



## MUNICIPALITY OF MORRIS-TURNBERRY

### COUNCIL AGENDA

**Tuesday, January 17<sup>th</sup>, 2023, 7:30 pm**

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on the 17<sup>th</sup> day of January 2023, at 7:30 pm.

#### **1.0 CALL TO ORDER**

Disclosure of recording equipment.

#### **2.0 ADOPTION OF AGENDA**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of January 17<sup>th</sup>, 2023, as circulated.*

~

#### **3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

#### **4.0 MINUTES**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the December 20<sup>th</sup>, 2022, Council Meeting Minutes as written.*

~

#### **5.0 ACCOUNTS**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the January 17<sup>th</sup> accounts in the amount of \$330,167.60.*

~

#### **6.0 PUBLIC MEETINGS AND DEPUTATIONS**

None.

## **7.0     STAFF REPORTS**

### **7.1     CLERK**

#### **7.1.1    Animal Control Activities 2022**

A report has been prepared by Deputy Clerk Kim Johnston in this regard for the information of Council.

#### **7.1.2    Wedding Solemnizations and Licenses 2022**

A report has been prepared by Deputy Clerk Kim Johnston in this regard for the information of Council.

#### **7.1.3    Use of Delegated Authority 2022**

A report has been prepared by CAO/Clerk Trevor Hallam in this regard for the information of Council.

### **7.2     BY- LAW ENFORCEMENT**

#### **7.2.1    By-Law Enforcement Activities – November and December 2022**

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for November and December.

### **7.3     BUILDING**

#### **7.3.1    Building Department Activities – November and December 2022**

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for November and December.

#### **7.3.2    Building Department Year End Report 2022**

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for 2022.

## **8.0     BUSINESS**

### **8.1     BUILDING, DRAINAGE AND BY-LAW ENFORCEMENT DEPARTMENT**

A presentation has been prepared by Kirk Livingston, Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator, on the Municipality's Building Department, Drainage, and By-Law Enforcement operations.

### **8.2     PROPERTY STANDARDS BY-LAW UPDATE**

A report has been prepared in this regard by CBO Kirk Livingston.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law to amend by-law 36-2020 as proposed.*

*~*

### **8.3     PUBLIC WORKS EARLY TENDER APPROVAL**

A report has been prepared by Director of Public Works Mike Alcock in this regard.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby directs the Director of Public Works to begin the tender process for maintenance gravel, dust control, repairs to structure M060, and the supply of a pick-up truck, prior to budget approval.*

*~*



#### 8.4 REPLACEMENT MOWER

A report has been prepared by Director of Public Works Mike Alcock in this regard.

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby authorizes the use of sole source procurement for the replacement of a zero turn Ferris mower: and*

*FURTHER THAT the purchase of a 2023 zero turn Ferris mower from McGavin Farm Equipment of Walton, for up to \$18,500.00 (excluding HST), is hereby approved; and,*

*FURTHER THAT the Director of Public Works, CAO and Treasurer are hereby authorized to execute the documents required to complete the transaction and the Single Source Purchasing authorization.*

~

#### 8.5 LARGE ITEM PICKUP PROGRAM

A report has been prepared by Director of Public Works Mike Alcock in this regard.

*Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to discontinue the non-essential service of a free large item pick-up or drop-off in the Municipality.*

~

#### 8.6 TAX NEWSLETTER

The newsletter that will be included with the interim tax levy mailing is included here for the information of Council. Council may take this opportunity to suggest changes if they wish. If the newsletter is acceptable, no direction is required.

### 9.0 **COUNCIL REPORTS**

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

### 10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Correspondence – Huron Plowmen's Association Financial Statement
- 10.2 Correspondence – Ministry of Municipal Affairs and Housing – Recent Regulatory Changes
- 10.3 Correspondence – Ministry of Municipal Affairs and Housing - Update
- 10.4 Correspondence – Ministry of Natural Resources and Forestry – Recent Regulatory Changes
- 10.5 Media Release – First Responders and Essential Workers – Huron County
- 10.6 Minutes – Saugeen Valley Conservation Authority – October 20, 2022
- 10.7 Meeting Schedule – Saugeen Valley Conservation Authority - 2023
- 10.8 Minutes – Coalition for Huron Injury Prevention – November 9 2022
- 10.9 Notice of Consultation – Updates to Source Protection Plans – Ausable Bayfield Maitland Valley Source Protection Region
- 10.10 Notice of Decision – Morris-Turnberry Official Plan Amendment 11 – Huron County
- 10.11 Notice of Public Information Meeting – Schwartzentruber Municipal Drain
- 10.12 Report to County Council – Residential Growth in Huron County – Huron County Planning and Development Department
- 10.13 Report to Huron East Council – BMGCC Fundraising Update
- 10.14 Resolution – Violence Against Women – Lanark County
- 10.15 Outstanding Action Items

## 11.0 **NEW BUSINESS**

None.

## 12.0 **BY-LAWS AND AGREEMENTS**

### 12.1.1 Borrowing By-Law 2023

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law # 01-2023, being a by-law authorizing the borrowing of money to meet current expenditures of the council of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 17<sup>th</sup> day of January 2023.*

~

### 12.1.2 Interim Tax Levies 2023

A report has been prepared by Tax Collector Kelly Tiffin in this regard.

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law # 02-2023, being a by-law to provide for interim tax levies for the year 2023 for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 17<sup>th</sup> day of January 2023.*

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## 12.2 ELLISON MUNICIPAL DRAIN FINAL ASSESSEMNT

Work has been completed on the Ellison Municipal Drain, and all associated costs have been accounted for. A final cost comparison has been provided by the engineer to provide clarification on the increased actual cost as compared to the original estimate. By-law 03-2023 provides for the levying of assessments as provided by the engineer.

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law # 03-2023, being a by-law to amend by-law 23-2022 of the Municipality of Morris-Turnberry based on actual costs incurred for constructing the Ellison Municipal Drain, and that it now be read severally a first, second, and third time, and finally passed this 17<sup>th</sup> day of January 2023.*

~

## 13.0 **CLOSED SESSION**

None.

## 14.0 **CONFIRMING BY-LAW**

*Moved by ~  
Seconded by ~*

*THAT leave be given to introduce By-Law # 04-2023, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on January 17<sup>th</sup>, 2023, and that it now be read severally a first, second, and third time, and finally passed this 17<sup>th</sup> day of January 2023.*

~

**15.0    ADJOURNMENT**

*Moved by ~  
Seconded by ~*

*THAT the Council of the Municipality of Morris-Turnberry does  
now adjourn at \_\_\_\_ pm.*

*~*

**NEXT MEETINGS:**

Special Meeting of Council – Wednesday, January 25<sup>th</sup>, 2023, 9:00 am  
Regular Meeting of Council – Tuesday, February 7<sup>th</sup>, 2023, 7:30 pm



## MUNICIPALITY OF MORRIS-TURNBERRY

### COUNCIL MINUTES

**Tuesday, December 20<sup>th</sup>, 2022, 7:30 pm**

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on the 20<sup>th</sup> day of December 2022, at 7:30 pm.

#### **Council in Attendance**

Mayor Jamie Heffer  
Deputy Mayor Kevin Freiburger  
Sharen Zinn  
Jodi Snell  
Jamie McCallum

#### **Staff in Attendance**

Trevor Hallam	CAO/Clerk
Sean Brophy	Treasurer
Mike Alcock	Director of Public Works

#### **Others in Attendance**

Denny Scott	The Blyth Citizen
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#### **1.0 CALL TO ORDER**

Mayor Heffer called the meeting to order at 7:30 pm

#### **2.0 ADOPTION OF AGENDA**

Mayor Heffer noted the addition of an item to the closed session regarding negotiations to be carried on by the Municipality.

*Motion 288-2022*

*Moved by Jamie McCallum  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of December 20<sup>th</sup>, 2022, as amended.*

*Carried.*

#### **3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None.

#### **4.0 MINUTES**

*Motion 289-2022*

*Moved by Kevin Freiburger  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the December 6<sup>th</sup>, 2022, Council Meeting Minutes as written.*

*Carried.*

## 5.0 **ACCOUNTS**

*Motion 290-2022*

*Moved by Sharen Zinn  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the December 20<sup>th</sup> accounts in the amount of \$188,677.87.*

Carried.

## 6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

None.

## 7.0 **STAFF REPORTS**

None.

## 8.0 **BUSINESS**

### 8.1 FINANCE ORIENTATION

Treasurer Sean Brophy provided presentations for information on the topics of property taxes and the budget process.

### 8.2 PUBLIC WORKS ORIENTATION

Director of Public Works Mike Alcock provided a presentation on the structure and operations of the Morris-Turnberry Public Works Department

### 8.3 COUNCIL MEETING DATES 2023

A report has been prepared in this regard by CAO/Clerk Trevor Hallam.

There was a discussion regarding the timing of a special meeting for budget deliberations, and Council agreed to meet on January 25<sup>th</sup> at 9:00 am.

*Motion 291-2022*

*Moved by Kevin Freiburger  
Seconded by Jamie McCallum*

*THAT The Council of the Municipality of Morris-Turnberry hereby adopt the proposed meeting dates for 2023 as presented.*

Carried.

### 8.4 COMMUNITY SAFETY AND WELLBEING PLAN UPDATE AND COMMITTEE APPOINTMENT

A report prepared in this regard by Deputy Clerk Kim Johnston was presented by Mr. Hallam.

*Motion 292-2022*

*Moved by Jodi Snell  
Seconded by Kevin Freiburger*

*THAT The Council of the Municipality of Morris-Turnberry hereby appoints Councillor Sharen Zinn to the Huron County Community Safety and Well Being Plan Oversight Committee.*

Carried.

8.5 EMERGENCY MANAGEMENT PROGRAM COMMITTEE APPOINTMENT BY-LAW UPDATE

A report was presented by Mr. Hallam.

*Motion 293-2022*

*Moved by Jamie McCallum  
Seconded by Jodi Snell*

*THAT leave be given to introduce By-Law # 57-2022, being a by-law to appoint members to the Municipality of Morris-Turnberry Emergency Management Program Committee, and that it now be read severally a first, second, and third time, and finally passed this 20<sup>th</sup> day of December 2022.*

Carried.

8.6 FIRE CHIEF APPOINTMENT

A report was presented by Mr. Hallam.

*Motion 294-2022*

*Moved by Kevin Freiburger  
Seconded by Jamie McCallum*

*THAT leave be given to introduce By-Law # 58-2022, being a by-law to appoint a Fire Chief and Community Fire Safety Officer for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 20<sup>th</sup> day of December 2022.*

Carried.

8.7 TILE DRAIN LOAN

A report was presented by Mr. Hallam.

*Motion 295-2022*

*Moved by Sharen Zinn  
Seconded by Kevin Freiburger*

*THAT leave be given to introduce By-Law # 59-2022, being a by-law to impose a special annual drainage rate upon land in respect of which money is borrowed under the Tile Drainage Act, and that it now be read severally a first, second, and third time, and finally passed this 20<sup>th</sup> day of December 2022.*

Carried.

8.8 ANNUAL AND MULTI YEAR ACCESSIBILITY PLAN UPDATES

The County of Huron Accessibility Advisory Committee provided the Multi Year Accessibility Plan for review and adoption. It was recommended that the plan be adopted as presented, in order to maintain compliance with the Ontarians with Disabilities Act, 2001, S.O. 2001, c. 32 and Ontario Regulation 191/11.

*Motion 295-2022*

*Moved by Jamie McCallum  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry hereby adopts the 2023 Multi Year Accessibility Plan prepared by the Huron County Accessibility Advisory Committee.*

Carried.

## 9.0 **COUNCIL REPORTS**

Kevin Freiburger

Attended a meeting of the Bluevale Community Committee on December 7<sup>th</sup>.

Jamie McCallum

Attended the Walkerton Clean Water Clean training on December 7<sup>th</sup>.

Jodi Snell

Attended a meeting of the Physician Recruitment Committee on December 20<sup>th</sup>.

Sharen Zinn

No report.

Jamie Heffer

No report.

## 10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Correspondence – P.E. Inglis Holdings Inc
- 10.2 Correspondence – Dietrich Engineering Limited
- 10.3 Board Highlights – AMDSB Board Meeting December 13 2022
- 10.4 Information – Orientation Toolkit – Social Research and Planning Council
- 10.5 Notice – Ontario Community Infrastructure Fund Allocation
- 10.6 Monthly Report – Belgrave Water November 2022
- 10.7 Resolution – Federal Cannabis Act Review – Township of Malahide
- 10.8 Outstanding Action Items

*Motion 296-2022*

*Moved by Jamie McCallum  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry hereby  
files all items of correspondence except 10.7.*

Carried.

*Motion 297-2022*

*Moved by Jamie McCallum  
Seconded by Kevin Freiburger*

*THAT the Council of the Municipality of Morris-Turnberry hereby  
supports the correspondence from the Township of Malahide  
regarding the Federal Government's review of the Cannabis Act.*

Carried.

## 11.0 **NEW BUSINESS**

None.

## 12.0 **BY-LAWS AND AGREEMENTS**

### 12.1 PIONEER PARK AGREEMENT

At the December 6<sup>th</sup> meeting of Council, staff were given direction to return a by-law to authorize the signing of an agreement between the Corporation of the Municipality of Morris-Turnberry and the Maitland Valley Conservation Authority. By-Law 56-2022 is presented here for consideration.

*Motion 298-2022*

*Moved by Sharen Zinn  
Seconded by Kevin Freiburger*

*THAT leave be given to introduce By-Law # 56-2022, being a by-law to authorize the signing of an agreement between the Corporation of the Municipality of Morris-Turnberry and the Maitland Valley Conservation Authority, and that it now be read severally a first, second, and third time, and finally passed this 20<sup>th</sup> day of December 2022.*

Carried.

## 12.2 EMPLOYEE PAY GRID 2023

At the December 6<sup>th</sup> meeting of Council, staff were given direction to return a by-law to establish the employee pay grid for 2023. By-Law 47-2022 is presented here for consideration.

*Motion 299-2022*

*Moved by Kevin Freiburger  
Seconded by Sharen Zinn*

*THAT leave be given to introduce By-Law # 47-2022, being a by-law to establish the pay range grid for the year 2023 for employees of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 20<sup>th</sup> day of December 2022.*

Carried.

## 13.0 **CLOSED SESSION**

### 13.1 Enter closed session

*Motion 300-2022*

*Moved by Jamie McCallum  
Seconded by Jodi Snell*

*THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 8:53 p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:*

1. *Section 239 (2) (b) regarding personal matters about an identifiable individual.*
2. *Section 239 (2) (k) regarding negotiations to be carried on by the Municipality.*

Carried.

### 13.2 Return to open session

*Motion 301-2022*

*Moved by Jodi Snell  
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 9:03 p.m.*

Carried.

### 13.3 Report and Action from Closed Session.

Council reviewed pay reports for employees of the municipality and discussed the negotiation of the sharing of grant monies with another municipality.



14.0    **CONFIRMING BY-LAW**

*Motion 302-2022*

*Moved by Kevin Freiburger  
Seconded by Jamie McCallum*

*THAT leave be given to introduce By-Law # 60-2022, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on December 20<sup>th</sup>, 2022, and that it now be read severally a first, second, and third time, and finally passed this 20<sup>th</sup> day of December 2022.*

Carried.

15.0    **ADJOURNMENT**

*Motion 303-2022*

*Moved by Sharen Zinn  
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 9:04 pm.*

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, January 17<sup>th</sup>, 2023, 7:30 pm  
Regular Meeting of Council – Tuesday, February 7<sup>th</sup>, 2023, 7:30 pm

\_\_\_\_\_  
Mayor, Jamie Heffer

\_\_\_\_\_  
Clerk, Trevor Hallam

**Municipality of Morris-Turnberry  
Account List for**

January 17 2023 - 2022 Payables

**General**

Hydro One	Streetlights	1,128.59
Hydro One	Morris Office	439.98
Bell Canada	Morris Office	454.99
Bell Canada	Emergency Lines	100.61
Bell Mobility	Cell Phones	25.07
Enbridge	Morris Office	165.30
MicroAge Basics	Office Supplies & IT Support	1,210.79
Orkin Canada	Pest Control	106.73
CIBC VISA	Cream	5.69
	Coffee Supplies	853.20
	Online Council Meetings	22.60
	Water	72.72
	Planning Fees	11.30
		965.51
Somers Generator Systems	Generator Service Call	536.75
BM Ross and Associates	Planning Expenses	674.16
Minister of Finance	Policing - December	40,298.00
Georgian Bay Fire & Safety Ltd.	Fire Extinguisher Inspections	1,159.28
Royal Canadian Legion Poppy Fund	Remembrance Day Wreath	80.00
Minister of Finance	EHT - December 2022	820.24
WSIB	WSIB - December 2022	942.17
<b>Payroll</b>		
December 21 2022	Payroll	18,209.63
	Expenses	57.53
January 4 2023	Payroll	21,309.85
	Expenses	47.20

**88,732.38**

**Building Department**

Bell Mobility	Cell Phone	25.58
CIBC VISA	Tablet	882.46
Leslie Motors	Vehicle Service	112.94
Foxton Fuels	Fuel for Vehicle	255.43
Minister of Finance	EHT - December 2022	156.34
WSIB	WSIB - December 2022	229.29
<b>Payroll</b>		
December 21 2022	Payroll	4,454.81
	Expenses	135.78
January 4 2023	Payroll	5,336.40
	Expenses	-

**Building Total 11,589.03**

**Property Standards**

Keppelcreek	December Property Standards	1,253.80
	<b>Property Standards Total</b>	<b>1,253.80</b>

**Drainage**

Hydro One	Hopper Pump	153.81
Len Baird	Coultes, Russel, Holmes Bryce and Elliot Mun Drains	1,189.25
Chuck Hull	Lamount Municipal Drain	103.35
John McKercher Construction Ltd.	Bryce & Lamont Municipal Drains	889.88
Hedway Engineering	Schwartzentruber Municipal Drain	6,031.94
GM BluePlan Engineering Limited	Ellison Municipal Drain	564.79
GM BluePlan Engineering Limited	Pease Municipal Drain	536.75

**Drainage Total 9,469.77**

**Parks & Cemeteries**

**Parks & Cemeteries Total -**

**Belgrave Water**

Hydro One	Humphrey Well	158.31	
Bell Canada	Belgrave Water	137.26	
Veolia Water	November Operations	5,771.24	
	<b>Water Total</b>		<b>6,066.81</b>

**Landfill**

Bell Mobility	Cell Phone	8.91	
Hydro One	Morris Landfill	315.52	
RJ Burnside & Associates	Morris Landfill	16,051.33	
John McKercher Construction Ltd.	Morris Landfill	14,443.81	
Ryan Construction Brussels Ltd.	Morris Landfill	1,863.09	
Midwestern Newspapers Corp	Holiday Hours Ad	226.00	
North Huron Publishing Company Inc.	Holiday Hours Ad	81.87	
SGS Canada Inc.	Turnberry Landfill	1,502.93	
	<b>Landfill Total</b>		<b>34,493.46</b>

**Roads**

Bell Canada	Morris Shop	227.50	
Bell Canada	Turnberry Shop	100.61	
Bell Mobility	Cell Phone	81.65	
Hydro One	Morris Shop	219.99	
Hydro One	Turnberry Shop	327.39	
Enbridge	Morris Shop	330.61	
Schmidt's Power Equipment	Chainsaw Equipment	114.06	
Comco Fasteners Inc.	Shop Supplies	294.06	
Stainton Hardware	Shop Supplies	13.55	
McDonald Home Hardware	Shop Supplies	124.22	
Radar Auto Parts	Shop Supplies, Parts for 13-03 & 16-05 Graders	402.97	
Foxton Fuels	Fuel	28,757.43	
Burkholder Auto Body & Towing	Tow Vehicles	2,231.75	
MGM Townsend Tire	Parts for 06-04 Grader	320.36	
McGavin Farm Equipment	Parts for 13-03 Grader	96.59	
Brandt London	Parts for 09-02 Grader	1,881.04	
White's Wearparts Ltd.	Parts for 09-02, 06-04 & 13-03 Graders & 16-05 Tandem	5,355.30	
Huron Tractor	Parts for 18-11 Backhoe	51.87	
Dan Voisin	Vehicle Undercoating	1,344.70	
Wroxeter Rigging & Fabrication Ltd.	Road Sign Holders	446.35	
County of Perth	Clyde Line Shouldering	9,285.78	
Safety-Kleen	Morris Shop Separator Cleanout	2,504.06	
Chad Cook Electric	Morris Shop Office Lights	558.22	
Brussels Agri Services Ltd.	Abraham Line Bridge Fencing	7,333.77	
Minister of Finance	EHT - December 2022	912.42	
WSIB	WSIB - December 2022	1,306.24	
<b>Payroll</b>			
December 21 2022	Payroll	27,357.44	
	Expenses	-	
January 4 2023	Payroll	37,652.24	
	Expenses	-	
	<b>Roads Total</b>		<b>129,632.17</b>

**Account Total** **281,237.42**

**Approved By Council:**

January 17 2023 - 2022 Payables

Mayor - Jamie Heffer

Treasurer- Sean Brophy

**Municipality of Morris-Turnberry  
Account List for**

January 17 2023

**General**

Enbridge	Morris Office	410.18	
Tuckersmith Communications	Office Internet	146.90	
G-Force Marketing	Office Supplies	245.84	
PBS Business Systems	Office Supplies	1,124.35	
USTI Canada Inc.	2023 Keystone Software	8,922.83	
OSIM	2023 Website Hosting	1,356.00	
PSD Citywide Inc	Asset Management	13,023.26	
Huron County	Joint Municipal Orientation Session	960.73	
CIBC VISA	2023 Payroll Software	542.40	
	2023 Municipal Clerk Forum Registration	1,214.75	
	2023 Mental Health Forum Registration	197.75	
	2023 AMCTO Membership	483.64	2,438.54
Municipal Finance Officers' Association	2023 Membership		310.75
Association of Municipalities of Ontario	2023 Membership		1,949.30
Municipal Employer Pension Centre of Ont	2023 Membership		71.19
Property Owners	Refund of Overpayments	1,428.00	
			<b>32,387.87</b>

**Building Department**

**Building Total**                      **-**

**Property Standards**

**Property Standards Total**                      **-**

**Drainage**

Drainage Superintendents Association of Ont	2023 Membership	185.00	
	<b>Drainage Total</b>	<u>                    </u>	<b>185.00</b>

**Parks & Cemeteries**

**Parks & Cemeteries Total**                      **-**

**Belgrave Water**

Kincardine Cable TV	Belgrave Water	41.75	
Hay Communications	Belgrave Water	11.30	
	<b>Water Total</b>	<u>                    </u>	<b>53.05</b>

**Landfill**

MGM Townsend Tire	Repair for 01-12 Tractor	248.84	
	<b>Landfill Total</b>	<u>                    </u>	<b>248.84</b>

**Roads**

HuronTel	Turnberry Shop	66.56	
Enbridge	Morris Shop	820.37	
Enbridge	Turnberry Shop	548.79	
MGM Townsend Tire	Repair for 13-03 Grader	437.74	
Huron Tractor	Parts for 18-11 Backhoe	125.43	
Viking Cives Ltd	Parts for 13-03 Grader	3,898.90	
Valley Blades Limited	Plowblades	3,446.35	
Jade Equipment	Rental Grader - January	5,876.00	
Good Roads	2023 Membership	835.28	
	<b>Roads Total</b>	<u>                    </u>	<b>16,055.42</b>

**Account Total** **48,930.18**

**Approved By Council:**

January 17 2023

\_\_\_\_\_  
Mayor - Jamie Heffer

\_\_\_\_\_  
Treasurer- Sean Brophy

# **MUNICIPALITY OF MORRIS-TURNBERRY**

## **REPORT TO COUNCIL**

**TO:** Mayor and Council  
**PREPARED BY:** Kim Johnston, Deputy Clerk  
**DATE:** January 17, 2023  
**SUBJECT:** Animal Control Activities 2022

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### **RECOMMENDATION**

For information only.

### **COMMENTS**

This report is being presented for the information of Council. Staff will present an annual report for the information of Council detailing all animal control matters that have been approved by the municipality during the preceding year.

At the September 6, 2022 Council meeting, Council passed a by-law to enter an agreement between the Municipality of Morris-Turnberry and the Municipalities of Central Huron and Huron East for the sharing of services of an Animal Control Officer.

Before the agreement was in place, Municipal staff dealt with calls for animal control services by sending out letters to property owners that were the subject of a complaint to comply with the Municipal Animal control bylaw.

There were the following issues:

- 4 (four) letters sent out regarding dogs running at large,
- 3 (three) letters sent out regarding the number of dogs allowed on a property, and
- 4 (four) letters sent out regarding the licensing of dogs in Morris-Turnberry.

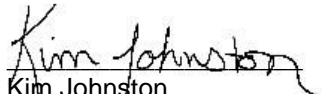
There has only been one call in 2022 to Steve Jansen, Animal Control officer for a dog running at large. The dog was taken to the Wingham Vet clinic for boarding. It was not claimed and was subsequently adopted out by the clinic.

Bruce Brockelbank has completed inspections of all licensed kennels in Morris-Turnberry for 2023. No compliance issues were found. Invoices for the applicable fees will be mailed out to all kennel owners with approved kennels

### **OTHERS CONSULTED**

Trevor Hallam, CAO/Clerk  
Bruce Brockelbank, Bylaw Enforcement Officer

Respectfully submitted,

  
Kim Johnston,  
Deputy Clerk

# **MUNICIPALITY OF MORRIS-TURNBERRY**

## **REPORT TO COUNCIL**

**TO:** Mayor and Council  
**PREPARED BY:** Kim Johnston, Deputy Clerk  
**DATE:** January 17, 2023  
**SUBJECT:** 2022 Wedding Solemnizations

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### **RECOMMENDATION**

For information only.

### **BACKGROUND**

This report is being presented for the information of Council. Staff will present an annual report for the information of Council detailing all Wedding Solemnizations performed by the delegated persons that have been approved by the municipality during the preceding year.

The Marriage Act, R.S.O. 1990, c.M.3 states that

1.1 for the purposes of subsection 24 (1) of the Act, the clerk of a local municipality is authorized to solemnize marriages under the authority of a license. O. Reg. 285/04, s.1.

The Marriage Act, 2001, S.O. 2001, c.25 states that

228 (4) The clerk may delegate in writing to any person, other than a member of council, any of the clerk's powers and duties under this and any other Act. 2001, c. 25, s.228 (4)

Trevor Hallam, CAO/Clerk of the Corporation of the Municipality of Morris-Turnberry delegated the power bestowed upon him by the Marriage Act, R.S.O. 1990, c. M.3 to the following people to solemnize weddings on behalf of Morris-Turnberry:

1. Bruce Whitmore – has been solemnizing weddings for Morris-Turnberry since approximately 2008
2. Rebecca Schlosser – has been solemnizing weddings for Morris-Turnberry since 2021.

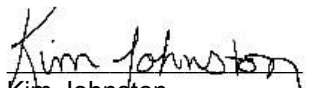
### **COMMENTS**

In 2022, Bruce Whitmore performed six wedding solemnizations, Rebecca Schlosser performed two and the Municipality issued 13 marriage licenses.

### **OTHERS CONSULTED**

Trevor Hallam, CAO/Clerk

Respectfully submitted,

  
Kim Johnston,  
Deputy Clerk

MUNICIPALITY OF MORRIS-TURNBERRY  
REPORT TO COUNCIL

TO: Mayor and Council  
PREPARED BY: Trevor Hallam, CAO/Clerk  
DATE: January 17, 2023  
SUBJECT: Use of Delegated Authority 2022

RECOMMENDATION

For information only.

BACKGROUND

To improve administrative efficiency, Council has previously delegated the authority to issue approvals and execute certain agreements to the Clerk. This report is to provide Council with the details of when the delegate authority was used in 2022.

COMMENTS

Type of Delegated Authority	Details	Date	Delegated by
Agreement under Section 65 (2) of the <i>Drainage Act</i>	Turvey Municipal Drain assessment apportionment agreement executed as a condition of Consent C91-2021	April 5, 2022	35-2019
Agreement under Section 65 (2) of the <i>Drainage Act</i>	Sawyer Municipal Drain assessment apportionment agreement executed as a condition of Consent C76-2022	December 20, 2022	35-2019
Approval of Undisputed Consents	Recommendation for approval of Consent C33-2022 - H Kerr Construction - Minor Lot Enlargement	June 17, 2022	11-2020
Approval of Undisputed Consents	Recommendation for approval of Consent C44-2022 - Cranbrook Swine - Separate 3 100 acre parcels	June 17, 2022	11-2020
Approval of Undisputed Consents	Recommendation for approval of Consent C76-2022 - Campbell - Minor Lot Enlargement	September 22, 2022	11-2020
Site Plan Control Agreement Amendment	Amendment to 2017 Site Plan for Joe Kerr Ltd	August 17, 2022	99-2017
Site Plan Control Agreement	Royal T Gas Bar, Wingham, Site Plan Agreement	November 1, 2022	99-2017


ATTACHMENTS

None.

OTHERS CONSULTED

None.

Respectfully submitted,

  
Trevor Hallam,  
CAO/Clerk

# **MUNICIPALITY OF MORRIS-TURNBERRY**

## **REPORT TO COUNCIL**

**TO:** Mayor and Council

**PREPARED BY:** Kirk Livingston, Chief Building Official

**DATE:** January 12, 2023

**SUBJECT:** Property Standards and By-Law Enforcement Report for November and December 2022

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### **RECOMMENDATION**

THAT the Council of the Municipality of Morris-Turnberry hereby receive the Chief Building Officials report on Property Standards & By-Law Enforcement for the months of November and December 2022 as submitted for information purposes.

### **BACKGROUND**

The Building Department's main objective is to provide the best professional service to administer and enforce the Ontario Building Code along with any Municipal By-Laws. Through the examination of plans, issuance of building permits, reviewing bylaws and performing inspections, we ensure compliance with building standards of the Ontario Building Code and compliance with Municipal By-Laws to ensure health and safety, fire protection and structural sufficiency in all buildings in the Municipality.

The findings outlined below provided by Bruce Brockelbank, Property Standards and By-Law Enforcement Officer.

### **COMMENTS**

#### **By-law Enforcement – New Complaints**

- Howick-Turnberry Road– I received a call about a resident wanting to apply for a kennel license.
- Alice Street – I received a complaint about seven dogs at a property and a possible puppy mill.

#### **Outstanding Files and Ongoing Investigations**

- Blyth Road - I have organized cleanup of the property for the early spring as the weather permits and Kirk is working on a building that was erected without a building permit.
- Blyth Road - I have organized cleanup of the property for the early spring as the weather permits.
- Brussels Line – I re-attend the property, there was a shed partially constructed, cement from digging out the basement and rubbish and debris at the property. I have sent the owner property standards order to bring the property into compliance.
- Morris Road – I attended the property, the owner would not provide their information to me at the time, they wanted to consult with their lawyer first and then contact me in two days. The owner of the property never reached out to me after the visit to the property. I attended the property again; at that time the owner was given two provincial offences tickets one ticket for not having dogs licensed and too many dogs on the property. The tickets were taken to the provincial offences office in Goderich to be filed. The tickets have been paid by the owner of the property. The dogs that were over the legal limit have been removed and all dogs have licenses purchased from the office.
- Mary Street – The owner has brought the number of dogs down to the legal number and has purchased tags for the two dogs. I will close the file on the property.



- Howick-Turnberry Road – I talked to the owner of the property and was given his email to send out all requirements needed to apply for a kennels license.
- Parker Drive - I re-attended the property and the owner has removed a couple of cars and cleaned up the property. I will close the file on the property.
- All kennel inspections have been completed for the 2023 year, the office will be sending out the licenses along with the yearly invoice.
- Property Standards Bylaw - I have changed the definitions and the wording of unlicensed vehicles to bring amendments forward to be in line with the new registering requirements of vehicles. The amendments can now be brought forward.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kirk Livingston", is written over a horizontal line.

Kirk Livingston  
Chief Building Official

MUNICIPALITY OF MORRIS-TURNBERRY  
REPORT TO COUNCIL

TO: Mayor and Council  
PREPARED BY: Kirk Livingston, Chief Building Official  
DATE: January 6, 2023  
SUBJECT: Building Department Activity Report for November and December 2022

RECOMMENDATION

THAT the Council of the Municipality of Morris Turnberry hereby receive the Building Department Activity Report for November and December 2022, for information purposes.

BACKGROUND

The Building Departments main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in which we live, work and play.

The Chief Building Official provides bi-monthly updates to Council on the operations of the Building Department.

COMMENTS

Permit #	Permit Type	Value of Project	Sq. Feet New Const.	Status
0120 -2022	On Site Sewage System	\$ 15,000.00	2240	issued
0121 -2022	Agricultural Storage - Addition	\$ 275,000.00	4800	issued
0122 -2022	On Site Sewage System	\$ 15,000.00	3800	issued
0123 -2022	Residential - Addition	\$ 125,000.00	571	issued
0124 -2022	Agricultural Storage Shed	\$ 1,000,000.00	20020	issued
0125 -2022	Accessory Building - Addition	\$ 5,000.00	308	issued

Total Value of Construction to date; \$19,922,878.50 with 125 building permits being issued  
(Last year; \$16,369,124.00 with 117 building permits being issued)

Zoning Certificates issued for this year; 42 (Last year 62)

Respectfully submitted,



Kirk Livingston  
Chief Building Official

MUNICIPALITY OF MORRIS-TURNBERRY  
REPORT TO COUNCIL

TO: Mayor and Council  
PREPARED BY: Kirk Livingston, Chief Building Official  
DATE: January 6, 2023  
SUBJECT: Building Department Year End Report for 2022

RECOMMENDATION

THAT the Council of the Municipality of Morris Turnberry hereby receive the Building Department Year End Report for 2022, for information purposes.

Permit Type	Number of Permits					
	2017	2018	2019	2020	2021	2022
Demolition	8	5	5	4	4	2
Farm Related	38	27	28	33	26	40
Com. / Ind. / Inst.	5	8	8	11	8	10
Residential Related	38	50	31	35	35	41
New Residential	14	8	9	15	18	9
Sewage Systems	13	13	12	27	26	23
TOTAL	116	111	93	125	117	125

Permit Type	Permit Fee					
	2017	2018	2019	2020	2021	2022
Demolition	\$ 744.21	\$ 461.00	\$ 557.00	\$ 600.00	\$ 600.00	\$ 300.00
Farm Related	\$ 63,150.03	\$ 46,904.13	\$ 24,909.65	\$ 37,592.37	\$ 44,779.21	\$ 80,102.83
Com. / Ind. / Inst.	\$ 39,687.46	\$ 17,613.20	\$ 30,638.20	\$ 39,795.60	\$ 14,540.90	\$ 21,916.70
Residential Related	\$ 16,050.60	\$ 32,587.89	\$ 15,795.28	\$ 16,889.14	\$ 15,915.40	\$ 37,520.38
New Residential	\$ 39,264.92	\$ 22,380.76	\$ 24,898.49	\$ 42,551.03	\$ 66,423.70	\$ 34,246.12
Sewage Systems	\$ 6,010.00	\$ 6,010.00	\$ 5,530.00	\$ 12,047.20	\$ 12,269.50	\$ 9,890.00
TOTAL	\$ 164,907.22	\$ 125,956.98	\$ 102,328.62	\$ 149,475.34	\$ 154,528.71	\$ 183,976.03

Permit Type	Value of Project					
	2017	2018	2019	2020	2021	2022
Demolition	\$ 12,500.00	\$ 3,100.00	\$ 11,003.00	\$ 21,350.00	\$ 22,000.00	\$ 15,000.00
Farm Related	\$ 4,591,563.00	\$ 3,929,000.00	\$ 920,600.00	\$ 2,391,950.00	\$ 4,857,256.00	\$ 8,800,000.00
Com. / Ind. / Inst.	\$ 5,370,000.00	\$ 1,458,493.00	\$ 1,815,900.00	\$ 2,937,000.00	\$ 1,255,500.00	\$ 1,093,000.00
Residential Related	\$ 970,302.00	\$ 2,346,724.00	\$ 996,000.00	\$ 1,198,350.00	\$ 1,192,168.00	\$ 4,131,978.50
New Residential	\$ 4,596,645.00	\$ 2,337,000.00	\$ 2,445,000.00	\$ 4,165,000.00	\$ 8,618,250.00	\$ 5,479,900.00
Sewage Systems	\$ 155,000.00	\$ 147,500.00	\$ 152,000.00	\$ 307,000.00	\$ 423,950.00	\$ 403,000.00
TOTAL	\$ 15,696,010.00	\$ 10,221,817.00	\$ 6,340,503.00	\$ 11,020,650.00	\$ 16,369,124.00	\$ 19,922,878.50

The total square footage of new construction for this year was 412,337 square feet. Last year was 315,855 square feet.

Respectfully submitted,



Kirk Livingston  
Chief Building Official

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council

**PREPARED BY:** Kirk Livingston, Chief Building Official

**DATE:** December 20, 2022

**SUBJECT:** Property Standards By-Law No. 36-2020

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### **RECOMMENDATION**

THAT the Council of the Municipality of Morris-Turnberry hereby receive the Chief Building Officials report on the Property Standards By-Law as submitted for information purposes.

### **BACKGROUND**

With recent changes to the requirements of registering and licensing vehicles through Service Ontario and the Ministry of Transportation, there are some minor changes required to the current and existing Property Standards By-Law.

### **COMMENTS**

Since we are no longer required to display a valid license plate sticker, the wording proposed to be changed in the existing Property Standards By-Law is outlined below;

PART 1 Definitions, "Undesirable material", (f) proposing to strike the word ~~unlicensed~~ and add **non-permitted**

SECTION 4.10.1, proposing to strike and remove the word ~~sticker~~

### **ATTACHMENTS**

Property Standards By-Law No. 36-2020

Respectfully submitted,



Kirk Livingston  
Chief Building Official

“Undesirable material” includes:

- (a) rubbish, garbage, brush, waste, litter and debris;
- (b) injurious insects, termites, rodents, vermin and other pests;
- (c) growth of weeds or grass in excess of 15.2 4 cm (6”) in height;
- (d) ground cover, hedges and bushes which overhang the sidewalk, impede pedestrian or vehicular traffic or cause a site obstruction;
- (e) dead, decayed or damaged trees or other natural growth and the branches and limbs thereof which may create an unsafe condition;
- (f) wrecked, dismantled, inoperative, discarded, unused, or unlicensed non-permitted vehicles or trailers, except in an establishment licensed or authorized to conduct or operate a wrecking business;
- (g) stagnant water which provides a breeding place for mosquitoes or other health hazards;
- (h) machinery or parts thereof, or other objects or parts thereof, or accumulation of material that creates an unsafe condition;
- (i) dilapidated or collapsed structures or erections;
- (j) all furniture used for exterior use that becomes dilapidated; or,
- (k) all furniture designed for interior use.

“Yard” means land, other than publicly owned land, around and appurtenant to the whole or any part of a building that is lawfully used, intended to be used or capable of being used in connection with the building;

“Zoning By-Law” means a by-law passed by Council under the provisions of s. 34 of the Planning Act, R.S.O., 1990, c. P.13, as amended.

## PART 2

### APPLICATION AND INTERPRETATION

- 2.1 This by-law applies to all property in the Municipality.
- 2.2 The standards set out in this by-law, unless otherwise stated, shall be held to be the minimum standards for the promotion of public health, safety, comfort, convenience and general welfare and are not intended to derogate from the standards found in any other applicable municipal by-laws or federal or provincial legislation.
- 2.3 The owner of property which does not conform to the standards prescribed in this by-law shall repair and maintain the property to conform to the standards of this by-law or the property may be cleared of all buildings, structures, debris or refuse and left in a graded and levelled condition.

and

(d) so as not to present an unsightly appearance.

#### 4.7 FENCES

4.7.1 All fences shall be:

- (a) maintained in a state of good repair;
- (b) protected from deterioration by the application of paint or other suitable protective material of uniform colour and constructed using a material that is inherently resistant to such deterioration and compatible with surrounding finishes; and,
- (c) constructed using suitable materials and designed and erected in a workmanlike manner and maintained so as not to appear unsightly.

#### 4.8 STORAGE OF REFUSE OR RECYCLABLE MATERIAL

4.8.1 Where refuse or recyclable material is stored for disposal outside of the enclosed walls of a building, the refuse or recyclable material shall:

- (a) be stored in a container suitable for such a purpose and in a manner, that does not attract pests or create a health or safety hazard due to the nature of the storage or through deterioration or misuse of the storage facility.

#### 4.9 SIGN MAINTENANCE STANDARDS

4.9.1 A sign shall be:

- (a) maintained in a state of good repair.

#### 4.10 MOTOR VEHICLE STORAGE

4.10.1 No motor vehicle, other than a motor vehicle bearing a valid license plate sticker issued by the Ministry of Transportation and capable of being driven, shall be parked other than in a building, unless the parking of the unlicensed or inoperative motor vehicle is a permitted use under a Zoning By-Law for that zone.

4.10.2 No machinery, vehicle, boat, ATV, snowmobile, trailer or part thereof which is in an unusable, wrecked, discarded, dismantled, partially dismantled or abandoned condition, shall be stored or allowed to remain on any property unless otherwise permitted by a Zoning By-Law. This shall not apply to prevent the occupants of the property from repairing a vehicle for his or her own use, the repair of which is actively being carried on.

#### 4.11 MISCELLANEOUS

4.11.1 Storm water run-off shall be drained from the grounds of a property, and any area below exterior grade, so as to prevent excessive ponding, erosion, or the entrance of water on to an abutting property in such a manner as to cause damage to the abutting property or buildings on that property.



## **Report to the Council on January 17<sup>th</sup>, 2023**

### **Subject: Early Tender Approval Report**

**Presented by: Mike Alcock**

- **Recommendation:** That the Council of the Municipality of Morris-Turnberry receive the Report on early tendering and give approval to the Director of Public Works to commence the tender process for the items below prior to budget approval.

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### **Executive Summary:**

In order to provide continuity of services to our rate payers, many time sensitive items need to be tendered prior to budget approval. Reasons for these include things such as lead time, manufacturing time, and best value for the Municipality.

The public works department is requesting approval to begin the purchasing process prior to budget approval on the following items included in the proposed 2023 Public Works Budgets.

### **Maintenance Gravel:**

Maintenance gravel which is included in the Proposed Draft Public Works budget is a high priority as well as time sensitive for various reasons.

In 2023 Maintenance gravel is scheduled for the North part of Turnberry and the South Part of Morris. This is accomplished using 2 contracts to supply, deliver and spread maintenance gravel. The contract for the 2023 will include 35,000 tonnes of granular 'M' maintenance gravel.

Early tendering is important to give contractors time to prepare gravel stockpiles in the most beneficial locations for them and the Municipality. It is unlikely that the Municipality will expense any funds towards this maintenance gravel contract prior to budget approval.

### **Dust Control:**

Dust Control which is included in the Proposed Draft Public Works budget is a high priority as well as time sensitive to ensure that the dust control products are applied at the right time of year for full effectiveness.

In 2023 the Public Works Department intends to specify the dust control product to allow more options than were allowed in previous years. Previously we only allowed 35% calcium dust control, but following a trial completed in 2022 we have determined that other products perform equally as well.

Securing a supplier of dust control is essential for the timely delivery of dust suppressing materials.

**Structure M060 on Moncrief:**

Structure M060 is a rigid frame bridge requiring repairs which are included in the proposed 2023 draft budget. Acquiring competitive bids from local contractors is best achieved with early tendering.

M060 is a 5.5m rigid frame bridge located west of Martin Line. The south barrier was damaged from a collision in 2021 and emergency repairs were made at that time. Prior to the permanent barrier repair, the bridge requires some concrete deck and soffit repairs, curb replacement and barrier replacement on both sides.

**Equipment**

The timeline to receive vehicles and equipment is substantially longer than previous expectations. Early tendering will help to ensure that vehicles and equipment are received within the budget year or by the time the equipment is required.

**Pick-up Truck** delivery is expected to be in excess of 6 – 8 months. Early tendering will ensure that the truck is received during the current budget year.

**Zero Turn Mower** Delivery of replacement of commercial mower in time to commence the next mowing season is essential to achieve the best trade in value of the mower being replaced.

Other items such as paving, and the replacement of the chipper are less time sensitive and will be tendered in late winter or early spring. If the budget is not approved by that point another report may be brought forward at that time.

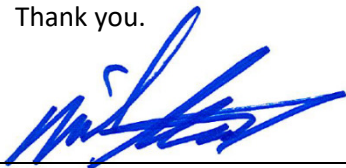
**Comments:**

Early tendering is advantageous for many reasons and with the current market situations it is becoming more and more important to consider.

**Budget:**

There is no impact to the Public Works budget until tenders are awarded.

Thank you.



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Mike Alcock,  
Director of Public Works





**Report to the Council on January 17<sup>th</sup>, 2023**

**Subject: Replacement of 2019 Zero Turn Ferris Mower**

**Presented by: Mike Alcock**

- **Recommendation:** That the Council of the Municipality of Morris-Turnberry receive the report on Replacement of 2018 Zero Turn Ferris Mower and grant relief from the purchasing policy in order to acquire a new 2023 Zero Turn Ferris Mower from McGavin Farm Equipment of Walton for up to \$18,500 (excluding HST).
- and authorize the Director of Public Works to execute the required documents to complete the transaction as well as the CAO and Treasurer to execute the Single Source Purchasing Justification Form.

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**Executive Summary:**

McGavin's Farm Equipment was asked to come and look at the 2018 Ferris Lawn mower (which is scheduled for replacement) to determine the trade in value. During discussions on the value of the mower, the representative from McGavin's indicated that the 2018 mower would have a value of \$9,000 towards a trade on a new equivalent 2023 Ferris Mower. He also indicated that we would need to order early to ensure the 2023 mower is delivered in time for the 2023 mowing season.

The 2018 Mower would have sold last year for \$13,399. The 2019 model lists at \$14,738 for this year. McGavin Farm Equipment has offered to sell the new 2018 Mower to the Municipality for a reduced price of \$10,000.

McGavins has also offered the Municipality a trade in on the existing 2015 Ferris mower of \$4,500.

**Comments:**

Included in the proposed 2023 Public Works budget is \$18,500 to replace the 2018 Ferris mower. Also included in the budget is \$9,000 for a trade allowance on the existing mower for a net budget impact to replace the mower of \$9,500.

The Morris-Turnberry purchasing policy provides for Single Source purchases under a variety of conditions including replacing like equipment that will utilize spare part inventory. In this case our existing spare parts inventory will be able to be used on the replacement mower.

In addition, even though there are other Ferris dealers in Ontario, McGavin's is the closest Ferris dealer, located within the Municipality of Morris-Turnberry. We have received excellent service from

McGavin's and it is very unlikely that either the trade in value or the replacement cost of the new mower would be advantageously different from a competing Ferris Dealer.

The Municipality of Morris-Turnberry has been satisfied with the Ferris mowers that we have owned in the past.

**Budget:**

The Municipality of Morris-Turnberry included \$18,500 for the purchase of a new mower to replace the existing 2018 mower and \$9,000 revenue for the sale of the existing mower. The budget impact of purchasing the mower is an expense of \$9,667.20 (including 1.76% HST) and a reduction in revenue from the sale of equipment of \$9,000.

Thank you.



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Mike Alcock  
Director of Public Works



**Report to the Council on January 17<sup>th</sup>, 2023**

**Subject: Large Item Pick-up and Treasure Swap**

**Presented by: Mike Alcock**

- **Recommendation:** That the Council of the Municipality of Morris-Turnberry receive this Report and direct staff to discontinue the non-essential service of a free large item pick-up or drop-off in the Municipality of Morris-Turnberry.

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**Background:**

Morris-Turnberry has historically conducted a “Treasure Swap” followed by a large item Pick-up in the urban areas of Morris-Turnberry. During the past 2 years the event has been postponed due to COVID restrictions to circumvent encouraging close contact with individuals picking “treasures”. In its place a free drop-off of qualifying items was held at the landfill for all urban and rural residents of Morris-Turnberry.

**Executive Summary:**

The Large Item Pick-up and Drop-off have been limited to items that can be dropped off at the landfill free of charge for recycling and reusing with a few exceptions. Household furniture, Clothing and nonmetallic lawn chairs and tables are the only items that are accepted that would normally be charged for at the landfill.

The practice of free disposal of unwanted items, either by pick-up or drop-off by Municipalities was once a common practice, has now been virtually eliminated. This practice reduces the incentive for residents to find ways to divert their unwanted items from landfilling in other ways, such as donations to thrift stores, selling or giving the items to people that may need them or recycling streams that are not provided by the Municipality, such as clothing donation boxes that recycle fibers. In addition, most furniture stores remove your old furniture item when they deliver your new item. Many of these items are recycled by the furniture store.

A survey of local and neighbouring municipalities was completed for information purposes to see if other municipalities offered a similar service.

**Survey Results**

Municipality	Free Pick-up	Free Drop-off
North Huron	NO	NO
Howick	NO	NO
South Bruce	NO	NO
Huron Kinloss	NO	NO
<b>Morris-Turnberry</b>	<b>YES Pre-COVID</b>	<b>YES</b>
A-C-W	NO	NO
Central Huron	NO	NO
Huron East	NO	NO

Municipality	Free Pick-up	Free Drop-off
Bluewater	NO	NO
South Huron	NO	NO
Goderich	NO	NO
North Perth	NO	NO

From a logistical perspective it is not practical to sort the items at the side of the road into the various streams to divert waste from the landfill. That would require multiple trucks to separate metal from appliances, e-waste, furniture, and clothing. Items that could be recycled end up in the landfill since sorting mixed loads in the landfill is also not practical.

Items that are not accepted or certified freon free but are left on the roadside also end up being collected at the expense of the Municipality to prevent having to return later to collect because rarely can the owner be identified. These items usually were apparently dropped there by someone else.

Problems with the free drop-off also exist. People without proof of residency, items that do not qualify mixed into loads that are impractical to sort, people from another municipality bringing Morris-Turnberry residents waste, people that have no means to pay for items that do not qualify to the landfill and any combination of the above. Landfill staff does their best to deal with these issues but are often faced with abuse from customers.

**Comments:**

Free large item pick-up is not a service that municipalities are mandated to provide. It leads to excessive waste entering the landfill and waste not being diverted into streams for reuse or recycling. All of the items that previously qualified for the free pick-up or drop-off are accepted at the Morris-Turnberry Landfill and if sorted most of them are accepted free of charge during landfill hours. The rest are accepted at the current tipping fees which are set to recover the current and future liability cost of dealing with the waste. This proposal has no impact on spring and fall yard waste collection programs.

**Budget:**

This service is an expense to the Municipality now and in the future. Residents that dispose of their waste regularly are subsidizing the waste that is collected free of charge from residents both inside the Municipality and those from outside the municipality that take advantage of it. No significant change to the budget is expected as a result, but staff and equipment time will be diverted to mandated services instead.

Thank you.




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Mike Alcock, Director of Public Works

### Municipal Office Hours

Monday – Friday  
8:30am to 4:30pm  
Saturday and Sunday Closed

*Please check our website or call for accurate  
and up to date information regarding  
office closures.*

### Assessment Appeals

If you disagree with the assessed value of your property, the deadline to file a **Request for Reconsideration** is included on your most recent assessment notice. For more information about your property assessment log on to [aboutmyproperty.ca](http://aboutmyproperty.ca) using the access key from your assessment notice.

### Council Meetings

Council Meetings are held on the first and third Tuesday of each month. Meetings begin at 7:30pm and are held electronically or in the Council Chambers at 41342 Morris Road, County Road 16. Agendas and meeting information are available on the municipal website.

If you wish to speak to Council, please contact Trevor Hallam, CAO/Clerk

### 2023 Interim Taxes

Please be advised that the first installment of the interim tax bills will be due on the last Thursday in MARCH and JUNE

**THURSDAY March 30<sup>th</sup>**

**THURSDAY June 29<sup>th</sup>**

**Emailing of tax bills is now available. Please  
contact the tax department for details.**

### Tax Payments

Payments can be made at most banks, telephone/internet banking, e-transfer ([payments@morristurnberry.ca](mailto:payments@morristurnberry.ca)) or in person at the Municipal Office by cash, cheque, or debit.

**There is a drop box at the front entrance of  
the Municipal Office for your convenience.**

*Contact the Municipal Office to set up pre-  
authorized monthly and installment payments.  
Penalty of 1.25% will be added on the 1<sup>st</sup> day  
of default and the 1<sup>st</sup> day of each month  
thereafter.*

### Farmland Assessment

It is the responsibility of any ratepayer who owns farmland to ensure that such lands are taxed at the reduced farmland tax rate. FT is the farmland 25% code. Check your coding on your property tax bill and assessment notice. For further information call the Municipal office or Agricorp – 1-888-247-4999



## MUNICIPALITY OF MORRIS-TURNBERRY

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41342 Morris Road, PO Box 310,  
BRUSSELS, ON N0G 1H0  
519-887-6137  
[mail@morristurnberry.ca](mailto:mail@morristurnberry.ca)  
[www.morristurnberry.ca](http://www.morristurnberry.ca)

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### **Council Members**

**Mayor** – Jamie Heffer

519-335-3635

[jheffer@morristurnberry.ca](mailto:jheffer@morristurnberry.ca)

**Deputy Mayor** – Kevin Freiburger

519-357-4281

[kfreiburger@morristurnberry.ca](mailto:kfreiburger@morristurnberry.ca)

### **Councillors:**

Jamie McCallum

519-357-5642

[jmccallum@morristurnberry.ca](mailto:jmccallum@morristurnberry.ca)

Jodi Snell

519-492-1907

[jsnell@morristurnberry.ca](mailto:jsnell@morristurnberry.ca)

Sharen Zinn

519-357-9907

[szinn@morristurnberry.ca](mailto:szinn@morristurnberry.ca)

### **Building Department**

Residents wishing to apply for and obtain a building permit can drop off all documentation at the Municipal office drop box, or can contact our building department by email at [klivingston@morristurnberry.ca](mailto:klivingston@morristurnberry.ca)

### **By-law Enforcement**

If you choose to report a By-law complaint, please call 519-887-6137, ext. 222 or email [mail@morristurnberry.ca](mailto:mail@morristurnberry.ca). The complete Request for Service and Complaint form can be found in the Applications section of the Municipal website.

### **Early Investment in Education and Skills**

The Municipality of Morris-Turnberry is pleased to offer the following funding program to assist Morris-Turnberry residents to advance their skill set and support our businesses by providing workplace training for employees. This program is funded by the Nuclear Waste Management Organization (NWMO) to support education and skills training for residents and businesses in 2023.

This program is intended to offer financial support to Morris-Turnberry residents, who are looking to gain transferable skills, provided they meet the requirements as set out by the program parameters. More information can be found in the Applications section of the Municipal website.

### **Landfill**

The municipal landfill site is located at 85047 Clyde Line. Opening hours are:  
Wednesdays 10:00am – 3:00pm  
Saturdays 9:00am – 5:00pm

**The following items accepted free of charge at the Landfill, when sorted into appropriate location:**

- Yard waste and wood without nails
  - Recyclables – including Blue Box overflow
  - Scrap Metal of all types
  - E-Waste – most electronic devices
  - Tires – in limited quantities
  - Non-contaminated soil (proof may be required)
  - All types of batteries
  - Disposable and refillable propane cylinders
- Ask the landfill attendant for proper locations.*

### **Waste Collection**

Information regarding our Large Item Pickup will be sent out to affected residents closer to the date.

There will be a FREE Large Item Drop off on **Saturday May 13, 2023** for all Morris-Turnberry residents (Proof of residency required) for eligible items.

### **Lifetime Dog Tags**

Lifetime dog tags are now being issued. The Dog Tag you receive(d) is a lifetime tag and will not need to be replaced unless it is lost, damaged or unreadable.

### **Snow Removal**

During the winter months please wait until after the plow has passed your house to put your Curbside wheelie bins out. If you must put them out before the plow has passed, please place them at the end of your driveway behind the front edge of the snow bank. The above will allow our plow operators to do a better and safer job which is in everyone's best interests.

- Do not deposit snow on the roadway.
- Do not park where your vehicle interferes with snow removal.

Never leave or abandon anything within the right-of-way (usually 33' of the center of the road) that could be damaged by or cause damage to a snow plow or other vehicles.

***By working together  
we make all of our roads safer.***

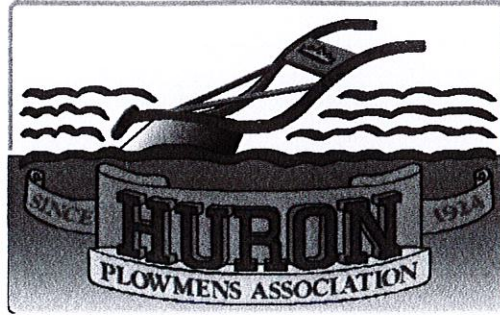
### **After Hours Public Works Emergency Only**

If you require the assistance of the Public Works Department outside regular office hours, please call the after hours line at 519-357-8437.

### **After Hours Water Emergency**

In case of a Water Emergency on the Belgrave Water System, please call Veolia Water at 519-525-0043.





Dec. 13/22

*Member of Morris-Turnberry Council*

The dates for the annual Huron County Plowing Match have been set for August 17 and 18, 2023, with Peter and Leisa Albers hosting the event at their farm located in Grey Township, Municipality of Huron East. Warden Glen McNeil will act as cohost for the event.

We plan to host the match in our usual two day format. Day One on Thursday we will have Junior/4H practice in the morning with the junior plowing competition and 4H Sodbusters achievement in the afternoon. The Princess of the Furrow completion will take place on Thursday as well, with current Princess Jillian Shortreed assisting with the program.

Friday will feature the various plowing competitions, with plow people from Huron and neighboring/visiting counties participating. Throughout the day visitors may view various displays and have a chance to bid on silent auction items. Reigning Queen Luanne McGregor will assist the committee with the Queen of the Furrow competition. Food is planned to be available at the site for both days.

Friday will conclude with a banquet and awards presentation, with crowning of the 2023-24 Queen of the Furrow as well as introduction of the Princess crowned the day before.

The past year has been a very exciting one for the Huron Plowmen's Association. We had a very successful return to our normal match activities with the hosting of the 2022 match at the farm of Brian and Annette McKenzie just outside of St Helens. We had over 40 plowmen in the field, 9 contestants for Queen of the Furrow and 5 for Princess of the furrow, along with great crowds out to see the contestants as well as the many great displays on hand. One highlight was the addition of a demonstration of plowing with steam power on hand.

In September a contingent of Huron County people attended the IPM held at Kemptville. The highlight here happened at the awards banquet when our Huron Queen was crowned the Ontario Queen of the Furrow. A great achievement for Maranda Klaver as she will now promote agriculture, and the Upcoming IPM to be held next September in Dufferin County, as well as promoting Huron County along the way.

The Huron County Plowmen's Association very much appreciates the support it has received in the past from the various municipalities, businesses, organizations and individuals who have contributed to our organization. We could not possibly hold this event without your generosity. We are therefore requesting your support to again be able to host a successful match. An listing of contributors, monetary or in kind will be posted at the Match Site as will the previous year's contributors be recognized in our official program. It is our hope that you will support the 2022 Match. We thank you for your consideration of this request and invite you to attend and participate in the events of the Huron County Plowing Match.

Sincerely

*Maja Dodds*

Maja Dodds,  
Huron County Plowmen's Association  
81341 Roxboro Line, R.R. 1  
Seaforth, Ontario  
N0K 1W0  
519-527-0686

*We very much appreciate your support  
to our 2022 match. MD*

**Huron Plowmen's Association  
Financial Statement Nov 1/21-Oct 31/22**

**Revenue**  
Sponsorship

\$9,043.13

**Expenses**

Prize Money -Jr Match  
Class 2-16

\$ 135.00  
\$ 3,060.00

Total Prize Money

\$ 3,195.00 \$ 3,195.00

Trophies + Prizes

\$ 184.33

Judges (Incl. mileage)

\$ 348.75

Sanitation

\$ 423.75

Sound System

\$ 42.38

Land Lease

\$ 2.00

Compl. Meals/Food Truck

\$ 650.00

Promotion

\$ 1,044.71

Appreciation Plaques

\$ 453.78

Children's Entertainment

\$ 557.69

Banquet

\$ 7,592.49

Misc

\$ 90.83

Total

\$ 11,390.71 \$ 11,390.71

Total Match Expense

\$ 14,585.71

Banquet \$ 4,970.00

Registrations \$ 802.50

Gate receipts \$ 1,787.80

50/50draw

Auction \$ 5,036.25

Membership \$ 310.00

GIC redeemed \$ 6,646.25

GIC interest earned \$ 124.54

Total \$19,677.34

Transfer in from 2017 Legacy \$15,000.00

Total Revenue \$43,720.47

Queen of the Furrow \$ 1,237.27

Princess of the Furrow \$ 491.88

Total

\$ 1,729.15

Huron County Plowmens Scholarship

\$ 500.00

Balance on hand Nov 1/2021 \$ 19,287.18

TOTAL \$63,007.65

**Other**

Business \$ 314.65

50/50

2021 HCP Annual Meeting \$ 978.58

OPA Convention/Annual meeting \$ -

Membership(plus HST) to OPA \$ 307.93

Canadian Plowing Jr Donation \$ 400.00

(Jr Competitor Registration)

Misc

Total Other

\$ 2,001.16 \$ 2,001.16

Purchase GIC's

\$ 4,646.25

IPM 2017 Legacy Scholarships(6@\$2000)

\$ 12,000.00

**Total**

\$ 35,462.27

Balance on Hand Oct 31,2022 \$ 27,795.38

Less outstanding cheques

\$250.00 \$ 27,545.38

\$ 63,007.65

Transfer Owing to 2017 Legacy Fund

\$ 3,000.00

In Reserve GIC#21 \$4646.25

GIC#22 \$9504.17 for HCP Scholarship

*M. Neeloh*

*Nov. 26/22*



Huron Plowmen's Association Budget  
Nov 1/22-Oct 31 2023

Expenses		
Prize Money		\$3,000.00
Trophies		\$200.00
Judges		\$450.00
Sanitation		\$450.00
PA System		\$50.00
Land Lease		\$1.00
Appreciation Plaques		\$200.00
Promotion		\$500.00
Business		\$400.00
Tent/Hall Rental		\$300.00
Queen of Furrow Program		\$2,500.00
Princess of Furrow Program		\$500.00
OPA Annual Meeting		\$1,500.00
Member Fees (to OPA)		\$350.00
Banquet		\$6,250.00
Junior Day		\$175.00
Huron Plowmens Scholarship		\$500.00
Special Events		\$1,000.00

Total	\$18,326.00
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Revenue

Auction	\$1,750.00
Member Fees	\$350.00
Plow Registrations	\$750.00
Gate Receipts	\$750.00
Sponsorships	\$8,500.00
Banquet	\$5,000.00
Other	\$1,226.00
	\$18,326.00

Total
-------

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



234-2022-6136

December 22, 2022

Dear Head of Council:

Ontario's housing supply crisis is a problem which has been decades in the making. It will take both short-term strategies and long-term commitment from all levels of government, the private sector, and not-for-profits to drive change. Each entity will have to do their part to be part of the solution.

To help support this important priority, I am pleased to provide you with an update on recent legislative and regulatory changes our government has made to help get 1.5 million homes built over the next 10 years.

**Bill 109, the *More Homes for Everyone Act*, 2022**

Bill 109, the More Homes for Everyone Act, 2022, was introduced on March 30, 2022 and received Royal Assent on April 14, 2022.

As part of the government's More Homes for Everyone Plan, Schedule 5 of Bill 109 made changes to the Planning Act. Consequential changes were also made to the City of Toronto Act, 2006.

Most of the Planning Act changes are now in effect except for the zoning and site plan control fee refund provisions, which are due to come into force on January 1, 2023. However, I am committed to bringing forward legislation to delay the effective date of the fee refund changes from January 1, 2023 to July 1, 2023. These legislative changes would be introduced in the new year.

In the event that any fee refunds become due to applicants before these legislative changes are made, municipalities might consider not issuing refunds in the interim given my express commitment to introduce legislation that, if passed, would retroactively cancel the requirement.

You can find more information about Bill 109 on the Environmental Registry of Ontario ([019-5284](https://www.ero.on.ca/019-5284)), and the Ontario Legislative Assembly [website](https://www.ontario.ca/government).

## **Bill 23, More Homes Built Faster, 2022**

Bill 23, the More Homes Built Faster Act, 2022, was introduced on October 25, 2022, and received Royal Assent on November 28, 2022.

To support More Homes Built Faster: Ontario's Housing Supply Action Plan: 2022–2023, Schedule 9 of Bill 23 made changes to the Planning Act. Schedule 1 of Bill 23 also made similar changes to the City of Toronto Act, 2006 related to site plan provisions. Schedule 3 of Bill 23 made changes to the Development Charges Act.

The planning-related and municipal development-related charges changes came into force on November 28, 2022, except for provisions related to removal of planning responsibilities from certain upper-tier municipalities, certain provisions related to parkland dedication, and exemptions from municipal development-related charges for affordable and attainable housing, which will come into force on a day in the future to be named by proclamation. Provisions related to Conservation Authorities will take effect January 1, 2023.

Bill 23 also made changes to legislation led by other ministries. Please see Appendix A for an overview of the effective dates of the Bill 23 changes by schedule.

You can find more information about Bill 23 on the Environmental Registry of Ontario ([019-6163](https://www.ero.on.ca/019-6163)), and the Ontario Legislative Assembly [website](https://www.ola.on.ca/).

## **Bill 3, the Strong Mayors, Building Homes Act, 2022 and Bill 39, the Better Municipal Governance Act, 2022**

Bill 3, the Strong Mayors, Building Homes Act, 2022, was introduced on August 10, 2022, and received Royal Assent on September 8, 2022. Bill 3 and associated regulations ([O. Reg. 529/22](https://www.ero.on.ca/019-6163) and [O. Reg. 530/22](https://www.ero.on.ca/019-6163)) came into force on November 23, 2022.

Bill 39, the Better Municipal Governance Act, 2022, was introduced on November 16, 2022, and received Royal Assent on December 8, 2022. Bill 39, amendments to associated regulations ([O. Reg. 581/22](https://www.ero.on.ca/019-6163) and [O. Reg. 583/22](https://www.ero.on.ca/019-6163)), and additional regulations to prescribe provincial priorities ([O. Reg. 580/22](https://www.ero.on.ca/019-6163) and [O. Reg. 582/22](https://www.ero.on.ca/019-6163)) came into force on December 20, 2022. Additional details can be found in Appendix B and on the Ontario Legislative Assembly's website ([Bill 3](https://www.ola.on.ca/) and [Bill 39](https://www.ola.on.ca/)).

Sincerely,



Steve Clark  
Minister

c: Chief Administrative Officer

# Appendix A

## Effective Dates for Bill 23, the More Homes Built Faster Act, 2022

Schedule	Effective Date
Schedule 1: City of Toronto Act, 2006	<p>All of the changes in Schedule 1 (City of Toronto Act) came into force on the day the bill received Royal Assent.</p> <p>Note: The legislative changes to the City of Toronto Act include amendments that give the Minister of Municipal Affairs and Housing authority to make regulations imposing limits and conditions on how municipalities can regulate the demolition and conversion of residential rental properties of six units or more. No regulations have been made at this time.</p>
Schedule 2: Conservation Authorities Act	<p>Changes in Schedule 2 (Conservation Authorities Act) came into force the day the bill received Royal Assent, except for:</p> <ul style="list-style-type: none"> <li>On January 1, sections related to streamlining disposition of lands for CAs comes into force which would allow CAs to sell or lease land without Minister's approval provided they follow rules around public consultation and notifications.</li> <li>Also on January 1, sections that enable the Minister's ability to issue direction to freeze fees and ability to scope CA commenting on development applications and land use planning policies through regulation, would come into force but only have effect when the Minister issues direction on fees or if a regulation prescribing Act under which CA commenting roles is restricted is made.</li> <li>Changes related to CA permitting (including removal of "conservation of land" and "pollution", adding "unstable soil and bedrock", regulation making powers to exempt development from a CA permit where it has been authorized under the Planning Act, etc.) take effect on a later date (upon proclamation) once a new regulation under Section 28 of the CA Act is in effect. MNRF continues to consult on that regulation through the Environmental Registry (#019-2927).</li> </ul>
Schedule 3: Development Charges Act, 1997	<p>All of the changes in Schedule 3 (Development Charges Act) came into force on the day the bill received Royal Assent, with the exception of provisions relating to development charge exemptions for affordable and attainable housing units, which would take effect upon proclamation.</p>
Schedule 4: Municipal Act, 2001	<p>All of the changes in Schedule 4 (Municipal Act) came into force on the day the bill received Royal Assent.</p> <p>Note: The legislative changes to the Municipal Act give the Minister of Municipal Affairs and Housing authority to make regulations imposing limits and conditions on how municipalities can regulate the demolition and conversion of residential rental properties of six units or more. No regulations have been made at this time.</p>
Schedule 5: New Home Construction Licensing Act, 2017	<p>Many of the amendments in Schedule 5 (New Home Construction Licensing Act) came into force on the day the bill received Royal Assent.</p> <p>The amendments regarding the maximum fine that a court may impose for a subsequent conviction, as well as most of the amendments related</p>

Schedule	Effective Date
Schedule 6: Ontario Heritage Act	<p>to administrative penalties, will come into force on February 1, 2023.</p> <p>Most of the amendments to the Ontario Heritage Act (OHA) made through the bill will be proclaimed into force on January 1, 2023. These include:</p> <ul style="list-style-type: none"> <li>• The new authorities under Part III.1 of the Act that relate to the Standards and Guidelines for Conservation of Provincial Heritage Properties.</li> <li>• Most of the changes to procedures related to municipal registers, including the process and requirements around inclusion of non-designated properties on the municipal registers. However, the requirement for municipalities to make their municipal registers available on a publicly accessible website will not come into force until July 1, 2023 to provide municipalities with time to ensure compliance.</li> <li>• Limiting the ability to issue a Notice of Intention to Designate a property subject to a prescribed event to only those properties included on a municipal register.</li> <li>• The authority to prescribe criteria for determining cultural heritage value or interest for the purposes of including non-designated properties on the municipal register and designating a Heritage Conservation District (HCD).</li> <li>• The authority to set out processes to amend and repeal HCD bylaw in regulation. Note, the Ministry of Citizenship and Multiculturalism will consult on the development of these processes to be set out in regulation in 2023.</li> </ul> <p>Regulatory amendments to O.Reg. 9/06: Criteria for Determining Cultural Heritage Value or Interest will also come into force on January 1, 2023. These changes establish that non-designated properties included on a register must meet one or more of the criteria outlined in the regulation, and that individual properties and HCDs must meet two or more of the criteria included in the regulation in order to be designated. The regulation also includes transitional provisions to address matters underway at the time of the changes coming into force.</p> <p>The outstanding amendments to the OHA made through Bill 108, the More Homes, More Choice Act, 2019, will also be proclaimed into force on January 1, 2023. The amendments speak specifically to the demolition or removal of an attribute that is not a building or structure within an HCD.</p> <p>Regulatory amendments to O.Reg. 358/21: General will come into force on January 1, 2023. These amendments include consequential housekeeping amendments and transition provisions related to the above legislative amendments coming into force.</p> <p>Bill 23 included some minor housekeeping amendments to the OHA that came into force upon Royal Assent. These included repealing the alternative definition of “alter”.</p>
Schedule 7: Ontario Land Tribunal Act, 2001	The changes in Schedule 7 (More Homes Built Faster Act, 2022) will come into force on proclamation.

Schedule	Effective Date
Schedule 8: Ontario Underground Infrastructure Notification System Act, 2012	The changes in Schedule 8 (Ontario Underground Infrastructure Notification System Act, 2012) came into force on the day the bill received Royal Assent.
Schedule 9: Planning Act	<p>The changes in Schedule 9 (Planning Act) all came into force on the day the bill received Royal Assent, with the following exceptions:</p> <ul style="list-style-type: none"> <li>• provisions related to removal of planning responsibilities from certain upper-tier municipalities, which would come into force on a day to be named by proclamation.</li> <li>• provisions related to the exemption of community benefits charge and parkland dedication requirements for affordable and attainable housing units</li> <li>• provisions related encumbered land to be conveyed to municipalities by developers for park or other recreational purposes</li> <li>• provisions related to Conservation Authorities (linked to the changes in Schedule 2) will take effect January 1, 2023</li> </ul>
Schedule 10: Supporting Growth and Housing in York and Durham Regions Act, 2022	<p>Except as otherwise provided, the Act set out in Schedule 10 came into force on the day bill received Royal Assent.</p> <ul style="list-style-type: none"> <li>• Sections 7 to 10, subsection 11 (5) and section 14 come into force on a day to be named by proclamation of the Lieutenant Governor. Once in force, these sections will require a prescribed municipality to develop, construct, and operate the Lake Simcoe phosphorus reduction project and allow the Ontario Clean Water Agency to undertake some or all of that project if ordered to do so by the Lieutenant Governor in Council. The project will also be exempt from the Environmental Assessment Act.</li> <li>• Subsection 85 (1) comes into force on the later of the day subsection 44 (1) of this Act comes into force and the day section 2 of Schedule 5 to the Accelerating Access to Justice Act, 2021 comes into force. Subsection 85 (1) makes consequential changes to the Act arising out of changes to the Expropriations Act in respect of alternative hearings processes.</li> <li>• Subsection 85 (2) comes into force on the later of the day section 61 of this Act comes into force and the day section 42 of Schedule 4 to the Comprehensive Ontario Police Services Act, 2019 comes into force. Subsection 85 (2) makes consequential changes to the Act arising out of the Comprehensive Ontario Police Services Act, 2019 consistent with other Ministry of the Environment, Conservation and Parks legislation. The change would allow a person undertaking an inspection to obtain the assistance of the local police force rather than the Ontario Provincial Police Force.</li> </ul>

## **Appendix B**

### **Bill 3, the Strong Mayors, Building Homes Act, 2022 and Bill 39, the Better Municipal Governance Act, 2022**

As a result of Bills 3 and 39, changes were made to the Municipal Act, 2001, City of Toronto Act, 2006 and the Municipal Conflict of Interest Act, and regulations were established to give the mayors in Toronto and Ottawa strong mayor powers to help advance shared provincial-municipal priorities, including building new homes. These powers include:

- Choosing to appoint the municipality's chief administrative officer,
- Hiring certain municipal department heads, and establish and re-organize departments,
- Creating committees of council, assigning their functions and appointing the Chairs and Vice-Chairs of committees of council, and
- Proposing the municipal budget, subject to council amendments and a head of council veto and council override process.

The mayors of Toronto and Ottawa can also use strong mayor powers related to provincial priorities. These include:

- Vetoing certain by-laws if the mayor is of the opinion that all or part of the by-law could potentially interfere with a provincial priority,
- Bringing forward matters for council consideration if the mayor is of the opinion that considering the matter could potentially advance a provincial priority, and
- Proposing certain municipal by-laws if the mayor is of the opinion that the proposed by-law could potentially advance a provincial priority. Council can pass these by-laws if more than one-third of council members vote in favour.

The provincial priorities for the purposes of strong mayor powers are prescribed in O. Reg. 580/22 and O. Reg. 582/22 and they are:

1. Building 1.5 million new residential units by December 31, 2031.
2. Constructing and maintaining infrastructure to support housing, including, transit, roads, utilities, and servicing.

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



234-2022-5422

January 4, 2023

Dear Heads of Council,

I'm pleased to share an update on key initiatives underway at my ministry to help meet our government's goal of building 1.5 million new homes over the next 10 years.

The legislature recently passed our government's *More Homes Built Faster Act, 2022* which takes bold action to ensure that all communities can grow with a mix of ownership and rental housing types to meet the needs of all Ontarians.

Our government knows that building inspectors play a critical role in ensuring that new homes meet the public safety requirements set out in Ontario's Building Code. However, the capacity of municipal building departments has been impacted by recruitment challenges and the increasing number of building inspectors retiring from the profession. That's why, earlier this year, we took action to help municipalities address labour supply shortages in the building sector by amending the Building Code to provide a new model for municipal building departments to design and administer internship programs for building inspectors.

Effective July 1, 2022, municipal building departments can establish program entry criteria for interns that meet their own local recruitment and enforcement needs. This new internship model supports public safety by continuing to require that a qualified building inspector or Chief Building Official supervises the work of interns. The interns must also pass ministry technical and legal exams before being able to practice independently as building inspectors.

In the coming months, the ministry will develop guidance materials to support municipalities that are interesting in launching local programs to recruit new intern building inspectors. We look forward to working with municipalities to implement local internships.

Additionally, the ministry has engaged a consultant to identify opportunities for enhancements to the qualification program for building practitioners. We are seeking input from the public, including municipalities, building inspectors, designers, septic installers and building professionals not regulated by the ministry. This feedback will help guide future decisions on new approaches to qualification.

For more information and to review the discussion paper, please visit the Environmental Registry of Ontario (ERO) website at <https://ero.ontario.ca/notice/019-6433>.



In addition to this ongoing work, the ministry is modernizing the provincial Qualification and Registration Tracking System (QuARTS). QuARTS is used by over 7,000 building practitioners to update their qualification and registration information online and to help the government regulate safety and compliance in the Ontario building industry.

Modernizing QuARTS will create a more efficient and user-friendly system, allowing building officials to spend more time on the important task of reviewing and issuing building permits to support the government's key priority of increasing housing stock.

Finally, the ministry made the 2012 Building Code Compendium freely available in Adobe PDF format through the website (<https://www.ontario.ca/page/request-digital-copy-2012-building-code-compendium>). Since its launch in March 2022, the ministry has provided free copies to over 5,000 building professionals to reduce barriers and help accelerate the construction of new homes across the province. This initiative has enabled inspectors to access Building Code requirements while performing their work onsite in a more convenient format. Additionally, candidates studying for the ministry's exams are able to access and learn Building Code content in an easy to navigate, user-friendly manner.

As part of the plan to build 1.5 million homes over the next 10 years, the government looks forward to continuing consultations with municipalities, the building industry and the public to investigate further changes to Ontario's Building Code in order to create more housing and support public safety.

If you are interested in learning more about any of the ministry's initiatives related to the transformation of Building Code services in Ontario, please contact us at [BuildingTransformation@ontario.ca](mailto:BuildingTransformation@ontario.ca).

Thank you for your continued partnership as we work together to get more homes built faster for all Ontarians.

Sincerely,



Steve Clark  
Minister

c: Municipal Clerks

**Ministry of Natural Resources and Forestry**

Resources Planning and Development  
Policy Branch  
Policy Division  
300 Water Street  
Peterborough, ON K9J 3C7

**Ministère des Richesses naturelles et des Forêts**

Direction des politiques de planification et d'exploitation des ressources  
Division de l'élaboration des politiques  
300, rue Water  
Peterborough (Ontario) K9J 3C7

**To:** Conservation authorities and participating municipalities, Conservation Ontario and the Association of Municipalities of Ontario

**From:** Jennifer Keyes, Director

**Date:** December 28, 2022

**Subject:** Legislative and regulation changes affecting conservation authorities

Good afternoon,

I am writing to provide you with information on amendments to the *Conservation Authorities Act* made as part of the *More Homes Built Faster Act, 2022*, as well as two regulations that have been approved by the province in support of Ontario's Housing Supply Action Plan, both of which will come into effect on January 1, 2023. In addition, the Minister of Natural Resources and Forestry has issued a direction regarding fees that will be distributed separately from this letter. A notice will be posted to the Environmental Registry of Ontario (ERO) in the coming weeks regarding these decisions.

### **Legislative Amendments**

As you are likely aware, the *More Homes Built Faster Act, 2022* was passed this Fall, receiving Royal Assent on November 28, 2022. Several changes were made to the *Conservation Authorities Act* that are intended to further focus conservation authorities on their core mandate, support faster and less costly approvals, streamline conservation authority processes, and help make land suitable for housing available for development.

Notably, one part of the *More Home Built Faster Act, 2022* which came into effect upon Royal Assent were changes to Section 28.0.1 of the *Conservation Authorities Act*, which include provisions to require a conservation authority to issue a permission or permit where a Minister's Zoning Order has been made under section 47 of the *Planning Act*. This section was amended to also apply to orders made under section 34.1 of the *Planning Act*, otherwise known as the "community infrastructure and housing accelerator" tool, in addition to some other minor changes.

Other changes, which will come into effect on January 1, 2023, include:

- Updates to Section 21 of the Act so that a disposition of land in respect of which the Minister has made a grant under section 39 requires authorities to provide a notice of the proposed disposition to the Minister instead of requiring the Minister's approval. Authorities will also be required to conduct public consultations before disposing of lands that meet certain criteria.
- Sections 21.1.1 and 21.1.2 of the Act which provide that authorities may not provide a program or service related to reviewing and commenting on proposals, applications, or other matters under prescribed Acts.
- A new section 21.3 that enables the Minister to issue temporary direction to a conservation authority preventing the authority from changing the amount of a fee it charges under subsection 21.2 (10) of the Act.

Remaining legislative changes regarding conservation authority development regulations will not come into effect until proclaimed, following the creation of a new Minister's regulation with supporting regulatory details. This regulation is currently being consulted on until December 30<sup>th</sup> on the ERO, #019-2927: [Proposed updates to the regulation of development for the protection of people and property from natural hazards in Ontario.](#)

## **New Regulatory Requirements**

Following the passing of these legislative amendments, the government has proceeded with making two regulations, both of which will come into effect on January 1, 2023.

Amendments were made to [Ontario Regulation 686/21: Mandatory Programs and Services](#) to require conservation authorities to identify conservation authority lands suitable for housing. This requirement is part of the preparation of the land inventory required to be completed by conservation authorities by December 31, 2024, and certain considerations for identifying whether or not lands are suitable for housing are listed.

A new Minister's regulation (Ontario Regulation 596/22: Prescribed Acts – Subsections 21.1.1 (1.1) and 21.1.2 (1.1) of the Act) was also made to focus conservation authorities' role when reviewing and commenting on proposals, applications, or other matters related to development and land use planning. Under this regulation, conservation authorities are no longer able to provide a municipal (Category 2) or other (Category 3) program or service related to reviewing and commenting on a proposal, application, or other matter made under the following Acts:

- |   |  |
|---|--|
| • The <i>Aggregate Resources Act</i>      | • The <i>Niagara Escarpment Planning and Development Act</i> |
| • The <i>Condominium Act, 1998</i>        | • The <i>Ontario Heritage Act</i>                            |
| • The <i>Drainage Act</i>                 | • The <i>Ontario Water Resources Act</i>                     |
| • The <i>Endangered Species Act, 2007</i> | • The <i>Planning Act</i>                                    |
| • The <i>Environmental Assessment Act</i> |  |
| • The <i>Environmental Protection Act</i> |  |

This regulation does not affect conservation authorities' provision of mandatory programs or services (Category 1) related to reviewing and commenting on a proposal, application, or other matter made under those Acts.

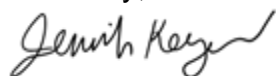
An administrative update to the "Determination of Amounts Owed Under Subsection 27.2 (2) of the Act" regulation (O. Reg. 401/22) was also made to update the methods of determining amounts owed by specified municipalities for operating expenses and capital costs related to mandatory the *Clean Water Act, 2006* and *Lake Simcoe Protection Act, 2008* programs and services to enable use of a benefit-based apportionment method.

I appreciate that with these most recent amendments, along with changes made over the last number of years, this is a time of significant transition for conservation authorities and their member municipalities. Throughout this time, conservation authorities have continued to deliver on their important roles in protecting people and property from natural hazards, conserving and managing lands, and drinking water source protection.

The ongoing efforts of conservation authorities to implement these changes is acknowledged, including initiatives led by conservation authorities and Conservation Ontario that have contributed to the Government's objectives of improving accountability and transparency and supporting timely development approvals to help address Ontario's housing supply crisis.

If you have any questions, please reach out to the Ministry of Natural Resources and Forestry at [ca.office@ontario.ca](mailto:ca.office@ontario.ca). I look forward to working with you in the coming year.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jennifer Keyes".

Jennifer Keyes

Director, Resources Planning and Development Policy Branch  
Ministry of Natural Resources and Forestry



**FOR IMMEDIATE RELEASE**

December 29, 2022

**SPOKESPERSON:** Glen McNeil, Warden

519.524.8394 x3224

[warden@huroncounty.ca](mailto:warden@huroncounty.ca)

## The County of Huron thanks Huron's first responders and essential workers for their above and beyond efforts during the recent storm.

**Huron County, Ontario** – The County of Huron would like to thank all of Huron's many first responders, essential workers, and volunteers for the exceptional effort put forth in response to the storm that affected our region over the holiday weekend.

"I cannot thank our essential workers enough." Said Huron County Warden Glen McNeil. "These dedicated professionals worked tirelessly throughout the storm to ensure that our roads were cleared, emergency services remained available, and our vulnerable citizens were cared for. Thank you for everything you've done and continue to do."

### **Public Works**

Thank you to the County of Huron Public Works department who worked tirelessly throughout the duration of the storm to ensure that roads were clear and emergency services remained available.

### **Emergency Services**

Thank you to all Huron County Paramedics who continued to provide emergency coverage to the residents of Huron County throughout the storm.

### **Homes for the Aged**

Thank you to the staff at Huronview and Huronlea Homes for the Aged, many of whom worked extended hours to ensure that residents were well cared for.

### **Out of the Cold Emergency Shelter**

Thank you to all the staff at Choices for Change for significantly extending shelter hours to ensure the continued safety of our community's most vulnerable citizens.

### **First Responders**

The County of Huron would also like to thank all of Huron's many first responders, including Huron's local fire departments, medical professionals, and OPP officers for their hard work and quick response in a crisis.

### **Volunteers and Families of Essential Workers**

Thank you to the entire community of volunteers, friends, and family who pitched in to remove snow, check on neighbours, or support essential workers in a variety of different ways over the holiday weekend.

"The type of dedication and fast action required to address a storm of this significance is commendable on any day," continued McNeil "But this was not just any day. The contributions made over the Christmas weekend meant that many individuals had to sacrifice precious time spent with family and loved ones. Thank you again to everyone involved for your above and beyond effort."

The County of Huron wishes everyone in Huron a safe holiday and happy New Year.

-30-

# SAUGEEN VALLEY CONSERVATION AUTHORITY

## Minutes

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**Meeting:** Authority Meeting  
**Date:** Thursday, October 20, 2022, 1:00 p.m.  
**Location:** Saugeen Valley Children's Safety Village  
**Chair:** Maureen Couture  
**Members present:** Mark Davis, Barbara Dobreen, Dan Gieruszak, Cheryl Grace, Tom Hutchinson, Steve McCabe, Don Murray, Dave Myette, Mike Niesen, Diana Rae, Christine Robinson, Bill Stewart  
**Regrets:** Paul Allen, Sue Paterson  
**Others present:** Kim Clark, RTO7  
**Staff present:** Jennifer Stephens, Erik Downing, Donna Lacey, Elise MacLeod, Laura Molson, Ashley Boyd, Trent Francis, Jim Leask, Shannon Hagen, Vivian Nolan, Karleigh Porter, Ashley Richards, Janice Hagan

Chair Maureen Couture called the meeting to order at 1:00 p.m.

### 1. Land Acknowledgement

The following Land Acknowledgement was read by Director Barbara Dobreen:

*We begin our meeting today by respectfully acknowledging the Anishinaabeg Nation, the Haudensaunee, the Neutral, and the Petun peoples as the traditional keepers of this land. We are committed to moving forward in the spirit of reconciliation with First Nation, Métis, and Inuit peoples.*

### 2. Adoption of Agenda

#### **MOTION #G22-80**

Moved by Cheryl Grace

Seconded by Diana Rae

THAT the agenda be adopted as circulated.

**Carried**

### 3. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

#### **4. Approval of Authority meeting Minutes – September 15, 2022**

##### **Motion #G22-81**

Moved by Tom Hutchinson

Seconded by Steve McCabe

THAT the minutes of the Authority meeting held on September 15, 2022, be approved as circulated.

**Carried**

#### **5. Staff Introduction**

The following staff were introduced to the Board:

- Vivian Nolan, Resources Information Technician
- Trent Francis, Regulations Officer
- James Pearson, Flood Forecasting and Warning Coordinator (in absentia)

#### **6. Staff Recognition**

Chair Couture presented an award to several SVCA staff for their bravery and courage in responding to a critical medical emergency at the Saugeen Bluffs Campground and were instrumental in effecting a positive outcome. The Board applauded the staff members and gave them a standing ovation.

The following staff were recognized:

- Shannon Hagen, Jim Leask
- Elijah Wilson, Nathan Beech (In absentia)

#### **7. Presentation – Geofence Project**

Kim Clarke gave a presentation to the Board regarding a study that had been done, using geofence data. She explained how consumer data is collected and analyzed, and how it can benefit tourism. The results of data collection at five (5) SVCA locations was presented to the Board along with observations and recommendations for revenue generating opportunities.

#### **8. Matters Arising from the Minutes**

- a. 2023 Proposed Budget Approval

##### **Motion #G22-82**

Moved by Steve McCabe

Seconded by Bill Stewart

THAT the Saugeen Valley Conservation Authority adopt the 2023 Budget as approved in principle at the September 2022 meeting; and further



THAT the Authority share of the costs will be raised through general revenues, reserves, donations, general surplus, and special and general levies in accordance with the *Conservation Authorities Act*, and further

THAT the General Manager/Secretary-Treasurer is hereby authorized to forward levy notices to the member municipalities.

A recorded vote was taken for the 2023 budget with the following results:

Municipality	Director	Vote
Arran-Elderslie	Mark Davis	Nay
Brockton	Dan Gieruszak	Yea
Chatsworth	Diana Rae	Yea
Grey-Highlands	Paul Allen	Absent
Hanover	Sue Paterson	Absent
Howick	Mike Niesen	Yea
Huron-Kinloss	Don Murray	Nay
Kincardine	Maureen Couture	Yea
Kincardine	Bill Stewart	Yea
Minto	Steve McCabe	Yea
Morris-Turnberry	Mike Niesen	Yea
Saugeen Shores	Cheryl Grace	Yea
Saugeen Shores	Dave Myette	Nay
South Bruce	Mike Niesen	Yea
Southgate	Barbara Dobreen	Yea
Wellington North	Steve McCabe	Yea
West Grey	Tom Hutchinson	Yea
West Grey	Christine Robinson	Yea

The result of the vote was 79% of the weighted average of those present in favour. Therefore, **Motion #G22-82 was Carried.**

**Motion #G22-83**

Moved by Barbara Dobreen

Seconded by Tom Hutchinson

THAT the amount of \$2,071,216 be raised by General Levy in 2023; and further

THAT General Levy payments shall be due in two equal instalments on March 31 and June 30; and further

THAT late payments shall be subject to the Authority's normal late payment charge of 1.50% per month thereafter; and further

THAT in accordance with Section 27(4) of the *Conservation Authorities Act*, R.S.O. 1990, the minimum sum that shall be levied against a participating municipality for administration costs shall be \$1,100.

**Carried**

#### **9. General Manager's Report and 2022 Workplan Update**

Jennifer Stephens provided a review of the General Manager's report including the submission of the 2<sup>nd</sup> progress report to the province. She noted that the administration of the *Conservation Authorities Act* has been fully returned to the Ministry of Natural Resources and Forestry (MNRF) after having split responsibility with the Ministry of the Environment, Conservation and Parks (MECP). There was discussion about proposed amendments to the *Conservation Authorities Act*. Jennifer indicated that the SVCA Personnel Policy is being modernized and will be presented to the Board for approval in December. A consultant has been engaged to provide technical support to the Environmental Planning and Regulations, and other firms have expressed an interest in working with staff; therefore, a list of engineering firms will be created to allow staff to have access to various resources. Staff are acquiring a Content Management System (CMS) and will be applying for a Trillium grant to provide funding for a consultant to have it operational in 2023. She noted that the Grey County and lower tier Municipal Service Agreement negotiations may be pushed back beyond December due to the municipality agreement discussions relating to CA Act Category 2 and 3 (non-mandatory programs) programs and services as it may be more efficient to have concurrent dialogues.

#### **10. Consent Agenda**

##### **Motion #G22-84**

Moved by Bill Stewart

Seconded by Dan Gieruszak

THAT the reports, and information contained in the Consent Agenda, [Item 9-a-e], along with their respective recommended motions be accepted as presented.

**Carried**

#### **11. New Business**

##### **a. Strategic Plan Update**

Jennifer provided an analysis of responses received from various internal and external consultation

surveys concerning the mission and mandate of SVCA. The Directors discussed the new mission, mandate, and vision as proposed by staff but decided to allow the new Board in 2023 to endorse it.

**Motion #G22-85**

Moved by Christine Robinson

Seconded by Barbara Dobreen

THAT the Strategic Plan update be received as information.

**Carried**

**12. Closed Session**

**Motion #G22-86**

Moved by Don Murray

Seconded by Dave Myette

THAT the Authority move to Closed Session In-Camera, to discuss a proposed or pending acquisition of land by the Authority; and further

THAT Jennifer Stephens, Donna Lacey, and Janice Hagan remain in the meeting.

**Carried**

**Motion #G22-89**

Moved by Tom Hutchinson

Seconded by Mark Davis

THAT the Authority adjourn from Closed Session, In-Camera, and rise and report.

**Carried**

Chair Couture reported that the Authority had discussed the acquisition of 2 properties during the Closed Session and the following motion was passed:

**Motion #G22-90**

Moved by Christine Robinson

Seconded by Steve McCabe

THAT staff be authorized to proceed with the acquisition of two properties, each with 2 parcels and their associated assets, with gratitude.

**Carried**

**13. For the good of the Committee**

Chair Maureen addressed the Board and gave the following remarks:

“Thank you for joining us today, for our last meeting as a group.

On behalf of Saugeen Valley Conservation Authority, I would like to express appreciation for your contribution as directors on this board. Your commitment to share your time over this term enabled the Authority to function, with transparency and accountability. Some of you have been members of the board for almost a decade! The board has played an integral role guiding SVCA through many different adaptations; through changes made to the *Conservation Authorities Act*, continued funding constraints, and the recent pandemic.

It has been an honour to serve as Chair of this Board. I am grateful for the time we spent together, ensuring that water resources in the Saugeen Valley watershed are properly safeguarded and managed.”

In particular, I would like to commend the staff for their excellent response and handling of the pandemic. Working conditions were less than ideal, and all staff pitched in to keep the Authority running during this time. Thank you very much!

**Adjournment**

There being no further business, the meeting adjourned at 3:50 p.m. on motion of Tom Hutchinson and Dave Myette.

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Maureen Couture  
Chair

---

Janice Hagan  
Recording Secretary

## 2023 Authority Meeting Schedule

Date	Time
Thursday January 19 – Annual Meeting	1:00 p.m.
Thursday February 16	1:00 p.m.
Thursday March 16	1:00 p.m.
Thursday May 18	1:00 p.m.
Thursday July 20	1:00 p.m.
Thursday September 21 – Budget Review	1:00 p.m.
Thursday October 19	1:00 p.m.
Thursday December 21	1:00 p.m.



## **Coalition for Huron Injury Prevention: CHIP**

Wednesday, November 9, 2022 Minutes

### **Zoom Link**

<https://us02web.zoom.us/j/89319380907>

Password: chip

**Minute Taker:** Huron Perth Public Health

**In Attendance:** Sean Wraight, Suzanne Renon, Shanna Cardno, Laura Edgar, Gloria Wilbee, Jamie McCallum, Alwyn Vandenberg

**Regrets:** Ric McBurney, Wayne Forster, Craig Soldan

### **1. Welcome and call to order by Chair**

### **2. Agenda**

2.1 Additions to the Agenda

2.2 Adoption of the Agenda

**Motion to adopt Agenda:** Gloria    **Seconded:** Jamie    **Disposition:**

### **3. Review of Minutes of October 12, 2022 Meeting**

3.1 Additions/Revisions

3.2 Approval of Minutes

**Motion to approve Minutes:** Gloria    **Seconded:** Sean    **Disposition:**

### **4. Financial Reports and Updates (HPPH)**

The balance is \$6,579.26

**Motion to approve:** Gloria    **Seconded:** Sean **Disposition:**

### **5. Business Arising**

5.1

### **6. Organizational Round Table Updates**

6.1 ACW

- No update

6.2 Bluewater

- Airport Road north of Dashwood is open after bridge replacement
- Zurich is currently undergoing significant road reconstruction with estimated completion of end of November



### 6.3 Huron East

- Huron East has a new fire chief (who is servicing North Huron as well)

### 6.4 Huron Perth Public Health

- Shanna received feedback on draft of a safety disclaimer and safety videos for the ATV Public Works subpage. County communications department is working on the municipal border map and once complete, the project should be almost done.
- HPPH received an inquiry from a citizen in Shakespeare interested in the cost of Wes Coast and supporting CHIP. Looking for any feedback/comments from CHIP on this interesting situation as citizen is from Perth. Shanna reached out to the County who just purchased a new one and cost is \$1450 – will let citizen know the price and see if they are still interested before determining how to move forward.

### 6.5 Huron County Public Works

- In the process of hiring someone to fill Cameron's position. Suzanne will be covering until then and requested Shanna loop her into emails re. ATV map
- Construction season is now winding down

### 6.6 Huron OPP

- No update

### 6.7 Ministry of Transportation Ontario

**Sean Wraight MTO | Public Outreach and Education Office – November Update**

[sean.wraight@ontario.ca](mailto:sean.wraight@ontario.ca)

#### **1. Community Partnership Grants (RSCPP 2022 – 23)**

The annual Road Safety Community Partnership Grant Program (**RSCPP**) has now closed for this fiscal year. Once again using online Transfer Payment Ontario Grants Portal (TPON). The Minister's Office has now approved all transfer payments. I will inform all partner groups when this opportunity opens to everyone in 2023.

\*As always, all non-profit road safe organizations and groups are invited to participate to fund road safety related initiatives in their area should they elect to pursue this opportunity.

*(Additional updated information will be forthcoming when it becomes available.)*

#### **Grant Description**

The Road Safety Community Partnership Program demonstrates government commitment to road safety by providing funding to a network of provincial non-profit organizations with road safety mandates.

The program supports public awareness initiatives, campaigns or events that address road safety and priority issues such as aggressive driving, pedestrian safety, distracted driving, impaired driving and cycling safety.



The program reinforces measures aimed at positively influencing transportation user behaviour and raising awareness of MTO policies and legislation to keep Ontario's roads safe at a grassroots level. This funding can be used to promote road safety awareness by:

- increasing knowledge of road safety issues
- **influencing transportation user behaviour**
- supporting legislative and regulatory compliance

#### **Public Outreach and Education Office**

[POEO@ontario.ca](mailto:POEO@ontario.ca)

Phone: [437-243-8514](tel:437-243-8514)

## **2. Virtual Public Webinars/Presentations**

The Public Outreach and Education office of the Ministry of Transportation will continue to develop and shared a series of virtual road safety presentations available province wide to members of the public. Previously several virtual presentations on several road safety topics were offered due to not being able to present in person due the pandemic. This pilot strategy was introduced to keep members of the public abreast of information for rules of the road etc. (Topic areas will be expanded as they are developed.)

These live virtual presentations are a great way to provide road safety education on a variety of topics and provide Ontarians with the knowledge and awareness to help keep themselves, and other road users safe. There is also a plan to make broader priority presentation topics available on demand via pre-recorded video.



The Public Outreach and Education Office of the Ministry of Transportation continues to share our transportation safety webinars.

These live webinars are designed to provide Ontarians with the knowledge and awareness to help keep themselves, and other road users safe. They are a great way to obtain road safety education on a variety of topics.

Please feel free to share this information to help promote upcoming webinars when dates are shared.

Contact me: [sean.wraight@ontario.ca](mailto:sean.wraight@ontario.ca)

#### **Safe Winter Driving in Ontario**

Winter weather can be unpredictable and start earlier than expected. Join the Ministry of Transportation for one of the following webinars to learn how to get ready for winter and stay safe on the road.

November 3 @ 11:00 a.m.: [Register now!](#)





November 8 @ 7:00 p.m.: [Register now!](#)

[Please connect with me for consideration in your area if you would like to host a presentation.](#)

**3. E-toolkits and One Page Information Sheets** To be shared soon – **updated Safe Winter Driving e-Toolkit and one pager will soon be available.**

#### **4. Follow us (MTO) on Social Media. Twitter and Facebook**

@ONtransport

6.8 Morris-Turnberry

- New bridge has been completed and there will be a ribbon cutting for this
- Have recently had some issues with dusting on the roads but this has been resolved

6.9 North Huron

- No update

#### **7 New Business**

7.1 Safe Winter Driving – Sean Wraight (MTO)

- Sean hosted two provincial webinars on safe winter driving which were well attended. There will be another one on November 23<sup>rd</sup> at the Ritz in Mitchell. If any CHIP members are aware of community members/groups who would be interested in these presentations, feel free to reach out (need approximately 30 registrants for each session)
- Safe Winter driving e-toolkit will be out shortly

7.2 Gathering input on direction for next term – Laura Edgar (HPPH)

- Looking for input on if this is a good opportunity for Public Health to check in with partners to determine the best way to approach road safety moving forward (with turnover of council, coming out of COVID etc.)
- Also interested in feedback on the best way to approach municipalities to see how we can support them locally
- Moving forward, need to continue gathering data on the priority areas we want to address (e.g., speeding, impairment, collision locations)

#### **8 Correspondence**

- None

#### **9 Meeting Summary:**

- a) Safe Winter Driving
- b) Input on new direction of CHIP
- c)

#### **10 Parking Lot**

- 10.1 2023 Tentative Plan (e.g., Rural road safety, pedestrian crossover promotion, impaired driving)
- 10.2 Review of Terms of Reference - Review after municipal election
- 10.3 Membership - Discuss after the municipal election
- 10.4 Virtual/In-Person Meetings – Discuss after municipal election (online vs in-person vs combination)

**11 Next meeting:** December 14, 2022



**Minutes Taker:** Huron East

**Motion to Adjourn:** Jamie   **Seconded:** Sean   **Disposition:**

Future meeting dates:

<b>Municipality / Organization - Minutes Taker</b>	<b>Date</b>	
Ministry of Transportation	January 12, 2022	HCRS to attend
Coordinator (not scheduled)	February 9, 2022	
Coordinator (not scheduled)	March 9, 2022	
North Huron	April 13, 2022	HCRS to attend
Morris-Turnberry	May 11, 2022	
HPPH Coordinator (not scheduled)	June 8, 2022	
OPP	September 14, 2022	HCRS to attend
ACW	October 12, 2022	
Huron County Public Works	November 9, 2022	
Huron East	December 14, 2022	HCRS to attend

## Have your say!

### Public Notice

*per Section 36 of O. Reg. 287/07, Ontario Clean Water Act, 2006*

**Public notice of consultation, on proposed updates to source protection plans and assessment reports, in Ausable Bayfield and Maitland Valley source protection areas.**

#### Key changes:

- Updates to protection areas of drinking water system for Belgrave, plus minor changes to Auburn, Palmerston and Wingham
- Policies are updated to reflect new Technical Rules and to ensure Plan is current. Key changes address road salt, fuel storage and snow storage.

#### How will this affect me?

If you live or work in a wellhead protection area, Plan policies may affect certain activities which could impact sources of drinking water.

#### Let us know what you think:

You are invited to submit comments on the proposed updates by February 10, 2023. Submit your written comments to [mmacdonald@abca.ca](mailto:mmacdonald@abca.ca)

#### Open Houses:

You are invited to find out more at open houses and/or a webinar:

- **Webinar:** Wednesday, January 11, 2023 from noon to 1:30 p.m.  
Please pre-register by email to [mmacdonald@abca.ca](mailto:mmacdonald@abca.ca).
- **Wingham:** Wednesday, January 18, 2023, 4:30-7 p.m., Hot Stove Lounge, North Huron Westcast Community Complex, 99 Kerr Drive.
- **Clinton:** Wednesday, January 25, 2023, 4:30-7 p.m., Board Room, Central Huron Community Centre Complex, 239 Bill Fleming Drive.

#### Learn more:

For more information and to review the documents visit:

**[www.sourcewaterinfo.on.ca/consultation](http://www.sourcewaterinfo.on.ca/consultation)**

**Questions?** Call **519-235-2610** or toll-free **1-888-286-2610**

**Date of Notice:** January 3, 2023

**Updated, December 2022**

## Summary of Proposed Updates to the Ausable Bayfield and Maitland Valley Source Protection Plans – for Consultation

Proposed updates to the Source Protection Plans (SPP) and Assessment Reports (AR) for the Ausable Bayfield and Maitland Valley Source Protection Areas are available for review and comment. These updates are being completed under Section 36 of O.Reg. 287/07 under the Ontario *Clean Water Act, 2006*, and have been developed under the direction of the Source Protection Committee (SPC) for this Region. The proposed changes are the result of:

- Items identified through review carried out under Section 36 of the *Clean Water Act, 2006*
- Revised wellhead protection areas (WHPA) for Belgrave to reflect replacement well; minor changes to Auburn, Palmerston and Wingham WHPAs
- Updates to SPPs and associated ARs to align with the 2021 Technical Rules (Rules)
- Re-structuring of the SPPs to reduce duplication of policies and improve readability
- Updates and re-organization of maps in Chapter 4 of the Assessment Reports
- Pre-consultation (August to Oct. 2022): changed Organic solvent prohibition policy to RMP policy; minor sewage works change; additional edits for clarity (see [Blue](#) highlights below)

### **A. Source Protection Plans (SPP) for Ausable Bayfield (AB) and Maitland Valley (MV)**

**Note:** The policies in **AB SPP** are the same as **MV SPP**. The preface and Schedules (maps) differ.

There are significant changes to the SPPs. They are restructured to remove triplicate policies that had been based on land use (i.e., one set of policies each for agricultural, residential, and commercial/industrial land uses). Background information and a table of policies for each threat category were added, to aid the reader. See **Appendix A** for a table of policy changes.

**Appendix B** provides the text for new policies and those with significant revisions. To review the full policy edits in track change, please go to the Source Protection Plans available at the link below.

**Appendix C:** Maps showing amended wellhead protection areas for Belgrave; Auburn; Palmerston; and Wingham

Summary of changes to policies:

- New General Education policy (O.11.7) to be implemented by Municipalities
- Addition of Threat # 22 – Liquid Hydrocarbon Pipelines, plus new pipeline policy C.10.4
- Revision of DNAPL policies to address implementation challenges
- Revision to numerous policies to align with amended 2021 Technical Rules, *Clean Water Act (CWA)*. Due to the reduced thresholds for fuel, salt and snow in the Technical Rules, the SPP policies for these threats required revision. Prohibition policies, in particular,

were revised or removed in light of the new Rules, and replaced with a management approach.

- Lengthy information about threat circumstances were deleted from most policies. The addition of the background information as a preamble to the policies serves as a replacement for the specific circumstances deleted from these policies.
- The sewage works policies that used CWA Part IV tools were deleted as the SPC decided that Prescribed Instrument (ECA) policies would adequately address sewage threats.

## **B. Assessment Reports (AR) for Ausable Bayfield (AB) and Maitland Valley (MV)**

Not all Chapters of the AR were updated. Only the amended chapters are posted for consultation.

There are numerous changes to Chapter 4 of the ARs, which describes the vulnerable areas and risk assessment. Information was updated for several well systems, including Belgrave, Auburn, and Palmerston. The risk assessment (unverified threat enumeration) was updated to reflect changes on the ground and to align with the new Technical Rules. Key changes include the addition of salt and snow threats, which were not significant drinking water threats for our Region under previous versions of the Technical Rules. Impervious Surface (IP) and Significant Groundwater Recharge Areas (SGRA) maps were also updated to align with the new Technical Rules. Given the large number of maps to be updated, the SPC approved a plan to reduce the number of maps in Chapter 4 of the ARs. The remaining maps were re-organized and coded to make it easier to locate desired information. Map showing revised WHPAs are provided in Appendix C, while the remainder can be viewed on the website at the link below.

**C. Explanatory Document:** The Explanatory Document is updated to reflect changes in SPP policies and explain the rationale for the revisions.

**The above documents and maps can be accessed at**

**<https://www.sourcewaterinfo.on.ca/consultation/>**

**Please provide written comments by February 10, 2023 to:**

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## Appendix A: List of changes to Source Protection Plan Policies

RMP: Risk Management Plan

2021 Rules: 2021 Technical Rules, *Clean Water Act*

ASM = Agricultural Source Material (manure)

NASM: Non-agricultural Source Material

**BOLD New or Revised**– see full policy text in Appendix B

Policy Code: 2015 (current SPP)	New Policy Code: 2022 (amendment)	Threat or Policy Type	New / Revised/ Deleted	Key Change
R.1.1, A.1.1, C.1.1	RAC.1.1	Septic System		Policy code
R.1.2, A.1.2, C.1.2	RAC.1.2	Septic System		
R.1.3, A.1.3, C.1.3	RAC.1.3	Septic System		
R.1.4, A.1.4, C.1.4	RAC.1.4	Septic System		
R.1.5, A.1.5, C.1.5	RAC.1.5	Septic System		
R.1.6, A.1.6, C.1.6	RAC.1.6	Septic System		
R.1.7, A.1.7, C.1.7	RAC.1.7	Septic System		
R.1.8, A.1.8, C.1.8	RAC.1.8	Septic System		
R.1.9, A.1.9, C.1.9	RAC.1.9	Septic System		
R.2.1, A.2.1, C.2.1	RAC.2.1	Fuel	<b>Revised</b>	Prohibit Future large storage, with RMP for smaller tanks
R.2.2, A.2.2, C.2.2	RAC.2.2	Fuel	<b>Revised</b>	Align with 2021 Rules; RMP for Existing tanks plus Future small tanks
R.2.3, A.2.3, C.2.3	RAC.2.3	Fuel	Revised	Minor change to align with 2021 Technical Rules
R.2.4, A.2.4, C.2.4	Deleted	Fuel	Deleted	Deleted EO for moderate, low
R.3.1, A.3.1, C.3.1	RAC.3.1	Grazing; OCA		Policy code
R.3.2, A.3.2, C.3.2	RAC.3.2	Grazing; OCA		Policy code
R.3.3, A.3.3, C.3.3	RAC.3.3	Grazing; OCA	Revised	Minor edit for clarity
R.3.4, A.3.4, C.3.4	RAC.3.4	Grazing; OCA		Policy code
R.3.5, A.3.5, C.3.5	RAC.3.5	Grazing; OCA	Revised	Minor edit for clarity
R.3.6, A.3.6, C.3.6	RAC.3.6	Grazing; OCA		Policy code
R.4.1, A.4.1, C.4.1	RAC.4.1	Sewage	<b>Revised</b>	Remove circumstances; exempt some categories from prohibition
R.4.2, A.4.2, C.4.2	Deleted	Sewage	Deleted	Delete S.57 Prohibition in '10'
R.4.3, A.4.3, C.4.3	RAC.4.3	Sewage	Revised	Change inspection timelines
R.4.4, A.4.4, C.4.4	Deleted	Sewage	Deleted	Combine with 4.1
R.4.5, A.4.5, C.4.5	Deleted	Sewage	Deleted	Delete S.57 Prohibition in '8'
R.4.6, A.4.6, C.4.6	RAC.4.6	Sewage	Revised	Remove score and circumstances
R.4.7, A.4.7, C.4.7	Deleted	Sewage	Deleted	Combine with 4.6
R.4.8, A.4.8, C.4.8	Deleted	Sewage	Deleted	Delete S.58 RMP in '10'
R.4.9, A.4.9, C.4.9	Deleted	Sewage	Deleted	Delete S.58 RMP in '8'
R.4.10, A.4.10, C.4.10	RAC.4.10	Sewage	Revised	Remove score and circumstances
R.4.11, A.4.11, C.4.11	RAC.4.11	Sewage		Policy code
R.5.1, A.5.1, C.5.1	RAC.5.1	Waste	Revised	Remove circumstances

Policy Code: 2015 (current SPP)	New Policy Code: 2022 (amendment)	Threat or Policy Type	New / Revised/ Deleted	Key Change
R.5.2, A.5.2, C.5.2	RAC.5.2	Waste	Revised	Change tool from prohibition to RMP
R.5.3, A.5.3, C.5.3	Deleted	Waste	Deleted	Combine with 5.1
R.5.4, A.5.4, C.5.4	RAC.5.4	Waste	Revised	Remove circumstances
R.5.5, A.5.5, C.5.5	RAC.5.5	Waste	Revised	Remove circumstances
R.5.6, A.5.6, C.5.6	RAC.5.6	Waste	Revised	Remove sub-categories
R.5.7, A.5.7, C.5.7	RAC.5.7	Waste		Policy code
R.5.8, A.5.8, C.5.8	RAC.5.8	Waste		Policy code
R.6.1, A.6.1, C.6.1	RAC.6.1	DNAPL	Revised	Future prohibition in WHPA-A only; RMP for WHPA-B/C
R.6.2, A.6.2, C.6.2	RAC.6.2	DNAPL	Revised	Add RMP in B and C – Future use
R.6.3, A.6.3, C.6.3	RAC.6.3	DNAPL		Policy code
R.7.1, A.7.1, C.7.1	RAC.7.1	Solvents	Deleted	Delete s57 Prohibition - Future
R.7.2, A.7.2, C.7.2	RAC.7.2	Solvents	Revised	RMP Existing and Future
R.7.3, A.7.3, C.7.3	RAC.7.3	Solvents		Policy code
R.8.1, A.8.1, C.8.1	Deleted	Salt Application & Storage	Deleted	Replaced with separate policies
R.8.2, A.8.2	Deleted	Salt	Deleted	Education – replace with RAC.8.3
C.8.2	Deleted	Salt	Deleted	Deleted policy for moderate / low threats
C.8.3	RAC.8.3	Salt	Revised	Removed circumstances
NA	RAC.8.4	Salt	NEW	New RMP for salt application
NA	RAC.8.5	Salt	NEW	Specify Action – Salt Plan
NA	RAC.8.6	Salt Storage	NEW	RMP for salt storage
R.9.1	Deleted	ASM, NASM	Deleted	Include in E&O policy RAC.9.8
A.9.1, C.9.1	AC.9.1	ASM, NASM	Revised	Minor change for clarity
A.9.2, C.9.2	AC.9.2	ASM, NASM Application	Revised	RMP. Minor change for clarity and remove specific circumstances
A.9.3, C.9.3	AC.9.3	ASM, NASM Storage	Revised	
A.9.4, C.9.4	AC.9.4	ASM, NASM Storage	Revised	S57 Prohibition; Minor change for clarity and remove circumstances
A.9.5, C.9.5	AC.9.5	Fert, Pest Application	Revised	RMP; Minor edits
A.9.6, C.9.6	AC.9.6	Fert, Pest Storage	Revised	RMP-Minor edits for clarity and remove circumstances
A.9.7, C.9.7	AC.9.7	Fert, Pest	Revised	Minor edits for clarity and remove circumstances
A.9.8, C.9.8	RAC.9.8	ASM, NASM, Fert, Pest	Revised	Education – remove circumstances
A.9.9, C.9.9	AC.9.9	Pest		Policy code
NA	AC.9.10	ASM; NASM	NEW	Prescribed Instrument; OMAFRA

<b>Policy Code: 2015 (current SPP)</b>	<b>New Policy Code: 2022 (amendment)</b>	<b>Threat or Policy Type</b>	<b>New / Revised/ Deleted</b>	<b>Key Change</b>
R.10.1, A.10.1, C.10.1	AC.10.1	Snow	Revised	Prohibit large snow storage
R.10.2, A.10.2, C.10.2	AC.10.2	Snow	Revised	RMP – large parking lot
C.10.3		Aircraft		none
C.10.4		Pipeline	NEW	Specify Action
O.11.1		Education, HVA		none
O.11.2		Education, SGRA		none
O.11.3		Spills		none
O.11.4		Climate Change		none
O.11.5		Stewardship		none
O.11.6		Signage		none
	O.11.7	Education	NEW	New – ongoing education
P.12.1		Restricted Land Use		none
P.12.2		Effective Date	Revised	Clarify: for new vulnerable areas and new threat activities to the Plan through amendments, the policy comes into effect on the Effective Date of the most recent amendment
P.12.3		Effective Date	Revised	
P.12.4		Effective Date	Revised	
P.12.5		Effective Date	Revised	
P.12.6		Effective Date	Revised	
P.12.7		Monitoring	Revised	Update policy codes
P.12.8		Monitoring	Revised	Update policy codes
P.12.9		Monitoring	Revised	Update policy codes
P.12.10		Monitoring	Revised	Update policy codes
P.12.11		Monitoring	Revised	Update policy codes
P.12.12		Monitoring	Revised	Update policy codes
P.12.13		Transition	Revised	Clarify effective date



## Appendix B: Policy Text

### NEW POLICIES

#### New Education and Outreach Policy

Note: Applies to all municipalities with vulnerable areas.

Rationale for the change: The Source Protection Plans contain numerous education policies, specific to threat activities, and focusing on the first year of Plan implementation. But there was no ongoing education policy that applied to all vulnerable areas. A new policy has been added to address this gap. Note that this policy is binding where there are significant drinking water threats (in wellhead protection areas) and non-binding in other vulnerable areas (intake protection zones (IPZ); highly vulnerable areas (HVA); and significant groundwater recharge areas (SGRA) ).

**Policy O.11.7 – Education and Outreach for Vulnerable Areas**

Each municipality within the Source Protection Areas where drinking water threats could occur shall:

- 1) Develop and deliver an ongoing education and outreach (EO) program to affected landowners and stakeholders to increase awareness of the vulnerable areas and the need to protect drinking water;
- 2) Harmonize the program with any existing education and outreach programs and share with other municipalities where this would increase efficiency and reduce cost;
- 3) Consult and collaborate with Ontario Ministries, local Public Health, and Conservation Authorities (or other agencies) to assist with the development and delivery of the education and outreach program where possible;
- 4) Promote best management practices and voluntary action to protect sources of drinking water; and
- 5) Update educational information as required

Effective Date: Within five years of the Plans, or any plan amendment, as applicable, taking effect.

#### Road Salt Handling, Storage and Application

Rationale for the change: The thresholds that determined significant threats were lowered in the 2021 Technical Rules. Impervious surface area calculations where salt application may be considered a significant drinking water threat dropped from 80% to 30% impervious surface area. Also, the threshold for salt storage dropped to 20 kg, uncovered storage and 100 kg covered storage. The policies below are added to address these changes and replace the current policies, which were not practical given the new lowered thresholds.

**Policy background:**

Salt storage can be a significant threat in a wellhead protection area (WHPA) with vulnerability score of 10. It can pose a moderate or low threats in other vulnerable areas.

Salt application can be a significant threat in a WHPA with score 10, where the impervious surface is 30% or more. It can pose a moderate or low threats in other vulnerable areas.

The policy tools used to address these threats are Risk Management Plan (RMP); Specify Action; and Education.

**Policy RAC.8.4 – Risk Management Plan for Existing and Future Road Salt Application**

The application of road salt may only occur in accordance with an approved Risk Management Plan and is therefore designated for the purposes of s. 58 of the *Clean Water Act*, where the following applies:

- a) Where the activity is or would be a significant drinking water threat;
- b) Salt is or could be applied to the property;
- c) The salt application area is equal to or greater than 1,000 square metres and
- d) The property is used for any land uses except residential consisting of four units or fewer.

As a minimum, the Risk Management Plan shall:

- a. follow best management practices consistent with those used across Canada
- b. identify actions to improve practices in the general use of road salts

The Risk Management Plan shall be renewed every five years or at the discretion of the Risk Management Official. Risk Management Plans for existing activities shall established within five years of the amendment to the Source Protection Plans taking effect. The Risk Management Official may accept a municipal Salt Management Plan in lieu of a Risk Management Plan.

**Policy RAC.8.5 – Salt Management Plan**

Where the application of road salt could be a significant drinking water threat, the municipality and Ministry of Transportation (MTO) shall review and, if necessary, revise or issue new Salt Management Plans for the application of road salt in all Wellhead Protection Areas.

The Salt Management Plan should include, as a minimum, measures to ensure application rate, timing and location to reduce the potential for salt-related surface water runoff and groundwater infiltration, and meet the objectives of Environment and Climate Change Canada's Code of Practice for Environmental Management of Road Salts, including the salt vulnerable area mapping to identify areas where significant threats can occur.

All Salt Management Plans for existing activities shall be established within five years of the amendment to the Source Protection Plans taking affect.

**RAC.8.6 – Risk Management Plan for Existing and Future Road Salt Handling and Storage**

The handling and storage of road salt may only occur in accordance with an approved Risk Management Plan and is therefore designated for the purposes of s. 58 of the *Clean Water Act* where

- a) The activity is or would be a significant drinking water threat and
- b) Salt is stored or handled on the property in quantities greater than 250 kg; and
- c) The property is used for any land uses except residential consisting of four units or fewer.

The Risk Management Plan is to contain, at a minimum, structural or management alterations (if any) which when implemented will ensure that existing operations continue to function in a manner that minimizes the risk to sources of municipal drinking water. Risk Management Plans for existing activities shall be established within five years of the amendment to the Source Protection Plan taking effect.

## Agricultural Source Material (ASM), Non-Agricultural Source Material (NASM)

Rationale: This new policy is added to address a gap identified through review carried out under Section 36 of the *Clean Water Act*. The approved SPPs do not include a prescribed instrument policy for related to agricultural activities.

### **Policy AC.9.10 – Prescribed Instruments Regulated under the Nutrient Management Act, Existing and Future**

The Ontario Ministry of Agriculture, Food and Rural Affairs will review any new or amended Nutrient Management Strategies or Non-Agricultural Source Material Plan proposals where ASM or NASM would be a significant threat under the *Clean Water Act*. The Nutrient Management Act Prescribed Instrument should include measures to be implemented by the farmer to ensure that those regulated activities cease to be or never become a significant drinking water threat to surface or ground water.

## Hydrocarbon Pipeline

Rationale for the change: ‘The establishment and operation of liquid hydrocarbon pipelines’ has been added as a new prescribed threat in the *Clean Water Act*. The SPP and AR required amendment to identify where pipelines would be a threat, and to write a policy to address this activity. There are no pipelines within vulnerable source water areas in the ABMV region; the SPC added this policy to address future threats.

### **Policy C.10.4 – Specific Action for Liquid Hydrocarbon Pipelines**

Relevant owners and regulating authorities of liquid hydrocarbon pipelines within the meaning of O. Reg 287/07 under the *Clean Water Act, 2006* should ensure that appropriate design standards plus monitoring and maintenance practices are in place to reduce the risk to drinking water sources, and to ensure that this activity does not become a significant drinking water threat.

## POLICIES WITH SIGNIFICANT REVISIONS (new text in red)

### Fuel Storage and Handling

Rationale for the change: Policies were revised to reflect the reduced threshold in the 2021 Technical Rules. The volume for a significant threat dropped from 2,500 to 250 Litres of fuel. The prohibition of future fuel storage was assessed in light of the lower threshold. While the prohibition of larger tanks (> 2,500 L) was retained, the prohibition of future small fuel tanks was changed to risk management plan (RMP), to address potential impacts to landowners and businesses.

#### **RAC.2.1 – Section 57 Prohibition of Future Fuel Handling and Storage**

For those lands located within a wellhead protection area where the vulnerability score is 10, the future handling and storage of **greater than 2,500 Litres of** fuel, where it would be a significant drinking water threat is designated for the purpose of Section 57 of the *Clean Water Act*, as prohibited.

**Notwithstanding this prohibition, the storage of fuel for use in back-up generators intended for use during an emergency, may be permitted subject to a Risk Management Plan in accordance with policy RAC.2.2.**

#### **RAC.2.2 – Risk Management Plan for Existing **and Future** Fuel Handling and Storage**

To ensure the handling and storage of fuel ceases to be or never becomes a significant drinking water threat, where this activity is or would be a significant drinking water threat, this activity shall be designated for the purpose of Section 58 of the CWA and a Risk Management Plan shall be required where the following apply :

- a. any Existing handling and storage of liquid fuel of more than 250 Litres; or
- b. **any Future handling and storage of liquid fuel of more than 250 and less than 2,500 Litres**

This applies in a wellhead protection area where the vulnerability score is 10; for full circumstance details refer to the Technical Rules.

The Risk Management Official shall negotiate or establish a Risk Management Plan with the person engaged in the designated threat activity within five years of the Plan coming into effect. The RMP is to contain, at a minimum, structural or management alterations (if any) which when implemented will ensure that existing operations continue to function in a manner which minimizes the risk to sources of municipal drinking water. Risk Management Plans should reflect current Ontario Regulations such as, but not limited to, the requirements of the Liquid Fuels Handling Code and/or the Fuel Oil Code.

### Waste Disposal Sites: Changed policy tool

Rationale for the change: While most waste disposal sites require an ECA and are addressed through a prescribed instrument policy, small amounts of waste may still be a significant threat. Prohibition of small volumes may prove challenging as there would no notice or permit for this

waste. The SPC decided to change the policy tool for Future waste sites from prohibition to risk management plan (RMP) to address potential policy implementation challenges.

**Original Policy C.5.2—~~Section 57 Prohibition of Future Waste Disposal Sites~~**

~~For those lands located within a wellhead protection area where the vulnerability score is 10, and where no Environmental Compliance Approval is required, future waste disposal sites within the meaning of Part V of the *Environmental Protection Act* which would be a significant drinking water threat (future), are designated for the purpose of ~~Section 57 of the *Clean Water Act*, as prohibited. This includes, for example, but is not limited to the following (for full circumstance details refer to the MOECC Tables of Drinking Water Threats);~~~~

- ~~a) PCB waste storage either below grade, partially below grade in a tank, or outdoors and not in an approved container, or~~
- ~~b) the storage of hazardous waste or liquid industrial waste, or~~
- ~~c) the storage of wastes as described in clauses (p), (q), (r), (s), (t), or (u) of the definition of hazardous waste at a site that is not approved to accept hazardous waste or liquid industrial waste.~~

**Revised RAC.5.2 Section 58 Risk Management Plan for Future Waste Disposal Sites**

Where no Environmental Compliance Approval is required, future waste disposal sites within the meaning of Part V of the *Environmental Protection Act* which would be a significant drinking water threat (future), are designated for the purpose of Section 58 of the *Clean Water Act*, and require risk management plans.

The Risk Management Official shall negotiate or establish a Risk Management Plan with the person engaged in the designated threat activity within five years of the Plan coming into effect.

The incidental storage of hazardous waste at residences and small businesses shall not require a risk management plan.

## Handling and Storage of Dense Non-Aqueous Phase Liquids (DNAPLs)

Rationale for the change: The prohibition of future DNAPLs had been identified as an implementation challenge through SPP review conducted per Section 36 of the CWA. DNAPLs are a significant threat in zones A to C of the wellhead protection area (WHPA), and in small amounts, which made the prohibition policy difficult to implement. Future DNAPL storage in zone A (WHPA-A) will remain as prohibited, and risk management plan (RMP) will be used instead for WHPA-B and WHPA-C.

**Policy RAC.6.1 – Section 57 Prohibition for Future Handling and Storage of DNAPLs in WHPA-A**

For those lands located within wellhead protection areas A, ~~B and C~~, the future handling and storage of DNAPLs in quantities greater than 25 litres, where it would be a significant drinking water threat activity, is designated for the purpose of Section 57 of the *Clean Water Act* as prohibited.

**Policy RAC.6.2 – Risk Management Plans for Existing and Future Handling and Storage of DNAPLs**

For those lands located within wellhead protection areas A, B or C (Existing Activity) and wellhead protection area B and C (Future activity), the handling and storage of DNAPLs in quantities greater than 25 litres, where it is a significant drinking water threat activity, is designated for the purpose of Section 58 of the *Clean Water Act*, and requires a Risk Management Plan.

The Risk Management Official shall negotiate or establish a Risk Management Plan with the person engaged in the designated threat activity within three years of the Plans coming into effect. The RMP is to contain, at a minimum, structural or management alterations (if any) which when implemented will ensure that existing operations continue to function in a manner which minimizes the risk to sources of municipal drinking water.

## Snow Storage

Rationale for the change: The thresholds that determined significant threats were lowered in the 2021 Technical Rules. These policies below are added to address these changes and replace the existing policy, which was not practical given the new lowered thresholds.

**Policy background:** Snow storage located on commercial or industrial properties can be a significant drinking water threat in a wellhead protection area (WHPA) with vulnerability score of 10, and a moderate or low threat in other vulnerable areas. Policy tools used to address this threat include prohibition and Risk Management Plan (RMP). Snow disposal facilities are regulated under Sewage Works using a prescribed instrument

**AC.10.1 Section 57 Prohibition of Snow Transported to a Storage Area**

To reduce the risk to municipal drinking water sources from the storage of snow, the transfer of snow into an area storage of snow where it would be a significant drinking water threat is designated for the purpose of Section 57 of the *Clean Water Act* and shall be prohibited.

Note: this policy applies in wellhead protection are with score of 10

**AC.10.2 – Risk Management Plan for Existing Snow Storage**

Where an Environmental Compliance Approval (ECA) is not required, the Storage of Snow may only occur in accordance with an approved Risk Management Plan and is therefore designated for the purposes of s. 58 of the *Clean Water Act*, where the following applies:

- a) Where the activity is or would be a significant drinking water threat;
- b) Snow is stored on the property;
- c) The snow collection area \* – parking and driveway – is equal to or greater than 1,000 square metres

The Risk Management Official shall establish a Risk Management Plan within five years of the Plan amendments coming into effect.

\* For clarity: 'snow collection area' refers to plowed area that contributes to the snow storage, and is not limited to the wellhead protection area.

## Organic Solvents

Rationale for the change: The policies were reviewed in light of the 2021 Technical Rules, which removed reference to specific organic solvents. Policy 7.1 – Future Prohibition – was removed, as implementation could be problematic. Policy 7.2 – risk management plan – was revised to address both existing and future storage of organic solvents

### **~~Policy RAC.7.1 – Deleted Section 57 Prohibition for Future Storage of Organic Solvents~~**

~~For those lands located within a wellhead protection area where the vulnerability score is 10, any storage of organic solvents where it would be a significant drinking water threat (future), is designated for the purpose of Section 57 of the Clean Water Act, as prohibited.~~

### **Policy RAC.7.2 – Risk Management Plan for Existing and Future Storage of Organic Solvents**

Within a wellhead protection area where the vulnerability score is 10, any existing or future storage of organic solvents where it is a significant drinking water threat is designated for the purpose of Section 58 of the Clean Water Act, and requires a Risk Management Plan. ~~This includes, for example, but is not limited to the following (for full circumstance details refer to the MOECC Tables of Drinking Water Threats):~~

- ~~a) — 25 litres, or more, of organic solvent is stored either partially or entirely below grade, or,~~
- ~~b) — 250 litres, or more, of organic solvent is stored entirely above grade~~

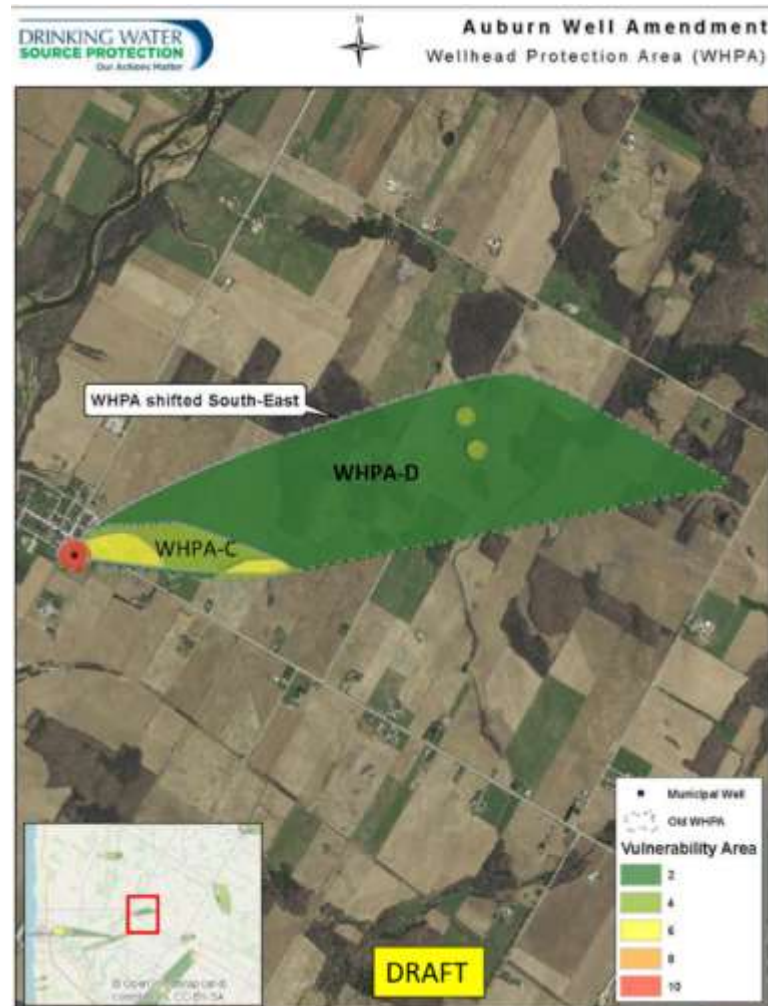
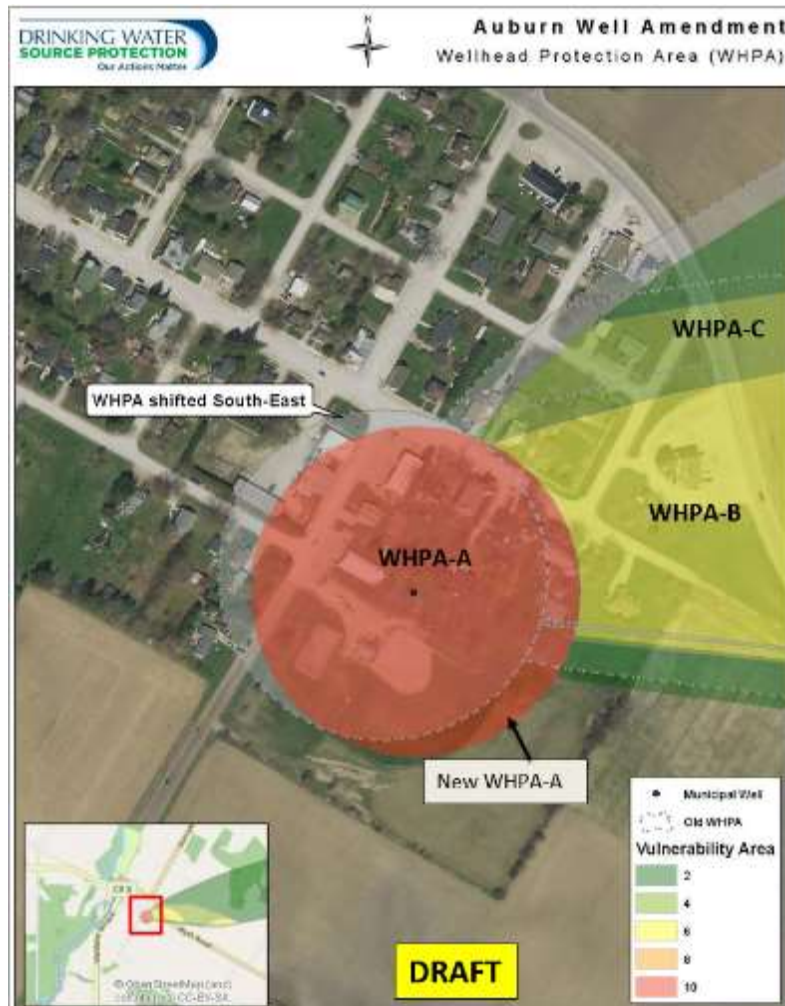
The Risk Management Official shall negotiate or establish a Risk Management Plan with the person engaged in the designated threat activity within three five years of the Plan coming into effect. The RMP is to contain, at a minimum, structural or management alterations (if any) which when implemented will ensure that existing operations continue to function in a manner which minimizes the risk to sources of municipal drinking water.

**This policy excludes residential use.**



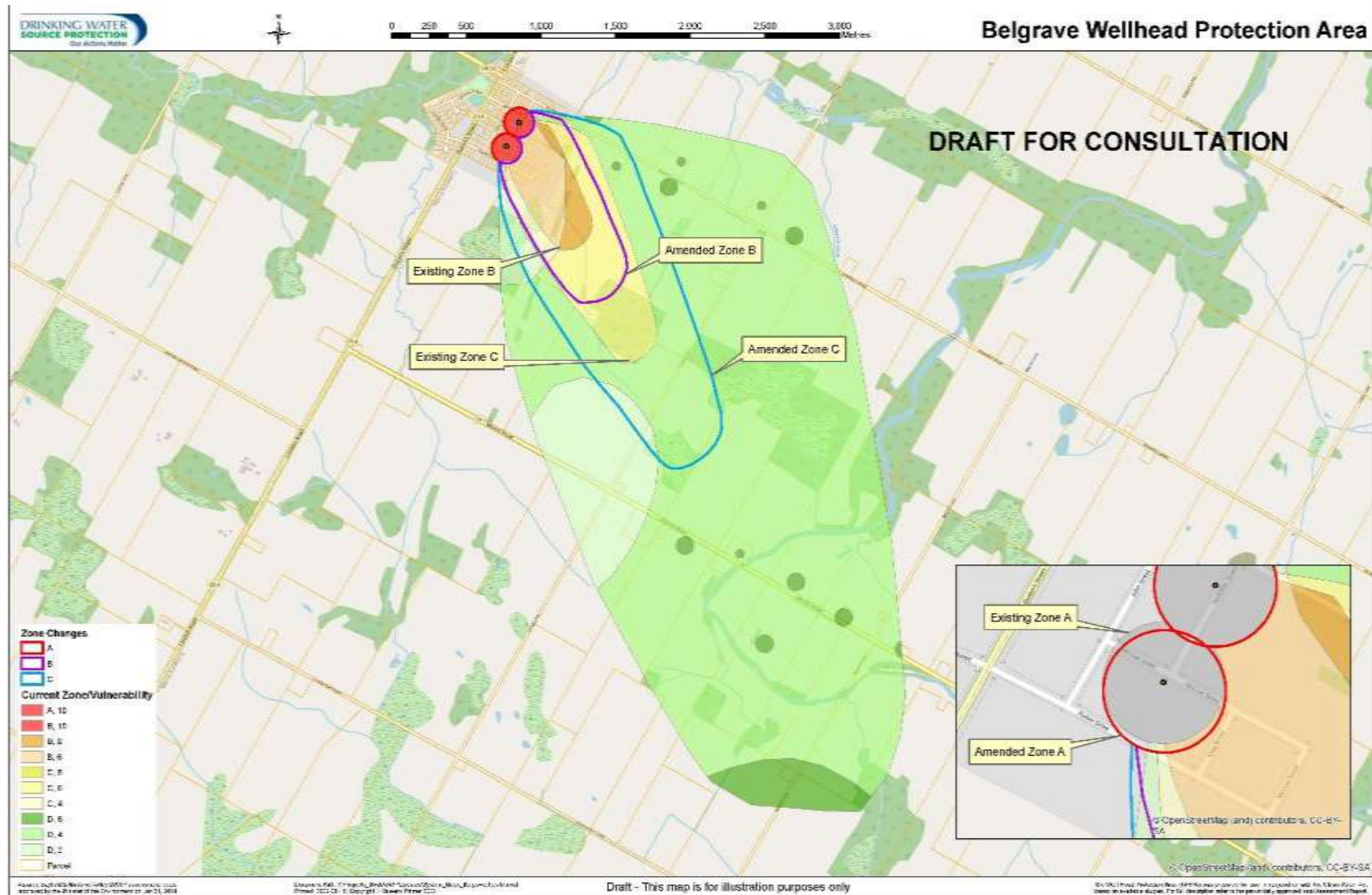
## Appendix C: Maps

**Auburn:** The wellhead protection area (WHPA) update will correct an error in the well location. The well was replaced in 2009 but the change was not captured during the wellhead protection area (WHPA) modelling project. The WHPA is shifted 21 metres to the south-east.

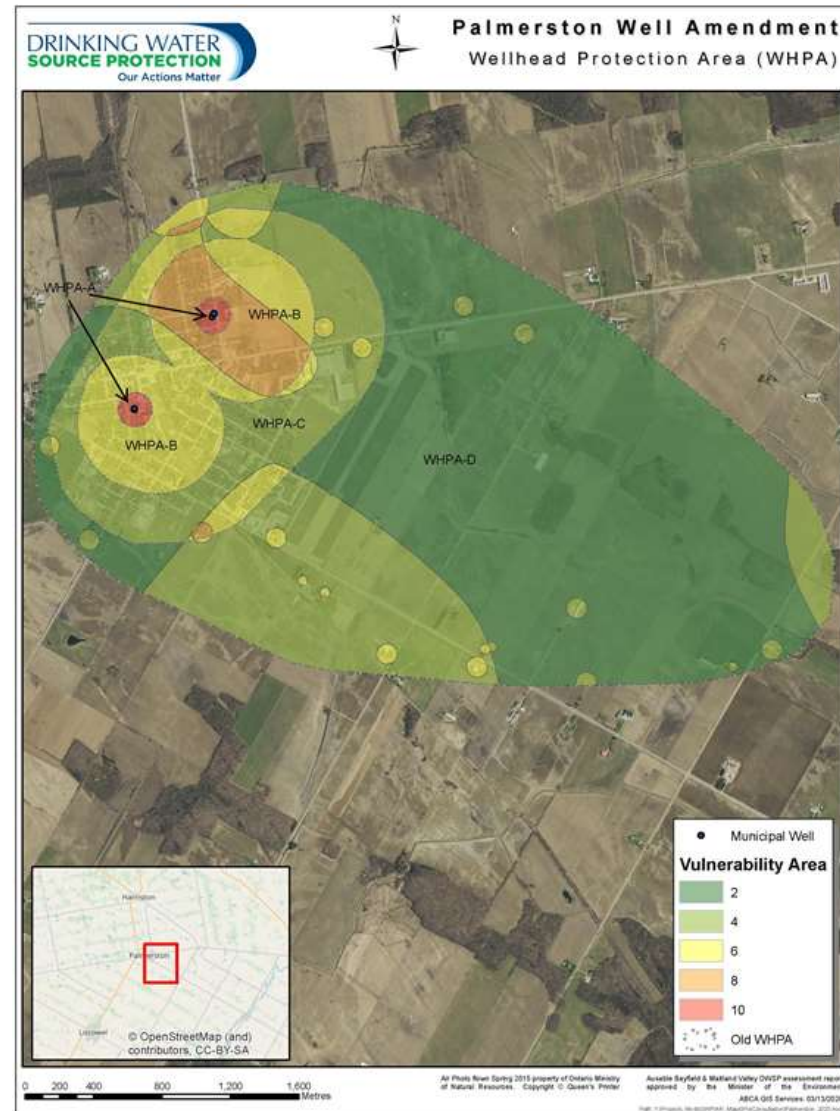
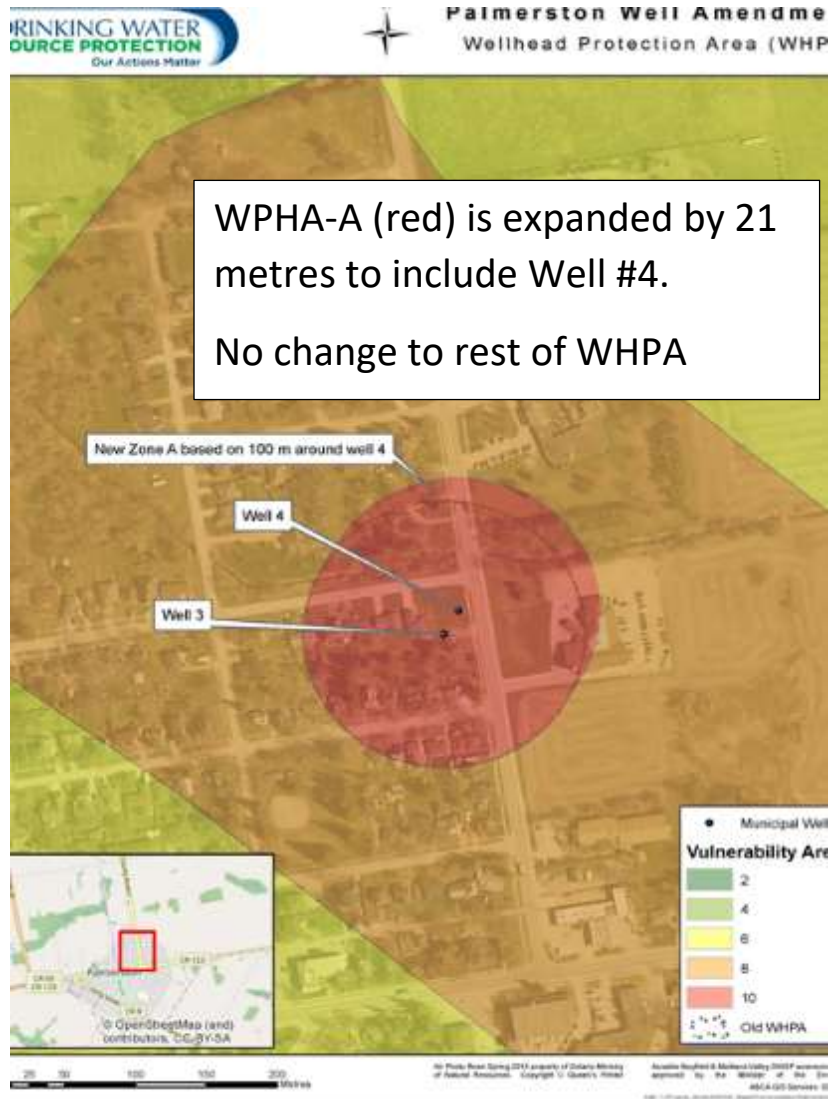




**Belgrave:** McCrae Well was replaced in 2021. The WHPA is shifted to reflect the new well location. In addition, the extent of the WHPA zones B, C and D has increased, due to higher pumping rate since the original WHPA delineation.

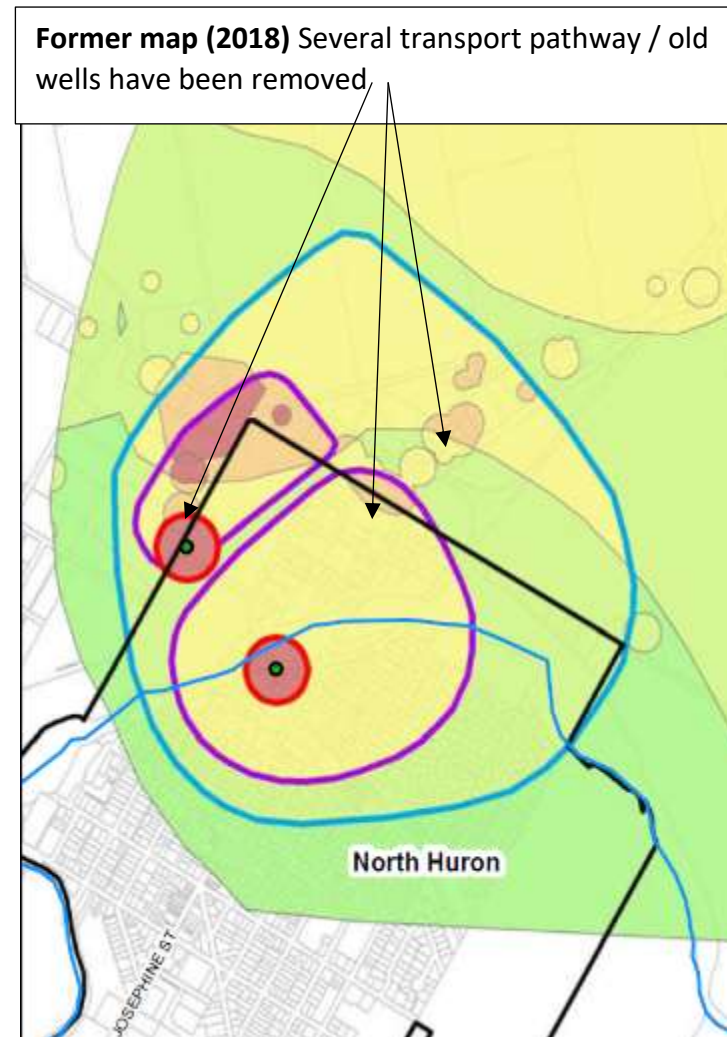
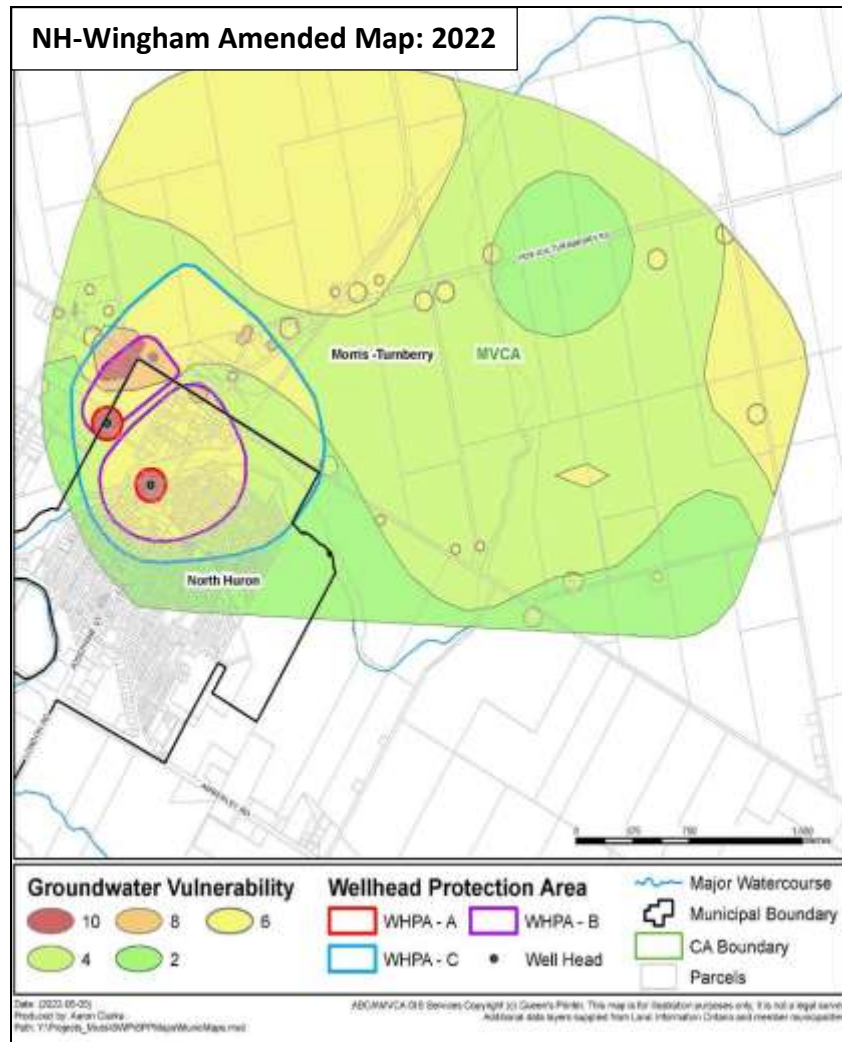


**Palmerston:** WHPA is revised to include Well 4, which was added after the WHPA was delineated. Well 4 is about 21 from Well # 3, so the WHPA-A (100 metre zone around the wells) is extended to include well 4. No change to other zones of WHPA

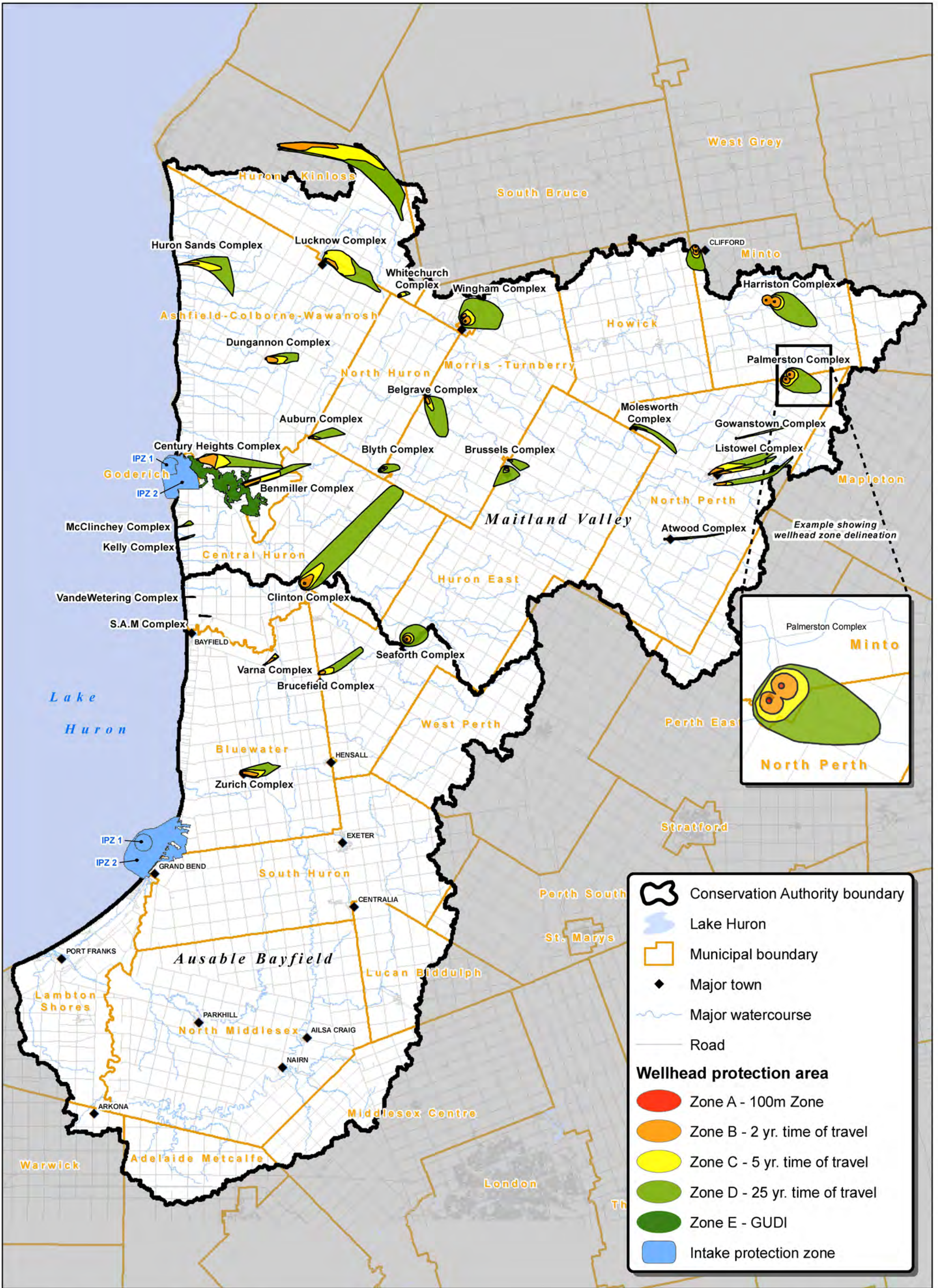




**Wingham** (SPP Schedule NH-Wing): No change to WHPA zones. Several ‘transport pathways’, shown as circles with elevated vulnerability score, are removed to reflect updated information on old private wells. Some wells have been decommissioned or confirmed to be up-to-code. Vulnerability scores are reduced accordingly.







Conservation Authority boundary

Lake Huron

Municipal boundary

Major town

Major watercourse

Road

**Wellhead protection area**

Zone A - 100m Zone

Zone B - 2 yr. time of travel

Zone C - 5 yr. time of travel

Zone D - 25 yr. time of travel

Zone E - GUDI

Intake protection zone



## Notice of Decision Sec. 17(35) & O. Reg. 543/06 Sec. 8



### **The Planning Act Notice of Decision of an Official Plan Amendment for the Municipality of Morris-Turnberry by the Corporation of the County Of Huron**

**Take Notice** that the County of Huron made a decision to approve Official Plan Amendment No. 11 to the Municipality of Morris-Turnberry Official Plan on January 4, 2023 under Section 17 of the Planning Act.

#### **When and How to File an Appeal**

Any appeal to the Ontario Land Tribunal must be filed with the Clerk of the County of Huron not later than 4:30 p.m. on January 24, 2023.

The appeal should be sent to the attention of the County Clerk, at the address shown below, and it must:

1. Set out the specific part of the proposed official plan amendment to which the appeal applies,
2. Set out the reasons for the appeal.

Be accompanied by the fee prescribed under the Ontario Land Tribunal Act in the amount of \$1,100.00 payable by Certified Cheque or Money Order in Canadian funds to the Minister of Finance and accompanied by Appellant Form (A1) which is available on the Ontario Land Tribunal website : <https://olt.gov.on.ca/appeals-process/forms/>

An Appellant may request a reduction of the filing fee to \$400, if the Appellant is a private citizen or eligible community group. The request for a reduction in the fee must be made at the time of filing the appeal. Please use the Request for Fee Reduction Form.

#### **Who can File an Appeal**

Only individuals, corporations or public bodies may appeal a decision of the approval authority to the Ontario Land Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf. No person or public body shall be added as a party to the hearing of the appeal unless, before the plan was adopted, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Ontario Land Tribunal, there are reasonable grounds to add the person or public body as a party.

#### **When the Decision is Final**

The decision of the County of Huron is final if a notice of appeal is not received on or before the last date for appeal noted above.

### **Additional Information**

Additional information about the application and the decision is available for public inspection between 8:30 a.m. and 4:30 p.m. at the County of Huron Planning and Development Department, 57 Napier St., Goderich ON N7A 1W2 or from the local Municipal Clerk's office.

**Dated at the Town of Goderich this 4<sup>th</sup> day of January 2023.**

Susan Cronin, County Clerk  
1 Court House Square  
Goderich ON N7A 1M2  
519-524-8394

### **Purpose and Effect**

The purpose and effect of the General Update is primarily to include updated direction and clarification for Additional Residential Units, the application of Minimum Distance Separation, and requirements for compliance with Provincial nitrate guidelines to ensure the long-term protection of groundwater in privately serviced areas.

This Amendment will:

#### **Agriculture**

1. Incorporate policies and provisions to permit Additional Residential Units in the agricultural area as follows:
  - a. On commercial scale farms (AG1), an ARU is permitted in either or both of the main dwelling and detached unit provided the detached ARU is located within 60 metres of the main dwelling and utilizes the same laneway.
  - b. On small agricultural holdings (AG4) an ARU is permitted in the main dwelling.
2. Clarify that Minimum Distance Separation is not applicable to On-Farm Diversified Uses or Agricultural Commercial Industrial (AG3) uses.
3. Amend the application of MDS to cemeteries such that cemeteries are treated as
  - a. Type A Land Use (single distance) rather than a Type B Land Use (double distance).
4. Expand permissions for on-farm accommodation for farm labour to building types other than a mobile home.

#### **Urban Settlement Areas**

5. Incorporate provisions for Additional Residential Units (ARU) in Village settings subject to a re-zoning, supportive nitrate study and sufficient area to locate a septic system.
6. Update source water protection policies and mapping to reflect updated mapping for Belgrave Municipal Well and incorporate Wellhead Protection Areas (WHPAs) on key maps.
7. Permit single detached dwellings in all village and hamlets settings where appropriate but require multi-unit dwellings (including semi-detached and duplexes) to be established subject to re-zoning, supportive nitrate study and sufficient area to locate a septic system.
8. Permit modular homes to be utilized for detached ARUs in VR2 zones.

9. Clarify that lot creation and/or intensification is permitted based on MOE D-Series Guidelines for Nitrates and the County's Nitrate Terms of Reference.

**Effect of Written and Oral Submissions**

No written or oral submissions were received.

January 5, 2023

Dear Sir or Madam:

**Re: Public Information Meeting  
Schwartzentruber Municipal Drain  
Municipality of Morris-Turnberry (Morris Ward)  
Our Reference No. MT-001**

We have completed additional work on this municipal drain and would like to review our findings with everyone concerned.

This review will cover:

1. Type and design of drainage system
2. Estimated Costs
3. Proposed Assessment of costs.

We will be present at the **Council Chambers of the Municipal Office (41342 Morris Road, Brussels, ON) on January 19, 2023 at 1:00 p.m.**

The draft design drawings, assessment schedules and other presentation materials will be available through our website following the meeting. Please use the following instructions for accessing the presentation materials.

1. Visit [www.headwayeng.ca](http://www.headwayeng.ca)
2. Select '**Public Engagements**' from the upper right corner.
3. Find '**Schwartzentruber Municipal Drain**' and select '**Read More**'.
4. You will be prompted for a password. The Password is: **MT-001**

Please plan to attend since this meeting is being held to review this municipal drainage project and answer any questions concerning the proposed work before preparing the final report.

If you have any questions beforehand, please telephone (226) 243-6614.

Yours truly,

A handwritten signature in black ink, appearing to read 'Adam Hall'.

Adam Hall  
Project Coordinator

**HEADWAY ENGINEERING**

AH/



**CORPORATION OF THE COUNTY OF HURON**  
**Planning and Development Department**

**TO:** Warden and Members of County Council – Day 1  
**FROM:** Sandra Weber, Director  
**DATE:** November 2, 2022  
**SUBJECT:** Residential Growth Report

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**RECOMMENDATION**

The Council of the County of Huron receive the report by Sandra Weber, Director titled Residential Growth Report dated November 2, 2022, as presented for information.

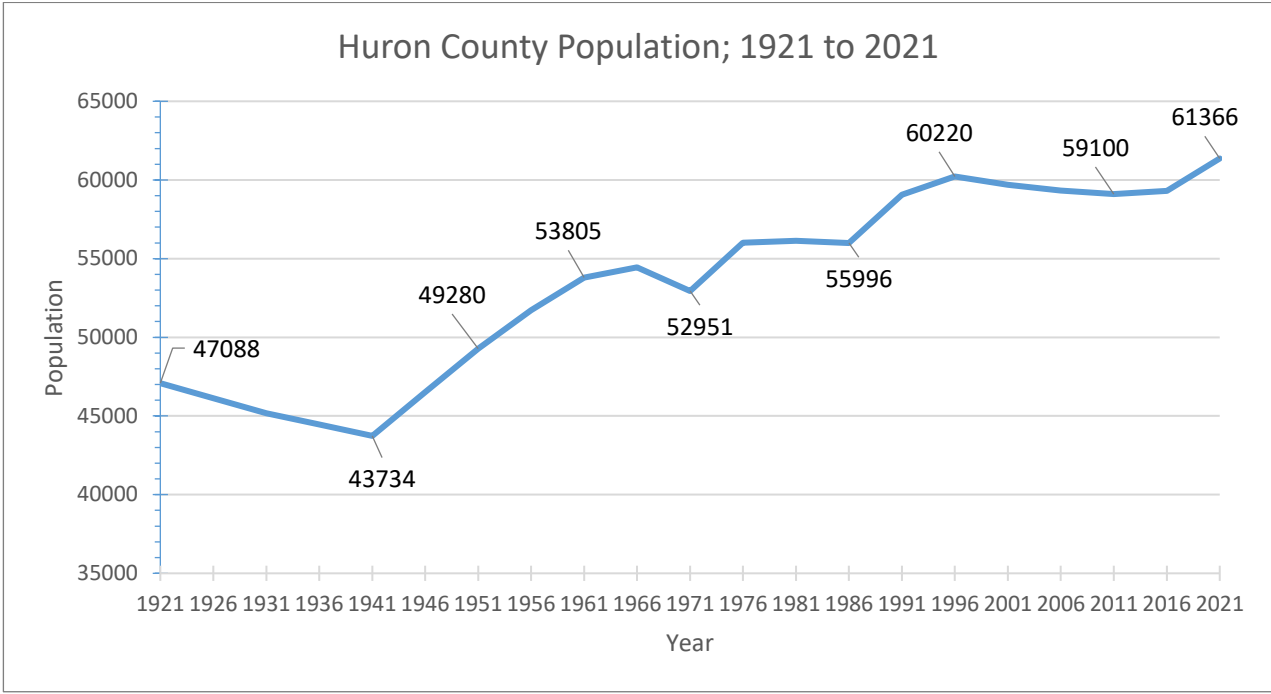
**BACKGROUND**

At the September 7, 2022 County Council meeting, a motion was passed directing staff to prepare a report on residential growth in Huron County. This report was prepared jointly by staff in Planning and Development Department and the Economic Development Department and includes building permit data provided by all 9 partner municipalities. The report reviews demographic changes and summarizes approved housing developments (6 units or more created) and new residential building permits across Huron County.

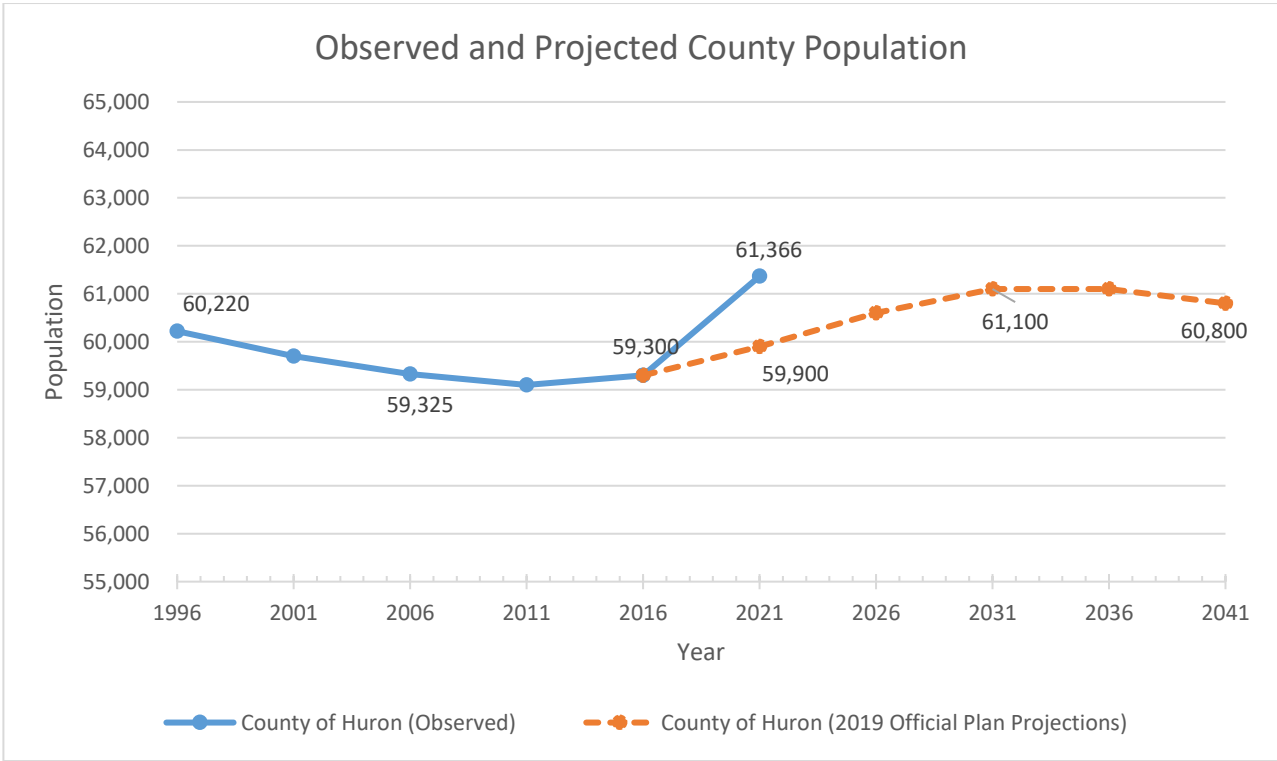
**COMMENTS**

Demographic Changes

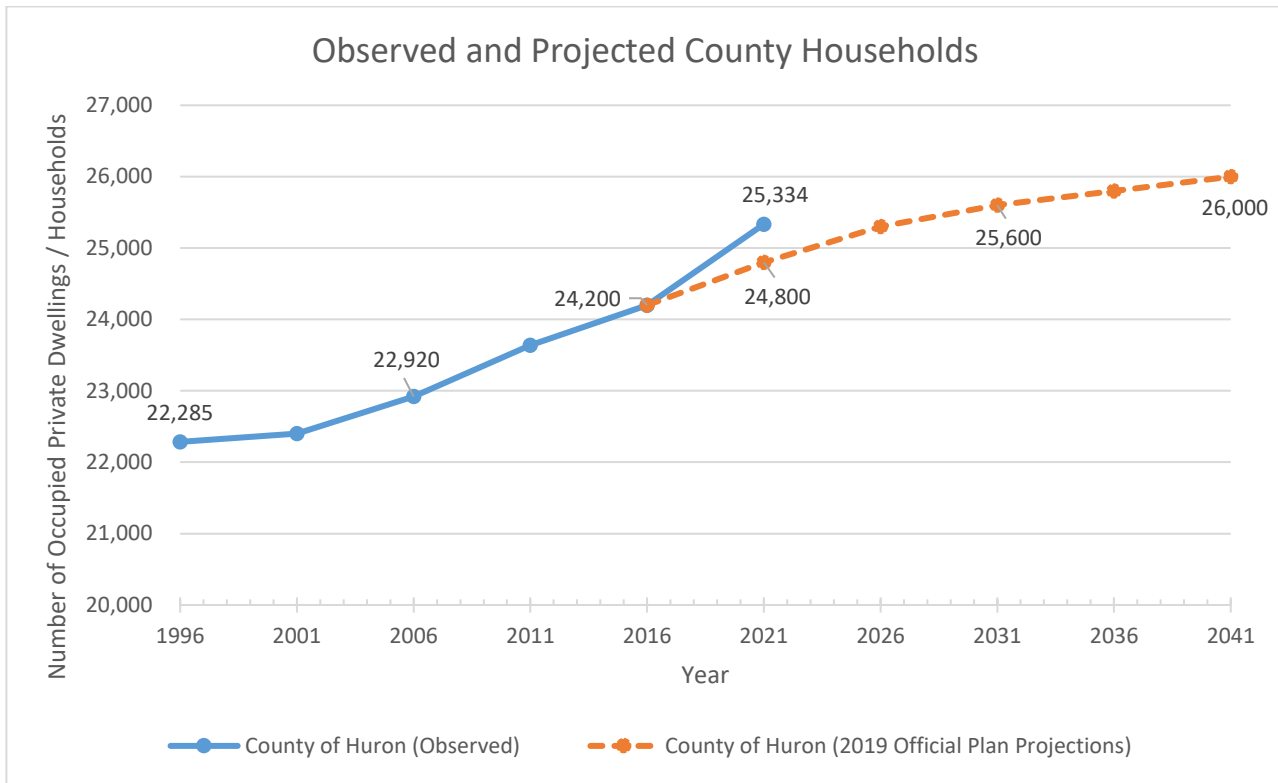
Statistics Canada has been doing periodic data releases of data from the 2021 census throughout the past year; these have allowed us to have a better understanding of our current housing and population circumstances. The following graphs give a snapshot of how our current period of growth compares to historic populations and number of households in the County, as well as the 2019 projections that were included in the Official Plan.



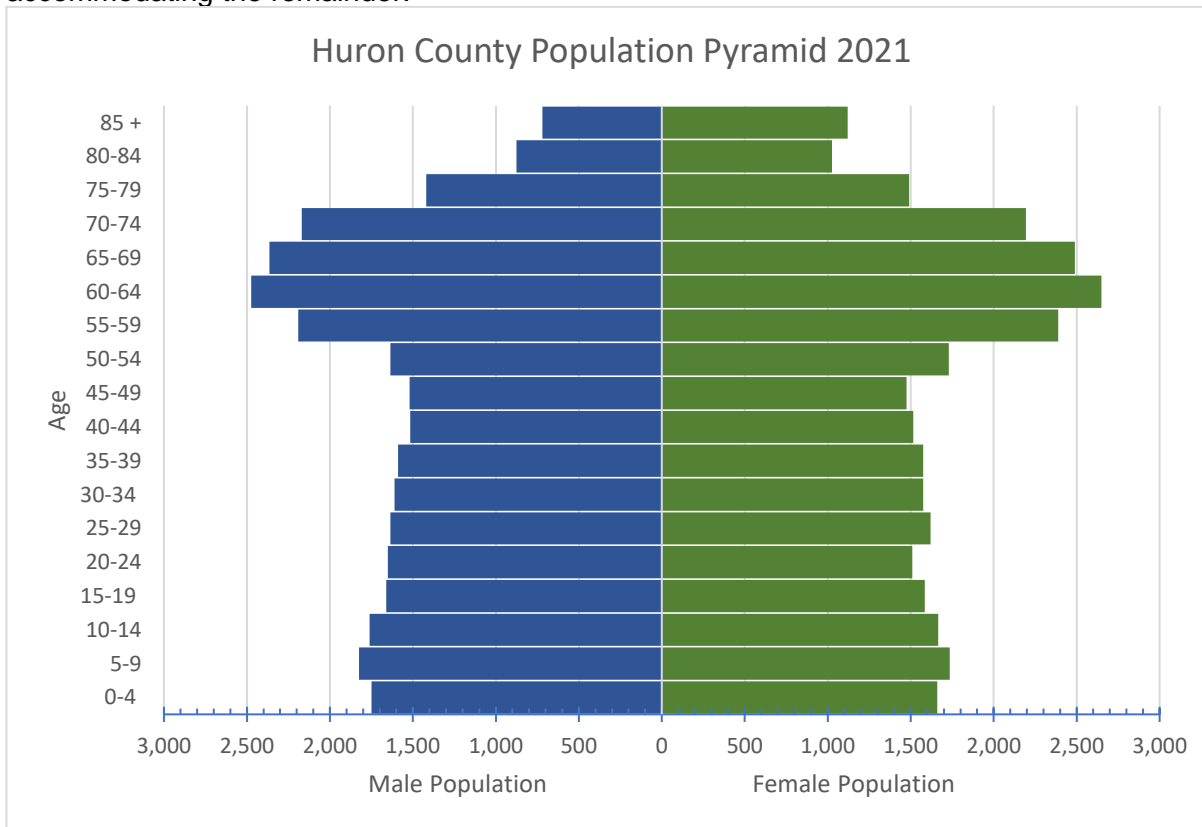
As seen in the figure above, Huron County's population has experienced periods of rapid growth (1941 to 1961, 1986 to 1996), and periods of no growth or decline (1921 to 1941, 1991 to 2016) over the past one hundred years. From 2016 to 2021, our population increased by 2,066; or approximately 3.5%.



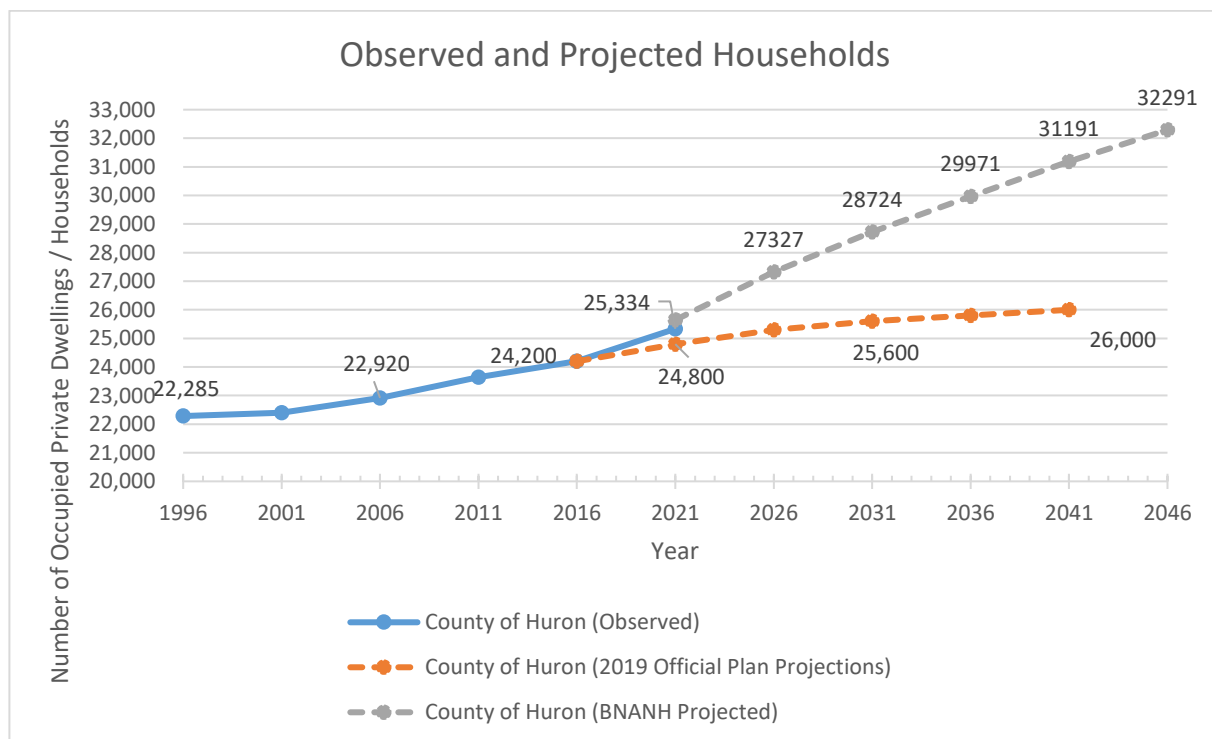
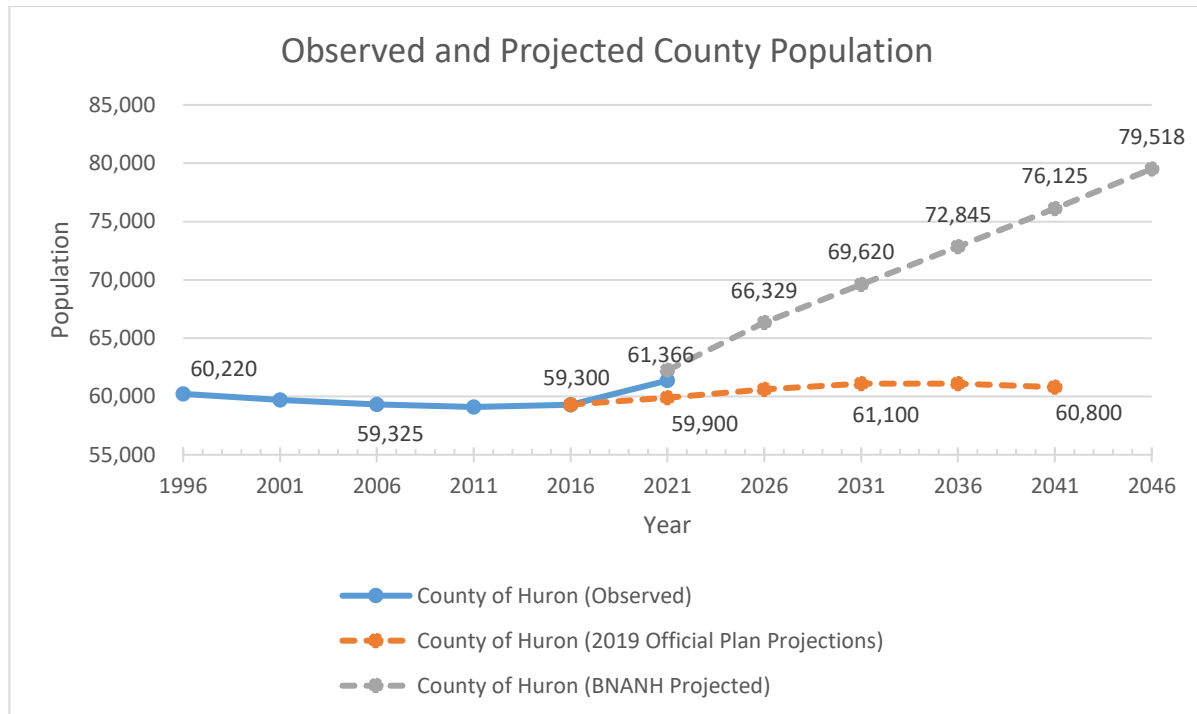
Over this period, our 2019 projections only anticipated a population growth of 600. Our 2021 population has already exceeded the projected population peak of 61,100 in 2031.



We have also seen a faster than projected increase in our number of occupied dwellings; which increased by 1,134 from 2016 to 2021. Our Official Plan projections only anticipated about half of this growth, with 600 new households being projected. Some of the increase was accommodated by new dwelling units constructed, with the conversion of unoccupied dwellings to become a primary residence accommodating the remainder.



We have continued our trends towards an aging population, with increasing proportions of our population above 65 years old each census. In 2021, 26% of the County's population was 65 years old or older; up from 17% in 1996. This increase has come from both the aging of our existing residents, and the migration of older adults into Huron County.



In October, 2021, Mike Moffatt, Smart Prosperity Institute released a report titled “Baby Needs A New Home – Projecting Ontario’s Growing Number of Families and Their Housing Needs.” The report looks at the high levels of population growth and housing demand that the Province is projected to experience over the next decade. For Huron County, the report references that after a 15 year period where the population declined, Huron experienced significant growth from 2016 to 2021, due to increased in migration from larger urban centres. The report states that this trend is expected to continue after the pandemic, projecting the population to grow, on net, by over 600 persons per year every year until the middle of the century.

A further report was released in August, 2022 by the Smart Prosperity Institute titled “Ontario’s Need for 1.5 Million More Homes”. This report estimates the housing supply need from pre-existing shortages and projected population growth from 2021-2031 by Ontario Census Division. It estimates that the Province as a whole will require 1.5 million new homes to be constructed over the next 10 years, with a need for 4200 of those to be in Huron County.

The figures above show the observed and projected County population and households based on the 2019 projections completed for the County Official Plan, the 2021 Census data, and the Baby Needs A New Home Report.

A copy of these reports can be found on the Smart Prosperity website at <https://institute.smartprosperity.ca/library>

#### Approved Housing Developments (6 units or more created)

The County of Huron and local municipalities have approved approximately 2000 new residential units through various planning applications between 2017 and 2022. Appendix A and B include a chart and mapping of recent, major developments. This summary includes:

- units that received Draft Plan Approval and those Plans of Subdivision units that were approved historically but received Final Approval within said timeframe;
- units approved through an Official Plan/Zoning Bylaw Amendment (ie. apartment buildings); and
- planning applications that resulted in the creation of six or more units/lots. There have been many other units created through infill lot creation and small intensification projects that are not included in these totals.

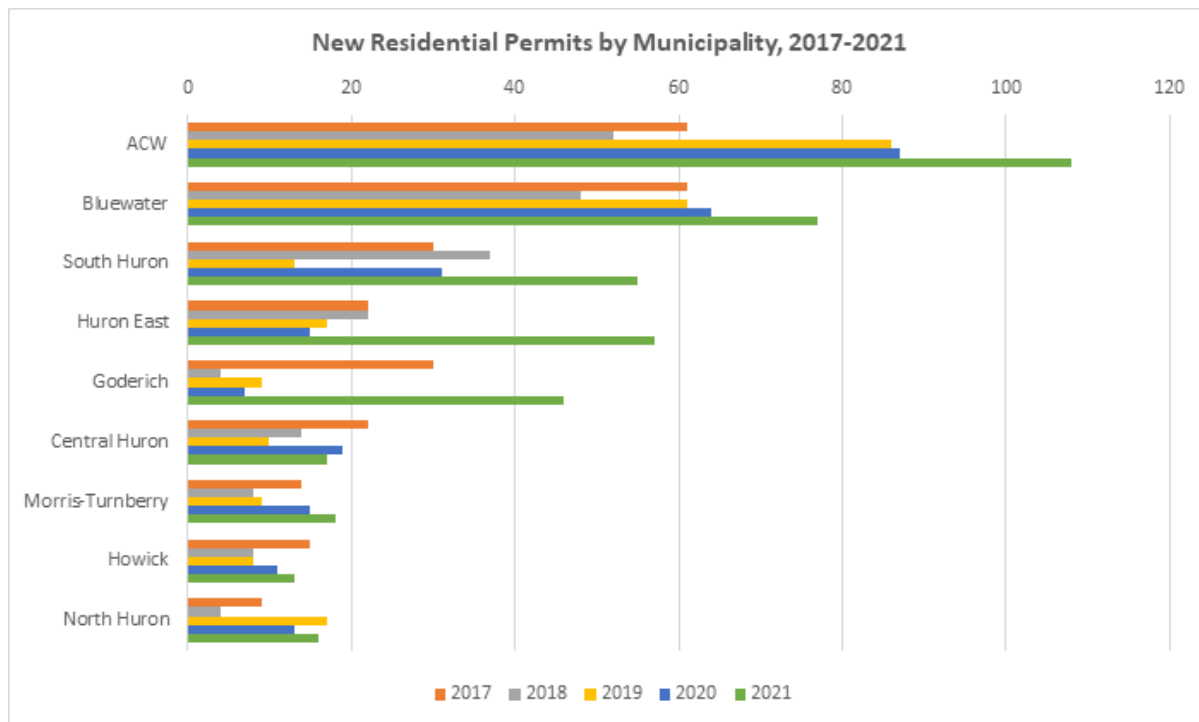
The County of Huron Official Plan directs that growth be allocated predominantly to Primary Settlement Areas and recent approvals indicate that ninety-two percent (92%) of the units created are within either a Primary PI or PII Settlement Area (see Table 1).

**Table 1: Settlement Area Type Classification for Growth Allocation**

Primary Settlement Areas (full services existing or required)		Secondary Settlement Areas (partial services)	Tertiary Settlement Areas (private services)			Lakeshore Residential and Residential Park Settlement Areas
PI	PII					
Clinton South of Clinton Exeter Goderich East of Goderich South of Goderich Seaforth South of Seaforth- Bridges Wingham North of Wingham East of Wingham	Bayfield North of Bayfield Blyth Brussels Centralia Huron Park Credition Hensall Vanastra Zurich Port Blake Planning Area South of Lucknow	Belgrave Benmiller Brucefield Dashwood Egmondville Dungannon Saltford St. Joseph Varna	Amberley Auburn Belfast Belmore Blake Bluevale Corbett Cranbrook Dublin Elimville Ethel Fordwich Gorrie Graham Survey	Greenway Harpurhey Henfryn Holmesville Hutton Heights Junctionville Kinburn Kingsbridge Kintail Kippen Kirton Lakelet Lochalsh Londesborough Lowertown	Molesworth Mount Carmel Nile Port Albert Shipka St. Augustine St. Columban St. Helens Walton Whitechurch Winthrop Woodham Wroxeter	Lakeshore Residential (Ashfield- Colborne-Wawanosh) Residential Park (Ashfield- Colborne-Wawanosh) Lakeshore Residential (Central Huron) Lakeshore Residential (Bluewater) Lakeshore Residential (South Huron)

*Note: Table 1 is subject to change and amendments to Table 1 do not require an Official Plan Amendment. Place names are in accordance with local Official Plans.*

## Building Permit Data



\*Note that the Huron East data for 2021 includes permits issued in the first several months of 2022, so that particular data may also be skewed.

The above chart shows residential building permit issuances for new buildings for the past five years broken down by municipality. This chart does not capture issuances of permits for renovations or additions, and it does not distinguish between single-unit and multi-unit permits. In six of the County's nine municipalities, 2021 was the strongest recent year in terms of new residential permit issuances. Four municipalities issued more than fifty new permits in 2021, and one – Ashfield-Colborne-Wawanosh – issued more than one hundred.

This impressive showing follows several years of growth in many Huron County municipalities. Across the County, both the number of permits issued and the value of the permits has increased every year

since 2018. The particularly strong 2021 numbers may in part reflect pent-up demand from 2020, when some disruptions to normal business occurred as a result of the response to the COVID pandemic.

#### Huron County Growth Planning Best Practices Guide, 2020

Recognizing a need to be proactive with respect to growth planning to attract and accommodate development within Huron County, staff in Planning and Development, Economic Development and Public Works worked with BM Ross to develop a Growth Planning Best Practices Guide. The Guide was approved by County Council in November, 2020 and was also presented to local Councils and staff. The intent of the Guide is to serve as a reference tool for concepts and best practices related to planning for growth. The guide includes concepts related to infrastructure, studies and financial considerations that are related to growth. It was developed to assist municipal and County staff, as well as developers to help build understanding of the processes associated with growth planning. A copy of the Guide can be reviewed at <https://www.huroncounty.ca/wp-content/uploads/2020/12/Growth-Planning-BMP-Guide.pdf>

#### Updated Projections in 2023

In response to recent growth and to plan effectively for future growth, staff are discussing an update to the County's population and household projections within the 2023 workplan and budget. This project would be completed by a consultant and would inform work completed by multiple Departments including:

- Planning & Development: County Official policies on housing such as minimum density and intensification targets, growth allocation and requirements for new Plans of Subdivision;
- County Library: Growth impacts for library service delivery;
- EMS: Growth impacts for ambulance service delivery;
- Economic Development: Inform workforce strategies, programming for attracting new residents and investors, and business planning;
- Public Works: Inform waste management needs and asset management considerations.
- Social & Property Services: Inform Housing and Homeless Plan 2024-2034, childcare needs, Ontario Works caseload considerations.
- Admin/Treasury: Inform whether County level Development Charges are warranted.

There would also be benefits to the local municipalities with whom this data would be shared.

#### **OTHERS CONSULTED**

CAO Wark; Barbara Hall, Director of Property and Social Services; Vicki Lass, Director of Economic Development; Staff of the Planning and Development and Economic Development Departments

#### **FINANCIAL IMPACTS**

Population and household projections were last completed in 2019 for the County Official Plan Review. With the effects of Covid and changing demographics, and the availability of new census data, staff are recommending that the projections be updated in 2023. The estimated cost of this project is in the range of \$70,000 and will be discussed during the 2023 budget review process.

## Appendix A

### Residential Development Summary Report

This chart includes those developments that received Draft Plan or Final Approval between 2017 and 2022, and resulted in six (6) or more units.

Identifier Number	Settlement Area (Municipality)	Application Number/Name	Number of units/lots or blocks approved
1	Goderich	Z01-2020 (Talin)	70
2	Goderich	C02-08 2021 (Ron Davidson)	14
3	Goderich	Z01-2018 (Affordable Housing Solutions)	29
4	Goderich	40T20005 (Otten)	11
5	Goderich	OPA 14 & Z102021 (MHBC Planning)	116
6	Goderich	OPA 12 & Z082021 (Baker Planning Group)	116
7	Goderich	OPA 11 & Z072021 (GSP Planning)	81
8	Goderich	40T13002 (Coast)	281-338
9	Goderich	40T21004 (Sarah Properties) - pending	497-1222
10	Saltford (ACW)	40T21003 (Saltford Heights)	66
11	Saltford (ACW)	40T22005 (Saltford Estates) - pending	26
12	Port Albert (ACW)	40T21001 (Nine Mile)	19
13	Port Albert (ACW)	40T22003 (Ironside Ventures) - pending	16
14	Blyth (NH)	40T17002 & 40T21002 (Rutledge)	46
15	Blyth (NH)	C39-41-2019 (Eelman)	18
16	Wingham (NH)	OPA 15 & Z07-2021 (Eelman)	73
17	Lowertown (MT)	C77-79 2019 (Clark)	6
18	Lowertown (MT)	C56 & 57-2020 (Errington)	9
19	Lowertown (MT)	40T220004 (Rural Management Inc)	23
20	Seaforth (HE)	40T220001 (Trailblazer)	33
21	Seaforth (HE)	40T190001 (Pol)	48
22	Seaforth (HE)	40CDM16001 (JL Retirement)	40
23	Seaforth (HE)	40CDM 17002 (Zulk)	23
24	Clinton (CH)	40T15001 (Moonhill)	55
25	Clinton (CH)	C36-41 2022 (Lubbers)	13
26	Clinton (CH)	40T17001 (Langlois)	43
27	Bayfield (BLU)	40T20002 (Keightley)	23
28	Lakeshore (BLU)	40CDM220001 (Infinity Ridge)	12
29	Exeter (SH)	OPA/ZBLA (West Market Lofts)	62
30	Exeter (SH)	40T15002 (Buckingham Estates)	80
31	Exeter (SH)	40T220002 (Manx)	243
32	Exeter (SH)	40T05003 (Stoney Ridge - Taylor)	54
33	Exeter (SH)	40T18002 (Pinnacle)	70
34	Port Blake (SH)	40T20006 (Tridon)	188
35	Lakeshore (CH)	40T20003 (Melena Beach)	13



**Appendix B**  
**Residential Development Summary Mapping**

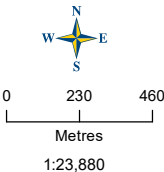


Goderich  
Residential Development



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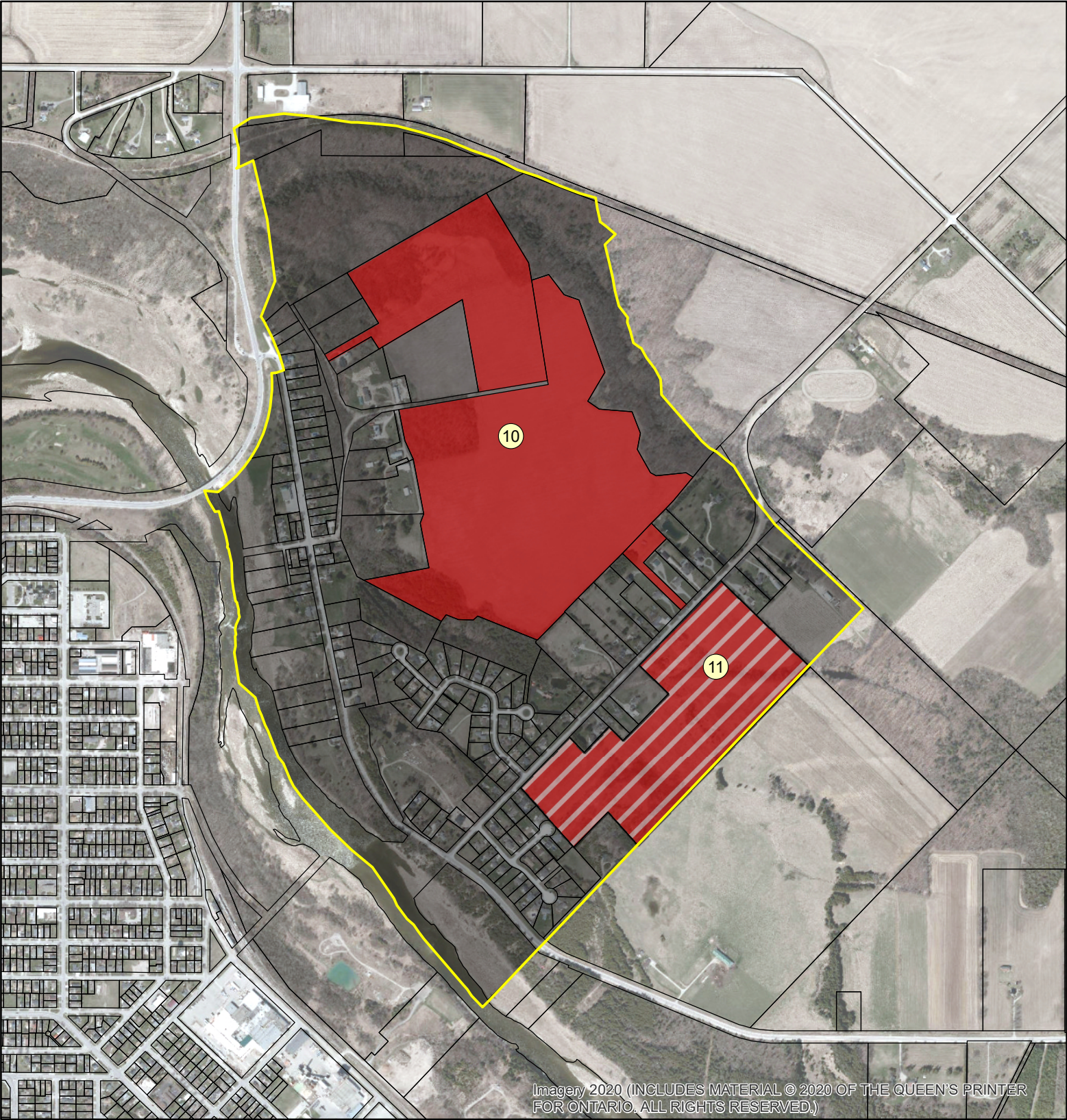
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- Property Boundary
- Built-up Area
- Residential
- Residential (Subject to Active Application)
- Urban Area



Saltford  
Residential Development

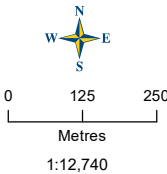


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- Property Boundary
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- Residential
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- Urban Area

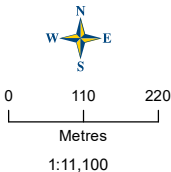


Port Albert  
Residential Development



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- Property Boundary
- Built-up Area
- Residential
- Residential (Subject to Active Application)
- Urban Area



Blyth  
Residential Development

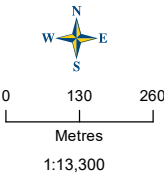


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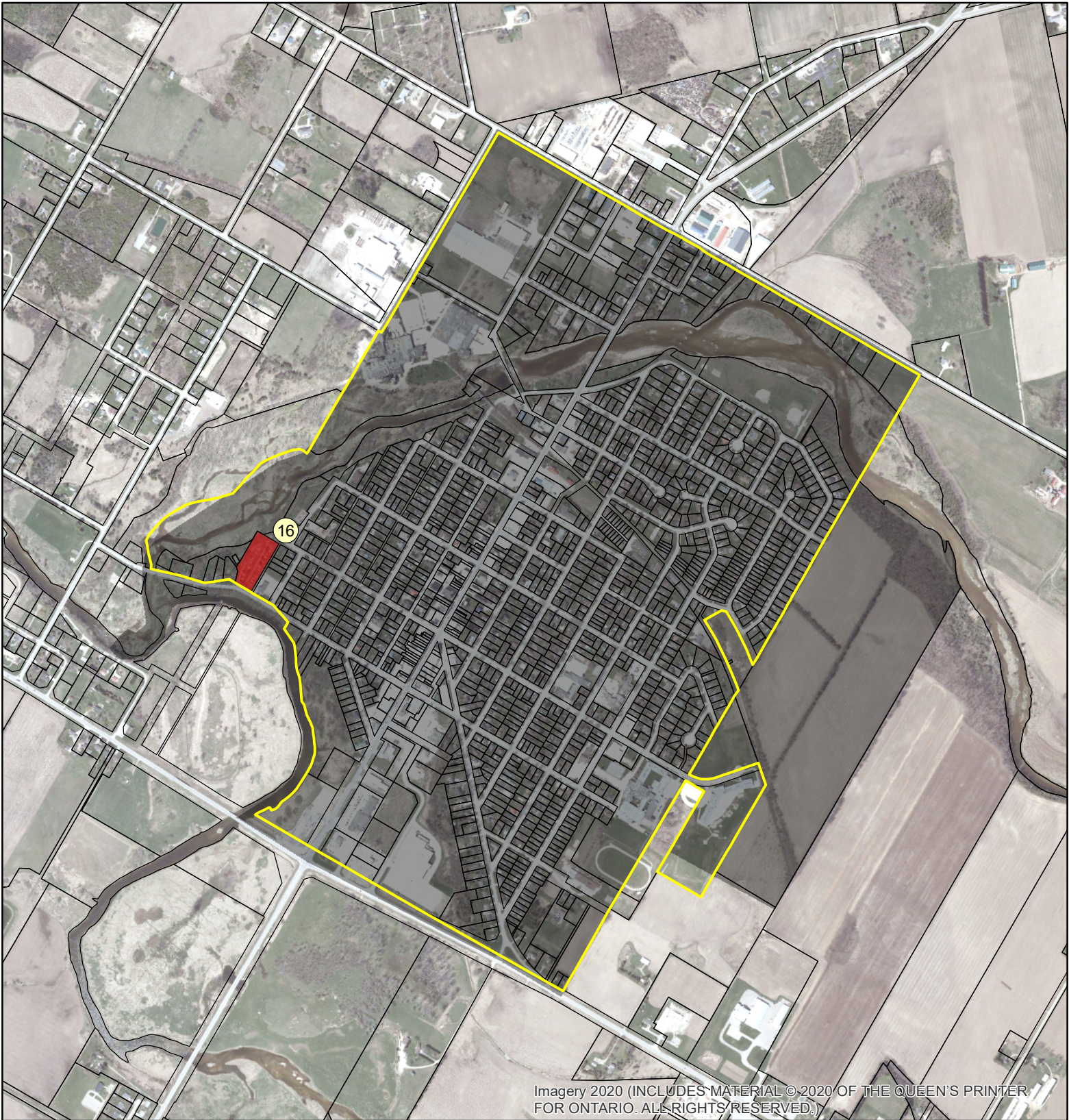


- Property Boundary
- Built-up Area
- Residential
- Residential (Subject to Active Application)
- Urban Area



# Wingham

## Residential Development

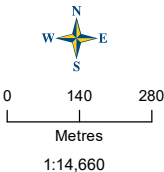


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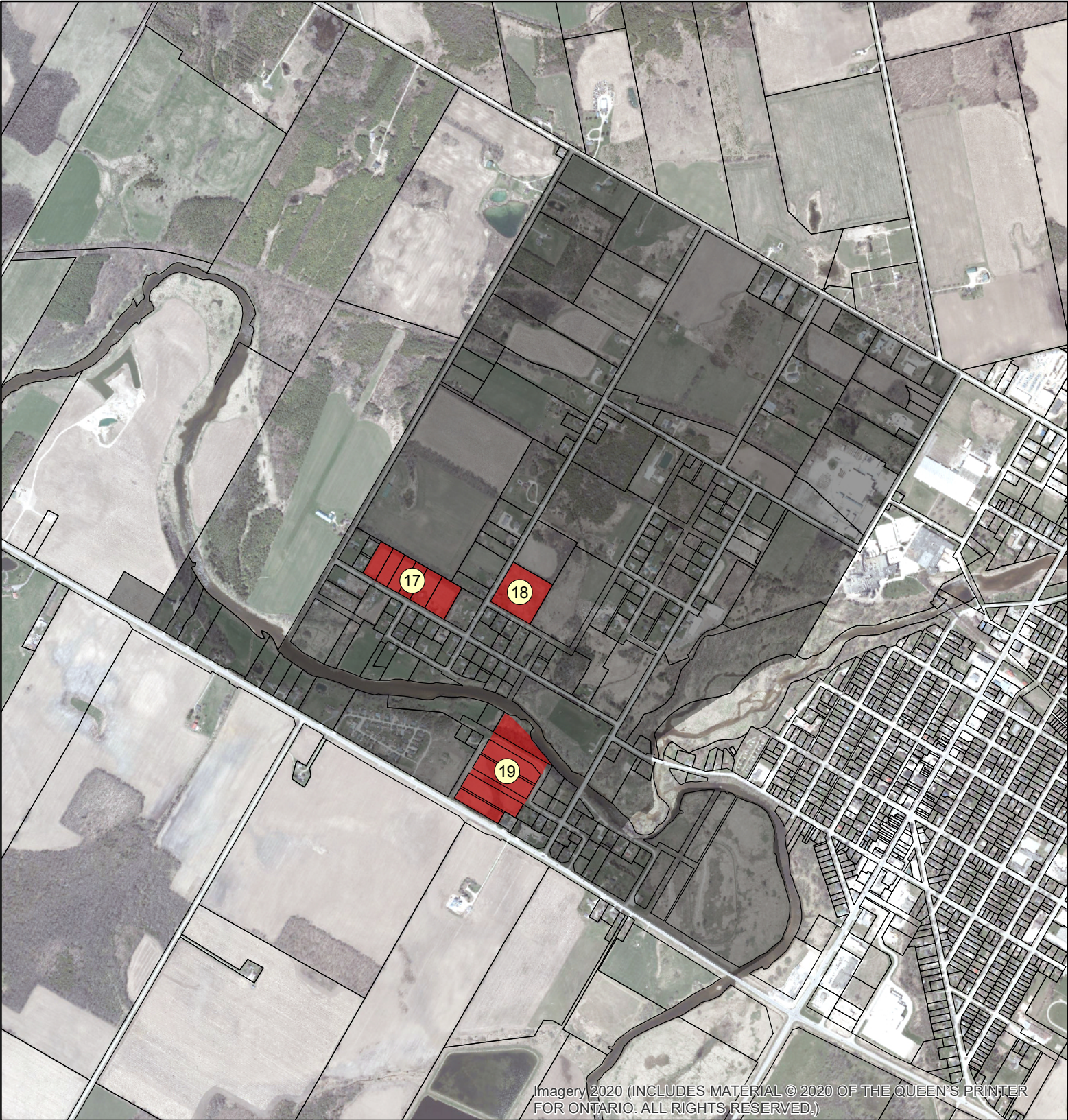
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- Property Boundary
- Built-up Area
- Residential
- Residential (Subject to Active Application)
- Urban Area



# Lowertown Residential Development

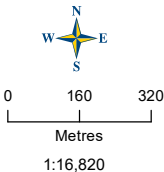


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- Property Boundary
- Built-up Area
- Residential
- Residential (Subject to Active Application)
- Urban Area



Seaforth  
Residential Development

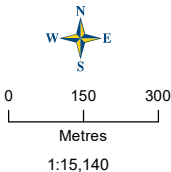


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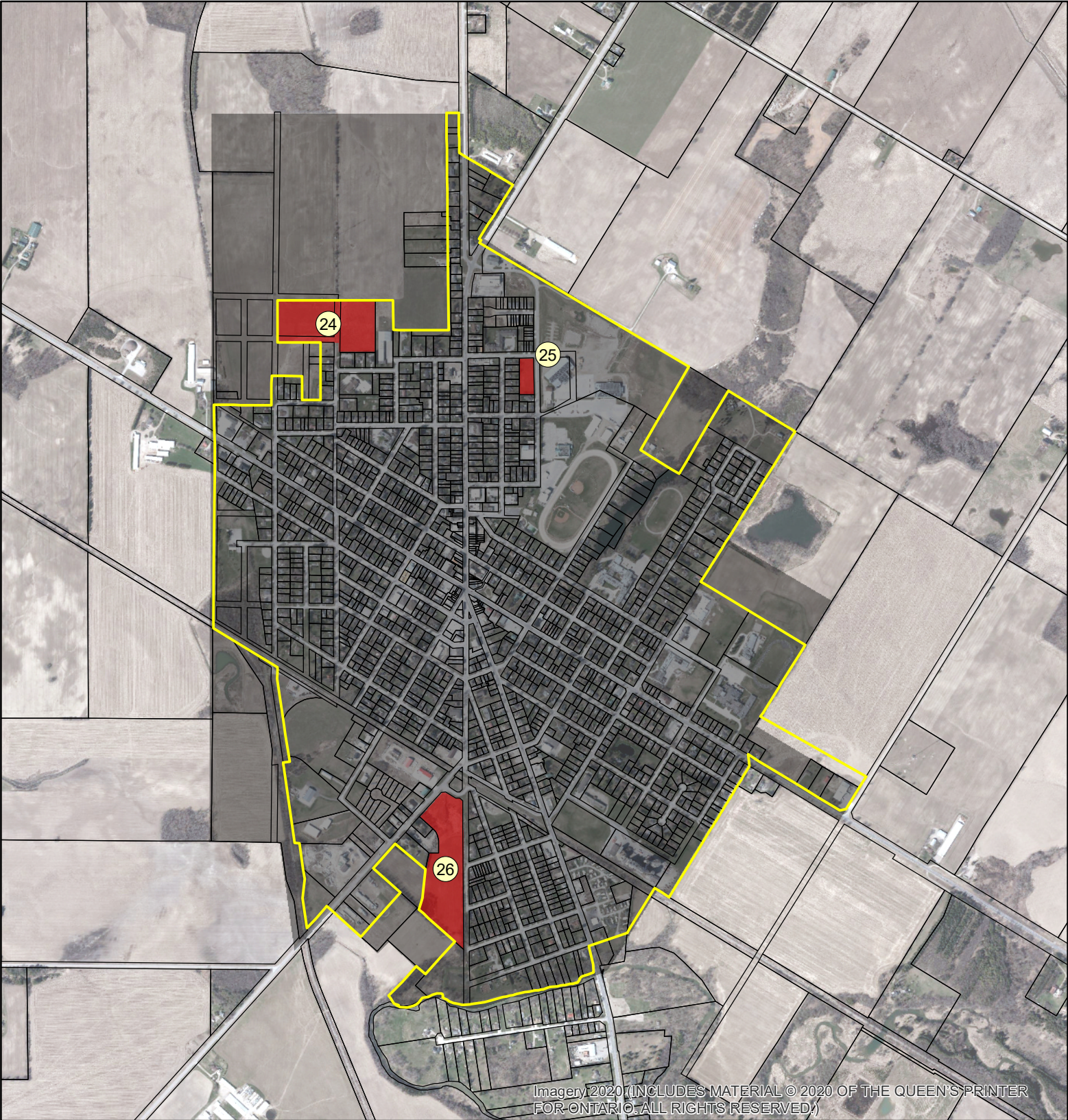
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- Property Boundary
- Built-up Area
- Residential
- Residential (Subject to Active Application)
- Urban Area



# Clinton Residential Development

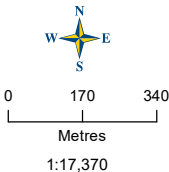


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- Property Boundary
- ▭ Built-up Area
- Residential
- Residential (Subject to Active Application)
- Urban Area

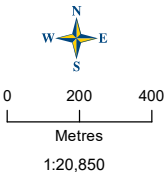


Bayfield  
Residential Development



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- Urban Area

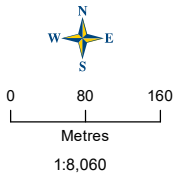


St. Joseph  
Residential Development



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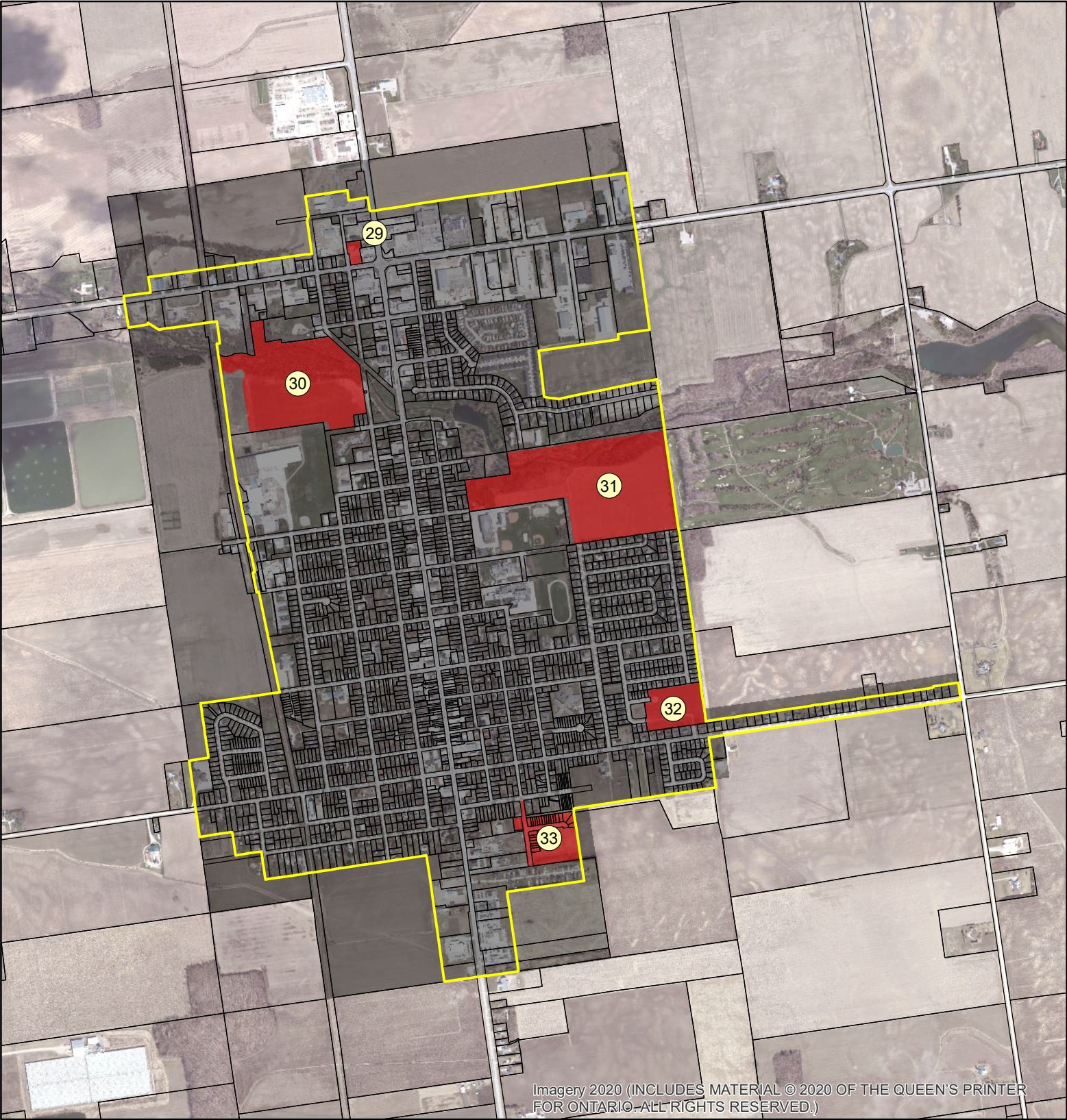
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- ☐ Property Boundary
- ☒ Built-up Area
- ☒ Residential
- ☒ Residential (Subject to Active Application)
- ☒ Urban Area

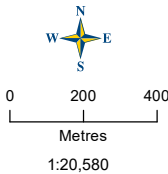


Exeter  
Residential Development



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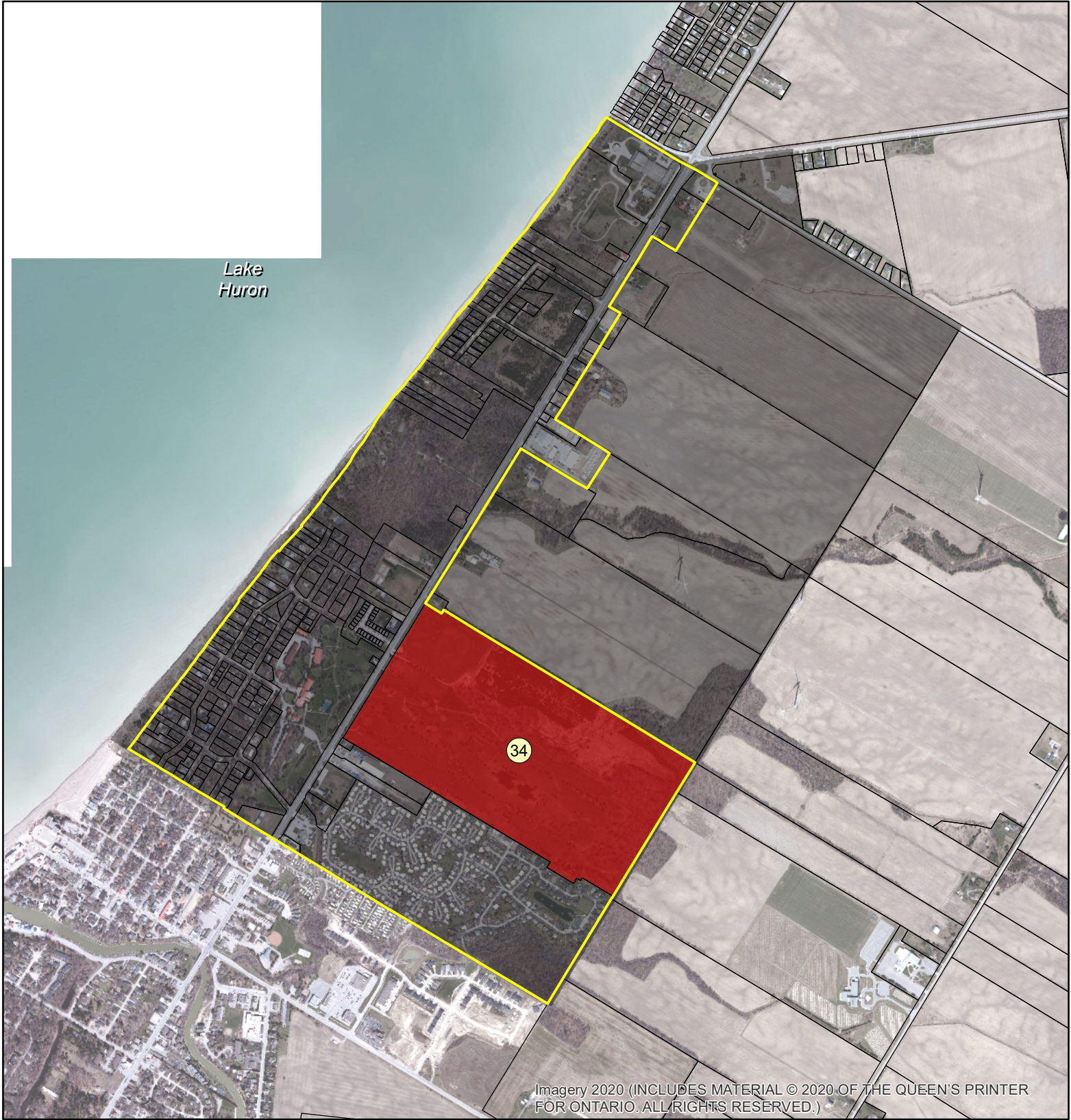
Last Modified 10/12/2022



- Property Boundary
- Built-up Area
- Residential
- Residential (Subject to Active Application)
- Urban Area

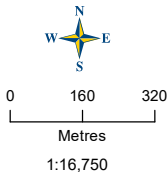


Port Blake  
Residential Development



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Last Modified 10/12/2022



- ☐ Property Boundary
- ☒ Built-up Area
- ☒ Residential
- ☒ Residential (Subject to Active Application)
- ☒ Urban Area

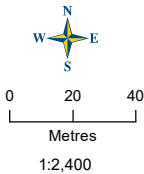


Melena Beach  
Residential Development



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Last Modified 10/17/2022



- Property Boundary
- Built-up Area
- Residential
- Residential (Subject to Active Application)
- Urban Area

## **Huron East Administration**

**To:** Mayor MacLellan and Members of Council  
**From:** Brad McRoberts, MPA, P. Eng.  
**Date:** December 20, 2022  
**Subject:** Brussels, Morris & Grey Community Centre Renovation and Fundraising Update

---

### **Recommendation:**

For information purposes only;

### **Background:**

The Brussels, Morris & Grey Community Centre (BMGCC) renovation project has been underway for the last few months. The project is generally progressing well with the footings and structural fill in place and masonry work underway.

Table 1 (attached) provides a financial summary of our accounts as of November 30, 2022.

The Fundraising Committee has substantively completed their fundraising campaign and has provided a summary report which is also attached. Their campaign has been successful and has exceeded the fundraising goal of \$2,000,000. Their final report is presented in Attachment 1.

It should be noted that although the fundraising campaign is completed there are significant administrative commitments being proposed. These include the following:

- Issue letters to those that made multiple year pledges reminding them of the donation payment being due;
- Continue to issue tax receipts for donations and subsequent pledge contributions;
- Donor recognition;
- Personal communication to each donor on progress of the project;
- Hosting of a donor appreciation event in early 2023;
- Hosting of an open house upon project completion;

It is important that the surplus funds raised above and beyond the project and contingency expenses be retained for the purpose of future maintenance or capital needs related to the project as the donors purposely donated to the project.

It is also important to note that there are costs beyond construction costs that will need to be funded including:

- Fixtures, furnishings, and equipment – i.e. tables and chairs for lobby, microwaves for concession, signage, etc.
- Administrative commitments noted above – i.e. events, mailing costs, etc.

These additional fundraising dollars will be available for these items as well. Excess dollars could be allocated to future parking lot resurfacing or improvements that were initially removed from the project as a cost savings effort.

**Other Consulted: NA**

**Financial Impacts:** Project is progressing well but staff are concerned that the contingency is being depleted. Projects typically use a large amount of their contingency early in the project as that is typically when various unknowns are encountered and need to be addressed through change orders. Staff will continue to monitor expenditures as the project progresses.

**Signatures:**

*Brad McRoberts (Original Signed)*

---

Brad McRoberts, MPA, P. Eng.

CAO

**Attachments:**

1. [Table 1](#) – Financial Summary – as of November 30, 2022
2. [Attachment 1](#) – Inspiring Our Future Capital Campaign Final Report



**Table 1**  
**Financial Summary**  
**(as of November 30, 2022)**

**Funding**

	<b>Current</b>	<b>Initial</b>	<b>Additional</b>	
<b>Huron East</b>	\$ 1,889,700	\$ 638,400	\$ 1,251,300	September 15, 2021 Motion to Debenture Additional Amount
<b>Morris-Turnberry</b>	\$ 469,900	\$ 127,600	\$ 342,300	November 16, 2022 By-Law passed entering into an agreement with Morris Turnberry to include a 5-year debenture for the additional \$342,300
<b>Fundraising</b>	\$ 1,900,000	\$ 798,000	\$ 1,102,000	
<b>Federal</b>	\$ 1,915,200	\$ 1,915,200	\$ -	
<b>Province</b>	\$ 1,595,840	\$ 1,595,840	\$ -	
<b>Total Funding</b>	\$ 7,770,640	\$ 5,075,040	\$ 2,695,600	

**Financial Commitments as of November 30, 2022**

Design & Engineering	\$ 181,413
Fundraising Consultant <sup>1</sup>	\$ 90,000
Donor Recognition	\$ 15,000
Construction Tender	\$ 7,262,235
Change Orders	\$ 124,163
Builders Risk	\$ 21,975
Fundraising Expenses <sup>1</sup>	\$ 6,873
<b>Total</b>	<b>\$ 7,701,659</b>
Fundraising Costs	\$ 111,873
<b>Total Commitments less</b>	
<b>Fundraising Cost</b>	<b>\$ 7,589,786</b>

Notes:

<sup>1</sup>Fundraising Consultant and Expenses are to be above the Fundraising Goal of \$1.9M



## ***Inspiring Our Future* Capital Campaign Final Report**

December 15, 2022

### **Timeline Recap**

The readiness phase of the fundraising campaign began in January 2022. In April 2022, the quiet phase of the campaign began. This stage focused on securing gifts from strategically selected prospects using one-on-one solicitation by a well matched canvassing team. Despite some fluctuation to the campaign goal during this period, over 80% of the final \$2 million goal was secured during this phase.

Through the summer, the team pushed through the \$2 million goal by continuing to make strategic one-on-one calls. The public phase began in September 2022 with a presentation and outreach booth at the Brussels Fall Fair. The public phase included a mass public mailing, a published recognition piece, and wrapping up of outstanding assignments.

October through December 2022 focused on the public phase, finalizing fundraising efforts, thanking and recognition of donors. The final meeting of the *Inspiring Our Future* campaign management team took place on December 14<sup>th</sup> at which time an announcement was made of the campaign's tremendous success and the final total.

### **Financial Results**

The results of the campaign have been very positive. The \$2,000,000 goal was surpassed by over \$400,000 reaching an impressive total of \$2,468,298.

The following charts show the progress of the campaign over time.

As of May 12	Goal	Total Pledged	% of Goal	# of Gifts	Avg. Gift Amount
<b>TOTALS</b>	<b>\$2,000,000</b>	<b>\$1,530,000</b>	<b>76.5%</b>	<b>41</b>	<b>\$37,317</b>

As of July 6	Goal	Total Pledged	% of Goal	# of Gifts	Avg. Gift Amount
<b>TOTALS</b>	<b>\$2,000,000</b>	<b>\$1,889,921</b>	<b>95%</b>	<b>65</b>	<b>\$29,075</b>

As of August 3	Goal	Total Pledged	% of Goal	# of Gifts	Avg. Gift Amount
<b>TOTALS</b>	<b>\$2,000,000</b>	<b>\$2,109,641</b>	<b>105%</b>	<b>82</b>	<b>\$25,727</b>

As of September 28	Goal	Total Pledged	% of Goal	# of Gifts	Avg. Gift Amount
<b>TOTALS</b>	<b>\$2,000,000</b>	<b>\$2,319,376</b>	<b>116%</b>	<b>114</b>	<b>\$20,345</b>

As of December 15	Goal	Total Pledged	% of Goal	# of Gifts	Avg. Gift Amount
<b>TOTALS</b>	<b>\$2,000,000</b>	<b>\$2,468,298</b>	<b>123%</b>	<b>188</b>	<b>\$13,129</b>

Total Pledged = \$2,468,298

Cash Received = \$1,289,948 (52.2%)

Outstanding Pledge Amount = \$1,178,350 or 47.7% of total pledges

#### Financials to Date

Item	Budget Amount	Actual as of Dec 14	Difference
Campaign Counsel (12 month contract)	\$90,000	\$90,000	\$0
Campaign Promotional Materials & Advertising	\$8,000	\$5,878.73	\$2,121.27
Donor Recognition (donor wall, plaques, etc.)*	\$15,000	TBD* - \$15,000 projected	\$0
Promotional Events**	\$5,000	\$0	\$5,000
General Office Supplies (incl. postage)	\$1,000	\$392.84	\$607.16
Contingency	\$1,000	\$0	\$1,000
<b><u>TOTAL</u></b>	<b><u>\$120,000</u></b>	<b><u>\$111,271.57*</u></b>	<b><u>\$8,728.43</u></b>
<i>Campaign Goal</i>	<i>\$2,000,000</i>	<i>\$2,468,298</i>	<i>\$468,298</i>
<i>Cost per dollar raised</i>	<i>\$0.06</i>	<i>\$0.04</i>	<i>\$0.02</i>

\*The projected \$15,000 for donor recognition has been included in this total. It is a required expense. See page 3 for more detail. Please note this cost estimate dates from 2019.

\*\* It is recommended that a donor appreciation/campaign wrap up event be hosted in Jan/Feb 2023 using a portion of these funds. See page 5 for more detail.

## **Beyond The Campaign - Next Steps For the Council & Staff of the Municipality of Huron East**

### **Administration**

Over the remaining pledge term, it is essential that the Municipality continue to issue tax deductible charitable receipts in a timely manner. Receipts must be issued to donors in the same calendar year the installment gifts are made.

Pledge fulfillment reminder letters should be sent to donors annually in advance of the expected payment date. A sample pledge reminder letter is included following this report.

A complete listing of donors, pledges, payments and installment schedule has been provided to Huron East Treasury staff by the Campaign Coordinator.

### **\*Recognition**

An important tool that was utilized to promote the success of the campaign was offering recognition options to donors. Recognition is a way for organizations to honour those who make important projects possible. Being recognized through signage, displays and publication is a way for donors to publicly stand behind their values and be seen as community leaders.

Enacting the promised recognition signage is a vital component of the project's success and essential for stewarding donors throughout the pledge period and beyond to any future project that may require fundraising support.

BMGCC requires two types of donor recognition signage: a donor wall and naming plaques.

The donor wall will list all donors who have made a receiptable gift to the campaign who do not wish to remain anonymous. It will also name all the committee members who made the campaign and project possible.

Naming plaques will recognize individuals, families or businesses who pledged \$25,000 or more and claimed the naming of specific areas of the facility. The style of signage for these areas may vary depending on the size of the area and the material on which it will be mounted.

Donor wall categories are listed following this report. A complete list of donors and claimed naming opportunities is included following this report.

Suggestions for Donor Recognition Signage:

1. Brook Global <https://brookglobal.com/donor-recognition/>  
Industry standard for donor recognition products. Not necessarily the least expensive, but a high quality product with ability to fit all spaces and situations. Can provide good support through the design process.
2. Cox Signs <https://www.coxsigns.com/home>  
A regional option that is reliable. Will require more involvement in the design process.

### 3. Wayfinding signage vendor

You can consider working with the vendor who is already supplying the wayfinding and other signage throughout the facility.

The design and installation of donor recognition signage should be done near the end of the project to avoid any damage to the signage during construction.

Careful review of names, spelling and recognition preferences should be completed with great attention to detail prior to the production of any signage.

While the campaign management team is disbanded volunteers have come forward to offer their services in facilitating the donor recognition process:

Michelle Blake - 519-440-1035 mblake0@me.com

Marnie Knight - 226-821-0635 marnie.knight17@gmail.com

### **Transparency**

Donors should be kept well informed of the progress of the project and the use of donated funds throughout the building process and through to the end of the pledge fulfillment period. This should include any changes to the project and information about the operation of the facility beyond the end of the construction.

It is recommended that donors receive a personal communication at least once every 6 months. Public updates through the media, or any other channels available, are also recommended.

### **Accountability**

The Municipality of Huron East must be accountable to the donors through to the end of the pledge fulfillment period. This means using donor contributed funds for the exact purpose for which they were given – to make physical improvements to the Brussels Morris & Grey Community Centre. Pledge fulfillment is typically very high when the beneficiary organization consistently demonstrates accountability. Communication, transparency and gratitude are key to demonstrating accountability.

Any real or perceived misuse of donated funds – in particular surplus funds contributed above and beyond the originally stated goal – will be significantly detrimental to future pledge fulfillment and to the reputation of elected officials.

It is strongly advised that the CAO and members of council honour the requests of the campaign management team for the use of surplus donated funds remaining after the base project and any contingency expenses. The campaign team members are the most informed members of the community and are acting as spokespeople for the donors who have made the campaign successful and a surplus of funds a reality.

### **Gratitude**

Thanking donors and volunteer committee members should be a priority for council and municipality staff in the coming months. It is an important part of stewarding donors, enhancing the reputation of the BMGCC redevelopment project and the Municipality of Huron East.

Gratitude should be expressed freely and genuinely as often as possible and especially each time a pledge payment is received by the Municipality.

It is recommended that council members and/or Municipality staff personally thank the volunteer members of the campaign management team. Contact list is included following this report.

**\*\***It is recommended that a donor appreciation event be hosted by the Municipality early in 2023. This small event should be exclusive to donors and committee members. It should be used as an opportunity to thank donors and committee members, honour their contributions, communicate about the project and steward their remaining pledge installments. Please refer to the budget information on page 2.

Finally, it is recommended that when the project is completed that an open house be hosted for all community members to view the redeveloped facility and celebrate the success of the project. Donors and committee members should receive personal invitations to such an event.

Thanking is a job that is never done and can never be overdone.

### **Summary**

- The *Inspiring Our Future* campaign for the redevelopment of the Brussels Morris & Grey Community Centre exceeded it's goal of \$2,000,000 raising a total of \$2,468,298
- Tax receipts and pledge payment reminders should be issued regularly throughout the pledge fulfillment period
- Donor recognition signage must be designed and installed before the project can be considered complete
- Consistent communication to donors, and the community at large, regarding the progress of the project is highly recommended
- Donor funds must be used for the exact purpose for which they were given – to improve the recreation facilities at the Brussels Morris & Grey Community Centre
- Use of surplus donate funds remaining after the base project and contingency expenses should be used to enhance the project as requested by the campaign management team members
- Thanking of donors and committee members should be a priority. This can look like personal calls, letters and/or a celebratory appreciation event

It has been an honour to work with the volunteers on the campaign management team and to see the community so wholeheartedly support the redevelopment of the BMG Community Centre. The extraordinary financial result is gratifying and demonstrates how much the community values recreation as well as the strong collective desire to see Brussels and the surrounding thrive well into the future. I look forward to seeing the vision of a modern recreation facility with something for everyone become a reality for this community.

Respectfully submitted  
---Nicole Duquette

## Appendix A – Pledge Reminder Letter Template

Name

Company

Address

City, Province Postal Code

Dear,

This is a friendly reminder that it is time to renew your commitment to the *Inspiring Our Future* campaign in support of the BMG Community Centre.

We are extremely grateful for your gift of \$\_\_\_\_\_. To date, your pledge contributions amount to \$\_\_\_\_\_.

As per your instructions, a pledge payment of \$\_\_\_\_\_ is now due.

Thank you very much for your ongoing support. The *Inspiring Our Future* campaign would not be a success without financial contributions from our many friends like you.

*Add a paragraph regarding some recent developments or some upcoming event that might interest the donor. Ex. With your help we have been able to..... Ex. We are pleased to let you know that with your support work has begun to create the six expanded dressing rooms... Ex. Thanks to the newly renovated facility we have hosted 2 hockey tournament already this year... (change each year to reflect what is happening at the time).*

I have enclosed a return envelope to facilitate the mailing of your gift. *(Or other information on how to make the payment)*. Thank you again for your generous support.

Warmest regards,

Executive Assistant

Municipality of Huron East

## Appendix B – Naming Opportunities List

BMGCC Naming Opportunities		Donor
Whole Facility – Community Centre	\$1,000,000	
Ice Rink Surface	\$250,000	J.M. McDonald Lumber & McDonald Family
Bleacher Section 1	\$50,000	Albers Farms
Bleacher Section 2	\$50,000	Brussels Community Trust
Bleacher Section 3 – small	\$25,000	Monoway Farms
Visitors' Bench	\$25,000	Huron Feeding System
Home Bench	\$25,000	Dan Fritz "in honour of the 1977 BMGCC Committees"
Penalty Box – home	\$25,000	Royal Canadian Legion Brussels Branch 218
Penalty Box – visitors	\$25,000	Riverside Funeral Home
Time Keeper Booth	\$25,000	Sholdice Insurance
Auditorium	\$250,000	Brussels Transport Ltd. – The Jutzi Family
Kitchen	\$50,000	Lions Club of Brussels
Foyer	\$100,000	Optimist Club of Brussels
Heated Viewing Area	\$100,000	Fritz Family Farms
Lobby Seating Area	\$50,000	Blake Farms
Concession Stand	\$25,000	TenPas Flooring & Décor
Mechanical Room	\$25,000	Kurtis Smith Excavating
Gym	\$100,000	Steve Rombouts & Family
New Dressing Rooms		
Room 1	\$50,000	McCall Livestock
Room 2	\$50,000	Brussels Agromart
Room 3 (accessible)	\$50,000	King Family & Wheeler Family
Room 4 (accessible)	\$50,000	Neil Turnbull
Room 5	\$50,000	
Room 6	\$50,000	
Referee's Rooms		
Room 1	\$25,000	Joe & Deb Seili
Room 2	\$25,000	Royal Homes Ltd.
Existing Dressing Rooms		
Room 7	\$25,000	Orr Insurance
Room 8	\$25,000	McGavin Family
Donor Wall	\$25,000	JL McCutcheon Memorial



## Donor Wall Categories

All donors who make a tax-receiptable gift to the Inspiring Our Future capital campaign benefitting the redevelopment of the BMG Community Centre will receive public recognition on the donor wall display in the foyer of the community centre.

Donors will be recognized in the following categories:

<b>Champion</b>	<b>\$100,000+</b>
<b>Benefactor</b>	<b>\$50,000 - \$99,999</b>
<b>Leader</b>	<b>\$25,000 - \$49,999</b>
<b>Ambassador</b>	<b>\$10,000 - \$24,999</b>
<b>Advocate</b>	<b>\$5,000 - \$9,999</b>
<b>Friend</b>	<b>up to \$4,999</b>

All requests for anonymity shall be honoured.

## Appendix C – Campaign Management Team Contact List

Brian TenPas, Chair	<a href="mailto:briantenpas2@gmail.com">briantenpas2@gmail.com</a>	519-492-0214
Doug McArter, Deputy Chair	<a href="mailto:dmcrr@ezlink.ca">dmcrr@ezlink.ca</a>	519-531-0468
John van Vliet, Deputy Chair	<a href="mailto:jvanvliet@tcc.on.ca">jvanvliet@tcc.on.ca</a>	519-441-3624
Roxane Nicholson, Campaign Coordinator	<a href="mailto:roxane@jamienicholson.ca">roxane@jamienicholson.ca</a>	519-357-6292
Dan Fritz, Sector Chair	<a href="mailto:fritzy647@gmail.com">fritzy647@gmail.com</a>	519-357-7824
Leisa Albers, Sector Chair	<a href="mailto:leisa.albers@hurontel.on.ca">leisa.albers@hurontel.on.ca</a>	519-525-0715
Michelle Blake, Sector Chair	<a href="mailto:mblake0@me.com">mblake0@me.com</a>	519-440-1035
Brett & Laura Fischer, Canvasser	<a href="mailto:fischerbl@msn.com">fischerbl@msn.com</a>	519-357-8840(Brett) 519-531-0508(Laura)
Kevin & Alisha Deitner, Canvassers	<a href="mailto:kevdeits@gmail.com">kevdeits@gmail.com</a> <a href="mailto:adeitner@gmail.com">adeitner@gmail.com</a>	519-357-5902(Kevin)
Jeff McGavin, Canvasser	<a href="mailto:jeffmcg@ezlink.ca">jeffmcg@ezlink.ca</a>	519-357-0710
Patricia Beuermann, Canvasser	<a href="mailto:patriciacummings@hotmail.com">patriciacummings@hotmail.com</a>	519-531-2202
Jeff Cardiff, Canvasser	<a href="mailto:carbmq@tcc.on.ca">carbmq@tcc.on.ca</a>	519-357-0642
Steve & Marnie Knight, Canvassers	<a href="mailto:sknight@equipmentontario.com">sknight@equipmentontario.com</a> <a href="mailto:marnie.knight17@gmail.com">marnie.knight17@gmail.com</a>	519-357-0291(S) 226-821-0635(M)
Joe & Deb Seili, Honourary Advisors	<a href="mailto:joeseili@huronfeedingsystems.com">joeseili@huronfeedingsystems.com</a> <a href="mailto:jdhs@ezlink.ca">jdhs@ezlink.ca</a>	519-887-6289
Neil McGavin, Honourary Advisor	<a href="mailto:nmcgavin@tcc.on.ca">nmcgavin@tcc.on.ca</a>	519-887-9996



All Ontario Municipalities

December 15, 2022

To Whom it May Concern:

On Wednesday December 14<sup>th</sup>, 2022 Lanark County Council passed the following motion:

**MOTION #CC-2022-235**

**MOVED BY:** R. Kidd      **SECONDED BY:** B. Dowdall

*Be it resolved that the Lanark County Council recognizes the issues of violence in rural communities as serious to the health and wellness of local families; and*

*Be it further resolved that the Lanark County Council recognizes the rural Renfrew County Coroner's Inquest as important to all rural communities; and*

*Based on the statistics of 4815 crisis calls and service provision to 527 women and children in our local community, the Lanark County Council declares IPV (intimate partner violence)/VAW (violence against women) an epidemic as per recommendation #1 of the Renfrew County Coroner's jury recommendations; and*

*That this resolution be circulated to all municipalities in Ontario, local MPs and MPPs, the Association of Municipalities of Ontario, and the Ministry of the Attorney General, Ministry of Women's Social and Economic Opportunity, and the Federal Ministry of Women and Gender Equality.*

Further background on the Renfrew Inquest Recommendations can be found at this link: [https://lukesplace.ca/wp-content/uploads/2022/06/CKW-Inquest-Verdict-Recommendations-SIGNED\\_Redacted.pdf](https://lukesplace.ca/wp-content/uploads/2022/06/CKW-Inquest-Verdict-Recommendations-SIGNED_Redacted.pdf)

Thank you,

Jasmin Ralph, Clerk

Cc: Association of Municipalities of Ontario, Scott Reid, MP, John Jordan, MPP, Ministries of the Attorney General, Justice, Women's Social and Economic Opportunity, and the Federal Ministry of Women's Issues.

**Outstanding Action Items**  
**Open Session**

January 17

Meeting Date	Action Item	Action By	Current Status	Last Action Date	Next Step
September 20, 2022	Development Guidelines	CAO	Direction received to return by-law, finalizing draft		Return final version for adoption under by-law.
December 6, 2022	Review cap on Cost of Living Adjustments	CAO	Staff to draft report for Council consideration		Present report to Council with options.
December 6, 2022	Review conference attendance limit for Council	CAO	Staff to draft report for Council consideration		Present report to Council with options.

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

**TO:** Mayor and Council  
**PREPARED BY:** Trevor Hallam, CAO/Clerk  
**DATE:** January 17, 2023  
**SUBJECT:** Borrowing By-Law 2023

---

### **RECOMMENDATION**

Staff recommend that Council consider passing by-law 01-2023 to approve the temporary borrowing, until the taxes are collected and other revenues are received, of up to \$2,000,000.00

### **COMMENTS**

Section 407(1) of the Municipal Act states that:

“At any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the year...”

Capital projects planned for 2023, as well as general operational expenses, will require cash outlays as the projects are completed. While corresponding revenues are budgeted to be received, the timing of these cash receipts when compared to the initial cash outlays may temporarily put the Municipality in a negative cash position. At the time of writing this report it is not anticipated that temporary borrowing will be necessary, but it is prudent to have it in place should it be needed.

Continuing to have an overdraft limit of \$2,000,000 as has been done in previous years will proactively ensure all municipal expenditures are paid promptly without delay until taxes are collected and other revenues are received.

By-Law 01-2023 has been included here for consideration.

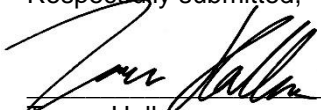
### **ATTACHMENTS**

1. Draft By-law 01-2023

### **OTHERS CONSULTED**

Sean Brophy, Treasurer

Respectfully submitted,



Trevor Hallam,  
CAO/Clerk



## **CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

### **BY-LAW NO. 01-2023**

---

A by-law authorizing the borrowing of money to meet current expenditures of the council of the Municipality of Morris- Turnberry.

---

**WHEREAS** in accordance with subsection 407(1) of the *Municipal Act*, S.O. 2001, c.25 (the "Act"), the Municipality of Morris-Turnberry (the "Municipality") considers it necessary to borrow the amount of **\$ 2,000,000.00** to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

**AND WHEREAS** Pursuant to subsection 407(2) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the Municipality shall have obtained the approval of the Ontario Land Tribunal;

**NOW THEREFORE**, the Council of the Corporation of the Municipality hereby enacts as follows:

1. The Head and the Treasurer are authorized on behalf of the Municipality to borrow from time to time from Canadian Imperial Bank of Commerce ("CIBC") a sum or sums not exceeding in the aggregate **\$ 2,000,000.00** to meet, until taxes are collected, the current expenditures of the Municipality for the year pursuant to subsection 407(1) of the Act, and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC, in addition to any reasonable charges of CIBC associated with this borrowing.
2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
4. The Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

**Read a FIRST and SECOND time this 17<sup>th</sup> day of January 2023**

**Read a THIRD time and FINALLY PASSED this 17<sup>th</sup> day of January 2023**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

# MUNICIPALITY OF MORRIS-TURNBERRY

## REPORT TO COUNCIL

TO: Mayor and Council  
PREPARED BY: Kelly Tiffin, Tax Collector  
DATE: January 17, 2023  
SUBJECT: 2023 Interim Billing

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### **RECOMMENDATION**

That council pass By-Law No. 02-2023 being the Interim Billing processed at 45% of the 2022 Final Tax Billing.

*Moved by  
Seconded by*

*THAT the Council of the Municipality of Morris-Turnberry*

### **BACKGROUND**

Section 317 (1) (3) of the Municipal Act, 2001, S.O. 2001 c.25, Interim Levy, local municipality. The amount levied on a property shall not exceed the prescribed percentage or 50 percent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year.

2023 Billing Estimate @ 50% of 2022	\$4,037,910.56
2023 Interim Estimate Billed @ 45%	\$3,651,462.00
2023 Interim Estimate Billed @50%	\$4,057,295.00

To remain under the billing estimate the 2023 Interim Billing will need to be processed at 45%.

### **COMMENTS**

The Interim Billing does not include any Special Rate Areas or Local Improvements however, will include dog tag fees.

### **ATTACHMENTS**

By-Law No. 02-2023 Interim tax levies for the year 2023

### **OTHERS CONSULTED**

Trevor Hallam, CAO/Clerk

Respectfully submitted,



Kelly Tiffin,  
Tax Collector



## CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

### BY-LAW NO. 02-2023

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Being a by-law to provide for interim tax levies for the year 2023 for the Municipality of Morris-Turnberry.

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**WHEREAS** section 342 (1) (a) of the Municipal Act, S.O. 2001, c.25, provides that a local municipality may pass by-laws providing for the payment of taxes in one amount or by instalments and the date or dates in the year for which the taxes are imposed on which the taxes or instalments are due;

**AND WHEREAS** Section 317 (3) (1) of the Municipal Act provides that the amount levied on a property shall not exceed the prescribed percentage or 50 per cent if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year;

**AND WHEREAS** it is deemed appropriate to provide for such interim levy on the assessment of property in the Municipality of Morris-Turnberry;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The amounts levied shall 45% of the total taxes for municipal and school purposes levied in the year 2022;
2. For the purposes of calculating the total amount of taxes for the year 2023 under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of 2022 because assessment was added to the collector's roll during 2022, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year;
3. The provisions of this by-law apply in the event that assessment is added for the year 2023 to the collector's roll after the date this by-law is passed, and an interim levy shall be imposed and collected;
4. All taxes levied under this by-law shall be payable into the hands of the Collector in accordance with the provisions of this by-law;
5. There shall be imposed on all taxes a penalty for non-payment or late payment of taxes in default of the installment dates set out below. The penalty shall be one and one-quarter percent (1.25%) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues, but not after the end of 2022;
6. The interim tax levy imposed by this by-law shall be paid in two instalments, due on the following dates:
  - 6.1 One-half (1/2) thereof on the 30<sup>th</sup> day of March, 2023;
  - 6.2 One-half (1 /2) thereof on the 29<sup>th</sup> day of June, 2023;
7. The Collector may mail or cause to be mailed to the address of the residence or place of business of each person taxed under this by-law, a notice specifying the amount of taxes payable;



8. The notice to be mailed under this by-law shall contain the particulars provided for in this by-law and the information required to be entered in the Collector's roll under section 340 (2) of the Municipal Act;
9. The subsequent levy for the year 2023 to be made under the Municipal Act shall be reduced by the amount raised by the levy imposed by this by-law;
10. The Collector shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under section 5 of this by-law in respect of non-payment or late payment of any taxes or any installment of taxes;
11. All taxes shall be paid in person at the office of the Municipality of Morris-Turnberry, or through financial institutions to the credit of the Municipality of Morris-Turnberry;
12. Nothing in this by-law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes;
13. In the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail;
14. This by-law shall come into force and take effect on the day of the final passing thereof.

**Read a FIRST and SECOND time this 17<sup>th</sup> day of January 2023.**

**Read a THIRD time and FINALLY PASSED this 17<sup>th</sup> day of January 2023.**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

**FINAL COST - Ellison Municipal Drain**  
**The Municipality of Morris-Turnberry**

	Estimate	Actual
<b>Allowances</b>	\$ -	\$ -
<b>Ellison Drain Construction</b>		
Install 10m of 1800mm CSP	\$ 15,000.00	\$ 24,703.60
Rip Rap Aprons	\$ 2,000.00	\$ 3,519.46
Contingency Fund at approx. 10% of construction	\$ 1,500.00	\$ -
<b>Total Drain Construction Cost</b>	<b>\$ 18,500.00</b>	<b>\$ 28,223.06</b>
<b>Non-Construction Costs</b>		
On Site Meeting, Survey, Plan, Profile, and Report	\$ 4,500.00	\$ 3,650.07
Tendering, Construction Review, Contract Administration and Grant Application	\$ -	\$ 750.00
Carrying Costs (est. @ 3% for 1 year) & Net HST (1.76%)	\$ 400.00	\$ 992.29
<b>Total Non-Construction Costs</b>	<b>\$ 4,900.00</b>	<b>\$ 5,392.36</b>
<b>TOTAL PROJECT COST</b>	<b>\$ 23,400.00</b>	<b>\$ 33,615.42</b>



**CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**  
**BY-LAW NO. 03-2023**

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Being a by-law to amend by-law 23-2022 of the Municipality of Morris-Turnberry based on actual costs incurred for constructing the Ellison Municipal Drain 2022.

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**WHEREAS** By-law No. 23-2018, enacted the 21<sup>st</sup> day of June 2022 provided for the construction of the Ellison Municipal Drain based on the estimates contained in a drainage report dated May 11, 2022 as submitted by GM Blueplan Engineering Limited;

**AND WHEREAS** the Drainage Works were completed as per the Engineer's report and the total actual costs incurred were \$ 33,615.42 compared to an original estimated cost of \$ 23,400.00. Actual costs for constructing the drain were 43.65% over the Engineer's estimate;

**NOW THEREFORE**, the Council of the Municipality of Morris-Turnberry pursuant to the *Drainage Act*, 1990 and amendments thereto, ENACTS as follows:

1. That the assessment attached here to as Schedule 'A' and forming part of this by-law be the final assessment schedule for the Ellison Municipal Drain;
2. That the assessment listed in the net column shall be levied and assessed against the appropriate lands;
3. This by-law shall come into force on the day it is passed.

**Read a FIRST and SECOND time this 17<sup>th</sup> day of January 2023**

**Read a THIRD time and FINALLY PASSED this 17<sup>th</sup> day of January 2023**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam

Schedule of Final Assessments Prepared by GM BluePlan Engineering Limited December 2022 Ellison Municipal Drain										
Roll No.	Legal Description	Owner	Affected Area		Adjusted Area		Benefit (sect. 22)	Outlet (sect. 23)	1/3 OMAFRA Grant	TOTAL ASSESSMENT <sup>1</sup>
			ac.	ha.	ac.	ha.				
Lands										
406054000700300	MORRIS CON 7 PT LOTS 3 AND 4;AND RP 22R1768 PART 1	FEAR FAMILY FARM	29.90	12.10	25.95	10.50	\$ -	\$ 900.56	\$ (300.19)	\$ 600.37
406054000703500	CON 7 S PT LOT 4	H J SIEBER FARMS LTD	100.08	40.50	50.04	20.25	\$ 16,807.71	\$ 410.06	\$ (5,739.26)	\$ 11,478.51
406054000703401	CON 7 PT S PT LOT 3 PT S PT;LOT 2	COULTES JOHN CLIFFORD	81.84	33.12	57.38	23.22	\$ -	\$ 1,991.52	\$ (663.84)	\$ 1,327.68
406054000703400	CON 7 PT S PT LOT 2 PT S PT;LOT 3	CRAIG DAVID BODIE	54.49	22.05	54.49	22.05	\$ -	\$ 1,891.17	\$ (630.39)	\$ 1,260.78
406054000703310	CON 7 PT LOT 1 AS RP 22R4883;PART 1	SIEBER FARMS LTD	1.98	0.80	2.97	1.20	\$ -	\$ 102.92	\$ -	\$ 102.92
406054000703300	CON 7 S PT LOT 1 RP 22R5733;PART 1	H J SIEBER LTD	32.70	13.23	32.70	13.23	\$ -	\$ 1,134.99	\$ (378.33)	\$ 756.66
406054000700200	CON 7 N PT LOT 2	FEAR LARRY KEITH	49.91	20.20	41.14	16.65	\$ -	\$ 1,428.03	\$ (476.01)	\$ 952.02
406054000700100	CON 7 N PT LOT 1	WHITFIELD DALE WARREN	43.00	17.40	43.00	17.40	\$ -	\$ 1,492.35	\$ (497.45)	\$ 994.90
405058000503215	CON 5 PT S PT LOT 42	SWISS VALET FARMS	48.18	19.50	48.18	19.50	\$ -	\$ 1,672.46	\$ (557.49)	\$ 1,114.98
405058000503205	CON 5 PT S PT LOT 42 AS RP;22R4815 PARTS 1 & 2	PARISH JAMES BENJAMIN	4.69	1.90	4.69	1.90	\$ -	\$ 162.96	\$ -	\$ 162.96
405058000503500	EAST WAWANOSH CON 5 PT LOT;42 RP 22R5771 PARTS 1 AND 2	ARMSTRONG CAROLE ANNE	0.49	0.20	0.74	0.30	\$ -	\$ 25.73	\$ -	\$ 25.73
405058000503200	CON 5 PT S PT LOT 42	SIGMA FARMS LTD	14.74	5.97	14.74	5.97	\$ -	\$ 511.75	\$ (170.58)	\$ 341.16
405058000503100	CON 5 PT E PT LOT 41	TAYLOR ROSS MELVIN	31.58	12.78	31.58	12.78	\$ -	\$ 1,096.11	\$ (365.37)	\$ 730.74
405058000503300	CON 5 PT N PT LOT 41 PT N PT;LOT 42	SIGMA FARMS LTD	74.62	30.20	66.47	26.90	\$ -	\$ 2,307.14	\$ (769.05)	\$ 1,538.09
405058000503400	CON 5 PT N PT LOT 42 N PT OF;E 1/2 LOT 41	SWISS VALEY FARMS	34.59	14.00	30.76	12.45	\$ -	\$ 1,067.80	\$ (355.93)	\$ 711.87
405058000503000	CON 5 W PT LOT 41	VAN HITTERSUM ANTONIE H	0.99	0.40	0.99	0.40	\$ -	\$ 34.31	\$ (11.44)	\$ 22.87
Total Assessment - Lands			603.79	244.35	505.81	204.70	\$ 16,807.71	\$ 16,229.85	\$ (10,915.32)	\$ 22,122.24
Roads										
	Huron County Road 4	The County of Huron	9.51	3.85	16.65	6.74	\$ -	\$ 577.86	\$ -	\$ 577.86
Total Assessment - Roads			9.51	3.85	16.65	6.74	\$ -	\$ 577.86	\$ -	\$ 577.86
TOTAL PROJECT ASSESSMENTS										
			613.30	248.20	522.46	211.44	\$ 16,807.71	\$ 16,807.71	\$ (10,337.46)	\$ 22,700.10

<sup>1</sup> Agricultural lands may be eligible for a one third provincial grant. Neither the availability nor the amount of the grant can be determined in advance

\* Non-farm tax assessed



## **CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY**

### **BY-LAW NO. 04-2023**

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Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on January 17, 2023.

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**WHEREAS** Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the January 17, 2023, meeting be confirmed and adopted by By-law;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 17<sup>th</sup> day of January 2023, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

**Read a FIRST and SECOND time this 17<sup>th</sup> day of January 2023**

**Read a THIRD time and FINALLY PASSED this 17<sup>th</sup> day of January 2023**

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Mayor, Jamie Heffer

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Clerk, Trevor Hallam