Kids Public Skating Dates booked in Brussels (March 9-11)</p> <p>Ideas for other events: Movie night Craft afternoon Bowling trip to Molesworth</p> | |
| 7. | <p>Volunteer Position Needed Secretary Treasurer Advertise for volunteers needed to take over positions/Elections:</p> <p>President Vice President Treasurer Secretary Advertising/Communications</p> | |
| 8. | <p>Hockey Nets/Basketball nets Approved to order new items for the ball park area: Pricing out options Pg. 279 and pg 211</p> | Katie Clark |
| 9. | <p>Tables Approved to order new tables for the hall Pricing options</p> | Ken Thompson |
| 10. | <p>Community Sign Bec will change the sign to the Superbowl Party on one side and the dates for public skating on the other</p> | |
| 11. | <p>Shed at the Hall Needs to be painted inside Hydro installed Range Hood purchased and installed *Completion in Spring 2025</p> | |

Adjournment:

Moved by: Ken Thompson
Second by: Spencer Shaw
The meeting was adjourned at 8:00pm

Next Meeting Date/Time & Goal:

Wednesday February 5, 2025 @ 7pm

MINUTES

Huron County OPP Detachment Board Meeting

1:00 PM – Wednesday, October 30, 2024

OPP Meeting Room – 325 Albert St., Clinton, ON

PRESENT: **COMMITTEE MEMBERS:** Chair South Huron Deputy Mayor Jim Dietrich, Deputy-Chair Central Huron Deputy Mayor Marg Anderson, Goderich Mayor Trevor Bazinet, Bluewater Councillor Greg Lamport, North Huron Councillor Anita van Hittersum, Provincial Appointees Dave Frayne and Jared Petteplace, and Municipal Appointee Jasmine Clark.

STAFF: Administrator Central Huron CAO Steve Doherty, Central Huron Executive Assistant Irelyn St. Onge, and Huron OPP Detachment Commander Jason Younan

REGRETS: Huron East Councillor John Steffler and Municipal Appointee Jennette Walker

1. CALL TO ORDER

- 1.1 Chair Dietrich called the meeting to order at 1:00 pm
Provincial Appointee, Jared Petteplace swore his Oath of Office.

I solemnly swear that I will uphold the Constitution of Canada, which recognizes and affirms Aboriginal and treaty rights of Indigenous peoples, and that I will, to the best of my ability, discharge my duties as a member of the Huron County OPP Detachment Board, faithfully, impartially and according to the Community Safety and Policing Act, 2019, any other Act, and any regulation, rule or by-law.

So help me God.

2. CONFIRMATION OF THE AGENDA

- 2.1. Administrator Doherty advised the Board that the Agenda was updated after being sent to include a number of motions for the items being discussed and a draft copy of the 2024 budget.

RES: 7-2024

Moved by Member Bazinet, seconded by Member Frayne

That the agenda as prepared for the October 30, 2024 Huron OPP Detachment Board be adopted as amended.

Carried

3. DECLARATION OF PECUNIARY INTEREST – NONE

4. ADDITIONS TO OR DELEGATIONS FROM THE AGENDA – NONE
5. MINUTES OF THE PREVIOUS MEETING

5.1 **RES: 8-2024**

Moved by Member Clark, seconded by Member van Hittersum

That the Minutes of the October 2, 2024 Huron OPP Detachment Board be adopted as circulated.

Carried

6. DEPUTATIONS – NONE

7. REPORTS

7.1. HOPPDB DRAFT Abuse Violence and Harassment Policy

Member Petteplace inquired about how the policy came about to which Administrator Doherty responded that the policy is a requirement for insurance coverage. Doherty noted that the Board met previously to discuss insurance options and the Board went with the insurance provider Medallion (ultimately ended up being Definity Insurance). That said, the insurer required the Board to have an abuse policy to frame that if anyone on the Board were to claim abuse or harassment, that it would be dealt with via the policy. Administrator Doherty indicated that he reached out to a group of clerks throughout the County and neighboring counties that have created an abuse policy. He further expressed that he tried to reach out to the Ministry of Solicitor General (SOLGEN) to create a standardized abuse policy given that all OPP detachments should operate under the same umbrella, but they did not do so.

Member Lamport asked for clarity regarding if each member was required to sign a copy of the policy to which Administrator Doherty responded expressing that it would be a requirement that each individual either sign, e-sign, print it off electronically and scan it and send it to him.

Member Anderson followed up asking if everyone on the Board has a file (i.e. a place where any required training or documents signed by members are kept or if there is just one file that has everyone's documentation in it). Administrator Doherty indicated that this circles back down to the Remuneration Policy discussion that would be touched on later on in discussion as it is recommended in the Remuneration Policy that the members be assigned to the administrator's municipality (Central Huron) and would have a file that has all information regarding payroll and training related items for members.

Administrator Doherty identified that he has received copies of training certificates from most people and asked the Board members to do their best to send him something that indicates completion of training. He further communicated that he will reach out to anyone whose records he does not have so that he may receive proof of completion.

RES: 9-2024

Moved by Member Lamport, seconded by Member Petteplace

That the HOPPDB Abuse Violence and Harassment Policy be adopted as amended.

Carried

7.2. HOPPDB DRAFT Remuneration Policy

Chair Dietrich expressed that he thinks everyone needs to attend OAPSB meetings for at least their first year as members of the Board because he believes that it is a valuable learning experience, to which Member Petteplace agreed and expressed that the more you know as a member, the better the Board will function.

Member Frayne concurred indicating that it is an opportunity to get to know the faces to the names, to which Member Anderson further indicated that the meetings are especially valuable because usually at every one of the meetings, a training session is provided for the members with different items that are suspected of change.

Member Clark inquired asking how often the meetings take place and location(s) to which Chair Dietrich responded indicating four times a year, but there are two via Zoom. The meetings take place in rather local areas such as Waterloo or Guelph.

Administrator Doherty indicated that it is important to prioritize getting the 2024 budget passed, which is reliant on the Board adopting the Remuneration Policy. He further indicated that he took direction at an earlier meeting where it was the decision of the Board to compensate everyone the same. Therefore, the Remuneration Policy presented currently speaks to everyone equally. Chair Dietrich expressed that he thinks the Board needs to compensate everyone equally. Administrator Doherty explained that the current Remuneration Policy is based on compensation averages collected by Treasurers across Huron County.

Member Lamport suggested that the Board walk through the proposed Remuneration Policy to which is explained below.

Remuneration Policy Breakdown

1.1 Meeting Attendance

Administrator Doherty suggested that to simplify things, attendance to meetings will be tracked to dictate compensation. Board members engaged in conversation discussing that members would be compensated for the meeting time and mileage. Chair Dietrich acknowledged the motion on the floor and was supported by Member Bazinet and Member Anderson. However, Member Lamport did acknowledge the motion on the floor but was wondering whether the Board should consider travel time as a separate item to be discussed to which the Board agreed upon.

RES: 10-2024

Moved by Member Bazinet, seconded by Member Anderson

That the Board consider item 1.1 in the Remuneration Policy as amended to note travel time is not included in the Board meeting time.

Carried

1.2 Training

Member van Hittersum indicated she was concerned with the training hours outlined in the Remuneration Policy as she expressed that it took her well beyond the estimated time to complete the training modules, to which Chair Dietrich agreed.

Administrator Doherty indicated that his purpose of providing these estimated times was to outline what SOLGEN suggested as being expected for budget purposes.

Chair Dietrich clarified that the motion is to be paid \$36.50 an hour for training and members are required to individually submit the actual time spent on the training.

RES: 11-2024

Moved by Member Lamport, seconded by Member van Hittersum

That Board members will be compensated for the time required to complete any mandatory training at the rate of \$36.50/hr.

Carried

1.3 Conferences, Seminars, Association Meetings etc.

Member Lamport put a motion on the table that members be reimbursed for meals per diem rate of \$40 for half a day and \$80 for a full day.

RES: 12-2024

Moved by Member Lamport, seconded by Member Clark

That meals will be covered at a per diem rate of a maximum of \$40 for a half day and \$80 for a full day.

Carried

RES: 13-2024

Moved by Member Lamport, seconded by Member van Hittersum

That the Board approve the HOPPDB Remuneration Policy as amended and;

That Administrator Doherty be instructed to share the HOPPDB Remuneration Policy with the Councils of all lower tiers of Huron County for their adoption via By-law.

Carried

7.3. Budget Discussion/Cost-Sharing

Administrator Doherty shared that in previous discussions prior to the community's safety and well-being act implementation, it was discussed that the municipalities who had elected official representation would each pay 1/7 of the annual costs and the remaining 1/7 would be split between the three lower tiers with no elected official representation on the Board.

Chair Dietrich suggested that to make it fair for everyone, that the Board go the same route as what the OPP and OAPSB costs, which is per property, to which Member(s) Frayne and Lamport agreed.

RES: 14-2024

Moved by Member Petteplace, seconded by Member Anderson

That the annual Detachment Board costs be split across all municipalities in Huron County as per the property count in the OPP service contract.

Carried

Administrator Doherty noted that the Agenda included an estimated 2024 budget of \$15,665 but, in recognition of the Board's intent to have more attendance at OAPSB's meetings – the 2024 budget should be

increased to \$20,000. After some discussion, CAO Doherty proposed budget is \$20,000 for 2024 and \$40,000 for 2025.

Member Anderson indicated that she noticed something missing from the 2024 budget, that being the website and shared that during training prior to April 1, it was said that the new Boards were to have their own websites so that they could post their meetings, their minutes, etc., on that website. Administrator Doherty expressed that he does not have anything in the 2024 budget for website development but that he can get estimates for 2025 which will increase that budget.

RES: 15-2024

Moved by Member Frayne, seconded by Member Anderson

That the Board approve the HOPPDB 2024 Budget as amended and;

That Administrator Doherty be instructed to share the HOPPDB 2024 Budget with the Councils of all lower tiers of Huron County as information.

Carried

7.4. OPP – Discussion re: Action Plan

Huron OPP Detachment Commander Younan indicated that moving forward for the Boards next meetings, he is interested with respect to the frequency of the meetings, the times of the meetings, and where the Board would want the meetings. He further expressed that he did not know how the Board wanted to consider issues that might spark up in various municipalities.

Administrator Doherty noted that the draft Procedural By-law notes an intention to meet four times per year – the minimum required by the Act. Chair Dietrich noted that six meetings might be better until the Board is well established. Doherty noted that more meetings would impact the budget. It was agreed that this item could be discussed at the next meeting when the Procedural By-law is being considered.

The Board collectively agreed that it would be fitting for the OPP to notify the Chair if Police matters relevant to municipalities and then the Chair would notify the Board Members. From there, the Board members should advise their Mayor/Reeve.

RES: 16-2024

Moved by Member Petteplace, seconded by Member Anderson

That the OPP notify Chair Dietrich of issues that may arise in each municipality, to which Chair Dietrich will then notify the Board members.

Carried

Huron OPP Detachment Commander Younan shared with the Board that the formal report that the OPP will provide at a meeting will be a county-wide Board, so it may not have the detail that the Board may want to see from a municipal perspective and added that it can be a work in progress, depending on what each municipal Board representative wants to see. He further expressed that finances will not be overly discussed but if the Board has concerns about billing, it is suggested that the Board go right to the OPP Municipal Policing Bureau.

Huron OPP Detachment Commander Younan directed the Board to consider the naming of the Board and to create a by-law confirming the name and to provide him with a copy once completed which he will send to the OPP.

8. UNFINISHED BUSINESS

- 8.1. Member Frayne reminded the Board that Huron OPP Detachment Commander Younan requested a by-law to be created to confirm the name of the Board, that being, Huron OPP Detachment Board.

RES: 17-2024

Moved by Member Frayne, seconded by Member Petteplace.

That the Board prepare a by-law to confirm the naming of the Huron OPP Detachment Board.

8.2 ***Carried***

Member Frayne directed Administrator Doherty to share the contact information of all Board members with Jo-Anne Fields, OAPSB Zone 5 Secretary/Treasurer.

9. NEW BUSINESS – NONE

10. NEXT MEETING

- 10.1. December 17, 2024 at 9:00 am – OPP Meeting Room – 325 Albert St. Clinton, ON

11. ADJOURNMENT

11.1. **RES: 18-2024**

Moved by Member Bazinet, seconded by Member van Hittersum

That this meeting adjourn at 3:10 PM.

Carried

MINUTES

Huron OPP Detachment Board Meeting

1:00 PM – Tuesday, December 17, 2024

Central Huron Fire Hall Training Room – 401 Beech St., Clinton, ON

PRESENT: **COMMITTEE MEMBERS:** Chair South Huron Deputy Mayor Jim Dietrich, Deputy-Chair Central Huron Deputy Mayor Marg Anderson, Goderich Mayor Trevor Bazinet, Bluewater Councillor Greg Lamport, North Huron Councillor Anita van Hittersum, Provincial Appointees Dave Frayne and Jared Petteplace, and Municipal Appointees Jasmine Clark and Jennette Walker.

STAFF: Administrator Central Huron CAO Steve Doherty, Central Huron Executive Assistant Irelyn St. Onge, Huron OPP Detachment Commander Jason Younan, Huron OPP Operations Manager Andrew Macisaac, Huron OPP Operations Manager Ryan Olmstead, South Huron CAO Rebekah Msuya-Collison, South Huron Clerk Alex Wolfe, Community Relations Manager Stacey Jeffery and OAPSB Executive Director Lisa Darling

REGRETS: Huron East Councillor John Steffler

1. CALL TO ORDER
 - 1.1 Chair Dietrich called the meeting to order at 1:00 pm

2. CONFIRMATION OF THE AGENDA
 - 2.1. **RES: 19-2024**

Moved by Member van Hittersum, seconded by Member Petteplace

That the agenda as prepared for the December 17, 2024 Huron OPP Detachment Board be adopted as amended.

Carried

3. DECLARATION OF PECUNIARY INTEREST – NONE
4. ADDITIONS TO OR DELEGATIONS FROM THE AGENDA
 - 4.1. Change of Administration

Administrator Doherty explained that a few years ago when the Board moved from the Policing Act to the Community Safety and Well-being Act, municipalities were aware that there were going to be some changes to Police Service Board administration. A Working Group was created and elected officials were invited to sit on the meetings and through consultation with County representatives of all the lower tiers, the Board came up with how it was going to be formed in terms of

numbers of members, which lower tiers wanted representation and which of those did not. From there, the Board moved forward and Administrator Doherty was asked to be the first administrator to the new Board.

Administrator Doherty outlined the accomplishments of the Board thus far including but not limited to, the drafting of the Board's Procedural By-law, developing a Remuneration Policy, an Abuse Policy, securing insurance, having all members sworn in including provincial appointees, and the approval and passing of a 2024 budget. Administrator Doherty noted that the 2024 budget may be slightly over the estimate as there were meetings that the Board did not anticipate.

Administrator Doherty expressed that he has participated in conversation with South Huron CAO Rebekah Msuya-Collison and shared that South Huron has offered to take over the administrative function on behalf of the lower tiers and that the transition is anticipated to occur in the New Year if the Board approves.

Member Anderson identified that if the Board is interested in discussing the transfer of the administration, there would have to be a motion from the Board, Member Anderson questioned if it was the appropriate time for the motion to be put on the floor, to which Chair Dietrich suggested discussing the matter under New Business on the agenda.

5. MINUTES OF THE PREVIOUS MEETING

5.1. **RES: 20-2024**

Moved by Member Frayne, seconded by Member Petteplace

That the Minutes of the October 30, 2024 Huron OPP Detachment Board be adopted as circulated.

Carried

6. DEPUTATIONS – NONE

7. REPORTS

7.1. [Lisa Darling - OAPSB Verbal Discussion/Slides](#)

OAPSB Executive Director Darling indicated that she had noticed that the naming of the Huron OPP Detachment Board was included on the agenda and communicated that once the naming of the Board is passed to send the information to OAPSB@OAPSB.ca and OPP.strategy.management@OPP.ca. OAPSB Executive Director Darling explained that OAPSB and the OPP are working together to

create logos for all OPP Detachment Boards and have to ensure that the names submitted align with what the Ministry has outlined as proper naming. OAPSB Executive Director Darling further explained that the logo created would be the same logo that Huron OPP Detachment Commander Younan would use on all of the reports as well.

OAPSB Executive Director Darling further proceeded sharing helpful tips to ensure continued success of the Board to which are briefly included below. For more detailed information, please refer to OAPSB Executive Director Darling's shared slides.

Terms of Reference vs. Procedural By-laws

OAPSB Executive Director Darling indicated that she recognized that the Board would be passing a Procedural By-law and that a lot of what is in the Procedural By-law is also what could be put in a Terms of Reference document. She identified that some of the key questions could be who is managing the Boards administration and that anything to do with the finances of the Board be done through whoever is the administrator so that the financial policies align as closely as possible to that municipalities financial polices to keep it consistent. In addition, she indicated that the Board could include a policy that explains exactly what the Board has decided in terms of what each municipality will be charged to cover expenses, etc., so that everyone is aware in writing of the decisions of the Board.

Subcommittees and Policies

OAPSB Executive Director Darling shared that Boards have the freedom to create subcommittees (e.g., for the budget) with fewer members than quorum, involving municipal experts if needed. She indicated that policies should be created and implemented to cover areas like naming conventions, finances, media relations, accessibility, community engagement, and donations.

She suggested that once the Boards naming convention is passed and the transition of administration is confirmed, to create policies so there is clear direction for coming years. She further suggested creating a policy to outline how the Board is going to approach the local Action Plan as Huron OPP Detachment Commander Younan will ask the Board for input and to review. Therefore, outlining how this process will look and how the Board wants to proceed is important.

OAPSB Executive Director Darling expressed that it is important for the Board to consider and outline in a policy who has the right to speak on the behalf of the Board and what type of communication the Board wants to be putting out to the community regarding media relations and communication. In addition, she identified that accessibility of Board meetings is equally important to consider when creating policies as well

as any donations or sponsorships. She shared that some boards have in their budgets the ability to provide money to community groups within their detachment boundaries. For example, less than \$500 you can submit a written request and over \$500 you have to do a delegation to the Board.

Hiring

OAPSB Executive Director Darling indicated that a policy should be in place in an instance if there is a Detachment Commander change to outline what the process would look like for the Board and how an individual would be selected to sit on the Board.

OAPSB Executive Director Darling further suggested that a policy should be put in place to outline how often the Board would like to meet with the Detachment Commander, whether it may be in a camera meeting once at the beginning of the year to set the years expectations, once mid-year or at the end of the year. However the Board decides, it should be documented.

Complaints Process

OAPSB Executive Director Darling suggested that a policy be created to clarify how complaints are managed, even though the process is outlined in the Act. Similarly, a policy is recommended for handling Freedom of Information requests, although detachment boards are not currently bound by FIPPA.

Information Sharing

It was further suggested that the Board consider how often and what information will be shared with municipalities, including verbal or written reports to municipal councils.

Community Safety and Well-being

OAPSB Executive Director Darling expressed that Boards can decide if they will participate in local steering committees for community safety and well-being planning. What this may look like is encouraged to be outlined in a policy.

OAPSB Executive Director Darling recognized that the information she shared can seem overwhelming and indicated that there are drop-in sessions at noon hour for board members to ask any questions every third Thursday of the month. There is also a drop-in session for administrators every third Tuesday of the month. These sessions are recorded and be accessed at a later date.

Member Anderson asked if the provincial appointees fall under the same rules and regulations as the municipal appointees and community appointees, to which OAPSB Executive Director Darling responded, yes. They may go through a different appointment process, but once an individual is on the Board, all Board members fall under the same responsibilities.

OAPSB Executive Director Darling shared that OAPSB is currently undergoing a few large projects as they are trying to improve the knowledge level of all boards across Ontario, whether they are municipal or detachment. To do this, they are offering more education sessions and indicated that this is something to keep in mind when budgeting for 2025. One project being in joint partnership with the Canadian Association of Police Governance to offer a webinar each month for 18 months.

Member Anderson asked in mention of the budget, that if one of the municipalities disagrees with how the Board has decided to split the associated costs, what the protocol is. OAPSB Executive Director Darling identified that the legislation says if the Municipality/Board cannot come to an agreement which is in fact fairer than the legislation itself, the legislation says it has to be divided equally among all.

7.2. HOPPDB Procedural By-law

Administrator Doherty indicated that he had started with a Terms of Reference document and then worked in consultation with a group of clerks from Bruce County. Doherty expressed that as he was trying to align with the Bruce County Clerks' Procedural By-law with the Terms of Reference document that there was a lot of overlap. After reviewing with the Clerk group, Doherty recommends going forward with a Procedural By-law as opposed to having both documents because the Procedural By-law is more comprehensive and one document avoids duplication and confusion.

Chair Dietrich asked if anyone had any comments on the Procedural By-Law to which members responded addressing a few concerns.

4.4 Election of Chair and Vice-Chair

Member Anderson expressed that being as the Board is just starting she felt that the verbiage suggested that the Board would have to elect a new Chair now and expressed that this does not seem fair to the Chair as there is not enough time in the year given only 4 meetings to adequately adjust to the role and complete what needs to be done. Member Anderson further suggested changing the verbiage to say every two (2) years.

Member Clark pointed out that the verbiage does not necessarily say that the Chair has to change and questioned that could an individual not stand for Chair again and be reelected each year, to which the Board collectively agreed. With that, it was agreed to leave item 4.4 as worded.

Member Bazinet acknowledged Chair Dietrich's great success as Chair.

4.5 Training

OAPSB Executive Director Darling expressed that she wanted to ensure that it was clear that the Roles and Responsibility Training mandatory through the Ministry is to be completed prior to assuming a seat on the Board as a voting member. Members then have six (6) months after the appointment to the Board to complete the Thematic Training. If it is not completed within that six (6) months, the member is suspended from the Board until it is completed. Doherty note the above changes would be made to 4.5.1.

Various members of the Board expressed frustrations regarding the quality of the online training as they experienced technical errors. OAPSB Executive Director Darling indicated that there is a help desk number that can be contacted and if challenges persist, to contact her and OAPSB will follow up.

6.2 Location of Meetings

Member Anderson expressed concern about the verbiage regarding having the meetings at the OPP station or at the administrator's municipality as she thought that the Board had discussed at the first meeting that the Board was going to keep the meetings at the OPP station because it was central for everybody.

Chair Dietrich agreed with Member Anderson and indicated that under the Board's approval, the location can be changed if needed.

Chair Dietrich and Member Anderson suggested that mention of the administrator's municipality be taken out of the verbiage and changed to say, "the OPP Detachment Board shall meet quarterly, with dates set out by the OPP Detachment Board. Meetings shall be held in the Meeting Room at the Huron OPP Detachment, 325 Albert Street, Clinton, Ontario, or as otherwise determined by the Chair" to which the Board collectively agreed.

6.4.1 Timing of Notice

Member Anderson acknowledged how the Procedural By-law indicates that the Board must post notice of a meeting seven (7) days prior to the meeting. However, she addressed that the Board does not have a

website to post the required notices on and that this should be priority in the New Year.

OAPSB Executive Director Darling expressed that what some boards are doing is having one municipality agree to host the boards webpage and then that link is shared with all municipalities.

6.6 Board Agenda

Chair Dietrich addressed how the current agenda does not match what the Procedural By-law outlines to which Administrator Doherty indicated that the Board can switch the order to South Hurons agenda order or what is outlined in the Procedural By-law. Whatever is chosen as a template needs to be updated in the Procedural By-law to ensure consistency.

Member Lamport addressed the inconsistency of the naming of the Board within the Procedural By-law to which Administrator Doherty advised that the Procedural By-law will be amended to ensure consistency. Doherty subsequently notes – some sections of the Bylaw refer to Detachment Boards in general and that wording will not be changed.

RES: 21-2024

Moved by Member Lamport, seconded by Member Frayne

That the Huron OPP Detachment Board Adopt By-law 1-2024 being a Procedural By-law as amended.

Carried

7.3. [Huron OPP Detachment Board Report](#)

Huron OPP Detachment Commander Younan explained that he tried to align the OPP's corporate initiatives with the Detachment Action Plan, while also linking them to the Community Safety and Well-being Plan in the report.

He acknowledged that he is aware that there are individuals on the panel from the Board that are heavily invested in the Community Safety Well-being Plan. However, he emphasized that understanding the current status of legislation, specifically the CSPA, as well as the OPP's strategic plan and its impact on the local level, is crucial for the Board. He believes this understanding will be important when the OPP releases its new strategic plan. Commander Younan also requested that the Board provide input when necessary.

Huron OPP Detachment Commander Younan further proceeded sharing the report prepared for the Board to which the main points are provided below. For more detailed information, please refer to Huron OPP Detachment Commander Younan's shared report.

Traffic Enforcement

Huron OPP Detachment Commander Younan emphasized that traffic policing involves more than just issuing tickets. He indicated that officers are proactively engaged in enforcement to maintain traffic flow and ensure community safety and expressed further that analytics are being used to deploy resources effectively, especially in areas identified as high-risk for collisions.

Crime Statistics

Huron OPP Detachment Commander Younan identified that there was an error regarding the homicide data and corrected the count to one (1) homicide for the year, following a significant case in 2024.

Huron OPP Detachment Commander Younan explained that the increase in sexual offenses was likely due to improved training and victim support, which encouraged more disclosures, rather than an actual rise in incidents.

He further shared that property crimes and drug-related offenses are on the rise, with the street crimes unit focusing on drug issues, particularly opioids and fentanyl and that efforts to combat crime and drug trafficking continue.

Opioid Overdoses

Huron OPP Detachment Commander Younan further reported that there were no opioid-related fatalities in 2024, which is a significant improvement compared to previous years and indicated that the street crimes unit has targeted drug dealers, which has contributed to this decrease.

Mental Health and Addictions

Huron OPP Detachment Commander Younan shared that the Crisis Response Team, a partnership between police and mental health professionals, is actively working to address mental health crises and connect individuals to resources. He further shared however, that the partnerships effectiveness has been impacted by a lack of funding for additional social workers and that when social worker support was higher, incidents decreased significantly.

He indicated that ongoing collaboration with public health and other community partners persist to address substance misuse and mental health issues, including follow-up after non-fatal overdoses to connect individuals with support services.

OPP Billing and Service Trends

Huron OPP Detachment Commander Younan indicated that there is a trend toward decreasing costs for the OPP's services, signaling a positive trend for municipal billing.

Member Frayne expressed that years ago, the County had experienced frequent theft regarding the theft of pumping gas and not paying. He questioned if this trend still persists to which Huron OPP Detachment Commander Younan indicated that the trend is most likely similar. However, some places have taken steps to require prior payment.

Member Petteplace asked in terms of resources, if the Huron OPP have enough to sustain to which Huron OPP Detachment Commander Younan responded that the Huron OPP do have enough resources but always want more which municipalities can do through enhancements. He expressed further that most detachments will always have some running vacancies, but there is strong commitment from Huron OPP.

Member Walker expressed that the health unit is looking for traffic data, more specifically possibly a dangerous roads study and wondered how easy or difficult it would be to produce that for them. Huron OPP Detachment Commander Younan indicated that it would be an easy task to complete.

Member Lamport expressed that it is impressive to see that property crimes have decreased. However, he questioned why fraud has increased from 2022-2024 to which Huron OPP Detachment Commander Younan responded by indicating that the majority of frauds on the up-rise are cyber-related frauds that target the vulnerable.

RES: 22-2024

Moved by Member Anderson, seconded by Member Petteplace

That the Huron OPP Detachment Board receive the report from Huron OPP Detachment Commander Jason Younan entitled "Huron OPP Detachment Board Report" as circulated.

Carried

8. UNFINISHED BUSINESS

8.1. **RES: 23-2024**

Moved by Member van Hittersum, seconded by Member Lamport

That the Huron OPP Detachment Board Adopt By-law 2-2024 Being a By-law to Name the Huron OPP Detachment Board.

Carried

9. NEW BUSINESS

9.1. Change of Administration

Administrator Doherty noted that Central Huron is looking to have the administrative function transferred to South Huron.

In term of the 2024 budget, Administrator Doherty that Central Huron sees an advantage to treating some annual expenses on a cash-basis as opposed to accrual so there does not have to be so much accounting work when the Admin function moves from one lower tier to another. For example, Doherty noted the OASB billing came in October and that would normally be accrued as a 3-month expense in 2024 and 9 months in 2025.

However, Member Anderson identified that the Board should not have been currently billed for a 2024 OASPB membership as it was billed earlier in the year. Lisa Darling expressed that the bill received and paid in October was for the 2025 membership to which Administrator Doherty responded that Central Huron will bill South Huron as the bill was already paid. Administrator Doherty further expressed that in regards to the payment of insurance, it will be billed out as part of the 2024 budget.

Member Lamport asked that if the transfer of administration occurs, if members will be required to fill out payroll information again to which Administrator Doherty indicated as likely.

Chair Dietrich directed Administrator Doherty to be in contact with South Huron to help a smooth transition and asked to be informed on the progress.

RES: 24-2024

Moved by Member Anderson, Seconded by Member Clark

That the Board approves the transfer of the administration services for this Board from Central Huron to South Huron.

Carried

Name Tags

9.2.

Member Frayne indicated that at the OAPSB Zone Five meeting attendees had name tags which made it helpful when communicating with others. He expressed that it would be nice if the Board had name tags or a lanyard to have for meetings.

RES: 25-2024

Moved by Member Frayne, Seconded by Member Petteplace

That the Board considers the cost of having lanyards made with member names and Huron OPP Detachment on them in the 2025 budget.

Carried

9.3. 2024 Budget – Remuneration By-law

Administrator Doherty expressed that in the Remuneration By-law that was passed, the wording spoke to meetings under three hours and meetings over three hours. Since then, members of the Board attended an OAPSB meeting that was three (3) hours exactly which technically, the by-law does not speak to. After a brief discussion the following was passed.

RES: 26-2024

Moved by Member Petteplace, Seconded by Member Lamport

That the rate in item 1.1 in the Board’s Remuneration Policy be changed to, “less than three hours, \$110, three hours and more, \$195”

Carried

10. NEXT MEETING

10.1. January 27, 2025 at 9:00 am – OPP Meeting Room – 325 Albert St. Clinton, ON

11. ADJOURNMENT

11.1. **RES: 27-2024**

Moved by Member Petteplace, seconded by Member van Hittersum

That this meeting adjourn at 2:43 PM.

Carried



Saugeen Valley Conservation Authority

Minutes – Board of Directors Meeting

Date: Thursday November 21, 2024, 1:00 PM.

Location: Remote via Zoom

Chair: Tom Hutchinson

Members present: Paul Allen, Larry Allison, Barbara Dobreen, Kevin Eccles, Bud Halpin, Greg McLean, Dave Myette, Mike Niesen, Moiken Penner, Jennifer Prenger, Bill Stewart, Peter Whitten

Members absent: Sue Paterson, Steve McCabe

Staff present: Matt Armstrong, Adam Chalmers, Erik Downing, Janice Hagan, Darren Kenny, Donna Lacey, Katie Thomas, Brandi Walter

Vice Chair Tom Hutchinson assumed the role of Chair and called the meeting to order at 1 PM.

1. Land Acknowledgement – read by Bud Halpin

We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudenosaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nations, Métis, and Inuit peoples.

2. Adoption of Agenda

Motion #G24-127

Moved by Peter Whitten

Seconded by Kevin Eccles

THAT the agenda for the Saugeen Valley Conservation Authority meeting, November 21, 2024, be adopted as circulated.

Carried

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest relative to any item on the agenda.

4. Adoption of Minutes

4.1 Authority meeting – October 17, 2024

Motion #G24-128

Moved by Bill Stewart

Seconded by Dave Myette

THAT the minutes of the Saugeen Valley Conservation Authority meeting, October 17, 2024, be adopted as presented.

Carried

5. Matters Arising from the Minutes – none at this time

6. New Business

6.1 Formosa Administration Office: Lightning Strike update

Erik Downing, GM/S-T, reported that staff have been in communication with the insurance company and the general contractor to address the damage caused by the lightning strike. While the timeline for resuming on-site work remains uncertain, significant progress has been made.

6.2 GM-2024-13: SVCA Operational Plan

The Directors reviewed several items outlined in the plan, and the GM/S-T provided clarifications. Chair Barbara Dobreen joined the meeting at 1:20 PM.

6.3 GM-2024-14: Program Report

The Directors requested additional details on various program report projects, and the GM/S-T provided further information.

6.4 Correspondence

There was no submitted correspondence.

6.5 COR-2024-25: 2025 Authority Meeting Schedule

The GM/S-T presented the proposed meeting schedule for 2025, and the Directors requested that Janice Hagan distribute the meeting dates via calendar invite.

Motion #G24-129

Moved by Barbara Dobreen

Seconded by Greg McLean

THAT the 2025 SVCA Authority meeting and Section 28 Hearing schedules be adopted as presented.

Carried

6.6 COR-2024-26: 2025 Budget Presentation

Staff presented the proposed 2025 budget and reviewed the accomplishments of 2024, as well as the goals for 2025. It was noted that the budget is based on the anticipated continuation of the Environmental Planning and Regulations (EPR) fee freeze mandated by the provincial government since 2022. The budget request is 17.6%, which includes a 12% increase in staff salaries as previously approved by the Board, and a significant withdrawal from reserve funds.

Greg McLean left the meeting at 3:42 PM.

Barbara Dobreen called for a recorded vote for the following motion:

Motion #G24-130

Moved by Bill Stewart

Seconded by Barbara Dobreen

THAT the SVCA Board of Directors approve the 2025 draft budget in principle; and further

THAT staff be authorized to forward the draft budget to the Authority's watershed municipalities for a 30-day review and commenting period and include the offer of a delegation if requested.

| | |
|------------------|-----------|
| Moiken Penner | In favour |
| Peter Whitten | In favour |
| Paul Allen | In favour |
| Larry Allison | In favour |
| Jennifer Prenger | In favour |
| Bill Stewart | In favour |
| Bud Halpin | In favour |
| Dave Myette | In favour |
| Mike Niesen | Opposed |
| Barbara Dobreen | In favour |
| Kevin Eccles | Opposed |
| Tom Hutchinson | In favour |

Carried

Due to time constraints, Barbara Dobreen requested that Agenda items 6.8, EPR-2024-23: Violation Strategy Update, 6.9 EPR-2024-24: Permits Issued for Endorsement, and 7.0 Closed Session be deferred to the next meeting.

Motion #G24-131

Moved by Barbara Dobreen

Seconded by Kevin Eccles

THAT Agenda Items 6.8, 6.9, and 7.0 be deferred to the next scheduled Authority meeting.

Carried

6.7 Christmas Office Closure

Erik proposed that staff receive regular salaried pay for the three days, December 27, 30, 31st during the time the Administration office is closed for the Christmas holidays. There was no discussion.

Motion #G24-132

Moved by Barbara Dobreen

Seconded by Jennifer Prenger

THAT the SVCA approves that the SVCA be closed between Christmas and New Years in 2024; and further

THAT all eligible staff be allowed to have this time off one time with pay and without use of vacation or overtime.

Carried

6.8 EPR-2024-23: Violation Strategy Update

Deferred to next Authority meeting

6.9 EPR-2024-18: Permits Issued for Endorsement

Deferred to next Authority meeting

6.10 EPR-2024-25: Schedule A Environmental Planning and Regulations Fee

Staff presented the recommended 2025 EPR fee rate for the Board's consideration. These fees will be implemented if the 2024 rates are not suspended by the provincial government.

Motion #G24-133

Moved by Larry Allison

Seconded by Paul Allen

THAT Fee Schedule A, Environmental Planning and Regulations be approved as presented.

Carried

6.11 WR-2024-10: Durham Upper Dam

Staff recommend suspending winter operations at the Durham Upper Dam (DUD) due to its significant deterioration and unsafe conditions. The Board reviewed the 1997 incident where frazil ice buildup led to flooding in some areas of the Town of Durham; however, it was noted that the dam could fail if the winter operations continue. Staff confirmed that WECl funding has been approved for 50% of the project and that the benefitting municipality would cover the remaining 50%.

Jennifer Prenger left the meeting at 4:30 PM.

Motion #G24-134

Moved by Barbara Dobreen

Seconded by Bill Stewart

THAT the SVCA Board of Directors approve the cessation of winter operations at the Durham Upper Dam, as recommended based on ongoing engineering reports, with a provision for annual re-evaluation; and further

THAT staff proceed with Phase 2 of a Class Environmental Assessment for the Durham Upper Dam, pending Water and Erosion Control Infrastructure (WECl) funding; and further

THAT the Municipality of West Grey be deemed the benefitting municipality, contributing 100% of the project costs not covered by grant funding.

Paul Allen requested that the Question be divided as the resolution contains two different subjects.

Barbara Dobreen requested a recorded vote for the first part of the Resolution:

Motion #G24-135

Moved by Barbara Dobreen

Seconded by Bill Stewart

THAT the SVCA Board of Directors approve the cessation of winter operations at the Durham Upper Dam, as recommended based on ongoing engineering reports, with a provision for annual re-evaluation.

| | |
|-----------------|-----------|
| Moiken Penner | In favour |
| Peter Whitten | Opposed |
| Paul Allen | Opposed |
| Larry Allison | In favour |
| Bill Stewart | In favour |
| Bud Halpin | In favour |
| Dave Myette | In favour |
| Mike Niesen | In favour |
| Barbara Dobreen | In favour |
| Kevin Eccles | Opposed |
| Tom Hutchinson | Opposed |

Carried

Barbara Dobreen requested a recorded vote for the second part of the Resolution:

Motion #G24-136

Moved by Barbara Dobreen

Seconded by Bill Stewart

THAT staff proceed with Phase 2 of a Class Environmental Assessment for the Durham Upper Dam, pending Water and Erosion Control Infrastructure (WECl) funding; and further

THAT the Municipality of West Grey having been deemed the benefiting municipality, contributing 100% of the project costs not covered by grant funding.

| | |
|-----------------|-----------|
| Moiken Penner | In favour |
| Peter Whitten | Opposed |
| Paul Allen | In favour |
| Larry Allison | In favour |
| Bill Stewart | Opposed |
| Bud Halpin | In favour |
| Dave Myette | In favour |
| Mike Niesen | In favour |
| Barbara Dobreen | In favour |
| Kevin Eccles | Opposed |
| Tom Hutchinson | Opposed |

Carried

6.12 NWMO-2024-01: Nuclear Waste Management Organization (NWMO) Update

There was no discussion on the report.

Motion #G24-137

Moved by Bud Halpin

Seconded by Larry Allison

THAT the Saugeen Valley Conservation Authority Board of Directors receive the NWMO-SVCA Environmental Media Baseline Program update for information.

Carried

7. Closed Session – to discuss a litigation matter and personal matters about identifiable individuals

Deferred to next Authority meeting.

8. Adjournment

With no further business to discuss, the meeting was adjourned at 5:07 PM, following a motion by Dave Myette and Peter Whitten.

Tom Hutchinson
Chair

Janice Hagan
Recording Secretary



Membership Minutes

Membership Meeting #10-2024

December 18, 2024

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Andrew Fournier, Anita Van Hittersum, Ed Podniewicz, Matt Duncan, Megan Gibson, Evan Hickey, Sharen Zinn

Members Absent: Vanessa Kelly

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Services Coordinator
Jeff Winzenried, Flood Forecasting Supervisor
Michelle Quipp, Executive Assistant

Others Present: Cory Bilyea, Midwestern Newspapers

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #9-2024 held on November 20, 2024.

Motion FA #108-24

Moved by: Megan Gibson

Seconded by: Alvin McLellan

THAT the minutes from the General Membership Meeting #9-2024 held on November 20 2024, be approved.
(carried)

4. Business out of the Minutes:

a) Review of Per Diem and Honorariums Report #79-2024

Report #79-2024 was presented to the members and the following motions were made:

Motion FA #109-24

Moved by: Alvin McLellan

Seconded by: Alison Lobb

THAT the MVCA 2025 members Per Diems be amended to \$84 for half day meetings and \$150 for full day meetings.

(carried)

Motion FA #110-24

Moved by: Alison Lobb

Seconded by: Ed Podniewicz

THAT the MVCA members Per Diems and Honorariums be adjusted by cost of living each year.

(carried)

b) Conservation Lands Strategy Comments: Report #80-2024

Report #80-2024 was presented to the members and the following motions were made:

Motion FA #111-24

Moved by: Alison Lobb

Seconded by: Megan Gibson

THAT a letter be sent to the Township of Huron-Kinloss in response to their comments and suggestions regarding the Conservation Areas Lands Strategy.

(carried)

Motion FA #112-24

Moved by: Alison Lobb

Seconded by: Evan Hickey

THAT the Members approve the Conservation Lands Strategy;
AND THAT the Conservation Lands Strategy be posted on the MVCA website.

(carried)

c) Fees Policy Comments: Report #81-2024

Report #81-2024 was presented to the members and the following motion was made:

Motion FA #113-24

Moved by: Anita Van Hittersum

Seconded by: Ed Podniewicz

THAT the 2025 Fees Policy be approved.

Motion FA #117-24

Moved by: Andrew Fournier

Seconded by: Ed Podniewicz

THAT the Members approve and submit the Draft Ice Management Plan to the Ministry of Natural Resources.

(carried)

d) Draft Agenda for 2025 Annual Meeting: Report #86-2024

Report #86-2024 was presented to the members and the following motion was made:

Motion FA #118-24

Moved by: Anita Van Hittersum

Seconded by: Matt Duncan

THAT the Annual Meeting be held on February 19 at 2pm;

AND THAT the draft agenda outlined in Report #86-2024 be approved.

(carried)

e) Request from the Maitland Conservation Foundation: Report #87-2024

Report #87-2024 was presented to the members and the following motion was made:

Motion FA #119-24

Moved by: Alison Lobb

Seconded by: Sharen Zinn

THAT the General Manager Secretary Treasurer continue to serve as Interim Executive Director to the MCF Board in 2025;

AND THAT the MCF and JHETF Boards be thanked for their donation to MVCA in 2024.

(carried)

f) First Call for Declarations for Chair, Vice & Second Vice Chairs: Report #88-2024

Report #88-2024 was presented to the members for their information.

6. Chair and Member Reports

Chair Ed McGugan asked the members for ideas on how MVCA can receive more feedback on the work that MVCA does. Suggestions included surveys, social media posts and directly engaging with the public, both young and old, across the watershed.

7. Consent Agenda:

The following items were circulated to the Members for their information:

a) Revenue/Expenditure Report for November 2024: Report #89-2024

Motion FA #120-24

Moved by: Alison Lobb

Seconded by: Megan Gibson

THAT Report #89 along with the respective motions as outlined in the Consent Agenda be approved.

(carried)

8. In Camera Session: GM - ST Performance Review

Motion FA #121-24

Moved by: Alison Lobb

Seconded by: Evan Hickey

THAT the members move into in camera to discuss the GM-ST Performance Review.

(carried)

Motion FA #122-24

Moved by: Anita Van Hittersum

Seconded by: Alvin McLellan

THAT the members move back into the full authority meeting.

(carried)

Motion FA #123-24

Moved by: Alison Lobb

Seconded by: Antia Van Hittersum

THAT staff are to act as directed within closed session.

(carried)

9. Adjournment: Next meeting: January 22, 2025, at 7:00 pm at the Administrative Centre, Wroxeter.

Motion FA #124-24

Moved by: Alison Lobb

Seconded by: Megan Gibson

THAT the Members Meeting be adjourned at 9:06pm.

(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer



January 20, 2025

Municipality of Morris Turnberry

Attention: Mayor Heffer and Council

Dear Mayor Heffer and Council

Re: 2025 Draft Work Plan and Budget

MVCA's 2025 draft work plan and budget has been developed based upon the services and programs included in the agreement that has been approved by all 15 of our member municipalities.

This agreement allows MVCA to have the stability it needs to deliver these services and programs until June 30, 2026.

In 2025 MVCA will be reviewing and updating the services and programs agreement for all our member municipalities to review.

The draft 2025 work plan focuses on continuing our efforts to improve the health of the watershed.

We will continue to focus our efforts on helping landowners, community groups and municipalities to improve the health of soil, water and forests.

The prosperity and health of the watershed is dependent upon the management of our natural resources. We will also continue to assist our municipalities to undertake projects to update natural hazard risk mapping and to take measures to reduce the risk of damages to their communities from natural hazards.

The attached newsletter provides you with a summary of MVCA's priorities for 2025.

A copy of Maitland Conservation's draft budget and cost apportionment is attached to this letter.

The draft 2025 budget includes a cost apportionment increase of \$175,000. This increase is driven by cost-of-living increase, the phase in of the 2023-2027 salary grid, cost to increase capacity to stewardship extension and watershed health assessment services.

MVCA's Members will be finalizing the 2025 work plan and budget on Wednesday, March 19, 2025. If your municipality would like to submit any comments on the draft work plan and or budget, please submit your comments to us by March 10, 2025.

In closing, I would like to thank you for your support in 2024 and we look forward to working with your municipality in 2025.

A handwritten signature in black ink that reads "Ed McGugan".

Ed McGugan
Chair



WORK PLAN PRIORITIES 2025



Vision:

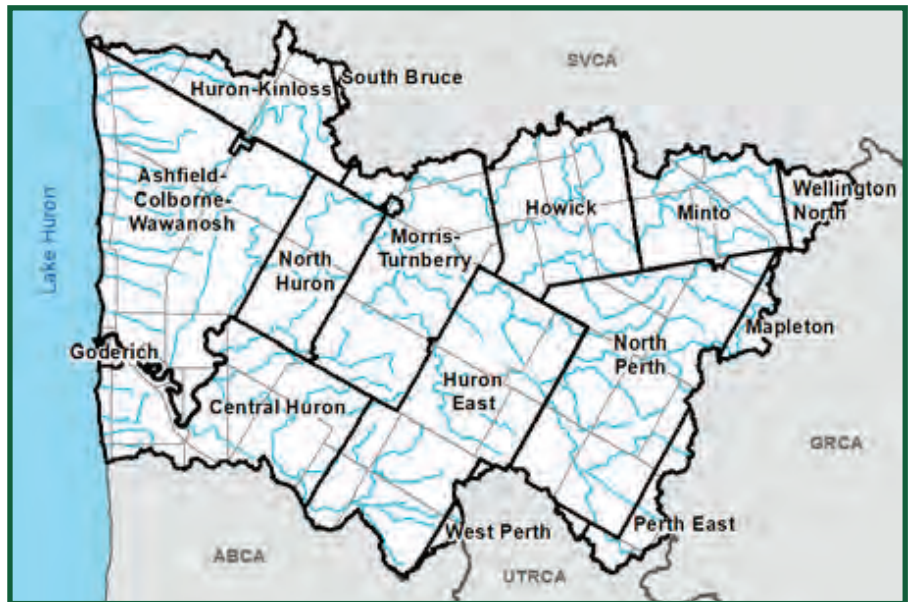
Working for a healthy environment!

Mission:

Providing leadership to protect and enhance water, forests and soils.

Ends:

- To protect life, property and prevent social disruption from flooding and erosion hazards.
- To protect water and related resources for present and future generations.
- To protect and expand natural areas.





Key Priorities for 2025

1. Assist our member municipalities to reduce the potential for loss of life, property damage and social disruption in flood and erosion prone areas.
2. Help our member municipalities and landowners develop and implement soil and water conservation systems that will keep soil and nutrients on the land and out of watercourses and Lake Huron.
3. Ensure that the management of our Conservation Areas sets high standards of conservation practices and are safe for the public to use.
4. To ensure that Maitland Conservation has a stable financial base so we're able to help our member municipalities develop a healthy, resilient and prosperous watershed.

1. CORPORATE SERVICES

- **Three-year Planning:** Update Maitland Conservation's three-year work plan and financial forecast for 2026 - 2028.
- **Municipal Agreements:** Review existing services and programs agreement and identify if changes are needed for the next agreement to be approved by member municipalities before July 1, 2026.
- **One Health Initiative:** Continue to work with the Wildlife Conservation Society, University of Guelph and the One Health Institute on the environmental component of the Healthy Watersheds, People and Wildlife initiative. Continue to encourage the Healthy Lake Huron Steering Committee to incorporate the Healthy Watersheds, People and Wildlife approach in their terms of reference and work plan.
- **First Nations and Metis Collaboration:** Continue efforts to collaborate with First Nations and Metis Councils through the Shared Pathway initiative on land use planning and projects of mutual interest.



Healthy Watersheds, People and Wildlife tour

2. FLOOD AND EROSION SAFETY SERVICES

- *Helping municipalities to reduce the risk to life and property in areas prone to flooding and erosion.*
- *Conserving features and functions of the river system and Lake Huron shoreline*

Equipment Replacement: Identify a strategy for the replacement of radio telemetry equipment currently used in the headwater portions of the flood forecasting network.

Flood Hazard Mapping: Development of a framework to identify where new flood hazard mapping is needed in rural areas as well as a cost sharing approach with the municipalities where updated mapping is needed.

Southern Lake Huron Adaptation Action Plan: Continued modelling and data gathering work. Formation of a steering committee to guide the four-year project. The Restoring Natural Sediment Pathways project for the Goderich Harbour will continue in 2025.

Flood Hazard Mapping: Updated flood hazard mapping planned for Lucknow. Updated mapping will also be undertaken in Wingham to reflect the impact of the removal of the Howson Dam.



Upgrades to Walton precipitation station, 2024



Little Maitland River, Dec. 2024



Goderich harbour

3. WATERSHED STEWARDSHIP SERVICES

Working with municipalities, landowners and partners to keep soil and nutrients on the land and out of watercourses.

- Promote and implement projects that will restore the health and resiliency of rivers, wetlands and forest ecosystems.
- Review of restoration approaches to incorporate a greater understanding of ecosystem restoration principles as well as climate change science. We want to ensure that our stewardship efforts will have significant benefits and high rates of success.
- Work to develop the resources to deliver proactive stewardship initiatives in priority areas including the Middle Maitland River watershed and Lake Huron north shore sub-basins.



4. WATERSHED HEALTH ASSESSMENT & MONITORING SERVICES

On-going assessment and monitoring indicates how the health of forests and streams are changing and identifies problems impacting the watershed's natural areas.

Surface & Groundwater Monitoring

- Continue collecting water samples for provincial surface and groundwater monitoring programs.

Watershed Health Assessment

- Survey watercourses to determine the health status of local streams and the stressors impacting them. Develop an evaluation process to determine priority areas for stewardship action. Complete the collection of watercourse temperature data started in 2024.
- Follow up on the recent Forest Health Assessment - undertake a landowner survey and review stewardship programs to support landowners with improving forest health.
- Collect data to assess interventions like buckthorn control and ash land enrichment in improving forest health.



5. CONSERVATION AREAS

Maitland Conservation owns 28 properties encompassing 1,862 hectares. Key priorities include:

- *showcasing best management practices on conservation lands*
- *ensuring properties are safe for public use*
- *dealing with aging and surplus infrastructure*



Conservation Areas Infrastructure

Disposition of identified surplus buildings including the removal of two buildings and a privy tanks at Maple Keys Sugar Bush. Work with the Municipality of Morris-Turnberry to transfer surplus parkland at Pioneer Conservation Area. Replacement of privy at Naftel's Creek Conservation with an accessible design including access improvements from the parking lot.



Administrative Centre Renovations and Repairs

Washroom upgrades and asphalt replacement at the south entrance are planned for 2025.



Invasive Species Control

Buckthorn and phragmites removal and control will continue including at Wawanosh Valley Conservation Area to prepare for the naturalization of marginal farmland.



Falls Reserve Conservation Area

Renovations to the entranceway and gatehouse parking area. New signage planned at various locations in the park. Washroom improvements including replacing plumbing, stall partitions and shower flooring. Improved accessibility access planned for the day use area.



Wawanosh Park Conservation Area

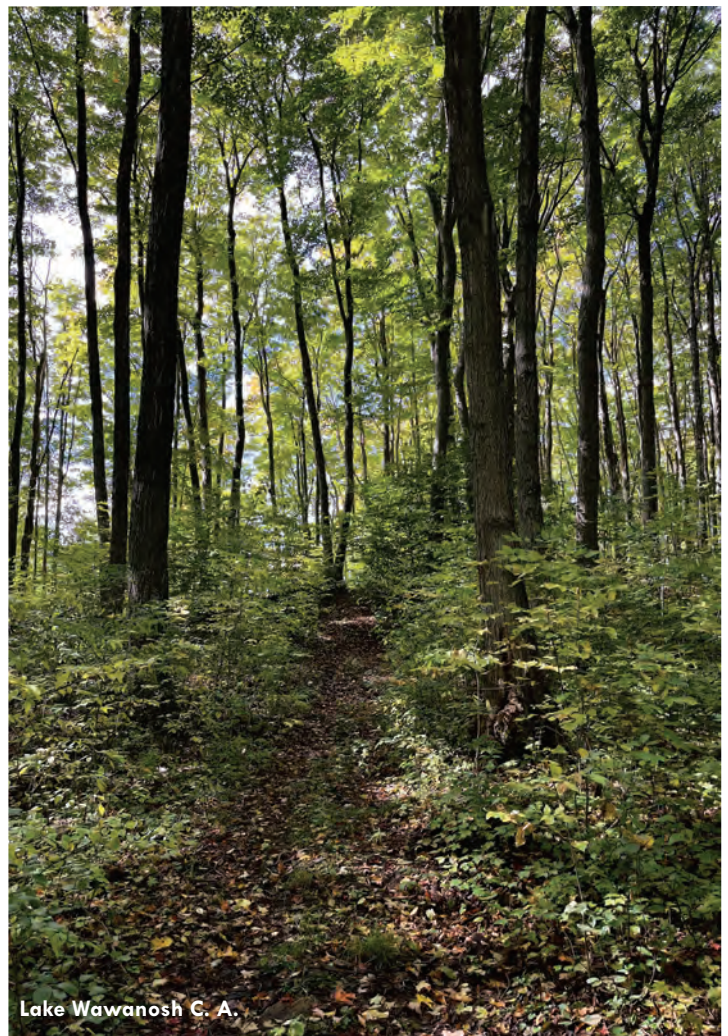
A review of seasonal camping operations to be undertaken to identify any liability and land use compatibility concerns at the site.



Buckthorn removal at Wawanosh Valley C. A.



Campground at Falls Reserve C. A.



Lake Wawanosh C. A.



6. DRINKING WATER SOURCE PROTECTION

Working with municipalities to protect municipal sources of drinking water.

Governance and Leadership

- On-going Maitland Source Protection Authority meetings.
- Receive annual progress reports and program updates.
- Joint Management Committee to recruit a new Source Protection Committee member.

Communications

- Promote the drinking water source protection program to the public.

Implementation and Technical Support

- Review of planning and development applications located within municipal well head and intake protection areas.
- Issue confirmation notices for new municipal wells in Harriston and Palmerston in the Town of Minto and initiate the related amendment to the Maitland Source Protection Plan.

COMMENTS OR QUESTIONS?



For additional information please contact your Maitland Conservation member.

If your municipality would like to submit comments on the 2025 work plan priorities or budget, please submit them to us March 6, 2025. Comments may be sent to:

Phil Beard, General Manager - Secretary Treasurer
 pbeard@mvca.on.ca

CONNECT WITH US

- [w] mvca.on.ca
- [e] maitland@mvca.on.ca
- [t] 519-335-3557 ext. 226

-  [maitlandconservation](https://www.facebook.com/maitlandconservation)
-  [@maitlandvalley](https://twitter.com/maitlandvalley)



Maitland Conservation members, 2024

2025 Draft

Operating Budget Summary - Maitland Valley Conservation Authority

Table 1

| ITEM | Revenue | Levy Funds | Deferred Revenue | Reserve Funds | Expense | NET Surplus/ Deficit |
|---------------------------------------|------------------|------------------|------------------|---------------|------------------|-------------------------|
| Administration | 77,617 | 292,561 | | 18,388 | 388,566 | |
| Financial Management | | 123,679 | | | 123,679 | |
| Governance | | 18,100 | | | 18,100 | |
| Services Areas Support | | 54,600 | | | 54,600 | |
| Communications, IT, GIS | 2,500 | 268,843 | | 41,730 | 313,073 | |
| Source Water Protection | 22,300 | | | | 22,300 | |
| Flood Control Structures | | 3,147 | | | 3,147 | |
| Erosion Control Structures | | 1,640 | | | 1,640 | |
| Flood Forecasting and Warning | 36,424 | 272,218 | | | 308,642 | |
| Hazard Prevention | | 24,568 | | | 24,568 | |
| Natural Hazard Information | | 72,550 | | | 72,550 | |
| Regulations | 76,500 | 256,710 | | | 333,210 | |
| Watershed Monitoring and Reporting | 2,000 | 122,914 | | | 124,914 | |
| Watershed Health Assessment Reporting | | 61,074 | | | 61,074 | |
| Extension Services | | 183,050 | | | 183,050 | |
| Forestry Services | 174,100 | | | 29,871 | 203,971 | |
| Management/Development/Operations | 10,425 | 312,051 | | | 322,476 | |
| Motor Pool | 57,104 | | | | 30,150 | 26,954 |
| Falls Reserve Conservation Area | 743,715 | | | | 743,715 | |
| Wawanosh Park Conservation Area | 21,808 | | | | 21,808 | |
| Total | 1,224,493 | 2,067,705 | | 89,989 | 3,355,233 | 26,954 |

| ITEM | Revenue | Levy Funds | Special Levy Funds | Deferred Revenue | Working Capital Reserves | Forest Management Reserves | Motor Pool Reserves | Expense | Net Surplus / Deficit |
|--|----------------|----------------|--------------------|------------------|--------------------------|----------------------------|---------------------|------------------|-----------------------|
| Corporate Services Projects | | | | | | | | | |
| Administration Centre | | 67,300 | | | | | | 67,300 | |
| GIS/IT Management/Communications | | 32,700 | | | 13,400 | | | 46,100 | |
| Flood Forecasting Monitoring Network | | 30,000 | | | | | | 30,000 | |
| ECCC Natural Hazards Outreach & Education | | | | 38,284 | | | | 38,284 | |
| NRCAN Coastal Resiliency Strategy Implementation | 190,780 | | 37,500 | | | | | 228,280 | |
| Watershed Health Assessment Project | 25,900 | | | | 65,641 | | | 91,541 | |
| Carbon Footprint Initiative | | | | 2,907 | | | | 2,907 | |
| Garvey Glenn Coordination | 10,000 | | | 75,869 | | | | 85,869 | |
| Middle Maitland Headwaters Restoration | 17,000 | | | 5,000 | | | | 22,000 | |
| Huron Clean Water | 500,000 | | | | | | | 500,000 | |
| Watershed Stewardship Projects | | | | 4,786 | | | | 4,786 | |
| WS ECCC Restoration | | | | | | | | | |
| Forestry Management | | | | | | 19,000 | | 19,000 | |
| Vehicles/Equipment Replacement | | | | | | 36,000 | 91,000 | 127,000 | |
| Carbon Sequestration Planting | | | | | | | 700 | 700 | |
| Conservation Area Projects | | | | | 35,600 | | | 35,600 | |
| Total | 743,680 | 130,000 | 37,500 | 126,846 | 114,641 | 55,000 | 91,700 | 1,299,367 | |

Summary:

Projects Budget

The total draft Projects Budget is \$1,299,367.

MVCA's total draft budget for operating and projects for 2025 is \$4,654,600.

| 2025 Draft Cost Apportionment Schedule Increase Amount: \$175,000 Municipality | % of Municipality In Watershed | 2024 CVA (modified) in Watershed \$ | Municipal Population in CA jurisdiction | CVA Based Apportionment Percentage | 2024 Approved General Levy | 2025 Draft General Levy | 2025 Draft Special Levy | 2025 Draft Total Levy |
|---|---|--|--|---|---|--|--|--|
| Ashfield-Colborne-Wawanosh Township | 100 | \$1,366,086,081 | 4,559 | 12.5000 | \$ 251,643 | \$ 274,712 | \$ 10,000 | \$ 284,712 |
| Central Huron Municipality | 76 | \$1,030,972,224 | 4,619 | 9.4400 | \$ 192,770 | \$ 207,463 | \$ 10,000 | \$ 217,463 |
| Goderich Town | 100 | \$1,161,508,274 | 6,118 | 10.6300 | \$ 215,434 | \$ 233,615 | \$ 17,500 | \$ 251,115 |
| Howick Township | 92 | \$480,737,403 | 2,645 | 4.4000 | \$ 89,620 | \$ 96,699 | | \$ 96,699 |
| Huron East Municipality | 72 | \$1,121,489,171 | 5,685 | 10.2600 | \$ 211,405 | \$ 225,485 | | \$ 225,485 |
| Huron-Kinloss Township | 43 | \$664,332,688 | 2,523 | 6.0800 | \$ 121,737 | \$ 133,620 | | \$ 133,620 |
| Mapleton Township | 5 | \$97,525,427 | 383 | 0.8900 | \$ 18,205 | \$ 19,561 | | \$ 19,561 |
| Minto Town | 64 | \$778,354,167 | 4,134 | 7.1200 | \$ 140,760 | \$ 156,476 | | \$ 156,476 |
| Morris/Turnberry Municipality | 95 | \$561,603,312 | 2,702 | 5.1400 | \$ 105,407 | \$ 112,962 | | \$ 112,962 |
| North Huron Township | 100 | \$608,527,015 | 3,884 | 5.5700 | \$ 113,476 | \$ 122,412 | | \$ 122,412 |
| North Perth Municipality | 98 | \$2,504,629,622 | 11,017 | 22.9200 | \$ 460,198 | \$ 503,713 | | \$ 503,713 |
| Perth East Township | 9 | \$192,490,588 | 858 | 1.7600 | \$ 35,677 | \$ 38,681 | | \$ 38,681 |
| South Bruce Municipality | 1 | \$7,700,881 | 71 | 0.0700 | \$ 1,435 | \$ 1,539 | | \$ 1,539 |
| Wellington North Township | 16 | \$301,047,804 | 1,479 | 2.7600 | \$ 55,428 | \$ 60,657 | | \$ 60,657 |
| West Perth Municipality | 3 | \$50,531,590 | 226 | 0.4600 | \$ 9,510 | \$ 10,110 | | \$ 10,110 |
| Total | | \$10,927,536,247 | 50903 | 100.0000 | \$ 2,022,705 | \$ 2,197,705 | \$ 37,500 | \$ 2,235,205 |

Huron OPP Detachment Board
 Approved (Resolution 05-2025): January 26, 2025

| | Estimate | Notes of Breakdown |
|--|-----------------|--|
| Training | \$1,460.00 | Includes: 5 hours at training rate \$36.50 (as per remuneration policy) for 10 members |
| Meetings (5/yr) (combined time and mileage) | \$11,208.00 | Includes: mileage and max 3 hour meetings (\$195) for 10 members |
| OAPSB Conference | \$20,454.84 | Includes: all 10 members attending (2 nights hotel, 3 day coference and mileage); South Huron added pay for time (max 195/day) |
| OAPSB Zone 5 Meetings - Quarterly | \$5,289.93 | Includes: for all 10 memebers 1 in person meeting (time and mileage) and 1 virtual meetings (time); Chair to attend all 4 |
| OAPSB Membership (Annual) | \$6,622.65 | Actual Invoice amount for 2025 |
| Insurance | \$4,000.00 | Estimate based on 2024 actuals of \$3836 |
| Estimated Annual Cost | \$49,035.42 | |
| Contingency (3%) | \$1,471.06 | Includes additional member training if vacancy; misc. supplies etc. |
| Sub-total | \$50,506.48 | |
| Administration (10%) | \$5,050.65 | Includes: staff time for meeting prep, attendance, mileage, etc. |
| Total Budget Estimate for 2025 | \$55,557.13 | |

Huron OPP Detachment Board
 Approved (Resolution 05-2025): January 26, 2025

| Municipality | # Properties 2025 | Proportion | Cost per property 2025 |
|---------------------|------------------------------|-------------------|-----------------------------------|
| CH | 4632 | 0.139463463 | \$ 1.67 |
| NH | 2561 | 0.077108361 | \$ 1.67 |
| SH | 5260 | 0.158371722 | \$ 1.67 |
| HE | 4382 | 0.13193629 | \$ 1.67 |
| BW | 5870 | 0.176738024 | \$ 1.67 |
| GD | 4089 | 0.123114443 | \$ 1.67 |
| HW | 1648 | 0.049619125 | \$ 1.67 |
| MT | 1438 | 0.0432963 | \$ 1.67 |
| ACW | 3333 | 0.100352272 | \$ 1.67 |
| | 33213 | | |

Municipal Office Hours

Monday – Friday
8:30am to 4:30pm
Saturday and Sunday Closed

**Follow us on Facebook – Municipality of
Morris-Turnberry – look for our Municipal
logo!**

Address Changes

Property owners may contact the Municipal office to change their mailing addresses. They should also update the address with The Municipal Assessment Corporation (MPAC) online at www.mpac.ca/en/MakingChangesUpdates

Dog Tags

Lifetime dog tags are available. The dog tag you receive(d) is a lifetime tag and will not need to be replaced unless it is lost or damaged. If you have a dog on your property that needs to be registered, please call 519-887-6137 ext. 230 or email mail@morristorynberry.ca
Dog tag fees are added to your interim tax bill each year and will display on the Special Charges line of the tax notice. Dog tag fees will be added to the first installment due on March 27th.

Waste Collection

Spring Yard Waste Collection will be on Tuesday April 22nd and Tuesday May 20th. Please see our website or Facebook page for more information.

E-mailing Tax Bills

E-mailing of tax bills is now available. Please contact the tax department at ktiffin@morristorynberry to enroll.

2025 Interim Taxes

Please be advised that the first installment of the interim tax bills will be due on the last Thursday in MARCH and JUNE:

THURSDAY March 27th

THURSDAY June 26th

Tax Payments

Payments can be made at most banks, telephone/internet banking, e-transfer (payments@morristorynberry.ca) or in person at the Municipal Office by cash, cheque, or debit.

There is a drop box at the front entrance of the Municipal Office for your convenience.

Contact the Municipal Office to set up pre-authorized monthly and installment payments. Penalty of 1.25% will be added on the 1st day of default and the 1st day of each month thereafter.

Farmland Assessment

It is the responsibility of any ratepayer who owns farmland to ensure that such lands are taxed at the reduced farmland tax rate. FT is the farmland code. Check your coding on your property tax bill and assessment notice. For further information call the Municipal office or Agricorp – 1-888-247-4999



MUNICIPALITY OF MORRIS-TURNBERRY

41342 Morris Road, PO Box 310,
BRUSSELS, ON N0G 1H0
519-887-6137
mail@morristorynberry.ca
www.morristorynberry.ca

Council Members

Mayor – Jamie Heffer
519-335-3635
jheffer@morristorynberry.ca

Deputy Mayor – Kevin Freiburger
519-357-4281
kfreiburger@morristorynberry.ca

Councillors:

Jamie McCallum
519-357-5642
jmccallum@morristorynberry.ca

Jodi Snell
519-492-1907
jsnell@morristorynberry.ca

Sharen Zinn
519-357-6704
szinn@morristorynberry.ca

Building Department

As of January 1, 2025, the new Ontario Building Code is now in force and in effect for all projects. Large farm buildings were moved into the Ontario Building Code with several other changes affecting all buildings. Projects that were substantially complete by design are able to apply under the provisions of the 2012 Building Code. Ensure your designer is familiar with the new code changes when submitting designs for permits to avoid unnecessary delays.

Drainage Department

If you are considering petitioning for a new municipal drain or branch to an existing drain, please allow approximately 1 – 2 years for the process to take place. Improvements to an existing drain require a similar process to a new drain but sometimes can be completed in the one-year time frame pending contractor availability.

A request for maintenance to an existing municipal drain is the most efficient method to enhance an existing drain under the engineers report already in place. This would typically involve brushing, drain cleanout and removal of beaver dams and other obstructions. Approvals from the Conservation Authority are typically received in a few days, however approval from Department of Fisheries and Oceans takes longer, (3 – 6 months). Please allow sufficient time for your type of request when planning drainage matters.

By-law Enforcement

If you choose to report a By-law complaint, please call 519-887-6137 ext. 222 or email mail@morristurnberry.ca. The complete Request for Service and Complaint form can be found in the Applications section of the Municipal website.

Landfill

The Municipal landfill site is located at 85047 Clyde Line. Opening hours are:
Wednesdays 10:00am – 3:00pm
Saturdays 9:00am – 5:00pm

The following items are accepted free of charge at the landfill, when sorted into the appropriate location:

- Yard waste and wood without nails
 - Recyclables – including Blue Box overflow
 - Scrap Metal of all types
 - E-Waste – most electronic devices
 - Tires – in limited quantities
 - Non-contaminated soil (proof may be required)
 - All types of batteries
 - Disposable and refillable propane cylinders
- Ask the landfill attendant for proper locations.*

After Hours Public Works Emergency Only

If you require the assistance of the Public Works Department outside regular office hours, please call the after hours line at 519-357-8437.

After Hours Water Emergency

In case of a Water Emergency on the Belgrave Water System, please call Veolia Water at 519-525-0043.

Beware of Driveway Paving Scams

Driveway paving scams take many forms ranging from scammers disappearing with your deposit, or in some cases the entire payment. To owners being charged a great deal more than verbally agreed upon. To sub-par workmanship, materials and quality being charged at a higher rate than a reputable contractor would do the job for.

Myth

- We have left over asphalt from another job, so we can pave your driveway economically.
- We can pave your driveway at half the cost of the local contractors.

Truth

- Entrance permits are required for any construction or alteration (including paving) to a driveway.
- Permits are required, but the fees are waved for paving existing driveways with asphalt or concrete.
- If the contractor is knocking on your door, it is a scam, and you will not be happy with the job.
- If the deal is only good for today, it is not a deal, it is a scam.
- Your Public Works Department can help you determine if a contractor is reputable.

If you are planning to put a hard surface on your driveway, or you are approached by a paving contractor that you are interested in working with, contact the Public Works Department. You have nothing to lose by contacting us at 519-887-6137 ext. 227.



MUNICIPALITY OF MORRIS-TURNBERRY

2025 SPRING YARD WASTE COLLECTION

The Municipality will be picking up leaves, grass clippings and yard waste in the Morris-Turnberry **URBAN** areas on the following dates:



**Tuesday April 22nd, 2025, and
Tuesday May 20th, 2025**



Areas included: Belgrave, Belmore, Bluevale, Fringe of Brussels, Junctionville, Lower Wingham, North Wingham, Turnberry Estates, Walton

Leaves, grass clippings and yard waste may also be delivered to the Morris-Turnberry Landfill Site at 85047 Clyde Line, any Wednesday or Saturday.

Materials **MUST** be placed at the curb in Biodegradable Bags.

Paper Organic Yard Waste bags can be purchased at Stainton's Home Hardware, Hodgins Building Centre in Wingham, Midwest Co-operative in Belgrave, McDonald Home Hardware in Brussels, and Watson's Home Hardware in Blyth or at a retailer of your choice.

The bags must be placed at the curb by 7 a.m. for collection.

The Bags will be picked up by a different truck than the regular garbage.

Plastic bags are not acceptable for yard waste and will NOT be picked up.

The Municipality encourages grass clippings to be left on your lawn providing valuable moisture and nutrients to your lawn.

Residents should not include tree branches, which are greater than 4" in diameter and 5 feet long. Use strong twine to bundle tree or shrub branches.

Yard waste DOES NOT include sod, soil, lumber, tree stumps or stones and must be free of metal, food wastes and garbage.

The Municipality will NOT pick up loose branches!



Any questions please contact the Municipal office at 519-887-6137

Outstanding Action Items
Open Session

February 4

| Meeting Date | Action Item | Action By | Current Status | Next Step |
|-------------------|--|-----------|----------------------|---|
| December 17, 2024 | Discussion re appointments to Courts of Revision | CAO | Pending staff report | Present to Council February 18 |
| January 28, 2025 | Details re Belgrave Playground Committee fundraising efforts | CAO | Pending staff report | Present to Council with next draft of budget. |



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 54-2024

Being a by-law to provide for drainage works in the Municipality of Morris-Turnberry in the County of Huron.

WHEREAS the Council of the Municipality of Morris-Turnberry, in the County of Huron has procured a report under section 4 of the *Drainage Act, R.S.O. 1990* for the improvement of the Masson Municipal Drain;

AND WHEREAS the report dated October 25th, 2024, has been authored by Headway Engineering, 23-500 Fairway Road South, Suite 308, Kitchener, Ontario, and said report is attached hereto and forms part of this by-law.

AND WHEREAS the estimated total cost of constructing the drainage works is \$ 265,400.00.

AND WHEREAS the Council of the Municipality of Morris-Turnberry is of the opinion that the drainage of the area is desirable;

NOW THEREFORE, the Council of the Corporation of the Municipality pursuant to the Drainage Act enacts as follows:

1. Authorization

The attached report is adopted. The drainage works are authorized and shall be completed as specified in the report.

2. Borrowing

The Corporation of the Municipality of Morris-Turnberry may borrow on the credit of the Corporation the amount of \$ 265,400.00 being the amount necessary for the construction of the Drainage Works.

This project will be debentured.

3. Debentures

The corporation may issue debentures for the amount borrowed less the total amount of:

- a. grants received under Section 85 of the Act;
- b. commuted payments made in respect of lands and roads assessed within the municipality;
- c. money paid under subsection 61 (3) of the Act; and
- d. money assessed in and payable by another municipality,

4. Payment

Such debenture(s) shall be made payable within three (3) years from the date of the debenture(s) and shall bear interest at a rate not higher than 2% more than the municipal lending rates as posted by Infrastructure Ontario on the date of sale of such debenture(s).

- a. All assessments of \$1,000.00 or less are payable in the first year in which the assessment is imposed.
- b. All assessments under \$30.00 shall be added to the municipal tax roll to be collected in the same manner and at the same time as other taxes collected.

5. Citation

This By-law comes into force on the final passing thereof and may be cited as the “Masson Municipal Drain 2024 By-law.”

Read a FIRST and SECOND time and PROVISIONALLY ADOPTED this 19th day of November 2024.

Mayor, Jamie Heffer

Clerk, Trevor Hallam

Read a THIRD time and FINALLY PASSED this 4th day of February, 2025.

Mayor, Jamie Heffer

Clerk, Trevor Hallam



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 06-2025

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on February 4, 2025.

WHEREAS Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the February 4, 2025, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held on February 4, 2025, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time, February 4, 2025

Read a THIRD time and FINALLY PASSED, February 4, 2025

Mayor, Jamie Heffer

Clerk, Trevor Hallam