



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, January 14, 2025, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on January 14, 2025, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of January 14, 2025, as circulated.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the December 17, 2024, Council Meeting Minutes as written.

~

5.0 ACCOUNTS

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the January 14 accounts as presented.

~

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

7.1 BY- LAW ENFORCEMENT

7.1.1 By-Law Enforcement Activities – November and December 2024

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for November and December.

7.2 BUILDING

7.2.1 Building Department Activities – November and December 2024

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for November and December.

7.2.2 Building Department Year End Report

A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston summarizing building department activities for 2024.

7.3 CLERK

7.3.1 Use of Delegated Authority 2024

A report has been prepared in this regard by CAO/Clerk Trevor Hallam for the information of Council.

7.3.2 Planning Update – Q3/Q4 2024

A report has been prepared in this regard by Deputy Clerk Kim Johnston for the information of Council.

8.0 BUSINESS

8.1 RFQ RESULTS – 25-111 MAINTENANCE GRAVEL

A report has been prepared in this regard by Director of Public Works Mike Alcock.

*Moved by ~
Seconded by ~*

That the Council of the Municipality of Morris-Turnberry hereby accepts the quotation of Wesley Riley Contracting Ltd. for RFQ MT 25-111 – Granular “M” Supply and Place in the North Half of the Geographic Township of Turnberry, in the amount of \$83,425.00 (excluding HST), and authorizes the Mayor and CAO/ Clerk to execute all required documents.

~

8.2 RFQ RESULTS – 25-112 MAINTENANCE GRAVEL

A report has been prepared in this regard by Director of Public Works Mike Alcock.

*Moved by ~
Seconded by ~*

That the Council of the Municipality of Morris-Turnberry hereby accepts the quotation of Joe Kerr Limited for RFQ MT 25-112 – Granular “M” Supply and Place in the South Half of the Geographic Township of Morris, in the amount of \$338,195.00 (excluding HST)., and authorizes the Mayor and CAO/ Clerk to execute all required documents.

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8.3 2025 ACCESSIBILITY PLANS

The County of Huron Accessibility Advisory Committee has provided the Annual and Multi-Year Accessibility Plans for review and adoption. It is the recommendation of staff that the plans be adopted as presented, to maintain compliance with the Ontarians with Disabilities Act, 2001, S.O. 2001, c. 32 and Ontario Regulation 191/11.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the 2024-2029 Multi Year Accessibility Plan and 2025 Annual Accessibility Plan prepared by the Huron County Accessibility Advisory Committee.

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9.0 COUNCIL REPORTS

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Correspondence – Municipal Code of Conduct and Integrity Commissioner Framework – Ministry of Municipal Affairs and Housing
- 10.2 Correspondence – Fee freeze – Saugeen Valley Conservation Authority
- 10.3 Minutes – Maitland Valley Conservation Authority Membership – November 20, 2024
- 10.4 Minutes – Coalition for Huron Injury Prevention – September 11, 2024
- 10.5 Minutes – Belmore Arena Board – November 18, 2024
- 10.6 Monthly Report – Belgrave Water - November
- 10.7 Resolution – ARUs in Rural and Northern Municipalities – Town of Kearney
- 10.8 Outstanding Action Items

11.0 ITEMS FOR A FUTURE AGENDA

12.0 BY-LAWS AND AGREEMENTS

12.1 BORROWING BY-LAW 2025

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law # 01-2025, being a by-law authorizing the borrowing of money to meet current expenditures of the council of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed.

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12.2 LINE FENCES ACT APPLICABILITY

At their December 3 meeting, Council directed staff to return a by-law regarding the non-application of the *Line Fences Act* in settlement areas. By-law 02-2025 is provided here for consideration.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law # 02-2025, being a by-law regarding the non-application of the Line Fences Act in Settlement Areas in the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed.

~

13.0 CLOSED SESSION

13.1 Enter closed session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at ___ p.m., with the CAO/Clerk and CBO/By-Law Enforcement Officer remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) *Section 239 (2) (F) regarding advice that is subject to solicitor-client privilege pertaining to animal control issues.*

~

13.2 Return to open session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at ___ p.m.

~

13.3 Report and Action from Closed Session.

14.0 CONFIRMING BY-LAW

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 3-2025, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on January 14, 2025, and that it now be read severally a first, second, and third time, and finally passed.

~

15.0 ADJOURNMENT

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at ___ pm.

~

NEXT MEETINGS:

- Special Meeting of Council – Friday, January 24, 2025, 7:00 pm
- Special Meeting of Council – Tuesday, January 28, 2025, 9:00 am
- Regular Meeting of Council – Tuesday, February 4, 2025, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, December 17, 2024, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on December 17, 2024, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
 Deputy Mayor Kevin Freiburger
 Councillor Jamie McCallum
 Councillor Jodi Snell
 Councillor Sharen Zinn

Staff in Attendance

Trevor Hallam CAO/Clerk

Others in Attendance

Michel Terzian	Headway Engineering
Stephen Brickman	Headway Engineering
Paul Johnston	
Nic Gowing	
Jackie Gowing	
George Mueller	
Bradley Lyons	
Hailee Burlack	
Scott Stephenson	The Citizen
Rachel Hammermueller	Wingham Advance Times

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Scott Stephenson and Rachel Hammermueller would be recording the meeting for the purpose of writing articles.

2.0 ADOPTION OF AGENDA

Motion 283-2024

*Moved by Kevin Freiburger
 Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of December 17, 2024, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 MINUTES

Motion 284-2024

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the December 3, 2024, Council Meeting Minutes as written.

Carried.

5.0 ACCOUNTS

Motion 285-2024

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the December 17 accounts in the amount of \$ 131,430.17.

Carried.

6.0 PUBLIC MEETINGS AND DEPUTATIONS**6.1 MASSON MUNICIPAL DRAIN COURT OF REVISION**

The meeting to consider the engineer's report for Masson Municipal Drain 2024 was held on November 19, 2024. Notice of the sitting of the Court of Revision was sent on November 20, 2024.

On November 19th Council appointed Councillor Snell, Councillor Zinn, and Councillor McCallum to sit on the Court of Revision.

6.1.1 Open Court of Revision

Motion 286-2024

*Moved by Sharen Zinn
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby adjourns their regular meeting of Council, to reconvene following the Court of Revision for the Masson Municipal Drain 2024.

Carried.

Masson Municipal Drain 2024 Court of Revision**6.2 Call to order by the Clerk.**

Clerk Hallam called the meeting to order at 7:35pm

6.3 Appointment of Chair

Motion 287-2024

*Moved by Jodi Snell
Seconded by Sharen Zinn*

THAT Jamie McCallum be appointed as Chairperson for the Masson Municipal Drain 2024 Court of Revision.

Carried.

6.4 Disclosure of Pecuniary Interest / Potential Conflict of Interest

None.

6.5 Appeals

The Clerk confirmed that no appeals were received by the deadline of December 7, 2024.

6.6 Late or Verbal Appeals

The Clerk confirmed that an appeal from PBG Farms was received on December 9th, the details of which were provided for the benefit of the Court in advance of the meeting.

Motion 288-2024

*Moved by Sharen Zinn
Seconded by Jodi Snell*

*THAT the Court of Revision for the Masson Municipal Drain
2024 shall allow the appeal of PBG Farms received on
December 9 to be heard.*

Carried.

Paul Johnston asked to submit an appeal to the Court from the floor.

Motion 289-2024

*Moved by Jodi Snell
Seconded by Sharen Zinn*

*THAT the Court of Revision for the Masson Municipal Drain
2024 shall allow the appeal of Paul Johnston to be heard.*

Carried.

6.7 Appeal #1 – PBG Farms

6.7.1 Engineer

Michel Terzian presented evidence regarding the appeal.

Mr. Terzian acknowledged misunderstanding a question raised by the appellant at the meeting to consider the engineer's report regarding the removal of the junction box at sta. 0+553. He confirmed that he and the engineer had no objections to it being removed at the tendering stage.

Councillor Zinn asked if the removal of the junction box would affect the assessment of PBG Farms. Mr. Terzian confirmed that there would be a reduction in the total cost of the project that would reduce the assessments of all landowners by a corresponding amount relative to the proportions of their assessments.

6.7.2 Appellant

Nic Gowing expanded on the written appeal for the Court.

He highlighted issues such as the serviceability and adequacy of the existing drain for the purposes of PBG Farms, and the benefits of the work to their farm relative to the benefits for the neighbouring farm of George Mueller. He specified that PBG Farms is requesting a reduction to the assessment for benefit for the closed portion of the drain.

Councillor Snell asked Mr. Gowing if there was an amount he felt was fair. Mr. Gowing did not provide an amount but noted that something more proportionate to the benefit received from the work would be appropriate.

Mr. Terzian and Mr. Brickman offered clarifying points regarding the design of the proposed drain, its lack of sufficient depth, and the appellants characterization of the per hectare costs for each property.

6.8 Deliberations of the Court

The Chair called a brief recess and the members of the Court, accompanied by the Clerk, left Council Chambers to deliberate.

Upon returning the Chair stated that the Court had considered the appeal but wished to hear the second appeal before issuing a decision on the first.

6.9 Appeal #2 – Paul Johnston

6.9.1 Appellant

Mr. Johnston explained that the previous owner of Mr. Mueller's property was consulted in 1997 and had not wanted the system to be extended to his property. Mr. Johnston showed members of the Court pictures of what he claimed to be the catch basin at sta. 0+419 with the tile installed in 1997 not conveying any water. He suggested that Mr. Mueller did not need the proposed design to get the outlet needed but could get it by extending the twinned system from the catch basin at sta. 0+553.

He expressed frustration with having paid for the installation of the existing drain as recently as 1997 and having to pay again. He claimed there was limited benefit to his lands in the completion of the works and produced tile drainage maps for the Court that showed his lands being tiled to an outlet at the open portion of the drain.

Councillor Zinn asked if extending the existing drain in the way suggested was possible. Mr. Brickman noted that doing this would result in an undersized drain that is not up to standard and would not achieve the depth required.

Mr. Terzian noted that the tile map presented by Mr. Johnston was used to inform the assessments in the report, and that the benefit assessment to Mr. Johnston's property for the closed portion of the drain is due to the surface water that uses the catch basin at sta. 0+419.

The Clerk asked for clarification of the appeal Mr. Johnston would like to Court to consider. Mr. Johnston confirmed that he would like the Court to consider changes to the design in the way he suggested, and adjustments to his assessment for benefit for the closed portion of the drain.

6.10 Deliberations of the Court

The Chair called a brief recess and the members of the Court, accompanied by the Clerk, left Council Chambers to deliberate.

6.11 Decision of the Court

6.11.1 Appeal # 1

The Chair read a written decision of the Court.

The Court decided that the PBG Farms assessment for Benefit under section 22 of the *Drainage Act* for the closed portion of the drain will be reduced from \$77,079.00 to \$57,079.00, and the balance of \$20,000.00 will be assessed as benefit under section 22 of the *Drainage Act* to George Mueller (Part lot 26, Concession 3, 3-065-00).

The remaining points of the written appeal were dismissed by the Court.

6.11.2 Appeal # 2

The Chair read a written decision of the Court.

The Court decided that Paul Johnston's assessment for Benefit under section 22 of the *Drainage Act* for the closed portion of the drain will be reduced from \$15,369 to \$12,369, and the balance of \$3,000.00 will be assessed as benefit under section 22 of the *Drainage Act* to George Mueller (Part lot 26, Concession 3, 3-065-00).

The portion of the appeal regarding design was dismissed by the Court as being beyond their jurisdiction.

The Chair noted that a written notice of decision would be issued to those affected on the day following the sitting of the Court.

6.12 Adjournment

Motion 290-2024

*Moved by Jodi Snell
Seconded by Sharen Zinn*

THAT, the Court of Revision for the Masson Municipal Drain hereby adopts the assessment schedules for construction and maintenance as amended by the Decision of the Court, pronounced this 17th day of December 2024,

AND FURTHER THAT the Court of Revision be adjourned.

Carried.

The regular meeting of Council was reconvened at 9:15 pm. Steve Brickman, Michel Terzian, George Mueller, Paul Johnston, Nic Gowing, and Jaquie Gowing left the meeting.

7.0 STAFF REPORTS

7.1 PUBLIC WORKS

7.1.1 Operations Report

A report prepared by Director of Public Works Mike Alcock providing an update on Public Works activities was provided for the information of Council.

8.0 BUSINESS

8.1 EARLY TENDER APPROVAL

A report was presented by Director of Public Works Mike Alcock in this regard.

Motion 291-2024

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby accepts the offer of Pollard Distribution Inc. to extend 2024 pricing for 2025 for dust control,

AND FUTHER THAT the Director of Public Works is hereby authorized to tender for maintenance gravel prior to Council receiving the 2025 draft budget.

Carried.

8.2 TENDER AWARD – MT 24-602 TANDEM

A report was presented by Director of Public Works Mike Alcock in this regard.

Motion 292-2024

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby accepts the quotation of Altruck International Truck Centers for a 2026 International HV615 SBA 6 x 4, Tandem Cab & Chassis Complete with Viking Combination Dump and Spreader Body and Snowplow Harness as specified, in the amount of \$416,156.50 (excluding HST).

AND FURTHER THAT the Mayor and CAO are hereby authorized to execute the tender and all other required documents.

Carried.

8.3 BELGRAVE SIDEWALK INFORMATION

A report prepared by Director of Public Works Mike Alcock in this regard was provided for the information of Council. Council received the report for information and provided no further direction to staff.

8.4 FIRE SUPPRESSION SERVICES AGREEMENT EXTENSION

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 293-2024

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the extension of the Fire Suppression Agreement signed under the authority of by-law 92-2018 with the Township of North Huron for an additional period of one year.

AND FURTHER, THAT Council agrees that unless otherwise approved in writing by all other parties to the Fire Agreements (Central Huron, Ashfield Colborne-Wawanosh, Morris-Turnberry, and North Huron), 2025 capital purchases by North Huron during the one-year extension shall not exceed the following:

- *Replacement of Rescue # 7 - \$300,000*
- *Extrication Equipment - \$60,000*

Carried.

8.5 TURNBERRY CONSERVATION AREA MEMORIAL GATE REPAIRS

A report was presented in this regard by CAO/Clerk Trevor Hallam. Council received the report for information and provided no further direction to staff.

9.0 **COUNCIL REPORTS**

Kevin Freiburger

December 11 attended a meeting of the Bluevale Community Committee.

Jamie McCallum

December 16 attended a meeting of the Belmore Community Centre Board.

Sharen Zinn

No report.

Jodi Snell

Attended a meeting of the Wingham Physician Recruitment Committee, and the Coalition for Huron Injury Prevention.

Jamie Heffer

No report.

10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

10.1 Media Release – Policy Consultation Process – Saugeen Valley Conservation Authority

10.2 Board Meeting Highlights – AMDSB – December 10

10.3 Outstanding Action Items

11.0 **ITEMS FOR A FUTURE AGENDA**

Councillor McCallum requested a discussion regarding changes to the way appointments to Courts of Revision are made.

12.0 **BY-LAWS AND AGREEMENTS**

12.1 FEES AND CHARGES

Motion 293-2024

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT leave be given to introduce By-Law 60-2024, being a by-law to establish fees, rates, and charges for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

12.2 REVENUE COLLECTION POLICY

Motion 294-2024

*Moved by Jodi Snell
Seconded by Kevin Freiburger*

THAT leave be given to introduce By-Law 61-2024 to adopt a policy with respect to the collection of taxes and other revenues by the Municipality, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

13.0 **CLOSED SESSION**

13.1 Enter closed session.

Motion 295-2024

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 9:30 p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (e) regarding potential litigation affecting the Municipality.*

Carried.

13.2 Return to open session.

Motion 296-2024

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 9:40 p.m.

Carried.

13.3 Report and Action from Closed Session.

Council received an update on an issue regarding potential litigation regarding the transfer of land and provided direction to staff.

14.0 CONFIRMING BY-LAW

Motion 297-2024

*Moved by Jodi Snell
Seconded by Kevin Freiburger*

THAT leave be given to introduce By-Law 62-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on December 17, 2024, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

15.0 ADJOURNMENT

Motion 298-2024

*Moved by Jodi Snell
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 9:42 pm.

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, January 14, 2025, 7:30 pm
Special Meeting of Council – Tuesday, January 28, 2025, 9:00 am
Regular Meeting of Council – Tuesday, February 4, 2025, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Municipality of Morris-Turnberry
Account List for**

January 14 2025 - 2024 Payables

General

Hydro One	Streetlights	1,081.41	
Bell Canada	Morris Office	490.48	
Bell Mobility	Cell Phone	25.07	
Telizon	Long Distance Phone	1.15	
Enbridge	Morris Office	233.59	
Tuckersmith Communications	Office Internet & Security	180.80	
Huron Clean	Office Cleaning	391.84	
Orkin Canada	Pest Control	248.98	
MicroAge Basics	Office Supplies & IT Support	1,174.87	
Drafting Clinic Canada Limited	Office Supplies for Scanner/Plotter	1,939.31	
North Huron Publishing Company Inc.	Advertisements	131.15	
Midwestern Newspaper Corp	Advertisements	226.00	
CIBC VISA	Coffee Supplies	26.19	
	Courier	60.13	
	Online Council Meetings	24.28	
	Water	66.22	
	Kitchen Light	79.09	
	WHMIS Training	22.60	
	Postage Machine Lease	<u>191.20</u>	469.71
CIBC VISA	Coffee Supplies	345.54	
	Service Awards	72.32	
	Christmas Party Supplies	104.80	
	Online Council Meetings	24.28	
	Graphic Design Subscription for Website	149.99	
	Water	66.22	
	WHMIS Training	631.60	
	Courier	<u>190.60</u>	1,585.35
Georgian Bay Fire & Safety Ltd.	Fire Extinguisher & Emergency Lights Inspections	1,748.28	
Minister of Finance	Policing - October & November	80,455.44	
Minister of Finance	Tile Drain Loan Payment	5,951.02	
Township of North Huron	2024 Fire Calls - July, August, September & October	11,257.42	
Township of North Huron	2024 Hydrant Maintenance Charge	2,600.00	
Kurtis Smith Excavating Inc.	Site Plan Enforcement	95,978.36	
Josh Bruton	Coyote Bounty	600.00	
Bluevale Community Committee	December Hall Rentals	850.00	
WSIB	WSIB - December	1,281.70	
Minister of Finance	EHT - December	940.59	

Payroll

December 18 2024	Payroll	21,732.54	
	Expenses	436.52	
January 1 2025 (2024 Payable)	Payroll	23,026.21	
	Expenses	57.75	
Council Pay	Payroll - December	4,382.80	
	Rec General	<u>478.89</u>	

General Total

259,957.23

Building Department

Bell Mobility	Cell Phone		59.76
CIBC VISA	Building Code Books	189.84	
	Building Code Digital Subscription	224.48	
	OBOA Conference Hotel Room Deposit	<u>449.29</u>	863.61
CIBC VISA	Hi Vis Rain Jacket	107.56	
	Work Boots	<u>143.65</u>	251.21
WSIB	WSIB - December		286.24
Minister of Finance	EHT - December		171.74

Payroll

December 18 2024	Payroll		4,850.11
	Expenses		-
January 1 2025 (2024 Payable)	Payroll		5,136.33
	Expenses		-

Building Total 11,619.00

Property Standards

Property Standards Total -

Drainage

Hydro One	Hopper Pump		34.21
CIBC VISA	LICO Conference Registration		322.05
John McKercher Construction	Hyslop MD & Elliott-Underwood MD		590.43
John McKercher Construction	Armstrong Municipal Drain		322.05
GEI Consultants	Nichol Municipal Drain		1,440.75
Streamline Engineering Inc.	Thompson Lamont Deyell Municipal Drain		4,852.56
JC Millwrights Inc.	Thompson Lamont Deyell Municipal Drain		15,173.90

Drainage Total 22,735.95

Parks & Cemeteries

Parks & Cemeteries Total -

Belgrave Water

Hay Communications	Belgrave Water		22.60
Rogers	Belgrave Water		90.39
Rogers	Humphrey Well		90.39
Veolia Water	November Operations		9,575.62
Pannabecker Holdings Inc	Haul Waste Water		1,921.00
Datasoft Software Solutions	Desktop Server & SCADA Software		16,950.00

Water Total 28,650.00

Landfill

Bell Mobility	Morris Landfill		8.91
John McKercher Construction	Morris Landfill		1,822.13
PE Inglis Holdings Inc.	Morris Landfill		531.10

Landfill Total 2,362.14

Roads

Hydro One	Turnberry Shop	398.58	
Bell Canada	Morris Shop	245.24	
Bell Mobility	Cell Phones	59.05	
Enbridge	Turnberry Shop	465.28	
Enbridge	Morris Shop	467.17	
HuronTel	Turnberry Shop Internet	66.56	
McDonald Home Hardware	Shop Supplies	185.91	
Radar Auto Parts	Shop Supplies	1,377.98	
Steffens Auto Supply	Shop Supplies	272.83	
CIBC VISA	Licence Plate Renewals	4,492.00	
	Phone Case	19.20	
	Parts for Tandems	19.20	
	Safety Clothing	451.98	
	Courier	<u>269.05</u>	5,251.43
Dan Voisin	Vehicle Undercoating	1,491.60	
Neils Repair Service	Maintenance for 18-18 Pickup	107.18	
Brandt London	Repair for 13-03 Grader & Parts 13-03 & 09-02 Graders	22,002.05	
Leslie Motors	Service for 22-14 Pickup	115.97	
Huron Tractor	Filters for 09-02, 13-03 & 17-01 Graders	457.41	
Toromont Cat	Parts for 15-10 Backhoe	374.60	
Joe Kerr Ltd.	Repair for 16-05 Tandem	1,086.70	
Altruck International Truck Centres	Repair for 19-06 Tandem & 16-05 Tandem	3,488.10	
Maitland Welding & Machining	Parts for 06-04 Grader	33.04	
Da-Lee	Cold Patch	2,056.60	
WSIB	WSIB - December	1,998.43	
Minister of Finance	EHT - December	1,199.06	
Payroll			
December 18 2024	Payroll	40,924.94	
	Expenses	598.51	
December 18 2024 - Vacation Pay	Payroll	497.02	
January 1 2025 (2024 Payable)	Payroll	29,106.56	
	Expenses	-	
	Roads Total		114,327.80
	Account Total		439,652.12

Approved By Council:

January 14 2025 - 2024 Payables

Mayor - Jamie Heffer

Treasurer- Sean Brophy

**Municipality of Morris-Turnberry
Account List for**

January 14 2025

General

USTI Canada Inc.	2025 Keystone Maintenance Fee		10,660.34
Municipal Finance Officers' Assoc	2025 Membership		367.25
Association of Municipalities of Ont	2025 Membership		2,063.70
Municipal Employer Pension Centre Ont	2025 Membership		71.19
OSIM Inc.	2025 Annual Website Hosting		1,356.00
CIBC VISA	ROMA Conference Hotel Room Deposits x2	596.50	
	ROMA Conference Rural Routs Reg	824.90	
	Good Roads Conference Registrations x2	2,147.00	
	2025 Payroll Software	581.95	4,150.35
Property Owner	Wildlife Damage Compensation Program		305.00

General Total 18,973.83

Building Department

Bluewater Chapter OBOA	2025 Membership		75.00
Building Administration Chapter OBOA	2025 Membership		25.00

Building Total 100.00

Property Standards

Property Standards Total -

Drainage

Drainage Superintendents Assoc of Ont	2025 Membership		235.00
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Drainage Total 235.00

Parks & Cemeteries

Parks & Cemeteries Total -

Belgrave Water

Water Total -

Landfill

Landfill Total -

Roads

Good Roads	2025 Membership		883.94
CIBC VISA	Road School Registrations x3	4,254.45	
	Road Roads Conference Registration	1,073.50	5,327.95

Roads Total 6,211.89

Account Total 25,520.72

Approved By Council:

January 14 2025

Mayor - Jamie Heffer

Treasurer- Sean Brophy

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor Heffer and Council

PREPARED BY: Kirk Livingston, Chief Building Official

DATE: January 9, 2024

SUBJECT: Property Standards/By-Law Enforcement Report for November and December 2024

RECOMMENDATION

THAT the Council of the Municipality of Morris-Turnberry hereby receive the Chief Building Officials report on Property Standards & By-Law Enforcement for the months of November and December 2024 as submitted for information purposes.

BACKGROUND

The Building Department's main objective is to provide the best professional service to administer and enforce the Ontario Building Code along with any Municipal By-Laws. Through the examination of plans, issuance of building permits, reviewing bylaws, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and compliance with Municipal By-Laws to ensure health and safety, fire protection and structural sufficiency in all buildings in the Municipality.

The findings outlined below provided by Bruce Brockelbank, Property Standards and By-Law Enforcement Officer.

COMMENTS

By-law Enforcement – New Complaints

- Lowertown – I received a complaint about a dog constantly barking and being neglected.
- Belgrave – I received a complaint about a dog being attacked.
- Belgrave – I received a complaint about a dog being attacked.

Outstanding Files and Ongoing Investigations

- **Belgrave**

A complaint was received regarding a dog attack on Municipal Road allowance. The attacking dog caused injuries to another dog, breaking the skin, the injuries did not require stitches.

I will visit the property of the attacking dog's owner to investigate the incident. During the visit, I will provide the owner with a letter addressing concerns related to vicious dogs.

- **Lowertown**

I visited the property and spoke with the owner about a recurring issue of a dog barking excessively and disturbing the neighbors. It was noted that this issue had been addressed previously, and assurances were given that measures would be taken to prevent the barking. I requested that the owner arrange a time to discuss charges related to the barking dog. Later, the owner called to inform that the dog would be rehomed and asked that no charges be applied. I explained that I would conduct a follow-up inspection the following week to confirm the dog's relocation.

Upon inspection, I confirm that the dog had been removed from the property. Following this, I informed the complainant via email of the resolution and advised them to contact the office immediately if the dog returned

- **Belgrave**

A complaint was received regarding a dog attack on Municipal Road allowance. The complainant provided an OPP incident number and the associated address. Following discussions with the OPP and the Municipality, I attended the property and issued fines. In consultation with Municipal staff and legal counsel, it was determined that the dog meets the definition of "vicious" under the Morris-Turnberry Animal Control By-Law.

The dog owner has expressed interest in attending a council meeting as a delegation.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kirk Livingston", is written over a horizontal line.

Kirk Livingston
Chief Building Official

MUNICIPALITY OF MORRIS-TURNBERRY REPORT TO COUNCIL

TO: Mayor Heffer and Council

PREPARED BY: Kirk Livingston, Chief Building Official

DATE: January 7, 2025

SUBJECT: Building Department Activity Report for November and December 2024

RECOMMENDATION

THAT the Council of the Municipality of Morris-Turnberry hereby receive the Building Department Activity Report for November and December 2024, for information purposes.

BACKGROUND

The Building Departments main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in which we live, work and play.

The Chief Building Official provides bi-monthly updates to Council on the operations of the Building Department.

COMMENTS

Permit #	Permit Type	Value of Project	Sq. Feet New Const.	Status
0081 -2024	On Site Sewage System	\$ 18,200.00	1404	issued
0082 -2024	Agricultural Storage Shed	\$ 100,000.00	4000	issued
0083 -2024	Agricultural Livestock Barn - Addition	\$ 235,000.00	5328	issued
0084 -2024	Agricultural Storage Shed	\$ 25,000.00	1404	issued
0085 -2024	On Site Sewage System	\$ 10,000.00	1000	issued
0086 -2024	Residential Addition	\$ 15,000.00	392	issued
0087 -2024	Agricultural Storage Shed	\$ 150,000.00	2400	issued
0088 -2024	Alteration/Renovation/Repair	\$ 5,000.00	256	issued
0089 -2024	Residential Addition	\$ 400,000.00	1822	issued
0090 -2024	On Site Sewage System	\$ 20,000.00	2690	issued
0091 -2024	New Residential Dwelling	\$ 1,000,000.00	3520	issued
0092 -2024	Detached Garage	\$ 10,000.00	384	issued
0093 -2024	Agricultural Storage Shed	\$ 334,000.00	12800	issued
0094 -2024	Accessory Building	\$ 40,000.00	3648	issued
0095 -2024	Residential Addition	\$ 45,000.00	184	issued

Total Value of Construction to date; \$12,098,725.00 with 95 building permits being issued.

(Last year; \$17,065,398.50 with 83 building permits being issued)

Zoning Certificates issued for this year; 43 (Last year 36)

Respectfully submitted,



Kirk Livingston
Chief Building Official



TO: Mayor Heffer and Members of Council

FROM: Kirk Livingston, Chief Building Official

DATE: January 7, 2025

SUBJECT: Year End Report on Construction / Comparison

RECOMMENDATION: For Councils Information

Permit Type	Number of Permits			
	2021	2022	2023	2024
Demolition	4	2	2	2
Farm Related	26	40	23	31
Com. / Ind. / Inst.	8	10	10	2
Residential Related	35	41	27	35
New Residential	18	9	7	11
Sewage Systems	26	23	14	14
TOTAL	117	125	83	95

Permit Type	Permit Fees			
	2021	2022	2023	2024
Demolition	\$ 600.00	\$ 300.00	\$ 300.00	\$ 300.00
Farm Related	\$ 44,779.21	\$ 80,102.83	\$ 69,872.20	\$ 56,631.80
Com. / Ind. / Inst.	\$ 14,540.90	\$ 21,916.70	\$ 17,778.46	\$ 5,810.00
Residential Related	\$ 15,915.40	\$ 37,520.38	\$ 10,698.50	\$ 16,143.62
New Residential	\$ 66,423.70	\$ 34,246.12	\$ 25,263.00	\$ 41,352.70
Sewage Systems	\$ 12,269.50	\$ 9,890.00	\$ 5,625.00	\$ 6,760.00
TOTAL	\$ 154,528.71	\$ 183,976.03	\$ 129,537.16	\$ 126,998.12

Permit Type	Value of Project			
	2021	2022	2023	2024
Demolition	\$ 22,000.00	\$ 15,000.00	\$ 19,000.00	\$ 5,250.00
Farm Related	\$ 4,857,256.00	\$ 8,800,000.00	\$ 9,988,000.00	\$ 4,746,000.00
Com. / Ind. / Inst.	\$ 1,255,500.00	\$ 1,093,000.00	\$ 1,780,198.50	\$ 433,000.00
Residential Related	\$ 1,192,168.00	\$ 4,131,978.50	\$ 788,700.00	\$ 1,173,275.00
New Residential	\$ 8,618,250.00	\$ 5,479,900.00	\$ 4,292,000.00	\$ 5,540,000.00
Sewage Systems	\$ 423,950.00	\$ 403,000.00	\$ 197,500.00	\$ 201,200.00
TOTAL	\$ 16,369,124.00	\$ 19,922,878.50	\$ 17,065,398.50	\$ 12,098,725.00

The total square footage of new construction was 223,865 square feet.

Last year was 309,607 square feet.

Respectfully submitted

Kirk Livingston, Chief Building Official

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: January 14, 2025
SUBJECT: Use of Delegated Authority 2024

RECOMMENDATION

For information only.

BACKGROUND

To improve administrative efficiency, Council has previously delegated the authority to issue approvals and execute certain agreements to the Clerk. This report is to provide Council with the details of when the delegated authority was used in 2024.

COMMENTS

A table containing the type of delegated authority used, the details, date, and authorizing by-law is included with this report for the information of Council.

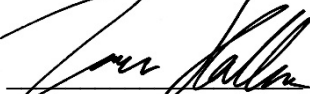
ATTACHMENTS

1. Table – Use of Delegated Authority by the Clerk - 2024

OTHERS CONSULTED

None.

Respectfully submitted,



Trevor Hallam,
CAO/Clerk

USE OF DELEGATED AUTHORITY BY THE CLERK OF
THE MUNICIPALITY OF MORRIS-TURNBERRY - 2024

Type of Delegated Authority	Details	Date	Delegated by
Agreement under Section 65 (2) of the <i>Drainage Act</i>	McCall Extension Municipal Drain assessment apportionment agreement executed as a condition of Consent C07-2024	April 22, 2024	35-2019
Agreement under Section 65 (2) of the <i>Drainage Act</i>	Cole and Grasby Municipal Drain assessment apportionment agreements executed as a condition of Consent C54-2023	May 22, 2024	35-2019
Agreement under Section 65 (2) of the <i>Drainage Act</i>	Breckenridge and Peacock Municipal Drain assessment apportionment agreements executed as a condition of Consent C10-2024	June 7, 2024	35-2019
Agreement under Section 65 (2) of the <i>Drainage Act</i>	Cruikshank Municipal Drain assessment apportionment agreement executed as a condition of Consent C03/04/05-2023	June 18, 2024	35-2019
Agreement under Section 65 (2) of the <i>Drainage Act</i>	Underwood Municipal Drain assessment apportionment agreement executed as a condition of Consent C28-2024	July 23, 2024	35-2019
Agreement under Section 65 (2) of the <i>Drainage Act</i>	Bolt Municipal Drain assessment apportionment agreement executed as a condition of Consent C15-2024	August 23, 2024	35-2019
Agreement under Section 65 (2) of the <i>Drainage Act</i>	Bryce Municipal Drain assessment apportionment agreement executed as a condition of Consent C38-2024	October 10, 2024	35-2019
Agreement under Section 65 (2) of the <i>Drainage Act</i>	Armstrong Municipal Drain assessment apportionment agreement executed as a condition of Consent C66-2023	November 27, 2024	35-2019
Approval of Undisputed Consents	Reccomendation for approval of Consent C10-2024 - Breckenridge (Michie) - Surplus farm residence severance	March 20, 2024	11-2020

Approval of Undisputed Consents	Reccomendation for approval of Consent C15-2024 - Etterlin - Surplus farm residence severance	April 17, 2024	11-2020
Approval of Undisputed Consents	Reccomendation for approval of Consent C38-2024 - Bannerman (Crop Quest Inc./Curran/D'Arcey) - Surplus farm residence severance	July 23, 2024	11-2020
Approval of Undisputed Consents	Reccomendation for approval of Consent C58-2024 - Terpstra - Surplus farm residence severance	December 3, 2024	11-2020
Approval of Undisputed Consents	Reccomendation for approval of Consent C57-2024 - Royal Homes Ltd. (Jorritsma) - New lot creation	December 18, 2024	11-2020

**MUNICIPALITY OF MORRIS-TURNBERRY
REPORT TO COUNCIL**

TO: Mayor and Council
PREPARED BY: Kim Johnston, Deputy Clerk
DATE: January 14, 2025
SUBJECT: 2024 Planning Update – 2nd half of 2024

RECOMMENDATION

For information only.

BACKGROUND

This report is being presented for the information of Council. While most planning matters come before Council, some approval authority has been delegated to staff. Staff will present a semi-annual report for the information of Council detailing all planning matters that have been approved by the municipality.

COMMENTS

1. Consents:

C22-2024 William Bechard/Elias and Minerva Weber 90721 Belmore Line Addition to a lot	No Appeal – August 23, 2024
C38-2024 Terry Curran/Lucy D'Arcey Concession 10, Lot 18, Turnberry Surplus Farm Dwelling	Conditions met – October 10, 2024
C37-2024 2860876 Ontario Inc(Stanley and Jane Kikkert) Plan 432, Park Lot 6, PT Park Lot 7, Turnberry Create new residential/commercial lot	Circulated - June 26, 2024 Applicant addressing staff concerns.
C58-2024 Matt Terpstra 41488 Walton Road, SPt Lot 16, Concession 9, Morris Creation of a new lot under the surplus farm residence policies	No Appeal – January 6, 2025
C57-2024 Royal Homes Ltd c/o Klaas Jorritsma Park Pt Lot 26 S of RR as 22R-2467 Part 3, Plan 410; Park Lot 27, Pt Park Lots 26 and 28, 22R24-67 Part 2 Pt Part 1, Plan 410 Creation of a new lot	Provisional Consent – December 18, 2024

2. Site Plans:

No new Site Plan applications to date.

3. Minor Variances:

MV03-2024 Jordan and Cheryl Errington Con 7 Pt Lots 19 & 20as RP 22R3595 Part 1 90044 Bok Line The purpose of this application is to allow for an addition to the rear portion of an existing residential dwelling in the NE2 (Natural Environment Limited Protection) Zone.	Final Notice – November 27, 2024
---	----------------------------------

4. Temporary Use:

No new Temporary use by-law applications to date.

5. Zoning By-Law Amendments:

No new Zoning By-Law amendments to date.

6. Deeming

No new Deeming bylaws to date.

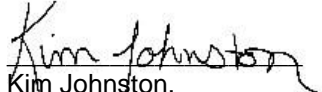
7. Official Plan Amendment

No new Official Plan Amendments to date.

OTHERS CONSULTED

Trevor Hallam, CAO/Clerk

Respectfully submitted,


Kim Johnston,
Deputy Clerk

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Mike Alcock, Director of Public Works

DATE: January 14th, 2024

SUBJECT: RFQ MT 25-111 – Granular “M” Supply and Place - Maintenance Gravel

RECOMMENDATION

That the Council of the Municipality of Morris-Turnberry accept the quotation of:

Wesley Riley Contracting Ltd. for RFQ MT 25-111 – Granular “M” Supply and Place in the North Half of the Geographic Township of Turnberry, in the amount of \$83,425.00 (excluding HST).

and authorize the Mayor and CAO Clerk to execute the tender and all other required documents.

EXECUTIVE SUMMARY:

The Council of the Municipality of Morris-Turnberry authorized proceeding to tender for Maintenance Gravel, which is included in the proposed 2025 Public Works Budget, prior to budget approval. The draft 2025 Public Works budget includes \$490,000 for Maintenance Gravel.

The tender closed at 12:00 PM on January 9, 2025, at the Municipality of Morris-Turnberry office. Seven Contractors picked up tenders and 3 submitted tender documents for the RFQ MT 25-111.

The Contractor is able to meet all of the required specifications.

COMMENTS:

Maintenance gravel is applied to loose top roads every second year in the quantities required to maintain the road surface.

Morris-Turnberry Public Works continues to use a fuel escalator / de-escalator on the gravel tenders. This process removes the risk from the contractor of increased fuel prices. Conversely if fuel prices go down, the unit price of the work also goes down. The benefit to the Municipality is that bid prices do not rely on speculation. The contractor bids as if they are doing the work at today’s fuel prices without risk of higher prices later. Also, it virtually eliminates the risk of the contractor requesting more money from the Municipality later.

RFQ MT 25-111 applies to 7,100 tonnes of gravel that will be applied to loose top roads in the North half of the Geographic Township of Turnberry.

The following table summarizes the tender prices received January 9, 2025, for RFQ MT 25-111:

MUNICIPALITY OF MORRIS-TURNBERRY REPORT TO COUNCIL

	Contractor	Tender Price	Unit Price per tonne	Total Over Low Bid	% Below (Above) 2025 Unit Price
1.	Wesley Riley Contracting Ltd.	\$83,425.00	\$11.75	\$0.00	
2.	Joe Kerr Ltd.	\$85,910.00	\$12.10	\$0.35	
3.	Johnston Bros. (Bothwell) Ltd.	\$103,092.00	\$14.52	\$2.77	
	2024 Tender Price – South Half of Turnberry		\$13.00		(10.6%)
	2023 North half of Turnberry	\$78,840.00	\$12.10		(3.0%)

Price Excluding HST

Wesley Riley Contracting has not performed work for Morris-Turnberry in recent years, but they do perform similar work successfully for many Municipalities.

The proposed pit for supplying gravel is the Farrell Pit Lot 29, Con. 1 Culross.

Budget:

The Municipality of Morris-Turnberry included \$490,000 for Maintenance Gravel Resurfacing in the proposed 2025 Public Works budget. The budget impact for the supply and delivery of Maintenance Gravel for MT 25-111 is estimated to be \$84,893.28 (including 1.76% HST).

Together with MT 25-112 the total budget impact is expected to be \$429,040.51

The cost for municipal labour and equipment is estimated at \$45,000 to install maintenance gravel.

The total budget impact for maintenance gravel is expected to be approximately \$475,000 (including 1.76% HST). Morris-Turnberry 2025 Public Works Budget includes sufficient funds to complete Maintenance Gravel.

Thank you.



Mike Alcock
Director of Public Works

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Mike Alcock, Director of Public Works

DATE: January 14th, 2024

SUBJECT: RFQ MT 25-112 – Granular “M” Supply and Place - Maintenance Gravel

RECOMMENDATION

That the Council of the Municipality of Morris-Turnberry accept the quotation of:

Joe Kerr Limited for RFQ MT 25-112 – Granular “M” Supply and Place in the South Half of the Geographic Township of Morris, in the amount of \$338,195.00 (excluding HST).

and authorize the Mayor and CAO Clerk to execute the tender and all other required documents.

EXECUTIVE SUMMARY:

The Council of the Municipality of Morris-Turnberry authorized proceeding to tender for Maintenance Gravel, which is included in the proposed 2025 Public Works Budget, prior to budget approval. The draft 2025 Public Works budget includes \$490,000 for Maintenance Gravel.

The tender closed at 12:00 PM on January 9, 2025, at the Municipality of Morris-Turnberry office. Seven Contractors picked up tenders and 3 submitted tender documents for the RFQ MT 25-112.

The Contractor is able to meet all of the required specifications.

COMMENTS:

Maintenance gravel is applied to loose top roads every second year in the quantities required to maintain the road surface.

Morris-Turnberry Public Works continues to use a fuel escalator / de-escalator on the gravel tenders. This process removes the risk from the contractor of increased fuel prices. Conversely if fuel prices go down, the unit price of the work also goes down. The benefit to the Municipality is that bid prices do not rely on speculation. The contractor bids as if they are doing the work at today’s fuel prices without risk of higher prices later. Also, it virtually eliminates the risk of the contractor requesting more money from the Municipality later.

RFQ MT 25-112 applies to 27,900 tonnes of gravel that will be applied to loose top roads in the South half of the Geographic Township of Morris.

The following table summarizes the tender prices received January 9, 2025, for RFQ MT 25-112:

MUNICIPALITY OF MORRIS-TURNBERRY REPORT TO COUNCIL

	Contractor	Tender Price	Unit Price per tonne	Total Over Low Bid	% Below (Above) 2025 Unit Price
1.	Joe Kerr Ltd.	\$338,195.00	\$12.10	\$0.00	
2.	Johnston Bros. (Bothwell) Ltd.	\$405,834.00	\$14.52	\$2.42	
3.	Wesley Riley Contracting Ltd.	\$532,000.00	\$19.00	\$6.90	
	2024 Tender Price – North Half of Morris		\$13.00		(7.4%)
	2023 South half of Morris	\$338,195.00	\$12.10		(0.0%)

Price Excluding HST

Joe Kerr Ltd. has successfully Supplied and placed maintenance gravel on the Municipality of Morris-Turnberry roads in the past.

The proposed pit for supplying gravel is the Jamieson Pit Lot 32, Con. 11 Wawanosh.

Budget:

The Municipality of Morris-Turnberry included \$490,000 for Maintenance Gravel Resurfacing in the proposed 2025 Public Works budget. The budget impact for the supply and delivery of Maintenance Gravel for MT 25-112 is estimated to be \$344,147.23 (including 1.76% HST).

Together with MT 25-111 the total budget impact is expected to be \$429,040.51

The cost for municipal labour and equipment is estimated at \$45,000 to install maintenance gravel.

The total budget impact for maintenance gravel is expected to be approximately \$475,000 (including 1.76% HST). Morris-Turnberry 2025 Public Works Budget includes sufficient funds to complete Maintenance Gravel.

Thank you.



Mike Alcock
Director of Public Works



Multi-Year Accessibility Plan 2024-2029

Huron County Accessibility Advisory Committee (HCAAC)

County of Huron

Email: accessibility@huroncounty.ca



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Land Acknowledgement

We acknowledge that the County of Huron is situated on the traditional territories of the Anishinaabe, Haudenosaunee, and Neutral peoples and is connected to the Dish with One Spoon wampum, under which multiple nations agreed to care for the land and its resources by the Great Lakes in peace. We also acknowledge the Upper Canada Treaties signed in regard to this land, which include Treaty #29 and Treaty #45 ½.

We recognize First Peoples' continued stewardship of the land and water and the historical and ongoing injustices they face in Canada. As a committee dedicated to fostering accessibility and inclusion, we acknowledge our responsibility to engage meaningfully with First Nations, Métis, and Inuit Peoples, reinforce our efforts toward reconciliation and uphold and value the traditions, rights, and contributions of Indigenous Peoples.

Chair's Address

People with disabilities often face barriers that limit their ability to work, shop, travel, and engage fully in their communities. One of the Huron County Accessibility Advisory Committee's (HCAAC) greatest strengths is our dedicated members, who are passionate about informing, educating, and inspiring our community to make Huron County accessible for all. Our committee is committed to providing comprehensive accessibility training to community members across various sectors in alignment with the [O. Reg. 191/11: Integrated Accessibility Standards](#).

We focus on:

- Customer Service
- General Requirements
- Human Rights
- Employment
- Information & Communication
- Design of Public Spaces

Training is tailored to job responsibilities. Facilities staff focus on Human Rights, General Requirements, and Customer Service, while management completes all modules. All stakeholders receive training on accessibility standards and assistive devices. Through training opportunities and resources, we aim to increase awareness and engagement and foster a deeper understanding of government legislation among entities—such as businesses, organizations, institutions, services, and facilities.

Governance

Since 2021, our committee has successfully operated virtually. We appreciate the dedication and passion of all our committee members, who contribute to creating an inclusive society.

Thank you for your ongoing support and commitment.

Trevor Bazinet (he/him),
Huron County Accessibility Advisory Committee Chair

Foreword

Accessibility is a cornerstone of an inclusive community, ensuring that every individual can participate fully in their community. Disability affects a growing number of Canadians. From 2017 to 2022, the disability rate increased across all provinces and most territories. There were most considerable increases in mental health-related disabilities (10.4% prevalence, +3.2 points), pain-related disabilities (16.7% prevalence, +2.2 points), and seeing disabilities (7.4% prevalence, +2.2 points; see [Infographic](#)). These trends emphasize the growing need for accessible environments and inclusive practices to accommodate the evolving needs of individuals with disabilities nationwide.

Huron County is committed to fostering an inclusive and accessible community where everyone can participate fully in all aspects of life. To this end, we present our 2024 Multi-Year Accessibility Plan (MYAP), which outlines our strategic approach to identifying, removing, and preventing barriers for people with disabilities in Huron County.

This plan reflects our dedication to meeting and exceeding the standards set by the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#). It is a living document developed in consultation with the Huron County Accessibility Advisory Committee (HCAAC).

As we move forward, we remain steadfast in our goal of creating a barrier-free and inclusive Huron County. This plan outlines specific actions and timelines to help us achieve this vision, ensuring that our services, facilities, and programs are accessible to all.

We encourage you to review this plan and join us in our commitment to championing accessibility. Please feel empowered to contact us with any questions, comments, or suggestions.

This report is available online ([click here](#)) and can be provided in various formats upon request. If your inquiry concerns our partner municipality, please contact them directly.

Together, we can make Huron County a place where everyone belongs.

Contact Information

Huron County Accessibility Advisory Committee (HCAAC)

1 Courthouse Square

Goderich, ON, N7A 1M2

Telephone: 519-524-8394, ext. 3257

Email: accessibility@huroncounty.ca

Sahil Kaushal (he/they)

Inclusion, Diversity, Equity, and Accessibility (IDEA) Specialist | Accessibility Coordinator
County of Huron

Email: skaushal@huroncounty.ca

Executive Summary

The **Huron County Accessibility Advisory Committee (HCAAC)** is committed to fostering an inclusive and barrier-free environment for all residents of Huron County. Mandated under the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#), HCAAC advises the Huron County Council and its nine partner municipalities on implementing accessibility standards.

Key highlights of the 2024-2029 MYAP include:

- **Strategic Objectives:** HCAAC focuses on removing barriers in public spaces, enhancing accessible practices, improving communication, and providing comprehensive customer service that meets accessibility standards.
- **HCAAC's Role:** The committee, which mainly consists of individuals with disabilities, advocates for and influences the design and development of accessibility plans for public spaces. It ensures that the County meets its legislative obligations under the AODA.
- **Programs and Initiatives:** HCAAC sponsored the [Public Accessible Spaces Simplified \(PASS\)](#) program, which offers guidelines and best practices for designing accessible spaces. The committee also delivers the [HCAAC Accessibility Awards](#), recognizing local entities and individuals for creating inclusive environments.
- **Collaborations:** Strong partnerships with the Huron County Council, partner municipalities, and entities are essential in driving the County's accessibility agenda. This collaboration is vital to the success of the [HCAAC Municipal Working Group](#), which regularly meets to address accessibility challenges and implement solutions.
- **Future Goals:** The MYAP outlines the County's goals for the coming years, emphasizing the need for continuous community engagement, educational outreach, and infrastructure improvements to meet growing accessibility considerations.

About HCAAC



Huron County Map

The Huron County Accessibility Advisory Committee (HCAAC) serves as the Accessibility Advisory Committee (AAC) for Huron County, mandated by the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#). HCAAC is dedicated to advising Huron County Council on the implementation of accessibility standards across the County's nine partner municipalities (see [Appendix](#) for HCAAC's objectives and priorities). Comprising primarily of individuals with disabilities, the committee plays a vital role in creating an accessible community by providing input on accessibility plans, site developments, and public spaces. Through education, consultation, and advocacy, the HCAAC ensures that Huron County remains inclusive and accessible for everyone.

1. [Ashfield-Colborne-Wawanosh](#)
2. [Bluewater](#)
3. [Central Huron](#)
4. [Goderich](#)
5. [Howick](#)
6. [Huron East](#)
7. [Morris-Turnberry](#)
8. [North Huron](#)
9. [South Huron](#)



Objective

HCAAC is dedicated to championing accessibility across Huron County. It advises and collaborates with the County Council and partner municipalities to identify and remove barriers for individuals with disabilities. Through expert advice, community engagement, and adherence to the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#), HCAAC strives to ensure that Huron County provides an inclusive and accessible environment for all.

Goals and Priorities

In November, HCAAC reviews and updates its goals and priorities annually. These updates clearly outline the Committee's roles and responsibilities and serve as a tool to ensure that all tasks are effectively completed.

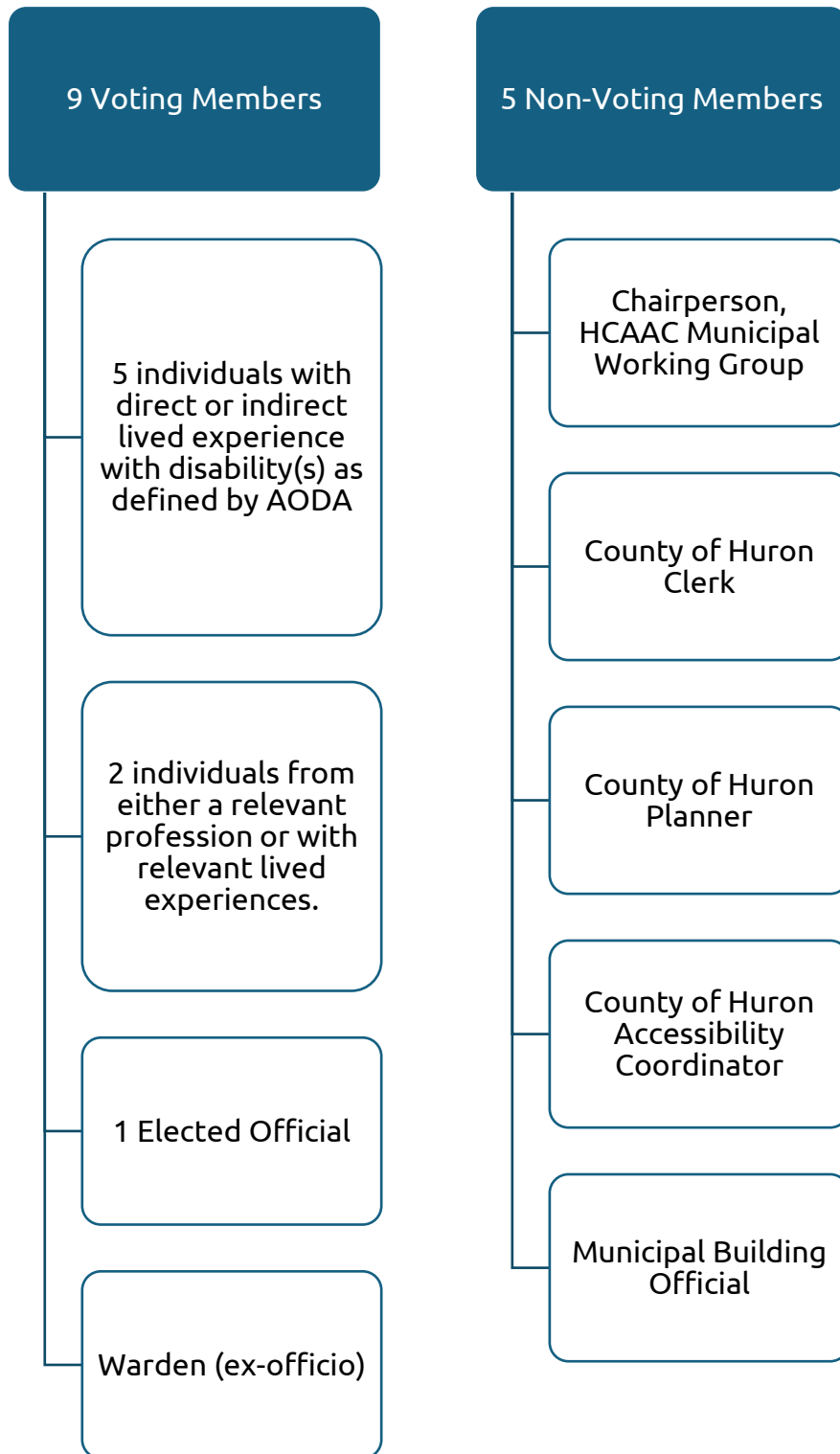
The goals and priorities are divided into two sections (see [Appendix 1](#)):

- **Legislative:** Required by the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#) and [O. Reg. 191/11: Integrated Accessibility Standards](#).
- **HCAAC and Community-Driven:** Aim to achieve the committee's vision of making Huron County accessible to everyone.

2023 Goals Overview

In 2023, HCAAC's efforts included creating and updating the 2024 Multi-Year Accessibility Plan, reviewing municipal building plans and site drawings for accessibility, and providing ongoing advice to the County Council and participating municipalities on accessibility regulations. HCAAC also prioritized strengthening relationships with local municipalities, businesses, and various stakeholders to promote inclusion and accessibility across the County. Additionally, the Committee worked to keep Huron County officials informed about new legislation and best practices related to the built environment, ensuring a collaborative approach to designing accessible public spaces.

HCAAC Composition



Note: The Committee may include additional staff as required beyond the core composition of the HCAAC committee.

HCAAC Subcommittees

The Huron County Accessibility Advisory Committee (HCAAC) is organized into three subcommittees, each composed of members from the main Committee.

Directive and Regulation Review Subcommittee	Site and Plan Review Subcommittee	Education Subcommittee
Ensures compliance with accessibility directives and regulations.	Reviews municipal site plans and designs to ensure adherence to accessibility standards.	Develops and implements strategies for raising awareness and providing training on ways to champion accessibility.

HCAAC Municipal Working Group

The HCAAC Municipal Working Group brings together employee representatives from partner municipalities within Huron County to collaborate on accessibility initiatives, share best practices, and ensure consistent implementation of accessibility standards across the region. Additional County of Huron staff may provide support as needed.

HCAAC Programs and Initiatives

HCAAC Awards for Accessibility Excellence

The committee continues to enhance its HCAAC awards program, which recognizes entities and individuals making significant contributions to accessibility. The awards promote public awareness and celebrate those who are leading in creating a more inclusive society.



The HCAAC Awards consist of two distinct honours: the **Sandra Thompson Memorial Accessibility Champion Award** and the **Award of Merit for Barrier-Free Access**.

The Sandra Thompson Memorial Accessibility Champion Award

The Sandra Thompson Memorial Accessibility Champion Award was established by HCAAC in 2022 to honour Sandra Thompson's memory and celebrate the International Day of Persons with Disabilities. Sandra Thompson was a devoted advocate for accessibility in Huron County, inspiring others to enhance accessibility in our community. They served as the County of Huron's Accessibility Coordinator until 2016 and were a proud resident of the Bluevale area.

This award honours an individual in Huron County who:

- Shows exceptional dedication to promoting accessibility.
- Demonstrates strong leadership in advancing accessibility.
- Makes a significant impact on the lives of people with disabilities.

The International Day of Persons with Disabilities, observed annually on December 3rd, promotes the rights and well-being of individuals with disabilities in all areas of society.

The Award of Merit for Barrier-Free Access

The Award of Merit for Barrier-Free Access recognizes outstanding contributions to creating spaces and experiences that remove barriers and foster a more inclusive community. It honours those who have demonstrated excellence in designing spaces, products, or services that enhance accessibility for people with disabilities. The award celebrates a commitment to innovation and design that promotes inclusivity and equity.

The Award of Merit for Barrier-Free Access Categories

- **Public:** The Public category honours efforts made by governmental bodies, non-profit, and public entities to create inclusive and accessible environments for all community members.
- **Business:** The Business category recognizes private entities committed to accessibility, ensuring their spaces, products, and services are welcoming and accessible for people with disabilities.

Collaboration with County Council and Municipalities

HCAAC communicates regularly with the County Council, partner municipalities, and local businesses through virtual meetings, phone calls, and in-person engagements. This ongoing dialogue ensures that accessibility remains a key focus in community development.

HCAAC Working Group Meetings

These meetings provide a platform for sharing best practices and addressing everyday considerations. They also include discussions on critical topics related to accessibility, municipal projects, accessibility plans, and training and development opportunities.

Support for Small Businesses

HCAAC has partnered with the County of Huron's Economic Development Department to create AccessSLED. This grant program would help local entities incorporate accessibility into their physical spaces and virtual platforms. This collaboration empowers the community to meet and exceed accessibility standards.

Accessibility Training

HCAAC advocates for comprehensive employee training per the [O. Reg. 191/11: Integrated Accessibility Standards](#). Training modules are tailored to job roles and include:

- General Requirements
- Human Rights Code
- Customer Service Standards
- Employment Standards
- Information & Communication Standards
- Design of Public Spaces Standards

Huron County staff, councillors, and board members receive continuous training on accessibility standards. This training ensures that all County employees can accommodate individuals with disabilities.

Additional Efforts:

- New County employees receive the required accessibility training promptly.
- Councillors, committee, and board members received training in 2022-2023, with ongoing virtual training provided as needed from 2024 onwards.
- As posted on the County's website, information is provided in accessible formats and with communication support at no additional cost.
- Collaboration with the County's Human Resources and Legislative departments ensure continued staff training in Accessibility Standards.
- Incorporation of the accessibility lens in Corporate policies.

Web Accessibility

The [AODA](#) mandates that web content must meet [WCAG 2.0 Level AA](#) success criteria, with the following exceptions:

- **1.2.4 Live Captions:** This criterion requires captions for live audio content in synchronized media.
- **1.2.5 Audio Descriptions:** This criterion requires audio descriptions for video content.

The County's Business Technology Solutions (BTS) department regularly assesses the accessibility of the Huron County website to ensure compliance with WCAG 2.0 AA standards.

Universal Design and Accessibility Guidelines

In collaboration with the County of Huron's Planning Department, HCAAC is reviewing the "*Huron County Universal Design and Accessibility Guidelines*." This document, once revised, will assist municipalities in evaluating site plans under Section 41 of the [Planning Act, R.S.O. 1990, c. P.13](#).

Public Accessible Spaces Simplified (PASS)

HCAAC is now a sponsor of the PASS Program. As a result, the educational content produced by [PASS](#) is freely accessible to all County of Huron employees and those of partner municipalities. These videos showcase best practices for making outdoor spaces accessible, including parks, parking lots, EV charging stations, and trails. This initiative addresses a

critical gap in accessible design resources, offering practical guidance to municipalities and other entities committed to fostering inclusivity.

Accessibility Standards in Procurement

Accessibility Standards for Customer Service are integrated into Huron County's procurement process. The procurement policy ensures that accessibility considerations are part of vendor selection and contract management and will be reviewed and updated in 2024-2025.

Public Awareness and Engagement

HCAAC meetings are open to the public, offering active conversation and dialogue opportunities. In the future, the committee plans to broaden engagement through a virtual platform, enabling ongoing public feedback and allowing HCAAC to solicit input actively.

Accessible Tourism Development

This initiative, spearheaded by HCAAC, will focus on identifying and cataloging accessible spaces throughout the County, such as parks, trails, and other public spaces. By listing these locations on the County's tourism [website](#), HCAAC aims to make it convenient for everyone to find and enjoy accessible amenities. This effort will enhance the inclusivity of the County's tourism offerings and promote greater awareness and accessibility within the community.

Strategic Alignment

HCAAC is dedicated to ensuring that the County's operations are accessible and inclusive for all individuals.



Integrated Approach to Inclusion and Accessibility

In alignment with the County of Huron's commitment to inclusion and diversity, the Huron County Accessibility Advisory Committee (HCAAC) embraces an integrated approach where accessibility is seamlessly woven into the broader framework of inclusion. Rather than being a standalone aspect, accessibility is a fundamental component of our overall Inclusion, Diversity, Equity, and Accessibility (IDEA) strategy. This approach ensures that all initiatives and programs reflect HCAAC's dedication to creating a community where everyone can fully participate and thrive. By integrating accessibility into the IDEA lens, HCAAC strives to foster an environment where accessibility is not just an add-on but a core element of the County's inclusive practices and policies.



Intersectionality and Disability

Intersectionality highlights how various aspects of identity, such as race, gender, socioeconomic status, and disability, intersect and influence an individual's experiences. Disability is deeply intertwined with these factors, affecting how individuals experience barriers and discrimination. For example, a person's experience with disability can differ significantly based on their gender, race, or socioeconomic background.

By recognizing these intersecting identities, we can better understand and address the unique challenges faced by individuals with disabilities. This perspective guides our approach to creating inclusive environments, ensuring that our accessibility initiatives consider and accommodate the diverse needs of all community members. This approach helps us move beyond a one-size-fits-all model and fosters a more equitable and supportive community for everyone.

Strategic and Action Plan

This Strategic and Action Plan outlines the key initiatives and actions the HCAAC will undertake to meet the requirements of the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#), and to proactively address and prevent barriers faced by

people with disabilities. Focusing on Customer Service, Information and Communications, Employment, and Public Spaces Design, the plan details specific steps to enhance accessibility and inclusivity across the County.

Customer Service

Initiatives:

1. **Ongoing Training:** To ensure compliance with the AODA's customer service standards, continuous accessibility training will be provided for all stakeholders, including new staff, council, and committee members. Additionally, HCAAC aims to extend this training to volunteers in the future.
 - **Timeframe:** Ongoing; training provided within one month of hiring.
2. **Community Engagement Mechanism:** Implement and maintain a system for receiving and addressing feedback on accessibility from community members.
 - **Timeframe:** HCAAC aims to roll out a virtual engagement platform in the future to enhance community engagement. At present, community members are encouraged to share their input by contacting :
Huron County Accessibility Advisory Committee (HCAAC)
1 Courthouse Square, Goderich, ON N7A 1M2
Telephone: 519.524.8394, ext. 3257
Email: accessibility@huroncounty.ca

Information and Communications

Initiatives:

1. **Website Accessibility:** Ensure that the County's website complies with Web Content Accessibility Guidelines (WCAG) 2.0 Level AA.
 - **Timeframe:** Regularly monitored and verified for compliance.
2. **Accessible Formats:** Provide information in accessible formats and with communication support upon request.
 - **Timeframe:** In place already
3. **Staff Training:** Train staff on creating accessible documents and communications.

- **Timeframe:** Ongoing; training sessions scheduled as needed. HCAAC plans to introduce more comprehensive and periodic training to enhance accessibility efforts further

Employment

Initiatives:

1. **Accessible Recruitment:** Ensure job postings and recruitment processes are accessible to candidates with disabilities. HCAAC aims to improve and adapt to meet continuously evolving accessibility standards.
 - **Timeframe:** Already in place, with regular assessments for improvements.
2. **Workplace Accommodations:** Provide reasonable accommodations for employees with disabilities and ensure that accommodation requests are handled promptly with the goal of making processes even more responsive and proactive.
 - **Timeframe:** Ongoing; policy review and updates as needed.
3. **Employee Training:** Promote comprehensive training for all employees—not just managers or HR personnel—on best practices for accommodating and supporting colleagues with disabilities.
 - **Timeframe:** Ongoing with enhanced annual refreshers.

Public Spaces Design

Initiative:

Public Spaces: Ensure municipal spaces, including parks, parking lots, and facilities, meet or exceed the evolving accessibility standards.

- **Timeframe:** Work towards compliance with accessibility design standards, with a commitment to continue progress into the subsequent MYAP terms and the flexibility to adapt as legislation evolves and new requirements emerge.

Reporting and Accountability

The Huron County Accessibility Advisory Committee (HCAAC) is committed to ensuring transparency and accountability in its efforts to enhance accessibility across the County. To achieve this, the Committee adheres to a robust framework for monitoring progress, evaluating effectiveness, and reporting outcomes.

- **Regular Monitoring and Evaluation:** HCAAC reviews its initiatives and programs to assess their impact and effectiveness. This involves collecting feedback from stakeholders, analyzing data on accessibility improvements, and evaluating the progress of ongoing projects against established goals and standards.
- **Annual Reporting:** The HCAAC publishes an annual accessibility plan update to provide a comprehensive overview of its activities, achievements, and future goals. This report includes details on compliance with accessibility standards, progress on key projects, and any challenges encountered. It is made available to the public and shared with the County Council and partner municipalities to ensure accountability, transparency, and trust.
- **Public Engagement:** HCAAC encourages input from the community through various channels, including public meetings and feedback mechanisms. This engagement helps ensure that the Committee's work is aligned with the priorities and perspectives of the community.
- **Accountability Framework:** HCAAC operates within a clear accountability framework, with defined roles and responsibilities for Committee members and subcommittees. Regular meetings are held to review progress, address issues, and adjust strategies and actions as needed.
- **Reporting to County Council:** HCAAC provides regular updates to the County Council, including detailed reports on accessibility initiatives and their outcomes. These updates help ensure that accessibility remains a priority within the County's broader strategic goals and facilitates informed decision-making.

Closing

The Huron County Accessibility Advisory Committee (HCAAC) remains steadfast in its commitment to fostering an inclusive and accessible environment for all residents. Through a comprehensive approach that integrates accessibility into broader inclusion and equity frameworks, HCAAC continues to drive meaningful progress across various sectors. The Committee ensures its efforts are impactful and transparent by setting clear goals, implementing strategic initiatives, and maintaining rigorous accountability and reporting practices.

The HCAAC's ongoing work addresses immediate accessibility needs and builds a foundation for long-term improvements and community engagement. As we progress, the HCAAC will continue collaborating with all stakeholders, including the County Council, partner municipalities, entities, and community members, to enhance accessibility and celebrate achievements that reflect our shared commitment to inclusivity.

HCAAC's dedication to advancing accessibility is a testament to our collective vision of a more equitable and welcoming Huron County.

Appendix

Priorities for HCAAC Objectives Mandated by Legislation

Multi-Year Accessibility Plan and Annual Updates

In compliance with the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#), and the [O. Reg. 191/11: Integrated Accessibility Standards](#), the County of Huron is required to develop and maintain a Multi-Year Accessibility Plan. This plan outlines strategies for identifying, preventing, and removing barriers for people with disabilities over five years.

- **HCAAC Responsibility:** The Accessibility Coordinator will annually review and update (if needed) the Multi-Year Accessibility Plan. Following County council approval, the revised plan will be posted on the County's website.
- **Council Responsibility:** The County Council will approve and submit the updated plan to the Ministry of Seniors and Accessibility. The County Clerk will ensure the plan is shared with the CAO and Senior Management Team for implementation. Local Municipal Councils will also approve and implement the plan.
- **HCAAC Municipal Working Group:** Representatives will present the plan to their Councils for approval and post it on their respective municipality websites.

Timeline Targets: The Multi-Year Accessibility Plan shall be reviewed every five years, and updates shall be posted annually. The County Council shall approve it by January 1st of each year, and partner municipalities' Councils shall also approve it by the same date.

Annual Accessibility Plan

The County of Huron is required to create and publish an Annual Accessibility Plan under the [AODA](#). This plan will include the County's goals and achievements from the previous year.

- **HCAAC Responsibility:** The Accessibility Coordinator will develop the Annual Accessibility Plan in consultation with the HCAAC and County staff, presenting it to the committee by December each year.
- **Council Responsibility:** The County Council will approve and submit the plan to the Ministry of Economic Development, Job Creation and Trade.

- **HCAAC Municipal Working Group:** Representatives will present the plan to their Councils for approval and post it on their respective municipality websites.

Timeline Targets: The Annual Accessibility Plan shall be approved by the County Council and partner municipalities’ Councils by January 1st of each year.

Alignment of Both Plans

The goals outlined in the Annual Accessibility Plan should align with those of the Multi-Year Accessibility Plan.

- **HCAAC Responsibility:** The Annual Accessibility Plan will be posted on the County’s website following County Council approval.
- **Council Responsibility:** The County Clerk will ensure the plan is implemented across all departments and shared with local municipalities.
- **HCAAC Municipal Working Group:** The Annual Accessibility Plan will be posted on partner municipalities’ websites once approved.

Timeline Targets: The plans will be aligned with the Annual Accessibility Plan and updated with the Multi-Year Plan.

Review of Building Plans for Renovation, Construction, Purchase, Lease, and Exterior Site Plans

[AODA](#) requires timely reviews of building plans to ensure accessibility for renovations, new constructions, and exterior site plans.

- **HCAAC Responsibility:** The Site and Plan Review Subcommittee will review sites and plans to provide feedback.
- **Council Responsibility:** The County Council will ensure that partner municipalities understand their duty to request reviews before purchasing, constructing, or leasing properties.

Municipal Working Group: Representatives will inform their staff and share reviewed site plans with building officials.

Timeline Targets: Reviews will be conducted on an ongoing basis.

Provide Accessibility Information to the County and Partner Municipalities

Provide updates and information on accessibility directives and regulations per [AODA](#).

HCAAC Responsibility: The Accessibility Coordinator will gather feedback on the proposed regulations, work with the Directive and Regulation Review Subcommittee to identify concerns, and ensure compliance.

Council Responsibility: The Accessibility Coordinator will regularly update the County Council on regulatory requirements and the County's preparedness.

Municipal Working Group: Representatives will inform their respective staff and provide feedback on regulatory requirements.

Timeline Targets: Updates and feedback will remain ongoing.

Objectives Driven by HCAAC and Community

Enhancing Community Engagement and Information Sharing

Advance the Committee's vision of promoting accessibility across Huron County by building relationships with all stakeholders, including the County Council, partner municipalities, entities, and community members. Develop and distribute information on new legislation and offer educational opportunities.

Initiatives:

- Host webinars and presentations on accessibility for local stakeholders.
- Provide regular updates to the County Council.
- Review and recommend improvements for municipal facilities.
- Execute annual National AccessAbility Week programming.

Timeline Targets: Ongoing

HCAAC Awards

Recognize entities and individuals who excel in creating barrier-free access and promoting accessibility in the community.

Initiative: Execute HCAAC awards programming annually.

Community Participation

Encourage local events to incorporate accessibility into their operations.

Initiative: Provide resources to facilitators to encourage adherence to accessibility standards and promote inclusive practices.

Timeline Targets: Coordinate with local events throughout the year.

Accessibility Initiatives in Partner Municipalities

Township of Ashfield-Colborne-Wawanosh (ACW)

Projects Completed

- Customer Service: All new hires receive training upon hire in AODA Customer Service Standards.
- Information and Communications
 - Council meetings are livestreamed and recorded
 - eScribe software is used in the creation of agenda packages. This software meets the WCAG 2.0 Level AA requirements to ensure compliance when producing Council Agendas and reports.

Ongoing Accessibility Projects

- Continue to develop resources, training and continuing education materials for staff, volunteers and contractors to promote awareness and education regarding accessibility.
- Accessible documents – staff are continuing to work ensure that all documents are compliant with AODA standards.

Town of Goderich

Accessible Projects Completed in 2024

- Accessible Floating Wheelchair – In late 2023, a floating wheelchair was donated by Julie Sawchuk to the Town of Goderich for use at the Main Beach. It has provided opportunity for individuals with mobility issues to enjoy the waterfront.
- Accessible Beach Wheelchair – An accessible beach wheelchair was donated by the Goderich Rotary Club to the Town of Goderich for use at the Main Beach. It has also provided an opportunity for individuals with mobility issues to enjoy the beach as it allows for easy movement from the Mobi-Mats and accessible boardwalk.
- Goderich Tourism Centre – In October 2024, the Goderich Tourism Centre moved to 33 St. David Street, an accessible location within the downtown core and offers an accessible public washroom for residents and visitors.

- Goderich Child Care Centre Infant Playground – The Goderich Child Care Centre renovated their infant playground area to be inclusive and accessible. The outdoor playground features accessible and inclusive surface areas and playground equipment.
- Goderich Child Care Centre Sensory Room - A sensory room is being created at the Goderich Child Care Centre with an expected completion date of December 2024. This room is a sensory-friendly space for children with or without sensory processing disorders to help develop their senses through special lighting, music, and objects. It can also be used as a therapy room for children with limited communication skills.
- Downtown Rebuild – Planning for the rebuilding of downtown Goderich has begun. Planning has included public open houses and discussions with various groups and organizations including the Huron County Accessibility Advisory Committee.
- Employment – All employment advertisements inform applicants of our ability to make accommodations throughout the recruitment process, if required. All of the requirements in the Employment Standard continue to be maintained by the Town including those pertaining to the following: recruitment, assessment and selection.
- Municipal Website – The website has been updated to comply with all mandated features required under the Accessibility for Ontarians with Disabilities Act, 2005, specifically Ontario Regulation 191/11 standards to be met by large organizations. It conforms to the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, level AA. The Town of Goderich has recently entered into a contract with ReciteMe which will provide an accessible toolbar and analytical tools to assist in maintaining the accessibility standards on the corporate website.
- Goderich Municipal Airport Website - The website has been updated to comply with all mandated features required under the Accessibility for Ontarians with Disabilities Act, 2005, specifically Ontario Regulation 191/11 standards to be met by large organizations. It conforms to the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, level AA. The website is monitored to ensure its functionality and content remain accessible and the Town continues to provides accessible formats upon request.

- Goderich Tourism Website - The website has been updated to comply with all mandated features required under the Accessibility for Ontarians with Disabilities Act, 2005, specifically Ontario Regulation 191/11 standards to be met by large organizations. It conforms to the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0, level AA. The website is monitored to ensure its functionality and content remain accessible and the Town continues to provide accessible formats upon request.
- Customer Service – All new hires receive training upon hire or return in AODA Customer Service Standards.
- Information and Communications
 - Council meetings are livestreamed and recorded
 - eScribe software is used in the creation of agenda packages. This software meets the WCAG 2.0 Level AA requirements to ensure compliance when producing Council Agendas and reports.
- Design of Public Spaces
 - As per standard operational practices, the following is conducted on a regular basis either through legislative or municipal requirements:
 - repair, maintenance, and removal of barriers on municipal trails, sidewalks, and public spaces.
 - Fire Code inspections of private, public, and municipal facilities
 - Building Code inspections of new or renovated facilities
 - Health and safety inspections of all municipal facilities
 - Emergency management measures to promote the safety of the community within times of emergency
 - On-line permitting for building permits – This on-line system is accessible to anyone with any device, browser, and operating system.

Ongoing Accessible Projects

- Regularly reviewing and updating the various websites to ensure compliance with WCAG 2.0, Level AA standards

- Continue to develop resources, training and continuing education materials for staff, volunteers and contractors to promote awareness and education regarding accessibility
- Ongoing training for staff regarding the WCAG 2.0 Level AA requirements in preparation of reports and documents
- Continue to monitor accessibility issues, trends and legislative changes.

Municipality of Huron East

Accessible Projected Completed in 2024

- Audio Walking Tours
- BMGCC additions
- Wheelchair accessible front counter in Town Hall

Ongoing Accessible Projects

- Website Accessibility
- Accessible documents
- Adding Huron East businesses to the Access Now App

Accessible Projects Proposed for 2025 and Beyond

- Vanastra Playground
- Upgrades in Brussels – accessible benches and picnic tables
- VRC dressing room upgrades
- Wayfinding Signage Phase 2: Directional Signage to provide clear direction to community facilities within settlement areas

Township of North Huron

Projects Completed in 2023/2024

- North Huron developed and adopted an Integrated Accessibility Standards Policy. This policy updated and replaced the Township’s previous Accessibility Standards for Customer Service & Use of Assistive Device Policy to include updated legislative requirements and to clarify current practices regarding accessibility.

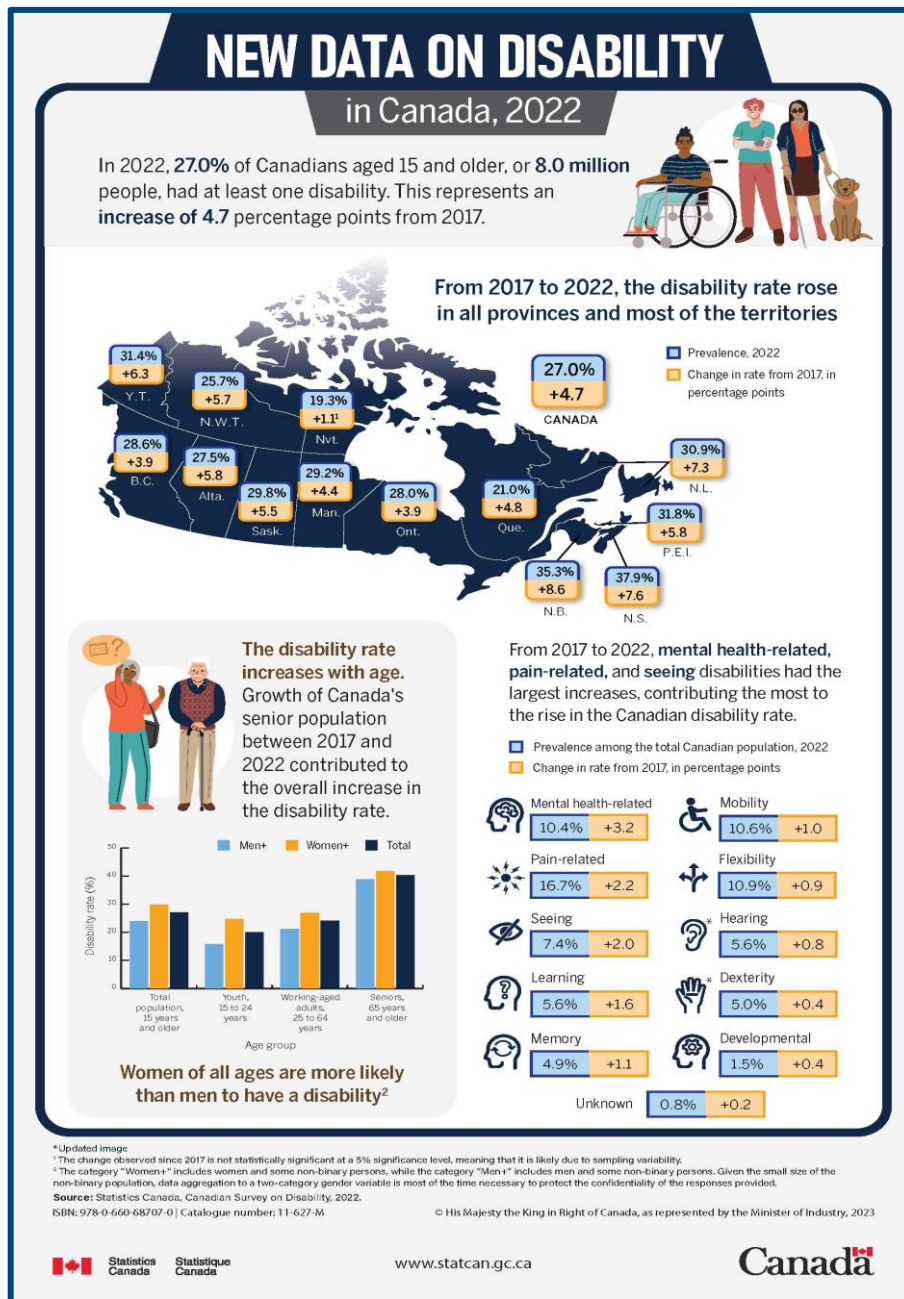
- Accessibility upgrades to the Wingham Firehall washrooms. This project included installing accessible showers, doors, sinks and toilets. This reconstruction of the space was done to meet accessibility standards set out for public buildings under the AODA.
- Creation of a new, accessible Council Chambers space. The new Township of North Huron Council Chambers was designed to be fully accessible. The space contains a fully accessible Council horseshoe on a level surface (no raised platform) that can be accessed by a wheelchair or mobility device. The space also contains a fully accessible public gallery with accessible seating with armrests on chairs, an accessible podium with adjustable height, multiple accessible entrances and doors with lever door handles, colour contrast throughout whole space, a hearing/audio loop microphone system to amplify sound in the space for assisted hearing, appropriate turning radius all throughout the space, multiple tv monitors for visual accessibility, non-slip carpet tile flooring with colour contrast, and the hallway door has a side light for visual accessibility.

Ongoing Accessibility Projects

- Development of a Removal of Identified Barriers for Accessibility Strategy to assist in the identification of barriers, and to provide the means to remove these barriers to accessibility above and beyond the compliance requirements of AODA. As part of this, the HCACC reviewed the North Huron Municipal Office, the North Huron Children's Centre and the Belgrave Community Centre Playground to identify barriers and propose solutions at these locations. In future, these reviews will be conducted across municipal spaces, adding each reviewed location to the Strategy.
- Continuous updates of the municipal website to ensure accessibility.
- The Township of North Huron continues to make accessible documents a priority. All documentation that is provided on the Township's website is in an accessible format and can be provided in another format, upon request.
- Ongoing training for staff continues regarding the Integrated Accessibility Standards Policy and providing accessible customer service.

Proposed Projects for 2025 and Beyond: Facilities review of the Blyth & District Community Centre and the Wingham Trail System.

Infographic



Source: Canada. Statistics Canada. "A Demographic, Employment and Income Profile of Canadians with Disabilities Aged 15 Years and Over, 2017." ISBN: 978-0-660-68707-0. <https://www150.statcan.gc.ca/n1/en/pub/11-627-m/11-627-m2023063-eng.pdf?st=gyJ2u1Yn> Reproduced and distributed on an "as is" basis with the permission of Statistics Canada.



Annual Accessibility Plan 2025

Huron County Accessibility Advisory Committee (HCAAC)

County of Huron

Email: accessibility@huroncounty.ca



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Land Acknowledgement

We acknowledge that the County of Huron is situated on the traditional territories of the Anishinaabe, Haudenosaunee, and Neutral peoples and is connected to the Dish with One Spoon wampum, under which multiple nations agreed to care for the land and its resources by the Great Lakes in peace. We also acknowledge the Upper Canada Treaties signed in regard to this land, which include Treaty #29 and Treaty #45 ½.

We recognize First Peoples' continued stewardship of the land and water and the historical and ongoing injustices they face in Canada. As a committee dedicated to fostering accessibility and inclusion, we acknowledge our responsibility to engage meaningfully with First Nations, Métis, and Inuit Peoples, reinforce our efforts toward reconciliation and uphold and value the traditions, rights, and contributions of Indigenous Peoples.

Chair's Address

People with disabilities often face barriers that limit their ability to work, shop, travel, and engage fully in their communities. One of the greatest strengths of the Huron County Accessibility Advisory Committee (HCAAC) is our dedicated members, who are passionate about informing, educating, and inspiring our community to make Huron County accessible to all. Our committee is committed to providing comprehensive accessibility training to community members across various sectors in alignment with the [O. Reg. 191/11: Integrated Accessibility Standards](#).

We focus on:

- Customer Service
- General Requirements
- Human Rights
- Employment
- Information & Communication
- Design of Public Spaces

Training is tailored to job responsibilities. Facilities staff focus on Human Rights, General Requirements, and Customer Service, while management completes all modules. All stakeholders receive training on accessibility standards and assistive devices. Through training opportunities and resources, we aim to increase awareness and engagement and foster a deeper understanding of government legislation among entities—such as businesses, organizations, institutions, services, and facilities.

Governance

Our committee has successfully operated virtually since 2021. We appreciate the dedication and passion of all our committee members, who contribute to creating an inclusive society.

Thank you for your ongoing support and commitment.

Trevor Bazinet (he/him),

Huron County Accessibility Advisory Committee Chair

Foreword

Accessibility is a cornerstone of an inclusive community, ensuring that every individual can participate fully in their community. Disability affects a growing number of Canadians. From 2017 to 2022, the disability rate increased across all provinces and most territories. There were most considerable increases in mental health-related disabilities (10.4% prevalence, +3.2 points), pain-related disabilities (16.7% prevalence, +2.2 points), and seeing disabilities (7.4% prevalence, +2.2 points; see [Infographic](#)). These trends emphasize the growing need for accessible environments and inclusive practices to accommodate the evolving needs of individuals with disabilities nationwide.

Huron County is dedicated to creating an inclusive and accessible community, ensuring everyone can engage fully in all facets of life. In line with this dedication, we introduce our 2025 Annual Accessibility Plan (AAP), detailing our strategic plan to identify, eliminate, and prevent barriers faced by individuals with disabilities in our County.

This plan reflects our dedication to meeting and exceeding the standards set by the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#).

We encourage you to review this plan and join us in our commitment to championing accessibility. Please feel empowered to contact us with any questions, comments, or suggestions.

This report is available online ([click here](#)) and can be provided in various formats upon request. If your inquiry concerns our partner municipality, please contact them directly.

Together, we can make Huron County a place where everyone belongs.

Contact Information

Huron County Accessibility Advisory Committee (HCAAC)

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Goderich, ON, N7A 1M2

Telephone: 519-524-8394, ext. 3257

Email: accessibility@huroncounty.ca

Sahil Kaushal (he/they)

Inclusion, Diversity, Equity, and Accessibility (IDEA) Specialist | Accessibility Coordinator
County of Huron

Email: skaushal@huroncounty.ca

Executive Summary

The 2025 Annual Accessibility Plan (AAP) of the Huron County Accessibility Advisory Committee (HCAAC) reflects the County of Huron's ongoing commitment to building a more inclusive and accessible community. This plan outlines the achievements from 2024, highlights our strategic goals for 2025, and underscores our dedication to ensuring that Huron County continues to lead in accessibility and inclusivity.

In 2024, the HCAAC made significant strides in enhancing accessibility across the County. Key achievements included the development of the Multi-Year Accessibility Plan, thorough site plan reviews, and the continued success of the HCAAC Accessibility Awards. The HCAAC enhanced its collaborations with partner municipalities, businesses, and community groups, advocating for accessibility initiatives and exchanging best practices.

In 2025, the HCAAC aims to advance its achievements by concentrating on several significant goals. These consist of ongoing evaluations and recommendations regarding accessible spaces, strengthening ties with partner municipalities, and raising awareness about accessibility through events like National AccessAbility Week. Furthermore, the Committee will collaborate with County staff to revise its policies to ensure they meet accessibility standards and seek funding opportunities for new initiatives.

The 2025 AAP also emphasizes the importance of accountability and reporting. HCAAC is committed to regularly monitoring progress, providing updates to the County Council, and engaging with the community to ensure transparency and continuous improvement.

This plan reaffirms the HCAAC's mission to create a barrier-free Huron County where everyone can fully participate and enjoy all aspects of community life. By prioritizing accessibility in all County operations and collaborating with partners, the County of Huron is confident that the goals outlined in this plan will lead to meaningful and seminal developments.

HCAAC at a Glance



Huron County Map

The Huron County Accessibility Advisory Committee (HCAAC) serves as the Accessibility Advisory Committee (AAC) for Huron County, mandated by the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#). HCAAC is dedicated to advising Huron County Council on the implementation of accessibility standards across the County's nine partner municipalities (see [Appendix](#) for HCAAC's objectives and priorities). Comprising primarily of individuals with disabilities, the committee plays a vital role in creating an accessible community by providing input on accessibility plans, site developments, and public spaces. Through education, consultation, and advocacy, the HCAAC ensures that Huron County remains inclusive and accessible for everyone.

1. [Ashfield-Colborne-Wawanosh](#)
2. [Bluewater](#)
3. [Central Huron](#)
4. [Goderich](#)
5. [Howick](#)
6. [Huron East](#)
7. [Morris-Turnberry](#)
8. [North Huron](#)
9. [South Huron](#)



Strategic Alignment

HCAAC is dedicated to ensuring that the County's operations are accessible and inclusive for all individuals.



Integrated Approach to Inclusion and Accessibility

In alignment with the County of Huron's commitment to inclusion and diversity, the Huron County Accessibility Advisory Committee (HCAAC) embraces an integrated approach where accessibility is seamlessly woven into the broader framework of inclusion. Rather than being a standalone aspect, accessibility is a fundamental component of our overall Inclusion, Diversity, Equity, and Accessibility (IDEA) strategy.

This approach ensures that all initiatives and programs reflect HCAAC's dedication to creating a community where everyone can fully participate and thrive. By integrating accessibility into the IDEA lens, HCAAC strives to foster an environment where accessibility is not just an add-on but a core element of the County's inclusive practices and policies.



Intersectionality and Disability

Intersectionality highlights how various aspects of identity, such as race, gender, socioeconomic status, and disability, intersect and influence an individual's experiences. Disability is deeply intertwined with these factors, affecting how individuals experience barriers and discrimination. For example, a person's experience with disability can differ significantly based on their gender, race, or socioeconomic background.

By recognizing these intersecting identities, we can better understand and address the unique challenges faced by individuals with disabilities. This perspective guides our approach to creating inclusive environments, ensuring that our accessibility initiatives consider and accommodate the diverse needs of all community members. This approach helps us move beyond a one-size-fits-all model and fosters a more equitable and supportive community for everyone.

Reporting and Accountability

The Huron County Accessibility Advisory Committee (HCAAC) is committed to ensuring transparency and accountability in enhancing accessibility across the region. To achieve this, the Committee adheres to a robust framework for monitoring progress, evaluating effectiveness, and reporting outcomes.

- **Regular Monitoring and Evaluation:** HCAAC reviews its initiatives and programs to assess their impact and effectiveness. This involves collecting feedback from stakeholders, analyzing data on accessibility improvements, and evaluating the progress of ongoing projects against established goals and standards.

- **Annual Reporting:** The HCAAC publishes an annual accessibility plan update to provide a comprehensive overview of its activities, achievements, and future goals. This report includes details on compliance with accessibility standards, progress on key projects, and any challenges encountered. It is made available to the public and shared with the County Council and partner municipalities to ensure accountability, transparency, and trust.
- **Public Engagement:** HCAAC encourages input from the community through various channels, including public meetings and feedback mechanisms. This engagement helps ensure that the Committee’s work is aligned with the priorities and perspectives of the community.
- **Accountability Framework:** HCAAC operates within a clear accountability framework, with defined roles and responsibilities for Committee members and subcommittees. Regular meetings are held to review progress, address issues, and adjust strategies and actions as needed.
- **Reporting to County Council:** HCAAC provides regular updates to the County Council, including detailed reports on accessibility initiatives and their outcomes. These updates help ensure that accessibility remains a priority within the County’s broader strategic goals and facilitates informed decision-making.

2024 Achievements

Public Accessible Spaces Simplified (PASS)

In 2024, HCAAC sponsored the PASS program, enabling free access to the educational content it generates for employees of the County of Huron and partner municipalities. This program emphasizes best practices for developing accessible environments. By ensuring this content is available, HCAAC fosters the advancement of accessible practices throughout the region and addresses a significant need for resources in accessible design.

Updated Multi-Year Accessibility Plan (MYAP)

The MYAP was updated to incorporate new goals, strategies, and timelines to enhance accessibility across the County. This comprehensive revision introduced specific action items and implementation strategies to address emerging accessibility considerations. The

updated plan reflects current accessibility standards and aligns with provincial legislation, ensuring that the County's initiatives are effective and compliant with legal requirements.

HCAAC Awards

The nomination process for the HCAAC Accessibility Awards underwent a significant transformation to enhance accessibility and improve user experience. This revision sought to facilitate submissions, allowing individuals and organizations to participate more easily. Key updates feature simplified application forms, clearer criteria, and better support for both nominators and nominees. These changes were effectively conveyed through multiple media platforms, resulting in a rise in nominations and greater community involvement.

Accessible Tourism Initiative

This initiative, spearheaded by HCAAC, focuses on identifying and cataloging accessible spaces throughout the County, such as parks, trails, and other public spaces. By listing these locations on the County's tourism website, HCAAC aims to make it convenient for residents and visitors to find and enjoy accessible amenities. This effort will enhance the inclusivity of the County's tourism offerings and promote greater awareness and accessibility within the community. In spring 2025, the Site and Plan Review Subcommittee will begin evaluating municipal spaces as part of this tourism initiative.

Electric Vehicle (EV) Charging Space Review

The County's Planning Department has created an innovative guide for EV charging stations that prioritizes accessibility to enhance user experience for everyone. In collaboration with HCAAC, the Planning Department examined the guide focusing on the placement, design, and accessibility of these stations. This guide is the first of its kind in the area, establishing an essential resource for making EV infrastructure accessible to individuals with disabilities. It offers recommendations on accessible layouts, signage, and user support.

AccessSLED Incentive Program

HCAAC initiated the AccessSLED program to provide vital funding to the community for accessibility improvements. In 2024, efforts were made to ensure that the program aligns with the needs of grassroots entities and is sustainable. This included identifying community

outreach as part of the communication strategy and pursuing additional funding from the Government of Canada to expand the program's impact. AccessSLED is set to launch in March 2025.

National AccessAbility Week

To honour National AccessAbility Week (May 26 - June 1, 2024), HCAAC organized events to highlight accessibility concerns and encourage inclusive practices. These events featured media campaigns focused on educating the public and nurturing a culture of accessibility in the community.

Goderich Downtown Renovation

HCAAC was invited to review Goderich's downtown renovation plans and provide expert input on integrating accessibility considerations into the redevelopment project. This review involved assessing various aspects of the renovation plans, including pedestrian pathways, accessible parking, and public spaces, to ensure that they meet accessibility standards and are inclusive of all individuals. HCAAC's feedback aimed to enhance the accessibility of the downtown area, contributing to a more inclusive and welcoming environment for residents and visitors.

2025 Goals

Launch AccessSLED in March 2025

Roll out the AccessSLED program to the public, using a multi-channel media strategy to maximize awareness and engage a broad audience. The launch will feature informative programming, partnerships with local stakeholders, and collaboration with partner municipalities to maximize the uptake.

Enhance Accessibility in Public Spaces

Proactively encourage public entities to request accessibility audits by highlighting the value of inclusivity and community engagement. Conduct these audits based on demand and share helpful resources to support ongoing accessibility enhancements throughout the County.

Advance the Accessible Tourism Initiative

Develop and feature a list of accessible municipal sites on the County's tourism [website](#). Collaborate with the Economic Development team and partner municipal departments to encourage and implement accessible practices, laying the groundwork for a more inclusive and welcoming tourism experience.

Strengthen Collaboration with Community Stakeholders

Foster stronger collaboration with community organizations, advocacy groups, and other stakeholders to advance accessibility goals. Participate in joint projects and share resources to address common accessibility challenges. Establish regular communication with community partners to ensure ongoing partnership and effective coordination on accessibility initiatives.

Promote Accessibility Awareness and Education

Organize educational programs and workshops for County and municipal personnel to raise awareness about accessibility considerations and promote best practices. Leverage media campaigns to highlight successes, share impactful stories, and educate the community about the importance of accessibility and inclusion. There will be a focus on training volunteers on the AODA Customer Service Standard.

Closing

As we reflect on the progress and goals set for the coming year, HCAAC remains unwavering in its commitment to fostering an inclusive and accessible community. Guided by the principles of diversity, equity, intersectionality, inclusion, and belonging, we recognize that the achievements of 2024 have established a strong foundation. Our 2025 goals are designed to build upon this progress, addressing emerging needs and advancing accessibility in impactful ways.

HCAAC sincerely appreciates the ongoing support and collaboration from the community. Together, we are advancing towards a more inclusive and accessible Huron County.

As we progress on this journey, we remain dedicated to accountability, transparency, active engagement, and ongoing improvement and invite all stakeholders to participate.

Appendix

Priorities for HCAAC Objectives Mandated by Legislation

Multi-Year Accessibility Plan and Annual Updates

In compliance with the [Accessibility for Ontarians with Disabilities Act \(AODA\), 2005, S.O. 2005, c. 11](#), and the [O. Reg. 191/11: Integrated Accessibility Standards](#), the County of Huron is required to develop and maintain a Multi-Year Accessibility Plan. This plan outlines strategies for identifying, preventing, and removing barriers for people with disabilities over five years.

- **HCAAC Responsibility:** The Accessibility Coordinator will annually review and update (if needed) the Multi-Year Accessibility Plan. Following County Council approval, the revised plan will be posted on the County's website.
- **Council Responsibility:** The County Council will approve and submit the updated plan to the Ministry of Seniors and Accessibility. The County Clerk will ensure the plan is shared with the CAO and Senior Management Team for implementation. Local Municipal Councils will also approve and implement the plan.
- **HCAAC Municipal Working Group:** Representatives will present the plan to their Councils for approval and post it on their respective municipality websites.

Timeline Targets: The Multi-Year Accessibility Plan shall be reviewed every five years, and updates shall be posted annually. The County Council shall approve it by January 1st of each year, and partner municipalities' Councils shall also approve it by the same date.

Annual Accessibility Plan

The County of Huron is required to create and publish an Annual Accessibility Plan under the [AODA](#). This plan will include the County's goals and achievements from the previous year.

- **HCAAC Responsibility:** The Accessibility Coordinator will develop the Annual Accessibility Plan in consultation with the HCAAC and County staff, presenting it to the committee by December each year.
- **Council Responsibility:** The County Council will approve and submit the plan to the Ministry of Economic Development, Job Creation and Trade.

- **HCAAC Municipal Working Group:** Representatives will present the plan to their Councils for approval and post it on their respective municipality websites.

Timeline Targets: The Annual Accessibility Plan shall be approved by the County Council and partner municipalities’ Councils by January 1st of each year.

Alignment of Both Plans

The goals outlined in the Annual Accessibility Plan should align with those of the Multi-Year Accessibility Plan.

- **HCAAC Responsibility:** The Annual Accessibility Plan will be posted on the County’s website following County Council approval.
- **Council Responsibility:** The County Clerk will ensure the plan is implemented across all departments and shared with local municipalities.
- **HCAAC Municipal Working Group:** The Annual Accessibility Plan will be posted on partner municipalities’ websites once approved.

Timeline Targets: The plans will be aligned with the Annual Accessibility Plan and updated with the Multi-Year Plan.

Review of Building Plans for Renovation, Construction, Purchase, Lease, and Exterior Site Plans

[AODA](#) requires timely reviews of building plans to ensure accessibility for renovations, new constructions, and exterior site plans.

- **HCAAC Responsibility:** The Site and Plan Review Subcommittee will review sites and plans to provide feedback.
- **Council Responsibility:** The County Council will ensure that partner municipalities understand their duty to request reviews before purchasing, constructing, or leasing properties.

Municipal Working Group: Representatives will inform their staff and share reviewed site plans with building officials.

Timeline Targets: Reviews will be conducted on an ongoing basis.

Provide Accessibility Information to the County and Partner Municipalities

Provide updates and information on accessibility directives and regulations per [AODA](#).

HCAAC Responsibility: The Accessibility Coordinator will gather feedback on the proposed regulations, work with the Directive and Regulation Review Subcommittee to identify concerns, and ensure compliance.

Council Responsibility: The Accessibility Coordinator will regularly update the County Council on regulatory requirements and the County's preparedness.

Municipal Working Group: Representatives will inform their respective staff and provide feedback on regulatory requirements.

Timeline Targets: Updates and feedback will remain ongoing.

Objectives Driven by HCAAC and Community

Enhancing Community Engagement and Information Sharing

Advance the Committee's vision of promoting accessibility across Huron County by building relationships with all stakeholders, including the County Council, partner municipalities, entities, and community members. Develop and distribute information on new legislation and offer educational opportunities.

Initiatives:

- Host webinars and presentations on accessibility for local stakeholders.
- Provide regular updates to the County Council.
- Review and recommend improvements for municipal facilities.
- Execute annual National AccessAbility Week programming.

Timeline Targets: Ongoing

HCAAC Awards

Recognize entities and individuals who excel in creating barrier-free access and promoting accessibility in the community.

Initiative: Execute HCAAC awards programming annually.

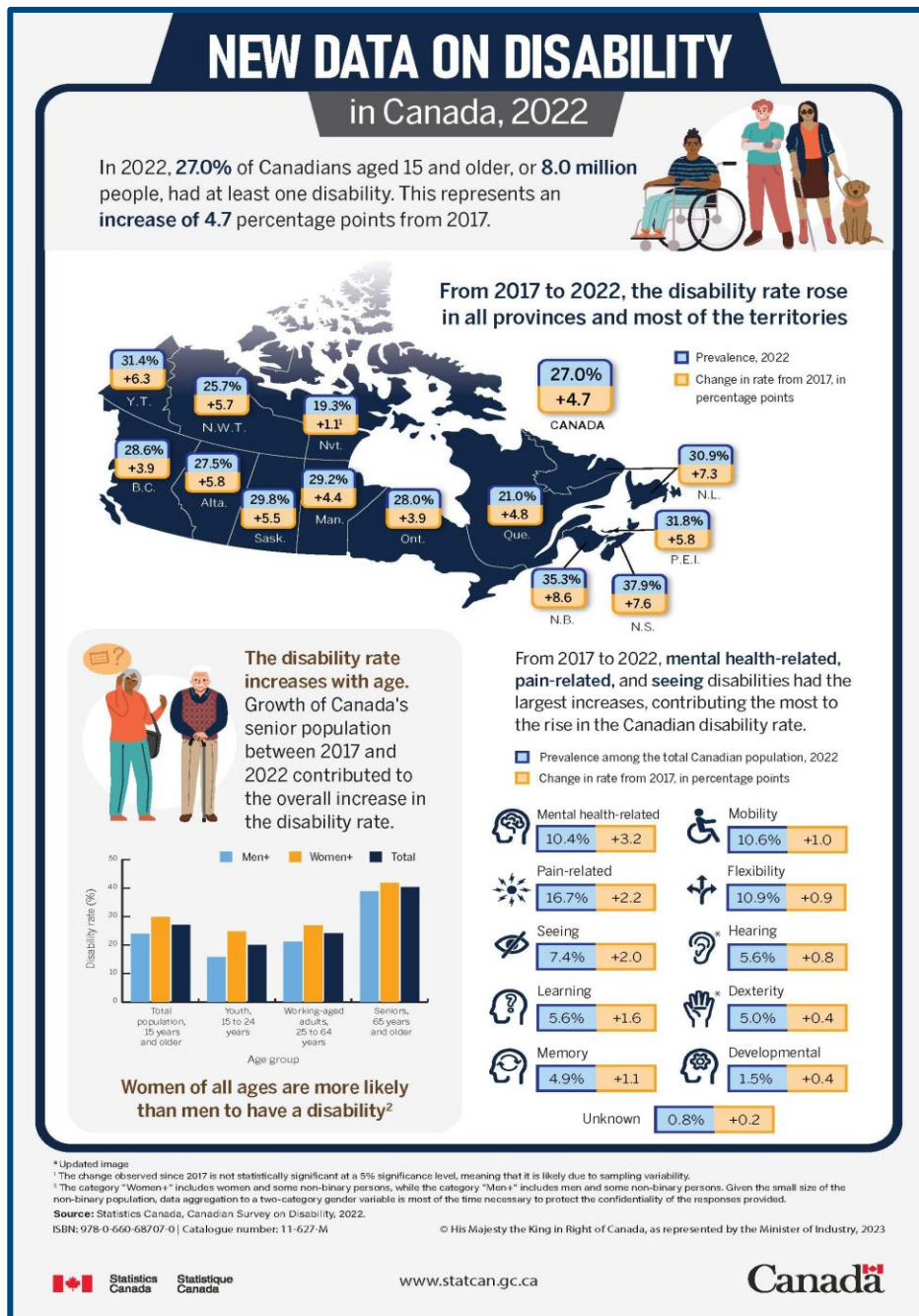
Community Participation

Encourage local events to incorporate accessibility into their operations.

Initiative: Provide resources to facilitators to encourage adherence to accessibility standards and promote inclusive practices.

Timeline Targets: Coordinate with local events throughout the year

Infographic



Source: Canada. Statistics Canada. "A Demographic, Employment and Income Profile of Canadians with Disabilities Aged 15 Years and Over, 2017." ISBN: 978-0-660-68707-0.

<https://www150.statcan.gc.ca/n1/en/pub/11-627-m/11-627-m2023063-eng.pdf?st=gyJ2u1Yn>

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**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

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Affaires municipales
et du Logement**

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Tél. : 416 585-7000



234-2024-5801

December 12, 2024

Dear Head of Council,

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

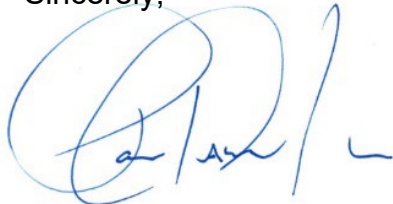
In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

For more information on these amendments, please see the [news release](#). To share your comments on the proposed legislation, please see a posting on the [Regulatory Registry](#) that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local [Municipal Services Office](#) with the Ministry of Municipal Affairs and Housing.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Calandra', with a stylized flourish at the end.

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

- c: Jessica Lippert, Chief of Staff
Owen Macri, Deputy Chief of Staff
Martha Greenberg, Deputy Minister
Caspar Hall, Assistant Deputy Minister, Local Government Division
Sean Fraser, Assistant Deputy Minister, Municipal Services Division
Municipal Clerks and CAOs

December 13, 2024

To SVCA Watershed Municipalities, Councils, and CAOs,

I am writing to you as the General Manager/Secretary-Treasurer of the Saugeen Valley Conservation Authority (SVCA) regarding an important development concerning conservation authority fees for the year 2025.

The Ministry of Natural Resources (MNR) issued a directive December 12, 2024, regarding conservation authority fees across the province. This directive, under the authority of subsection 21.3 (1) of the *Conservation Authorities Act*, extends the Minister's Direction that conservation authorities shall not alter fees related to planning, development, and permitting for the upcoming calendar year. This extended direction, effective from January 1, 2025, to December 31, 2025, effectively maintains the SVCA's development fees in place since 2022.

Fortunately, the SVCA Budget for 2025, approved (November 21, 2024) by the SVCA Board of Directors in principle for municipal circulation, had anticipated this directive and is therefore unaffected. While anticipated for 2025, provincial directives that restrict SVCA's ability to generate revenue, along with the continued decrease in direct funding from the province to conservation authorities, pose substantial challenges and have serious implications for our operational and financial stability.

I appreciate your understanding and cooperation in this matter. SVCA remains committed to working collaboratively with all watershed municipalities to ensure the sustainable management and conservation of our shared natural resources.

Please feel free to reach out should you have any questions or require further clarification regarding this issue.

Sincerely,



Erik Downing
General Manager/ Secretary-Treasurer
Saugeen Conservation

ED/

Cc: SVCA Directors, via email
SVCA Watershed Municipality CAOs/Clerks, via email
SVCA Watershed County CAOs/Clerks, via email

**Ministry of Natural
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December 12, 2024

TO: Conservation authorities as listed in the Attachment A “Extension of Minister’s Direction to Not Change Fees”

SUBJECT: Extension of Minister’s direction for conservation authorities regarding fee changes associated with planning, development, and permitting fees

I am writing with regard to conservation authority fees for the 2025 calendar year. Pursuant to my authority under subsection 21.3 (1) of the *Conservation Authorities Act*, I am issuing a new Direction, attached to this letter as Attachment A, that extends the previous Directions that were in place for the 2023 and 2024 calendar years.

The purpose of this Direction, which is effective from January 1, 2025, to December 31, 2025, is to require a conservation authority not to change the amount of the fee it charges or the manner in which it determines the fee for any program or service related to reviewing and commenting on planning and development related proposals or land use planning policies, or for permits issued by conservation authorities. This Direction is intended to support less costly approvals in order to help increase housing supply and affordability in Ontario.

This Direction applies to the conservation authorities listed in Appendix A, who are encouraged to make the Direction publicly available on the Governance section of their websites.

If you have any questions regarding this Direction, please contact Jennifer Keyes, Director, Development and Hazard Policy Branch, at Jennifer.Keyes@ontario.ca or 705-761-4831.

Sincerely,

A handwritten signature in black ink, appearing to read "Graydon Smith".

The Honourable Graydon Smith
Minister of Natural Resources

c: The Honourable Paul Calandra, Minister of Municipal Affairs and Housing

**Minister’s Direction Issued Pursuant to Section 21.3 of the *Conservation Authorities Act*
(this “Direction”)**

WHEREAS section 21.2 of the *Conservation Authorities Act* permits a conservation authority to charge a fee for a program or service if the program or service is included in the Minister’s list of classes of programs and services in respect of which a conservation authority may charge a fee;

AND WHEREAS subsections 21.2 (6) and 21.2 (7) of the *Conservation Authorities Act* provide that a conservation authority shall adopt a written fee policy that includes a fee schedule listing the programs and services that it provides in respect of which it charges a fee, and the amount of the fee charged for each program or service or the manner in which the fee is determined (a “**Fee Schedule**”);

AND WHEREAS subsection 21.2 (10) of the *Conservation Authorities Act* provides that a conservation authority may make a change to the list of fees set out in the fee schedule or to the amount of any fee or the manner in which a fee is determined, provided the authority shall give notice of the proposed change to the public in a manner it considers appropriate;

AND WHEREAS section 21.3 of the *Conservation Authorities Act* provides the Minister with the authority to give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction;

NOW THEREFORE pursuant to the authority of the Minister of Natural Resources under section 21.3, the conservation authorities set out under Appendix “A” of this Direction (the “**conservation authorities**” or each, a “**conservation authority**”) are hereby directed as follows:

Fee Changes Prohibition

1. Commencing on the Effective Date and for the duration of the Term of this Direction, a conservation authority is prohibited from making a change under subsection 21.2 (10) of the *Conservation Authorities Act* to the amount of any fee or the manner in which a fee is determined in its fee schedule if such a change would have the effect of changing the fee amount for the programs and services described in paragraphs 2 and 3 of this Direction.

Program and Service Fees Impacted

2. This Direction applies to any fee set out in the Fee Schedule of a conservation authority, including without limitation fees for any mandatory program or service (Category 1), municipal program or service (Category 2), or conservation authority recommended program or service (Category 3) related to reviewing and commenting on planning and

development related proposals, applications, or land use planning policies, or for conservation authority permitting.

3. For greater certainty, this Direction applies to any fees in respect of the following programs or services provided under the Mandatory Programs and Services regulation ([O. Reg. 686/21](#)):
 - a. Section 6: programs and services related to reviewing applications and proposals under the *Aggregate Resources Act*, *Drainage Act*, *Environmental Assessment Act*, and the *Niagara Escarpment Planning and Development Act*, for the purpose of commenting on the risks related to natural hazards arising from the proposal,
 - b. Section 7: programs and services related to ensuring that decisions under the *Planning Act* are consistent with the natural hazards policies in the policy statements issued under section 3 of the *Planning Act* and are in conformance with any natural hazard policies included in a provincial plan as defined in section 1 of that Act,
 - c. Section 8: programs and services related to conservation authority duties, functions, and responsibilities to administer and enforce section 28 and its regulations, section 28.0.1, and section 30.1 of the *Conservation Authorities Act*,
 - d. Paragraph 4 of subsection 13 (3): programs and services related to reviewing and commenting on any proposal made under another Act for the purpose of determining whether the proposal relates to a significant drinking water threat or may impact any drinking water sources protected by a source protection plan, and
 - e. Subparagraph 4 iv of section 15: programs and services related to reviewing and commenting on proposals made under other Acts for the purpose of determining the proposal's impact on the Lake Simcoe Protection Plan and the Lake Simcoe watershed.

Application

4. This Direction, applies to all conservation authorities in Ontario, listed in Appendix "A" to this Direction.
5. For greater certainty, this Direction also applies to the conservation authorities listed in Appendix "A" to this Direction when such conservation authorities are meeting as a source protection authority under the *Clean Water Act, 2006*.

Effective Date and Term

6. This Direction is effective from January 1, 2025 (the "**Effective Date**").
7. The term of this Direction is the period from the Effective Date to December 31, 2025 (the "**Term**").

Amendments

8. This Direction may be amended in writing from time to time at the sole discretion of the Minister.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
Minister of Natural Resources**



The Honourable Graydon Smith
Minister of Natural Resources
December 12, 2024

APPENDIX A

LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

Ausable Bayfield CA

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71108 Morrison Line
Exeter ON N0M 1S5
Brian Horner
bhorner@abca.on.ca

Cataraqui Region CA

Box 160
1641 Perth Road
Glenburnie ON K0H 1S0
David Ellingwood
dellingwood@crca.ca

Catfish Creek CA

R.R. #5
8079 Springwater Road
Aylmer ON N5H 2R4
Dusty Underhill
generalmanager@catfishcreek.ca

Central Lake Ontario CA

100 Whiting Avenue
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Chris Darling
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Credit Valley CA

1255 Old Derry Rd
Mississauga ON L5N 6R4
Quentin Hanchard
quentin.hancard@cvc.ca

Crowe Valley CA

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70 Hughes Lane
Marmora ON K0K 2M0
Tim Pidduck
tim.pidduck@crowevalley.com

Essex Region CA

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Essex ON N8M 1Y6
Tim Byrne
tbyrne@erca.org

Ganaraska Region CA

Box 328
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Port Hope ON L1A 3V8
Linda Laliberte
llaliberte@grca.on.ca

Grand River CA

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Samantha Lawson
slawson@grandriver.ca

Grey Sauble CA

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Owen Sound ON N4K 5N6
Tim Lanthier
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Halton Region CA

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Chandra Sharma
csharma@hrca.on.ca

Hamilton Region CA

P.O. Box 81067
838 Mineral Springs Road
Ancaster ON L9G 4X1
Lisa Burnside
lisa.burnside@conservationhamilton.ca

Kawartha Region CA

277 Kenrei (Park) Road
Lindsay ON K9V 4R1
Mark Majchrowski
mmajchrowski@kawarthaconservation.com

Kettle Creek CA

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Elizabeth VanHooren
elizabeth@kettlecreekconservation.on.ca

Lake Simcoe Region CA

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Newmarket ON L3Y 3W3
Rob Baldwin
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Lakehead Region CA

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Tammy Cook
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Lower Thames Valley CA

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Chatham ON N7L 2Y8
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Lower Trent Region CA

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Maitland Valley CA

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Welland ON L3C 3W2
Leilani Lee-Yates
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Membership Minutes

Membership Meeting #9-2024

November 20, 2024

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Andrew Fournier, Vanessa Kelly, Anita Van Hittersum, Ed Podniewicz, Sharen Zinn

Members Absent: Matt Duncan, Megan Gibson, Evan Hickey

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Services Coordinator
Jayne Thompson, Communications, GIS, IT Coordinator
Jeff Winzenried, Flood Forecasting Supervisor
Sarah Gunnewiek, Water Resources Engineer
Jason Moir, Park Superintendent
Michelle Quipp, Executive Assistant

Others Present: Cory Bilyea, Midwestern Newspapers

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #8-2024 held on October 16, 2024.

Motion FA #96-24

Moved by: Alvin McLellan

Seconded by: Sharen Zinn

THAT the minutes from the General Membership Meeting #8-2024 held on October 16 2024, be approved.

(carried)

4. Business out of the Minutes:

- a) Draft Watershed Strategy-Comments: Report #70-2024

Report #70-2024 was presented to the members and the following motion was made:

Motion FA #97-24

Moved by: Ed McGugan

Seconded by: Alison Lobb

THAT the Watershed Strategy be submitted to the Ministry of Natural Resources.

(carried)

- b) Draft Administrative Review Policy-Comments: Report #71-2024

Report #71-2024 was presented to the members and the following motion was made:

Motion FA #98-24

Moved by: Anita Van Hittersum

Seconded by: Sharen Zinn

THAT the Administrative Review policy be approved.

(carried)

- c) Draft Policy re: Use of Technical Guidelines for Natural Hazards-Comments: Report #72-2024

Report #72-2024 was presented to the members and the following motion was made:

Motion FA #99-24

Moved by: Alvin McLellan

Seconded by: Sharen Zinn

THAT the interim policy utilizing the most updated Technical Guidelines available to MVCA be used to review development applications in hazardous areas.

(carried)

5. **Business Requiring Decision and or Direction:**

- a) Proposed Authority Funded Projects for 2025: Report #73-2024

Report #73-2024 was presented to the members and the following motion was made:

Motion FA #100-24

Moved by: Alison Lobb

Seconded by: Vanessa Kelly

THAT the authority funded projects outlined in Report #73-2024 be included in the 2025 draft

budget and work plan
(carried)

b) Review of Fees Policy: Report #74-2024

Report #74-2024 was presented to the members and the following motion was made:

Motion FA #101-24

Moved by: Sharen Zinn

Seconded by: Anita Van Hittersum

THAT the Fees Policy be amended to allow for the Fee Policy and Fee Schedule to be reviewed at the October Members meeting.

(carried)

c) Review of Draft Fee Schedule for 2025: Report #75-2024

Report #75-2024 was presented to the members and the following motion was made:

Motion FA #102-24

Moved by: Alvin McLellan

Seconded by: Ed Podniewicz

THAT the proposed changes to the fee schedule will be posted on MVCA's website for public review and comment.

(carried)

Motion FA #103-24

Moved by: Alison Lobb

Seconded by: Anita Van Hittersum

THAT MVCA survey other local conservation authorities and municipalities for their per diems and honorariums, and report back to the members.

(carried)

Motion FA #104-24

Moved by: Anita Van Hittersum

Seconded by: Sharen Zinn

THAT MVCA mileage rate be increased to .58 cent per kms for both members and staff.

(carried)

d) Draft Agreement: Town of Goderich/MVCA re: Goderich Bluffs Stabilization Project:
Report #76-2024

Report #76-2024 was presented to the members and the following motion was made:

Motion FA #105-24

Moved by: Alison Lobb

Seconded by: Sharen Zinn

THAT the Authority authorizes the signing of the Goderich Bluffs WECl cost share agreement with the Town of Goderich.

(carried)

6. Chair and Member Reports

Chair Ed McGugan sent a response to Howick with respect to the Gorrie Conservation Area.

Alvin McLellan and Alison Lobb attended the Water Protection Steering Committee and shared what neighbouring communities are doing for water protection.

7. Consent Agenda:

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for October 2024: Report #77-2024
- b) Office Hours over Christmas-New Years: Report #78-2024
- c) Media Articles: Southern Lake Huron Coastal Action Plan; Brook Trout Return to Scott Drain

Motion FA #106-24

Moved by: Alvin McLellan

Seconded by: Sharen Zinn

THAT Report #77-78 along with the respective motions as outlined in the Consent Agenda be approved.

(carried)

8. **Adjournment:** Next meeting: December 18, 2024, at 7:00 pm at the Administrative Centre, Wroxeter.

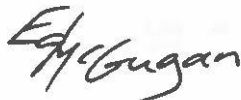
Motion FA #107-24

Moved by: Vanessa Kelly

Seconded by: Sharen Zinn

THAT the Members Meeting be adjourned at 8:05pm.

(carried)



Ed McGugan
Chair

Phil Beard
General Manager / Secretary-Treasurer



Coalition for Huron Injury Prevention: CHIP

Wednesday, September 11, 2024

Minutes

9:30 a.m. – 11:30 a.m.

Online option:

Meeting ID: 285 282 181 831

[Join the meeting now](#)

Passcode: ZddKrf

Minute Taker: Morris-Turnberry

Attendees: Ric McBurney, Laura Edgar, Erica Clark, Greg Laport, Imran Khalid, Sean Wright, Andrew Maver, Jamie Stanley, Wayne Foster, Brady Nolan, Jodi Snell

1. **Welcome and call to order by Chair**

Ric McBurney

2. **Approval of the Agenda**

Move 7.1 Road Data Project to before item 5 New Business

Motion to approve: Erica

Seconded: Sean

Disposition: Carried

3. **Review of Minutes of March Meeting**

Motion to pass minutes of the June 12, 2024 meeting was made with the following changes:

- Under item 6.4 amount should read \$1,200 not \$1,00
- Under item 6.4 it was noted that we would be applying for funding from the Province for roundabout advertising, it should read will “not” be applying for funding

Motion to approve: Sean

Seconded: Wayne

Disposition: Carried

4. **Financial Reports and Updates (HPPH)**

\$6,579.26 in account

Motion to approve: Wayne

Seconded: Greg

Disposition: Carried

5. **Road Data Project (item 7.1 on Agenda)**

- Dr. Erica Clark attended the meeting as a guest to inform about the Road Data Report
- Laura presented information on how road data is obtained and indicated that the information is not easily obtainable and therefore working with different individuals to determine how information could be shared.
- Imran will put Laura in contact with Wyatt to determine what information is being requested and if it can be shared
- There are only 4 people from the County who have access to obtain road data
- Discussion around what would a data sharing agreement look like and how easy would it be to make the information available to others



- We would like to use collision data and road data as an interactive way to find out hot spots within the County and use as a tool for planning discussions/decisions
- Unlike in urban areas, where road data can be collected all in one place, rural information has to be collected from different sources
- We would like to be able to have continued up to date access
- Imran advised that sharing the data is not as simple as requesting the information, there are a number of hoops that have to be jumped through
- MTO and Public Health Ontario are meeting in September to see if there is any way in which up to date information can be shared
- The committee was asked if there is any interest in having up-to-date road data? Would it be a useful tool to use for future planning of CHIP?

6. Business Arising

6.1 Off-Highway Vehicle Mapping Project (ATV Map)

- It was previously discussed that two separate information packages would be done, one for the public and one for OPP. After re-visiting it was decided to move forward with only one for the OPP.
- Laura will be making some updates due to by-law changes & provincial legislation changes. Since 2019 version, Howick & North Huron have made changes.
- Will be circulating final draft to ensure it is correct before providing to the OPP
- Bluewater advised that they were going to inquire as to why Bluewater does not have a by-law and therefore they requested that it waits until they receive an answer on that

6.2 Road Safety Partnership Program Grant – Regional Road Safety Group (led by Grey-Bruce)

- Sean advised that the grant process is closed and currently waiting Ministerial approval which should be happening soon
- A letter of support was submitted for monitoring and cannabis impaired driving

6.3 HC Road Super Association Rep.

- Continue to see if someone from the Road Super Association is available to join the meeting on a quarterly basis – Brady Nolan from Central Huron was able to join at today's meeting.

6.4 Agriculture Equipment, Share the Road materials

- Next week was proposed to be Harvest Road Safety week, however it has not been approved at the provincial level
- Health Unit has decided to still celebrate next week through social media
- CHIP members were encouraged to share the posts or have their Municipalities share the posts
- Laura will send an email with information about the social media that is being shared
- Discussion picked up from June meeting around contributing funds to the printing of the Horse and Buggy handbook

Motion: Contribute \$750 to the printing of the Horse and Buggy Driver's Handbook through the Anabaptist Home, Farm, & Road Safety Committee. – Wayne Forster.

Seconded: Greg Lamport - **Carried**



7. Organizational Round Table Updates

7.1 ACW

- Have received some complaints regarding speed on London Rd in Port Albert, they may be requesting to borrow the cut out of the police officer to see if it slows down speed

7.2 Bluewater

- Cottagers are asking for speed on the roadways that service cottagers to be reduced to 40 km/hr from the highway to the cottages. Majority of complaints are coming from people walking on the roadway.

7.3 Huron East

- No update

7.4 Huron Perth Public Health

- Working with Public Health Ontario on a project to help make motor vehicle collision more readily available
- Working on Municipal Liaison program – Public Health providers will be assigned to individual Municipalities to determine what issues they are facing in their local area and how they can work together with HPPH

7.5 Huron County Public Works

- Passed speed change by-law
- Discussion around whether rumble strips are County responsibility or MTO as questions about intersection at Highway 83 approaching Highway 21. Sean will determine who the best person is to answer this question
- Submitted for a Road Safety Achievement Award for the paved shoulders east of Exeter and thanked Sean for encouraging them to apply
- Round about at Highway 83 and Airport Line has been approved and will be proceeding next spring
- Looking to expand speed display signs going into towns

7.6 Huron OPP

- While on the Zoom call a lady stopped by and inquired as to why horse and buggy operators aren't required to take a course and test in order to operate

7.7 Ministry of Transportation Ontario

- Road Safety Community Partnership Program is closed, successful applicants may be announced shortly
- MTO encourages us to follow them on their Social Media for road safety messaging
- Ontario Road Safety Annual Report has been released and can be found at www.ontario.ca/document/ontario-road-safety-annual-reports-orsar
- For those looking for road safety information with a rural lens Farm Guide is once available online
- Safer Roads and Community Act passed first reading in legislature
- Smart Ride Safe Ride Literature – Sharing this document and MTO Website for Committee Members Understanding. [Driving an off-road vehicle \(ORV\) | ontario.ca](http://Driving an off-road vehicle (ORV) | ontario.ca)

7.8 Morris-Turnberry

- Nothing to report

7.9 North Huron



- G2G tunnel under Cty Rd 25 is now complete
- Mill Street construction is now done, during the process there was a lot of truck traffic which hasn't been good

8 Correspondence

None

9. Meeting Summary:

- 1) ATV Map
- 2) Road Data
- 3) Information pamphlet on horse and buggy funding for printing

10. Parking Lot

Empty

11 Next meeting: December 11, 2024 9:30 – 11:30, in-person at the Health Unit, Clinton

Minutes Taker: Laura Edgar

Motion to Adjourn: Greg **Seconded:** Wayne **Disposition:** Carried

Future meeting dates:

Municipality / Organization - Minutes Taker	Date	Notes
Ministry of Transportation	December 13, 2023	
Bluewater	March 13, 2024	
Huron County Public Works	June 12, 2024	
Morris-Turnberry	September 11, 2024	
North Huron	(chair)	
HPPH Coordinator	December 11, 2024	
Huron East		
ACW		
OPP		

Belmore Arena Board Meeting MINUTES November 18, 2024

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Jeremy Underwood, Lindsay Underwood, Marvin Grimes, Kim Harris, Mark Ireland, Ian Inglis, Brett McPherson, Jenn VanDyk, Kyra Wright, Chris Inglis, Randy Scott, Warren Weber, Dave Eadie, Nigel Van Dyk, Jamie McCallum, Heidi Dupuis

Regrets: Wanda Inglis, Coreen Gautreau,

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of November 18, 2024 Agenda <ul style="list-style-type: none"> • <i>Jeremy Underwood</i> 		Called to order: 8:06pm Motion to approve agenda by Nigel Van Dyk, 2 nd Jamie McCallum. Any Additions to Agenda? Meeting with Twps/Municipalities
8:02	<ul style="list-style-type: none"> • Approve Previous Mtg Minutes Oct 21, 2024 (attached) • Notes from Oct 24, 2024 Meeting with Townships/Municipalities (attached) <ul style="list-style-type: none"> - <i>Board</i> 		Motion to approve minutes by Dave Eadie, 2 nd Ian Inglis. Carried Notes from Oct 24 th meeting not to be approved, as not our meeting.
Agenda Items			
Addition to Agenda	Meeting with Townships and Municipalities		Procurement Policy and Budget Templates were promised and not received. We could create our own budget and give it to them. <ul style="list-style-type: none"> - Jenn has prepared a budget and can finalize and bring to next meeting. <ul style="list-style-type: none"> o Operating Budget Would like to know what Burnside (Engineer) costs are for this project. <ul style="list-style-type: none"> - They have asked when the ice goes out. - Be good to be part of the discussions before they do their inspection.
8:05	Update Previous Action Items (below agenda items) <ul style="list-style-type: none"> - <i>Jeremy Underwood</i> 	Standing	Reviewed Action Items below.
8:20	Correspondence Letter - Belmore Community Worship Service (attached) <ul style="list-style-type: none"> - <i>Board</i> 	Standing	Forwarded to Chamber for their consideration.
8:25	Grants Update <ul style="list-style-type: none"> - <i>Kyra Wright</i> 	Standing	Grant was submitted. No word back yet.

8:35	Treasurer's Report - <i>Jenn VanDyk</i>	Standing	All bills have been paid – no outstanding debt. Bills to be paid: \$6057.59 Motion to pay bills by Jenn Van Dyk, 2 nd by Kim Harris. Carried Jenn has drafted an Operating Budget – will bring it to next meeting for discussion. The Arena Board will also put together a Capital List/Wish List (running list of projects and end of life). The Chamber would like a copy of the Capital Budget/Wish List.
8:40	Belmore Catering - <i>Chris Inglis/Kim Harris</i>	Committee Report	Convection Oven wasn't working and part has been ordered and will be repaired. A couple of catering events coming up. 3 of the Recycling Bins are in bad shape. - Jenn will look into getting 6 recycle bins. No stopper for doors going from kitchen into hall and door from lounge out into the vestibule.
8:45	General Maintenance - <i>Jeremy Underwood/Warren Weber</i>	Committee Report	Rubber matting in players benches needs to be replaced. Also patch by door going onto the ice. - Jeremy will look into it Glass broken along top of timekeepers' box.
8:50	Parks Board - <i>Brett McPherson</i>	Committee Report	Nothing new
8:55	Rentals - Hall & Lounge - <i>Kim Harris</i>	Committee Report	Busy time ahead. Kim will bill the Belmore Community Worship Service for the hall rental. They can submit request to the Chamber.
9:00	Ice Rentals & Installation - <i>Warren Weber</i>	Committee Report	Ice rentals are busy.
9:05	Belmore Curling - <i>Dave Eadie</i>	Committee Report	Ice going in now. Hope to start curling next week.
9:10	Belmore Figure Skating • <i>Heidi Dupuis, Andrea Warwick</i>	Committee Report	55 Skaters. Good number of volunteers. AGM will be earlier this year.
9:15	South Bruce - <i>Mark Ireland</i>	Committee Report	The referendum is over. Thanks to all who voted. Education events coming up: to OPG on December 3 rd and to Oakville.

9:20	Morris-Turnberry - <i>Jamie McCallum</i>	Committee Report	Nothing to report.
9:25	Howick - <i>Marvin Grimes</i>	Committee Report	Nothing to report. Marvin will ask Howick Twp for Procurement Policy and Budget Template
9:30	Communication • <i>Lyndsay Underwood</i>	Committee Report	Feb 28 th is Wing Night.
9:35	Belmore Chamber of Commerce - <i>Randy Scott</i>	Committee Report	Would like to see the Arena Board have a budget in place. If there is a representative from Howick Twp at the arena, would like them to advise us beforehand. Capital Spending List/Wish List would be a good tool for the Chamber of Commerce. Belmore Homecoming Kickoff tickets for sale. - Add Belmore Homecoming Update on next Agenda

Next Meeting – December 16, 2024 at 8pm

Adjournment of Meeting: 9:15pm

Motion to adjourn by:

Previous Action Items

Lead	Agenda Item/Topic	Actions for Follow Up
Jeremy/ Warren	General Maintenance	20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container 20240115: A plan has been set to close the gap in the table storage container. 20240226: Paul did measurements and is to be fixing the gap. 20240415: No update on Container 20241118: Rubber matting in players benches needs to be replaced; also patch by door going onto the ice. Jeremy will look into it 20241118: Glass broken along top of timekeepers' box. 20241118: Need stoppers for doors going from kitchen into hall and door from lounge out into the vestibule.

Kyra / Jeremy
/ Kim

Grants

20240415: Jeremy to email Karn's quote to Kyra Wright for grant research

20240527: No update

20240527: Suggestion made that stone be put between parking barriers and wall (*very difficult to cut the grass & adds a lot of weedeating*). If grant money available poured concrete sidewalk would be the way to go – possibility accessibility grant? Kyra may know more.

20240617: No update

20240715: Kyra will look into grants for defibs, hand dryers and urinals

20240916: Motion to have Howick apply for the Leyland and Vance Fund on our behalf, by Nigel, 2nd by Kim.

20240916: CHRIS SUGGESTION. Could use this to replace the brine header. Jeremy to get the quote to Kyra. Need to be a Twp to apply.

20240925: Marvin shared that the Vance Grant was discussed at Howick Council last night September 24, 2024 and it was motioned and approved to go ahead with the grant. Kyra plans to apply for \$20, 000 for brine header costs. The grant is 100%, no cost sharing.

20240916: Sport and Recreation Infrastructure Fund – Howick will apply for their asks and Belmore will apply for their asks and it will be lumped together. The ask will be the 50% coverage guideline. Everything to Howick by October 15th.

- Need to decide what we want to apply for:

- Quote on compressor
 - Came here in the 1970's and was rebuilt in 2006
- New boards
- Sidewalk around the arena
- Baseball diamond lights
- Sandblasting and ceiling painting in the arena
- Asphalt at the back
- Resurfacing tennis court

New boards, brine header (if can apply), ball lights, Sandblasting and Painting.

- Motion to apply for new boards, brine header and ball lights and possibly Sandblasting and Painting.

- Can't move forward with our grant submissions until we know if we need to pay for Sandblasting and Painting.

Motion to partnership with Howick to apply for the CSRIF by Kyra Wright, 2nd by Lindsay, carried.

20240925: Kyra plans to speak with Caitlyn about the Community Sport and Recreation Infrastructure Fund (50% funding) tomorrow. Application due to Howick by October 15. Application to Government is due October 29.

Baseball Lights – total cost quoted at \$33, 000 (with labour, lift rental and parts)

		<p>Brine Header - \$58,000</p> <p>Arena Boards – no quote yet. Boards are more of a “want” than a “need” Kyra to discuss with Howick staff tomorrow to confirm the arena board getting quotes for ceiling sandblasting/painting.</p> <p>20240925: To include the following items in the Community Sport and Recreation Infrastructure Fund application: baseball lights, brine header and ceiling sandblasting/painting.</p> <p>20241021: Vance Grant applied for \$20,000 for Brine Header. If receive this grant, must complete work in 2025.</p> <p>20241021: Kyra to proceed in applying for full grant.</p> <p>Sports Grant</p> <ul style="list-style-type: none"> - Baseball Lights - \$35,000 - Brine Header - \$60,000 - Sandblasting & Painting of Arena (no curling club) - \$280,000 <p>Max we would receive is 50%, applying for special consideration of 70%. The Arena Board is responsible for the other 50% (or 30%).</p> <p>Will indicate Baseball lights, Brine Header and Sandblasting & Painting in 2025.</p>
Kyra/Marvin	Defibrillators	<p>20241021: We received \$2300 from TMI to buy defibrillators for hall. We need to purchase first and then TMI will reimburse. Kyra will talk to Huron County about purchase of defibrillator.</p> <p>20241118: Kyra called the Huron County guy – on holidays</p>
Jeremy / Kim / Chris	Festival Maintenance Items	<p>20240819: Hand dryers are here – need to be installed. Jeremy will contact Adam Harkness to see if he has time to install.</p> <p>20240916: Adam is busy, Jeremy will contact Advance Electric.</p> <p>20241118: COMPLETED</p>
Jeremy	Correspondence – Diabetes Collection Bin	<p>20240715: Jeremy will talk to Bob and see if the bin could sit at his shop – more room and always accessible.</p> <p>20241118: COMPLETED</p>
Kim	Rentals	<p>20240919: Rental contract – Cancellation Policy to be amended: To receive deposit refund, cancellation must be made 6 months prior to booking date, with consideration for special circumstances.</p> <p>20241118: COMPLETED</p>
Jeremy	Repainting of Arena	<p>20240919: Would really like this looked after before Syrup Festival and Homecoming. Jeremy will contact Caitlin.</p> <p>20241118: Waiting to hear from Howick Twp and Burnside</p>

Gord Harris / Paul Inglis	Lobby Bench Steel	<p>20240916: larger bench top will be too heavy to move. Will look at making aluminum legs for new top instead of installing on top on the old center bench.</p>
Darlene	Ice Rental Fees	<p>20240916: Correspondence to be sent to Howick Township along with approved minutes showing the increase was passed.</p> <p>20241021: Email from Amy Van Meeteren, Howick Twp Treasurer needing clarification re motion made at last meeting:</p> <p><i>Warren recommends that ice rentals go up \$5/hour.</i></p> <ul style="list-style-type: none"> - Hockey \$135/hour. - Broomball \$105/hour. <p><i>Motion to increase ice costs by \$5/hour by Jamie McCallum, 2nd by Mark Ireland, carried.</i></p> <p>20241021: Motion that rates for November 1, 2024 will be \$135/hour for Prime Time Ice and Hockey and \$105/hour for Broomball (HST included) to October 31, 2025. In addition rates for November 1, 2025 will be \$140/hour for Prime Time Ice and Hockey and \$105/hour for Broomball (HST included). Motion by Warren Weber and 2nd by Ian Inglis, carried.</p> <p><i>We recognize Amy mentioned these rates being effective for January 1st, 2025 (instead of November 1, 2024); if our November 1st date isn't reachable for this year, we understand.</i></p>
Kim	Rental Policy	<p>20240916: Amend Rental Policy to read “Kitchen rental will only be allowed in conjunction with the rental of the small or large hall unless Belmore Catering has been hired.”</p> <p>20241118: COMPLETED</p>
Board	Hockey Sticks at Public Skating	<p>20241021: Get a sign made up.</p> <p><i>Due to safety and insurance reasons pucks and sticks will not be allowed on Public Skating. Ice can be rented for Shinny.</i></p> <p>20241118: COMPLETED – signs up and have heard no disagreements</p>
Board	Notes from Meeting with Municipalities/Twps	<p>20241024: Under cost sharing agreement – agree to pay as a loan. \$240,000 (\$80,000 each municipality) to be repaid over 5 years (could be renegotiated if needed) in 2025 budgets.</p> <p>20241024: Waiting to see if they are filing a defense or reaching a settlement</p> <p>20241024: Did FD and Arena projects have to go through an engineer? - Caitlin will look into this</p> <p>20241024: Take the Terms of Reference away – get a short list of sticking points and come up with suggestions. Come back together and discuss this list</p> <p>20241024: Caitlin will talk to Brady and he will make arrangements to chat with a couple of our guys.</p> <p>20241024: Caitlin will talk to finance and get Asset Management Plan information to us.</p>
Jenn/ Darlene	Operating Budget	<p>20241118: Jenn has drafted an Operating Budget – will bring it to next meeting for discussion.</p> <p>Darlene to add to December Agenda</p>

Arena Board	Capital List (Wish List)	20241118: Arena Board will also put together a Capital List/Wish List (running list of projects and end of life). Once completed The Chamber would like a copy.
Jenn	Recycling Bins	20241118: 3 of the recycling bins are in bad shape. Jenn will look into getting 6 recycle bins.
Marvin	Procurement Policy and Budget Template	20241118: Marvin will ask Howick Twp for Procurement Policy and Budget Template.
Parking Lot		
Arena Board/ Howick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p>20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT</p> <p>20230821: No further update.</p> <p>20240226: Marvin reported no further word from Lawyer on this matter.</p> <p>20240226: Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p>20240318: No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p>20240617: Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in</p>

		<p>their budget. Jamie made motion to send a letter to Howick, 2nd by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p> <p>20240715: 3 Municipalities met in Belmore, but no update received from that meeting yet.</p> <p>20240715: Lawyer has filed.</p> <p>20241118: Another follow-up meeting with the Insurance Rep. Asked Jeremy dates that suit him.</p>
Group	Suggestion of Installation of Acoustic Panels in Arena – by Pickleball	<p>200115: Dan Renwick attended Board Mtg on behalf of Pickleball. He raised the suggestion of putting up Acoustic Panels to control the sound on the arena side. Board suggested the Pickleball group will have to do more research on the panels and get pricing. Putting in Parking Lot, will look back at this after the Whitewashing and Painting is looked after on the arena side.</p>
Jeremy / Brett	Parks Board	<p>20240715: Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p> <p>20240715: Donation box to be put up on outside wall by public washrooms and put sign up in pavilion advising of the donation box.</p> <p>20240819: Mitch Inglis will manufacture a box for us. Put signs up, and give key to Ellen Underwood</p> <p>20240819: Fence topper (heavier gauge) for baseball diamond to be purchased and installed. Stingers are willing to pay half.</p> <p>20240916: Fence topper was ordered – cheaper than quoted \$1945 + tax</p> <p>Fence Topper - PUT INTO PARKING LOT</p>
Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Brine header – prevent.ve maintenance by 2025. <ul style="list-style-type: none"> ○ 20230821: Need to let Municipalities know (in November/December) about Brine Header replacement project before their budgets are made. ○ 20231016: working on a couple of quotes for brine headers. ○ 20240617: spoke with Ben and his company should have time to repair it. Moving ahead with this. ○ 20241118: Q1-Q2 should hear whether or not we received grant money <ul style="list-style-type: none"> ▪ If we don't receive grant, we need to put it into a budget 2) Boards around the ice surface need to be replaced. <p>PUT INTO PARKING LOT</p>

Adjournment: Next Meeting - December 16, 2024 at 8pm

Belgrave Summary (with SCADA Data)

November, 2024

WELL FLOW

	<u>Flow, L/s</u>	<u>Volume, m3</u>
McCrea	Max: 4.12	124.99
	Average: 3.54	58.38
	Total: 1,751.34	

TREATED FLOW - Discharge

	Max: 76.82	m3
	Average: 57.87	m3
	Total: 1,736.19	m3

Jane

	Max: 4.46	50.89
	Average: 1.36	22.24
	Total: 667.09	

SCADA On-Line Analyzer

CL2 Residual (free):

	Max: 4.74	mg/L
	Min: 0.00	mg/L
	Average: 1.63	mg/L

Combined:

	Min: 10.85	
	Max: 175.88	
	Average: 80.61	
	Total: 2,418.43	

TURBIDITIES

	<u>McCrea</u>	<u>Jane</u>	
	Max: 17.79	0.21	NTU
	Min: 17.79	0.21	NTU
	Average: 17.79	0.21	NTU
# Grab Samples:	1	1	

Treated Water Grab Residuals:

CL2 Residual (free):

	Max: 2.20	mg/L
	Min: 1.11	mg/L
	Average: 1.57	mg/L
# Grab Samples:	17	

CHEMICAL USE

Chlorine:		<u>Pump # 1</u>	<u>Pump # 2</u>
Total	Litres	0.00	108.12
Total	kg	0.00	7.03
Average, mg/L	Dosage	0.00	10.34

CHLORINATION ON DISTRIBUTION SYSTEM

Humphrey On-Line Analyzer:

CL2 Residual (free)

	Max: 4.65	mg/L
	Min: 1.85	mg/L
	Average: 1.42	mg/L

Potassium Permanganate:

Total	Litres
Total	kg
Average, mg/L	Dosage

Distribution Grab Residuals:

CL2 Residual (free)

	Max: 2.20	mg/L
	Min: 0.70	mg/L
	Average: 1.47	mg/L
# Grab Samples:	16	

BACTERIOLOGICAL TESTING

Treated Water to Distribution

Tests Done:	4
E.Coli Found:	0
Total Coliform Found:	0

Heterotrophic Plate Counts

Tests Done:	4
Counts >500/mL:	0

Distribution Water

Tests Done:	8
E.Coli Found:	0
Total Coliform Found:	0

Heterotrophic Plate Counts

Tests Done:	4
Counts >500/mL:	0

Operators that operated the system:

Steve Walmsley	Water Treatment - Class 4	October 31, 2025
Ryan Mackay	Water Treatment - Class 1	May 31, 2027
Jeff Johnston	Water Treatment - Class 2	April 30, 2027
Kole Kennedy	Water Treatment -OIT	July 21, 2025

Jane Raw Water

Tests Done:	4
E.Coli Found:	0
Total Coliform Found:	0

McCrea Raw Water

Tests Done:	4
E.Coli Found:	0
Total Coliform Found:	0



Town of Kearney

COUNCIL RESOLUTION # 2024 - 398

Date: December 19, 2024

MOVED BY:

- Beaucage, Keven
- Pateman, Heather
- Rickward, Michael – Deputy Mayor
- Sharer, Jill

SECONDED BY:

- Beaucage, Keven
- Pateman, Heather
- Rickward, Michael – Deputy Mayor
- Sharer, Jill

WHEREAS the Council of the Corporation of the Town of Kearney has received a communication from the Minister of Municipal Affairs and Housing, Paul Calandra, regarding changes to the Planning Act through the More Homes Built Faster Act, 2022, and the Cutting Red Tape to Build More Homes Act, 2024;

AND WHEREAS this announcement from Minister Calandra does not fully address the needs of Rural or Northern municipalities;

NOW THEREFORE BE IT RESOLVED that Council confirms their desire for the attached letter to be sent to the Minister of Municipal Affairs & Housing, Paul Calandra; MPP Graydon Smith; MP Scott Aitchison; Premier Doug Ford; AMO; FONOM; ROMA and to affected municipalities in Rural/Northern Ontario for their support.

CARRIED

DEFEATED

Recorded Vote Requested by: _____

Recorded Vote:

For

Opposed

Beaucage, Keven

Pateman, Heather

Philip, Cheryl – Mayor

Rickward, Michael – Deputy Mayor

Sharer, Jill



8 Main Street, P.O. Box 38, Kearney, Ontario POA-1M0

Ph.# (705) 636-7752 Fax # (705) 636-0527

<https://townofkearney.ca> email admin@townofkearney.ca

December 19, 2024,

Dear Hon. Paul Calandra, Minister of Municipal Affairs and Housing,

Thank you for your recent communication regarding the changes to the Planning Act through the More Homes Built Faster Act, 2022, and the Cutting Red Tape to Build More Homes Act, 2024.

While we appreciate the government's efforts to address the housing supply crisis by promoting the creation of additional residential units (ARUs), we must express our concerns about the applicability of these changes in rural municipalities.

The "as-of-right" permission to develop up to three units per lot is only permitted in urban areas where municipal servicing is provided. In these areas, the demand for housing is high, and land is scarce. However, in rural municipalities, where population density is lower and land availability is not typically a constraint, these changes do not apply.

Rural municipalities often struggle with infrastructure limitations, specifically with water supply, sewage systems, and transportation networks. While these changes the Province has made does cut red tape for urban areas of Ontario, they do not address constraints rural municipalities deal with when trying to increase density without municipal servicing. Additionally, the increased residential density permitted by the amendments may not be compatible with the rural character and lifestyle that residents value.

We believe that a one-size-fits-all approach to ARU development may inadvertently overlook the distinct needs of rural communities. As municipalities in rural, Northern Ontario have before, we urge the government to consider creating tailored policies that recognize the specific conditions and requirements of rural areas, ensuring that any regulatory changes support sustainable and contextually appropriate growth.

We appreciate the opportunity to provide our feedback and look forward to working collaboratively with the Ministry of Municipal Affairs and Housing to develop solutions that are beneficial to all Ontarians and where they choose to live.

Sincerely,

Mayor, Cheryl Philip

On behalf of the Council of the Corporation of the Town of Kearney

Outstanding Action Items
Open Session

January 14

Meeting Date	Action Item	Action By	Current Status	Next Step
December 17, 2024	Discussion re appointments to Courts of Revision	CAO	Pending staff report	Present to Council February 4

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: January 14, 2025
SUBJECT: Borrowing By-Law 2025

RECOMMENDATION

Staff recommend that Council consider passing by-law 01-2025 to approve the temporary borrowing, until the taxes are collected and other revenues are received, of up to \$2,000,000.00.

COMMENTS

Section 407(1) of the Municipal Act states that:

“At any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the year...”

Capital projects planned for 2025, as well as general operational expenses, will require cash outlays as the projects are completed. While corresponding revenues are budgeted to be received, the timing of these cash receipts when compared to the initial cash outlays may temporarily put the Municipality in a negative cash position. At the time of writing this report it is not anticipated that temporary borrowing will be necessary due to the balance currently held in reserves, but it is prudent to have it in place should it be needed.

Continuing to have an overdraft limit of \$2,000,000 as has been done in previous years will proactively ensure all municipal expenditures are paid promptly without delay until taxes are collected and other revenues are received.

By-Law 01-2025 has been included here for consideration.

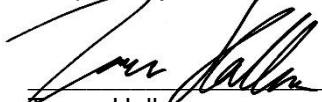
ATTACHMENTS

1. Draft By-law 01-2025

OTHERS CONSULTED

Sean Brophy, Treasurer

Respectfully submitted,


Trevor Hallam,
CAO/Clerk



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 01-2025

A by-law authorizing the borrowing of money to meet current expenditures of the council of the Municipality of Morris- Turnberry.

WHEREAS in accordance with subsection 407(1) of the *Municipal Act*, S.O. 2001, c.25 (the "Act"), the Municipality of Morris-Turnberry (the "Municipality") considers it necessary to borrow the amount of **\$ 2,000,000.00** to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

AND WHEREAS Pursuant to subsection 407(2) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the Municipality shall have obtained the approval of the Ontario Land Tribunal;

NOW THEREFORE, the Council of the Corporation of the Municipality hereby enacts as follows:

1. The Head and the Treasurer are authorized on behalf of the Municipality to borrow from time to time from Canadian Imperial Bank of Commerce ("CIBC") a sum or sums not exceeding in the aggregate **\$ 2,000,000.00** to meet, until taxes are collected, the current expenditures of the Municipality for the year pursuant to subsection 407(1) of the Act, and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC, in addition to any reasonable charges of CIBC associated with this borrowing.
2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
4. The Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

Read a FIRST and SECOND time this 14th day of January 2025

Read a THIRD time and FINALLY PASSED this 14th day of January 2025

Mayor, Jamie Heffer

Clerk, Trevor Hallam



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 02-2025

Being a by-law regarding the non-application of the *Line Fences Act* in Settlement Areas in the Municipality of Morris-Turnberry.

WHEREAS Subsection 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Subsection 5 (3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Subsection 26 of the *Line Fences Act, RSO 1990, c L. 17* establishes that that act does not apply to land in an area that is subject to a by-law passed under subsection 98(1) of the *Municipal Act, 2001*

AND WHEREAS Subsection 98(1) of the *Municipal Act* establishes that a local municipality may provide that the *Line Fences Act* does not apply to all or any part of the Municipality;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That the *Line Fences Act* shall not apply to lands within Settlement Areas as defined by the Morris-Turnberry Official Plan, as amended from time to time; and
2. That, notwithstanding the above, in the event there is a dispute regarding the construction, reconstruction, repair, or maintenance of a fence between an owner of land that lies within a Settlement Area and one that lies outside of a Settlement Area, the *Line Fences Act* shall continue to apply.
3. That this by-law shall come into effect on the date of its passing.

Read a FIRST and SECOND time, January 14, 2024.

Read a THIRD time and FINALLY PASSED, January 14, 2024.

Mayor, Jamie Heffer

Clerk, Trevor Hallam



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 03-2025

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on January 14, 2025.

WHEREAS Section 9 of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001, S.O. 2001, c. 25* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the January 14, 2025, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held on January 14, 2025, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time, January 14, 2025

Read a THIRD time and FINALLY PASSED, January 14, 2025

Mayor, Jamie Heffer

Clerk, Trevor Hallam